

REGULAR MEETING

Regular session of the City Council of the City of Wyandotte, the meeting was called to order at 7pm, Honorable Joseph R. Peterson presiding.

PRESENT: Councilpersons Fricke, Galeski, Sabuda, Schultz and VanBoxell
ABSENT: Councilperson Miciura

PRESENTATION: Sandy Garbovan of Amazing Woman Foundation presented a scholarship in the amount of \$2,000 to 11-year old Lillian Zieger

COMMUNICATIONS MISCELLANEOUS**LATE ITEM**

August 31, 2015

Dear Mayor and Council,

For the past several years I have been a part of the crew that works one of the pop booths at the Mt. Carmel festival. Throughout the years we have served a large variety of festival goers both young and old. We see our share of nice, not-so-nice and just plain grumpy people.

I have been especially impressed by the young people that we served and how courteous and polite they are. I couldn't even begin to count how many "please", "thank you's" and "have a nice night's" I heard over the weekend. With all of the negative stories you hear about our youth, I just wanted to give them a shout out and thank them for making our weekend so enjoyable.

Sincerely,

Linda Schartz

MC Festival Worker

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS**AGENDA ITEM #2**

ITEM: Re-appointment of City Engineer

PRESENTER: Mayor Joseph R. Peterson

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: Per Section 20 of the Charter of the City of Wyandotte, the department of engineering and building shall be in charge of the city engineer who shall be a graduate civil engineer licensed to practice engineering by the State of Michigan. The City Engineer shall be appointed to hold office for a two year term commencing the third Monday in April every second year. The city engineer shall receive such compensation as the council shall determine. Attached is an Employment Agreement that outlines the terms of this re-appointment.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Concur with Mayor's recommendation to re-appointment Mark Kowalewski as City Engineer through April 17, 2017 and authorize the Mayor and City Clerk to sign the Employment Agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

IMPLEMENTATION PLAN: Department of Legal Affairs to prepare the necessary ordinance. Employment Agreement to be signed by the Mayor, City Clerk, and City Engineer after the ordinance is adopted.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Refer to City Attorney to prepare appropriate ordinance.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Employment Agreement, Recommendation Letter form
Mayor

AGENDA ITEM #3

August 26, 2015

Gentlemen & Madam:

I am writing to request your concurrence in the appointment of Melissa Armatis, 100 Maple, Wyandotte, MI 48192 to the Economic Development Corporation (EDC)/Tax Increment Finance Authority (TIFA)/Brownfield Redevelopment Authority.

Ms. Armatis will fill the vacancy left by Greg Mayhew. Her term will expire April 2020. Ms. Armatis' skills and experience are highlighted on her attached resume and I believe she would make an excellent addition to the board.

Thanking you in advance for your support of this appointment.

Respectfully,
Joseph R. Peterson
Mayor of Wyandotte

AGENDA ITEM #4

August 26, 2015

Dear Mayor and Council,

I am writing to inform you that I have accepted employment elsewhere. I will begin my new employment on Tuesday, September 9, 2015.

As a result of this late notice, I will be working to tie up loose ends for the next few months and plan to return to assist in the training of my replacement as my schedule permits.

I want to thank you for the opportunity to work with you and the support you have given me throughout the years.

Sincerely,
Natalie Rankine, RA

AGENDA ITEM #5

ITEM: 2015 Fiscal Year Budget Amendments

PRESENTER: Robert J. Szczechowski, Deputy Treasurer/Assistant Finance DirectorINDIVIDUALS IN ATTENDANCE: N/ABACKGROUND: Budget amendments are required to meet General Fund and Special Revenue Fund obligations.STRATEGIC PLAN/GOALS: To comply with all the requirements of our laws and regulations. The budget amendments keep the City in compliance with Public Act 621 of 1978.ACTION REQUESTED: Adopt the resolution concurring with the Deputy Treasurer/Assistant Finance Director's recommendation of the 2015 Fiscal Year budget amendments.BUDGET IMPLICATIONS & ACCOUNT NUMBER: See attachment A.IMPLEMENTATION PLAN: N/ACOMMISSION RECOMMENDATION: N/ACITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.LEGAL COUNSEL'S RECOMMENDATION: N/AMAYOR'S RECOMMENDATION: Concur with recommendation.LIST OF ATTACHMENTS: 1. Budget amendments (attachment A)
2. Department requests/information

AGENDA ITEM #6

ITEM: Installation of Fence - Wyandotte Animal Shelter Purposes

PRESENTER: Todd A. Drysdale, City AdministratorINDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: A request has been made by the volunteers of the Wyandotte Animal Shelter to provide a safe area in which animals can be allowed to move in an unleashed fashion to assist in showing animals for possible adoption. It was identified that a portion of City property North of the DPS Storage Garage at Grove and 13th Street could be used for this purpose (see map). The City solicited three (3) vendors for this project. The proposals submitted were:

Pro Fence & Deck (Southgate, MI) - \$6,114

Veterans Fence (Wyandotte, MI) - \$6,875

Owens Fence (Brownstown, MI) - \$8,250

The proposal from Veteran's Fence included an additional 16 feet of fencing and a thicker/stronger fence material (9 gauge versus 9.5 gauge) compared to the proposal from Pro Fence. Veteran's Fence has also done several chain-link fence projects for various local municipalities including the City of Dearborn, City of Lincoln Park, City of Taylor, and City of Novi. As such, their proposal is being recommended for approval.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: Authorize the Mayor and City Clerk to sign Contract #1291 accepting the proposal from Veterans Fence for the fence project to be used by the Wyandotte Animal Shelter in their adoption process and to approve the budget amendment outlined below.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Request budget amendment increasing the Animal Shelter Revenue (101-303-925-998) as the current amount exceeds the budget by \$8k and also increasing DCACA-Capital Equipment (101-303-850-550) for this expenditure (\$6,875).

IMPLEMENTATION PLAN: Superintendent of Recreation to coordinate the installation of the fencing.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

1. Map of proposed fencing location
2. Contract #1291 – Veterans Fence
3. Certificate of Liability Insurance

AGENDA ITEM #7

ITEM: Hiring - City Clerk's Office

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: As you are aware, the Clerk Typist in the Clerk's Office retired on July 31, 2015. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of a position in the City Clerk's Office appears necessary to provide effective services to the citizens of the City of Wyandotte. As such, Susan M. Schultz is being recommended for hire.

STRATEGIC PLAN/GOALS: To be financially responsible and to provide the finest services and quality of life.

ACTION REQUESTED: Approve the hiring of Susan M. Schultz

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Savings of approximately \$23,307 from the previous budget for this position.

IMPLEMENTATION PLAN: City Administrator to coordinate hiring

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

1. Employment Offer
2. Employment Application
3. Resume

AGENDA ITEM #8

ITEM: Appointment of Deputy City Clerk

PRESENTER: Lawrence S. Stec, City Clerk

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: As you are aware, the Deputy City Clerk retired on July 31, 2015. Pursuant to Chapter V, Section 6, of the City Charter, the City Clerk may, subject to the approval of the City Council, appoint a deputy or deputies who shall possess all the powers and authority of the City Clerk and shall exercise all duties subject to the control of the Clerk. The deputy city clerks shall receive such compensation as the council shall prescribe. As such, Beth Anne Lekity is being placed before you as my appointment as Deputy City Clerk.

STRATEGIC PLAN/GOALS: To be financially responsible and to provide the finest services and quality of life.

ACTION REQUESTED: Approve the appointment of Beth Anne Lekity as Deputy City Clerk

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Various payroll accounts in the City Clerk (215) Department. Savings of approximately \$23,000 from the previous budget for this position.

IMPLEMENTATION PLAN: City Administrator to coordinate hiring

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the citizens of the City of Wyandotte. Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

1. Employment Offer
2. Employment Application
3. Resume

AGENDA ITEM # 9A

ITEM: Special Event Application - Use of City Fencing

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the request for use of city fencing for an event to be held September 10th 2015 at Smokie's Restaurant at 930 Biddle Avenue Wyandotte MI. This event will be run by the Wyandotte Animal Adoption Center, a member of the Pound Pals Downriver group. They are requesting the DPS to set up and take down fencing at their event. If there are any costs for any city staff/material/property for said event, the group will be responsible for those fees no later than 30 days after said event date. The group must add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the

Year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city property for their event held September 10th 2015.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS

Special Event Request – Wyandotte Animal Adoption Center

AGENDA ITEM # 9B

ITEM: Special Event Application - Entertainment Contract

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Herewith, please find the entertainment contract assembled and recommended by my office for the Music in the Park Event. *For details please see the below listing.*

RHS Vocal Music Department

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contracts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

285.225.925.730.812 – Donation

IMPLEMENTATION PLAN: Contract to be signed by Mayor Joseph R. Peterson and William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.COMMISSION RECOMMENDATION: N/ACITY ADMINISTRATOR'S RECOMMENDATION:LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.MAYOR'S RECOMMENDATION:LIST OF ATTACHMENTS

Contract

MODEL RESOLUTION:

AGENDA ITEM #9C

ITEM: Special Event Application - Wyandotte clinic for the Working UninsuredPRESENTER: Heather A. Thiede, Special Events CoordinatorINDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events CoordinatorBACKGROUND: Attached please find the Special Event Application from the Wyandotte Clinic for the Working Uninsured to hold their 5K and 1 Mile road race in Wyandotte, September 26th 2015. They are seeking permission to utilize city sidewalks and property including parking lot #9. Any tents on the street or sidewalk must be weighted (no stakes are allowed to be used to anchor tents) to prevent collapse. Clean up before/during and after the event must be done by the group/company. This means any trash, spills; broken items will need to be cleaned during the event. This event has been reviewed and approved by Police Chief, Recreation Superintendent, and Department of Public Service provided the group add the City of Wyandotte as additional insured to their insurance policy and sign a hold harmless agreement. (Please see the attached application and information sheets).STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the

Year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of city sidewalks and property for their event held September 26th 2015.BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/AIMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.COMMISSION RECOMMENDATION: N/ACITY ADMINISTRATOR'S RECOMMENDATION:LEGAL COUNSEL'S RECOMMENDATION: Concurs with recommendation, signature on file.MAYOR'S RECOMMENDATION:LIST OF ATTACHMENTS

Special Event Application – Wyandotte Clinic for the Working Uninsured

AGENDA ITEM #10

ITEM: Rezoning of the property known as 1102 Oak, WyandottePRESENTER: Elizabeth A. Krimmel, ChairpersonINDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City EngineerBACKGROUND: A request from the Downriver Baptist Church (Owner and Appellant) to the rezone of the property known as 1102 Oak Street from single Family Residential District (RA) to Neighborhood Business District (B-1) was referred to the Planning Commission to hold the required public hearing. The hearing was held on August 20, 2015, and the Commission's Resolution was to recommend to City Council to approve this request.STRATEGIC PLAN/GOALS: The City is committed to enhancing the community's quality of life by, fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas

and neighborhoods, promoting the finest in design, amenities and associated infrastructure improvements in all new developments

ACTION REQUESTED: Concur with recommendation of the Planning Commission.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: August 20, 2015

CITY ADMINISTRATOR'S RECOMMENDATION:

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Resolution and Minutes of the Planning Commission

PERSONS IN THE AUDIENCE

Zach Welch, 541 Cherry addressed Mayor & Council regarding promoting a Navy softball game in Brownstown Township. He is looking for sponsors. Contact CPO James Edwards at (734)347-5342.

Lawrence Tavernier, 125 Vinewood gave a health update on Richard Miller. He urged also Council Members to read and study the City Charter section regarding replacing Commission members who quit or resign, etc., to avoid future problems.

NEW BUSINESS (ELECTED OFFICIALS)

None

CITIZEN PARTICIPATION: None

REPORTS AND MINUTES

Daily Cash Receipts	August 26, 2015
Beautification Commission	August 12, 2015
Planning Commission	August 20, 2015

RECESS

RECONVENE

PRESENT: Councilpersons Fricke, Galeski, Sabuda, Schultz and VanBoxell

ABSENT: Councilperson Miciura

RESOLUTIONS

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.
ROLL ATTACHED

By Councilperson VanBoxell, supported by Councilperson Schultz
BE IT RESOLVED That the City Council hereby CONCURS in the recommendation of Mayor Joseph R. Peterson as set in his communication dated August 27, 2015, to re-appoint Mark A. Kowalewski as the City Engineer; AND
BE IT FURTHER RESOLVED that the Council recognizes and APPROVES the Employment Agreement commencing on April 20, 2015 through April 17, 2017; AND
BE IT FURTHER RESOLVED, Council authorizes the Mayor and City Clerk to sign said agreement, AND
FURTHER that the City Attorney be directed to prepare the appropriate ordinance.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED by the City Council that Council concurs in the recommendation of Mayor Peterson as set forth in his communication dated August 26, 2015 to appoint Melissa Armatis, 100 Maple, Wyandotte, MI 48192, to the Economic Development Corporation (EDC)/Tax Increment Finance Authority (TIFA)/Brownfield Redevelopment Authority.
Term to expire 2020.
Motion carried.
NAY: Councilperson Galeski

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVE, that Mayor and Council accept the resignation of Natalie Rankine, DDA
Director, and
BE IT FURTHER RESOLVED, that Mayor and Council thank Natalie Rankine for her
dedicated service to the City of Wyandotte.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED by CITY COUNCIL that Council hereby concurs in the recommendations of
the Deputy Treasurer/Assistant Finance Director and approves the necessary 2015
Fiscal Year Budget amendments as outlined in this communication.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the
communication from the City Administrator regarding the fence project on Grove and
13th Street which will be used by the Wyandotte Animal Shelter in their adoption process
and CONCURS with the recommendation to execute the contract with Veterans Fence
for \$6,875, and
FURTHER, RESOLVED BY THE CITY COUNCIL that the Council authorizes the Mayor
and City Clerk to sign said contract and make the necessary budget amendment.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Galeski
RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the
communication from the City Administrator regarding the hiring in the City Clerk's Office,
and approves the recommendation to hire Susan M. Schultz for this position at salary
level 25C subject to the successful completion of a physical and drug screen
examination.
Motion carried.
NAY: Councilperson Fricke
ABSTAIN: Councilperson Schultz

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the
communication from the City Clerk regarding the hiring in the City Clerk's Office and
approves the recommendation to hire Beth Anne Lekity for the position of Deputy City
Clerk at salary level 30B subject to the successful completion of a physical and drug
screen examination.
Motion carried.
NAY: Councilperson Galeski

By Councilperson VanBoxell, supported by Councilperson Schultz
BE IT RESOLVED by the City Council that Council Concurs with the recommendation of
the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to
approve the use of city fencing for the Wyandotte Animal Adoption Center for an event to
be held on September 10th 2015 at Smokie's Restaurant, 930 Biddle, Wyandotte, MI.
FURTHER BE IT RESOLVED, that Wyandotte Animal Adoption Center must add the
City as an additional insured to their policy and sign a Hold Harmless Agreement, and
FURTHER BE IT RESOLVED, that any costs associated with this event, will be paid no
later than 30 days after the event.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
BE IT RESOLVED by the City Council that Council concurs with the recommendation of
the Special Event Coordinator to APPROVE the entertainment contract for RHS Vocal
Music Department, for the 2015 Music in the Park, as outlined in the provided
communication dated August 31, 2015.
BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to
execute said contract on behalf of the City of Wyandotte.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
BE IT RESOLVED by the City Council that Council concurs with the recommendation of the Special Event Coordinator, Fire Chief and Recreation Superintendent to approve the use of City sidewalks and property, including parking lot #9, for the Wyandotte clinic for the Working Uninsured to hold their 5K and 1 Mile road race on September 26, 2015.
BE IT FURTHER RESOLVED, that the group add the City of Wyandotte as an additional insured to their insurance policy and sign a Hold Harmless Agreement.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission regarding the rezoning of the property known as 1102 Oak Street, Wyandotte is hereby received and placed on file; AND
NOW THEREFORE, BE IT RESOLVED that Council concur with the recommendation of the Planning Commission and hereby approves the requested rezoning application for the property known as 1102 Oak Street, Wyandotte, Michigan to Neighborhood Business District (B-1); AND
BE IT FURTHER RESOLVED that said rezoning be referred to Department of Legal Affairs to prepare the proper ordinance change.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED by the City Council that the total bills and accounts of \$1,738,232.13, as presented by the Mayor and City Clerk, are hereby APPROVED for payment.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED by the City Council that the City Administrator has expressed a desire to meet in closed session to discuss strategy associated with the negotiation of a collective bargaining agreement. This is in accordance with Section 15.268c of PA 267 of 1976.
NOW, THEREFORE, BE IT RESOLVED that this Body will meet in closed session immediately following the regularly scheduled Council meeting for the above state purposes only.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED by the City Council that the Council Meeting for September 7, 2015 is cancelled in observance of Labor Day.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED by the City Council that the communication from Linda Schartz regarding the City's youth be received and placed on file.
Motion unanimously carried.

By Councilperson Galeski, supported by Councilperson Schultz
RESOLVED by the City Council that the Downriver Consolidated Animal Shelter review and report back to the Wyandotte City Council as to why the City of Wyandotte should not withdraw from the Consolidation Authority and operate its own dog pound/dog warden. Said report to be filed with the Council on or before March 16, 2016.
Motion unanimously carried.

By Councilperson VanBoxell, supported by Councilperson Schultz
RESOLVED, that the meeting be adjourned at 8:07 p.m.
Motion unanimously carried.

