

City of Wyandotte  
 Attachment A  
 Budget Amendments  
 March 30, 2016

2016 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/Change
General Fund	101-448-725-110	Salary	662,393.00	673,393.00	11,000.00
	101-448-725-150	FICA	70,338.00	71,179.50	841.50
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$11,841.50</u>

**Amend budget for the one-time employee compensation payment made to the AFSCME Union in December of 2015.**

General Fund	101-302-725-110	Salary	314,923.00	321,423.00	6,500.00
	101-302-725-150	FICA	39,392.00	39,889.25	497.25
	101-000-611-006	Reimbursements-Dispatch (DCD)	654,011.00	659,531.83	(5,520.83)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$1,476.42</u>

**Amend budget for the one-time employee compensation payment made to the Dispatch Union in December of 2015 and the corresponding increase in reimbursements from other members of the DCD.**

DDA-TIF Fund	499-200-725-115	Salary-PT	12,700.00	17,200.00	4,500.00
	499-200-725-140	Retirement-DC	0.00	450.00	450.00
	499-200-725-150	FICA	4,000.00	4,344.25	344.25
	499-200-725-175	LTD	0.00	13.05	13.05
Total Increase/(Decrease) in Expenses/(Revenues)					<u>5,307.30</u>

**Adjust budget for increased monthly amount for Special Events Coordinator per Council Resolution dated 1/25/16.**

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DDA-TIF Fund	499-200-725-110	Salary	39,000.00	35,768.41	(3,231.59)
	499-200-725-140	Retirement-DC	0.00	2,993.76	2,993.76
	499-200-725-150	FICA	4,000.00	3,707.83	(292.17)
	499-200-725-175	LTD	0.00	86.82	86.82
	499-200-725-160	Medical Insurance	0.00	4,256.17	4,256.17
	499-200-725-165	Prescription Drug Coverage	0.00	1,110.02	1,110.02
	499-200-725-167	Retiree Health Savings (RHS)	0.00	900.00	900.00
	499-200-725-170	Life Insurance	0.00	102.24	102.24
Total Increase/(Decrease) in Expenses/(Revenues)					<u>5,925.25</u>
<b>Adjust budget for hiring of Joseph Gruber effective January 19, 2016 (net of prior Director's activity).</b>					
General Fund	101-301-725-117	Comp Time Payout	20,000.00	24,415.06	4,415.06
	101-301-725-150	FICA	51,575.00	51,912.75	337.75
Total Increase/(Decrease) in Expenses/(Revenues)					<u>4,752.81</u>
<b>Increased compensatory time payout for the police department.</b>					
TIFA Consolidated Fund	492-200-850-519	Land Purchases	750,000.00	733,080.00	(16,920.00)
	492-200-850-544	Development Expense	0.00	16,920.00	16,920.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>-</u>
<b>Budget amendment per 1/19/2016 TIFA Board Meeting approving public infrastructure improvements for Bentley.</b>					
TIFA Consolidated Fund	492-200-825-330	Legal Fees	0.00	5,000.00	5,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>5,000.00</u>
<b>Budget for legal fees associated with the lawsuit brought by Wayne County relative to tax increment capture of judgment levy tax.</b>					

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DDA-TIF Fund	499-200-925-330	Legal Fees	0.00	1,000.00	1,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>1,000.00</u>

**Budget for legal fees associated with the lawsuit brought by Wayne County relative to tax increment capture of judgment levy tax.**

Sewage Disposal Fund	590-200-925-750	Sewage Disposal Fee (County)	1,323,369.00	1,366,615.00	43,246.00
	590-200-925-752	Excess Flow	669,824.00	855,985.00	186,161.00
	590-200-926-612	Debt Service	1,100,681.00	1,151,954.00	51,273.00
	590-000-670-020	Sewage Revenue (Customers)	4,365,043.00	4,413,584.00	(48,541.00)
	590-200-925-753	DUWA Fees	0.00	10,500.00	10,500.00
	590-200-926-310	Operation, Maintenance, & Replacement	260,000.00	480,000.00	220,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>462,639.00</u>

**Amend sewage disposal fund budget based on new County rate and increased City rate effective 1/1/2016.**

General Fund	101-215-925-720	Education/Training	0.00	1,500.00	1,500.00
	101-215-750-220	Memberships	0.00	510.00	510.00
	101-215-925-790	Miscellaneous	0.00	255.00	255.00
	101-215-825-350	Printing	0.00	6,660.00	6,660.00
	101-840-825-350	Printing (Elections)	0.00	750.00	750.00
	101-840-925-720	Education/Training	0.00	6,680.00	6,680.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>16,355.00</u>

See correspondence from City Clerk's Office. Amounts for training, printing of ordinance updates, etc.

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2016 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-215-725-110	Salary	80,536.00	107,842.31	27,306.31
	101-215-725-120	Overtime	500.00	1,000.00	500.00
	101-215-725-140	Retirement Contribution-DC	8,054.00	7,293.20	(760.80)
	101-215-725-150	FICA	6,199.00	8,326.18	2,127.18
	101-215-725-160	Medical Insurance	20,629.00	18,956.37	(1,672.63)
	101-215-725-165	Prescription Drug Coverage	2,886.00	3,662.99	776.99
	101-215-725-175	LTD	234.00	211.94	(22.06)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>28,254.99</u>
<b>Adjust for staffing levels in Clerk's Office. Addition of two (2) part-time employees from the original budget offset by a positive variance (versus the budget) in compensation costs for the full-time employees hired in 9/15</b>					
DDA-TIF Fund	499-200-850-542	Fort St. Sign/Fountain/Purple Heart	8,000.00	8,518.86	518.86
	499-200-925-801	Business Assistance Program	40,000.00	69,000.00	<u>29,000.00</u>
Total Increase/(Decrease) in Expenses/(Revenues)					<u>29,518.86</u>
<b>Amend TIF-DDA line items per 10/13/15 DDA minutes (attachment).</b>					
Major Streets Fund	202-440-825-460	Resurfacing	489,050.00	705,499.00	216,449.00
Local Streets Fund	203-440-825-460	Resurfacing	125,000.00	145,000.00	20,000.00
TIFA Consolidated Fund	492-200-825-460	Resurfacing	750,000.00	775,869.80	25,869.80
	492-200-850-520	Property Maintenance	43,432.00	46,032.00	2,600.00
	492-200-850-524	Recreation-City Parks	109,000.00	128,458.60	19,458.60
	492-200-850-543	Parking Lots	93,740.00	100,785.00	7,045.00
Sewage Disposal Fund	590-200-926-310	Operation, Maintenance & Replacement	260,000.00	419,329.03	<u>159,329.03</u>
Total Increase/(Decrease) in Expenses/(Revenues)					<u>450,751.43</u>

**Carry forward amounts from 2015FY budget for projects either completed in the 2016FY or currently in progress (attachments).**

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Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/Change
General Fund	101-448-750-220	Sanitation Operating Expenses	22,000.00	19,500.00	(2,500.00)
	101-448-925-720	Education	400.00	2,900.00	2,500.00
	101-136-750-220	Operating Expenses	3,300.00	4,800.00	1,500.00
	101-136-750-226	Drug Testing	22,000.00	20,500.00	(1,500.00)
	101-301-925-770	Prisoner Transport/Holding	90,000.00	78,000.00	(12,000.00)
	101-301-850-530	Vehicles	94,000.00	101,000.00	7,000.00
	101-301-925-720	Education	9,300.00	14,300.00	5,000.00
	101-325-725-190	Uniforms	1,500.00	1,267.58	(232.42)
	101-325-750-223	Reserve-Dinner Dance	1,000.00	1,232.42	232.42
Total Increase/(Decrease) in Expenses/(Revenues)					-
<b>Miscellaneous Police, Court and Engineering amendments (attachments).</b>					
CDBG Fund	283-000-516-113	Revenue-2015 Administration	0.00	(16,756.00)	(16,756.00)
	283-000-516-114	Revenue-2015 Pub Service-Youth Services	0.00	(12,712.00)	(12,712.00)
	283-000-516-115	Revenue-2015 Street Improvements	0.00	(118,099.00)	(118,099.00)
	283-000-516-116	Revenue-2015 Housing Rehab	0.00	(20,000.00)	(20,000.00)
	283-200-875-721	2015 Administration	0.00	16,756.00	16,756.00
	283-200-875-722	2015 Public Services-Youth Services	0.00	12,712.00	12,712.00
	283-200-875-723	2015 Street Improvements	0.00	118,099.00	118,099.00
	283-200-875-724	2015 Housing Rehabilitation	0.00	20,000.00	20,000.00
	283-775-860-758	Youth Assistance-Contractual	0.00	3,822.00	3,822.00
	283-000-516-044	Youth Assistance Grant	0.00	(3,822.00)	(3,822.00)
Total Increase/(Decrease) in Expenses/(Revenues)					-
<b>Budget for 2016 CDBG grant expenditures/revenue due to late receipt of enumeration letter from Wayne County.</b>					
Capital Equipment Fund	402-448-850-530	Vehicles-DPS	-	126,000.00	126,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					126,000.00
<b>Budget for the purchase of DPS equipment in the Capital Equipment Fund along with a loan from the Self-Insurance Fund approved at the July 13, 2015 council meeting (attachment). The city received vehicles in December 2015.</b>					
General Fund	101-100-725-110	Salary	5,936.00	6,285.44	349.44
	101-136-725-110	Salary	351,076.00	357,402.99	6,326.99

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Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
	101-172-725-110	Salary	341,372.00	350,333.00	8,961.00
	101-177-725-110	Salary	132,446.00	135,889.08	3,443.08
	101-215-725-110	Salary	80,536.00	82,335.07	1,799.07
	101-253-725-110	Salary	55,080.00	56,368.34	1,288.34
	101-301-725-110	Salary	2,311,246.00	2,367,444.60	56,198.60
	101-336-725-110	Salary	1,767,306.00	1,812,408.87	45,102.87
	101-440-725-110	Salary	502,819.00	516,018.00	13,199.00
	101-448-725-110	Salary	662,393.00	667,478.44	5,085.44
	101-750-725-110	Salary	127,656.00	130,521.62	2,865.62
	101-756-725-110	Salary	50,814.00	52,147.88	1,333.88
	101-775-725-110	Salary	30,306.00	31,101.52	795.52
	101-800-725-110	Salary	92,560.00	94,989.70	2,429.70
	101-301-725-115	Holiday Pay	108,719.00	111,393.83	2,674.83
	101-336-725-115	Holiday Pay	91,810.00	94,200.45	2,390.45
	101-756-725-115	PT/Seasonal Salary	51,780.00	52,021.23	241.23
	101-800-725-115	PT/Seasonal Salary	47,780.00	48,565.84	785.84
	101-336-725-117	ALS Premium Pay	81,235.00	84,078.22	2,843.22
	101-100-725-140	DC Pension	3,994.00	4,028.94	34.94
	101-136-725-140	DC Pension	27,506.00	28,043.20	537.20
	101-172-725-140	DC Pension	25,152.00	25,812.23	660.23
	101-177-725-140	DC Pension	13,245.00	13,589.31	344.31
	101-215-725-140	DC Pension	8,054.00	8,233.91	179.91
	101-253-725-140	DC Pension	1,913.00	1,963.21	50.21
	101-301-725-140	DC Pension	169,808.00	173,910.73	4,102.73
	101-336-725-140	DC Pension	108,918.00	111,760.20	2,842.20
	101-440-725-140	DC Pension	31,957.00	32,795.87	838.87
	101-750-725-140	DC Pension	12,766.00	13,052.56	286.56
	101-756-725-140	DC Pension	5,081.00	5,214.39	133.39
	101-775-725-140	DC Pension	3,031.00	3,110.55	79.55
	101-800-725-140	DC Pension	9,256.00	9,498.97	242.97
	101-136-725-145	DB Pension	27,506.00	28,228.04	722.04
	101-172-725-145	DB Pension	67,940.00	69,723.43	1,783.43
	101-253-725-145	DB Pension	22,647.00	23,241.48	594.48
	101-301-725-145	DB Pension	691,455.00	709,605.69	18,150.69
	101-336-725-145	DB Pension	828,887.00	850,221.80	21,334.80
	101-440-725-145	DB Pension	138,554.00	142,191.04	3,637.04
	101-448-725-145	DB Pension	308,137.00	311,982.10	3,845.10
	101-100-725-150	FICA	4,585.00	4,611.73	26.73
	101-136-725-150	FICA	37,236.00	37,720.01	484.01
	101-172-725-150	FICA	29,107.00	29,792.52	685.52
	101-177-725-150	FICA	10,132.00	10,395.40	263.40
	101-215-725-150	FICA	6,199.00	6,336.63	137.63

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	101-253-725-150	FICA	5,548.00	5,646.56	98.56
	101-301-725-150	FICA	51,575.00	52,645.15	1,070.15
	101-336-725-150	FICA	32,600.00	33,329.88	729.88
	101-440-725-150	FICA	43,249.00	44,258.72	1,009.72
	101-448-725-150	FICA	70,338.00	70,727.04	389.04
	101-750-725-150	FICA	19,291.00	19,510.22	219.22
	101-756-725-150	FICA	8,036.00	8,156.50	120.50
	101-775-725-150	FICA	2,318.00	2,378.86	60.86
	101-800-725-150	FICA	10,736.00	10,981.99	245.99
	101-301-725-167	Retiree Health Care (RHS)	16,893.00	17,192.86	299.86
	101-336-725-167	Retiree Health Care (RHS)	11,081.00	11,374.79	293.79
	101-100-725-175	LTD	116.00	117.01	1.01
	101-136-725-175	LTD	1,018.00	1,036.35	18.35
	101-172-725-175	LTD	990.00	1,015.99	25.99
	101-177-725-175	LTD	384.00	393.98	9.98
	101-215-725-175	LTD	234.00	239.22	5.22
	101-253-725-175	LTD	142.00	145.74	3.74
	101-301-725-175	LTD	6,533.00	6,693.13	160.13
	101-336-725-175	LTD	5,024.00	5,154.80	130.80
	101-440-725-175	LTD	1,458.00	1,496.28	38.28
	101-448-725-175	LTD	1,907.00	1,921.75	14.75
	101-750-725-175	LTD	370.00	378.31	8.31
	101-756-725-175	LTD	147.00	150.87	3.87
	101-775-725-175	LTD	88.00	90.31	2.31
	101-800-725-175	LTD	268.00	275.05	7.05
Total Increase/(Decrease) in Expenses/(Revenues)					<u>225,079.42</u>

**Budget for the 3.5% increased granted to the Police and Fire Unions and Non-Union employees on 1/1/16 per Council Resolutions dated 12/14/15. DCACA increase reflected below.**

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2016 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-209-725-110	Salary	48,700.00	48,920.37	220.37
	101-209-725-145	DB Pension	27,749.00	27,915.62	166.62
	101-209-725-150	FICA	3,756.00	3,772.86	16.86
	101-209-725-175	LTD	141.00	141.64	0.64
	101-000-630-052	Reimbursements-DCA (Assessing)	239,158.00	239,400.29	(242.29)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>162.20</u>

**Budget for the 3.5% increased granted to Assessing Department on 1/1/16 per Council Resolution dated 12/14/15 along with the corresponding reimbursement from other members of the DCA.**

General Fund	101-303-725-110	Salary	68,682.00	66,881.66	(1,800.34)
	101-303-725-110	Salary (1/1/16 raise - see above)	68,682.00	70,395.18	1,713.18
	101-303-725-140	DC Pension (1/1/16 raise - see above)	6,868.00	7,039.32	171.32
	101-303-725-150	FICA (1/1/16 raise - see above)	8,247.00	8,378.06	131.06
	101-303-725-175	LTD (1/1/16 raise - see above)	199.00	203.97	4.97
	101-303-725-115	Salary-PT	37,216.00	53,690.00	16,474.00
	101-303-725-140	DC Pension	6,868.00	5,206.00	(1,662.00)
	101-303-725-150	FICA	8,247.00	9,624.79	1,377.79
	101-303-725-175	LTD	199.00	144.85	(54.15)
	101-303-725-120	Overtime	250.00	3,200.00	2,950.00
	101-303-825-330	Legal Fees	1,000.00	4,107.00	3,107.00
	101-303-850-550	Capital Equipment	0.00	7,134.00	7,134.00
	101-303-850-530	Vehicles	25,000.00	-	(25,000.00)
	101-000-611-008	DCACA - Reimbursement	128,300.00	131,446.41	(3,146.41)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>1,400.42</u>

**Budget amendments per DCACA Board Meeting dated 3/10/16. Actual amendment is lower than approved at this time. The budget will continued to be monitored over the course of the fiscal year.**

General Fund	289,322.77
Major Streets	216,449.00
Local Streets	20,000.00
TIFA Consolidated	59,973.40
DDA-TIF	41,751.41
Sewage Disposal	621,968.03
CDBG	-
Capital Equipment	126,000.00

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: December 21, 2015

  
MOVED BY: Councilperson Galeski

SUPPORTED BY: Councilperson Schultz

RESOLVED that Council concurs with the recommendation of the Mayor as set forth in his communication dated December 21, 2015 relative to a one-time payment to eligible AFSCME-and POAM-Dispatch employees; AND

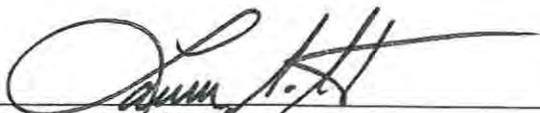
BE IT FURTHER RESOLVED that Council authorizes the distribution of a one-time compensation payment of \$1,000 to all eligible full-time employees who worked the entire 2015 calendar year and \$500 for all eligible employees who were hired during the 2015 calendar year; AND

BE IT FURTHER RESOLVED that Council directs the City Administrator to prepare the appropriate Memorandum of Agreement with each collective bargaining unit which will specify that the one-time payment will not be included in Final Average Compensation (FAC) that is used for defined benefit pension purposes, nor will it be included in base wages for defined contribution (401a) matching purposes.

Motion unanimously carried

ABSENT: Councilpersons Fricke and Miciura

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 21, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2016-21**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: January 25, 2016

MOVED BY: Councilperson Schultz

SUPPORTED BY: Councilperson VanBoxell

WHEREAS the DDA approved a \$500 monthly payment to the Special Events Coordinator, Heather Thiede, for the 2016 fiscal year to assist in the coordination of DDA/WBA events, to include but not limited to Third Fridays, Farmer's Market, Restaurant Week, and projects as directed by the DDA Chairperson, etc.

BE IT RESOLVED that Council concurs with the Downtown Development Authority to approve the monthly payment of \$500 to Heather Thiede, Special Events Coordinator.

Motion unanimously carried.

ABSENT: Councilperson Fricke

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on January 25, 2016 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: December 14, 2015

MOVED BY: Councilperson Fricke

SUPPORTED BY: Councilperson Sabuda

BE IT RESOLVED that Council acknowledges receipt of the communication from the City Administrator regarding the hiring for the Director of the Downtown Development Authority; AND BE IT FURTHER RESOLVED that Council approves the recommendation of the City Administrator to hire Joseph K. Gruber for this position at salary level 33D subject to the successful completion of a physical and drug screen examination.

Motion unanimously carried

ABSENT: Councilperson Galeski

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 14, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

**RESOLUTION**

RESOLVED BY THE WYANDOTTE TAX INCREMENT FINANCE AUTHORITY (TIFA) that the Board received a request for Public Infrastructure Assistance from Nakad Investments (the "Developer") for certain electrical and water infrastructure improvements on public property at 646 Biddle Avenue (Also known as the Bentley Banquet Center), and;

BE IT FURTHER RESOLVED, that the Land Purchases account # 492-200-850-519 be utilized to reimburse the Developer for water and electric Public Infrastructure improvements incurred as part of the redevelopment at 646 Biddle Avenue for an amount not to exceed \$ 16,920.00, as recommended by the City Engineer, and authorize the City Administrator to make the necessary budget amendment from the Land Purchases account, subject to concurrence by the City Attorney.

I move the adoption of the foregoing Resolution:

MOTION BY MEMBER:     **Drysdale**    

SUPPORTED BY MEMBER:     **Maher**    

<b>YEAS</b>	<b>MEMBER</b>	<b>NAYS</b>
X	Badalamenti	
X	Drysdale	
X	Garmo	
X	LaManes	
X	Maher	
X	Mix	
	Sadowski	
X	Sliwinski	

Absent: Sadowski

Resolution:    Passed   **X**                        Failed

CITY OF WYANDOTTE

MINUTES OF THE TAX INCREMENT FINANCE AUTHORITY (TIFA)

The meeting of the Board of Directors of the TIFA was called to order by Chairman Charles Mix on Tuesday, January 19, 2016 at 8:47 AM in the City of Wyandotte Council Chambers, 3200 Biddle Avenue, Wyandotte, Michigan. Roll call produced the following:

BOARD MEMBERS PRESENT: Stephanie Badalamenti, Todd Drysdale, Larry Garmo, Paul LaManes, Joe Maher, Charles Mix, Melissa Armatis, Alfred Sliwinski

BOARD MEMBERS ABSENT: Michael Sadowski

OTHERS PRESENT: Mark Kowalewski – City Engineer, Joe DiSanto, Ziad Nakad-Nakad Investments

**Minutes of Previous Meeting (August 18, 2015)**

The minutes of the meeting of August 18, 2015, were reviewed by the Board and approved subject to one change noted to remove Greg Mayhew from the Board Members listed as present at the August 18, 2015 meeting. Subject to the change noted, the minutes were received and placed on file through a motion by Member Badalamenti, supported by Member Maher. The motion passed with no objections.

**Presentations/Persons in Attendance**

Chairman Mix introduced the newest TIFA Board member, Melissa Armatis from Daly Merritt. Ms. Armatis discussed her background and the entire Board extended its welcome. Ms. Armatis expressed her gratitude in having been appointed and looks forward to serving on the Board in the years to come.

A video presentation was made by Mr. Joe DiSanto of Coachlight Properties and Mr. Ziad Nakad of Nakad Investments for the redevelopment of the former Italian American Hall at 646 Biddle Avenue into the Bentley Banquet Center.

**Communications**

Communication from Paul L. LaManes relative to the 2016 TIFA Meeting Schedule. Discussion ensued regarding the requirements of the Open Meetings Act, (Act 267 of 1976) and the approval of the meeting schedule and proper public notice within 10 days of the first meeting in each calendar year of the new dates, times and places of regular meetings. Motion by Member Badalamenti, supported by Member Sliwinski to approve the TIFA meeting schedule for calendar 2016 as presented with the meetings to take place at 8:30 AM on the third Tuesday of each month. The motion passed with no objections.

Communication from Mr. Ziad Nakad, Nakad Investments regarding Public Infrastructure Assistance for the Bentley Banquet Center (Former Italian American Hall) 646 Biddle Avenue. Discussion ensued with Joe DiSanto, General Contractor for the project with Coachlight Properties explaining the project and the public infrastructure updates that are necessary. The City Engineer provided an overview of the public v. private aspects of the project and provided his recommendation for approval. Member Drysdale added that the key criteria for TIFA evaluation of the project, both the quality of the project and enhancement to the City would be met by this project both esthetically and through increasing the City tax base based on the enhanced value of the property. Motion by Member Drysdale, supported by Member Maher to approve TIFA funds for Public Infrastructure Improvements not to exceed \$

16,920.00 and to authorize the City Administrator to make the necessary TIFA FY2016 budget amendments, subject to concurrence by the City Attorney. The motion passed with no objections.

### **Other/Old Business**

Chairman Mix proposed the nomination of Paul L. LaManes as Secretary to the TIFA Board as Mr. LaManes had volunteered to fill the position left vacant by the retirement of Greg Mayhew. Discussion ensued regarding bypassing a secret ballot vote since only one candidate existed. Motion by Member Badalamenti, supported by Member Garmo to appoint Paul L. LaManes as the Secretary to the TIFA Board. The motion passed with no objections (LaManes abstaining).

Chairman Mix asked Member Drysdale to update the Board on the legal matters related to the local TIFA /BRDA capture of the one-time additional 1 mill levy by Wayne County for the court ordered payment into the County retirement fund. Member Drysdale discussed that the City had filed a Motion for Summary Judgement in support of the City's position in the matter but that legislation was proceeding at the same time to prohibit such captures in the future. Funds from this capture were not included in the FY2016 TIFA/BRDA budget.

Chairman Mix asked Member Drysdale to update the Board on the Bishop Park Marina Project. Discussion ensued, with Member Drysdale noting that City Council approved for the Grant documents to be signed but that the project would be pending due to necessary coordination of the dredging aspect of the project with dredging that is part of a larger Federal project affecting several miles of the river. The dredging must take place prior to starting any part of the Marina project. Chairman Mix asked for a start date estimation and Member Drysdale noted 2017 at the earliest, but acknowledged that this was a broad estimate to answer Chairman Mix's question.

Member Garmo asked about the status of the Bishop Park Lighting Project for which the Federal Grant matching portion is being funded by TIFA. Discussion ensued, and Member LaManes noted that the project is scheduled for the 2016 construction season by the Municipal Services Electric Department.

### **Next Meeting**

The next meeting of the TIFA Board will be held Tuesday, February 16, 2016 at 8:30 AM.

### **Adjournment**

The TIFA meeting was adjourned at 9:25 AM through a motion by Member Badalamenti, supported by Member Maher. Motion passed.

*Paul L. LaManes, Secretary*

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: December 7, 2015

MOVED BY: Councilperson VanBoxell

SUPPORTED BY: Councilperson Schultz

RESOLVED BY CITY COUNCIL that the Council concurs in the recommendation of the City Administrator that a sewage rate increase be implemented for January 1, 2016, and that the Department of Municipal Service is directed to increase the billing for sewage disposal charges to \$3,041.00 per million gallons of water consumed. This will provide the City with the necessary funds for the following purposes:

- To pay the City of Wyandotte's share of operation and maintenance of the sewage disposal system
- To pay the County of Wayne's sewage charges on a monthly basis
- To pay for the replacement of equipment of the sewage disposal system
- To cover the loss of revenue due to the difference between the City's master meter and customer's meters
- To pay for debt service

The moneys collected, except for the collection costs of \$50.50 per million gallons of water consumed which will be retained by the Municipal Service Commission, shall be placed in the appropriate fund to be used for the above stated purposes and any balance that may accrue shall be retained therein to provide for emergencies, contingencies, and extraordinary events.

IT IS FURTHER RESOLVED that in accordance with Ordinance 802 Article III, Section Five, all customers of the City of Wyandotte's Wastewater System shall receive annual notification and breakdown of the new sewage rate and the Municipal Service Department is hereby directed to print said sewage rate breakdown on all water bills on an annual basis.

IT IS FURTHER RESOLVED that the Department of Legal Affairs be directed to prepare the necessary Ordinance Amendment.

Motion unanimously carried

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 7, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

BUDGET AMENDMENT CONSIDERATIONS  
CLERK'S OFFICE  
FY16

Account	Cost	Suggested Account	Reason for Need
Training and Education	\$8,180.00	\$1500 - 101-840-925-720 \$6680 - 101-215-925-720 (or some in 215 Travel)	To achieve CMC, CMMC, and MMC designations, in addition to gaining knowledge and connecting with peers
Memberships	\$510.00	101-215-750-220	To stay connected and educated about current topics
Printing (Election)	\$750.00	101-840-825-350	1,500 voter cards printed and mailed to all voters in precinct 1 by PSI (local govt vendor)
Notary Public	\$252.44	101-215-925-790	To provide a service to citizens and colleagues that is expected of our office
TOTAL	\$9,692.44		
Account	Cost	Suggested Account	Reason for Need
Ordinance Amendments (supplement printing)	\$6,400.00	City budget OR 101-215-825-350	Amendments from the last 2 years that had not been sent to the editor of Code book. Janice sent to be codified at beginning of employment. \$4400 for past 2 years (catch-up) and \$2000 for this budget year.
Code Books	\$260.00	City budget OR 101-215-825-350	Updated complete set of pages and tabs to replace out-of-date books. 2 @ \$130 each, Clerk and Deputy Clerk copies, add more?
TOTAL	\$6,660.00		
GRAND TOTAL	\$16,352.44		

	Class/Event	Cost	Location	Date(s) & Times	Brief Description
T R A I N I N G & E D U C A T I O N	<b>MAMC</b>				
	Summer Conference (includes pre-conference Clerking 101 Seminar)			June 15-17, 2016	Conference covering topics chosen by the MAMC
	Clerking 101 (pre-conference seminar)	\$300 - registration \$150 - mileage \$750 - lodging (4 nights @ Radisson) <u>\$120 Meals (~5 on own)</u> TOTAL - \$1320pp x 2ppl	Radisson Hotel, Lansing	June 14, 2016	Topics: Ethics and Codes of Conduct; Governing Laws; Open Meetings Act; Parliamentary Procedure; Agenda and Resolutions; Minutes; Records Retention and Management; Freedom of Information Act; Oaths of Office and Web Resources; Government Accounting
	Free Education Day	Free (MAMC Members) \$230 - Mileage \$150 - Lodging (1 night) <u>\$30 - Meals</u> \$410pp x 2ppl	Soaring Eagle Conference Center Mt. Pleasant, MI	April 14, 2016 approx. 8:30-4	Covers topics relevant to current clerking world
	Clerks Institute	\$600 - registration \$230 - mileage \$600 - lodging (5 nights) <u>\$150 - Meals (~5 on own)</u> TOTAL - \$1580pp x 2ppl	Comfort Inn Hotel and Conference Center 2424 South Mission, Mt. Pleasant 48858	March 20-25, 2016 3:00pm Sunday through 2:00pm Friday	The MMCI offers programs specifically tailored to the needs and requirements of the municipal clerk's office, and completion of the program satisfies the educational requirements for the Certified Municipal Clerk (CMC) designation awarded by the International Institute of Municipal Clerks (IIMC). THIS IS A 3-YEAR PROGRAM.
	<b>MML</b>				
	Webinars	\$60.00	Clerk's Office	Feb. 9 Feb. 16 Feb. 23	Local Government 101 Open Meetings Act FOIA
	eLearning - State of Michigan Board of Elections Trainings	\$1,500.00	Various	Various	various sessions that may come up in relation to elections in the coming year
	<b>TOTALS</b>	<b>\$8,180.00</b>			
	FUTURE CONSIDERATIONS (not included above; for future budgeting)				
	CMMC Certification - Application Fee	\$200.00			Beth & Larry - 2018, \$100 each

	Organization	Annual Cost
M	International Institute of Municipal Clerks	
	Clerk, Full Member	\$195.00
E	Deputy Clerk, Additional Full Member	\$95.00
M	Michigan Association of Municipal Clerks	
B	Clerk, Active Member	\$60.00
E	Deputy Clerk, Active Member	\$60.00
R	Association of Wayne County Clerks	
S	Clerk, Full Member	\$50.00
H	Deputy Clerk, Full Member	\$50.00
I		
P		
S	<b>TOTAL</b>	<b>\$510.00</b>

**OFFICIALS**

**Thomas Woodruff**  
CITY ASSESSOR

**Lawrence S. Stec**  
CITY CLERK

**Todd M. Browning**  
TREASURER



**COUNCIL**

**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Tadeusz Miciura Jr.**  
**Leonard T. Sabuda**  
**Donald Schultz Jr.**  
**Kevin VanBoxell**

**DOWNTOWN DEVELOPMENT AUTHORITY**

**Meeting Minutes**  
**Tuesday, October 13<sup>th</sup>, 2015 at 5:30 pm**  
**Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192**

**MEMBERS PRESENT:** Gerry Lucas, Patt Slack, Greg Gilbert, Rick DeSana, John Jarjosa Norm Walker and Leo Stevenson

**MEMBERS EXCUSED:** Mayor Peterson, Anne Majlinger

**OTHER PRESENT:** John Darin – Wyandotte Beautification Commission

**PERSONS IN THE AUDIENCE, PUBLIC COMMENT:**

John Darin, Chairperson for Wyandotte Beautification Commission spoke to the board regarding the Adopt A Spot Program. He also reported on their spending for the year and additional projects. G. Gilbert commented on the DDA budget, and recommended the commission to make a wish list for the DDA to review on the chance there are additional funds available. L. Stevenson stated those additional funds go in to the fund balance at the end of the year. The board discussed.

Vanessa owner of Glow Fish spoke on maintaining the tree box in front of her business. She commented that the trees are in need of being trimmed and will need to be replaced sometime soon. She recommends planning in the budget for tree replacement.

**APPROVAL OF MINUTES & AGENDA:**

**Motion by G. Lucas supported by N. Walker to approve the minutes from the last meeting and agenda for the October 13<sup>th</sup> 2015 meeting. All in favor, motion carried.**

**INFORMATION TO RECEIVE & PLACE ON FILE:**

- a. Beautification Commission meeting minutes

**Motion by G. Lucas, supported by G. Gilbert to receive the minutes and place on file. All in favor, motion carried.**

**MONTHLY REVENUE/EXPENDITURE REPORT:**

P. Slack presented the monthly revenue and expenditure report and G. Gilbert commented on the \$40,000 left over in the budget. He stated that he feels the DDA needs a better balance and that if groups like the Beautification Commission have projects that the DDA could fund he would support that. The group discussed. G. Gilbert asked about the \$518.86 from Fund Balance to Purple Heart Account.

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7298 • Fax 734-324-7283 • email: [dda@wyan.org](mailto:dda@wyan.org) • [www.wyandotte.net](http://www.wyandotte.net)

**Motion by G. Lucas supported by R. DeSana to approve the monthly revenue and expenditure report and move \$518.86 from the Fund Balance to Purple Heart Account. Roll Call, all in favor, motion carried.**

**ONGOING PROJECTS AND BUSINESS:**

- a. Holiday Decorations: P. Slack stated the contract was approved by City Council so the company is moving forward.
- b. Oct. Third Friday: P. Slack stated that it is coming along and Matt Lee will be doing the media for the WBA for the event. Channel 2 promoted the event and his participation with the WBA has been wonderful. The next event he will promote will be the Small Business Saturday. L. Stevenson stated he felt the September Third Friday was very successful this year.
- c. Marina Project: L. Stevenson updated the group on the progress of the marina and gave some history about the project. Met with a contractor that made a commitment to build the marina within the cost budgeted. The committee was able to source two operators that agreed to operate the marina at no cost and consulted with a professional on the marketing of the marina. The DDA did a survey about nine months ago to gather information on if the marina would be used; the details received showed 98% individuals who responded would use the marina multiple times. He stated the marina would add to the many reasons why Wyandotte is so popular and a destination. The marina committee will make a recommendation to city council to accept the grant from the DNR and L. Stevenson would like to ask for a motion from the DDA for the city council to make a motion to accept the grant money from the DNR at the November 2<sup>nd</sup> council meeting.

**The committee respectfully recommends to the Mayor and City Council that Michigan Department of Resources Waterways grant be accepted and the set aside TIFA funds be utilized to build a marina as outlined in the February 4<sup>th</sup> 2009 Transient Marina study and that city of Wyandotte immediately begin the process of obtaining official bids for the engineering drawings and construction of the marina. The committee also recommends a separate committee be formed to oversee the bid, construction, selection of ongoing marina operator and marketing phase of the marina. Motion by L. Stevenson, supported by G. Lucas, all in favor, Motion carried.**

**NEW BUSINESS:**

- a. Hiring of a new DDA Director: P. Slack stated they are hiring a new DDA Director and after the interview process they will report to the group the findings.
- b. Grants: G. Gilbert stated that Alvi's has been being worked on for two years now and not completed, L. Stevenson stated that he is working on the project and is close to completion.

**Motion by G. Gilbert, supported by G. Lucas to roll over \$29,000 in grants not yet paid from the 2015 fiscal year to 2016 . Roll call, all in favor, motion carried.**

**NEXT REGULAR MEETING:** November 10<sup>th</sup>, 2015

**ADJOURNMENT:**

**Motion by G. Gilbert, supported by N. Walker to adjourn the September DDA meeting. All in favor, motion carried.**

Respectfully Submitted,

Heather Thiede, Recording Secretary

**bob szczechowski**

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**From:** Mark Kowalewski <mkowalewski@wyandotte.net>  
**Sent:** Thursday, November 12, 2015 5:21 PM  
**To:** 'bob szczechowski'  
**Cc:** Peggy Green; Jesus Plasencia; Claude Marcoux  
**Subject:** sewer fund 590-200-926-310

Bob,

159,329.03

Please carry forward ~~\$225,270.96~~ from the 2014-2015 budget to this year's budget. This will permit us to process payments for work which was started last budget year but not completed until this budget year.

Thanks,

Mark A. Kowalewski, PE  
City Engineer  
City of Wyandotte  
3200 Biddle, suite 200  
Wyandotte, MI 48192  
1-734-324-4554

## bob szczechowski

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**From:** Mark Kowalewski <mkowalewski@wyandotte.net>  
**Sent:** Thursday, March 17, 2016 3:52 PM  
**To:** 'bob szczechowski'  
**Cc:** 'Peggy Green'; 'Gary Ellison'  
**Subject:** RE: Budget Amendment

Bob,

Since we have had additional educational needs and the below budget amendment has not yet been processed please change it to:

101-448-925-720: Education                   +\$2,500.00  
~~101-448-750-261: Garage-Gasoline& Oil~~ -\$2,500.00

Thanks,  
Mark A. Kowalewski, PE  
City Engineer  
City of Wyandotte  
3200 Biddle,suite 200  
Wyandotte, MI 48192  
1-734-324-4554

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**From:** Mark Kowalewski [<mailto:mkowalewski@wyandotte.net>]  
**Sent:** Monday, January 25, 2016 2:50 PM  
**To:** 'bob szczechowski'  
**Cc:** Peggy Green; Gary Ellison  
**Subject:** Budget Amendment

Bob,

Please do a budget amendment as follows:

101-448-925-720: Education                   +\$2,000.00  
~~101-448-750-261: Garage-Gasoline& Oil~~ -\$2,000.00

Thanks,

Mark A. Kowalewski, PE  
City Engineer  
City of Wyandotte  
3200 Biddle,suite 200  
Wyandotte, MI 48192  
1-734-324-4554

# MEMORANDUM

**DATE:** January 27, 2016

**TO:** Robert J. Szczechowski, A/Finance Director

**FROM:** Stacie Nevalo – 27<sup>th</sup> District Court Administrator

**RE:** Budget Amendment

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The Court is requesting the following budget amendment and transfer of funds:

\$1,500.00 to ACCT #101-136-750-220 Operating Expenses

\$1,500.00 from ACCT#101-136-750-226 Drug Testing

**\*\*Money needed to cover new bank fees for Court\*\***

Funds are available in the above account for the requested transfers. Total funds to be transferred \$1,500.00.

Please contact me if you have any questions, thank you.

**bob szczechowski**

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**From:** Mark Kowalewski <mkowalewski@wyandotte.net>  
**Sent:** Friday, February 12, 2016 12:29 PM  
**To:** 'bob szczechowski'  
**Cc:** Peggy Green; Jesus Plasencia  
**Subject:** Carry Forwards

Bob,

Please carry forward the following amounts in accordance with our conversation today:

202-440-825-460 Major Street Fund	\$216,449.00
203-440-825-460 Local Street Fund	\$20,000.00
492-200-825-460 TIFA Resurfacing	\$25,869.80
492-200-850-520 TIFA Property Maintenance	\$2,600.00
492-200-850-543 TIFA Parking Lots	\$7,045.00

Thanks,

Mark A. Kowalewski, PE  
City Engineer  
City of Wyandotte  
3200 Biddle, suite 200  
Wyandotte, MI 48192  
1-734-324-4554

# City of Wyandotte

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## Interdepartmental Communication

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DATE: February 25, 2016  
TO: Bob Szczechowski, Finance  
FROM: Laura Allen, Administrative Assistant  
**SUBJECT: Transfer of Funds**  
CC: Chief of Police Daniel J. Grant

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Bob, we would like to transfer the following amounts.

Please **take** \$7,000 from the Prisoner Transport/Holding account # 101-301-925-770 and **transfer** the \$7,000 to the Vehicles account # 101-301-850-530

Please **take** \$5,000 from the Prisoner Transport/Holding account # 101-301-925-770 and **transfer** the \$5,000 to the Education account # 101-301-925-720

Please **take** \$232.42 from the Uniforms account # 101-325-725-190 and **transfer** the \$232.42 to the Reserve Dinner Dance account # 101-325-750-223.

Please advise if there are any problems with these requests.

If you have any questions, please call me at ext. 4424. Otherwise, thank you for your assistance.

Sincerely,

Laura Allen

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION  
2016-100**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL BUILDING.

UNDER THE DATE OF: March 14, 2016

MOVED BY: Councilperson Schultz

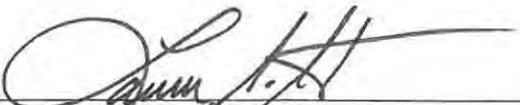
SUPPORTED BY: Councilperson VanBoxell

RESOLVED by the City Council that Council held the public hearings on February 22, 2016, and March 14, 2016 to hear comments and on the projects as recommended by the City Engineer for the 2016-2017 Community Development Block Grant Program (CDBG); AND WHEREAS the City received NO comments; AND NOW, THEREFORE BE IT RESOLVED that Council hereby APPROVES the following projects for the 2016-2017 Community Development Block Grant Program (CDBG):

<u>LOCATION BY CENSUS TRACT/BLOCK GROUP</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
Streets located in "Income Qualified Areas"	<u>Street Improvements:</u> Repair inadequate portions of concrete and asphalt pavement and curbs	\$ 118,099
Pennsylvania to North Drive Biddle to Fort	<u>Public Service:</u> Youth Assistance	\$ 12,712
Pennsylvania to North Drive Biddle to Fort	<u>Housing Rehabilitation</u>	\$ 20,000
	<u>Administration</u>	\$ 16,756
	<b>TOTAL:</b>	<b>\$167,567</b>

Motion unanimously carried.  
ABSENT: Councilperson Fricke

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on March 14, 2016 said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

2016 FY

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** July 13, 2015

**AGENDA ITEM #** 13

**ITEM:** Recommendation on Dump Body, Plow Hitch, Salt-Spreader and Hoist Attachments for three (3) dump Trucks for Department of Public Service (DPS) Snow Removal Equipment

**PRESENTER:** Mark A. Kowalewski, City Engineer *Mark Kowalewski 7-9-15*

**INDIVIDUALS IN ATTENDANCE:** Mark A. Kowalewski, City Engineer

**BACKGROUND:** City Council approved the purchase of three (3) dump trucks and other snow removal equipment at the June 29, 2015, Council meeting. This funding included the awarding of \$316,351.32 of the \$442,351.32 in purchases. The implementation plan included a future recommendation for attachments to the three (3) dump trucks. The attached specified equipment matches the equipment of the rest of the DPS fleet. This equipment is supplied by Schultz Equipment, LLC., Ithaca, Michigan. The total cost is \$126,000.00

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in creating fiscal stability, streamlining government operations; make government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our City government.

**ACTION REQUESTED:** Award the purchase of Dump Body, Plow Hitch, Salt-Spreader and Hoist attachments to Schultz Equipment, LLC, Ithaca, Michigan for \$126,000.00

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Amend City budget to provide for said purchases via an internal borrowing from the City's Self-Insurance Fund. The borrowing will be repaid in future utilizing the Charter-authorized debt levy.

**IMPLEMENTATION PLAN:** City Engineer to order new equipment; City Administrator to coordinate financing of the purchase and present budget amendments back to City Council.

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Depolaha* The City currently has a relatively low debt load with three (3) debt issuances outstanding:

1. 2006 Capital Improvement Bond (Police/Court/Yack) maturing in 2026
2. Loan from Self-Insurance Fund for Fire Pumper scheduled to be fully repaid in 2016
3. Loan from Self-Insurance Fund for 3200 Biddle Renovations to be fully repaid in 2020

In 2019, revenue from the existing debt millage is projected to be in excess of our current debt obligations by approximately \$413,000. In 2020, this revenue will exceed our current debt obligations by approximately \$850,000.

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:** *Joseph R Peterson*

**LIST OF ATTACHMENTS:** Resolution and information from June 29, 2015, City Council Meeting; Proposal from Schultz Equipment, LLC.

ASSESSMENT OF CONTINUED SNOW REMOVAL OPERATIONS  
FOR THE CITY OF WYANDOTTE

The ability to continue to deliver snow removal at the level of service expected by Wyandotte Citizens will be severely hampered unless replacement of equipment is considered a priority by the City.

In the 2013-2014 Winter season two (2) snow emergencies were declared by the City. In 2014-2015 Winter season one (1) snow emergency was declared. The 2015 snow emergency brought to the forefront the precarious condition of snow removal equipment. During this emergency equipment was out of service when needed. The Department of Public Service (DPS) Mechanics did a masterful job of repairing equipment, but we cannot continue to rely on just on time repairs during snow emergencies. Some equipment is becoming unsafe to operate.

I. Attachment A describes the DPS Snow Removal Operations.

II. Equipment needed for snow removal operations:

A. Equipment needed for plowing:

1. Eight (8) Dump Trucks @ (6 c.y.) with plows, One (1) small (3 c.y.) Dump Truck with Plow, Two (2) Pickup Trucks with plows, Four (4) Tractors with brooms for CBD.

B. Equipment needed for salting:

1. Five (5) Dump Trucks (6 c.y.) with spreaders, two (2) tractors with brooms & spreaders and one (1) small dump (3 c.y.)

C. Plowing Operations utilizes the most equipment.

III. Current Equipment for Snow Removal

A. DPS 2015 Snow removal Equipment still useable (Attachment B)

B. DPS 2015 Snow Removal Equipment needing replacement or repair (Attachment C)

IV. Assessment of Current Equipment for Snow Removal

A. Dump Trucks (6 c.y.) with plows:

Five (5) Dump Trucks (6 c.y.) with plows (#35A, #36, #41, #53, #54) are all in good shape. The City needs to purchase three (3) new dump trucks (6 c.y.) with plows to replace three (3) current vehicles (#38-1992, #164-1996, #165-1996). These three (3) Snow Plows are no longer dependable for snow removal operations. Very soon they will be unsafe to use and will not be available for snow removal operations.

One (1) Dump Truck (6 c.y.) with plow should be repaired and maintained in the fleet as a spare (#40-1999).

1. Pictures of #38, #164, #165 needing replacement (Attachment D).

a. #164 and #165 have firewall damage and are becoming unsafe to operate.

b. #38 has bad hydraulics and based on its age (1992) will have similar problems to #164 and #165.

c. Replacement costs is \$124,565 per truck or \$373,695.00.

2. Pictures of #40A needing repair to water pump, timing cover and oil pan would be approximately \$6,000.

B. Pickup Trucks with Plows

One (1) Pickup (#16) is in good shape. The city needs to purchase one (1) Pickup Truck with Plow to replace current vehicle (#21).

1. Pictures of #21 needing replacement (Attachment E).

a. Front end damage not usable as plow.

b. Replacement cost is \$28,887.

C. Tractors with Broom

1. Three (3) Tractors with Broom are in good shape (#51, #55, #121). The City needs to purchase one (1) Tractor with Broom to replace current vehicle (#52).

a. Pictures of #52 needing replacement (Attachment F).

b. Replacement cost is \$34,042.04.

D. Small Dump (3 c.y.)

1. One (1) Small Dump (#33) is in good shape.

## **DPS SNOW REMOVAL OPERATIONS**

Weather conditions are monitored on weather channel websites. Police Department monitors road conditions and has list to reach supervisors on off hours.

- 1. Salting Operations**
  - A. During work day a DPS Supervisor monitors road conditions.
  - B. During off hours a Police Shift Supervisor contacts DPS supervisor when conditions warrant salting.
  - C. Manpower: 1 Supervisor and 8 employees: Five 6cy dump trucks for streets and parking lots, Two tractors with brooms (non-CDL) and one small 3cy dump truck for CBD.
  - D. There are 5 different Salt/Plow routes that are posted in the DPS lunch room.
  
- 2. Plowing Operations**
  - A. Supervisor monitors weather at work and at home.
  - B. Operations start when 4 inches of snow is on the ground or 3 inches on the ground and it is continuing to snow.
  - C. Manpower: 1 supervisor and 15 employees: Eight 6cy dump trucks, Two pickup trucks, and One small 3cy dump truck for streets and parking lots, Four tractors with brooms (non-CDL) for CBD, cross walks, viaducts, city buildings and city properties
  - D. There are 5 different Plow/Salt routes are posted in the DPS Lunch room.
  
- 3. Heavy Snowfalls**
  - A. Shift change to start at 2:00 am, to clear CBD snow from streets and parking lots.
  - B. Manpower: 1 supervisor and 5 employees, 2 front loaders and 3 semi-trucks.
  
- 4. Overtime**
  - A. Union contract call in list
  - B. Seasonal with CDL's, seasonal without CDL's for tractors.
  - C. Contract Employees
  - D. Supervisor
  
- 5. Working Shifts**
  - A. MDOT Regulations: Government employees exempt from regulations.
  
- 6. Snow Emergency**
  - A. The Mayor or Police Chief has the authority to declare a snow emergency. Cars are prohibited from parking on the streets during a snow emergency.

DPS  
2015 SNOW REMOVAL EQUIPMENT  
STILL USEABLE

Attachment B

Truck #	Manufacturer	Year of Truck	Original Purchase Price	Original Purchase Price Plow, Salt Spreader Hydraulics & Holst	Comments
16	FORD F350	2006	\$23,174.00		
33	FORD F450 3CY DUMP TRUCK	2006	\$28,249.00		
35A	FREIGHTLINER 6CY DUMP TRUCK	2010	\$66,596.00	\$15,531.00	
36	STERLING 6CY DUMP TRUCK	2008	\$87,384.00	\$12,063.00	
41	STERLING 6CY DUMP TRUCK	2002	\$49,958.00	\$23,037.00	
53	STERLING 6CY DUMP TRUCK	2005	\$54,369.00	\$15,742.00	
54	STERLING 6CY DUMP TRUCK	2005	\$54,369.00	\$15,742.00	
51	NEW HOLLAND 3045 TRACTOR W/BROOM & PLOW	2008	\$38,527.00		
55	JOHN DEERE 4 WHEEL TRACTOR W/BROOM	2007	\$18,406.70		
121	TORO POLAR TRAC W/BROOM & PLOW	2008	\$30,030.49		



Shults Equipment, LLC.  
Highway Maintenance Equipment  
P.O. Box 127  
Ithaca, MI 48847  
1-800-292-9297  
FAX: (989)875-2922

July 8, 2015

To: City of Wyandotte  
Attn: Dave

In response to your request for pricing on equipment to be installed on a new single axle trucks, we would like to quote the following for your consideration.

J&J model MDC dump body, 10'x 7' 6/8 cu. yd., mfg'ed. from 8 ga. Hi-tensile steel, with J&J model 60825 double acting underbody hoist, stacked understructure, Stationary type cab shield, LED light kit, grip strut step mounted above the lower rub rail over the rear tire on the driver's side with a grab handle mounted to the top rail, mud flaps behind rear tires,

Root 29" truck half plow hitch complete with lift cylinder, installed on a 10" channel bumper flared back on each end, a cushion relief valve for plow reversing cylinders will be installed to the bumper with a set of 3/8" stainless steel couplers, snow plow lights mounted on stainless steel brackets with rubber backer between the hood and bracket, switch to be in the cab.

Swenson SADS under-tailgate salt spreader manufactured from 201 corrosion resistant stainless steel, complete with spinner assembly & 18" poly spinner disc., two sets of stainless steel couplers, no paint on the stainless steel.

Riverside 31 gallon barrel hydraulic oil reservoir complete with AB breather cap, 5" sight/temp gauge, 1-1/4" flange for return, 1-1/2" flange for suction, return filter with gauge, tank to be painted black.

Fuel tank to be provided by chassis dealer.

Live power hydraulic system to operate the above equipment, all installed for complete operation.

**TOTAL PRICE FOR THREE (3) UNITS: \$ 126,000.00.**

**PRICE PER UNIT: \$ 42,000.00.**

**PRICE IS FIRM FOR 60 DAYS, THEN SUBJECT TO CHANGE IF NO PURCHASE ORDER IS RECEIVED.**

For installation of above equipment, truck must have:

- \* Approx. CA measurement of 90".
- \* Proper wheelbase 156".
- \* Exhaust: vertical pipe on passenger side.
- \* Front integral frame extension min. 18"-20".
- \* Stationary grill.
- \* Transmission setup for mounting & operation of PTO and pump.
- \* Bucket seats & room in cab for all hydraulic controls.
- \* 4 pack light switches in dash.
- \* plow light switch in dash with wire harness to front.

We thank you for the opportunity to be of service.  
Shults Equipment, LLC.

*Pat Vernon*

Pat Vernon, Sales Rep.

QDHSL.WYA

RESOLUTION DECLARED UNANIMOUSLY ADOPTED.

CITY OF WYANDOTTE

By Mayor Joseph R. Peterson and City Clerk William R. Griggs

I, William R. Griggs, City Clerk of the City of Wyandotte County of Wayne, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the City Council of the City of Wyandotte, at a Regular Meeting on July 13, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of July, 2015.

William R. Griggs, Clerk, City of Wyandotte, Wayne County, Michigan

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec  
NAYS: None

Wyandotte, Michigan July 13, 2015

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the City Administrator relative to the status of the Michigan Blight Elimination Grant – McKinley School Demolition is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Donald Schultz

ROLL ATTACHED

Wyandotte, Michigan July 13, 2015

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the City Engineer regarding purchasing attachments to the trucks for snow removal operations is hereby received and placed on file and further resolved that Council approves purchases from Schultz Equipment, LLC, Ithaca, Michigan, to purchase Dump Body, Plow Hitch, Salt-Spreader and Hoist attachments for \$126,000.00 and that Council directs the City Administrator to coordinate the internal borrowing to fund the purchase of said equipment and provide budget amendments back to the City Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Donald Schultz

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: December 14, 2015

MOVED BY: Councilperson Fricke

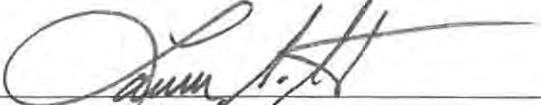
SUPPORTED BY: Councilperson Sabuda

BE IT RESOLVED that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements between the City of Wyandotte and Patrol Officer's of Michigan (POAM) Wyandotte Police Patrol Officer's Bargaining Unit;  
BE IT FURTHER RESOLVED that Council instructs the City Administrator to prepare the collective bargaining agreement for period of January 1, 2016 through December 31, 2020; AND  
BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute said agreement.

Motion unanimously carried

ABSENT: Councilperson Galeski

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 14, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
Lawrence S. Stec  
City Clerk

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: December 14, 2015

MOVED BY: Councilperson Fricke

SUPPORTED BY: Councilperson Sabuda

BE IT RESOLVED that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements between the City of Wyandotte and Command Officer's Association of Michigan (COAM) Wyandotte Police Command Officer's Bargaining Unit; AND BE IT FURTHER RESOLVED that Council instructs the City Administrator to prepare the collective bargaining agreement for the period of January 1, 2016 through December 31, 2020; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute said agreement.

Motion unanimously carried

ABSENT: Councilperson Galeski

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 14, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
Lawrence S. Stec  
City Clerk

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: December 14, 2015

MOVED BY: Councilperson Fricke

SUPPORTED BY: Councilperson Sabuda

BE IT RESOLVED that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements between the City of Wyandotte and IAFF Local #356; AND BE IT FURTHER RESOLVED that Council instructs the City Administrator to prepare the collective bargaining agreement for the period of January 1, 2016 through December 31, 2020; AND BE IT FURTHER RESOLVED that Mayor and City Clerk are authorized to execute said agreement.  
Motion unanimously carried  
ABSENT: Councilperson Galeski

**I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 14, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.**

  
\_\_\_\_\_  
Lawrence S. Stec  
City Clerk

**CITY OF WYANDOTTE, MICHIGAN  
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,  
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL  
BUILDING.

UNDER THE DATE OF: December 14, 2015

MOVED BY: Councilperson Fricke

SUPPORTED BY: Councilperson Sabuda

BE IT RESOLVED that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the general increase of 3.5% for all eligible full-time, non-union employees effective January 1, 2016.

Motion unanimously carried

ABSENT: Councilperson Galeski

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 14, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.

  
Lawrence S. Stec  
City Clerk

Minutes of the Special Meeting of the  
Downriver Central Animal Control Agency  
Thursday, March 10, 2016 at 2:30 p.m.  
3200 Biddle Ave., 3rd Floor  
Wyandotte, MI 48192

1. Roll Call and Introductions
  - a. The Chair called the meeting to order at 2:40 p.m.
  - b. Attendees: Todd Drysdale, Chair – City of Wyandotte; Mark Kibby – Vice Chair (alternate) – City of Allen Park ; Bryce Kelley, Secretary – City of Southgate; Brian Zalewski – Inspector – City of Wyandotte; Matt Coppler-City Manager-Lincoln Park; Raymond Watters - Chief of Police – City of Lincoln Park
2. Approval of Agenda
  - a. Motion Kelley, support Kibby, to approve the agenda as presented.
  - b. Motion carried.
  - c. The Chair distributed a copy of a budget analysis reflecting variances from the adopted budget due to personnel changes, failure to receive grant funding, the potential of terminating the shelter agreement with the City of Lincoln Park and various other minor changes
3. Approval of Minutes
  - a. None
4. Public Comment
  - a. None
5. Discussion on the Status of the expired Lincoln Park Animal Shelter Agreement
  - a. Motion by Drysdale, Supported by Kelley to terminate the Animal Shelter Agreement with Lincoln Park effective June 30, 2016. Yays – Drysdale, Nays – Kelley, Kibby.
  - b. Motion Failed.
  - c. Motion by Kelley, Supported by Kibby to terminate the Animal Shelter Agreement with Lincoln Park effective December 30, 2016. Yays – Kelley, Nays – Drysdale, Kibby.
  - d. Motion Failed.
  - e. Motion by Kibby, Supported by Drysdale to terminate the Animal Shelter Agreement with Lincoln Park effective September 30, 2016 with the following conditions: (1) feral cats will not be permitted to be delivered to the shelter, (2) Lincoln Park will follow all intake procedures outlined and provided by the DCACA Supervisor (Inspector Zalewski), and (3) after hour intake of animals will only be allowed for police matters (vicious animals, arrests, etc.). Yays – Drysdale, Kelley, Kibby.
  - f. Motion Carried.

Minutes of the Special Meeting of the  
Downriver Central Animal Control Agency  
Thursday, March 10, 2016 at 2:30 p.m.  
3200 Biddle Ave., 3rd Floor  
Wyandotte, MI 48192

6. Budget Amendment

- a. Motion by Kelley, Supported by Kibby, to recommend the approval of the budget amendment outlined in Option 3 of the correspondence distributed by the Chair with the appropriate change for the termination date of the shelter agreement moving to September 30, 2016 (savings of \$10,250) and the addition of the funding for the AARP person (additional expense of \$4,235) which totals an additional \$15,403 in expenditures for the 2016FY. Yays – Kelley, Kibby, Drysdale
- b. Motion Carried.

7. Other Business:

- a. None

8. Next Meeting Date

- a. TBD by the Chair

9. Adjournment

- a. Drysdale moved to adjourn at 3:43 p.m., Kelley supported.
- b. Motion carried.

Respectfully submitted,

Bryce Kelley, Secretary