



AGENDA

REGULAR SESSION

MONDAY, DECEMBER 14, 2015 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE SHERI FRICKE

ROLL CALL

PRESENTATIONS

- Presentation by Eula Grooms

COMMUNICATIONS MISCELLANEOUS

PERSONS IN THE AUDIENCE

NEW BUSINESS (ELECTED OFFICIALS)

COMMUNICATION FROM CITY AND OTHE OFFICIALS

1. City Prosecutor Appointment
2. Hiring – Downtown Development Authority (DDA) Director
3. IAFF Local #356 – Tentative Agreements
4. COAM Police Command Officers Collective Bargaining Unit – Tentative Agreements
5. POAM Police Patrol Officer’s Barganing Unit – Tentative Agreements
6. General Wage Increase – Full-time, Non-Union Employees
7. Police Department Rank Structure Changes and Promotions
8. Hiring – Police Officers Kyle Runyon & Nathan Hiske
9. Purchase of WPD Vehicles
10. Wyandotte Street Art Fair Artist and Crafter Applications
11. Approved PD Plan for 2nd and Oak Street
12. Redevelopment of McKinley School

CITIZENS PARTICIPATION

HEARING

SHOW CAUSE HEARING

OPPORTUNITY TO SHOW CAUSE

WHY THE FOUNDATION AT OAK & 2ND STREETS (S.W. CORNER)

SHOULD NOT BE REMOVED

IN ACCORDANCE WITH THE CITY’S PROPERTY MAINTENANCE ORDINANCE

FIRST READING OF AN ORDINANCE

AN ORDINANCE ENTITLED

“AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18 ENTITLED
‘SEWAGE DISPOSAL CHARGES’ OF THE CODE OF ORDINANCES OF THE CITY OF
WYANDOTTE”

REPORTS & MINUTES

City Council

December 7, 2015

Daily Cash Receipts

December 9, 2015

Downtown Development Authority

Sept. 2015, Oct. 2015 & Nov. 2015

Fire Commission

October 27, 2015

Police Commission

October 27 & November 24, 2015

PRESENTATIONS

- Presentation by Eula Grooms

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 1

ITEM: Appointment of City Prosecutor

PRESENTER: Mayor Joseph R. Peterson *JRP.*

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Kurt Kobiljak of Pentiuik, Couvreur & Kobiljak, has been performing the prosecutorial services for the City of Wyandotte since August 2014, after he took over the unexpired contract of the previous prosecutor, Neil Sawicki. Mr. Kobiljak has submitted a proposal to renew the contract with no increase in the monthly fee.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 which identifies a commitment to provide the finest services and quality of life to its residents, financial responsibility, and to comply and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Adopt a resolution to retain the prosecutorial services of Kurt Kobiljak, of Pentiuik, Couvreur & Kobiljak, for a two year period commencing January 1, 2016 through December 31, 2017.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$2,500 per month, plus incidental expenditures. Account # 101 136 825 331

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *Dunpdale*

LIST OF ATTACHMENTS: Proposal from Kurt Kobiljak

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: December 14, 2015

RESOLUTION by Councilperson _____

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of Mayor Peterson to retain the prosecutorial services of Kurt Kobiljak of Pentiuik, Couvreur & Kobiljak, for a two year period commencing January 1, 2016 through December 31, 2017. The terms of the agreement will be an all-inclusive fixed fee of \$2,500 per month, plus incidental expenditures. Funds to come from Account Number 101 136 825 331.

AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the agreement from Kurt Kobiljak of Pentiuik, Couvreur & Kobiljak.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

PENTIUK, COUVREUR & KOBILJAK, P.C.

PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELLORS AT LAW

KKOBILJAK@PCK-LAW.COM

December 10, 2015

Mr. Todd Drysdale
City of Wyandotte
3200 Biddle Avenue
Wyandotte, Michigan 48192

RE: PROPOSAL FOR CITY PROSECUTOR

Dear Mr. Drysdale:

The following is our proposed contract as the Wyandotte's City Prosecutor, to commence for an initial term of January 1, 2016 thru December 31, 2017, with a contract rate to be paid at a flat fee of \$2,500.00 per month plus any incurred ordinary expenses.

The stated "flat fee" shall cover all professional services provided by my office:

1. To prosecute at the weekly Tuesday docket;
2. To prosecute the Motor Carrier docket as scheduled by the Court;
3. To prosecute any trial or formal hearing before the Wyandotte District Court;
4. To review the Tuesday and Motor Carrier dockets and case files of said dockets;
5. To represent the City regarding any appeal of the Wyandotte City Ordinance / Misdemeanor case;
6. To review all warrant requests presented for review by the Wyandotte Police Department ("WPD");
7. To answer all telephone/personal inquiries related to criminal law/procedure presented by the WPD;
8. All telephone/personal conversations with personnel of the WPD regarding cases on the Tuesday docket;
9. All telephone and or personal conversations with defendant(s) and/or their attorney(s) regarding their individual case(s) on the Tuesday and/or Motor Carrier dockets;
10. To prepare and teach any class(es) to personnel of the WPD requested by the WPD within my working knowledge regarding criminal law and/or procedure;
11. To prepare all motions/answers/discovery related to cases appearing on the Tuesday and Motor Carrier dockets including legal research on said motions/answers/discovery; and,
12. To contact the Honorable Judge Kalmbach at the end of each work day to review the day's activities and provide Judge Kalmbach and the Wyandotte Police Chief with a fax number, cellular phone number and home telephone number to provide for 24-hour service.

My firm shall be reimbursed for all reasonably incurred expenses associated with our services as Prosecutor. These expenses would include, but are not limited to the following:

1. Parking fees;
2. Filing/Motion fees;
3. Copy fees (\$.10¢ per copy); and,
4. Postage

LOWER MICHIGAN ADDRESS:

EDELSON BUILDING, SUITE 200, 2915 BIDDLE AVENUE, WYANDOTTE, MICHIGAN 48192 DIRECT PHONE: (734) 281-7100, EXT. 109

UPPER MICHIGAN OFFICE:

P.O. BOX 227, HARBOR SPRINGS, MICHIGAN 49740

My firm shall present the City of Wyandotte with an invoice at the beginning of each month. This invoice will list the "flat fee" referenced above as well as an itemized listing of any reimbursable expenses incurred by the firm during the previous month. I would respectfully request that the City make their payment by the 15th of each month.

Should you have any questions or comments, please feel free to contact me at your convenience.

Respectfully,
PENTIUK, COUVREUR & KOBILJAK, P.C.


Kurt M. Kobiljak

kkobiljak@pck-law.com

ACCEPTANCE

This Proposal for Wyandotte City Prosecutor between the City of Wyandotte and Kurt M. Kobiljak of Pentiuik, Couvreur & Kobiljak, P.C. has been accepted by:

Mayor Joseph R. Peterson

Dated: _____

City Clerk, Lawrence S. Stec

Dated: _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 2

ITEM: Hiring – Downtown Development Authority (DDA) Director

PRESENTER: Todd A. Drysdale, City Administrator 

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: A search for a new DDA Director was held during October and November of this year. Solicitations for applications were placed internally, on the City's website, and in the local newspaper. Five (5) candidates were selected for interviews which were conducted by three (3) members of the DDA (Patt Slack, Leo Stevenson, and Mayor Peterson) and the City Administrator. The interview panel recommended that a tentative employment offer be made to Joseph K. Gruber.

At the December 8, 2015, meeting of the Downtown Development Authority, the following motion was passed:

"Motion by G. Lucas, supported by L. Stevenson to approve the hire of Joseph Gruber to be the Downtown Development Authority Director for the City of Wyandotte according to the details outlined in the employment offer. All in favor, motion carried"

Thus, it is recommended that the City Council approve the hiring as recommended.

STRATEGIC PLAN/GOALS: To be financially responsible and to provide the finest services and quality of life.

ACTION REQUESTED: Approve the hiring of Joseph K. Gruber

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Additional annual payroll expenditures of approximately \$20,500 from the previous Director's budgeted payroll costs.

IMPLEMENTATION PLAN: City Administrator to coordinate hiring

COMMISSION RECOMMENDATION: Recommended hiring (see motion above)

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS:

1. Employment Offer
2. Employment Application
3. Resume

MODEL RESOLUTION:

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Administrator regarding the hiring for the Director of the Downtown Development Authority and

Approves the recommendation to hire Joseph K. Gruber for this position at salary level 33D subject to the successful completion of a physical and drug screen examination

Joseph K. Gruber
Employment Offer *

<u>Status:</u>	Hired as a permanent, full-time, at-will employee of the City of Wyandotte
<u>Salary Classification:</u>	Class Code 33 of the City of Wyandotte Non-Union Classification System Salary Range: \$36,379.20 - \$43,950.40 Starting Salary: \$41,787.20 <i>Employee will be eligible for any general increases granted to non-union administrative employees.</i>
<u>Retirement Benefits:</u>	Defined Contribution Plan (401A) through ICMA Retirement Corporation - Employer contribution – 10% - Employee contribution – 5%
<u>Health Insurance:</u>	Two Options (Includes Dental & Vision Coverage) 1. BC/BS Community Blue PPO Plan III (\$15/\$30 drug rider) 2. Blue Care Network HMO (\$15/\$30 drug rider) <i>Employee 20% co-payment of premiums required. Payment-in-lieu of health insurance coverage of \$400/month (reduced by actual cost of dental/vision if selected).</i>
<u>Retiree Health Insurance:</u>	Health Savings Plan - Employer contribution - \$50/per pay period - Employee contribution - \$50/per pay period
<u>Long-Term Disability Insurance:</u>	Benefit level of 50% of salary covered by the City
<u>Life Insurance:</u>	\$40,000 coverage (premiums paid by City)
<u>Sick Time Earned:</u>	One (1) sick day per month worked
<u>Vacation Time Earned:</u>	0 through 5 years of service - 12 days 6 through 10 years of service - 15 days 11 through 15 years of service - 18 days 16 through 20 years of service - 21 days 21 through 25 years of service - 24 days 26 years + years of service - 24 days plus an additional 1/2 day per year for each year of continuous service over 25 years.
<u>Personal Leave Days:</u>	Three (3) days per year
<u>Eligible immediately for:</u>	Section 457 deferred compensation program Section 125 Cafeteria Plan

* Contingent upon the approval of the Mayor and City Council and successful background check and physical and drug screen examinations

CITY OF WYANDOTTE, MICHIGAN 48192

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIRED

Position applied for Director of the Downtown Development Authority

Have you read the description of this job? Yes No

Are you qualified to perform these duties? Yes No

Other position you would consider _____

Type of employment desired: Full-Time Part-Time Temporary

Date you can start January 1, 2016 Wage expected \$ \$60,000

PERSONAL INFORMATION

Name Gruber Joseph Keller Social Security Number _____
Last First Middle

Address 3001 Biddle Avenue, Unit 200 Wyandotte Michigan 48192
Street City State Zip Code

Telephone (including area code) _____

Other last names used while working, if any _____

Are you a U.S. Citizen? Yes No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime? Yes No

If yes, please give specifics _____

Are there any felony charges pending against you? Yes No

If yes, please give specifics _____

Have you ever served in the U.S. Military?

Yes No

If yes, indicate branch of military? _____

Dates of duty: From _____ To _____ Type of discharge _____
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? Yes No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? Yes No

Are you licensed to drive a motor vehicle other than an automobile? Yes No

If yes, what type of license do you hold? _____

Have you ever employed by the City of Wyandotte? Yes No

If so, when? _____

Have any of your relatives ever been employed by the City of Wyandotte? Yes No

If yes, indicate names and dates employed Santina Daly Bragadin, 2012-2013

Are you a smoker? Yes No

If yes, will you abide by the City's smoking policy? Yes No

Have you used, possessed or sold any illegal drugs in the past five years? Yes No

If yes, state which drugs and explain if you used, possessed or sold them _____

Have you ever been bonded on a job? Yes No

If so, where and when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Christina Daly Gruber Telephone (including area code) (734) 624-6765

Address 3001 Biddle Avenue, Unit 200 Wyandotte Michigan 48192
Street City State Zip Code

PERSONAL REFERENCES (Not former employers or relatives)

Name and Occupation	Address	Phone Number
Sean Kelley, Senior Vice President The Mannik and Smith Group, Inc.	65 Cadillac Sq., #3311, Detroit	
Thomas Weston, Director of Operations HNTB Michigan Inc.	535 Griswold St., #1100, Detroit	
Gary Wozniak, President and CEO Recovery Park	8201 St. Aubin St., #200, Detroit	

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

Project Management, familiarity with community development (Human, Organizational, Physical, Economic)

	NAME	CITY/STATE	DEGREE	MAJOR
High School	Saint Ignatius Highschool	Cleveland, OH		
College	University of Dayton	Dayton, OH	Bachelor of Arts and Sciences: Human Rights	
Other	University of Detroit Mercy School of Architecture	Detroit, MI	Master of Community Development (MCD)	

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

University of Detroit Mercy: School of Architecture // Michigan Department of Transportation

1. Firm name _____

Employed from January 2015 to December 2015
month year to month year

Type of business Master of Community Development/ W.K. Kellogg Fellowship placed at Michigan Department of Transportation

Address 1060 W. Fort St. Detroit MI 48226
Street City State Zip Code

Telephone Number _____ Name of supervisor Tony Kratofil, Metro Region Engineer

Positions Project Manager/Professional Consultant Starting salary \$ \$60,000 Final salary \$ _____

Duties performed Coordinated and managed the design and implementation of the "F.R.E.E. Project"

Reason for leaving Completion of the Fellowship scheduled for December 2015

If presently employed, may we contact your supervisor? Yes No If yes, telephone _____

2. Firm name _____

Employed from February 2014 to December 2014
month year to month year

Type of business Urban Design Firm

Address 1570 Woodward Avenue Detroit MI 48226
Street City State Zip Code

Telephone Number _____ Name of supervisor James Fidler, Principal

Positions Project Manager/Professional Consultant Starting salary \$ \$23/hr. Final salary \$ _____

Duties performed Coordinated and managed the 2015 update of the "7.2 SQ MI Report"

Reason for leaving Successful completion and release of the "7.2 SQ MI Report: 2nd Edition"

Have you ever been suspended or discharged from employment? Yes No

If yes, please explain _____

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

October 6, 2015
Dated: _____ Signature: _____

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

October 6, 2015
Dated: _____ Signature: _____

4/26/05

JOSEPH KELLER GRUBER, MCD

3001 Biddle Avenue, Apartment 200, Wyandotte, Michigan 48192 • 734-818-9438 • gruberjk@gmail.com

UNIVERSITY OF DETROIT MERCY: SCHOOL OF ARCHITECTURE - Detroit, MI01/2015 - Present

MASTER OF COMMUNITY DEVELOPMENT/W.K. KELLOGG FELLOW

I currently serve as a Professional Consultant and Project Manager with the Michigan Department of Transportation (MDOT). I work closely with the Metro Region Engineers, Senior Advisors, and Operations Department in delivering training programs that increase the access and capacity of local businesses to deliver infrastructure projects. I am primarily responsible for directing, strategic planning, project management and implementation of the "Framework and Resources for Empowering Environments (FREE) Project." The FREE Project is a Public Private Partnership between state and local governmental agencies, non-profits, community residents, and private sector design firms delivering blight removal projects while training local businesses and residents to deliver infrastructure projects.

CITY FORM DETROIT - Detroit, MI02/2014 - 01/2015

PROFESSIONAL CONSULTANT, PROJECT MANAGER

I coordinated and co-managed the "7.2 SQ MI Report: 2015 Update" first published by the Hudson Webber Foundation in February of 2013. I worked closely with Founder and Principal of City Form Detroit as well as the various members of the Advisory Group as we organized, constructed, and updated a data report of Greater Downtown Detroit's physical, economic, and social conditions. I was responsible for the research and analysis of data regarding real estate development, economic development, demographics, housing, entertainment, and education. I was responsible for organizing, administering, and coordinating all phases of document creation. Partners include the Detroit Economic Growth Corporation, Downtown Detroit Partnership, Data Driven Detroit, Midtown Detroit Inc., D:Hive, Invest Detroit, Jefferson East Inc., Eastern Market Corporation, and the Detroit Riverfront Conservancy.

UNIVERSITY OF DETROIT MERCY: SCHOOL OF SCIENCE AND ENGINEERING - Detroit, MI01/2013 - 02/2014

RESEARCH ASSOCIATE

I participated in a Mineta National Transit Research Consortium study titled the "Detroit Regional Transit Study: A Study of Factors that Enable and Inhibit Effective Regional Transit." I worked with the Chair of the Civil Engineering Department on the access, mobility, and social equity branch of the study. I participated in meetings and interviews with developers, academics, politicians, and other influential people within the Detroit Metropolitan Area. I conducted extensive research and comparative analysis of major metropolitan areas throughout the United States, looking closely at population statistics, demographic data, and transportation opportunities.

FRIENDS OF THE DETROIT RIVER - Trenton, MI01/2013 - 05/2013

INTERN

I assisted with administration, membership, program marketing, public relations, social media, community outreach, fundraising, and other day-to-day operations for this non-profit organization. I helped to plan and coordinate several important events including the River Keeper Dinner and the Detroit Water Festival. I participated in volunteer coordination and site work for Great Lakes Restoration Initiatives on Belle Isle, working alongside the Lead Architect, Park Staff, and youth volunteers from across the city.

R.P. MCMURPHY'S - Wyandotte, MI01/2013 - 01/2015

BARTENDER

I loyally and joyfully served customers and clients in Downtown Wyandotte's premier bar and restaurant. Established in 1979, R.P. McMurphy's offers patrons delectable food and spirit in a historic and rich atmosphere. I consistently worked Fridays and Saturdays, special holidays and festivals, and my regular weekday shifts. I was responsible for cleaning, stocking, and inventorying the bar, while pouring all beverages in the establishment. I was responsible for managing and tracking personal sales in accordance with restaurant financial policies.

DALY MERRITT PROPERTIES INC. - Wyandotte, MI07/2012 - 02/2013

ASSISTANT PROPERTY MANAGER

I performed maintenance, construction, demolition, and deconstruction on various company properties, prepared parcels, lots, and buildings for development, rehabilitation, and transfer. I processed requests from tenants of the City of Wyandotte City Hall building which includes Chase Bank, and Henry Ford Orthopedic Specialists, and the City of Wyandotte Government.

THE CLEVELAND FOUNDATION - Cleveland, OH06/2010 - 08/2010

INTERN

I was placed with the Shaker Square Area Development Corporation (SHAD). I conducted vacant property assessments and compiled inventories for Cuyahoga County. I conducted physical inspections of houses and properties in which the corporation could implement and assist in physical improvement. I headed the marketing programs for several projects including the "Curb Appeal Program" and the "Build a Community Garden Program" which consisted of extensive networking directly within the community. I met face to face with the various beneficiaries and constituents of the neighborhood and service area, including merchants, business owners, home owners, and developers. I facilitated the signing of the contracts between homeowners and contractors for the Curb Appeal Program, discussing requirements, payment methods, and operational procedures. I attended and hosted weekly professional development seminars in the various host locations of the other Cleveland Foundation interns. I managed a group of interns during a six week landscaping initiative, directly organized & assisted in various projects, and participated in the beautification of our neighborhood.

Education

UNIVERSITY OF DETROIT MERCY - Master of Community Development (MCD)08/2012 - 08/2014

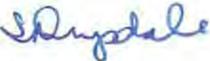
UNIVERSITY OF DAYTON - Bachelor of Arts and Sciences: Human Rights08/2007 - 05/2011

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 3

ITEM: IAFF Local #356 – Tentative Agreements

PRESENTER: Todd A. Drysdale, City Administrator 

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Attached for your review and approval are tentative agreements between the City of Wyandotte and the IAFF Local #356 relating to the collective bargaining agreement for the period from January 1, 2016 through December 31, 2020.

STRATEGIC PLAN/GOALS: To be financially responsible.

ACTION REQUESTED: Approve the tentative agreements as presented.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increase in the 2016FY budget of approximately \$75,000 in various payroll accounts. Budget amendment will be forthcoming.

IMPLEMENTATION PLAN: City Administrator will prepare the collective bargaining agreements which will be reviewed by the City's Labor Attorney and executed between the union leadership and Mayor and City Clerk.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: Reviewed and approved by Labor Attorney

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: 1. Tentative Agreements dated December 8, 2015

MODEL RESOLUTION:

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements between the City of Wyandotte and IAFF Local #356 and further instructs the City Administrator to prepare the collective bargaining agreement for period of January 1, 2016 through December 31, 2020, and further authorizes the Mayor and City Clerk to execute said agreement.

MOTION BY COUNCIL MEMBER _____

SUPPORTED BY COUNCIL MEMBER _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- VanBoxell

Absent: _____

**City of Wyandotte
IAFF Negotiations
December 8, 2015**

Duration:

January 1, 2016 through December 31, 2020

RW 30

Wages (Article VI, 1):

January 1, 2016 – 3.5%
January 1, 2017 – 3.5%
January 1, 2018 – 1.0%
January 1, 2019 – 0.0%
January 1, 2020 – 0.0%

RW 30

Call in Pay (Article VI, 7):

Administrative call-ins (including schools, court SCBA fit test, etc) will be paid at time-and-a-half for the actual duration of the administrative call in .

RW 30

Trading of Days (Article VII, 2):

Sergeant/Engineers will be allowed to trade with Fire Fighters and Senior Engineers.

RW 30

Personal Leave (Article X, 1D):

The use of personal leave will not be allowed for special events identified in advance by the City.

RW 30

Promotions (Article XIII, 6):

Amend contract to reflect current practices

RW 30

Paid Sick Leave (Article X, 4):

New Language: For members of the Defined Contribution Retirement System, unused sick time (at time of death or retirement) in excess of thirty-eight (38) days or (912) hours shall be divided by ten (10) days or (240) hours, and the answer will represent the "separation bonus factor". This number will be rounded down to the nearest whole number and cannot exceed eighteen (18). For each whole number represented in the separation bonus factor, a payment of three percent (3.0%) of the employee's final annual base wage. This provision will be null and void if a defined contribution plan is terminated or replaced with another retirement plan. This provision does not apply to employees who do not complete twenty-five (25) years of service with the City as defined by the Retirement Ordinance.

RW 30

Pension (Article XIX, 6a):

hw SQ

Effective 1/1/16, final average compensation will include overtime except for overtime funded through or by the School Board and Church Festival Events. No employee contribution will be calculated on the non-eligible overtime.

**Educational Assistance Policy
(Appendix A):**

hw SQ

Tuition reimbursement limited to ~~\$2,000~~ \$5,000 annually.

Note: Tentative agreement subject to acceptance of all issues.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 4

ITEM: COAM Police Command Officers Collective Bargaining Unit– Tentative Agreements

PRESENTER: Todd A. Drysdale, City Administrator 

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Attached for your review and approval are tentative agreements between the City of Wyandotte and the Command Officer's Association of Michigan (COAM) Wyandotte Command Officer's Bargaining Unit (Union) relating to the collective bargaining agreement for the period from January 1, 2016 through December 31, 2020.

STRATEGIC PLAN/GOALS: To be financially responsible.

ACTION REQUESTED: Approve the tentative agreements as presented.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increase in the 2016FY budget of approximately \$24,000 in various payroll accounts. Budget amendment will be forthcoming.

IMPLEMENTATION PLAN: City Administrator will prepare the collective bargaining agreements which will be reviewed by the City's Labor Attorney and executed between the union leadership and Mayor and City Clerk.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: Reviewed and approved by Labor Attorney

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: 1. Tentative Agreements dated November 24, 2015

MODEL RESOLUTION:

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements between the City of Wyandotte and Command Officer's Association of Michigan (COAM) Wyandotte Police Command Officer's Bargaining Unit and further instructs the City Administrator to prepare the collective bargaining agreement for period of January 1, 2016 through December 31, 2020, and further authorizes the Mayor and City Clerk to execute said agreement.

MOTION BY COUNCIL MEMBER _____

SUPPORTED BY COUNCIL MEMBER _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Absent: _____

**City of Wyandotte
COAM Tentative Agreements
November 24, 2015**

Duration: January 1, 2016 through December 31, 2020

Wages (Article 30):
AA
AW
JD
January 1, 2016 – 3.5%
January 1, 2017 – 3.5%
January 1, 2018 – 1.0%
January 1, 2019 – 0.0%
January 1, 2020 – 0.0%

Promotions (Article 7, 3B):
AA
AW
JD
The City, at its option, or unless waived by the City, may require a four (4) year college degree in criminal justice or a related field from an institution of learning confirmed by the City as accredited for the position of Lieutenant. Persons holding the permanent rank of Sergeant or above as of January 1, 2002, are exempt from the degree requirements. **City will waive the degree requirement through the end of the contract.**

Promotions (Article 7, 3):
AA
AW
JD
Eliminate separate exams for detective and uniform divisions.

Members testing for the rank of Lieutenant who possess a bachelor's degree or higher from a school accredited by the North Central Association will be awarded five (5) bonus points in the promotional process.

Shift Premium (Article 10, 1J):
AA
AW
JD
For purposes of a 12 hour shift system, employees working the night shift (7 pm to 7 am) will receive ~~\$.70~~ **\$1.25** per hours worked. There will be no shift premium for the 7 am to 7 pm shift.

Paid Sick Leave (Article 13, 5):
AA
AW
JD
New Language: For members of the Defined Contribution Retirement System, unused sick time (at time of death or retirement) in excess of three hundred sixty (360) hours shall be divided by one-hundred sixty-eight (168), and the answer will represent the "separation bonus factor". This number will be rounded down to the nearest whole number. For each whole number represented in the separation bonus factor, a payment of three percent (3.0%) of the employee's final annual base wage will be made. This provision will be null and void if a defined contribution plan is terminated

or replaced with another retirement plan. This provision does not apply to employees who do not complete twenty-five (25) years of service with the City or reach age fifty-five (55) with ten (10) years of service with the City.

Shotguns (Article 24, 3 & 4):

AA
CPL
SD

Eliminate language or change to reflect current practice of patrol rifles.

**Educational Assistance Policy
(Appendix A):**

AA
CPL
SD

Tuition reimbursement limited to ~~\$2,000~~ \$5,000 annually.

Note: Tentative agreement subject to acceptance of all issues.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 5

ITEM: POAM Police Patrol Officer's Bargaining Unit – Tentative Agreements

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Attached for your review and approval are tentative agreements between the City of Wyandotte and the Police Officer's Association of Michigan (POAM) Wyandotte Patrol Officer's Bargaining Unit (Union) relating to the collective bargaining agreement for the period from January 1, 2016 through December 31, 2020.

STRATEGIC PLAN/GOALS: To be financially responsible.

ACTION REQUESTED: Approve the tentative agreements as presented.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increase in the 2016FY budget of approximately \$48,000 in various payroll accounts. Budget amendment will be forthcoming.

IMPLEMENTATION PLAN: City Administrator will prepare the collective bargaining agreements which will be reviewed by the City's Labor Attorney and executed between the union leadership and Mayor and City Clerk.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: Reviewed and approved by Labor Attorney

MAYOR'S RECOMMENDATION: *J.P.*

LIST OF ATTACHMENTS: 1. Tentative Agreements dated November 25, 2015

MODEL RESOLUTION:

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements between the City of Wyandotte and Patrol Officer's of Michigan (POAM) Wyandotte Police Patrol Officer's Bargaining Unit and further instructs the City Administrator to prepare the collective bargaining agreement for period of January 1, 2016 through December 31, 2020, and further authorizes the Mayor and City Clerk to execute said agreement.

MOTION BY COUNCIL MEMBER _____

SUPPORTED BY COUNCIL MEMBER _____

YEAS

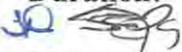
COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Absent: _____

**City of Wyandotte
POAM Negotiations
November 25, 2015**

- Duration:** January 1, 2016 through December 31, 2020

- Management Rights (Article 2.1):** The Management of the Police Department and the direction of the working forces and the right to hire, promote, assign, suspend, discipline, transfer, discharge for proper cause, reinstate, the right to relieve employees from duty because of lack of work or other proper reasons, the right to schedule hours or require overtime work, and the right to establish rules pertaining to the operations of the Department, are vested exclusively in the **Police Chief**, Police and Fire Commission, and the Mayor and City Council of the City of Wyandotte, in accordance with the provisions of the laws of the State of Michigan.

- Wages (Article 17.3):**

January 1, 2016 – 3.5%
January 1, 2017 – 3.5%
January 1, 2018 – 1.0%
January 1, 2019 – 0.0%
January 1, 2020 – 0.0%
- Shift Premium (Article 18.11):** Shift differential for 7 p.m. to 7 a.m. shift: ~~70 cents~~ **\$1.25 per hour worked**. No differential for 7 a.m. to 7 p.m. shift.

- Health & Safety (Article 33. 3&4):** Remove references to shotguns in vehicles.

- Pension (Article 35):** Unused sick hours (at time of death or retirement) in excess of three hundred sixty (360) hours shall be divided by one-hundred-sixty-eight (168), and the answer will represent the number of bonus credited service months; provided that only full months shall be counted as credited service.

- Paid Sick Leave (Article 21.5):** **New Language:** For members of the Defined Contribution Retirement System, unused sick time (at time of death or retirement) in excess of three hundred sixty (360) hours shall be divided by one-hundred sixty-eight (168), and the answer will represent the “separation bonus factor”. This number will be rounded down to the nearest whole number. For each whole number represented in the separation bonus factor, a payment of three percent (3.0%) of the employee’s final annual base wage will be made. This provision will


be null and void if a defined contribution plan is terminated or replaced with another retirement plan. This provision does not apply to employees who do not complete twenty-five (25) years of service with the City or reach age fifty-five (55) with ten (10) years of service with the City.

**Educational Assistance Policy
(Appendix A):**

Tuition reimbursement limited to ~~\$2,000~~ **\$5,000** annually.

Handwritten initials 'JD' in blue ink, followed by a signature in black ink.

Note: Tentative agreement subject to acceptance of all issues.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 6

ITEM: General Increase – Full-time, Non-Union Employees

PRESENTER: Todd A. Drysdale, City Administrator *Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Full-time non-union employees have not received a general increase in wages since February 1, 2009. It is recommended that full-time, non-union employees be granted a general increase of 3.5% on January 1, 2016. This increase is consistent with the tentative agreements reached with the bargaining units whose contracts are scheduled to begin on the same date.

STRATEGIC PLAN/GOALS: To be financially responsible.

ACTION REQUESTED: Concur with the recommendation.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increase in the 2016FY budget of approximately \$81,000 in various payroll accounts. Budget amendment will be forthcoming.

IMPLEMENTATION PLAN: City Administrator will coordinate the payroll changes.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *J.P.*

LIST OF ATTACHMENTS: N/A

MODEL RESOLUTION:

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the general increase of 3.5% for all eligible full-time, non-union employees effective January 1, 2016.

MOTION BY COUNCIL MEMBER _____

SUPPORTED BY COUNCIL MEMBER _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

Absent: _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 7

ITEM: Police Department Rank Structure Changes and Promotions

PRESENTER: Daniel J. Grant, Chief of Police



INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: In the past 3 ½ years, our agency has reduced the number of Lieutenants from five to two which has changed the command structure in our agency which once had 2 Shift Commanders on each of our 4-platoons. With the recent retirement of both Lieutenants, I am requesting to commence with the promotional process to fill these 2 vacancies in compliance with the collective bargaining agreement. With the addition of two Sergeants to uniformed patrols, we will have more adequate coverage of our road patrols which will alleviate some overtime when one command officer is on approved leave time and will also minimize times when no supervisory personnel are available on the shifts. I am also requesting to re-instate one Sergeant's position which will be assigned to the Detective Bureau. During the past 6-months, the City commenced with a promotional process for the rank of Sergeant. In accordance with the Police Officer's collective bargaining agreement, those Officers interested in a promotion to the rank of Sergeant were given a written examination which was followed by an interview panel. On October 21, 2015, the testing and interview scores were tabulated along with the candidate's seniority scores and a promotional list was established which is required to be utilized for promotions for a 2-year period.

Detective Rick Weise is the 1st Sergeant candidate on the eligibility list and if approved would be assigned to the Detective Bureau. The next candidate on the promotional list is Det. Jerry Yoscovits who declined the promotion at this time so the next two Officers, Jeff Powers and Jerry Conz will be elevated to the rank of Sergeant and assigned to a patrol platoon. The promoted candidates will be on probation for a 6-month period and Detective Yoscovits who declined the promotional offer will maintain his position on the eligibility list should future promotions become available.

STRATEGIC PLAN/GOALS: To promote Det. Weise, Officer Powers, and Officer Conz to the rank of Sergeant assigning Weise to the Detective Bureau and the Officers to a 12-hour uniformed patrol shift acting as the on-duty shift Commander. These positions will be probationary for a period of 6-months. Also to commence with the promotional process for the rank of Lieutenant and if successful promote the 2 candidates achieving the highest scores.

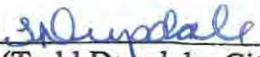
ACTION REQUESTED: Concur with the Police Department to promote Det. Rick Weise, Ofcr. Jeff Powers, and Ofcr. Jerry Conz as probationary Sergeants. Also to begin the promotional process for the rank of Lieutenant.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The estimated cost of increasing the Command structure to two (2) Lieutenants (from the current budget of one (1)) and eight (8) Sergeants (from the current budget of six (6)) is approximately \$23,000 annually. Funds for these changes are available in the current year budget without a budget amendment due to vacancies that have occurred in the department since the beginning of fiscal year. In future years, the aforementioned increase will have to be included budget. Amounts are included in various payroll accounts within the Police Department budget.

IMPLEMENTATION PLAN: If approved by the City Council, notification will be submitted to the City Administrator's Office regarding the pay increase in relation to the higher rank.

COMMISSION RECOMMENDATION: The Police Commission has approved these promotions at their regular meeting on November 24, 2015.

CITY ADMINISTRATOR'S RECOMMENDATION: Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the residents of the City of Wyandotte. Concur with recommendation.



(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

1. Sergeant promotional results dated October 21, 2015
2. Current Organizational Chart
3. Proposed Organizational Chart
4. Minutes of Nov. 24th Police Commission meeting

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: December 14, 2015

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that the Council Concur with the determination that the promotion of three Sergeants will assist with the current Command Structure on the 4 platoons of the Police Department's 12-hour shifts and in the Detective Bureau, the Council authorizes the filling of such positions and:

BE IT FURTHER RESOLVED that the Police Department is authorized to commence with the promotional process to fill 2 vacant Lieutenant positions.

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, an interview panel, and calculations of seniority which were taken into consideration in accordance

with the collective bargaining agreement, the next Sergeant promotions are to be awarded to Det. Rick Weise, Ofcr. Jeff Powers, and Ofcr. Jerry Conz, authorization is granted to make said promotions.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- VanBoxell

City of Wyandotte

POLICE DEPARTMENT

Departmental Communication

DATE: October 21, 2015
TO: SERGEANT CANDIDATES
FROM: Daniel J. Grant, Chief of Police
SUBJECT: **SERGEANT PROMOTIONAL RESULTS**
CC: Police Commission
Mayor's Office
City Administrator, Todd Drysdale
WPOA, Union

Thanks to the Sergeant candidates for your interest in participating in our promotional process. Those candidates who advanced from the written examination are listed below along with their respective cumulative scores.

<u>NAME</u>	<u>CUMULATIVE SCORE</u>
Richard Weise	93.05
Jerry Yoscovits	90.09
Jeff Powers	83.93
Jerry Conz	83.45
Devin Geiger	79.66
Chris Sawmiller	78.41
Jay Sharpes	78.04

WYANDOTTE POLICE DEPARTMENT

ORGANIZATIONAL CHART

Police & Fire Commission

Chief of Police

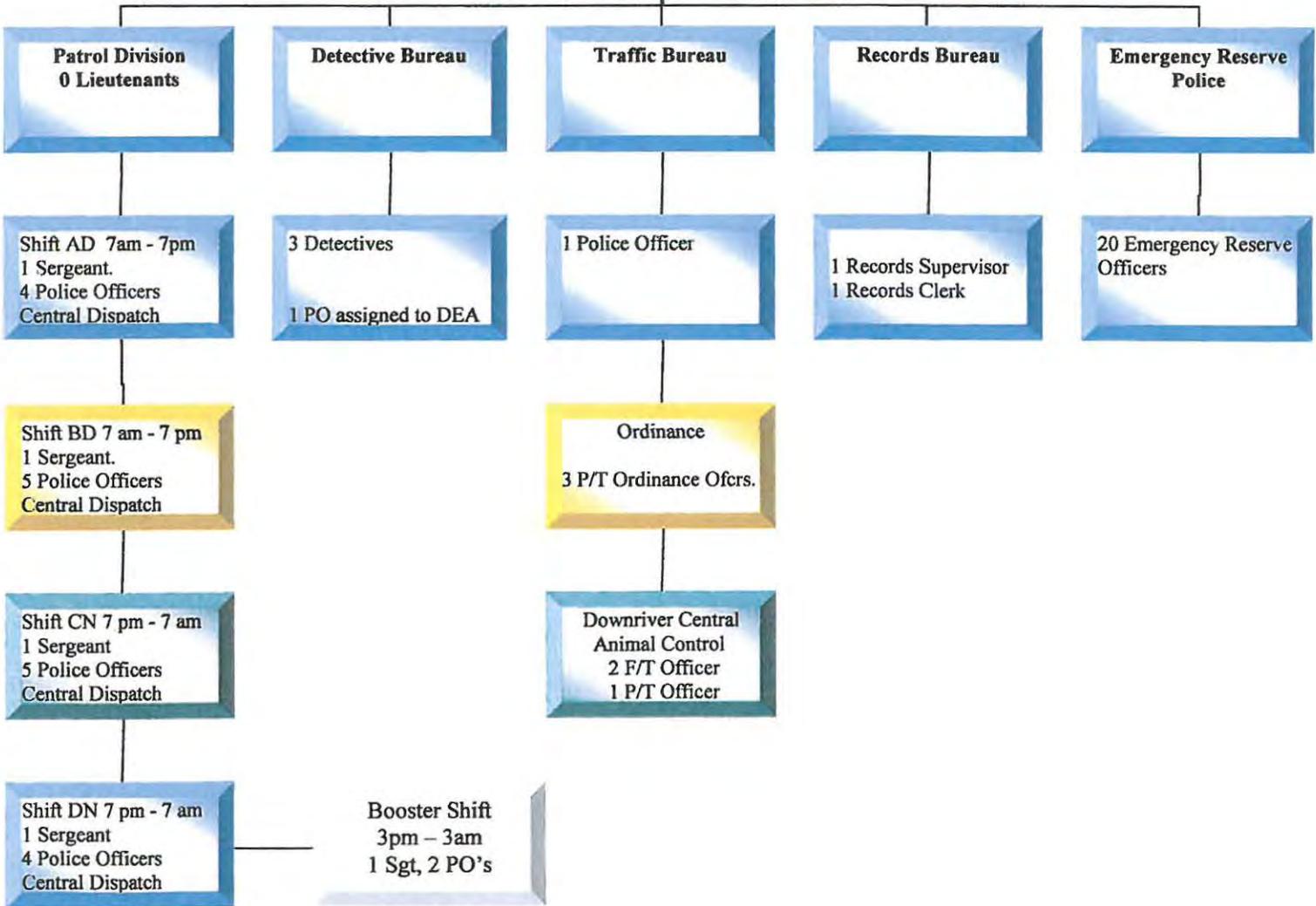
Police Inspector

Administrative Assistant

Number of Sworn Personnel:
 1 Police Chief
 1 Police Inspector
 0 Lieutenants
 5 Sergeants
 3 Detectives
 22 Police Ofcrs.- 1 assigned to DEA
 TOTAL SWORN OFFICERS= 32
 Budgeted=35

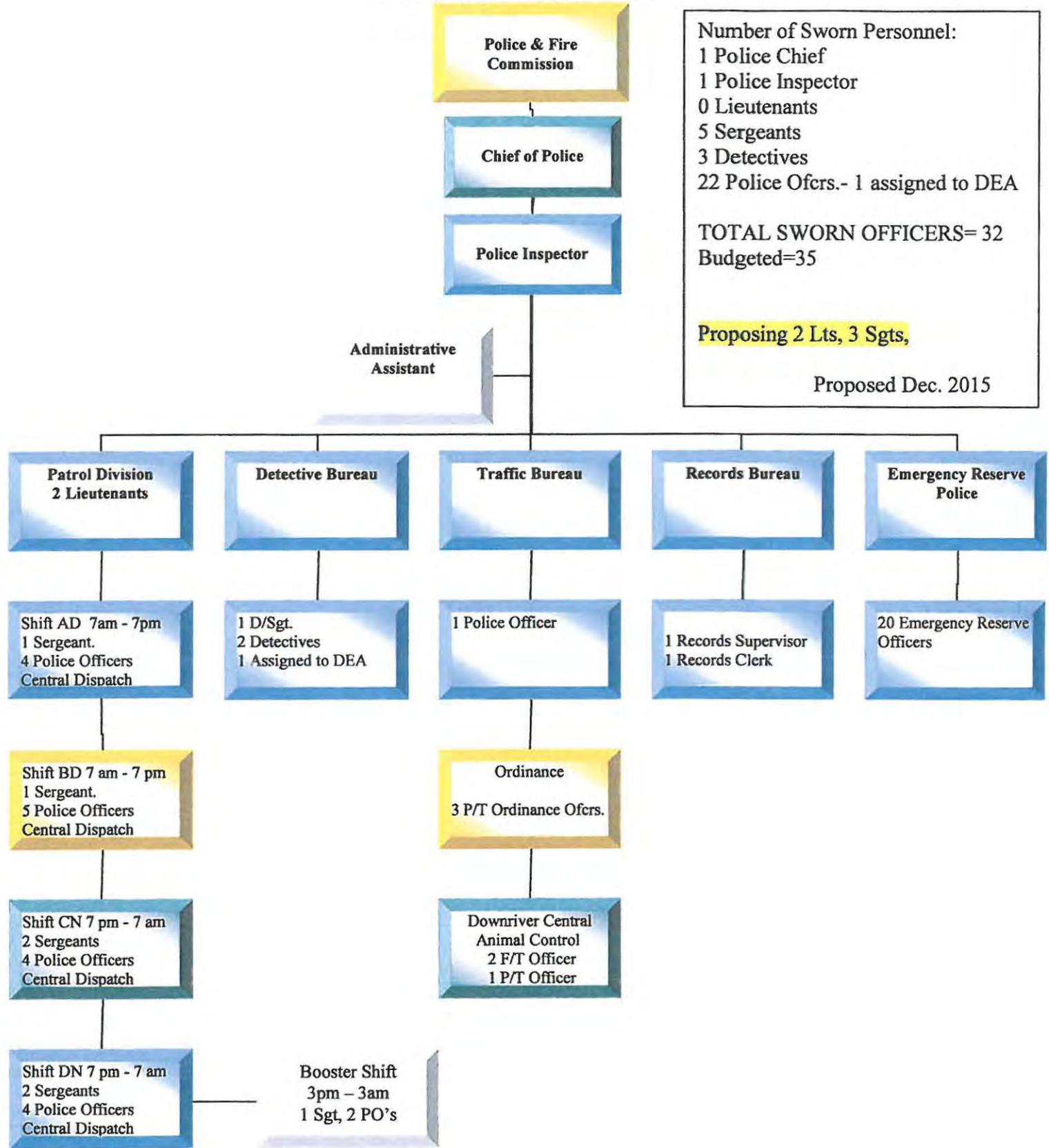
Proposing 2 Lts, 3 Sgts,

Nov. 2015



WYANDOTTE POLICE DEPARTMENT

ORGANIZATIONAL CHART



Number of Sworn Personnel:
 1 Police Chief
 1 Police Inspector
 0 Lieutenants
 5 Sergeants
 3 Detectives
 22 Police Ofcers.- 1 assigned to DEA

TOTAL SWORN OFFICERS= 32
 Budgeted=35

Proposing 2 Lts, 3 Sgts,
 Proposed Dec. 2015

City of Wyandotte
Police Commission Meeting

Regular Commission Meeting
November 24, 2015

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner Dr. Michael Izzo

Absent: Commissioner John Harris (Excused)

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:02 p.m.

The Minutes from the regular Police Commission meeting on October 27, 2015, were presented.

Melzer moved, Izzo seconded,
CARRIED, to approve the regular minutes of October 27, 2015, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – October 2015, Year to Date

Again, there isn't anything out of the ordinary

Chief Grant will provide MICR's statistics at the end of the year for comparison purposes.

Izzo moved, Melzer seconded,
CARRIED, to accept the October 2015 and Year to Date police statistics and place on file.

2. Review of Organizational Chart, authorization for Promotions

Chief Grant went over the existing Organizational Chart for the Department. Currently, the budget is for 35 sworn officers, but the Department only has 32 right now. At this time, we do not have any Lieutenants, the proposed organizational chart was compared to the department structure from 2009 when the department had 39 sworn officers.

Chief Grant requested that the Department be allowed to promote individuals so the new Organizational Chart would show:

- Two Sergeants on both of the night shifts (total of four)
- One Sergeant on each of the day shifts (total of two)
- One Sergeant in the Detective Bureau (total of one)
- Sergeant Fitzpatrick would remain in charge of the Special Ops Unit (total of one)

This would bring the total number of Sergeants in the Department to eight.

- One Lieutenant to cover both night shifts (total of one)
- One Lieutenant to cover both day shifts (total of one)

This would bring the total number of Lieutenants in the Department to two.

The Detective Bureau would have a total of three detectives with one of them being promoted to Sergeant.

The Lieutenants' educational requirements are still up in the air, but we still need to prepare for eventual promotions. The Chief will move forward with setting up the Lieutenants' exam.

Izzo moved, Melzer seconded,

CARRIED, to approve the necessary hires and promotions to meet the Chief's organizational changes as outlined.

3. Update on Police Officer hiring

Last Thursday we held the physical agility test for several potential candidates and are currently doing the background checks on them. The Chief will have additional information at the next Police Commission meeting.

4. Citizen Evaluation of Services

This response / report involved the destruction of City property. The person who reported the destruction was very pleased with the service she received and gave a very favorable reply.

Izzo moved, Melzer seconded,

CARRIED, to receive the citizen response and place on file.

5. Bills and Accounts – November 10, 2015 \$40,238.10, November 24, 2015 \$5,662.99

Izzo moved, Melzer seconded,

A Roll Call was held and the Motion

CARRIED, to unanimously approve payment of the bills for November 10, 2015 \$40,238.10, November 24, 2015 \$5,662.99

NEW BUSINESS

1. Retirement Notice

Sergeant Kotkowski recently turned in his retirement notice. His last day with the Department will be December 23, 2015.

2. Ultrasonic Gun Cleaner

This item was submitted in the 2015 / 2016 budget at a cost of \$11,419.00. The Department hasn't had a good working machine in 10 years.

Since this item was listed in the budget process, the Chief is not sure if he still has to go to City Council with the request, but will follow up to make sure proper procedures are followed

Melzer moved, Izzo seconded,
CARRIED, to approve the purchase of the Ultrasonic Gun Cleaner for \$11,419.00

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:22 p.m.

Izzo moved, Melzer seconded,
CARRIED, to adjourn meeting at 6:22 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

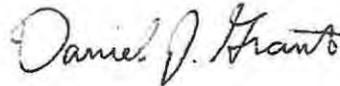
CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 8

ITEM: Hiring – Police Officers Kyle Runyon & Nathan Hiske

PRESENTER: Daniel J. Grant, Chief of Police



INDIVIDUALS IN ATTENDANCE: Dan Grant

BACKGROUND: The City of Wyandotte accepted applications for the position of Police Officer until October 24, 2015 and the applicants had until November 1st to take the entry level written examination as administered by EMPCO Inc. Those applicants who were successful in passing the examination were then required to take a physical agility test which was administered at Wyandotte Roosevelt High School with the passing candidates being invited for a formal interview. The candidates were ranked according to their scores throughout the process and the highest scoring candidates had a background investigation conducted on them. After completion of this extensive process, we are requesting City Council approval to hire candidates Kyle Runyon and Nathan Hiske who have done a great job in our selection process.

Kyle Runyon currently resides in Big Rapids, Mich. where he finished his Bachelors Degree in Criminal Justice at Ferris State University and also completed their police academy.

Nathan Hiske is a Trenton, Mich. resident and also completed his Bachelor's degree in Criminal Justice from Ferris State University where he attended their state accredited police academy.

We have spoken with the candidates and they are very excited about this opportunity to work with the Wyandotte Police Department. If approved for hire by the City Council, a conditional job offer will be presented to them with their hiring being contingent upon passing physical and psychological examinations

STRATEGIC PLAN/GOALS: To hire candidates Kyle Runyon and Nathan Hiske, have them enter our 12-week Field Training Program, and upon successful completion they will begin solo patrols on a probationary status for 18-months.

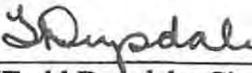
ACTION REQUESTED: Concur with the Police Department to hire Candidates Runyon and Hiske as probationary Police Officers.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for these position's salary/benefits are budgeted in the Police Department budget in the salary account 101-301-725-110.

IMPLEMENTATION PLAN: The City Administrator's Office will coordinate the hiring and implementation of benefits for the positions.

COMMISSION RECOMMENDATION: The Police Commission approved the hiring of the two candidates at their regular meeting on Tuesday December 8, 2015.

CITY ADMINISTRATOR'S RECOMMENDATION: Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the residents of the City of Wyandotte. Concur with recommendation.



(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

1. Letter of Conditional Job Offer
2. Employment application

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: December 14, 2015

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that Council Concurs with the determination that vacancies exist for the position of Police Officer and the Council authorizes the filling of such vacancies and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, physical agility test, interview panel, and background investigation conducted by the Police Department, candidates Kyle Runyon and Nathan Hiske are being offered employment as probationary Police Officers contingent upon their successful completion of physical, drug screen, and psychological examinations.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL

Sheri Sutherby Fricke

Daniel E. Galeski

Ted Miciura, Jr.

Leonard T. Sabuda

Donald C. Schultz

Kevin VanBoxell

December 15, 2015

Kyle Runyon
832 Sheridan St.
Big Rapids, MI. 49307

Dear Kyle,

Congratulations, you have successfully completed the initial selection process for the position of Police Officer with the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive medical/psychological examination and drug screening. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Daniel J. Grant
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL

Sheri Sutherby Fricke

Daniel E. Galeski

Ted Miciura, Jr.

Leonard T. Sabuda

Donald C. Schultz

Kevin VanBoxell

December 15, 2015

Nathan Hiske
1804 Newman Dr.
Trenton, MI. 48183

Dear Nathan,

Congratulations, you have successfully completed the initial selection process for the position of Police Officer with the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive medical/psychological examination and drug screening. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Daniel J. Grant
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____

CITY OF WYANDOTTE, MICHIGAN 48192

APPLICATION FOR EMPLOYMENT

Empco 84.67

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIRED

Position applied for Police Officer

Have you read the description of this job? Yes No

Are you qualified to perform these duties? Yes No

Other position you would consider N/A

Type of employment desired: Full-Time Part-Time Temporary

Date you can start July 8, 2015 Wage expected \$ Basic Starting

PERSONAL INFORMATION

Social Security Number

Name Runyon Kyle Damon Address 832 Sheridan St Big Rapids MI 49307

Telephone (including area code)

Other last names used while working, if any N/A

Are you a U.S. Citizen? Yes No

If no, specify type of entry document and work authorization N/A

Have you ever been convicted of a crime? Yes No

If yes, please give specifics N/A

Are there any felony charges pending against you? Yes No

If yes, please give specifics N/A

Have you ever served in the U.S. Military?

Yes No

If yes, indicate branch of military? N/A

Dates of duty: From N/A To N/A Type of discharge N/A
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? Yes No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? Yes No

Are you licensed to drive a motor vehicle other than an automobile? Yes No

If yes, what type of license do you hold? N/A

Have you ever employed by the City of Wyandotte? Yes No

If so, when? N/A

Have any of your relatives ever been employed by the City of Wyandotte? Yes No

If yes, indicate names and dates employed N/A

Are you a smoker? Yes No

If yes, will you abide by the City's smoking policy? Yes No

Have you used, possessed or sold any illegal drugs in the past five years? Yes No

If yes, state which drugs and explain if you used, possessed or sold them
N/A

Have you ever been bonded on a job? Yes No

If so, where and when? N/A

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Kelsi Baron Telephone (including area code) (231)313-1502

Address 832 Sheridan St Big Rapids MI 49307
Street City State Zip Code

PERSONAL REFERENCES (Not former employers or relatives)

Name and Occupation	Address	Phone Number
Jeff Hamish: Wexford County Sheriff Deputy	982 N. 29 Rd, Cadillac, MI 49601	
Becky Pechota: Dental Assistant	8592 Gull Rd, Richland, MI 49803	
Mark Nyman: Retired Wexford Sheriff Deputy	7730 N. 11 Rd, Mesick, MI 49668	

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:
MCOLES Defensive Driving, MCOLES Firearms, First-Aid/CPR, Scenario Training, Pressure Point Control Tactics

	NAME	CITY/STATE	DEGREE	MAJOR
High School	Mesick High School	Mesick, Michigan	High School Diploma	
College	Ferris State University	Big Rapids, Michigan	Bachelor of Science	Criminal Justice
Other	Ferris State University	Big Rapids, Michigan	Associate in Arts	Pre-Criminal Justice

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name Gordon Food Service

Employed from March 2011 to June 2015 (Current)
month year month year

Type of business Retail Sales, Bulk Food Store

Address 1578 N. Mitchell St Cadillac MI 49601
Street City State Zip Code

Telephone Number _____ Name of supervisor Amanda Wagner

Positions Retail Sales Associate Starting salary \$ 8.00/hr Final salary \$ \$8.25/hr

Duties performed Customer Service, Inventory/Stock, Customer Order Preparation, Cashier, Deli Meat/Cheese Slice

Reason for leaving Currently Employed

If presently employed, may we contact your supervisor? Yes No If yes, telephone (231) 779-4300

2. Firm name Taco Bell

Employed from January 2007 to March 2011
month year month year

Type of business Fast Food, Restaurant

Address 873 U.S. Highway 31 South Traverse City MI 49685
Street City State Zip Code

Telephone Number _____ Name of supervisor Nicole Kinnee

Positions Shift Manager, Crew Member Starting salary \$ 7.40/hr Final salary \$ 8.30/hr

Duties performed Shift Deployment, Customer Service, Food Preparation, Crew Member Training, Clean/Organize

Reason for leaving I began work at Gordon Food Service in Cadillac, MI

Have you ever been suspended or discharged from employment? Yes No

If yes, please explain N/A

CITY OF WYANDOTTE, MICHIGAN 48192

APPLICATION FOR EMPLOYMENT

Empco
81.21

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIRED

Position applied for Police officer

Have you read the description of this job?

Yes No

Are you qualified to perform these duties?

Yes No

Other position you would consider _____

Type of employment desired:

Full-Time

Part-Time

Temporary

Date you can start any

Wage expected \$ just want a job

PERSONAL INFORMATION

Social security Number _____

Name

Hiske

Nathan

Edward

062593

Last

First

Middle

Address

1804 Newman

Trenton

MI

48183

Street

City

State

Zip Code

Telephone (including area code) _____

Other last names used while working, if any _____

Are you a U.S. Citizen?

Yes No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime?

Yes No

If yes, please give specifics _____

Are there any felony charges pending against you?

Yes No

If yes, please give specifics _____

Have you ever served in the U.S. Military?

Yes No

If yes, indicate branch of military? _____

Dates of duty: From _____ To _____ Type of discharge _____
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? Yes No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? Yes No

Are you licensed to drive a motor vehicle other than an automobile? Yes No

If yes, what type of license do you hold? _____

Have you ever employed by the City of Wyandotte? Yes No

If so, when? _____

Have any of your relatives ever been employed by the City of Wyandotte? Yes No

If yes, indicate names and dates employed _____

Are you a smoker? Yes No

If yes, will you abide by the City's smoking policy? Yes No

Have you used, possessed or sold any illegal drugs in the past five years? Yes No

If yes, state which drugs and explain if you used, possessed or sold them _____

Have you ever been bonded on a job? Yes No

If so, where and when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Karin Hiske Telephone (including area code) _____

Address 1804 Newman Trenton MI 48183
Street City State Zip Code

PERSONAL REFERENCES (Not former employers or relatives)

Name and Occupation	Address	Phone Number
Hector Garcia (wood worker)	24188 Merriman New Boston, MI	
Grace Ann. Beebe (Reverend)	2225 Emeline Trenton, MI	
Marvin Popyk (SR Systems administrator)	18167 Valade Liverview, MI	

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

included on resume

	NAME	CITY/STATE	DEGREE	MAJOR
High School	Trenton High School	Trenton, MI	diploma	College prep
College	Ferris State University	Big Rapids, MI	bachelors	Criminal justice
Other				

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name Trenton Police Department

Employed from 05 2014 to 07 2014
month year month year

Type of business Police department

Address 2800 Third St. Trenton MI 48183
Street City State Zip Code

Telephone Number _____ Name of supervisor Mike Oakley

Positions Intern Starting salary \$ N/A Final salary \$ N/A

Duties performed trained with officers in the duties of writing reports, patrolling, issuing citations, etc.

Reason for leaving academy

If presently employed, may we contact your supervisor? Yes No If yes, telephone 734-231-8492

2. Firm name Grasse Ile Lawn Care and Maintenance

Employed from 05 2012 to 08 2013
month year month year

Type of business landscaping

Address 28665 Swan Island Dr. Grasse Ile MI 48138
Street City State Zip Code

Telephone Number _____ Name of supervisor Gregg Warren

Positions landscaper Starting salary \$ 10 an hour Final salary \$ 10 an hour

Duties performed mulching, grass cutting, weed whipping, edging, lawn maintenance

Reason for leaving college

Have you ever been suspended or discharged from employment? Yes No

If yes, please explain _____

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

	NAME	CITY/STATE	DEGREE	MAJOR
High School				
Colleges				
Other				

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name News Herald Newspaper
Employed from — 2003 to — 2011
month year month year
Type of business News carrier
Address One Prector Dr. Southgate MI 48195
Street City State Zip Code
Telephone Number _____ Name of supervisor changed
Positions paper boy Starting salary \$ 300 a month Final salary \$ 200 a month
Duties performed folded and delivered papers
Reason for leaving better job/college
If presently employed, may we contact your supervisor? Yes No If yes, telephone _____

2. Firm name _____
Employed from _____ to _____
month year month year
Type of business _____
Address _____
Street City State Zip Code
Telephone Number _____ Name of supervisor _____
Positions _____ Starting salary \$ _____ Final salary \$ _____
Duties performed _____
Reason for leaving _____
Have you ever been suspended or discharged from employment? Yes No

If yes, please explain _____

NATHAN HISKE

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 8/14/15 Signature: Nathan Hiske

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 8/14/15 Signature: Nathan Hiske

4/26/05

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 9

ITEM: Purchase of Chevrolet Tahoe Patrol Vehicles/Ford Explorer

PRESENTER: Daniel J. Grant, Chief of Police



INDIVIDUALS IN ATTENDANCE: Dan Grant

BACKGROUND: Since two of our patrol cars and one of our un-marked vehicles are in need of replacement we are requesting approval from the City Council to purchase two (2) new patrol Chevrolet police-package Tahoes and one (1) Ford Explorer. We have purchased the Chev. Tahoes and the Ford Explorers in the past and they have been excellent police vehicles for our fleet therefor I am requesting to purchase the same vehicles for replacement.

The purchase will consist of Chev. Tahoe patrol vehicles from Shaheen Chevrolet in Lansing who was awarded the bid for the Lansing Police Department (LPD). They currently have two police package patrol vehicles in their inventory that were not purchased by LPD and are identical in color/options that we are currently utilizing in our patrol fleet. The cost for the 2015 Tahoe police package is \$31,002 which is \$3,257 less than the pricing for the 2016 models which is saving us \$6,514. The Ford Explorer will be purchased from Gorno Ford in Woodhaven who has the State of Michigan contract for Ford police vehicles with the purchase price being \$35,400.

STRATEGIC PLAN/GOALS: Maintaining our fleet of patrol vehicles enables our Police Officers to maintain patrols throughout the City of Wyandotte and effectively respond to calls for service from our residents which is consistent with the City of Wyandotte's strategic plan.

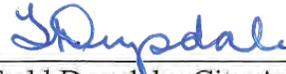
ACTION REQUESTED: City Council approval for the purchase of two (2) Chevrolet Tahoe police package patrol vehicles and one (1) Ford Explorer unmarked vehicle.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for the purchase of 2 Chev. Tahoes with the price quoted will be \$62,004 along with the Ford Explorer added will total \$97,404.00 with funds available in the budgeted Vehicle Account 101-301-850-530.

IMPLEMENTATION PLAN: If approved by the City Council, the vehicles which are already in the dealerships inventory will be obtained, the necessary equipment will be installed, and vehicles will be deployed for police service.

COMMISSION RECOMMENDATION: The Police Commission has been presented with this proposal and approved the purchase at their meeting on December 8th.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.



(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

1. Price Quote from Shaheen Chevrolet Inc.
2. Price Quote from Gorno Ford Inc.
3. Copy of advertisement from Mich. Police Chief's magazine.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: December 14, 2015

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the Chief of Police to purchase two (2) Chevrolet Tahoe police package patrol vehicles from Shaheen Chevrolet Inc. which is the dealership awarded the contract for the Lansing Police Dept. and one (1) Ford Explorer from Gorno Ford which has been awarded the State of Michigan contract. The pricing for these purchases will be as noted on the submitted price quotes.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that this expenditure will be paid from our Vehicle account 101-301-850-530.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- VanBoxell

Daniel Grant

Subject: FW: 2 Tahoe Police Vehs
Attachments: PoliceTahoe.pdf

From: Joe Tamburino [mailto:jtamburino@corp.shaheenchevrolet.com]
Sent: Thursday, December 10, 2015 1:18 PM
To: Daniel Grant <dgrant@wyan.org>
Subject: RE: 2 Tahoe Police Vehs

Dan,

2015 Police Tahoe 2wd Black

\$30,987.00 govt. price (specs enclosed)
\$15.00 state title fee

Thanks,

Joe Tamburino
Shaheen Chevrolet
632 American rd.
Lansing, Mi. 48911
Cell 517-712-1904

Sent from my Sprint Samsung Galaxy S® 6.

----- Original message -----

From: Daniel Grant <dgrant@wyan.org>
Date: 12/09/2015 11:48 AM (GMT-05:00)
To: jtamburino@shaheenchevrolet.com
Subject: 2 Tahoe Police Vehs

Hi Joe,

It is my understanding that you have two 2015 black Chev. Tahoe Police vehs. in your inventory and I would like to place the purchase of these 2 vehicles on the City Council agenda for this coming Monday. Please forward a price quote so I can place on the agenda for Monday.

Thanks much,

2015 Fleet/Non-Retail Chevrolet Tahoe 2WD 4dr Commercial CC15706

WINDOW STICKER

2015 Chevrolet Tahoe 2WD 4dr Commercial		Interior: - Jet Black
5.3L/- TBD - CID Gas/Ethanol V8		Exterior 1: - Black
* 6-Speed Automatic		Exterior 2: - No color has been selected.
CODE	MODEL	MSRP
CC15706	2015 Chevrolet Tahoe 2WD 4dr Commercial	\$46,300.00
OPTIONS		
AVF	2015 INTERIM PROCESSING CODE	\$0.00
Z56	SUSPENSION, HEAVY-DUTY, POLICE-RATED	INC
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00
L83	ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJE	\$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	\$0.00
GU4	REAR AXLE, 3.08 RATIO	\$0.00
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP	\$0.00
RAP	WHEELS, 17" X 8" (43.2 CM X 20.3 CM) STEEL, POLICE, BLACK	INC
QAR	TIRES, P265/60R17 ALL-SEASON, POLICE, V-RATED	INC
ZAK	TIRE, SPARE, P265/60R17 ALL-SEASON, POLICE, V-RATED	INC
ZY1	PAINT SCHEME, SOLID APPLICATION	\$0.00
GBA	BLACK	\$0.00
AZ3	SEATING, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER	\$0.00
H0U	JET BLACK, CLOTH SEAT TRIM	\$0.00
IO3	AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND AUXILIARY INPUT J	\$0.00
9C1	IDENTIFIER FOR POLICE PATROL VEHICLE	-\$4,735.00
NZZ	FRONT UNDERBODY SHIELD	INC
K4B	BATTERY, AUXILIARY, 730 CCA	INC
___	POWER SUPPLY, 100-AMP, AUXILIARY BATTERY, REAR ELECTRICAL CENTE	INC
___	POWER SUPPLY, 50-AMP, POWER SUPPLY, AUXILIARY BATTERY	INC

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

2015 Fleet/Non-Retail Chevrolet Tahoe 2WD 4dr Commercial CC15706

WINDOW STICKER

—	POWER SUPPLY, 120-AMP, (4) 30-AMP CIRCUIT, PRIMARY BATTERY	INC
KW7	ALTERNATOR, 170 AMPS, HIGH OUTPUT	INC
C5U	GVWR, 6800 LBS. (3084 KG)	INC
RM7	WHEEL, 17" X 8" (43.2 CM X 20.3 CM) FULL-SIZE, STEEL SPARE	INC
—	LUGGAGE RACK, DELETE	INC
9G8	HEADLAMPS, DAYTIME RUNNING LAMPS AND AUTOMATIC HEADLAMP CON	\$10.00
7X6	SPOTLAMP, LEFT-HAND	\$490.00
AKO	GLASS, DEEP-TINTED	INC
AKX	WINDSHIELD, SOLAR ABSORBING, SHADED UPPER	INC
AKK	WINDSHIELD STYLE, ACOUSTIC LAMINATED GLASS	INC
—	EXTERIOR ORNAMENTATION DELETE	INC
6J3	WIRING, GRILLE LAMPS AND SIREN SPEAKERS	\$92.00
—	DOOR HANDLES, BODY-COLOR	INC
UN9	RADIO SUPPRESSION PACKAGE, WITH GROUND STRAPS	INC
AG1	SEAT ADJUSTER, DRIVER 10-WAY POWER	\$0.00
AG2	SEAT ADJUSTER, FRONT PASSENGER 6-WAY POWER	INC
ATD	SEAT DELETE, THIRD ROW PASSENGER	INC
—	INSTRUMENTATION, ANALOG	INC
6N6	DOOR LOCKS AND HANDLES, INSIDE REAR DOORS INOPERATIVE	\$59.00
—	KEY, 2-SIDED	INC
6E2	KEY COMMON, COMPLETE VEHICLE FLEET	\$25.00
6N5	SWITCHES, REAR WINDOW INOPERATIVE	\$57.00
—	THEFT-DETERRENT SYSTEM, VEHICLE, PASS-KEY III	INC
—	POWER OUTLETS, 4 AUXILIARY, 12-VOLT	INC
UE0	ONSTAR DELETE	-\$85.00
—	SAFETY BELTS, 3-POINT, DRIVER AND FRONT PASSENGER IN ALL SEATING	INC
R9Y	FLEET FREE MAINTENANCE CREDIT	-\$135.00
—	SPECIAL EQUIPMENT OPTIONS	
5T5	SEATS, 2ND AND 3RD ROW VINYL WITH FRONT CLOTH SEATS	\$0.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

Prepared By:
administrator

2015 Fleet/Non-Retail Chevrolet Tahoe 2WD 4dr Commercial CC15706

WINDOW STICKER

UTQ	THEFT-DETERRENT SYSTEM, CONTENT, DISABLE	\$10.00
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY	INC
SUBTOTAL		\$42,088.00
	Advert/Adjustments	\$0.00
	Destination Charge	\$1,195.00
TOTAL PRICE		\$43,283.00
Est City: 16.00 mpg		
Est Highway: 23.00 mpg		
Est Highway Cruising Range: 598.00 mi		

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

Robert K. Alderman
Gorno Ford
Woodhaven, Michigan
Bus: 734-671-4017
Fax: 734-671-4375

WYANDOTTE POLICE DEPT
WYANDOTTE, MI
BUS: 734-324-4405
EMAIL: dgrant@wyan.org

ATT: CHIEF DAN GRANT

2016 FORD EXPLORER 4WD, STOCK# H8217, VIN# 1FM5K8D80GGB17153

3.5 L V6
6SPD AUTO TRANS
INGOT SILVER METALLIC
EBONY BLACK INTERIOR
SYNC
FOG LAMPS
SIDE CURTAIN AIRBAGS
4 WHEEL ABS BRAKES
ROLL STABILITY SYSTEM

TOTAL \$ 35,400.00
(DELIVERED TO WYANDOTTE, MI)

CUSTOMER SIGNATURE _____ DATE _____

THANK YOU
ROBERT K. ALDERMAN
734-671-4017

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STATE OF MICHIGAN PATROL VEHICLES

CONTRACT NO. 071B1300005

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- POLICE INTERCEPTOR UTILITY
- EXPEDITION SSV
- F-150 CREW CAB SSV
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Gorno Ford - 22025 Allen Road - Woodhaven, MI 48183

Eddie Williams - 313-319-3431
eddiwilliams@gornoford.com

Jim Agney - 734-671-4033
jagney@gornoford.com

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14th 2015

AGENDA ITEM # 10

ITEM: Wyandotte Street Art Fair Artist and Crafter Applications

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: As one of the largest fine art fairs in the State of Michigan, the 55th Annual Wyandotte Street Art Fair attracts fine artists from across the state, region and nation to showcase their work, and offers a platform to expand community awareness of the creative arts through a quality event that provides cultural enrichment to all ages in a fun and festive environment.

In an effort to maintain a high level of quality and public confidence the Special Events Coordinator would like to make a few changes to the WSAF Artist and Crafter Applications. The below are the changes to the WSAF Artist applications starting this year.

Double Booth Rental Rates Increase
Work must be created by the artist rules

With the increase in popularity over the years, the Fair is able to fund the multiple quality of life events that take place throughout the year here in the City of Wyandotte. We encourage artists and crafters to join us and help continue the special events in our beautiful city.

RATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout e year. These events serve to purpose the goals of the City of Wyandotte by bringing our mmunity together with citizen participation and supporting the local businesses and non-ofit organizations.

CTION REQUESTED: Adopt a resolution concurring with the recommendation of the Special ents Coordinator.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

We estimate with these application changes an estimated revenue increase.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Events Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: 2016 WSAF Artist and Crafter Applications

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: December 14th 2015

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Events Coordinator to approve the 2016 Wyandotte Street Art Fair Artist and Crafter Applications.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Vanboxell



Wyandotte Street Art Fair

July 13—16th 2016

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
events@wyan.org * www.wyandottestreetartfair.org
Hours: 10 am to 9 pm daily



You are cordially invited to submit your application for the 55th annual Wyandotte Street Art Fair (WSAF). The fair is held annually in the central business district of Wyandotte, Michigan. We encourage you to apply to our fair, one of the largest shows in the State of Michigan and the second longest running. Please review the attached rules and regulations. Your cd/photos will be reviewed by a qualified jury. Please note cds will NOT be returned. Deadline for submission: **February 8th 2016**.

You will be notified of acceptance by March 21st 2016. Special requests concerning location and space will be considered, but cannot be made a condition of participation.

RULES AND REGULATIONS:

- **Please note:** Your work must be original and created by you as the artist. The artist has the burden of proof showing that your work was created by you. If we have reason to believe that your work is not original and created by you, we reserve the right to make reasonable inquiry into the origin and authenticity of your work. High quality prints are acceptable as long as they were included in your application. If we determine that your work is not original and created by you (e.g., if the work was created by another artist and purchased for resale by you at the art fair), you may, at your election, either (a) immediately and completely exit the fair without refund, or (b) remain at the fair but re-classified as a "commercial" booth, the rent for which will be adjusted to the commercial rate of \$2500. If you elect to re-classify your booth, the difference between your initial rent payment and the adjusted commercial rent will be immediately due and payable. All jury decisions are final. Questions can be emailed to: events@wyan.org
- All art items displayed must be for sale
- Exhibitors booths must have a suitable background to block the view of walls, storage areas or other exhibitors booths
- Space requests are not guaranteed
- If you have not arrived and set up your booth by 9 am on July 13th, the show reserves the right to use the space as it sees fit with no refund or recourse
- Exhibitors booth must not interfere with adjacent exhibitors in any way
- Participating exhibitors are responsible for collection and paying current state sales tax for all sales made during the show
- The Wyandotte Fire Marshal has mandated that generators and/or kerosene lights are not allowed. Generators in violation of this restriction may be confiscated until the end of the show. No additional shade canopies will be allowed to extend east or west. Emergency vehicles must have a direct path through art fair and cannot be inhibited by artist canopies in that pathway
- You may not sell, divide or give space to another artist
- No merchandise is allowed outside of booth area. Booths must be kept neat and attractive at all times during the Fair. Absolutely all inventory, boxes, artwork, chairs, etc. must be contained within your booth space and can not interfere with adjacent exhibits or walkways in anyway
- Booth sign must be on display in full view at the booth during show to allow for proper on-site jurying. Overall quality will be judged during the four day event. Photo identification of participating artist may be required
- Artists must be in attendance during the entire four days of event and may not move exhibit from the designated location without authorization
- Artists are required to remain open all hours of the art fair
- Any artist leaving the Wyandotte Street Art Fair due to an emergency situation, prior to closing schedule, must notify WSAF Staff. **NOTE:** If you leave without permission or notification you may not be eligible for future Wyandotte Street Fairs. Upon leaving you also acknowledge and forfeit any monies spent on booth fees, show fees and refunds of any form from the Wyandotte Street Art Fair, City of Wyandotte and any affiliate of the Fair
- Each entry must include a \$20 nonrefundable Jury Fee for each category submitted (this check will be cashed when received) as well as a **booth fee check**. Make all checks payable to Wyandotte Street Art Fair. Your booth fee will NOT be deposited unless you are accepted. If you are accepted your check will be cashed after May 9th 2016.
- Proof of authenticity will be required on questionable items. The Jury and staff reserve the right to reject items during the show which are in poor taste, or not the quality or media category submitted for review and will require those exhibitors not in compliance with art fair rules and regulations to leave the show immediately without a refund
- Artists are responsible for their own property and for furnishing their own tents, tables, chairs and change. Artists are responsible for insurance and protection of artwork and display. The City of Wyandotte and the Wyandotte Street Art Fair will not be responsible for damage to artwork or display.
- Exhibitors agree to conduct themselves in a respectful, cooperative manner. Any behavior deemed inappropriate by the City of Wyandotte and WSAF may result in expulsion. The WSAF is a family friendly event and exhibitors agree to stay within the theme of the show. Artists must comply with all staff and uniformed security regarding site safety and regulations.

Wyandotte Street Art Fair Rules and Regulations : Continued

- Artists must provide their own tent, chairs, tables and other display equipment. You may only use battery operated lights to show work. All booths are outside. Tents must have a minimum of 40 pounds of weight on each corner. You may not stake into the pavement or secure your tent to poles, hydrants or other objects.
- The Jury and staff reserve the right to reject items during the show which are in poor taste; as determined solely in the discretion of the jury or staff, or not the quality or media category submitted for review and will require those exhibitors not in compliance with art fair rules and regulations to leave the show immediately without a refund.
- Vehicles may be brought in to unload during specific times if you are accepted . Once unloaded the vehicle must be removed from the site right away. All vehicles need to be clear of the site daily by 9 am
- Vehicles may be brought back for loading only after our staff indicate that it is safe to do so, and that will be after some-time 10 pm each day
- Wyandotte Police may issue tickets for driving/standing/parking for any violations
- Exceptions to any rules may be requested after acceptance of invitation. All exceptions must be in place at least 30 days prior to the fair and will be documented by staff with approval by the Special Events Coordinator
- Violations of any event rules or city/state laws is basis for expulsion
- City of Wyandotte Police Department officers provide 24-hour security during the fair, but we cannot take responsibility for your tent or merchandise
- You authorize the Wyandotte Street Art Fair/City of Wyandotte to use your name, image and likeness, as well as representative samples or your work, for purposes of promoting and advertising the art fair
- You acknowledge and agree that you are required by law to collect and remit Michigan sales taxes, Call the Treasury Department, (517) 373-0888, to register.
- You acknowledge the inherent risks associated with outdoor, public displays of your art work. **YOU ARE RESPONSIBLE FOR PROPER INSURANCE AND PROTECTION OF YOUR WORK AND SETUP.** The Wyandotte Street Art Fair/City of Wyandotte and its partners, is not responsible for loss or damage. You must list City of Wyandotte, 3200 Biddle Avenue, Wyandotte, MI 48192 as an additional insured on your liability insurance with a minimum coverage of \$1 million
- We reserve the right to amend these rules at any time with prior written notice to you.

APPLYING FOR THE FAIR:

- Artists may apply on line or using a paper form. If applying on line go to Zapplication.org. If using a paper application follow the below instructions:
 - * Complete the application and mail with two checks—A \$2- non-refundable jury fee that will be cashed on arrival and a booth check that will be cashed if you are accepted or returned if not accepted. If applying in multiple categories include a jury check for each category
 - * Include a legal sized stamped self addressed envelope
 - * All artwork must be handcrafted and original by the artist

IMAGES:

- Include either a CD with jpeg images or photographs. These will not be returned. We cannot accept images by email
- You must include a total of five images for each medium you are applying: 3 images of the art work, 1 image of you creating the work and 1 image of your outdoor booth
- If submitting a CD, label the outside with your name and medium. Title the JPEGs with your last name and image number—Example—Smith1.jpg.
- If submitting photographs label each with your name and medium on back
- HINTS: High quality images and photos are of the utmost importance. Show your art or craft as close up and clear as possible. Busy backgrounds only take away from the clarity of work.
- A professional jury reviews all submissions in February. They are looking for the best quality work, while also maintaining a diversity of mediums and styles. A professional booth shot does make a difference. The jury decisions are final.

CHECK IN AND SET UP: (If accepted)

- Must adhere to specific time as directed by fair staff
- All tents must be professional quality and properly weighted (40 lbs. of weight minimum) on all 4 corners
- Additional information to be sent out to accepted artists

ARTIST AMENITIES:

- Booth-sitting provided
- Discounted artist rates at local hotels
- Snack and cold water provided twice daily to artists
- Restaurant information packet
- Booth Fees: \$325—\$625
- Electric: Very limited. No outside generators allowed
- Showers will be provided
- Booth signs, ID badge

AWARDS: Cash prizes are awarded to Best in Show, Best New Artist and Best Booth Design, as selected by our onsite judges. Certificates are awarded as well. All winners receive jury exempt status for the following year.

QUESTIONS? Call Heather Thiede at (734).324.4502 or email events@wyan.org

Wyandotte Street Art Fair: Application

July 13—16th 2016

Special Events Office , 2624 Biddle Avenue Wyandotte, Michigan 48192

Email: events@wyan.org www.wyandottestreetartfair.org

I hereby ask to be considered for the following:

- SET-UP SPACE 10 X 11 DEPTH BOOTH: \$325
- DOUBLE BOOTHS: \$625
- CORNER FEE: ADD \$100 TO THE BOOTH FEE (NOT GUARANTEED)

Name: _____

Business Name: _____

Website: _____ Email: _____

Address: _____ City/State/Zip: _____

Phone: _____ Tax ID Number: _____

Have you participated in the WSAF before: _____ If yes, what booth number: _____

Comments: Please describe your work for the jury process: (please print clearly) _____

*Image Description:

Image 1 WORK _____ Image 2 WORK _____

Image 3 WORK _____ Image 4 DISPLAY _____

Image 5 CREATING _____ Photo _____

*We will not jury applications without a photo of artwork

Please circle those categories that best represents your work:

Mixed Media	Wood	Basketry	Cartoons/Caricatures	Clothing
Digital	Fiber	Furniture (Wood)	Glass	Jewelry Craft
Leather	Metal	Noble Metal Jewelry	Paintings	Photographer
Pottery	Prints/Drawings	Sculpture	Toys	Watercolors

Enclosed is a jury check, booth fee check, 3 images of my work, one image of myself making my artwork, one image of booth display, or digital photos on disk of the same including one printed photo per category and a self-addressed stamped envelope. I understand that if I am a participant, I agree that photographs, videos or slides of me or my work may be used by the Wyandotte Street Art Fair/City of Wyandotte for promotional purposes. The Wyandotte Street Art Fair/City of Wyandotte will not be responsible for any injury that may arise to exhibitors or to guests while they are within the space set aside for exhibitor, or for loss or damage to any property from any cause whatsoever during the period of the Art Fair. I agree to hold the Wyandotte Street Art Fair, City of Wyandotte harmless in any such situation. I have read the Rules and Regulations for the 2016 Wyandotte Street Art Fair and I agree to abide by them. I agree to abide by each of the regulations on the 2016 Wyandotte Street Art Fair/Clock Tower Craft Show application, the Laws of the State of Michigan and the laws and ordinances of the City of Wyandotte and will be responsible for our organizations/business/individual compliance. I understand that violation of said rules will cause immediate dismissal without reimbursement of paid fee. I/We also agree to allow images of my/our work and artist statement to be used in event related public and or materials.

DATE: _____ SIGNATURE: _____

PRINTED NAME: _____

First

Last

Office Use Only

Date _____ Check # _____ Notes: _____

Amt. Paid _____ Check # _____ Booth # _____



The Clock Tower Crafters

July 13—16th 2016

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283
events@wyan.org * www.wyandottestreetartfair.org



Thank you for your interest in the Clock Tower Crafters Show scheduled for July 13–16th 2016 during the Wyandotte Street Art Fair. This event is held annually in the central business district of Wyandotte, Michigan. We invite you to apply to our craft show that is during one of the largest shows in the State of Michigan and the second longest running. Please review the attached rules and regulations. Remember that 3 photos of your work, one photo of your display, one of you creating your work and photo of your work ARE required. Your photos/cd (you may submit a cd of your work instead of photos) will be reviewed by a jury. Scoring is anonymous—no juror knows the name of the crafter whose work is scored.

Deadline for submission of your application, jury fee check/money order, slides/cd and picture is **February 8 2016**. You will be notified of acceptance by **March 21, 2016**. Cds and photos will NOT be returned. We look forward to hearing from you!

RULES AND REGULATIONS: PLEASE NOTE: *You may not sell, divide or give space to another artist.*

Wednesday, Thursday, Friday and Saturday, July 13-16h 2016 hours: 10 AM to 9 PM daily

- *Your work must be original and created by you as the artist. The artist has the burden of proof showing your work was created by you. If we have reason to believe that your work is not original and created by you, we reserve the right to make reasonable inquiry into the origin and authenticity of your work. High quality prints are acceptable as long as they were included in your application. If we determine that your work is not original and created by you (e.g., if the work was created by another artist and purchased for resale by you at the art fair), you may, at your election, either (a) immediately and completely exit the fair without refund, or (b) remain at the fair but re-classified as a "commercial" booth, the rent for which will be adjusted to the commercial rate of \$2500. If you elect to re-classify your booth, the difference between your initial rent payment and the adjusted commercial rent will be immediately due and payable. All jury decisions are final. Questions can be emailed to: events@wyan.org*
- All art items displayed must be for sale
- Crafters booths must have a suitable background to block the view of walls, storage areas or other crafters booths
- All of crafters booth and display including chairs must be placed within the confines of the space. Nothing is to be placed in the aisles!
- Space requests are not guaranteed
- If you have not arrived and set up your booth by 9 am on July 13th, the show reserves the right to use the space as it sees fit with no refund or recourse
- Crafters booth must not interfere with adjacent crafters in any way
- All crafters are to stay with in the overall family theme of the show
- The Jury and staff reserve the right to reject items during the show which are in poor taste; as determined solely in the discretion of the jury or staff, or not the quality or media category submitted for review and will require those exhibitors not in compliance with art fair rules and regulations to leave the show immediately without a refund.
- Distasteful tags such as – Sales, Bargain Specials , etc. should not be displayed at booths. It is suggested to have a full range of priced items – high to low – which pricing should be affordable to all.
- Crafters may submit a CD with jpeg images *these cds will not be returned*. Crafter must submit a total of five photos (or jpegs on cd): 3 photos of the art work, 1 slide of crafter creating work, 1 slide of booth, 1 photo of art-work (*photo will not be returned*) Disks should be labeled with the crafters name and medium(s). Crafters may apply in more than one category but must submit a separate set of digital photos or slides per category. NOTE: High quality photos are of utmost importance. Show your craft as close up and as clear as possible. Busy backgrounds only take away from the clarity of work. Photos will be retained with your application form for future reference. The application form must accompany the cd along with \$15 Jury Fee for each category submitted and a self-addressed, size 10, legal size stamped envelope with a minimum of \$.63 postage. Jury fee is nonrefundable. A blind jury will review all submissions in March Applicants are scored by the standards of artistic excellence as interpreted by a jury of professionals. The jury panel decisions are final. Make jury check payable to City of Wyandotte.

Wyandotte Street Art Fair/Clock Towers Crafters Rules and Regulations : Continued

- Upon receipt of the acceptance notice you have until **April 18th 2016** to submit booth fee. Crafters must provide their own tent, chairs, tables and other display equipment. You may only use battery operated lights to show work in this outdoor environment. The Wyandotte Fire Marshal has mandated that generators and/or kerosene lights are not allowed. Generators in violation of this restriction may be confiscated until the end of the show. No additional shade canopies will be allowed to extend east or west. Emergency vehicles must have a direct path through art fair and cannot be inhibited by artist canopies in that pathway. No merchandise is allowed outside of booth area. Booths must be kept neat and attractive at all times during the Fair.
- Booth ID card must be on display in full view at the booth during show to allow for proper on-site jurying. Overall quality will be judged during the four day event. Photo identification of participating crafters may be required. Crafters must be in attendance during the entire four days of event and may not move exhibit from the designated location without authorization. In fairness to fellow crafters, the Committee requests that all participating crafters remain in their booth until closing time. Any crafter leaving the Clock Tower Craft Fair/Wyandotte Street Art Fair due to an emergency situation, prior to closing schedule, must notify staff.
- Artists must provide their own tent, chairs, tables and other display equipment. You may only use battery operated lights to show work. All booths are outside. Tents must have a minimum of 40 pounds of weight on each corner. You may not stake into the pavement or secure your tent to poles, hydrants or other objects.
- Vehicles may be brought in to unload during specific times if you are accepted . Once unloaded the vehicle must be removed from the site right away. All vehicles need to be clear of the site daily by 9 am
- Vehicles may be brought back for loading only after our staff indicate that it is safe to do so, and that will be after sometime 10 pm each day
- Wyandotte Police may issue tickets for driving/standing/parking for any violations
- Exceptions to any rules may be requested after acceptance of invitation. All exceptions must be in place at least 30 days prior to the fair and will be documented by staff with approval by the Special Events Coordinator
- Violations of any event rules or city/state laws is basis for expulsion
- City of Wyandotte Police Department officers provide 24-hour security during the fair, but we cannot take responsibility for your tent or merchandise
- You authorize the Wyandotte Street Art Fair/City of Wyandotte to use your name, image and likeness, as well as representative samples or your work, for purposes of promoting and advertising the art fair
- You acknowledge and agree that you are required by law to collect and remit Michigan sales taxes, Call the Treasury Department, (517) 373-0888, to register.
- You acknowledge the inherent risks associated with outdoor, public displays of your art work. **YOU ARE RESPONSIBLE FOR PROPER INSURANCE AND PROTECTION OF YOUR WORK AND SETUP.** The Wyandotte Street Art Fair/City of Wyandotte and its partners, is not responsible for loss or damage. You must list City of Wyandotte, 3200 Biddle Avenue, Wyandotte, MI 48192 as an additional insured on your liability insurance with a minimum coverage of \$1 million
- We reserve the right to amend these rules at any time with prior written notice to you.

CHECK IN AND SET UP: (If accepted)

- Must adhere to specific time as directed by fair staff
- All tents must be professional quality and properly weighted (40 lbs. of weight minimum) on all 4 corners
- Additional information to be sent out to accepted artists

QUESTIONS? Call the Special Events Office at (734).324.4502 or email events@wyan.org

HOLD HARMLESS AGREEMENT ART FAIR 2016

In consideration of the City of Wyandotte granting permission to the undersigned Business/Merchant/vendor/artist/crafter to utilize the City of Wyandottes sidewalks in front of their store/business to display their store merchandise during the special event occurring in the City between July 11, 2016 and July 18, 2016 the undersigned hereby assumes all risk and liability relating to the utilization of said city sidewalks and agrees to hold harmless and indemnify the City of Wyandotte and City Officials from all liability and responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte property or property of others arising out of or resulting directly or indirectly from the utilization of said City sidewalks in the City of Wyandotte during the above dates.

The undersigned further does hereby remise, release, and forever discharge the City of Wyandotte, its officers, agents and employees from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from the utilization of said City of Wyandotte sidewalks in the City of Wyandotte during the above dates.

Business Name:

Contact Name:

Address:

Phone:

Signature :

Agreed to this _____ day of _____, 2016



The Clock Tower Crafters

July 13 — 16th 2016

Special Events Office, City of Wyandotte
2624 Biddle Avenue Wyandotte, Michigan 48192
P: 734-324-4502 F: 734-324-7283



Crafter Name: _____

Business Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Cell: _____

Email: _____ Fax: _____

Comments—Please describe your work for the jury process:

Have you been in the fair before? If so, what booth number? _____

Tax ID Number: _____

Please check those items listed below which best represent your work:

- | | | |
|------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Clothing | <input type="checkbox"/> Leather | <input type="checkbox"/> Pottery |
| <input type="checkbox"/> Digital | <input type="checkbox"/> Metal | <input type="checkbox"/> Prints/Drawings |
| <input type="checkbox"/> Fiber | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Sculpture |
| <input type="checkbox"/> Furniture | <input type="checkbox"/> Painting | <input type="checkbox"/> Wood |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Photography | <input type="checkbox"/> Other _____ |

I hereby ask to be considered for the following:

- Set-Up space 11 in depth by 10 width, marked off on pavement for all booths*—\$175
- Double Booth—\$350

Enclosed is a jury check, 3 photos of my work, one photo of myself making my artwork, one photo of booth display, or digital photos on disk of the same including one printed photo per category and a self-addressed stamped envelope. I understand that if I am a participant, I agree that photographs, videos or slides of me or my work may be used by the Clock Tower Crafters/Wyandotte Street Art Fair Committee for promotional purposes. The Clock Tower Crafters/Wyandotte Street Art Fair/City of Wyandotte will not be responsible for any injury that may arise to exhibitors or to guests while they are within the space set aside for exhibitor, or for loss or damage to any property from any cause whatsoever during the period of the fair. I agree to hold the Clock Tower Crafters/Wyandotte Street Art Fair harmless in any such situation. I have read the Rules and Regulations for the 2016 Wyandotte Street Art Fair and I agree to abide by them. I agree to abide by each of the regulations on the 2016 Wyandotte Street Art Fair/Clock Tower Craft Show application, the Laws of the State of Michigan and the laws and ordinances of the City of Wyandotte and will be responsible for our organizations/business/individual compliance. I understand that violation of said rules will cause immediate dismissal without reimbursement of paid fee

DATE _____ SIGNATURE _____

PLEASE MAKE JURY FEE CHECK PAYABLE TO THE CITY OF WYANDOTTE AND RETURN WITH APPLICATION TO:

Office Use Only: Date: _____ Photos _____ CD _____ Check # _____ Jury Class _____
Booth # _____ Amt. Paid _____ Check # _____ Comments _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 11

ITEM: Approved PD Plan for 2nd and Oak Street, Wyandotte

PRESENTER: Elizabeth A. Krimmel, Chairperson Planning Commission

BACKGROUND: A PD Planned Development District application from Oak Street Condo Project LLC, was received by the Planning Commission, for the required public hearing, to approve the Stage I and Stage II Final Site Plan for a 2nd building with four (4) attached townhouses condominiums on the existing foundations at the southwest corner of 2nd Street and Oak Street. This item was held in abeyance at the 12/7/15 meeting until this evening's meeting on 12/14/15.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in promoting the finest in design, amenities and associated infra-structure improvements in all new developments and establishing a unique historic, cultural and visual identity for Wyandotte as a destination city within the region

ACTION REQUESTED: Adopt a resolution approving the request.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Adopt Resolution approving the uses and forward same to the property owner.

COMMISSION RECOMMENDATION: Approved by the Planning Commission November 19, 2015

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

Plans – 9 pages – received on 12/10/15

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: December 14, 2015

RESOLUTION by Councilperson _____

WHEREAS on October 15, 2015 and November 19 2015, the Planning Commission held the public hearing and notice was placed in the New Herald. Comments were received including a letter from the City Engineer; AND

WHEREAS the Planning Commission approved the Stage I and Stage II Final Site Plan for the property at the southwest corner of 2nd and Oak Street, Wyandotte; AND

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE that the City Council approves the Stage I and Stage II Final Site Plan as submitted by Oak Street Condo Projects, LLC, Owner and Runkle Architecture, for the property at the southwest corner of 2nd and Oak Streets to be used as four (4) unit attached townhouse condominium units with the requirements set forth in the Zoning Ordinance Section 1655.

Approval includes Runkle Architecture Landscape Plan LS-1.0, Site Plan AS-1.0, Lower Level Floor Plan A-1.1, Upper Level Floor Plan A-1.2, and Elevations A-2.1, A2.2 all dated December 10, 2015. Approval includes Stanley & Associates Site Development Plan/Landscape Plan labeled as 1 of 3, 2 of 3 and 3 of 3, dated October, 2005.

Acceptance of Final Site Plan is conditioned on future submittal of elevation and landscape plans for the two (2) three (3) unit buildings on the southern part of the Site Plan to the Planning Commission for review and recommendation t a public hearing with submittal to City Council for approval.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

NOTE
ALL LAWS TO RECEIVE IRRIGATED
PERFORM SEE LAWN CARE AND NOTED

Permeable Lawn Seed Mix

ASSEMBLY	PERCENTAGE	PURITY	VEGETATION
Permeable Perennial Ryegrass	80%	95%	95%
Permeable 300 Common Sheepgrass	20%	95%	95%
Permeable Fescue	60%	95%	95%

WATERSHED

DO NOT REMOVE EXISTING PLANTINGS UNLESS NOTED OTHERWISE. EXISTING PLANTINGS TO REMAIN SHALL BE PROTECTED AND MAINTAINED THROUGHOUT CONSTRUCTION. ALL PLANTINGS SHALL BE REPLACED WITH LIKE OR BETTER SPECIES AND SIZE. ALL PLANTINGS SHALL BE INSTALLED IN ACCORDANCE WITH THE LANDSCAPE PLAN. ALL PLANTINGS SHALL BE INSTALLED IN ACCORDANCE WITH THE LANDSCAPE PLAN. ALL PLANTINGS SHALL BE INSTALLED IN ACCORDANCE WITH THE LANDSCAPE PLAN.

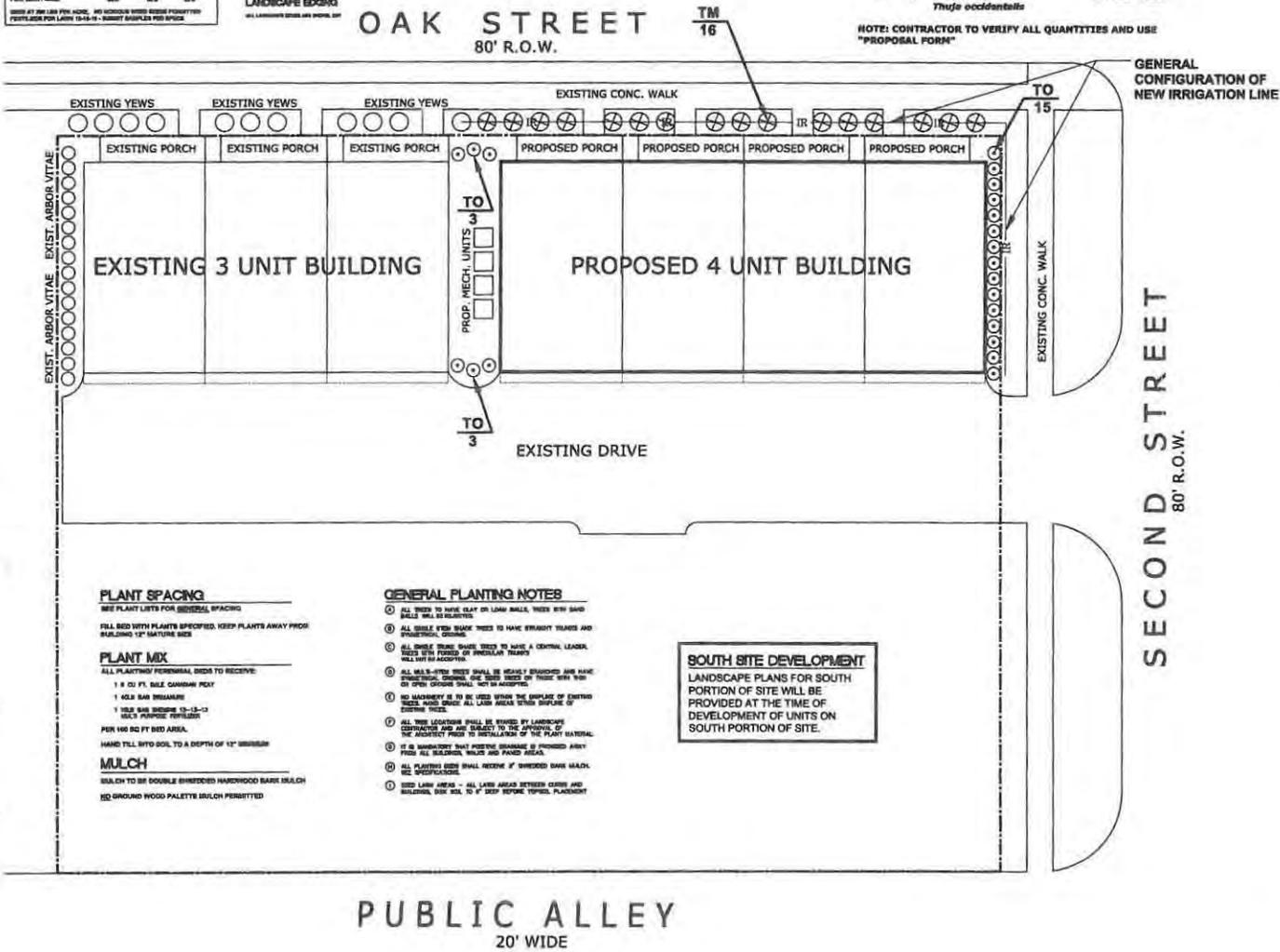
LANDSCAPE EDGING

ALL LANDSCAPE EDGES AND BOUNDS, ETC.

PLANT LIST:

QUAN.	KEY	COMMON/BOTANICAL NAME	SIZE	SPEC.
16	TM	Dense Yew Taxus x media 'Densaformis' (Densaformis)	18" SPL. CONT.	
21	TO	Arbor vitae Thuja occidentalis	36" HT. B&B	

NOTE: CONTRACTOR TO VERIFY ALL QUANTITIES AND USE "PROPOSAL FORM"



- 1 REMOVE TOP 3" OF SOIL FROM EXISTING DRIVE TO REVEAL SAND
- 2 FRESH SAND WITH 7" DEPTH OF SOIL
- 3 SPECIFIED PLANTING SOIL WATER & TAMP FOR IRRIGATION AND PREVENTS OF SOIL
- 4 1" SOIL 42" DEPTH OF SOIL
- 5 24" DEPTH FILLING PER 4" CASE DEPTH - 1" DEPTH OF SOIL - COMPACTED FROM BELOW - SEE CHAL. EXISTING SOIL CASE PLANS
- 6 COMPACTED FILLING - FOR 4" DEPTH AND 2" DEPTH OF SOIL CASE PLANS
- 7 1" DEPTH FILLING SAND TO FILL IN GAPS, RETAINMENT PLANT DRIVE
- 8 REMOVE SOIL FROM THE DRIVE BELT THROUGH THE DRIVE TO REVEAL SAND
- 9 REMOVE ALL FUEL, PLASTIC OR OTHER CONTAMINANTS



1 SHRUB PLANTING
NOT TO SCALE

PLANT SPACING

SEE PLANT LIST FOR GENERAL SPACING
FILL BED WITH PLANTS SPECIFIED. KEEP PLANTS AWAY FROM BUILDING 12" MATURE SIZE

PLANT MIX

- ALL PLANTING MATERIALS TO RECEIVE:
- 1 1/2" DI. 1/2" DIA. COMMON PEAR
- 1 1/2" DIA. B&B BRUSH
- 1 1/2" DIA. B&B BRUSH 12-15" 1/2" DIA. B&B BRUSH
- PER 100 SQ. FT. BED AREA
- HAND TILL INTO SOIL TO A DEPTH OF 12" MINIMUM
- MULCH**
- MULCH TO BE DOUBLE SHREDDED HARDWOOD BARK MULCH
- NO GROUND WOOD PALETTE MULCH PERMITTED

GENERAL PLANTING NOTES

- 1 ALL TREES TO HAVE 24" OR LONGER TRUNKS WITH 2" DIA. B&B. ALL TREES TO BE PLANTED IN 12" DIA. HOLES.
- 2 ALL TREES WITH BRUSH TRUNKS TO HAVE STRAIGHT TRUNKS AND BRUSHED, CLEAN.
- 3 ALL SINGLE TRUNK BRUSH TREES TO HAVE A CENTRAL LEADER. TRUNKS WITH BRUSH OR BRUSHED TRUNKS WILL NOT BE ACCEPTED.
- 4 ALL BRUSH-TREE TRUNKS SHALL BE BRUSHED BRUSHED AND HAVE BRUSHED, CLEAN. THE TRUNKS OF BRUSH TREES ON TRUCKS WITH BRUSH OR OTHER TRUNKS SHALL NOT BE ACCEPTED.
- 5 NO MAINTENANCE IS TO BE USED WITHIN THE DISPLAY OF EXISTING TREES. MAINTENANCE SHALL BE ALL LATER AREAS WITHIN DISPLAY OF EXISTING TREES.
- 6 ALL TREE LOCATIONS SHALL BE MARKED BY LANDSCAPE CONTRACTOR AND ARE SUBJECT TO THE APPROVAL OF THE ARCHITECT PRIOR TO INSTALLATION OF THE PLANT MATERIAL.
- 7 IT IS UNDERSTOOD THAT PLANTING MATERIAL IS PROVIDED AWAY FROM ALL BUILDINGS, WALLS AND PAVED AREAS.
- 8 ALL PLANTING BEDS SHALL RECEIVE 4" SHREDDED BARK MULCH. NO PROPAGATORS.
- 9 SOIL LAWN AREAS - ALL LAWN AREAS BETWEEN CURBS AND BUILDINGS, SIDE WALKS, 10' X 4" DEEP BEFORE TYPICAL PLACEMENT.

SOUTH SITE DEVELOPMENT
LANDSCAPE PLANS FOR SOUTH PORTION OF SITE WILL BE PROVIDED AT THE TIME OF DEVELOPMENT OF UNITS ON SOUTH PORTION OF SITE.

LANDSCAPE PLAN
SCALE: 1" = 10.0'

© 2015 RUNKLE ARCHITECTURE

THE OAKS
CONDOMINIUMS

MICHIGAN

WYANDOTTE

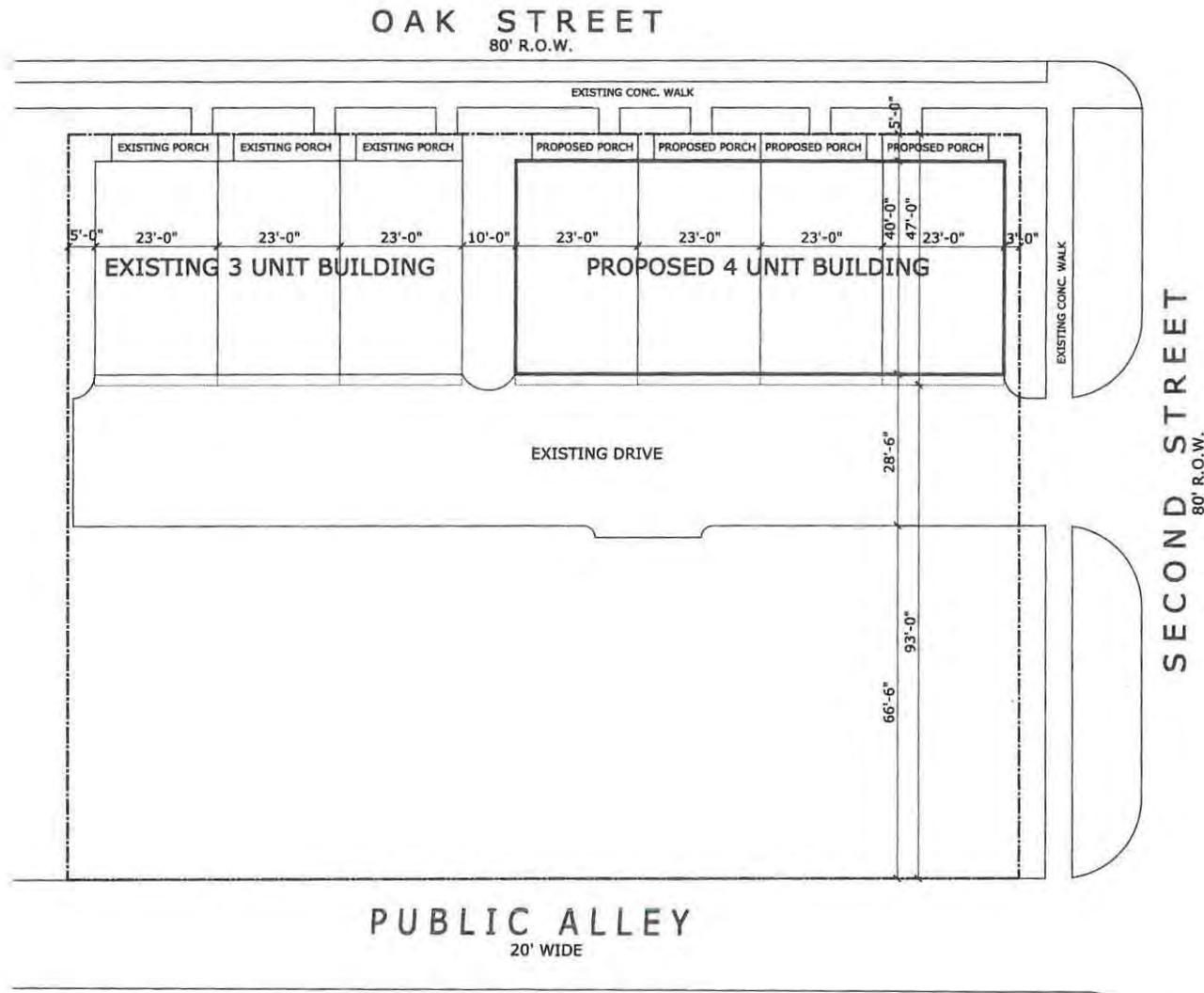
DATE	REVISION
12.08.15	CITY COUNCIL REVIEW
11.09.15	OWNER REVIEW
DATE	REVISION

KEY PLAN

Revised as of
RCL 12/10/15

DRAWING TITLE
LANDSCAPE PLAN

DRAWING NUMBER
LS-1.0



NORTH
 **SITE PLAN**
SCALE: 1" = 10.0'

MICHIGAN

THE OAKS
CONDOMINIUMS

WYANDOTTE

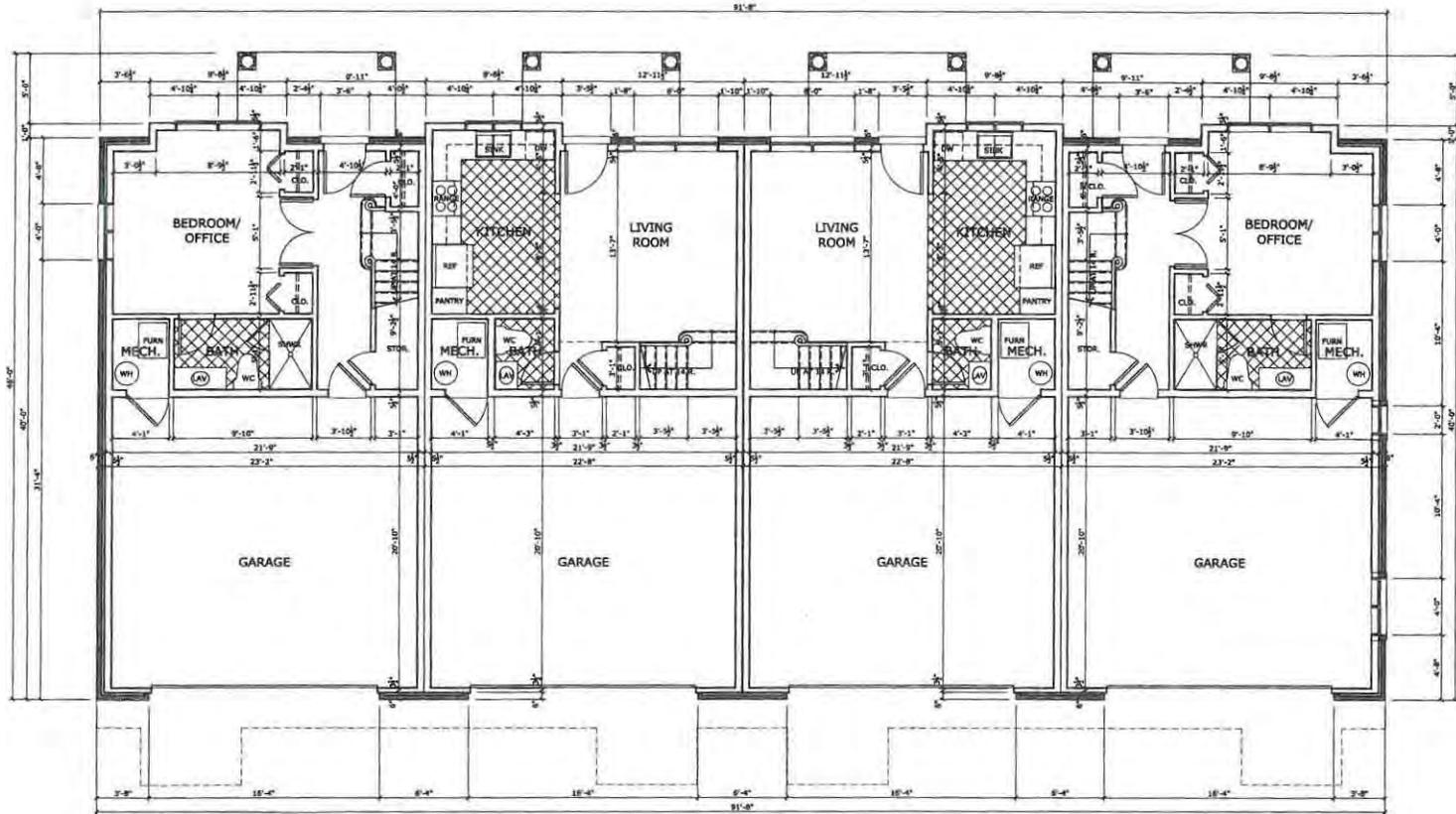
12.09.15	CITY COUNCIL REVIEW
08.14.15	REVIEW
DATE	ISSUE

KEY PLAN

Rec 12/11/15

DRAWING TITLE
SITE PLAN

DRAWING NUMBER
AS-1.0



NORTH
LOWER LEVEL FLOOR PLAN
SCALE: 1/4" = 1'-0"

MICHIGAN

THE OAKS
CONDOMINIUMS

WYANDOTTE

KEY PLAN

11.09.15	CITY COUNCIL REVIEW
02.14.16	REVISION
02.14	ISSUE

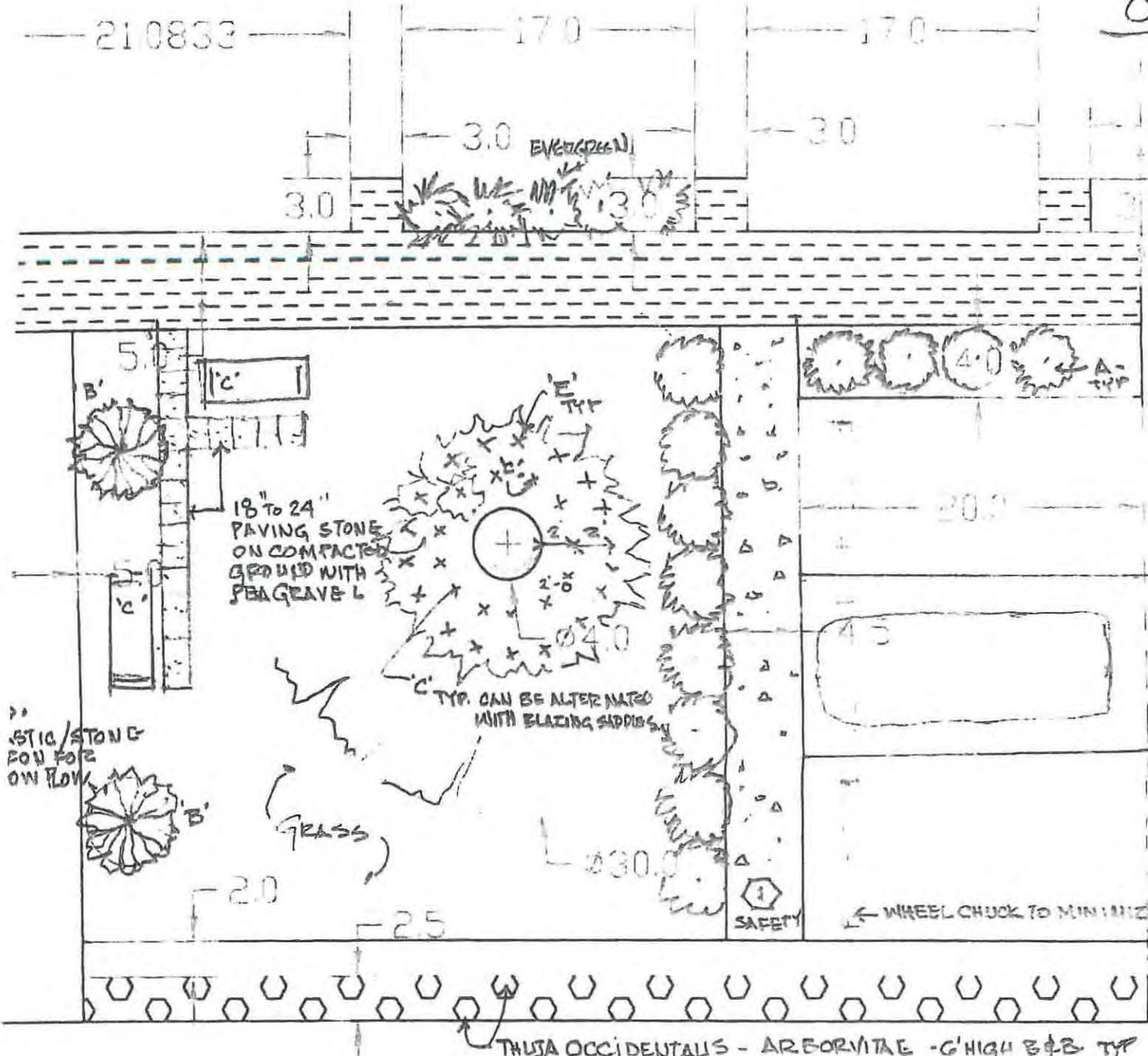
Revised as of:
Rec. 12/10/15

DRAWING TITLE
LOWER LEVEL FLOOR PLAN

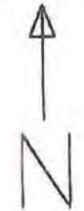
DRAWING NUMBER
A-1.1

OAK & SECOND

Proposed
Landscape
Plan 2 of 3



SCALE 1/2"=1'-0"

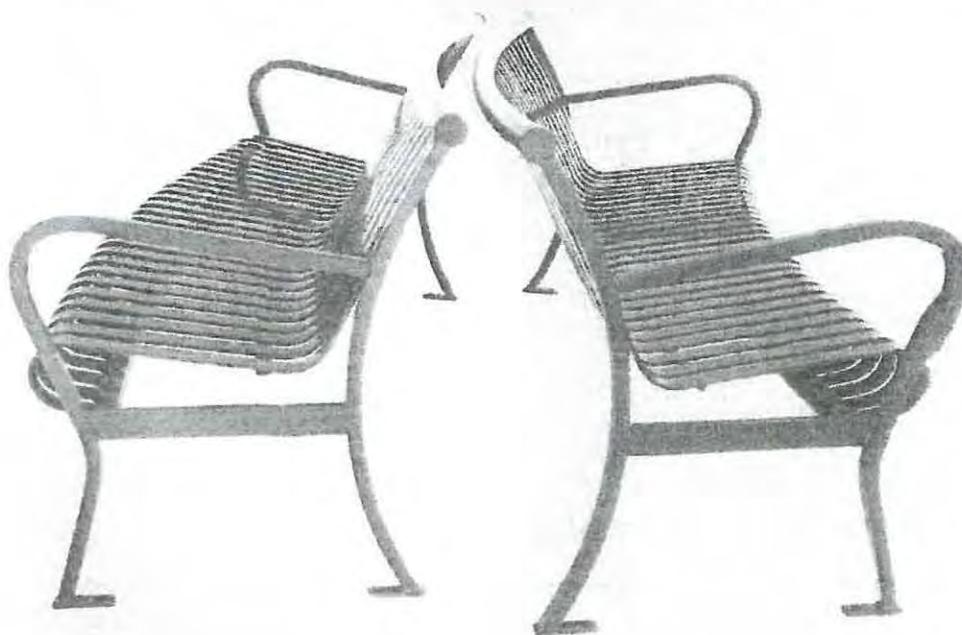


ATTACHMENT 4

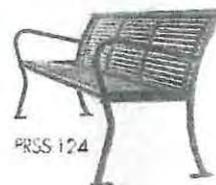
- 1 SAFETY SIDEWALK. VISITORS HAVE TO GO INTO STREET TO ACCESS SIT
- A. EUONYMUS ALATA - "EVENING BUSH"
- B. EUONYMUS BUNGEANA - "WINTER BUEY TREE" - 1 1/2" CAL. B&B.
- C. BENCHES - 2.6' x 1.6'
- D. BLUE ANGLE HOSTAS 18" to 26" ON CENTER
- E. CASCADES LICHTMAN 1993 ALT WITH BLAZING SADDLES ADVENT 2000 HOSTA 18" to 20" ON CENTER

Meet the Family...

Our
42nd
year



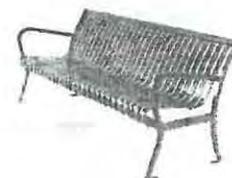
PRSO-327 outside facing and PRSI-227 inside facing benches, shown in standard 6-foot length.



PRS-36



PRS-112



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CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 14, 2015

AGENDA ITEM # 12

ITEM: Redevelopment of McKinley School

PRESENTER: Mark A. Kowalewski, City Engineer and Todd A. Drysdale, City Administrator

Mark Kowalewski 127075
INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski,

BACKGROUND: There have been three (3) previous communications to City Council regarding the sale of the McKinley School Site. The first communication of February 10, 2014, compared the proposals received and resulted in exclusive negotiations with Coachlight Properties, LLC (Coachlight).

The second communication to City Council was on June 2, 2014, approving a Letter of Intent (LOI) #1 with Coachlight. The project consisted of the following at this time:

- a. Demolition of east and west portion of building. Keeping gym, auditorium, community space, library, kitchen, support offices and remodel for four (4) units
- b. Total 91 units (new three story 60 unit building on west side, new three (3) story 27 unit building on east side and four (4) remodeled units)
- c. 95 Parking spaces provided or one (1) parking space per unit
- d. LOI silent on architectural style although City Council has review via Planned Development Zoning requirements

The third communication to City Council on June 8, 2015, approved an LOI #2 (attached) with Coachlight and includes the following:

- a. Existing building will be maintained
- b. Maximum number of units to be 70
- c. Parking will be provided at a rate of 1.5 parking spaces per unit
- d. Any additions to the building will be of same architectural style as existing building
- e. LOI will expire six (6) months after rezoning to Planned Development (PD) is approved with option to extend monthly for an additional six (6) months at \$6,000

Rezoning of the property to Plan Development (PD) was effective on July 7, 2015.

Coachlight's project has changed with the reduction in the number of total units from 70 to 60. Thirty (30) units will be in the existing building and thirty (30) units will be in the new construction.

Paragraph 6 of the LOI indicates that Coachlight may request various tax incentives to assist in redeveloping the property. The attached communication from Coachlight is requesting City support for an Obsolete Property Rehabilitation Act (OPRA) and Brownfield Plan (BP) incentives to provide financial support for the redevelopment project.

Attached are summaries of tax revenue data comparing three (3) alternatives:

- a. Redeveloping the property for market rate apartments for seniors (55 years or older).
- b. Demolition of building and construction of nine (9) homes.
- c. Demolition of building and construction of fourteen (14) homes.

The redevelopment to 60 apartments, with an OPRA exemption and BP reimbursement, generates more net tax revenue capture for the City and/or its TIFA than any of the scenarios to redevelop the property into 9 to 14 homes, with or without NEZ exceptions. An example, the redevelopment of the site into 60 apartments with an OPRA and BP reimbursement would generate a net revenue amount of \$1,063,218 for the City/TIFA over a 40 year period, which is \$666,475 more than the net revenue amount of \$396,743 that the 14 homes with an NEZ would general.

The recommendation is to proceed with the OPRA and Brownfield Plan.

STRATEGIC PLAN/GOALS: We are committed to maintaining and developing excellent neighborhoods by utilizing vacant school properties and other space to add age-appropriate public amenities to residential areas and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructure in residential areas.

ACTION REQUESTED: Approve OPRA and Brownfield Plan incentives within a future Purchase Agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Future maintenance costs to school building avoided and additional revenue received by the City.

IMPLEMENTATION PLAN: Continue collaboration with Coachlight to fulfill the terms of the Letter of Intent.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS:

- A: Council Resolution dated June 9, 2015 with Letter of Intent- Amended (LOI) #2.
- B: Rezoning Ordinance
- C: Coachlight Properties LLC letter regarding OPRA and Brownfield
- D: Tax Revenue Analysis of Nine (9) Buildable Lot; Tax Revenue of Senior Housing Project; Comparison of Tax Capture 60 Apartment Versus Nine (9) Houses; Comparison of Tax Capture 60 Apartment versus 14 Houses.

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

June 9, 2015

RESOLUTION

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Lawrence Stec
Supported by Councilman Donald Schultz

RESOLVED by the City Council that the communication from the City Engineer and City Administrator relative to File # 4630 Qualifications for Redevelopment of McKinley School is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the revised "Letter of Intent" with Coachlight Property for the development of Senior Housing on the former McKinley School Site, 640 Plum Street.

YEAS: Councilmembers Fricke Sabuda Schultz Stec

NAYS: Councilmember Miciura

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on June 8, 2015.

William R. Griggs
William R. Griggs
City Clerk

CC: City Administrator

(#2)

LETTER OF INTENT- AMENDED**Part 1. Access to the Premises/Purchase Price**

In consideration of the payment that has been received by the City of a refundable lump sum of Ten Thousand Dollars (\$10,000.00) by Coachlight Properties LLC, a Michigan limited liability company located at 2289 7th Street, Wyandotte, Michigan 48192 and Jonesboro Investments Corp., an Ohio corporation located at 71600 Chagrin Road, Suite 250, Chagrin Falls, Ohio 44023 (collectively "LLC") to the City of Wyandotte ("City") located at 3200 Biddle Avenue, Wyandotte, Michigan, 48192, City agrees to the following:

1) City will provide free access to the property described in Exhibit A ("Property") to LLC to enter upon the property and conduct test borings, demolition reports, surveys and studies, including, but not limited to, the right to have access to the premises to enable an independent environmental consultant chosen by LLC to conduct any investigation of the environmental condition of the premises deemed necessary by LLC and as approved by the City. The activity shall be conducted in a manner that will not cause disruption to the premises and the cost and expenses of LLC's environmental assessment shall be borne by the LLC. LLC shall hold City harmless from and against any and all liability or damages which City may sustain by reason of any of the above-described activity upon the premises by LLC or its agents. At the conclusion of the above-described work by LLC, the premises shall immediately be returned to the condition that existed prior to said activity. The deposit shall be returned to the LLC once all the requirements are satisfied and the property is returned to its prior condition. The term for access to the premises shall be six (6) months from the date of the property being rezoned to Planned Development (PD). At the expiration of the six month period, the LLC shall have the sole discretion to extend the access to the premise up to an additional six months (6) with a payment of six thousand dollars provided that written notice must be sent to the City thirty (30) days prior to the expiration of the term for access to the premise. Said payment shall be applied to any closing cost should a closing occur. The LLC acknowledges that the payment for access shall be forfeited should the LLC not proceed with the project LLC and all retained sub-contractors shall add the City of Wyandotte as additional insured Party to their liability insurance to cover LLC activity on city's premises during the term of this Letter of Intent, including any extensions.

2) During the term of access to the premises, the City will not solicit or entertain offers from, negotiate with or discuss, accept or consider any proposal of any other person relating to acquisition of the property.

Part 2. LLC Interest in Developing Property

1) The Property is intended to be developed, constructed and operated for occupancy by tenants fifty-five (55) years of age and older. The Property shall be operated as an age restricted community in compliance with all federal, state and local laws, including the Fair Housing Act and any applicable provisions of Michigan law, and neither the LLC or City shall have the right to amend the age-restricted status of the Property, provided that, the foregoing

prohibition shall not apply where such amendment is required to comply with federal, state or local law. Persons under nineteen (19) years of age may stay overnight in a residential unit for up to, but not exceeding thirty (30) days during any twelve (12) consecutive month period and shall not be entitled to occupy any unit. Each residential unit shall be occupied by persons fifty-five (55) years of age and older.

2) Any purchase agreement between the parties would be in the form that the LLC and City mutually agreed upon. The agreement would include provisions that will include the following conditions. The LLC will maintain the existing structure. The LLC will make its best efforts to adapt the existing structure into a residential senior living project with additions that will allow for additional units. The agreement will allow for the city to reserve the rights for final architectural review of any proposed additions. The city museum will have the rights to salvage areas of the building that would be demolished or salvaged items in the portion of the building that will not be demolished and items that will not be reused in the remodeling of the building. The LLC will provide a maximum number of seventy (70) residential units with 1.5 parking spaces per unit.

3) City notifies the LLC that prior to the execution of any purchase agreement between the parties, LLC would be required to comply with the following procedures:

a) Make additional presentations at a public hearing at a city council meeting describing the construction and operation of the Property as a senior living facility and being prepared to answer questions from the elected officials and the public.

b) LLC would provide to the City a detailed explanation of the financing for this project including but not limited to:

- (i) The identity of all anticipated lenders;
- (ii) A description of all financial commitments in place for the project;
- (iii) Detailed background of all project participants;
- (iv) Disclosure of the estimated total development cost of the project including proposed rental rates;
- (v) Review of a proposed Site Plan, including the number of parking spaces provided.
- (vi) Review of estimated property taxes with City and inclusion in budget

c) LLC to provide to the City a detailed explanation on what amenities are to be included in a reconfiguration of the existing park space and estimated cost, as well as maintenance cost for park in budget.

d) LLC would request the City to pursue a rezoning of the Property to Planned Development (PD) and would support the City for such a rezoning request.

e) LLC will procure a one hundred percent (100%) **payment and performance bond** from the general contractor to ensure a timely **completion** of the development. LLC anticipates naming the City as an additional obligee on the **payment and performance bond**.

4) LLC acknowledges that City has advised that it may **require** outside consultants to advise the City on the above provided information and City may **require LLC** to pay these costs with the agreement that if a purchase is ultimately executed and the **project** constructed, LLC will receive a credit for said cost from the City. The City will obtain **written** authorization by the LLC prior to any engagement of outside consultant services.

5) LLC agrees not to make use of the property or transfer or **sell** the Property to an entity that will result in the property or buildings becoming tax exempt **from** real property taxes without monetary compensation being paid to the city in an amount **agreed** upon by the parties. A written agreement in a form and manner agreed to by the parties would **be** required to be executed and made part of any purchase agreement.

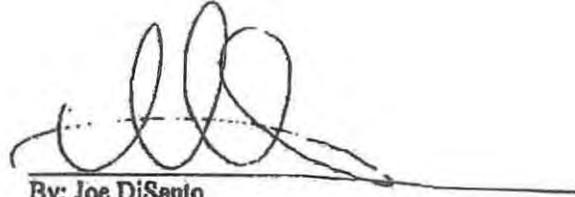
6) The LLC may request the use of various tax incentives **and** grant or loan programs to assist with redeveloping the Property, if determined by LLC to **improve** the financial feasibility of the Property, including but not limited to the following: (a) **real** property tax reduction for any eligible residential portion of the property, such as the **Neighborhood Enterprise Zone (NEZ) Act, Act 147 of 1992, as amended;** (b) the **Community Revitalization Program (CRP), a grant and/or loan program available through the Michigan Strategic Fund (MSF) and Michigan Economic Development Corporation (MEDC); and** (c) other economic assistance that may be available through any other programs available **at** the federal, state, county or local level. City acknowledges that the LLC may submit a **request** for a Brownfield Plan or Tax Increment Financing reimbursements for costs which are **eligible** pursuant to the state Brownfield statute.

7) This Letter of Intent may not be modified, replaced, **amended** or terminated without the prior written consent of the parties to this Letter of Intent. **Notwithstanding** the foregoing, LLC shall be permitted to assign its rights and obligations **under** this Letter of Intent to any affiliate of LLC or its individual members.

8) The purpose of this Letter of Intent is to memorialize **certain** business points. The City and LLC mutually **acknowledge** that their agreement is qualified **and** that they therefore contemplate the drafting of a more detailed Purchase Agreement. The **City** and LLC intend to be bound only by the execution of a Purchase Agreement and not by this **preliminary** document.

Dated: March ____, 2015

Coachlight Properties LLC



By: Joe DiSanto

Its: Managing Member

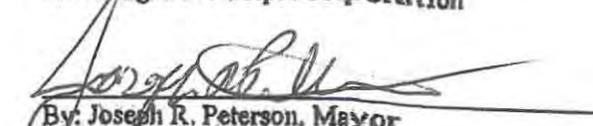
Jonesboro Investments Corp.



By: Timothy M. Morgan

Its: President

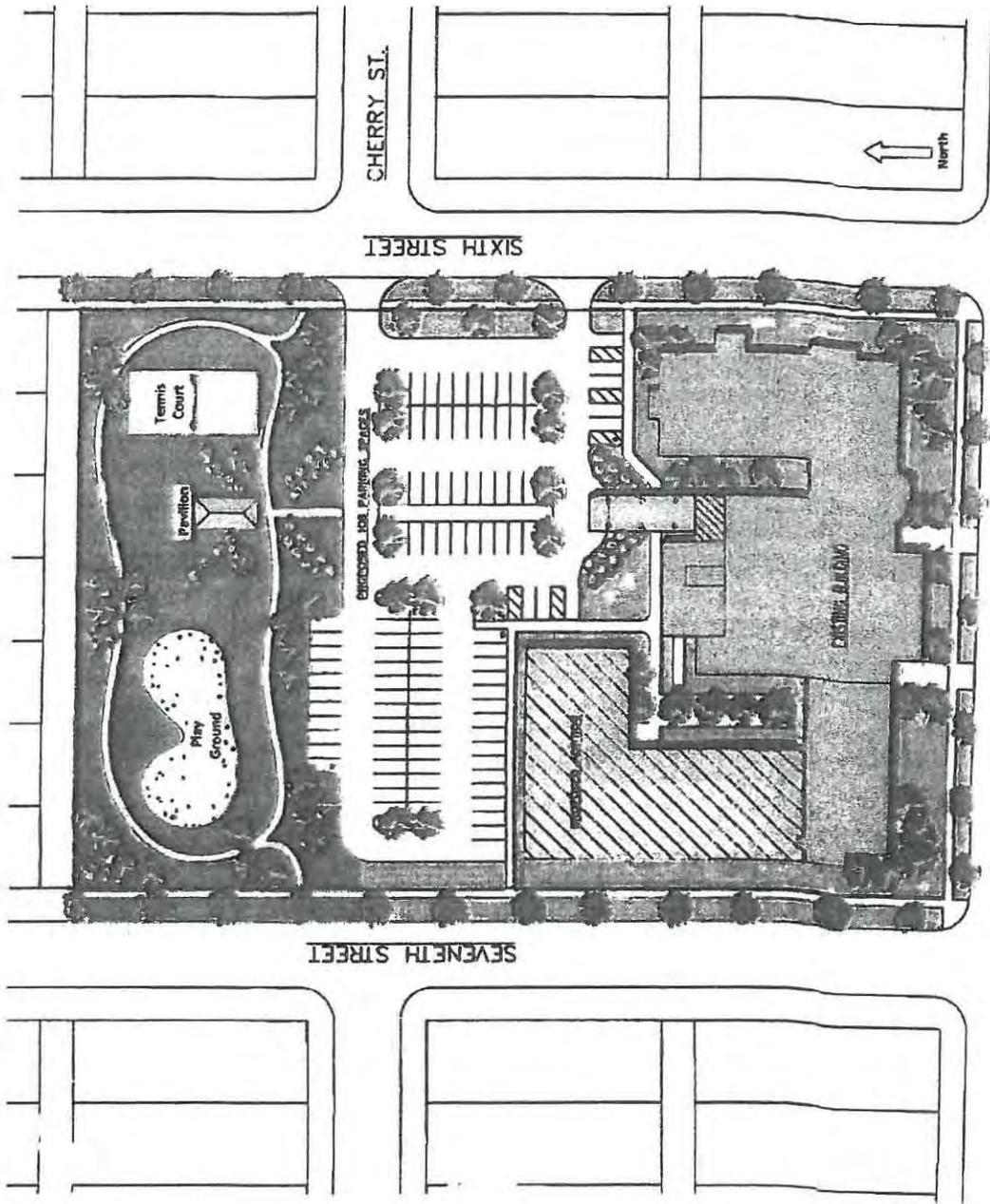
City of Wyandotte
A Michigan Municipal Corporation



By: Joseph R. Peterson, Mayor

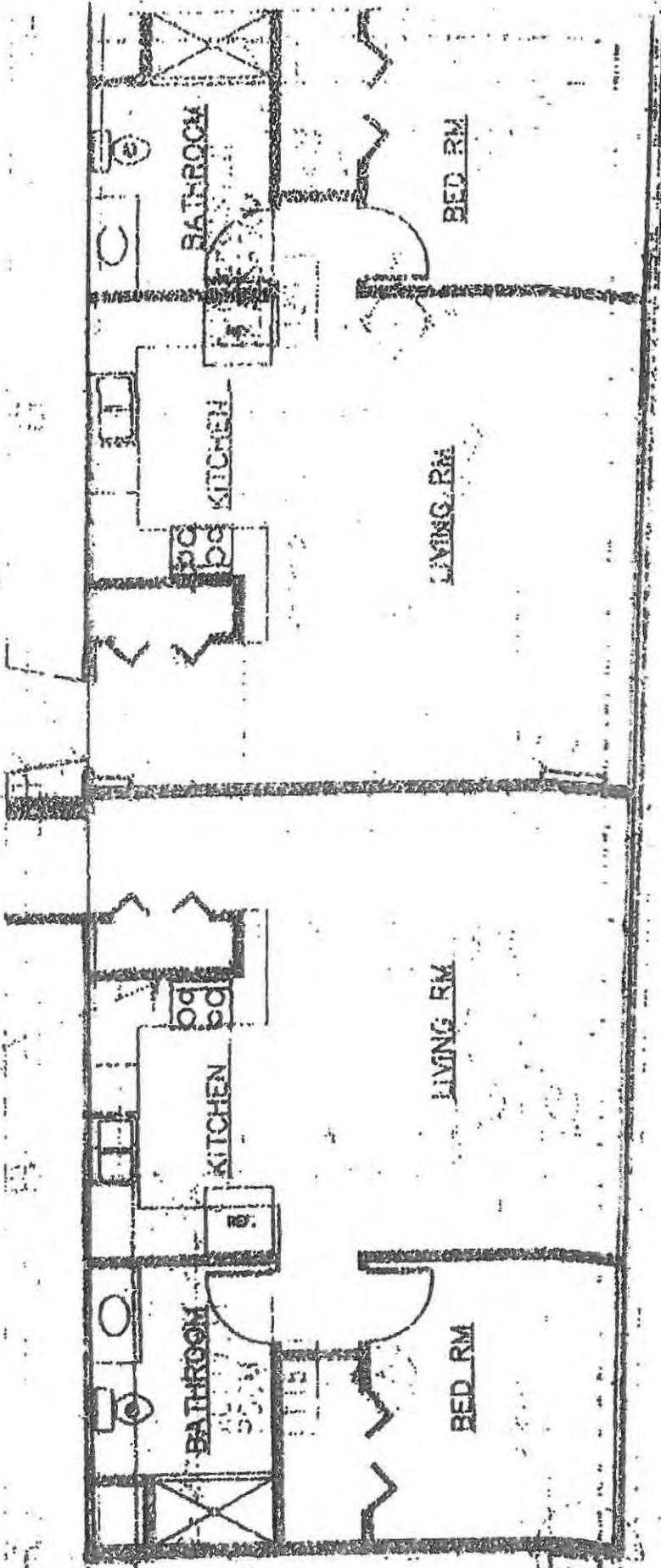


By: William R. Griggs, City Clerk

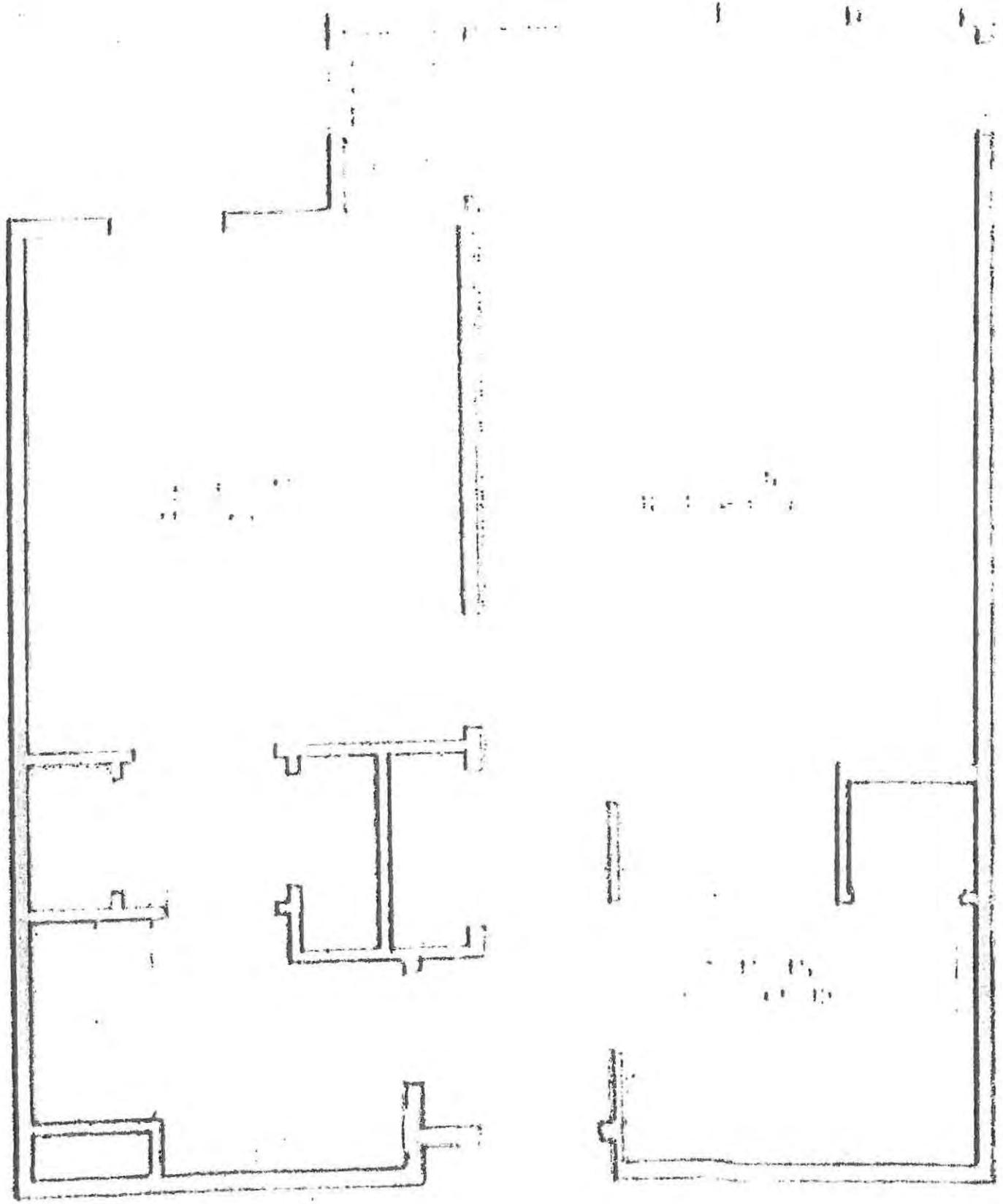


Preliminary Site Development Plan

McKinley Place
Ypsilanti, MI

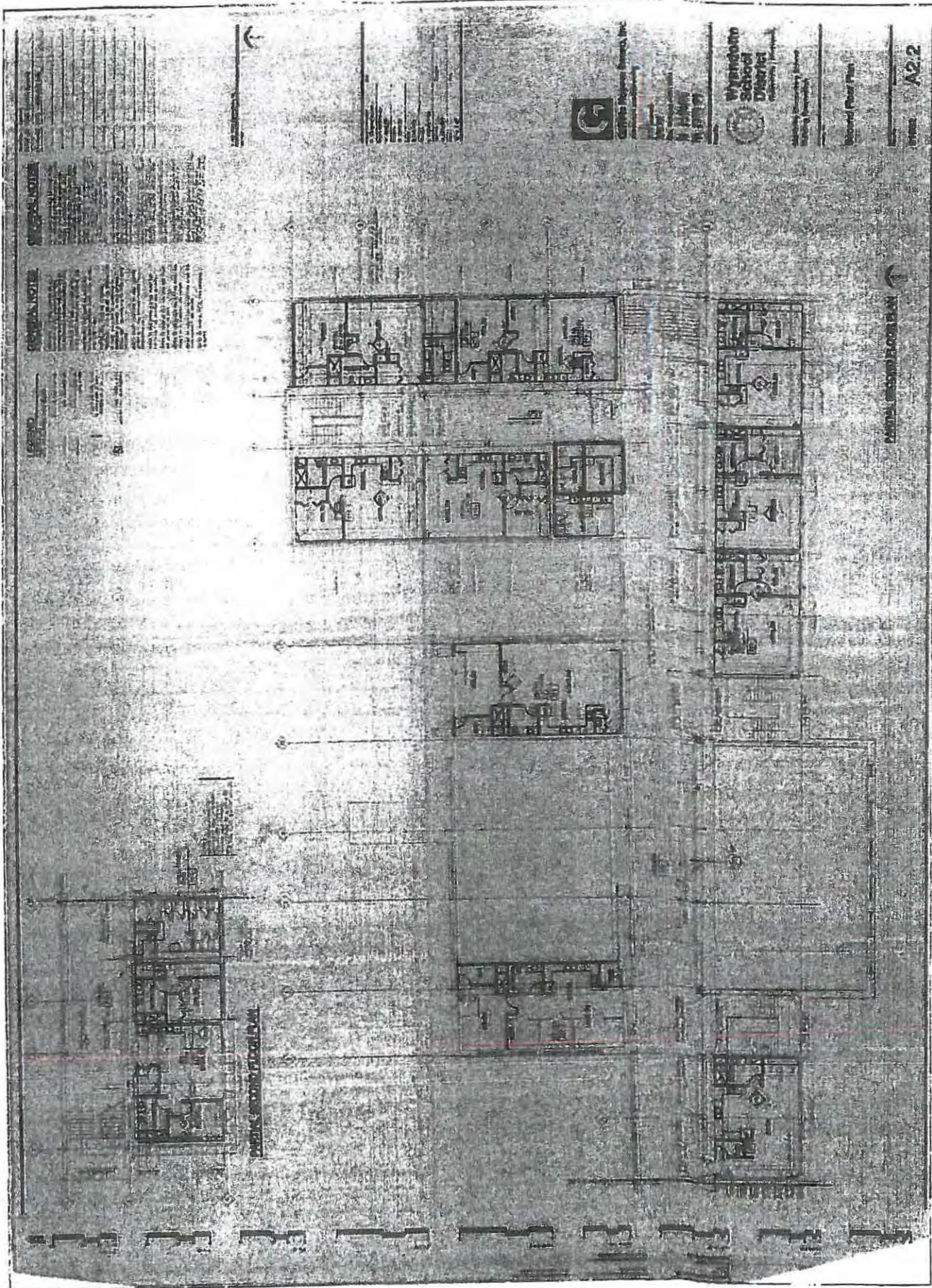


Typical Unit in Renovated Building



Typical Unit In Proposed Addition

**McKinley Place
Wyandotte, MI**



GENERAL NOTES

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE BUILDING CODES AND SPECIFICATIONS.

2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.

3. ALL MATERIALS AND WORKMANSHIP SHALL BE SUBJECT TO INSPECTION AND APPROVAL BY THE ARCHITECT.

4. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.

5. ALL UTILITIES SHALL BE PROTECTED AND MARKED PRIOR TO CONSTRUCTION.

6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF EXISTING UTILITIES AND STRUCTURES.

7. ALL DIMENSIONS SHALL BE AS SHOWN UNLESS OTHERWISE NOTED.

8. THE CONTRACTOR SHALL MAINTAIN A RECORD OF ALL CHANGES AND REVISIONS.

9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES.

10. ALL WORK SHALL BE COMPLETED WITHIN THE SPECIFIED TIME FRAME.

LEGEND

1. DOOR

2. WINDOW

3. WALL

4. CEILING

5. FLOOR

6. STAIR

7. ELEVATOR

8. HALLWAY

9. ENTRANCE

10. UTILITY

PROJECT INFORMATION

Project Name: **Hyderabad School District**

Project Number: **123456**

Project Location: **Hyderabad, Texas**

Project Date: **12/15/2023**

Project Status: **Final**

Project Manager: **John Doe**

Project Engineer: **Jane Smith**

Project Architect: **ABC Architects**

Project Title: **General Floor Plan**

Sheet Number: **A2.2**

Final Reading
1410

The City of Wyandotte Zoning Ordinance has been amended as follows =

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING ORDINANCE TO REZONE THE PROPERTY KNOWN AS 640 PLUM STREET FROM ONE FAMILY RESIDENTIAL DISTRICT (RA) TO PLAN DEVELOPMENT DISTRICT (PD)

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Rezoning of Property

The following described property located in the City of Wyandotte, County of Wayne, State of Michigan, and described as follows:

Lots 1 thru 14, both inclusive, the vacated public alley abutting said lots, and Cherry Street, eighty (80) foot wide, abutting Lots 1 thru 7, both inclusive, Block 179, Plat of Part of the City of Wyandotte as recorded in Liber 1, Page 295, Wayne County Records; and, Lots 8 thru 14, both inclusive, and the south ten (10) feet of the public alley abutting Lots 1 thru 8, both inclusive, Block 178, Plat of Part of Wyandotte, as recorded in Liber 1, Page 142, Wayne County Records.

Known as 640 Plum Street

be and is hereby rezoned from One Family Residential District (RA) to Plan Development District (PD).

Section 2. Amendment of Zoning Map.

The Zoning Map of the City of Wyandotte be and is hereby amended in accordance with the provisions of this Ordinance as set forth in Zoning Map No. 282.

Section 3. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent to give this Ordinance full force and effect.

Section 4. Effective Date.

This Ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

On the questions, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILPERSON	NAYS
<input checked="" type="checkbox"/>	Fricke	<input type="checkbox"/>
<input type="checkbox"/>	Galeski	<input type="checkbox"/>
<input type="checkbox"/>	Miciura	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Sabuda	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Schultz	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Stec	<input type="checkbox"/>

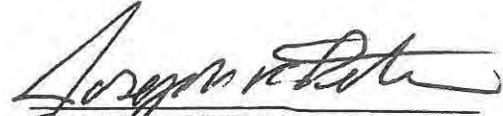
Absent: Councilman Galeski

I hereby approve the adoption of the foregoing ordinance this 22 day of June, 2015.

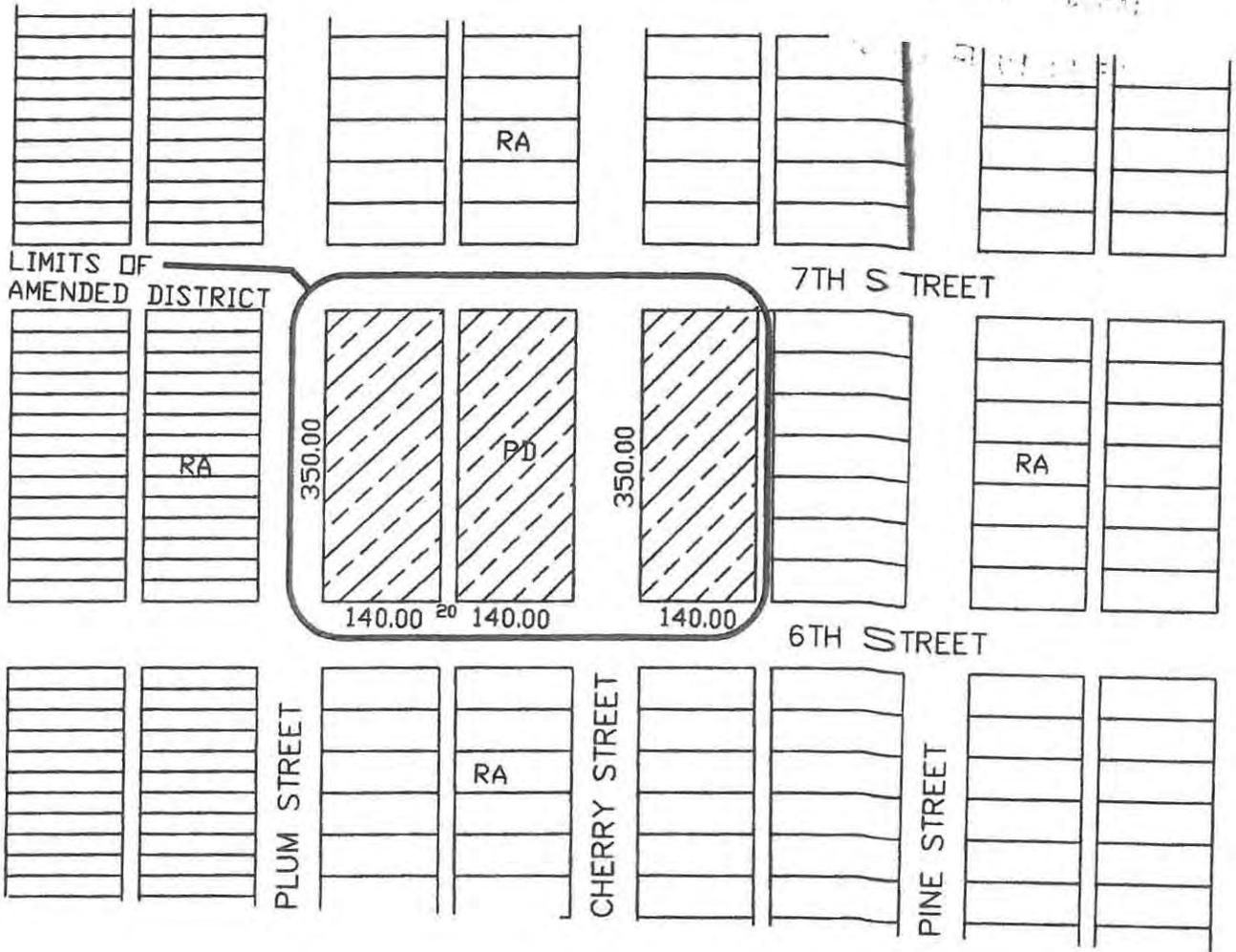
CERTIFICATE

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the 22nd day of June, 2015.

Dated June 23, 2015, 2015


 JOSEPH R. PETERSON, Mayor


 WILLIAM R. GRIGGS, City Clerk

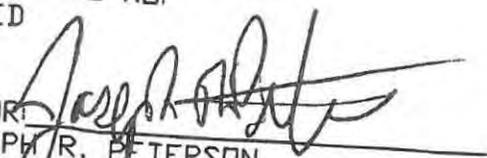


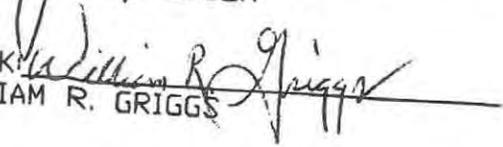
 RA ONE FAMILY RESIDENTIAL DISTRICT
 PD PLAN DEVELOPMENT DISTRICT

 NORTH
 NOT TO SCALE

CITY OF WYANDOTTE, MICHIGAN
 AMENDED ZONING MAP NO. 282

ORDINANCE NO.
 DATED


 MAYOR
 JOSEPH R. PETERSON


 CLERK
 WILLIAM R. GRIGGS

December 8, 2015

Honorable Mayor Peterson
Honorable City Council Members
City of Wyandotte
3200 Biddle Avenue
Wyandotte, Michigan 48192

Re: McKinley School – Development Incentive / Project Update

Honorable Mayor and Council,

Over the last six months, we have been working diligently with our consultants and city leadership to determine if our proposed project for the McKinley School is a sustainable project. During this time, we have accomplished many tasks. These tasks include, but are not limited to, the Phase One Environmental testing, engaging in Phase Two environmental services, building evaluations with various architects and general contractors, multiple meetings with potential lenders, engaging in a market study and engaging in the services for development incentives. In addition, we have had interaction with the Downriver Community Conference and the State of Michigan Economic Development Corporation for potential grants and/or development incentives available for adoptive reuse projects. These tasks have led our project to one item that requires your support in order to move forward to the next step. In order for our companies to make final commitment to the project, we need to gain your support of development incentives.

At your December 14, 2015 meeting, we would respectfully request your support of our crucially needed development incentives in order to make the project sustainable. These incentives are tools that are given to communities and developers in order to implement a level playing field between green field sites and redevelopment opportunities. We have engaged the services of Smooth Development to outline our requested incentives which consist of OPRA and Brownfield tools. These development tools should be no stranger to the community, since they have been used throughout the city in projects, such as BASF Expansions, Labadie Park, Sears Building, Sycamore Plaza, Templin's, and most recently Dr. Abrahamson's medical office. These

McKinley School Redevelopment Project - Wyandotte, MI

Tax Revenue Analysis of Nine (9) Buildable Lots

Redevelopment Assumptions & Estimates	Year No. 1	Year No. 2	Year No. 3	-
New Construction/Assessing Information	2018	2019	2020	Total
Number of Residential Units Completed	3	3	3	9
Number of Residential Lots Developed	3	3	3	9
True Cash Value (TCV) of Each Residential Unit	\$ 160,000	\$ 162,560	\$ 165,161	
True Cash Value (TCV) of Each Lot	\$ 20,000	\$ 20,000	\$ 20,000	
<i>Total TCV of Each Residential Unit & Lot</i>	<i>\$ 180,000</i>	<i>\$ 182,560</i>	<i>\$ 185,161</i>	
Taxable Value (TV) of Each Residential Unit	\$ 80,000	\$ 81,280	\$ 82,580	
Taxable Value (TV) of Each Lot	\$ 10,000	\$ 10,000	\$ 10,000	
<i>Total TV of Each Residential Unit & Lot</i>	<i>\$ 90,000</i>	<i>\$ 91,280</i>	<i>\$ 92,580</i>	
City's Redevelopment Costs/Expenses				
Total City Costs/Expenses	\$ 632,000	-	-	

Tax Revenue Analysis of Fourteen (14) Buildable Lots

Redevelopment Assumptions & Estimates	Year No. 1	Year No. 2	Year No. 3	-
New Construction/Assessing Information	2018	2019	2020	Total
Number of Residential Units Completed	4	5	5	14
Number of Residential Lots Developed	4	5	5	14
True Cash Value (TCV) of Each Residential Unit	\$ 160,000	\$ 162,560	\$ 165,161	
True Cash Value (TCV) of Each Lot	\$ 20,000	\$ 20,000	\$ 20,000	
<i>Total TCV of Each Residential Unit & Lot</i>	<i>\$ 180,000</i>	<i>\$ 182,560</i>	<i>\$ 185,161</i>	
Taxable Value (TV) of Each Residential Unit	\$ 80,000	\$ 81,280	\$ 82,580	
Taxable Value (TV) of Each Lot	\$ 10,000	\$ 10,000	\$ 10,000	
<i>Total TV of Each Residential Unit & Lot</i>	<i>\$ 90,000</i>	<i>\$ 91,280</i>	<i>\$ 92,580</i>	
City's Redevelopment Costs/Expenses				
Total City Costs/Expenses	\$ 838,174	-	-	

Additional Assumptions: Nine (9) and Fourteen (14) Buildable Lots

Assumptions Regarding Increases to Taxable Value & Millage Rates Paid and Captured	During TIFA Capture (2018 - 2034)		After TIFA Capture Ends (2035 - 2057)	
	Rate/ Percentage	Average Dollar Amount Per Residential Unit	Rate/ Percentage	Average Dollar Amount Per Residential Unit
Annual Taxable Value Increase: Building	1.60%	-	1.60%	-
Annual Taxable Value Increase: Land	0.00%	-	0.00%	-
Non-NEZ: Annual Total Millage Rate <u>Paid</u> to All Taxing Jurisdictions	50.3279	\$ 5,159	50.3279	\$ 6,818
Non-NEZ: Annual Total Millage Rate <u>Captured</u> by City of Wyandotte/TIFA	32.6951	\$ 3,351	19.7500	\$ 2,675
NEZ: Annual Total Millage Rate <u>Paid</u> to All Taxing Jurisdictions (2015 rate)	16.9600	\$ 3,514	-	-
NEZ: Annual Total Millage Rate <u>Captured</u> by City of Wyandotte/TIFA	5.7581	\$ 1,741	-	-

Other Assumptions	Number of Years	Notes
Years Approved for all NEZ Certificates	12	
Analysis Period	40	From Years 2018 - 2057
Assumes TIFA Ends in Year	2034	
Assumes All NEZ Certificates will end by Year	2034	
Utilizes Millage Rates in Effect for 2015 for All Years (except "Additional City Operating Millage": see Notes)	-	The "Additional City Voted Operating Millage" set to expire after 2018 was only used for Estimates impacting Year 2018.

Last revised: 11/17/2015

Prepared by:
SMOOTH Development, LLC * 734-301-1282 * www.smoothdevelopment.com

McKinley School Redevelopment Project - Wyandotte, MI
Tax Revenue Analysis of Senior Housing Project
Redevelopment Assumptions & Estimates

Use	Estimated Building Value				Estimated Land Value			Total Assessed Value of Building & Land Improvements, and Raw Land
	Number of Rooms/ Units	True Cash Value Per Room/ Unit	Assessed Value Per Room/ Unit	Total Assessed Value	Number of Lots	Assessed Value Per Lot	Total Assessed Value	
Existing Building: "As Is" (Pre-Rehab)					14	\$ -	\$ -	
- Basement: approx. 26,860 s.f.	-	-	\$ -	\$ -				
- First Floor	-	-	\$ 1.00	\$ 1.00				
- Second Floor	-	-	\$ -	\$ -				
Total	-	-	-	\$ 1.00	14	-	\$ -	\$ 1.00
Existing Building: Post-Rehab					14	\$ 7,500	\$ 105,000	
- Pre-Rehab Value (from above)				\$ 1.00				
- First Floor								
1 Bedroom Units	12	\$ 42,000	\$ 21,000	\$ 252,000				
2 Bedroom Units	3	\$ 47,000	\$ 23,500	\$ 70,500				
- Second Floor								
1 Bedroom Units	12	\$ 42,000	\$ 21,000	\$ 252,000				
2 Bedroom Units	3	\$ 47,000	\$ 23,500	\$ 70,500				
Subtotal	30	-	-	\$ 645,001	14	-	\$ 105,000	\$ 750,001
New Addition to Building								
- First Floor								
1 Bedroom Units	3	\$ 42,000	\$ 21,000	\$ 63,000				
2 Bedroom Units	12	\$ 47,000	\$ 23,500	\$ 282,000				
- Second Floor								
1 Bedroom Units	3	\$ 42,000	\$ 21,000	\$ 63,000				
2 Bedroom Units	12	\$ 47,000	\$ 23,500	\$ 282,000				
Subtotal	30	-	-	\$ 690,000	-	-	\$ -	\$ 690,000
Total: Building	60	-	-	\$ 1,335,001	-	-	-	\$ 1,440,001
Land Improvements								
Parking lot improvements/ expansion, lighting, patio, etc.				\$ 75,900				
Subtotal	-	-	-	\$ 75,900	-	-	-	\$ 75,900
Total Assessed Value: Building & Land	60	-	-	\$ 1,410,901	14	-	\$ 105,000	\$ 1,515,901
Total True Cash Value: Building & Land	-	-	-	\$ 2,821,802	-	-	\$ 210,000	\$ 3,031,802

Additional Assumptions	Notes	
Annual Taxable Value Increase: Building	1.60%	
Annual Taxable Value Increase: Land	0.00%	
Analysis Period: Number of Years	41	From Years 2017 - 2057
Percentage Completed by End of 2016:	0%	
Percentage Completed by End of 2017:	100%	
OPRA Assumptions		
Years Approved for OPRA Exemption	12 +2	Allows up to 2 years for construction (2016 & 17)
OPRA starts in Year	2016	
OPRA ends at end of Year	2029	
Years Approved by State Treasurer for Additional Exemption of 50% of State Education Taxes (SET)	6	Up to 25 "Additional Exemptions" may be approved annually.
Brownfield Plan (BP) Assumptions		
BP Tax Capture Period: Number of Years	19	Or until all Eligible Activities are reimbursed, whichever is greater.
BP Tax Capture starts in Year	2017	
BP Tax Capture Ends in Year	2035	Or when all Eligible Activities are reimbursed.
BP Reimbursement Amount:		
- From City Taxes (Operating, Refuse, etc)	\$ 206,099	30.45% of Total Reimbursement Amount
- From Non-City Local Taxes (Wayne County, SMART Bus, etc)	\$ 206,631	30.53% of Total Reimbursement Amount
- From School Taxes	\$ 264,068	39.02% of Total Reimbursement Amount
Total BP Reimbursement	\$ 676,798	Preliminary Estimate
Assumes TIFA Ends in Year	2034	
Utilizes Millage Rates in Effect for 2015 for All Years (except "Additional City Operating Millage"; see Notes)	-	The "Additional City Voted Operating Millage" set to expire after 2018 was only used for estimates impacting Years 2017 & 18.

Notes:

- For residential units, the True Cash Values and Assessed Values were determined by an estimate from the City of Wyandotte's Assessing Office.
- The actual Assessed Value may be higher or lower than estimated, and must be determined upon project completion by the City's Assessing Department. Assessed Values per square foot and/or per room/unit for both new construction and renovations vary widely depending on the quality, quantity, and type of improvements, and further, for renovations, on whether improvements are assessed as "new improvements" or just "replacement/repair," as determined by the City's Assessing Department. Until improvements are completed and assessed, it is only possible to estimate the Future Assessed Value based on various assumptions.

Prepared by:

SMOOTH Development, LLC * 734-301-1282 * www.smoothdevelopment.com

Last revised: 12/9/2015

FORMER MCKINLEY SCHOOL PROPERTY									
COMPARISON OF CITY OF WYANDOTTE/TIFA TAX CAPTURE: 60 APARTMENTS VERSUS NINE (9) HOUSES									
Notes	Year	9 Houses <u>with</u> NEZ Exemption			9 Houses <u>without</u> NEZ Exemption			60 Apartments with Brownfield Plan (BP) Reimbursement & OPRA Exemption	
		Annual City/ TIFA Tax Capture	Cumulative City/ TIFA Tax Capture	Net Cumulative City/ TIFA Tax Capture after subtracting City/ TIFA Redevelopment Expenses	Annual City/ TIFA Tax Capture	Cumulative City/ TIFA Tax Capture	Net Cumulative City/ TIFA Tax Capture after subtracting City/ TIFA Redevelopment Expenses	Annual City/ TIFA Tax Capture	Cumulative City/ TIFA Tax Capture after Subtracting BP Reimbursement
	2017	\$ -	\$ -	\$ (632,000)	\$ -	\$ -	\$ (632,000)	\$ 264	\$ 264
	2018	\$ 2,453	\$ 2,453	\$ (629,547)	\$ 9,638	\$ 9,638	\$ (622,362)	\$ 551	\$ 815
	2019	\$ 4,770	\$ 7,223	\$ (624,777)	\$ 17,906	\$ 27,544	\$ (604,456)	\$ 516	\$ 1,331
	2020	\$ 7,222	\$ 14,445	\$ (617,555)	\$ 27,242	\$ 54,786	\$ (577,214)	\$ 481	\$ 1,812
	2021	\$ 7,291	\$ 21,735	\$ (610,265)	\$ 27,631	\$ 82,418	\$ (549,582)	\$ 456	\$ 2,268
	2022	\$ 7,360	\$ 29,096	\$ (602,904)	\$ 28,026	\$ 110,444	\$ (521,556)	\$ 431	\$ 2,699
	2023	\$ 7,431	\$ 36,527	\$ (595,473)	\$ 28,428	\$ 138,871	\$ (493,129)	\$ 412	\$ 3,111
	2024	\$ 7,503	\$ 44,029	\$ (587,971)	\$ 28,835	\$ 167,707	\$ (464,293)	\$ 396	\$ 3,507
	2025	\$ 7,576	\$ 51,605	\$ (580,395)	\$ 29,250	\$ 196,956	\$ (435,044)	\$ 381	\$ 3,888
	2026	\$ 7,650	\$ 59,255	\$ (572,745)	\$ 29,670	\$ 226,627	\$ (405,373)	\$ 368	\$ 4,256
	2027	\$ 9,610	\$ 68,865	\$ (563,135)	\$ 30,098	\$ 256,725	\$ (375,275)	\$ 355	\$ 4,612
	2028	\$ 12,056	\$ 80,921	\$ (551,079)	\$ 30,533	\$ 287,257	\$ (344,743)	\$ 349	\$ 4,961
	2029	\$ 15,009	\$ 95,929	\$ (536,071)	\$ 30,974	\$ 318,231	\$ (313,769)	\$ 340	\$ 5,301
	2030	\$ 21,046	\$ 116,975	\$ (515,025)	\$ 31,423	\$ 349,654	\$ (282,346)	\$ 4,629	\$ 9,930
	2031	\$ 26,829	\$ 143,805	\$ (488,195)	\$ 31,878	\$ 381,532	\$ (250,468)	\$ 4,688	\$ 14,618
	2032	\$ 32,341	\$ 176,146	\$ (455,854)	\$ 32,341	\$ 413,873	\$ (218,127)	\$ 4,736	\$ 19,354
	2033	\$ 32,812	\$ 208,957	\$ (423,043)	\$ 32,812	\$ 446,685	\$ (185,315)	\$ 4,807	\$ 24,162
	2034	\$ 33,289	\$ 242,247	\$ (389,753)	\$ 33,289	\$ 479,974	\$ (152,026)	\$ 4,879	\$ 29,041
	2035	\$ 20,402	\$ 262,649	\$ (369,351)	\$ 20,402	\$ 500,377	\$ (131,623)	\$ 13,409	\$ 42,450
	2036	\$ 20,700	\$ 283,350	\$ (348,650)	\$ 20,700	\$ 521,077	\$ (110,923)	\$ 39,451	\$ 81,901
	2037	\$ 21,003	\$ 304,353	\$ (327,647)	\$ 21,003	\$ 542,080	\$ (89,920)	\$ 40,044	\$ 121,945
	2038	\$ 21,311	\$ 325,663	\$ (306,337)	\$ 21,311	\$ 563,391	\$ (68,609)	\$ 40,647	\$ 162,592
	2039	\$ 21,623	\$ 347,287	\$ (284,713)	\$ 21,623	\$ 585,014	\$ (46,986)	\$ 41,259	\$ 203,852
	2040	\$ 21,941	\$ 369,227	\$ (262,773)	\$ 21,941	\$ 606,955	\$ (25,045)	\$ 41,882	\$ 245,733
	2041	\$ 22,263	\$ 391,491	\$ (240,509)	\$ 22,263	\$ 629,218	\$ (2,782)	\$ 42,514	\$ 288,247
1	2042	\$ 22,591	\$ 414,082	\$ (217,918)	\$ 22,591	\$ 651,809	\$ 19,809	\$ 43,156	\$ 331,403
	2043	\$ 22,924	\$ 437,006	\$ (194,994)	\$ 22,924	\$ 674,734	\$ 42,734	\$ 43,809	\$ 375,212
	2044	\$ 23,263	\$ 460,269	\$ (171,731)	\$ 23,263	\$ 697,996	\$ 65,996	\$ 44,472	\$ 419,684
	2045	\$ 23,606	\$ 483,875	\$ (148,125)	\$ 23,606	\$ 721,602	\$ 89,602	\$ 45,145	\$ 464,829
	2046	\$ 23,956	\$ 507,831	\$ (124,169)	\$ 23,956	\$ 745,558	\$ 113,558	\$ 45,830	\$ 510,659
	2047	\$ 24,310	\$ 532,141	\$ (99,859)	\$ 24,310	\$ 769,868	\$ 137,868	\$ 46,525	\$ 557,184
	2048	\$ 24,671	\$ 556,812	\$ (75,188)	\$ 24,671	\$ 794,539	\$ 162,539	\$ 47,232	\$ 604,415
	2049	\$ 25,037	\$ 581,849	\$ (50,151)	\$ 25,037	\$ 819,576	\$ 187,576	\$ 47,949	\$ 652,365
	2050	\$ 25,409	\$ 607,258	\$ (24,742)	\$ 25,409	\$ 844,986	\$ 212,986	\$ 48,679	\$ 701,043
2	2051	\$ 25,787	\$ 633,046	\$ 1,046	\$ 25,787	\$ 870,773	\$ 238,773	\$ 49,420	\$ 750,463
	2052	\$ 26,172	\$ 659,218	\$ 27,218	\$ 26,172	\$ 896,945	\$ 264,945	\$ 50,172	\$ 800,635
	2053	\$ 26,562	\$ 685,780	\$ 53,780	\$ 26,562	\$ 923,507	\$ 291,507	\$ 50,937	\$ 851,573
	2054	\$ 26,959	\$ 712,738	\$ 80,738	\$ 26,959	\$ 950,465	\$ 318,465	\$ 51,714	\$ 903,287
	2055	\$ 27,361	\$ 740,099	\$ 108,099	\$ 27,361	\$ 977,827	\$ 345,827	\$ 52,504	\$ 955,791
	2056	\$ 27,771	\$ 767,870	\$ 135,870	\$ 27,771	\$ 1,005,598	\$ 373,598	\$ 53,306	\$ 1,009,097
	2057	\$ 28,187	\$ 796,057	\$ 164,057	\$ 28,187	\$ 1,033,784	\$ 401,784	\$ 54,121	\$ 1,063,218

Notes

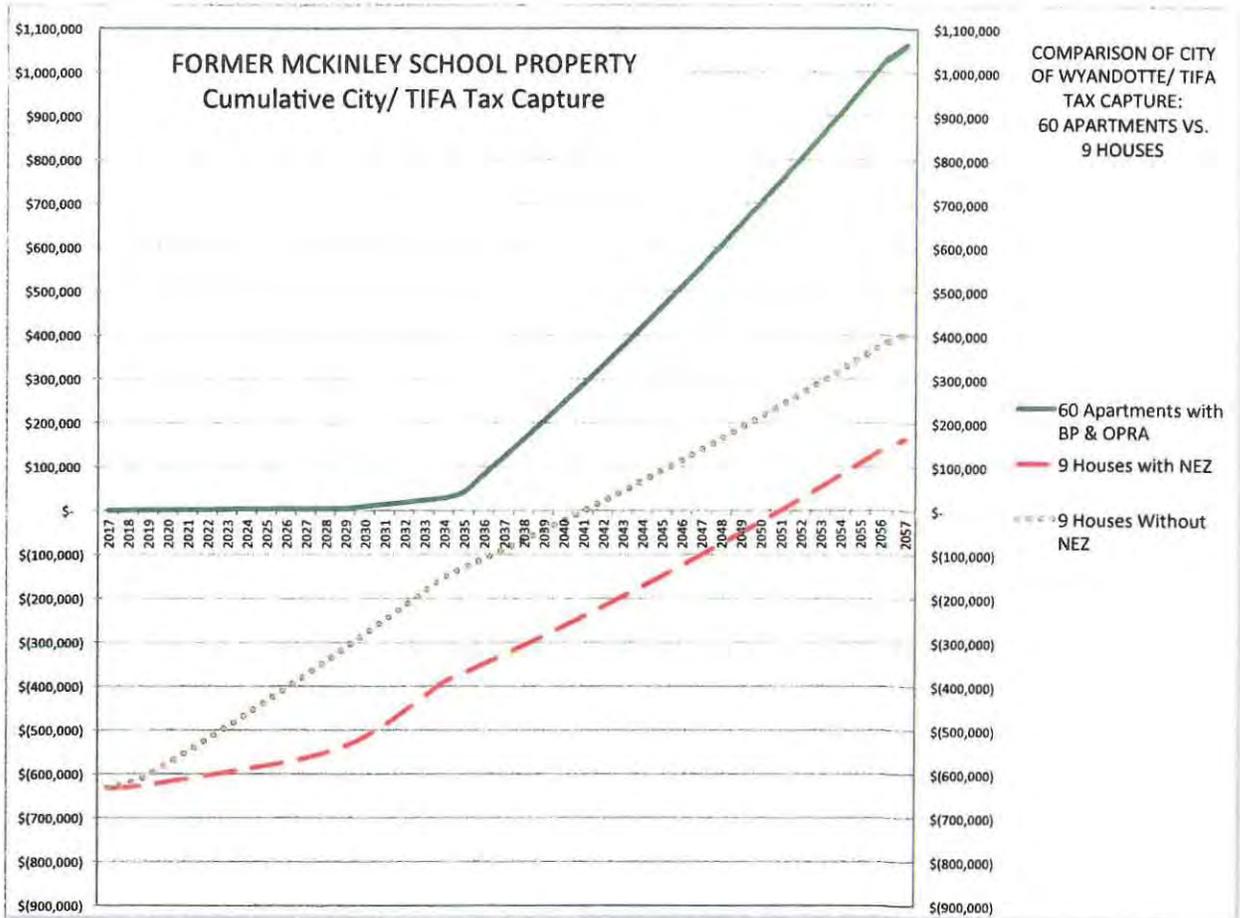
1 "Break-even" Year for 9 Houses without NEZ Exemption

2 "Break-even" Year for 9 Houses with NEZ Exemption

Last revised: 12/9/2015

Prepared by:

SMOOTH Development, LLC * 734-301-1282 * www.smoothdevelopment.com



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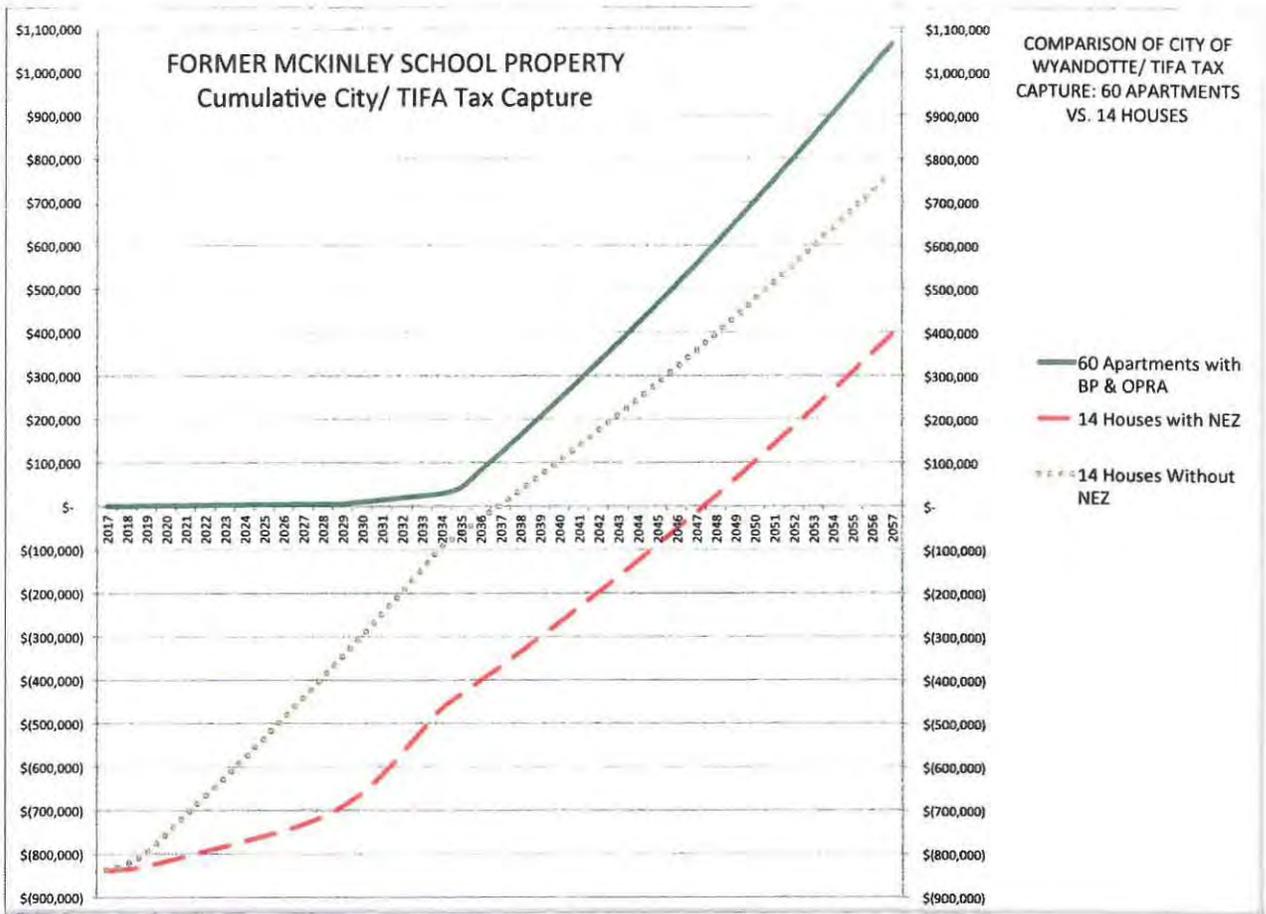
FORMER MCKINLEY SCHOOL PROPERTY									
COMPARISON OF CITY OF WYANDOTTE/TIFA TAX CAPTURE: 60 APARTMENT'S VERSUS 14 HOUSES									
Notes	Year	14 Houses <u>with</u> NEZ Exemption			14 Houses <u>without</u> NEZ Exemption			60 Apartments with Brownfield Plan (BP) Reimbursement & OPRA Exemption	
		Annual City/ TIFA Tax Capture	Cumulative City/ TIFA Tax Capture	Net Cumulative City/ TIFA Tax Capture after subtracting City/ TIFA Redevelopment Expenses	Annual City/ TIFA Tax Capture	Cumulative City/ TIFA Tax Capture	Net Cumulative City/ TIFA Tax Capture after subtracting City/ TIFA Redevelopment Expenses	Annual City/ TIFA Tax Capture	Cumulative City/ TIFA Tax Capture after Subtracting BP Reimbursement
	2017	\$ -	\$ -	\$ (838,174)	\$ -	\$ -	\$ (838,174)	\$ 264	\$ 264
	2018	\$ 3,270	\$ 3,270	\$ (834,904)	\$ 12,850	\$ 12,850	\$ (825,324)	\$ 551	\$ 815
	2019	\$ 7,155	\$ 10,425	\$ (827,749)	\$ 26,860	\$ 39,710	\$ (798,464)	\$ 516	\$ 1,331
	2020	\$ 11,234	\$ 21,660	\$ (816,514)	\$ 42,377	\$ 82,087	\$ (756,087)	\$ 481	\$ 1,812
	2021	\$ 11,341	\$ 33,001	\$ (805,173)	\$ 42,982	\$ 125,069	\$ (713,105)	\$ 456	\$ 2,268
	2022	\$ 11,449	\$ 44,450	\$ (793,724)	\$ 43,596	\$ 168,665	\$ (669,509)	\$ 431	\$ 2,699
	2023	\$ 11,559	\$ 56,009	\$ (782,165)	\$ 44,221	\$ 212,886	\$ (625,288)	\$ 412	\$ 3,111
	2024	\$ 11,671	\$ 67,680	\$ (770,494)	\$ 44,855	\$ 257,740	\$ (580,434)	\$ 396	\$ 3,507
	2025	\$ 11,784	\$ 79,464	\$ (758,710)	\$ 45,499	\$ 303,240	\$ (534,934)	\$ 381	\$ 3,888
	2026	\$ 11,900	\$ 91,364	\$ (746,810)	\$ 46,154	\$ 349,394	\$ (488,780)	\$ 368	\$ 4,256
	2027	\$ 14,530	\$ 105,894	\$ (732,280)	\$ 46,819	\$ 396,213	\$ (441,961)	\$ 355	\$ 4,612
	2028	\$ 18,447	\$ 124,341	\$ (713,833)	\$ 47,495	\$ 443,708	\$ (394,466)	\$ 349	\$ 4,961
	2029	\$ 23,203	\$ 147,544	\$ (690,630)	\$ 48,182	\$ 491,890	\$ (346,284)	\$ 340	\$ 5,301
	2030	\$ 31,586	\$ 179,129	\$ (659,045)	\$ 48,880	\$ 540,769	\$ (297,405)	\$ 4,629	\$ 9,930
	2031	\$ 41,173	\$ 220,303	\$ (617,871)	\$ 49,588	\$ 590,358	\$ (247,816)	\$ 4,688	\$ 14,618
	2032	\$ 50,309	\$ 270,611	\$ (567,563)	\$ 50,309	\$ 640,666	\$ (197,508)	\$ 4,736	\$ 19,354
	2033	\$ 51,040	\$ 321,651	\$ (516,523)	\$ 51,040	\$ 691,707	\$ (146,467)	\$ 4,807	\$ 24,162
	2034	\$ 51,784	\$ 373,435	\$ (464,739)	\$ 51,784	\$ 743,490	\$ (94,684)	\$ 4,879	\$ 29,041
	2035	\$ 31,737	\$ 405,172	\$ (433,002)	\$ 31,737	\$ 775,227	\$ (62,947)	\$ 13,409	\$ 42,450
	2036	\$ 32,201	\$ 437,373	\$ (400,801)	\$ 32,201	\$ 807,428	\$ (30,746)	\$ 39,451	\$ 81,901
1	2037	\$ 32,671	\$ 470,044	\$ (368,130)	\$ 32,671	\$ 840,099	\$ 1,925	\$ 40,044	\$ 121,945
	2038	\$ 33,150	\$ 503,194	\$ (334,980)	\$ 33,150	\$ 873,249	\$ 35,075	\$ 40,647	\$ 162,592
	2039	\$ 33,636	\$ 536,830	\$ (301,344)	\$ 33,636	\$ 906,885	\$ 68,711	\$ 41,259	\$ 203,852
	2040	\$ 34,130	\$ 570,960	\$ (267,214)	\$ 34,130	\$ 941,015	\$ 102,841	\$ 41,882	\$ 245,733
	2041	\$ 34,632	\$ 605,592	\$ (232,582)	\$ 34,632	\$ 975,647	\$ 137,473	\$ 42,514	\$ 288,247
	2042	\$ 35,142	\$ 640,734	\$ (197,440)	\$ 35,142	\$ 1,010,789	\$ 172,615	\$ 43,156	\$ 331,403
	2043	\$ 35,660	\$ 676,394	\$ (161,780)	\$ 35,660	\$ 1,046,449	\$ 208,275	\$ 43,809	\$ 375,212
	2044	\$ 36,186	\$ 712,580	\$ (125,594)	\$ 36,186	\$ 1,082,635	\$ 244,461	\$ 44,472	\$ 419,684
	2045	\$ 36,721	\$ 749,301	\$ (88,873)	\$ 36,721	\$ 1,119,356	\$ 281,182	\$ 45,145	\$ 464,829
	2046	\$ 37,264	\$ 786,565	\$ (51,609)	\$ 37,264	\$ 1,156,620	\$ 318,446	\$ 45,830	\$ 510,659
	2047	\$ 37,816	\$ 824,381	\$ (13,793)	\$ 37,816	\$ 1,194,436	\$ 356,262	\$ 46,525	\$ 557,184
2	2048	\$ 38,377	\$ 862,758	\$ 24,584	\$ 38,377	\$ 1,232,813	\$ 394,639	\$ 47,232	\$ 604,415
	2049	\$ 38,947	\$ 901,705	\$ 63,531	\$ 38,947	\$ 1,271,760	\$ 433,586	\$ 47,949	\$ 652,365
	2050	\$ 39,526	\$ 941,231	\$ 103,057	\$ 39,526	\$ 1,311,286	\$ 473,112	\$ 48,679	\$ 701,043
	2051	\$ 40,114	\$ 981,345	\$ 143,171	\$ 40,114	\$ 1,351,400	\$ 513,226	\$ 49,420	\$ 750,463
	2052	\$ 40,711	\$ 1,022,056	\$ 183,882	\$ 40,711	\$ 1,392,111	\$ 553,937	\$ 50,172	\$ 800,635
	2053	\$ 41,319	\$ 1,063,375	\$ 225,201	\$ 41,319	\$ 1,433,430	\$ 595,256	\$ 50,937	\$ 851,573
	2054	\$ 41,935	\$ 1,105,310	\$ 267,136	\$ 41,935	\$ 1,475,365	\$ 637,191	\$ 51,714	\$ 903,287
	2055	\$ 42,562	\$ 1,147,872	\$ 309,698	\$ 42,562	\$ 1,517,928	\$ 679,754	\$ 52,504	\$ 955,791
	2056	\$ 43,199	\$ 1,191,071	\$ 352,897	\$ 43,199	\$ 1,561,126	\$ 722,952	\$ 53,306	\$ 1,009,097
	2057	\$ 43,846	\$ 1,234,917	\$ 396,743	\$ 43,846	\$ 1,604,972	\$ 766,798	\$ 54,121	\$ 1,063,218

Notes

- 1 "Break-even" Year for 14 Houses without NEZ Exemption
- 2 "Break-even" Year for 14 Houses with NEZ Exemption

Last revised: 12/9/2015

Prepared by:
SMOOTH Development, LLC * 734-301-1282 * www.smoothdevelopment.com



Last revised: 12/9/2015

Prepared by:
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MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: December 14, 2015

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer and City Administrator regarding the sale of the former McKinley School Site at 640 Plum Street is hereby received and placed on file; AND

BE IT RESOLVED that Mayor and City Council have reviewed Coachlight Properties LLC request to include an Obsolete Project Rehabilitation Act (OPRA) exemption and Brownfield Plan (BP) within a future Purchase Agreement for McKinley School Site, 640 Plum, Wyandotte and approves this request based on the materials submitted

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

HEARING

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK & 2ND STREETS (S.W. CORNER)
SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S PROPERTY MAINTENANCE
ORDINANCE

RESOLUTION

DATE: December 14, 2015

RESOLUTION by Councilperson _____

WHEREAS, a show cause hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed, or otherwise made safe, AND

WHEREAS, said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015), one week (August 17, 2015), two months (October 19, 2015), seven weeks (December 7, 2015) and one week (December 14, 2015).

THEREFORE BE IT RESOLVED that said hearing will be held in abeyance until _____, 201__ pending _____.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

NAYS

Oak + 2nd Backup

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

Update Regarding Condition of 217-219-221-223 Oak

- May 15, 2014: Letter sent to Heritage Oak Development regarding condition of lot and ordering clean-up and demolition of existing abandoned construction. Letter returned unopened.
- July 2014: Ordered and received Title Search.
- August 1, 2014: Letter sent to Interested Parties, including Huntington National Bank, as determined from Title Search, regarding condition of lot and ordering clean-up and demolition of existing abandoned construction. Deadline to demolish: October 1, 2014.
- August 7, 2014: Greg Mayhew received phone call from Todd Weber, Property Manager, Farbman Management Group. Discussed letter of August 1, 2014. Farbman received copy of letter from Huntington Bank, new property owner. Farbman is receiver for property: Mr. Weber indicated that there was a potential developer for the site and the purchase agreement was being worked on. Mr. Weber stated that they would clean-up the property, and apply weed control.
- August 14, 2014: Received letter from Todd Weber, Farbman, regarding phone conversation and requesting extension of time to complete potential sale and redevelopment of property. Existing foundations were critical to the potential buyers.
- August 20, 2014: Property cleaned up, accumulations and weeds removed, additional stone placed to remove low spots.
- August 20, 2014: Letter sent to Interested Parties, including Farbman, regarding condition of lot and ordering clean-up and demolition of existing abandoned construction. Deadline to demolish: December 1, 2014.
- November 12, 2014: Site inspection found property to be in similar state as on August 20, 2014. Call to Farbman and spoke to Dan McCleary. Discussed property. He indicated that complications with deeds and titles have delayed closing and expected closing to happen in 60 to 90 days. The entire property is being sold, including the existing three (3) unit condo. (Two of three units occupied) Mr. McCleary would not reveal potential purchaser except to say that the party is local and very credible and has experience in the downriver area taking over projects and developing to completion. Mr. McCleary expressed that keeping the existing construction is crucial to the sale to this purchaser.



November 12, 2014: Mr. McCleary called back after consulting with the potential buyer. The buyer consented in revealing his name, Paul Zulewski, and expressed that if wanted he would come to the City to explain his intentions, etc., with the site and that he very much needs the existing foundations to proceed with his plans.

PRESENT: Mark A. Kowalewski, City Engineer
Greg Mayhew, Assistant City Engineer
Paul Zulewski, Prospective Purchaser
Peggy Green, Secretary

The meeting was called to order at 11:00 a.m., by Mark Kowalewski, City Engineer.

Mr. Kowalewski asked Mr. Zulewski if he was the only owner. Mr. Zulewski replied that he is under contract to purchase the property and has until January 10, 2015, his inspection period, to make a decision. Mr. Kowalewski asked if he agrees to that date, what is the time frame for closing. Mr. Zulewski replied 45 days.

Mr. Kowalewski asked if he would be the only name on the purchase agreement. Mr. Zulewski replied yes.

Mr. Kowalewski asked what he would be doing with the property. Mr. Zulewski replied that he would construct and finish the four (4) east units, not sure yet about what he will do with the back part of the property. He will sell or rent the units, whatever the market calls for.

Mr. Kowalewski asked about Mr. Zulewski's background. Mr. Zulewski said he is Source Realty and purchases foreclosures. He has purchased other foreclosed condominium projects, and they have been successful.

Mr. Kowalewski asked if he would be building where the foundation is now. Mr. Zulewski replied yes. He will be getting the plans and survey from Mike Perry, the previous developer.

Mr. Mayhew asked about the back half of the property by the alley. Mr. Zulewski replied that he was not sure what had been planned for back there. Mr. Kowalewski stated that a site plan had been submitted.

Mr. Zulewski asked about the sewer taps for the new units. Mr. Mayhew stated that there is a stub up there now, and the driveway is paved, he hopes that it was connected before it was paved.

Mr. Mayhew showed Mr. Zulewski the site plan that was on file. There was discussion regarding the plans.

Mr. Zulewski asked what the City would require. Mr. Kowalewski replied that the units be built to the plans that were submitted, or new plans would have to be submitted.

Mr. Zulewski explained that he had also purchased the property in Trenton from Mr. Perry and kept the plans.

Mr. Zulewski asked about the existing footing. Mr. Mayhew replied that it should be 48" deep, however it was abandoned and requires removal by code. Mr. Mayhew added that if it is the same plans, and they are still structurally sound, they could be used.

Mr. Kowalewski asked about a condo association. Mr. Paul stated there was a master deed, and he is still waiting for more information.

Mr. Kowalewski asked if the existing 3 units are individually owned. Mr. Zulewski replied that he would own those also because the land contract was done incorrectly and were defaulted. They are currently rentals. Mr. Kowalewski asked if he would be selling them to the residents now. Mr. Zulewski replied that he can't talk to them until he owns the property.

Mr. Kowalewski commented does the master deed allow you to rent? Mr. Zulewski stated that it would be transferred to Developers Right, and this would allow for them to be rented. There was discussion regarding developers rights and master deeds, and other condominiums that Mr. Zulewski owned, and charges for association fees. Mr. Kowalewski asked what an expected association fee would be. Mr. Zulewski replied \$150 per month.

Mr. Kowalewski stated that the City will not know anything until after January 10, 2015. Mr. Zulewski did not see any problems unless there is something major regarding the sewer and water taps.

Mr. Mayhew stated that he imagined the first 3 are done and suggested that Mr. Zulewski contact the Wyandotte Municipal Service Water Department and Electric Department.

There was discussion regarding water and sewer taps. Mr. Mayhew stated that he would have to investigate the files more.

Mr. Kowalewski commented that he was concerned about the foundations being abandoned. There are two choices, either remove the existing foundations or submit information and permit applications to build on the existing foundations. Mr. Zulewski stated that he wants to build on the existing foundations.

Mr. Kowalewski asked Mr. Zulewski to email him when he is satisfied with the inspection and has a closing date. Mr. Zulewski stated that hopefully he can start building in the Spring.

Mr. Kowalewski added that this property is in a PD zoning district. Mr. Kowalewski indicated that with PD Zoning, if you deviate from the approved plans, then you would have to go thru the PD process of plan approval.

Meeting
Oak and 2nd Streets (S.W. Corner)
December 10, 2014

Page 3 of 3

There was discussion regarding the electric and water for the buildings. Mr. Mayhew stated that the Electric Department would have a diagram of the existing and proposed.

Mr. Kowalewski advised Mr. Zulewski to get with Municipal Service regarding the water and electric. Mr. Zulewski was provided with the phone numbers for Bill Weirich and Chris Rempel.

Mr. Mayhew informed Mr. Zulewski that he would give him a copy of the three plans in the file.

Mr. Kowalewski asked Mr. Zulewski to email him when the inspection period is over, which is January 10, 2015, and there is a closing date.

Mr. Kowalewski also asked Mr. Zulewski to email him with monthly updates.

Cc:

Paul Zulewski
18707 Ecorse Road
Allen Park, MI 48101

paul@sourcerealty.net

w/sc/oak and 2nd

PRESENT: Mark A. Kowalewski, City Engineer
Greg Mayhew, Assistant City Engineer
Todd Weber, Farbman Group
Todd Szymczak, Farbman Group via phone part way thru hearing
Peggy Green, Secretary

The meeting was called to order at 9:15 a.m., by Mark Kowalewski, City Engineer.

Mr. Kowalewski asked Mr. Weber if he was the property manager. Mr. Weber replied yes, he is with Farbman and has been hired by the receiver, the court appointed representative of Huntington Bank.

Mr. Kowalewski asked the status of the property. Mr. Weber replied that there is a potential purchaser, and they want to keep the footings, if the purchaser backs out, and the bank gets the property back, then the bank wants to be able to keep the footings.

Mr. Kowalewski asked Mr. Weber if he had reviewed the minutes from the last meeting held on December 10, 2014. Mr. Weber replied yes.

Mr. Kowalewski asked Mr. Weber who the purchaser was. Mr. Weber replied Paul Zulewski, and added that he was not sure if he was an entity or person purchasing the property. Mr. Weber added that Todd Szymczak of Farbman, is the broker, and he is dealing with Mr. Zulewski. Mr. Weber continued that Mr. Zulewski had purchased a property six to eight months ago in Trenton that was in the same situation, and has done a great job with the property.

Mr. Mayhew asked if the property in Trenton had also been abandoned. Mr. Weber replied yes.

Mr. Kowalewski asked Mr. Weber about the master deed for the property on Oak Street. Mr. Weber stated that the deed is recorded. Mr. Kowalewski asked if he could email the deed. Mr. Weber replied yes. Mr. Kowalewski asked if the deed restricts occupancy to owners only. Mr. Weber replied that he did not know.

Mr. Kowalewski asked where the property was located in Trenton that Mr. Zulewski purchased. Mr. Weber replied 4th Street behind the Municipal Building. Mr. Weber added that there were five different complexes on one parcel, one was occupied with five tenants. Mr. Kowalewski asked if each building had five units. Mr. Weber replied yes.

Mr. Kowalewski commented that Mr. Zulewski had stated in the previous meeting held on December 10, 2014, that he was doing Due Diligence with the property, which was to be over January 10, 2015. Mr. Weber commented that the date had been moved out, he believed that the closing was scheduled for March.

Mr. Kowalewski stated that he had met with Mr. Zulewski on December 10, 2014, and had asked for monthly updates on the property, and to date, he has received none.

Mr. Kowalewski asked Mr. Weber if that what he was telling him is that there is a purchase agreement, the due diligence has been extended, and there is no closing date.

Mr. Weber called Mr. Szymczak on speaker phone.

Mr. Szymczak explained that the due diligence is already up. The court approved receivership on January 27, 2015, the buyer confirmed going with the deal, and they will close the first week of March.

Mr. Kowalewski asked if the master deed status had changed. Mr. Szymczak replied that he does not think so, but the attorney should be asked that.

Mr. Kowalewski asked Mr. Szymczak why Mr. Zulewski did not keep the City updated. Mr. Szymczak replied that he is not sure, but Mr. Zulewski does do what he says he is going to do, and he will get in touch with him.

Mr. Kowalewski explained that the city is looking for Mr. Zulewski to secure a building permit for the property.

Mr. Szymczak stated that the receiver has control, they would need court approval to transfer. The next court date is February 27, 2015, where the approval to close on the purchase agreement will be approved.

Mr. Kowalewski stated that he does not know why an application can't be submitted and added that the purchaser will need the plans from the original builder.

Mr. Szymczak stated that they have the plans in a digital version, and they are moving forward, but court approval is the next step.

Mr. Kowalewski asked if the closing was set for March 10, 2014. Mr. Szymczak explained that after the court approves, they have 30 days after to close, the borrower can appeal, the title company wants to wait the 30 days until they transfer to avoid any challenges to the court order.

Mr. Kowalewski stated that the closing would then be after March 27, 2015.

Mr. Szymczak replied that would be true. Mr. Szymczak continued that he did sell the property on Biddle and Orchard the same way, there was no problem, and they closed early. Also, when the one in Trenton was sold, the title company allowed them to close before the 30 day appeal period.

Mr. Kowalewski asked Mr. Szymczak who he represents. Mr. Szymczak replied he represents the receiver.

Mr. Kowalewski asked which court was being used and the judge's name. Mr. Szymczak replied that he did not know.

Mr. Kowalewski stated that he wants this information, and who ordered the receiver.

Mr. Weber stated that he might have that information.

Mr. Kowalewski continued that the City is concerned about problems with the foundations deteriorating and being a hazard.

Mr. Szymczak stated that the property will be in better hands soon, and it will be finished. There is no intent to leave the property as is. The original developer left a lot behind to be dealt with.

Mr. Mayhew commented that he spoke with Mr. Weber in the fall of 2014. Mr. Szymczak stated that it was put on the market in the fall.

Mr. Kowalewski commented that Mr. Zulewski will either develop the property or walk away. Mr. Szymczak stated that Mr. Zulewski has a substantial deposit on the property, and he will not walk away. Mr. Kowalewski expressed concern that Mr. Zulewski did not do what he said he would do in regards to the monthly reports that were requested.

Mr. Kowalewski stated that he is going to recommend that the foundations be removed or a permit applied for and approved by February 27, 2015. If not, he will refer the matter to City Council to hold a hearing why it should not be demolished.

Mr. Szymczak commented that this may cause more problems, but he does understand the City's frustration. If they inform Mr. Zulewski of certain things to be done by certain dates, that could change the deal. Mr. Zulewski may have cause to get out of the purchase agreement. Mr. Szymczak stated that he would refer the City to the receiver's attorney.

Mr. Kowalewski then stated that based on these concerns, he will hold this hearing in abeyance until March 27, 2015.

Mr. Szymczak stated that he will inform Mr. Zulewski to keep in contact with the City.

Mr. Szymczak added that there should not be an issue, and he will inform the title company to let them close as soon as possible, hopefully in early March.

Mr. Mayhew asked who would supply that waiver. Mr. Szymczak replied that the court would. Mr. Mayhew asked if the court could say that they can't close. Mr. Szymczak replied that he doesn't know if the court can do that. Mr. Szymczak continued that they want to get this done as soon as possible and so does Mr. Zulewski.

Mr. Kowalewski commented that the court date is scheduled for February 27, 2015, and this hearing will be held in abeyance until March 27, 2015, and all interested parties will be notified. Mr. Kowalewski added that Mr. Zulewski was sent a notice about this hearing, but did not appear.

Mr. Kowalewski asked Mr. Szymczak what his address was. Mr. Szymczak replied that it was the same as Mr. Weber's, and added that everyone wants to get this resolved.

Mr. Weber stated that the units were sold on land contract before the master deed was recorded, and the land contract buyer is not the legal owner since there is no master deed. Mr. Kowalewski asked what happened to the people. Mr. Weber stated that it was converted to a lease, and added that sadly, the land contract buyers lost a lot of money.

Mr. Kowalewski asked Mr. Weber who he represents. Mr. Weber stated that he represents the receiver, he answers to the receiver, and the receiver answers to Huntington Bank.

Mr. Weber added that this has taken so long because of all the legal issues and he will send all information to the receiver.

There was discussion regarding receivership.

w/sc/oak and 2nd 2-5-15

PRESENT: Mark A. Kowalewski, City Engineer
Paul Zulewski, Owner
Kelly Roberts, Secretary

Mr. Kowalewski stated that this is a reconvened hearing from February 5, 2015.

Mr. Zulewski indicated that they closed on the property on March 10, 2015, and he is getting with architect to determine how he is going to develop the property.

Mr. Kowalewski stated that only one (1) plan has been approved by the City and if he is going to change any part of that plan Mr. Zulewski would need the approval of the City. Mr. Kowalewski stated that the property is zoned PD District and the requirements of the PD District would apply.

Mr. Kowalewski stated further that any change should also blend with the CBD District.

Mr. Zulewski stated that he might just change the garage into a one (1) car and add additional living space on the 1st floor.

Mr. Kowalewski stated that he should also submit the Master Deed.

Mr. Zulewski stated that he is working with his attorney on the Master Deed. Mr. Zulewski asked if the property could be used as rental units.

Mr. Kowalewski stated that would be up to the City Council. Mr. Kowalewski explained that the previous plan indicated that all units would be owner occupied and when the City sold the property to the previous owners they indicated it would be owner occupied.

Mr. Zulewski stated that he will think about it and be ready to discuss if he is going to use them as rental units. Mr. Zulewski stated further that he would like to start at least the four (4) units where the foundations have been constructed within the next couple of months. Mr. Zulewski stated further that the Phase 2 and 3 he would think about changing to ranch units since they would be on the back part of the property and not facing Oak Street.

Mr. Kowalewski stated that this hearing is to discuss the removal of the foundations on the corner of 2nd and Oak.

Mr. Zulewski stated that he has plans with Mans Lumber and is getting pricing to start the construction. Mr. Zulewski stated he is hoping to have plans to the City by mid-April or the end of April and start construction in May.

Mr. Kowalewski asked who the property is titled in.

Mr. Zulewski stated that it is owned by Oak Street Condominium Project LLC.

Mr. Kowalewski asked if the other owners have been removed from title.

Mr. Zulewski stated yes all other interests have been removed.

Mr. Kowalewski stated that at this point he is holding this hearing in abeyance until April 23, 2015, at 8:30 a.m. to allow Mr. Zulewski to secure a Building Permit to construct four (4) units on the foundation already constructed.

Mr. Zulewski agreed.

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

April 14, 2015

FIRST CLASS MAIL

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101

RE: 217-219-221-223 Oak

This letter is to inform you that the Show Cause Hearing that was scheduled for **Thursday, April 23, 2015, at 8:30 A.M.**, has been rescheduled to **Thursday, April 30, 2015 at 9:00 A.M.** in the Engineering and Building Department at Wyandotte City Hall.

If you cannot attend this Hearing at the time and date specified above, please contact the undersigned at 734-324-4558 or gmayhew@wyan.org.

Very truly yours,

Gregory J. Mayhew
Assistant City Engineer

w/show cause/oak 2nd reschedule hearing

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

May 5, 2015

VIA EMAIL

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101
paul@sourcerealty.net

RE: 217-219-221-223 Oak

This letter is to inform you that the Show Cause Hearing that was scheduled for **Tuesday, May 5, 2015, at 10:00 A.M.**, has been rescheduled to **Wednesday, May 6, 2015 at 9:00 A.M.** in the Engineering and Building Department at Wyandotte City Hall.

If you cannot attend this Hearing at the time and date specified above, please contact the undersigned at 734-324-4558 or gmayhew@wyan.org.

Very truly yours,

Gregory J. Mayhew
Assistant City Engineer

w/show cause/oak 2nd reschedule hearing

I was unaware of the time change. To my knowledge it was 9am. I never received. Lefted. I CAN make it tomorrow @ 9am. or nextweek Tuesday I'm leaving out of town Thursday-Sunday.



Thanks
P. J. Full.

5/5/15 9:10 AM -

PRESENT: Mark A. Kowalewski, City Engineer
Greg Mayhew, Assistant City Engineer
Paul Zulewski, Owner
Peggy Green, Secretary

Mr. Kowalewski stated that this is a reconvened hearing from March 27, 2015.

Mr. Kowalewski asked Mr. Zulewski why a building permit has not been secured. Mr. Zulewski stated that he obtained the drawings two weeks ago, and they are at N.A. Mans now getting pricing so that he can apply for financing. It took a while to get the drawings because he had trouble contacting Mike Perry for them.

Mr. Kowalewski asked Mr. Zulewski what prevented him from applying for a building permit. Mr. Zulewski replied that he thought he had to have the plans and the pricing. Mr. Mayhew stated that he can submit two sets of plans, permit application, and pay plan review fee to start the process.

Mr. Kowalewski stated that he thought that the permit would have been applied for by now. Mr. Zulewski stated that he did not close until mid March, and was trying to get the plans from Mr. Perry.

Mr. Zulewski stated that he wants to get the project up and the outside done by September, 2015.

Mr. Kowalewski informed Mr. Zulewski that he can get a building permit application today and submit by May 8, 2015. Mr. Zulewski stated that he is going out of town. Mr. Kowalewski stated that Mr. Zulewski can apply for the permit on Tuesday, May 12, and the permit should be issued by June 1. Mr. Mayhew added that there is a \$100 plan review fee when the application is turned in, and the permit fee is based on the estimated cost. Mr. Zulewski stated that the estimated cost is approximately \$400,000. Mr. Kowalewski added that once the permit is issued, the permit holder has six months to start working on the project.

Mr. Zulewski stated that this his is first time building from the ground up, he usually just finishes the property.

Mr. Kowalewski stated that Mr. Zulewski is to apply for the permit by May 12, and the permit should be issued by June 1. Mr. Zulewski added that should be no problem.

Mr. Zulewski asked about roping off the property. Mr. Kowalewski and Mr. Mayhew suggested that it be done by July 1, that is when there will be more foot traffic starting in the area. Mr. Zulewski stated that he would put temporary fencing up before that.

Cc:

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101
paul@sourcerealty.net

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

May 19, 2015

FIRST CLASS MAIL

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101

RE: Oak and 2nd Streets (S.W. Corner)

Enclosed please find a copy of the minutes of the Show Cause Hearing held May 6, 2015.

This Hearing will be reconvened on Tuesday, May 26, 2015, at 3:00 p.m. in the Engineering and Building Department at Wyandotte City Hall. If you cannot attend this Hearing at the time and date specified above, please contact the undersigned at 734-324-4558, or email at gmayhew@wyan.org.

Very truly yours,

Greg Mayhew
Assistant City Engineer

GJM/pg

Attachment – May 6, 2015 Show Cause Hearing Minutes

paul@sourcerealty.net

Greg Mayhew

From: Paul Zulewski [paul@sourcerealty.net]
Sent: Tuesday, May 26, 2015 10:08 AM
To: Greg Mayhew
Subject: Re: Oak & 2nd

I can tomorrow

Sent from my iPhone

On May 26, 2015, at 10:06 AM, Greg Mayhew <gmayhew@wyan.org> wrote:

Paul,

Have someone from your office attend meeting and submit applications.

Greg

From: Engineering1 [<mailto:engineering1@wyan.org>]
Sent: Tuesday, May 26, 2015 10:00 AM
To: 'Greg Mayhew'; mkowalewski@wyan.org
Subject: FW: Oak & 2nd

From: Paul Zulewski [<mailto:paul@sourcerealty.net>]
Sent: Tuesday, May 26, 2015 9:04 AM
To: Engineering1
Subject: RE: Oak & 2nd

Im sorry but today is my 3 year anniversary, I can not attend todays meeting can we reschedule for a later date. I do have permit applications in my hands

thanks

Paul Zulewski
Broker
Source Realty
18707 Ecorse Rd
Allen Park MI 48101
Phone 313-769-6511
Fax 313-769-6512
Cell 734-624-5620
www.Sourcerealty.net

From: Engineering1 [mailto:engineering1@wyan.org]
Sent: Wednesday, May 20, 2015 5:15 PM
To: 'Paul Zulewski'
Subject: Oak & 2nd

From: Engineering1 [mailto:engineering1@wyan.org]
Sent: Wednesday, May 20, 2015 5:14 PM
To: 'Paul Zulewski'
Subject: Oak & 2nd

Please see attached letter.

Show Cause Hearing will be reconvened on Tuesday, May 26, 2015 @ 3:00 p.m..

Peggy Green
Engineering and Building Department
City of Wyandotte
3200 Biddle Avenue, Suite 200
Wyandotte, Michigan 48192
734-324-4551

PRESENT: Mark A. Kowalewski, City Engineer
Greg Mayhew, Assistant City Engineer
Peggy Green, Secretary

Mr. Kowalewski called the hearing to order at 3:45 and stated that this is a reconvened hearing from May 6, 2015.

Mr. Mayhew stated that an email was received from Mr. Zulewski stating that he could not attend this hearing due to personal reason and added that he has the permit application. Mr. Mayhew replied that a representative could attend the Show Cause Hearing and deliver the application, but no one arrived.

Mr. Mayhew continued that Mr. Zulewski was supposed to file for a permit by May 12, 2015, but failed to do so, with no reasons given.

Mr. Kowalewski added that Mr. Zulewski has been contacted various times that his building permit application needs to be submitted. Mr. Kowalewski continued that the permit was supposed to be applied for by May 12, 2015, and could have been issued by June 1. Further, the property is supposed to be secured by fencing by July 1. Mr. Kowalewski stated that Mr. Zulewski failed to meet the first deadline of May 12, 2015, therefore, the matter is being referred to the Mayor and City Council to have the foundations removed, and the cost charged against the property.

Cc:

Paul Zulewski
Source Realty
18707 Ecorse Road
Allen Park, Michigan 48101
paul@sourcerealty.net

**CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION**

MEETING DATE: June 1, 2015

AGENDA ITEM #

19

ITEM: Oak and 2nd Streets (S.W. Corner)

WYANDOTTE CITY CLERK
MAY 28 9 58 AM '15

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 5-27-15

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Show Cause Hearings were held in the Engineering and Building Department regarding the abandoned project at Oak and 2nd Streets (S.W. Corner), Wyandotte, Michigan.

At the hearings it was determined that a building permit be applied for by May 12, 2015. As of today's date, the permit has not been applied for.

Therefore in accordance with Section PM-107.6 Filings of findings, the undersigned requests that your Honorable Body set a hearing to show cause why the foundations should not be removed and the cost charged against the property in accordance with Section PM-107.7 Council Action, of the Wyandotte Property Maintenance Code.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent neighborhoods.

ACTION REQUESTED: Schedule Show Cause Hearing to determine if the foundations should be removed.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Cost of demolition to be charged against property per City of Wyandotte Property Maintenance Code Section PM-110.3, Failure to comply.

IMPLEMENTATION PLAN: Schedule Show Cause Hearing and proceed as resolved.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Support*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

Joseph R. Peterson

LIST OF ATTACHMENTS: Show Cause Hearing Minutes, December 10, 2014; February 5, 2015; March 27, 2015; May 6, 2015; and May 26, 2015; letters dated April 14, 2015; May 5, 2015 (2); May 19, 2015; email dated May 26, 2015; and Update Regarding Condition

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: June 1, 2015

RESOLUTION by Councilperson _____

RESOLVED by the City Council that whereas hearings have been held in the Office of the Engineer in the Department of Engineering and Building 3200 Biddle Avenue, Wyandotte, Michigan, the most recent on May 26, 2015, and whereas the property owner has been given opportunity to show cause, if any they had, why the foundations at Oak and 2nd Streets (S.W. Corner) should not be removed in accordance with the City's Property Maintenance Ordinance, and whereas the City Engineer has filed a report of his findings with this Council;

NOW, THEREFORE BE IT RESOLVED, that this Council shall hold a public hearing in accordance with Section PM-107.7 of the Property Maintenance Ordinance, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on June 15, 2015 at 7:00 p.m., at which time all interested parties shall show cause, if any they have, why the foundations should not be removed and the cost charged against the property at Oak and 2nd Streets (S.W. corner).

AND BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

June 2, 2015

JOSEPH PETERSON
RESOLUTION

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Donald Schultz
Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that WHEREAS hearings have been held in the Office of the Engineer in the Department of Engineering and Building 3200 Biddle Avenue, Wyandotte, Michigan the most recent on May 26, 2015, and WHEREAS the property owner has been given opportunity to show cause, if any they had, why the foundations at Oak and 2nd Streets (S.W. Corner) should not be removed in accordance with the City's Property maintenance Ordinance, and WHEREAS, the City Engineer has filed a report of his findings with this Council; NOW, THEREFORE BE IT RESOLVED that this Council shall hold a public hearing in accordance with Section PM-107.7 of the Property Maintenance Ordinance, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on June 15, 2015 at 7:00 p.m., at which time all interested parties shall show cause, if any they have, why the foundations should not be removed and the cost charged against the property at Oak and 2nd Streets (S.W. corner). AND BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance.

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on June 1, 2015.

William R. Griggs
City Clerk

CC: All interested parties

(Clean) Show Cause
Hearing

SHOW CAUSE HEARING TO GIVE
OPPORTUNITY TO SHOW CAUSE WHY THE
FOUNDATION AT OAK AND 2ND STREETS
(S.W. Corner) SHOULD NOT BE REMOVED IN
ACCORDANCE WITH THE CITY'S PROPERTY
MAINTENANCE ORDINANCE

Nothing in writing

appeared in person Paul Zulewski owner
18707 60 days more
Ecoose Rd. request
Allen Park, mi days
48101

Show cause
held in abeyance
for 30 days. until
July 20, 2015

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

June 16, 2105

RESOLUTION

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilwoman Sheri M. Fricke
Supported by Councilman Lawrence Stec

RESOLVED by the City Council that the SHOW CAUSE hearing relative to as why the foundation structures at the south west corner of Oak Street and 2nd Street should not be demolished, removed or otherwise made safe is hereby held in ABEYANCE for thirty (30) days. (JULY 20, 2015).

YEAS: Councilmembers Fricke Miciura Sabuda Schultz Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, Maria Johnson, Deputy City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on June 15, 2015.

Maria Johnson
Deputy City Clerk

CC: Paul Zulewski, 18707 Ecorse Road, Allen Park, MI. 48101

Clerk

SHOW CAUSE HEARING
REGARDING THE PROPERTY
LOCATED AT OAK STREET
AND 2nd STREET
city of Wyandotte

PAUL Zolewski
7735 OAK RIVER
A. Iske

Objects To Removal of Footings.
IS Ready To Build ON Above Footings.
* Hold in Abeyance FOR ~~ONE~~ ^{TWO} WEEK
↓
SHOW CAUSE HEARING
PLAN HAS BEEN CHANGED Req's PLANNING
Comm. APPROVAL

DATED: July 20, 2015

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

July 21, 2015

RESOLUTION

Mark A. Kowalewski
City Engineer
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Donald Schultz
Supported by Councilman Leonard Sabuda

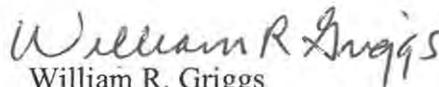
RESOLVED by the City Council that a hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, should not be demolished, removed or otherwise made safe and said hearing was held in abeyance for thirty (30) days; (July 20, 2015) and BE IT FURTHER RESOLVED that said hearing be held on abeyance for three (3) weeks (August 10, 2015).

YEAS: Councilmembers Fricke Galeski Sabuda Schultz Stec

NAYS: NONE

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on July 20, 2015.


William R. Griggs
City Clerk

CC: Paul Zulewski/Source Realty
18707 Ecorse Road, Allen Park Mi 48101

HEARING:

August 10, 2015

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK AND 2ND STREETS
(S.W. CORNER) SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S
PROPERTY MAINTENANCE ORDINANCE

ABEYANCE

1 WEEK

8-17-2015

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

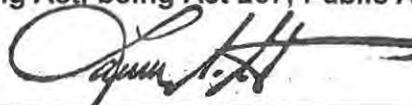
UNDER THE DATE OF: August 10, 2015

MOVED BY: Councilperson Miciura

SUPPORTED BY: Councilperson Fricke

RESOLVED by the City Council that a hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed or otherwise made safe; said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015) AND BE IT FURTHER RESOLVED, that said hearing be held in abeyance for one week (August 17, 2015). Motion unanimously carried.
ABSENT: Councilperson Galeski

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on August 10, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec, City Clerk

HEARING:

August 17, 2015

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK AND 2ND STREETS
(S.W. CORNER) SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S
PROPERTY MAINTENANCE ORDINANCE

3RD THURSDAY
APPLIED TO
PLANNING COMMISSION

RESOLUTION

DATE: August 17, 2015

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that hearings were held on June 15, 2015, July 21, 2015, August 10, 2015 and August 17, 2015 before this body, where all parties were given an opportunity to appear or have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, should not be demolished, removed or otherwise made safe; AND

BE IT RESOLVED that the Council considered all reports and recommendation from the City Engineer and all other facts and considerations that were brought to the Council attention at said public hearings and were made part of the hearing file; NOW

THEREFORE BE IT RESOLVED that the City Council hereby directs the demolition and removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan and that all costs to remove said foundations be assessed against the property in question as a lien. Be it further resolved that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within TWENTY (21) days of the date of this resolution if they so desire; AND

BE IT RESOLVED if the structure is not demolished within 60 days, then the City will proceed with demolition of said structure and assess the cost of same against said property.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

**Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell**

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: August 17, 2015

MOVED BY: Councilperson Sabuda

SUPPORTED BY: Councilperson Fricke

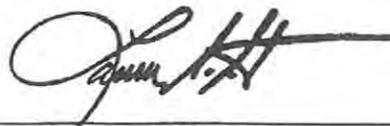
RESOLVED by the City Council that a hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed or otherwise made safe; said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015) AND BE IT FURTHER

RESOLVED, that said hearing be held in abeyance for one week (August 17, 2015), and FURTHER BE IT RESOLVED, that said hearing be held in abeyance for two months (October 19, 2015).

Motion unanimously carried.

ABSENT: Councilperson Schultz

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on August 17, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

October 19, 2015

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK & 2ND STREETS (S.W. CORNER)
SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S PROPERTY MAINTENANCE ORDINANCE

NOTE: Hold in abeyance until December 7, 2015 per Planning Commission (documentation forthcoming)

RESOLUTION

* Planning Commission * Wyandotte, Michigan

Wyandotte, Michigan

October 15, 2015

RESOLUTION BY COMMISSIONER DURAN

RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE,

Regarding a request from Oak Street Condo Project, LLC (Owner and Appellant) for plan review for the construction of a four (4) attached condominium townhouse building at the southwest corner of 2nd and Oak Street, City of Wyandotte, County of Wayne, State of Michigan in accordance with the PD Zoning District;

Now, therefore be it resolved that the Planning Commission hereby holds this request in ABEYANCE until further information is received regarding the landscape plan for said project.

I move the adoption of the foregoing resolution.

Commissioner DURAN

Supported by Commissioner LUPO

<u>Yeas</u>	<u>Members</u>	<u>Nays</u>
X	Adamcyk	
X	Benson	
X	Duran	
X	Krimmel	
X	Lupo	
	Parker (Absent)	
X	Pasko	
	Rutkowski (Absent)	
X	Tavernier	

MOTION PASSED

RESOLUTION

DATE: October 19, 2015

RESOLUTION by

WHEREAS, a show cause hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed or otherwise made safe.

WHEREAS, said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015), one week (August 17, 2015) and two months (October 19, 2015).

THEREFORE BE IT RESOLVED, that said hearing be held in abeyance until December 7, 2015, pending review and findings of the Planning Commission.

Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

NAYS

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: October 19, 2015

MOVED BY: Councilperson VanBoxell

SUPPORTED BY: Councilperson Schultz

WHEREAS, a show cause hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed, or otherwise made safe, AND

WHEREAS, said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015), one week (August 17, 2015), and two months (October 19, 2015).

THEREFORE BE IT RESOLVED that said hearing will be held in abeyance until December 7, 2015, pending review and findings of the Planning Commission.

Motion unanimously carried

ABSENT: Councilperson Fricke

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on October 19, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

December 7, 2015

HEARING

**SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK & 2ND STREETS (S.W. CORNER)
SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S PROPERTY MAINTENANCE
ORDINANCE**

RESOLUTION

DATE: December 7, 2015

RESOLUTION by Councilperson _____

WHEREAS, a show cause hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed, or otherwise made safe, AND

WHEREAS, said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015), one week (August 17, 2015), two months (October 19, 2015), and seven weeks (December 7, 2015).

THEREFORE BE IT RESOLVED that said hearing will be held in abeyance until

_____, _____ pending _____.
Date

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: December 7, 2015

MOVED BY: Councilperson VanBoxell

SUPPORTED BY: Councilperson Schultz

WHEREAS, a show cause hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed, or otherwise made safe, AND

WHEREAS, said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015), one week (August 17, 2015), two months (October 19, 2015), and seven weeks (December 7, 2015).

THEREFORE BE IT RESOLVED that said hearing will be held in abeyance until December 14, 2015.

Motion unanimously carried.

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on December 7, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

Back-up
Oak & 2nd

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 7, 2015

AGENDA ITEM # ~~17~~

ITEM: Approved PD Plan for 2nd and Oak Street, Wyandotte

PRESENTER: Elizabeth A. Krimmel, Chairperson Planning Commission

BACKGROUND: A PD Planned Development District application from Oak Street Condo Project LLC, was received by the Planning Commission, for the required public hearing, to approve the Stage I and Stage II Final Site Plan for a 2nd building with four (4) attached townhouses condominiums on the existing foundations at the southwest corner of 2nd Street and Oak Street. Attached is the Resolution duly adopted by the Planning Commission at a regular meeting held on November 19, 2015. In the Resolution, the Commission approved the plans submitted with the addition of windows on the 2nd Street side of the building.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in promoting the finest in design, amenities and associated infra-structure improvements in all new developments and establishing a unique historic, cultural and visual identity for Wyandotte as a destination city within the region

ACTION REQUESTED: Adopt a resolution approving the request.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Adopt Resolution approving the uses and forward same to the property owner.

COMMISSION RECOMMENDATION: Approved by the Planning Commission November 19, 2015

CITY ADMINISTRATOR'S RECOMMENDATION: *S. Dunsdale*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *J.A.P.*

LIST OF ATTACHMENTS: Minutes from Planning Commission meeting of October 15 and November 19, 2015

Planning Commission
RESOLUTION
NOVEMBER 19, 2015

Resolution was offered by Commissioner LUPO

Supported by Commissioner BENSON

WHEREAS, the Site Plan for "The Oaks Condominiums" residential project at the southwest corner of Oak Street and 2nd Street, generally meets the criteria of the City of Wyandotte's Zoning Map and Zoning Ordinance, Sections 1650, 1651 and 1652 in terms of the Planned Development District in that the PD District permits redevelopment that provides a balanced land use surrounding uses while ensuring adequate safeguards and standards for public health, safety, convenience and general welfare; AND

WHEREAS, the Planning Commission has received reports and recommendations dated August 25, 2015, and November 13, 2015, and receives and files said reports and recommendations; AND

WHEREAS, on October 15, 2015, the Planning Commission of the City of Wyandotte, held a Public Hearing with proper notice, in accord with the requirements of Act 207 of 1921 as amended;

WHEREAS, on November 19, 2015, the Planning Commission reconvened the public hearing from October 15, 2015;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, recommends to the City Council that the Site Plan dated November 13, 2015, and plans A-1.1, A-1.2 and elevations for "The Oak Condominium" project be accepted and recommended for approval subject to the following:

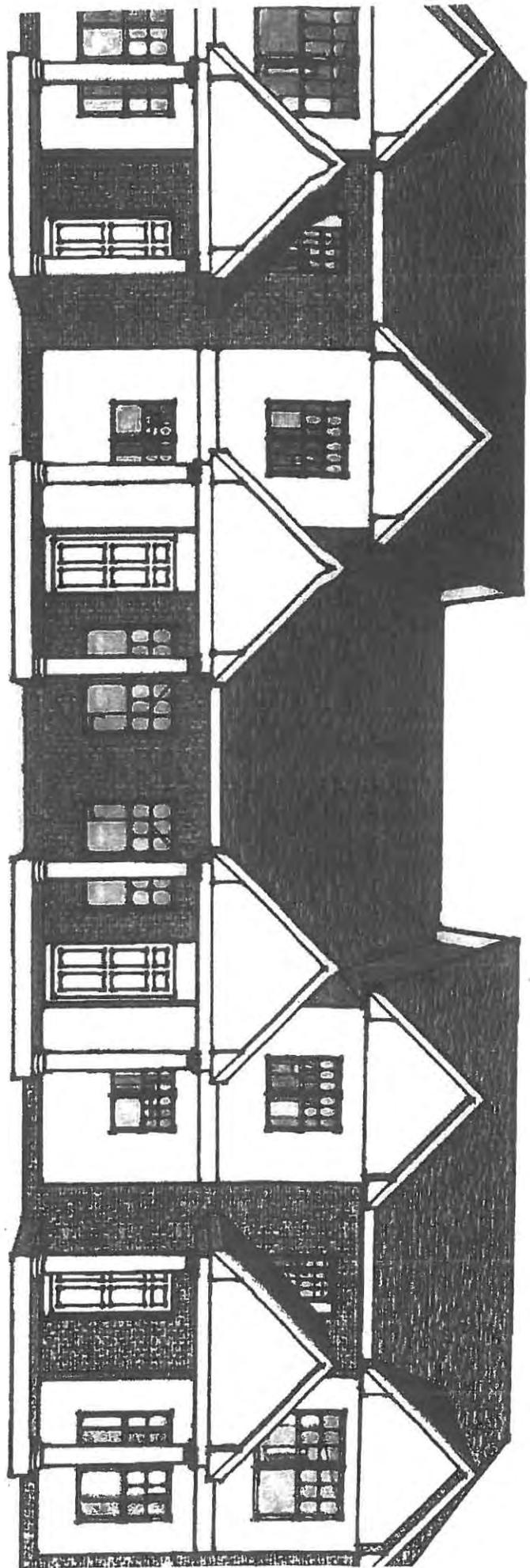
- Before proceeding with construction of two (2) three (3) unit buildings shown on the site plan approved by the City Council on December 12, 2005, on the southern part of property, elevation and landscape plans need to be submitted for recommendation and approval.
- Irrigation system to be installed as required by Section 23405.R of the Wyandotte Zoning Ordinance.
- Windows required on the 2nd Street elevation to break up the massive brick.

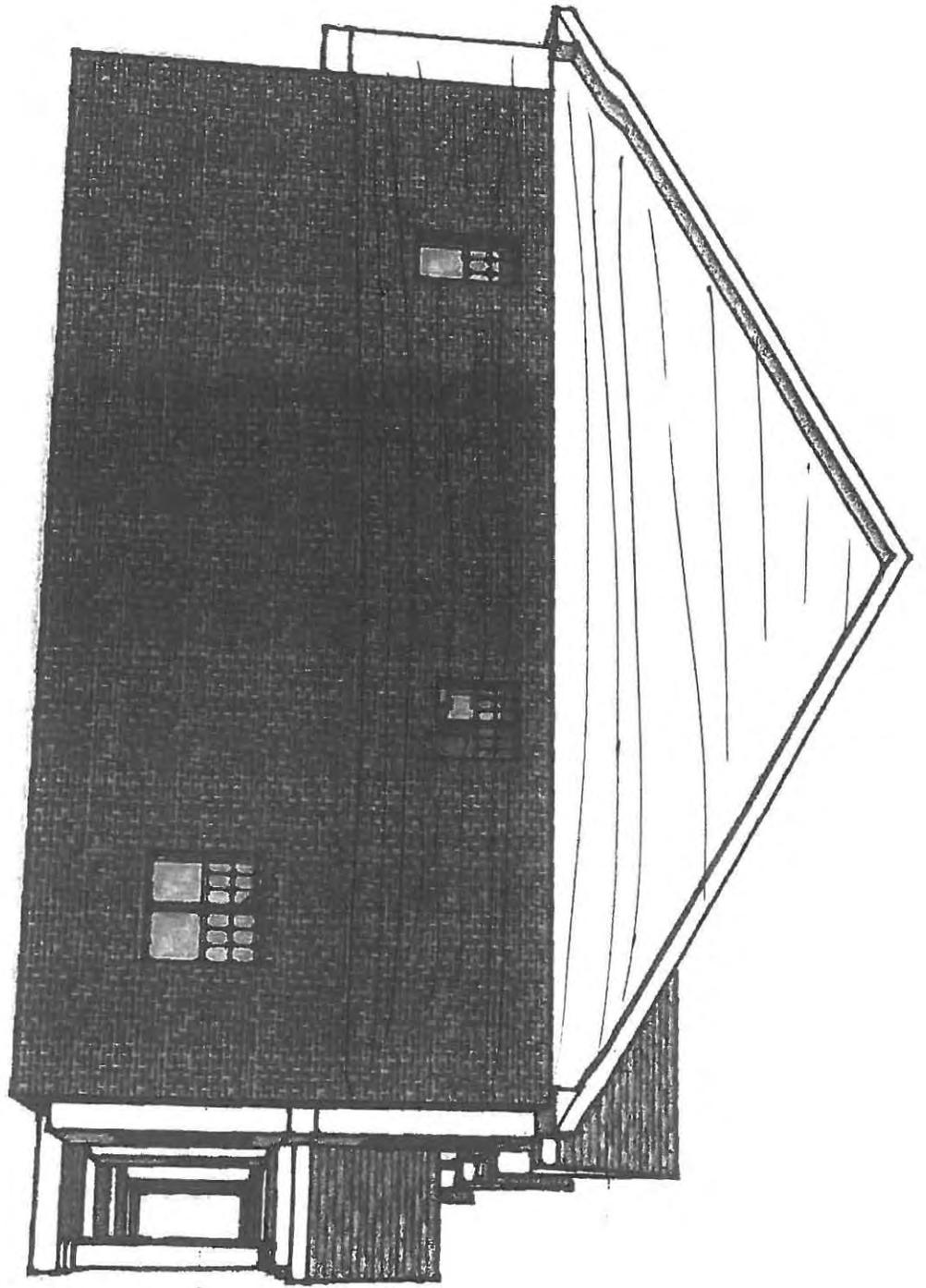
YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED





OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galecki
Ted Miclura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Kevin VanBoxell

August 25, 2015

Elizabeth A. Krimmel, Chairperson
Wyandotte Planning Commission
Wyandotte, Michigan 48192

RE: 2nd Street and Oak Street
Wyandotte, Michigan

Dear Chairperson Krimmel:

The application for the southwest corner of 2nd Street and Oak Street, is zoned Planned Development (PD) District. This development was approved by the City Council upon recommendations by the Planning Commission on December 12, 2005. In accordance with the PD Ordinance the following applies:

Sec. 2003. - Stage III final site plan approval.

- D. Approval of the final site plan shall be effective for a period of three (3) years; providing that development is commenced within one (1) year, as evidenced, at a minimum, by issuance of a building permit. If development is not commenced within one (1) year or not completed within three (3) years, the Planning Commission shall review progress to date and make a recommendation to the City Council as to action relative to permitting continuation under original approval.

Since the approval of this project, permits have been secured for the construction of the 1st building, which has been completed. The foundation for the 2nd building has also been completed. Therefore, since development has not been completed within three (3) years on the 2nd building, the Planning Commission shall review the enclosed plans and make a recommendation to the City Council.

The undersigned has no objections to these plans as submitted with the following exceptions. It should be clarified at the public hearing that the red color shown on the drawings is brick.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

cc: Oak Street Condo Projects, LLC

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



JAMES R. DESANA
MAYOR

COUNCIL

Todd M. Browning
Sheri M. Sutherby-Fricke
Johnny A. Kolakowski
Joseph Peterson
Jason Ptak
Patrick J. Sutka

December 13, 2005

RESOLUTION

Planning and Rehabilitation Commission
3131 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Jason Ptak
Supported by Councilman Todd M. Browning

RESOLVED by the City Council that WHEREAS the Final Site Plan consists of the following sheets: (1) proposed Landscape Plan dated October, 2005 (2) Survey, Grading & Site Development Plan last revised October 5, 2005; (3) Main Floor Plan last revised September 5, 2005; (4) Second Floor Plan last revised September 5, 2005; (5) Attic Floor Plan last revised September 5, 2005; (6) proposed Front and Rear Elevations last revised September 5, 2005; (7) proposed Left and Rear Elevations dated September 5, 2005; and (8) proposed Floor Plans and Elevations (updated); AND WHEREAS on November 17, 2005, at a Regular meeting of Planning and Rehabilitation Commission, the Commission determined that the final Site Plan reflects and adheres to those use patterns as approved in the Preliminary Plan and that the final Site Plan complies with the requirements set forth in the City of Wyandotte's Zoning Ordinance, Section 1655, and that said Plan is subject to the terms and conditions set forth therein; AND WHEREAS on November 17, 2005, at a Regular Meeting of Planning and Rehabilitation Commission the Commission resolved to recommend to the City Council that the Final Site Plan be accepted and approved subject to certain conditions and minor revisions be made; AND WHEREAS the following conditions still remain:

1. Implement plan for park areas as indicated on Attachment 4
2. Identify the number of plants and types of plants on the plan.
3. Identify that all green space areas will be irrigated.
4. Walk area between buildings identify type of material to be used.
5. Page 2 of 15 indicate porch at property line which would place step in right-of-way. Modify drawings to clarify location of steps. Modify drainage to include at least one catch basin and direct drainage between buildings towards lot.
6. Page 12 of 15 submittal of structural drawings for rear balcony.

NOWHEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE that the City Council has previously approved the Preliminary site plan and now CONCURS with the resolution of the Planning and Rehabilitation Commission determining that the Final Site Plan is in compliance with the requirements set forth in the Zoning Ordinance Section 1655 and that said Plans are subject to the terms and conditions set forth therein and that the Final Site Plan is ACCEPTED and APPROVED subject to the conditions therein.

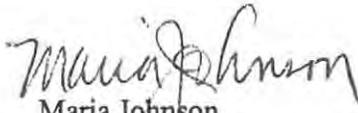
YEAS: Councilmembers Browning Fricke Peterson Ptak Sutka

NAYS: None

ABSTENTION: Councilman Kolakowski

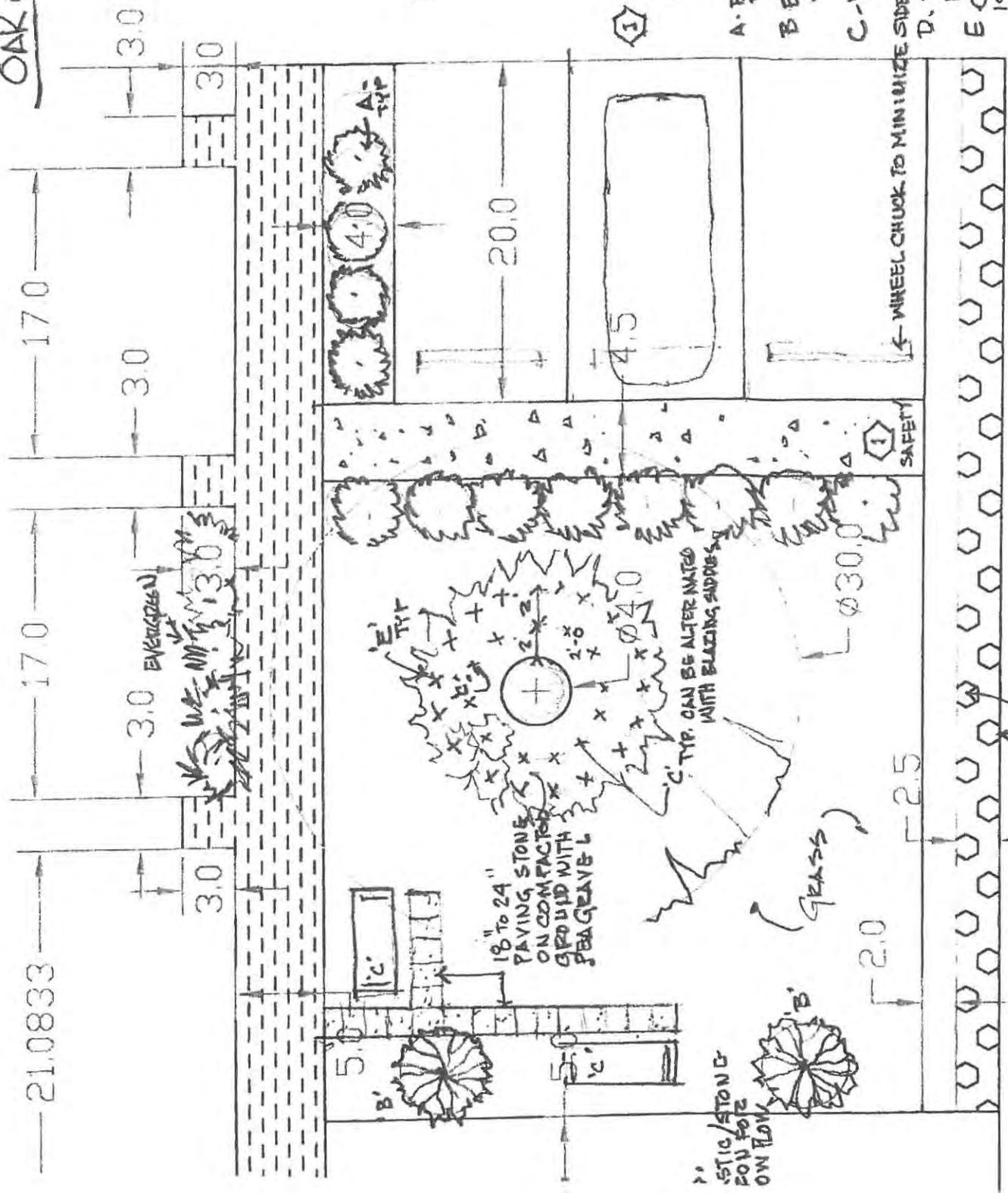
RESOLUTION DECLARED ADOPTED

I, Maria Johnson, Deputy City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on December 12, 2005.


Maria Johnson
Deputy City Clerk

CC: City Engineer, Community Development Director

OAK & SECOND



SCALE 1/8" = 1'-0"
 ↑ N

- 1 SAFETY SIDEWALK, VISITORS HAVE TO GO INTO STREET TO ACCESS SIT
- A. EUONYMUS ALATA - BURNING BUSH
- B. EUONYMUS BUNGEANA
- ' WINTER BERRY TREE' - 1/2" O.K. - B.A.B.
- C. BENCHES - 2.6' x 1.6'
- D. BLUE ANGLE HOSTAS 18 TO 26" ON CENTER
- E. CASCADES LICHMAD 1993 ALT WITH BLAZING SADDLES ADJACENT 2000 HOSTA 18" ON CENTER

← WHEEL CHUCK TO MINIMIZE SIDEWALK

THUJA OCCIDENTALIS - ARBORVITAE - 6' HIGH B & B TYP

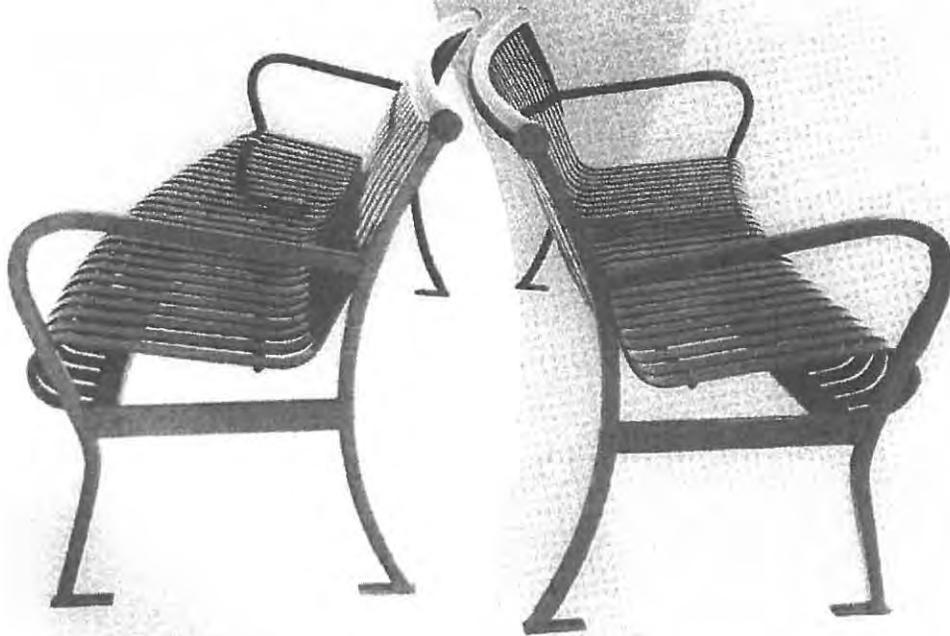
STIC/STONE FOR ON FLOW

18" TO 24" PAVING STONE ON COMPACTED GROUND WITH PEAGRAVE L

C. TYP. CAN BE ALTER NATED WITH BLAZING SADDLES

Meet the Family...

Our
42nd
year



PRSO-327 outside facing and PRS+227 inside facing wicker benches, shown in standard 6-foot length.

PRODUCTION SERIES™

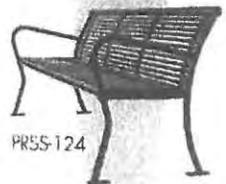
Using a family of products in a given environment promotes harmony and aesthetic appeal. Our Production Series™ is enormously popular and its range of products provides substantial latitude with regard to site design. From our two modern factories in Maryland, we ship our products throughout the USA, Canada and to more than 20 other countries. We have earned a worldwide reputation for the manufacture of high quality products, always at competitive prices. We look forward to applying our 42 years of experience to your site furnishing requirements.



VICTOR STANLEY, INC.
-Manufacturers of Quality Site Furnishings since 1962-



PRSNA-10



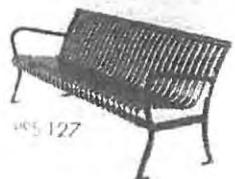
PRSS-124



PRS-36



PRS-112



PRS-127

Contact us for a free packet of our product literature. | P.O. Drawer 330, Dunkirk, Maryland 20754 U.S.A. | Web: www.victorstanley.com
Toll Free: 1-800-368-2573 (USA & Canada) | Tel: 301-855-8300 | Fax: 410-257-7579 | E-Mail: info@victorstanley.com

**City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, November 19, 2015, Meeting
MINUTES AS RECORDED**

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

COMMISSIONERS EXCUSED: Adamczyk, Parker, Tavernier

ALSO PRESENT: Ben Tallerico
Kelly Roberts, Recording Secretary

COMMUNICATIONS:

- MOTION BY COMMISSIONER PASKO, supported by Commissioner Duran to receive and place on file all communications.
YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski
NO: None
ABSENT: Adamczyk, Parker, Tavernier
MOTION PASSED

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER BENSON, supported by Commissioner Rutkowski to approve the minutes of the Meeting of October 15, 2015 with the change to the motion to pay bills that Member Benson voted yes. MOTION PASSED.

OLD BUSINESS:

1. **PUBLIC HEARING** – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct four (4) unit attached condominium townhouse on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

MOTION BY COMMISSIONER LUPO, supported by Commissioner Benson; WHEREAS, the Site Plan for "The Oaks Condominiums" residential project at the southwest corner of Oak Street and 2nd Street, generally meets the criteria of the City of Wyandotte's Zoning Map and Zoning Ordinance, Sections 1650, 1651 and 1652 in terms of the Planned Development District in that the PD District permits redevelopment that provides a balanced land use surrounding uses while ensuring adequate safeguards and standards for public health, safety, convenience and general welfare; AND

WHEREAS, the Planning Commission has received reports and recommendations dated August 25, 2015, and November 13, 2015, and receives and files said reports and recommendations; AND

WHEREAS, on October 15, 2015, the Planning Commission of the City of Wyandotte, held a Public Hearing with proper notice, in accord with the requirements of Act 207 of 1921 as amended;

WHEREAS, on November 19, 2015, the Planning Commission reconvened the public hearing from October 15, 2015;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, that it recommends to the City Council that the Site Plan dated November 13, 2015, and plans A-1.1, A-1.2 and elevations for "The Oak Condominium" project be accepted and recommended for approval subject to the following:

- Before proceeding with construction of two (2) three (3) unit buildings shown on the site plan approved by the City Council on December 12, 2005, on the southern part of property, elevation and landscape plans need to be submitted for recommendation and approval.
- Irrigation system to be installed as required by Section 23405.R of the Wyandotte Zoning Ordinance.
- Windows required on the 2nd Street elevation to break up the massive brick.

YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

NEW BUSINESS:

- 1. PUBLIC HEARING #511** – Request from Albert Wojtala, (Owner and Appellant) for two (2) wall signs at 1319-1325 Fort Street, Wyandotte, Michigan. The property is located in a B-2 Zoning District and the proposed conflicts with Section 2202.MM.2

MOTION BY COMMISSIONER BENSON, Supported by Commissioner Duran to approve both wall signs as submitted by the property owner for the property at 1319-1325 Fort Street.

YES: Benson, Duran, Lupo, Pasko, Rutkowski

NO: Krimmel

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

- 2. Review of the parking lot layout and landscape plan for the property at 353 Elm, Wyandotte, Michigan as submitted by the City of Wyandotte.**

MOTION BY COMMISSIONER BENSON, supported by Commissioner Pasko to approve the parking lot layout and landscaping plan as submitted for the property at 353 Elm provided an additional three (3) street trees are planted along 4th Street.

YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

SPECIAL ORDER:

Motion by Commissioner Benson, supported by Commissioner Lupo to send a memo to City Council that all minutes from the Planning Commission for the 2014-2015 fiscal year have been received by City Council in accordance with the Annual Reporting requirements.

YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Benson to:
Pay Beckett & Raeder for Planning Consultant fee for November 2015 in the amount of \$700.00
Hours for Secretarial Services: 10/03/15 – 10/31/15 11 total hours

YES: Benson, Duran, Krimmel, Lupo, Pasko, Rutkowski

NO: None

ABSENT: Adamczyk, Parker, Tavernier

MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Rutkowski to adjourn the meeting at 7:35 p.m.

PUBLIC HEARING – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct a four (4) unit attached condominium townhouses on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

Chairperson Krimmel stated that this was discussed at the October meeting of the Planning Commission and held in abeyance until a landscape plan was received.

Jack Runkle, Runkle Architects representing property owner.

Mr. Runkle explained that he submitted the landscape plan and the only change is the additional landscaping on 2nd Street. Mr. Runkle stated that the landscaping will be the same as on Oak Street.

Commissioner Benson asked if this was the only change.

Mr. Runkle stated yes.

Mr. Tallerico stated that at the last meeting it was mentioned that windows should be placed on the 2nd Street side of the building. Mr. Tallerico stated further that side has a lot of brick and it will be visible from Oak Street.

Mr. Runkle indicated that there will be a garage on that side and his client has issues with safety if windows are put in.

Mr. Tallerico indicated that he did not see any issue with windows on that side. Mr. Tallerico indicated that Wyandotte is a walkable city and this will add to the feeling of the downtown.

Mr. Runkle indicated that he would do what the Commission requires.

Commissioner Rutkowski asked about the irrigation.

Mr. Runkle stated that he thought there was a note on the plans, but the irrigation is no problem.

Chairperson Krimmel indicated that the Planning Commission is just a recommending body and this project will also require approval by the City Council.

There being no further discussion, the hearing was closed. No communications were received regarding this hearing.

PUBLIC HEARING #511 – Request from Albert Wojtala, (Owner and Appellant) for two (2) wall signs at 1319-1325 Fort Street, Wyandotte, Michigan. The property is located in a B-2 Zoning District and the proposed conflicts with Section 2202.MM.2

Chairperson Krimmel read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Mr. Wojtala, 2380 20th Street, Wyandotte, Owner, present.

Commissioner Pasko asked if the signs/murals are already installed on the building.

Mr. Wojtala stated yes.

Commissioner Lupo asked if the signs are completed.

Mr. Wojtala stated yes.

Mr. Tallerico asked if the signs would be lighted.

Mr. Wojtala stated no.

There being no further discussion the hearing was closed. No communications were received regarding this hearing.

City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, October 15, 2015, Meeting
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier

COMMISSIONERS EXCUSED: Parker, Rutkowski

ALSO PRESENT: Ben Tallerico
Kelly Roberts, Recording Secretary

COMMUNICATIONS:

- MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Pasko to receive and place on file the communication from Commissioner Benson regarding Planning Michigan Conference.
YES: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier
NO: None
ABSENT: Parker, Rutkowski
MOTION PASSED

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER PASKO, supported by Commissioner Benson to approve the minutes of the Meeting of August 20, 2015. MOTION PASSED.

NEW BUSINESS:

1. **PUBLIC HEARING** – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct a four (4) unit attached condominium townhouses on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

MOTION BY COMMISSIONER DURAN, supported by Commissioner Lupo, that the request from Oak Street Condo Project, LLC for the construction of a four (4) unit attached condominium townhouse building at the southwest corner of 2nd and Oak Street, City of Wyandotte, County of Wayne, State of Michigan is hereby held in ABEYANCE until further information is received regarding the landscape plan for said project.

YES: Adamczyk, Benson, Duran, Krimmel, Lupo, Pasko, Tavernier
NO: None
ABSENT: Parker, Rutkowski
MOTION PASSED

2. **PUBLIC HEARING #PC510** – Request from Rick DeSana/Les Salliotte, (Owner and Appellant) requesting to construct an awning over the rear outdoor café at 126 Oak Street, Wyandotte. The property is zoned CBD.

PUBLIC HEARING – Request from Oak Street Condo Projects, LLC (Owner and Appellant) to construct a four (4) unit attached condominium townhouses on the southwest corner of 2nd Street and Oak Street, Wyandotte, Michigan. The townhouses are proposed to be built on existing foundations that have been placed within the preceding decade. The property is zoned PD (Planned Development).

Chairperson Krimmel read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Jack Runkle, Runkle Architects and Paul Zulewski, property owner present.

Mr. Runkle stated that there are currently 3 attached site condos on the property along with foundations for 4 additional condos. The concrete block did not weather well that will be replaced by the foundations are in good condition. They are proposing to construct 4 condos, the 2 at the end will be similar and the 2 in the middle will be similar. The building will be complimentary to the existing condos on the site.

Commissioner Pasko read the letter submitted by the City Engineer.

Commissioner Taverniner asked what materials will be used.

Mr. Runkle indicated that the brick will be close to the brick on the existing building and the design will be compatible to the existing building. The siding will be natural wicker/tan color and closely matching the other building.

Mr. Tallerico asked if the owner (Mr. Zulewski) owns the entire site.

Mr. Runkle stated yes.

Commissioner Krimmel stated that in her opinion, additional windows should be put in on the side next to 2nd Street.

Mr. Runkle indicated that there are no windows because the major part of that side is the garage and they have found that windows in the garage are not desirable.

There was a discussion regarding the exterior of the building and how the landscaping will soften all the brick on that side of the building.

Commissioner Benson indicated that no landscape plan was submitted.

Mr. Runkle indicated that he had it on his computer and he thought he had submitted it.

Mr. Runkle indicated that there is very little space to put landscaping, but it is almost the same as the what was previously approved. Mr. Runkle indicated that they could do more on the corner of 2nd Street and Oak.

Commissioner Adamczyk asked if they were going to use the same plantings that are currently in front of the existing buildings.

Mr. Runkle indicated pretty much and reviewed the plan he had on his computer with the Commission.

Mr. Pasko asked if additional trees could be planted down Oak Street and 2nd Street.

Mr. Runkle indicated that there is nothing down 2nd Street.

Mr. Adamczyk indicated that he liked the gable roof over the front door which is a change from the existing building.

Mr. Runkle indicated that they are proposing a different roof line, he likes the gable over the door not sheds because it help with snow and rain.

Commissioner Benson asked what the time frame for construction is.

Mr. Runkle indicated that they are close to having the construction drawings completed and they would like to start right away once the City approves the plans.

Commissioner Lupu asked about the layout of the units.

Mr. Runkle indicated that there are two (2) different layouts where the kitchen is on the 1st floor and the kitchen is on the 2nd floor. Mr. Runkle indicated further that the layouts allow for living space on the 1st and 2nd floors.

Chairperson Krimmel indicated that this is considered a new project and a copy of the landscape plans needs to be submitted.

Mr. Runkle indicated that he has the old plan and the proposed plan on his computer.

Chairperson Krimmel indicated that they need a hard copy to review.

There being no further discussion the hearing was closed. No communications were received regarding this hearing.

PUBLIC HEARING #PC510 – Request from Rick DeSana/Les Salliotte, (Owner and Appellant) requesting to construct an awning over the rear outdoor café at 126 Oak Street, Wyandotte. The property is zoned CBD.

Chairperson Krimmel read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Dean Robinette, Attorney representing Rickles Entertainment, owners.

Mr. Robinette indicated that the Commission has the plans for the awning over the rear café which were submitted with the application. Mr. Robinette continued that the materials to be used will be wood with shingle roof and roof will cover approximately 25% of the cafe. The plans were reviewed by the City Engineer and approved. By adding this awning it will make the rear café more attractive and provide rain protection, further it will protect the electrical equipment for the rear café.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: December 7, 2015

RESOLUTION by Councilperson _____

WHEREAS on October 15, 2015 and November 19 2015, the Planning Commission held the public hearing and notice was placed in the New Herald. Comments were received including a letter from the City Engineer; AND

WHEREAS the Planning Commission approved the Stage I and Stage II Final Site Plan for the property at the southwest corner of 2nd and Oak Street, Wyandotte; AND

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE that the City Council approves the Stage I and Stage II Final Site Plan as submitted by Oak Street Condo Projects, LLC, Owner and Runkle Architecture, for the property at the southwest corner of 2nd and Oak Streets to be used as four (4) unit attached townhouse condominium units with the requirements set forth in the Zoning Ordinance Section 1655.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

FIRST READING OF AN ORDINANCE

AN ORDINANCE ENTITLED
“AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18
ENTITLED ‘SEWAGE DISPOSAL CHARGES’ OF THE CODE OF
ORDINANCES OF THE CITY OF WYANDOTTE”

AN ORDINANCE ENTITLED
“AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18
ENTITLED “SEWAGE DISPOSAL CHARGES” OF THE
CODE OF ORDINANCES OF THE CITY OF WYANDOTTE”

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Subparagraph (a) of Section 38.1-18 Entitled “Sewage Disposal Charges”
is hereby amended as follows:

- (a) *Generally.* Effective as of January 1, 2016 the department of municipal service of the city is directed to increase the billing for sewage disposal charges to Three Thousand Forty One Dollars (\$3,041.00) per one million (1,000,000) gallons of water consumed. This will provide the city with funds for the following purposes: To pay charges for the city’s share of the operation and maintenance of the sewage disposal system (including debt service and replacement); to pay for meter loss; to pay for maintaining and operating the city sewers, which are a part of the sewage disposal system; to pay for collection costs. The monies collected, except for collection costs of fifty dollars and fifty cents (\$50.50) per million gallons of water consumed, which shall be retained by the municipal service commission, shall be placed in an appropriate fund to be used for the above-stated purposes and any balance that may accrue shall be retained therein to provide for emergencies and contingencies.

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This ordinance shall take January 1, 2016. This ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the City Engineers Office and Department of Municipal Services. This Ordinance or a summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. Any summary shall designate the location in the City where a true copy of the ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Van Boxell	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this _____ day of December, 2015.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and LAWRENCE STEC, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the _____ day of December, 2015.

Dated: December _____, 2015

JOSEPH R. PETERSON, Mayor

LAWRENCE STEC, City Clerk

CITY OF WYANDOTTE
REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, December 7, 2015, and was called to order at 7:00pm, Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, and VanBoxell

Absent: Thomas Woodruff, City Assessor

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

PRESENTATIONS

Presentation by the Cultural & Historical Commission to Shirley Prygoski for years of dedication to the Commission.

Presentation of Service Award by the Wyandotte Goodfellows to Chuck Gillenwater for 28 years of service.

COMMUNICATIONS MISCELLANEOUS

AGENDA ITEM #1

Communication from J.P. Karas regarding Councilmembers conduct at Council meetings

- Councilwoman Fricke denied writing a note during 11/16/2015 council meeting.
- Sabuda denied involvement

AGENDA ITEM #2

The agenda item regarding the heavy equipment transport was removed.

PERSONS IN THE AUDIENCE

Tom Tallon, 2397 23rd Street, regarding energy saving rebates and cable issues causing issues with personal electronics.

NEW BUSINESS (ELECTED OFFICIALS)

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

AGENDA ITEM #3

Communication from City Administrator, Todd Drysdale, regarding sewage rates effective January 1, 2016.

AGENDA ITEM #4

Communication from City Administrator, Todd Drysdale, requesting authorization to sign the engagement letter and Professional Services Agreement with Plante & Moran, PLLC with regard to Consulting Services in relation to the Affordable Care Act

AGENDA ITEM #5

Communication from the Planning Commission Chairperson, Elizabeth Krimmel, requesting approval of Stage I and Stage II Final Site Plan as submitted by Oak Street Condo Projects, LLC, Owner, and Runkle Architecture, for the property at the southwest corner of 2nd and Oak Streets.

AGENDA ITEM #6

Communication from City Engineer, Mark Kowalewski, and Superintendent of Recreation, Justin Lanagan, requesting that the Memorial Park Baseball Field Drainage Bid Contract (#4680) be awarded to S&D Field Services, Inc.

AGENDA ITEM #7

Communication from City Engineer, Mark Kowalewski, requesting concurrence to extend United Resource's contract to clean and televise existing sanitary and storm sewers.

AGENDA ITEM #8

Communication from City Engineer, Mark Kowalewski, regarding the request from Mr. Jason D'Herin to seal coat Clinton Street adjacent to 507 Biddle Avenue.

AGENDA ITEM #9

Communication from City Clerk regarding cancellation of December 28, 2015 and January 4, 2016 City Council meetings (Christmas & New Year).

REPORTS AND MINUTES

City Council	November 23, 2015
Daily Cash Receipts	November 25, 2015 & November 30, 2015
Beautification Commission	November 11, 2015
Fire Commission	October 27, 2015
Planning Commission	October 15, 2015
Police Commission	October 27 & November 24, 2015

CITIZENS PARTICIPATION

Chris Calvin, 466 Sycamore, stating that he was the person being referred to in letter from J.P. Karas and addressing Councilperson Sabuda's comments.

Todd Browning, 2512 17th Street, regarding previous bid by Quint on the Memorial Park Baseball Field Drainage project.

Philip Dolan, 4093 17th Street, regarding various city projects and council conduct.

HEARING

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK & 2ND STREETS (S.W. CORNER)
SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S PROPERTY MAINTENANCE ORDINANCE

RECESS**RECONVENE**

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, VanBoxell, and Mayor Peterson

Absent: Thomas Woodruff, City Assessor

Also Present: Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

RESOLUTIONS

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED that the minutes of the meeting held under the date of November 23, 2015, be approved as recorded, without objection.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
BE IT RESOLVED that the communication from J.P. Karas, 1134 Oak Street, regarding the conduct during Council Meetings is hereby received and placed on file.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED BY CITY COUNCIL that the Council concurs in the recommendation of the City Administrator that a sewage rate increase be implemented for January 1, 2016, and that the Department of Municipal Service is directed to increase the billing for sewage disposal charges to \$3,041.00 per million gallons of water consumed. This will provide the City with the necessary funds for the following purposes:

- To pay the City of Wyandotte's share of operation and maintenance of the sewage disposal system
- To pay the County of Wayne's sewage charges on a monthly basis
- To pay for the replacement of equipment of the sewage disposal system
- To cover the loss of revenue due to the difference between the City's master meter and customer's meters
- To pay for debt service

The moneys collected, except for the collection costs of \$50.50 per million gallons of water consumed which will be retained by the Municipal Service Commission, shall be placed in the appropriate fund to be used for the above stated purposes and any balance that may accrue shall be retained therein to provide for emergencies, contingencies, and extraordinary events.

IT IS FURTHER RESOLVED that in accordance with Ordinance 802 Article III, Section Five, all customers of the City of Wyandotte's Wastewater System shall receive annual notification and breakdown of the new sewage rate and the Municipal Service Department is hereby directed to print said sewage rate breakdown on all water bills on an annual basis.

IT IS FURTHER RESOLVED that the Department of Legal Affairs be directed to prepare the necessary Ordinance Amendment.

Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED BY CITY COUNCIL that the Council concurs in the recommendation of the City Administrator to contract with Plante & Moran, PLLC for the purpose of reviewing and documenting the City's reporting responsibilities under the Affordable Care Act and FURTHER, authorizes the City Administrator to sign the agreement on behalf of the Mayor and City Clerk for a not-to-exceed amount of \$6,000 to be paid from account 101-200-825-390.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
WHEREAS on October 15, 2015 and November 19, 2015, the Planning Commission held the public hearing and notice was placed in the New Herald. Comments were received including a letter from the City Engineer; AND
WHEREAS the Planning Commission approved the Stage I and Stage II Final Site Plan for the property at the southwest corner of 2nd and Oak Street, Wyandotte; AND
NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE that the City Council concurs to hold the Stage I and Stage II Final Site Plan as

submitted by Oak Street Condo Projects, LLC, Owner and Runkle Architecture, for the property at the southwest corner of 2nd and Oak Streets to be used as four (4) unit attached townhouse condominium units with the requirements set forth in the Zoning Ordinance Section 1655 in abeyance until 12/14/2015.

Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz

RESOLVED by the City Council that Council APPROVES the hiring of S&D Field Services, Inc. of Westland, MI in the amount of \$6,336.00 paid from Account #101-750-850-560 for the Memorial Park Baseball Field Drainage Project.

Motion carried.

NAY: Councilperson Schultz

By Councilperson VanBoxell, supported by Councilperson Schultz

BE IT RESOLVED by the City Council that Council hereby extends United Resources contract in an amount of \$21,439.49 for the Cleaning and Televising of Sanitary and Storm Sewers services from Account No. 590-200-926-310 for AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign all the required documentation.

Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the request from Mr. Jason D'Herin to allow them to seal coat Clinton Street is hereby approved, provided a Hold Harmless Agreement is executed by Mr. D'Herin.

Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz

BE IT RESOLVED that the City Council Meetings of December 28, 2015 and January 4, 2016 are hereby CANCELLED due to the Christmas and New Year holidays.

Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz

WHEREAS, a show cause hearing was held on June 15, 2015 where all parties were given an opportunity to appear to have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, or why said structure should not be demolished, removed, or otherwise made safe, AND

WHEREAS, said hearing was held in abeyance for thirty (30) days; (July 20, 2015); three weeks (August 10, 2015), one week (August 17, 2015), two months (October 19, 2015), and seven weeks (December 7, 2015).

THEREFORE BE IT RESOLVED that said hearing will be held in abeyance until December 14, 2015.

Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz

RESOLVED that the total bills and accounts of \$797,453.72 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz

WHEREAS the City Administrator desires to meet in a closed session for strategy associated with the negotiation of a collective bargaining agreement. This is in accordance with Section 15.268c of PA 267 of 1976.

December 7, 2015

THEREFORE, BE IT RESOLVED that this Body will meet in closed session immediately following the regularly scheduled Council meeting for the above-stated purpose only.

Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz

RESOLVED, that this regular meeting of the Wyandotte City Council be adjourned at 8:57 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

User: ktrudell

Post Date from 12/09/2015 - 12/09/2015 Open Receipts

DB: Wyandotte
Receipt #
Description

Date	Cashier	Wkstn	Received Of Distribution	Amount
12/09/2015	ktrudell	F2	27TH DISTRICT COURT	
			101-000-001-000	101-000-650-010
			101-000-001-000	101-000-650-012
			101-000-001-000	101-000-650-011
			101-000-001-000	101-000-650-017
			101-000-001-000	101-000-650-018
			101-000-001-000	101-000-650-020
			101-000-001-000	101-000-650-021
			101-000-001-000	101-000-650-024
				<u>46,819.55</u>
				27,686.10
				9,152.08
				1,938.00
				1,800.00
				3,577.00
				3,930.00
				1,410.00
				<u>96,312.73</u> CITY CHECK # 8332
NOV 2015				
REC# 557959				
12/09/2015	ktrudell	F2	TRIFECTA	
			101-000-001-000	101-000-650-022
				11.50 CITY CHECK 9173
ATM COMMISSION				
REC# 557960				
12/09/2015	ktrudell	F2	CITY OF ALLEN PARK	
			101-000-001-000	101-000-068-013
			101-000-001-000	101-000-068-015
				46,136.93
				14,855.61
				<u>60,992.54</u> CITY CHECK 092999
CENTRAL DISPATCH				
CENTRAL ANIMAL CONTROL				
REC# 557961				
12/09/2015	ktrudell	F2	CITY OF RIVERVIEW	
			101-000-001-000	101-000-068-016
				16,412.13 CITY CHECK 071822
CONSOLIDATED ASSESSING				
REC# 557962				
12/09/2015	ktrudell	F2	PITNEY BOWES	
			101-000-001-000	101-136-750-230
				240.75 CITY CHECK 09389971
REFUND RENTAL INVOICE #567305 PD 11/11/15				
CK#120854-NO LONGER HAVE EQUIP				
REC# 557963				
12/09/2015	ktrudell	F2	WAYNE COUNTY TREAS	
			283-000-001-000	283-000-516-110
			283-000-001-000	283-000-516-111
			101-000-001-000	101-000-411-085
				80,322.71
				30,000.00
				25,473.00
				<u>135,795.71</u> CITY CHECK 2339756
2014 ST IMPR/2014 SENIOR SERVICES				
DEL TAX SETTLEMENT				
12/09/2015	ktrudell	F2	CITY OF WYANDOTTE	
			731-000-001-000	731-000-392-040
				898.47 CITY CHECK 121071
POLICE DEFINED BENEFIT				
REC#557965				
Total of 7 Receipts				<u>310,663.83</u>

User: ktrudell

Post Date from 12/09/2015 - 12/09/2015 Open Receipts

DB: Wyandotte

Receipt # Description

Date

Cashier

Wkstn

Received Of Distribution

Amount

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-068-013	DWNRIVR CENTRAL DISPATCH	46,136.93
101-000-068-015	D/T/F Downriver Animal Control	14,855.61
101-000-068-016	DR CONSOLIDATED ASSESSING	16,412.13
101-000-411-085	COUNTY DEL TAX SETTLEMENT	25,473.00
101-000-650-010	FINES DIST COURT WYAN	46,819.55
101-000-650-011	WORK FORCE-WYANDOTTE	9,152.08
101-000-650-012	DIST CT RIVERVIEW CASES	27,686.10
101-000-650-017	WORK FORCE-RIVERVIEW	1,938.00
101-000-650-018	COURT TECHNOLOGY WYANDOTT	1,800.00
101-000-650-020	COURT DRUG TESTING FEES	3,577.00
101-000-650-021	COURT SCREENING ASSESSMEN	3,930.00
101-000-650-022	COURT ATM COMMISSION	11.50
101-000-650-024	CHEMICAL AWARENESS	1,410.00
101-136-750-230	Postage	240.75
283-000-516-110	REVENUE - 2014 STREET IMPROVEMENTS	80,322.71
283-000-516-111	REVENUE - 2014 SENIOR SERVICES	30,000.00
731-000-392-040	PD EMPLOYEE PENSION CONTR	898.47
TOTAL - ALL CREDIT ACCOUNT		310,663.83

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000	Cash	199,442.65
283-000-001-000	Cash	110,322.71
731-000-001-000	Cash	898.47
TOTAL - ALL DEBIT ACCOUNTS		310,663.83

*** TOTAL BY FUND ***

101	General Fund	199,442.65
283	Grant Fund	110,322.71
731	Retirement System Fund	898.47
TOTAL - ALL FUNDS:		310,663.83

*** TOTAL BY BANK ***

CDBG	CDBG/LAND & WATER GRANT	(CCK) CITY CHECK	110,322.71
TOTAL:			110,322.71
GEN	GENERAL OPERATING FUND	(CCK) CITY CHECK	199,442.65
TOTAL:			199,442.65
RETIR	WYANDOTTE EMPLOYEES RETIREMENT SYSTEM	(CCK) CITY CHECK	898.47
TOTAL:			898.47
TOTAL - ALL BANKS:			310,663.83

*** TOTAL OF ITEMS TENDERED ***

Tender Code/Desc.		
(CCK)	CITY CHECK	310,663.83
TOTAL:		310,663.83

*** TOTAL BY RECEIPT ITEMS ***

(1)	AS: COURT SCREENING ASSESSMEN	3,930.00
(1)	AT: COURT ATM COMMISSION	11.50
(1)	AW: CHEMICAL AWARENESS	1,410.00
(1)	DA: DR CENTRAL ANIMAL CONTROL	14,855.61
(1)	DC: DR CONSOLIDATED ASSESSING	16,412.13

User: ktrudell

Post Date from 12/09/2015 - 12/09/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
(1)				DI: DWNRIVR CENTRAL DISPATCH	46,136.93
(1)				EP: PD EMPLOYEE PENSION CONTR	898.47
(1)				M1: FINES DIST COURT WYAN	46,819.55
(1)				M2: WORK FORCE-WYANDOTTE	9,152.08
(1)				M3: DIST CT RIVERVIEW CASES	27,686.10
(1)				M6: WORK FORCE-RIVERVIEW	1,938.00
(1)				M7: COURT TECHNOLOGY WYANDOTT	1,800.00
(1)				M9: COURT DRUG TESTING FEES	3,577.00
(3)				MZ: MISC CASH/VARIOUS	110,563.46
(1)				TS: COUNTY DEL TAX SETTLEMENT	25,473.00
TOTAL - ALL RECEIPT ITEMS:					310,663.83

OFFICIALS

Thomas Woodruff
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
TREASURER



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Tadeusz Miciura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Kevin VanBoxell

DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Tuesday, November 10th, 2015 at 5:43 pm

Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: Patt Slack, John Jarjosa and Anne Majlinger

MEMBERS EXCUSED: Mayor Peterson, Gerry Lucas, Rick DeSana, Norm Walker, Leo Stevenson, Greg Gilbert

OTHER PRESENT: Heather Thiede and Dan Cataldo – Media Grump

PERSONS IN THE AUDIENCE, PUBLIC COMMENT:

None

APPROVAL OF MINUTES & AGENDA:

Motion by A. Majlinger supported by J. Jarjosa to approve the minutes from the last meeting and agenda for the November 10th 2015 meeting. Roll Call at next meeting.

INFORMATION TO RECEIVE & PLACE ON FILE:

- a. Beautification Commission meeting minutes
- b. WBA Reports
- c. Lawsuit – Wayne County

Motion by A. Majlinger supported by J. Jarjosa to receive and place on file. Roll Call at next meeting.

MONTHLY REVENUE/EXPENDITURE REPORT:

P. Slack presented the monthly revenue and expenditure report to the group.

Motion by A. Majlinger supported by J. Jarjosa to receive and approve the revenue and expenditure report. Roll Call at next meeting.

ONGOING PROJECTS AND BUSINESS:

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- a. **Grant Update:** P. Slack went over the grants to be paid in 2016 and those that have already been paid. She also commented that she stopped in to Total Health Foods new location and was very impressed. She stated the grants and support given to the business was a wonderful investment.
- b. **Stop Gap Measures:** During DDA Director Search: P. Slack stated that N. Rankine is still involved with the DDA by processing payments and doing payroll, etc. She stated the Farmers Market has a budget of 10 thousand dollars and would like to request that Tina; who runs the market attend the next DDA meeting to give an update on the growth and happenings. She stated that she has noticed the amount of vendors has decreased and after the presentation the DDA can make a decision to move forward with the market in 2016 or not. P. Slack stated that with the holidays coming up and into January and February, she would like Heather Thiede, Special Events Coordinator to continue to take minutes and create packets and agendas along with being in charge of all events in the Downtown area. She stated that she has already talked with Mayor Peterson and Todd Drysdale about H. Thiedes involvement. She would like to use the services of Media Grump to assist the events with social media and promotions and with Matt Lee for media in the future. The committee discussed and support P. Slacks recommendation. She stated that she would like to have a meeting with the Promotions Sub-Committee and the WBA President, Vice President and one board member to discuss the events and understand the expectations of events taking place in the downtown area. Dan to check on the status of the WBA's signed 2016 contract.
- c. **Director Search:** P. Slack stated there were 13 applications to review for the job, but the committee narrowed it down to 4 individuals that they will interview in the next couple of weeks. She doesn't expect the new director to start until after the holidays.
- d. **Marina Project:** P. Slack stated the Marina project had passed city council and they are now moving forward. She stated that Leo Stevenson, as far as the DDA, was the reason it all happened.
- e. **Small Business Saturday:** Dan Cataldo presented the committee with the poster for the event and gave an update on the happenings that will take place November 28th 2015 downtown. The committee discussed.
- f. **Christmas Decorations Update:** P. Slack stated that the company is and has been working downtown daily putting up the lights. The committee is looking forward to seeing the lights downtown this year. P. Slack stated that H. Thiede will be placing the holiday decorations downtown with the Department of Public Service. The committee discussed decorating the viaduct in the future. P. Slack suggested the Design Sub-Committee work on a plan for the future.

NEW BUSINESS:

None

NEXT REGULAR MEETING: December 8th, 2015

ADJOURNMENT:

Motion to adjourn at 6:26 pm.

Respectfully Submitted,

Heather Thiede, Recording Secretary

OFFICIALS

Thomas Woodruff
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
TREASURER



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Leonard T. Sabuda
Donald Schultz Jr.
Kevin VanBoxell

DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes
Tuesday, October 13th, 2015 at 5:30 pm
Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: Gerry Lucas, Patt Slack, Greg Gilbert, Rick DeSana, John Jarjosa Norm Walker and Leo Stevenson

MEMBERS EXCUSED: Mayor Peterson, Anne Majlinger

OTHER PRESENT: John Darin – Wyandotte Beautification Commission

PERSONS IN THE AUDIENCE, PUBLIC COMMENT:

John Darin, Chairperson for Wyandotte Beautification Commission spoke to the board regarding the Adopt A Spot Program. He also reported on their spending for the year and additional projects. G. Gilbert commented on the DDA budget, and recommended the commission to make a wish list for the DDA to review on the chance there are additional funds available. L. Stevenson stated those additional funds go in to the fund balance at the end of the year. The board discussed.

Vanessa owner of Glow Fish spoke on maintaining the tree box in front of her business. She commented that the trees are in need of being trimmed and will need to be replaced sometime soon. She recommends planning in the budget for tree replacement.

APPROVAL OF MINUTES & AGENDA:

Motion by G. Lucas supported by N. Walker to approve the minutes from the last meeting and agenda for the October 13th 2015 meeting. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

- a. Beautification Commission meeting minutes

Motion by G. Lucas, supported by G. Gilbert to receive the minutes and place on file. All in favor, motion carried.

MONTHLY REVENUE/EXPENDITURE REPORT:

P. Slack presented the monthly revenue and expenditure report and G. Gilbert commented on the \$40,000 left over in the budget. He stated that he feels the DDA needs a better balance and that if groups like the Beautification Commission have projects that the DDA could fund he would support that. The group discussed. G. Gilbert asked about the \$518.86 from Fund Balance to Purple Heart Account.

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Motion by G. Lucas supported by R. DeSana to approve the monthly revenue and expenditure report and move \$518.86 from the Fund Balance to Purple Heart Account. Roll Call, all in favor, motion carried.

ONGOING PROJECTS AND BUSINESS:

- a. Holiday Decorations: P. Slack stated the contract was approved by City Council so the company is moving forward.
- b. Oct. Third Friday: P. Slack stated that it is coming along and Matt Lee will be doing the media for the WBA for the event. Channel 2 promoted the event and his participation with the WBA has been wonderful. The next event he will promote will be the Small Business Saturday. L. Stevenson stated he felt the September Third Friday was very successful this year.
- c. Marina Project: L. Stevenson updated the group on the progress of the marina and gave some history about the project. Met with a contractor that made a commitment to build the marina within the cost budgeted. The committee was able to source two operators that agreed to operate the marina at no cost and consulted with a professional on the marketing of the marina. The DDA did a survey about nine months ago to gather information on if the marina would be used; the details received showed 98% individuals who responded would use the marina multiple times. He stated the marina would add to the many reasons why Wyandotte is so popular and a destination. The marina committee will make a recommendation to city council to accept the grant from the DNR and L. Stevenson would like to ask for a motion from the DDA for the city council to make a motion to accept the grant money from the DNR at the November 2nd council meeting.

The committee respectfully recommends to the Mayor and City Council that the Michigan Department of Resources Waterways grant be accepted and the set aside TIFA funds be utilized to build a marina as outlined in the February 4th 2009 Transient Marina study and that city of Wyandotte immediately begin the process of obtaining official bids for the engineering drawings and construction of the marina. The committee also recommends a separate committee be formed to oversee the bid, construction, selection of ongoing marina operator and marketing phase of the marina. Motion by L. Stevenson, supported by G. Lucas, all in favor, Motion carried.

NEW BUSINESS:

- a. Hiring of a new DDA Director: P. Slack stated they are hiring a new DDA Director and after the interview process they will report to the group the findings.
- b. Grants: G. Gilbert stated that Alvi's has been being worked on for two years now and not completed, L. Stevenson stated that he is working on the project and is close to completion.

Motion by G. Gilbert, supported by G. Lucas to roll over \$29,000 in grants not yet paid from the 2015 fiscal year to 2016 . Roll call, all in favor, motion carried.

NEXT REGULAR MEETING: November 10th, 2015

ADJOURNMENT:

Motion by G. Gilbert, supported by N. Walker to adjourn the September DDA meeting. All in favor, motion carried.

Respectfully Submitted,

Heather Thiede, Recording Secretary

OFFICIALS

Thomas Woodruff
CITY ASSESSOR

Lawrence S. Stec
CITY CLERK

Todd M. Browning
TREASURER



COUNCIL
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Tadeusz Miciura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Kevin VanBoxell

DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes
Tuesday, September 8th, 2015 at 5:30 pm
Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: Gerry Lucas, Patt Slack, Greg Gilbert, Anne Majlinger, Norm Walker and Leo Stevenson

MEMBERS EXCUSED: Rick DeSana, John Jarjosa and Mayor Peterson

OTHER PRESENT: Heather Thiede and the Owners of Total Health Foods

PERSONS IN THE AUDIENCE, PUBLIC COMMENT: None

APPROVAL OF MINUTES & AGENDA:

Motion by A. Majlinger supported by G. Lucas to approve the minutes from the last meeting and agenda for the September 8th 2015 meeting. All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

- a. DDA Grant Subcommittee meeting minutes

Motion by N. Walker, supported by G. Lucas to receive the minutes and place on file. All in favor, motion carried.

MONTHLY REVENUE/EXPENDITURE REPORT:

P. Slack presented the monthly revenue and expenditure report. G. Gilbert noted that he has not seen an invoice from the high school for the \$15,000 viaduct project. H. Thiede will inquire with N. Rankine and report back as to the status of the invoice to the DDA board.

Motion by G. Lucas supported by A. Majlinger to approve the monthly revenue and expenditure report. Roll Call, all in favor, motion carried.

ONGOING PROJECTS AND BUSINESS:

- a. Design and Promotion Updates: Matt Lee: H. Thiede stated that Natalie Rankine gave her an update to present to the committee that Matt Lee has been paid for the October event and she will pay him for the Small Business Saturday event once the new budget begins October 1st 2015.

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- b. Holiday Decorations Bid: P. Slack reviewed the bid with the committee and stated that the amount was \$5,000 over the \$30,000 budget. The committee discussed the overage. P. Slack stated that she and Anne will meet with the company owner from Grosse Ile Lawn Sprinkler, Inc. to try and shave off the extra \$5,000 and then report back to the DDA at the next meeting.

NEW BUSINESS:

- a. Grants: The board asked the owners of Total Health to update the group on the progress of the construction of their new building/business. The owners gave a detailed update and stated that they are planning on opening on the November Third Friday. L. Stevenson informed the owners that the Grant Sub-Committee recommended a grant in the amount of \$5,000 towards their façade on the new building.

Motion by L. Stevenson, supported by Norm Walker to award Total Health Foods a grant in the amount of \$5,000.00 upon completion of the project. Roll call, all in favor . Motion carried.

- b. Director Resignation: P. Slack stated that Natalie Rankine is now working at Roosevelt High School and will be missed. H. Thiede read a note from Rankine stating that she will be in the DDA office every Friday afternoon or Saturday morning until at least October 2nd. Reporting for the DUFB grant and checks will be processed and she will be updating the budget accordingly.

Motion by G. Gilbert, supported by G. Lucas to receive and place Natalie Rankine's resignation letter on file. All in favor, motion carried.

NEXT REGULAR MEETING: October 13th, 2015

ADJOURNMENT:

Motion by G. Lucas, supported by G. Gilbert to adjourn the September DDA meeting at 6:01 pm. All in favor, motion carried.

Respectfully Submitted,

Heather Thiede, Deputy Recording Secretary

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, November 24, 2015. Commissioner Melzer called the meeting to order at 6:25 p.m.

ROLL CALL:

Present:	Commissioner Izzo Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Harris

READING OF JOURNAL

Motioned by Commissioner Izzo, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on October 27, 2015. Motion carried unanimously.

UNFINISHED BUSINESS

COMMUNICATIONS

1. *"Thank You" letter received from Beaumont Hospital-Trenton for outstanding service given* Chief Carley stated Sgt/E Richard Simons and FF Andrew Watson were recognized for outstanding service they provided in transporting of trauma patient, which each one was provided copy of letter as well as put in their file jackets. Commissioner Melzer motioned to receive and place on file, supported by Commissioner Izzo. Motion carried.
2. *Letter from VFW Post 1136 requesting permission to bring Santa Claus, on fire truck, to their "Children's Christmas party" on Sunday, December 20, 2015* Chief Carley stated this is request we have done in the past. Commissioner Izzo motioned to approve, supported by Commissioner Melzer. Motion carried.

DEPARTMENTAL

1. *Wyandotte Fire Department monthly report "October 2015"*
Chief Carley reported that for the month there were a total of 206 rescue runs with average response time of 3:40 minutes and that \$95,618 was billed out. Fire end 52 fire responses with a number of building fires. Commissioner Melzer motioned to receive and place on file, supported by Commissioner Izzo. Motion carried.
2. *Department bills submitted November 5, 2015 in the amount of \$5,356.62*
Department bills submitted November 19, 2015 in the amount of \$5,193.40
Commissioner Izzo motioned to pay bills and accounts submitted as stated above; supported by Commissioner Melzer. Roll call; motion carried.
3. *Daily Reports*
Commissioner Melzer motioned to receive and place on file reports; supported by Commissioner Izzo. Motion carried.

Commissioner Melzer wanted to express his "Thanks" to Captain Michael Brandt, who was off duty, and stopped to help out with a motor vehicle accident on Saturday, November 21, 2015.

LATE ITEM

Chief Carley stated that Fire Department was approved for \$20,000 for IT issues. Commissioner Melzer inquired if roof still leaking at station 1 which Chief Carley stated we have had company out numerous times trying to identify issue and that we are trying to schedule water test to pinpoint where leak is.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:38 p.m.

Respectfully submitted,

Michael Izzo
Secretary

MI/lm

A handwritten signature in black ink, appearing to read 'MI Izzo', is written over a long, thin horizontal line that extends across the page.

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
November 24, 2015

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner Dr. Michael Izzo

Absent: Commissioner John Harris (Excused)

Others Present: None

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:02 p.m.

The Minutes from the regular Police Commission meeting on October 27, 2015, were presented.

Melzer moved, Izzo seconded,
CARRIED, to approve the regular minutes of October 27, 2015, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – October 2015, Year to Date

Again, there isn't anything out of the ordinary

Chief Grant will provide MICR's statistics at the end of the year for comparison purposes.

Izzo moved, Melzer seconded,
CARRIED, to accept the October 2015 and Year to Date police statistics and place on file.

2. Review of Organizational Chart, authorization for Promotions

Chief Grant went over the existing Organizational Chart for the Department. Currently, the budget is for 35 sworn officers, but the Department only has 32 right now. At this time, we do not have any Lieutenants, the proposed organizational chart was compared to the department structure from 2009 when the department had 39 sworn officers.

Chief Grant requested that the Department be allowed to promote individuals so the new Organizational Chart would show:

- Two Sergeants on both of the night shifts (total of four)
- One Sergeant on each of the day shifts (total of two)
- One Sergeant in the Detective Bureau (total of one)
- Sergeant Fitzpatrick would remain in charge of the Special Ops Unit (total of one)

This would bring the total number of Sergeants in the Department to eight.

- One Lieutenant to cover both night shifts (total of one)
- One Lieutenant to cover both day shifts (total of one)

This would bring the total number of Lieutenants in the Department to two.

The Detective Bureau would have a total of three detectives with one of them being promoted to Sergeant.

The Lieutenants' educational requirements are still up in the air, but we still need to prepare for eventual promotions. The Chief will move forward with setting up the Lieutenants' exam.

Izzo moved, Melzer seconded,

CARRIED, to approve the necessary hires and promotions to meet the Chief's organizational changes as outlined.

3. Update on Police Officer hiring

Last Thursday we held the physical agility test for several potential candidates and are currently doing the background checks on them. The Chief will have additional information at the next Police Commission meeting.

4. Citizen Evaluation of Services

This response / report involved the destruction of City property. The person who reported the destruction was very pleased with the service she received and gave a very favorable reply.

Izzo moved, Melzer seconded,

CARRIED, to receive the citizen response and place on file.

5. Bills and Accounts – November 10, 2015 \$40,238.10, November 24, 2015 \$5,662.99

Izzo moved, Melzer seconded,

A Roll Call was held and the Motion

CARRIED, to unanimously approve payment of the bills for November 10, 2015 \$40,238.10, November 24, 2015 \$5,662.99

NEW BUSINESS

1. Retirement Notice

Sergeant Kotkowski recently turned in his retirement notice. His last day with the Department will be December 23, 2015.

2. Ultrasonic Gun Cleaner

This item was submitted in the 2015 / 2016 budget at a cost of \$11,419.00. The Department hasn't had a good working machine in 10 years.

Since this item was listed in the budget process, the Chief is not sure if he still has to go to City Council with the request, but will follow up to make sure proper procedures are followed

Melzer moved, Izzo seconded,
CARRIED, to approve the purchase of the Ultrasonic Gun Cleaner for \$11,419.00

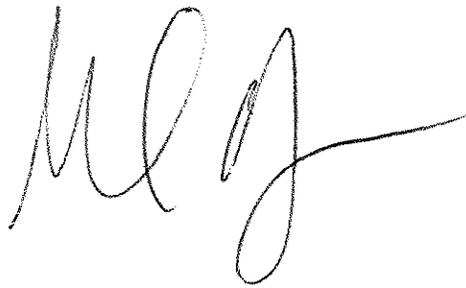
Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:22 p.m.

Izzo moved, Melzer seconded,
CARRIED, to adjourn meeting at 6:22 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

A handwritten signature in black ink, appearing to read 'LAURA ALLEN', with a long horizontal flourish extending to the right.

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 11/01/2015 00:00:00 - 11/30/2015 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	5	5	0%	0:07:15	0:03:34	0:10:40	1:47:31	0:21:30
	911C	0	0	2	2	0%	0:10:33	0:01:31	0:05:06	0:34:21	0:17:11
	ABANDONED AUTO	0	36	9	45	3%	0:37:54	0:08:17	0:14:21	29:48:46	0:39:45
	ACCIDENT/NON TRAFFIC AREA	0	0	1	1	0%	0:00:33	0:00:00	0:00:00	0:09:20	0:09:20
	ACCIDENT/PERSONAL INJURY	0	0	5	5	0%	0:02:50	0:15:44	1:18:20	7:10:51	1:26:10
	ACCIDENT/PROPERTY DAMAGE	0	1	30	31	2%	0:03:00	0:08:01	0:39:24	22:51:41	0:44:15
	ALARM	0	0	42	42	2%	0:04:30	0:03:34	0:10:47	12:19:44	0:17:37
	ANIMAL COMPLAINT	0	5	10	15	1%	0:09:09	0:08:24	0:20:46	9:18:32	0:37:14
	ASSAULT & BATTERY	0	2	10	12	1%	0:03:03	0:05:01	0:43:29	10:20:34	0:51:43
	ASSIST OTHER AGENCY	0	3	10	13	1%	0:04:24	0:03:23	0:22:57	6:08:45	0:28:22
	BREAKING & ENTERING	0	1	8	9	1%	0:03:11	0:05:36	0:48:30	7:46:56	0:51:53
	BREAKING & ENTERING IN PROGRES	0	0	4	4	0%	0:02:01	0:02:53	0:22:01	1:47:44	0:26:56
	BUILDING CHECK	0	0	1	1	0%	0:01:22	0:08:54	0:07:41	0:17:57	0:17:57
	BUSINESS STOP	0	17	0	17	1%	0:00:01	0:00:00	0:08:05	2:17:45	0:08:06
	CHECK WELL BEING	0	0	25	25	1%	0:12:31	0:05:00	0:28:13	18:33:52	0:44:33
	CHILD ABUSE/NEGLECT	0	0	4	4	0%	0:03:02	0:00:52	0:13:58	1:06:40	0:16:40
	CITIZEN ASSIST	0	1	12	13	1%	0:05:16	0:05:08	0:04:52	3:03:01	0:14:05
	CIVIL DISPUTES	0	1	19	20	1%	0:06:34	0:04:05	0:34:32	15:30:56	0:46:33
	CRIMINAL SEXUAL CONDUCT	0	0	1	1	0%	1:16:14	0:00:00	0:00:00	1:16:19	1:16:19
	DEATH INVESTIGATION	0	0	1	1	0%	0:03:38	0:04:09	0:04:42	0:12:30	0:12:30
	DETAIL	0	4	0	4	0%	0:00:00	0:00:00	1:52:05	7:28:22	1:52:06
	DISORDERLY	0	1	31	32	2%	0:05:30	0:02:43	0:24:44	17:32:18	0:32:53
	DOMESTIC	0	0	55	55	3%	0:06:19	0:05:03	0:22:59	31:09:13	0:33:59
	DRUG VIOLATIONS	0	0	2	2	0%	0:01:06	0:10:15	0:59:14	2:21:11	1:10:36

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FELONIOUS ASSAULT	0	0	1	1	0%	0:02:17	0:03:05	6:30:15	6:35:37	6:35:37
	FIELD CONTACTS	0	1	0	1	0%	0:00:00	0:00:00	0:04:00	0:04:00	0:04:00
	FIGHT	0	0	4	4	0%	0:02:20	0:01:58	0:20:46	1:40:19	0:25:05
	FIRE	0	0	6	6	0%	0:01:38	0:03:08	1:17:44	8:15:04	1:22:31
	FOLLOW-UP	0	107	7	114	7%	0:00:11	0:03:33	0:09:46	20:56:07	0:11:01
	FOUND PROPERTY	0	1	3	4	0%	0:12:40	0:04:56	0:08:20	1:31:20	0:22:50
	FRAUD	0	1	2	3	0%	0:12:36	0:35:00	0:24:14	3:39:05	1:13:02
	FUEL	0	16	0	16	1%	0:00:01	0:00:00	0:03:22	0:54:18	0:03:24
	GAS PUMP	0	2	0	2	0%	0:00:01	0:00:00	0:02:04	0:04:10	0:02:05
	HARASSMENT	0	0	5	5	0%	0:10:20	0:06:08	0:28:37	3:13:13	0:38:39
	HIT & RUN ACCIDENT	0	3	10	13	1%	0:04:04	0:08:40	0:49:20	13:00:57	1:00:04
	IDENTITY THEFT	0	0	2	2	0%	0:04:29	0:15:15	0:15:49	2:54:34	1:27:17
	INDECENT EXPOSURE	0	0	1	1	0%	0:03:17	0:00:00	0:00:00	0:23:30	0:23:30
	JUVENILE COMPLAINT	0	0	10	10	1%	0:10:54	0:08:31	0:08:13	4:28:24	0:26:50
	LARCENY	0	1	24	25	1%	0:13:58	0:11:51	0:33:00	21:48:30	0:52:20
	LIQUOR LAW VIOLATION	0	0	1	1	0%	0:03:08	0:00:00	0:00:00	0:04:44	0:04:44
	MALICIOUS DESTRUCTION	0	1	15	16	1%	0:11:59	0:07:18	0:21:22	9:17:24	0:34:50
	MENTAL	0	1	2	3	0%	0:02:34	0:02:37	0:27:45	1:33:37	0:31:12
	MISCELLANEOUS	1	6	19	26	2%	0:05:49	0:07:23	0:20:54	10:45:18	0:25:49
	MISSING PERSON	0	1	10	11	1%	0:09:20	0:07:57	0:33:17	9:04:55	0:49:32
	MISSING PERSON - RECOVERED	0	0	5	5	0%	0:05:08	0:08:55	0:06:30	1:46:33	0:21:19
	NARCOTICS INVESTIGATION	0	2	2	4	0%	0:00:07	0:01:53	2:00:09	8:04:53	2:01:13
	NEIGHBORHOOD DISPUTE	0	0	7	7	0%	0:07:25	0:05:55	0:20:13	3:54:56	0:33:34
	NOISE COMPLAINT	0	0	11	11	1%	0:06:11	0:06:16	0:09:01	3:33:33	0:21:21
	ODOR	0	0	1	1	0%	0:02:06	0:02:15	0:09:21	0:13:42	0:13:42
	OPERATING UNDER THE INFLUENCE	0	8	3	11	1%	0:01:06	0:05:41	1:39:55	18:45:07	1:42:17
	ORDINANCE VIOLATION	0	60	1	61	4%	0:00:35	0:05:21	0:07:55	8:41:20	0:08:33

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PARKING COMPLAINTS	0	35	10	45	3%	0:08:40	0:06:42	0:13:10	14:46:58	0:20:10
	PATROL CHECK	0	106	0	106	6%	0:00:01	0:00:00	0:27:31	48:38:55	0:27:32
	PRISONER CHECK	0	0	1	1	0%	0:00:52	0:04:17	4:43:57	4:49:06	4:49:06
	PRISONER TRANSPORT	0	2	2	4	0%	0:00:52	0:13:27	1:18:36	5:43:05	1:25:46
	RACIAL INTIMIDATION	0	0	1	1	0%	0:01:56	0:02:09	0:27:43	0:31:49	0:31:49
	RADAR ENFORCEMENT	0	19	0	19	1%	0:00:01	0:00:00	0:16:24	5:11:48	0:16:25
	RECKLESS DRIVING	0	0	3	3	0%	0:03:09	0:03:43	1:03:59	2:26:01	0:48:40
	RECOVERED STOLEN VEH / PROP	0	0	2	2	0%	0:01:06	0:09:03	0:34:36	1:29:32	0:44:46
	RESCUE EMERGENCY	0	0	8	8	0%	0:01:56	0:02:22	0:35:49	6:00:14	0:45:02
	RESIDENTIAL CHECK	0	1	2	3	0%	0:03:26	0:03:53	0:36:44	2:04:49	0:41:36
	RETAIL FRAUD	0	0	6	6	0%	0:04:14	0:05:54	0:42:08	4:46:41	0:47:47
	ROBBERY	0	0	2	2	0%	0:02:59	0:00:00	0:24:11	0:43:14	0:21:37
	RUNAWAY JUVENILE	0	1	4	5	0%	0:07:46	0:07:32	0:38:16	3:54:14	0:46:51
	STALKING COMPLAINTS	0	0	3	3	0%	0:07:41	0:24:28	0:19:07	2:33:48	0:51:16
	STOLEN VEHICLE	0	0	5	5	0%	0:11:37	0:05:24	0:30:39	3:31:24	0:42:17
	SUICIDE	0	0	8	8	0%	0:04:26	0:02:14	0:49:54	7:32:37	0:56:35
	SURVEILLANCE	0	4	0	4	0%	0:00:01	0:00:00	0:15:38	1:02:34	0:15:39
	SUSPICIOUS INCIDENT	1	5	31	37	2%	0:09:16	0:04:58	0:13:06	15:47:03	0:26:18
	SUSPICIOUS PERSON	0	15	28	43	3%	0:03:44	0:04:22	0:12:15	12:57:27	0:18:05
	SUSPICIOUS VEHICLE	0	1	13	14	1%	0:05:38	0:03:52	0:07:39	3:50:49	0:16:29
	THREATS	0	0	6	6	0%	0:07:53	0:05:25	0:56:26	6:58:29	1:09:45
	TRAFFIC HAZARD	0	14	8	22	1%	0:03:12	0:07:19	0:06:53	4:08:33	0:11:18
	TRAFFIC STOP	0	576	0	576	34%	0:00:01	0:00:00	0:14:10	135:45:49	0:14:10
	TRESPASSING	0	1	2	3	0%	0:04:36	0:04:45	0:20:50	1:21:14	0:27:05
	VIOLATION OF PUBLIC HEALTH COE	0	10	1	11	1%	0:00:04	0:17:24	1:40:06	18:39:02	1:41:44

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	VIOLATION ROAD LAWS	0	8	1	9	1%	0:00:09	0:00:00	1:03:13	8:26:56	0:56:20
	WARRANT	0	7	24	31	2%	0:12:36	0:35:00	0:48:54	44:06:36	1:25:22
	WEAPONS	0	0	4	4	0%	0:03:38	0:02:03	0:47:28	4:08:30	1:02:08
	Subtotals for No Summary Code	2	1088	614	1704	100%	0:05:55	0:07:04	0:38:55	748:07:16	0:47:02
	Subtotals for WYPD	2	1088	614	1704	100%	0:05:55	0:07:04	0:38:55	748:07:16	0:47:02

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2015 00:00:00 - 11/30/2015 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	1	31	32	0%	0:10:07	0:03:53	0:11:47	13:24:05	0:25:08
	911C	0	0	15	15	0%	0:05:45	0:02:22	0:24:27	7:23:37	0:29:34
	ABANDONED AUTO	0	593	110	703	4%	2:01:02	0:08:27	0:12:41	962:36:44	1:22:09
	ACCIDENT/FATALITY	0	0	1	1	0%	0:00:10	0:03:48	2:17:09	2:21:08	2:21:08
	ACCIDENT/NON TRAFFIC AREA	0	1	7	8	0%	0:02:59	0:11:26	0:22:16	4:17:16	0:32:10
	ACCIDENT/PERSONAL INJURY	0	2	45	47	0%	0:02:56	0:05:12	1:05:57	56:08:05	1:11:40
	ACCIDENT/PROPERTY DAMAGE	0	25	322	347	2%	0:04:09	0:06:24	0:37:19	267:32:03	0:46:16
	ACCIDENTAL DAMAGE	0	4	19	23	0%	0:04:09	0:04:07	0:33:01	14:03:13	0:36:40
	ALARM	0	0	435	435	2%	0:04:30	0:03:29	0:11:18	139:40:57	0:19:16
	ANIMAL BITE	0	2	14	16	0%	0:05:16	0:06:05	0:30:08	10:14:01	0:38:23
	ANIMAL COMPLAINT	0	29	148	177	1%	0:13:17	0:06:52	0:20:43	110:26:30	0:37:26
	ASSAULT & BATTERY	0	6	79	85	0%	0:06:44	0:06:47	0:39:37	69:38:31	0:49:10
	ASSAULT & BATTERY IN PROGRESS	0	0	1	1	0%	0:02:00	0:01:52	0:43:39	0:47:31	0:47:31
	ASSIST OTHER AGENCY	3	67	137	207	1%	0:03:15	0:06:07	0:36:42	137:38:30	0:40:29
	BREAKING & ENTERING	0	2	97	99	1%	0:07:58	0:04:11	0:45:24	91:03:43	0:55:11
	BREAKING & ENTERING IN PROGRES	0	0	23	23	0%	0:02:13	0:03:06	0:22:19	10:30:29	0:27:25
	BUILDING CHECK	0	29	14	43	0%	0:08:56	0:03:47	0:11:27	12:40:47	0:17:42
	BUSINESS STOP	0	165	0	165	1%	0:00:01	0:00:00	0:11:43	32:15:04	0:11:44
	CHECK WELL BEING	0	13	429	442	2%	0:08:47	0:04:38	0:24:05	270:47:03	0:36:45
	CHILD ABUSE/NEGLECT	0	3	28	31	0%	0:08:55	0:06:45	0:22:09	17:57:04	0:34:45
	CITIZEN ASSIST	0	77	189	266	1%	0:05:39	0:06:15	0:11:24	89:10:10	0:20:07
	CIVIL DISPUTES	0	11	201	212	1%	0:09:35	0:05:36	0:30:38	158:52:19	0:44:58
	CRIMINAL SEXUAL CONDUCT	1	3	15	19	0%	0:08:32	0:05:44	1:07:34	19:31:57	1:05:07

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	CURFEW	0	0	1	1	0%	0:00:54	0:00:06	0:04:04	0:05:05	0:05:05
	DEATH INVESTIGATION	0	0	51	51	0%	0:05:47	0:06:13	1:28:40	69:26:45	1:21:42
	DETAIL	0	67	0	67	0%	0:00:01	0:05:54	0:37:14	42:49:45	0:38:21
	DISABLED COUNTY/CITY VEHICLE	0	2	0	2	0%	0:00:01	0:00:00	0:16:07	0:32:17	0:16:09
	DISORDERLY	0	12	311	323	2%	0:05:25	0:03:47	0:36:09	234:25:33	0:43:33
	DOMESTIC	1	6	522	529	3%	0:05:14	0:04:17	0:38:10	417:37:19	0:47:27
	DRUG VIOLATIONS	0	1	11	12	0%	0:04:22	0:08:02	0:55:02	10:24:17	0:52:01
	DUMPING	0	2	13	15	0%	1:08:51	0:06:09	0:19:05	21:21:41	1:25:27
	EMBEZZLEMENT	0	1	2	3	0%	0:05:58	0:00:00	0:00:09	1:18:37	0:26:12
	ESCORTS	0	2	1	3	0%	0:05:44	0:00:59	1:04:34	3:20:26	1:06:49
	FELONIOUS ASSAULT	0	1	21	22	0%	0:04:27	0:04:13	1:30:14	34:35:08	1:34:19
	FIELD CONTACTS	3	1	9	13	0%	0:00:29	0:00:00	0:04:00	0:27:47	0:02:47
	FIGHT	0	0	75	75	0%	0:03:15	0:02:52	0:32:22	46:06:19	0:36:53
	FIRE	0	0	34	34	0%	0:01:14	0:03:19	0:52:23	32:20:05	0:57:04
	FIRE ALARM	0	0	1	1	0%	0:02:23	0:02:52	1:28:51	1:34:06	1:34:06
	FIREWORKS	0	2	70	72	0%	0:08:51	0:05:43	0:14:28	33:25:58	0:27:52
	FLEEING & ELUDING	0	3	3	6	0%	0:00:30	0:18:35	2:46:37	17:56:09	2:59:22
	FOLLOW-UP	0	1350	48	1398	7%	0:00:19	0:06:49	0:09:27	241:52:50	0:10:23
	FOUND PROPERTY	0	39	72	111	1%	0:22:59	0:14:30	0:24:09	97:35:01	0:52:45
	FRAUD	2	26	86	114	1%	0:09:03	0:08:31	0:35:59	87:30:28	0:46:53
	FUEL	0	135	0	135	1%	0:00:01	0:00:00	0:06:42	15:07:58	0:06:44
	GAS PUMP	0	26	0	26	0%	0:00:01	0:00:00	0:04:07	1:47:32	0:04:08
	HARASSMENT	0	10	83	93	0%	0:09:04	0:06:57	0:34:34	74:26:49	0:48:02
	HIT & RUN ACCIDENT	0	24	145	169	1%	0:06:59	0:10:13	0:33:55	136:52:36	0:48:36
	HOUSE STOP	0	7	5	12	0%	0:07:06	0:04:09	0:15:17	4:06:52	0:20:34
	IDENTITY THEFT	1	0	27	28	0%	0:04:52	0:08:00	0:26:51	17:17:04	0:38:25
	INDECENT EXPOSURE	0	0	12	12	0%	0:06:43	0:04:38	0:13:29	4:58:14	0:24:51

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	INJURED INMATE	0	1	0	1	0%	0:00:00	0:00:00	1:26:51	1:26:51	1:26:51
	INJURED PERSON	0	0	1	1	0%	0:04:01	0:54:18	0:00:06	0:58:25	0:58:25
	INJURY ON DUTY	0	2	0	2	0%	0:00:00	0:00:00	0:02:02	0:04:05	0:02:03
	INTERNET	0	1	1	2	0%	0:11:40	0:04:37	0:31:36	1:19:30	0:39:45
	JUVENILE COMPLAINT	0	5	128	133	1%	0:08:54	0:05:18	0:15:44	76:12:16	0:34:23
	KIDNAPPING	0	0	1	1	0%	0:01:30	0:00:13	0:12:49	0:14:32	0:14:32
	LARCENY	2	27	250	279	1%	0:08:12	0:06:23	0:31:13	200:17:29	0:43:23
	LIQUOR LAW VIOLATION	0	7	8	15	0%	0:02:17	0:03:05	0:49:19	11:59:57	0:48:00
	LOITERING	0	0	1	1	0%	0:02:15	0:04:03	0:15:18	0:21:37	0:21:37
	LOST PROPERTY	0	3	3	6	0%	0:02:15	0:04:23	0:28:35	2:40:57	0:26:50
	MALICIOUS DESTRUCTION	0	10	169	179	1%	0:09:47	0:06:55	0:22:19	114:21:01	0:38:20
	MENTAL	0	2	32	34	0%	0:05:55	0:02:45	0:28:56	22:21:29	0:39:27
	MINOR IN POSSESSION	0	1	4	5	0%	0:16:53	0:03:22	1:01:48	6:46:56	1:21:23
	MISCELLANEOUS	3	108	192	303	2%	0:04:50	0:08:06	0:24:20	147:46:02	0:29:33
	MISSING PERSON	0	10	57	67	0%	0:07:03	0:05:30	0:28:11	45:07:52	0:40:25
	MISSING PERSON - RECOVERED	0	0	18	18	0%	0:13:51	0:06:34	0:15:27	10:59:37	0:36:39
	MUTUAL AID	0	0	1	1	0%	0:00:22	0:00:00	0:00:00	0:07:57	0:07:57
	NARCOTICS INVESTIGATION	1	60	32	93	0%	0:07:27	0:04:50	1:12:53	119:14:52	1:16:56
	NEIGHBORHOOD DISPUTE	0	5	90	95	0%	0:10:24	0:05:02	0:32:19	73:22:41	0:46:21
	NOISE COMPLAINT	0	2	235	237	1%	0:09:49	0:04:34	0:13:08	106:06:30	0:26:59
	ODOR	0	2	2	4	0%	0:02:13	0:03:43	0:09:40	0:54:57	0:13:44
	OPERATING UNDER THE INFLUENCE	0	55	16	71	0%	0:01:29	0:04:03	1:38:51	118:55:34	1:40:30
	ORDINANCE VIOLATION	0	1252	47	1299	7%	0:20:46	0:09:05	0:12:26	526:36:03	0:24:19
	OVERDOSE	0	0	9	9	0%	0:02:32	0:03:30	0:53:07	8:52:18	0:59:09
	PARKING COMPLAINTS	0	518	229	747	4%	0:10:08	0:08:31	0:13:58	294:16:35	0:23:40
	PATROL CHECK	0	709	6	715	4%	0:00:02	0:11:45	0:23:39	282:55:19	0:23:45
	POLICE ASSIST TO FIRE	0	0	5	5	0%	0:01:05	0:03:54	0:40:36	3:44:03	0:44:49

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PRISONER CHECK	0	0	2	2	0%	0:00:46	0:04:17	4:43:57	5:11:28	2:35:44
	PRISONER TRANSPORT	0	6	19	25	0%	0:00:57	0:21:42	1:02:33	33:26:09	1:20:15
	RACIAL INTIMIDATION	0	2	1	3	0%	0:00:59	0:02:09	0:09:23	0:32:16	0:10:45
	RADAR ENFORCEMENT	0	386	0	386	2%	0:00:01	0:00:00	0:17:04	109:52:48	0:17:05
	RAID	0	1	0	1	0%	0:00:00	0:00:00	0:09:43	0:09:43	0:09:43
	RECEIVING & CONCEALING	0	0	1	1	0%	0:06:06	0:03:42	0:39:44	0:49:33	0:49:33
	RECKLESS DRIVING	0	6	56	62	0%	0:06:39	0:05:13	0:16:15	31:36:44	0:30:36
	RECOVERED STOLEN VEH / PROP	0	1	18	19	0%	0:04:21	0:05:47	0:36:28	13:27:20	0:42:29
	RESCUE EMERGENCY	0	0	136	136	1%	0:01:54	0:04:09	0:41:40	101:22:58	0:44:44
	RESIDENTIAL CHECK	0	11	16	27	0%	0:06:29	0:03:40	0:16:39	10:52:33	0:24:10
	RETAIL FRAUD	0	1	44	45	0%	0:04:13	0:04:52	0:42:10	37:19:16	0:49:46
	ROBBERY	0	0	8	8	0%	0:03:14	0:01:15	0:47:26	6:18:41	0:47:20
	RUNAWAY JUVENILE	0	4	17	21	0%	0:05:52	0:06:27	0:45:52	19:50:41	0:56:42
	SEARCH WARRANT	0	3	2	5	0%	0:01:05	0:07:18	3:21:51	17:07:05	3:25:25
	SHOTS FIRED	0	0	9	9	0%	0:03:08	0:02:25	0:07:43	1:57:01	0:13:00
	SOLICITOR	0	2	17	19	0%	0:16:18	0:04:30	0:13:10	9:47:06	0:30:54
	STALKING COMPLAINTS	0	3	21	24	0%	0:04:59	0:08:42	0:20:41	12:58:50	0:32:27
	STOLEN VEHICLE	1	3	45	49	0%	0:07:32	0:05:26	0:34:49	35:46:19	0:43:48
	SUBPOENA	0	7	0	7	0%	0:00:01	0:31:05	0:30:52	4:07:15	0:35:19
	SUICIDE	0	0	50	50	0%	0:04:28	0:03:22	0:38:04	37:36:46	0:45:08
	SURVEILLANCE	0	35	0	35	0%	0:00:01	0:02:02	1:16:14	44:30:42	1:16:18
	SUSPICIOUS INCIDENT	1	78	373	452	2%	0:07:21	0:04:41	0:19:39	223:07:54	0:29:41
	SUSPICIOUS PERSON	1	163	237	401	2%	0:05:13	0:03:47	0:18:07	164:39:33	0:24:42
	SUSPICIOUS VEHICLE	0	40	130	170	1%	0:09:05	0:04:20	0:10:48	62:21:30	0:22:01
	TAMPERING WITH AUTO	0	0	3	3	0%	0:03:42	0:01:54	0:34:05	1:59:05	0:39:42
	THREATS	1	17	146	164	1%	0:09:08	0:08:35	0:30:07	122:39:27	0:45:09
	TRAFFIC HAZARD	0	76	80	156	1%	0:04:34	0:05:24	0:14:44	54:00:22	0:20:46

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	TRAFFIC STOP	0	5320	44	5364	28%	0:00:02	0:03:23	0:11:17	1012:39:29	0:11:20
	TRESPASSING	0	4	24	28	0%	0:42:27	0:06:03	0:28:37	32:52:18	1:10:26
	VIOLATION OF PARK RULES	0	10	0	10	0%	0:00:01	0:00:00	0:17:44	2:57:29	0:17:45
	VIOLATION OF PUBLIC HEALTH COE	0	67	8	75	0%	0:00:52	0:06:10	1:36:26	121:49:50	1:37:28
	VIOLATION ROAD LAWS	1	159	9	169	1%	0:00:17	0:04:43	0:45:25	127:51:15	0:45:40
	WARRANT	55	54	122	231	1%	0:07:00	0:23:25	0:54:17	214:03:22	1:12:58
	WEAPONS	0	5	24	29	0%	0:03:07	0:04:09	0:43:32	24:44:14	0:51:11
	WIRES DOWN	0	1	2	3	0%	0:02:56	0:04:53	0:32:18	1:55:30	0:38:30
	Subtotals for No Summary Code	77	11995	7164	19236	100%	0:07:08	0:06:23	0:37:29	9028:51:25	0:45:03
	Subtotals for WYPD	77	11995	7164	19236	100%	0:07:08	0:06:23	0:37:29	9028:51:25	0:45:03