



AIA[®] Document G714[™] – 2007

Construction Change Directive

PROJECT: *(Name and address)*

DIRECTIVE NUMBER:

OWNER

DATE:

ARCHITECT

CONTRACT FOR:

CONSULTANT

TO CONTRACTOR: *(Name and address)*

CONTRACT DATED:

CONTRACTOR

ARCHITECT'S PROJECT NUMBER:

FIELD

OTHER

You are hereby directed to make the following change(s) in this Contract:
(Describe briefly any proposed changes or list any attached information in the alternative.)

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price:

Lump Sum (increase) (decrease) of \$

Unit Price of \$ _____ per

As follows:

2. The Contract Time is proposed to (be adjusted) (remain unchanged). The proposed adjustment, if any, is (an increase of _____ days) (a decrease of _____ days).

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

ARCHITECT *(Firm name)*

OWNER *(Firm name)*

CONTRACTOR *(Firm name)*

ADDRESS

ADDRESS

ADDRESS

BY *(Signature)*

BY *(Signature)*

BY *(Signature)*

(Typed name)

(Typed name)

(Typed name)

DATE

DATE

DATE

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.