

**OFFICIALS**

**Thomas Woodruff**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
TREASURER



**COUNCIL**

**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Tadeusz Miciura Jr.**  
**Leonard T. Sabuda**  
**Donald Schultz Jr.**  
**Kevin VanBoxell**

**DOWNTOWN DEVELOPMENT AUTHORITY**

**Meeting Minutes**

**Tuesday, November 10<sup>th</sup>, 2015 at 5:43 pm**

**Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192**

**MEMBERS PRESENT:** Patt Slack, John Jarjosa and Anne Majlinger

**MEMBERS EXCUSED:** Mayor Peterson, Gerry Lucas, Rick DeSana, Norm Walker, Leo Stevenson, Greg Gilbert

**OTHER PRESENT:** Heather Thiede and Dan Cataldo – Media Grump

**PERSONS IN THE AUDIENCE, PUBLIC COMMENT:**

None

**APPROVAL OF MINUTES & AGENDA:**

**Motion by A. Majlinger supported by J. Jarjosa to approve the minutes from the last meeting and agenda for the November 10<sup>th</sup> 2015 meeting. Roll Call at next meeting.**

**INFORMATION TO RECEIVE & PLACE ON FILE:**

- a. Beautification Commission meeting minutes
- b. WBA Reports
- c. Lawsuit – Wayne County

**Motion by A. Majlinger supported by J. Jarjosa to receive and place on file. Roll Call at next meeting.**

**MONTHLY REVENUE/EXPENDITURE REPORT:**

P. Slack presented the monthly revenue and expenditure report to the group.

**Motion by A. Majlinger supported by J. Jarjosa to receive and approve the revenue and expenditure report. Roll Call at next meeting.**

**ONGOING PROJECTS AND BUSINESS:**

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7298 • Fax 734-324-7283 • email: [dda@wyan.org](mailto:dda@wyan.org) • [www.wvandotte.net](http://www.wvandotte.net)

- a. **Grant Update:** P. Slack went over the grants to be paid in 2016 and those that have already been paid. She also commented that she stopped in to Total Health Foods new location and was very impressed. She stated the grants and support given to the business was a wonderful investment.
- b. **Stop Gap Measures:** During DDA Director Search: P. Slack stated that N. Rankine is still involved with the DDA by processing payments and doing payroll, etc. She stated the Farmers Market has a budget of 10 thousand dollars and would like to request that Tina; who runs the market attend the next DDA meeting to give an update on the growth and happenings. She stated that she has noticed the amount of vendors has decreased and after the presentation the DDA can make a decision to move forward with the market in 2016 or not. P. Slack stated that with the holidays coming up and into January and February, she would like Heather Thiede, Special Events Coordinator to continue to take minutes and create packets and agendas along with being in charge of all events in the Downtown area. She stated that she has already talked with Mayor Peterson and Todd Drysdale about H. Thiedes involvement. She would like to use the services of Media Grump to assist the events with social media and promotions and with Matt Lee for media in the future. The committee discussed and support P. Slacks recommendation. She stated that she would like to have a meeting with the Promotions Sub-Committee and the WBA President, Vice President and one board member to discuss the events and understand the expectations of events taking place in the downtown area. Dan to check on the status of the WBA's signed 2016 contract.
- c. **Director Search:** P. Slack stated there were 13 applications to review for the job, but the committee narrowed it down to 4 individuals that they will interview in the next couple of weeks. She doesn't expect the new director to start until after the holidays.
- d. **Marina Project:** P. Slack stated the Marina project had passed city council and they are now moving forward. She stated that Leo Stevenson, as far as the DDA, was the reason it all happened.
- e. **Small Business Saturday:** Dan Cataldo presented the committee with the poster for the event and gave an update on the happenings that will take place November 28<sup>th</sup> 2015 downtown. The committee discussed.
- f. **Christmas Decorations Update:** P. Slack stated that the company is and has been working downtown daily putting up the lights. The committee is looking forward to seeing the lights downtown this year. P. Slack stated that H. Thiede will be placing the holiday decorations downtown with the Department of Public Service. The committee discussed decorating the viaduct in the future. P. Slack suggested the Design Sub-Committee work on a plan for the future.

**NEW BUSINESS:**

None

**NEXT REGULAR MEETING:** December 8<sup>th</sup>, 2015

**ADJOURNMENT:**

**Motion to adjourn at 6:26 pm.**

Respectfully Submitted,

Heather Thiede, Recording Secretary