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DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Tuesday, July 14th, 2015 at 5 pm

Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: Gerry Lucas, Rick DeSana, Patt Slack, Greg Gilbert, John Jarjosa and Anne Majlinger, Norm Walker.

MEMBERS EXCUSED: Mayor Joseph Peterson, Leo Stevenson

OTHER PRESENT: Dr. Mike Cameron (representing Team H.D. Fitness), Karen & Karl Goreta (representing Wine Dotte Bistro)

PERSONS IN THE AUDIENCE, PUBLIC COMMENT: None

APPROVAL OF MINUTES & AGENDA:

Motion by G. Gilbert supported by G. Lucas to approve the minutes from the last meeting. All in favor, motion carried.

Motion by G. Lucas, supported by A. Majlinger to approve the agenda for the July 14th meeting with the addition of item number 9b (request from Total Health Foods). All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

- a. Beautification Commission meeting minutes

Motion by G. Lucas, supported by A. Majlinger to receive the minutes and place on file. All in favor, motion carried.

MONTHLY REVENUE/EXPENDITURE REPORT:

N. Rankine presented the monthly revenue and expenditure report.

Motion by G. Gilbert supported by R. DeSana to approve the monthly revenue and expenditure report. Roll Call, all in favor, motion carried.

ONGOING PROJECTS AND BUSINESS:

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7298 • Fax 734-324-7283 • email: nrankine@wyan.org • www.wvandotte.net

- a. WBA Updates: N. Rankine spoke about the WBA's Third Friday Wine Crawl. The WBA inquired about the DDA signing the liquor license for the wine crawl. The board discussed. No motion was made to support this request. N. Rankine will contact WBA president, Nick Bader to discuss.
- b. Development & Doing Business Guide: The draft document is still under review with the MEDC.
- c. Holiday Lighting: The Design & Promotions committee has finalized a holiday lighting plan and will send an RFP for lighting in the next few weeks.

NEW BUSINESS:

- a. Grants: The board spoke about the grants applications received from Team H.D. Fitness and Wine Dotte Bistro. The grant subcommittee is recommending that Team H.D. Fitness receive \$1,000.00 toward their project and Wine Dotte Bistro receive \$2,500.00 toward their renovation. Dr. Mike Cameron spoke on behalf of Team H.D. Fitness. He asked that the board consider giving a grant greater than \$1,000.00 to the project. The committee members discussed and it was decided that the application would be tabled until further information regarding the breakdown of eligible expenses was received.

Karen & Karl Goreta from Wine Dotte Bistro spoke about the project they have planned for 2910 Van Alstyne (the former Edible Arrangements). The sub-committee recommended a grant in the amount of \$2,500.00 for the interior renovation. The subcommittee decided not to recommend funds for the exterior renovation.

Motion by A. Majlinger, supported by Norm Walker to award Wine Dotte Bistro a grant in the amount of \$2,500.00 upon completion of the project. . Wine Dotte Bistro must provide a with a personal guarantee toward their project as outlined in the grant agreement. Roll call, all in favor with the exception of P. Slack who abstained from voting due to the fact that she arrived later to the meeting. Motion carried.

- b. The City Council has referred a request from Total Health Foods asking to remove a tree at the secondary entry to their property located at 2929 First Street. The DDA board discussed and agreed that the tree should be removed because it was currently touching the building at the back of the entrance. The board members thought that trimming the large tree would make it appear uneven. The board is recommending that the tree be removed and replaced with an understory tree at the expense of Total Health Foods. N. Rankine will consult with the Beautification Commission and the Engineering and Building Department regarding the recommended species for replacement.

Motion by A. Madjlinder, supported by N. Walker to recommend to Mayor and City Council that the tree located in the box near Total Health Foods secondary entry located at 2929 First Street be removed and replaced with an understory tree at the expense of Total Health Foods. Roll call, all in favor. Motion carried.

NEXT REGULAR MEETING: August 11th, 2015

ADJOURNMENT:

Motion by G. Lucas, supported by N. Walkter to adjourn the July DDA meeting at 6:38 pm. All in favor, motion carried.

Respectfully Submitted,

Natalie Rankine