

OFFICIALS

William R. Griggs
CITY CLERK

Todd Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald Schultz
Lawrence S. Stec

NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes
Tuesday, November 12th, 2013
3200 Biddle Avenue Wyandotte, MI. 48192

MEMBERS PRESENT – Mayor Peterson, John Jarjosa, Gerry Lucas, Peter Rose, Patt Slack, Leo Stevenson, Norm Walker, Dr. Patrick VanDeHay

OTHERS PRESENT – Natalie Rankine, Jody Serafin

MEMBERS EXCUSED – Greg Gilbert, Patt Slack

PUBLIC COMMENT – Jody Serafin introduced himself and stated that he is available to work on the trolley as the “Town Crier”, making announcements and talking about Wyandotte History on Festive Fridays.

APPROVAL OF AGENDA –

Motion by Mayor Peterson supported by G. Lucas to approve of the agenda for the October 8th meeting. All in favor, motion carried.

APPROVAL OF MINUTES –

Motion by M. Peterson supported by Mayor Peterson to approve of the November 12th meeting agenda as written. All in favor, motion carried.

INFORMATION TO RECEIVE AND PLACE ON FILE

Peter Rose inquired as to what the status of the hanging basket project was. N. Rankine indicated that hanging baskets from the pedestrian light poles was not possible, due to the design of the poles. She also explained that the commission was exploring other options for this. Mayor Peterson mentioned that there would also have to be provisions made and funding for watering the plants 7 days a week.

Motion by G. Lucas, supported by Mayor Peterson to receive and place on file the monthly Beautification Commission Minutes and the Grant Subcommittee Meeting Minutes. All in favor, motion carried.

MONTHLY FINANCE REPORT –

Motion by Mayor Peterson, supported by G. Lucas to approve the monthly finance report for month of November 2013. Roll call, all in favor. Motion carried.

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ONGOING PROJECTS & BUSINESS –

1) 3061 & 3063 Biddle Avenue – Update

N. Rankine updated the board regarding the closing date for the Sterling Hotel at 3061/3063 Building. MBT is still awaiting one last piece of information from the Small Business Administration (SBA). N. Rankine indicated that she would notify the board as soon as a date is known.

2) Holiday Season:

N. Rankine presented the board with the plans for the upcoming Holiday season as worked on by the Design & Promotions committee: The WBA and the DDA will be working together on Small Business Saturday and Festive Friday Nights to bring a variety of activities to downtown for these special dates. They include: Visits with Santa at White Furniture, Horse & Carriage rides, trolley rides, Joe Bucks Giveaways, complimentary gift wrap and reindeer. They will also be working together to create comprehensive maps of the specials and promotions each business in the district is offering.

N. Rankine also mentioned how bright the new Christmas lights indicated that the WBA pledged an additional \$1,500.00 to be used for decorations at the new City Hall. Mayor Peterson thanked the WBA for their additional support. N. Rankine indicated that the DDA would have to do a budget amendment increasing the current revenue by \$1,500.00 and the Marketing account by \$1,500.00.

Motion by Peter Rose, supported by Mayor Peterson to increase the DDA Revenue by \$1,500.00 and increase the Marketing account number 499.200.925.804 by \$1,500.00 . Roll call, all in favor. Motion carried.

3) Art Bike Racks:

N. Rankine updated the board regarding the installation of the two artistic bike racks at City Hall. Mayor Peterson complimented the designs. P. Rose stressed the importance of installing more of these. N. Rankine indicated that this was not put in the current budget and that a budget amendment would have to be made to include these this year. G. Gilbert suggested that the board revisit this issue in the Spring.

4) 2014 DDA Guidebook

N. Rankine showed the board a sample and indicated that the 2014 DDA Guidebook was on track to be delivered on Monday, November 25th. The books would be distributed prior to Small Business Saturday as originally planned.

NEW BUSINESS –

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1) Airstream in Wyandotte: John Truitt

John Truitt presented the DDA Board with a proposal for his organization to bring AirStream trailers to Downtown Wyandotte for a weekend. Mayor Peterson suggested that Mr. Truitt have a meeting with the Special Events office, the Mayor's office and the DDA Director to talk about the logistics and requirements for hosting an event on city property. He was instructed to contact the Mayor's office to set up a meeting. Mr. Truitt was also referred to bring his plan to the WBA for possible collaboration and City Council once he had a plan for approval.

2) Zagster Bike Rental: Proposal

Michael Paschke presented a plan for placement of Zagster Bike Rack rental in Downtown Wyandotte. N. Rankine indicated that the DDA did not have authority to approve this kind of thing. Mr. Paschke was referred to City Council for approval.

3) New business: Abundant Living Gallery, Now n Then

N. Rankine indicated that two new businesses: Abundant Living Gallery located at 113 Elm Street and Now n Then located 3002 First. Abundant Living will open the Third Friday in November, November 15th and Now n Then will open on Black Friday, November 29th.

NEXT REGULAR MEETING – January 14th, 2013

ADJOURNMENT -

Motion by Mayor Peterson, supported by G. Lucas to adjourn at 6:40 pm. All in favor, motion carried.

Respectfully submitted,

Natalie Rankine
DDA Director