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DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Tuesday, May 12th 2015 at 5 pm

Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: Gerry Lucas, Rick DeSana, Patt Slack, Greg Gilbert, John Jarjosa, Leo Stevenson and Anne Majlinger

MEMBERS EXCUSED: Mayor Peterson, Norm Walker

OTHER PRESENT: Heather Thiede, Owners of Total Health Foods, WBA Representatives and Jennifer Ferris from the RHS Horticultural Department

PERSONS IN THE AUDIENCE, PUBLIC COMMENT: None

APPROVAL OF MINUTES & AGENDA:

Motion by G. Lucas, supported by A. Majlinger to approve the minutes from the last meeting and agenda for the May 12th meeting. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

- a. Beautification Commission Meeting Minutes
- b. DDA Grant Subcommittee Meeting Minutes

Motion by G. Lucas, supported by A. Majlinger to receive the minutes and place on file. All in favor, motion carried.

MONTHLY REVENUE/EXPENDITURE REPORT:

P. Slack presented the monthly revenue and expenditure report.

Motion by A. Majlinger, supported by J. Jarjosa to approve the monthly revenue and expenditure report. Roll Call, all in favor, motion carried.

ONGOING PROJECTS AND BUSINESS:

- a. WBA Updates: N. Bader, President of the WBA presented their finance report from Bovitz to the board. The quarterly reports are also in to packet. He stated that he has spoken to N. Rankine regarding moving the report due date due to tax season. The group discussed the reduction in membership. The WBA currently have 51 members compared to 90 members last year. P. Slack mentioned that a reason for a drop in membership could be the art fair benefit being removed from the WBA benefits. H. Thiede explained to the group the merchant process currently for the fair. The group discussed. G Gilbert stated he is pleased to see the percentage of expense and asked about the level of participation in the events. N. Bader discussed this with the group. He then updated the group on the upcoming 3rd Friday and BBQ event that will take place the following Saturday.

N. Bader then asked the group for their support to assist in the planning of the wine crawl this year. He passed out information regarding a wine event that took place in Canada last year and suffered a huge loss with an 18 year old passing due to alcohol consumed at the event. He stated that he would appreciate support from the DDA members to assist in the planning with their wine crawl to try to prevent any issues for the future. G. Gilbert suggested putting together a task force for the WBA to increase the membership. P. Slack stated that DDA can only focus on the DDA district. N. Bader stated that the current membership is a good representation of Wyandotte and the association.

- b. Hotel RFP: P. Slack stated that there were no bids received and that N. Rankine will be meeting with investors and Janice Tata of Cobblestone.
- c. Development & Doing Business Guide: P. Slack stated that N. Rankine is currently working on the guides and will present an update at the next regular DDA meeting.

NEW BUSINESS:

- a. Grant Applications:
 - a. Wyandotte Chiropractic: L. Stevenson stated that the grant sub-committee recommends granting \$1,000 towards their business.

Motion by G. Lucas, supported by L. Stevenson to grant Wyandotte Chiropractic \$1,000 with a personal guarantee towards their project. Roll call, all in favor. Motion carried.

- b. Magedelano's Restaurant: L. Stevenson stated that the grant subcommittee recommends granting \$5,000 towards their outside café since it is in their strategic plan.

Motion by L. Stevenson, supported by G. Lucas to grant Magdelano's Restaurant \$5,000 with a personal guarantee towards their outdoor café project. Roll call, an in favor. Motion carried.

- c. Total Health Foods: L. Stevenson stated that the grant subcommittee would like to meet with the Total Health Food owners to gather additional information to make a decision on the grant proposal. H. Thiede was requested to contact the owners to set up a meeting with the grant subcommittee.
- b. Viaduct planting project: P. Slack asked Jennifer Ferris, Horticultural Teacher at Roosevelt High School and point person for the viaduct project to speak on the subject. The group discussed the weeds and the planting schedule for 2015. J. Ferris stated that the water system along the viaduct did not work at all in 2014. This issue will be sent along to the Superintendent of DPS for review. J. Ferris read a letter from the

previous student supervisor of past issues and other details to the committee. She stated that she plans on planting May 20th and will spend roughly \$2,000 on flowers for the areas. The group discussed the project. It was recommended by P. Slack for the Beautification Commission to meet with Jennifer Ferris and N. Rankine to form a plan for the 2016 viaduct project.

- c. MEDC: Redevelopment Ready Certification (RRC) Program: P. Slack stated that N. Rankine informed her the program was approved by Mayor and City Council.

NEXT REGULAR MEETING: June 9th 2015

ADJOURNMENT:

Motion by G. Lucas, supported by G. Gilbert to adjourn the May DDA meeting at 6:38 pm. All in favor, motion carried.

Respectfully Submitted,

Heather Thiede, Deputy Recording Secretary