

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



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**Joseph Peterson**

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**Todd M. Browning**  
**James R. DeSana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

**NATALIE RANKINE**  
**DIRECTOR**  
**DOWNTOWN DEVELOPMENT AUTHORITY**

**MEETING AGENDA**  
**TUESDAY, OCTOBER 11<sup>TH</sup>, 2011**  
**3131 Biddle Avenue, Wyandotte 48192**

- 1) CALL TO ORDER
- 2) ROLL CALL OF MEMBERS : Mayor Joseph Peterson, Norm Walker, Gerry Lucas, Gilbert Rose, Greg Gilbert, Arta Chiparo, Leo Stevenson, Patt Slack, Patrick VanDeHey
- 3) OTHERS PRESENT: Natalie Rankine, Heather Thiede
- 4) PERSONS IN THE AUDIENCE
- 5) APPROVAL OF MINUTES & AGENDA
- 6) INFORMATION TO RECEIVE AND PLACE ON FILE:
  - a. Beautification Commission Minutes
  - b. DDA Design Sub-committee minutes
- 7) MONTHLY REVENUE/EXPENDITURE REPORT
- 8) ONGOING PROJECTS & BUSINESS:
  - a. Wyandotte Farmers Market – Closed for the season, market manager job description & timeline
  - b. Building and Business Inventory – Existing businesses complete, collecting additional available properties
  - c. On-line mapping software – Launched, collecting additional available properties
  - d. DIA Inside Out – April to June of 2012, please have locations to N.Rankine no later than November 1<sup>st</sup>
  - e. Business Assistance Grants – Grants reviewed at meeting today
  - f. Downtown Guidebook – sending verification letters, guidebook layout nearing completion
  - g. Welcome Folder – layout in progress
  - h. Mural Designs
  - i. Downtown Trees – meeting with Dupont
- 9) NEW BUSINESS:
  - a. DDA October Newsletter
  - b. Sponsorship opportunities for events and guidebook
  - c. Shop Wyandotte for the Holidays Contest
  - d. Restaurant Week: April 2012
  - e. Awards: Michigan Apple Trail (Viewers Choice) & Purple Heart Memorial Garden (Keep Michigan Beautiful – Presidents Award)
- 10) NEXT REGULAR MEETING: November 8<sup>th</sup>, 2011 (Election Day)
- 11) ADJOURNMENT

Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to adjourn at \_\_\_\_\_.