

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION  
MONDAY, APRIL 13TH, 2015 7:00 PM  
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON  
CHAIRPERSON OF THE EVENING: THE HONORABLE LAWRENCE S. STEC

ROLL CALL: FRICKE, GALESKI, MICIURA, SABUDA, SCHULTZ, STEC

PRESENTATION:

PRESENTATION BY BOB BROWN  
EXECUTIVE DIRECTOR OF THE  
SENIOR ALLIANCE

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Darlene Walker, American Legion Unit # 217, Secretary, Treasurer and Poppy Chairman requesting to distribute poppies and collect donations on May 14th, 15th and 16th, 2015.
2. Communication from DiClaudio Construction requesting a temporary lay down area for construction materials.
3. Communication from Sean C. Remisoski, Downriver Crop Walk Coordinator regarding their 29th Annual Downriver CROP Hunger Walk which is planned for Sunday, April 26th, 2015 between the hours of 2:00 p.m. and 5:00 p.m.
4. Communication from Kenneth Prygoski submitting his resignation from the Wyandotte Recreation Commission.

PERSONS IN THE AUDIENCE:

NEW BUSINESS (ELECTED OFFICIALS):

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

5. Communication from Councilwoman Sheri M. Sutherby-Fricke regarding escrow accounts as they pertain to temporary Certificates of Occupancy.

6 . Communication from the City Administrator responding to Council inquiry-Full-Time and Part-Time Employees.

7. Communication from the Director of Information Technology relative to the Wyandotte Police Department Replacement Computers Purchase.

8. Communication from Inspector Pouliot regarding the hiring of Dispatchers for Downriver Central Dispatch.

9. Communications from the Special Event Coordinator relative to the following:

- A. Special Event Week in the City of Wyandotte (July 21st through July 26th, 2015)
- B. Special Event ; Wayne State University; Cycling event on Saturday, August 22, 2015
- C. Special Event; Bay Sail Event; usage of Bishop Park Dock on June 22, 2015
- D. Special Event ; Wyandotte Business Association Third Friday event; April 17th, 2015

10. Communication from the Assistant City Engineer regarding File # 4658 Dumpster Enclosures.

CITIZENS PARTICIPATION:

REPORTS AND MINUTES:

Daily Cash Receipts	April 8, 2015	\$10,873.47
Beautification Commission	March 11, 2015	
Design Review Committee	April 7, 2015	
Police Commission	April 2, 2015	
Municipal. Service	April 1, 2015	
Fire Commission	March 10, 2015	

# PRESENTATION

**Maria Johnson**

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**From:** Jennifer Trussell [JTrussell@tsalink.org]

**Sent:** Tuesday, March 24, 2015 10:28 AM

**To:** 'clerk@wyan.org'

**Subject:** April 13th City Council Meeting

Good Morning,

Thank you so much for taking the time to speak with me on the phone. The Executive Director of The Senior Alliance, Bob Brown, would like to attend the April 13<sup>th</sup> City Council Meeting. He will be bringing with him folders of information for each member of the Council. He will be updating the Council on the programs and services The Senior Alliance provides. He will also speak on local match if needed and let you know how many residents of Wyandotte have been served by The Senior Alliance in the past year. Please let me know if he can be placed on the agenda for April 13<sup>th</sup>.

Thank you,

Jennifer Trussell  
Administrative Assistant  
The Senior Alliance  
734.727.2011  
[jtrussell@tsalink.org](mailto:jtrussell@tsalink.org)





***Dear Mayor Peterson and City Council,***

***I am writing to ask permission to distribute poppies and collect donations on the corner of Eureka and Fort St. and Northline and Fort St. on May 14th, 15th, and 16th. Also would like to stand at the entrance of city hall and collect donations as well.***

***We would like our new poppy miss to meet you on Monday May 4th or the 11th which ever one works for you. Please let me know by either calling me at 734-674-1945 or e-mail me at nannydar98@yahoo.com***

***Thank you,***

*Darlene Walker*

***Darlene Walker  
American Legion unit 217  
Secretary, Treasurer and Poppy Chairman***

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April 8, 2015

City of Wyandotte  
Honorable Mayor Peterson  
3200 Biddle Avenue  
Wyandotte, MI 48195

RE: Abrahamson Building 3247 Biddle Avenue

Dear Mr. Mayor and Council Members,

We are respectfully requesting permission to temporarily occupy the alley area directly behind the construction site and sidewalk along Biddle Avenue to facilitate the installation of the brickwork. Both alley and sidewalk masonry should be completed within 5 days for each and will not be done at the same time.

Wyandotte Police Traffic Safety Inspector Jamie Pouliot has informed us that we will be required to barricade the sidewalk and alley for the safety of the workers and public. We will barricade the area from our fenced construction holding area to the structure for safety in the alley and adjust existing fencing for the public safety on the sidewalk.

Thank you for your consideration in this matter. If I can provide you with any additional information, please feel free to contact me at your convenience.

Sincerely,

Nick DiClaudio  
DiClaudio Construction Co., Inc.

WYANDOTTE CITY CLERK  
2015 APR - 8 P 12:42

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan  
Date: March 2, 2015

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY THE CITY COUNCIL that the communication from the City Engineer regarding the Hold Harmless agreement for the allowance of closing the alley so that scaffolding can be installed and the brick layers can brick the east wall of this building behind 3247 Biddle is hereby received and placed on file; AND

BE IT RESOVLED that Council approves the Hold Harmless agreement between DiClaudio Construction and the City for the of the closing of the alley so that scaffolding can be installed and the bricklayers can brick the east wall of this building behind 3247 Biddle Avenue in the City owned alley provided that the Hold Harmless Agreement is executed by DiClaudio Construction; AND

FURTHER, DiClaudio Construction is to contact Wayne County for permission to utilize the Wayne County Right-of-Way.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

HOLD HARMLESS AND RELEASE

In consideration of the City of Wyandotte granting permission to DiClaudio Construction, to utilize the City owned alley behind 3247 Biddle Avenue to close the alley and install scaffolding so that the brick layers can brick the east wall of this building, the undersigned, hereby assumes all risk and liability relating to the aforementioned activity, and the undersigned agrees to hold harmless and indemnify the City of Wyandotte and all City Officials, employees, volunteers and agents from all liability or responsibility whatever for injury (including death) to persons, or for any damage to any City of Wyandotte property or to the property of others arising out of, or resulting from the aforementioned use.

The undersigned further does hereby remise, release, and forever discharge the City of Wyandotte its Officers, agents and employees from any and all claims, actions, causes of action, damages and liabilities resulting or arising out of either directly or indirectly, for the aforementioned use.

The undersigned represents personally that he/she is the authorized to execute this Agreement on behalf of the undersigned.

Agreed to this \_\_\_ day of \_\_\_\_\_, 2015.

DiClaudio Construction \_\_\_\_\_

\_\_\_\_\_

BY: Nick DiClaudio, President

Address: \_\_\_\_\_  
Street City State Zip

Telephone: \_\_\_\_\_

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The Honorable Mayor Peterson  
and the City Council of Wyandotte  
3200 Biddle Avenue-Ste. 300  
Wyandotte MI 48192

I would like to seek your approval regarding hosting the 29<sup>th</sup> Annual Downriver CROP Hunger Walk which is planned for Sunday April 26<sup>th</sup>, 2015 between the hours of 2:00 P.M. and 5:00 P.M.

The CROP hunger walk is a charitable walk that supports worldwide & local food security programs as well as relief services. Last summer Church World Services in cooperation with the Red Cross provided clean-up kits to those affected by the flooding right here in the metro Detroit . In addition, 25% of the proceeds from our walk are donated to Downriver community food pantries. Through the generosity of our local churches we were able to raise \$15,982.05 last year.

This year's planned route is through the community of Wyandotte. Extra care has been taken to plan a route that is both safe and enjoyable for our walkers. See the attached map for details of the proposed route.

Our walk provides the following services for our walkers:

- Crossing Guards as needed at major intersections
- A well marked route
- Water & Rest Stops
- A vehicle to circle the walk route as needed

We look forward to another successful year.

Thank you for your consideration,

Sincerely,

Sean C. Remisoski  
Downriver Crop Walk Coordinator.

2015 APR - 8 A 8:01  
WYANDOTTE CITY CLERK



29<sup>th</sup> ANNUAL  
DOWNRIVER CROP WALK  
APRIL 26<sup>th</sup>, 2015  
Wyandotte, MI

**CWS CROP HUNGER Walk**, a fund-raising unit of **Church World Service**, is a unique cooperative ecumenical community response to the needs of the poor and hungry people in our communities, our country and around the world. Website:

[www.churchworldservice.org](http://www.churchworldservice.org)

**DETAILS:**

**Registration: 1:15 PM**

First United Methodist Church,  
72 Oak St, Wyandotte

**Prayer: 1:45 PM**

**Walk: 2:00 PM-5:00 PM**

**Walk End:**

First Congregational Church,  
98 Superior Blvd, Wyandotte

**25% of Walk money goes to local emergency food providers (EFPs):**

- ◆ In His Name Ministry, Wyandotte
- ◆ Ecorse Ecumenical Food Pantry
- ◆ Fish and Loaves
- ◆ Waynewright Community Meals, Wyandotte.

Through local partner agencies **Church World Service (CWS)** funds:

- ◇ Emergency Assistance- Detroit Area flood 2014.
- ◇ Humanitarian Crisis – **Syria**
- ◇ Emergency food support for those affected by the **East Africa Drought**
- ◇ Clean Water Projects- **Tanzania**

**2014 Walk Raised \$15,982.05**

**Participating Organizations**

**Include:**

Lincoln Park:

Christ The Good Shepherd Catholic Church

First United Methodist Church

Lincoln Park Presbyterian Church

Melvindale:

New Hope United Methodist

Riverview:

Gabriel Richard High School

Riverview United Methodist Church

Southgate:

Bethel Baptist Church

Calvary Reformed Church

Taylor:

Unity Lutheran Church Taylor

Southminster Presbyterian Church

Wyandotte:

First Congregational Church

First Presbyterian Church

First United Methodist Church

Glenwood United Methodist Church

St. John United Church of Christ

St. Stephen's Episcopal Church

Trinity Lutheran Church

Waynewright Community Meals

Community Sponsors:

Whipple Printing, Allen Park

Nana's Kitchen, Wyandotte



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Trinity Lutheran Church

Waynewright Community Meals

Community Sponsors:

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# 2015 Downriver CROP WALK

Sunday, April 26th



**Walk Start:**

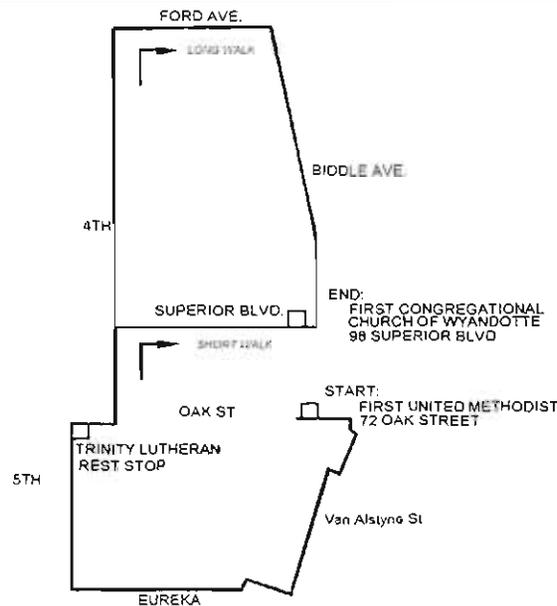
First United Methodist, 72 Oak St., Wyandotte

**Registration:** 1:15 PM / Prayer: 1:45 PM

**Walk:** 2:00PM – 5:00 PM (1.4 miles & 2.5 miles)

**Walk End:**

First Congregational Church, 98 Superior Blvd, Wyandotte



A **Boot Pin** will be given to Walkers who collect \$150 or more.

**CROP Walk Caps & T-Shirts and Tote Bags** may be purchased through your Walker Recruiter.

**Your Walker Recruiter is**

# 2015 Downriver CROP WALK

Sunday, April 26th



**Walk Start:**

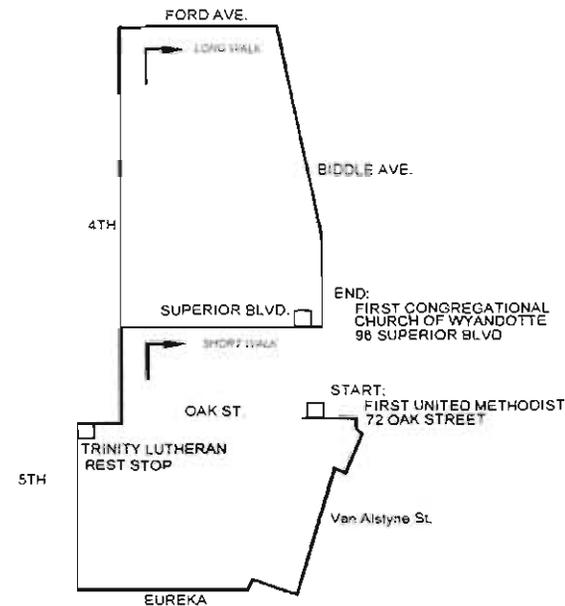
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**Walk:** 2:00PM – 5:00 PM (1.4 miles & 2.5 miles)

**Walk End:**

First Congregational Church, 98 Superior Blvd, Wyandotte



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**CROP Walk Caps & T-Shirts and Tote Bags** may be purchased through your Walker Recruiter.

**Your Walker Recruiter is**

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Kenneth Prygoski  
3301 Biddle Avenue P3  
Wyandotte, Michigan

April 4, 2015

Mayor Peterson:

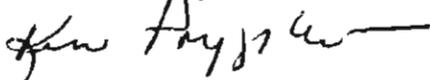
Let this letter serve as notification of my resignation from the Wyandotte Recreation Commission.

I thank Mayors' Sabuda, DeSana and Peterson for their support and trust in me. I spend a sizable part of the year in Florida and have other commitments that have made my service to this commission a part time endeavor which is not in the best interest of the city.

I appreciate the encouragement and respect you have given me throughout my tenure and will continue to support quality of life issues in Wyandotte.

Wishing the Recreation Commission continued success!

With sincerity,



Kenneth Prygoski

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Thursday, April 9, 2015

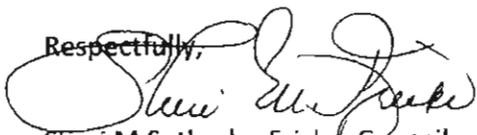
Honorable Mayor and City Council,

The audit recently presented to Council and the citizens of Wyandotte provided information that approximately over one million plus dollars are being held in a non-interest bearing account for escrows paid in order to receive a temporary Certificate of Occupancy.

I would like to request the following information be provided to Council:

- Have an explanation of how and why these funds accrued and why the ordinance had not been enforced.
- Request from the City Engineer to provide a report on how many homes that have escrows over one year or longer and the total amount of escrow dollars of those properties of one year older or longer.
- Request that the Council be presented with a plan and provide documentation/reports of how this is currently being handled and how the ordinance will be enforced in the future through our City Engineer/ Engineering & Building Department.

Respectfully,



Sheri M Sutherby-Fricke, Councilwoman, City of Wyandotte

4249 15<sup>th</sup>, Wyandotte, MI 48192 (734) 552-6077

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

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MEETING DATE: April 13, 2015

AGENDA ITEM # \_\_\_\_\_

**ITEM:** Council Inquiry – Full-Time and Part-time Employees

**PRESENTER:** Todd A. Drysdale, City Administrator *Drysdale*

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** At the March 30, 2015, City Council meeting, Councilman Miciura made the following statements:

- “Due to the Affordable Care Act (ACA) it seems like we are not hiring many full-time employees and it's all going to part-time everywhere”
- “More part-time employees are being hired by more than 2 to 1, maybe 4 to 1, before a full-time employee is hired”
- “...the ACA has changed that (our full-time hiring practice) and we are hiring more part-time people”

Attached you will find the budgeted full-time staffing models for the 2011 FY through the 2015 FY. Also attached is a summary of the budgeted line-items for part-time personnel costs for the same time period. Lastly, you will find a comparison of current staffing level versus roughly the same time period last year.

The current budgeted staffing levels for full-time employees and budget allocations for part-time employees are as follows:

FT	PT Allocation
2011 – 130	\$ 854,049
2012 – 129	\$1,010,168
2013 – 120	\$1,034,835
2014 – 125	\$ 956,863
2015 – 133	\$ 860,811

During the payroll period ending 5/4/2014, the City employed 124 full-time employees and 84 active part-time/seasonal employees. During the most recent payroll period ending 4/5/2015, the City employed 127 full-time employees and 90 active part-time /seasonal employees.

In summary, the assertions that the City is replacing full-time employees with part-time employees at a rate of “2 to 1” or “4 to 1” is clearly false. The facts indicate that our full-time staffing model show an increase of 10.833% since 2013 (our low point) while our part-time budget allocation has decreased by 16.8% from 2013 (our high point). Factoring in the

additional employees shared by various collaborative efforts and with the Department of Municipal Service and the increase in the minimum wage, the budgeted staffing levels are consistent with the 2011FY numbers showing an increase of three (3) full-time employees and a nominal increase (\$6,762) in part-time salary allocation.

Lastly, the ACA has not been a factor in our hiring practices as our strategy is not to replace full-time employees with part-time employees but rather to simply manage the amount of hours worked by our part-time employees. In fact, we have actually hired additional full-time employees to replace part-time employees when necessary to address various city operations which could not be staffed by reduced hours. Moreover, contrary to the assertions by Councilman Miciura, the provisions of the ACA that require the City to offer health insurance coverage to all employees averaging thirty (30) hours of work per week does not impact the City until the 2016 calendar year. The current year requirement is that the City can comply with the ACA by offering healthcare coverage to 70% of the eligible employees. The City is easily in compliance with this requirement based on the relatively low number of part-time employees compared to full-time employees.

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Receive and place on file

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:** 

**LIST OF ATTACHMENTS:**

1. Budgeted Schedule(s) of Full-time Employees (2011FY-2015FY)
2. Budgeted Schedule of Part-Time Salary Allocation (2010FY-2015FY)
3. Employee Count – Payroll Ending 5/4/2014
4. Employee Count – Payroll Ending 4/5/2015

**MODEL RESOLUTION:**

Resolved by the City Council that Council acknowledges receipt of the information from the City Administrator relative to staffing levels within the City and receives and places on file

City of Wyandotte  
 Schedule of Full-Time Budgeted Positions  
 September 7, 2011

	Budgeted 1997	Current 2011	+/(-)	DC Plan	DB Plan
100 Mayor & Council	1	1	0	0	1
136 District Court	7	9	2	7	2
172/175 Financial/Admin Services	6	4.2	-1.8	2	2.2
209 Assessor	2	2	0	0	2
215 Clerk	4	3	-1	1	2
225 Community Relations	1.2	0	-1.2	0	0
253 Treasurer	3	1	-2	0.2	0.8
301 Police Department	60	47	-13	27	20
336 Fire Department	35	27	-8	12	15
440 Engineering	11	8.8	-2.2	3.8	5
448 DPS	32	19	-13	4	15
750 Recreation	5.8	5	-0.8	5	0
755 Swimming Pool	0	0	0	0	0
756 Yack Arena	4	1	-3	1	0
775 Youth Assistance	1	1	0	1	0
800 Historical	1	1	0	1	0
	174	130	-44	65	65

	FTE Original Budgeted 2011	Budgeted 2012	+/(-)	DC Plan	DB Plan
100 Mayor & Council	1	1	0	0	1
136 District Court	9	9	0	7	2
172/175 Financial/Admin Services	4.2	4.2	0	2	2.2 (1)
177 Information Technology	0	1	1	1	0
209 Assessor	2	2	0	0	2
215 Clerk	3	3	0	1	2
225 Community Relations	0	0	0	0	0
253 Treasurer	1	1	0	0.2	0.8 (2)
301 Police Department	42	41	-1	22	19 (3)
302 Downriver Central Dispatch	6	6	0	5	1
336 Fire Department	28	27	-1	14	13 (4)
440 Engineering	8.8	8.8	0	3.8	5 (1)
448 DPS	19	17	-2	4	13
750 Recreation	5	4.5	-0.5	4.5	0
755 Swimming Pool	0	0	0	0	0
756 Yack Arena	1	1.5	0.5	1.5	0
775 Youth Assistance	1	1	0	1	0
800 Historical	1	1	0	1	0
	132	129	-3	68	61

- (1) Reflects elimination of full-time position in 2010 FY budget and replaced by part-time allocation.
- (2) Reflects elimination of full-time ordinance officer position (replaced with 40 hours/week part-time position). A vacant police officer position is included in the 2011 FY budget and is scheduled to be replaced after all collective bargaining issues are resolved with the terminated employee.
- (3) Reflects the reduction (through attrition) of two (2) full-time positions. A replacement is appropriated for in the 2011 FY budget for one (1) vacant firefighter position.
- (4) Reflects the reduction in personnel (through attrition) of three (3) laborers/operators and one (1) clerical employee.

City of Wyandotte  
 Schedule of Full-Time Budgeted Positions  
 July 24, 2012

		Budgeted 1997	Current 2012	+/(-)	DC Plan	DB Plan
100	Mayor & Council	1	1	0	0	1
136	District Court	7	9	2	7	2
172/175/177	Financial/Admin Services/IT	6	5.2	-0.8	3	2.2
209	Assessor	2	2	0	0	2
215	Clerk	4	3	-1	1	2
225	Community Relations	1.2	0	-1.2	0	0
253	Treasurer	3	1	-2	0.2	0.8
301	Police Department/DCD/DCACA	60	44	-16	28	16
336	Fire Department	35	25	-10	14	11
440	Engineering	11	7.8	-3.2	2.8	5
448	DPS	32	15	-17	3	12
750	Recreation	5.8	3.5	-2.3	3.5	0
755	Swimming Pool	0	0	0	0	0
756	Yack Arena	4	1.5	-2.5	1.5	0
775	Youth Assistance	1	1	0	1	0
800	Historical	1	1	0	1	0
		<b>174</b>	<b>120</b>	<b>-54</b>	<b>66</b>	<b>54</b>

		FTE Original Budgeted 2012	Budgeted 2013	+/(-)	DC Plan	DB Plan	
100	Mayor & Council	1	1	0	0	1	
136	District Court	9	9	0	7	2	
172/175	Financial/Admin Services	4.2	4.2	0	2	2.2	
177	Information Technology	1	1	0	1	0	
209	Assessor	2	2	0	0	2	
215	Clerk	3	3	0	1	2	
225	Community Relations	0	0	0	0	0	
253	Treasurer	1	1	0	0.2	0.8	
301	Police Department	41	36	-5	21	15	(1)
302	Downriver Central Dispatch	6	6	0	5	1	
303	Downriver Animal Control	0	2	2	2	0	(2)
336	Fire Department	27	25	-2	14	11	(3)
440	Engineering	8.8	7.8	-1	2.8	5	(4)
448	DPS	17	15	-2	3	12	(5)
750	Recreation	4.5	3.5	-1	3.5	0	(6)
755	Swimming Pool	0	0	0	0	0	
756	Yack Arena	1.5	1.5	0	1.5	0	
775	Youth Assistance	1	1	0	1	0	
800	Historical	1	1	0	1	0	
		<b>129</b>	<b>120</b>	<b>-9</b>	<b>66</b>	<b>54</b>	

- (1) Reflects the elimination of the following positions:  
 Detective Lieutenant (Heck) ATTRITION  
 Sergeant (Zavala) ATTRITION  
 Sergeant (Liberacki) ATTRITION  
 Patrol Officer (Foley) ATTRITION  
 Animal Control Officer (Gillenwater) Transferred to DCACA (Downriver Central Animal Control)
- (2) Reflects the creation of the Downriver Central Animal Control (DCACA):  
 Animal Control Officer (Gillenwater) Transferred to DCACA (Downriver Central Animal Control)  
 Hiring of Animal Control Officer (Bertera)
- (3) Reflects the elimination of the following positions:  
 Fire Fighter Driver (Whitman) ATTRITION  
 Fire Fighter (MacDonald) ATTRITION
- (4) Reflects the elimination of the following positions:  
 Engineering Assistant (Daniels) ATTRITION
- (5) Reflects the elimination of the following positions:  
 DPS Laborer (Cade) ATTRITION  
 DPS Laborer (Syc) ATTRITION
- (6) Reflects the elimination of the Full-Time Recreation Superintendent position. Replaced with Part-Time Allocation.

City of Wyandotte  
 Schedule of Full-Time Budgeted Positions  
 July 22, 2013

	Budgeted 1997	Current 2013	+ / (-)	DC Plan	DB Plan
100 Mayor & Council	1	1	0	0	1
136 District Court	7	9	2	7	2
172/175/177 Financial/Admin Services/IT	6	6.2	0.2	3.8	2.4
209 Assessor	2	2	0	1	1
215 Clerk	4	3	-1	1	2
225 Community Relations	1.2	0	-1.2	0	0
253 Treasurer	3	0.8	-2.2	0.2	0.6
301 Police Department/DCD/DCACA	60	44	-16	30	14
336 Fire Department	35	29	-6	18	11
440 Engineering	11	8	-3	3	5
448 DPS	32	16	-16	6	10
750 Recreation	5.8	3	-2.8	3	0
755 Swimming Pool	0	0	0	0	0
756 Yack Arena	4	1	-3	1	0
775 Youth Assistance	1	1	0	1	0
800 Historical	1	1	0	1	0
	<u>174</u>	<u>125</u>	<u>-49</u>	<u>76</u>	<u>49</u>

	FTE Original Budgeted 2013	Budgeted 2014	+ / (-)	DC Plan	DB Plan	
100 Mayor & Council	1	1	0	0	1	
136 District Court	9	9	0	7	2	
172/175 Financial/Admin Services	5.2	5.2	0	2.8	2.4	(1)
177 Information Technology	1	1	0	1	0	(1)
209 Assessor	2	2	0	1	1	(2)
215 Clerk	3	3	0	1	2	
225 Community Relations	0	0	0	0	0	
253 Treasurer	1	0.8	-0.2	0.2	0.6	
301 Police Department	36	36	0	23	13	(3)
302 Downriver Central Dispatch	6	6	0	5	1	(2)
303 Downriver Animal Control	2	2	0	2	0	(2)
336 Fire Department	25	29	4	18	11	(4)
440 Engineering	7.8	8	0.2	3	5	
448 DPS	15	16	1	6	10	
750 Recreation	3.5	3	-0.5	3	0	
755 Swimming Pool	0	0	0	0	0	
756 Yack Arena	1.5	1	-0.5	1	0	
775 Youth Assistance	1	1	0	1	0	
800 Historical	1	1	0	1	0	
	<u>121</u>	<u>125</u>	<u>4</u>	<u>76</u>	<u>49</u>	

- (1) Includes staff shared with WDMS
- (2) Includes staff shared with other communities through an Interlocal Agreement
- (3) Includes one (1) open position yet to be filled
- (4) Addition of four (4) employees paid 100% by SAFER Grant.

City of Wyandotte  
 Schedule of Full-Time Budgeted Positions  
 July 17, 2014

	Budgeted 1997	Current 2014	+ / (-)	DC Plan	DB Plan
100 Mayor & Council	1	1	0	1	0
136 District Court	7	9	2	8	1
172/175/177 Financial/Admin Services/IT	6	7.2	1.2	4.8	2.4
209 Assessor	2	2	0	1	1
215 Clerk	4	3	-1	1	2
225 Community Relations	1.2	0	-1.2	0	0
253 Treasurer	3	0.8	-2.2	0.2	0.6
301 Police Department/DCD/DCACA	60	44	-16	31	13
336 Fire Department	35	29	-6	18	11
440 Engineering	11	9	-2	4	5
448 DPS	32	17	-15	6	11
750 Recreation	5.8	3	-2.8	3	0
755 Swimming Pool	0	0	0	0	0
756 Yack Arena	4	1	-3	1	0
775 Youth Assistance	1	1	0	1	0
800 Historical	1	2	1	2	0
	174	129	-45	82	47

	FTE Original Budgeted 2014	Budgeted 2015	+ / (-)	DC Plan	DB Plan	
100 Mayor & Council	1	1	0	1	0	
136 District Court	9	9	0	8	1	
172/175 Financial/Admin Services	5.2	5.2	0	2.8	2.4	(1)
177 Information Technology	1	2	1	2	0	(1)
209 Assessor	2	2	0	1	1	(2)
215 Clerk	3	3	0	1	2	
225 Community Relations	0	0	0	0	0	
253 Treasurer	0.8	0.8	0	0.2	0.6	
301 Police Department	36	38	2	26	12	(3)
302 Downriver Central Dispatch	6	8	2	7	1	(2)
303 Downriver Animal Control	2	2	0	2	0	(2)
336 Fire Department	29	29	0	18	11	(4)
440 Engineering	9	9	0	4	5	
448 DPS	16	17	1	6	11	
750 Recreation	3	3	0	3	0	
755 Swimming Pool	0	0	0	0	0	
756 Yack Arena	1	1	0	1	0	
775 Youth Assistance	1	1	0	1	0	
800 Historical	2	2	0	2	0	
	127	133	6	86	47	

- (1) Includes staff shared with WDMS
- (2) Includes staff shared with other communities through an Interlocal Agreement
- (3) Includes one (1) open position yet to be filled
- (4) Addition of four (4) employees paid 100% by SAFER Grant. Grant expires during 2015FY.

City of Wyandotte  
 Schedule of Budgeted Part-Time Personnel Costs  
 September 30, 2015

	1997	2010	2011	2012	2013	2014	2015	From 1997 +/(-)	From 2010 +/(-)
100 Mayor & Council	-	-	-	-	-	-	-	-	-
136 District Court	35,114	248,295	219,872	219,760	219,760	215,520	208,340	173,226	(39,955)
172 Financial Services	8,222	12,711	45,136	38,958	38,959	27,937	28,706	20,484	15,995
175 Administrative Services	-	-	-	-	-	-	-	-	-
209 Assessor	6,852	12,648	-	-	-	-	-	(6,852)	(12,648)
215 Clerk	-	-	-	-	-	-	-	-	-
225 Community Relations	21,651	-	-	-	-	-	-	(21,651)	-
253 Treasurer	13,258	9,697	9,568	9,568	9,568	9,568	9,568	(3,690)	(129)
301 Police Department	17,409	76,460	52,208	52,208	52,208	41,600	41,600	24,191	(34,860)
302 Downriver Central Dispatch	-	-	24,000	158,448	185,107	186,107	86,989	86,989	86,989
303 Downriver Central Animal Control	-	-	-	-	29,702	32,432	26,608	26,608	26,608
336 Fire Department	-	30,084	29,495	29,495	29,495	29,495	29,495	29,495	(589)
440 Engineering	58,312	56,250	58,304	99,904	99,904	52,304	54,280	(4,032)	(1,970)
448 DPS	115,583	115,000	144,782	134,000	134,000	134,000	144,300	28,717	29,300
750 Recreation	107,243	132,651	145,870	171,389	138,694	120,000	122,065	14,822	(10,586)
755 Swimming Pool	41,811	11,000	11,000	10,000	11,000	11,000	11,000	(30,811)	-
756 Yack Arena	64,223	58,821	58,631	49,840	49,840	49,840	51,780	(12,443)	(7,041)
775 Youth Assistance	-	-	-	-	-	-	-	-	-
800 Historical	16,969	62,432	56,108	36,598	36,598	47,060	46,080	29,111	(16,352)
	<u>506,647</u>	<u>826,049</u>	<u>854,974</u>	<u>1,010,168</u>	<u>1,034,835</u>	<u>956,863</u>	<u>860,811</u>	<u>354,164</u>	<u>34,762</u>

EMPLOYEE COUNT REPORT FOR CITY OF WYANDOTTE  
For Employees with gross pay between 04/21/2014 and 05/04/2014

Employment Status	Male	Female	Gross Pay
Active	127	63	276,968.15
Deceased	0	0	0.00
Disability	0	0	0.00
Inactive	9	3	9,097.61
Laid-Off	0	0	0.00
Leave of Absence	0	0	0.00
Probation	0	0	0.00
Retired	3	1	9,914.23
Terminated	2	0	673.87
Unapproved Hire	0	0	0.00
<b>TOTAL:</b>	<b>141</b>	<b>67</b>	<b>296,653.86</b>

Employment Type	Male	Female	Gross Pay
<No Type>	0	0	0.00
Appointed	0	0	0.00
Contractual	0	0	0.00
Department Head	0	0	0.00
Elected	0	0	0.00
Election Worker	0	0	0.00
Full-Time	92	32	264,759.66
Intern	0	0	0.00
Irregular Part-Time	0	0	0.00
On-Call	0	0	0.00
Other	0	0	0.00
Paid On-Call	0	0	0.00
Part-Time	22	28	24,122.48
Seasonal	27	7	7,771.72
Temporary	0	0	0.00
Volunteer	0	0	0.00
Volunteer Paid On-Call	0	0	0.00
<b>TOTAL:</b>	<b>141</b>	<b>67</b>	<b>296,653.86</b>

EMPLOYEE COUNT REPORT FOR CITY OF WYANDOTTE  
For Employees with gross pay between 03/23/2015 and 04/05/2015

Employment Status	Male	Female	Gross Pay
Active	139	70	298,297.16
Deceased	0	0	0.00
Disability	0	0	0.00
Inactive	3	3	411.60
Laid-Off	0	0	0.00
Leave of Absence	0	0	0.00
Probation	0	0	0.00
Retired	1	0	16,728.97
Terminated	1	0	2,338.00
Unapproved Hire	0	0	0.00
<b>TOTAL:</b>	<b>144</b>	<b>73</b>	<b>317,775.73</b>

Employment Type	Male	Female	Gross Pay
<No Type>	0	0	0.00
Appointed	0	0	0.00
Contractual	0	0	0.00
Department Head	0	0	0.00
Elected	0	0	0.00
Election Worker	0	0	0.00
Full-Time	95	32	280,254.89
Intern	0	0	0.00
Irregular Part-Time	0	0	0.00
On-Call	0	0	0.00
Other	0	0	0.00
Paid On-Call	0	0	0.00
Part Time	26	31	29,347.81
Seasonal	23	10	8,173.03
Temporary	0	0	0.00
Volunteer	0	0	0.00
Volunteer Paid On-Call	0	0	0.00
<b>TOTAL:</b>	<b>144</b>	<b>73</b>	<b>317,775.73</b>

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

7

MEETING DATE: April 13, 2015

AGENDA ITEM #   1  

**ITEM:** Wyandotte Police Department Replacement Computers Purchase

**PRESENTER:** David Fuller, Director of Information Technology 

**INDIVIDUALS IN ATTENDANCE:** David Fuller, Director of Information Technology

**BACKGROUND:** Computer usage has become integral in the day to day operations for all members of the Wyandotte Police Department staff. As such, any performance hindrances caused by faulty or reduced functionality equipment has an impact on the capability of said staff in supporting our citizens. The industry standard for replacing business-class computers, known as "PC Lifecycle," is between 3 and 5 years. This standard is to reduce staff down-time and to avoid excessive support costs. A remaining 18 computers have been identified that exceed the PC Lifecycle standard.

Computers are effectively commodities and CDW-G has recently offered us pricing below our other traditional vendors for equipment that meets our needs and will allow us to purchase modular computers and monitors, as well as additional Microsoft Office licenses, at a lower than expected cost.

**STRATEGIC PLAN/GOALS:** The replacement of these computers will continue to allow our officers and support staff to have access to internal records and reporting systems along with access to the State of Michigan, FBI LEIN, and INCIC systems, which is essential for them to provide service to the residents of the City of Wyandotte.

**ACTION REQUESTED:** Council approval to purchase 18 desktop computers and related equipment through CDW-G for a total cost of \$18,414.07.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The funds for this transaction will come from the Police Department Other Equipment account 101-301-850-540 and are part of the City Council approved 2015 budget.

**IMPLEMENTATION PLAN:** Upon approval, the Director of IT will coordinate provisioning and deployment of new computer replacements.

**POLICE CHIEF RECOMMENDATION:** Approved. 

**CITY ADMINISTRATOR'S RECOMMENDATION:** Approved.

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:** Approved.

**LIST OF ATTACHMENTS**

CDW-G Quote

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan  
Date: April 13, 2015

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Director of Information Technology to purchase 18 desktop computers and related equipment through CDW-G for a total cost of \$18,414.07 using City Council approved 201.

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
Stec



CDWG.com | 800.594.4239

OE400SPS

# SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
GBNG445	8521016	3/30/2015

**BILL TO:**  
CITY OF WYANDOTTE  
3200 BIDDLE AVE STE 200

**SHIP TO:**  
CITY OF WYANDOTTE  
Attention To: DEPT OF MUNICIPAL  
SERVICE  
3200 BIDDLE AVE STE 200

Accounts Payable  
WYANDOTTE , MI 48192-5953

WYANDOTTE , MI 48192-5953  
Contact: DAVID FULLER 734.324.7106

Customer Phone #734.324.7100

Customer P.O. # PC AND GOODIES  
QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		FEDEX Ground	Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
18	3662512	LVO TS TC M73 I5_4570T 128GB PROMO Mfg#: 10AY0020US-BUN Contract: MARKET ** Bundle Components ** LVO TC TINY-IN-ONE 23" PROMO Qty: 18 LVO TS TC M73 I5_4570T 128GB 4GB Qty: 18	699.24	12,586.32
18	3583259	LENOVO TC TINY-IN-ONE SUPER-MULTI Mfg#: 4XA0H03972 Contract: MARKET	65.53	1,179.54
30	2354469	MSH FB WRLS 800 DT USB KB/MOU Mfg#: 5SH-00001 Contract: MARKET	26.69	800.70
18	2933542	MS OFFICE HOME AND BUS 2013 32/64 Mfg#: T5D-01575 Contract: MARKET	184.05	3,312.90
SUBTOTAL				17,879.46
FREIGHT				534.61
TAX				0.00

us Currency  
**TOTAL** 18,414.07

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 312.705.8283

**Please remit payment to:**  
CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**



MEETING DATE: April 13, 2015

AGENDA ITEM #

**ITEM:** Hiring of Dispatchers for Downriver Central Dispatch

**PRESENTER:** Jamie Pouliot, Inspector

**INDIVIDUALS IN ATTENDANCE:** Insp. Jamie Pouliot

**BACKGROUND:** There are currently two open full-time Dispatcher positions available in the Downriver Central Dispatch (DCD) center. Both positions are approved in the current budget as approved by the DCD executive and finance boards along with the Wyandotte City Council. Full-time candidates Bruce Vick and Valerie Jesse have been working in our center as part-time employees and have done an excellent job as public safety tele-communicators. They have been successful in the interview process, a background investigation, psychological evaluation, and a physical. If approved for full-time status, it is my opinion along with that of their supervisors that they will continue to be an asset to our dispatch center and great public servants.

**STRATEGIC PLAN/GOALS:** To elevate to full-time status Dispatch employees who have proven to be an outstanding Dispatchers and continue to provide quality service to our residents who call for the request of public safety services.

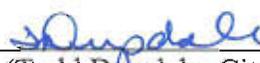
**ACTION REQUESTED:** Concur with the Police Department to hire part-time Dispatchers Bruce Vick and Valerie Jesse as Dispatchers at full-time status.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Funds for their salary/benefits are budgeted in the Downriver Central Dispatch budget.

**IMPLEMENTATION PLAN:** The City Administrator's Office will coordinate the hiring and implementation of benefits for the position.

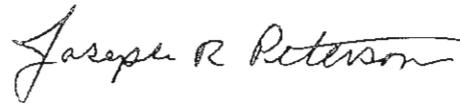
**COMMISSION RECOMMENDATION:** The Police Commission has approved hiring both Dispatchers at full-time status at their regular meeting which was held on Thursday April 2, 2015.

**CITY ADMINISTRATOR'S RECOMMENDATION:** Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of these positions appears necessary to provide effective services to the users of the centralized dispatch center. Concur with recommendation.

  
\_\_\_\_\_  
(Todd Drisdale, City Administrator)

**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:** Concur with recommendation.



\_\_\_\_\_  
(Joseph Peterson, Mayor)

**LIST OF ATTACHMENTS:**

1. Application for Employment – Bruce Vick
2. Application for Employment – Valerie Jesse

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: April 13, 2015

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the police department dated April 13, 2015, regarding the dispatcher positions in the Downriver Central Dispatch and CONCURS with the recommendation therein and hereby declares said positions vacant and authorizes the filling of such vacancies and

FURTHER RESOLVED BY THE CITY COUNCIL approves the hiring of Bruce Vick and Valerie Jesse as full-time dispatchers consistent with the terms of the collective bargaining agreement

I move the adoption of the foregoing resolution.

MOTION by  
Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
Stec

CITY OF WYANDOTTE, MICHIGAN 48192

# APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

### EMPLOYMENT DESIRED

Position applied for POLICE / FIRE DISPATCH

Have you read the description of this job?  Yes  No

Are you qualified to perform these duties?  Yes  No

Other position you would consider OPEN

Type of employment desired:  Full-Time  Part-Time  Temporary

Date you can start OPEN Wage expected \$ 12.00 HR.

### PERSONAL INFORMATION

Name VICK BRUCE ALLEN Social Security Number \_\_\_\_\_  
Last First Middle

Address CHURCHILL TRENTON MI 48183  
Street City State Zip Code

Telephone (including area code) \_\_\_\_\_ HOME CELL

Other last names used while working, if any \_\_\_\_\_

Are you a U.S. Citizen?  Yes  No

If no, specify type of entry document and work authorization \_\_\_\_\_

Have you ever been convicted of a crime?  Yes  No

If yes, please give specifics \_\_\_\_\_

Are there any felony charges pending against you?  Yes  No

If yes, please give specifics \_\_\_\_\_

Have you ever served in the U.S. Military?

Yes

No

If yes, indicate branch of military? \_\_\_\_\_

Dates of duty: From \_\_\_\_\_ To \_\_\_\_\_ Type of discharge \_\_\_\_\_  
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner?

Yes

No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use?

Yes

No

Are you licensed to drive a motor vehicle other than an automobile?

Yes

No

If yes, what type of license do you hold? CYCLE

Have you ever employed by the City of Wyandotte?

Yes

No

If so, when? \_\_\_\_\_

Have any of your relatives ever been employed by the City of Wyandotte?

Yes

No

If yes, indicate names and dates employed \_\_\_\_\_

Are you a smoker?

Yes

No

If yes, will you abide by the City's smoking policy?

Yes

No

Have you used, possessed or sold any illegal drugs in the past five years?

Yes

No

If yes, state which drugs and explain if you used, possessed or sold them \_\_\_\_\_

Have you ever been bonded on a job?

Yes

No

If so, where and when? \_\_\_\_\_

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name KAREN VICK Telephone (including area code) \_\_\_\_\_  
Address CHURCHILL TREATON MI 48183  
Street City State Zip Code

**PERSONAL REFERENCES (Not former employers or relatives)**

Name and Occupation	Address	Phone Number
<u>SIM PERRY</u>	<u>DCC</u>	<u>734-362-3434</u>
<u>JERRY BROWN</u>		<u>734-341-8685</u>
<u>JEFF DROUILLARD</u>	<u>Brownstown Fire</u>	<u>734-341-7902</u>

**EDUCATION**

Identify any special skills, training or licenses you have which are related to the position you are applying for:

DISPATCH EXPERIENCE, PARAMEDIC, FIRE 1 & 2 HAZ MAT

	NAME	CITY/STATE	DEGREE	MAJOR
High School	WOODHAVEN High	WOODHAVEN	GRAD	GEN
College	EASTERN MICHIGAN	YPSILANTI	2 YR	GEN
Other				

**EMPLOYMENT HISTORY** (Begin with most recent and use additional sheet, if necessary)

1. Firm name CITY OF TRENTON FIRE DEPT.

Employed from 1 1988 to 11 2013

Type of business FULL TIME FIRE DEPT.

Address 2800 THIRD ST. TRENTON MI. 48183

Telephone Number 937-675-7000 Name of supervisor MAYOR & COUNCIL

Positions FIRE CHIEF Starting salary \$ 19,000 Final salary \$ 90,000

Duties performed ADMINISTRATE 39 MAN FULL TIME FIRE DEPT.

Reason for leaving RETIRED

If presently employed, may we contact your supervisor?  Yes  No If yes, telephone \_\_\_\_\_

2. Firm name \_\_\_\_\_

Employed from \_\_\_\_\_ to \_\_\_\_\_

Type of business \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Name of supervisor \_\_\_\_\_

Positions \_\_\_\_\_ Starting salary \$ \_\_\_\_\_ Final salary \$ \_\_\_\_\_

Duties performed \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Have you ever been suspended or discharged from employment?  Yes  No

If yes, please explain \_\_\_\_\_

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

#### APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

#### APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 09-14-14 Signature: T. Bruce Clark

4/26/05

Print Form

CITY OF WYANDOTTE, MICHIGAN 48192

# APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

### EMPLOYMENT DESIRED

Position applied for Police / Fire Dispatcher

Have you read the description of this job?  Yes  No

Are you qualified to perform these duties?  Yes  No

Other position you would consider \_\_\_\_\_

Type of employment desired:  Full-Time  Part-Time  Temporary

Date you can start 7/21/2014 Wage expected \$ 12.00

### PERSONAL INFORMATION

Social Security Number upon request

Name Jesse Valerie Nicole  
Last First Middle

Address 15701 mulberry st Southgate MI 48195  
Street City State Zip Code

Telephone (including area code) 734-778-3738

Other last names used while working, if any \_\_\_\_\_

Are you a U.S. Citizen?  Yes  No

If no, specify type of entry document and work authorization \_\_\_\_\_

Have you ever been convicted of a crime?  Yes  No

If yes, please give specifics \_\_\_\_\_

Are there any felony charges pending against you?  Yes  No

If yes, please give specifics \_\_\_\_\_

Have you ever served in the U.S. Military?

Yes  No

If yes, indicate branch of military? \_\_\_\_\_

Dates of duty: From \_\_\_\_\_ To \_\_\_\_\_ Type of discharge \_\_\_\_\_  
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner?  Yes  No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use?  Yes  No

Are you licensed to drive a motor vehicle other than an automobile?  Yes  No

If yes, what type of license do you hold? \_\_\_\_\_

Have you ever employed by the City of Wyandotte?  Yes  No

If so, when? \_\_\_\_\_

Have any of your relatives ever been employed by the City of Wyandotte?  Yes  No

If yes, indicate names and dates employed \_\_\_\_\_

Are you a smoker?  Yes  No

If yes, will you abide by the City's smoking policy?  Yes  No

Have you used, possessed or sold any illegal drugs in the past five years?  Yes  No

If yes, state which drugs and explain if you used, possessed or sold them \_\_\_\_\_

Have you ever been bonded on a job?  Yes  No

If so, where and when? \_\_\_\_\_

**IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:**

Name Jordan DODD Telephone (including area code) \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

**PERSONAL REFERENCES (Not former employers or relatives)**

Name and Occupation	Address	Phone Number
MR Manager Amanda Macdougall		586-864-0816
Arvon Ortiz Crane Operator	N/A	313-218-1829
Laura Miller	N/A	734-6226-9110

**EDUCATION**

Identify any special skills, training or licenses you have which are related to the position you are applying for:

NAME	CITY/STATE	DEGREE	MAJOR
High School Bedford High School	Bedford MI	Diploma	
College Western Michigan University	Kalamazoo, MI	Bachelors	organizational communications
Other			

**EMPLOYMENT HISTORY** (Begin with most recent and use additional sheet, if necessary)

1. Firm name Michigan spine and Brain Surgeons, PLLC

Employed from 8 2012 to 4 2014  
month year month year

Type of business Private practice

Address 22250 providence DR ste 101 southfield MI 48075  
Street City State Zip Code

Telephone Number \_\_\_\_\_ Name of supervisor \_\_\_\_\_

Positions consult coordinator Starting salary \$ 10.00 Final salary \$ 10.50

Duties performed Refer to resume

Reason for leaving Personal Reasons

If presently employed, may we contact your supervisor?  Yes  No If yes, telephone 586-864-0816

2. Firm name Buffalo wild wings inc

Employed from 7 2009 to 8 2011  
month year month year

Type of business Restaurant

Address 13055 Eureka RD Southgate MI 48195  
Street City State Zip Code

Telephone Number 734-281-2999 Name of supervisor Heather Rush

Positions server Starting salary \$ 2.65 Final salary \$ 2.65

Duties performed Refer to Resume

Reason for leaving Another Job

Have you ever been suspended or discharged from employment?  Yes  No

If yes, please explain \_\_\_\_\_

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

#### APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 7/15/2014 Signature: Valerie Jense

#### APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 7/15/2014 Signature: Valerie Jense

4/26/05

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

9A

**MEETING DATE:** April 13<sup>th</sup> 2015

**AGENDA ITEM #** \_\_\_\_\_

**ITEM: Special Event Application – Week in Wyandotte**

**PRESENTER:** Heather A. Thiede, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** Attached please find the Special Event Application from Wyandotte Family Church requesting to hold their annual Week in Wyandotte July 21<sup>st</sup> through July 26<sup>th</sup> 2015 and use Bishop Park. This event has been reviewed and approved by Police Chief, Fire Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. They are looking to have bounce houses at the events and the company who they have contracted with has added the city to their insurance policy as additional insured. (Please see the attached application and information sheets).

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of the City Park and property for their event held July 21<sup>st</sup> through July 26<sup>th</sup> 2015.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *S. Dupdal*

**LEGAL COUNSEL'S RECOMMENDATION:** Concurs with recommendation, signature on file.

**MAYOR'S RECOMMENDATION:** *J.P.*

**LIST OF ATTACHMENTS**

Special Event Application – Wyandotte Family Church

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: April 13<sup>th</sup> 2015

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of City Parks and property for the event held on July 21<sup>st</sup> through July 26<sup>th</sup> 2015.

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
Stec

# Application for Special Event

Special Events Office, City of Wyandotte  
2624 Biddle Avenue Wyandotte, Michigan 48192  
P: 734-324-4502 F: 734-324-7283  
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: 7/21/2015 - 7/26/2015 Times: \_\_\_\_\_

Name of Applicant: Leah McMullin

Name of Business or Organization: Wyandotte Family Church

Type of legal entity of your business/organization: Non-profit

Name of individual authorized to sign documents on behalf of your business/organization: Leah McMullin

Address: PO Box 306, Wyandotte, MI 48192

Email: LeahWFC@gmail.com Cell Phone: 3303094820

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: City of Wyandotte

Estimated maximum number of persons expected at the event for each day: \_\_\_\_\_

Is Alcohol going to be served or provided at this event: No Do you have a license: \_\_\_\_\_

Do you need water hook up for this event? Yes

If you will need water hook up, please list where and what the water will be for: Baptism on 7/26/2015

**Electrical needs:** Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

**Application fee:** \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

WEEK IN WYANDOTTE SCHEDULE  
TENTATIVE AS OF March 2015

Girls Sleeping at Wilson Middle School  
Boys Sleeping at Taft Elementary School

**MONDAY July 20<sup>th</sup>**

3:00-5:00 PM STUDENTS ARRIVE AT WILSON MIDDLE SCHOOL TO REGISTER  
5:00-6:00 PM. DINNER AT WILSON CAFETERIA  
6:15-6:45 PM. ORIENTATION  
7:00 PM. EVENING SERVICE AT OUT OF THE BOX THEATER  
LEADER MEETING 10 MINUTES AFTER SERVICE IN CAFETERIA  
(Each youth group sends youth pastor or one representative)  
9:00 PM SNACK AT WILSON CAFETERIA  
CURFEW TBA

**TUESDAY July 21<sup>st</sup>**

7:00-8:30AM. WAKE UP/SHOWERS/BREAKFAST  
8:30-9:00AM MORNING DEVOTIONS AT OUT OF THE BOX THEATER  
10:00 AM. SERVICE PROJECTS IN COMMUNITY

- Working at the Parks
- Training and prep for children's teams "party in the parks"

1:00 PM LUNCH AT WILSON MIDDLE SCHOOL  
2:30-4:45PM DOOR HANGERS  
5:30-6:30 PM. DINNER  
7:00 PM. SERVICE AT OUT OF THE BOX THEATER  
LEADER MEETING 10 MINUTES AFTER SERVICE IN CAFETERIA  
(Each youth group sends youth pastor or one representative)  
9:30 PM SNACK  
CURFEW TBA

**WEDNESDAY July 22<sup>nd</sup>**

7:00-8:30AM. WAKE UP/SHOWERS/BREAKFAST  
8:30-9:00AM MORNING DEVOTIONS AT OUT OF THE BOX THEATER  
10:00 AM. SERVICE PROJECTS IN COMMUNITY

- Working at Parks
- Bishop Park Children's Party in the Park

1:00 PM. LUNCH  
2:30-4:45PM DOOR HANGERS  
5:30-6:30PM. DINNER AT WILSON MIDDLE SCHOOL  
7:00 PM. SERVICE AT OUT OF THE BOX THEATER  
LEADER MEETING 10 MINUTES AFTER SERVICE IN CAFETERIA  
(Each youth group sends youth pastor or one representative)  
9:30 PM SNACK  
CURFEW TBA

**THURSDAY July 23<sup>rd</sup>**

7:00-8:30AM. WAKE UP/SHOWERS/BREAKFAST  
8:30-9:00AM MORNING DEVOTIONS AT OUT OF THE BOX THEATER  
10:00 AM. SERVICE PROJECTS IN COMMUNITY

- Working at Parks
- Bishop Park Children's Party in the Park

1:00 PM. LUNCH  
2:30-4:45PM DOOR HANGERS  
5:30-6:30PM. DINNER AT WILSON MIDDLE SCHOOL  
7:00 PM. SERVICE AT OUT OF THE BOX THEATER  
LEADER MEETING 10 MINUTES AFTER SERVICE IN CAFETERIA  
(Each youth group sends youth pastor or one representative)  
9:30 PM SNACK  
CURFEW TBA

#### **FRIDAY July 24<sup>th</sup>**

7:00-8:30AM. WAKE UP/SHOWERS/BREAKFAST  
8:30-9:00AM MORNING DEVOTIONS AT OUT OF THE BOX THEATER  
10:00 AM. SERVICE PROJECTS IN COMMUNITY

- Working at Parks
- Bishop Park Children's Party in the Park

1:00 PM. LUNCH  
2:30-4:30PM SPECIAL DIAMOND JACK CRUISE  
4:30-5:30PM FREE TIME DOWNTOWN WYANDOTTE  
5:30-6:30PM. DINNER AT WILSON MIDDLE SCHOOL  
7:00 PM. SERVICE AT OUT OF THE BOX THEATER  
LEADER MEETING 10 MINUTES AFTER SERVICE IN CAFETERIA  
(Each youth group sends youth pastor or one representative)  
9:30 PM SNACK  
CURFEW TBA

#### **SATURDAY July 25<sup>th</sup>**

8:30-9:30AM WAKE UP/BREAKFAST (DEVOTION AT 9:20 AM)  
9AM ALL GROUPS AT BISHOP PARK  
12:00-4:00 PM BASH AT BISHOP

- Entertainment/Music on the city's stage with give-aways throughout the day
- 3 inflatables & Bounce Houses
- Face painting, clowns, balloons, & FREE sno cones
- Free hot dog, chips & water for everyone
- Mobile health station in conjunction with Wayne-Wright Soup Kitchen, 1<sup>st</sup> Congregational & 1<sup>st</sup> Presbyterian Church of Wyandotte.
- Potential: Free haircuts and trim
- Some medical vendors from Wyandotte Hospital
- Free Face Painting, Beads, Carnival Games
- First Aid Station
- Fire Truck for children to go on and look through

#### **SUNDAY July 26<sup>th</sup>**

8:30AM—9:30 AM BREAKFAST/PRAYER/TESTIMONY  
10:30 AM BISHOP PARK. SUNDAY MORNING SERVICE AT PAVILION

- City's mobile stage set up and service at pavilion
- Music & speaking
- Small pool set up for baptism
- Picnic afterward with hot dogs, chips, water

12:00 PM DISMISS & PINCIC BEGINS  
2:00 PM PICNIC CONCLUDES



**CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION**

9-B

**MEETING DATE:** April 13<sup>th</sup> 2015

**AGENDA ITEM #** \_\_\_\_\_

**ITEM:** Special Event Application - Wayne State University

**PRESENTER:** Heather A. Thiede, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** Attached please find the Special Event Application from Wayne State University requesting to hold The Baroudeur, a WSU cycling event on Saturday, August 22<sup>nd</sup> 2015 and the use of city sidewalks and streets. This event has been reviewed and approved by Police Chief, Fire Chief, Recreation Superintendent, and Department of Public Service. (Please see the attached application and information sheets).

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city property on August 22<sup>nd</sup> 2015.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *S. Dysdal*

**LEGAL COUNSEL'S RECOMMENDATION:** Concurs with recommendation, signature on file.

**MAYOR'S RECOMMENDATION:** *J.A.P.*

**LIST OF ATTACHMENTS**

Special Event Application - Wayne State University

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan

Date: April 13<sup>th</sup> 2015

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of City property for the event held on August 22<sup>nd</sup> 2015.

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
Stec

# Application for Special Event

Special Events Office, City of Wyandotte  
2624 Biddle Avenue Wyandotte, Michigan 48192  
P: 734-324-4502 F: 734-324-7283  
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: August 22, 2015 Times: 10 a.m. - noon

Name of Applicant: Michael Hicks, Project Manager, The Baroudeur

Name of Business or Organization: Wayne State University (Event: The Baroudeur)

Type of legal entity of your business/organization: Tax Exempt - 501 (c)(3)

Name of individual authorized to sign documents on behalf of your business/organization:

Michael Hicks

Address: Suite 4300, 5700 Cass Avenue, Detroit, MI 48202

Email: michael.hicks@att.net Cell Phone: (313) 231-1087

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: Biddle Avenue between the Ecorse River and Pennsylvania Road.

Estimated maximum number of persons expected at the event for each day: 200

Is Alcohol going to be served or provided at this event: NO Do you have a license: NO

Do you need water hook up for this event? NO

If you will need water hook up, please list where and what the water will be for: NONE

N/A

**Electrical needs:** Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event.

**Application fee:** \$50 Please make checks or money orders payable to the City of Wyandotte.

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.





## Office of the President

March 30, 2015

Heather Thiede  
Special Events Coordinator  
City of Wyandotte  
2624 Biddle Avenue  
Wyandotte, MI 48192

Dear Ms. Thiede:

I am writing on behalf of **Wayne State University (WSU)** to seek approval for rider participants to access public rites of way within the **City of Wyandotte** as part of a WSU sponsored cycling event, **The Baroudeur**, on **Saturday, August 22, 2015**. With this in mind, I have attached a completed special event permit application on behalf of WSU.

The Baroudeur, an initiative of Wayne State University **President M. Roy Wilson**, is a fun, non-competitive activity that gives riders of all abilities an opportunity to explore the Detroit and surrounding area on two wheels. More importantly, the event will help raise scholarship dollars for economically disadvantaged students. The Baroudeur also will promote urban cycling, encourage healthy lifestyle choices and underscore alternative modes of transportation. In addition, the event will help showcase some of our area's most noteworthy locations, including the growing network of trails and greenways in our region. We look forward to a successful and impactful event, one that will net positive results on many fronts, particularly for area residents, neighbors and recreational cycling.

Riders can choose from 20, 55, 62 and 100-mile distances to ride. The proposed routes begin and end on Wayne State's main campus and will carry riders through various parts of Detroit, as well as several other cities and townships, including Wyandotte. With your approval, riders along the 100-mile course will travel inbound and outbound through Wyandotte along **Biddle Avenue** (between the Ecorse River and Pennsylvania Road), giving participants a safe and scenic view of your community.

We expect that The Baroudeur's tour of Wyandotte will produce minimal disruption to traffic flow and geography. While we hope to attract 1,000 participants for the event, we estimate that roughly 200 registrants will select the ride options that pass through your city limits. Staggered start times also should help to mitigate any disruption of normal activity. Most riders should complete their trek through Wyandotte between 10 a.m. and noon. Temporary directional signage will mark the course for cyclists and will be removed immediately after the event. Further, we plan no street closures along any portions of the proposed routes. In making these plans, we make it clear to potential riders that they will share roads with other vehicles and that they are subject to all traffic laws governing such roadways, including stop signs, stop lights and proper lane usage. Per your request, a map of the 100-mile route is attached, along with a map showing the route segment that passes through Wyandotte.

Though our riders will assume the risks associated with bicycling, we are placing rider safety among our highest priorities. With this in mind, we are working closely with **Chief Anthony Holt** of the **Wayne State University Police Department (WSUPD)** to develop and implement safety measures for each of the proposed routes. Measures implemented will be based on Chief Holt's and WSUPD's previous experience with other cycling events. Chief Holt will dedicate WSUPD resources to the event and ensures that he will work with your public safety officials to deliver a secure finish for each of our riders and to meet the public safety requirements for your city. We also are working with **Adam Gottlieb**, CEO of **Hart EMS** to coordinate emergency medical response for the event. Hart EMS will coordinate medical service in the several communities through which our route passes.

We hope that this letter gives you the information and confidence you need to grant The Baroudeur your enthusiastic endorsement. We believe that our request will require minimal investment of Wyandotte's valuable resources. On behalf of WSU, I want you to know that we look forward to collegial and productive efforts with each of our working partners – including the City of Wyandotte.

In closing, we invite you, your colleagues and your neighbors to participate in the event, which offers riders refreshments along the route, a limited edition Baroudeur t-shirt and admission to a festive post-ride lunch on Wayne State's main campus. For more information about event registration, please visit [baroudeur.wayne.edu](http://baroudeur.wayne.edu). If you need additional information regarding our permit application, you can reach me by e-mail at [michael.hicks@wayne.edu](mailto:michael.hicks@wayne.edu) or by phone at (313) 577-0403.

Sincerely,



Michael Hicks  
Project Manager  
The Baroudeur

**THE BAROUDER  
WAYNE STATE UNIVERSITY  
PROPOSED 100-MILE ROUTE (FULL ROUTE)**



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

**MEETING DATE:** April 13<sup>th</sup> 2015

**AGENDA ITEM #**     

**ITEM:** Special Event Application - Bay Sail

**PRESENTER:** Heather A. Thiede, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** Attached please find the Special Event Application from Bay Sail. For their use of the Bishop Park Dock from 7:30 pm to 1 am on June 22 2015. This event has been reviewed and approved by Police Chief, Fire Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy, pay all fees associated with docking at Bishop park and sign a hold harmless agreement. (Please see the attached application and information sheets).

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of the City Park and property for their event held June 22<sup>nd</sup> 2015.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

**COMMISSION RECOMMENDATION:**      N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Shuydal*

**LEGAL COUNSEL'S RECOMMENDATION:** Concurs with recommendation, signature on file.

**MAYOR'S RECOMMENDATION:** *J.P.*

**LIST OF ATTACHMENTS**

Special Event Application - Bay Sail

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan

Date: April 13<sup>th</sup> 2015

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of City Parks and property for the event held on June 22<sup>nd</sup> 2015.

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
Stec

# Application for Special Event

Special Events Office, City of Wyandotte  
2624 Biddle Avenue Wyandotte, Michigan 48192  
P: 734-324-4502 F: 734-324-7283  
hthiede@wyan.org www.wyandottestreetartfair.org

Date of proposed event: Monday, June 22, 2015 Times: Approx. 7:30 pm - 1:00 am

Name of Applicant: Shirley Roberts

Name of Business or Organization: BaySail

Type of legal entity of your business/organization: 501(c)3

Name of individual authorized to sign documents on behalf of your business/organization: Shirley Roberts

Address: 107 Fifth Street, Bay City, MI 48708

Email: Shirleyr@baysailbaycity.org Cell Phone: (989) 225-7856

Please attach a detailed description and site map (please see details for proper site map on page 3 of this document) of the proposed event to this application for review by the Special Event Office.

Site of proposed event: Seawall at Bishop Park

Estimated maximum number of persons expected at the event for each day: 45

Is Alcohol going to be served or provided at this event: NO Do you have a license: NA

Do you need water hook up for this event? NO

If you will need water hook up, please list where and what the water will be for: NA

**Electrical needs:** Please list on the attached electrical sheet your electrical needs for your event. This document must be returned to the Special Event Office along with this application if you require power at your event. NA

**Application fee:** \$50 Please make checks or money orders payable to the City of Wyandotte.

'Baysail' - name on check \$50 - # 9471

If you have any questions regarding this application and its details feel free to contact the Special Event Office at hthiede@wyan.org or 734.324.4502.

## Description:

Appledore III will dock at Bishop Park to board passengers for an excursion on the Detroit River to view the Target Fireworks display. The excursion will leave the dock at 8:30pm and return to the dock at 12:30am. NO water or electrical services are required. Appledore III is a Coast Guard licensed and inspected sailing vessel which can accommodate 48 passengers. She is 85' long (spurred length) and draws 12'.

**CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION**

9-D

**MEETING DATE:** April 13<sup>th</sup> 2015

**AGENDA ITEM #** \_\_\_\_\_

**ITEM:** Special Event Applications – Wyandotte Business Association

**PRESENTER:** Heather A. Thiede, Special Events Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Events Coordinator

**BACKGROUND:** Below please find the requested date for streets/property the Wyandotte Business Association (WBA) would like to utilize for their April Third Friday and special event. The WBA is asking permission for the following items: (see attached Special Event applications for details)

April 17<sup>th</sup> 2015

- Permission to utilize city sidewalks/property
- Permission to close Elm Street at First Street to the alley behind CVS on Elm Street (by 2pm)
- No parking signs to be placed in necessary areas prior to event

If there are any costs for any city staff/material/property for said event, the WBA will be responsible for those fees no later than 30 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the WBA. This means any glass, spills; broken items will need to be cleaned during the event. The WBA must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial (Please see the attached applications).

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their events held:

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

**COMMISSION RECOMMENDATION:** N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *S. Ouyedale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: *[Signature]*

LIST OF ATTACHMENTS

Information sheet

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan  
Date: April 13<sup>th</sup> 2015

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held April 17<sup>th</sup> 2015.

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- Stec

**WBA Event**    **WBA 3<sup>rd</sup> Friday, April 17<sup>th</sup> – Girls Night Out**  
Biddle Ave and Downtown Area  
Main Event at Elm and First Street with Live Entertainment

**WBA Contact**    Dan Cataldo - Cell: [REDACTED]

**Event Hours**    5:00pm – 9:00pm

**Street Closures**    Yes – close by 2:00 PM Please. Please place No Parking Signs as needed. Elm Street starting at First Street corner at Theater Lot and ending at the alley between Little Pierogi shop and CVS.

**Activity** –        Off Biddle business set up at various locations in downtown streets. The event will feature live entertainment and a drinking tent area with alcohol. Tent area will be fenced off to deter alcoholic beverages from leaving premises. Horse & Carriage buggy and Millennium Trolley will travel around downtown streets.

**City Requests**

**Tables & Chairs** – No. WBA will supply their own

**Barricades** -      Yes. Barricade Elm Street starting at First Street and ending at the alley between Little Pierogi shop and CVS.

**Electric**            Yes – Number of electrical boxes 7 Boxes plus Show Mobile Needs

**Show Mobile**    Yes – Elm Street at CVS facing towards Biddle Avenue

**Trolley**             Yes

**Ticket booth**     Yes – Deliver to event area on Elm and First Street.

**Fencing**            No. WBA will supply

**Hydrant**            Yes at event area on Elm Street to fill tent barrels

**Trash Can**        Yes – 4qty should do

**Other Set up**     Vendors may set up throughout the day, busier by 2:00pm  
Horse & Carriage – may be running 6:00pm – 9:00 pm Free to passengers  
Millennium Trolley will run as well.

**Tear Down**        Event areas will be thoroughly clean and all equipment removed that night.

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: April 13, 2015

AGENDA ITEM #

10

**ITEM:** Department of Engineering – File #4658 – Dumpster Enclosures

**PRESENTER:** Gregory J. Mayhew, Assistant City Engineer



**INDIVIDUALS IN ATTENDANCE:** Gregory J. Mayhew, Assistant City Engineer

**BACKGROUND:** On March 16, 2015, proposals were opened and read aloud in the Wyandotte City Hall for File #4658 – Dumpster Enclosures. Attached is the Bid Opening Summary for the construction of dumpster enclosures in the parking lots at Oak Street and 1<sup>st</sup> Street, and, Oak Street and Van Alstyne.

The undersigned recommends acceptance of the proposal from Davenport Brothers Construction, Belleville, Michigan, in the amount of \$52,240.45 as being the best bid received meeting specifications to construct the dumpster enclosures.

**STRATEGIC PLAN/GOALS:** This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

**ACTION REQUESTED:** Approve award of contract to Davenport Brothers Construction.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** The Dumpster Enclosure costs will be paid as follows: Oak Street and 1<sup>st</sup> Street from DDA Fund Balance Account #499-200-850.831 in the amount of \$30,703.00 (see attached DDA Meeting Minutes from January 13, 2015); and, Oak Street and Van Alstyne from TIFA Account #492-200-850.543 Parking Lots in the amount of \$21,537.45

**IMPLEMENTATION PLAN:** If approved by Council, authorize Mayor and Clerk to sign contract with Davenport Brothers Construction

**COMMISSION RECOMMENDATION:** DDA Meeting Minutes of January 13, 2015, regarding the parking lot at 1<sup>st</sup> and Oak are attached.

**CITY ADMINISTRATOR'S RECOMMENDATION:**



**LEGAL COUNSEL'S RECOMMENDATION:** N/A

**MAYOR'S RECOMMENDATION:**



**LIST OF ATTACHMENTS:** Bid Summaries, DDA Meeting Minutes

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER

**Thomas R. Woodruff**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Sheri Sutherby Fricke**  
**Daniel E. Galeski**  
**Ted Miciura, Jr.**  
**Leonard T. Sabuda**  
**Donald C. Schultz**  
**Lawrence S. Stec**

**MARK A. KOWALEWSKI, P.E.**  
**CITY ENGINEER**

**BID OPENING SUMMARY**

**FILE #4658 – DUMPSTER ENCLOSURES**

<u>CONTRACTOR</u>	<u>AMOUNT BID</u>
Davenport Brothers Construction Belleville, MI	\$52,240.45
Pizzo Development Group, LLC Lincoln Park, MI	\$61,052.00
The LaSalle Group, Inc. Canton, MI	\$96,500.00
Lacaria Concrete Construction Detroit, MI	\$118,342.00
Luigi Ferdinand & Son Cement Co Roseville, MI	\$121,791.00
DRV Contractors, LLC Shelby Twp., MI	\$191,858.50

**OFFICIALS**

Thomas Woodruff  
CITY ASSESSOR

William R. Griggs  
CITY CLERK

Todd M. Browning  
TREASURER



**COUNCIL**

Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Tadeusz Miciura Jr.  
Leonard T. Sabuda  
Donald Schultz Jr.  
Lawrence S. Stec

**DOWNTOWN DEVELOPMENT AUTHORITY**

**Meeting Minutes**  
**Tuesday, January 13<sup>th</sup>, 2015**  
**Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte, MI 48192**

**MEMBERS PRESENT:** John Jarjosa, Gerry Lucas, Anne Madjlinger, Peter Rose, Patt Slack, Leo Stevenson, Norm Walker.

**MEMBERS EXCUSED:** Greg Gilbert

**OTHER PRESENT:** Natalie Rankine

**PUBLIC COMMENT:** No public comment

**APPROVAL OF MINUTES AND AGENDA:**

**Motion by G. Lucas supported by P. Rose to approve of the agenda for the January meeting. All in favor, motion carried.**

**Motion by P. Rose supported by Patt Slack to approve of the minutes from the December meeting. All in favor, motion carried.**

**INFORMATION TO RECEIVE AND PLACE ON FILE:**

- a. DDA Design & Promotion Subcommittee Meeting Minutes

**Motion by G. Lucas supported by L. Stevenson to receive the Design & Promotion Subcommittee Meeting Minutes and place on file. All in favor, motion carried.**

**MONTHLY REVENUE/EXPENDITURE REPORT:**

N. Rankine presented the monthly revenue and expenditure report.

**Motion by G. Lucas, supported by L. Stevenson to approve of the monthly revenue and expenditure report. Roll Call, all in favor, motion carried.**

**ONGOING PROJECTS AND BUSINESS:**

a. Oak Street Parking Lot

N. Rankine updated the board about the finances for the Oak Street Parking Lot. The DDA finance subcommittee met earlier that day and it was determined that there isn't enough of a cushion in the Fund Balance to warrant paying for the entire lot at one time. L. Stevenson indicated that the finance subcommittee is recommending that the DDA pay for the dumpster enclosure, the compactor and patching of any significant holes in the lot. The amount of the work is not to exceed \$50,000.00 with the asphalt patch work not exceeding \$5,000.00.

**Motion by L. Stevenson supported by N. Walker to approve the expenditure of \$50,000.00 to be taken from the DDA Fund Balance to account number 499-200-850-831 for construction of the dumpster enclosure and patching of the Oak Street parking lot. Roll call. 'No' vote by P. Rose, all others voted 'Yes', motion carried.**

- a. DDA Downtown Guidebook: N. Rankine indicated that the guidebook was finished and distributed.
- b. WBA Update: N. Rankine updated the board on the upcoming Third Friday Cake Contest. N. Walker volunteered to judge the contest which will be held on January 16<sup>th</sup> at the James R. DeSana Center for Arts & Culture, 81 Chestnut.

P. Slack gave an update of the meeting in reference to the Wine Event and the WBA. Dan Cataldo of the WBA was in attendance at the meeting and will update the his board and get back to the DDA regarding the proposed changes and suggestions.

- c. Hotel Feasibility Study: P. Slack, N. Rankine and Todd Drysdale have a meeting scheduled with Janice Tata, representative for Cobblestone on January 20<sup>th</sup>. They will update the board once the meeting takes place.
- d. Marina Committee: L. Stevenson indicated that the subcommittee was currently investigating ways to value engineer the project or to complete some of the work in-house and that he would bring another update to the committee as more information was discovered.

## NEW BUSINESS

- a. Christmas Decoration Plan: N. Rankine indicated that the Design and Promotions Committee was investigating the cost of having a company install lights in lieu of DPS. She indicated that the DDA spends money to replace a good portion of the lights each year and that it might save time and money to rent them. She indicated that she would bring a price comparison to the board as soon as it was known.
- b. Development Guide: As a part of the DDA's ongoing implementation of the adopted Strategic Plan, N. Rankine indicated that she would be working to create a Development Guide to Wyandotte. The guide will include information regarding how to navigate development approvals, types of businesses desired, incentives offered, permits, licensing and more. She passed out examples from other cities which have created guides such as these. The target date for completion of the Development Guide is mid-April. P. Slack indicated that this guide also give a comprehensive list of properties in the district and the creation of a DDA business card and packet that all DDA members would have to give out to prospective businesses who were looking to relocate to Wyandotte.

- c. Consultant: L. Stevenson indicated that he would be in contact with the consulting company and report back to the board.

**NEXT REGULAR MEETING:**

February 10<sup>th</sup>, 2015

**ADJOURNMENT**

**Motion by Mayor Peterson supported by N. Walker to adjourn the meeting, all in favor, motion carried.**

Respectfully submitted,



Natalie Rankine

RESOLUTION

Wyandotte, Michigan

Date: April 13, 2015

RESOLUTION by Councilperson \_\_\_\_\_

RESOLVED BY MAYOR AND COUNCIL that Council hereby concurs in the recommendation of the City Engineer to accept the proposal from Davenport Brothers Construction, Belleville, Michigan, in the amount of \$52,240.45 as being the best bid received meeting specifications to perform work on File #4658 – Dumpster Enclosures for the parking lots at Oak Street and 1<sup>st</sup> Street, and at Oak Street and Van Alstyne;

AND, the Dumpster Enclosure construction costs shall be paid as follows: Oak Street and 1<sup>st</sup> Street DDA Fund Balance Account #499-200-850.831 in the amount of \$30,703.00, and Oak Street and Van Alstyne from TIFA Account #492-200-850.543 in the amount of \$21,537.45;

FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

FURTHER RESOLVED that all bid bonds be returned to the unsuccessful bidders.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura, Jr.	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

Wyandotte, Michigan March 30, 2015

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph R. Peterson presiding.

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

March 26, 2015

Mayor Joseph Peterson & City Council City of Wyandotte 3200 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council:

Riverside Kayak Connection will be holding our annual Spring Yakapalooza on Saturday, April 18. This year we will have representatives from our paddle and kayak companies with presentations on gear and water safety and would like to request the use of the green space on Grove across from our shop. We will have a tent set up on Friday, April 17 for the event and removed by Sunday, April 19.

Thank you for your consideration.

Sincerely,  
Tiffany VanDeHey Riverside Kayak Connection, LLC  
4016 Biddle Avenue, Wyandotte, MI 48192 (734)285-2925

March 25, 2015

Honorable Mayor and City Council,

I am requesting the use of the raised sidewalk located in the City of Wyandotte right-of-way on the north side of 2903 Biddle Ave (formerly "Why Not Costumes"). It will be used for the purpose of creating a second means of egress needed to meet 2012 building exiting codes. A hand rail will be constructed on the north edge of the raised sidewalk and will not interfere with the existing grade level sidewalk.  
Please see attached plans for details.

Sincerely,

Joshua Cade, 2903 Biddle Ave., Wyandotte, MI 48192

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION  
MEETING DATE: March 30, 2015 AGENDA ITEM #2A

ITEM: Grant of License for 2903 Biddle Avenue, Wyandotte

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City Council received a request from Joshua Cade, 2903 Biddle Avenue, Wyandotte, to encroach onto the Oak Street Right-of-Way for the construction of a raised walk, guardrail, porch cap and door to accommodate an entrance to the building at 2903 Biddle Avenue. Attached please find a Grant of License and Hold Harmless Agreement to allow this encroachment.

Further, a fee of \$200 is required to be paid for the processing of this document. This document will need to be executed by the Owner of the property and Operator of the business.

STRATEGIC PLAN/GOALS: Continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas, and improving our power generation and distribution facilities, both current and future, to ensure they continue to meet or exceed all state and federal regulatory and legal requirements

ACTION REQUESTED: Approve required Grant of License and Hold Harmless Agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: Direct the City Attorney to record Grant of License against said property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Documents prepared by Legal Department.

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Grant of License and Hold Harmless Agreement

March 11, 2015

Dear Honorable Mayor and Council,

My name is Nora Keast. I am part of Girl Scout troop 40101 (age 10). We are interested in building Little Free Libraries in Wyandotte, one at Farmers Market field and one in the field between Wilson Middle School and Jefferson Elementary School.

If you do not know what a Little Free Library is I will explain. A Little Free Library is a little box on a stand (it looks a bit like a bird house except it has a glass or plastic door on the front). Inside there are books people donated. If someone sees a book inside they would like to read, they take it out in exchange for a book they don't need or want anymore (if they don't have a book to put in that is okay too). One of the coolest things about a Little Free Library is that every time you look there are different books inside.

There are lots of reasons why a Little Free Library would be good for our city. One is that it would encourage people to read more. Another is that even people who can't afford books would be able to read them too! A third reason is that unlike regular libraries and bookstores a little free library is always open. Also there might be a good book inside you had never seen before or thought about reading.

Nobody except us would have to worry about a thing. We would provide the books by having a book drive (or just looking around). We will have volunteers/family donate their time to help us build the libraries and make them weather-proof. They will look nice. If anything goes wrong, we would fix it. The only thing you and the rest of the city have to do is enjoy the Little Free Library.

A Little Free Library went up in Riverview in 2012. And it sounds like it has been a success. (I've included an article about it.) If our proposal is approved, I think the libraries in Wyandotte would be the second/third in the Downriver area!

Thank you for your time and please consider our offer. Is it possible to be placed on the agenda for March 30<sup>th</sup>, 2015

Sincerely, Troop 40101, Please contact: Troop 40101 leaders, Natalie Remisoski, [nremisos@gmail.com](mailto:nremisos@gmail.com), 734.306.5543; Sakura Keast, [sakuraokeast@wyan.org](mailto:sakuraokeast@wyan.org), 734.309.0942

PERSONS IN THE AUDIENCE

None

NEW BUSINESS (ELECTED OFFICIALS)

Councilman Miciura inquired about Oak & 2<sup>nd</sup> Street status; property purchased and new building to be built. Requests part time individuals, employees, come before Council. Number of part time employees?

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION  
MEETING DATE: March 30, 2015 AGENDA ITEM #4A

ITEM: WYANDOTTE MUSEUMS: EVENT APPLICATION APPROVAL

PRESENTER: Jody L. Egen, Director of Museums and Cultural Affairs

INDIVIDUALS IN ATTENDANCE: Jody L. Egen

BACKGROUND: The Wyandotte Museums will be hosting its first annual Mom 2 Mom Sale! A Mom 2 Mom Sale is a large indoor event where parents can rent spaces to sell their children's outgrown gear to other parents. They are a great place to find gently used clothing, toys, and other items at a fraction of their retail price!

The event will take place at the Yack Arena on Saturday, June 20th from 8:00 am to 1:30 pm. We appreciate your continued support of the Wyandotte Museums.

STRATEGIC PLAN/GOALS: In accordance with the strategic plan; quality of life.

ACTION REQUESTED: Adopt a resolution concurring with the recommendation of the Director of Museums and Cultural Affairs.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: All event expense will be paid from Museum Expense Account.

IMPLEMENTATION PLAN: The resolutions and all necessary signed documents will be forwarded to the Director of Museums of Cultural Affairs.

COMMISSION RECOMMENDATION: Concurs with recommendation.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation. Signature on file.

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS:

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION  
MEETING DATE: March 30, 2015 AGENDA ITEM #4B

ITEM: WYANDOTTE MUSEUMS: EVENT ANNOUNCEMENT USE OF PARKING LOTS REQUEST

PRESENTER: Jody L. Egen, Director of Museums and Cultural Affairs

INDIVIDUALS IN ATTENDANCE: Jody L. Egen

BACKGROUND: The Wyandotte Museums will be hosting its first annual Mom 2 Mom Sale! A Mom 2 Mom Sale is a large indoor event where parents can rent spaces to sell their children's outgrown gear to other parents. They are a great place to find gently used clothing, toys, and other items at a fraction of their retail price!

The event will take place at the Yack Arena on Saturday, June 20th from 8:00 am to 1:30 pm. We appreciate your continued support of the Wyandotte Museums.

STRATEGIC PLAN/GOALS: In accordance with the strategic plan; quality of life.

ACTION REQUESTED: Adopt a resolution to receive and place event announcement on file. Authorize use of both Yack Arena and City Hall parking lots on June 20th for vendor and patron parking for event.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: All event expense will be paid from Museum Expense Account.

IMPLEMENTATION PLAN: The resolutions and all necessary signed documents will be forwarded to the Director of Museums of Cultural Affairs for implementation.

COMMISSION RECOMMENDATION: Concurs with recommendation.

CITY ADMINISTRATOR'S RECOMMENDATION: Concurs with recommendation.

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation.

MAYOR'S RECOMMENDATION: Concurs with recommendation.

LIST OF ATTACHMENTS:

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION  
MEETING DATE: March 30, 2015 AGENDA ITEM #5

ITEM: 2015 Sound Contract – Bass Notes Production

RESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you know the Special Event staff is in the process of planning our city events for 2015. In light of this, attached, please review a contract for Bass Note Productions to provide sound for the Independence Day Parade, Wyandotte Tree Lighting and the Wyandotte Christmas Parade. These events will be paid from the related Special Events Accounts. The service agreement also includes the Vintage Baseball Game which will be paid from the Heritage Event Series Account.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by brining our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: We feel that Mr. Zang will once again provide excellent service and request your support of this contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

4th of July Parade -	285-225-925-826 -	\$300
Christmas Parade and Tree Lighting -	285-225-925-825 -	\$450
Vintage Base Ball Game -	285-225-925-880 -	\$150

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: Lawrence S. Stec, Mayor Pro Tempore

LIST OF ATTACHMENTS:

2015 Bass Note Production Agreement

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION  
MEETING DATE: March 30, 2015 AGENDA ITEM #6

ITEM: Substation 6 – Redundant Feed – 120 kV Transformer Purchase

PRESENTER: Charlene Hudson, Power Systems Supervising Engineer

INDIVIDUALS IN ATTENDANCE: Rod Lesko-General Manager, Paul LaManes-Assistant GM

BACKGROUND: Wyandotte Municipal Services has a radial 120kV connection to the ITC Transmission System. ITC has approved the expansion of their system to provide the City of Wyandotte and Wyandotte Municipal Services a redundant feed at this location. Our portion of the expansion will upgrade of the 120kV to 69kV portion of Substation 6 and includes a second transformer to fully implement the redundancy strategy.

The second 120-69 kV transformer was bid and evaluated by PKM Consulting, LLC. The bidders included ABB, Delta Star and Waukesha Electric. PKM Consulting, LLC recommends acceptance of the Waukesha Electric bid at a cost of \$1,328,005.00. Waukesha was the lowest bidder and with their improved delivery date, ensures an in service date by the end of 2015.

STRATEGIC PLAN/GOALS: Improvement of Power Generation and Distribution Facilities.

ACTION REQUESTED: Concur with Wyandotte Municipal Services resolution 03-2015-03 to authorize the General Manager to sign the purchase agreement for the second transformer for Substation 6 from Waukesha Electric at a price of \$1,328,005.00. This purchase is recommended by WMS Management Team.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Included in T&D BAN funding Capital Budget: 591-000-970-000-I014TD. Estimated cost for BAN and capital budget was approximately \$ 1,584,000.

IMPLEMENTATION PLAN: Upon approval, General Manager to sign purchase agreement.

MAYOR'S RECOMMENDATION: Joseph R. Peterson

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

LIST OF ATTACHMENTS

Letters of recommendation from PKM Consulting, LLC for the selection of Waukesha Electric.  
Bid Summary  
WMS Commission Resolution # 03-2015-03

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION  
MEETING DATE: March 30, 2015 AGENDA ITEM #7

ITEM: Fiscal 2014 – Department of Municipal Services Audited Financial Statement

PRESENTER: Paul LaManes – Assistant General Manager

INDIVIDUALS IN ATTENDANCE: Rod Lesko – General Manager

BACKGROUND: An independent audit of the Department of Municipal Services Financial Statements for the fiscal year ending September 30, 2014 was recently completed by Plante & Moran. Water and Cable experienced positive operating results for Fiscal 2014. Electric experienced negative operating results due to increased operating expenses attributable to the inefficiencies of existing equipment required for the production of steam utilizing natural gas, availability of other internal generation for the production of steam and higher than forecasted market prices for natural gas during the harsh winter of 2014 due to the demand for natural gas. The auditors rendered an unqualified opinion that the financial statements presented fairly, in all material respects, the financial position of each fund.

STRATEGIC PLAN/GOALS: Continued fiscally responsible operations for the City of Wyandotte –Department of Municipal Services.

ACTION REQUESTED: Receive and place on file the audited financial statements for the City of Wyandotte – Department of Municipal Services for the year ending September 30, 2014.

BUDGET IMPLICATIONS & ACCOUNT #: N/A

IMPLEMENTATION PLAN: N/A

MAYOR'S RECOMMENDATION: jrp

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

LIST OF ATTACHMENTS

9/30/2014 Audited Financial Statements

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION  
MEETING DATE: March 30, 2015 AGENDA ITEM #8

ITEM: City Owned Buildable Lots

PRESENTER: Mark A. Kowalewski, City Engineer and William R. Look, City Attorney

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer and William R. Look, City Attorney

BACKGROUND: At the February 9, 2015, Council meeting an item was discussed regarding the City hiring a Broker to advertise the City's vacant lots on a Multiple Listing Service (MLS). The Council had several questions and concerns with the Exclusive Right-to-Sell Contract. Therefore, you will find attached a Service Contract for your review and approval. This Contract could be with any Wyandotte based Real Estate Broker who is a member of a MLS Service such as RealComp or Paragon. No compensation would be received for this service, however if any

Agent brings in a buyer and the City closes on the property with that buyer, the Agent would receive \$1,000 as a transaction coordinator. This is just another avenue to advertise these lots. Any offers received would follow the same procedures as in the past.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life by: 1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. 2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods. 3. Fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Approve the Mayor and City Clerk to enter into the Service Contract with any qualified Wyandotte base Broker.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Sign Service Contract with a Wyandotte based Broker and start marketing the buildable vacant properties.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: WLook (reviewed contract)

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Service Contract

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION  
MEETING DATE: March 30, 2015 AGENDA ITEM #9

ITEM: Repairs to the home at 2769 22nd

PRESENTER: Mark A. Kowalewski, City Engineer

BACKGROUND: During the sewer cleaning and televising program we discovered an abandoned 12 inch sanitary sewer line and 6 inch water main that went under the home at 2769 22nd Street. The City contracted with Quint Plumbing through the contract for Emergency Sewer Work to place flowable concrete fill in the lines. During the filling of the sewer line the basement floor raised approximately three (3) inches and caused damaged to the home. The attached bids (Phase #1) are to repair the basement floor, beam and stanchion posts. After these repairs, we will wait two (2) more months to allow additional settling. Phase # 2 will be to repair plaster cracks, misaligned door frames, floor tile and hardwood flooring. Recommendation is to contract with Nevalo Construction for the Phase #1 repairs for \$13,800.00 dollars.

STRATEGIC PLAN/GOALS: Committed to maintaining and developing excellent neighborhoods by: Matching tools and efforts to the conditions in city neighborhoods; tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement. Continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve this work to repair Phase # 1 of this home at a cost of \$ 13,800.00 dollars by awarding contract to NEVALO CONSTRUCTION CO.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Account No. 590-200-926-310.

IMPLEMENTATION PLAN: Once approved, NEVALO CONSTRUCTION CO. will perform this work for Phase # I.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Summary of bids.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION  
MEETING DATE: March 30, 2015 AGENDA ITEM #10

ITEM: Slip-Lining of Sewers by LiquiForce

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark Kowalcwski – City Engineer

BACKGROUND: In accordance with the EPA Consent Decree for the Sewage Treatment Plant in Wyandotte the City's Operation & Maintenance (O & M) Work Plan was approved January 18, 2006. The O & M Work Plan requires the cleaning, televising and repair of all sewers in the City. The City has cleaned, televised and repaired all sewers north of Vinewood in the last ten (10) years. Last year, the area from Eureka Avenue to Vinewood Avenue between 11th Street to Fort Street was cleaned and televised. The results identified a larger number of repairs than expected that need to be corrected.

There are nine (9) sewer lines that need sewer repair via slip-lining. The City currently has a contract with LiquiForce to complete this work. In addition, ten (10) replacement locations have been identified that will need to be excavated and repaired. This work is in the process of being bid and is estimated to be \$270,142.00.

Attached is a summary of the Sewer Fund line items utilized to fund this work. The total expected expenses exceeds the current budgeted amount by \$320,000 if all the repairs are completed this year. It is necessary to complete repairs as expeditiously as possible to avoid possible sewer back-up problems at these identified sites.

The current fund balance is \$15,000,000 in the Sewer Fund. Therefore, I recommend that \$320,000 be budgeted for these repairs.

In next year's budget, we can review whether to reduce future cleaning and televising expenses to maintain the \$15,000,000 fund balance or increase rates.

STRATEGIC PLAN/GOALS: Committed to maintaining and developing excellent neighborhoods by: Matching tools and efforts to the conditions in city neighborhoods; tracking infrastructure conditions in all neighborhoods. The City will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement. Continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve the slip-lining work at the following locations.

MH# 635- MH# 632.

MH# 632 – MH# 633.

MH# 633 – MH# 612.

MH# 552- MH# 568.

MH# 552- MH# 553.

The first four sewer lines are located on 22" Street between Eureka and Vinewood. The 5th sewer line is on 22" Street going east to MH# 553 in the alley north of Oak.

MH# 556- MH# 557 is located east of 20th Street between Chestnut and Ash in the alley.

MH# 540- MH# 539 is located east of 20th Street between Ash and Superior Street in the alley.

MH# 611-MH#610 is located off of 22" Street between Eureka and Oak going west through a

homeowner's yard located 2 feet from the home to a manhole in the alley.  
MH# 610- MH# 609 is located in the alley between 22<sup>nd</sup> Street and 23rd Street between Eureka and Oak going west through a homeowner's yard 3.5 feet from a home to MH# 609 in 23rd Street.

Request to approve the slip lining of these nine (9) sewer lines for the amount of \$141,939.60 dollars in accordance with contract with Liquiforce.

Approved budget amendment of \$320,000 from fund balance.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Account No. 590-200-926-310. Request budget Amendment of \$ 320,000 dollars from fund balance.

IMPLEMENTATION PLAN: Once approved, LiquiForce will perform work.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS:

1. Map indicating location of work and contract bid prices from Liquiforce.
2. Budget Summary Sewer Fund.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: March 30, 2015 AGENDA ITEM #11

ITEM: Department of Engineering – File #4644 – HMA Parking Lot Construction and Resurfacing Program

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: On August 18, 2014, proposals were opened and read aloud in the Wyandotte City Hall for File #4644 – HMA Parking Lot Construction and Resurfacing Program. Two (2) bids were received. Attached are summaries of the bids for the parking lots at 2441 Fort Street, Westgate Appliance, and at Oak Street and Van Alstyne. The bids for the parking lots at St. Vincent Pallotti and at Oak and 1st St. are removed from consideration in this Contract.

The undersigned recommends acceptance of the proposal from Nagle Paving Company, Novi, Michigan, in the amount of \$384,905.00 as being the best bid received meeting specifications to perform work on the parking lots at 2441 Fort Street, Westgate Appliance, and at Oak Street and Van Alstyne.

Currently, there is no money budgeted for the parking lot at 2441 Fort Street, Westgate Appliance, as this project was originally intended to be a Special Assessment Project. Therefore, it is recommended to amend the UDAG Fund to accommodate this project.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

ACTION REQUESTED: Approve award of contract to Nagle Paving Company, and approve a Budget amendment to UDAG Account #284-200-925.792 – Parking Lots increase to \$53,000.00. Reduce UDAG Account #284-200-850-560 Land & Building by \$50,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The HMA Parking Lot Construction and Resurfacing Program costs will be paid as follows: 2441 Fort – Westgate from UDAG Account #284-200-925.792 – Parking Lots in the amount of \$52,485.00 (Budget amendment required);

Oak Street and Van Alstyne from TWA Account #492-200850.543 in the amount of \$332,420.00. (See attached email summary for explanation of \$435,792.00 budgeted for parking lot expenses.)

IMPLEMENTATION PLAN: If approved by Council, authorize Mayor and Clerk to sign contract with Nagle Paving Company, and, authorize the Finance Department to increase UDAG Account #284-200-925-792 Parking Lots by \$53,000 and decrease UDAG Account #284-200-850-560 Land & Buildings by \$50,000.00.

COMMISSION RECOMMENDATION: DDA Meeting Minutes of January 13, 2015, regarding the parking lot at 1St and Oak are attached.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Bid Summaries, Email – Summary of all Parking Lots, DDA Meeting Minutes

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: March 30, 2015 AGENDA ITEM #12

ITEM: Department of Engineering – 2015 HMA Resurfacing Program

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: On March 16, 2015, proposals were opened and read aloud in the Wyandotte City Hall for File #46562015 HMA Street Concrete Base Repair and Resurfacing Program. A tabulation of the proposals is attached. The undersigned recommends acceptance of the proposal from Ajax Paving Industries, Inc., Michigan, in the amount of \$876,570.60 as being the best bid received meeting specifications.

Attached is a list of the streets to be resurfaced. The work includes milling, base concrete pavement repair, utility structure replacement, adjustment and sealing, curb replacement, resurfacing and ADA crosswalks.

There have been numerous complaints regarding the condition of 17th Street and 16th Street from Ford Avenue to Goddard Road. Based on the unit pricing bid, the cost to complete these two (2) streets would be \$549,997.50. To include the work this year would require a budget amendment to the Local Street Fund of \$510,000. A loan would be required from the UDAG Fund. The loan would be repaid from future Local Street Fund revenue over approximately twenty-one (21) months.

In addition, Vasser Street from Biddle to the alley west of Biddle Avenue can be added to this year's program at the unit bid pricing of \$36,236.80. This is within the budgeted amount for TIFA Streets.

The addition of these streets to this year's program will increase the total contract award to \$1,462,804.89.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

ACTION REQUESTED: Approve award of contract to Ajax Paving Industries, Inc.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

The 2015 HMA concrete street base repair and resurfacing costs will be paid from the fiscal year 2015 Major Street Resurfacing Fund Account #202-440-825.460 (\$248,988.42), the fiscal year 2015 TIFA Street Fund Account #492-200825.460 (\$409,791.43), and the fiscal year 2015 Local Street Resurfacing Fund Account #203-440-825.460 (\$804,025.04).

IMPLEMENTATION PLAN: Authorize Mayor and Clerk to sign contract, and, approve an amendment to the Local Street Fund in the amount of \$510,000 with the City Administrator to submit a Budget Amendment with an inter-fund loan from the UDAG Fund.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Bid Summary and List of 2015 HMA Streets

REPORTS AND MINUTES:

Daily Cash Receipts	March 13, 2015	\$140,330.02
Daily Cash Receipts	March 18-19, 2015	5,875.00
Daily Cash Receipts	March 19, 2015	16,364.90
Daily Cash Receipts	March 25, 2015	7,156.57
Retirement Commission	March 19, 2015	
Civil Service Commission	February 25, 2015	
Beautification Commission	March 11, 2015	
Municipal Service Work Session	March 18, 2015	
Municipal Service Commission	March 18, 2015	

CITIZENS PARTICIPATION

Bob Ruzzin, 1639 Davis, 17<sup>th</sup> & Davis, worst street, in Wyandotte. Needs to be repaired. Will be paved this year.

Chris Calvin, 466 Sycamore, #9, agrees with Council action. Parking lot needs to be repaired now (Oak & Van Alstyne).

Zachary Welch, 541 Cherry, Saturday Easter Egg Hunt, please come, 11-12:00, hunt starts at 12.

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

RESOLUTIONS

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Donald C. Schultz  
 Supported by Councilperson Leonard Sabuda  
 ROLL ATTACHED

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that the request from Riverside Kayak Connection, LLC 4016 Biddle Avenue, Wyandotte, Michigan to utilize the city-owned green space on the northwestern corner of Grove on Friday, April 17th through Sunday April 19th is hereby APPROVED provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Donald C. Schultz  
 Supported by Councilperson Leonard Sabuda  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec  
 NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that the communications from Joshua Cade, 2903 Biddle Avenue and the City Engineer regarding the encroachment into the Oak Street right-of-Way adjacent to 2903 Biddle Avenue are hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council APPROVES the Grant of License between Jason D'Herin and Joshua Cade and the City of Wyandotte for the placement of their raised walk, guardrail, porch cap at 2903 Biddle Avenue provided that the Grant of License and Hold Harmless Agreement is executed by all parties; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign said Grant of License and Hold Harmless Agreement; AND RESOLVED FURTHER that Mr. D'Herin and Mr. Cade are to pay the administrative fee of \$200.00 and the Department of Legal Affairs is hereby directed to record the Grant of License.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Donald C. Schultz  
 Supported by Councilperson Leonard Sabuda  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec  
 NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that the communication from Girl Scout Troop 40101 requesting to build Little Free Libraries at the Farmers Market field and the field between Wilson Middle School and Jefferson Elementary is hereby referred to the Downtown Development Authority and the Superintendent of Wyandotte Schools for a review and report back in two (2) weeks.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec, Mayor Peterson

NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that Council hereby CONCURS with the recommendation and application from the Museum Director relative to the Mom 2 Mom sale to be held on Saturday, June 20, 2015 and authorizes the use and reservation of the Yack Arena and City Hall parking lots for said event. AND BE IT FURTHER RESOLVED that the Police Department be notified of same.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that Council hereby APPROVES the request of the Special Event Coordinator to enter into a contract with Bass Note Productions to provide sound for the following events.

4th of July Parade	account #285-225-925-826	\$300.00
Christmas Parade & Tree Lighting	account #285-225-925-825	\$450.00
Vintage Base Ball Game	account #285-225-925-880	\$150.00

For a total of \$900.00.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that Council hereby CONCURS with the General Manager, Assistant Manager, Municipal Service Commission and Power Systems Supervising Engineer and hereby authorizes the purchase of a second transformer from Waukesha Electric, the lowest qualified bidder at a cost of \$1,328,005.00 which is necessary to upgrade the 120kV/69KV side of Substation 6.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that the audited Financial Statements for the Department of Municipal Services for the fiscal year ending September 30, 2014 are hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer and City Attorney to authorize the use of the Service Contract to hire a Wyandotte based Broker to list the City's Buildable Vacant Lots on a Multiple Listing Service (MLS); with the inclusion of the City of Wyandotte reserving the right to terminate said agreement by providing forty-eight (48) hour notice to the party of the second party. FURTHER RESOLVED that the City shall pay \$1,000 to any Broker/Real Estate Agent that provides a viable buyer and if the City enters into a Purchase Agreement and closes on the Purchase Agreement on a lot listed on the MLS; with said fee being paid at the time of closing. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to enter into the Service contract with any qualified Wyandotte based Broker.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Mieiura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that the recommendation of the City Engineer to accept the contract from NEVALO CONSTRUCTION COMPANY in the amount of \$13,800.00 to perform the Phase # 1 repairs to the home at 2769-22nd from account # 590-200-926-310 is hereby held in abeyance for two (2) weeks (April 13, 2015).

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

ROLL ATTACHED

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer regarding entering into a contract for additional work with LiquiForce approving the slip lining of nine (9) sewer lines for \$141,939.60 dollars from account # 599-200-926-310; AND BE IT FURTHER RESOLVED that the City Council authorizes the additional work on the existing contract with LiquiForce AND FURTHER Council APPROVES a budget amendment of \$320,000 from fund balance to the above account number.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer to accept the proposal from Nagle Paving Company, Novi, Michigan, in the amount of \$384,905.00 as being the best bid received meeting specifications to perform work on the HMA Parking Lot Construction and Resurfacing Program for the parking lots at 2441 Fort Street (Westgate Appliance, and at Oak Street and VanAlstyne). BE IT FURTHER RESOLVED that the Finance Department is directed to perform a budget Amendment to the UDAG Account #284-200-850-560-Land & Building by \$50,000. AND FURTHER, the HMA Parking Lot Construction and Resurfacing Program costs will be paid as follows: 2441 Fort (Westgate) FROM UDAG Account# 294-200-925.792; Parking Lots in the amount of \$52,485.00; Oak Street and Van Alstyne from TIFA Account # 492-200-850.543 in the amount of \$332,420.00; FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure. AND BE IT FURTHER RESOLVED that all bid bonds be returned to the unsuccessful bidders.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Sabuda, Schultz, Stec

NAYS: Councilperson Miciura

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer to accept the proposal from Ajax Paving Industries Inc., Troy, Michigan for File # 4656-2015 HMA Street Concrete Base Repair and Resurfacing Program in the amount of \$1,462,804.89, as being the best bid received meeting specifications, and that the 2015 HMA concrete street base repair and resurfacing costs will be paid from the fiscal year 2015 Major Street Resurfacing Fund Account # 202-440-825.460 (\$248,988.42), the fiscal year 2015 TIFA Street Fund Account #492-200-825.460 (\$409,791.43), and the fiscal year 2015 Local Street resurfacing fund account #203-440-825.460 (\$804,025.04), also; RESOLVED by the Mayor and Council that Council directs the City Administrator to submit a Budget Amendment to increase the Local Street Fund expenditure by \$510,000 with an inter-fund loan from the UDAG Fund for the following streets: David Street-20th Street to 18th Street; 22nd Street-Eureka Avenue to Oak Street; 4th Street-Eureka Avenue to Forest Street; Highland Street-4th Street to Alfred; Clinton Street-6th Street to Alfred; Riverbank Street-4th Street to Alfred; Baume Avenue-Lindbergh Street to Lincoln Street; Vasser Street-Biddle Avenue to Alley; 17th Street-Ford Avenue to Goddard Road; 16th Street-Ford Avenue to Goddard Road; FURTHER, this recommendation is consistent with the Goals and objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure. FURTHER that all bid bonds be returned to the unsuccessful bidders.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that the Council Meeting of Monday, April 6, 2015 is hereby CANCELLED due to the Easter Holiday.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan March 30, 2015

RESOLUTION by Councilperson Donald C. Schultz

RESOLVED by the City Council that the total bills and accounts in the amount of \$880,637.69 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Donald C. Schultz

Supported by Councilperson Leonard Sabuda

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Donald Schultz  
Supported by Councilperson Leonard Sabuda  
That we adjourn.  
Carried unanimously  
Adjourned at 9:20 PM  
March 30, 2015



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William R. Griggs, City Clerk

WILLIAM R. GRIGGS, CITY CLERK

MAR 30 9 20 PM '15

User: ktrudell

Post Date from 04/08/2015 - 04/08/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
O AC 268549	04/08/2015	ktrudell	F2	SONIER, MICHELLE 101-000-257-078	70.00 CITY CHECK 469
MEMORIAL DONATION TO SOUTHGATE ANIMAL SHELTER REC#557830					
O SH 268550	04/08/2015	ktrudell	F2	DCAC-DOWNRIVER CENTRAL ANIMAL CONTRO 101-303-925-998	731.00 CITY CASH
SHELTER REVENUE REC# 557831					
O RE 268552	04/08/2015	ktrudell	F2	MEDTIPSTER.COM 101-000-655-040	8,226.89 CITY CHECK 2682
PRESCRIPTION REBATES 2ND & 3RD QTR 2014 REC# 557832					
O RE 268553	04/08/2015	ktrudell	F2	US TREASURY 101-000-655-040	333.00 CITY CHECK 410748
RESTITUTION FROM USA VS DATALINE TECHNOLOGY REC#557833					
O RE 268556	04/08/2015	ktrudell	F2	ALLSTATE INSURANCE 101-000-655-040	79.24 CITY CHECK 1003023862
CK#1002654322 ISSUED TO CITY OF WYAN IN 2011 WAS NEVER CASHED. CK WAS MAILED TO DEPT 77818-THIS IS A REPLACEMENT. REC#557834					
O EP 268557	04/08/2015	ktrudell	F2	CITY OF WYANDOTTE 731-000-392-040	1,433.34 CITY CHECK 117923
POLICE DEFINED BENEFIT-PENSION REC#557835					
Total of 6 Receipts					10,373.47

User: ktrudell

Post Date from 04/08/2015 - 04/08/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

\*\*\* TOTAL OF CREDIT ACCOUNTS \*\*\*

101-000-257-078 Reserve-Animal Care					70.00
101-000-655-040 RECEIPTS-MISCELLANEOUS					8,639.13
101-303-925-998 DCACA SHELTER REVENUE					731.00
731-000-392-040 PD EMPLOYEE PENSION CONTR					1,433.34
TOTAL - ALL CREDIT ACCOUNT					10,873.47

\*\*\* TOTAL OF DEBIT ACCOUNTS \*\*\*

101-000-001-000 Cash					9,440.13
731-000-001-000 Cash					1,433.34
TOTAL - ALL DEBIT ACCOUNTS					10,873.47

\*\*\* TOTAL BY FUND \*\*\*

101 General Fund					9,440.13
731 Retirement System Fund					1,433.34
TOTAL - ALL FUNDS:					10,873.47

\*\*\* TOTAL BY BANK \*\*\*

	Tender Code/Desc.	Amount
GEN GENERAL OPERATING FUND	(CCA) CITY CASH	731.00
	(CCK) CITY CHECK	8,709.13
	TOTAL:	9,440.13
RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM	(CCK) CITY CHECK	1,433.34
	TOTAL:	1,433.34
TOTAL - ALL BANKS:		10,873.47

\*\*\* TOTAL OF ITEMS TENDERED \*\*\*

	Tender Code/Desc.	Amount
	(CCA) CITY CASH	731.00
	(CCK) CITY CHECK	10,142.47
TOTAL:		10,873.47

\*\*\* TOTAL BY RECEIPT ITEMS \*\*\*

(1) AC: RESERVE-ANIMAL CARE/POUND		70.00
(1) EP: PD EMPLOYEE PENSION CONTR		1,433.34
(3) RE: RECEIPTS-MISCELLANEOUS		8,639.13
(1) SH: DCACA SHELTER REVENUE		731.00
TOTAL - ALL RECEIPT ITEMS:		10,873.47

CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION MEETING MINUTES, APPROVED  
MARCH 11, 2015

Members Present: John Darin, Chairman, Kenneth Bearden, Michael Bozymowski, Andrea Fuller, Noel Galeski, Linda Orta, Stephanie Pizzo, Bill Summerell, Alice Ugljesa

Members Excused: Lisa Lesage

Guests: Ralph Hope, Wyandotte Engineering Department

1. Call to Order: The meeting was called to order by John at 6:02 pm.
2. Guest Discussion and Review of Various City Beautification Issues:
  - a. Engineering Department Request for Assistance: Mr. Ralph Hope from the Wyandotte Engineering Department was present to review and discuss the Engineering Department request for planning and design assistance from Beautification Commission. The Beautification Commission is pleased to be asked for input in this matter. John met with Mr. Hope on-site prior to this meeting to review the nature and scope of the problem. Specifically, there is an urgent need to establish barriers to nuisance motor vehicle traffic on the Grove Street green belt at 8<sup>th</sup> Street to 6<sup>th</sup> Street and points east. There is occasional pick-up truck traffic and motorcycle traffic on the actual green space park area, and motor vehicles have been witnessed driving down the sidewalk at 8<sup>th</sup> Street by Grove as a traffic shortcut. There has been significant damage to street signage and the landscape. John distributed photographs of the actual tire tracks and damage to the area. The Mayor's Office had been informed and has directed preventive measures be taken. There was much discussion on remedial action. The consensus was that there may be a need for a combination of hardscape (large boulders), barrier fencing and/or guardrails, and/or strategic plantings to effectively close this neighborhood pedestrian green belt walkway to illegal and dangerous motor vehicle traffic. Softening the appearance of these barriers will be a consideration.  
Follow-Up: Bill and Linda will meet on-site on the Grove Street green belt to develop recommendations for Commission consideration at the Commission's April 8 meeting. The Commission will then develop, approve, and communicate its formal recommendations to Mr. Hope. He remains available for consultation during this plan recommendation process.
  - b. Concerns Regarding Maintenance of City Landscapes and Grounds: Mr. Ralph Hope from the Wyandotte Engineering Department was present to review and discuss a number of concerns regarding the quality of landscape and grounds maintenance throughout the city. There were a number of problems cited, including allowing grass to grow too tall, not edging or trimming areas grassy borders and tight utility areas, not cleaning up debris, and allowing landscaped areas to be overgrown with weeds and deteriorate in appearance. Specifically, the north easement area in front of the Community Garden is inconsistently mowed, downtown city parking lots are overgrown with weeds, and downtown and adjacent park areas are not maintained properly and are unattractive. Mr. Hope suggested that this may be due to poor quality work by contracted landscape maintenance, and lack of supervision of the workers on-site. Mr. Hope thanked the Commission for informing him of these on-going issues.
  - c. Follow-Up: Mr. Hope will review these issues with the appropriate city departments and personnel, and will review the landscape maintenance bid specifications to ensure that they contain appropriate scope of work and on-site supervisory language for the upcoming season. He will update the Commission accordingly.
3. Reading and Approval of Previous Minutes:
  - a. February 11, 2015 Regular Meeting: After review of the minutes, motion was made by Noel, seconded by Linda, to approve the draft minutes of the February 11, 2015 regular meeting of the Beautification Commission as written. The motion was approved.
4. Approval of Agenda: Motion was made by Alice, seconded by Ken, to approve this meeting's agenda as submitted. The agenda was approved unanimously.

5. Chairperson's Report:

- a. Documents: John distributed an updated Attendance Log and draft Vendor Invoicing Policy for review. After discussion, the draft Vendor Invoicing Policy was suspended and held in abeyance by consensus.  
Follow-Up: Mike will make contact with all necessary parties to further clarify the Beautification Commission's vendor invoicing and payment needs and requirements, and to ensure a smooth and seamless communication process.
- b. BCSEM Report: John reminded the commissioners that the BCSEM Spring Quarterly Meeting will be held on Th, March 19, 2015 at 7:00 pm in the Mt. Clemens Library. All commissioners are encouraged to attend these Quarterly meetings.
- c. Updated Business Cards: John reported that all commissioners will be receiving updated business cards at the April meeting. Commissioners are encouraged to utilize these cards as they meet vendors, volunteers, businesses, and city leaders.
- d. Call For Nominees For Vacant Commissioner Position: John reviewed his recent meeting with the Mayor regarding the vacant commissioner position. The City is not in favor of posting a position announcement on the city web site because the position criteria are not contained in the ordinance. The Commission has established position roles and responsibilities which can be communicated to the general public via social media.  
Follow-Up: Andrea will utilize the Commission's social media capabilities to communicate our need for a replacement commissioner, and will communicate position roles and responsibilities through social media, as necessary and as appropriate.

6. Treasurer's Report:

- a. FY 2014-2015 Expense Report: Mike distributed the current fiscal year Expense Report. Submitted expenses total \$1,564.55 to date, with a current account balance of \$4,435.45.
- b. FY 2014-2015 Budget Plan Revision: There was considerable discussion regarding clarification of the Winter/Holiday Hanging Basket Expense. The amount of \$610 was posted in the Budget Plan for this line item to reflect the money already spent this fiscal year for the winter & holiday hanging baskets. The remainder of the original budgeted expense was deferred to the 2016 fiscal year budget, with the unassigned balance transferred to the contingency fund for a contingency fund total of \$215. Motion was made by Mike, seconded by John, to approved these changes. Motion approved.
  - Winter Hanging Baskets (already delivered & billed): \$610.00 (decreased from \$725.00)
  - Contingency Fund: \$215.00 (increased from \$100.00)Follow-Up: An updated FY 2014-2015 Budget Plan will be distributed at the next meeting.

7. Public and Media Communications:

Andrea reported that she is noticing an increase in wrong and misdialled numbers received on the Commission Hotline. In addition, there was discussion regarding a previous third party proposal to have a butterfly garden created at the Library.  
Follow-Up: Andrea to contact John Saymn regarding the status of his butterfly garden proposal, as presented at the Commission's October 8, 2014 meeting, with report back to the Commission at our April 8 meeting.

8. Community Garden Update:

- a. Community Garden Opening: The Community Garden Opening is scheduled for Saturday, April 18, 2015. Ken reported that 2/3's of the garden plots have been rented (no charge rental). In addition, the garden beds may need additional topsoil.  
Follow-Up: Ken to check on need for additional topsoil, and will report back at next Commission Meeting.
- b. Oak Street Parking Lot: Ken reported that Natalie confirmed with him that the DDA has approved allocation to re-do the garbage dumpsters. At this point in time, there are no plans or funds to expand the parking lot on Oak Street and force a relocation of the Community Garden.

9. Spring Clean-Up Planning:

The Spring Clean-Up is scheduled for April 11, 2015. Noel reported that we will continue to recruit volunteers. Previous issues with volunteers have been addressed with the Commission implementing a new process of training the volunteers on how to properly plant & weed the various beds. Previous die-off of ground cover had been explained by a severe winter, rather than problems with volunteer skills. Mulch needs will also be determined during the Spring Clean-Up. The commissioners were reminded that we need to direct attention to the side street tree boxes (Biddle to Van Alstyne, and Biddle to 3<sup>rd</sup> Street) because they are in very bad shape and are overgrown with weeds.

Follow-Up: Noel is requested to create a "Spring Clean-Up To-Do Checklist", similar to her Spring Dig-In Checklist for review at our April meeting. This will be very helpful for organizing this large-scale effort. Coordinate Clean-Up volunteer staffing planning with Lisa.

Follow-Up: Andrea is requested to create a flyer for marketing of the 2<sup>nd</sup> Annual Wyandotte Spring Clean-Up Campaign.

10. Spring Dig-In Planning:

The Spring Dig-In is scheduled for Saturday, May 16, 2015. There was much discussion on what to plant, and where to plant. It was the consensus of the Commission that we will all have a better idea of the state of the downtown plantings after the spring clean-up, including mulch needs. Linda reviewed the proposed plant order list from Four Star Greenhouse in the amount of \$1000.03. These plants are intended for the teardrop, fountain, arbor locations, 4 large pots by new city hall, and 5 round pots at old city hall. This was within budget and was approved by consensus. Attention needs to be directed also at the side streets, which are in desperate need of attention. Hosta or other shade-loving plants may be appropriate in these locations after much-needed weeding and clean-up.

Follow-Up: Noel is requested to update her Spring Dig-In Checklist as necessary for review at our April meeting.

Follow-Up: Andrea is requested to create a flyer for marketing of the 2015 Wyandotte Annual Spring Dig-In.

Follow-Up: Linda is requested to create a 2015 Spring Dig-In Planting Plan, similar to the one she developed in previous years that was so useful. The Planting Plan will utilize information gleaned from on-site reviews conducted during the Spring Clean-Up.

11. Hanging Baskets and Planters/Urns Update:

a. Winter & Spring Hanging Baskets: Alice reported that the winter greens are still in place, although they are looking worn. Spring baskets are budgeted for the arbor (7) and for the free-standing poles (6), and will be ordered, delivered, and installed by Eckert's Greenhouse. Ship date to be determined.

b. Free-Standing Hanging Basket Delivery and Storage: All ordered product has been delivered, with the exception of the 13 H2O Labor Saver Pots and Liners, which will be delivered planted. The 2 bases, 2 poles, 4 basket hoops, 2 basket toppers, and assorted hardware were delivered. Wyandotte DPS is currently storing the components inside their facility, and will deliver the product to the necessary location for set-up and installation. The box of hardware is currently secured by John.

c. Proposed Locations for Free-Standing Hanging Baskets: A suitable location for permanent installation needs to be identified. There was much discussion regarding suitable locations. John recommended the Oak Street / Van Alstyne / Detroit River corridor as a good general location. The free-standing hanging baskets would be positioned to highlight a gateway from Bishop Park and the Detroit River to Oak Street and Downtown Wyandotte. The only noteworthy planting in that general area is at the teardrop, NE corner of Oak & Biddle. Photographs of several potential locations were distributed for review. The final location will be decided at the April 8<sup>th</sup> Commission meeting. Regarding Engineering Department placement requirements, Mark Kowalewski informed John that the poles need to be positioned 3 feet from the curb, and must permit 5 feet of unobstructed pedestrian walkway. Also, the pole bases need to be secured to the concrete with break-away bolts.

Follow-Up: John will email copies of the photographs to all commissioners and the DDA Director for their consideration prior to the April meeting.

12. “Adopt-A-Spot in Wyandotte” Program Rollout: John distributed draft program documents for commissioner review. These documents included a draft Action Plan, draft Program Rules, a draft marketing flyer created by Andrea, and the draft volunteer application and hold harmless agreement. The Adopt-A-Spot hold harmless agreement incorporates previously-approved hold harmless language from the community garden rental application and the Engineering Department “Adopt-A-Lot” program. Due to time constraints, discuss of these items is deferred until the April 8<sup>th</sup> Commission meeting. These documents should be reviewed prior to detailed discussion at the Commission’s April 8<sup>th</sup> meeting.
13. Old Business:
  - a. Status of Library Butterfly Garden Proposal: Andrea will contact John Saymn regarding the status of his butterfly garden proposal, as presented at the Commission’s October 8, 2014 meeting, with report back to the Commission at the April 8th meeting.
14. New Business: There was no New Business.
15. Round-Table Reports and Announcements: There were no Reports or Announcements.
16. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, April 8, 2015 at 6:00 pm – 8:00 pm in City Hall, Mayor’s Conference Room, Third Floor, 3200 Biddle Avenue.
17. Adjournment: The meeting was adjourned at 8:10 pm.

Respectfully Submitted,

John Darin  
Chairman,  
Wyandotte Beautification Commission

City of Wyandotte  
DESIGN REVIEW COMMITTEE  
**Minutes of the Tuesday, April 7, 2015, Meeting**

Member Kowalewski called the meeting to order at 11:30 a.m.

MEMBERS PRESENT: Gregory Mayhew, Robert Benson, Jody Egen, and Norm Walker

MEMBERS ABSENT: Natalie Rankine and Jody Egen

ALSO PRESENT: Sheila Johnson, Recording Secretary

ALSO ABSENT: Joshua Cade (Wow Concepts), Applicant  
Edward Sollars (Wow Concepts)

**APPROVAL OF MARCH 3, 2015 MINUTES:**

Motion by Member Benson to approve. Member Walker supported motion. All Members voted in favor.

**REVIEW OF PROPOSED SECONDARY ENTRANCE AND REAR FAÇADE  
CHANGES AT 2903 BIDDLE AVENUE:**

The application as submitted by Jason D'Herin, A & J Realty (Owner) and Joshua Cade, Wow Concepts, (Applicant) for the property at 2903 Biddle Avenue, Wyandotte, Michigan has been reviewed and approved for as submitted.

**OTHER BUSINESS:**

None at this time.

**MOTION TO ADJOURN:**

MOTION BY MEMBER Benson to adjourn the meeting at 11:45 p.m.  
Member Walker seconded motion. All Members voted to adjourn.

# RESOLUTION

Wyandotte, Michigan

April 7, 2015

RESOLUTION BY MEMBER WALKER

RESOLVED BY THE DESIGN REVIEW COMMITTEE OF THE CITY OF  
WYANDOTTE,

The proposed secondary entrance and rear façade changes at 2903 Biddle Avenue by Jason D’Herin, A & J Realty, (Owner) and Joshua Cade, Wow Concepts, (Applicant) for the property at 2903 Biddle Avenue, Wyandotte, Michigan has been reviewed and approved as submitted to the Design Review Committee.

I move the adoption of the foregoing resolution.

Member: Walker

Supported by Member: Benson

Yeas	Members	Nays
x	Benson	
x	Mayhew	
	Egen (absent)	
	Rankine (absent)	
x	Walker	

# City of Wyandotte

## Police Commission Meeting

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Special Commission Meeting  
April 2, 2015

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### ROLL CALL

Present: Chief Daniel Grant  
Commissioner John Harris  
Commissioner Doug Melzer

Absent: Commissioner Dr. Michael (excused)

Others Present: None

The special meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:32 p.m.

The Minutes from the Regular Police Commission meeting on March 10, 2015, were presented.

Melzer moved, Harris seconded,  
CARRIED, to approve the regular minutes of March 10, 2015, as presented.

### UNFINISHED BUSINESS

NONE

### COMMUNICATIONS

NONE

### DEPARTMENTAL

#### 1. Police Statistics – March 2015, Year to Date

Again, there is nothing out of the ordinary; there's no great frequency of any event.

Car thefts are actually down.

In March there were 1,533 calls for service, 935 which were self-initiated. January through March showed 4,648 calls for service, and approximately 3,600 of those were self-initiated.

Melzer moved, Harris seconded,  
CARRIED, to receive the March 2015 and year to date statistics and place on file.

#### 2. Citizen Evaluation of Services

We actually received 4 responses this time, which is more than usual. Two of the responses were for Officer Konz, one for Officer Sadowski, and the other was for Officer Torolski and Detective Galeski. All of the responses were very positive.

We do have some home invasions on occasion, but not very often.

Melzer moved, Harris seconded,  
CARRIED to receive the Citizen Evaluation of Services and place on file.

### 3. Department Organizational Chart

There are currently 34 sworn officers.

The Booster shift personnel have been selected and are working on a preliminary basis on some issues relating to recent heroin overdoses in our community. Once approved by the Commission, the shift along with some operating guidelines will be implemented.

There are currently two sergeants on the DN shift, and the Chief would like to put a second Sergeant on the other night shift as well. If the Commission would agree to this, Officer Hunter would be the individual promoted to Sergeant's status.

If Officer Hunter leaves the DEA special assignment to become a Sergeant, Officer Osborne could potentially fill Officer Hunter's vacancy at the DEA.

The Department is currently not paying step up pay to the sergeants as they do not meet the qualifications as established by the collective bargaining agreement. This matter will be remedied once a pending grievance is resolved through collective bargaining.

When there are two sergeants working the same shift, seniority will rule.

Melzer moved, Harris seconded,  
CARRIED, to formalize the establishment of the Booster Shift, to proceed with the promotion of Officer Hunter to the Sergeant's position, and to formally approve the Organization Chart as presented.

### 4. Hiring of Dispatchers

The Department had openings for two full time dispatcher positions, and the only part timers that applied were Bruce Vick and Valerie Jesse. Both passed the physical and psychological exams.

Melzer moved, Harris seconded,  
CARRIED, to proceed with hiring Bruce Vick and Valerie Jesse as full time dispatchers.

### 5. Bills and Accounts - March 24, 2015 \$38,480.64, April 14, 2015 \$9,400.88

Melzer moved, Harris seconded,  
CARRIED, to approve payment of the bills for March 24, 2015 \$38,480.64, April 14, 2015 \$9,400.88

## NEW BUSINESS

### 1. Benjamin Jones

Mr. Jones is the gentleman we are hiring as one of our new police officers. He has passed everything and is due to start on Monday, April 6, 2015.

### 2. Departure of New Officer

One of our new officers turned in his resignation. We have all of our department property back.

The Department tries to be very careful in its screening and hiring process, but sometimes things still do not work out. We have recently lost two of our new hires for various reasons.

**ADJOURNMENT**

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 6:57 p.m.

Melzer moved, Harris seconded,  
CARRIED, to adjourn meeting at 6:57 p.m.

Laura Allen  
Administrative Assistant  
Wyandotte Police Department



**DRAFT**

01-27  
April 1, 2015

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission on Wednesday, April 1, 2015 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Michael Sadowski  
Leslie G. Lupo  
Gerald P. Cole  
Robert K. Alderman  
Bryan Hughes-excused

General Manager  
& Secretary -Rod Lesko

Also Present -Paul LaManes  
Steve Timcoe  
Steve Colwell  
Chris Rempel  
Valerie Hall  
Angela Zavalney

APPROVAL OF MINUTES

MOTION by Commissioner Lupo and seconded by Commissioner Cole to approve the March 18, 2015 workshop session meeting minutes of the Municipal Services Commission.

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Cole, Hughes, Lupo

NAYS: None

MOTION by Commissioner Cole and seconded by Commissioner Lupo to approve the March 18, 2015 regular session meeting minutes of the Municipal Services Commission.

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Cole, Hughes, Lupo

NAYS: None

HEARING OF PUBLIC CONCERNS

None

RESOLUTION 04-2015-01

MOTION by Commissioner Cole and seconded by Commissioner Lupo to approve the contribution in aid of construction agreement between WMS and the Bacon Memorial Library Board of Trustees to bill the Library \$ 1,500 per month for 70 months for the installation of a geothermal system at the library to replace the existing heating and cooling system, as recommended by WMS Management.

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Cole, Lupo, Sadowski

NAYS: None

REPORTS/COMMUNICATIONS:

Enviroair Consultants, Inc. report - Water Filter Plant.

Commissioner Sadowski requested that the Enviroair Consultants, Inc. report be received and placed on file.

01 - 29  
April 1, 2015

APPROVAL OF VOUCHERS

MOTION by Commissioner Lupo and seconded by Commissioner Cole that the vouchers be paid as presented.

#5262        \$        635,388.31

Commissioner Sadowski asked that the roll be called.

YEAS:        Commissioner Alderman, Cole, Lupo, Sadowski

NAYS:        None

Late Items

04-2015-02

Rod Lesko, General Manager, giving an overview on the purchase of two transformers to address an emergency situation at Substation 7.

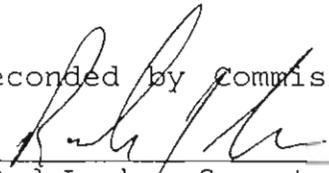
Motion by Commissioner Lupo and seconded by Commissioner Cole granting authorization for the General Manager to submit a bid to purchase two (2) transformers currently owned by Traverse City Power & Light that meet the specifications of the City of Wyandotte electric transmission and distribution system at the recommendation of WMS management.

Commissioner Sadowski asked that the roll be called.

YEAS:        Commissioner Alderman, Cole, Lupo, Sadowski

NAYS:        None

MOTION by Commissioner Cole and seconded by Commissioner Lupo to adjourn. at 5:07 p.m.

  
\_\_\_\_\_  
Rod Lesko, Secretary

## ***CITY OF WYANDOTTE FIRE COMMISSION MEETING***

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Conference Room at Police Headquarters on Tuesday, March 10, 2015. Commissioner Melzer called the meeting to order at 6:02 p.m.

### **ROLL CALL:**

Present:	Commissioner Izzo Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Harris
Also:	Mayor Joseph Peterson, Councilman Leonard Sabuda

### **READING OF JOURNAL**

Motioned by Commissioner Izzo, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on February 17, 2015. Motion carried unanimously.

### **UNFINISHED BUSINESS**

### **COMMUNICATIONS**

1. Promotion letter effective March 14, 2015  
Chief Carley stated that Lt. Daniel Wright will be promoted to Captain effective March 14, 2015 due to retirement in department. Commissioner Izzo motioned to receive and place on file; supported by Commissioner Melzer. Motion carried.

### **DEPARTMENTAL**

1. *Wyandotte Fire Department Monthly Report for "February 2015"*  
Chief Carley stated there was 207 EMS rescue calls for the month of February and that a total of \$102,806.50 was billed. There were 51 fire responses of which 3 we provided mutual aid. Commissioner Melzer motioned to receive report and place on file; supported by Commissioner Izzo. Motion carried.

**DEPARTMENTAL (continued)**

2. *Department bills submitted February 12, 2015 in the amount of \$1,386.06  
Department bills submitted February 26, 2015 in the amount of \$9,484.41*  
Commissioner Melzer motioned to pay bills and accounts submitted as stated above; supported by Commissioner Izzo. Roll call; motion carried.
3. *Daily Reports*  
Commissioner Melzer motioned to receive and place on file reports; supported by Commissioner Izzo. Motion carried.
4. *Request to cancel next scheduled meeting of March 24, 2015 Chief on vacation*  
Commissioner Melzer motioned to accept request to cancel next scheduled meeting; supported by Commissioner Izzo. Motion carried.

**LATE ITEMS**

Chief Carley stated that at 5 p.m. tomorrow, Wednesday, March 11, 2015, that AT&T will port over all business lines. Mayor Peterson stated that he has set deadlines for wiring/stuff that needs to be done at fire department and that consequences will happen if not being met.

Mayor Peterson stated that Downriver Mutual Aid has adopted the FEMA cost recovery schedule which was agreed upon at the last DCC meeting with all the mayors.

Mayor Peterson also brought up fire only "Automatic Mutual Aid with Southgate" going before Council on Monday, March 16, 2015.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:26 p.m.

Respectfully submitted,

  
Michael Izzo  
Secretary

MI/lm

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MAY 10 11 11 11 11 11 11 11