

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

Reports
+
minutes



Wyandotte, Michigan February 9, 2015

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph R. Peterson presiding.

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

February 3, 2015

Honorable Joseph Peterson, Mayor
City of Wyandotte, 3200 Biddle Ave., Wyandotte, MI 48192

Re: Team Effort Repeated

Once again I am totally impressed with the dedication and commitment of the Public Service employees of the City of Wyandotte as well as all of our outstanding residents. The biggest snow storm in the past 40 years did not stop the Public Service employees from doing what they do best, plowing and clearing the roads for its residents and anyone entering or leaving the city. I traveled around the city early this past Monday and was amazed as to how much of the snow had already been plowed, making it so much easier for residents to travel and my carriers to get from one place to another. As I mentioned to you in my letter last year, we cannot be successful delivering the mail if the Public Service employees do not get to the streets early and make it easier for us to find parking spots without getting stuck. The other member of this outstanding team has to be the residents of Wyandotte. Regardless of age, everyone was out early Monday, shoveling their snow, taking care of their letter carrier. I have been around the block and have worked in quite a few cities over the course of my 38 year career and I can honestly say that there is no city that compares to Wyandotte when it comes to taking care of its postal employees. Please take the time to extend my sincere appreciation to all of the Public Service employees for their efforts as well to the outstanding citizens of Wyandotte. I am very proud to represent this city. On behalf of all of my employees, we are forever grateful.

Thank you for everything you do for the City of Wyandotte.

Michael G. Taurence, Postmaster, Wyandotte, Mi 48192-9998

PERSONS IN THE AUDIENCE

Michael Swiecki, Wyandotte School Board President, regarding upcoming election.

Christine Elmore, 2356 17th, support School Board issue and Wyandotte Kiwanis Dinner, Saturday, 21st, 2015

Councilman Miciura inquired about the status of Oak & 2nd property. Property in receivership, court hearing soon.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #1

ITEM: City Owned Buildable Lots

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City owns lots that are available for the construction of new single family homes. The Engineering Department has actively advertised these lots for sale by placing a commercial on Wyandotte Cable and Comcast and is changing the "For Sale" sign. Further, the Build a Future in Wyandotte Specifications are available on the City's website. The City has had some success with this; however, Jerry Miller, Owner of Downriver Real Estate Group, has offered to place these lots on Realcomp, Paragon MLS Systems and in the local paper. As you know, Mr. Miller is the City's Realtor for the Neighborhood Stabilization Program (NSP) 1, NSP2, and NSP3. Mr. Miller would not receive any compensation for listing these lots, however if any Agent brings in a buyer and the City closes on the property with that buyer, the Agent would receive \$1,000 as a transaction coordinator. This is just another avenue to advertise these lots. Any offers received would follow the same procedures as in the past.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life by: 1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. 2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods. 3. Fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Approve the City Engineer to enter into the Exclusive Right-to-Sell Contract with Broker Jerry Miller of the Downriver Real Estate Group.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Sign Exclusive Right-to-Sell Contract with Broker and start marketing properties.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Exclusive Right -to-Sell Contract with Broker and List of Sold Properties

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #2

ITEM: Oppose the further permissible reduction in train crews to a single operating engineer as advocated by the Association of American Railroads (AAR)

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City of Wyandotte has within its corporate boundaries multiple rail crossings which, when blocked by moving trains, cause enormous traffic problems, disrupting the community and its transit needs with respect to schools, reporting times for work shifts and emergency response and transport to local hospitals. Such crossing blockages become even more aggravated and protracted when they result from personal issues or rail equipment problems such as Engine and Gate malfunctions, car derailments, and traffic collisions. Resolving such problems has become exacerbated as the size of trains has grown while the size of rail crews operating trains and available to address such situations as they arise, has diminished.

The Association of American Railroads (AAR) is advocating to reduce train crews to a single operating engineer and I recommend the City Council object to said changes by supporting the attached resolution.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life.

ACTION REQUESTED: Council concur with the proposed resolution.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN:

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Trenton Resolution

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 9, 2015 AGENDA ITEM #3

ITEM: DEMOLITIONS BIDS FOR 316 CLARK – 1251 6TH – 230 OAK

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND:

The City of Wyandotte has closed on the purchases of the above properties. As directed by City Council the Engineering Department obtained bids for the demolition of the above properties (See Attached City Resolutions).

Bids were requested and received for 316 Clark, 1251 6th Street, and 230 Oak. Pro Excavation was determined to be the most qualified bid (See attached bids).

STRATEGIC PLAN/GOALS: Fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer selecting Pro Excavation as the contractor of record.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work from Account No. 492-200-850519 and 284-200-850-560 for the properties.

IMPLEMENTATION PLAN: Pro Excavation will be directed to begin demolition.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS:

Council Resolutions
Summary of bids for demolition.

Communication from the City Engineer submitting an application for rezoning of property at 21 ½ Walnut on behalf of Gail Rademacher.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #5

ITEM: Subscription Yard Waste Collection - 2015

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Solid Waste Contract with Waste Management has an option to provide Curbside Yard Waste Collection at \$81.04/season. The Department of Public Service has been performing this collection for four (4) years at a lower cost to the subscribers. I recommend that the Department of Public Service continue to provide this service at a cost of \$59.00/season or \$1.74/week. This is a four (\$4.00) dollar increase of the rate from last year. See attached Yard Waste Report. This service will start the week of April 13th and continue until the week of November 30, 2015. In the 2014 Season the City had 648 Subscribers to this program.

Any Resident interested in this program should complete a Curbside Yard Waste Application available on our website at www.wyandotte.net under the Department of Public Service.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Council with fee of \$59.00/season or \$1.74/week.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: This is a budgeted item in the 2014-2015 Budget.

IMPLEMENTATION PLAN: Once approved, a notice will be placed on the Information Channel that there is open enrollment. Last year's customers will be sent a renewal notice.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Yard Waste Report January 2014

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #6

ITEM: Wayne County Sponsored Household Hazardous Waste Collection

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Wayne County sponsors a Household Hazardous Waste Collection Day five (5) times a year. They will be holding them on the following days:

Saturday, April 4, 2015, at Romulus Civic Center

Saturday, May 2, 2015, at Flat Rock Community Fields

Saturday, June 20, 2015, at Henry Ford College

Saturday, August 15, 2015, at Westland Shopping Center

Saturday, October 10, 2015, at Wayne County Community College District, Downriver Campus

Hours are from 8 a.m. to 2 p.m. This collection is opened to Wayne County Residents Only. There is no fee to participate. Attached is a list of what is acceptable items.

STRATEGIC PLAN/GOALS: We are committed to protect and manage our natural resources vigorously.

ACTION REQUESTED: Concur in participation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

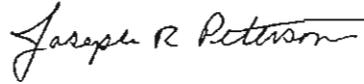
IMPLEMENTATION PLAN: Post notice of Household Hazardous Waste Collection on City's website and cable.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:



January 27, 2015

Mayor and City Council City of Wyandotte
3200 Biddle Avenue Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

SUBJECT: TRAFFIC CONTROL ORDER 2015-01

After review, the Traffic Bureau and Officer Zalewski recommend the installation of "Handicap Parking Signs" in front of 292 2nd ., Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, in concurrence with Officer Zalewski, this letter serves as a recommendation for Council support of Traffic Control Order 2015-01 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Daniel J. Grant, Chief of Police

January 27, 2015

Mayor and City Council City of Wyandotte
3200 Biddle Avenue Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

SUBJECT: TRAFFIC CONTROL ORDER 2015-02

After review, the Traffic Bureau and Officer Camilleri recommend the installation of "Handicap Parking Signs" in front of 404 Walnut St., Apt. 3 ., Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, in concurrence with Officer Camilleri, this letter serves as a recommendation for Council support of Traffic Control Order 2015-02 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Daniel J. Grant Chief of Police

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #8A

ITEM: Wyandotte Street Art Fair Marketing Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND, The Special Event Coordinator is currently planning our special events for 2015. As you know, public relations are integral to the success of our special events. As a result, we seek to once again contract with Drumbeaters to provide additional public relations support. Please find attached a contract with Drumbeaters to provide promotional assistance for the 2015 Wyandotte Street Art Fair. Matt Lee, owner of Drumbeaters, has been doing media advance for the last 13 years and has worked with the Wyandotte Street Art Fair for the last 4. Today, his company provides services to over 100 events, such as The Detroit International Jazz Festival, The Detroit Festival of the Arts, Motor City Casino and The Mitch Albom Show.

Drumbeaters will provide the Wyandotte Street Art Fair committee and staff with activity reports tracking his work starting in early-March. Mr. Lee will receive \$3,500 for his assistance with this year's fair. This fee will be paid from the Street Art Fair Expense account.

Working with Mr. Lee has given us the opportunity to promote our fair to television stations that we were unable to reach in the past. Matt's knowledge and experience will benefit, not only the 2015 fair, but all special events for years to come.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations

ACTION REQUESTED: We request authorization for the Mayor or city clerk to sign and return original contract to the Special Event Coordinator.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

WSAF Expense Account – 285-225-925-730-860 - \$3500

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JRP

LIST OF ATTACHMENTS: 2015 Drumbeaters Contract

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #8B

ITEM: Special Event Application – WSAF Entertainment Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGRÖUND: Herewith, please find the entertainment contract assembled and recommended by my office for the 2015 Wyandotte Street Art Fair.

Larry Lee and Back in the Day- \$2,400

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contracts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 285.225.925.730.860 - \$2,400

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R. Peterson or William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JRP

LIST OF ATTACHMENTS: Larry Lee Contract

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #8C

ITEM: Special Event Application – Light the Night

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from the Leukemia and Lymphoma Society to hold their Light the Night Walk in Wyandotte, Saturday, October 3rd 2015 at Bishop Park. This event has been reviewed and approved by Police Chief, and Recreation Superintendent provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the Year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city sidewalks and property for their event held October 3rd 2015.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: JRP

LIST OF ATTACHMENTS: Special Event Application – Light the Night

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #8D

ITEM: Special Event Application – Wyandotte Business Association

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather Thiede, Special Events Coordinator

BACKGROUND: Below please find the requested dates for streets/property the Wyandotte Business Association (WBA) would like to utilize for their Third Friday and special events. The WBA is asking permission for the following items: (see attached Special Event applications for details)

February 20th 2015

Permission to utilize city sidewalks - Ice Sculptures/metal stands to remain a few days on site
Permission to utilize the Theatre Lot

March 20th 2015

Permission to utilize city sidewalks/property

April 17th 2015

Permission to utilize city sidewalks/property

May 15th and 16th 2015

Permission to close Sycamore west of Biddle Avenue to Third Street at 1 pm - Reopen at Midnight
Permission to utilize city property - Grassy area near City Hall - Parking Lot section at Yack Arena
Permission to utilize city sidewalks

June 19th 2015

Permission to close Elm Street east of Biddle Avenue to alley at 1 pm - Reopen after stage is removed
Permission to utilize city property/sidewalks

July 17th 2015

Request to close First Street between Theatre Lot and Elm Street at 1 pm to reopen at 11 pm
Request to close Elm Street between First Street and Alley at 1 pm to reopen at 11 pm
Permission to utilize Theatre Lot
Permission to utilize sidewalks/city property

August 21st 2015

All streets to close at 1 pm and reopen at midnight
Request to close Biddle Avenue between Oak and Eureka Road
Request to close Sycamore from Biddle to Alley - East
Request to close Maple from Biddle to Alley - East
Request to close Elm to Biddle to Alley - East
Request to close Sycamore and Biddle to just past Tossed and Found
Request to close Maple from Biddle to just past the Sushi Bar location
Request to close Elm from Biddle to the Alley - West
Request to close First Street behind Chelsea's Menswear
All roads should be closed with signs no later than 1 pm

September 18th 2015

Roads closed at 1 pm and reopened at midnight
 Request to close Biddle Avenue between Oak and Eureka Road
 Request to close Sycamore from Biddle to Alley - East
 Request to close Maple from Biddle to Alley - East
 Request to close Elam to Biddle to Alley - East
 Request to close Sycamore and Biddle to just past Tossed and Found
 Request to close Maple from Biddle to just past the Sushi Bar location
 Request to close Elm from Biddle to the Alley - West
 Request to close First Street behind Chelsea's Menswear

October 16th 2015

Roads to close at 1 pm and to reopen after stage is removed
 Request to close First Street between Oak and Elm Street
 Request to close Elm Street between First Street and Alley
 Permission to utilize Theatre Lot /city property/sidewalks

November 20th 2015

Permission to utilize city property/sidewalks
 No event details as of 1/27/2015

December 18th 2015

Permission to utilize city property/sidewalks
 No event details as of 1/27/2015

If there are any costs for any city staff/material/property for said event, the WBA will be responsible for those fees no later than 30 days after said event date. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the WBA. This means any glass, spills; broken items will need to be cleaned during the event. The WBA must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. Any requests made after this letter is reviewed and approved will be evaluated by the Special Events Coordinator and necessary Department Heads for approval/denial (Please see the attached applications).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Special Event Coordinator, Police Chief, Recreation Superintendent, Fire Chief and Department of Public Service Superintendent and support the use of city streets, sidewalks and property for their events held.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS

Special Event Application and information sheet

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #9

ITEM: Special Assessment District (SAD #940)

PRESENTER: Mark Kowalewski – City Engineer

INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: In accordance with Chapter XIV - Subdivision No. 2, Paragraph 222, Section 14 of the City Charter, sidewalk repairs have been made to public walks within the City and the cost of said repairs should be charged against the abutting properties. The area of this work was 15th Street to Fort Street from Oak Street to Ford Avenue.

STRATEGIC PLAN/GOALS: Fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Refer to the City Clerk to schedule a Special Assessment Hearing.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Said costs shall be paid by the abutting property owners. This is a budgeted program, Account No. 249-450-825-461. Total Spent - \$182,365.73 Total Assessed - \$142,462.58 Total Un-assessed (City) - \$52,854.29

IMPLEMENTATION PLAN: Costs of the work shall be paid by the property owners within 5 years beginning in July of 2015.

COMMISSION RECOMMENDATION: NA
CITY ADMINISTRATOR'S RECOMMENDATION: TDRYSDALE
LEGAL COUNSEL'S RECOMMENDATION:
MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Assessment Roll.

PRESENTATION OF PETITION

PETITION TO REQUEST TO BARRICADE ALLEY NEXT TO 1835-23RD
WYANDOTTE, MICHIGAN

January 29, 2015

To The Honorable Mayor and City Council Members

Subject: Barricade Alley next to our Home (one small section only)

We, James Prisza and Jeri Schuchert, property owners of 1835 23rd Street, Wyandotte, Mich. 48192, would like to request our back/side alley next to our property, in the rear, to be barricaded. The alley serves as our driveway and allows us entrance into our garage which faces the alley. On the other side of the alley are two homes, their garages do not abut up to the alley; therefore, they do not need the alley to access their garages. We have spoken to these two home owners and they have agreed to this barricade (signatures attached). We would like your approval to barricade the alley at the side/back of our property only (diagram attached). We would then continue to enter the alley from 23rd street. All or any municipalities would also have easy access. Currently, there is a lack of street parking available to us; several families have more than one vehicle which takes up all the parking on our street. Also last year, several break-in's occurred surrounding our home. There is never any traffic through this alley, so that concern is null. We do occasionally see kids walking through to dump garbage or stroll through, other than that, we like to barricade this. There is a pit bull dog that constantly gets out next door to us and finds his way into our yard, this would elevate that issue. We currently care for the alley, i.e. snow removal, debris removal and recently we added stoncs and flowers to make it more appealing. We would deeply appreciate your consideration.

Respectfully Submitted,

Jeri Lynn Schuchert

James Prisza, Homeowners, 1835 23rd, Wyandotte MI 48192

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION
MEETING DATE: February 9, 2015 AGENDA ITEM #PETITION

ITEM: Alley Closing — South of Davis St. between 23rd St. and 22nd St.

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND:

Council has received a letter and petition from Jeri Lynn Schuchert and James Prizza, 1835 23rd St., requesting that a barricade be placed in the alley south of Davis St. between 23rd St. and 22nd St. The request is to place the barricade along the extension of the rear property line of 1835 23rd St., closing off thru traffic from 23rd to 22nd. Three of the five properties abutting this alley signed the petition.

A review of the alley indicates that no other abutting property owners have garages that open to the alley except the party requesting the closing. There are no utility structures or poles that would not be accessible from either side of a barricade, and the north/south "T" alley parallel to 23rd and 22nd would be assessable from 22nd and at the south end from the alley north of Ford Ave. Only one property abutting the alley, 2221 Davis, has a personal access gate opening to the alley, which use and access would not be compromised by the closing of the alley.

STRATEGIC PLAN/GOALS:

This proposal to close the alley is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

ACTION REQUESTED:

Approve the closing of the alley and authorize the installation of a barricade.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Cost of providing and installing a barricade would be paid for from DPS funds.

IMPLEMENTATION PLAN:

Direct the DPS to install a barricade in the alley as requested by the petitioner.

CITY ADMINISTRATOR'S RECOMMENDATION: Drysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Proposed Resolution

REPORTS AND MINUTES:

Daily Cash Receipts from Finance dated	January 29, 2015	\$1,947.65
Daily Cash Receipts from Finance dated	February 4, 2015	\$1,854.00
Daily Cash Receipts from Finance dated	February 5, 2015	\$179,270.12
Zoning Board of Appeals & Adjustments	January 7, 2015	
Recreation Commission	January 13, 2015	
Municipal Service Commission	January 21, 2015	
Fire Commission	December 16, 2014	
Downtown Development Authority	January 13, 2015	

CITIZENS PARTICIPATION

None

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

Absent: None

HEARING

FINAL HEARING RELATIVE TO THE PROPOSED
PROJECTS AS RECOMMENDED BY THE CITY ENGINEER
FOR THE 2015 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

No Comments

RESOLUTIONS

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Lawrence S. Stec
Supported by Councilperson Sheri M. Fricke
ROLL ATTACHED

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from Michael G. Taurence, Wyandotte Postmaster complimenting the Department of Public Service Employees and the Citizens of Wyandotte for their efforts relative to clearing the snow from sidewalks and streets during the recent snow storm is hereby received and placed on file with a copy forwarded to the Department of Public Service.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Lawrence S. Stec
Supported by Councilperson Sheri M. Fricke
ROLL ATTACHED

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication submitted by the City Engineer relative to the City's Buildable Vacant Lots is hereby referred back to the City Engineer and City Attorney for review of and possible re-writing of the resolution for clarification regarding the sale of lots.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Lawrence S. Stec
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec
NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

WHEREAS, the CITY OF WYANDOTTE, Michigan ("City") has within its corporate boundaries multiple rail crossings which, when blocked by moving trains, cause enormous traffic problems, disrupting the community and its transit needs with respect to schools, reporting times for work shifts and emergency response and transport to local hospitals; and WHEREAS, such crossing blockages become even more aggravated and protracted when they result from personal issues or rail equipment problems such as Engine and Gate malfunctions, car derailments, and traffic collisions; and WHEREAS, resolving such problems has become exacerbated as the size of trains have grown while the size of rail crews operating trains and available to address such situations as they arise, has diminished. NOW THEREFORE BE IT RESOLVED, the City of Wyandotte does hereby petition Canadian National Railway (CN), the Surface Transportation Board (STB) in Washington, DC., the National Safety Transportation Board and those Members of the US House of Representatives and the US Senate, representing the downriver communities of Michigan, the Downriver Community Conference (DCC) and the Southeast Michigan Council of Governments (SEMCOG) to oppose the further permissible reduction in train crews to a single operating engineer as advocated by the Association of American Railroads (AAR); and BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized and directed to execute and immediately deliver this Resolution of the City of Wyandotte to the persons and entities identified above.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz, Stec

NAYS: Councilperson Galeski

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS with the City Engineer in the acceptance of Pro Excavation's bid of \$21,800 for the demolition of 316 Clark and 1251-6th Street from account # 492-200-850-519 and \$10,000 for 230 Oak from account # 284-200-850-560.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the rezoning application submitted by the City Engineer on behalf of Gail Rademacher to rezone the property located at 21 ½ Walnut from recreational to one family residential is hereby referred to the Planning Commission.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer regarding the Curbside Yard Waste Subscription and APPROVES the Department of Public Service to provide Subscription Yard Waste Collection for 2015 at a cost of \$59.00 for the 2015 Season; AND BE IT FURTHER RESOLVED that the Engineering Department will place a notice on cable and the City web-site to inform residents of open enrollment; AND BE IT FURTHER RESOLVED that residents interested in this program should complete a Curbside Yard Waste Application available at www.wyandotte.net under the Department of Public Service tab.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from the City Engineer regarding the Household Hazardous Waste Collection dates and locations are hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council directs that said notices be posted to the City's website and on the information cable channel.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS in the Traffic Control Order 2015-01 as set forth by the Chief of Police, Traffic Bureau and Police and Fire Commission for the placement of "Handicap Parking Signs" in front of 292-2nd Street; AND BE IT FURTHER RESOLVED that the Department of Public Service be directed to install same.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS in the Traffic Control Order 2015-02 as set forth by the Chief of Police, Traffic Bureau and Police and Fire Commission for the placement of "Handicap Parking Signs" in front of 404 Walnut Street; Apt # 3; AND BE IT FURTHER RESOLVED that the Department of Public Service be directed to install same.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Miciura, Galeski, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS with the recommendation of the Special Event Coordinator and hereby APPROVES the contract with Matt Lee/Drumbeaters in the amount of \$3,500 from account # 285-225-925-730-860 for marketing of the 2015 Wyandotte Street Art Fair.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Miciura, Galeski, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS with the recommendation of the Special Event Coordinator and hereby APPROVES the entertainment contract with Larry Lee and Back in the Day in the amount of \$2,400 from account # 285-225-925-730-860 for services rendered during the Wyandotte Street Art Fair on Friday, July 10, 2015 from 9:00 p.m. to 11:00 p.m.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of city sidewalks and property for the Special Event Light the Night to take place on October 3, 2015.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS with the recommendation of the Special Event Coordinator to approve the use of city sidewalks, streets and property for the events held February 20, March 20th, April 17th, May 15th, May 16th, June 19th, July 17th, August 21st, September 18th, October 16th, November 20th and December 18th, 2015. AND FURTHER Council APPROVES the request of the Special Event Coordinator to close Biddle Avenue from Oak to Eureka for the events that will take place on August 21st, 2015 and September 18th, 2015 including other road closures as listed in said communication starting 12:00 noon until 12:00 midnight with north and southbound traffic to be rerouted on Third Street with detours at Oak Street and Eureka all truck traffic to be rerouted to M-85 (Fort Street) via Eureka or Ford (Northline) AND BE IT FURTHER RESOLVED that the Chief of Police is directed to apply to the Wayne County Office of Public Service for a road closing permit for August 21st and September 18, 2015 and further is hereby authorized and directed to sign said permit. AND FURTHER THE City of Wyandotte assumes responsibility for all damage claims which may arise from the road closing and FURTHER the Fire Department is to be notified to reroute emergency vehicles.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the sidewalk repair costs as reported by the City Engineer are hereby referred to the City Clerk to schedule a Special Assessment Hearing for SAD # 940.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the petition and communication from James Prizza and Jeri Schuchert, 1835-23rd Street relative to the request to barricade the alley is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

ROLL ATTACHED

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication and recommendation from the City Engineer relative to the request to barricade the alley is received and placed on file. FURTHER, the request of Jeri Lynn Scubbert and James Prizza, 1835-23rd Street is hereby APPROVED and the alley south of Davis Street between 23rd Street and 22nd Street is hereby closed to thru traffic. Further, the DPS will install a barricade in the alley in line with the extension of the rear property line of 1835-23rd and place a "Closed Alley" sign at the entrance to the alley at 23rd Street.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council held the public hearing on February 9, 2015, to hear comments and on the projects as recommended by the City Engineer for the 2015 Community Development Block Grant Program (CDBG); AND WHEREAS the City received NO comments; AND NOW, THEREFORE BE IT RESOLVED that Council hereby APPROVES the following projects for the 2015 Community Development Block Grant Program (CDBG):

LOCATION BY CENSUS TRACT/BLOCK GROUP	ACTIVITY	AMOUNT
Streets located in "Income Qualified Areas"	Street Improvements: Repair inadequate portions of concrete and asphalt pavement and curbs	\$ 118,099
Pennsylvania to North Drive Biddle to Fort	Public Service: Youth Assistance	\$ 12,712
Pennsylvania to North Drive Biddle to Fort	Housing Rehabilitation	\$ 20,000
	Administration	\$ 16,756
	TOTAL	\$167,567

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the Council Meetings of Monday, February 16, 2015 and Monday February 23, 2015 are hereby CANCELLED due to the President's Day Holiday and Special School Bond Election on February 24, 2015.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the Department of Legal Affairs has expressed a desire to meet in closed session to discuss pending litigation. Now, therefore, be it resolved that this Body will meet in closed session immediately following the regularly scheduled Council Meeting for the above stated purpose only.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Schultz, Stec

NAYS: None

Wyandotte, Michigan February 9, 2015

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the total bills and accounts in the amount of \$1,142,976.33 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson Sheri M. Fricke

That we adjourn.

Carried unanimously

Adjourned at 8:27 PM

February 9, 2015

† †



William R. Griggs, City Clerk

† †

MINUTES FOR THE RETIREMENT COMMISSION MEETING
THURSDAY, FEBRUARY 19, 2015, 9 AM

ROLL CALL

Present: Commissioners Brohl, Browning, LaManes, Schultz, Yoscovits

Absent: Commissioners Lyon, Mayhew

ALSO PRESENT:

Tanner Robinson, Oppenheimer
Sam Galanis, Oppenheimer
William Look, Department of Legal Affairs

RESOLUTION ON THE MINUTES

MOTION by Commissioner Brohl, supported by Commissioner LaManes, that the reading of the minutes of the January 15, 2015 meeting be dispensed with and the same stand approved as recorded. UNANIMOUSLY CARRIED

COMMUNICATIONS MISCELLANEOUS

MOTION by Commissioner Brohl, supported by Commissioner LaManes, that we receive and place on file the Invesco US High Quality Core Quarterly Report for the period ending December 31, 2014. UNANIMOUSLY CARRIED

SPECIAL ORDER

Mr. Galanis updated the Commission on the Investment Portfolio for the 4th Quarter of 2014. Diversification has helped our portfolio. Twenty percent in foreign equities is max amount per Michigan State Law. Marketfield was down over thirteen percent for 2014. Recommended replacement of Marketfield. Utilities did very well in 2014. Replace Marketfield with Alliance Bernstein and drop Marketfield. Alliance Bernstein is a US Long/Short Equity Firm.

MOTION by Commissioner LaManes, supported by Commissioner Brohl, that we drop Marketfield Investment Advisors and replace with Alliance Bernstein and authorize Oppenheimer to coordinate same.

YEAS: Commissioners Brohl, Browning, LaManes, Schultz, Yoscovits
NAYS: None
MOTION CARRIED

MOTION by Commissioner LaManes, supported by Commissioner Schultz, that we authorize Oppenheimer to adjust short term cash by \$1.1 million for the next three months' pension distributions.

YEAS: Commissioners Brohl, Browning, LaManes, Schultz, Yoscovits

NAYS: None

MOTION CARRIED

ADJOURNMENT

MOTION by Commissioner Schultz, supported by Commissioner Yoscovits, that we adjourn at 9:37 AM. UNANIMOUSLY CARRIED



William R. Griggs, Secretary
Wyandotte Employees' Retirement Commission
February 19, 2015

User: ktrudell

Post Date from 02/19/2015 - 02/19/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
O RE	251724	02/19/2015	ktrudell F2 101-000-001-000	WYANDOTTE OLD NEWSBOYS GOODFELLOWS 101-000-655-040 RECEIPTS-MISCELLANEOUS	50.00 CITY CHECK 844
LETTERS, POSTAGE, SUPPLIES REC# 557806					
O SH SH AC	251733	02/19/2015	ktrudell F2 101-000-001-000 101-000-001-000 101-000-001-000	DCACA 101-303-925-998 101-303-925-998 101-000-257-078	DCACA SHELTER REVENUE DCACA SHELTER REVENUE Reserve-Animal Care
					1,112.00 20.00 20.00 <hr/> 1,152.00
					1,112.00 CITY CASH 20.00 CITY CHECK 9982 <hr/> 20.00 CITY CASH 1,152.00
SHELTER REVENUE RESERVE-ANIMAL CARE REC# 557805					
O DI	251735	02/19/2015	ktrudell F2 101-000-001-000	CITY OF ALLEN PARK 101-000-068-013	DWRNRIVER CENTRAL DISPATCH 40,538.38 CITY CHECK 90023
DOWNRIVER CENTRAL DISPATCH REC# 557807					
O DA	251737	02/19/2015	ktrudell F2 101-000-001-000	CITY OF ALLEN PARK 101-000-068-015	DR CENTRAL ANIMAL CONTROL 16,399.19 CITY CHECK 90024
DOWNRIVER CENTRAL ANIMAL CONTROL REC# 557808					
Total of 4 Receipts					<hr/> 58,139.57

User: ktrudell

Post Date from 02/19/2015 - 02/19/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-068-013	DWNRIVR CENTRAL DISPATCH				40,538.38
101-000-068-015	DR CENTRAL ANIMAL CONTROL				16,399.19
101-000-257-078	Reserve-Animal Care				20.00
101-000-655-040	RECEIPTS-MISCELLANEOUS				50.00
101-303-925-998	DCACA SHELTER REVENUE				1,132.00
TOTAL - ALL CREDIT ACCOUNT					58,139.57

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000	Cash				58,139.57
TOTAL - ALL DEBIT ACCOUNTS					58,139.57

*** TOTAL BY FUND ***

101	General Fund				58,139.57
TOTAL - ALL FUNDS:					58,139.57

*** TOTAL BY BANK ***

		<u>Tender Code/Desc.</u>			
GEN	GENERAL OPERATING FUND	(CCA)	CITY CASH	1,132.00	
		(CCK)	CITY CHECK	57,007.57	
TOTAL:				58,139.57	
TOTAL - ALL BANKS:					58,139.57

*** TOTAL OF ITEMS TENDERED ***

		<u>Tender Code/Desc.</u>		
		(CCA)	CITY CASH	1,132.00
		(CCK)	CITY CHECK	57,007.57
TOTAL:				58,139.57

*** TOTAL BY RECEIPT ITEMS ***

(1)	AC: RESERVE-ANIMAL CARE/POUND				20.00
(1)	DA: DR CENTRAL ANIMAL CONTROL				16,399.19
(1)	DI: DWNRIVR CENTRAL DISPATCH				40,538.38
(1)	RE: RECEIPTS-MISCELLANEOUS				50.00
(2)	SH: DCACA SHELTER REVENUE				1,132.00
TOTAL - ALL RECEIPT ITEMS:					58,139.57

User: ktrudell

Post Date from 02/11/2015 - 02/11/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
248371	02/11/2015	ktrudell	F2	ANN ARBOR CREDIT BUREAU 101-000-041-024	40.25 CITY CHECK 14396
JANUARY 2015 RESCUE COLLECTIONS REC# 558999					
248374	02/11/2015	ktrudell	F2	DANZ, ELLEN 101-000-257-094	100.00 CITY CHECK 1539
DONATION REC# 559000					
248377	02/11/2015	ktrudell	F2	WAYNE COUNTY TREASURER 101-000-655-040	29.00 CITY CHECK 2270738
JURY DUTY-SHEILA JOHNSON REC# 557801					
248378	02/11/2015	ktrudell	F2	STATE OF MICHIGAN 101-000-411-005	18,448.76 CITY CHECK 251085470
REIMBURSEMENT OF SMALL TAXPAYER EXEMPTION LOSS-JULY 2014 DEBT MILLAGE REC#557802					
248381	02/11/2015	ktrudell	F2	27TH DIST COURT 101-000-650-010	60,497.26
M1				101-000-650-012	35,838.50
M3				101-000-650-011	4,961.00
M2				101-000-650-017	2,157.00
M6				101-000-650-018	3,120.00
M7				101-000-650-020	3,984.50
M9				101-000-650-021	2,838.03
AS				101-000-650-024	1,930.00
AW					<u>115,326.29</u> CITY CHECK 8262
JANUARY 2014 REC# 557803					
248382	02/11/2015	ktrudell	F2	CITY OF WYANDOTTE 731-000-392-040	1,576.21 CITY CHECK 117188
POLICE DEFINED BENEFIT 2/11/15 REC# 557804					
Total of 6 Receipts					<u>135,520.51</u>

User: ktrudell

Post Date from 02/11/2015 - 02/11/2015 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-041-024	A/R ANN ARBOR COL-RESCUE				40.25
101-000-257-094	Reserve-Fire/Rescue Equipment				100.00
101-000-411-005	TAXES-SMALL TAXPAYER EXEMPTION DEBT LEVY				18,448.76
101-000-650-010	FINES DIST COURT WYAN				60,497.26
101-000-650-011	WORK FORCE-WYANDOTTE				4,961.00
101-000-650-012	DIST CT RIVERVIEW CASES				35,838.50
101-000-650-017	WORK FORCE-RIVERVIEW				2,157.00
101-000-650-018	COURT TECHNOLOGY WYANDOTT				3,120.00
101-000-650-020	COURT DRUG TESTING FEES				3,984.50
101-000-650-021	COURT SCREENING ASSESMEN				2,838.03
101-000-650-024	CHEMICAL AWARENESS				1,930.00
101-000-655-040	RECEIPTS-MISCELLANEOUS				29.00
731-000-392-040	PD EMPLOYEE PENSION CONTR				1,576.21
TOTAL - ALL CREDIT ACCOUNT					135,520.51

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000	Cash				133,944.30
731-000-001-000	Cash				1,576.21
TOTAL - ALL DEBIT ACCOUNTS					135,520.51

*** TOTAL BY FUND ***

101	General Fund				133,944.30
731	Retirement System Fund				1,576.21
TOTAL - ALL FUNDS:					135,520.51

*** TOTAL BY BANK ***

GEN	GENERAL OPERATING FUND				133,944.30
TOTAL:					133,944.30
RETIR	WYANDOTTE EMPLOYEES RETIREMENT SYSTEM				1,576.21
TOTAL:					1,576.21
TOTAL - ALL BANKS:					135,520.51

*** TOTAL OF ITEMS TENDERED ***

TOTAL:					135,520.51
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*** TOTAL BY RECEIPT ITEMS ***

{1}	AS: COURT SCREENING ASSESMEN				2,838.03
(1)	AW: CHEMICAL AWARENESS				1,930.00
(1)	EP: PD EMPLOYEE PENSION CONTR				1,576.21
(1)	M1: FINES DIST COURT WYAN				60,497.26
(1)	M2: WORK FORCE-WYANDOTTE				4,961.00
(1)	M3: DIST CT RIVERVIEW CASES				35,838.50
(1)	M6: WORK FORCE-RIVERVIEW				2,157.00
(1)	M7: COURT TECHNOLOGY WYANDOTT				3,120.00
(1)	M9: COURT DRUG TESTING FEES				3,984.50
(2)	MZ: MISC CASH/VARIOUS				18,548.76
(1)	RE: RECEIPTS-MISCELLANEOUS				29.00
(1)	XV: A/R ANN ARBOR COL-RESCUE				40.25
TOTAL - ALL RECEIPT ITEMS:					135,520.51

CITY OF WYANDOTTE
 BEAUTIFICATION COMMISSION MEETING MINUTES, APPROVED
 JANUARY 14, 2015

Members Present: John Darin, Chairman, Kenneth Bearden, Michael Bozymowski, Andrea Fuller, Noel Galeski, Lisa Lesage, Alice Ugljesa

Members Excused: Linda Orta, Stephanie Pizzo, Bill Summerell

Guests: None

1. Call to Order: The meeting was called to order by John at 6:03 pm.
2. Reading and Approval of Previous Minutes:
 - a. November 12, 2014 Regular Meeting: After review of the minutes, motion was made by Noel, seconded by Andrea, to approve the draft minutes of the November 12, 2014 regular meeting of the Beautification Commission as written. The motion was approved.
3. Approval of Agenda: Motion was made by Alice, seconded by Noel, to approve this meeting's agenda as submitted. The agenda was approved unanimously.
4. Chairperson's Report:
 - a. Documents: John distributed an updated Attendance Log, Contact List, and 2015 Leadership & Event Dates Summary for review.
 - b. BCSEM Report: John reported that he was nominated and elected to the 2015 BCSEM Board of Directors. He is excited about this new role, and will report regularly on BCSEM activities as well as communicate Beautification Commission input on a regular basis. This should be a mutually-beneficial process for both organizations. The first meeting of the BCSEM BOD is January 15, 2015.
 - c. Nominees for Vacant Commissioner Position: The commissioners were reminded of the Mayor's interest in having the Beautification Commission review and recommend nominees to fill vacant commissioner positions. The commissioners were encouraged to contact their interested parties to complete the application process for Commission review at an upcoming meeting. To date, Alice identified a Ms. Nancy Alms, and Andrea identified a Ms. Denise Montgomery as potential interested individuals.
5. Treasurer's Report:
 - a. FY 2014-2015 Expense Report: Mike distributed the current fiscal year Expense Report. Submitted expenses total \$34.95 to date, with an account balance of \$5,965.05. An additional \$554.60 in winter pot plantings was identified by Andrea, who will submit expenses to Mike for posting. Resolved accounting issues regarding Eckert's Greenhouses and the BCSEM reserve account were reviewed.
 - b. FY 2014-2015 Budget Plan Development: After considerable discussion, an initial budget plan was developed for this fiscal year, and will be reviewed on a regular basis.

Expense Category	Budget	Comments
Membership Dues, Program Fees	250.00	BCSEM, KMB, FDR memberships, mtg. reg. fees
Community Garden	500.00	
Spring Clean-Up **	50.00	
Spring Dig-In	1,500.00	
Fall Dig-In	500.00	
Planter Pots & Urn Plantings **	600.00	
Spring Hanging Baskets	615.00	7 hanging baskets + 6 baskets for 2 poles (105x2)
Winter/Holiday Hanging Baskets	725.00	7 hanging baskets + 6 baskets for poles (25x6)
Beautification Awards	TBD	
Planters, Equipment	0.00	No new purchases planned at this time, defer additional free-standing poles.
Contingency Fund	1,260.00	
Total:	6,000.00	

6. Public and Media Communications: Andrea reported that there were no significant communications to report. It was noted that the Spring Dig-In was listed in the DDA's 2015 Event Schedule.
7. Community Garden Update: Ken reported that the Work Force cleared out the community garden in December. The District Court Work Force was thanked for their continual service and hard work. Ken also reported that 15 garden plots have been reserved to date.
8. Spring Clean-Up Planning: Noel had no report. There is now a modest budget for 2015 Clean-Up event expenses.
9. Spring Dig-In Planning: Noel expressed her need to gather ideas for plantings from the commissioners.
10. Hanging Baskets and Planter/Urns Update:
 - a. Hanging Baskets: Alice requested of Natalie that DPS remove the bows from the Arbor hanging baskets, and keep the greens in for the winter.
 - b. Free-Standing Baskets: The Commission has ordered two (2) free-standing basket assemblies, each of which can hold 3 flower baskets. They have not been delivered yet. It is not known at this time where they will be installed.
 - c. Planter Pots: Natalie has been in contact with DPS to have them remove and store the 4 terra cotta pots at city hall and 5 round pots at the former city hall. Linda had previously requested that soil remain in the pots during winter storage. In addition, Natalie made a request of DPS to unwrap the urns at the PHMG and empty them of soil to prevent repeat cracking.
11. Adopt-A-Spot Program Roll-Out in 2015: John reported that the Adopt-A-Spot Program will roll out in 2015. Various educational items were distributed. John will review this program with Engineering (per their Adopt-A-Lot Program Hold Harmless Agreement), and will develop a draft Action Plan for Commission review at an upcoming meeting.
12. Old Business:
 - a. Status of Winterizing Boxwoods in the DDA: It was noted that the boxwoods at the Vietnam Veterans Memorial were protected by burlap. It was not known if other boxwoods in the DDA were also protected from the elements. Many boxwoods were lost last year due to the harsh winter.
13. New Business: There was no New Business.
14. Round-Table Reports and Announcements: There were no reports or announcements.
15. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, February 11, 2015 at 6:00 pm – 8:00 pm in City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
16. Adjournment: The meeting was adjourned at 7:58 pm.

Respectfully Submitted,

John Darin
Chairman,
Wyandotte Beautification Commission

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT
FEBRUARY 11, 2015

Members Present: John Darin, Chairman, Kenneth Bearden, Michael Bozymowski, Lisa Lesage, Linda Orta, Stephanie Pizzo, Bill Summerell, Alice Ugljesa

Members Excused: Andrea Fuller, Noel Galeski

Guests: None

1. Call to Order: The meeting was called to order by John at 6:00 pm.
2. Reading and Approval of Previous Minutes:
 - a. January 15, 2015 Regular Meeting: After review of the minutes, motion was made by Alice, seconded by Mike, to approve the draft minutes of the January 15, 2015 regular meeting of the Beautification Commission as written. The motion was approved.
3. Approval of Agenda: Motion was made by Ken, seconded by Linda, to approve this meeting's agenda as submitted. The agenda was approved unanimously.
4. Hanging Baskets Update:
 - a. Winter Hanging Baskets Invoicing: It was noted that the expense for the current winter baskets is not known and is not posted on the Treasurer's Report. Alice will contact Eckert's Greenhouse to obtain a copy of the invoice, and Mike will contact Natalie Rankine to obtain documentation of payment to reconcile and post this expense.
 - b. Spring Hanging Baskets: Alice reported that the cost of the arbor hanging baskets and free-standing baskets will be \$42 each. The total cost for the 7 arbor baskets is \$329, which includes delivery and on-site installation. The timing of flower delivery remains to be determined. It was recommended and concurred to request that the hanging baskets and free-standing pole baskets be delivered and installed on the same day to avoid an additional delivery charge. Alice will communicate this to Eckert's Greenhouse when the order is placed.
5. Free-Standing Baskets:
 - a. Purchase & Delivery: There was much discussion regarding the 2 free-standing baskets pole assemblies to be ordered from Eckert's Greenhouse. A review of the previous invoices revealed an incomplete order for the second pole assembly, which was identified and corrected, and billing communication issues, which were addressed. Alice reported that the Commission could save the cost of one delivery charge (\$35) if the pole hardware were delivered before March 10th. John offered to accept delivery on behalf of the Commission, and store the items temporarily. The Commission agreed by consensus to a delivery prior to March 10th. It was noted that there was an invoiced expense of \$395 to be posted, and an additional expense of \$274 to be incurred for the remaining 2nd pole hardware. Plant materials, including installation on-site, will cost \$42/basket for a total of \$252, and will be paid upon delivery and installation. Total cost of this pilot project with 2 free-standing poles (hardware and plant materials) is \$1591.50.
 - b. Installation: There was much discussion regarding an appropriate location for the poles. It was recommended that the commissioners check the suitability of various locations on Biddle Avenue prior to the next meeting. It was further recommended that the free-standing poles be installed by the time of the Spring Dig-In, May 16th. It was reported that there was a suggestion regarding removing and storing the base, poles, and baskets at the end of each season. There are numerous problems with this temporary/transient approach to an expensive display product. A suitable location for permanent installation needs to be identified.
6. Treasurer's Report:
 - a. FY 2014-2015 Expense Report: Mike distributed the current fiscal year Expense Report. Submitted expenses total \$934.55 to date, with an account balance of \$5,065.45, not including expenses not yet submitted.
 - b. FY 2014-2015 Budget Plan Revision: There was considerable discussion regarding revision of the approved budget plan, to reconcile the newly-identified expenses, namely:
 - Spring Hanging Baskets: \$581.00 (decreased from \$615.00)
 - Winter Hanging Baskets (already installed): \$725.00 placeholder amount
 - Beautification Awards Lawn Signs: \$712.50 for 50 signs and step-stakes
 - Planters, Equipment: \$669.75 for the second free-standing pole

The Budget Plan was revised as shown in the table below. Contingency Fund, Membership Dues & Program Fees, and Community Garden budgets were decreased to accommodate the required new expenses. The proposed budget for Winter/Holiday Baskets needs clarification from reconciliation of current fiscal year invoicing.

EXPENSE CATEGORY BUDGETS, FY 2014-2015, Approved		
Expense Category	Approved Budget	Comments
Membership Dues, Program Fees	161.75	BCSEM, KMB, FDR memberships, mtg. reg. fees
Community Garden	400.00	
Spring Clean-Up **	50.00	
Spring Dig-In	1,500.00	
Fall Dig-In	500.00	
Planter Pots & Um Plantings **	600.00	
Spring Hanging Baskets	581.00	\$42 ea for planting 7 hanging baskets + 6 baskets for 2 free-standing poles + \$35 delivery (decr. from \$615)
Winter/Holiday Hanging Baskets	725.00	\$575 for 7 hanging baskets (\$75 ea + \$50 delivery & install) \$450 for 6 baskets for poles (25x6 - Is this correct?) (for 2016)
Beautification Awards	712.50	Need to purchase additional lawn signs. 2 on hand. Duplicating previous order from 2012.
Planters, Equipment *	669.75	Additional free-standing basket expenses: \$669.75 = \$395.00 posted 10/10/15, and \$274.75 additional parts required (Was \$0.00)
Contingency Fund	100.00	
Total:	6,000.00	

NOTE: * No new purchases planned at this time, defer additional free-standing poles.
NOTE: ** indicates NEW expense category for this fiscal year.

There was a motion by Mike, seconded by Linda, to approve the FY 2014-2015 Budget Plan as Revised. The motion was approved.

- c. Revised Vendor Invoicing Communication Process: There was much discussion about revising the Commission's vendor invoicing communication process, based on the repeated failures of the current system to consistently track and report Commission expenses and invoice payments, as noted above. Alice made a motion, seconded by Linda, to establish the Commission's Vendor Invoicing Communication Process, as follows:

"1) In those circumstances in which the approved purchase of vendor products or services are applied to an existing DDA or Beautification Commission account with that vendor, all invoices for payment will be emailed directly to the Beautification Commission Treasurer for processing and payment. The DDA will remain the "Bill To" party on the account and invoice. The Beautification Commission will remain the "Ship To" party on the account and invoice. The Treasurer will copy the Chairperson on all Expense Requests submitted to the DDA for payment. All commissioners are to ensure, when business is transacted, that their vendors have the Commission Treasurer's correct email address on record as the primary email address to use for purposes of emailing invoices for payment.

2) In those circumstances in which the approved purchase of vendor products or service is transacted by cash or credit card payment, the receipt(s) will be provided by the purchasing commissioner to the Beautification Commission Treasurer for processing and reimbursement payment. The Treasurer will copy the Chairperson on all Expense Requests submitted to the DDA for reimbursement."

After much discussion, the motion was approved unanimously, and is effective immediately.

7. Chairperson's Report:
 - a. Documents: John distributed an updated Attendance Log for review.
 - b. BCSEM Report: John reported that the World Cup of Gardening, originally scheduled for June, 2015 on Belle Isle, has been postponed until June, 2016. The organizers do not feel that they are ready yet to stage this very significant international event, and need another year of planning and preparation. The BCSEM Spring Quarterly Meeting will be held on Th, March 19, 2015 at 7:00 pm in the Mt. Clemens Library. The BCSEM Summer Quarterly Meeting will be held on Th, June 18, 2015 in St. Clair Shores. All commissioners are encouraged to attend these Quarterly meetings. More information will be forthcoming as it becomes available.
8. Public and Media Communications: Report deferred.
9. Community Garden Update: Ken reported Andrea will be preparing a notice for posting on the web to recruit gardeners.
10. Spring Clean-Up Planning: Report deferred.
11. Spring Dig-In Planning: Report deferred.
12. Nominees Sought For Vacant Commissioner Position: As a follow-up to this discussion from last meeting, John inquired as to the status of any potential suitable candidates as nominees for the vacant commissioner position. There were no persons recommended. John has inquired with the Mayor's office, and there have been no applications submitted. John will write a job description for this position for posting on the Commission's Facebook page and web page, as a recruitment opportunity for new commissioners.
13. Old Business:
 - a. Status of Library Butterfly Garden Proposal: This project was proposed to the Commission by John Saymn at the Commission's October 8, 2014 meeting. There has been no feedback to the Commission regarding this proposal, which was to be presented to the Bacon Library Board of Directors for their review and approval. It was the consensus of the Commission that Andrea should follow-up with Mr. Saymn regarding the status of this proposal.
14. New Business:
 - a. Tree Planting: There was much discussion regarding planting trees. It was mentioned that the Commission should consider re-visiting a Tree City Initiative for Wyandotte.
15. Round-Table Reports and Announcements:
 - a. Growing Great Gardens Conference: John announced that the 7th Annual Growing Great Gardens Conference will be held on Sa, March 14, 2015, from 8 am – 4 pm at Wayne County Community College Educational and Performing Arts Center in Taylor. Agenda and registration forms were distributed, and all commissioners were encouraged to register for this valuable conference.
16. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, March 11, 2015 at 6:00 pm – 8:00 pm in City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
17. Adjournment: The meeting was adjourned at 7:35 pm.

Respectfully Submitted,

John Darin
Chairman,
Wyandotte Beautification Commission

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Thursday, January 29, 2015. Commissioner Melzer called the meeting to order at 6:58 p.m.

ROLL CALL:

Present:	Commissioner Izzo Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Harris
Also:	Mayor Peterson, Daniel Hawkins, Jeremy Moline, Ray Wagoner

READING OF JOURNAL

Motioned by Commissioner Izzo, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on December 16, 2014. Motion carried unanimously.

UNFINISHED BUSINESS

1. Letter of Understanding "Automated Aid Agreement with the City of Southgate"
Chief Carley stated that he reworked agreement by taking out EMS and fire prevention issue and that it's solely an automated aid agreement for fires which he liked to present to Mayor & Council. Union President Ray Wagoner stated they have no problem with letter. Commissioner Melzer concurred and approved moving forward; supported by Commissioner Izzo. Motioned carried.

COMMUNICATIONS

1. "Thank You" letter from VFW Post 1136
Chief Carley stated this was "Thank You" for participating in delivering Santa to their annual Christmas party. Mayor Peterson also expressed his "Thanks" as well. Commissioner Izzo motioned to receive and place on file; supported by Commissioner Melzer. Motioned carried.

DEPARTMENTAL

1. *Wyandotte Fire Department Monthly Report for "December 2014"*
Chief Carley stated there was 206 EMS rescue calls with 140 transported for the month of December and that a total of \$98,751.50 was billed. Commissioner Izzo motioned to receive report and place on file; supported by Commissioner Melzer. Motioned carried.
2. *Wyandotte Fire Department Annual Report for "2014"*
Commissioner Melzer was very impressed with report on how detailed it was. Commissioner Melzer motioned to receive report and place on file; supported by Commissioner Izzo. Motioned carried.
3. *Department bills submitted December 16, 2014 in the amount of \$3,338.84*
Department bills submitted December 30, 2014 in the amount of \$6,040.02
Department bills submitted January 13, 2015 in the amount of \$4,228.22
Commissioner Izzo motioned to pay bills and accounts submitted as stated above; supported by Commissioner Melzer. Roll call; motioned carried.
3. *Daily Reports*
Commissioner Izzo motioned to receive and place on file reports; supported by Commissioner Melzer. Motioned carried.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 7:16 p.m.

Respectfully submitted,

Michael Izzo
Secretary

MI/lm

01-12
February 18, 2015

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission on Wednesday, February 18, 2015 at 5:00 P.M.

ROLL CALL: Present: Commissioner -Michael Sadowski
Leslie G. Lupo
Gerald P. Cole-Excused
Robert K. Alderman
Bryan Hughes

General Manager
& Secretary -Rod Lesko

Also Present -Paul LaManes
Steve Timcoe
Valerie Hall
Cable TV Volunteer
Michaela Jackman
Richard Miller
Corky Benson

APPROVAL OF MINUTES

MOTION by Commissioner Lupo and seconded by Commissioner Alderman to approve the February 4, 2015 regular session meeting minutes of the Municipal Service Commission.

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Hughes, Lupo, Sadowski

NAYS: None

01 - 13
February 18, 2015

HEARING OF PUBLIC CONCERNS

Corky Benson, 404 Vinewood, Wyandotte, MI. I am here to complain about the conversion from analog to digital. I bought a new 42" LG Television in September 2014 and had no problems with my television until the digital conversion. I have had trouble with the sound and many irregularities. I am not satisfied with my Cable TV Service.

Rod Lesko, General Manager, I will have Steve Timcoe call you to set up an appointment for customer service.

RESOLUTION 02-2015-04

Valerie Hall, Energy Program Manager, giving overview on Emergency Response System service agreement for Power Plant.

MOTION by Commissioner Lupo and seconded by Commissioner Alderman to authorize the General Manager to approve the Service Provider and License/Subscription agreement between WMS and Virtual Emergency Services, LLC, a sole source provider with proprietary Technology, for an amount not to exceed \$24,500, funded entirely by a grant from the Department of Homeland Security/FEMA, for a Power Plant Emergency Response System, as recommended by WMS Management.

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Hughes, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2015-05

MOTION by Commissioner Alderman and seconded by Commissioner Hughes to authorize the General Manager to execute Amendment #4 to the services agreement with Momentum (IBBS-Integrated Broadband Services) for a six-month trial period for 24/7/365 call center support for Cable Television, as recommended by WMS management at a flat cost of \$4,000/month for a total six-month trial period cost not to exceed \$24,000. The trial period would begin March 1, 2015.

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Hughes, Lupo, Sadowski

NAYS: None

01 - 14
February 18, 2015

RESOLUTION 02-2015-06

Steve Timcoe, Telecommunications Superintendent, giving overview on internet bandwidth supplied by Comcast.

MOTION by Commissioner Lupo and seconded by Commissioner Hughes to authorize the General Manager to execute the access agreement with Comcast Cable Communications Management, LLC along with the supporting documentation for the Comcast Enterprise Services Product-Specific Attachment Ethernet Dedicated Internet Services Schedule A-2 Service Level Agreement, Comcast Enterprise Product-Specific Attachment Ethernet Dedicated Internet Services and Comcast Enterprise Services General Terms and Conditions in the Comcast EDI Quote as recommended by WMS management at the quoted cost per month of \$11,916 for 3 Gps for three (3) years with a one-time start-up fee of \$1,000.

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Hughes, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2015-07

Steve Timcoe, Telecommunications Superintendent, giving overview on Cable Fund net zero capital budget amendment for FY2015.

MOTION by Commissioner Lupo and seconded by Commissioner Alderman to authorize the General Manager to approve the transfer of approved capital funds for FY2015 allocated to the Consulting-Headend location move (project #1048CA) to the approved all Digital and Ad Insertion-Phase 2 capital (project # 1045CA) in the amount of \$145,000 as recommended by WMS management. Subsequent to approval, the total capital cost approved for Phase 2 would be \$521,000 (Project #1045CA).

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Hughes, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2015-08

Steve Timcoe, Telecommunications Superintendent, giving overview on All Digital Project Phase 2 - HD additions and Ad insertion

MOTION by Commissioner Lupo and seconded by Commissioner Alderman to authorize the General Manager to approve the HD Addition and Ad Insertion Phase 2 proposal from Advanced Media Technologies (AMT), a sole source provider as determined through bids submitted on Phase 1, allowing WMS to proceed with Phase 2 of the "Going All Digital" Project as recommended by WMS Management for an amount not to exceed \$521,000. Amount has been properly approved as part of the FY2015 capital budget for Cable.

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Hughes, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2015-09

Rod Lesko, General Manager, giving overview on FY 2014 Electric Budget amendment.

Paul LaManes, Assistant General Manager, giving overview on FY 2014 Electric Budget amendment.

MOTION by Commissioner Lupo and seconded by Commissioner Alderman to approve amendment to FY 2014 Electric Budget so that the bond ordinances are in compliance with both covenants.

Commissioner Sadowski asked that the roll be called.

YEAS: Commissioner Alderman, Hughes, Lupo, Sadowski

NAYS: None

REPORTS/COMMUNICATIONS:

None

01 -16
February 18, 2015

APPROVAL OF VOUCHERS

MOTION by Commissioner Lupo and seconded by Commissioner Alderman that the vouchers be paid as presented.

#5259 \$ 770,406.65

Commissioner Sadowski asked that the roll be called.

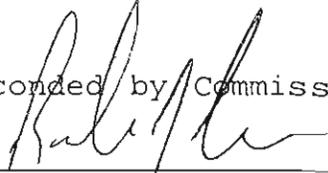
YEAS: Commissioner Alderman, Hughes, Lupo, Sadowski

NAYS: None

Late Items

None

MOTION by Commissioner Lupo and seconded by Commissioner Alderman to adjourn. 5:40 p.m.



Rod Lesko, Secretary

O1-08
February 18, 2015

A working session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission on Wednesday, February 18, 2015 at 4:00 P.M.

ROLL CALL: Present: Commissioner -Michael Sadowski
Leslie G. Lupo
Gerald P. Cole-Excused
Robert K. Alderman
Bryan Hughes

General Manager
& Secretary -Rod Lesko

Also Present -Paul LaManes
Valerie Hall
Steve Timcoe
Michaela Jackson
Cable TV Volunteer
Richard Miller
Steve Colwell

01 - 09
February 18, 2015

SERVICES PROVIDED BY IBBS (Momentum)

Steve Timcoe, Superintendent of Telecommunications, giving overview on technical support provided by Momentum (IBBS).

Overview of services currently provided is a prelude to approving a trial period for 24/7/365 call center support for Cable Television that is separate from internet and VoIP support currently provided.

PRESENTATION FROM MOMENTUM IBBS

Michaela Jackson, Momentum (IBBS), giving presentation on Customer Care Operations.

TECHNICAL SUPPORT CUSTOMER CARE OPERATIONS

Flexible for MSO (Multiple System Operator) business needs
Over 100 Support reps working 24 x 7 x 365
Tenured experienced management team
Customized MSO specific call-flows and knowledge base
Defined and documented call handling processes
Dedicated Workforce Management Team with automated workforce Management practices
Real time queue management
Dedicated Training Manager and Quality Assurance Team
145 unique MSOs supported
Approximately 400,000 Subscribers supported
80 Tier 1 Agents
20 Tier II Agents
17 Business Services Agents

TIER I

Average 50K calls per month
First Contact Resolution: 68%
More than connection - configuration and education

TIER II

Advanced troubleshooting
Abuse
Billing issue support

BUSINESS SERVICES:

Advanced troubleshooting
Dedicated Commercial Account Support
Abuse
Billing issue support

MULTI-SERVICE TECHNICAL ASSISTANCE

Internet
Voice
Cable TV
Wireless
Field Installer Support
Business Services

CABLE TV EXAMPLE MSO:

Currently Supporting:

Troubleshoot video issues and send hit to set-top if needed
Troubleshoot issues with remote control using MSO provided app
Use billing system to determine if there is a billing issue affecting service

Started Support in October 2014 on a project basis for DTA rollout support

WYANDOTTE CALL CENTER - LAST 4 MONTHS

Call Center Call Stats:

<u>MONTH</u>	<u>CALLS PRESENTED</u>	<u>CALLS ANSWERED</u>	<u>ASA</u>	<u>AHT</u>
Oct-14	766	730	0:00:37	0:08:42
Nov-14	896	827	0:00:57	0:08:47
Dec-14	1,016	924	0:01:02	0:07:09
Jan-15	1,071	979	0:01:11	0:07:41

CALL CENTER TICKET DATA (CALL DISPOSITION)

	OCT-14	NOV-14	DEC-14	JAN-15
Data	444	347	318	316
Email	57	41	45	40
VoIP	60	65	55	66
Wireless	64	50	50	65
Installer	53	26	44	27
Abuse	3	11	11	20
Video Service	1182	1210	1465	405
Billing	44	35	17	25
Webspace	2	1	0	0
Commercial	1	2	1	1
Static IP	4	0	2	0
TOTALS	1914	1788	2008	965

Operator Focused Workflow

Service Provider Branded Helpdesk Reference
Wiki tool - Confluence
MSO pages customized servicing requirements

Documented workflow based on call drivers
Effective and efficient troubleshooting based on
best practices
Troubleshooting steps captured into ticketing
History

SERVICE SUMMARY

Networking Type	Service	Account
Cable Modem	Abuse	Account Changes
DSL	Email	Account Creation
Fixed Wireless	Special Dispatch	Integrated Billing
In Wall Ethernet	VoIP	Modem Swap (Tech)
MAS	Web Space	Private Modem
WiFi Hotspot	WiFi Encryption	Tier 2

Steve Timcoe, Telecommunication Supervisor, this will improve are after hour support calls.

Expenses attached:

6 Month trial period at \$4,000 per month if this is beneficial we would evaluate and negotiate a new contract.

Valerie Hall, Customer Service Supervisor, I agree we should go for a 6 month trial.

Steve Timcoe, Telecommunication Supervisor, this is all budgeted in our fiscal 2014/2015 budget.

Hearing of Public Concerns

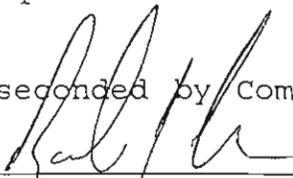
Richard Miller, 1202 2nd Street, when a customer calls how is the call resolved.

Steve Timcoe, the call will be resolved at the time they call.

Paul LaManes, how many customer service people available to answer calls in the queue?

Michaela Jackson 60 customer service representative are on staff.

MOTION by Commissioner Sadowski and seconded by Commissioner Lupo to adjourn. 5:00 p.m.



Rod Lesko, Secretary