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NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes
Tuesday, June 11th, 2013
3200 Biddle Avenue Wyandotte, MI. 48192

MEMBERS PRESENT – Mayor Peterson, Greg Gilbert, Patt Slack, Gerry Lucas, Leo Stevenson, John Jarjosa

OTHERS PRESENT – Natalie Rankine, Tom Woodruff, Jeremy Sladovnik & Lewis Rowe

MEMBERS EXCUSED – John Jarjosa

PUBLIC COMMENT – Lewis M. Rowe, Oppenheimer

Mr. Rowe brought to the DDA's attention the problem of heavy truck traffic throughout the downtown area, specifically along Biddle Avenue. Mr. Rowe pointed out that the truck traffic might deter the people of eating in downtown Wyandotte. He suggested a study be performed regarding this issue.

Mayor Peterson noted that the trucks travelling the downtown area all meet the weight requirements. He noted that trucks will come down Biddle only if they will be delivering something locally.

APPROVAL OF AGENDA –

Motion by Mayor Peterson supported by Patt Slack to approve of the agenda for the June 11th meeting. All in favor, motion carried.

APPROVAL OF MINUTES –

Mayor, second by G. Lucas to approve the minutes submitted for review. All in favor, motion carried.

INFORMATION TO RECEIVE AND PLACE ON FILE -

Motion by Mayor Peterson supported by G. Lucas to receive the DDA Grant Committee Minutes, the Beautification Committee Minutes for May 8th and 28th and the Taxable Value Comparison Chart and place on file. All in favor, motion carried.

MONTHLY FINANCE REPORT –

Motion by G. Lucas, supported by L. Stevenson to approve the monthly finance report for the June 11th meeting. Roll call, all in favor. Motion carried.

Rose.

ONGOING PROJECTS & BUSINESS –

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1) 3061 & 3063 Biddle Avenue –

N. Rankine indicated that Joe Voosatka is working on assembling information for the CFEC certificate and that it will be presented to council at the June 24th council meeting. The closing date is scheduled for July 15th. Rankine also indicated that there are still utility bills coming in from this property and that she will pay them from the DDA Miscellaneous account and ask for a budget amendment in August or September to rectify this account. She also indicated that she would be placing a downtown map and signage in the window for the street fair.

Rankine also indicated that our first payment of \$95,392.39 for the property at 3061/3063 Biddle Avenue is now due. The payment is for the purchase of the board spoke about the advantages and disadvantages of paying for this over the course of 5 years. The board ultimately decided to propose that the entire payment be paid from the DDA Fund Balance.

Motion by G. Lucas, supported by L. Stevenson to approve a transfer of not to exceed \$450,000.00 to pay the remaining balance and interest accrued on the loan for the purchase of the building located at 3061 and 3063 Biddle Avenue. Roll call, all in favor. Motion carried.

2) RFP for 3131 Biddle –

N. Rankine indicated that the DDA has met with MJC development, Mr. Drysdale and the Engineering and Building Department about the proposal for this project. We have requested that MJC perform a market study in conjunction with their proposal for a mixed use development. Rankine indicated that she would update the board regarding this when she finds out additional information.

3) Wyandotte Farmers Market – Update

N. Rankine indicated that the market opening day was a huge success, both for patrons and vendors. Most vendors sold out of produce by the end of the day and the market had over 1,000 visitors.

4) Downtown Bike Racks -

N. Rankine indicated that designs submissions for the downtown bike racks are due in a few weeks. She will bring the designs to the Design and Promotion committee and the Engineering and Building Department for review when she receives submissions. P. Slack and P. Rose commented that they thought that this program was a good idea to bring both art and bike racks to downtown. Rose commented that this project should be considered in our new budget year.

5) Trees at 3200 Biddle –

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NEW BUSINESS –

A. DDA Budget meeting

L. Stevenson commented that the finance committee met and gave recommendations for the 2014 budget. He also said that not much has changed and that hopefully we are reaching a plateau and that things would improve in the next few years. N. Rankine indicated that in a few years some of our earmarked commitments will be ending and that one of the recommendations is for the DDA to create a Strategic Plan. The board members and Mayor Peterson all agreed that this was a good idea for 2014. Mayor Peterson indicated that the final budget will have to be approved by the board at the next DDA meeting in July.

NEXT REGULAR MEETING – August 13th, 2013

ADJOURNMENT -

Motion by Mayor Peterson, supported by G. Gilbert to adjourn at 6:50 pm. All in favor, motion carried.

Respectfully submitted,

Natalie Rankine
DDA Director