

## OFFICIALS

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**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
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**Joseph R. Peterson**

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**Leonard T. Sabuda**  
**Lawrence S. Stec**

Patt Slack, Chairwoman  
Brandon E. Wescott, Director  
Wyandotte Downtown Development Authority

July 14<sup>th</sup>, 2010

## CALL TO ORDER/ROLL CALL OF MEMBERS

The Wyandotte DDA was called to order at 5:30 PM on Tuesday July 13<sup>th</sup>, 2010 in the Wyandotte City Council Chambers, 3131 Biddle Avenue, Wyandotte, MI. Members in attendance included: Patt Slack, Norm Walker, Greg Gilbert, Arta Chiparo, Mayor Joseph Peterson, Gilbert Rose, Gerry Lucas, and Brandon Wescott. Leo Stevenson and Patrick VanDeHey were excused.

## APPROVAL OF AGENDA

Brandon Wescott asked that agenda item 7 a 1 be moved to the beginning of the meeting following the approval of the minutes, and also asked that agenda item 7 a 7 Convene Business Assistance Grant Committee be added also at the end of the INFORMATION/DISCUSSION ITEMS section. Gilbert Rose motioned to approve the amended agenda, seconded by Gerry Lucas, all voted in favor.

## APPROVAL OF MINUTES

Mayor Peterson motioned to approve all sets of minutes as presented, seconded by Gilbert Rose, all voted in favor.

Mayor Peterson motioned to go into closed session to discuss agenda item 7 a 1 Request for Closed Session – Pending Litigation, seconded by Greg Gilbert, all voted in favor. After convening in Closed Session, a roll call vote was offered to come out of Closed Session. Greg Gilbert motioned to allow a budget amendment of \$5,000 from fund balance to total \$15,000 allocated for the Butzel Long lawsuit, noting an agreed upon settlement amount would be \$10,000. Norm Walker seconded the motion, all voted in favor.

## PRESENTATIONS

No presentations were given.

## INFORMATION TO RECEIVE AND FILE

Mayor Peterson noted that he would like for Natalie Rankine to work with Brandon Wescott on the development of the Farmers Market. It was noted to advertise the Farmers Market on the Weather Channel and in the Grosse Ile newspaper. Gerry Lucas motioned allow \$3,900 from fund balance to be used for the addition

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of Natalie Rankine on the Farmers Market, advertising on the Weather Channel, and in the Grosse Ile newspaper, seconded by Gilbert Rose, all voted in favor.

Greg Gilbert motioned to receive and file all the communications as presented, seconded by Gerry Lucas, all voted in favor.

Gilbert Rose motioned for approval of the Monthly Revenue/Expenditure Report, seconded by Greg Gilbert all voted in favor.

Gilbert Rose motioned for approval of the Monthly Budget Line Item Report, seconded by Gerry Lucas all voted in favor.

Mayor Peterson motioned for approval of the fund balance report, seconded by Arta Chiparo, all voted in favor.

Patt Slack delivered the Chairwoman's report highlighting the work done on the Main Street initiative to date, and noting that staying in the Associate's Level would be appropriate to increase awareness of the program among DDA Board Members, city leaders, and other community members.

Brandon Wescott delivered the Director's report also highlighting the Farmers Market, the current budget workshops, and work done to date on the Totem Pole.

## PUBLIC COMMENT

## INFORMATION/DISCUSSION ITEMS

Agenda Item 7 a 2 – The letter received from the staff at the Michigan Main Street Center was read and it was noted that although Wyandotte was not selected to participate in the Selected Level for the FY 2010 class, the sentiment of the Board was to continue to be a member of the Associate Level. Brandon Wescott noted that trainings for the upcoming year are limited in space, and it would be appropriate to have one DDA Board Member, and one City Council member attend trainings with the Director. Several members of the application committee addressed the Board on their sentiments with the outcome of the activity, and their contributions were greatly appreciated. Gilbert Rose motioned to stay a member of the Associate Level, seconded by Mayor Peterson, all voted in favor.

Agenda Item 7 a 3 – The Viaduct Project invoice was presented and Gilbert Rose motioned for approval of payment, seconded by Arta Chiparo, all voted in favor.

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Agenda Item 7 a 4 – The Wyandotte Business Association Invoice was presented, and Gerry Lucas motioned to approve payment pending favorable review of the Director, seconded by Gilbert Rose, all voted in favor.

Agenda Item 7 a 5 – Brandon Wescott presented information to date on the transient marina, and Mayor Peterson noted that a letter will go out to Fred Pishke and Brandon Wescott to develop a draft business/operational plan and to report back in 90 days.

Agenda Item 7 a 6 – Brandon Wescott noted that Greg Mayhew had asked about the previous year's funding for the parking lot at Sycamore Street and Van Alstyne Street, and the Board noted that this will be reviewed during the budget workshops.

Agenda Item 7 a 7 – Brandon Wescott noted that he had received one complete Business Assistance Grant application and one partially completed application and asked that the Board act to appoint and convene the review committee. Gerry Lucas, Gilbert Rose, and Mayor Peterson were appointed to the application committee, and it was noted for the Director to coordinate availability for them to review the applications received to date.

## CITY OWNED PROPERTY UPDATE

Greg Gilbert asked that a list of the City Owned Property in the DDA District be made available to the DDA Board, and asked the Director to coordinate a tour of the City Owned property in the DDA District.

The DDA Board asked that Brandon Wescott coordinate a meeting with Joe Maher and Natalie Rankine to implement a website to promote Downtown Wyandotte properties.

NEXT REGULAR MEETING: July 13<sup>th</sup>, 2010

## ADJOURNMENT

Gerry Lucas motioned for adjournment, seconded by Norm Walker all voted in favor of adjournment at 8 PM.