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## DOWNTOWN DEVELOPMENT AUTHORITY

### Meeting Minutes

Tuesday, April 8<sup>th</sup> 2014 at 5:30 pm

Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

**MEMBERS PRESENT:** Gerry Lucas, Peter Rose, Patt Slack, Leo Stevenson, Greg Gilbert, Norm Walker and John Jarjosa

**MEMBERS ABSENT:** Mayor Peterson, Patrick VanDeHey

**OTHER PRESENT:** Heather Thiede, Wy Hi News Students

**OTHERS EXCUSED:** Natalie Rankine

**PUBLIC COMMENT:** None

### APPROVAL OF MINUTES AND AGENDA:

**Motion by G. Lucas, supported by G. Gilbert to approve of the minutes from the last meeting and the agenda for the April 8<sup>th</sup> meeting. All in favor, motion carried.**

### INFORMATION TO RECEIVE AND PLACE ON FILE:

**Motion by G. Gilbert, supported by G. Lucas to receive the beautification commission minutes and WBA plan for March and place them on file. All in favor, motion carried.**

### MONTHLY REVENUE/EXPENDITURE REPORT:

P. Slack reviewed the reviewed and expenditure report with the committee.

**Motion by G. Lucas, supported by N. Walker to approve of the monthly revenue and expenditure report. Roll Call, all in favor, motion carried.**

### ONGOING PROJECTS AND BUSINESS:

- a. **Restaurant Week: Re-Cap:** P. Slack reported N. Rankine's thoughts on Restaurant Week this year. N. Rankine's report stated that it is difficult at times to get the restaurants to run the same specials during that week. Next year, we are thinking of hosting the event at a time not during Lent, as most restaurants indicated that this interfered with their Lenten specials.

- b. **WBA Update:** P. Slack read N. Rankine's thoughts to the committee. She stated that the DDA Office still has not received the end of the year report. The DDA is currently holding their quarterly check until they receive the report. The WBA has supplied the Special Event Office with a listing of the themes for the events for the year.
- c. **DDA Strategic Plan:** P. Slack stated she attended the strategic plan community engagement workshop and that she felt it was very successful. P. Rose also stated the he attended and described the event to those committee members who did not join. G. Gilbert asked how the surveys were being distributed. P. Slack explained that the survey is located on the city website as well as sent in all municipal service bills.
- d. **3131 Biddle Avenue:** MJC is applying for MISHDA funding and the council voted to support their request for the project. Council has given MJC until July 31<sup>st</sup> to obtain funding.
- e. **Parking Lot Update:** The committee discussed the project. G. Gilbert suggested that Engineering attend the next meeting to update the group.
- f. **Marina Grant Update:** Engineering has elected not to apply for funding this year for the dredging. P. Rose stated that he is on a board for BASF and stated that they are participating in a cleanup of the area. He stated that the board he sits on is just informational for the citizens of Wyandotte. P. Slack stated that this topic will remain on the agenda for the next meeting and have the City Engineer attend as well.

#### **NEW BUSINESS:**

- A. **Downriver Actors Guild Grant Application:** The DDA awarded the Downriver Actors Guild a \$5,000 grant a few months ago and they are currently asking for additional funding. Currently the DDA is not accepting applications. If the DDA were accepting applications, it is not likely that their application would be approved, since it is not for a different project.
- B. **3061/3063 Biddle:** The DDA plans to close sometime in late April/early May. Cecilia Melody's will vacate the space at 2061 Biddle in May and move down the street to 2955 Biddle. G. Gilbert mentioned the outdoor seating for restaurants. P. Slack stated that the outdoor seating topic will remain on the agenda for the next meeting so Leo Stevenson can contribute to the conversation, since he is very involved with the subject.

#### **NEXT REGULAR MEETING:**

May 13<sup>th</sup> 2014

#### **ADJOURNMENT:**

**Motion by G. Gilbert, supported by G. Lucas to adjourn the April DDA meeting at 6:14 pm. All in favor, motion carried.**

Respectfully Submitted,

Heather Thiede, Deputy Recording Secretary