

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, January 25, 2016, and was called to order at 7:00pm with Honorable Mayor Pro Tem Leonard T. Sabuda presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Galeski, Miciura, Schultz, and VanBoxell

Absent: Mayor Joseph R. Peterson, Councilperson Fricke, and Thomas Woodruff, City Assessor

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

Wilson Middle School student presentation regarding the Verizon Innovative App Challenge. Citizens wishing to vote for their “Protect Our Parks” app should text “POP2” to 22333. They are currently in 3rd place and the app helps to report issues involving security, drugs, graffiti, etc. at our city parks. Voting ends on January 31, 2016.

COMMUNICATIONS MISCELLANEOUS

AGENDA ITEM #1 (2016-11)

Communication from Vanessa Morse, 2840 Biddle, requesting that the DPS Superintendent, Gary Ellison, be acknowledged for superior service to the community.

PERSONS IN THE AUDIENCE

None

NEW BUSINESS (ELECTED OFFICIALS)

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

AGENDA ITEM #2 (2016-12)

Communication from Mayor, Joseph R. Peterson, regarding the re-appointment of several commissioners to the Beautification Commission.

AGENDA ITEM #3 (2016-13)

Communication from City Clerk, Lawrence S. Stec, requesting cancellation of the March 21, 2016 City Council meeting due to Clerk Office Training Conference, March 20-March 25, 2016.

AGENDA ITEM #4 (2016-14)

Communication from City Administrator, Todd A. Drysdale, regarding the adoption of the restated ICMA-RC Plan Documents.

AGENDA ITEM #5 (2016-15 & 2016-16)

Communication from City Administrator, Todd A. Drysdale, regarding the Lease agreement between the City of Wyandotte and the DCA for the Wyandotte Art Center at 81 Chestnut.

AGENDA ITEM #6 (2016-17)

Communication from Police Chief, Daniel J. Grant, requesting concurrence with the hiring of Melissa Raredon as a full-time dispatcher at the Downriver Central Dispatch/Police Department.

AGENDA ITEM #7 (2016-18)

Communication from Police Chief, Daniel J. Grant, recommending the installation of handicap parking signs in front of 120 Goddard (Traffic Control Order 2016-01).

AGENDA ITEM #8 (2016-19)

Communication from City Engineer, Mark Kowalewski, regarding the demolition bids for 122 Clinton and 2262 Cora.

AGENDA ITEM #9 (2016-20)

Communication from City Engineer, Mark Kowalewski, requesting concurrence with proposed amendment to Article XXV – General Exceptions – Section 2500, Height and Use Exceptions, Section F Projections into required open spaces and referral of changes to the Planning Commission for public hearing.

AGENDA ITEM #10 (2016-21)

Communication from DDA Chairperson, Patt Slack, requesting concurrence with the recommendation of the DDA to approve a \$500 monthly payment to Heather Thiede to assist in the coordination of DDA/WBA events.

AGENDA ITEM #11A (2016-22)

Communication from Special Events Coordinator, Heather Thiede, requesting permission to use city streets, sidewalks, and property in conjunction with the 2016 Wyandotte Street Art Fair.

AGENDA ITEM #11B (2016-23)

Communication from Special Events Coordinator, Heather Thiede, requesting permission to use city streets, sidewalks, and property in conjunction with the 2016 Wyandotte Farmer's Market.

AGENDA ITEM #11C (2016-24)

Communication from Special Events Coordinator, Heather Thiede, requesting the approval of the contract between the City of Wyandotte and Lori's Festive Catering for the supplying of Lemonade Stands for the 2016 Wyandotte Street Art Fair.

AGENDA ITEM #11D (2016-25)

Communication from Special Events Coordinator, Heather Thiede, requesting approval of the Special Event Application from Wyandotte Family Church to hold a Week in Wyandotte event and permit use of city parks and property.

AGENDA ITEM #11E (2016-26)

Communication from Special Events Coordinator, Heather Thiede, requesting permission to use city streets, sidewalks, and property for the events held by Belicoso Café (3030 Biddle) on August 19 and September 16, 2016.

AGENDA ITEM #11F (2016-27)

Communication from Special Events Coordinator, Heather Thiede, requesting approval of the entertainment contracts for the 2016 Wyandotte Street Art Fair.

AGENDA ITEM #11G (2016-28)

Communication from Special Events Coordinator, Heather Thiede, , requesting approval of the Special Event Application from the Leukemia & Lymphoma Society to their Light the Night Walk and permit use of city sidewalks and property.

REPORTS & MINUTES

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|---------------------------|-------------------------------------|
| City Council | January 11, 2016 |
| Beautification Commission | November 11, 2015 |
| Daily Cash Receipts | January 13, 2016 & January 19, 2016 |
| Design Review Committee | January 12, 2016 |
| Planning Commission | November 19, 2015 |
| Retirement Commission | January 21, 2016 |

CITIZENS PARTICIPATION

Chris Calvin, 466 Sycamore, in support of the DCA contract.

State Representative, Paul Clemente, spoke in regards to:

- Fort Street Crosswalks and Signage
- Possible DNR historical funds for ceiling repairs at St. Patrick's Church
- Forwarding of concerns about railroad crossings to Norfolk Southern & Conrail executives.
- The DCC having a model program as it relates to veteran's benefits.
- Fire Chief Jeff Carley being contacted regarding federal grant through Debbie Dingell
- Congratulating Heather Thiede on cash award from Michigan Credit Union League for Christmas decorations.
- Dow/DuPont merger will impact BASF in a positive manner
- Fireworks laws still being discussed without much movement.

RECESS**RECONVENE**

Present: Councilpersons Galeski, Miciura, Schultz, and VanBoxell, and Mayor Pro Tem Leonard T. Sabuda

Absent: Mayor Joseph R. Peterson, Councilperson Fricke, and Thomas Woodruff, City Assessor

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

RESOLUTIONS

2016-10 MINUTES

By Councilperson Schultz, supported by Councilperson VanBoxell
RESOLVED that the minutes of the meeting held under the date of January 11, 2016, be approved as recorded, without objection.
Motion unanimously carried.

2016-11 DPS SUPERINTENDENT ACKNOWLEDGEMENT

By Councilperson Schultz, supported by Councilperson VanBoxell
RESOLVED that the communication from Vanessa Morse regarding the continued stellar service provided by DPS Superintendent, Gary Ellison, is hereby received and placed on file.
Motion unanimously carried.

2016-12 BEAUTIFICATION COMMISSION RE-APPOINTMENTS

By Councilperson Schultz, supported by Councilperson VanBoxell
BE IT RESOLVED that the City Council hereby CONCURS in Mayor Joseph Peterson's recommendation in the following re-appointments to the Beautification Commission, terms to expire April 2018:
Lisa Lesage, 3137 4th, Wyandotte, MI 48192
Noel Galeski, 1707 Superior, Wyandotte, MI 48192
Andrea Fuller, 2404 23rd, Wyandotte, MI 48192
Stephanie Pizzo, 502 Walnut, Wyandotte, MI 48192
Bill Summerell, 3105 21st, Wyandotte, MI 48192
Motion unanimously carried.

2016-13 CANCELLATION OF MARCH 21 COUNCIL MEETING

By Councilperson Schultz, supported by Councilperson VanBoxell
WHEREAS the City Clerk and Deputy City Clerk will be in attendance of a mandatory training conference from March 20 to March 25, 2016.
RESOLVED that the City Council meeting on Monday, March 21, 2016, is hereby cancelled due to the absence of the City and Deputy City Clerks.
Motion unanimously carried.

2016-14 ICMA-RC PLAN DOCUMENT ADOPTION

By Councilperson Schultz, supported by Councilperson VanBoxell
WHEREAS the ICMA-RC has been the trustee and provider for our 401a (Defined Contribution) Plan since its inception.
WHEREAS the ICMA-RC's plan documents have been reviewed by the IRS to ensure that legislative and regulatory changes enacted since the prior restatement (or adoption) are included.
WHEREAS the ICMA-RC submitted their changes to the IRS in 2012 with favorable opinion letters received last year.
WHEREAS the City must execute a new adoption agreement in order to adopt the restated plan document and remain in compliance with the IRS.
BE IT RESOLVED that the Council acknowledges the receipt of the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust Adoption Agreement for each of the divisions of the City (General, Police & Fire, and Municipal Services) from the City Administrator relative to the ICMA-RC Plan Adoption Agreements; AND
BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to sign said agreements.
Motion unanimously carried.

2016-15 LEASE AGREEMENT FOR 81 CHESTNUT (FAILED)

By Councilperson Schultz, supported by Councilperson VanBoxell
WHEREAS the original lease between the Downriver Council of the Arts (DCA) and Wyandotte Art Center, LLC (LLC), has expired and the LLC has been dissolved.
WHEREAS the Downtown Development Authority has included an operating grant of \$25,000 to the DCA for the 2016FY and, therefore, it is necessary to enter into a lease agreement until the end of the fiscal year.

BE IT RESOLVED that the Council acknowledges the receipt of the communication from the City Administrator relative to the lease agreement with the Downriver Council of the Arts for 81 Chestnut; AND

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to sign the agreement with a term to expire on September 30, 2016.

YEAS: Schultz, VanBoxell

NAYS: Galeski, Miciura, Sabuda

2016-16 LEASE AGREEMENT FOR 81 CHESTNUT

By Councilperson Miciura, supported by Councilperson Galeski

BE IT RESOLVED that the lease agreement between the city and the DCA be held in abeyance for 1 week and include a possible increase in rent.

Motion unanimously carried.

2016-17 DISPATCHER HIRING – DOWNRIVER CENTRAL DISPATCH

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the determination that a vacancy exists with the recent retirement of one full-time Dispatcher and the Council authorizes the filling of such vacancy; AND

BE IT FURTHER RESOLVED that, subsequent to reviews of her performance as a current part-time member of the Dispatch staff and after working with our full-time Dispatchers who gave her favorable reviews, part-time Dispatcher Melissa Raredon is being approved for a full-time position contingent on the successful completion of a physical, psychological, and drug screen examination.

Motion unanimously carried.

2016-18 TRAFFIC CONTROL ORDER 2016-01

By Councilperson Schultz, supported by Councilperson VanBoxell

RESOLVED that Council concurs with the recommendation of the Chief of Police and Traffic Bureau as set forth in Traffic Control Order 2016-01 for the installation of "Handicap Parking Signs" in front of 120 Goddard Rd., Wyandotte, MI. 48192; AND

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install same.

Motion unanimously carried.

2016-19 DEMOLITION BIDS – 122 CLINTON & 2262 CORA

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the City Engineer in the acceptance of the following demolition bids:

| Company Name | Property Address | Bid Amount | Account # for payment |
|--------------------------|-------------------------|-------------------|------------------------------|
| Pro Excavation | 2262 Cora | \$9,800 | 492-200-850-519 |
| 21 st Century | 122 Clinton | \$12,700 | 492-000-041-040 |

Motion unanimously carried.

2016-20 ZONING ORDINANCE AMENDMENTS

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that the communication from the City Engineer regarding changes to the Wyandotte Zoning Ordinance Article XV – General Exceptions – Section 2500 Area, height and use exceptions is hereby referred to the Planning Commission for the proper public hearing.

Motion unanimously carried.

2016-21 DDA RESPONSIBILITY UPDATE – SPECIAL EVENTS COORD.

By Councilperson Schultz, supported by Councilperson VanBoxell

WHEREAS the DDA approved a \$500 monthly payment to the Special Events Coordinator, Heather Thiede, for the 2016 fiscal year to assist in the coordination of DDA/WBA events, to include but not limited to Third Fridays, Farmer's Market, Restaurant Week, and projects as directed by the DDA Chairperson, etc.

BE IT RESOLVED that Council concurs with the Downtown Development Authority to approve the monthly payment of \$500 to Heather Thiede, Special Events Coordinator.

Motion unanimously carried.

2016-22 WYANDOTTE STREET ART FAIR 2016 APPROVAL

By Councilperson Schultz, supported by Councilperson VanBoxell

WHEREAS the Special Events Coordinator and Wyandotte Street Art Fair Committee are requesting permission to utilize city property and close roads in conjunction with the 2016 Wyandotte Street Art Fair.

BE IT RESOLVED that the City Council approves the following road closures and city property usage for the 2016 Wyandotte Street Art Fair, July 13-16, 2016:

1. Permission to allow the city sidewalks listed below to be used during the Art Fair only:

Biddle Avenue, Eureka to Chestnut Street

Oak Street, Van Alstyne to Third Street

Elm Street, Van Alstyne to Third Street

Maple Street, Van Alstyne to Third Street

Sycamore Street, Van Alstyne to Third Street

Eureka Road, Van Alstyne to Third Street

First Street, Oak to Maple

Further, this permission should extend only to those merchants who have been issued a permit. They are not authorized to sub-contract their space. This policy will be enforced by the Wyandotte Police Department under Ordinance 32-1.

2. Permission for the use of First Street from Oak to Maple Street for the display and sale of handmade craft items as authorized by the Wyandotte Street Art Fair Committee/Staff and the utilization the Parking Lot # 10 on First Street for their crafter parking.

3. Permission for a non-profit group/organization to have paid parking in parking lot #11 with funds from this lot to return to the non-profit group/organization with a small percentage to be donated to the Wyandotte Street Art Fair.

4. The Wyandotte Street Art Fair Committee requests that outdoor sale and drinking of all alcoholic beverages be done by licensed vendors which have been authorized by the Art Fair Committee. This policy will be enforced by the Wyandotte Police Department under Ordinance 25-9. It is to be prohibited for any person to bring in their own alcoholic beverages at the Wyandotte Street Art Fair.

5. Permission for the Wyandotte Goodfellows and Old Time Ballplayers to utilize the Chase Bank Building Parking Lot, area closest to Third Street, for art fair patrons as a fundraiser for their respective organizations.

6. Permission to utilize the waterfront parking lot #1, grassy area, and adjacent alley between Elm and Oak, for entertainment and refreshment area.

7. Permission to utilize Biddle Avenue, from Eureka to Plum Street, to be utilized as a designated parking area, under the control of the Wyandotte Boat Club, subject to approval and coordination of the Department of Legal Affairs, Engineering Dept. and Police Department.

8. Permission to utilize Chestnut Street from Biddle to Second Street for a Downriver Council for the Arts (DCA) Indie Arts and Crafts Show.

9. Permission to use 20 spaces in the city lot across from the DCA to be used for artist parking.

BE IT FURTHER RESOLVED that the Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closing permit and that he be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte.

BE IT FURTHER RESOLVED that the Fire Department be notified of this event to reroute emergency vehicles.

Motion unanimously carried.

2016-23 2016 WYANDOTTE FARMER'S MARKET APPROVAL

By Councilperson Schultz, supported by Councilperson VanBoxell

WHEREAS the City of Wyandotte Farmers Market will be held each Thursday between June 2 and October 27, 2016 from 11:00am to 7:30pm.

BE IT RESOLVED that Council approves the request of the Special Event Coordinator for the use of property and parking spots for parking of the Farmers Market vendor vehicles at the following locations:

- First Street west side of street from end of parking lot to Elm Street
- South side row of parking spots in the parking lot located next to the lot

BE IT FURTHER RESOLVED that appropriate signage is to be placed in necessary areas prior to the event.

Motion unanimously carried.

2016-24 2016 WSAF LEMONADE STAND CONTRACT

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the contract between the City of Wyandotte and Lori's Festive Catering to supply five Lemonade Stands for the Wyandotte Street Art Fair, July 13th – 16th, 2016, with insurance to be submitted by June 1, 2016, pending approval of this contract.

Motion unanimously carried.

2016-25 2016 WEEK IN WYANDOTTE SPECIAL EVENT APPLICATION

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief, and Recreation Superintendent to approve the use of City Parks and property for the Week in Wyandotte event to be held on July 20th through July 24th, 2016, provided that Wyandotte Family Church adds the City of Wyandotte as additional insured to their insurance policy and signs a hold harmless agreement.

BE IT FURTHER RESOLVED that the contractor supplying bounce houses for the event are also responsible for adding the City of Wyandotte to the insurance policy as additional insured. Motion unanimously carried.

2016-26 BELICOSO CAFÉ 2016 EVENTS

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks and property for the events to be held at 3030 Biddle Avenue (Belicoso Café) on August 19th and September 16th, 2016, provided that a live safety inspection to review tent and overall event setup will take place prior to the start of the event by the Fire Chief.

BE IT RESOLVED that the involved parties will follow the rules set forth by City Council in 2013, which include:

- Any event (other than the Wyandotte Street Art Fair) that takes place on a Friday on First StrEet will be set up no earlier than 3 pm and torn down Friday night.
- Any event (other than the Wyandotte Street Art Fair) that takes place on a Saturday on First Street will be set up and torn down that Saturday.
- Any event (other than the Wyandotte Street Art Fair) that takes place on a Sunday on First Street will be set up and torn down that Sunday.
- There will be a minimum of 20 foot of space going south left between the end of Dolores Boutique Shop/Treasure Alley Mini Mall building and the start of any fencing.
- The remaining parking spaces in front of Treasure Alley Mini Mall, The Quilted Heart and Madelyn's will remain open for the public to park in.
- Require a separate application for the showmobile should it be needed

FURTHER BE IT RESOLVED that Belicoso Café is required to pay for any fees associated with the use of city material and labor for both events, add the City of Wyandotte as additional insured to their insurance policy, and sign a hold harmless agreement to be placed on file. Motion unanimously carried.

2016-27 2016 WSAF ENTERTAINMENT CONTRACTS

By Councilperson Schultz, supported by Councilperson VanBoxell

WHEREAS the Special Event Coordinator has requested to contract the services of the bands Boogie Dynomite and Your Generation In Concert (formally known as 50 Amp Fuse), in conjunction with the 2016 Wyandotte Street Art Fair.

RESOLVED that Council concurs with the Special Event Coordinator to approve the contract for Boogie Dynamite in the amount of \$3,500 and Your Generation In Concert (formally known as 50 amp fuse) in the amount of \$7,500 with funds to be paid from the Account #285.225.925.730.860.

AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contracts on behalf of the City of Wyandotte.

Motion unanimously carried.

2016-28 2016 LIGHT THE NIGHT WALK

By Councilperson Schultz, supported by Councilperson VanBoxell

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief, and Recreation Superintendent to approve the use of city sidewalks and property for the Light the Night event sponsored by the Leukemia & Lymphoma Society to be held on September 24th, 2016, in Bishop Park, provided that the LLS adds the City of Wyandotte as additional insured to their insurance policy and signs a hold harmless agreement.

BE IT FURTHER RESOLVED that stakes will not be driven into the ground for the event.

Motion unanimously carried.

2016-29 BILLS & ACCOUNTS

By Councilperson Schultz, supported by Councilperson VanBoxell

RESOLVED that the total bills and accounts of \$2,607,870.33 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

2016-30 ADJOURNMENT

By Councilperson Schultz, supported by Councilperson VanBoxell

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:50 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk