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Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
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Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

Patt Slack, Chairwoman
Brandon E. Wescott, Director
Wyandotte Downtown Development Authority

May 13th, 2010

CALL TO ORDER/ROLL CALL OF MEMBERS

The Wyandotte DDA was called to order at 5:30 PM on Tuesday May 11th, 2010 in the Wyandotte City Council Chambers, 3131 Biddle Avenue, Wyandotte, MI. Members in attendance included: Arta Chiparo, Patt Slack, Norm Walker, Mayor Joseph Peterson, Greg Gilbert, Gilbert Rose, Leo Stevenson, Gerry Lucas, Patrick VanDeHey and Brandon Wescott.

APPROVAL OF AGENDA

Brandon Wescott asked that the recently completed business survey be added to the agenda under information to receive and file, and Mayor Peterson motioned to approve the action, seconded by Gilbert Rose, all voted in favor. Gerry Lucas motioned to approve the amended agenda, seconded by Arta Chiparo, all voted in favor.

APPROVAL OF MINUTES

Gilbert Rose motioned to approve all sets of minutes as presented, seconded by Mayor Peterson, all voted in favor.

PRESENTATIONS

No presentations were given.

INFORMATION TO RECEIVE AND FILE

Gerry Lucas motioned to receive and file all the communications as presented, seconded by Arta Chiparo, all voted in favor.

Gerry Lucas motioned for approval of the Monthly Revenue/Expenditure Report, seconded by Mayor Peterson all voted in favor.

Gilbert Rose motioned for approval of the Monthly Budget Line Item Report, seconded by Gerry Lucas all voted in favor.

Gilbert Rose motioned for approval of the fund balance report, seconded by Gerry Lucas, all voted in favor.

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Patt Slack delivered the Chairwoman's report highlighting the recent opening of the Arts Center and noted that the improvements identified in City Hall were going to continue to be explored.

Brandon Wescott delivered the Director's report highlighting the recent Michigan Main Street Town Hall Meeting, the coordination meeting held with Fred Pishke concerning the transient marina, and the sale of the Tennant Street Cleaner for the purchase of a Gator to be used by the Downtown Streetscape Groundskeeper.

PUBLIC COMMENT

The Rev. Arthur Oberg addressed the DDA Board and asked if there were any city owned buildings that would be available to host a day of free medical services to the community on June 19th, 2010. Gilbert Rose motioned to recommend the Old Wyandotte Savings Bank (3003-3005 Biddle) along with a favorable review of the City Attorney, seconded by Arta Chiparo, all voted in favor.

INFORMATION/DISCUSSION ITEMS

Agenda Item 8 a 1 – Brandon Wescott noted to the Board that the bylaws call for annual May elections, and he noted that no nominations had been received prior to the meeting. Gilbert Rose motioned keep the current slate of officers, seconded by Mayor Peterson, all voted in favor.

Agenda Item 8 a 2 – Heather Thiede requested of the Board exclusive use of the Fort Street Sign prior to and during the Street Art Fair. Gilbert Rose motioned to accommodate the request made by Heather Thiede, seconded by Gerry Lucas, all voted in favor.

Agenda Item 8 a 3 – Brian Melvin requested of the Board permission and a material stipend to complete a mural in the downtown area. Patt Slack motioned for Brandon Wescott to get more information and visuals of the work/art proposed before a decision could be made, seconded by Gilbert Rose, all voted in favor.

Agenda Item 8 a 4 – The Oversight Committee recommended to the full Board an allocation of \$40,000 to be made available for business recruitment and retention efforts. It was noted for Brandon Wescott to convene the Oversight Committee prior to next months meeting to review sample policies and guidelines before moving forward. Mayor Peterson motioned to approve the funding subject to policies and guidelines developed, prepared, and reviewed by the next meeting for approval, seconded by Gilbert Rose, all voted in favor.

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Agenda Item 8 a 5 – The Butzel Long lawsuit against the DDA was discussed and it was noted to convene a special meeting Monday May 17th, 2010 prior to the City Council Meeting for the purpose of meeting with the City Attorney and selecting a recommended firm to handle the case. It was noted to have the City Attorney file the necessary paperwork on behalf the DDA prior to the special meeting. Mayor Peterson motioned to hold the special meeting seconded by Gerry Lucas, all voted in favor.

Agenda Item 8 a 6 – The WBA expenditure report was presented and Gilbert Rose motioned for approval of payment upon a satisfactory review by Brandon Wescott, seconded by Greg Gilbert, all voted in favor of payment.

Agenda Item 8 a 7 – Brandon Wescott noted to the Board that the Michigan Main Street Staff would be in Wyandotte on May 25th, 2010 and he noted that they would like to meet with the Board for a half an hour on that date. Brandon Wescott also noted that he traveled to Lansing, MI to meet with the Michigan Main Street Staff and to deliver the application on May 7th, 2010 and asked for approval of the travel reimbursement. Mayor Peterson motioned for approval of the travel reimbursement, seconded by Gerry Lucas, all voted in favor.

OLD BUSINESS

Brandon Wescott noted that the old downtown banners are for sale to fundraise for capital improvements and it was noted that there are still opportunities available for the banner sponsorship program. Mayor Peterson noted that some of the old banners would be available during the Art Fair for the public to purchase.

CITY OWNED PROPERTY UPDATE

Mayor Peterson noted that the Purple Heart Memorial Garden's Grand Opening would be held May 31st, 2010 and he thanked those who worked to complete the project.

NEXT REGULAR MEETING: June 8th, 2010

ADJOURNMENT

Gerry Lucas motioned for adjournment, seconded by Mayor Peterson all voted in favor of adjournment at 7:13 PM.