

BUDGET COMMITTEE MEETING

THE BUDGET COMMITTEE WILL HOLD

A BUDGET SESSION ON

MONDAY, AUGUST 10, 2015 @ 5:00PM

IN THE CITY COUNCIL CHAMBERS

POSTED 8/7/12

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, AUGUST 10, 2015 7:00 PM
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE TED MICIURA, JR.

ROLL CALL: FRICKE, GALESKI, MICIURA, SABUDA, SCHULTZ, VAN BOXELL

APPROVAL OF MINUTES for meeting held August 3, 2015

COMMUNICATIONS - MISCELLANEOUS:

1. Communication from Corki Benson regarding Captain's, 126 Oak.

PERSONS IN THE AUDIENCE

NEW BUSINESS (ELECTED OFFICIALS)

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

2. Communication from Chief of Police regarding Traffic Control Order
3. Communication from City Administrator regarding hiring of Probation Officer - 27th District Court
4. Communication from Superintendent of Recreation regarding Golf Cart Lease Extension
5. Communication from Special Event Coordinator regarding budget amendments for 2015 Special Event year

6. Communication from Special Event Coordinator regarding 2015 WSAF Financial Report

CITIZENS PARTICIPATION

HEARINGS:

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK AND 2ND STREETS
(S.W. CORNER) SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S
PROPERTY MAINTENANCE ORDINANCE

FINAL READING OF ORDINANCES:

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING
ARTICLE XII-B-1 NEIGHBORHOOD BUSINESS
DISTRICT, Section 1200 Principal Uses Permitted

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF
WYANDOTTE ZONING ORDINANCE BY AMENDING
ARTICLE VIII-RM-2 TOWNHOUSE RESIDENTIAL DISTRICTS-
Section 801 and Section 802

REPORTS AND MINUTES

Downtown Development Authority
Police Commission

July 14, 2015
July 28, 2015

Regular session of the City Council of the City of Wyandotte, the Honorable Joseph R. Peterson presiding.

ROLL CALL

PRESENT: Councilpersons Fricke, Miciura, Sabuda, Schultz

ABSENT: Councilperson Galeski

COMMUNICATIONS MISCELLANEOUS

July 21, 2015

Dear Mayor and Council,

I request that you see to it that an appropriate American flag be placed near the federal Social Security Building on Biddle Avenue.

One of the reasons we are proud to live in Wyandotte relates to our patriotism. As a city we proudly hail the American flag through several memorials in honor of those who have served to keep us free.

We are deeply disappointed in our present president and his administration for their disrespect for our veterans, our nation, and our flag. This is why, all the more, we here in the great City of Wyandotte, should stand tall.

I spoke to my state representative about this very issue a few weeks ago.

Please respond to let me know the state of my request.

Sincerely,

John Clancy, 1707 20th St., Wyandotte

July 29, 2015

Honorable Mayor, Distinguished City Council persons,

I reside on Edcliff Court, and if you have ever driven through our street you would see that any on street parking is difficult at best because the street is very narrow. We are able to park when necessary by placing two tires partially on the sidewalk. This gives extra room for someone driving through our street to be able to make the passage without hitting any cars. This is important when Emmons is blocked by a train and people use the court to turn around.

I bring this up because I've lived on this street since 1972, and there has never been any issues with parking till today (Wednesday). I saw the Ordinance Officer in vehicle 7-33 pull up to my daughter's car. I walked out and inquired what the problem is, that's when he informed me that parking partially on the sidewalk is illegal. As a retired Police Officer I'm aware of this, but since foot traffic is virtually non-existent, anyone walking into the court uses the street. Now I'm not asking that we be allowed to break the law, but since it has not been an issue till today, let us use the status quo that has existed on our court for these many years. Any considerations in this matter will be greatly appreciated.

Thank you,

Henry Grumbis

Honorable Mayor Peterson and City Council,

I am definitely for a boat Marina in Wyandotte, I heard that there is some federal grant money for a Marina in Wyandotte that might expire soon and I think it would be a real shame to lose the federal money. I do a lot of traveling throughout the country and up north in Michigan where there are many marinas like in Charlevoix, MI and a marina would make Wyandotte a destination city to go travel to downriver, dine in, and shop in.

People from all over would like to take a trip with their boats and dock in Wyandotte if given the opportunity. I also have a lot of friends from other places with boats, like Grosse Ile and Gibraltar and they would love to be able to take their boats out instead of driving their cars to Wyandotte and dock in Wyandotte and go to the local businesses and spend their money. People from the other areas would also come and help the businesses. I think it would help the downtown businesses greatly. Wyandotte is a gem and this would add to Wyandotte's uniqueness. Most cities do not have the water access of Wyandotte and a vibrant downtown to do this and I hope you will discuss this at the next City Council meeting and the idea of it being right at Oak Street I also think would be great for the boaters to get off their boats and walk right to the businesses and festivals easily.

Many thanks for listening to my views on this matter.

Sincerely,

Home Owner Resident close to downtown Wyandotte where site would be:

Dennis Bargowski

217 Superior Boulevard, Wyandotte

July 21,2015

Re: Captain's of 126 Oak St., Wyandotte, MI48192

Good Afternoon,

Please be advised that I serve as legal counsel for Rickles Entertainment, LLC. doing business as Captain's at 126 Oak St., Wyandotte, MI 48192. Captain's kindly requests City authorization to allow the extension of hours of their two outdoor patios (front and back), as limited by Wyandotte City Zoning Ordinance 2202,S,1, which states that "[t]he city council may, by resolution, extend the dates of operation or the hours of operation for a stipulated number of days, not to exceed a total of thirty (30) days per calendar year."

More specifically, Captain's seeks the 30 days, as limited by ordinance, to operate their outdoor patios until 2:00 a.m. The 30 days would be spread out among the Fridays and Saturdays between April and October.

The Planning Commission, approved Captain's site plan modification at their meeting on Thursday, July 16, 2015,

It is our understanding that Captain's site plan will soon be added to the agenda for a regular meeting of the City Council. At such time, we would kindly request the hearing of the above application for extension of patio hours be brought. Thank you for your consideration.

Regards,

Dean C. Robinette

July 28, 2015

Mayor Joe Peterson & City Council of Wyandotte, Michigan

Re: Fundraiser for Wyandotte Animal Adoption Center

Dear Mayor Peterson & City Council Members:

My name is Anita Fegan & I am a volunteer (4 years) @ the Wyandotte Animal Adoption Center, a member of Pound Pals Downriver (the 501(c)3 that covers medical expenses for the animals taken in thru DCAC, covering Allen Park, Lincoln Park, Southgate & Wyandotte) & the coordinator for our upcoming "2nd Annual Hogs 4 Dogs" fundraising event, being held on Thursday, September 10, 2015, in the parking lot of Smokie's Restaurant & Tavern, 930 Biddle. (This is a Rain or Shine event).

One of the requirements for our licensing (already procured) is that the parking lot area be fenced in during this event. My hope is that we would be able to have temporary fencing supplied & set-up thru the Wyandotte DPS; I have spoken to Gary Ellison about this possibility & his suggestion was to send the request to you. Anything that we can have donated for this event allows us to reap a higher return, meaning that we are able to help that many more animals, hopefully allowing us a better opportunity to place these animals in loving, forever homes.

Mayor Peterson & Council Members - won't you help us be better able to help these animals by authorizing the DPS to supply us with temporary fencing & do the set-up & take down of the fencing? Included in this request is a hand-written drawing of the area where fencing would be required. Also included is a flyer for the event.

I hope to hear back from you within the week, if possible, as we need to make sure that we have everything in place for the event soon. Please feel free to contact me if you need any additional information to honor this request.

Thank you so much for your consideration.

Anita M. Fegan

PERSONS IN THE AUDIENCE

Bob Thompson - Planet Aid, 3649 Barberry Circle, Wixom, regarding Drop Boxes

Anita Fagan, 3620 20th, animal group requesting that a temporary fence and tents be donated to Smokies Animal Adoption Center

John Howie, 114 Oak St., regarding Captain's outdoor seating

NEW BUSINESS ELECTED OFFICIALS

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

July 27, 2015

The Honorable City Council

City of Wyandotte

3200 Biddle Avenue – Ste. 300

Wyandotte MI 48192

Gentlemen and Madam:

Pursuant to section 3 of chapter VII of the City Charter, if a vacancy occurs in any elective office, the Mayor, with the approval of the Council, shall appoint an

eligible person to fill such vacancy until the office is filled by election at the next general city election. Therefore, I am recommending the appointment of Kevin Van Boxell to City Council to fill the unexpired term created by the resignation of Lawrence Stec.

Attached please find Mr. Van Boxell's resume. He has been a Wyandotte resident since 1977. He has served as a Wyandotte School District trustee for 15 years. He also was part owner of a trucking company where he was responsible for financial, insurance and federal and state regulatory matters. He has military experience in the US Navy which involved being deployed to Afghanistan and included training troops in job and combat skills, as well as educational officer, command career counselor and drug and alcohol program adviser. He has also been involved in several community service organizations such as the Salvation Army, American Legion, and VFW and is a member of St. Joseph's Church.

After interviewing Mr. Van Boxell, it was evident that he has maintained an interest in city government by watching and attending the City Council meetings, staying up to date with city projects and events, maintaining knowledge of the city charter, and is familiar with our form of government. He has expressed great interest in being a member of City Council and is enthusiast to take on a role to continue to move the city forward.

Thanking you in advance for your support of this recommendation.

Sincerely,
Joseph R. Peterson, Mayor
City of Wyandotte

REQUEST FOR COUNCIL ACTION

AGENDA ITEM: #5

SMART 2016FY Municipal and Community Credit Contract

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: This is a SMART contract agreement for our 37th year of SMART funding for our transportation programs. For the fiscal year 2016, we are receiving \$63,898 from SMART. These funds are used to insure our Senior Bus and Van, subsidize the Taxi Token Programs, and for any necessary maintenance repairs for the two vehicles.

STRATEGIC PLAN/GOALS: To continue to provide the finest services and quality of life through the continued operation of our Senior Transportation programs.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to have the Mayor and City Clerk sign the FY2016 Municipal and Community Credit contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-750-850-550 will be fully funded through the Municipal and Community credits allocated by SMART (\$63,898).

IMPLEMENTATION PLAN: The signed contract will be returned to SMART.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Approved by Department of Legal Affairs

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: SMART FY20 16 Municipal and Community Credit Contract, Exhibits A and B, and the EEOC Report.

REOUEST FOR COUNCIL ACTION

AGENDA ITEM # 6-A

ITEM: Special Event Application -Entertainment Contract

PRESENTER: Heather A Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find the entertainment contract assembled and recommended by my office for the Music in the Park Event. *For details please see the below listing.*

Natale Emanuele - \$150

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contracts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 285.225.925.730.812 - \$150

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R Peterson and William Griggs, City Clerk to be returned to Heather A Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation. Signature on file.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Contract

REOUEST FOR COUNCIL ACTION

AGENDA ITEM #6-B

ITEM: Sound Contract. Music In the .Park - Bass Notes Production

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you know the Special Event staff is in the process of planning our Music in the Park series for 2015. In light of this, attached, please review a contract for Bass Note Productions to provide sound for the Music in the Park Series.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: We feel that Mr. Zang will once again provide excellent service and request your support of this contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Music in the Parks - \$1,200 total for 4 events

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENPATION: Concurs with recommendation, signatures on file.

MAYOR'S RECOMMENPATION:

LIST OF ATTACHMENTS: 2015 Bass Note Production Agreement

REQUEST FOR COUNCIL ACTION

AGENDA ITEM 6-C

ITEM: Special Event Application - Wyandotte Business Association

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN Attendance: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Below please find the requested date for streets/property the Wyandotte Business Association (WBA) would like to utilize for their August Third Friday and Special Event. The WBA is Asking permission for the following items:
August 21, 2015

Close requested streets at 11:00 a.m. to re-open at midnight. - See map attached.

Biddle Avenue - from Eureka Rd to Oak St.

East of Biddle Ave

Sycamore St east of Biddle to alley

Maple St east of Biddle to alley

Elm St east of Biddle to alley

West of Biddle Ave

Sycamore St west of Biddle coastal Thai Restaurant

Maple St west of Biddle to alley

Elm St west of Biddle to the alley at CVS Store

1st St - please allow for traffic to access Oak St public parking lot, but closed starting at the last approach near Chelsea Men's Store • Gravel parking lot at old city hall to accommodate the placement of a dumpster and porta johns

If there are any costs for any city staff/material/property for said event, the WBA will be responsible for those fees no later than 30 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the WBA. This means any glass, spills; broken items will need to be cleaned during the event. The WBA must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial (Please see the attached applications).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their events held

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Information sheet

REOUUEST FOR COUNCIL ACTION

AGENDA ITEM 6-D

ITEM: Waterside concert Series 2015 - Music in the Park

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: The Special Events Office would like to propose for your consideration the revival of the Water Side Concert Series, Music in the Park for the 2015 late summer months in Bishop Park Leo Stevenson and Merrill Lynch have donated funds again this year, to hold these concerts and we feel that renewing this special event this summer will benefit not only the citizens of Wyandotte but all of downriver. Featuring a variety of family friendly bands, patrons will have the opportunity to bring lawn chairs and blankets to Downtown Wyandotte to enjoy an evening of quality music in the park. Music in the Park would run on August 20th, 27th and September 17th and 24th 2015. All music nights will be fully sponsored by Leo Stevenson and Merrill Lynch. We appreciate your consideration in this proposal and support of special event programming in the City of Wyandotte.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REOUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contract

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$2,000 to be deposited to the Waterside Concert Series Expense Account - 285-225-925-812

IMPLEMENTATION PLAN: Contracts to be signed by Mayor Joseph R. Peterson and William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: N/A

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation. Sgnature on file.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: None

REQUEST FOR COUNCIL ACTION

PRESENTER: Heather A Thiede. Special Events Coordinator

AGENDA ITEM 6-E

ITEM: Special Event Application - Rouge Free Will Baptist Church Event

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede. Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from Rouge Free Will Baptist Church requesting to hold an event August 23rd 2015 and use Bishop Park This event has been reviewed and approved by Police Chief. Fire Chief. Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

STRATEGIC PLAN /GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of the City Park and property for their event held August 23, 2015.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN; The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Special Event Application

REQUEST FOR COUNCIL ACTION

AGENDA ITEM: 7

ITEM: Request for Outdoor Cafe at 126 Oak Street

PRESENTER: Elizabeth A. Krimmel, Chairperson

INDIVIDUALS IN ATTENDANCE: Elizabeth A. Krimmel, Chairperson

BACKGROUND: The City received a request from Captain '5, 126 Oak Street to amend their outdoor cafe in the front of 126 Oak Street, Wyandotte. The Planning Commission held the required public hearing on July 16, 2015, wherein the revised outdoor cafe layout was reviewed. The Planning Commission received comments from the adjacent property owners, tenants of the Edinger Apartments, Police Chief and City Engineer. The Planning Commission has no objection to this change, provided The Dotte Pub submits plans to move their cafe. Please see the attached duly adopted Resolution. Further, since the outdoor cafe is on City owned property Council will need to approve this change and a Grant of License, Hold Harmless Agreement and Insurance would be required. The Planning Commission also received a request for the rear cafe, which was approved and the duly adopted Resolution is attached.

STRATEGIC PLAN/GOALS: The City is committed to making the downtown a destination of choice for residents throughout Southeast Michigan by encouraging existing businesses to expand.

ACTION REQUESTED: Concur with recommendation provided a Grant of License, Hold Harmless and Insurance is received by the City.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute Grant of License and Hold Harmless and receive Insurance Certification

COMMISSION RECOMMENDATION: Approved by Planning Commission July 16, 2015

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Minutes and Resolution from the Planning Commission

REQUEST FOR COUNCIL ACTION

AGENDA ITEM: 8

ITEM: Rezoning of the property known as Former 600-604 Poplar, Wyandotte

PRESENTER: Elizabeth A. Krimmel, Chairperson

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: A request from the City Engineer to the rezone of the property known as former 600-604 Poplar from Two Family Residential District (CRT) to Single Family Residential District (CRA) was referred to the Planning Commission to hold the required public hearing. The hearing was held on July 16, 2015, and the Commission's Resolution was to recommend to City Council to approve this request.

STRATEGIC PLAN/GOALS: The City is committed to enhancing the community's quality of life by, fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods, promoting the finest in design, amenities and associated infra-structure improvements in all new developments

ACTION REQUESTED: Concur with recommendation of the Planning Commission.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: July 16, 2015

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Resolution and Minutes of the Planning Commission

REQUEST FOR COUNCIL ACTION

AGENDA ITEM: 9

ITEM: Request for Outdoor Cafe at 130 Maple

PRESENTER: Elizabeth A. Krimmel , Chairperson

INDIVIDUALS IN ATTENDANCE: Elizabeth A. Krimmel, Chairperson

BACKGROUND: The City received a request from Sushi Bar, 130 Maple to utilize the City owned property adjacent to their property for an outdoor cafe. The Planning Commission held the required public hearing on July 16, 2015, wherein the outdoor cafe layout was reviewed. The Planning Commission received comments from the Police Chief and City Engineer. The Planning Commission has no objection to this use. Please see the attached duly adopted Resolution. Further, since the outdoor cafe is on City owned property a Grant of License, Hold Harmless Agreement and Insurance would be required.

STRATEGIC PLAN/GOALS: The City is committed to making the downtown a destination of choice for residents throughout Southeast Michigan by encouraging existing businesses to expand.

ACTION REQUESTED: Concur with recommendation provided a Grant of License, Hold Harmless and Insurance is received by the City.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute Hold Harmless and receive Insurance Certification

COMMISSION RECOMMENDATION: Approved by Planning Commission July 16, 2015

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Minutes and Resolution from the Planning Commission

REQUEST FOR COUNCIL ACTION

AGENDA. ITEM #10

ITEM: Purchase Agreement to sell City owned property known as former 997-1007 Eureka

PRESENTER: Mark A. Kowalewski, City Engineer

BACKGROUND: The former 997-1007 Eureka was offered for sale in accordance with the attached Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home. Mr. and Mrs. Nestman are proposing to construct a single family home consisting of approximately 2,530 square feet, 4 bedrooms, 3 baths, full basement and attached garage. The exterior will be brick with some vinyl and stone.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life by:

1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.
2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.
3. Fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The Purchasers will be purchasing this property for \$10,000 which will be placed as a mortgage on the property payable if the property is sold or transferred in any manner within ten (10) years of the date of closing date. Should the property sell or is transferred in any manner before the ten (10) years have expired the entire purchase price plus all closing cost will be due immediately upon sale or transfer to the City of Wyandotte. The mortgage will be executed at time of closing.

IMPLEMENTATION PLAN: Execute Purchase Agreement and close on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Approved by Legal.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Purchase Agreement and Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home

REQUEST FOR COUNCIL ACTION

AGENDA. ITEM #11

ITEM: Zoning Ordinance Amendment - Article VIII - amending Section 801- Special Uses and adding Section 802 - Required Conditions and Article XII - B-1

Neighborhood Business District. Section 1200 Principal Uses

Permitted Subsection E, F, and G

PRESENTER: Elizabeth A. Krimmel, Chairperson Planning Commission

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: A request from the City Engineer was received to amend two (2) ordinances (1) to change where business schools or private schools are allowed and the (2) to clear-up the language for Special Uses in an RM-2 Districts were referred by your Honorable Body to the Planning Commission to hold the required public hearing. The public hearings were held on July 16, 2015, no objections were received. Therefore, the Planning Commission recommends approval of these changes.

STRATEGIC PLAN/GOALS: Promoting the finest in design, amenities and associated infra-structure improvements in all new developments and establishing a unique historic, cultural and visual identity for Wyandotte as a destination city within the region
ACTION REQUESTED: Adopt a resolution receiving and placing the communication on file and setting first reading of the ordinance.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Adopt Resolution and update Zoning Ordinance

COMMISSION RECOMMENDATION: Approved by the Planning Commission July 16, 2015

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Ordinance prepared by City Attorney

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Minutes from Planning Commission meeting on July 16, 2015

REPORTS AND MINUTES

Municipal Service Working Session	July 22, 2015
Municipal Service Commission	July 22, 2015
Recreation Commission	July 14, 2015
Finance Daily Cash Receipts	July 24, 27, 29, 2015
July Board of Review Minutes	
Fire Commission	July 15, 2015
Police Commission	July 14, 2015
Zoning Board of Appeals & Adjustments	July 15, 2015
Planning Commission	July 16, 2015
Department of Public Service	July 17 to July 22, 2015

CITIZENS PARTICIPATION

Bruce Yinger, 117 Chestnut regarding noisy crowds, late operating hours and lack of enforcement at Captain's, 126 Oak St.; requesting Public Safety to curtail operation.

Todd Browning, 2512 19th St., pleased with the appointment of Kevin Van Boxell to City Council.

Chris Calvin - pleased with the appointment of Kevin Van Boxell to City Council.

RECESS

RECONVENING

ROLL CALL

PRESENT: Councilpersons Fricke, Miciura, Sabuda, Schultz

ABSENT: Councilperson Galeski

FIRST READING OF ORDINANCES

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING
ARTICLE XII - B-1 NEIGHBORHOOD BUSINESS DISTRICT, Section 1200 Principal
Uses Permitted

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING ARTICLE VIII - RM-2 TOWNHOUSE
RESIDENTIAL DISTRICTS - Section 801 and Section 802

RESOLUTIONS

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that the reading of the minutes of the previous
meeting be dispensed with and the same stand APPROVED as recorded without
objection.

ROLL ATTACHED.

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that the communication from John Clancy, 1707 20th
Street, Wyandotte, is hereby referred to the Mayor's Office for review and report back
to Council as to the request for the placement of the American Flag near the federal
Social Security Building on Biddle Avenue.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that the communication from Henry Gumbus
regarding the parking issue on Edcliff is hereby received and placed on file with a copy
of said communication forwarded to the Chief of Police, Traffic Division and Fire Chief.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that the communication from Dennis Bargowski, 217
superior Blvd., regarding future Wyandotte Boat Marina is hereby received and placed
on file.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that Council hereby CONCURS in the
recommendation of Mayor Peterson to appoint Kevin D. Van Boxell, 1271 12th Street,
Wyandotte, to City Council to fill the unexpired term created by the resignation of
Lawrence Stec.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that Council hereby authorizes the Mayor and City
Clerk to sign the SMART Municipal and Community Credit Contract for FY 16 as
submitted by the Superintendent of Recreation.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that Council hereby APPROVES the Special Event
Contract with Natalie Emanuele in the amount of \$150.00 as submitted by the Special
Event Coordinator from account #285-225-925-730-812 for the Music in the Park
Event to take place on August 20, 2015.

AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed
to execute the contract on behalf of the City of Wyandotte.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that Council hereby APPROVES the Special Event
contract with Bass Note productions in the amount of \$1200 for the following services
for Music in the Park:

August 20th, 2015

August 27, 2015

September 17, 2015

September 24, 2015

AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed
to execute the contract on behalf of the City of Wyandotte.

YEAS: Councilperson Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that Council hereby APPROVES the requests from
the Wyandotte Business Association as submitted by the Special Event Coordinator
relative to their Third Friday Event that will take place on August 21, 2015;
INCLUDING THE ROAD CLOSURE OF BIDDLE AVENUE BETWEEN EUREKA AND
OAK STREET. AND BE IT FURTHER

RESOLVED that Police, and Department of Public Service be notified AND FURTHER
that the Chief of Police is directed to apply to the Wayne County Office of public
Service for a road closing permit and further is hereby authorized and directed to sign
said permit. AND FURTHER that City of Wyandotte assumes responsibility for all
damage claims which may arise from the road closing and FURTHER the Fire
Department is hereby notified to reroute emergency vehicles.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that Council hereby APPROVES the request from the
Special Event coordinator to hold Waterside Concerts in Bishop Park on August 20th;
27th and September 17th and 24th, 2015.

AND BE IT FURTHER RESOLVED Council thanks Leo Stevenson and Merrill Lynch for
their generous donation to this program in the amount of \$2,000.00

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura
RESOLVED by the City Council that Council hereby APPROVES the Special Event
Application submitted by the Special Event Coordinator on behalf of Rouge Free Will
Baptist church relative to their event to be held on August 23, 2015 at Bishop Park.

AND BE IT FURTHER RESOLVED that said resolution be forwarded to Police, Fire and Department of Recreation for coordination of same.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura RESOLVED by the City Council that Council CONCURS with the recommendation of the Planning Commission to grant the request of Captain's, 126 Oak Street to revise the location for their outdoor café in conjunction with said business from March 15 through October 31 from 11:00 a.m. through 12 midnight;

AND BE IT FURTHER RESOLVED that a Grant of License and Hold Harmless Agreement is executed by the owners of captain's and liability insurance and property damage coverage in the minimum amount of \$2,000,000 naming the City as additional insured is submitted to the City every year of operation.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura RESOLVED by the City Council that the communication from the Planning Commission regarding the rezoning of the property known as former 600-604 Poplar, Wyandotte is hereby received and placed on file;

AND NOW THEREFORE, BE IT RESOLVED that Council CONCUR with the recommendation of the Planning Commission and hereby approves the requested rezoning application for the property known as former 600-604 Poplar, Wyandotte, Michigan to Residential Single Family District (RA);

AND BE IT FURTHER RESOLVED that said rezoning be referred to the Department of Legal Affairs to prepare the proper ordinance change.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura RESOLVED by the City Council that Council CONCURS with the recommendation of the Planning Commission to grant the request of Sushi Bar, 130 maple for an outdoor café in conjunction with said business from March 15, through October 31, from 11:00 a.m. through 12 midnight;

AND BE IT FURTHER RESOLVED that a Hold Harmless Agreement is executed by the owners of Sushi Bar and liability insurance and property damage coverage in the minimum amount of \$2,000,000 naming the City as additional insured as submitted to the City every year of operation.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura RESOLVED by the City Council that the communication from the City Engineer regarding the City-owned property located at former 997-1007 Eureka is hereby received and placed on file;

AND BE IT FURTHER RESOLVED that the Council CONCURS with the recommendation to sell the property known as former 997-1007 Eureka to Ronald and Tracy Nestman in the amount of \$10,000;

AND BE IT FURTHER RESOLVED, that if the Purchaser, Ronald and Tracy Nestman do not undertaking development within six (6) months from time of closing and complete construction within one (1) year. "Undertaking development: is defined as;

the commencement of building construction. Failure to undertake development of complete construction will result in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A Deed Restriction will be placed on the property which will include this contingency;

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 997-1007 Eureka, between Ronald and Tracy Nestman and the City of Wyandotte for \$10,000 as presented to Council on August 3, 2015.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura RESOLVED by the City Council that the communication from the Planning commission regarding changes to Article VIII-amending Section 801-Special Uses and adding Section 802 - Required conditions and Article XII-B-1 Neighborhood Business District, Section 1200 principal Uses permitted, Subsection E, F, and G;

AND BE IT FURTHER RESOLVED that said 1st readings be held at tonight's meeting.

YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz

NAYS: None

RESOLUTION by Councilperson Fricke, SUPPORTED by Councilperson Miciura

RESOLVED that the meeting be adjourned at 9:10 P.M.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

RESOLUTION

DATE: August 10, 2015

RESOLUTION by Councilperson _____

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxell

NAYS



Corki Benson

August 5, 2015

404 Vinewood

Wyandotte, MI 48192

To Mayor Peterson and the Wyandotte City Council-

After the action taken at last Monday night's Council meeting I still have some concerns regarding the outdoor café issue(s) and Ord. 2200-Special Land Uses.

- 1. This new plan for Captain's Bar is very similar to the plan they requested when they first came before the Planning Commission and the Mayor and City Council a couple years ago. Why was the first plan denied and what happened to change your decision to now approve this very similar new plan?**
- 2. Captain's has not been totally in compliance since opening about two years ago. Many feel the bar is being "rewarded" for this by having this new design approved. If they were not in compliance, and are not currently in compliance since this new design came up over 3 months ago, they have in fact been doing business in violation of the Ord. in one form or another since they opened. What guarantee is there that they will all of sudden be in compliance because they've been allowed to move a few pieces of fencing around? It is very difficult to defend any new design when the old ones do not comply with the Ord.**
- 3. If the Dotte were to agree to move their outdoor café up against the front of their building the entrance to their inside bar would be blocked by the fencing required around an outdoor café. The Ord. states that "the entrance to an outdoor café is required to be from the **inside of the building**" not thru a gate outside the building (if in fact they ever put up the gate they still do not have-but was required). If that outdoor café was to close at midnight it would still actually be open until 2AM when**

the inside bar closes if it is the only way in and out of the bar. I believe any new design for an outdoor café serving liquor has to be submitted to the Liquor Commission as well as comply with the Ord. Please note that other outdoor cafes that will now want to take advantage of this new outdoor café design may also have their only entrances blocked by the fencing required and be in violation of the Ord.

- 4. Regarding Captain's and their occupancy numbers: If the back outdoor café can hold a maximum of 70 people and the front outdoor café can hold a maximum of 30 people and both outdoor cafes close at midnight, where will the 100 people from the 2 outside cafes drink without being in violation of exceeding the number maximum for the inside bar? Good luck to any outdoor cafe turning away those who are drinking at midnight because their patronage may now over-populate their inside bars. How and who will monitor the numbers?*
- 5. If you decide to further make a change and allow Captains and other outdoor cafes to be open until 2 AM for those 30 days a year, this gives patrons an extra two hours to inflict bar attributes (noise, smoking, parking issues, etc.) on the surrounding neighborhoods including potential new residents of new condos, lofts, and apartments you are strongly encouraging in the downtown area. How would you justify the loss of possible new residents moving in or the loss of current residents moving out against the cost of being "Business Friendly" until 2AM?*
- 6. I assume the amount of insurance required by the City for an outdoor café is enough insurance to cover being open until midnight but does that insurance increase when and if the outdoor café is open until 2AM and who would be responsible for monitoring that issue?*
- 7. My last question is based on this example: Many of the current outdoor cafes in Wyandotte did not remove their fencing during the winter and Captain's even put up an outdoor heater in their front outdoor café. Would Mayor and Council approve and add to the Ord. an inspection process prior to opening and closing of all outdoor cafes on a yearly basis and agree to remove Belicoso's name from the Ord. substituting detailed*

descriptions of furnishings, fencing, gates, etc. as requirements of the Ord.?

*I thank you for your attention to my concerns as they are not **just** my concerns but also the concerns of many residents who have talked to me regarding this outdoor café issue in the past few months. We look forward to your answers to these questions.*

Sincerely,

A handwritten signature in cursive script that reads "Corki".

PS: City Clerk Larry Stec: I will read my letter if I am able to be present at the Council meeting but I have it in large print for you to read if you prefer. cki

RESOLUTION

DATE:

RESOLUTION by Councilperson _____

RESOLVED by the City Council that the communication from Cori Benson regarding Captain's, 126 Oak, is hereby received and placed on file with a copy of said communication forwarded to the Engineering Dept. and Planning Commission.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

**Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxell**

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



#2

DANIEL J. GRANT
CHIEF OF POLICE

CITY COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

July 27, 2015

Mayor and City Council
City of Wyandotte
3200 Biddle Avenue
Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

SUBJECT: TRAFFIC CONTROL ORDER 2015-03

After review, the Traffic Bureau and Officer Zalewski recommend the installation of "Handicap Parking Signs" in front of 2306 8th St., Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, in concurrence with Officer Zalewski, this letter serves as a recommendation for Council support of Traffic Control Order 2015-03 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Daniel J. Grant
Chief of Police

City of Wyandotte Traffic Control Order

TRAFFIC CONTROL ORDER # **2015-03**

Parking
Speed
Signs to be installed
Other

Traffic Code

ORDER TO PLACE SIGNS REGULATING TRAFFIC

The Police and Fire Commission, after having caused an engineering and traffic investigation to be conducted, do hereby direct pursuant to the City of Wyandotte Michigan Code of Ordinance, Chapter 35, Article II, and in conformance with the Michigan Uniform Traffic Code, as amended and adopted by the City of Wyandotte, Michigan,:

The installation of:

- "Handicap Parking Signs" at 2306 8th St.

This Traffic Control Order shall be filed in the Office of the City Clerk, City of Wyandotte, Michigan.

POLICE & FIRE COMMISSION APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE: _____

FILED WITH CITY CLERK, BY CHIEF OF POLICE DANIEL GRANT, CITY OF WYANDOTTE, MICHIGAN

DATE: 7/30/15

CITY COUNCIL APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE: 7/28/15

CHANGE TO OR AMENDMENT TO ORDER

Date: «Sign_Removal»

Reason: «Note»

Amendment Approved by the Police & Fire Commission

Date: _____

Signature

Copy Forwarded To: Wyandotte City Clerk and Department of Public Works

RESOLUTION

DATE: August 10, 2015

RESOLUTION by Councilperson _____

RESOLVED by the City Council that Council CONCURS with the recommendation of the Chief of Police and Traffic Bureau as set forth in Traffic Control Order 2015-03 for the installation of "Handicap Parking Signs" in front of 2306 8th St., Wyandotte, MI. 48192. AND BE IT FURTHER RESOLVED that the Department of Public Service be directed to install same.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

**Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxell**

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 10, 2015

AGENDA ITEM # 3

ITEM: Hiring – Probation Officer (27th District Court)

PRESENTER: Todd A. Drysdale, City Administrator *Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: A clerical employee of the 27th District Court retired earlier this fiscal year. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of a full-time probation officer was identified as a greater need for the Court in order to provide effective services. As such, Randy L. Kalmbach, 27th District Court Chief Judge, has recommended the hiring of Julissa Gutierrez for this position. Previously, the probation department was staffed by the Probation Director and additional part-time probation officers.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: The 27th District Court Chief Judge recommends approval of the hiring.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Projected savings of approximately \$29,000 based on the difference in salary between the former clerical employee and part-time wages and the newly created full-time position.

IMPLEMENTATION PLAN: The City's Administrative Office will coordinate the hiring.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *agk*

LIST OF ATTACHMENTS:

1. Letter dated July 24, 2015 – Randy L. Kalmbach
2. Resume & Letter of Interest – Julissa Gutierrez
3. Application for Employment

MODEL RESOLUTION:

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Administrator regarding the Full-Time Probation Officer position at the 27th District Court and

CONCURS with the recommendation of the 27th District Court Chief Judge and hereby declares authorizes the filling of such vacancy and

FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Julissa Gutierrez as Probation Officer at Level 32A.

STATE OF MICHIGAN



27TH DISTRICT COURT
2015 Biddle Ave, Wyandotte, MI 48192
Phone: (734) 324-4475 Fax: (734) 324-4472

Randy L. Kalmbach
District Judge

Stacie Nevalo
Court Administrator

July 24, 2015

Mayor Joseph R. Peterson and City Council Members
3200 Biddle Ave
Wyandotte MI 48192

Re: Full Time Probation Officer

Dear Mayor and City Council Members,

I have reviewed the applications with Lora Kowatch, Probation Director and we interviewed Julissa Gutierrez. We felt she was the best applicant to serve the Court for this position.

I'm very pleased to announce that Julissa Gutierrez will start as our new full time Probation Officer, effective July 27, 2015 at the pay rate of 32A.

Mrs. Gutierrez has been working as Part Time Probation Officer since September 2013; she is an outstanding and dedicated employee who has a Bachelor of Science Degree in Criminal justice. She also is bilingual in Spanish and is able to speak, write, read and translate.

Please advise me of the final status of this request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Randy L. Kalmbach", written over a horizontal line.

Randy L. Kalmbach
27th District Court Chief Judge

Cc: Todd Drysdale, City Administrator
Stacie Nevalo, Court Administrator

Julissa Gutierrez
17 E. Woodward
Ecorse, MI 48229
(313) 879-9002
julissahdz14@yahoo.com

To Whom It May Concern,

My name is Julissa Gutierrez and I am looking to be employed as a probation officer. As my resume reflects, I am currently employed at the 27th District Court as a probation officer with an impeccable employment record. I thoroughly enjoy my work there and am a dedicated employee of the court; however, I am looking for a full-time position where I am able to utilize effective communication skills with a wider and more diverse population.

I have a strong background in the judicial system with proficiency of JIS, L.E.I.N. I currently supervise a large case load of reporting defendants. I conduct Pre-Sentence Investigations and violation of probation hearings (sch). Meeting with defendants daily has helped sharpen my skills for individual counselling, case documentation, and providing necessary treatment to each individual to help them achieve successful outcomes of supervision.

I have maintained excellence in this profession by attending the Annual Probation Officer Conference and plan on continuing my education as opportunities' present themselves. I currently completed the Addictions Certificate Program through The University of Michigan-Dearborn. I am also working on becoming certified for substance abuse through the Association for Addiction Professionals.

My proficiency in the human service field, judicial system, educational background and my strong organizational skills combined with the experience listed above makes me a superior addition to your team. In addition, I am bilingual in Spanish and able to speak, write, read, and translate fluently. I have forwarded you my resume in hopes that you take into consideration my strong desire to be employed at your Honorable Court. I thank you in advance for taking the time and consideration to review my resume. I look forward to hearing from you to further discuss my background. Please contact me with any questions at the phone number listed above.

Respectfully,

Julissa Gutierrez



Julissa Gutierrez

*17 E. Woodward
Ecorse, MI 48229*

Julissahdz14@yahoo.com

EXPERIENCES

27th District Court

Wyandotte, MI

Probation Officer-Part-time/September-Present

- Monitor a large caseload of reporting and non-reporting defendants.
- Prepare & Complete Pre-Sentence Investigation reports to make appropriate recommendations for sentencing.
- Initiate & Process Probation Violation hearing. Consult & assist defendants at monthly meetings to help maintain compliance with court orders.
- Check criminal and traffic backgrounds on a monthly basis to monitor their compliance.
- Enter warrants into JIS.
- Conduct alcohol and drug screens

43rd District Court Probation Department

Hazel Park, MI

Probation Officer -Independent Contractor-March 2012- Present

- Maintain and supervise caseloads, attained case management skills through supervising reporting and non-reporting defendants.
- Prepare & Completed Pre-Sentence Investigation reports to make appropriate recommendations for sentencing.
- Initiated & Processed Probation Violation hearing requests. Consult & assist defendants at monthly meetings to help maintain compliance with court orders.

Midnight Express Café

Dearborn, MI

Office Manager-July 2010-December 2011

- Experienced in all aspects of customer service.
- Implemented a financial record keeping account system.
- Shift leader overseeing daily operations and cited as a strong team player.

Arrandas Auto Shop

Wayne, MI

Administrative Assistant/Translator-April 2008-May 2012

- Staff and customer schedule and/or appointment coordinator.
 - Excellent bi-lingual communication skills noted.
 - Audited daily monetary transactions and maintained records for merchandise inventory.
 - Recognized for high customer sales record.
-

EDUCATION

Madonna University

Bachelor of Science
Major: Criminal Justice

Certificate: Private Investigation
Certificate: Homeland Security
Certificate: Addictions

The University of Michigan

Addiction Certificate

L.E.I.N. Certified

Fluent in Spanish: ability to read, write, & translate

**PROBATION DEPARTMENT
43rd Judicial District Court
43 East Nine Mile Road
Hazel Park, MI 48030-1894**

#(248) 546-4099

FAX#(248) 542-7092

October 4th, 2013

TO: Whom It May Concern

RE: Ms. Julissa Gutierrez

I am writing this letter of recommendation behalf of Julissa Gutierrez. Julissa has worked (part-time) as a Probation Officer (P.O.) over two years to date after completing a university required internship with this office. Based on her abilities in exceeding requirements as a student, Ms. Gutierrez elected to remain here initially as a volunteer to extend the learning process. A position became available for hire, and there was no hesitation on my part in selecting Julissa.

During her tenure to date, Julissa has demonstrated strong work ethics towards performing multiple daily task as a P.O. which include conducting the P.S.I. interviews and written drafts of such reports, data entry using J.I.S., L.E.I.N., and other computer programs, appearing in Court to provide input or testimony for show cause and related hearings, compiling and maintaining statistical data required for the department's accreditation, and monitoring/supervising her own caseload. Ms. Gutierrez created several new and updated methodologies to improve operations within the Probation Department-particularly in management of large caseloads with limited resources available.

I would cite Ms. Gutierrez's "sponge-like" mentality for learning as one of her many strengths and assets to this office. I even found myself attending workshops and conferences based on her presenting same as an interest for enhancing knowledge to benefit the department, Court, and our clients. Additionally, the unique ability to maintain a professional demeanor yet engage an individual on a personal level enabled Julissa to interact with the client, police officers, attorneys, and agency representatives coming in contact with our department.

In conclusion, I have always encouraged Julissa to explore any opportunities to expand her skills and experience, and believe Ms. Gutierrez would provide your agency with an invaluable worker in whatever capacity she is provided. Therefore it is my opinion Julissa is the best candidate for the position sought. Please contact me should you have further inquiry. Thank you.

Respectfully,

Philip Cunningham-Chief Probation Officer

CITY OF WYANDOTTE, MICHIGAN 48192

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIRED

Position applied for Probation Officer

Have you read the description of this job? Yes No

Are you qualified to perform these duties? Yes No

Other position you would consider _____

Type of employment desired: Full-Time Part-Time Temporary

Date you can start _____ Wage expected \$ 16.70

PERSONAL INFORMATION

Social Security Number _____

Name Gutierrez Julissa
Last First Middle

Address 17 E. Woodward St. Ecorse MI 48229
Street City State Zip Code

Telephone (including area code) _____

Other last names used while working, if any _____

Are you a U.S. Citizen? Yes No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime? Yes No

If yes, please give specifics _____

Are there any felony charges pending against you? Yes No

If yes, please give specifics _____

Have you ever served in the U.S. Military?

Yes No

If yes, indicate branch of military? _____

Dates of duty: From _____ To _____ Type of discharge _____
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? Yes No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? Yes No

Are you licensed to drive a motor vehicle other than an automobile? Yes No

If yes, what type of license do you hold? _____

Have you ever employed by the City of Wyandotte? Yes No

If so, when? September 2013

Have any of your relatives ever been employed by the City of Wyandotte? Yes No

If yes, indicate names and dates employed _____

Are you a smoker? Yes No

If yes, will you abide by the City's smoking policy? Yes No

Have you used, possessed or sold any illegal drugs in the past five years? Yes No

If yes, state which drugs and explain if you used, possessed or sold them _____

Have you ever been bonded on a job? Yes No

If so, where and when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Juan Carlos Gutierrez Telephone (including area code) _____
Address Mary Wyandotte MI 48229
Street City State Zip Code

PERSONAL REFERENCES (Not former employees or relatives)

Name and Occupation	Address	Phone Number
Sam Berjoui		
Lety Aldape		
Mely Arredondo		

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:
L.E.I.N & Addiction Certificate

	NAME	CITY/STATE	DEGREE	MAJOR
High School	James Madison High School	Norcross, GA	HS Diploma	
College	Wayne County Community College	Taylor, MI	Associates	Criminal Justice
Other	Madonna University	Livonia, MI	Bachelors	Criminal Justice

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

27th District Court-Wyandotte

1. Firm name

Employed from 09 2013 to Present
month year month year

Type of business

Address 2015 Biddle Ave. Wyandotte MI 48192
Street City State Zip Code

Telephone Number (734) 324-4464 Name of supervisor Lora Kowatch

Positions Probation Officer Starting salary \$ 14.00 Final salary \$ 14.00

Duties performed Monitor large caseload of defendants, give drug tests, conduct PSI interviews & reports, discharge

Reason for leaving Currently still working.

If presently employed, may we contact your supervisor? Yes No If yes, telephone (734)324-4465

43rd District Court

2. Firm name

Employed from 03 2012 to 01 2014
month year month year

Type of business

Address 111 E. 9 Mile Road Hazel Park MI 48030
Street City State Zip Code

Telephone Number (248) 252- 5256 Name of supervisor Philip Cunningham

Positions Probation Officer Starting salary \$ 12.00 Final salary \$ 12.00

Duties performed Monitor large caseload of defendants, give drug tests, conduct PSI interviews & reports, discharge

Reason for leaving I was offered a job in Wyandotte that was closer to me with better pay.

Have you ever been suspended or discharged from employment? Yes No

If yes, please explain

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

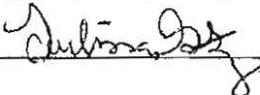
I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: _____ Signature: _____

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 7.23.15 Signature: 

4/26/05

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 10th, 2015

AGENDA ITEM # 4

ITEM: Pifer Inc. Golf Cart Lease Extension

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Currently, Wyandotte Shores leases our fleet of 38 golf carts and one beverage cart from Pifer Inc. of Holly, MI. We currently pay \$24,699.96 per golf season. In our lease, we receive weekly maintenance visits, where Pifer's certified mechanic makes any necessary repairs to any carts that are in need of repair.

Recently, the Recreation Commission asked myself to look into other golf cart providers to see if there was a better deal. I contacted three separate golf cart dealers in Michigan. Golf Cars Plus of Mt. Clemens didn't respond to several voicemails and an email that I left, Michigan Golf Cart of Warren said that our fleet request was too large and they couldn't handle us (but they referred us to Michigan Tournament Fleet of Commerce Township), and Michigan Tournament Fleet came in with a quote of over \$41,000 for 38 carts and a beverage cart.

After relaying this information to the Recreation Commission, they agreed that we should stay with Pifer Inc. At the end of this season, our lease agreement with Pifer Inc. will expire. I have spoke with Scott Pifer and he is interested in signing a four year lease extension through the 2019 season at the current rate of \$24,699.96 per year.

STRATEGIC PLAN/GOALS: To continue to provide the finest services while being financially responsible

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to have the Mayor and City Clerk sign the Golf Cart Lease Extension with Pifer Inc.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Lease payments will continue to be paid from Account #525-750-825-550

IMPLEMENTATION PLAN:

COMMISSION RECOMMENDATION: At the regular scheduled Commission meeting on June 16th, 2015 the Recreation Commission discussed and agreed to sign a lease extension with Pifer Inc.

CITY ADMINISTRATOR'S RECOMMENDATION: *Stuydall*

LEGAL COUNSEL'S RECOMMENDATION: Contract was forwarded to Bill Look

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: 1) Contract with Pifer Inc.

RESOLUTION:

Wyandotte, Michigan
Date: August 10th, 2015

RESOLUTION by Councilman _____

Resolved by the City Council that Council hereby authorizes the Mayor and City Clerk to sign the four year contract extension with Pifer Inc. through the year 2019 in the amount of \$24,699.96 per year as submitted by the Superintendent of Recreation.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxwell

RESOLUTION

DATE: August 10th, 2015

RESOLUTION by Councilperson _____

Resolved by the City Council that Council hereby authorizes the Mayor and City Clerk to sign the four year contract extension with Pifer Inc. through the year 2019 in the amount of \$24,699.96 per year as submitted by the Superintendent of Recreation.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

**Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxell**

- property damage, and public liability insurance with respect to the Equipment and the use thereof, in such amounts and with such insurers as are reasonably satisfactory to Lessor, and such insurance policies shall name Lessor as an insured thereunder, and provide for at least thirty (30) days written notice of cancellation to Lessor. The proceeds of any public liability or property damage insurance shall be payable first to Lessor to the extent of its liability if any, and the balance to Lessee. The proceeds of any fire, theft and extended coverage insurance with respect to the Equipment shall be payable solely to Lessor and shall be applied by Lessor toward the payment of Lessee's obligations hereunder and any balance of the proceeds shall be the property of the Lessor, provided that at Lessor's option such proceeds may be used for the repair or replacement of the affected Equipment.
12. **PERFORMANCE OF OBLIGATIONS OF LESSEE BY LESSOR** - If Lessee fails to timely and properly perform any of its obligations hereunder, Lessor may, but shall not be obligated to perform such obligations on behalf of Lessee, and the cost of such performance and the amount of the reasonable expenses of Lessor incurred in connection with such performance together with late charges of the rate specified in section 3 for late payments, shall be payable by Lessee upon demand by Lessor and such action by Lessor shall not be deemed a cure or waiver of any default of Lessee hereunder. Gasoline, E Z Go Oil, or electricity required for the operation of said cars shall be furnished by the Lessee. Lessee agrees that he will not permit any other electrical or mechanical golf cars to be operated on said golf course except for member owned cars. Lessee also agrees the golf car will not be used as a maintenance vehicle, carrying refreshments, or picking up balls from the driving range.
13. **LOSS OR DAMAGE** - Lessee shall bear the entire risk of loss, theft, partial or complete destruction, or damage of any Equipment from any cause whatever, whether or not insured against. In the event of loss or damage to any Equipment heretofore stated, Lessee shall pay to the Lessor the sum of the following:
- (A) all rent and all other sums due and owing in respect to such unit at time of such loss or damage plus;
 - (B) a residual value as specified on schedule A which is attached hereto.
- Upon Lessor's receipt of such payment, Lessee shall be entitled to Lessor's interest in such Equipment, for salvage purposes, in its then condition and location, "AS IS", "WHERE IS".
14. **TAXES** - Lessee will pay, or reimburse Lessor, for any and all sales use, property and any other taxes now or hereafter imposed by any state, federal or local government based upon the ownership, leasing, renting, sale or possession or use of the Equipment whether the same be assessed to the Lessor or Lessee, together with any penalties or interest in connection therewith, except taxes imposed or measured by the net income of the Lessor.
15. **INVESTMENT TAX CREDIT INDEMNIFICATION** - It is hereby agreed that Lessee shall indemnify and hold harmless Lessor from and against any loss or liability incurred by Lessor by reason of any disposition or other disqualifying use of the Equipment by Lessee affecting the Investment Tax Credit allowed for the Equipment under the Internal Revenue Code of 1954, as amended.
16. **DEFAULT** - The occurrence of any of the following events shall, at the option of the Lessor, terminate this lease and Lessee's right to possession of the Equipment.
- (A) the default by Lessee under any term, covenant, or condition of this lease;
 - (B) any act of bankruptcy or insolvency or reorganization or

- receivership or assignment or levy by or against Lessee. Upon the happening of any of the above events, Lessor reserves the right to:
- (A) enter any premises where any Equipment shall be located and remove or retain same without being liable to any suit, action, defense or other proceeding by Lessee;
 - (B) sell at public or private sale or lease any portion of said Equipment, and apply the proceeds of such sale or lease, after deducting all costs incurred by Lessor including, but not limited to repair costs, recovery fees, storage costs, and attorney's fees, against the amounts then due or thereafter to become due by Lessee under the Lease. If such proceeds are less than the present amounts due plus any future amounts due, Lessee shall immediately pay Lessor the difference;
 - (C) recover from Lessee all amounts due or to become due herein and/or
 - (D) pursue any other remedy at law or in equity whether or not covered in this Agreement.
17. **NOTICE AND PAYMENTS** - All communications which may be or are required by Lessor or Lessee shall be in writing. Communications to the Lessor shall be addressed to:
- PIFER INC.
18. Such option shall be exercised by giving Lessor written notice of same no later than 30 days prior to the expiration of this Lease. The purchase price for the Equipment shall be as stated in Schedule A which is attached hereto. Lessee shall take title to the Equipment "AS IS, WHERE IS."
19. **SAVING CLAUSE** - In the event that any terms and provisions of this Agreement are in violation of, or prohibited by, any law, statute or ordinance of the state, or country in which it is used, the remainder of this Agreement shall not be invalidated.
20. **INDEMNIFICATION** - Lessee hereby agrees to indemnify, defend and hold Lessor, its agents, employees, successors and assigns, harmless from any and all claims, actions, demands, losses, damages, fines, penalties and liabilities, including expenses and attorney's fees and from any and all injuries or deaths of persons or damage to property, however arising, from or incident to this Lease Agreement and the action contemplated herein.
21. **ADDITIONAL DOCUMENTS** - Lessee agrees to execute, or obtain and deliver to Lessor, at Lessor's request, such additional documents as Lessor may reasonably deem necessary to protect Lessor's interest in the Equipment and in this Agreement, including, without limitation, financing statements, landlord's waivers, and mortgagee's waivers. Lessee shall pay, or reimburse Lessor on demand any filing fees or expenses incurred in connection with such additional documents. The execution of financing statements, or the filing of the same shall be for information purposes only and shall not be construed as an intention by the parties that the Equipment is being sold to Lessee under this Agreement.
22. **ENTIRE AGREEMENT** - The parties agree that this instrument, together with attached Schedules and Addenda (if any) constitute the entire Agreement between the parties and that no verbal understanding not incorporated in this document is binding upon either party. Both parties covenant to fulfill the obligations imposed upon them and waive any specific rights granted by state laws which might allow them to evade their respective responsibilities.

Title _____
 Schedule _____
 Schedule _____

IN WITNESS WHEREOF, the parties hereto, authorize their proper officers to execute this Agreement on the day and year first above written.

In the Presence of _____ LESSOR _____
 By _____
 Title _____
 In the Presence of _____ LESSEE _____
 By _____
 Title _____

SCHEDULE A

Equipment Description 3d Reconditioned Gas & electric E-Z-GO Golf Cars w/Tops

Serial No. \$650.00 Per Car Per Year Full Service Lease
 1 Free Beverage Car

Payment Schedule (not including sales tax) - Payment due on the 1st of the month

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	
April	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	_____
May	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	_____
June	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	_____
July	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	_____
August	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	_____
September	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	<u>\$4,116.66</u>	_____

Witnessed _____ Lessor _____
 By _____ By _____
 Title _____ Title _____

SCHEDULE B

1. **LEASED PROPERTY:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the following machinery and equipment together with all current or subsequent attachments, accessories, tools, and substitutions (the "Leased Property"):

Model and Description

Serial Number

2. **LOCATION OF LEASED PROPERTY:** The Leased Property shall be located by Lessee at the following address and shall not be moved or relocated without Lessor's prior written consent:

3. **INSTALLATION:** Lessee shall be responsible at its sole expense: (1) for all start up costs; (2) for delivering all consents reasonably necessary in Lessor's judgment for installation use and removal of the Leased Property; and (3) for obtaining all permits, waivers of encumbrances and evidence of recordation reasonably necessary in Lessor's judgment with respect to the premises where the Leased Property is being installed. Lessor may elect (but is not obligated) to obtain such approval or to discharge such encumbrances, and in that event, Lessee shall reimburse Lessor promptly upon receipt of notices thereof. If installation is delayed for any reason other than Lessor's failure to tender the Leased Property, all charges shall still be due from and after the date this Lease commences under Section 2.

4. **INSPECTION AND ACCEPTANCE:** Within 30 days of delivery of the Leased Property, Lessee shall deliver a written notice to Lessor acknowledging acceptance or noting rejection. If notice is not received, it shall be conclusively presumed that Lessee has fully inspected the Leased Property, determined that it is in good repair, appearance and operating condition, and that it is fully accepted.

Witness _____

Lessor _____

By _____

By _____

Title _____

Title _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 10th 2015

AGENDA ITEM # 5

ITEM: Special Event Budget Amendments

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you are aware, The Special Event Office is currently organizing the 2015 City of Wyandotte Special Events. This year, Leo Stevenson and Merrill Lynch have finically supported the events with a donation of \$7000. Please see the below breakdown for the donations.

Amount	Event	Revenue Account	Expenditure Account
\$2,000	Music in the Park	285-000-655-039	285-225-925-812
\$3,000	WSAF	285-000-655-010	285-225-925-860
\$700	Christmas Parade	285-000-655-029	285-225-925-825
\$1,000	4 th of July	285-000-655-031	285-225-925-826
\$300	Fishing Derby	285-000-655-039	285-225-925-814

I am requesting that a budget amendment be approved that acknowledges the receipt of this donation as revenue and the necessary expenditure accounts to be used for the 2015 event season.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Please forward approval for the above to the finance department.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

See above – revenues equal expenditures.

IMPLEMENTATION PLAN: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Stuydale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *[Signature]*

LIST OF ATTACHMENTS:

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 10th 2015

RESOLUTION by Councilman _____

Resolved by City Council to approve the request of the Special Event Coordinator to approve of the budget amendments for the 2015 Special Event year.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: August 10th 2015

AGENDA ITEM # 4

ITEM: Special Event Office– 2015 Wyandotte Street Art Fair Financial Report

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: Herewith, please find a financial report on the 2015 Wyandotte Street Art Fair compiled by the Special Event Coordinator. This is a detailed breakdown of the financial information from this year's fair as well as over the past eleven years. I submit this report for your collective review. Should you have any questions, please do not hesitate to contact me.

STRATEGIC PLAN/GOALS: In accordance with the strategic plan; quality of life.

ACTION REQUESTED: Adopt a resolution to receive and place on file.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Receive and place on file.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: 2015 WSAF Financial Report

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: August 10th 2015

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution.

A Resolution to receive and place on file the attached 2015 WSAF Financial Report.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

HEARING:

SHOW CAUSE HEARING
OPPORTUNITY TO SHOW CAUSE
WHY THE FOUNDATION AT OAK AND 2ND STREETS
(S.W. CORNER) SHOULD NOT BE REMOVED
IN ACCORDANCE WITH THE CITY'S
PROPERTY MAINTENANCE ORDINANCE

RESOLUTION

DATE: August 10, 2015

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that a hearings were held on June 15, 2015, and July 21, 2015, before this body, where all parties were given an opportunity to appear or have their attitude expressed in support of or in opposition of the removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan, should not be demolished, removed or otherwise made safe; AND

BE IT RESOLVED that the Council considered all reports and recommendation from the City Engineer and all other facts and considerations that were brought to the Council attention at said public hearings and were made part of the hearing file; NOW

THEREFORE BE IT RESOLVED that the City Council hereby directs the demolition and removal of foundation structures at Oak Street and 2nd Street, Wyandotte, Michigan and that all costs to remove said foundations be assessed against the property in question as a lien. Be it further resolved that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within TWENTY (21) days of the date of this resolution if they so desire; AND

BE IT RESOLVED if the structure is not demolished within 60 days, then the City will proceed with demolition of said structure and assess the cost of same against said property.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

**Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxell**

FINAL READING OF ORDINANCES

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING
ARTICLE XII - B-1 NEIGHBORHOOD BUSINESS DISTRICT, Section 1200
Principal Uses Permitted

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING ARTICLE VIII - RM-2 TOWNHOUSE
RESIDENTIAL DISTRICTS - Section 801 and Section 802

First Reading: August 3, 2015

RESOLUTION

DATE: August 10, 2015

RESOLUTION by Councilperson _____

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING

ARTICLE XII – B-1 NEIGHBORHOOD BUSINESS DISTRICT, Section 1200 Principal Uses
Permitted,

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XII – B-1 Neighborhood Business District, Section 1200 Principal Uses Permitted, Subsection E, F, and G shall be amended to read:

1200 Principal Uses Permitted

- E. Business schools, or private schools operated for profit. Examples of private schools permitted herein include, but are not limited to, the following: dance studios, music and voice schools, and art studios.
- F. Other uses which are similar to the above uses.
- G. Accessory structures and uses customarily incidental to the above permitted uses, provided such buildings and uses are located on the same zoning lot with a permitted uses.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Van Boxell	_____

RESOLUTION

DATE: August 10, 2015

RESOLUTION by Councilperson _____

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING

ARTICLE VIII – RM-2 TOWNHOUSE RESIDENTIAL DISTRICTS – Section 801 and Section 802

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article VIII – amending Section 801– Special Uses and adding Section 802 – Required Conditions shall read:

801. Special Uses

The following uses may permitted by the Planning Commission subject to conditions hereinafter imposed in Article XXII for each use and subject to the review and approval of a site plan and in accord with Section 2607 and after a public hearing in accord with Section 2608 by the Planning Commission.

A. Uses permitted as special uses and as regulated in the RM-1A Districts.

802 – Required Conditions

The following conditions shall be required in all RM-2 Districts.

A. All required conditions of the RM-1A District shall apply to the RM-2 District.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Van Boxell	_____

OFFICIALS

Thomas Woodruff
CITY ASSESSOR

William R. Griggs
CITY CLERK

Todd M. Browning
TREASURER



COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Tadeusz Miciura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Lawrence S. Stec

DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes

Tuesday, July 14th, 2015 at 5 pm

Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192

MEMBERS PRESENT: Gerry Lucas, Rick DeSana, Patt Slack, Greg Gilbert, John Jarjosa and Anne Majlinger, Norm Walker.

MEMBERS EXCUSED: Mayor Joseph Peterson, Leo Stevenson

OTHER PRESENT: Dr. Mike Cameron (representing Team H.D. Fitness), Karen & Karl Goreta (representing Wine Dotte Bistro)

PERSONS IN THE AUDIENCE, PUBLIC COMMENT: None

APPROVAL OF MINUTES & AGENDA:

Motion by G. Gilbert supported by G. Lucas to approve the minutes from the last meeting. All in favor, motion carried.

Motion by G. Lucas, supported by A. Majlinger to approve the agenda for the July 14th meeting with the addition of item number 9b (request from Total Health Foods). All in favor, motion carried.

INFORMATION TO RECEIVE & PLACE ON FILE:

- a. Beautification Commission meeting minutes

Motion by G. Lucas, supported by A. Majlinger to receive the minutes and place on file. All in favor, motion carried.

MONTHLY REVENUE/EXPENDITURE REPORT:

N. Rankine presented the monthly revenue and expenditure report.

Motion by G. Gilbert supported by R. DeSana to approve the monthly revenue and expenditure report. Roll Call, all in favor, motion carried.

ONGOING PROJECTS AND BUSINESS:

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7298 • Fax 734-324-7283 • email: nrankine@wyan.org • www.wvandotte.net

- a. WBA Updates: N. Rankine spoke about the WBA's Third Friday Wine Crawl. The WBA inquired about the DDA signing the liquor license for the wine crawl. The board discussed. No motion was made to support this request. N. Rankine will contact WBA president, Nick Bader to discuss.
- b. Development & Doing Business Guide: The draft document is still under review with the MEDC.
- c. Holiday Lighting: The Design & Promotions committee has finalized a holiday lighting plan and will send an RFP for lighting in the next few weeks.

NEW BUSINESS:

- a. Grants: The board spoke about the grants applications received from Team H.D. Fitness and Wine Dotte Bistro. The grant subcommittee is recommending that Team H.D. Fitness receive \$1,000.00 toward their project and Wine Dotte Bistro receive \$2,500.00 toward their renovation. Dr. Mike Cameron spoke on behalf of Team H.D. Fitness. He asked that the board consider giving a grant greater than \$1,000.00 to the project. The committee members discussed and it was decided that the application would be tabled until further information regarding the breakdown of eligible expenses was received.

Karen & Karl Goreta from Wine Dotte Bistro spoke about the project they have planned for 2910 Van Alstyne (the former Edible Arrangements). The sub-committee recommended a grant in the amount of \$2,500.00 for the interior renovation. The subcommittee decided not to recommend funds for the exterior renovation.

Motion by A. Majlinger, supported by Norm Walker to award Wine Dotte Bistro a grant in the amount of \$2,500.00 upon completion of the project. . Wine Dotte Bistro must provide a with a personal guarantee toward their project as outlined in the grant agreement. Roll call, all in favor with the exception of P. Slack who abstained from voting due to the fact that she arrived later to the meeting. Motion carried.

- b. The City Council has referred a request from Total Health Foods asking to remove a tree at the secondary entry to their property located at 2929 First Street. The DDA board discussed and agreed that the tree should be removed because it was currently touching the building at the back of the entrance. The board members thought that trimming the large tree would make it appear uneven. The board is recommending that the tree be removed and replaced with an understory tree at the expense of Total Health Foods. N. Rankine will consult with the Beautification Commission and the Engineering and Building Department regarding the recommended species for replacement.

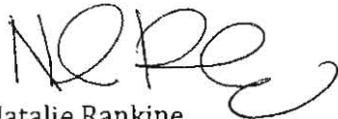
Motion by A. Madjinder, supported by N. Walker to recommend to Mayor and City Council that the tree located in the box near Total Health Foods secondary entry located at 2929 First Street be removed and replaced with an understory tree at the expense of Total Health Foods. Roll call, all in favor. Motion carried.

NEXT REGULAR MEETING: August 11th, 2015

ADJOURNMENT:

Motion by G. Lucas, supported by N. Walkter to adjourn the July DDA meeting at 6:38 pm. All in favor, motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'NRANKINE', with a large, stylized flourish extending from the end of the signature.

Natalie Rankine

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
July 28, 2015

ROLL CALL

Present: Chief Daniel Grant
Commissioner John Harris
Commissioner Dr. Michael Izzo

Absent: Commissioner Doug Melzer (Excused)

Others Present: Sarah Wasilewski, Elizabeth Olson, Carl Piasecki, Josh Kish, Det. Scott Galeski, Noel Galeski, Francis Collins-Kish, Carl Piasecki, Mary Piasecki, Mike Jones, Lisa Jones, Elaine Henney, Denise Olson, Austin McFarland

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:02 p.m.

The Minutes from the regular Police Commission meeting on July 14, 2015, were presented.

Izzo moved, Harris seconded,
CARRIED, to approve the regular minutes of July 14, 2015, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Special Award Presentation To Elizabeth Olson

Det. Galeski addressed the Commissioners and audience and explained the different types of uniforms the Cadets were wearing, Class A, Class B, workout and Formal.

Sarah Wasilewski read a letter signed by President Barack Obama regarding the Cadets and their community service. Each of the Cadets present already had over 100 hours of community service this year and received a special award for their accomplishments.

The Cadets received the following awards:

Sarah Wasilewski – promoted to Major (Cadet Commander) and Presidential Award
Elizabeth Olson – promoted to Sgt, Presidential Award, Rookie of the Year, Citizen Award
Carl Piasecki – promoted to Sgt., Presidential Award
Joshua Kish – Rookie of the Year, Presidential Award

Chief Grant addressed the audience next, and he began by thanking Det. Galeski for his years of service with the Department and all the effort he put forth with the Explorers/Cadets.

Det. Galeski is retiring from the Department after 25 years of service.

Chief Grant then presented a Citizen Award to Cadet Elizabeth Olson for her efforts in aiding the Department. Her assistance helped remove a sexual deviant from the Wyandotte community.

Officer Steve Sabo is interested in carrying on the Cadet program after Det. Galeski retires.

The Cadets are from the Downriver communities. There are just under 40 Cadets in the program, and approximately 25 are very active today.

Commissioner Harris also expressed his gratitude to the Cadets for all they have done for our community and wished them future success. Commissioner Izzo echoed the same sentiments.

Det. Galeski said the Cadet program has produced 24 sworn officers since its inception in 2008.

2. Citizen Survey Evaluation

The respondent appreciated Officer Geiger's response, but said they never heard back from the Detective Bureau regarding the incident. Chief Grant said the Detective Bureau has since responded, but did not have good quality film of the incident which would have assisted them in apprehending the criminal. There wasn't really anything the Detectives could do regarding this case.

Chief Grant received a positive email regarding Officer Torolski and his assistance in retrieving keys from a locked vehicle.

Izzo moved, Harris seconded,
CARRIED, to receive the Citizen Survey response and email and place on file.

3. Bills and Accounts – July 28, 2015 \$6,102.27

Izzo moved, Harris seconded,
CARRIED, to approve payment of the bills for July 28, 2015 \$6,102.27

NEW BUSINESS

1. Traffic Control Order for 2306 8th St.

Officer Zalewski reviewed the handicap sign request for 2306 8th St., and recommended the signs be installed.

Izzo moved, Harris seconded,
CARRIED, to approve the installation of handicap signs at 2306 8th St.

Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:24 p.m.

Izzo moved, Harris seconded,
CARRIED, to adjourn meeting at 6:24 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department

A handwritten signature in cursive script that reads "Laura Allen".

DRAFT