

## OFFICIALS

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. DeSana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

Gregory L. Gilbert, Chairman  
Brandon E. Wescott, Director  
Wyandotte Downtown Development Authority

May 19<sup>th</sup>, 2009

## CALL TO ORDER/ROLL CALL OF MEMBERS

The Wyandotte DDA was called to order at 5:32 PM on Monday May 18<sup>th</sup>, 2009 in the Municipal Service Building, 3005 Biddle Avenue, Wyandotte, MI. Members in attendance included: Mayor Joseph Peterson, Chair Greg Gilbert, Arta Chiparo Gilbert Rose, Patt Slack, Tony Trupiano, Norm Walker, and Brandon Wescott. Heatherleigh Navarre was not in attendance.

Also in attendance were Ms. Natalie Rankine and Mr. Robert Johnson.

## APPROVAL OF AGENDA

Tony Trupiano motioned for approval of the amended agenda, seconded by Arta Chiparo, all voted in favor.

## APPROVAL OF MINUTES

Tony Trupiano motioned for approval of the minutes, seconded by Arta Chiparo, all voted in favor.

## INFORMATION/DISCUSSION ITEMS

6 a 1 – Ms. Natalie Rankine, Special Projects Coordinator, presented sample banner designs to the DDA Board for their review and comment. Ms. Rankine also represented the Beautification Commission on their request to rollover the remaining funds from their 2008 Budget in the amount of \$2,067.46 for the purpose of making a donation to the Purple Heart Memorial. Patt Slack motioned for approval of the request, seconded by Tony Trupiano, all voted in favor.

## INFORMATION TO RECEIVE AND FILE

4 a 1 – A communication for a request for Authorization to prepare Brownfield Redevelopment Plan No. 13 – 81 Chestnut was presented.

4 a 2 – A communication for the establishment of a Neighborhood Enterprise Zone in the Downtown Area was presented.

## OFFICIALS

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. DeSana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

Gregory L. Gilbert, Chairman  
Brandon E. Wescott, Director  
Wyandotte Downtown Development Authority

## REPORTS

4 b 1 – The monthly revenue/expenditure report was presented and discussed. Gilbert Rose motioned for approval of the monthly revenue/expenditure report, seconded by Joseph Peterson, all voted in favor.

4 b 2 - The monthly budget line item report was presented and discussed. Gilbert Rose motioned for approval of the monthly budget line item report, seconded by Patt Slack, all voted in favor.

4 b 3 – The fund balance report was presented.

4 b 4 – The Chairperson’s report was delivered, and it was noted that the Masonic Temple Art Center Project would benefit greatly from outside funding donations.

4 b 5 – The Director’s report was delivered.

4 b 6 a – The Design & Promotion committee minutes were presented for Board review, and it was noted that Mr. Wally Szymborski and Brandon Wescott were working together to gather information on outside speakers for downtown music.

4 b 6 b – The Oversight committee minutes were presented for Board review, and it was noted for the Oversight committee to convene to discuss the foreclosed home across from the Masonic Temple and to discuss making a donation to the Purple Heart Memorial project. It was also noted to write a policy about protocol for offering a letter of help and condolence when tragedy strikes a downtown business. A motion to convene the oversight committee for this purpose was offered by Tony Trupiano, seconded by Arta Chiparo, all voted in favor.

## PUBLIC COMMENT

No public comment was offered.

## INFORMATION/DISCUSSION ITEMS

6 a 2 – Brandon Wescott presented to the Board information on the Michigan Downtown Association Marquette, MI conference. Tony Trupiano motioned to deny the attendance at the conference because the Art

## OFFICIALS

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. DeSana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

Gregory L. Gilbert, Chairman

Brandon E. Wescott, Director

Wyandotte Downtown Development Authority

Fair would be occurring during this time and that it would be more important for the Director to be in the city, Patt Slack seconded, all voted in favor.

6 a 4 – Brandon Wescott informed the Board that budget workshop information from the City had been received and that work would be commencing on the next fiscal year's budget shortly.

6 a 5 – A transient marina resolution of support was read and discussed, and it was moved to approve the resolution as written by Tony Trupiano, seconded by Gilbert Rose, all voted in favor.

6 a 6 – The Borders Express Storefront Partnership proposal was presented to the Board, and it was noted that this proposal would not be a good development for City owned property downtown. Gilbert Rose motioned to have the Director bring this information to the WBA, seconded by Patt Slack, all voted in favor.

6 a 7 – A budget amendment was presented to the Board by the Director in the amount of \$1,152.78 to be added to the overtime line item from the salary line item for the purposes of making the budget whole. Gilbert Rose motioned to approve the budget amendment, seconded by Norm Walker, all voted in favor of the budget amendment. This item will need to go before City Council for final approval.

6 a 8 – The Director presented the idea of having a work cell phone to the Board, as many members have expressed interest in that mode of communication. Mayor Joseph Peterson motioned for approval of a Director's cell phone, seconded by Tony Trupiano, all voted in favor.

6 a 9 – Brandon Wescott informed the Board that Ms. Maggie Molnar would be the new DDA Streetscape Groundskeeper.

6 a 3 – Bob Johnson of Wyandotte RHS presented the viaduct report and information on recently awarded Campbell's Soup Grant.

## OLD BUSINESS

Patt Slack informed the Board of how nice the downtown windows looked last summer during the Art Fair and directed the Director to get with Mark Kowalewski on cleaning the windows for the Art Fair this summer.

## NEXT REGULAR MEETING

The next regularly scheduled meeting of the DDA will be held June 8<sup>th</sup>, 2009.

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4507 • Fax 734-324-4552 • email: bwescott@wyan.org • www.wyandotte.net

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Kehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. DeSana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

Gregory L. Gilbert, Chairman  
Brandon E. Wescott, Director  
Wyandotte Downtown Development Authority

**ADJOURNMENT**

Tony Trupiano motioned for adjournment, seconded by Arta Chiparo, all voted in favor to adjourn.