



AGENDA

REGULAR SESSION

MONDAY, MARCH 14, 2016 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE DONALD SCHULTZ

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

PRESENTATIONS

UNFINISHED BUSINESS

1. City Purchase of 1733 5th Street

COMMUNICATIONS MISCELLANEOUS

PERSONS IN THE AUDIENCE

NEW BUSINESS (ELECTED OFFICIALS)

COMMUNICATION FROM CITY AND OTHER OFFICIALS

2. Appointment to the Planning Commission
3. Appointment to the Cultural & Historical Commission
4. TIFA and DDA Status Report
5. Downriver Central Animal Control Authority (DCACA) Report
6. Department of Municipal Services Audited Financial Statements
7. Wyandotte Shred Day 2016
8. Yack Arena Table Replacement
9. 2015 Special Event Report
10. Special Event Application – Wyandotte Jaycees Easter Egg Hunt
11. Farmers Market Animal Oasis contract
12. Wyandotte Street Art Fair
 - a. Larry Lee & Back in the Day Entertainment Contract
 - b. Radio Marketing Contracts
 - c. Drumbeaters Marketing Contract
13. U.S. Lawns 2016 Contract Extension

REPORTS & MINUTES

City Council	February 29, 2016
Daily Cash Receipts	March 2, 2016
Beautification Commission	February 10, 2016
Downtown Development Authority	February 8, 2016

BILLS & ACCOUNTS

CITIZENS PARTICIPATION

RECESS & RECONVENE

HEARING

PUBLIC HEARING 2016-2017 Community Development Block Grant (CDBG) Program Projects

FINAL READING OF AN ORDINANCE

- Article XXV –General Exceptions, Section 2500 Area, Height, & Use Exceptions, Sec. F
- Article XIV. – B-2 General Business District, Section 1401 Special Uses, Section H
- Article XXII. – Section 2200 Special Land Uses, Section V
- Chapter 14, Art. I, §14-14 and §14-14(2)c regarding annual yard waste licenses

RESOLUTIONS

ADJOURNMENT

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14, 2016

AGENDA ITEM # 1

ITEM: City Purchasing 1733 5th Street

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 3-9-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: At the February 22, 2016, City Council meeting, Your Honorable Body held the acquisition of the property at 1733 5th Street in abeyance to allow the City Engineer to renegotiate the purchase price. The Seller was contacted and she indicated that she did not want to reduce the sales price below \$25,000. The Seller stated, "This was a fair price for 60 feet of property". Therefore, the undersigned recommends the City acquire this property for the sales price of \$25,000.00. The property information is as follows:

Lot Size: 60' x 100'

Demolition Cost Estimated at: \$5,000.00

2015 SEV: \$35,800

Market Value: \$71,600

2015 Taxes: \$1,851.18

This property is large enough for the construction of a new single family dwelling.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent neighborhoods by, matching tools and efforts to the conditions in city neighborhoods, continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve the Purchase Agreement for the City to acquire property and authorize the Mayor and City Clerk to execute same.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 492-200-850-519 TIFA Area Funds

IMPLEMENTATION PLAN: Mayor and City Clerk execute the Purchase Agreement and close on property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *SDunsdale*

LEGAL COUNSEL'S RECOMMENDATION: Approved PA. W. Look

MAYOR'S RECOMMENDATION: *JLP*

LIST OF ATTACHMENTS: Purchase Agreement and Map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 14, 2016

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer to acquire the property at known as 1733 5th Street in the amount of \$25,000.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT RESOLVED that this property will be marketed for the development of a new single family home; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte; AND

BE IT RESOLVED that William R. Look, City Attorney is authorized to execute closing documents for the purchase of said property on behalf of the Mayor and City Clerk.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February ~~8~~²², 2016

AGENDA ITEM # ~~11~~

ITEM: City Purchasing 1733 5th Street

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 2-3-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property is an eyesore in the neighborhood. The City is being offered this property for the sales price of \$25,000.00. The property information is as follows:

Lot Size: 60' x 100'

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2015 SEV: \$35,800

Market Value: \$71,600

2015 Taxes: \$1,851.18

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IMPLEMENTATION PLAN: Mayor and City Clerk execute the Purchase Agreement and close on property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Shuydal*

LEGAL COUNSEL'S RECOMMENDATION: Approved PA. W. Look

MAYOR'S RECOMMENDATION:

W. Look

LIST OF ATTACHMENTS: Purchase Agreement and Map

**CITY OF WYANDOTTE
ENGINEERING DEPARTMENT**

✳ ACQUISITION ANALYSIS TOOL

A. Property Information

Address: 1733 5th Street
 City: Wyandotte Zip: 48192 Parcel ID: 57-007-10-0097-000
 County: Wayne Neighborhood:
 TIFA/DDA/HUD: TIFA

B. Property Type, Condition and Characteristics

Property Type: Condition: Blighted
 Existing/Prior Use: Residential Lot Size: 60' x 100'
 Year Built: 1910
 Occupancy:
 Zoning: Residential
 Master Plan: Residential
 Comply with existing Building Code:
 Other Amenities &/or Concerns:

C. Property Ownership

Ownership Type: Privately-owned
 Owner Name: Willie Ruth Bailey
 Occupied or Vacant: occupied

D. Environmental

Environmental Assessment Required
 Estimated Cost \$ -

E. Cost Analysis Requirements

SEV	Taxable	Market Value	Taxes Paid	Purchase Price	Demolition Cost
\$35,300	\$33,223	\$70,600	\$1,851	\$ 25,000.00	\$ 5,000.00

F. Anticipated End Use

Future Use: Sell for the construction of a new single family dwelling

Future SEV	Future Taxable	Future Market Value	Future Taxes	NEZ Future Taxes
\$70,000	\$70,000	\$140,000	\$3,000	yes

Benefit to Neighborhood: removing a non-conforming eyesore from the neighborhood
 If Property is not being demolished assigned to:
 Add to City Insurance Policy

G. ACQUISITION

Purchase Agreement:	Amount
	\$ 25,000.00
Demolition Cost	\$ 5,000.00
Environmental	\$ -
Total	\$ 30,000.00

H. APPROVALS

City Engineer: *Mark A. Kowalewski*
 Signature: Mark A. Kowalewski City Engineer
 Print Name: Title
 City Administrator: Todd A. Drysdale
 Signature: Todd A. Drysdale City Administrator
 Print Name: Title

William R. Look
 Steven R. Makowski

(734) 285-6500
 FAX (734) 285-4160

Richard W. Look
 (1912-1993)

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City
Township- of
Village
Wyandotte Wayne County, Michigan, described as follows:
07171 7172 Lots 97 and 98 Roehrig's Sub T3S R11E L24 P23 WCR

705 Plum - 1733 Fifth St. wkb Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _____ if any, now on the premises, and to pay therefore the sum of Twenty Five Thousand (\$25,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
Sale to Existing Mortgage	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
Sale on Land Contract	D. Payment of the sum of _____ Dollars, in cash or city check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
Sale to Existing Land Contract	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Purchaser is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Purchaser's Default/ Seller's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date he is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title or obtain title insurance. If the Seller remedies the title or shall obtain such title commitment within the time specified, the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> closing From the closing to the date of vacating property as agreed, SELLER SHALL PAY she sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

<p>Taxes and Prorated Items</p>	<p>7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.</p> <p>8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.</p>
<p>Broker's Authorization</p>	<p>9. The seller is hereby authorized to accept this offer and the deposit of <u>0</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.</p>

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____.

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

Additional conditions, if any: 1. Contingent upon City Council approval. 2. Seller agrees not to enter into any third party agreements including with any telecommunications companies wishing to install equipment on said property prior to closing

City of Wyandotte:

IN PRESENCE OF:

 JOSEPH R. PETERSON, Mayor L. S.
Purchaser

 LAWRENCE S. STEC, Clerk L. S.
Purchaser

Address _____

Dated _____ none: _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____ Broker

Phone _____ By: _____

This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (0 Dollars) (0% per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF:

 WILLIE RUTH BAILEY L. S.
Seller

 Willie Ruth Bailey L. S.
Seller

Address 1733-5th St. Wy Mch 8192

Phone 734-984-3567

Dated: 2-25-2016

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S.
Purchaser

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION
2016-60**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: February 22, 2016

MOVED BY: Councilperson Miciura

SUPPORTED BY: Councilperson Sabuda

BE IT RESOLVED that the resolution to acquire the property at 1733 5th Street be held in abeyance until March 14, 2016, to allow the City Engineer the time to renegotiate the purchase agreement as directed by the Mayor and Council.

Motion unanimously carried

ABSENT: Councilpersons Fricke, Galeski

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on February 22, 2016 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.


Lawrence S. Stec
City Clerk

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14, 2016

AGENDA ITEM # 2

ITEM: Appointment to the Planning Commission

PRESENTER: Mayor Joseph R. Peterson

INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: Per the Wyandotte Code of Ordinances, Sec. 28-17, the Planning Commission shall consist of nine (9) commissioners appointed by the mayor, subject to the approval of the council. Mayor Peterson is recommending the appointment of Gregory Mayhew to the Planning Commission, due to the vacancy left by the passing of Lawrence Tavernier.

Greg has served as the City's Assistant Engineer from 1988 to 2015 and has an extensive project history.

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Adopt a resolution supporting the appointment of Gregory Mayhew, 1237 Poplar St., Wyandotte, MI 48192, as a member of the Planning Commission. Term to expire April 2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Resume of Gregory Mayhew

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 14, 2016

RESOLUTION by Councilperson _____

RESOLVED by the City Council that Council CONCURS in the recommendation of Mayor Peterson to appoint Gregory Mayhew of 1237 Poplar St., Wyandotte, MI 48192 to the Planning Commission. Term to expire April 2018.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

Gregory J. Mayhew, P.E.

1237 Poplar St.

Wyandotte, MI 48192

NOT FOR PUBLIC RELEASE

Email: NOT FOR PUBLIC RELEASE

EDUCATION

University of Michigan – Ann Arbor
Bachelor of Science Civil Engineering 1977

RELATED COURSEWORK

Project/Construction Management
Surveying
Structural Analysis/Design

EMPLOYMENT HISTORY

City of Taylor, Department of Public Services, January 2016 – Present
City Engineer

City of Detroit, DPW, City Engineering Division, July 2015 – January 2016
Engineer of Streets

- Preparation of plans and specifications for HMA resurfacing projects
- Supervise Engineering Staff – 3 Engineers

Engineering and Building Department, Wyandotte, MI 1988 – 2015
Assistant City Engineer

Activities:

- Preparation of design drawings and specifications for:
 - Concrete street repair and construction.
 - HMA street resurfacing.
 - Storm and sanitary sewer maintenance and construction.
 - Parking lot construction.
- Perform survey for design and site layout for construction activities.
- Management of contractors and inspection of work.
- Prepare engineers pay estimates for work performed.
- Interface with architects and engineers in the renovations and additions to public buildings.
- Enforce building, zoning and property maintenance ordinances.
- Board Member City of Wyandotte Tax Increment Finance Authority
- Board Member City of Wyandotte Brownfield Development Authority
- Board Member City of Wyandotte Employee Retirement Commission

Colasanti Corporation, Roseville, MI 1987-1988 Concrete Contractor

Project Estimator

Activities:

- Monitored construction activities at the Detroit Resource Recovery Facility.
- Prepared estimated costs for preliminary approval of change orders.

Kerr Construction, Inc., Elmwood Park, NJ 1984 –1987 Underpinning and Earth Retention Contractor

Project Manager

Activities:

- Located and researched construction projects requiring underpinning and earth retention.
- Participated in project estimating for bidding purposes.
- Performed material take-off and purchases for projects.
- Provided site project management and supervision for construction activities.

Townsend and Bottum, Inc., Ann Arbor, MI 1978 –1984 Power Plant Construction Contractor

Civil/Structural Engineer

Activities:

- Progressed from Field Engineer to Lead Project Civil/Structural Engineer
- Performed project inspection on installation of a Flue Gas Desulfurization project at a fossil fuel power plant.
- Provided survey and layout for power plant construction facilities.
- Performed concrete form design, and structural steel analysis and design.
- Supervised union survey crews.
- Provided direction and support to carpenter, concrete and ironworker superintendents.
- Performed quality control inspections at Midland Nuclear power plant.

SKILLS

Proficient with Microsoft Office/Excel, and BS&A Local Government Software

Experienced with AutoCad.

Developed strong writing and communication skills.

Surveying, line and grade layout.

Skilled with MDOT MERL cost estimating and Field Manager project reporting and documentation program.

Able to read, interpret, implement and enforce project specifications and plans.

Accomplished in reading, interpreting and enforcing building codes.

REGISTRATIONS

Professional Engineer – State of Michigan, License No. 36103

Michigan Department of Labor, Bureau of Construction Codes

Registered Code Official, Building Inspector and Plan Reviewer – Registration No. 2209

Michigan Concrete Association Concrete Field Testing Technician Level 1, and

ACI Concrete Field Testing Technician – Grade 1

Certification ID #00137247

Storm Water Management Operator, Certificate No. C-17307

PROJECT HISTORY

TOWNSEND AND BOTTUM – 1978 TO 1984

DTE Monroe Power Plant, Monroe, MI: Flue Gas Desulfurization System and Fresh Water Intake/Fish Recovery System. Reviewed project documents, performed construction inspections and surveying.

Consumers Power J. H. Campbell Unit 3, Port Sheldon, MI: New construction of 830 megawatt coal fired power plant, steel frame to early stages of start-up. Surveying, structural platform design, and documenting “as-built” field construction.

Northern Indiana Public Service Company R. M. Schaffer Generating Station Unit 3, Wheatfield, IN: New construction of 400 megawatt coal fired power plant, ground breaking to early stages of start-up. Material take-off and purchasing. Concrete form design. Structural steel analysis and design for platforms and pipe hangers. Supervised union surveyors.

Consumers Power Midland Nuclear Power Plant, Midland, MI: Performed quality assurance/quality control inspections.

KERR CONSTRUCTION, INC – 1984 TO 1987

GM Stamping Plant, Indianapolis, IN: Project Manager for underpinning and earth retention systems to support plant modifications and construction of new presses.

Hotel Construction, Indianapolis, IN: Project Manager for earth retention system to support construction of new hotel in downtown Indianapolis.

High Rise Office Building Construction, Indianapolis, IN: Project Manager for earth retention and underpinning systems to support construction of new office building.

Highway Retaining Wall, Knoxville, TN: Project Manager for construction of a retaining wall along a rural highway, north east of Knoxville.

COLASANTI CORPORATION – 1987 TO 1988

Detroit Resource Recovery Facility, Detroit, MI: Preparing change order estimates and invoicing actual costs for concrete subcontractor at the construction of power generating facility.

CITY OF WYANDOTTE – 1988 TO 2015

Annual Street Resurfacing: Select, survey, design, estimate, prepare plans and specifications, manage and inspect the repair and resurfacing of concrete streets with asphalt overlay. Approximate range of contract HMA work: \$1,000,000 to \$700,000.

Annual Concrete Street Repair and Reconstruction: Select, survey, design, estimate, prepare plans and specifications, manage and inspect the repair and reconstruction of concrete streets. Approximate range of contract work: \$300,000 to \$200,000.

Sewer and Water Main Replacement Projects. Participated in the selection and design of replacement projects ranging from \$200,000 to \$100,000. Prepared plans and specifications, and performed survey and construction inspections.

MDOT/Federal Aid Projects utilizing MDOT Standard Specifications, MERL estimating program, and project tracking and documentation using MDOT Field Manager program:

2009 Concrete Reconstruction of Oak Street, 0.66 miles, \$1,535,800, survey, design, estimate, prepare plans, manage and inspect.

2010 HMA Resurfacing of Oak Street, 0.2 miles, \$176,400, survey, design, estimate, prepare plans and specifications, manage and inspect.

2011 HMA Resurfacing of 3rd Street, 0.23 miles, \$179,500, survey, design, estimate, prepare plans and specifications, manage and inspect.

2012 HMA Resurfacing of 3rd Street and 2nd Street, 1.51 miles, \$762,800, survey, design, estimate, prepare plans and specifications, manage and inspect.

2014 Concrete Street Repair, Joint Sealing and ADA Ramp Construction – Oak Street, \$200,000, design, estimate, prepare plans and specifications, manage and inspect.

2006 Renovation of Benjamin Yack Recreation Center: Project cost \$3,606,000. Member of committee determining wants and needs of the renovation project. As owners representative performed daily inspections and interfaced with project general contractor and architect.

2013 Wyandotte City Hall: Project cost \$871,000. Participated in the planning, design, and renovation activities required to convert an existing office building into the new Wyandotte City Hall. Performed construction inspections and interfaced with the contractor and architect on a daily basis. Assisted in coordinating the relocation of City Departments to the renovated facility.

Remediation of City Properties: Worked with consulting engineers on the planning and project development for the removal of underground storage tanks and contaminated soil remediation projects. Provided contract management and site inspection for the performance of this work.

CITY OF DETROIT – 2015

Monitored and advised engineering staff managing HMA resurfacing projects.

Provided City oversight on MDOT funded HMA resurfacing project managed by consultant.

Reviewed and revised City of Detroit specifications relating to street resurfacing projects.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14, 2016

AGENDA ITEM # 3

ITEM: Appointment to the Cultural & Historical Commission

PRESENTER: Mayor Joseph R. Peterson

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Due to the resignation of Martin Bertera, a vacancy now exists on the Cultural & Historical Commission. Mayor Peterson is recommending the appointment of Kenneth Navarre to the board. Ken has served on various commissions throughout the years and has extensive knowledge of the creation and operation of the Wyandotte Museum.

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Adopt a resolution supporting the appointment of Kenneth Navarre, 167 Sullivan St., Wyandotte, MI 48192, as a member of the Cultural & Historical Commission. Term to expire December 2017.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Resume of Kenneth Navarre and Resignation Letter of Martin Bertera

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: March 14, 2016

RESOLUTION by Councilperson _____

RESOLVED that the City Council accepts the resignation of Martin Bertera from the Cultural and Historical Commission and thanks him for his service; and

BE IT FURTHER RESOLVED, that the City Council hereby CONCURS with the recommendation of Mayor Peterson to appoint Kenneth Navarre, 167 Sullivan St., Wyandotte, MI 48192 to the Cultural & Historical Commission to fill the unexpired term of Martin Bertera. Term to expire December 2017.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

3/11/2016
Wyandotte Historical Society
Historical Commission President

Dear Wally,

It is with deep regret that I'm sending you this letter. I Marty N. Bertera must resign as a Historical Commissioner due to foreseeable future upcoming issues, which are beyond the commission. Decisions have been made that I strongly disagree with, some of which have adversely affected me personally. I cannot work with or for the political leadership that is now in power and overseeing the Wyandotte City Hall. I have and will continue to appreciate the opportunity to work for and with all my fellow commissioners. I truly hope that I might be able to do so again in the future. For all my fellow commissioners; let me say that I have such a high praise for your continued dedication and perseverance. Please note that I also carry these same passions, but currently there is a very strong injustice that has caused those passions to be put aside in the name of integrity and in doing what is proper.

Therefore, it is with regret that I ask you to accept this as my resignation from The Historical Commission effective December 15th, 2015.

Yours' truly in the love of history,

Marty N. Bertera

P.S. This has nothing to do with Jody's leaving by any means

RESUME

Kenneth C. Navarre

167 Sullivan St

Wyandotte, Michigan 48192

NOT FOR PUBLIC RELEASE

November 15, 2015

Work History:

37 years with McLouth Steel Corporation. 2 years as Maintenance Clerk, transferred to Timekeeping Dept. for 13 years as Timekeeper, promoted to Payroll Dept. as Assistant Supervisor for 14 years, promoted to Payroll Manager for 7 years until retirement. Also served as Records Keeper for the Corporation.

Religious affiliations and service.

Member of Our Lady of the Scapular and Mt. Carmel Church since 1970. Have worked on every festival since its inception. Currently head one team of counters for Sunday collections. Was a member of Old St. Mary's choir for 15 years and also member of (Detroit) St. Joseph's Capella for an additional 15 years.

Civic Participation.

Charter member of Wyandotte Beautification Commission before appointment to Wyandotte Cultural and Historical Commission. Served a total of 32 years between both commissions. Served as President on both boards.

Charter member of the Wyandotte Community Alliance for 7 years. Also served on the South End Advisory Board which segued into the W.C.A. 1989 through 1996. Served as Chairman of W.C.A. during its incorporation and later Vice-Chairman and Treasurer.

Served on the Waterfront Development Recreational Design Committee on developing the 84 acres of BASF property at the south end of Wyandotte, now the Golf Course.

Served on the Tifa DACAC board in 1988, 1991, 1993

Have served as Board member of the Wyandotte Historical Society since 1980. Have filled the position of President, Vice-President, Treasurer and Trustee. Have served 15 ½ years as President.

Hired as Temporary Supervisor of Museum from November 2014 through mid March of 2015, following resignation of Marc Parton.

Currently serve as Vice-President of the Wyandotte Museums Trust Fund and President of the Wyandotte Historical Society Memorial Trust Fund.

Have a deep knowledge of the creation and operation of the Wyandotte Museum, its needs and its care now and for future generations.

Have published one booklet on Wyandotte History and collaborated with 3 others on a pictorial history of Wyandotte.

End of Resume'

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14, 2016

AGENDA ITEM # 4

ITEM: Report on Status of the Tax Increment Financing-Tax Increment Finance Authority (TIFA) and Downtown Development Authority (DDA)

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: PA 450 of 1980 (The Tax Increment Finance Authority Act) and PA 197 of 1975 (Downtown Development Authority) require annual reporting to the governing body on the status of the tax increment financing account. The DDA Act also requires that this annual report also be published in a newspaper of general circulation in the municipality. The information that needs to be included within this annual report is outlined in each statute. Attached you will find the annual report for the prior fiscal year for the TIFA and DDA.

STRATEGIC PLAN/GOALS: To comply with all legal requirements and provide transparency in all city matters.

ACTION REQUESTED: Acknowledge receipt and receive and place on file. Instruct the Clerk's Office to publish the DDA Annual Report in a newspaper of general circulation in the municipality.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: Clerk to publish the DDA Annual Report.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *ADP*

LIST OF ATTACHMENTS:

1. Annual Report Regarding Status of Tax Increment Financing 2014/2015 – TIFA and DDA
2. Excerpt from PA 450 of 1980 – TIFA
3. Excerpt from PA 197 of 1975 - DDA

MODEL RESOLUTION:

RESOLVED BY CITY COUNCIL acknowledges receipt of the 2014/2015 Annual Report on the Status of Tax Increment Financing for the Tax Increment Finance Authority (TIFA) and Downtown Development Authority (DDA) and receives it and places it on file and

FURTHER, instructs the City Clerk's Office to publish the 2014/2015 Annual Report on the Status of Tax Increment Financing for the DDA in a newspaper of general circulation in the municipality.

MOTION BY COUNCIL MEMBER _____

SUPPORTED BY COUNCIL MEMBER _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Absent: _____

CITY OF WYANDOTTE
ANNUAL REPORT REGARDING STATUS OF TAX INCREMENT FINANCING
2014/2015

	492 Fund TIFA Consolidated Totals (Districts 1-3)	499 Fund DDA-TIF Totals (District 4)
A		
1. City-Operating	-	-
2. City - Sewer Debt	-	-
3. City - Drain O&M	358,021.15	60,871.76
4. City - Rubbish	-	57,525.30
5. City - Debt (Building Authority)	138,146.15	45,590.96
6. City - Debt (Capital Equipment)	70,192.58	11,934.34
7. Library	156,531.02	35,114.98
8. WCCC	435,702.20	74,079.31
9. HCMA	28,851.42	4,905.40
10. WCTA	134,442.79	22,858.34
11. WC Parks	33,059.48	5,620.87
12. Jails	126,120.78	21,443.41
13. County	892,431.25	151,733.67
14. RESA	-	-
15. Special Ed - County	-	-
16. School	-	-
17. State	-	-
18. Zoological Society	-	-
19. Detroit Institute of Arts	-	-
20. DDA	-	-
21. NEZ	-	-
22. OPRA	-	-
23. Renaissance	9,902.99	-
Total	2,383,401.82	491,678.36
For amount and source of all revenue in the fund:	See Schedule A	See Schedule B
B	0	0
C	See Schedule C	See Schedule D
D	N/A	N/A
E		
H 2a.	77,207,316.00	4,265,081.00
2b.	79,092,094.00	18,082,942.00
2c.	15,237,880.00	-
2d.	-	-
2e. f. g.	2,264,340.00	617,450.00
Total	173,801,630.00	22,965,473.00
F		
1. Ad Valorem	125,007,495.00	22,034,900.00
2. Abated	18,870,591.00	598,264.00
Total	143,878,086.00	22,633,164.00
H 2a.	190,258,310.00	33,574,642.00
2b.	(65,250,815.00)	(11,539,742.00)
2c.	-	-
2d.	18,870,591.00	-
2e. f. g.	-	598,264.00
Total	143,878,086.00	22,633,164.00
G	N/A	N/A
H 3.	See A Above	See A Above
4.	N/A	N/A
5.	N/A	N/A

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 09/30/2015	AVAILABLE BALANCE	% BGD USED
Fund 492 - TIFA Consolidated Fund						
Revenues						
Dept 000-Non-Departmental						
492-000-411-060	Taxes-TIFA Capture	2,393,261.00	2,393,261.00	2,383,401.82	9,859.18	99.59
492-000-411-062	TAXES-SMALL TAXPAYER LOSS	0.00	0.00	84,871.61	(84,871.61)	100.00
492-000-650-040	Misc Fees-Sale of Property	60,000.00	60,000.00	45,178.96	14,821.04	75.30
492-000-655-010	Interest Earnings	2,500.00	2,500.00	91.72	2,408.28	3.67
492-000-655-020	Misc Receipts-Ameritech Lease	6,600.00	6,600.00	0.00	6,600.00	0.00
492-000-655-050	Misc Receipts-L/C Payments	2,725.00	2,725.00	3,223.06	(498.06)	118.28
492-000-655-060	MISC RECEIPTS-HARRISON	0.00	0.00	181.67	(181.67)	100.00
492-000-691-010	Operating Transfers	0.00	0.00	(702,693.80)	702,693.80	100.00
492-000-691-012	OPERATING TRANSFERS-BRDA	0.00	(100,000.00)	(100,000.00)	0.00	100.00
Total Dept 000-Non-Departmental		2,465,086.00	2,365,086.00	1,714,255.04	650,830.96	72.48
TOTAL Revenues		2,465,086.00	2,365,086.00	1,714,255.04	650,830.96	72.48
Fund 492 - TIFA Consolidated Fund:						
TOTAL REVENUES		2,465,086.00	2,365,086.00	1,714,255.04	650,830.96	72.48

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 09/30/2015	AVAILABLE BALANCE	% BGD USED
Fund 499 - DDA tax increment Finance Fund						
Revenues						
Dept 000-Non-Departmental						
499-000-411-060	Taxes-TIFA Capture	482,608.00	482,608.00	491,678.34	(9,070.34)	101.88
499-000-411-062	TAXES-SMALL TAXPAYER LOSS	0.00	0.00	28,037.99	(28,037.99)	100.00
499-000-655-010	Interest Earnings	1,000.00	1,000.00	(582.94)	1,582.94	(58.29)
499-000-655-036	Misc Receipts-Fort Street Sign	2,500.00	2,500.00	2,210.00	290.00	88.40
499-000-655-040	Misc Revenue	10,000.00	10,000.00	6,944.00	3,056.00	69.44
499-000-655-050	Misc Receipts-L/C Payments	16,668.00	0.00	0.00	0.00	0.00
Total Dept 000-Non-Departmental		512,776.00	496,108.00	528,287.39	(32,179.39)	106.49
TOTAL Revenues		512,776.00	496,108.00	528,287.39	(32,179.39)	106.49
Fund 499 - DDA tax increment Finance Fund:						
TOTAL REVENUES		512,776.00	496,108.00	528,287.39	(32,179.39)	106.49

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 09/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 492 - TIFA Consolidated Fund						
Expenditures						
Dept 200-General Government Administration						
492-200-825-330	Legal Fees	0.00	428.00	427.12	0.88	99.79
492-200-825-460	Resurfacing	750,000.00	750,000.00	0.00	750,000.00	0.00
492-200-850-519	Land Purchases	500,000.00	559,204.28	140,711.53	418,492.75	25.16
492-200-850-520	Property Maintenance	31,000.00	31,000.00	28,365.70	2,634.30	91.50
492-200-850-524	Recreation-City Parks	111,000.00	111,000.00	85,278.97	25,721.03	76.83
492-200-850-528	Tree Maintenance	50,000.00	50,000.00	49,257.30	742.70	98.51
492-200-850-541	DNR Grant (Marina)-Match	150,000.00	158,000.00	158,000.00	0.00	100.00
492-200-850-543	Parking Lots	270,792.00	435,792.00	394,898.50	40,893.50	90.62
492-200-850-547	Tree Planting-Berms	0.00	0.00	(242.15)	242.15	100.00
492-200-850-548	Roof/Building Repairs	50,000.00	50,000.00	25,549.00	24,451.00	51.10
492-200-850-549	BISHOP PARK LIGHTING	150,000.00	150,000.00	36,459.65	113,540.35	24.31
492-200-925-770	Taxes-Property/MTT Decisions	30,000.00	30,000.00	14,343.14	15,656.86	47.81
492-200-925-795	Market Value Adjustment	0.00	0.00	38,266.20	(38,266.20)	100.00
492-200-926-110	Personal Services	275,000.00	275,000.00	275,000.00	0.00	100.00
492-200-926-613	DEQ Loan Principal	92,388.00	92,388.00	0.00	92,388.00	0.00
492-200-926-614	DEQ Loan Interest	2,079.00	2,079.00	2,078.77	0.23	99.99
492-200-926-615	Wayne County (BRA) Loan Principal	15,000.00	15,000.00	15,000.00	0.00	100.00
492-200-926-616	Wayne County Loan (BRA) Interest	2,443.00	2,443.00	2,347.00	96.00	96.07
492-200-926-617	USEPA (BRA) Loan Principal	100,000.00	100,000.00	79,571.00	20,429.00	79.57
492-200-926-618	USEPA (BRA) Loan Interest	12,116.00	12,116.00	0.00	12,116.00	0.00
492-200-926-620	INTEREST-DEBT	0.00	0.00	2,604.00	(2,604.00)	100.00
Total Dept 200-General Government Administration		2,591,818.00	2,824,450.28	1,347,915.73	1,476,534.55	47.72
TOTAL Expenditures		2,591,818.00	2,824,450.28	1,347,915.73	1,476,534.55	47.72
Fund 492 - TIFA Consolidated Fund:						
TOTAL EXPENDITURES		2,591,818.00	2,824,450.28	1,347,915.73	1,476,534.55	47.72

PERIOD ENDING 09/30/2015

GL NUMBER	DESCRIPTION	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	YTD BALANCE 09/30/2015	AVAILABLE BALANCE	% BGD USED
Fund 499 - DDA tax increment Finance Fund						
Expenditures						
Dept 200-General Government Administration						
499-200-725-110	Salary	39,000.00	39,000.00	38,290.01	709.99	98.18
499-200-725-115	Seasonal Salary-PT	12,700.00	11,200.00	9,447.00	1,753.00	84.35
499-200-725-120	Overtime	500.00	500.00	209.89	290.11	41.98
499-200-725-150	F.I.C.A.	4,000.00	4,000.00	3,641.75	358.25	91.04
499-200-850-517	Masonic Temple Project	49,500.00	49,500.00	49,500.00	0.00	100.00
499-200-850-519	Land Purchases	0.00	0.00	(2,890.30)	2,890.30	100.00
499-200-850-520	Viaduct Maintenance	15,000.00	15,000.00	15,000.00	0.00	100.00
499-200-850-521	Banners	5,400.00	5,400.00	0.00	5,400.00	0.00
499-200-850-538	Streetscape Project	50,909.00	50,909.00	50,909.00	0.00	100.00
499-200-850-539	Beautification Commission	6,000.00	6,000.00	5,803.46	196.54	96.72
499-200-850-541	Municipal Service (Wi-Fi)	1,400.00	1,400.00	0.00	1,400.00	0.00
499-200-850-542	Fort St Sign/Fountain/Purple Heart	8,000.00	9,500.00	10,148.03	(648.03)	106.82
499-200-850-831	Parking Lots	0.00	50,000.00	52,199.29	(2,199.29)	104.40
499-200-925-797	Third Friday Promotions	30,000.00	30,000.00	22,500.00	7,500.00	75.00
499-200-925-801	Business Assistance Program	40,000.00	56,500.00	26,600.00	29,900.00	47.08
499-200-925-802	Farmers Market	7,300.00	7,300.00	6,901.81	398.19	94.55
499-200-925-804	Marketing	26,500.00	26,500.00	26,290.36	209.64	99.21
499-200-925-806	BUSINESS PROCUREMENT	50,000.00	50,000.00	0.00	50,000.00	0.00
499-200-926-110	Administrative Reimbursement (101)	90,000.00	90,000.00	90,000.00	0.00	100.00
499-200-926-114	Operating Expenses	2,000.00	2,000.00	1,537.22	462.78	76.86
499-200-926-610	Streetscape Maintenance	2,000.00	2,000.00	734.06	1,265.94	36.70
499-200-926-613	Principal-Hornby	42,104.00	0.00	0.00	0.00	0.00
499-200-926-614	Interest-Hornby	7,327.00	7,327.00	7,502.44	(175.44)	102.39
499-200-926-790	Miscellaneous	16,900.00	16,900.00	16,083.58	816.42	95.17
Total Dept 200-General Government Administration		506,540.00	530,936.00	430,407.60	100,528.40	81.07
TOTAL Expenditures		506,540.00	530,936.00	430,407.60	100,528.40	81.07
Fund 499 - DDA tax increment Finance Fund:						
TOTAL EXPENDITURES		506,540.00	530,936.00	430,407.60	100,528.40	81.07

THE TAX INCREMENT FINANCE AUTHORITY ACT

section 16. The plan shall also contain the following:

(a) A statement of the reasons that the plan will result in the development of captured assessed value that could not otherwise be expected. The reasons may include, but are not limited to, activities of the municipality, authority, or others undertaken before formulation or adoption of the plan in reasonable anticipation that the objectives of the plan would be achieved by some means.

(b) An estimate of the captured assessed value for each year of the plan. The plan may provide for the use of part or all of the captured assessed value, but the portion intended to be used shall be clearly stated in the plan. The authority or municipality may exclude from captured assessed value growth in property value resulting solely from inflation. The plan shall set forth the method for excluding growth in property value resulting solely from inflation. The percentage of taxes levied for school operating purposes that is captured and used by the plan shall not be greater than the plan's percentage capture and use of taxes levied by a municipality or county for operating purposes. For purposes of the previous sentence, taxes levied by a county for operating purposes include only millage allocated for county or charter county purposes under the property tax limitation act, Act No. 62 of the Public Acts of 1933, being sections 211.201 to 211.217a of the Michigan Compiled Laws. This limitation does not apply to the portion of the captured assessed value shared pursuant to an agreement entered into before 1989 with a county or with a city in which an enterprise zone is approved under section 13 of the enterprise zone act, Act No. 224 of the Public Acts of 1985, being section 125.2113 of the Michigan Compiled Laws.

(c) The estimated tax increment revenues for each year of the plan.

(d) A detailed explanation of the tax increment procedure.

(e) The maximum amount of bonded indebtedness to be incurred.

(f) The amount of operating and planning expenditures of the authority and municipality, the amount of advances extended by or indebtedness incurred by the municipality, and the amount of advances by others to be repaid from tax increment revenues.

(g) The costs of the plan anticipated to be paid from tax increment revenues as received.

(h) The duration of the development plan and the tax increment plan.

(i) An estimate of the impact of tax increment financing on the revenues of all taxing jurisdictions in which the development area is located.

(2) Approval of the tax increment financing plan shall be in accordance with the notice, hearing, disclosure, and approval provisions of sections 17 and 18. When the development plan is part of the tax increment financing plan, only 1 hearing and approval procedure is required for the 2 plans together.

(3) Before the public hearing on the tax increment financing plan, the governing body shall provide a reasonable opportunity to the taxing jurisdictions in which the development is located to express their views and recommendations regarding the tax increment financing plan. The authority shall fully inform the taxing jurisdictions about the fiscal and economic implications of the proposed tax increment financing plan. The taxing jurisdictions may present their recommendations at the public hearing on the tax increment financing plan. The authority may enter into agreements with the taxing jurisdictions and the governing body of the municipality in which the development area is located to share a portion of the captured assessed value of the district.

History: 1980, Act 450, Imd. Eff. Jan. 15, 1981;—Am. 1982, Act 492, Imd. Eff. Dec. 30, 1982;—Am. 1983, Act 148, Imd. Eff. July 18, 1983;—Am. 1986, Act 294, Imd. Eff. Dec. 22, 1986;—Am. 1988, Act 420, Imd. Eff. Dec. 27, 1988;—Am. 1989, Act 120, Imd. Eff. June 28, 1989;—Am. 1993, Act 322, Eff. Mar. 15, 1994.

Compiler's note: Section 2 of Act 420 of 1988 provides: "This amendatory act is effective beginning with taxes levied in 1989."

Popular name: TIFA

125.1814 Transmitting and expending tax increment revenues; disposition of surplus funds; abolition of tax increment financing plan; financial report. [M.S.A. 3.540(214)]

Sec. 14. (1) The municipal and county treasurers shall transmit to the authority tax increment revenues.

(2) The authority shall expend the tax increment revenues received for the development program only in accordance with the tax increment financing plan. Surplus funds may be retained by the authority for the payment of the principal of and interest on outstanding tax increment bonds or for other purposes that, by resolution of the board, are determined to further the development program. Any surplus funds not so used shall revert proportionately to the respective taxing bodies. These revenues shall not be used to circumvent existing property tax laws or a local charter that provides a maximum authorized rate

THE TAX INCREMENT FINANCE AUTHORITY ACT

for levy of property taxes. The governing body may abolish the tax increment financing plan when it finds that the purposes for which the plan was established are accomplished. However, the tax increment finance plan shall not be abolished until the principal of and interest on bonds issued pursuant to section 15 have been paid or funds sufficient to make the payment have been segregated.

(3) The authority shall submit annually to the governing body and the state tax commission a financial report on the status of the tax increment financing plan. The report shall include the following:

- (a) The amount and source of tax increments received.
- (b) The amount in any bond reserve account.
- (c) The amount and purpose of expenditures of tax increment revenues.
- (d) The amount of principal and interest on any outstanding bonded indebtedness.
- (e) The initial assessed value of the development area.
- (f) The captured assessed value retained by the authority.
- (g) The number of jobs created as a result of the implementation of the tax increment financing plan.
- (h) Any additional information the governing body or the state tax commission considers necessary.

History: 1980, Act 450, Imd. Eff. Jan. 15, 1981;—Am. 1983, Act 148, Imd. Eff. July 18, 1983;—Am. 1986, Act 294, Imd. Eff. Dec. 22, 1986;—Am. 1988, Act 420, Imd. Eff. Dec. 27, 1988;—Am. 1993, Act 322, Eff. Mar. 15, 1994.

Compiler's note:Section 2 of Act 420 of 1988 provides: "This amendatory act is effective beginning with taxes levied in 1989."

Popular name: TIFA

125.1815 Tax increment bonds; qualified refunding obligation. [M.S.A. 3.540(215)]

Sec. 15. (1) By resolution of its board, the authority may authorize, issue, and sell its tax increment bonds, subject to the limitations set forth in this section, to finance a development program or to refund or refund in advance obligations issued under this act. The bonds shall mature in not more than 30 years and are subject to the municipal finance act, Act No. 202 of the Public Acts of 1943, being sections 131.1 to 139.3 of the Michigan Compiled Laws. The bonds issued under this section shall be considered a single series for the purposes of section 4 of chapter V of Act No. 202 of the Public Acts of 1943, being section 135.4 of the Michigan Compiled Laws.

(2) The municipality by majority vote of the members of its governing body may pledge its full faith and credit for the payment of the principal of and interest on the authority's tax increment bonds. The municipality may pledge as additional security for the bonds any money received by the authority or the municipality pursuant to section 11.

(3) Notwithstanding any other provision of this act, if the state treasurer determines that an authority or municipality can issue a qualified refunding obligation and the authority or municipality does not make a good faith effort to issue the qualified refunding obligation as determined by the state treasurer, the state treasurer may reduce the amount claimed by the authority or municipality under section 12a by an amount equal to the net present value saving that would have been realized had the authority or municipality refunded the obligation or the state treasurer may require a reduction in the capture of tax increment revenues from taxes levied by a local or intermediate school district or this state by an amount equal to the net present value savings that would have been realized had the authority or municipality refunded the obligation. This subsection does not authorize the state treasurer to require the authority or municipality to pledge security greater than the security pledged for the obligation being refunded.

History: 1980, Act 450, Imd. Eff. Jan. 15, 1981;—Am. 1993, Act 322, Eff. Mar. 15, 1994;—Am. 1996, Act 271, Imd. Eff. June 12, 1996.

Popular name: TIFA

125.1816 Development plan; preparation; contents. [M.S.A. 3.540(216)]

Sec. 16. (1) When a board decides to finance a project in a development area pursuant to this act, it shall prepare a development plan.

(2) To the extent necessary to accomplish the proposed development program the development plan shall contain:

(a) The designation of boundaries of the development area in relation to the boundaries of the authority district and any other development areas within the authority district.

(b) The designation of boundaries of the development area in relation to highways, streets, or otherwise.

(c) The location and extent of existing streets and other public facilities within the development area and the location, character, and extent of the categories of public and private land uses then existing and

on the tax increment financing plan. The authority may enter into agreements with the taxing jurisdictions and the governing body of the municipality in which the development area is located to share a portion of the captured assessed value of the district.

(5) A tax increment financing plan may be modified if the modification is approved by the governing body upon notice and after public hearings and agreements as are required for approval of the original plan.

(6) Under a tax increment financing plan that includes a catalyst development project, an authority may pledge available tax increment revenues of the authority as security for any bonds issued to develop and construct a catalyst development project.

History: 1975, Act 197, Imd. Eff. Aug. 13, 1975;—Am. 1979, Act 26, Imd. Eff. June 6, 1979;—Am. 1981, Act 34, Imd. Eff. May 11, 1981;—Am. 1986, Act 229, Imd. Eff. Oct. 1, 1986;—Am. 1988, Act 425, Imd. Eff. Dec. 27, 1988;—Am. 1989, Act 103, Imd. Eff. June 23, 1989;—Am. 1993, Act 323, Eff. Mar. 15, 1994;—Am. 2012, Act 396, Imd. Eff. Dec. 19, 2012.

Compiler's note: Section 2 of Act 425 of 1988 provides: "This amendatory act is effective beginning with taxes levied in 1989. However, for taxes levied before 1989, tax increment revenues based on the definition of initial assessed value provided for in this amendatory act that were received by an authority are validated."

Popular name: DDA

Popular name: Downtown Development Authority Act

125.1665 Transmitting and expending tax increments revenues; reversion of surplus funds; abolition of tax increment financing plan; conditions; annual report on status of tax increment financing account; contents; publication.

Sec. 15. (1) The municipal and county treasurers shall transmit to the authority tax increment revenues.

(2) The authority shall expend the tax increment revenues received for the development program only pursuant to the tax increment financing plan. Surplus funds shall revert proportionately to the respective taxing bodies. These revenues shall not be used to circumvent existing property tax limitations. The governing body of the municipality may abolish the tax increment financing plan when it finds that the purposes for which it was established are accomplished. However, the tax increment financing plan shall not be abolished until the principal of, and interest on, bonds issued pursuant to section 16 have been paid or funds sufficient to make the payment have been segregated.

(3) Annually the authority shall submit to the governing body of the municipality and the state tax commission a report on the status of the tax increment financing account. The report shall be published in a newspaper of general circulation in the municipality and shall include the following:

- (a) The amount and source of revenue in the account.
- (b) The amount in any bond reserve account.
- (c) The amount and purpose of expenditures from the account.
- (d) The amount of principal and interest on any outstanding bonded indebtedness.
- (e) The initial assessed value of the project area.
- (f) The captured assessed value retained by the authority.
- (g) The tax increment revenues received.
- (h) The number of jobs created as a result of the implementation of the tax increment financing plan.
- (i) Any additional information the governing body or the state tax commission considers necessary.

History: 1975, Act 197, Imd. Eff. Aug. 13, 1975;—Am. 1979, Act 26, Imd. Eff. June 6, 1979;—Am. 1981, Act 34, Imd. Eff. May 11, 1981;—Am. 1986, Act 229, Imd. Eff. Oct. 1, 1986;—Am. 1988, Act 425, Imd. Eff. Dec. 27, 1988;—Am. 1992, Act 279, Imd. Eff. Dec. 18, 1992;—Am. 1993, Act 323, Eff. Mar. 15, 1994.

Compiler's note: Section 2 of Act 425 of 1988 provides: "This amendatory act is effective beginning with taxes levied in 1989. However, for taxes levied before 1989, tax increment revenues based on the definition of initial assessed value provided for in this amendatory act that were received by an authority are validated."

Popular name: DDA

Popular name: Downtown Development Authority Act

125.1666 General obligation bonds and tax increment bonds; qualified refunding obligation.

Sec. 16. (1) The municipality may by resolution of its governing body authorize, issue, and sell general obligation bonds subject to the limitations set forth in this subsection to finance the development program of the tax increment financing plan and shall pledge its full faith and credit for the payment of the bonds. The municipality may pledge as additional security for the bonds any money received by the authority or the municipality pursuant to section 11. The bonds are subject to the revised municipal finance act, 2001 PA 34, MCL 141.2101 to 141.2821. Before the municipality may authorize the borrowing, the authority shall submit an estimate of the anticipated tax increment revenues and other revenue available under section 11 to be available for payment of principal and interest on the bonds, to the governing body of the municipality. This

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14, 2016

AGENDA ITEM # 5

ITEM: Report on Downriver Central Animal Control Authority (DCACA)

PRESENTER: Todd A. Drysdale, City Administrator *Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Per the City Council resolution dated August 31, 2015, a deadline of March 16, 2016 was established for a review and report back to the City Council to answer why the City of Wyandotte should not withdraw from the Consolidation Authority and operate its own dog pound/dog warden. On October 15, 2015, the City Council received a communication that outlined the cost of operating a stand-alone animal control service and animal shelter by the City of Wyandotte which estimated the increased cost at \$57,300 to \$68,700 annually.

Over the past six (6) months, the following actions have been taken relative to the DCACA operations:

1. Personnel changes have occurred within our Animal Control Officer (ACO) employees.
2. Direct supervision of the DCACA has been assumed by the City of Wyandotte Police Department.
3. Meetings have held with the DCACA volunteers and a new operating manual has been agreed upon.
4. The DCACA Board has met and passed a resolution to terminate the Animal Shelter Agreement with the City of Lincoln Park effective at the end of the fiscal year (September 30, 2016). This extension has conditions attached which should eliminate most of the problems incurred at the shelters during the summer months.

Based on these facts, there does not appear to be sufficient evidence to withdraw from the DCACA.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life and to be financially responsible.

ACTION REQUESTED: Acknowledge receipt and receive and place on file. Authorize the filling of the vacant ACO position.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: A budget amendment increasing the DCACA budget by approximately \$15,000 is currently pending. The City of Wyandotte's share

of this increase is approximately \$4,600. These projected increases are primarily due to the construction project (projected grant funding was not received) and additional personnel expenditures incurred due to the departure of an ACO. Withdrawal from the DCACA would cost Wyandotte approximately \$57,300 to \$68,700.

IMPLEMENTATION PLAN: Fill the vacant ACO position and present the necessary budget amendments.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: 

- LIST OF ATTACHMENTS:**
1. City Council Resolution dated August 31, 2015
 2. City Council Resolution and Financial Analysis dated October 19, 2015
 3. Draft DCACA Board Minutes dated March 10, 2016

MODEL RESOLUTION:

RESOLVED BY CITY COUNCIL acknowledges receipt of the communication from the City Administrator responding to the August 31, 2015, City Council Resolution relative to the withdrawal of the City from the Downriver Central Animal Control Authority (DCACA) and

FURTHER, concurs with the recommendation to continue as a member of the DCACA and

FURTHER, instructs the City Administrator to fill the vacant Animal Control Officer position

MOTION BY COUNCIL MEMBER _____

SUPPORTED BY COUNCIL MEMBER _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- VanBoxell

Absent: _____

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: August 31, 2015

MOVED BY: Councilperson Galeski

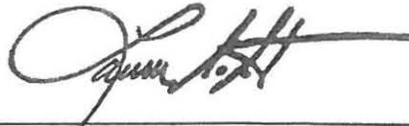
SUPPORTED BY: Councilperson Schultz

RESOLVED by the City Council that the Downriver Consolidated Animal Shelter review and report back to the Wyandotte City Council as to why the City of Wyandotte should not withdraw from the Consolidation Authority and operate its own dog pound/dog warden. Said report to be filed with the Council on or before March 16, 2016.

Motion unanimously carried.

ABSENT: Councilperson Miciura

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on August 31, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: October 19, 2015

MOVED BY: Councilperson VanBoxell

SUPPORTED BY: Councilperson Schultz

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication
from the City Administrator regarding the cost of operating a stand-alone animal control service and
animal shelter by the City of Wyandotte and

Receives and places the communication on file.

Motion unanimously carried

ABSENT: Councilperson Fricke

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the
foregoing is a true and complete copy of the resolution adopted by the City Council on October
19, 2015, said meeting was conducted and public notice of said meeting was given pursuant to
and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**



Lawrence S. Stec
City Clerk

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

⑤

MEETING DATE: October 19, 2015

AGENDA ITEM #

ITEM: Financial Analysis – Animal Control Services

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: At the September 28, 2015 City Council meeting, a request was made to provide an analysis of the cost of operating a stand-alone animal control service and animal shelter if the City Council chose to enact the withdrawal provisions of the Interlocal Agreement for the Downriver Central Animal Control Agency (DCACA). Attached you will find a comparison of the currently adopted DCACA budget compared to two (2) operating models for a stand-alone Wyandotte operation. It is estimated that a stand-alone Wyandotte animal control operation would cost an additional \$57,300 to \$68,700 annually. Additionally, it is anticipated that the City of Wyandotte will need to acquire a new vehicle within the next two (2) years at a cost of \$25,000. This expenditure is currently budgeted in the DCACA budget with Wyandotte's share of the cost being 30.8% or \$7,700. For comparison purposes, this expenditure was removed from the analysis. Additionally, no consideration was given to potential unemployment costs that would be incurred due to the reduction in workforce contemplated by the withdrawal from the DCACA.

STRATEGIC PLAN/GOALS: To be financially responsible and to provide the finest services and quality of life.

ACTION REQUESTED: Receive and place on file.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: It is estimated that a stand-alone Wyandotte animal control operation would cost an additional \$57,300 to \$68,700 annually.

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: N/A

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *OK*

LIST OF ATTACHMENTS: 1. Financial Analysis

City of Wyandotte
 Analysis of Animal Control Operations
 October 13, 2015

	Current Budget	Option 1 Projected Stand-Alone Wyandotte Operation	Option 2 Projected Stand-Alone Wyandotte Operation
Payroll including Benefits			
ACO 1	56,043.00	56,043.00	56,043.00
ACO 2	48,828.00	-	-
Part-time ACO	17,224.00	17,224.00	17,224.00
Part-time Shelter 1	11,420.00	11,420.00	-
Part-time Shelter 2	11,420.00	-	-
Overtime	269.00	269.00	269.00
Worker's Compensation	2,000.00	1,000.00	1,000.00
Education	600.00	300.00	300.00
Utilities			
Electric	8,000.00	2,800.00	2,800.00
Natural Gas	5,000.00	1,200.00	1,200.00
Water	2,000.00	600.00	600.00
Capital Equipment			
Vehicle Acquisition			
Equipment/Vehicle Maintenance	5,000.00	2,500.00	2,500.00
Gasoline & Oil	7,000.00	3,500.00	3,500.00
Other			
Administrative Reimbursement	12,000.00	-	-
Insurance	1,200.00	600.00	600.00
Office Supplies	300.00	150.00	150.00
Legal Fees	1,000.00	500.00	500.00
Operating Expenses	16,000.00	8,000.00	8,000.00
Revenue			
Southgate Shelter Revenue	(20,000.00)	-	-
Lincoln Park Shelter Agreement	(25,000.00)	-	-
Total Annual Budget	160,304.00	106,106.00	94,686.00
Revenue Received by City of Wyandotte			
Administrative Reimbursement	(12,000.00)	-	-
Reimbursement from Southgate	(57,228.53)	-	-
Reimbursement from Allen Park	(53,701.84)	-	-
	37,373.63	106,106.00	94,686.00
Additional Costs		68,732.37	57,312.37

* Previous operating model for the City of Wyandotte did not include a shelter attendant.

** The current DCACA budget includes \$25,000 for the acquisition of a new vehicle. This has been removed from this analysis because it is an infrequent purchase. The current DCACA vehicle provided by Wyandotte is a 2002 model year. It will need to be replaced regardless of the future of the DCACA. As such, a one-time cost of \$25,000 would also be incurred within the next two (2) years if Wyandotte operates outside of the DCACA.

Note 1: Consideration should also be given regarding the potential withdrawal from the DCACA based on the pending receipt of grant funds (\$21,075) for the expansion of the Wyandotte Shelter. The grant was awarded to DCACA.

Note 2: No consideration was given to any unemployment costs that would be incurred. The withdrawal from the DCACA would result in the layoff of 2 or 3 employees depending on the operating model chosen.

Minutes of the Special Meeting of the
Downriver Central Animal Control Agency
Thursday, March 10, 2016 at 2:30 p.m.
3200 Biddle Ave., 3rd Floor
Wyandotte, MI 48192

1. Roll Call and Introductions
 - a. The Chair called the meeting to order at 2:40 p.m.
 - b. Attendees: Todd Drysdale, Chair – City of Wyandotte; Mark Kibby – Vice Chair (alternate) – City of Allen Park ; Bryce Kelley, Secretary – City of Southgate; Brian Zalewski – Inspector – City of Wyandotte; Matt Coppler-City Manager-Lincoln Park; Raymond Watters - Chief of Police – City of Lincoln Park
2. Approval of Agenda
 - a. Motion Kelley, support Kibby, to approve the agenda as presented.
 - b. Motion carried.
 - c. The Chair distributed a copy of a budget analysis reflecting variances from the adopted budget due to personnel changes, failure to receive grant funding, the potential of terminating the shelter agreement with the City of Lincoln Park and various other minor changes
3. Approval of Minutes
 - a. None
4. Public Comment
 - a. None
5. Discussion on the Status of the expired Lincoln Park Animal Shelter Agreement
 - a. Motion by Drysdale, Supported by Kelley to terminate the Animal Shelter Agreement with Lincoln Park effective June 30, 2016. Yays – Drysdale, Nays – Kelley, Kibby.
 - b. Motion Failed.
 - c. Motion by Kelley, Supported by Kibby to terminate the Animal Shelter Agreement with Lincoln Park effective December 30, 2016. Yays – Kelley, Nays – Drysdale, Kibby.
 - d. Motion Failed.
 - e. Motion by Kibby, Supported by Drysdale to terminate the Animal Shelter Agreement with Lincoln Park effective September 30, 2016 with the following conditions: (1) feral cats will not be permitted to be delivered to the shelter, (2) Lincoln Park will follow all intake procedures outlined and provided by the DCACA Supervisor (Inspector Zalewski), and (3) after hour intake of animals will only be allowed for police matters (vicious animals, arrests, etc.). Yays – Drysdale, Kelley, Kibby.
 - f. Motion Carried.

Minutes of the Special Meeting of the
Downriver Central Animal Control Agency
Thursday, March 10, 2016 at 2:30 p.m.
3200 Biddle Ave., 3rd Floor
Wyandotte, MI 48192

6. Budget Amendment

- a. Motion by Kelley, Supported by Kibby, to recommend the approval of the budget amendment outlined in Option 3 of the correspondence distributed by the Chair with the appropriate change for the termination date of the shelter agreement moving to September 30, 2016 (savings of \$10,250) and the addition of the funding for the AARP person (additional expense of \$4,235) which totals an additional \$15,403 in expenditures for the 2016FY. Yays – Kelley, Kibby, Drysdale
- b. Motion Carried.

7. Other Business:

- a. None

8. Next Meeting Date

- a. TBD by the Chair

9. Adjournment

- a. Drysdale moved to adjourn at 3:43 p.m., Kelley supported.
- b. Motion carried.

Respectfully submitted,

Bryce Kelley, Secretary

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14, 2016

AGENDA ITEM # 6

ITEM: Fiscal 2015 – Department of Municipal Services Audited Financial Statements

PRESENTER: Paul LaManes – Assistant General Manager *PLM*

INDIVIDUALS IN ATTENDANCE: Rod Lesko – General Manager *R*

BACKGROUND: An independent audit of the Department of Municipal Services Financial Statements for the fiscal year ending September 30, 2015 was recently completed by Plante & Moran. Electric, Water and Cable all experienced positive operating results for Fiscal 2015 and the auditors rendered an unqualified opinion that the financial statements presented fairly, in all material respects, the financial position of each fund.

STRATEGIC PLAN/GOALS: Continued fiscally responsible operations for the City of Wyandotte – Department of Municipal Services.

ACTION REQUESTED: Receive and place on file the audited financial statements for the City of Wyandotte – Department of Municipal Services for the year ending September 30, 2015.

BUDGET IMPLICATIONS & ACCOUNT #: N/A

IMPLEMENTATION PLAN: N/A

MAYOR'S RECOMMENDATION: *ALL*

CITY ADMINISTRATOR'S RECOMMENDATION: *D. Dunsdale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

LIST OF ATTACHMENTS

- 9/30/2015 Audited Financial Statements

RESOLUTION:

BE IT RESOLVED by the City Council to receive and place on file the audited Financial Statements for the Department of Municipal Services for the fiscal year ending September 30, 2015.

I move the adoption of the foregoing resolution.

MOTION by

Councilman: _____

Supported by Councilman: _____

YEAS

COUNCIL

NAYS

Sabuda
Sutherby-Fricke
Galeski
Schultz
Miciura Jr.
VanBoxell

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14, 2016

AGENDA ITEM # 7

ITEM: Permission to utilize City Hall Parking Lot for Wyandotte Shred Day

PRESENTER: Valerie Hall- Energy Programs Manager *V Hall*

INDIVIDUALS IN ATTENDANCE: Rod Lesko- General Manager, Paul *PLM* LaManes-Assistant GM

BACKGROUND: On Saturday, April 30th, the City of Wyandotte and Municipal Services would like to host a free paper shredding event from 10am to 1pm in the City Hall Parking.

During Shred Day, Wyandotte's residents can bring up to 50 pounds of personal or sensitive documents to be shredded safely and securely by Pure Data Services, a Document Shredding and Electronic Recycling Company utilizing Pure Data Services mobile unit to shred mixed office paper. Excluded items include plastic, compact disks, DVDs or other metal (other than paper clips or staples). This event is open to Wyandotte Residents Only.

STRATEGIC PLAN/GOALS: To provide services in an environmentally responsible manner.

ACTION REQUESTED: Council to approve the use of the City Hall Parking lot on April 30th for a city wide shred day as recommended by WMS management.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Total cost is \$650.00 and will be 100% funded via the education portion of the WIRES II Grant and is included in the FY2016 WMS Electric operating budget.

IMPLEMENTATION PLAN: Subsequent to City Council Approval, the event will be advertised the event via social media, Fort Street sign, cable channels and utility bill inserts.

MAYOR'S RECOMMENDATION: *JLP*

CITY ADMINISTRATOR'S RECOMMENDATION: *SDysdal*

LEGAL COUNSEL'S RECOMMENDATION: N/A

LIST OF ATTACHMENTS

- Quote
- Location

RESOLUTION:

BE IT RESOLVED by the Wyandotte City Council that Council Concurs with the Wyandotte Municipal Services Commission in support for hosting a city wide shred day on April 30, 2016 from 10 AM – 1 PM in the City Hall parking lot utilizing WIRES II Grant funding not to exceed \$ 650.00, and,

BE IT RESOLVED, the Wyandotte City Council grants permission to use the City Hall west parking lot at 3200 Biddle to host the city wide shred day from 10 AM to 1 PM on April 30, 2016 to promote and educate environmentally responsible recycling of paper through safe and secure shredding as recommended by WMS management.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Sabuda
Sutherby-Fricke
Galeski
Schultz
Miciura Jr
VanBoxell



734-283-3000
www.puredataservices.com

Quote

Customer No.: WYANMUNI
Quote No.: 2120

Quote To: **Wyandotte Municipal**
3200 Biddle Avenue
Wyandotte, MI 48192

Ship To: **Wyandotte Municipal**
3575 11th
3605 11th
Wyandotte, MI 48192

Date	Ship Via	Quote Expiration	Terms	
02/04/16	PDS Truck	04/04/16	Net 15	
Purchase Order Number		Sales Person	Start Date	
		Katie Chambers	02/04/16	
Quantity Required	Item Number	Description	Price	Amount
1		Community Shred Day 3 Hours	650.00	650.00
1		Labor and equipment provided to unload vehicles. Assistance is requested	0.00	0.00

Quote subtotal 650.00
Quote total 650.00

All orders subject to PDS Terms and Conditions
All quotes are subject to PDS Terms and Conditions. Thank You.





Chase Bank/ATM

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14th, 2016

AGENDA ITEM # 8

ITEM: Replacement of the Yack Arena Tables (8ft banquet tables)

PRESENTER: Justin Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: Justin Lanagan, Superintendent of Recreation

BACKGROUND: For the 2016 Fiscal Year, \$15,2000 had been allocated for the purchase of 151 8ft rectangle plastic folding tables. These tables will be black to match the black plastic folding chairs we purchased several years ago. The current tables were purchased in 1985 and have over 30 years of wear and tear on them from exposure to the elements, being transported from the Yack to the downtown area and various locations, and have had more staples and tacks put into them then you or I can count. It is time to replace these tables.

I received the following price quotes from four suppliers

Lifetime	\$13,087.17
Staples	\$14,494.49
ULINE	\$29,445.00
PS Furniture	\$32,095.00

I am recommending that the quote from Lifetime for 151 8ft rectangle plastic banquet tables be approved as the best quote.

The current tables that are still in usable shape will be kept and used for outdoor special events like the Street Fair, Farmers Market, or when the School District needs to borrow tables for testing days. The severely worn or damaged tables will be disposed of.

STRATEGIC PLAN/GOALS: To continue to provide the finest services and quality of life for those who visit and use the Yack Arena during the summer months

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to purchase 151 tables from Lifetime in the amount of \$13,087.17

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this purchase will come out of the Yack Arena Other Equipment Account (101-756-850-540).

IMPLEMENTATION PLAN: Once approved by council, order will be place with Lifetime

COMMISSION RECOMMENDATION: Approved

CITY ADMINISTRATOR'S RECOMMENDATION: *SDuydale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *AS*

LIST OF ATTACHMENTS: 1) Price quotes (4)
2) Several photos of existing tables

RESOLUTION:

Wyandotte, Michigan
Date: March 14th, 2016

RESOLUTION by Council Member _____

Resolved by the City Council that Council hereby approves the purchase of and authorizes the Superintendent of Recreation to submit the order 151 tables from Lifetime in the amount of #13,087.17

I move the adoption of the foregoing resolution.
MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxell



Proforma Invoice

ID #: 30457

Lifetime Products, Inc.
P.O. Box 160010
Building D-11 Freeport Center
Clearfield, Utah 84016
U.S.A.
Fed Tax Id # 87-0433254

Invoice # Invoice Date Customer PO #
03/08/2016

Bank Info
Letters of Credit
Wells Fargo Bank
9000 Flair Drive
3rd Floor MAC 2002-031
El Monte, CA 91731
Wire Transfer
Wells Fargo Bank
299 South Main
Salt Lake City, Utah 84111
For credit to account # 051-01708-48
Swift: WFBIUS6SSLC
ABA # 121-000-248

Bill To

Ship To
3131 Third Street
Wyandotte, MI 48192

Export Destination

Contact
Justin Lanagan
734.324.7294
jlanagan@wyan.org

Ship via
L.T.L Freight / Prepaid

Inco Terms FOB Point Currency:
FOB Clearfield, UT USA USD

Shipping Company/Freight Forwarder
Best

Pymt Terms
Credit Card

Table with 5 columns: Qty, Model, Description, Unit \$, Extended \$. Row 1: 151, 480462, Table, Rectangle, Commercial, 8', Black, Silver, 86.67, 13087.17

Total Cubic Meter 101.00 Sub Total \$13,087.17
Total Kilos 15,357.00 Freight & Insurance
Total \$13,087.17

The product listed above originates from and is manufactured in China and United States of America

Notes
10% discount is applied.

Author: cgrasteit _ Creation Date: 2016-03-08T10:51:44

Delete []

Staples Business Delivery™

that was easy.™

To: Justin Lanagan
Company: City of Wyandotte
Address:

Phone: (734)324-7294
Fax:
email:

Date: 3/8/2016
From: Ken Lyons
Email: Kenneth.lyons@staples.com
Phone: 800-547-7224 x 32375
Fax: 877-638-6779
Pages: 1

-
- Quote is valid 30-days from the above date.
 - Pricing on this quote is valid only if the quote is purchased in its entirety.
 - If only certain items are purchased they may be subject to re-quoting.
 - **Please Note:** Staples is not responsible for typographical errors.
 - Thank you for choosing Staples!

<u>Qty</u>	<u>Item #</u>	<u>Description</u>	<u>Reg Price Each</u>	<u>Reg Total Price</u>	<u>Discounted Price Ea.</u>	<u>Total Discounted Price</u>
151	1321932	Staples 96x30 Folding table	\$125.99	\$19,024.49	\$95.99	\$14,494.49

TOTAL: \$19,024.49 TOTAL: \$14,494.49

TOTAL SAVINGS: \$4,530.00

This pricing does not include applicable sales tax.
For an assembly quote, contact National Assembly Services at 866-826-6622.

Furniture Solutions Sales Team



2200 S. Lakeside Drive
Waukegan, IL 60085

SHIPPING SUPPLY SPECIALISTS

PRICING REQUEST

0079357898

CHICAGO • ATLANTA • DALLAS • LOS ANGELES • MINNEAPOLIS • NYC/PHILA • SEATTLE
INTERNATIONAL: TIJUANA • MONTERREY • TORONTO

PROVIDED TO:
WYANDOTTE CITY OF
RECREATION DEPT
3131 3RD ST
WYANDOTTE

MI 48192

Ship To:
WYANDOTTE CITY OF
RECREATION DEPT
3131 3RD ST
WYANDOTTE

MI 48192

CUSTOMER NO.		SHIP VIA		REQUEST DATE	
12017818		FEDEX FRT		03/08/16	
QUANTITY REQUESTED	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
151	EA	H-2230FGR	96X30 DELUXE FOLDING TABLE-GRAY	195.00	29,445.00
			29,445.00	.00	29,445.00
			SUBTOTAL	SALES TAX	TOTAL EXCLUDES SHIPPING CHARGES

To: JUSTIN LANAGAN

From: JAMES S.

Comments: SHIPPING IS \$628.39 VIA FEDEX FRT.
ADD \$35 IF LIFT-GATE IS NEEDED ON TRUCK FOR UNLOADING.

THANK YOU FOR YOUR INTEREST IN ULINE. THIS PRICE QUOTE EXCLUDES SHIPPING CHARGES.
FOR SAME DAY SHIPPING, PLEASE REFER TO YOUR PRICE REQUEST NUMBER AND CONTACT US BEFORE 6 PM.

PHONE: 1-800-295-5510
FAX: 1-800-295-5571
EMAIL: customer.service@uline.com



Company Address 223 N Water St - Suite 350
Milwaukee, WI 53202

Rep Group Gina Nist

Bill To Name	CITY OF WYANDOTTE	Ship To Name	CITY OF WYANDOTTE
Bill To	3131 3rd Street Wyandotte, MI 48192 United States	Ship To	3131 3rd Street Wyandotte, MI 48192 United States

Additional Notes Estimated freight cost is does not include any special services

Product Code	Image	Product Description	Line Item Description	Quantity	Weight	Net Price	Total Price
B3096-SW		Classic Series Lightweight Plastic - 30 x 96 Banquet Tables	BLACK ABS	150.00	57.00	\$208.00	\$31,200.00

Total Price	\$31,200.00
Shipping and Handling	\$895.00
Grand Total	\$32,095.00

Terms & Conditions: Reduction in quantities purchased may result in higher unit pricing. Pricing above does not include applicable state & local taxes and in some cases, shipping. All quoted prices given in U.S. Dollars. Freight charges subject to change without notification. Tax exempt certificate must be on file with PS Furniture to avoid paying applicable tax. It is the customer's responsibility to inspect all deliveries & note any freight damage or discrepancies with the carrier.

Return Policy: Merchandise may be returned for any reason within 30 days of receipt with the exception of freight damage/shortages not noted with the freight carrier. Returned products which are not defective are subject to a 25% restocking fee. Some products in our catalog are not eligible for return, either due to their custom nature or because they cannot be returned damage-free without special packaging. Items that are not eligible for return are noted on the product web page. More detailed information on the return process can be found at <http://www.psfurniture.com/returns.html>.

If you have questions about whether a product is eligible for return, please call us at (800) 762-0415.

Please Make Out Purchase Orders to:

PS Furniture, Inc.
801 High Street, PO Box B
Conneautville, PA 16406

Remit Payment to:

PS Furniture, Inc.
801 High Street, PO Box B
Conneautville, PA 16406









CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14th 2016

AGENDA ITEM # 9

ITEM: Special Event Office– 2015 CALENDAR YEAR SPECIAL EVENT REPORT

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: Herewith, please find an annual report on the 2015 calendar year events compiled by the Special Events Coordinator. Contained therein is an overview of the City of Wyandotte's Special Events, including all marketing initiatives, individual event summaries and analysis, staff recommendations, a breakdown of the Wyandotte Street Art Fair and financial information.

I look forward to continuing the many special events here in the city, and developing new public programs that enhance the quality of life for the citizens of our city and beyond. I submit this report for your collective review. Should you have any questions, please do not hesitate to contact me.

**copy of the report is on file in the City Clerk's Office.*

STRATEGIC PLAN/GOALS: In accordance with the strategic plan; quality of life.

ACTION REQUESTED: Adopt a resolution to receive and place on file.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Receive and place on file.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *SDuyndal*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION *J.P.*

LIST OF ATTACHMENTS: 2015 Calendar Year Special Event Report

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 14th 2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution.

A Resolution to receive and place on file the attached 2015 Calendar Year Special Event annual

report.

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14th 2016

AGENDA ITEM # 10

ITEM: Special Event Application – Wyandotte Jaycees Easter Egg Hunt

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find an application and information sheet map from the Wyandotte Jaycees for the event to be held March 26th 2016. The Wyandotte Jaycees are asking permission for the following items:

- a. Permission to utilize Bishop Park for their event

If there are any overtime costs for any city staff for said event, the Wyandotte Jaycees will be responsible for those fees. Any tents must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the Wyandotte Jaycees. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided the Wyandotte Jaycees add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and map).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their event held March 26th 2016.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *J. Dupdale*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:

J.P.

LIST OF ATTACHMENTS

Special Event Application and map

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 14th 2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the event held March 26th 2016.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- VanBoxell

Application for Special Event

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: March 26, 2016 Times: 11:00 AM to 2:00 PM

Name of Applicant: Wyandotte Jaycees - Sacla Borchardt

Name of Business or Organization: Wyandotte Jaycees

Type of legal entity of your business/organization: Wyandotte Jaycees

Name of individual authorized to sign documents on behalf of your business/organization: Sacla Borchardt

Address: P.O. Box 276 Wyandotte, MI 48192

Email: sborchardt10@outlook.com Cell Phone: 586 277 6319

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: Bishop Park - Log Cabin

Estimated maximum number of persons expected at the event for each day: 1000 - 1500

Is Alcohol going to be served or provided at this event: No Do you have a license: N/A

Do you need water hook up for this event? No

If you will need water hook up, please list where and what the water will be for: N/A

Electrical needs: Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

Application fee: \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

RE @ 5 # 2632.

\$70 - HTD

\$35 - 10.

WYANDOTTE MUNICIPAL SERVICE-SPECIAL EVENT ELECTRICAL APPLICATION FORM

SERVICES OFFERED:

120 Volt Standard receptacle – 3 Prong grounded only – Fuse Protected.

240 Volt Standard stove type receptacle – 3 Prong grounded only – Fuse protected. Oak St parking only.

240 Volt – 3 Prong twist lock – 50 Amp receptacle – (Female).

All electrical power shall be turned on 2 hours prior to the start of the event. Early turn-on requests will require 2 days notice prior to the start of the event. Early turn-on's will be 24 hours prior to the event.

RATES:

Early turn-on's	\$35.00
Electrical service requiring 1 – 2 Plugs – (120 Volts)	\$35.00
Electrical service requiring 3 – 4 Plugs – (120 Volts)	\$70.00
Electrical service requiring 5 – 6 Plugs – (120 Volts)	\$105.00
Electrical service requiring over 6 Plugs – (120 Volts)	\$140.00
Electrical service requiring (240 Volts) at 50 Amps or less (Range Plug) Oak St parking only	\$150.00
Electrical service requiring (240 Volts) at 50 Amps maximum – (Self Contained)	\$150.00

All service calls outside of normal working hours for 120 Volt Plugs (Plaster Box Receptacles) – 1st service call is free – 2nd service call is \$25 plus overtime cost – 3rd service call is \$50 plus overtime cost.

All service calls outside of normal working hours for Self Contained service plugs – 1st service call is free – 2nd service call is \$50 plus overtime – 3rd service call is \$100 plus service cost.

EQUIPMENT TO BE USED: Please be specific!

<u>TYPE</u>	<u>VOLTAGE</u>	<u>NUMBER OF PLUGS</u>
Amps/Speaker	unknown	2
_____	_____	_____
_____	_____	_____

It shall be the users responsibility to ensure that equipment used is properly maintained and grounded, with cords that are equipped with (3 Prongs) to mate with extension cords and receptacles so designed that the Ground connection is made. It is hereby expressed and understood that the Department of Municipal Services does not undertake to furnish continuous service, nor shall DMS be liable for damages resulting from the use of it's Electrical Service.



February 16, 2016

Heather Thiede
Special Events Coordinator
2624 Biddle Avenue
Wyandotte, MI 48192

Dear Heather,

Enclosed in this envelope are two (2) checks for the Special Event Application for the Wyandotte Jaycees Easter Egg Hunt. They are broken down as follows:

\$50 Special Event Application Fee
\$35 Electrical Hookup Fee

Should you have any additional questions please feel free to e-mail or call me.

I would also like to request that you either e-mail or mail a receipt back to me upon receiving these checks. I need this documentation for our financial records. You can mail a receipt to me at the following address:

Saela Borchardt
18674 Van Horn Rd #3
Trenton MI, 48183

Thank you,

Saela Borchardt
Wyandotte Jaycees
2016 Community VP
Sborchardt10@outlook.com
586-277-6319



Imagery ©2018, OriginalDate: U.S., Geological Survey, Map data ©2018 Google, 3D Earth view is not available. Terms Privacy Send feedback 50 ft

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14th 2016

AGENDA ITEM # 11

ITEM: Special Event – Animal Oasis Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the contract for Animal Oasis mobile zoo for the 2016 Wyandotte Farmers Market on June 16th 2016. We feel that the mobile zoo will once again enhance the event and be educational for all the children who attend.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the recommendation of the Special Event Coordinator and support the contract for Animal Oasis for the 2016 Wyandotte Farmers Market. Please consider authorization of this contract by Mayor Peterson and the City Clerk, Mr. Stec.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Farmers Market Expense Account – 499-200-925-802 \$600

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Skypdal*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: *J.P.*

LIST OF ATTACHMENTS

Animal Oasis Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 14th 2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, to approve of the contract for Animal Oasis mobile zoo for the event held June 16th 2016 in the amount of \$600 from Farmers Market Expense Account – 499-200-925-802.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell



Event date(s): **June 16, 2016** Start time: **12:00 pm** End time: **3:00 pm**

Organization/Event: **Wyandotte Farmers Market**

Organization Mailing Address **City of Wyandotte, 3200 Biddle Avenue, Suite 300, Wyandotte, 48192**

Contact person: **Tina Hirsch**

Contact phone: ~~XXXXXXXXXX~~ Email: **Marketmanager@wyan.org**

Contact cell phone: _____ Fax: _____

Event location address: **Corner of First & Elm Street, Vacant Lot**

Price: **\$600** x **1** days = Total: **\$600**

Special provisions/notes _____

***Please note: Payment in full is due on the day of (or final day of) event.**

Petting Farm (32' x 40') Exotic Exhibit (85' x 20') Bird Encounter (20' x 30')

Camel Rides (30' x 30') Pony Rides (30' x 30')

Event holder shall supply:

- Electricity: Two (2) 110v minimum, 30-50 amp service
- Water: access to water at ALL times; hook up at events over 2 days

Animal Oasis shall supply:

- Variety of healthy, unique, well-behaved exotic and farm animals*
- Knowledgeable and courteous staff
- *Due to the nature of this business, animals may be subject to change.*

Engagements are rain or shine and are guaranteed to take place, by both parties, on the date(s) specified, unless a rain date is included in this contract. A cancellation fee of 100% of the event fee will be imposed if the event is cancelled within 10 business days of the scheduled event. Strobel Enterprises, LLC maintains valid comprehensive general liability insurance. Neither Animal Oasis nor Strobel Enterprises, LLC's name or likeness may be used as an endorsement of any product, service, or event, without its prior written consent. This contract will become null and void if it is not returned within 30 days of the Animal Oasis representative signature below.

Please return a signed copy of this contract to: Animal Oasis, 11936 Hogan Highway, Clinton, MI 49236

I have read and agree to the terms of this contract.

Signature: _____ Date: _____

Event Representative

Signature: Donald Strobel Date: 2-26-16

Animal Oasis Representative (Strobel Enterprises, L.L. C., by Donald Strobel, Member)

Don Strobel
Clinton, MI.
TheAnimalOasis.com
info@TheAnimalOasis.com
734-368-1649 or 517-456-4128

**CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION**

MEETING DATE: March 14th 2016

AGENDA ITEM # 12A

ITEM: Special Event Application - WSAF Entertainment Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find the entertainment contract assembled and recommended by my office for the 2016 Wyandotte Street Art Fair.

Larry Lee and Back in the Day- \$2,400

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contracts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

285.225.925.730.860 - \$2,400

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R. Peterson or Lawrence Stec, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *SDrysdale*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: *JRP*

LIST OF ATTACHMENTS

Larry Lee Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 14th2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the entertainment contracts for the below bands for the 2016 Wyandotte Street Art Fair as outlined in the provided communication dated March 14th 2016, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

Larry Lee and Back in the Day - \$2,400

I move the adoption of the foregoing resolution.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	
	VanBoxell	

Wyandotte Street Art Fair Entertainment Agreement

An agreement made this 21st day of December, 2016 between the City of Wyandotte and Larry Lee and Back in the Day

Name of Musical Group: Larry Lee and Back in the Day

Name of Contact Person: Larry Lee

Contact Address: 5131 St. Antoine Detroit, MI, 48222

Phone Number: 248 330 8640

Business ID Number: 20-8222761

List type of entity (LLC, Corporation, DBA, Partnership, etc.) and provide documentation creating entity: Back In The Day Band LLC

Music Style: Funk, R+B

Number of Entertainers: 9

It is mutually agreed between the parties that Larry Lee (name of contact on the w-9 receiving the check) will furnish 2 Hours of Entertainment for the Wyandotte Street Art Fair on: Friday, July 15th 2016 from 9 pm to 11 pm set up at 8:30 pm The price for this engagement is \$2,400

Deposit: City agrees to reserve date with a \$1200. If no deposit is required, please specify here if not required _____

If performers fail to appear and perform as agreed upon, performance fee will not be paid and deposit fee (if any) shall be returned to the City of Wyandotte. If the City of Wyandotte must file legal proceedings to enforce any provision of this agreement, the undersigned shall be responsible to reimburse the City of Wyandotte's costs and reasonable attorney fees. This engagement will be held outside. The undersigned agrees to abide by the City of Wyandotte Ordinances and holds the City of Wyandotte harmless for any and all claims of liability or injury or property damage that may result from activities or actions by performers or staff for Back In The Day Band LLC and agrees to indemnify the City of Wyandotte from all liabilities and claims whatever for injury (including death) to persons and damage to property resulting from performers routine while at the event or resulting from setup and take-down of musical equipment while at the location of the event. The undersigned represents that he/she has the legal authority to sign this agreement on behalf of the above group.

Larry D. Lee
Signature of Entertainment Representative
Date 2-16-16

Signature of City Representative
Date _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14th 2016

AGENDA ITEM # 12B

ITEM: Special Event Application - WSAF Marketing Contracts

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find the marketing contracts assembled and recommended by my office for the 2016 Wyandotte Street Art Fair. *For details please see the below listing.*

<i>Detroit Metro Times</i>	<i>\$3350.00</i>
<i>93.9 The River</i>	<i>\$1,875.00</i>

Total: \$5,225.00

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringin our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson and Mr. Stec, City Clerk to sign the attached contracts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

285.225.925.730.860 - \$5,225.00

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R. Peterson and Lawrence Stec, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *J. Dupdale*

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: *JRP*

LIST OF ATTACHMENTS

Contracts

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 14th 2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the marketing contracts for the below companies for the 2016 Wyandotte Street Art Fair as outlined in the provided communication dated March 14th 2016, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

<i>Detroit Metro Times</i>	<i>\$3350.00</i>
<i>93.9 The River</i>	<i>\$1,875.00</i>
<i>Total:</i>	<i>\$5,225.00</i>

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	
	VanBoxell	

Detroit METRO TIMES

- **1/2 pg 4c- July 8th-SUMMER GUIDE-** (reg rate \$1275)
- **1/4 pg 4c- June -15-** (reg rate \$675)
- **½ pg 4c- June 22nd -** (reg rate \$1275)
- **Full pg 4c- June 29th- 4th of July Issue-** (reg rate \$2234)
- **Full pg 4c- July 6th-** (reg rate \$2234)

High Impact Web Bundle

- **Top, Pencil Square and Vert Banner-** May 20th to July 12th 150,000 impressions
- **2 EBLAST POSITIONS** in the the Metro Times Newsletter blasts - Dates TBD
- **2 Facebook Blasts-** Dates TBD

GRAND Total \$3350

Thank you & Best Wishes,
Danielle Smith-Elliott
Detroit METRO TIMES & Cleveland SCENE

Regional Sales Director
CALL: 248.797.8984
1200 Woodward Heights Ferndale MI 48220

www.metrotimes.com www.clevescene.com
Fax: 313-961-3802

2016 Wyandotte Street Art Fair



From: Bill St.Laurent
 Phone: (248) 646-8484 x211
 Email: bill.st.laurent@89xradio.com
 2/18/2016 11:53 AM

Flight Dates: 07/11/2016 - 07/16/2016
 Demo: P 25-49

Radio Market: DETROIT
 Survey: JUL15
 Geography: Metro

ScheduleDescription:

With (1) four hour River Roadies on-site appearance on the 16th. Noon to 4p.

	Daypart	Spots	Length	Unit Rate	Average Persons	Average Rating	Net Reach	Schedule Cumulative Persons	Frequency	GRPs	Gls	CPP	Total Cost
Radio Total		90		\$20.83	2,300	0.2%	91,300	159,600	2.3	15.0	211,000	\$125.00	\$1,875.00
CIDR-FM		90		\$20.83	2,300	0.2%	91,300	159,600	2.3	15.0	211,000	\$125.00	\$1,875.00
Flight A - 1 wk (07/11)		90		\$20.83	2,300	0.2%	91,300	159,600	2.3	15.0	211,000	\$125.00	\$1,875.00
One Week Total		90		\$20.83	2,300	0.2%	91,300	159,600	2.3	15.0	211,000	\$125.00	\$1,875.00
	M-F 6A-10A	15	30	\$20.00	1,400	0.1%	14,800	44,700	1.4	1.5	21,000	\$200.00	\$300.00
	M-F 10A-3P	20	30	\$30.00	2,600	0.2%	29,200	63,800	1.8	4.0	52,000	\$150.00	\$600.00
	M-F 3P-7P	20	30	\$30.00	3,300	0.2%	38,000	86,000	1.7	4.0	66,000	\$150.00	\$600.00
	M-F 7P-12M	15	30	\$15.00	1,600	0.1%	16,700	54,000	1.4	1.5	24,000	\$150.00	\$225.00
	M-Sa 6A-12M	10	30	\$0.00	2,200	0.2%	19,700	159,600	1.1	2.0	22,000	\$0.00	\$0.00
	Sa 6A-7P	10	30	\$15.00	2,600	0.2%	17,700	48,200	1.5	2.0	26,000	\$75.00	\$150.00

The first demo listed is the Primary Demo.

This report was created in TAPSCAN using the following Radio information: DETROIT; JUL15; Metro; Multiple Dayparts Used; P 25-49; See Detailed Sourcing Page for Complete Details.

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2016 Wyandotte Street Art Fair



From: Bill St.Laurent
 Phone: (248) 646-8484 x211
 Email: bill.st.laurent@89xradio.com
 2/18/2016 11:53 AM

Schedule Grand Totals: 1 Week

Stations	Spots	Unit Rate	Average Persons	Average Rating	Net Reach	Schedule Cum Persons	Frequency	GRPs	Gls	CPP	Total Cost
CIDR-FM	90	\$20.83	2,300	0.2%	91,300	159,600	2.3	15.0	211,000	\$125.00	\$1,875.00

Bill St. Laurent - CIDR
 Accepted by Station The River

2/18/16
 Date

Accepted by Client _____

_____ Date

This station does not discriminate in the sale of advertising time and will accept no advertising which is placed with an intent to discriminate on the basis of race, gender or ethnicity. Advertiser hereby certifies that it is not buying broadcasting air time under this advertising sales contract for a discriminatory purpose, including but not limited to decisions not to place advertising on particular stations on the basis of race, gender, national origin or ancestry.

The first demo listed is the Primary Demo.
 This report was created in TAPSCAN using the following Radio Information: DETROIT; JUL15; Metro; Multiple Dayparts Used; P 25-49; See Detailed Sourcing Page for Complete Details.
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Detailed Sourcing Summary

Radio Market: DETROIT

Survey: Nielsen Radio July 2015

Geography: Metro

Daypart: Multiple Dayparts Used

Demo/Intab/Population:

Age/Gender	Population		Intab	
	Avg Daily	Avg Weekly	Avg Daily	Avg Weekly
Adults 25-48 (Primary)	1,406,800	1,406,800	536	444

Stations: User Selected

Additional

Notices:

Estimates reported for dayparts which start and end between 12m and 5a are based on the 5a-5a broadcast day. Estimates for all other dayparts are based on the 12m-12m calendar day.

Encoded stations qualify to be reported if they have received credit for five or more minutes of listening within a quarter hour from at least one PPM Panelist and an Average Weekly Cume Rating of at least .495 during the Monday - Sunday 6am - Midnight daypart for the survey period.

PPM estimates are derived from the PPM technology and methodology and are subject to the qualifications and limitations stated in that Report. The TAPSCAN Web software product is accredited by the Media Rating Council and reports both accredited and non-accredited data. For a list of the accredited and non-accredited Nielsen radio markets and data available through TAPSCAN, click here:

http://www.arbitron.com/downloads/MRC_Accredited_Services_Markets.pdf

The Reach and Frequency Model utilized by Nielsen is formulated on the bases of the Harris Model, a Linear Frequency reach-and-frequency model, and the Slide Rule audience (cume) growth model.

Ascription Website:

<http://ascription.nielsen.com>

Rating Reliability Estimator:

<https://re.nielsen.com>

A Nielsen Radio eBook Special Notices and Station Activities document has been generated for each survey. Please select the hyperlink to the survey that interests you.

<https://ebook.nielsen.com/secure/PP6/2015JUL/0011/pdfs/SpecialNotices.pdf>

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LIST OF ATTACHMENTS

2016 Drumbeaters Contract

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 14th 2016

RESOLUTION by Councilman_____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the contract for \$3,500 between the City of Wyandotte and Matt Lee/Drumbeaters for marketing of the 2016 Wyandotte Street Art Fair.

WSAF Expense Account - 285-225-925-730-860 \$3,500

I move the adoption of the foregoing resolution.

MOTION by Councilmen_____

Supported by Councilman_____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	
	VanBoxell	

Drumbeaters Financial Agreement



Starting date We will begin work March 7th 2016 on behalf of The City of Wyandotte's 2016 Street Art Fair.

Project fee The project fee is \$3500 for approximately 30 hours of public relations counsel. The project fee covers the following services: general public relations strategy development and preparation; client contact and meetings; media relations and placement; editing of news releases; and general public relations counseling. While we will devise a public relations and communications strategy, we cannot guarantee media placements or any other tangible results. Please refer to addendum A. We will provide you with activity/work reports so you can track the results. We will bill you one-half of the project fee at the beginning of the engagement, which will be the starting date. Half of the agreed amount will be paid at the signing of this contract with the remaining fee paid at the conclusion of the project.

Modification of agreement This document is intended to be a full and complete agreement between us. This agreement may be modified only in writing signed by both parties. We are pleased to have the opportunity to work with you. If this proposal agrees with your expectations, please acknowledge this agreement by signing and returning the enclosed duplicate agreement.

Accepted for the City of Wyandotte

Name & signature of client _____ Date _____

Accepted for Drumbeaters

Matt Lee for Drumbeaters  _____ Date 2-29-16

Addendum A

The following media outlets will be solicited by contractor for coverage:

- WJBK FOX 2 – Spokesperson will group 10 or 12 items.
- WXYZ – Artist will do active display of his or her product. Artist will also serve as spokesperson. Gift certificate will be given to station to raffle off.
- WDIV – Spokesperson will group 6 to 8 items for segment. Gift certificate.
- WJR – Spokesperson will appear on The Big Story. Musical act will appear as “house band” on Mitch Albom Show
- WWJ Newsradio- Spokesperson will provide event overview
- Detroit Free Press – Play Tabloid, gift certificate
- Detroit News – Go Tabloid, home-style tabloid
- Metro Times – Event spotlight, gift certificate (Buzz Page)
- Real Detroit Weekly – Event spotlight, Stage and Canvas

Event Announcement press release will be decimated by contractor who will serve as respondent.

Contractor will be on - site to traffic media for 2 hours on a day to be determined by client and contractor.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 14, 2016

AGENDA ITEM # 13

ITEM: File #4634 – LAWN CUTTING SERVICES 2016

PRESENTER: Mark Kowalewski – City Engineer

Mark Kowalewski 3-9-16

INDIVIDUALS IN ATTENDANCE: NA

BACKGROUND: The City of Wyandotte has vacant Tax Increment Finance Authority (TIFA) lots and Memorial Park that require grass cutting. U.S. Lawns is willing to maintain their current unit rates from last year's Contract. The contract provides for extension of this contract with approval of the City Council. Approval of this year's contract provides for the vacant lots to be cut every week in April and May. See attached contract extension and certificate of insurance.

STRATEGIC PLAN/GOALS: Fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer to extend U.S. Lawns contract for next year.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work from Account No. 492-200-850-520 \$36,000.00 for the City lots, Account No. 101-448-825-480 \$11,000.00 for Memorial Park.

IMPLEMENTATION PLAN: The resolution and all necessary documents will be forwarded to U.S. Lawns informing them of the decision of the City to extend his contract for one more year.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

D. Dupdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

J.P.P.

LIST OF ATTACHMENTS:

Contract Amendment

Certificate of Insurance

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 14, 2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council concurs with the City Engineer and hereby extends US Lawns contract in an amount of \$47,000.00 for the Lawn Cutting services from Account No. 492-200-850-520 \$36,000.00, Account No. 101-448-825-4801 \$11,000.00; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign all the required documentation.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

	Contract Amount		Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Total
City Lots	\$2,000	per cut	Every week	Every week	Bi-weekly	Bi-weekly	Bi-weekly	Bi-weekly	Bi-weekly	
			\$8,000	\$8,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$36,000
Memeorial Park	\$395	per cut	Every week							
			\$1,580	\$1,580	\$1,580	\$1,580	\$1,580	\$1,580	\$1,580	\$11,060
									Grand Total	\$47,060

**AMENDMENT TO CONTRACT
FILE 4634 LAWN CUTTING SERVICES – CITY OF WYANDOTTE**

ARTICLES OF AGREEMENT, made and entered into this 2ND day of March 2016, by and between the CITY OF WYANDOTTE, party of the first part, and U.S. Lawns, Southgate, County of Wayne, State of Michigan, party of the second part, to-wit:

1. To this contract shall be added the 2016 Grass Cutting Program.
2. This contract shall be increased by the estimated amount of \$47,000.00
3. Completion date for this additional work shall be November 30, 2016.
4. The unit prices and contract conditions will remain the same as in the original contract.
5. Insurance Policies and Certificates will be submitted by the party of the second part to cover the extended period of time.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYANDOTTE

Joseph Peterson, Mayor

Lawrence S. Stec, City Clerk

PARTY OF THE SECOND PART

U.S. Lawns

Carol Howe
WITNESS

John Doe
WITNESS

Frank L. Hall

HEARING

PUBLIC HEARING

2016-17 Community Development Block Grant
(CDBG) Program Projects

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 8, 2016

AGENDA ITEM # ~~8~~

ITEM: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 2-1-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: Based on Wyandotte's population the City receives Community Development Block Grant (CDBG) dollars through Wayne County. The County receives grant dollars via the Housing Urban Development (HUD). The federal requirements of the program require a public hearing describing how the City will spend the grant dollars. The Engineering Department is requesting the hearing be held on February 22, 2016. This public hearing will provide an opportunity for the public to comment on the proposed projects.

STRATEGIC PLAN/GOALS: We are committed to maintaining and developing excellent neighborhoods by matching tools and efforts to the conditions in city neighborhoods; tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement; continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Adopt a Resolution concurring with the City Engineer to set a public hearing for February 22, 2016.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The grant allows for reimbursement to the City monies spent as part of the CDBG Program.

IMPLEMENTATION PLAN: Hold public hearing on February 22, 2016.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Shrysdale*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *AKP*

LIST OF ATTACHMENTS: Notice of Public Hearing

CITY OF WYANDOTTE
 NOTICE OF PUBLIC HEARING
 AND
 STATEMENT OF OBJECTIVES & PROPOSED USE OF FUNDS

A Public Hearing will be held immediately following the regular session of the Mayor and Council on Monday, February 22, 2016, at 7:00 P.M. in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan. Purpose of the Hearing is to receive suggestions or comments for the 2016-2017 Community Development Block Grant Program (CDBG). The City of Wyandotte expects to receive an estimated \$147,567 in CDBG funding. In addition, the City also plans to request Housing Rehabilitation funds in the amount of \$20,000. Program Income is often generated from the Housing Rehabilitation Program as houses sell and loans are repaid. We anticipate received approximately \$20,000 in Program Income to be generated during the 2016-2017 Program Year. If Program Income is generated, it will be allocated back to the Housing Rehabilitation Program to assist additional homeowners.

The primary objectives of the CDBG Program are to assist low to moderate income families directly or provide benefits in areas where 51% of the residents are low to moderate income, such as replacing the urban infrastructure of streets, improve recreational facilities and programs and assist in meeting special needs of the physically disabled.

At its February 8, 2016, meeting, City Council approved to set a public hearing to review and approve the 2016-2017 CDBG Projects:

<u>LOCATION BY CENSUS TRACT/BLOCK GROUP</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
Streets located in "Income Qualified Areas"	<u>Street Improvements:</u> Repair inadequate portions of concrete and asphalt pavement and curbs	\$ 118,099
Pennsylvania to North Drive Biddle to Fort	<u>Public Service:</u> Youth Assistance	\$ 12,712
Pennsylvania to North Drive Biddle to Fort	<u>Housing Rehabilitation</u>	\$ 20,000
	<u>Administration</u>	\$ 16,756
	TOTAL:	\$167,567

The public should note that these figures are an estimate based upon expected allocations to the program. If changes need to be made based on the final allocation received from HUD by Wayne County then a proportional reduction or increase for all project will occur.

Citizen comments are welcome. Individuals with disabilities who require special accommodations, auxiliary aids or services to respond to this notice should contact the City Clerk's Office at 734-324-4563. Written comments may be sent to the City Clerk 3200 Biddle Avenue, Wyandotte, Michigan 48192. Responses will be accepted until Monday, February 22, 2016.

Lawrence S. Stec, City Clerk

P.O. No. 02012016
 Publish: February 10, 2016
 The News Herald

PLEASE SUPPLY US WITH AN AFFIDAVIT OF NOTICE OF PRINTING.

Posted 2/9/16

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 8, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that Council concurs with the City Engineer regarding Community Development Block Grant (CDBG) Funds; AND

BE IT FURTHER RESOLVED that Council has set a Public Hearing for February 22, 2016, to hear public comments on the proposed distribution of 2016 Community Development Block Grant (CDBG) Funds.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxess	_____

From: [Mark Kowalewski](#)
To: council@wyan.org
Cc: [Kelly Roberts](#); [Beth Lekity](#); [Lawrence Stec](#); [Todd Drysdale](#); [Jesus Plasencia](#)
Subject: Item No. 8 Community Development Block Grant (CDBG) Program
Date: Tuesday, February 09, 2016 10:21:34 AM

Mayor & Council,

Since the City Council meeting scheduled for Monday, February 8th was canceled, the Engineering Department will need to proceed with the advertisement of the public hearing regarding the Community Development Block Grant (CDBG) Program on February 22, 2016. The County has placed time frames for this funding and with the Council meeting being canceled on February 15th the City could be in jeopardy of losing this funding. The projects listed are proposed projects and changes to the list can be made at the public hearing. The notice of the hearing will be posted in the News Heard on Wednesday, February 10th and on the board outside of City Hall.

If you should have any questions, please contact the undersigned.

Mark A. Kowalewski, PE
City Engineer
City of Wyandotte
3200 Biddle, suite 200
Wyandotte, MI 48192
1-734-324-4554

FIRST READING OF ORDINANCES

Guide Sheet

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY ADDING
ARTICLE XXV – GENERAL EXCEPTIONS – SECTION 2500 AREA, HEIGHT
AND USE EXCEPTIONS, SECTION F – Projections into required open spaces

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING
ARTICLE XIV - B-2 General Business District, Section 1401 SPECIAL USES,
Section H- Outdoor sales space for new or used automobiles, trucks, recreational
vehicles, mobile homes and boats

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY ADDING
ARTICLE XXII - SECTION 2200 SPECIAL LAND USES, SECTION V -
Outdoor sales space for new or used automobiles, recreational vehicles, mobile
homes and boats

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF WYANDOTTE BY AMENDING SECTION 14-14
ENTITLED “LICENSE”

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY ADDING
ARTICLE XXV – GENERAL EXCEPTIONS – SECTION 2500 AREA, HEIGHT AND USE
EXCEPTIONS, SECTION F – Projections into required open spaces

CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN ORDAINS:

Section 1.

The following Section of the City of Wyandotte Zoning Ordinance entitled ARTICLE XXV – GENERAL EXCEPTIONS – SECTION 2500 AREA, HEIGHT AND USE EXCEPTIONS, SECTION F – Projections into required open spaces, amending items 1 and 6 to read the following:

ARTICLE XXV GENERAL EXCEPTIONS

Sec. F.1. Outside stairways, fire escapes, vestibules, balconies, decks and similar projections from a wall of a building, and detached decks extending more than two (2) feet above the established grade shall not extend into any required yard. A landing required for exit from a building of a maximum area of ten (10) square feet is allowed.

Sec. F. 6. An unenclosed terrace porch may project six (6) feet into a required front yard and may include a fixed canopy or awning, but this shall not be interpreted to include enclosed sides. An existing porch within a required front yard or required side yard may be replaced, but may not be extended any closer to the front or side property line. To construct or replace a deck or porch with an area enclosed below the floor level with an access door for storage, a four (4) inch wide by twenty-four (24) inch deep ratwall or a four (4) inch concrete floor slab is required.

Section 2.

Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy or any character be lost, impaired or affected by this Ordinance.

Section 3.

Severability. Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such word, sentence, phrase or any portion of the Ordinance held to be so invalid and shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

Section 4.

Conflicting Ordinances. All prior existing ordinances adopted by the City of Wyandotte inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

Section 5.

This Ordinance shall take effect along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

<u>YEAS</u>		<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

ABSENT _____

I hereby approve the adoption of the foregoing Ordinance this _____ day of _____, 200__.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and Lawrence S. Stec, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, _____ day of _____, 200__.

Lawrence S. Stec, City Clerk

Joseph R. Peterson, Mayor

NOTICE OF ADOPTION

The City of Wyandotte Zoning Ordinance has been amended as follows:

The effective date of this Ordinance is _____. A copy of this Ordinance may be purchased or inspected at the City of Wyandotte Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING

ARTICLE XIV – B-2 General Business District, Section 1401 SPECIAL USES, Section H– Outdoor sales space for new or used automobiles, trucks, recreational vehicles, mobile homes and boats

CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN ORDAINS:

Section 1.

The following Section of the City of Wyandotte Zoning Ordinance entitled “Article XIV – Section 1401 Special Uses,” Section H, entitled “Outdoor sales space for new or used automobiles, trucks, recreational vehicles, mobile homes and boats” be amended to read the following:

ARTICLE XIV SPECIAL USES

Sec. H. Outdoor sales spaced for new or used automobiles, trucks, recreational vehicles, mobile homes and boats shall only be allowed on Fort Street (M-85) and no used car lot shall be permitted within seven hundred fifty (750) feet of another used car lot.

Section 2.

Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy or any character be lost, impaired or affected by this Ordinance.

Section 3.

Severability. Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such word, sentence, phrase or any portion of the Ordinance held to be so invalid and shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

Section 4.

Conflicting Ordinances. All prior existing ordinances adopted by the City of Wyandotte inconsistent or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

Section 5.

This Ordinance shall take effect along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

<u>YEAS</u>		<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

ABSENT _____

I hereby approve the adoption of the foregoing Ordinance this _____ day of _____, 200__.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and Lawrence S. Stec, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, _____ day of _____, 200__.

Lawrence S. Stec, City Clerk

Joseph R. Peterson, Mayor

NOTICE OF ADOPTION

The City of Wyandotte Zoning Ordinance has been amended as follows:

The effective date of this Ordinance is _____. A copy of this Ordinance may be purchased or inspected at the City of Wyandotte Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY ADDING

ARTICLE XXII – SECTION 2200 SPECIAL LAND USES, SECTION V – Outdoor sales space for new or used automobiles, recreational vehicles, mobile homes and boats

CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN ORDAINS:

Section 1.

The following Section of the City of Wyandotte Zoning Ordinance entitled “Article XXII – Section 2200 Special Land Uses,” Section V, entitled “Outdoor sales space for new or used automobiles, recreational vehicles, mobile homes and boats” by adding V(9) to read the following:

ARTICLE XXII SPECIAL LAND USES

Sec. V. (9) Outdoor sales spaced for new or used automobiles, recreational vehicles, mobile homes and boats shall only be allowed on Fort Street (M-85).

Section 2.

Nothing in this Ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy or any character be lost, impaired or affected by this Ordinance.

Section 3.

Severability. Should any word, sentence, phrase or any portion of this Ordinance be held in a manner invalid by any court of competent jurisdiction or by any state agency having authority to do so for any reason whatsoever, such holdings shall be construed and limited to such word, sentence, phrase or any portion of the Ordinance held to be so invalid and shall not be construed as affecting the validity of any of the remaining words, sentences, phrases or portions of this Ordinance.

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Section 5.

This Ordinance shall take effect along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

<u>YEAS</u>		<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

ABSENT _____

I hereby approve the adoption of the foregoing Ordinance this _____ day of _____, 200__.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and Lawrence S. Stec, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, _____ day of _____, 200__.

Lawrence S. Stec, City Clerk

Joseph R. Peterson, Mayor

NOTICE OF ADOPTION

The City of Wyandotte Zoning Ordinance has been amended as follows:

The effective date of this Ordinance is _____. A copy of this Ordinance may be purchased or inspected at the City of Wyandotte Clerk's Office, 3200 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, February 29, 2016, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Galeski, Miciura, Sabuda, Schultz, and VanBoxell (7:47p.m.)

Absent: Councilperson Fricke; Todd Browning, City Treasurer

Also Present: Thomas Woodruff, City Assessor; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

UNFINISHED BUSINESS

AGENDA ITEM #1 (2016-69)

Communication from City Administrator, Todd A. Drysdale, regarding the Lease agreement between the City of Wyandotte and the DCA for the Wyandotte Art Center at 81 Chestnut. Item held in abeyance for one week at the February 1, 2016 City Council meeting.

COMMUNICATIONS MISCELLANEOUS

AGENDA ITEM #2 (2016-70)

Communication from Second Chance Network requesting permission to hold intersection drives in Wyandotte from March 23-26, 2016.

PERSONS IN THE AUDIENCE

Corki Benson, 404 Vinewood, regarding Wyandotte Water System.

NEW BUSINESS (ELECTED OFFICIALS)

Councilperson Miciura – Read letter from Councilperson Fricke regarding extended leave from council meetings until further notice.

Councilperson Galeski – Blessings in a Backpack updates and request for mayor to set up fundraiser for the same.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

AGENDA ITEM #3 (2016-71)

Communication from Chief of Police, Daniel J. Grant, requesting approval to purchase one Chevrolet Tahoe police package patrol vehicle.

AGENDA ITEM #4 (2016-72)

Communication from Chief of Police, Daniel J. Grant, requesting approval to purchase two radar speed measurement devices.

AGENDA ITEM #5 (2016-73)

Communication from Chief of Police, Daniel J. Grant, requesting concurrence with the Police Department to promote Officer Brian Zalewski to the position of Police Inspector.

AGENDA ITEM #6A (2016-74)

Communication from City Engineer, Mark Kowalewski, regarding the first reading of the ordinance related to front porch extension clarification.

AGENDA ITEM #6B (2016-75)

Communication from City Engineer, Mark Kowalewski, regarding the first reading of the ordinance amendments related to automobile, truck, RV, mobile home, and boat sales.

AGENDA ITEM #7 (2016-76)

Communication from Planning Commission Chairperson, Elizabeth A. Krimmel, referring resolution for approval of the application for additional uses at 646 Biddle, Bentley Banquet Center.

AGENDA ITEM #8 (2016-77)

Communication from Planning Commission Chairperson, Elizabeth A. Krimmel, requesting adoption of proposed resolution in opposition of Senate Bill No. 720 and House Bill No. 5232.

AGENDA ITEM #9 (2016-78)

Communication from City Engineer, Mark Kowalewski, requesting concurrence with the recommendation to increase the subscription yard waste collection fee in the 2016 season.

AGENDA ITEM #10 (2016-79)

Communication from City Engineer, Mark Kowalewski, requesting an increase in the license fee for Yard Waste Collection Businesses by adopting an ordinance amendment.

LATE ITEM (2016-80)

Communication from City Clerk, Lawrence S. Stec, recommending the application for a New Club License at 822 Oak Street be considered for approval by the Michigan Liquor Control Commission.

REPORTS & MINUTES

City Council	February 22, 2016
Daily Cash Receipts	February 23 & 24, 2016
Fire Commission	February 9, 2016
Planning Commission	January 21, 2016
Police Commission	February 9, 2016 & February 23, 2016
Recreation Commission	February 15, 2016

CITIZENS PARTICIPATION

State Representative, Paul Clemente, spoke in regards to:

- House and Senate Bills related to historic districts
- Railroad crossing and viaduct reviews to be conducted by state
- Fort Street crosswalks and signage
- Fireworks legislation questions brought up by Councilperson Galeski

RECESS**RECONVENE**

Present: Councilpersons Galeski, Miciura, Sabuda, Schultz, and VanBoxell, and Mayor Joseph R. Peterson

Absent: Councilpersons Fricke; Todd Browning, City Treasurer

Also Present: Thomas Woodruff, City Assessor; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

FIRST READING OF ORDINANCES

- Article XXV –General Exceptions, Section 2500 Area, Height, & Use Exceptions, Sec. F
- Article XIV. – B-2 General Business District, Section 1401 Special Uses, Section H
- Article XXII. – Section 2200 Special Land Uses, Section V
- Chapter 14, Art. I, §14-14 and §14-14(2)c regarding annual yard waste licenses

RESOLUTIONS**2016-68 MINUTES**

By Councilperson Sabuda, supported by Councilperson Miciura
RESOLVED that the minutes of the meeting held under the date of February 22, 2016, be approved as recorded, without objection.
Motion unanimously carried.

2016-69 81 CHESTNUT LEASE AGREEMENT

By Councilperson Sabuda, supported by Councilperson Miciura
WHEREAS the original lease between the Downriver Council of the Arts (DCA) and Wyandotte Art Center, LLC (LLC), has expired and the LLC has been dissolved.
WHEREAS the Downtown Development Authority has included an operating grant of \$25,000 to the DCA for the 2016FY and, therefore, it is necessary to enter into a lease agreement until the end of the fiscal year.
BE IT RESOLVED that the Council acknowledges the receipt of the communication from the City Administrator relative to the lease agreement with the Downriver Council of the Arts for 81 Chestnut; AND
BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to sign the agreement with a term to expire on September 30, 2016.
Motion unanimously carried.

7:47 p.m.: Councilperson VanBoxell arrived at the meeting.

2016-70 SECOND CHANCE NETWORK INTERSECTION DRIVE (DENIED)

By Councilperson Sabuda, supported by Councilperson Miciura
BE IT RESOLVED that the Council has received the communication and approves the request from 2nd Chance Network to hold an intersection drive from March 23 – March 26, 2016, at the following intersections:
Fort & Ford Ave.
Biddle & Ford Ave.
Fort & Eureka
Biddle & Eureka
Goddard & Fort
Biddle & Oak
Fort & Oak
BE IT FURTHER RESOLVED that the 2nd Chance Network is required to complete and file a Hold Harmless Agreement with the City Clerk, as prepared by the Department of Legal Affairs, prior to the start date of the drive.
Motion denied.
NAYS: Galeski, Miciura, Sabuda, Schultz, VanBoxell

2016-71 POLICE DEPARTMENT VEHICLE PURCHASE

By Councilperson Sabuda, supported by Councilperson Miciura
BE IT RESOLVED that the Council concurs with the Chief of Police to purchase one (1) Chevrolet Tahoe police package patrol vehicle from Berger Chevrolet Inc., which is the dealership awarded the contract for the State of Michigan and Oakland County.

BE IT FURTHER RESOLVED that the amount of \$34,259.00 will be paid from the Wyandotte Police Department Vehicle account (101-301-850-530).

Motion unanimously carried.

2016-72 POLICE DEPARTMENT KUSTOM SIGNAL DEVICE PURCHASE

By Councilperson Sabuda, supported by Councilperson Miciura

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the Chief of Police to purchase two Kustom Signals, Inc. Eagle IIX Golden radar speed measurement devices at a price set by the State of Michigan contract of \$3,078.00.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that the amount of \$3,078.00 will be paid from the Wyandotte Police Department Other Equipment account (101-301-850-540).

Motion unanimously carried.

2016-73 ZALEWSKI PROMOTION TO POLICE INSPECTOR

By Councilperson Sabuda, supported by Councilperson Miciura

BE IT RESOLVED that the Council concurs with the determination that the promotion of Brian Zalewski to fill the vacant Inspector's position will assist with the current Command Structure of the Police Department and the City Council authorizes the filling of such position; AND

BE IT FURTHER RESOLVED that subsequent to an interview panel which was conducted on February 19th, the Inspector promotion shall be awarded to Officer Brian Zalewski, authorization is granted to make said promotion.

Motion unanimously carried.

2016-74 FRONT PORCH ORDINANCE AMENDMENT

By Councilperson Sabuda, supported by Councilperson Miciura

BE IT RESOLVED that the communication from the Planning Commission regarding changes to Article XXV – General Exceptions, Section 2500-Area, height and use exceptions, Section F projections into required open spaces is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that said 1st reading be held at the Council meeting held on February 29, 2016.

Motion unanimously carried.

2016-75 CAR SALE ORDINANCE AMENDMENT

By Councilperson Sabuda, supported by Councilperson Miciura

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission, regarding changes to Article XIV. – B-2 General Business District, Section 1401 Special Uses, Section H – Outdoor sales space for new or used automobiles, trucks, recreational vehicles, mobile homes and boats and Article XXII. – Section 2200 Special Land Uses, Section V – Outdoor sales space for new or used automobiles, recreational vehicles, mobile homes and boats and is hereby received; AND

BE IT FURTHER RESOLVED that said 1st reading be held at the Council meeting held on February 29, 2016.

Motion unanimously carried.

2016-76 646 BIDDLE ADDITIONAL USES APPLICATION

By Councilperson Sabuda, supported by Councilperson Miciura

WHEREAS on February 18, 2016, the Planning Commission held the public hearing and notice was placed in the New Herald. Comments were received including a letter from the City Engineer, Police Chief and Fire Chief; AND

WHEREAS the Planning Commission approved the Stage I and Stage II Final Site Plan and architectural renders for the property located at 646 Biddle Avenue, Wyandotte; AND

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE that the City Council approves the Michigan in accordance with Section 2004.D. of PD Planned Development District as submitted by Zaid Nakad, Bentley Banquet Center, Owner, of the property at 646 Biddle Avenue to be used as banquet facility with an outdoor wedding area, outdoor gathering space for photos, outdoor café, expanded parking lot and approval of the exterior materials for the addition to the building with the requirements set forth in the Zoning Ordinance Section 2000 and the following conditions:

1. The outdoor café is subject to all conditions applicable to an outdoor café on private property in accordance with Section 2200.S.1 of the City of Wyandotte's Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
3. Compliance with all Police, Fire, City Engineer and Planning Commission requirements
4. Use of the outdoor café shall be allowed from 10 a.m. to 12 midnight from March 15 through October 31.
5. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
6. Umbrellas to have name of establishment on the drip-tee only, no logo's for products.
7. Decorative fencing 6 feet in height and to be white vinyl. Sun Screen and Gazebo to be as indicated on architectural rendering dated February 16, 2016.
8. Wall along Bennett to be stone or tile as indicated on architectural renderings.
9. No outdoor music after 10:00 p.m.

Motion unanimously carried.

2016-77 SENATE BILL/HOUSE BILL OPPOSITION – HISTORIC DISTRICTS

By Councilperson Sabuda, supported by Councilperson Miciura

WHEREAS, Senate Bill No.720 and House Bill No. 5232 proposes to eliminate historic districts in Michigan by effectively Empower large landowners to determine the fate of a neighborhood at the expense of all other property owners; Disempower neighborhoods from self-determination as a majority vote of electors in the local unit would be required for designation; Politicize the appeal process for a non-partisan state board of experts to local elected officials; Establish ambiguous standards that may deviate from the Secretary of Interior Standard for historic resources; and require that all (current and future) historic districts would be dissolved 10 years after the bill is enacted, unless a popular vote at the election immediately preceding the district's dissolution is approved as a renewal; AND

NOW, THEREFORE, BE IT RESOLVED, that governing body of the City of Wyandotte does hereby oppose Senate Bill No. 720 and House Bill No 5232; AND

BE IT FURTHER RESOLVED, the governing body of the City of Wyandotte does hereby call upon its representatives in the State Legislature to oppose the adoption of this bill; AND

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to the Office of Governor Snyder, State Representative Clemente, Senator Young, sponsors of SB720 and HB5232, the Downriver Community Conference, and the Michigan Association of Planning.

Motion unanimously carried.

2016-78 SUBSCRIPTION YARD WASTE COLLECTION 2016

By Councilperson Sabuda, supported by Councilperson Miciura

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer regarding the Curbside Yard Waste Subscription and approves the Department of Public Service to provide Subscription Yard Waste Collection for 2016 at a cost of \$70.00 for the 2016 Season; AND

BE IT RESOLVED that the Engineering Department will place a notice on cable and the City website to inform residents of open enrollment; AND

BE IT FURTHER RESOLVED that residents interested in this program should complete a Curbside Yard Waste Application available at www.wyandotte.net under the Department of Public Service tab.

Motion unanimously carried.

2016-79 ANNUAL LICENSE FEES - YARD WASTE COLLECTION BUSINESS

By Councilperson Sabuda, supported by Councilperson Miciura

BE IT RESOLVED by the City Council that the Ordinance changes to Chapter 14 Garbage, Trash and Weeds regarding Annual License Fees for Yard Waste Collection Business will be a First Reading at the Council meeting held on February 29, 2016; AND

BE IT FURTHER RESOLVED that the fees will be as follows:

\$200 per pick-up truck for Wyandotte Businesses

\$800 per pick-up truck for non-Wyandotte Businesses

Motion unanimously carried.

2016-80 NEW CLUB LICENSE – 822 OAK STREET, FOP

By Councilperson Sabuda, supported by Councilperson Miciura

WHEREAS the Fraternal Order of Police Wyandotte Lodge 111 at 822 Oak Street has applied for a New Club License with the Michigan Liquor Control Commission and the Commission has requested the review and recommendation of the Mayor and Council of the City of Wyandotte

BE IT RESOLVED that the Council recommends that the application from Fraternal Order of Police Wyandotte Lodge 111 for a New Club License to be located at 822 Oak Street be considered for approval by the Michigan Liquor Control Commission

BE IT FURTHER RESOLVED that, under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.

Motion unanimously carried.

2016-81 BILLS & ACCOUNTS

By By Councilperson Sabuda, supported by Councilperson Miciura

RESOLVED that the total bills and accounts of \$2,608,710.52 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

2016-82 ADJOURNMENT

By Councilperson Sabuda, supported by Councilperson Miciura

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:12 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

User: ktrudell

Post Date from 03/02/2016 - 03/02/2016 Open Receipts

DB: Wyandotte
Receipt #
Description

Date

Cashier

Wkstn

Received Of
Distribution

Amount

DB: Wyandotte Receipt # Description	Date	Cashier	Wkstn	Received Of Distribution	Amount
O XT 385105 03/02/2016 ktrudell F2 101-000-001-000 MIDWESTERN AUDIT 101-000-041-021 A/R MW AUDIT-RESCUE 21.60 CITY CHECK 19310 RESCUE COLLECTIONS NOVEMBER 2015 REC# 558000	03/02/2016	ktrudell	F2	MIDWESTERN AUDIT 101-000-041-021 A/R MW AUDIT-RESCUE	21.60 CITY CHECK 19310
O XU 385106 03/02/2016 ktrudell F2 101-000-001-000 MIDWESTERN AUDIT - RSM 101-000-041-023 A/R MW AUDIT-MVA RESPONSE 8.64 CITY CHECK 19312 MVA COLLECTIONS NOVEMBER 2015 REC# 898951	03/02/2016	ktrudell	F2	MIDWESTERN AUDIT - RSM 101-000-041-023 A/R MW AUDIT-MVA RESPONSE	8.64 CITY CHECK 19312
O DA 385107 03/02/2016 ktrudell F2 101-000-001-000 CITY OF LINCOLN PARK 101-000-068-015 D/T/F Downriver Animal Con 6,250.00 CITY CHECK 58921 DR CENTRAL ANIMAL CONTROL OCT-DEC 2015 REC# 898952	03/02/2016	ktrudell	F2	CITY OF LINCOLN PARK 101-000-068-015 D/T/F Downriver Animal Con	6,250.00 CITY CHECK 58921
O RE 385108 03/02/2016 ktrudell F2 101-000-001-000 MINNESOTA TITLE AGENCY, INC 101-000-655-040 RECEIPTS-MISCELLANEOUS 1.20 CITY CHECK 2064189 1058 20TH 2013 SIDEWALK ASSESSMENT- SMALL BALANCE PD AFTER IT WAS WRITTEN OFF REC# 898953	03/02/2016	ktrudell	F2	MINNESOTA TITLE AGENCY, INC 101-000-655-040 RECEIPTS-MISCELLANEOUS	1.20 CITY CHECK 2064189
O RE 385109 03/02/2016 ktrudell F2 101-000-001-000 BARATTA & BARATTA 101-000-655-040 RECEIPTS-MISCELLANEOUS 10.00 CITY CHECK 3151 RESCUE REPORT REC# 898954	03/02/2016	ktrudell	F2	BARATTA & BARATTA 101-000-655-040 RECEIPTS-MISCELLANEOUS	10.00 CITY CHECK 3151
O MZ 385110 03/02/2016 ktrudell F2 731-000-001-000 KIRBY, LORI 731-000-655-010 Interest Earnings 550.00 CITY CHECK 2093 EDRO BILL REC# 898955	03/02/2016	ktrudell	F2	KIRBY, LORI 731-000-655-010 Interest Earnings	550.00 CITY CHECK 2093
O EP 385111 03/02/2016 ktrudell F2 731-000-001-000 CITY OF WYANDOTTE 731-000-392-040 Res. Police & Fire Employe 640.84 CITY CHECK 121914 POLICE DEFINED BENEFIT REC# 898956	03/02/2016	ktrudell	F2	CITY OF WYANDOTTE 731-000-392-040 Res. Police & Fire Employe	640.84 CITY CHECK 121914
Total of 7 Receipts					7,482.28

User: ktrudell

Post Date from 03/02/2016 - 03/02/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-041-021 A/R MW AUDIT-RESCUE					21.60
101-000-041-023 A/R MW AUDIT-MVA RESPONSE					8.64
101-000-068-015 D/T/F Downriver Animal Control					6,250.00
101-000-655-040 RECEIPTS-MISCELLANEOUS					11.20
731-000-392-040 Res. Police & Fire Employee Contrib					640.84
731-000-655-010 Interest Earnings					550.00
TOTAL - ALL CREDIT ACCOUNT					7,482.28

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash					6,291.44
731-000-001-000 Cash					1,190.84
TOTAL - ALL DEBIT ACCOUNTS					7,482.28

*** TOTAL BY FUND ***

101 General Fund					6,291.44
731 Retirement System Fund					1,190.84
TOTAL - ALL FUNDS:					7,482.28

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND				<u>Tender Code/Desc.</u>	
				(CCK) CITY CHECK	6,291.44
TOTAL:					6,291.44
RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM				(CCK) CITY CHECK	1,190.84
TOTAL:					1,190.84
TOTAL - ALL BANKS:					7,482.28

*** TOTAL OF ITEMS TENDERED ***

				<u>Tender Code/Desc.</u>	
				(CCK) CITY CHECK	7,482.28
TOTAL:					7,482.28

*** TOTAL BY RECEIPT ITEMS ***

(1) DA: DR CENTRAL ANIMAL CONTROL					6,250.00
(1) EP: PD EMPLOYEE PENSION CONTR					640.84
(1) MZ: MISC CASH/VARIOUS					550.00
(2) RE: RECEIPTS-MISCELLANEOUS					11.20
(1) XT: A/R MW AUDIT-RESCUE					21.60
(1) XU: A/R MW AUDIT-MVA RESPONSE					8.64
TOTAL - ALL RECEIPT ITEMS:					7,482.28

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, APPROVED
FEBRUARY 10, 2016

Members Present: John Darin, Chairman, Kenneth Bearden, Michael Bozymowski, Noel Galeski, Linda Orta, Stephanie Pizzo

Members Excused: Andrea Fuller, Lisa Lesage, Bill Summerell, Alice Ugljesa

Guest(s): None

1. Call to Order: The meeting was called to order by John at 6:02 pm.
2. Reading and Approval of Previous Minutes:
 - a. January 13, 2016 Regular Meeting: After review of the minutes, Linda made a motion, seconded by Mike, to approve the draft minutes of the January 13, 2016 regular meeting of the Beautification Commission without change. The motion was approved.
3. Approval of Agenda:
 - a. Approval of Meeting Agenda: Motion was made by Mike, seconded by Noel, to approve this meeting's agenda without change. The motion was approved.
4. Chairperson's Report:
 - a. Documents: An updated 2016 Attendance Report and 2016 Contact List were distributed.
 - b. Commissioner Re-Appointments: John reported that five (5) commissioners: Andrea Fuller, Noel Galeski, Lisa Lesage, Stephanie Pizzo, and Bill Summerell were re-appointed to the Beautification Commission on January 25, 2016 with terms to expire in April, 2018. Copies of the Certified Resolution of Re-Appointment were available for the commissioners. Congratulations were extended to all 5 re-appointed commissioners!
 - c. Follow-Up re. New DDA Director, Joseph Gruber: John reported that he met recently to introduce himself and the Commission to Joseph Gruber, MCD, the new Director of the Wyandotte Downtown Development Authority. Mr. Gruber has been invited to attend an upcoming Commission meeting as a guest to meet and greet the commissioners, and to discuss his vision and plans going forward.
5. Treasurer's Report:
 - a. FY 2015-2016 YTD Expense Report: Mike reported new approved expenses in the current FY 2015-2016 budget, namely winter/holiday hanging baskets & winter greens for downtown and a storage tote in the total amount of \$1,161.19, leaving a current balance of \$3,450.63.
 - b. Revision of Approved FY 2015-2016 Budget Plan: Mike reviewed his recommended revision of the FY 2015-2016 Budget Plan, based on actual expenses incurred, as follows:
 - \$73.18 to be transferred from Contingency Fund to Community Garden, leaving a Contingency Fund budget balance of \$26.82,
 - Community Garden budget balance to be increased by \$73.18 to \$1373.18, to cover actual costs of lumber and hardware for re-building the beds,
 - \$440.00 to be transferred from Planter Pots & Urns Plantings to Winter/Holiday hanging Baskets, leaving a Planter Pots & Urn Plantings budget balance of \$160.00, and
 - Winter/Holiday budget balance to be increased by \$440.00 to \$1140.00, to cover actual costs of the hanging baskets and downtown winter greens.Mike made a motion, seconded by John, to approve the aforementioned FY 2015-2016 Budget Plan revisions. After discussion, the motion was approved.
6. Communications and Event Marketing Report: John reported for Andrea that a posting was placed on the Beautification Commission's Facebook page informing readers of a current vacant position for commissioner, and seeking interested applicants. Applicants will need to complete an on-line application. Appointments are made by the Mayor, and are approved by City Council.
7. "Adopt-A-Spot in Wyandotte" Program Update: There were no new volunteers added to this program since the last meeting. John remarked that he will be contacting Gary Ellison at DPS to discuss opening up a number of sites in Bishop Park and BASF Park as Adopt-A-Spot sites.

8. Community Garden Update: Ken reported that 17 applications have been received to date. John requested that Ken develop an actual garden plot plan for the Commission to review at our March meeting. There was discussion on whether or not to apply Round-Up to the community garden site prior to the beds being re-built. It would be applied by a professional landscape herbicide applicator. The use of Round-Up had been discontinued due to exposure concerns for sensitive persons. The commissioners were requested to think about this topic and discuss at our March meeting.
9. City-Wide Clean-Up: Noel recommended that a request be sent to DPS regarding the need to mulch all tree boxes on Biddle and the side streets after the Spring Dig-In. Brown mulch is specifically requested. It was hoped that early notice from the Commission would enable DPS to plan properly for purchase of the mulch and coordinate seasonal workers to spread the mulch. The recommendation was approved by consensus. In addition, there was discussion regarding the proper maintenance of our park areas by seasonal city workers. The Commission will pursue this further as growing season approaches.
10. Spring Dig-In: Noel discussed planting of tree boxes. After discussion, it was the consensus of the Commission that we continue to plant annuals and perennials in the tree boxes as soil conditions and ease of planting permit. We will let the daylilies back-fill the tree box empty spaces, as well as they can, knowing that the tree boxes are becoming root-bound.
11. Volunteers Update: John reported for Lisa that Joe Gruber informed the Commission regarding Volunteer Week in Wyandotte, where it is expected that 60-80 teenage volunteers will be available for downtown activities during the week of July 18-22. It was hoped that the Commission could use some volunteers for our related activities.
12. Downtown Plantings and Hanging Baskets Update: There was no report.
13. Old Business: There was no Old Business.
14. New Business: There was no New Business.
15. Round-Table Reports and Announcements: Mike announced that he will not seek re-appointment when his term expires at the end of April, 2016. The Commission was disappointed with his decision, recognizing that he is an asset to the Commission, and thanked Mike for his hard work and for his many valuable contributions to the Commission and its activities.
16. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, March 9, 2016 at 6:00 pm – 8:00 pm in City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
17. Adjournment: The meeting was adjourned at 7:08 pm.



John M. Darin
Chairman,
Wyandotte Beautification Commission

OFFICIALS

Thomas Woodruff
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
TREASURER



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Tadeusz Miciura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Kevin VanBoxell

DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Tuesday, February 8th, 2016 at 5:30 pm

Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: John Jarjosa, Anne Majlinger Patt Slack, Gerry Lucas, Rick DeSana, Norm Walker and Greg Gilbert

MEMBERS EXCUSED: Mayor Peterson, Leo Stevenson

OTHERS PRESENT: DDA Director, Joseph Keller Gruber and Heather Thiede

PUBLIC COMMENT: None

APPROVAL OF MINUTES & AGENDA:

- a. Minutes from January 2016

Motion by A. Majlinger supported by G. Lucas to approve the minutes of the January regular DDA meeting and the agenda for February 8th 2016. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

None

MONTHLY REVENUE/EXPENDITURE REPORT

- a. February Meeting Report

Motion by G. Lucas, supported by A. Majlinger to approve the February meeting reports. Roll Call, all in favor, motion carried.

ONGOING PROJECTS & BUSINESS:

- a. Christmas Light Wrap Up: P. Slack reviewed a few photos of the 2015 Christmas Light Decorations with the board and stated they will be working with the same company for 2016.

- b. DCA Lease: J. Gruber reported to the board that the DCA Lease was reviewed by council and not voted on until they received additional information on their budget. P. Slack stated she spoke at the meeting and three council members voiced they would like the rent raised for the DCA and that J. Gruber did meet with a L. Sabuda and Tammy from the DCA to review their budget and answered any questions council

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might have had. She stated the DCA will be following up with the council to get the lease approved at the next meeting.

- c. WBA/DDA Contract: J. Gruber explained the changes to the contract for this year with the Special Events Coordinator to now receive reports from the WBA to then report to the DDA. P. Slack stated there will be a meeting Wednesday, February 9th at 5:30 pm at the DCA for the WBA Board to review the contract with the DDA members.

Motion by, G. Lucas supported by N. Walker, to approve the 2016 FY Wyandotte Business Association Contract with the Downtown Development Authority. Roll Call, all in favor, motion carried.

- d. Committees: J. Gruber reviewed the listing of committees and their members with the group and suggested that board members review the listing and report back at the next meeting if they would like to join any other committees. He then stated the board is in need of a treasurer, A. Majlinger volunteered for the position.

Motion by, P. Slack supported by G. Lucas to approve of Anne Majlinger to be the Treasurer of the Downtown Development Authority. All in favor, motion carried.

- e. DDA Master Plan – 2016: J. Gruber stated that he plans on updating the DDA Master Plan and will report back to the committee in the next few months for review.
- f. Marking Update: H. Thiede updated the board on the marketing happenings since the last meeting, and the plans for promotion and marketing of the Farmers Market and other DDA projects.
- g. Marketing Expense: J. Gruber stated that with the cost of the guidebooks and Matt Lee’s contract, the marketing budget will run over and he will bring the needed budget amendment to the next meeting for review.

P. Slack gave a brief update on the progress of H. Thiede and J. Gruber since the last DDA meeting. The committee discussed. G. Gilbert asked J. Gruber to look into the water mapping system and if any location of the lead pipes for the residential and commercial area in the DDA District.

NEW BUSINESS: Meet and greet for Joe Keller Gruber after the DDA Meeting at Captain’s Bar.

NEXT REGULAR MEETING: March 8th 2016

ADJOURNMENT:

Motion by N. Walker, supported by A. Majlinger to adjourn the DDA meeting at 6 pm. All in favor, motion carried.

Respectfully Submitted,

Heather Thiede, Deputy Recording Secretary