

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, February 22, 2016, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Miciura, Sabuda, Schultz, and VanBoxell

Absent: Councilpersons Fricke and Galeski; Thomas Woodruff, City Assessor

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATION

Municipal Services General Manager, Rod Lesko, stating that there are no issues with the City Water System.

COMMUNICATIONS MISCELLANEOUS

AGENDA ITEM #1 (2016-46)

Communication from Knights of Columbus #1802 requesting permission for “Tootsie Roll Drive” on March 18-20, 2016.

AGENDA ITEM #2 (2016-47)

Communication from Ann Abrahamson, M.D., from the Center of Rehabilitation for Henry Ford Wyandotte Hospital requesting permission to hold the 5th annual Benefit Walk on September 10, 2016

AGENDA ITEM #3 (2016-48)

Communication from Frances J. Kulaszewski regarding the sale of property at the former 149 Bennett.

PERSONS IN THE AUDIENCE

None

NEW BUSINESS (ELECTED OFFICIALS)

Councilperson Miciura – Question regarding status of McKinley project

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

AGENDA ITEM #4 (2016-49)

Communication from Mayor Joseph R. Peterson regarding re-appointments to the Downtown Development Authority

AGENDA ITEM #5 (2016-50)

Communication from Mayor Joseph R. Peterson regarding the appointment of Joseph Gruber to the Design Review Committee

AGENDA ITEM #6 (2016-51)

Communication from City Administrator, Todd A. Drysdale, with response to previous agenda item from January 11, 2016 regarding the city application process and wording.

AGENDA ITEM #7 (2016-52)

Communication from Superintendent of Recreation, Justin N. Lanagan, requesting concurrence with recommendation to hire Chet Potoczek as full time recreation maintenance foreman

AGENDA ITEM #8 (2016-53)

Communication from Interim Museum Director, Sarah Jordan, announcing a Mom2Mom Sale on June 25, 2016 at the Yack Arena

AGENDA ITEM #9A (2016-54)

Communication from Special Event Coordinator, Heather Thiede, regarding use of city property and street/sidewalk closures for WBA events in February, August, and September of 2016.

AGENDA ITEM #9B (2016-55)

Communication from Special Event Coordinator, Heather Thiede, regarding use of city property and street/sidewalk closures for WBA events in March, April, May, June, October, November, and December of 2016.

AGENDA ITEM #9C (2016-56)

Communication from Special Event Coordinator, Heather Thiede, regarding the Wyandotte Street Art Fair Marketing Contracts.

AGENDA ITEM #9D (2016-57)

Communication from Special Event Coordinator, Heather Thiede, regarding a Special Event Application from Kenny Krell of Powerman North America/3 Disciplines with request to hold a 5k, 10k, and 15k in Wyandotte on April 15, 2016.

AGENDA ITEM #9E (2016-58)

Communication from Special Event Coordinator, Heather Thiede, regarding Restaurant Week in Wyandotte from April 2-9, 2016.

AGENDA ITEM #10 (2016-59)

Communication from Power Systems Supervising Engineer, Charlene Hudson, requesting concurrence from council in awarding substation fencing bid to Industrial Fence and Landscaping, Inc.

AGENDA ITEM #11 (2016-60)

Communication from City Engineer, Mark A. Kowalewski, requesting approval of the purchase of 1733 5th Street.

AGENDA ITEM #12 (2016-61)

Communication from City Engineer, Mark A. Kowalewski, requesting approval of the purchase of 89 Perry Place.

AGENDA ITEM #13 (2016-62)

Communication from City Engineer, Mark A. Kowalewski, requesting referral of SAD #939 to the City Assessor and City Treasurer for certification and collection.

AGENDA ITEM #13 (2016-63)

Communication from City Engineer, Mark A. Kowalewski, requesting approval of the request from Jason D'Herin to install a green space at 507 Biddle.

AGENDA ITEM #13 (2016-64)

Communication from City Engineer, Mark A. Kowalewski, requesting approval of the purchase of 2 mowers for the Department of Public Services.

REPORTS & MINUTES

City Council	February 1, 2016
Daily Cash Receipts	February 4, February 12, & February 18, 2016
Beautification Commission	January 13, 2016
Cultural & Historical Commission	August 13, 2015
Downtown Development Authority	December 8, 2015 & January 12, 2016
Fire Commission	January 19, 2016
Police Commission	January 19, 2016 & February 9, 2016

CITIZENS PARTICIPATION

Chris Calvin, 466 Sycamore, regarding the new city application language.

RECESS**RECONVENE**

Present: Councilpersons Galeski, Miciura, Sabuda, Schultz, and VanBoxell, and Mayor Joseph R. Peterson

Absent: Councilpersons Fricke and Galeski; Thomas Woodruff, City Assessor

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

HEARING

2016-2017 Community Development Block Grant
(CDBG) Program Projects (2016-66)

RESOLUTIONS**2016-45 MINUTES**

By Councilperson Miciura, supported by Councilperson Sabuda
RESOLVED that the minutes of the meeting held under the date of February 1, 2016, be approved as recorded, without objection.
Motion unanimously carried.

2016-46 KNIGHTS OF COLUMBUS TOOTSIE ROLL DRIVE

By Councilperson Miciura, supported by Councilperson Sabuda
WHEREAS, the Wyandotte Knights of Columbus Council #1802 is requesting permission to participate in the annual "Mentally Impaired Drive", also known as the "Tootsie Roll Drive" on March 18, 19, and 20, 2016.
WHEREAS, the fundraising event will consist of soliciting donations from motorists stopped at traffic signals at the intersections of Ford and Biddle, Oak and Biddle, Eureka and Fort, and the Eureka turnarounds by persons wearing vests that clearly identify the Knights of Columbus.
BE IT RESOLVED that Council approves the request of the Knights of Columbus Council #1802 to solicit donations for their annual "Mentally Impaired Drive" also known as the "Tootsie Roll Drive", provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.
Motion unanimously carried.

2016-47 HFWH BENEFIT WALK

By Councilperson Miciura, supported by Councilperson Sabuda
BE IT RESOLVED that Council hereby approves the request of Ann Abrahamson, M.D. and the Center of Rehabilitation for Henry Ford Wyandotte Hospital to hold the 5th Annual benefit walk on Saturday, September 10, 2016 at 10:00 a.m., commencing at Bishop Park and utilizing city sidewalks throughout Downtown Wyandotte between Bishop Park, Eureka Rd., and HFWH.
BE IT FURTHER RESOLVED that a Hold Harmless Agreement must be executed and on file in the Clerk's office as prepared by the Department of Legal Affairs and that the Police, Fire, and Recreation Departments be informed of the event via certified resolution for appropriate action, if any.
Motion unanimously carried.

2016-48 CITIZEN COMMUNICATION – 149 BENNETT ST.

By Councilperson Miciura, supported by Councilperson Sabuda
BE IT RESOLVED that the communication from Frances Kulaszewski, 159 Bennett St., Wyandotte, relative to the sale of city property at the former 149 Bennett St. is hereby received and placed on file.
Motion unanimously carried.

2016-49 DDA RE-APPOINTMENTS

By Councilperson Miciura, supported by Councilperson Sabuda
BE BE IT RESOLVED that the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation in the following re-appointments to the Downtown Development Authority, terms to expire June 2019:

- John Jarjosa
- Anne Majlinger
- Norman J. Walker

Motion unanimously carried.

2016-50 DESIGN REVIEW COMMITTEE APPOINTMENT

By Councilperson Miciura, supported by Councilperson Sabuda
BE IT RESOLVED that the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation to appoint Joseph Gruber, 3001 Biddle, Unit 200, Wyandotte, MI 48192 to the Design Review Committee. Term to expire February 2019.
Motion unanimously carried.

2016-51 CITY EMPLOYMENT APPLICATION UPDATE

By Councilperson Miciura, supported by Councilperson Sabuda
BE IT RESOLVED that the subcommittee appointed by the City Council on January 11, 2016, to review the application process for hiring all city employees, has recommended the modification of the employment application as follows:

OLD: Have any of your relatives ever been employed by the City of Wyandotte? If yes, indicate names and dates employed: _____

NEW: Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)? If yes, indicate names and dates: _____

BE IT FURTHER RESOLVED, that a listing of all part-time or seasonal employees be communicated to the city councilmembers upon hiring; AND
 BE IT FURTHER RESOLVED, reiterates that the responsibility for hiring all part-time employees is delegated to the City Administrator and Department Heads as long as the expenditures stay within the budgetary appropriation for such personnel; AND
 FURTHER, reiterates that the names of all full-time employees be brought to the City Council for approval after an external solicitation, in the form of a newspaper or internet advertisement, for interested parties be conducted when a non-police or non-fire department job vacancy occurs.
 Motion unanimously carried.

2016-52 RECREATION MAINTENANCE FOREMAN HIRING

By Councilperson Miciura, supported by Councilperson Sabuda
 BE IT RESOLVED that the Council concurs with the recommendation of the Recreation Commission and Superintendent of Recreation to fill the vacant Recreation Maintenance Foreman position; AND
 BE IT FURTHER RESOLVED that Council approved the recommendation to hire Chet Potoczek to fill said vacancy at Classification Level 32A, subject to the successful completion of a physical and drug screen examination.
 Motion unanimously carried.

2016-53 MOM 2 MOM SALE ANNOUNCEMENT

By Councilperson Miciura, supported by Councilperson Sabuda
 BE IT RESOLVED that the Council concurs with the recommendation of the Interim Museum Director to hold the Wyandotte Museums Mom 2 Mom Sale on Saturday, June 25th, 2016; AND
 BE IT FURTHER RESOLVED that Council authorizes the use of the Yack Arena and City Hall parking lots to provide ample parking for the event.
 Motion unanimously carried.

2016-54 WBA THIRD FRIDAYS – FEBRUARY, AUGUST, SEPTEMBER

By Councilperson Miciura, supported by Councilperson Sabuda
 BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events to be held February 19th & 20th, August 19th, September 16th, 2016.
 February 19th & 20th, 2016 – WBA Third Friday

- Permission to utilize city sidewalks – Ice Sculptures/metal stands to remain a few days on site
- Permission to have live ice carving/dueling saw competitions
- Permission to utilize the Theatre Lot at First and Elm Streets

August 19th, 2016 – WBA Third Friday

- All streets to close at 1 pm and reopen at midnight
- Request to close Biddle Avenue between Oak and Eureka Road
- Request to close Sycamore from Biddle to Alley – East
- Request to close Maple from Biddle to Alley – East
- Request to close Elm to Biddle to Alley – East
- Request to close Sycamore and Biddle to just past Tossed and Found
- Request to close Maple from Biddle to just past the Sushi Bar location
- Request to close Elm from Biddle to the Alley – West
- Request to close First Street behind Chelsea's Menswear
- All roads should be closed with signs no later than 1 pm

September 16th, 2016 – WBA Third Friday

- Roads closed at 1 pm and reopened at midnight
- Request to close Biddle Avenue between Oak and Eureka Road
- Request to close Sycamore from Biddle to Alley – East
- Request to close Maple from Biddle to Alley – East
- Request to close Elm to Biddle to Alley – East
- Request to close Sycamore and Biddle to just past Tossed and Found
- Request to close Maple from Biddle to just past the Sushi Bar location
- Request to close Elm from Biddle to the Alley – West
- Request to close First Street behind Chelsea's Menswear

BE IT FURTHER RESOLVED that the WBA will comply with the following:

- That any costs for any city staff/material/property for said event, will be the responsibility of the WBA to be paid no later than 30 days after said event date.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.

- The WBA will be responsible for clean up before, during (glass, spills, broken items, etc.), and after the event.
- The WBA must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

Motion unanimously carried.

2016-55 WBA THIRD FRIDAYS – ALL OTHER MONTHS

By Councilperson Miciura, supported by Councilperson Sabuda

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held, March 18th, April 15th, May 20th, May 21st, June 17th, October 21st, November 18th and December 16th 2016.

March 18th 2016

- Permission to utilize city sidewalks/property

April 15th 2016 - Area to potentially change – update to be presented at later date

- Permission to utilize city sidewalks/property

May 20th and 21st 2016 – Area to potentially change – update to be presented at later date

- Permission to utilize city sidewalks/property

June 17th 2016

- Permission to close Elm Street between 1st Street and up to CVS Alley
- Permission to utilize Theatre Lot city property/sidewalks
- Permission to close 1st Street between Chelsea Men's Store & Corner of Elm
- Re-Open streets at 12 am or when the showmobile is removed
- No Parking signs to be posted Friday, June 17th after 2 pm on the above areas/streets

October 21st 2016

- Re-Open streets at 12 am or when the showmobile is removed
- Permission to utilize Theatre Lot /city property/sidewalks
- Permission to close Elm Street between 1st Street and up to CVS Alley
- Permission to close 1st Street between Chelsea Men's Store & Corner of Elm
- No Parking signs to be posted Friday, October 21st after 2 pm on the above areas/streets

November 18th 2016

- Permission to utilize city property/sidewalks
- No event details as of 2/10/2016

December 16th 2016

- Permission to utilize city property/sidewalks
- No event details as of 2/10/2016

BE IT FURTHER RESOLVED that the WBA will comply with the following:

- That any costs for any city staff/material/property for said event, will be the responsibility of the WBA to be paid no later than 30 days after said event date.
- Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse.
- The WBA will be responsible for clean up before, during (glass, spills, broken items, etc.), and after the event.
- The WBA must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement.
- Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial.

Motion unanimously carried.

2016-56 WSAF MARKETING CONTRACTS

By Councilperson Miciura, supported by Councilperson Sabuda

BE IT RESOLVED that Council Concurs with the Special Event Coordinator to approve the marketing contracts for the below companies for the 2016 Wyandotte Street Art Fair, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860.

NPR - WDET 101.9FM	\$4,240.00
CBS WWJ 950	\$3,850.00
Total:	\$8090.00

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

Motion unanimously carried.

2016-57 POWERMAN NORTH AMERICA – WYANDOTTE RUN

By Councilperson Miciura, supported by Councilperson Sabuda

BE IT RESOLVED that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief, Department of Public Service, and Recreation Superintendent to hold the Powerman North America – Wyandotte Run and approve the use of City Parks and property using the following route:

The athletes will head straight to a Right on Biddle/Jefferson in the immediate right lane which will be coned for the start. It will take approximately 3 minutes to get all the athletes from the starting line at the park/Elm street to the other side of Eureka. Athletes will follow a coned lane the entire route. In order to achieve the set 3.1 mile loop the athletes will take a quick left into the BASF Waterfront park, following that trail to the end of the park making a Right on WYE to a Right back on Jefferson to a Left on Grove. They will take that down to a turnaround point, head back to a Left on 4th Heading up to the next traffic/safety concern will be where the runners cross Eureka again at 4th and Eureka. After that it is a straight run to Elm, Right turn up to 3rd where the athletes will make a quick left/right into the alley up to the finish line.

BE IT FURTHER RESOLVED the Powerman North America/3 Disciplines add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Motion unanimously carried.

2016-58 RESTAURANT WEEK IN WYANDOTTE

By Councilperson Miciura, supported by Councilperson Sabuda

BE IT RESOLVED that the communication from the Special Events Coordinator relative to Restaurant Week in Wyandotte from April 2nd – 9th, 2016, is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Mayor and Council hereby approve Restaurant Week in the City of Wyandotte and encourage all citizens to take part in same.

Motion unanimously carried.

2016-59 MUNICIPAL SERVICES SUBSTATION FENCING BID APPROVAL

By Councilperson Miciura, supported by Councilperson Sabuda

BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Services Commission in the following,

WHEREAS, the Wyandotte City Council understands the need and supports the community owned electric distribution facilities and the necessity to maintain the commitment to providing the best service possible in a timely and efficient manner that is also fiscally responsible, now therefore,

BE IT RESOLVED, by the Wyandotte City Council, a majority of its members thereto concurring, authorizing the WMS General Manager to award the bid for the purchase of a 8' tall, 3/8" black vinyl mesh fencing with barbed wire spaced at 8' intervals for the 11th Street Substation addition/Electric Storeroom yard expansion to the lowest qualified bidder, Industrial Fence and Landscaping, Inc. at a cost not to exceed \$82,160.00 per the recommendation of WMS management.

Motion unanimously carried.

2016-60 CITY PURCHASE OF 1733 5TH STREET

By Councilperson Miciura, supported by Councilperson Sabuda

BE IT RESOLVED that the resolution to acquire the property at 1733 5th Street be held in abeyance until March 14, 2016, to allow the City Engineer the time to renegotiate the purchase agreement as directed by the Mayor and Council.

Motion unanimously carried.

2016-61 CITY PURCHASE OF 89 PERRY PLACE

By Councilperson Miciura, supported by Councilperson Sabuda

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer to acquire the property at known as 89 Perry Place in the amount of \$23,700.00 to be appropriated from TIFA Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte; AND

BE IT RESOLVED that William R. Look, City Attorney is authorized to execute closing documents for the purchase of said property on behalf of the Mayor and City Clerk.

Motion unanimously carried.

2016-62 SAD #939 22ND STREET SEWER SERVICE TAP REPAIRS

By Councilperson Miciura, supported by Councilperson Sabuda
 RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer that the Assessment Roll for Special Assessment District #939 – 22nd Street Sewer Service Tap Repairs, as presented by the City Engineer, be referred to the City Assessor for certification and City Treasurer for collection of said assessment over a ten (10) year period upon the designated lots of the special assessment district, and be it further resolved that the City Clerk shall be directed to publish the notice of Special Assessment, setting the time when the City Council and City Assessor will meet to review said assessment.
 Motion unanimously carried.

2016-63 507 BIDDLE GRANT OF LICENSE

By Councilperson Miciura, supported by Councilperson Sabuda
 RESOLVED by the City Council that Council hereby concurs in the recommendation of the City Administrator and City Engineer to permit Jason D’Herin to construct a green space on the Clinton Street right-of-way adjacent to the Detroit River, and authorizes the Mayor and City Clerk to sign the Grant of License and Hold Harmless Agreement; AND
 BE IT FURTHER RESOLVED that this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.
 Motion unanimously carried.

2016-64 DPS MOWER PURCHASE

By Councilperson Miciura, supported by Councilperson Sabuda
 BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding purchasing two (2) mowers is hereby received and placed on file; AND
 BE IT FURTHER RESOLVED that Council approves utilizing the State of Michigan Procurement Contract to purchase from Hustler Turf Equipment, Hesston, KS, two (2) mowers for \$24,651.72 from account no. 101-448-850-530 \$24,000.00 and 101-448-854-540 \$651.72.
 Motion unanimously carried.

2016-65 BILLS & ACCOUNTS

By Councilperson Miciura, supported by Councilperson Sabuda
 RESOLVED that the total bills and accounts of \$1,986,681.26 as presented by the Mayor and City Clerk are hereby APPROVED for payment.
 Motion unanimously carried.

2016-66 HEARING RELATIVE TO 2016-17 CDBG PROGRAM PROJECTS

By Councilperson Miciura, supported by Councilperson Sabuda
 BE IT RESOLVED that Council hereby refers all comments from the 2016-2017 Community Development Block Grant Program (CDBG) Public Hearing held on February 22, 2016, to the City Engineer for review and recommendation back to Council; AND
 BE IT FURTHER RESOLVED that a 2nd Public Hearing will be held on Monday, March 14, 2016, for final review and approval of the 2016-2017 Community Development Block Grant Program (CDBG) Projects.

2016-67 ADJOURNMENT

By Councilperson Miciura, supported by Councilperson Sabuda
 RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:05 p.m.
 Motion unanimously carried.



Lawrence S. Stec, City Clerk