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Tony Trupiano, Chairman
Brandon E. Wescott, Director
Wyandotte Downtown Development Authority

August 12th, 2009

CALL TO ORDER/ROLL CALL OF MEMBERS

The Wyandotte DDA was called to order at 5:30 PM on Tuesday August 11th, 2009 in the Wyandotte City Council Chambers, 3131 Biddle Avenue, Wyandotte, MI. Members in attendance included: Mayor Joseph Peterson, Chair Tony Trupiano, Gilbert Rose, Patt Slack, Norm Walker, Patrick VanDeHey, Gerry Lucas, Greg Gilbert and Brandon Wescott. Arta Chiparo was excused and not in attendance at the meeting.

APPROVAL OF AGENDA

Brandon Wescott requested that agenda items 5 a 9 Main Street News be added to the agenda and agenda item 5 b 6 1 & 2 be omitted because the topics of discussion would be covered in other parts of the agenda. Patt Slack motioned for approval of the amended agenda, seconded by Norm Walker, all voted in favor.

APPROVAL OF MINUTES

Gerry Lucas motioned for approval of the July 14th, 2009 Regular DDA Meeting minutes, the July 29th, 2009 Present Design & Promotion Committee Minutes and the August 3rd, 2009 Art Center Committee Minutes to be approved as presented, seconded by Patt Slack, all voted in favor.

PRESENTATIONS

Brandon Wescott presented a plaque in recognition to Gregory Gilbert for performing the duties of Chairman from May 2005 to July 2009.

INFORMATION TO RECEIVE AND FILE

All items listed on the agenda were presented and prepared well in advance for Board members review. Brandon Wescott recommended a motion to respond to the parties that have sent petitions for use of the Fogel Building noting that at this time the DDA Board is planning and preparing to demolish the structure after October 1st, 2009. Gilbert Rose motioned to have Brandon Wescott send correspondence denying use of the structure, seconded by Norm Walker, all voted in favor.

Tony Trupiano delivered the Chairperson's Report and noted that the local Junior A Hockey Club, the Motor City Metal Jackets have made significant progress in building their franchise in Wyandotte. He noted that the community has a great asset as the owners and management of the organization are very professional.

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Brandon Wescott delivered the Director's Report, and he noted the recent City Inspection report of the Fogel Building and his meetings with Bob Johnson of the Viaduct Project concerning supporting information for an invoice the DDA is responsible to pay.

PUBLIC COMMENT

No public Comment was offered.

INFORMATION/DISCUSSION ITEMS

Agenda Item 7 a 1 Budget Approval/Public Hearing – Bob Johnson spoke at the public hearing on behalf of the Viaduct Project. Mayor Peterson motioned to amend the draft budget to increase the Viaduct Project funding level from \$10,000 to \$17,500 in which the Purple Heart Project funding level would be decreased from \$40,000 to \$32,500, seconded by Patt Slack, all voted in favor. Greg Gilbert noted that the proposed funding level of \$20,000 for parking lots should include improvements and maintenance to greenbelts around parking facilities in the downtown area. The budget as amended was motioned for approval noting that funding for the last three items (Fogel Demolition, Land Purchases, Municipal Service) would come from fund balance by Norm Walker, seconded by Mayor Peterson, all voted in favor. A motion was offered to use fund balance for the last three items of the budget (Fogel Demolition, Land Purchases, Municipal Service) by Mayor Peterson, seconded by Norm Walker, all voted in favor.

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The proposed DDA budget to Wyandotte City Council will reflect the following information:

Streetscape project	\$66,000.00
General fund administrative reimbursement	\$90,000.00
Fogel multi year purchase agreement	\$58,000.00
Operating transfer to sidewalks	\$26,000.00
Masonic Temple operating grant	\$40,000.00
Director salary & benefits	\$78,000.00
Fort Sign	\$5,000.00
Christmas	\$11,000.00
Trolley	\$18,000.00
Fountain	\$5,000.00
Beautification Commission	\$8,000.00
Parking Lots	\$20,000.00
WBA	\$40,000.00
Operating Exp	\$2,000.00
Streetscape Maint.	\$10,000.00
Purple Heart	\$32,500.00
Wyandotte Museums	\$20,000.00
Main Street	\$7,000.00
Viaduct Maintenance	\$17,500.00
Banners	\$9,416.24
Contingency	\$20,000.00
Hornby Principal & Interest	\$50,500.00
Fogel Demolition	\$90,000.00
Land Purchases	\$100,000.00
Municipal Service	\$17,715.00
Total	\$841,631.24

Agenda Item 7 a 2 Christmas Decorations Purchase – Brandon Wescott noted that the Present Design and Promotion Committee is working on new holiday lighting alternatives for the downtown, and presently a few options do exist. Brandon Wescott recommended authorizing the expenditure of \$10,000 in the current fiscal year’s budget for the purchase of holiday lighting as the committee determines. Tony Trupiano motioned for approval of expending \$10,000 on holiday lighting according to the desire of Present Design and Promotion Committee, seconded by Gilbert Rose, all voted in favor.

Agenda Item 7 a 3 Michigan Downtown Conference – Brandon Wescott noted that in the Michigan Main Street agreement, the primary contact person is required to attend the National Main Street Conference or the Michigan Downtown Conference and Brandon Wescott recommended his attendance at the Michigan

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Downtown Conference to save costs and he noted the state conference would most likely be more relevant. Gilbert Rose motioned for approval of Brandon Wescott attending the Michigan Downtown Conference, seconded by Gerry Lucas, all voted in favor.

Agenda Item 7 a 4 – Brandon Wescott noted a communication from the Michigan Main Street Center highlighting the required training dates and informed the Board of Directors aware of what trainings he would attend.

Agenda Item 7 a 5 Michigan Main Street Program Community Requirements and Expectations Agreement/Associate Level – Brandon Wescott presented the Main Street agreement noting a September 4th, 2009 deadline for completion. Gilbert Rose motioned to execute the agreement pending a favorable opinion of the City Attorney, seconded by Patrick VanDeHey, all voted in favor.

Agenda Item 7 b 1 Michigan Main Street Orientation Webinar (August 20th, 2009) – Brandon Wescott explained to the Board and viewing Public that the Michigan Main Street Orientation Webinar would be available for public viewing and he noted that anyone who would like to participate is welcomed to attend.

NEXT REGULAR MEETING

The next regularly scheduled meeting of the DDA will be held September 8th, 2009.

ADJOURNMENT

Mayor Peterson motioned for adjournment, seconded by Patrick VanDeHey, all voted in favor to adjourn.