



# AGENDA

REGULAR SESSION

MONDAY, DECEMBER 19, 2016 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE DONALD SCHULTZ

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ROLL CALL

## MINUTES

## PRESENTATIONS

- Brian Webb, Zombie Pub Crawl to the “Yes, Ma’am” Program

## PERSONS IN THE AUDIENCE

## NEW BUSINESS (ELECTED OFFICIALS)

## COMMUNICATION FROM CITY AND OTHER OFFICIALS

1. Beautification Commission Appointment – A. Treece
2. Beautification Commission Appointment – P. Iacopelli
3. Appointment to the Cultural & Historical Commission – S. Adkins
4. Re-Appointment to the Cultural & Historical Commission – W. Hayden
5. WPD Purchase of Chevrolet Tahoes
6. Delinquent Payable – County of Wayne (Assessment Services)
7. Quarterly Investment Reports – 1Q & 2Q 2016
8. Rockin’ NYE – Clock Tower Banners
9. Purchase Agreement Amendment – 707 Plum

## REPORTS & MINUTES

City Council	December 12, 2016
Cultural & Historical Commission	November 10, 2016
Cultural & Historical Comm./Historical Society Exec. Board	September 29, 2016
Finance Report – Wyandotte Museums	October & November, 2016
Fire Commission	November 15, 2016
Wyandotte Municipal Services	December 7, 2016
Police Commission	December 13, 2016
Retirement Commission	December 15, 2016

## BILLS & ACCOUNTS

## CITIZENS PARTICIPATION

## RECESS & RECONVENE

## FIRST & FINAL READING OF AN ORDINANCE

- #1443: Ch. 19 Housing Code, Art. I, §19-5, Sub-§(F) – Upon Sale Inspection Fees
- #1444: Ch. 31.1 Rental Dwellings & Units, Art. II, §31.1-12, Sub-§(b), (c), (d) – Rental Inspection Fees

## RESOLUTIONS

## ADJOURNMENT

**OFFICIALS**

**Thomas Woodruff**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
TREASURER



**JOSEPH R. PETERSON**  
MAYOR

**COUNCIL**

**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Tadeusz Miciura Jr.**  
**Leonard T. Sabuda**  
**Donald Schultz Jr.**  
**Kevin VanBoxell**

TO: Beth Lekity  
Deputy City Clerk

FROM: Julie Sadlowski  
Office of the Mayor & City Council

DATE: December 13, 2016

SUBJECT: Presentation at 12/19/16 Council Meeting

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**Monday, December 19, 2016**

**Presentation by Brian Webb of the Zombie Pub Crawl to the  
“Yes, Ma’am” program.**

Please place this item at beginning of the agenda as you have so kindly done in the past. Feel free to contact me at Ext. 4544 if you have any questions.

Thank you.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 19, 2016

AGENDA ITEM # 1

**ITEM:** Appointment to the Beautification Commission

**PRESENTER:** Mayor Joseph R. Peterson *JRP.*

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Section 2-87 of the Wyandotte Code of Ordinance establishes a Beautification Commission consisting of no less than seven members, no more than 11 appointed by the mayor, subject to the approval of the council. The term of each member shall be three (3) years in April. There are currently 9 members serving on the commission.

Resident April Treece has applied to serve on the commission and the Beautification Commission members have recommended Ms. Treece be appointed and believe she would make an excellent addition to the commission.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Concur with Mayor Peterson's recommendation to appoint April Treece to the Beautification Commission.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:**

**LIST OF ATTACHMENTS:**

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: December 19, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED, that the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation to appointment April Treece of 2715 3<sup>rd</sup> St., Wyandotte, MI 48192 to the Beautification Commission. Term to expire April 2019.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____



<b>Describe any experiences that led to your desire to serve the community.</b>
Growing up poor and now having a better frame of mind to help those in need. To help build a strong community
Where we all grow and work together as a large team.

**Employment:** List your most recent employment experiences.

Company Name/Location	Position	Duties	Dates of Employment
WADL TV 38 Clinton Township	National Sales Assistant Local Sales Assistant	Enter Orders, Created & designed proposals. Create Incentives for AE's, Reports Create NTR for the station	May 2008 - Present 11 month break in 2014-2015
WXYZ Channel 7 Southfield	Level 2 Assistant	data entry, Create creative Incentives to encourage sales	2014-2015 11 months
Radio One Detroit Cluster	Sales assistant	Everything listed above	2005-2008

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Dates
Henry Ford Community College	Not Available	2000
Specs Howard Trade School	Received	1999

**Volunteerism:** List your most recent volunteer experiences.

Organization	Role	Dates
Wyandotte Community Garden Coordinator		July 2016 - present

**Supplemental Information:** Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. Wyandotte needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-324-4560 or [clerk@wyan.org](mailto:clerk@wyan.org) if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

 \_\_\_\_\_ 11/7/16  
Applicant's Signature Date

Return completed forms to  
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

**Please check below if you have experience in:**

- Advertising/Marketing/Public Relations
- Architecture/Engineering
- Arts/Culture/History
- AutoCAD/Drafting/GIS
- Business
- Coaching/Sports
- Construction/Carpentry
- Electrical work/contracting
- Education
- Event Planning
- Forestry
- Horticulture
- Landscape Architecture
- Law
- Planning/Zoning
- Property Maintenance/Management
- Plumbing work/contracting
- Real Estate/Development
- Gardening/Landscaping
- Government

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 19, 2016

AGENDA ITEM # **2**

**ITEM:** Appointment to the Beautification Commission

**PRESENTER:** Mayor Joseph R. Peterson *JRP.*

**INDIVIDUALS IN ATTENDANCE:**

**BACKGROUND:** Section 2-87 of the Wyandotte Code of Ordinance establishes a Beautification Commission consisting of no less than seven members, no more than 11 appointed by the mayor, subject to the approval of the council. The term of each member shall be three (3) years in April. There are currently 9 members serving on the commission.

Resident Patricia Iacopelli has applied to serve on the commission and the Beautification Commission members have recommended Ms. Iacopelli be appointed and believe she would make an excellent addition to the commission.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Concur with Mayor Peterson's recommendation to appoint Patricia Iacopelli to the Beautification Commission.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:**

**LIST OF ATTACHMENTS:**

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan  
Date: December 19, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED, that the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation to appointment Patricia Iacopelli of 4101 17<sup>th</sup> St., Wyandotte, MI 48192 to the Beautification Commission. Term to expire April 2019.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

# CITY OF WYANDOTTE, MICHIGAN

## APPLICATION FOR BOARDS AND COMMISSIONS

A separate application is required for each board or commission you wish to join.  
 Applications remain active for one year from the date of submittal.  
 Resumes are encouraged and may be attached to your completed application.

<b>Name of Board or Commission for which you are applying</b> <i>Beautification</i>	
<b>Name</b> <i>PATRICIA L. IACOPELLI</i>	
<b>Home Address:</b> <i>4101 17th</i>	<b>Work Address</b> <i>—</i>



Home Phone    Work Phone    Cell Phone    Email

**Residency, property or business ownership is required for most boards and commissions.**

I am a resident. If so, for how many years? *lifetime*

I am a property owner. If so, for how many years? *40 years*

I <sup>WAS</sup> a business owner. If so, for how many years? *10 years*

**Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.**

- I have always been interested in gardening - flowers vegetables AND LANDSCAPING have been a passion*
- MASTER GARDENER*
- HANDS ON MANAGER - My teams were always equals to me AND we worked side by side*
- Special events planner*
- meetings planning and organized*
- Project MANAGER*
- Recruitment*
- Goal Setting planning & Achievement*
- PARTNERSHIP MARKETING*
- fund raising*
- Budgeting*
- HANDYMAN*
- volunteer work through Master Gardener program*

**Describe any experiences that led to your desire to serve the community.**

I have seen Wyandotte continue to thrive while others do not do as well. I feel that a large part of that everyone gets a great first impression when they enter our city. Our city does have someone care. Businesses want in, people want to live here. It takes more than money. It takes time, teamwork, HARD WORK & volunteers. I have always taken pride in my home, where I worked AND WORKED HARD to keep up & improve function & appearance. If I am selected to serve on this commission I will work just as hard to help improve our city

**Employment:** List your most recent employment experiences.

Company Name/Location	Position	Duties	Dates of Employment
ACU Hardware Great Lakes Ace	ASSISTANT MANAGER	Loss Prevention Inventory Control customer service employee development	June 2007 June 2015
Blockbuster	Store Manager	Build Revenue & Membership Recruitment Control costs	1997 to 2006
Debras Hallmark Wyandotte, MI	owner	MANAGE all aspects of the business	1986 to 1996 A

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Dates
DAVENPORT UNIVERSITY	BACHELORS BUSINESS ADMINISTRATION	2000 A
DAVENPORT UNIVERSITY	MBA BUSINESS ADMINISTRATION POST GRAD Degree HUMAN RESOURCES	2002 A 2007 A

**Volunteerism:** List your most recent volunteer experiences.

Organization	Role	Dates
I have participated in many fund raising activities over the years in conjunction with my employers & my childrens schools		
also volunteered for St Joseph Church during my many years of membership		
AND for the KofC since my husband Frank joined approx 10 years ago.		

**Supplemental Information:** Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. Wyandotte needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-324-4560 or [clerk@wyandotte.org](mailto:clerk@wyandotte.org) if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Patricia J. Scopelli  
Applicant's Signature

10-11-2016  
Date

Return completed forms to  
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

**Please check below if you have experience in:**

- Advertising/Marketing/Public Relations
- Architecture/Engineering
- Arts/Culture/History
- AutoCAD/Drafting/GIS
- Business
- Coaching/Sports
- Construction/Carpentry
- Electrical work/contracting
- Education
- Event Planning
- Forestry
- Horticulture
- Landscape Architecture
- Law
- Planning/Zoning
- Property Maintenance/Management
- Plumbing work/contracting
- Real Estate/Development
- Gardening/Landscaping
- Government

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 19, 2016

AGENDA ITEM # **3**

**ITEM:** Appointment to the Cultural & Historical Commission

**PRESENTER:** Mayor Joseph R. Peterson 

**INDIVIDUALS IN ATTENDANCE:** Mayor Joseph R. Peterson

**BACKGROUND:** A vacancy exists on the Cultural & Historical Commission due to the fulfillment of the term by Commissioner Daniel Cervantes.

Sandra Adkins has applied to serve on the board.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution supporting the appointment of Sandra Adkins, 1836 2nd St., Wyandotte, MI 48192, as a member of the Cultural & Historical Commission. Term to expire December 2020.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:**

**LIST OF ATTACHMENTS:**

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan  
Date: December 19, 2016

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED by the City Council that Council hereby CONCURS with the recommendation of Mayor Peterson to appoint Sandra Adkins of 1836 2nd St., Wyandotte, MI 48192 to the Cultural & Historical Commission. Term to expire December 2020.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

# CITY OF WYANDOTTE, MICHIGAN

## APPLICATION FOR BOARDS AND COMMISSIONS

A separate application is required for each board or commission you wish to join.  
 Applications remain active for one year from the date of submittal.  
 Resumes are encouraged and may be attached to your completed application.

<b>Name of Board or Commission for which you are applying</b> Historical Commission	
<b>Name</b> Sandra L. Atkins	
<b>Home Address:</b> 1836 2ND	<b>Work Address</b> N/A
<b>Home Phone</b> [REDACTED]	<b>Work Phone</b> N/A
<b>Cell Phone</b>	<b>Email</b>
<b>Please note your preferred method(s) of contact</b>	
<input checked="" type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input type="checkbox"/> Cell Phone <input type="checkbox"/> Email	
<b>Residency, property or business ownership is required for most boards and commissions.</b>	
<input checked="" type="checkbox"/> I am a resident. If so, for how many years? <u>30</u>	
<input checked="" type="checkbox"/> I am a property owner. If so, for how many years? <u>30</u>	
<input type="checkbox"/> I am a business owner. If so, for how many years? _____	

**Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.**

I SERVED AS A PRIOR COMMISSIONER IN THE MID 1990'S. MY HOME HAS BEEN A DESIGNATED HISTORICAL SITE BY THE CITY FOR THE PAST 27 YRS. AND WE HAVE OPENED OUR HOME AT LEAST 5 TIMES OVER THE YEARS FOR HOME & GARDEN TOURS.

**Describe any experiences that led to your desire to serve the community.**

I have loved Wyandotte from the first time I came here. Worked on the project to build the Rate-Aid on Biddle. Served on BASES' CITIZEN ADVISORY PANEL for 2 years.

**Employment:** List your most recent employment experiences.

Company Name/Location	Position	Duties	Dates of Employment

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Dates

**Volunteerism:** List your most recent volunteer experiences.

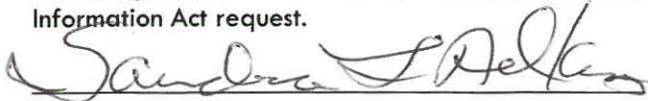
Organization	Role	Dates

**Supplemental Information:** Please review our **Guidelines for Boards and Commissions** for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

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**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.



Applicant's Signature

12-13-16

Date

Return completed forms to  
Office of the Mayor, City of Wyandotte, Michigan, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192

**Please check below if you have experience in:**

- Advertising/Marketing/Public Relations
- Architecture/Engineering
- Arts/Culture/History
- AutoCAD/Drafting/GIS
- Business
- Coaching/Sports
- Construction/Carpentry
- Electrical work/contracting
- Education
- Event Planning
- Forestry
- Horticulture
- Landscape Architecture
- Law
- Planning/Zoning
- Property Maintenance/Management
- Plumbing work/contracting
- Real Estate/Development
- Gardening/Landscaping
- Government

Please take into consideration that I have been a 24/7 caregiver to my husband for the last 10 yrs. until his passing in February 2016.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 19, 2016

AGENDA ITEM # 4

**ITEM:** Re-Appointment to the Cultural & Historical Commission

**PRESENTER:** Mayor Joseph R. Peterson 

**INDIVIDUALS IN ATTENDANCE:** Mayor Joseph R. Peterson

**BACKGROUND:** Wallace Hayden currently serves on the Cultural & Historical Commission. His term has expired and I am recommending that he be reappointed.

**STRATEGIC PLAN/GOALS:** To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

**ACTION REQUESTED:** Adopt a resolution to reappoint Wallace Hayden to the Cultural & Historical Commission. Term to expire December 2020.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:**

**LIST OF ATTACHMENTS:**

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: December 19, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED, that the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation to re-appoint Wallace Hayden of 502 Mulberry, Wyandotte, MI 48192 to the Cultural & Historical Commission. Term to expire December 2020.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** December 19, 2016

**AGENDA ITEM #** 5

**ITEM:** Purchase of Chevrolet Tahoe Patrol Vehicles

**PRESENTER:** Daniel J. Grant, Chief of Police



**INDIVIDUALS IN ATTENDANCE:** Dan Grant

**BACKGROUND:** Since three of our patrol cars are in need of replacement we are requesting approval from the City Council to purchase three (3) new patrol Chevrolet police-package Tahoes. We have purchased the Chev. Tahoes in the past and they have been excellent police vehicles for our fleet therefor I am requesting to purchase the same vehicles for replacement.

The purchase will consist of Chev. Tahoe patrol vehicles from Berger Chevrolet in Grand Rapids which is the only Chevrolet dealer holding the entire State of Michigan and Oakland County municipal bids. The cost for the 2017 Tahoe police package is \$35,159 per unit for a total cost of \$105,477.

**STRATEGIC PLAN/GOALS:** Maintaining our fleet of patrol vehicles enables our Police Officers to maintain patrols throughout the City of Wyandotte and effectively respond to calls for service from our residents which is consistent with the City of Wyandotte's strategic plan.

**ACTION REQUESTED:** City Council approval for the purchase of three (3) Chevrolet Tahoe police package patrol vehicles.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The funds for the purchase of 3 Chev. Tahoes with the price quote of \$105,477 are available in the approved budget Vehicle Account 101-301-850-530.

**IMPLEMENTATION PLAN:** If approved by the City Council, the vehicles will be ordered and once delivered the necessary equipment will be installed with the vehicles being deployed for police service.

**COMMISSION RECOMMENDATION:** The Police Commission has been presented with this proposal and approved the purchase at their meeting on December 13<sup>th</sup>.

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur with recommendation.



(Todd Drysdale, City Administrator)

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:**

Concur with recommendation.



\_\_\_\_\_  
(Joseph Peterson, Mayor)

**LIST OF ATTACHMENTS:**

1. Price Quote from Berger Chevrolet Inc.
2. Memo from Insp. Brian Zalewski
3. Copy of advertisement from Mich. Police Chief's magazine.

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: December 19, 2016

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the Chief of Police to purchase three (3) Chevrolet Tahoe police package patrol vehicles from Berger Chevrolet Inc. which is the dealership awarded the contract for the State of Michigan and Oakland County. The pricing for these purchases will be as noted on the submitted price quotes.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that this expenditure will be paid from our Vehicle account 101-301-850-530.

I move the adoption of the foregoing resolution.

MOTION by  
Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- VanBoxell

# BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$ \$35,159.00

Number of units 3

Total Bid Amount \$ \$105,477.00

Vehicle Description:

Year 2017

Make Chevrolet

Model Tahoe 4wd  
police package

Vendor:

Berger Chevrolet Inc.

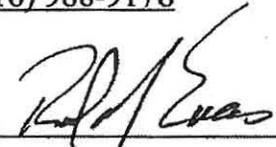
Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Signature



Printed Signature Robert M. Evans

Date 11/8/2016

Bid Prepared For :

City of Wyandotte

Customer to pick-up at dealership

Prepared For:  
City of Wyandotte

Prepared By:  
Robert Evans  
Berger Chevrolet  
2525 28th Street SE  
Grand Rapids, MI 49512  
Phone: (616) 575-9629  
Fax: (616) 988-9178  
Email: bevens@bergerchevy.com

## 2017 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### **SELECTED MODEL & OPTIONS**

#### **SELECTED MODEL - 2017 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

<b><u>Code</u></b>	<b><u>Description</u></b>
CK15706	2017 Chevrolet Tahoe 4WD 4dr Commercial

#### **SELECTED VEHICLE COLORS - 2017 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

<b><u>Code</u></b>	<b><u>Description</u></b>
-	Interior: Jet Black
-	Exterior 1: Black
-	Exterior 2: No color has been selected.

#### **SELECTED OPTIONS - 2017 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

##### **CATEGORY**

<b><u>Code</u></b>	<b><u>Description</u></b>
<b>SUSPENSION PKG</b>	
Z56	SUSPENSION, HEAVY-DUTY, POLICE-RATED front, independent torsion bar, and stabilizer bar and rear, multi-link with coil springs (Included and only available with (9C1) Police Vehicle only.)
<b>EMISSIONS</b>	
FE9	EMISSIONS, FEDERAL REQUIREMENTS
<b>ENGINE</b>	
L83	ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJECTION AND VARIABLE VALVE TIMING includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 N-m] @ 4100 rpm) (STD)
<b>TRANSMISSION</b>	
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode (STD)
<b>AXLE</b>	
GU4	REAR AXLE, 3.08 RATIO (Not available with (NHT) Max Trailering Package.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

Prepared For:  
City of Wyandotte

Prepared By:  
Robert Evans  
Berger Chevrolet  
2525 28th Street SE  
Grand Rapids, MI 49512  
Phone: (616) 575-9629  
Fax: (616) 988-9178  
Email: bevens@bergerchevy.com

## 2017 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED OPTIONS - 2017 Fleet/Non-Retail CK15706 4WD 4dr Commercial

##### CATEGORY

<u>Code</u>	<u>Description</u>
PREFERRED EQUIPMENT GROUP	
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP Includes Standard Equipment
WHEEL TYPE	
RAP	WHEELS, 17" X 8" (43.2 CM X 20.3 CM) STEEL, POLICE, BLACK (Included and only available with (9C1) Police Vehicle.)
TIRES	
QAR	TIRES, P265/60R17 ALL-SEASON, POLICE, V-RATED (Included and only available with (9C1) Police Vehicle.)
SPARE TIRE	
ZAK	TIRE, SPARE, P265/60R17 ALL-SEASON, POLICE, V-RATED (Included and only available with (9C1) Police Vehicle.)
PAINT SCHEME	
ZY1	PAINT SCHEME, SOLID APPLICATION
PAINT	
GBA	BLACK
SEAT TYPE	
AZ3	SEATING, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER includes 6-way power driver and 2 way front passenger seat adjuster, driver and front passenger power lumbar control and power reclining, center fold-down armrest with storage (includes auxiliary power outlet, USB port and input jack for audio system), storage compartments in seat cushion, adjustable outboard head restraints and storage pockets (With vinyl, does not include (AG1) Driver 6-way power seat adjuster or (AG2) Front passenger 6-way power adjuster.) (STD)
SEAT TRIM	
H0U	JET BLACK, CLOTH SEAT TRIM
RADIO	
IO3	AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND AUXILIARY INPUT JACK includes USB port (STD)
GVWR	

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2525 28th Street SE  
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Email: bevans@bergerchevy.com

## 2017 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED OPTIONS - 2017 Fleet/Non-Retail CK15706 4WD 4dr Commercial

#### CATEGORY

<u>Code</u>	<u>Description</u>
GVWR	
C5Y	GVWR, 7100 LBS. (3221 KG) (4WD models only. Included and only available with (9C1) Police Vehicle.)
ADDITIONAL EQUIPMENT	
9C1	IDENTIFIER FOR POLICE PATROL VEHICLE includes, (K47) high-capacity air cleaner, (KW7) 170 amp high output alternator, (K4B) 730 cold-cranking amps auxiliary battery, electrical power & vehicle signals for customer connection located at the center front floor. Auxiliary battery circuit for customer connection located in the rear cargo area, (UN9) radio suppression package, (Z56) heavy-duty, police-rated suspension, front independent torsion bar, and stabilizer bar and rear, multilink with coil springs, (QAR) P265/60R17 all-season, v-rated tires, (ZAK) P265/60R17 all-season, V-rated spare tire, Police brakes, (NZZ) underbody shield, (RAP) Black steel wheels w/bolt on center caps, Certified speedometer, delete roof rails, (ATD) third row seat delete, (NQH) active 2-speed transfer case (4WD only). *CREDIT*
—	CAPLESS FUEL FILL (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
NQH	TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC with rotary controls, includes neutral position for dinghy towing (Requires 4WD model. Included with (9C1) Police Vehicle, (5W4) Special Service Vehicle and (NHT) Maximum Trailering Package.)
NZZ	SKID PLATE PACKAGE (Requires 4WD models and a Fleet or Government sales order type. Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
K4B	BATTERY, AUXILIARY, 730 CCA
—	POWER SUPPLY, 100-AMP, AUXILIARY BATTERY, REAR ELECTRICAL CENTER (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
—	POWER SUPPLY, 50-AMP, POWER SUPPLY, AUXILIARY BATTERY passenger compartment wiring harness (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

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City of Wyandotte

Prepared By:  
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Berger Chevrolet  
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Grand Rapids, MI 49512  
Phone: (616) 575-9629  
Fax: (616) 988-9178  
Email: bevans@bergerchevy.com

## 2017 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED OPTIONS - 2017 Fleet/Non-Retail CK15706 4WD 4dr Commercial

#### CATEGORY

<u>Code</u>	<u>Description</u>
ADDITIONAL EQUIPMENT	
—	POWER SUPPLY, 120-AMP, (4) 30-AMP CIRCUIT, PRIMARY BATTERY relay controlled, passenger compartment harness wiring (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
KW7	ALTERNATOR, 170 AMPS, HIGH OUTPUT (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
RM7	WHEEL, 17" X 8" (43.2 CM X 20.3 CM) FULL-SIZE, STEEL SPARE includes P265/60R17 V-rated tire (Included and only available with (9C1) Police Vehicle.)
—	LUGGAGE RACK, DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
6J7	FLASHER SYSTEM, HEADLAMP AND TAILLAMP, DRL COMPATIBLE with control wire (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
7X6	SPOTLAMP, LEFT-HAND (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle. Not available with (7X7) left and right-hand spotlamps.)
—	EXTERIOR ORNAMENTATION DELETE (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
6J3	WIRING, GRILLE LAMPS AND SIREN SPEAKERS (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6J4	WIRING, HORN AND SIREN CIRCUIT (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	DOOR HANDLES, BODY-COLOR (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
UN9	RADIO SUPPRESSION PACKAGE, WITH GROUND STRAPS (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
ATD	SEAT DELETE, THIRD ROW PASSENGER (Deletes rear storage compartment.) (Included with (9C1) Police Vehicle or (5W4) Special Service Vehicle.) *CREDIT*

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

November 08, 2016 12:36:54 PM

Page 4

Prepared For:  
City of Wyandotte

Prepared By:  
Robert Evans  
Berger Chevrolet  
2525 28th Street SE  
Grand Rapids, MI 49512  
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Fax: (616) 988-9178  
Email: bevans@bergerchevy.com

## 2017 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### SELECTED MODEL & OPTIONS

#### SELECTED OPTIONS - 2017 Fleet/Non-Retail CK15706 4WD 4dr Commercial

#### CATEGORY

<u>Code</u>	<u>Description</u>
ADDITIONAL EQUIPMENT	
—	INSTRUMENTATION, ANALOG with certified 140 mph speedometer, odometer with trip odometer, engine hour meter, fuel level, voltmeter, engine temperature, oil pressure and tachometer (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
—	KEY, 2-SIDED (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
6E2	KEY COMMON, COMPLETE VEHICLE FLEET provides a single key with a specific code that is common to the door locks and ignition of all the vehicles in the vehicle fleet. Key code is an alternate to SEO(6E8) complete vehicle fleet common key. NOTE: NOT COMPATIBLE with previous model years (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
—	THEFT-DETERRENT SYSTEM, VEHICLE, PASS-KEY III (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle only.)
—	POWER OUTLETS, 4 AUXILIARY, 12-VOLT includes 1 on the instrument panel, 1 in armrest, and 2 in the cargo area (Included and only available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
6C7	LIGHTING, RED AND WHITE FRONT AUXILIARY DOME (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
9G8	HEADLAMPS, DAYTIME RUNNING LAMPS AND AUTOMATIC HEADLAMP CONTROL DELETE deletes standard Daytime Running Lamps and automatic headlamp control features from the vehicle for police stealth surveillance (Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
UE0	ONSTAR, DELETE (Requires a Fleet or Government sales order type. With (9C1) Police Vehicle or (5W4) Special Service Vehicle (UPF) Bluetooth for phone and (VV4) OnStar with 4G LTE are deleted when ordered.) *CREDIT*

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Customer File:

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City of Wyandotte

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Berger Chevrolet  
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Grand Rapids, MI 49512  
Phone: (616) 575-9629  
Fax: (616) 988-9178  
Email: bevans@bergerchevy.com

## 2017 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

### ***SELECTED MODEL & OPTIONS***

#### **SELECTED OPTIONS - 2017 Fleet/Non-Retail CK15706 4WD 4dr Commercial**

#### **CATEGORY**

<b><u>Code</u></b>	<b><u>Description</u></b>
<b>ADDITIONAL EQUIPMENT</b>	
R9Y	FLEET FREE MAINTENANCE CREDIT This option code provides a credit in lieu of the free oil changes, tire rotations and inspections (2 maximum), during the first 24 months and 24,000 miles period for this ordered vehicle. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FLS, FNR, FRC or FGO. Not available with FDR order types.)
<b>SHIP THRU CODES</b>	
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY and shipped to Kerr Industries and onto Arlington Assembly
<b>SPECIAL EQUIPMENT OPTIONS</b>	
5T5	SEATS, 2ND AND 3RD ROW VINYL WITH FRONT CLOTH SEATS Provides vinyl second and third row seats and cloth front seats (Requires interior trim (HOU) Jet Black and RPO (AZ3) front 40/20/40 split-bench seat.)
UTQ	CONTENT THEFT ALARM DISABLE

#### **OPTIONS TOTAL**

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

**OFFICIALS**

**Lawrence Stec**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER

**Thomas Woodruff**  
CITY ASSESSOR



**MAYOR**  
**Joseph Peterson**

**CITY COUNCIL**  
Donald Schultz  
Sheri Sutherby Fricke  
Kevin Vanboxell  
Daniel Galeski  
Leonard Sabuda  
Theodore Micuira

**Daniel Grant**  
**Chief of Police**

**Department of Police**

November 30, 2016

To: Police and Fire Commission  
Chief of Police Daniel Grant

From: Inspector Brian Zalewski

Subject: Purchase of (3) Police Package Chevrolet Tahoe 4x4 Patrol Vehicles.

Dear Commissioners and Chief Grant,

I am requesting to purchase (3) 2017 Police package 4x4 Chevrolet Tahoe vehicles for the Patrol Fleet. The Chevrolet Tahoe's would be purchased from Berger Chevrolet dealership in Grand Rapids MI. who was awarded the State of Michigan contract for Police Patrol Vehicles through the MI-Deal program. The total purchase price for the (3) vehicles is \$105,477.00 and is available in the Police Department vehicle budget account 101-301-850-530. Included with this request is the Tahoe bid specifications from Berger Chevrolet.

Sincerely,

Brian Zalewski  
Inspector

# Berger

SINCE 1925



BUSINESS  
ELITE

The only Chevrolet dealer holding the entire state of Michigan and Oakland County Municipal Contracts.

*Just another reason why it's always better at Berger.*



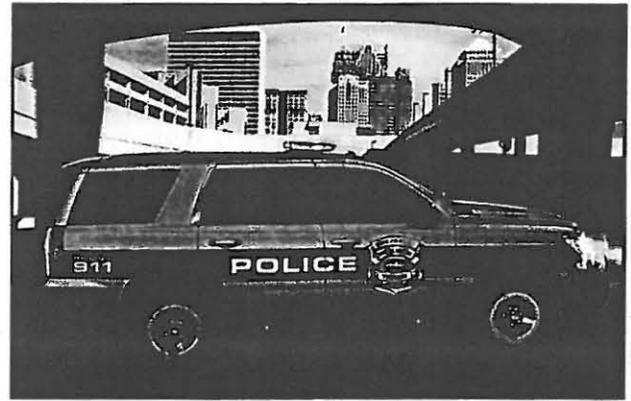
**Silverado from \$27,349**



**Tahoe 2WD from \$32,744**



**Caprice from \$25,968**



**Tahoe 4WD from \$35,532**

*The State of Michigan and the Oakland County Contract for all Chevrolet vehicles has been awarded to Berger Chevrolet exclusively for 2016-2017. This offer is good through Berger Chevrolet only and is extended to all municipalities in Michigan. Our customers have grown to expect and appreciate consistent performance from Berger.*

**FIND NEW ROADS™**

**Bob Evans - Director of Municipal Sales**  
**(616) 575-9629 - bevens@bergerchevy.com**

**BERGERCHEVY.COM**

**CHEVROLET**



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** December 19, 2016

**AGENDA ITEM #** 6

**ITEM:** Delinquent Payable – County of Wayne (Assessment Services)

**PRESENTER:** Todd A. Drysdale, City Administrator 

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Attached you will three (3) invoices totaling \$14,269.98 from the County of Wayne for assessment services they rendered to the City of Wyandotte that have not been paid. Of this total, \$449.66 was for the time period prior to the current term of the elected City Assessor and \$13,820.32 was essentially (except for April of 2013) during the term of the current elected City Assessor. As indicated in the attached emails, the County of Wayne indicated on April 20, 2016, that the current elected City Assessor has not responded to the collection efforts of the County for over two (2) months from that date.

The attached email from the current elected City Assessor does not indicate that any additional efforts have been made to resolve these outstanding invoices and that he could not corroborate the validity of the work that is being invoiced. No viable resolution was offered to this issue other than letting my office make the decision to pay the invoices although there is no knowledge of whether the work was procured by the City and no substantiation from the supervising department head (the elected City Assessor) whether the work was ever performed.

As such, this agenda item is requesting that the City Council compel the elected City Assessor to provide a resolution to the issue of these delinquent invoices.

Note that this is a pressing issue because the County of Wayne will not release the \$50,000 of grant funding from the county parks millage which the City of Wyandotte received for refurbishment of the Bishop Park restrooms until the delinquent amounts are resolved. Note that the other delinquent amounts outlined in the emails have already been satisfactorily addressed.

**STRATEGIC PLAN/GOALS:** To be financially responsible.

**ACTION REQUESTED:** Request a written resolution from the elected City Assessor relative to the delinquent assessment invoices from the County of Wayne.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Possible additional General Fund cost of \$14,269.98 if the invoices are for assessment work performed by the County and received by the City of Wyandotte.

**IMPLEMENTATION PLAN:** A resolution should be recommended by the elected City Assessor.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:** *AA*

**LIST OF ATTACHMENTS:**

1. Invoice 269894 dated 4/11/13 – County of Wayne
2. Invoice 271815 dated 9/10/13 – County of Wayne
3. Invoice 272709 dated 10/30/13 – County of Wayne
4. Emails (2) dated December 14, 2016
5. Email dated December 7, 2016
6. Email dated December 6, 2016
7. Emails (4) dated April 20, 2016

**MODEL RESOLUTION:**

RESOLVED by the City Council that Council hereby receives the communication from the City Administrator relative to the delinquent invoices for assessment services from the County of Wayne, and

FURTHER, the City Council understands that the receipt of the \$50,000 grant that is intended to be used for Bishop Park improvements will not be released until the delinquent amounts for assessment services are resolved, and

FURTHER, in light of the lack of a viable resolution from the elected City Assessor relative to these delinquencies, the Council instructs the City Assessor to provide a written resolution to this issue at the next City Council meeting scheduled on January 9, 2017.

**MOTION BY COUNCIL MEMBER** \_\_\_\_\_

**SUPPORTED BY COUNCIL MEMBER** \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
VanBoxell

Absent: \_\_\_\_\_

Invoice Number  
**269894**

Invoice Date  
**04/11/13**

# COUNTY OF WAYNE

Warren C. Evans - County Executive  
500 Griswold, Detroit, Michigan 48226

## Invoice



Send Remittance to:

Wayne County  
Accounts Receivable  
500 Griswold 14th Floor  
Detroit, MI 48226

Customer:

City of Wyandotte  
3200 Biddle Avenue  
Wyandotte MI 48192

Customer Number

**500029**

Direct Inquiries to:

Telephone (313) 224-7354

Line No.	Due Date	Description of Item, Material, Services or Work	Amount
001	05/11/13	10/12-12/12 Assmt Admn/Tax Charges for Assessment Administration & Tax Billing Services performed during the period beginning 10/01/12-12/31/12 pursuant to Ordinance No. 2011-214 for the County of Wayne. Enclosed, please find an "explanation of charges" which provides greater detail regarding the specific charges and services rendered. For additional information, please contact: Phillip Belcher, Department Manager Assessment & Equalization Division 400 Monroe, Suite 600 Detroit, MI 48226 (313) 224-2398 ag	449.66
<b>Please Pay This Amount =&gt;</b>			<b>\$ 449.66</b>

Return Remittance Copy of Invoice with Payment

Invoice Number  
**269894**

Invoice Date  
**04/11/13**

**Municipality: Wyandotte**  
**Explanation of Charges**  
**For Period Covering 1/1/2013 thru 3/31/2013**

**GENERAL SERVICE CHARGES**

**Assessment Database Management**

12,756 parcels at 2.00 each/year or 6,378.00 for 3 months

6,378.00

**Mapping and Engineering Charges**

11,991 parcels at 0.15 each/year or 449.66 for 3 months

449.66

**Tax Roll Preparation**

12,756 parcels at first billing rate of      12,756 parcels at second billing rate of

**Total Appraisal Charges**

1,072.50

**Total Service and Appraisal**

7900.16

**GIS Services – not previously billed**

\$2,075.00

**Grand**

**\$9975.16**

**For further information, please contact Phillip Belcher at (313) 224-2398**

GIS

July 1, 2012 thru December 31, 2012

Bdate	Descript	Type	Hours	Fee	
01-Jul-12	Wyandotte	Property Descriptions	2	100.00	
17-Jul-12	Wyandotte	Property Descriptions	1	50.00	
24-Jul-12	Wyandotte	Property Descriptions	1	50.00	
28-Aug-12	Wyandotte	Property Descriptions	1	50.00	
12-Oct-12	Wyandotte	Property Descriptions	1.5	75.00	
15-Oct-12	Wyandotte	Property Descriptions	2	100.00	
16-Oct-12	Wyandotte	Property Descriptions	1	50.00	
24-Oct-12	Wyandotte	Property Descriptions	1.5	75.00	
25-Oct-12	Wyandotte	Property Descriptions	1.5	75.00	
26-Oct-12	Wyandotte	Property Descriptions	2	100.00	
29-Oct-12	Wyandotte	Property Descriptions	2	100.00	
30-Oct-12	Wyandotte	Property Descriptions	2	100.00	
31-Oct-12	Wyandotte	Property Descriptions	4	200.00	
01-Nov-12	Wyandotte	Property Descriptions	4	200.00	
02-Nov-12	Wyandotte	Property Descriptions	2	100.00	
14-Nov-12	Wyandotte	Property Descriptions	1	50.00	
15-Nov-12	Wyandotte	Property Descriptions	1	50.00	
19-Nov-12	Wyandotte	Property Descriptions	1	50.00	
20-Nov-12	Wyandotte	Property Descriptions	2	100.00	
21-Nov-12	Wyandotte	Property Descriptions	3	150.00	
03-Dec-12	Wyandotte	Property Descriptions	1.5	75.00	
04-Dec-12	Wyandotte	Property Descriptions	3.5	175.00	2,075.00

**City Wyandotte**  
**1/1/2013 - 3/31/2013**

<b>Date</b>	<b>Employee Name</b>	<b>Type</b>	<b>Hours</b>	<b>MTT</b>	<b>Mileage</b>	<b>Billed Amt</b>
3/26/2013	White	Commercial	6	No	No	390.00
3/27/2013	White	Commercial	6.5	No	No	422.50
3/28/2013	White	Commercial	4	No	No	280.00
			16.5			\$1,072.50

Invoice Number  
**271815**

Invoice Date  
**09/10/13**

# COUNTY OF WAYNE

Warren C. Evans - County Executive  
500 Griswold, Detroit, Michigan 48226



## Invoice

Send Remittance to:

Wayne County  
Accounts Receivable  
500 Griswold 14th Floor  
Detroit, MI 48226

Customer:

City of Wyandotte  
3200 Biddle Avenue  
Wyandotte MI 48192

Customer Number

**500029**

Direct Inquiries to:

Telephone (313) 224-7354

Line No.	Due Date	Description of Item, Material, Services or Work	Amount
001	10/10/13	4/13-6/13 Assmt Admin/Tax Charges for Assessment Administration & Tax Billing Services performed during the period of 04/01/13 through 06/30/13 pursuant to Ordinance No. 2011-214 for the County of Wayne. Enclosed, please find an "explanation of charges" which provides detail regarding the specific charges and services rendered. For additional information, please contact: Phillip Belcher, Department Manager Assessment & Equalization Division 400 Monroe, Suite 600 Detroit, MI 48226 (313) 224-2398 ag	6,942.66

**Please Pay This Amount => \$ 6,942.66**

Return Remittance Copy of Invoice with Payment

Invoice Number  
**271815**

Invoice Date  
**09/10/13**

~~.....~~  
**Explanation of Charges**  
**For Period Covering 4/1/2013 thru 6/30/2013**

**GENERAL SERVICE CHARGES**

**Assessment Database Management**

12,756 parcels at 2.00 each/year or 6,378.00 for 3 months 6,378.00

**Mapping and Engineering Charges**

11,991 parcels at 0.15 each/year or 449.66 for 3 months 449.66

**Tax Roll Preparation**

12,756 parcels at first billing rate of      12,756 parcels at second billing rate of

**Total Appraisal Charges** **115.00**

**Total Service and Appraisal** **\$6,942.66**

**Grand** **\$6,942.66**

**For further information, please contact Phillip Belcher at (313) 224-2398**

City of [unclear]  
4/1/2013 - 7/25/2013

Date	Employee Name	Type	Hours	MTT	Mileage	Billed Amt
4/29/2013	White	Commercial	1	No	No	65.00
7/11/2013	GIS	Property Descriptio	1	No	No	50.00
			2			\$115.00

Invoice Number  
**272709**

Invoice Date  
**10/30/13**

# COUNTY OF WAYNE

Warren C. Evans - County Executive  
500 Griswold, Detroit, Michigan 48226



## Invoice

Send Remittance to:

Wayne County  
Accounts Receivable  
500 Griswold 14th Floor  
Detroit, MI 48226

Customer:

City of Wyandotte  
3200 Biddle Avenue  
Wyandotte MI 48192

Customer Number

500029

Direct Inquiries to:

Telephone (313) 224-7354

Line No.	Due Date	Description of Item, Material, Services or Work	Amount
001	11/29/13	7/13-9/13 Assmt Admin/Tax Charges for Assessment Administration & Tax Billing Services performed during the period of 07/01/13 through 09/30/13 pursuant to Ordinance No. 2011-214 for the County of Wayne. Enclosed, please find an "explanation of charges" which provides detail regarding the specific charges and services rendered. For additional information, please contact: Phillip Belcher, Department Manager Assessment & Equalization Division 400 Monroe, Suite 600 Detroit, MI 48226 (313) 224-2398 ag	6,877.66
<b>Please Pay This Amount =&gt;</b>			<b>\$ 6,877.66</b>

Return Remittance Copy of Invoice with Payment

Invoice Number  
**272709**

Invoice Date  
**10/30/13**

**Municipality: Wyandotte**  
**Explanation of Charges**  
**For Period Covering 7/1/2013 thru 9/30/2013**

**GENERAL SERVICE CHARGES**

**Assessment Database Management**

12,756 parcels at 2.00 each/year or 6,378.00 for 3 months 6,378.00

**Mapping and Engineering Charges**

11,991 parcels at 0.15 each/year or 449.66 for 3 months 449.66

**Tax Roll Preparation**

12,756 parcels at first billing rate of 12,756 parcels at second billing rate of

**Total Appraisal Charges**

50.00

**Total Service and Appraisal**

**\$6,877.66**

**Grand**

**\$6,877.66**

**For further information, please contact Phillip Belcher at (313) 224-2398**

**City Wyandotte**  
**7/1/2013 - 9/30/2013**

<b>Date</b>	<b>Employee Name</b>	<b>Type</b>	<b>Hours</b>	<b>MTT</b>	<b>Mileage</b>	<b>Billed Amt</b>
7/11/2013	GIS	Property Descriptio	1	No	No	50.00
			1			\$50.00

## Todd Drysdale

---

**From:** Thomas R. Woodruff <assessor@wyan.org>  
**Sent:** Wednesday, December 14, 2016 4:19 PM  
**To:** Todd Drysdale  
**Subject:** Re: FW: Wyandotte Outstanding Invoices- Assessment  
**Attachments:** image001.gif

I have been communicating with Michael Kado to resolve my issues with these invoices. One of them dates back prior to my term. The other two were in the transitional period when we were forming the DCA, licensing the BS&A software and getting it on the new server, which took until mid Sept. of 2013. During this time we still needed the County to maintain data base only. I was attempting to do my due diligence by contacting Michael Rackleft and Phillip Belcher on numerous occasions, to request substantiation of the charges on these invoices for verification purposes. In addition, I researched our onsite files for the same information, but found none. It appears that in the past, before my term began, these invoices were paid without any documentation of services provided by Wayne County Assessing. Therefore, it seems as though it would be your decision to pay these invoices, if you are comfortable with their charges, as billed.

---

Thomas R. Woodruff  
Wyandotte City Assessor

On 2016-12-14 08:54, Todd Drysdale wrote:

FYI – I have not received a response from the City Assessor relative to these delinquent invoices. If I do not receive a response prior to the deadline in the original email (12/15/16), I will place this issue on the City Council agenda for Monday.

Again, the County will not release the \$50,000 parks grant until the delinquent invoices are resolved.

---

**From:** Todd A. Drysdale  
**Sent:** Wednesday, December 07, 2016 2:09 PM  
**To:** 'council@wyan.org' <council@wyan.org>  
**Cc:** 'assessor@wyan.org' <assessor@wyan.org>  
**Subject:** FW: Wyandotte Outstanding Invoices- Assessment

Our County Commissioner has indicated that we cannot be awarded the \$50,000 grant from the Wayne County Parks millage until delinquent amounts due the County have been paid. Attached you will find delinquent amounts owed from the Assessing Department for services contracted by them from the City of Wyandotte Assessor and the email trail documenting the County's previous attempts to collect. Note that I did not receive the April 20, 2016, response from Michael Kado otherwise I would have forwarded this to the City Council at that time. Nonetheless, I am copying the City Assessor on this email in the hopes that your knowledge of this situation will compel him to finally address this matter. If no satisfaction is reached by December 15, 2016, I will place on a future City Council agenda. I will be working directly with the City Engineer and the Police Department's Records Bureau to resolve the remaining delinquencies.

Todd A. Drysdale, CPA

City Administrator

City of Wyandotte

3200 Biddle Avenue, Suite 300

Wyandotte, MI 48192

734.324.4566

---

**From:** Claire Mason Lee [<mailto:cmlee@waynecounty.com>]

**Sent:** Tuesday, December 06, 2016 3:29 PM

**To:** Joseph Palamara <[jpalamar@waynecounty.com](mailto:jpalamar@waynecounty.com)>; Todd Drysdale <[tdrysdale@wyan.org](mailto:tdrysdale@wyan.org)>

**Subject:** FW: Wyandotte Outstanding Invoices- Assessment

Good day Commissioner Palamara - -thank you for speaking with me today. As discussed, we currently have an IGA for park improvements for the City of Wyandotte that is being held due to past due payments owed by the City to the County.

Attached are the invoices regarding assessments and road work that have not been paid.

Below is a string of communications regarding our attempt to have this matter resolved earlier this year, without success.

In my next communication, I will provide the invoices regarding prisoner housing charges.

*Claire Mason Lee, Esq.*

Director of Administration & Risk Management

Department of Management and Budget

for Wayne County

500 Griswold Street, 14th Floor  
Detroit, Michigan 48226

Direct dial: 313.224.0571

Cell: 313-320-1147

*"Know where to find the information and how to use it...That is the secret of success." Albert Einstein*

visit us at [www.waynecounty.com](http://www.waynecounty.com)



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---

**From:** Michael Kado  
**Sent:** Wednesday, April 20, 2016 3:36 PM  
**To:** Claire Mason Lee  
**Subject:** FW: Wyandotte Outstanding Invoices- Assessment

FYI, message from Wyandotte City Administrator.

---

**From:** Michael Kado  
**Sent:** Wednesday, April 20, 2016 3:34 PM  
**To:** 'Todd A. Drysdale'  
**Subject:** RE: Wyandotte Outstanding Invoices- Assessment

Thank you for your prompt response. Please connect with City Council. As I have had no response for almost two months, I don't expect a response anytime in the near future. Let me know what you need on my end. I am willing to meet with your City Attorney if need be. Thanks.

---

**From:** Todd A. Drysdale [<mailto:tdrysdale@wyan.org>]  
**Sent:** Wednesday, April 20, 2016 3:29 PM  
**To:** Michael Kado  
**Subject:** RE: Wyandotte Outstanding Invoices- Assessment

I have instructed Mr. Woodruff to address this matter. Unfortunately, he is an elected official of the City and typically feels as though he does not have to answer to the City Administrator. If you don't get satisfaction, please let me know and I will involve our City Council.

---

**From:** Michael Kado [<mailto:mkado@waynecounty.com>]  
**Sent:** Wednesday, April 20, 2016 3:06 PM  
**To:** [tdrysdale@wyan.org](mailto:tdrysdale@wyan.org)  
**Subject:** Wyandotte Outstanding Invoices- Assessment

Good Afternoon Mr. Todd Drysdale,

Please accept this message as a follow up to my phone call.

There remains a balance in the amount of \$14,269.98 due Wayne County for services rendered by our Assessment Office (see attached invoices). The charges relate to the County maintaining Wyandotte databases while Wyandotte made the transition to an in-house assessor.

It is the County's intention to resolve this matter in an amicable manner, however, cooperation is needed. My last communication with your assessor, Mr. Thomas Woodruff, was on March 9, 2016. Since then my calls and emails have gone unanswered. As such, I would appreciate any help you can provide in getting these invoices paid. Thank you in advance.

Regards,

Michael Kado

**Michael Kado, Esq.**

**Wayne County Department of Management and Budget**

Guardian Building

500 Griswold Street, 14<sup>th</sup> Floor

Detroit, MI 48226

**P: 313.224.5913**

F: 313.967.3027

E: [mkado@waynecounty.com](mailto:mkado@waynecounty.com)



Visit us at [www.waynecounty.com](http://www.waynecounty.com)

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**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 19, 2016

AGENDA ITEM # **7**

**ITEM:** Quarterly Investment Reports – 2016 1<sup>st</sup> and 2<sup>nd</sup> Quarters

**PRESENTER:** Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director *RJS*

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Quarterly Investment Reports are required by state law. All investments during the quarters are in accordance with the City's Investment Policy and State Statutes along with the City's three investment objectives: Preservation of Capital, Liquidity and lastly Yield.

**STRATEGIC PLAN/GOALS:** To comply with all the requirements of our laws and regulations. The reports keep the City in compliance with Public Act 213 of 2007, an amendment to Public Act 20 of 1943.

**ACTION REQUESTED:** Adopt the resolution to receive and place on file the 2016 1<sup>st</sup> and 2<sup>nd</sup> Quarter Quarterly Investment Reports.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur with recommendation. *SDunlap*

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:** Concur with recommendation. *J.P.*

**LIST OF ATTACHMENTS:**

1. Report on CD's (attachment A)
2. Report on other accounts (attachment B)

**MODEL RESOLUTION:**

RESOLVED BY CITY COUNCIL that Council hereby receives and places on file the 2016 1<sup>st</sup> and 2<sup>nd</sup> Quarter Quarterly Investment Reports as outlined in this communication dated December 15, 2016 from the Deputy Treasurer/Assistant Finance Director

**City of Wyandotte**  
**Attachment A**  
**Quarterly Investment Report**  
**Certificates of Deposit**  
**January 1, 2016 - March 31, 2016**  
**December 13, 2016**

Fund	Financial Institution	C of D Amount	Interest Rate	Maturity Date
General Fund	Flagstar Bank	1,013,850.28	0.80%	01/12/17
General Fund	Flagstar Bank	<u>1,000,000.00</u>	0.80%	08/03/16
		<u><u>2,013,850.28</u></u>		
Sidewalk/Alley Fund	Flagstar Bank	<u><u>82,219.80</u></u>	0.80%	01/12/17
UDAG Fund	Flagstar Bank	<u><u>25,398.02</u></u>	0.80%	01/12/17
Solid Waste Fund	Flagstar Bank	<u><u>158,375.44</u></u>	0.80%	01/12/17
Drain #5 Fund	Flagstar Bank	<u><u>192,388.02</u></u>	0.80%	01/12/17
TIFA Consolidated Fund	Flagstar Bank	<u><u>106,373.02</u></u>	0.80%	01/12/17
Sewage Disposal Fund	Flagstar Bank	<u><u>264,115.88</u></u>	0.80%	01/12/17
Self-Insurance Fund	Flagstar Bank	<u><u>184,980.11</u></u>	0.80%	01/12/17

30-Day CP Index, average for the quarter	0.40%
4-Week T-Bill, average for the quarter	0.24%
3-Month T-Bill, average for the quarter	0.29%
6-Month T-Bill, average for the quarter	0.44%
Source: Federal Reserve	

**City of Wyandotte**  
**Attachment B**  
**Quarterly Investment Report**  
**Checking/Savings/Money Market/Other Accounts**  
**January 1, 2016 - March 31, 2016**  
**December 13, 2016**

Fund	Financial Institution	Account Type	Balance @3/31/16	Average Quarterly Interest Rate
General Fund	JP Morgan Chase	Checking	8,612,894.64	0.00%
	Monroe Bank & Trust	Money Market	2,982,577.04	-0.05%
			<u>11,595,471.68</u>	
Major Street Fund	JP Morgan Chase	Checking	585,789.74	0.00%
	Monroe Bank & Trust	Money Market	0.00	-0.05%
			<u>585,789.74</u>	
Local Street Fund	JP Morgan Chase	Checking	659,712.50	0.00%
	Monroe Bank & Trust	Money Market	31,147.19	-0.05%
			<u>690,859.69</u>	
Brownfield Redevelopment Authority Fund	JP Morgan Chase	Checking	178,946.66	0.00%
	Monroe Bank & Trust	Money Market	21,339.66	-0.05%
			<u>200,286.32</u>	
Sidewalk & Alley Fund	JP Morgan Chase	Checking	394,078.45	0.00%
	Monroe Bank & Trust	Money Market	322,741.12	-0.05%
			<u>716,819.57</u>	
Drug Forfeiture Fund	JP Morgan Chase	Checking	59,325.76	0.00%
	Monroe Bank & Trust	Money Market	0.00	-0.05%
			<u>59,325.76</u>	
Housing Rehab Fund	JP Morgan Chase	Checking	50,125.05	0.00%
			<u>50,125.05</u>	
CDBG Fund	JP Morgan Chase	Checking	237,555.19	0.00%
			<u>237,555.19</u>	
Urban Development Action Grant Fund	JP Morgan Chase	Checking	338,192.54	0.00%
	Monroe Bank & Trust	Money Market	0.00	-0.05%
			<u>338,192.54</u>	
Special Events Fund	JP Morgan Chase	Checking	387,582.77	0.00%
	Monroe Bank & Trust	Money Market	0.00	-0.05%
			<u>387,582.77</u>	

**City of Wyandotte**  
**Attachment B**  
**Quarterly Investment Report**  
**Checking/Savings/Money Market/Other Accounts**  
**January 1, 2016 - March 31, 2016**  
**December 13, 2016**

Fund	Financial Institution	Account Type	Balance @3/31/16	Average Quarterly Interest Rate
EPA Fund	JP Morgan Chase	Checking	614,728.29	0.00%
	Monroe Bank & Trust	Money Market	<u>36,639.42</u>	-0.05%
			<u>651,367.71</u>	
Solid Waste Disposal Fund	JP Morgan Chase	Checking	1,246,683.76	0.00%
	Monroe Bank & Trust	Money Market	<u>384,039.80</u>	-0.05%
			<u>1,630,723.56</u>	
Building Authority Improvement Fund	JP Morgan Chase	Checking	898,389.87	0.00%
	Monroe Bank & Trust	Money Market	<u>283,011.96</u>	-0.05%
			<u>1,181,401.83</u>	
Debt Service Fund	JP Morgan Chase	Checking	137,112.66	0.00%
	Monroe Bank & Trust	Money Market	<u>0.00</u>	-0.05%
			<u>137,112.66</u>	
Capital Projects Fund	JP Morgan Chase	Checking	269,239.04	0.00%
	Monroe Bank & Trust	Money Market	<u>32,549.82</u>	-0.05%
			<u>301,788.86</u>	
Public Improvement Fund	JP Morgan Chase	Checking	96,369.83	0.00%
	Monroe Bank & Trust	Money Market	<u>29,355.40</u>	-0.05%
			<u>125,725.23</u>	
Capital Equipment Fund	JP Morgan Chase	Checking	412,356.95	0.00%
	Monroe Bank & Trust	Money Market	<u>15,176.80</u>	-0.05%
			<u>427,533.75</u>	
Drain Number Five Fund	JP Morgan Chase	Checking	2,735,389.96	0.00%
	Monroe Bank & Trust	Money Market	<u>77,462.03</u>	-0.05%
			<u>2,812,851.99</u>	
TIFA Consolidated Fund	JP Morgan Chase	Checking	4,627,596.55	0.00%
	Monroe Bank & Trust	Money Market	<u>961,502.80</u>	-0.05%
			<u>5,589,099.35</u>	
DDA (Two Mill Levy) Fund	JP Morgan Chase	Checking	1,036.00	0.00%
	Monroe Bank & Trust	Money Market	<u>546.44</u>	-0.05%
			<u>1,582.44</u>	

**City of Wyandotte**  
**Attachment B**  
**Quarterly Investment Report**  
**Checking/Savings/Money Market/Other Accounts**  
**January 1, 2016 - March 31, 2016**  
**December 13, 2016**

Fund	Financial Institution	Account Type	Balance @3/31/16	Average Quarterly Interest Rate
DDA TIFA Fund	JP Morgan Chase	Checking	386,556.18	0.00%
	Monroe Bank & Trust	Checking	2,208.98	0.00%
	Monroe Bank & Trust	Money Market	<u>0.00</u>	-0.05%
			<u>388,765.16</u>	
Municipal Golf Course Fund	JP Morgan Chase	Checking	8,704.06	0.00%
	Monroe Bank & Trust	Money Market	<u>0.00</u>	-0.05%
			<u>8,704.06</u>	
Building Rental Fund	JP Morgan Chase	Checking	377,670.86	0.00%
	Monroe Bank & Trust	Money Market	<u>757.92</u>	-0.05%
			<u>378,428.78</u>	
Sewage Fund	JP Morgan Chase	Checking	513,370.22	0.00%
	US Bank	Trust	778,343.40	0.04%
	Monroe Bank & Trust	Money Market	<u>278,625.63</u>	-0.05%
			<u>1,570,339.25</u>	
Self Insurance Fund	JP Morgan Chase	Checking	504,470.08	0.00%
	Monroe Bank & Trust	Money Market	<u>506,165.59</u>	-0.05%
			<u>1,010,635.67</u>	
Trust Fund	JP Morgan Chase	Checking	727,496.21	0.00%
	Monroe Bank & Trust	Money Market	<u>1,515.49</u>	-0.05%
			<u>729,011.70</u>	

30-Day CP Index, average for the quarter	0.40%
4-Week T-Bill, average for the quarter	0.24%
3-Month T-Bill, average for the quarter	0.29%
6-Month T-Bill, average for the quarter	0.44%
Source: Federal Reserve	

**City of Wyandotte**  
**Attachment A**  
**Quarterly Investment Report**  
**Certificates of Deposit**  
**April 1, 2016 - June 30, 2016**  
**December 13, 2016**

Fund	Financial Institution	C of D Amount	Interest Rate	Maturity Date
General Fund	Flagstar Bank	1,013,850.28	0.80%	01/12/17
General Fund	Flagstar Bank	<u>1,000,000.00</u>	0.80%	08/03/16
		<u><u>2,013,850.28</u></u>		
Sidewalk/Alley Fund	Flagstar Bank	<u>82,219.80</u>	0.80%	08/03/16
UDAG Fund	Flagstar Bank	<u>25,398.02</u>	0.80%	08/03/16
Solid Waste Fund	Flagstar Bank	<u>158,375.44</u>	0.80%	08/03/16
Drain #5 Fund	Flagstar Bank	<u>192,388.02</u>	0.80%	08/03/16
TIFA Consolidated Fund	Flagstar Bank	<u>106,373.02</u>	0.80%	08/03/16
Sewage Disposal Fund	Flagstar Bank	<u>264,115.88</u>	0.80%	08/03/16
Self-Insurance Fund	Flagstar Bank	<u>184,980.11</u>	0.80%	08/03/16

30-Day CP Index, average for the quarter	0.39%
4-Week T-Bill, average for the quarter	0.21%
3-Month T-Bill, average for the quarter	0.26%
6-Month T-Bill, average for the quarter	0.39%
Source: Federal Reserve	

**City of Wyandotte**  
**Attachment B**  
**Quarterly Investment Report**  
**Checking/Savings/Money Market/Other Accounts**  
**April 1, 2016 - June 30, 2016**  
**December 13, 2016**

Fund	Financial Institution	Account Type	Balance @6/30/16	Average Quarterly Interest Rate
General Fund	JP Morgan Chase	Checking	8,877,656.03	0.00%
	Monroe Bank & Trust	Money Market	<u>2,994,649.49</u>	0.13%
			<u>11,872,305.52</u>	
Major Street Fund	JP Morgan Chase	Checking	569,424.14	0.00%
	Monroe Bank & Trust	Money Market	<u>0.00</u>	0.13%
			<u>569,424.14</u>	
Local Street Fund	JP Morgan Chase	Checking	815,398.44	0.00%
	Monroe Bank & Trust	Money Market	<u>31,281.33</u>	0.13%
			<u>846,679.77</u>	
Brownfield Redevelopment Authority Fund	JP Morgan Chase	Checking	259,545.04	0.00%
	Monroe Bank & Trust	Money Market	<u>21,431.57</u>	0.13%
			<u>280,976.61</u>	
Sidewalk & Alley Fund	JP Morgan Chase	Checking	489,489.65	0.00%
	Monroe Bank & Trust	Money Market	<u>324,131.10</u>	0.13%
			<u>813,620.75</u>	
Drug Forfeiture Fund	JP Morgan Chase	Checking	65,927.01	0.00%
	Monroe Bank & Trust	Money Market	<u>0.00</u>	0.13%
			<u>65,927.01</u>	
Housing Rehab Fund	JP Morgan Chase	Checking	26,563.45	0.00%
			<u>26,563.45</u>	
			<u>26,563.45</u>	
CDBG Fund	JP Morgan Chase	Checking	192,574.63	0.00%
			<u>192,574.63</u>	
			<u>192,574.63</u>	
Urban Development Action Grant Fund	JP Morgan Chase	Checking	385,723.86	0.00%
	Monroe Bank & Trust	Money Market	<u>0.00</u>	0.13%
			<u>385,723.86</u>	
Special Events Fund	JP Morgan Chase	Checking	393,851.66	0.00%
	Monroe Bank & Trust	Money Market	<u>0.00</u>	0.13%
			<u>393,851.66</u>	

**City of Wyandotte**  
**Attachment B**  
**Quarterly Investment Report**  
**Checking/Savings/Money Market/Other Accounts**  
**April 1, 2016 - June 30, 2016**  
**December 13, 2016**

Fund	Financial Institution	Account Type	Balance @6/30/16	Average Quarterly Interest Rate
EPA Fund	JP Morgan Chase	Checking	744,644.87	0.00%
	Monroe Bank & Trust	Money Market	36,797.22	0.13%
			<u>781,442.09</u>	
Solid Waste Disposal Fund	JP Morgan Chase	Checking	544,183.02	0.00%
	Monroe Bank & Trust	Money Market	385,693.78	0.13%
			<u>929,876.80</u>	
Building Authority Improvement Fund	JP Morgan Chase	Checking	878,291.20	0.00%
	Monroe Bank & Trust	Money Market	284,230.83	0.13%
			<u>1,162,522.03</u>	
Debt Service Fund	JP Morgan Chase	Checking	0.00	0.00%
	Monroe Bank & Trust	Money Market	0.00	0.13%
			<u>0.00</u>	
Capital Projects Fund	JP Morgan Chase	Checking	269,239.04	0.00%
	Monroe Bank & Trust	Money Market	32,690.00	0.13%
			<u>301,929.04</u>	
Public Improvement Fund	JP Morgan Chase	Checking	99,869.83	0.00%
	Monroe Bank & Trust	Money Market	29,481.82	0.13%
			<u>129,351.65</u>	
Capital Equipment Fund	JP Morgan Chase	Checking	337,723.16	0.00%
	Monroe Bank & Trust	Money Market	15,242.16	0.13%
			<u>352,965.32</u>	
Drain Number Five Fund	JP Morgan Chase	Checking	2,460,565.61	0.00%
	Monroe Bank & Trust	Money Market	419,326.60	0.13%
			<u>2,879,892.21</u>	
TIFA Consolidated Fund	JP Morgan Chase	Checking	4,092,944.43	0.00%
	Monroe Bank & Trust	Money Market	965,643.79	0.13%
			<u>5,058,588.22</u>	
DDA (Two Mill Levy) Fund	JP Morgan Chase	Checking	1,036.00	0.00%
	Monroe Bank & Trust	Money Market	548.79	0.13%
			<u>1,584.79</u>	

**City of Wyandotte**  
**Attachment B**  
**Quarterly Investment Report**  
**Checking/Savings/Money Market/Other Accounts**  
**April 1, 2016 - June 30, 2016**  
**December 13, 2016**

Fund	Financial Institution	Account Type	Balance @6/30/16	Average Quarterly Interest Rate
DDA TIFA Fund	JP Morgan Chase	Checking	238,081.50	0.00%
	Monroe Bank & Trust	Checking	12,234.87	0.00%
	Monroe Bank & Trust	Money Market	<u>360,782.72</u>	0.13%
			<u>611,099.09</u>	
Municipal Golf Course Fund	JP Morgan Chase	Checking	24,649.83	0.00%
	Monroe Bank & Trust	Money Market	<u>0.00</u>	0.13%
			<u>24,649.83</u>	
Building Rental Fund	JP Morgan Chase	Checking	377,349.40	0.00%
	Monroe Bank & Trust	Money Market	<u>761.19</u>	0.13%
			<u>378,110.59</u>	
Sewage Fund	JP Morgan Chase	Checking	2,142,829.79	0.00%
	US Bank	Trust	778,651.74	0.01%
	Monroe Bank & Trust	Money Market	<u>279,825.61</u>	0.13%
			<u>3,201,307.14</u>	
Self Insurance Fund	JP Morgan Chase	Checking	538,939.80	0.00%
	Monroe Bank & Trust	Money Market	<u>508,345.54</u>	0.13%
			<u>1,047,285.34</u>	
Trust Fund	JP Morgan Chase	Checking	523,949.42	0.00%
	Monroe Bank & Trust	Money Market	<u>1,522.01</u>	0.13%
			<u>525,471.43</u>	

30-Day CP Index, average for the quarter	0.39%
4-Week T-Bill, average for the quarter	0.21%
3-Month T-Bill, average for the quarter	0.26%
6-Month T-Bill, average for the quarter	0.39%

Source: Federal Reserve

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** December 19<sup>th</sup> 2016

**AGENDA ITEM #** **8**

**ITEM:** New Year's Eve Event - Banners

**PRESENTER:** Heather A. Thiede, Special Event Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Event Coordinator

**BACKGROUND:** In an effort to bring awareness to the New Year's Eve Event Rockin the Shores, LLC will be having this year, they are seeking approval for four banners to hang on our clock tower for the month of December.

We hope you will support our recommendation to allow Rockin the Shores, LLC to promote their wonderful event in our city. (See attached artwork proposal)

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council receive information and approve banner placement on the clock tower and place on file

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** N/A

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:**

*S. Dunsdale*

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:**

*ATP*

**LIST OF ATTACHMENTS:** None

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: December 19<sup>th</sup> 2016

RESOLUTION by Councilman \_\_\_\_\_

Resolved by City Council to approve the request of the Special Event Coordinator to place the request to place four banners on the clock tower for the month of December 2016 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Mayor and Council hereby APPROVE the use of the clock tower

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
VanBoxell

ROCKIN'

NYE

DOWNTOWN  
WYANDOTTE



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 19, 2016

AGENDA ITEM # **9**

**ITEM:** Amendment to Purchase Agreement for the Former 705-711 Plum/3720 7<sup>th</sup> Street now known as 707 Plum

**PRESENTER:** Mark A. Kowalewski, City Engineer



**INDIVIDUALS IN ATTENDANCE:** Mark A. Kowalewski

**BACKGROUND:** A Purchase Agreement was approved by City Council on August 29, 2016, for the Stoneburner's to construction of a single family dwelling at the former 705-711 Plum/3720 7<sup>th</sup> Street now known as 707 Plum. The Stoneburner's are requesting additional time to secure the required Building Permit until February 12, 2017. All other terms and conditions shall remain in full force and effect.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in provide the finest services and quality of life to it residents by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

**ACTION REQUESTED:** Adopt a resolution concurring with recommendation

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** Execute First Amendment to Purchase Agreement and close on property.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:**



**LEGAL COUNSEL'S RECOMMENDATION:** First Amendment to Purchase Agreement reviewed by Bill Look

**MAYOR'S RECOMMENDATION:**



**LIST OF ATTACHMENTS:** First Amendment to Purchase Agreement

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: December 19, 2016

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED by the City Council that Council concurs with the recommendation from the City Engineer regarding First Amendment to Purchase Agreement for the sale of former 705-711 Plum/3720 7<sup>th</sup> Street now known as 707 Plum; AND

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the First Amendment to Purchase Agreement between the City and Mr. and Mrs. Stoneburner as submitted to City Council

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

FIRST AMENDMENT TO PURCHASE AGREEMENT  
BETWEEN  
THE CITY OF WYANDOTTE  
AND  
JACOB AND JESSICA STONEBURNER

The Parties to the Purchase Agreement dated August 29, 2016, for the property located at Former 705-711 Plum/3720 7<sup>th</sup> now known as 707 Plum, Wyandotte, Michigan hereby agree to amending the following Paragraph:

12. The closing for this Agreement is contingent upon the Purchaser obtaining a building permit on or before February 12, 2017, from the City of Wyandotte's Engineering and Building Department for the construction of a single family home which shall include the following features:
- Approximately 2,124 square feet with 3 bedrooms, 3 baths as indicated on Attachment A
  - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2006 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
  - Exterior to be full brick – reclaimed brick or artificially aged brick
  - Detached garage
  - Home must meet all current zoning requirements.

All other terms and conditions shall remain in full force and effect.

Dated this 7 day of December, 2016.

In the Presence of:

Cheryl G. Foley

Jacob F. Stoneburner  
Jacob F Stoneburner, Purchaser

Jessica L. Stoneburner  
Jessica Stoneburner, Purchaser

City of Wyandotte, Seller

\_\_\_\_\_  
Joseph R. Peterson, Mayor

\_\_\_\_\_  
Lawrence S. Stec, City Clerk

# Guide Sheet

## FIRST & FINAL READING OF AN ORDINANCE

#1443

AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND CHAPTER 19 HOUSING CODE,  
ARTICLE I. IN GENERAL, SECTION 19-5 INSPECTION OF RESIDENTIAL  
DWELLINGS PRIOR TO SALE OR TRANSFER, SUB-SECTION (F)  
OF THE WYANDOTTE CODE OF ORDINANCE

#1444

AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND CHAPTER 31.1 RENTAL DWELLINGS AND  
RENTAL UNITS, ARTICLE II. CERTIFICATE OF COMPLIANCE SECTION  
31.1-12 CERTIFICATE OF COMPLIANCE APPLICATION FORM AND FEE  
SUB-SECTION (b), (c) and (d)  
OF THE WYANDOTTE CODE OF ORDINANCE

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND CHAPTER 19 HOUSING CODE,  
ARTICLE I. IN GENERAL, SECTION 19-5 INSPECTION OF RESIDENTIAL DWELLINGS  
PRIOR TO SALE OR TRANSFER, SUB-SECTION (F)  
OF THE WYANDOTTE  
CODE OF ORDINANCE

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Purpose and Intent

It is determined necessary for the health, safety and welfare of the City to adopt this article regulating the cost of inspections.

Section 2. Amendment to Sec. 19-5 Inspection of Residential Dwellings Prior to Sale or Transfer, Sub-section (f) to amend the cost for inspections only, all other parts of this section shall remain the same.

(f) *Registration and fees.* Any person that is going to transfer a dwelling must register with the department of engineering and building for the purpose of setting up an inspection of the dwelling. The fee for the registration and inspection shall be in the amount of one hundred eighty dollars (\$190.00) for a one-family dwelling and two hundred eighty-five dollars (\$285.00) for a two-family dwelling.

The amount of fees may be increased in the future by Resolution of the City Council.

Section 3. Reservation of Rights.

Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy or any character be lost, impaired or affected by this Ordinance.

Section 4. Severability,

Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such word, sentence, phrase or any portion of the Ordinance held to be so invalid and shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

Section 5. Conflicting Ordinances.

All prior existing ordinances adopted by the City of Wyandotte inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

Section 6. Effective

This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health or safety and is necessary for the usual daily operation of the City. Therefore, it is necessary for this Ordinance to take effect immediately. This Ordinance or a summary thereof shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days of its passage.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

<u>YEAS</u>		<u>NAYS</u>
_____	FRICKE	_____
_____	GALESKI	_____
_____	MICIURA	_____
_____	SABUDA	_____
_____	SCHULTZ	_____
_____	VANBOXELL	_____
	ABSENT _____	

I hereby approve the adoption of the foregoing Ordinance this 19th day of \_\_\_\_\_  
December, 20 16.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and Lawrence S. Stec, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, 19th day of December, 20 16.

\_\_\_\_\_  
Joseph R. Peterson, Mayor

\_\_\_\_\_  
Lawrence S. Stec, City Clerk

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND CHAPTER 31.1 RENTAL DWELLINGS AND RENTAL  
UNITS, ARTICLE II. CERTIFICATE OF COMPLIANCE SECTION 31.1-12 CERTIFICATE  
OF COMPLIANCE APPLICATION FORM AND FEE  
SUB-SECTION (b), (c) and (d)  
OF THE WYANDOTTE CODE OF ORDINANCE

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Purpose and Intent

It is determined necessary for the health, safety and welfare of the City to adopt this article regulating the cost of Inspections.

Section 2. Amendment to Article II. Certificate of Compliance, Sec. 31.1-12 Certificate of Compliance Application Form and Fee, Sub-Section (b), (c) and (d) to amend the cost for inspections only, all other parts of this section shall remain the same.

(b) The inspection fee for a certificate of compliance shall be one hundred ninety dollars (\$190.00) for each rental dwelling and ninety five dollars (\$95.00) for each additional rental unit contained within said rental dwelling.

(c) The renewal inspection fee every five (5) years for each rental dwelling shall be one hundred ninety dollars (\$190.00) and all additional rental units contained within that rental dwelling shall be ninety- five dollars (\$95.00) per unit.

(d) Multiple dwellings: Multiple dwelling with more than twenty-five (25) units shall pay a minimum fee of two thousand four hundred seventy dollars (\$2,470.00) provided the city does not exceed twenty-six (26) hours for the team of inspectors. Additional hours beyond twenty-six (26) shall be charged at the rate of one hundred twenty dollars (\$120.00) per hour and the owners shall sign an affidavit indicating they will pay said fee or allow the fee to be assessed against said property.

The amount of registration or fees may be increased in the future by Resolution of the City Council.

Section 3. Reservation of Rights.

Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy or any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such word, sentence, phrase or any portion of the Ordinance held to be so invalid and shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

Section 5. Conflicting Ordinances.

All prior existing ordinances adopted by the City of Wyandotte inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

Section 6. Effective

This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health or safety and is necessary for the usual daily operation of the City. Therefore, it is necessary for this Ordinance to take effect immediately. This Ordinance or a summary thereof shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days of its passage.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

<u>YEAS</u>		<u>NAYS</u>
_____	FRICKE	_____
_____	GALESKI	_____
_____	MICIURA	_____
_____	SABUDA	_____
_____	SCHULTZ	_____
_____	VANBOXELL	_____

ABSENT \_\_\_\_\_

I hereby approve the adoption of the foregoing Ordinance this 19th day of \_\_\_\_\_  
December, 20 16.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and Lawrence S. Stec, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, 19th day of December, 20 16.

\_\_\_\_\_  
Lawrence S. Stec, City Clerk

\_\_\_\_\_  
Joseph R. Peterson, Mayor

**CITY OF WYANDOTTE**  
**REGULAR CITY COUNCIL MEETING**

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, December 12, 2016, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

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Present: Councilpersons Sheri Fricke, Daniel Galeski, Ted Miciura, Leonard Sabuda, Donald Schultz, and Kevin VanBoxell

Absent: NONE

Also Present: Thomas Woodruff, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

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**PRESENTATIONS**

- Rob Woelkers of Biddle Bowl to the Wyandotte Goodfellows

**UNFINISHED BUSINESS**

Discussion regarding Resolution #2016-594

**COMMUNICATIONS MISCELLANEOUS**

Discussion regarding Resolution #2016-595 & #2016-596

**PERSONS IN THE AUDIENCE**

- Ted Galeski, 1728 Sycamore, regarding assessor duties.
- Chris Calvin, 466 Sycamore, in support of USPS building relocation.
- Phil Dolan, 4093 17<sup>th</sup>, regarding snow plowing and assessor position.
- Ted Galeski, 1728 Sycamore, in support of a full-time assessor position.

**NEW BUSINESS (ELECTED OFFICIALS)**

None

**COMMUNICATIONS FROM CITY AND OTHER OFFICIALS**

Discussion regarding Resolution #2016-597 & #2016-598

Discussion regarding Resolution #2016-602 (Late Item) regarding Assessor's Report on CoStar debt.

- Assessor's report on file

**PRESENTATION OF PETITIONS**

None

**REPORTS & MINUTES**

City Council

December 5, 2016

Recreation Commission

November 15, 2016

**CITIZENS PARTICIPATION**

- Phil Dolan, 4093 17<sup>th</sup>, regarding assessors report (Late Item)

**RECESS**

**RECONVENE**

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Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, VanBoxell, and Mayor Joseph R. Peterson

Absent: NONE

Also Present: Thomas Woodruff, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

## **HEARINGS**

- SAD #943: Reconstruction of Maple Street between Biddle Ave. & Alley West of Van Alstyne
  - Several citizens spoke in regards to Wyandotte Post Office relocation
  - Mike Taurence, Postmaster, provided 2016 Monthly Customer Visits document
  - Tom Kaul, 3115 Van Alstyne, presented a petition in opposition of the post office relocation signed by 45 residents.

## **FIRST & FINAL READING OF AN ORDINANCE**

- #1441: Determining the Salary of the City Assessor
- #1442: Determining the Salary of the City Treasurer

## **RESOLUTIONS**

### **2016-593 MINUTES**

By Councilperson Sabuda, supported by Councilperson Fricke

RESOLVED that the minutes of the meeting held under the date of December 5, 2016, be approved as recorded.

Motion unanimously carried.

### **2016-594 TRAFFIC CONTROL ORDER 2016-09 (FAILED)**

By Councilperson Sabuda, supported by Councilperson Fricke

BE IT RESOLVED that Council concurs with the recommendation of Inspector Zalewski as set forth in Traffic Control Order 2016-09 for the installation of "One Way" signs on Maple Street directing traffic west between Biddle Avenue and Van Alstyne St., Wyandotte, MI, 48192.

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install same.

Motion failed.

NAYS: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, VanBoxell

### **2016-595 DCA NON-PROFIT STATUS REQUEST FOR GAMING LICENSE**

By Councilperson Sabuda, supported by Councilperson Fricke

BE IT RESOLVED that Council approves the request from the Downriver Council for the Arts of Wyandotte, Michigan, County of Wayne, to be recognized as a non-profit organization operating in the community for the purpose of obtaining a Charitable Gaming License.

Motion unanimously carried.

### **2016-596 TENT PERMIT REQUEST – D'HERIN, 507 BIDDLE**

By Councilperson Sabuda, supported by Councilperson Fricke

WHEREAS the City of Wyandotte has received a request from Jason and Amanda D'Herin to utilize the City owned property/City right-of-way adjacent to the property at 507 Biddle Avenue for the erection and use of a tent in conjunction with the business at 507 Biddle Avenue from December 30, 2016, thru January 2, 2017.

BE IT RESOLVED that said request is hereby approved provided a Hold Harmless Agreement is executed by the property owners and a Building Permit is secured from the Engineering Department.

BE IT FURTHER RESOLVED that the property owners must add the City of Wyandotte as additional insured to their insurance policy.

Motion unanimously carried.

**2016-597 TREE TRIMMING BID AWARD – ASPLUNDH EXPERT TREE CO.**

By Councilperson Sabuda, supported by Councilperson Fricke

BE IT RESOLVED by the Wyandotte City Council, a majority of its members thereto concurring with the Wyandotte Municipal Services Commission, authorizing the WMS General Manager to award the bid for tree trimming and felling to Asplundh Expert Tree Company, the lowest qualified bidder, for a period of three (3) years commencing January 9, 2017, as recommended by WMS Management.

Motion unanimously carried.

**2016-598 PURCHASE OF PROPERTY – 558 BONDIE**

By Councilperson Sabuda, supported by Councilperson Fricke

RESOLVED that Council concurs with the recommendation of the City Engineer to acquire the property at known as 558 Bondie in the amount of \$21,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte; AND

BE IT RESOLVED that William R. Look, City Attorney is authorized to execute closing documents for the purchase of said property on behalf of the Mayor and City Clerk.

Motion unanimously carried.

**2016-599 HEARING: SAD #943 – MAPLE ST. RECONSTRUCTION (FAILED)**

By Councilperson Sabuda, supported by Councilperson Fricke

RESOLVED BY THE CITY COUNCIL THAT

WHEREAS, it has been determined by this Council to be advisable and necessary to reconstruction the public street known as Maple Street between Biddle Avenue and the alley west of Van Alstyne, and to pay all or a part of the cost thereof by special assessment on the lots, parts of lots, and parcels of land abutting thereon as well as benefiting therefrom, the expense of which, together with any improvement expenses remaining after the aforesaid assessment, shall be defrayed from the General Fund of the City; and

WHEREAS, the time and place having been fixed for the hearing of objections to the proposed reconstruction of the public street in the City of Wyandotte, and to pay part of the cost thereof, to-wit:

S 10 FT OF LOT 9 ALSO LOTS 10 TO 14 INCL. EUREKA IRON AND STEEL WORKS

RE-SUB T3S R11E L22 P49 WCR

WHEREAS, due notice of said hearing having been given by first class mail in accordance with the statute in such case made and provided; and said hearing having taken place in accordance with said notice as mailed, and **objections as stated by those present** having been brought to the attention of this Council; and WHEREAS, after such hearing this Council, still being of the opinion that said improvement is advisable and necessary, and that it is still deemed advisable and necessary to proceed with said reconstruction.

NOW, THEREFORE, BE IT RESOLVED, that the maps, plans and diagrams of said right-of-way improvement and of the special assessment district as hereinafter described to pay part of the cost thereof as evidenced by the Engineer's estimate for such construction accepted by this Council, be approved and confirmed and the improvement constructed accordingly;

S 10 FT OF LOT 9 ALSO LOTS 10 TO 14 INCL. EUREKA IRON AND STEEL WORKS

RE-SUB T3S R11E L22 P49 WCR

RESOLVED FURTHER that said district be and hereby is designated as follows:

Special Assessment District Number **#943**.

RESOLVED FURTHER, that the City Assessor is directed to prepare an assessment roll pursuant to the City Charter requirements for a Special Assessment with a ten (10) year duration.

Motion failed.

YEAS: Councilpersons Schultz, VanBoxell

NAYS: Councilpersons Fricke, Galeski, Miciura, Sabuda

**2016-600 #1441: SALARY OF THE CITY ASSESSOR**

By Councilperson Sabuda, supported by Councilperson Fricke

**AN ORDINANCE ENTITLED**  
**“AN ORDINANCE DETERMINING THE SALARY,**  
**FOR THE CITY ASSESSOR”**

THE CITY OF WYANDOTTE ORDAINS:

Section 1. SALARY FOR ASSESSOR

Commencing with the term of office that begins May 10, 2017, the salary for the City Assessor shall be as follows:

Effective May 10, 2017 an annual salary of \$4,800.00

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health or safety and is necessary for the usual daily operation of the City. Therefore, it is necessary for this Ordinance to take effect immediately. This Ordinance or a summary thereof shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days of its passage.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and Lawrence S. Stec, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, the 12<sup>th</sup> day of December, 2016.

**Joseph R. Peterson**, Mayor  
**Lawrence S. Stec**, City Clerk

The effective date of this Ordinance is December 12<sup>th</sup>, 2016. A copy of this Ordinance may be purchased or inspected at the City of Wyandotte Clerk’s Office, 3200 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Publication Date: December 21, 2016

Motion carried.

YEAS: Councilpersons Sabuda, Schultz, VanBoxell, and Mayor Peterson

NAYS: Councilpersons Fricke, Galeski, Miciura

**2016-601 #1442: SALARY OF THE CITY TREASURER**

By Councilperson Sabuda, supported by Councilperson Fricke

**AN ORDINANCE ENTITLED**  
**“AN ORDINANCE DETERMINING THE SALARY**  
**FOR THE CITY TREASURER”**

THE CITY OF WYANDOTTE ORDAINS:

Section 1. SALARY FOR TREASURER

Commencing with the term of office that begins May 10, 2017, the salary for the City Treasurer shall be as follows:

Effective May 10, 2017 an annual salary of \$4,800.00

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health or safety and is necessary for the usual daily operation of the City. Therefore, it is necessary for this Ordinance to take effect immediately. This Ordinance or a summary thereof shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days of its passage.

#### CERTIFICATION

We, the undersigned, Joseph R. Peterson and Lawrence S. Stec, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, the 12<sup>th</sup> day of December, 2016.

**Joseph R. Peterson**, Mayor

**Lawrence S. Stec**, City Clerk

The effective date of this Ordinance is December 12<sup>th</sup>, 2016. A copy of this Ordinance may be purchased or inspected at the City of Wyandotte Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Publication Date: December 21, 2016

Motion carried.

YEAS: Councilpersons Fricke, Sabuda, Schultz, VanBoxell, and Mayor Peterson

NAYS: Councilpersons Galeski, Miciura

#### **2016-602 LATE ITEM – ASSESSOR'S COSTAR DEBT REPORT**

By Councilperson Sabuda, supported by Councilperson Fricke

RESOLVED by the City Council that the City Assessor is directed to forward his findings and recommendations for settlement of the CoStar claim to the DCA to take the necessary action.

Motion unanimously carried.

#### **2016-603 ADJOURNMENT**

By Councilperson Sabuda, supported by Councilperson Fricke

RESOLVED that this regular meeting of the Wyandotte City Council be adjourned at 10:38 p.m.

Motion unanimously carried.



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**Lawrence S. Stec**, City Clerk

OFFICIALS

Lawrence W. Stec  
CITY CLERK

Todd M. Browning  
TREASURER

Thomas Woodruff  
CITY ASSESSOR



MAYOR  
Joseph R. Peterson

COUNCIL  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Ted Micuira Jr.  
Leonard T. Sabuda  
Donald Schultz  
Kevin VanBoxell

WYANDOTTE CULTURAL AND HISTORICAL COMMISSION

November Meeting  
Thursday, November 10, 2016  
6:15 p.m. Marx Home

**Call to order:** Wally Hayden called the meeting to order at 6:16 pm

**Present:** Nancy Bozzo, Eula Grooms, Wally Hayden, Ken Munson, Ken Navarre, Sue Pilon, Anne Ronco, Jesse Rose

**Excused:** Marshall Wymore

**Absent:** Dan Cervantes, Vernon Elmore

**Staff:** Sarah Jordan, Andrea Kush

**President's Report:** W. Hayden read letter from Wyandotte Historical Society President George Purdu regarding the WHS fundraisers, who was unexpectedly unable to attend the meeting. A. Ronco, J. Rose, and K. Navarre offered to meet with WHS representatives with S. Jordan to discuss feasibility of the event.

A. Ronco requested that she receive contact info from WHS members who note that they're interested in volunteering on their membership forms. S. Jordan will put her in contact with the WHS administrative assistant.

**Approve Minutes: MOTION by A. Ronco, SUPPORTED by N. Bozzo to approve the minutes from the October 13, 2016 meeting. ALL IN FAVOR, MOTION PASSES.**

**Recording Minutes:** The Commission discussed the need for minutes at meetings with no motion, for example, joint meetings with the WHS Board. The Commission also discussed reformatting minutes to be more generalized, and less of a transcript of the Meeting. W. Hayden would seek the opinion of the City Attorney regarding minutes at meetings with no motion.

**Director's Report:**

**Finance Report:** S. Jordan distributed the monthly finance report. No utilities were included, as the bills came after the finance report was complete.

**Heritage Events Series 2017:** S. Jordan distributed the final listing for 2017 special programs. S. Jordan and the Commission discussed newer events including Evening Open Houses and Festive Fridays. **MOTION by A. Ronco, SUPPORTED by E. Grooms to approved Heritage Events Series 2017 listing. ALL IN FAVOR, MOTION PASSES.**

**MOTION by J. Rose, SUPPORTED by A. Ronco to approve the monthly finance report, pending audit. ALL IN FAVOR, MOTION PASSES.**

**Rental Request:** S. Jordan received a request from a local church to rent the Marx Home for \$50 per day (happening weekly) throughout the winter until the Log Cabin reopens. **MOTION by A. Ronco, SUPPORTED by E. Grooms to approve Marx Home general rental for Metro City Church at \$50 per rental through April 2017. ALL IN FAVOR, MOTION PASSES.**

**Lawn care for the campus:** S. Jordan asked for recommendations for lawn care companies.

2624 Biddle Avenue Wyandotte, Michigan 48192 734-324-7284 Fax 734-324-7283 email: [museum@wyan.org](mailto:museum@wyan.org)

[www.wyandottemuseums.org](http://www.wyandottemuseums.org)

**Friends of the Museum:** K. Munson reported that grants were distributed for 2016. The Commission received \$2,000.

**Friends of Oakwood:** E. Grooms reported that the Oakwood Cemetery Association is moving forward with implementing a plan to drain the swampy areas of the Cemetery.

**Wyandotte Historical Society:**

**Request for updated information from the Society:** The Commission discussed the need to request financial information from the Society.

**Gift Shop Schedule:** The Society would like to keep the gift shop during the regular winter closure. Staff will coordinate with the gift shop manager for scheduling.

The Commission discussed developing a procedure with the Society to request funds.

**Litho sign:** The Commission discussed the litho sign purchase and options to sell the old litho sign that the 2014 purchase replaced. W. Hayden will follow up with the City Attorney regarding establishing an eBay account for the Museum.

**Web site development:** The Society met with Media Grump to develop a website. S. Jordan has a meeting with the Wyandotte Business Association's website developer and will pass along any applicable information to the Society.

**Office Move:** The Commission discussed options for the old gift shop location. If the Society does not utilize the space for their office, S. Jordan suggested setting up the room as a bedroom, once the Children's Hands On Room is finished.

**Committee Projects Report:** A. Ronco reported that Long Range Planning met on October 19 and are working on various aspects of a strategic plan.

E. Grooms reported that a portion of the drop ceiling in the offsite storage building collapsed. S. Jordan contacted Engineering through Recreation regarding roof work and is waiting for a response. E. Grooms documented the damage with photos.

**Old Business**

**Members on both Commission and Society board:** The Commission discussed if being a member of both organizations' executive boards could cause a conflict of interest. Members of both boards can abstain from a vote if necessary.

**New Business:**

**Nominating Committee for President and Vice President:** A. Ronco and S. Pilon asked that anyone interested in running to contact them. In the event no one runs, the current officers will stay in their positions.

**Commissioners whose terms expire: Wally Hayden and Dan Cervantes**

**Announcements**

**Next meeting Thursday December 8, 2016 at 6:15 pm.**

**Adjournment: MOTION to adjourn at 8:19 pm. ALL IN FAVOR, MOTION PASSES.**

Respectfully submitted,



Andrea Kush  
Museum Assistant

2624 Biddle Avenue Wyandotte, Michigan 48192 734-324-7284 Fax 734-324-7283 email: [museum@wyan.org](mailto:museum@wyan.org)

[www.wyandottemuseums.org](http://www.wyandottemuseums.org)

 Equal Housing Opportunity/Equal Opportunity Employer 

## OFFICIALS

Lawrence S. Stec  
CITY CLERK

Todd M. Browning  
TREASURER

Thomas Woodruff  
CITY ASSESSOR



MAYOR  
Joseph R. Peterson

COUNCIL  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Ted Micuira Jr.  
Leonard T. Sabuda  
Donald Schultz  
Kevin VanBoxell

WYANDOTTE CULTURAL AND HISTORICAL COMMISSION  
JOINT MEETING WITH WYANDOTTE HISTORICAL SOCIETY EXECUTIVE BOARD  
September 29, 2016  
7:00 pm, Marx Home

**Call to Order:** Wally Hayden called the meeting to order at 7:03 pm  
**Cultural & Historical Commission:** Nancy Bozzo, Eula Grooms, Wally Hayden, Ken Munson, Ken Navarre, Sue Pilon, Anne Ronco, Marshall Wymore  
**Excused:** Jesse Rose  
**Absent:** Dan Cervantes, Vernon Elmore  
**Staff:** Sarah Jordan, Andrea Kush  
**Wyandotte Historical Society Executive Board:** George Gouth, Wally Hayden, Heidi Loszewski, Ken Navarre, George Purdu, Richard Snyder

**Office move:** S. Jordan distributed a letter from Joseph Gruber, Downtown Development Authority Director, regarding the DDA's office move. The Commission and the Board discussed moving the Wyandotte Historical Society office.

**Society financial contributions to Museum:** The Commission and the Board discussed requesting funds and financial information from the Society.

**WHS Fundraisers:** The Commission and the Board discussed resurrecting old WHS fundraisers, most notable the Pie and Ice Cream Social.

**Joint meetings:** The Commission and the Board discussed meeting on a quarterly basis.

**Meetings and Building Use:** S. Jordan clarified WHS Board and General meetings for building scheduling.

**Museum in the Streets:** K. Navarre reported that the dedication of the walking tour will take place on October 21 at the clock tower

**Tin Litho Sign:** The Commission and the Board discussed the 2014 sign purchase and the funding request from the Society. The Commission discussed how to sell the old sign the 2014 purchase replaced. The groups also discussed revisiting the Society's Restoration account.

**BASF Park Signs:** Signs at BASF Park are missing. S. Jordan mentioned the DDA's interest in creating a walkable art installation Downtown, similar to the DIA's Inside/Out program. After the installation concludes, the signage could be moved to BASF Park.

**New Gift Shop:** The new Gift Shop's grand opening will be in conjunction with the Historic Cemetery Walk.

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7284 • Fax 734-324-7283 • email: [museum@wyan.org](mailto:museum@wyan.org)

[www.wyandottemuseums.org](http://www.wyandottemuseums.org)

**October WHS General Meeting:** The October general meeting will take place at Thon Funeral Home.

**Annual Tour Closure:** The Commission and the Board discussed the annual tour closure. Currently, the Museum closes for regular tours January through March due to heating costs and preservation issues.

**Next Meeting:** The next joint meeting will take place January 19, 2017.

**Adjournment:** The meeting adjourned at 8:36 pm

Respectfully submitted,



Andrea Kush  
Museum Assistant

# Finance Report - Wyandotte Museum

Summary for the month of: **October 2016**

	Revenue	Expenses
Deposits	\$ 1,224.88	
Utilities		\$ -
Miscellaneous Expenses		\$ 2,416.48

*Current Budget Balances as of: October 31, 2016*

## Expense Accounts

Account	Balance Available	2017 Budgeted Amount
Automobile	\$ 160.00	\$ 160.00
Building Maintenance & Supplies	\$ 8,635.00	\$ 8,635.00
Computer Services DMS	\$ 150.00	\$ 150.00
Education	\$ 240.00	\$ 240.00
Electric	\$ 5,200.00	\$ 5,200.00
Gas	\$ 8,500.00	\$ 8,500.00
HES Expense	\$ 4,974.20	\$ 7,000.00
Office Supplies	\$ 988.97	\$ 1,050.00
Phone	\$ 2,200.00	\$ 2,200.00
Postage	\$ 80.00	\$ 80.00
Printing	\$ 800.00	\$ 800.00
Water	\$ 1,675.00	\$ 1,675.00

## Revenue Accounts

Account	Collected Revenue	2017 Target
HES Revenue	\$ 50.00	\$ 7,000.00
Marx Home Rent	\$ 1,187.38	\$ 6,275.00
Reserve	\$ 123,127.48	\$ -
Vintage Base Ball Reserve	\$ 3,180.53	\$ -

## Deposits

Event	Amount	Deposited In	Cash/Check	Description
Admissions	\$ 46.50	Reserve	Cash	
Heritage Events Series	\$ 50.00	HES Revenue	Cash	<i>Genealogy Clinic registration: \$15, Hallowe'en Open House: \$35</i>
Log Cabin	\$ 330.00	Reserve	Cash: \$180, Check: 100	
Salvage	\$ 15.00	Reserve	Cash	
Marx Home Rent	\$ 562.38	Marx Rent	Check #3490	
Wyandotte Stars	\$ 131.00	Vintage Base Ball	Cash: \$106, Check: \$25	<i>Dues &amp; uniform rentals</i>
Rentals	\$ 90.00	Reserve	Check #2269	<i>Photo session - 1 hour</i>

**Total Revenue            \$ 1,224.88**

# Utilities

Heat/Gas	Amount	Account	Description
Campus Wide	\$ -		
<i>Subtotal:</i>		\$ -	

Water	Amount	Account	Description
Ford-MacNichol			
Burns			
Marx			
Log Cabin			
<i>Subtotal:</i>		\$ -	

Electricity	Amount	Account	Description
Ford-MacNichol			
Burns			
Marx			
<i>Subtotal:</i>		\$ -	

Phone/Internet	Amount	Account	Description
Burns			

**Total Utilites**            \$            -

## Miscellaneous Expenses

Vendor	Amount	Account	Description
City Station (via T. Faryniarz)	\$ 48.00	HES Expense	<i>Firewood for Cemetery Walk</i>
Symon Rental	\$ 53.00	HES Expense	<i>Linens for Cemetery Walk</i>
Hoods	\$ 20.17	HES Expense	<i>Lighter fluid and insect repellent for Cemetery Walk</i>
Jay's Septic Tank Service	\$ 150.00	HES Expense	<i>2 handicap units for Cemetery Walk</i>
Dollar Tree Stores (via T. Faryniarz)	\$ 21.20	HES Expense	<i>Candles for Cemetery Walk</i>
Paul Balog	\$ 50.00	HES Expense	<i>Prop rental for Cemetery Walk (cart)</i>
Mosquiot Control of Michigan Inc.	\$ 250.00	HES Expense	<i>Mosquito control services for Oakwood Cemetery</i>
Kelsey Hatley	\$ 161.50	HES Expense	<i>Event staffing (19 hours @ \$8.50/hour)</i>
Staples Advantage	\$ 61.03	Office Supplies	<i>Chalk pens and coin wrappers, desk supplies</i>
Hoods	\$ 15.96	Building Maintenance	<i>Keys for Marx Home</i>
Nibo's Pizza (via S. Jordan)	\$ 290.00	HES Expense	<i>Doughnuts for Cemetery walk (count: 40 dozen)</i>
Sportsmans Pizza (via S. Jordan)	\$ 88.30	HES Expense	<i>Pizza for Cemetery Walk volunteers (both nights)</i>
Tim Hortons (via S. Jordan)	\$ 16.95	HES Expense	<i>Coffee for Cemetery Walk volunteers (Saturday)</i>
Sam's Club (via S. Jordan)	\$ 224.02	HES Expense	<i>Cider (20 gallons), plates, napkins, cups, snacks for volunteers</i>
Dollar Tree Stores (via S. Jordan)	\$ 62.36	HES Expense	<i>Candles and lighters for Cemetery Walk</i>
Jimmy Johns (via S. Jordan)	\$ 148.40	HES Expense	<i>Sandwiches for Cemetery Walk volunteers</i>
Dunkin Donuts (via S. Jordan)	\$ 14.83	HES Expense	<i>Coffee for Cemetery Walk volunteers (Friday)</i>
Blocks Stand & Greenhouse	\$ 73.58	HES Expense	<i>1 party bin of pumpkins and decorative pumpkins &amp; gourds</i>
Wild West Mercantile	\$ 192.75	HES Expense	<i>Period clothing for staff</i>
Wyandotte Alarm Company	\$ 147.00	Building Maintenance	<i>Commercial monitoring &amp; radio backup for 2630 Biddle</i>
Wyandotte Alarm Company	\$ 126.00	Building Maintenance	<i>Commercial monitoring for 2610 Biddle</i>
Back to Nature Downriver	\$ 45.00	Building Maintenance	<i>Early fall fertilizer with broadleaf weed control</i>
Hoods	\$ 13.93	Building Maintenance	<i>Floor wax and duct tape</i>
Wyandotte Warriors Hockey (via G. Haynes)	\$ 100.00	Vintage Base Ball	<i>Donation for Pink Out Cancer research game</i>
Allegra Marketing	\$ 42.50	HES Expense	<i>Posters for Genealogy Clinic (Count: 50)</i>

**Total Misc. Expenses      \$ 2,416.48**

# Finance Report - Wyandotte Museum

Summary for the month of: **November 2016**

	Revenue	Expenses
Deposits	\$ 2,937.50	
Utilities		\$ 1,067.12
Miscellaneous Expenses		\$ 1,473.79

*Current Budget Balances as of: November 30, 2016*

## Expense Accounts

Account	Balance Available	2017 Budgeted Amount
Automobile	\$ 130.00	\$ 160.00
Building Maintenance & Supplies	\$ 8,246.36	\$ 8,635.00
Computer Services DMS	\$ 150.00	\$ 150.00
Education	\$ 240.00	\$ 240.00
Electric	\$ 4,310.86	\$ 5,200.00
Gas	\$ 8,497.65	\$ 8,500.00
HES Expense	\$ 4,874.82	\$ 7,000.00
Office Supplies	\$ 988.97	\$ 1,050.00
Phone	\$ 2,130.59	\$ 2,200.00
Postage	\$ 80.00	\$ 80.00
Printing	\$ 480.83	\$ 800.00
Water	\$ 1,361.07	\$ 1,675.00

## Revenue Accounts

Account	Collected Revenue	2017 Target
HES Revenue	\$ 220.00	\$ 7,000.00
Marx Home Rent	\$ 1,812.38	\$ 6,275.00
Reserve	\$ 125,259.98	\$ -
Vintage Base Ball Reserve	\$ 3,080.53	\$ -

## Deposits

Event	Amount	Deposited In	Cash/Check	Description
Admissions	\$ 117.50	Reserve	Cash	
Heritage Events Series	\$ 170.00	HES Revenue	Cash: \$135, Check: \$30	Genealogy Clinic registration (\$150) & donation box (\$5)
Friends of the Wyandotte	\$ 2,000.00	Reserve	Check #1077	Grant request 2016
Marx Home Rent	\$ 625.00	Marx Home Rent	Check #3508	Rent 11/13 - 12/13/16
Rentals	\$ 25.00		Cash	Forfeit log cabin deposit

**Total Revenue            \$ 2,937.50**

## Utilities

Heat/Gas	Amount	Account
Campus Wide	\$ 2.35	Gas

Water	Amount	Account
Ford-MacNichol	\$ 118.02	Water
Burns	\$ 43.76	Water
Marx	\$ 84.97	Water
Log Cabin	\$ 23.60	Water
<i>Subtotal:</i>	<i>\$ 270.35</i>	

Electricity	Amount	Account
Ford-MacNichol	\$ 250.28	Electric
Burns	\$ 97.96	Electric
Marx	\$ 304.36	Electric
<i>Subtotal:</i>	<i>\$ 652.60</i>	

Phone/Internet	Amount	Account
Burns	\$ 141.82	Phone

**Total Utilites           \$   1,067.12**

## Miscellaneous Expenses

Vendor	Amount	Account	Description
Hood's	\$ 24.28	Building Maintenance	<i>Pruning shears</i>
AASLH	\$ 115.00	Reserve	<i>Annual membership dues</i>
Allegra Marketing	\$ 135.00	Printing	<i>Annual Home Classic &amp; Christmas Posters (Count: 75 each)</i>
Meijer & Walmart (via S. Jordan)	\$ 51.00	Reserve	<i>Supplies for popcorn garland - needle, thread, popcorn, and cranberries; and snacks for garland volunteers</i>
Hood's	\$ 32.42	Building Maintenance	<i>Mopping supplies</i>
Staples Advantage	\$ 241.05	Printing/HES Expense	<i>Toner cartridges (count: 3); binders for Genealogy Clinic</i>
Gillian Shallcross	\$ 23.85	Postage	<i>Reimbursement for donation shipping</i>
Konica Minolta	\$ 23.04	Printing	<i>Printing costs for Cemetery Walk and Genealogy Clinic</i>
Moose & Squirrel	\$ 622.15	Reserve	<i>Live greens for Christmas</i>
iStock (via S. Jordan)	\$ 11.00	HES Expense	<i>Graphics for HES marketing</i>
Corky Gaskell	\$ 195.00	Vintage Base Ball	<i>Lemon peel balls (count: 12)</i>

**Total Misc. Expenses      \$ 1,473.79**

## ***CITY OF WYANDOTTE FIRE COMMISSION MEETING***

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Conference Room at Police Headquarters on Tuesday, November 15, 2016. Commissioner Harris called the meeting to order at 6:00 p.m.

### **ROLL CALL:**

Present: Commissioner Harris  
Commissioner Heck  
Commissioner Melzer  
Chief Carley

Recording Secretary: Lynne Matt

### **READING OF JOURNAL**

Motioned by Commissioner Melzer, supported by Commissioner Heck to approve the minutes as recorded for the meeting held on October 25, 2016. Motion carried unanimously.

### **UNFINISHED BUSINESS**

1. *Union Letter with regards to "Mutual Aid" sent to Mayor & Council*  
Chief Carley stated that the letter was to go before Mayor & Council at the scheduled meeting of November 14<sup>th</sup> but was cancelled due to lack of quorum. Chief reported letter is on November 21<sup>st</sup> meeting agenda and wouldn't mind commissioners being there.

### **COMMUNICATIONS**

### **DEPARTMENTAL**

1. *Bids to purchase turnout gear*  
Chief Carley stated he is seeking approval for commission to concur with his recommendation to purchase ten sets of turnout gear from West Shore Fire in the amount of \$16,703.00. Commissioner Melzer motioned to support bid; seconded by Commissioner Heck. Motion carried unanimously.
2. *Wyandotte Fire Department Monthly Report "October 2016"*  
Chief Carley reported that for the month there were a total of 241 rescue runs, with average response time of 3 minutes 57 seconds and that \$113,006.00 was billed out. Also noted, we provided 11 mutual aid rescues and received 5. Commissioner Melzer motioned to receive report and place on file; supported by Commissioner Heck. Motion carried.

**DEPARTMENTAL (continued)**

3. *Department bills submitted November 3, 2016 in the amount of \$3,083.93*  
Commissioner Melzer motioned to pay bills and accounts submitted as stated above; supported by Commissioner Heck. Roll call; motion carried.
4. *Daily Reports*  
Commissioner Melzer motioned to receive and place on file reports; supported by Commissioner Heck. Motion carried.

**LATE ITEMS**

Chief Carley asked permission to deliver Santa Claus, on fire truck, to VFW Post 1136 to their "Children's Christmas party" on Sunday, December 18, 2016, which has been done in the past. Commissioner Melzer motioned to approve, supported by Commissioner Heck. Motion carried.

Chief Carley stated that FF/D Rothe wants to drive aerial in Christmas parade on Saturday, November 19<sup>th</sup>, which is his day off, with his family. Chief will have him sign "Hold Harmless" agreement. Commissioner Melzer motioned to approve request, supported by Commissioner Heck. Motion carried.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:15 p.m.

Respectfully submitted,

  
Bobie Heck  
Secretary

MI/lm

December 7, 2016

Wyandotte Municipal Services Commission  
Regular Meeting Minutes

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan was held at the office of the Commission on Wednesday, December 7, 2016 at 5:00 PM.

Roll Call: Present: Commissioner-Gerald P. Cole-Excused  
Robert K. Alderman  
Bryan Hughes  
Michael Sadowski  
Leslie Lupo-Excused

General Manager& Secretary- Rod Lesko

Also Present- Paul LaManes  
Amber Sutphin  
Charlene Hudson  
Anne Goudy  
Steve Colwell- CATV

**Approval of Minutes**

MOTION by Commissioner Hughes and seconded by Commissioner Sadowski to approve the November 17, 2016 regular session meeting minutes of the Municipal Services Commission.

Commissioner Alderman asked that the roll be attached. No objections were made to approve the regular session meeting minutes.

**Hearing of Public Concerns**

None

**Resolution # 12-2016-01**

MOTION by Commissioner Sadowski and SECONDED by Commissioner Hughes to approve the \$3.00/KW-month development discount in the Large Industrial Rate class for all monthly billing demand greater than 15,000 KW and less than 22,000 KW effective for the period January 1,2017 through December 31,2021 on the demand charge, as recommended by WMS Management.

Commissioner Alderman asked that the roll be called.

YEAS: Commissioner Alderman, Hughes, and Sadowski

NAYS: None

**Resolution # 12-2016-02**

MOTION by Commissioner Hughes and SECONDED by Commission Sadowski to execute a contract with Asplundh Expert Tree Company, the lowest bidder, as our Contractor for tree trimming services, as recommended by WMS Management.

**Reports and Communications**

- 2017 Holiday Calendar
- 2017 Commission Meeting Calendar

December 7, 2016

Wyandotte Municipal Services Commission  
Regular Meeting Minutes

MOTION by Commissioner Sadowski and seconded by Commission Hughes to receive and place on file the 2017 Holiday Calendar and 2017 Commission Meeting Calendar.

Commission Alderman asked that the roll be attached. No objections to receive and place on file and attach the role.

**Approval of Vouchers**

MOTION by Commissioner Hughes and seconded by Commissioner Sadowski that the vouchers be paid as submitted.

#5310 - \$\$ 568,780.59

#5311- \$258,707.80

Commissioner Alderman asked the roll to be called for approval of the vouchers.

YEAS: Commissioner Alderman, Hughes, and Sadowski

NAYS: None

**Late Items**

None

**Next Regular Meeting - Wednesday, December 21, 2016 at 5 PM**

Motion by Commissioner Sadowski and seconded by Commissioner Hughes to now adjourn at 5:06PM. Roll attached no objections to adjournment of meeting.

X



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Roderick Lesko  
General Manager/Secretary

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# City of Wyandotte

## Police Commission Meeting

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Regular Commission Meeting  
December 13, 2016

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### ROLL CALL

Present: Chief Daniel Grant  
Commissioner John Harris  
Commissioner Doug Melzer  
Commissioner Bobie Heck

Absent: None

Others Present: Inspector Brian Zalewski

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:18 p.m.

The Minutes from the special Police Commission meeting on November 15, 2016, were presented.

Melzer moved, Heck seconded,  
CARRIED, to approve the special minutes of November 15, 2016, as presented.

### UNFINISHED BUSINESS

NONE

### COMMUNICATIONS

1. **Thank You Email** – November 11, 2016 email from Michael Kibler to Chief Grant regarding Officer Sabo's fine job which kept him from committing suicide recently.

This correspondence was from a gentleman who was going to attempt suicide at the viaduct on Eureka Road. Officer Sabo did a great job to deescalate the situation.

The Commissioners offered their congratulations on a job well done.

Melzer moved, Heck seconded,  
CARRIED, to receive the correspondence from Mr. Kibler and place on file.

2. **Thank You Emails** – November 14, 2016 emails from Jessica and Drew Felsner thanking Chief Grant for allowing them to do an internship at our Department.

These two individuals were grateful for the opportunity to complete their internship here. Jessica is actually a part-time dispatcher for the DCD.

Melzer moved, Heck seconded,  
CARRIED, to receive the correspondence from both Jessica and Drew Felsner and place on file.

- 3. Thank You Email** – November 17, 2016 email from Dan Spangler to Chief Grant commending Detective Carr's response to an accident scene.

Mr. Spangler was quite happy with the response from Detective Carr upon arriving at the accident scene.

Melzer moved, Heck seconded,  
CARRIED, to receive the correspondence from Mr. Spangler and place on file.

## **DEPARTMENTAL**

- 1. Police and Fire Commission 2017 Meeting Calendar**

The Commissioners were in agreement with the 2017 Meeting Calendar as presented.

- 2. Police Statistics – November 2016, Year-To-Date**

Chief Grant will supply some comparison statistics from prior years as soon as the most recent figures are available and he is able to obtain them.

There is an increase in drug activity within the community, but nothing else stands out.

There was a general discussion about the success of our Special Ops unit and how they work closely with the DEA and neighboring communities, especially Lincoln Park.

Melzer moved, Heck seconded,  
CARRIED, to receive the November 2016 and Year-To-Date police statistics and place on file.

- 3. Purchase of Three New Patrol Vehicles**

The Department does not bid out for the purchase of new vehicles; we go through the state MI Deal program which guarantees the lowest prices. We are currently utilizing Chevy vehicles and will work with Berger Chevrolet to obtain the new ones.

Melzer moved, Heck seconded,  
CARRIED, to purchase the three new Tahoes as presented.

- 4. Citizen Questionnaire**

Detective Geiger worked on this case which was essentially an embezzlement case. The salon did not proceed with charges, and the case is considered closed.

Melzer moved, Heck seconded,  
CARRIED, to receive the Citizen Questionnaire response and place on file.

- 5. Bills and Accounts – December 13, 2016, \$29,953.20**

Melzer moved, Heck seconded,  
A Roll Call was held and the Motion  
CARRIED, to unanimously approve payment of the bills for December 13, 2016, \$29,953.20

## NEW BUSINESS

### **1. Recent Police Applicants**

All three applicants passed the physical and psychological exams. We will hire two as of the December 26<sup>th</sup> pay period, and the third will be hired upon successful completion of the academy in late Spring / early Summer.

### **2. Department Use of Force**

There was a general discussion about the Department and how the officers either physically overpower a subject, use pepper spray or a taser and what necessitates the use of one type of force versus another kind.

The Commissioners would like to re-visit this topic, perhaps as an annual review.

### **3. Upcoming I-75 Construction**

Commissioner Melzer was concerned about the upcoming I-75 construction and what impact it might have on the flow of traffic on Fort St. and Jefferson. Chief Grant said that MDOT usually holds meetings to discuss alternate routes due to construction and he hasn't heard anything yet.

*Members of the Audience*

## ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:45 p.m.

Melzer moved, Heck seconded,  
CARRIED, to adjourn meeting at 6:45 p.m.

Laura Allen  
Administrative Assistant  
Wyandotte Police Department



**RETIREMENT COMMISSION MEETING MINUTES**  
**THURSDAY, December 15, 2016**

Meeting called to order at 9:05 a.m. by Chairman Browning

ROLL CALL:

PRESENT: Commissioners Browning, LaManes, Lyon, Roberts, Schultz and Yoscovits

ABSENT: Commissioner Brohl

ALSO PRESENT: Frank Deeter—Oppenheimer & Co.  
Tanner Robinson—Oppenheimer & Co.  
Larry Stec – City Clerk  
William Harkleroad—WPD Retiree

MOTION by Commissioner LaManes, SUPPORTED by Commissioner Lyon  
RESOLVED that the minutes held under the date of November 17, 2016 be approved as recorded without objection.

MOTION UNANIMOUSLY CARRIED

PRESENTATIONS:

Mr. Tanner Robinson of Oppenheimer & Co. reported on November, 2016 financial results and 3<sup>rd</sup> Qtr. Performance:

- Mid Caps up
- Value Funds out pacing growth
- Interest rates rise and bond market falls
- Equity/fixed markets up as a result hedge funds down
- Lot of optimism
- Retail sales good through December
- Feds should raise interest rate – up 3x this year to contain inflation
- Fixed income (bond exposure) needs monitoring

MOTION by Commissioner LaManes, SUPPORTED by Commissioner Yoscovits  
RESOLVED by the Wyandotte Employees Retirement Commission that the report from Mr. Tanner Robinson of Oppenheimer & Co., Inc. regarding November 2016 market segment fluctuations be received and placed on file.

MOTION UNANIMOUSLY CARRIED

COMMUNICATIONS MISCELLANEOUS:

MOTION by Commissioner Yoscovits, SUPPORTED by Commissioner Lyon  
RESOLVED by the Wyandotte Employees Retirement Commission will continue to discuss the distribution formula for the 13<sup>th</sup> check.

MOTION by Commissioner Yoscovits, SUPPORTED by Commissioner Roberts  
WHEREAS the elections of the Commissioners of the Retirement Commission shall be held under such rules and regulations as the Commission shall from time to time adopt as stated in Municipal Code Section 2-255, AND  
WHEREAS due to the decline in membership in the Defined Benefit Pension Plan, it has been found necessary to include all members in the election process, AND  
WHEREAS while any group being represented on the Retirement Commission has always had the opportunity to elect someone not a member of the group, and while this point may not have been a consideration with a more robust membership, decline in participating members in the Defined Benefit may make this a reality, AND  
THEREFORE BE IT RESOLVED that the Retirement Commission approves the attached election procedures (inserted in the minute book).

MOTION by Commissioner Lyon, SUPPORTED by Commissioner Schultz  
RESOLVED by the Wyandotte Employees Commission that the Call for Candidates Letter results are as follows and the following Wyandotte Police Department Members(s) will be placed on the ballot for the January 10<sup>th</sup> and 11<sup>th</sup> 2017 Election: Jerry Yoscovits and William Harkleroad – Retirees – WPD – Term: 1/31/17 – 1/1/21.

MOTION by Commissioner Lyon, SUPPORTED by Commissioner LaManes  
RESOLVED that the 2017 MAPERS membership be renewed at the cost of \$100 with funds to come from account #731-200-925-790.

ADJOURNMENT

MOTION by Commissioner Lyon, SUPPORTED by Commissioner LaManes  
RESOLVED, that the meeting be adjourned at 10:18 a.m.  
MOTION UNANIMOUSLY CARRIED

  
\_\_\_\_\_  
Lawrence S. Stec, Secretary  
Wyandotte Employee's Retirement Commission  
December 15, 2016