

## OFFICIALS

**William R. Griggs**  
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**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. DeSana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

Tony Trupiano, Chairman  
Brandon E. Wescott, Director  
Wyandotte Downtown Development Authority

September 9<sup>th</sup>, 2009

## CALL TO ORDER/ROLL CALL OF MEMBERS

The Wyandotte DDA was called to order at 5:30 PM on Tuesday September 8<sup>th</sup>, 2009 in the Wyandotte City Council Chambers, 3131 Biddle Avenue, Wyandotte, MI. Members in attendance included: Mayor Joseph Peterson, Chair Tony Trupiano, Arta Chiparo, Gilbert Rose, Patt Slack, Norm Walker, Patrick VanDeHey, Gerry Lucas, Greg Gilbert and Brandon Wescott.

## APPROVAL OF AGENDA

Brandon Wescott requested that agenda items 5 a 9 and 5 a 10 be added to the agenda as they were purchase agreements with the Consort Display Group who was chosen to be the banner vendor and Bronners who was chosen to be the Christmas lighting vendor. Gilbert Rose motioned for approval of the amended agenda, seconded by Arta Chiparo, all voted in favor.

## APPROVAL OF MINUTES

Mayor Peterson motioned for approval of the August 11<sup>th</sup>, 2009 Regular DDA Meeting minutes, seconded by Arta Chiparo, all voted in favor.

## INFORMATION TO RECEIVE AND FILE

The monthly revenue/expenditure report was presented, Gerry Lucas motioned for approval of the report seconded by Mayor Peterson, and Gilbert Rose abstained, all voted in favor. The monthly budget line item report was presented, a roll call vote was offered and all voted in favor. The fund balance report was presented, a roll call vote was offered, and all voted in favor. Gilbert Rose asked if there was a rule of thumb percentage for keeping a fund balance and the Director noted that he would ask Todd Drysdale and offer the question on the MDA listserv for a response.

Tony Trupiano delivered the Chairperson's Report and Brandon Wescott delivered the Director's Report, noting that he is planning on attending select commissions and boards to increase exposure about the Michigan Main Street program and their upcoming training sessions. It was also noted that a meeting was held on rehabilitation of the Totem Pole and it was noted to move the agenda item to discuss it. The Director explained that it would be recommended to remove the Totem Pole so a full restoration could be done and that there were more details that would need to be determined. Mr. George Gouth had previously volunteered to complete the restoration once the Totem Pole was brought down.

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## PUBLIC COMMENT

No public Comment was offered.

## INFORMATION/DISCUSSION ITEMS

Agenda Item 7 a 1 Fort Street Sign Maintenance – the Director noted that he had received calls about the appearance of the Fort Street Sign and that he had contacted Mr. Gary Ellison about a maintenance schedule or agreement that could be entered into in the future. Patt Slack noted that this topic should go before the present Design and Promotion Committee and they would make a recommendation to alleviate the issue.

Agenda Item 7 a 2 Michigan Main Street training dates – the Director noted to the public the training dates in which he was considering attending and asked if anyone would like to participate to contact him.

Agenda Item 7 a 3 Bike Rack purchase from Creative Pipe Inc – Mayor Peterson motioned for approval of the purchase of three bike racks and shipping in the amount of \$1,545.00 to be placed near Curves, Stroh's and Sanders, seconded by Arta Chiparo, all voted in favor.

Agenda Item 7 a 5 Wyandotte Jaycees – it was noted that the Jaycees are planning to hold a Halloween window painting contest and it was asked if they could paint the Fogel Building. There was a consensus to allow them to use the structure while it's still standing as long as a hold harmless agreement is entered into and the insurance is adequate.

## NEXT REGULAR MEETING

The next regularly scheduled meeting of the DDA will be held October 15<sup>th</sup>, 2009.

## ADJOURNMENT

Greg Gilbert motioned for adjournment, seconded by Patt Slack, all voted in favor to adjourn.