

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER

**Thomas R. Woodruff**  
CITY ASSESSOR



**JOSEPH PETERSON**  
MAYOR

**COUNCIL**

**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Ted Miciura Jr.**  
**Leonard T. Sabuda**  
**Donald C. Schultz**  
**Lawrence S. Stec**

Reports

+

minutes



Wyandotte, Michigan April 14, 2014

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Pro Tempore Lawrence S. Stec presiding.

ROLL CALL

Present: Councilpersons Fricke, Miciura, Sabuda, Schultz

Absent: Councilperson Galeski

COMMUNICATIONS MISCELLANEOUS

April 3, 2014

City Clerk and the Wyandotte City Council 3200 Biddle Avenue Wyandotte, MI. 48192

Re: Recent installment of gas lines in Wyandotte

Honorable Mayor Peterson and members of the City Council:

My name is Al Starzec, a City resident at 1804 Cora. I am a retired construction worker and retired Vice- President of the former Jerome Construction Company. I am writing to express my concerns and also to make the City administration aware of my observations.

The ongoing construction of installing gas mains and feed lines to residences in the area has been underway since December and continued through one of the harshest winters of all time. The area of concern is the corner neighbors at Cora and Davis who have had handicap approaches and sidewalks reconstructed last summer. In addition the City had installed new street drains and replaced broken underground sewers, and installed new curbs, street paving and gutters in front of 1804 and 1805 Cora.

The recent thaw has revealed my concerns, and they are these: The new street concrete poured last summer has a severe break, where the gas excavation was done in front of 1805 Cora as well as the new sidewalk concrete approach being chipped. My question is: WILL THIS STREET REPAIR BE MADE BY THE CONTRACTOR? The contractor cannot possibly know if the street was cracked before they started, however we know it was brand new last summer.

My previous experience has been that contractors have always been held responsible to leave the construction site in the same or better state as before the work had commenced. I sincerely hope the City administration will oversee that this is done. Wyandotte's budget constraints and millage shortages make financing any re-work clearly not in the best interest of the City taxpayers.

It may be too early to question work that hasn't been a problem yet, but I believe that forewarned is forearmed. The information is here and hopefully the utility company will do what is necessary.

Thank you your time to listen to my concerns and thank you for all you do for the betterment of our great City of Wyandotte.

Sincerely and respectfully;  
Albert Starzec

PERSONS IN THE AUDIENCE

Tim Crawford, representative of Bank of America, regarding 3525 – 17<sup>th</sup>, will process repairs. In discussion with Engineer. Would like time to make repairs. This is a foreclosure process. Engineer recommends an escrow account, letter of credit, to complete this project and be placed with the City. Held in abeyance for two weeks and stop demolition on said property.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALSCITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #2

ITEM: Downriver Central Animal Control (DCACA) – Budget Amendments

PRESENTER: Todd A. Drysdale, City Administrator  
 INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The Downriver Central Animal Control Authority (DCACA) met on April 2, 2014. Per the attached minutes, a budget amendment was adopted to increase certain fees and amend the budget to provide for a part-time shelter attendant for the summer months.

STRATEGIC PLAN/GOALS: To be financially responsible.

ACTION REQUESTED: The undersigned recommends the City Council approve the budget amendments as authorized by the DCACA board.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: See Attachment 1

IMPLEMENTATION PLAN: The Department of Administration will coordinate the hiring of the part-time attendant and the fee structure will be modified at the shelter facilities.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:           1. Proposed Budget Amendment  
   2. Minutes of DCACA Meeting – April 2, 2014

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #3

ITEM: Bishop Park Concession Stand Lease Agreement 2014

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: Justin N. Lanagan

BACKGROUND: The Recreation Department solicited bids for the operation of the Bishop Park Concession Stand through the MITN Bid System and the News-Herald. Sixty three vendors were notified through the MITN Bid System. We received no formal bids.

The tenant from last year, Mohamed Ali, contacted us and expressed interest in the returning this year. He said he was out of the State for several months when bid information went out and missed the bid deadline. He has stated that he will pay the same amount he paid last year (\$2,625), which is more than the minimum bid of \$2,000. He also stated that he will pay the amount due in one payment due May 1st.

The importance of the restrooms being opened on a daily basis (weather permitting) and keeping them in a clean and satisfactory condition were stressed. Mr. Ali was informed that the Recreation Department would be performing random checks on the cleanliness. Mr. Ali said the restrooms would be kept clean. Mr. Ali was informed that failure to do so could result in termination of the rental agreement.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to have the Mayor and City Clerk sign the attached contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$2,625 will be deposited into 101000-651-610-030 (Bishop Park Concession)

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign.

COMMISSION RECOMMENDATION: The Recreation Commission approved this agreement at their April 8th, 2014 meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Approved by Legal Affairs 2/10/14

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: 1) Copies of Three Bishop Park Concession Contracts

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #4

ITEM: WMS Homes per Node Reduction Internet Bandwidth Capacity Project

\*BID SPECIFICATIONS AND BID INFORMATION ON FILE IN THE CITY CLERK'S OFFICE

PRESENTER: Steve Timcoe, Superintendent – CATV

INDIVIDUALS IN ATTENDANCE: Rod Lesko. General Manager

BACKGROUND: Wyandotte Municipal Services currently operates a 750 MHz Hybrid Fiber/Coax cable telecommunications plant that was designed at approximately 1000 home passing's per node and was built in 1999. We have reached the point at which the increased demand for bandwidth related to our internet service offerings will soon exceed the capacity of the plant within its current architecture. All cable plant is now designed at 500/250 home passing's per node average or less and most cable operators have altered their architecture such that the homes per node average is now 500, 250, 125 or less. WMS must make technical (equipment) and architectural alterations to our plant to accommodate the increased demand for bandwidth. Failure to do so will result in the inability to meet these capacity needs and the degradation of internet service operations will occur. This request is for the completion of the 1st phase and partial completion of the 2nd phase, as proposed in the ARRIS's bid to make the necessary upgrades and address the current capacity restrictions of our cable plant.

STRATEGIC PLAN/GOALS: Providing the public with friendly, responsive, reliable and customer-focused services that are fiscally responsible.

ACTION REQUESTED: Concur with the resolution from the Wyandotte Municipal Service Commission to authorize the General Manager to accept the proposal from the lowest qualified bidder, ARRIS for the WMS Homes per Node Reduction Project (bid file # 4618) as recommended by WMS Management for an amount not to exceed \$ 401,045.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: This project was approved as part of the FY2014 Cable Telecommunications Capital Budget (project # 1046CA). The approved capital budget total is \$401,045. It is planned that \$1 16,830 be dedicated to phase I which will allow for the necessary plant equipment upgrades (segmented nodes) and \$284,215 will be dedicated to partial completion of Phase 2 which will allow for head end equipment and wiring architecture

upgrades to address the nodes that require immediate attention to alleviate the cable plants capacity restrictions. As further upgrades become necessary WMS management will propose funding as part of future fiscal year cable telecommunication budget requests when required.

IMPLEMENTATION PLAN: Award bid to ARRIS as the lowest qualified bidder. Plan and execute project as detailed in the ARRIS Homes Per Node Reduction Bid/Project Response.

COMMISSION RECOMMENDATION: WMS Cable Telecommunications Homes per Node Reduction Internet Bandwidth Capacity project was approved by the Municipal Services Commission at the April 2, 2014 Municipal Services Commission meeting.

MAYOR'S RECOMMENDATION: Joseph R. Peterson

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

#### LIST OF ATTACHMENTS

Approved WMS Commission Resolution 04-2014-01

Public Bid WMS HOMES PER NODE REDUCTION PROJECT (Partial)

WMS Homes Per Node Reduction Project letter & Q&A addendum letter

Public Bid File Project info

Project Description and Scope

Note: full document on file

ARRIS -Homes Per Node Reduction Project Response (Partial)

Bid File #4618 Summary

General Comments-Proprietary Notice-Terms & Conditions

Arris Key Contacts

Executive Summary

Arris Phase 1, Phase 2 & Phase 3 Quote Detail

Draft Summary of Work

Note: Full document on file

WMS Homes Per Node Reduction Project Bid Summary

#### CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #5

ITEM: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Based on Wyandotte's population the City receives Community Development Block Grant (CDBG) dollars through Wayne County. The County receives grant dollars via the Housing Urban Development (HUD). In 2012, the City was awarded \$20,000 which was programmed to be used for housing rehabilitation. To date, this funding has remained unspent due to program limitations.

Thus, the City has worked with Wayne County to allow for the use of CDBG funds to defray the cost of our participation in the Downriver Central Dispatch (DCD). This is an allowable expenditure with the guidelines of the grant. The City's share of the DCD is approximately \$191,000 and the approval of reprogramming of these funds will defray \$20,000 of the cost in the current fiscal year. It is hoped that the use of CDBG funding for this purpose will become an annual program that will assist in relieving financial pressures to the City's General Fund.

Thus, in order to comply with the Federal guidelines, it is necessary to hold a public hearing relative to the reprogramming of these funds.

STRATEGIC PLANGOALS: To be financially responsible.

ACTION REQUESTED: Adopt a Resolution concurring with the City Administrator to set a public hearing for April 28, 2014.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The use of \$20,000 in CDBG funding to defray eligible costs of the dispatch center will provide a like amount of financial resources to become available in the City's General Fund.

IMPLEMENTATION PLAN: Hold public hearing on April 28, 2014 and complete revised application for submission to Wayne County.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Notice of Public Hearing

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #6

ITEM: Metal Detecting — Vacant City Property

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The City recently received a request from a resident seeking permission to search vacant City lots with a metal detector. In consultation with the City Engineer and Department of Legal Affairs, this request is acceptable provided that the attached Hold Harmless Agreement and Release. The Engineering Department will provide each requestor with a list of properties which can be searched and keep the requestor's apprised of any changes in eligible properties via email.

STRATEGIC PLAN/GOALS: Committed to enhancing the community's quality of life.

ACTION REQUESTED: The undersigned recommends the City Council authorize the approval of any request to search vacant City lots with metal detectors provided the appropriate Hold Harmless and Release is filed with the Engineering Department.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The Engineering Department will maintain the required paperwork on file and communicate the eligible properties to authorized parties.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: 1. Request for Access to Properties  
2. Hold Harmless Agreement and Release

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #7

ITEM: Leave of Absence Request of Giacomo Sclafani

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Under Article 11.1 of the Agreement between the City of Wyandotte and American Federation of State, County and Municipal Employees (AFSCME) Local #894 states,

"A regular employee may be granted, at the discretion of the City Council, a leave without pay for any of the following reasons, except that in the case of physical or mental disability of the employee, the Council shall grant approval for a leave of absence without pay upon written recommendation of the City Engineer to the City Council and in accordance with the terms of the federal Family and Medical Leave Act, where application:

- A. Physical or mental disability of the employee.
- B. Election or appointment to any public office, except to the office of Mayor and Councilman in the City of Wyandotte
- C. Reasons sufficient in the opinion of the Council to warrant such leave of absence."

Mr. Sclafani was granted a leave of absence on September 30, 2013, which is due to expire on April 10, 2014. Mr. Sclafani is requesting his leave of absence be extended. I recommend his leave be extended an additional six (6) months to October 10, 2014, in accordance with Item A above.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Concur with the City Engineer to approve the request for extending the leave of absence by Giacomo Sclafani.

BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Authorize extending the leave of absence to Giacomo Sclafani

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Letter from Giacomo Sclafani

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #8

ITEM: Purchase Additional 96 Gallon Toters

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City offers residents to rent 96 gallon toters for \$48 for a two (2) year term. On February 1, 2014, the City's new ordinance regarding the use of a metal, durable plastic, or an approved container of equal material to be used for the collection of solid waste was effective. Therefore, the demand for leasing toters has increased. The Department of Public Service (DPS) desires to purchase an additional 144 toters from Cascade Engineering of Grand Rapids, Michigan to meet this demand. Cascade Engineering has supplied the previous carts to the City. The cost of \$6,730.56 (144 x \$46.74) to purchase these toters will be funded from the Solid Waste Fund. These carts will be black with the City of Wyandotte logo stamped on the container.

STRATEGIC PLAN/GOALS: The City is committed to creating fiscal stability, streamlining government operations; make government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our City government.

ACTION REQUESTED: Approve the DPS to purchase 144- ninety-six gallon carts at a cost of \$6,730.56 from Cascade Engineering.

BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER: 290-448-850-770-540

IMPLEMENTATION PLAN: Place order with Cascade Engineering of Grand Rapids, Michigan

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: None

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #9

ITEM: Department of Engineering – 2014 Street Projects

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND:

The Department of Engineering has reviewed the needs of the City's streets and the street funds available and has made the selection of streets and work to be performed as shown on the attached 2014 Street Repair, Resurfacing and Reconstruction Projects.

STRATEGIC PLAN/GOALS:

This work is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

## ACTION REQUESTED:

Approve the attached proposed 2014 Street Repair, Resurfacing and Reconstruction Projects.

## BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER:

The work will be funded from: \$514,400 Major Street Fund Account #202-440-825.460; \$506,000 Local Street Account #203-440-825.460; \$185,000 TIFA Street Resurfacing Account #492-200825.460; and \$98,621 from the 2013 Block Grant Program Funds.

## IMPLEMENTATION PLAN:

If approved by Council, authorize the City Engineer to proceed with the recommended work.

## COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: W Look

MAYOR'S RECOMMENDATION: Joseph R. Peterson

## LIST OF ATTACHMENTS:

Proposed Resolution

2014 Street Repair, Resurfacing and Reconstruction Projects

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #10

ITEM: Department of Engineering — Quality Assurance Testing and Reporting for the MDOT Oak Street Concrete Repair Project

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

## BACKGROUND:

The Department of Engineering has solicited quotes from several local concrete testing companies for the testing of concrete work to be performed during the referenced Michigan Department of Transportation funded project. The testing work would encompass a certified concrete technician performing on-site slump, temperature, and air content testing; constructing compressive strength test cylinders; performing compressive strength tests on the cylinders; providing daily reports and compressive strength testing reports to the City; and, providing a Quality Assurance Plan meeting MDOT requirements.

Copies of the proposals received are attached. The undersigned recommends acceptance of the proposal from Testing Engineers & Consultants, Inc., Troy, Michigan, in the amount of \$8,120.00 as being the best proposal received.

## STRATEGIC PLAN/GOALS:

This work is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

## ACTION REQUESTED:

Approve award of contract to Testing Engineers & Consultants, Inc.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

The work will be funded from the Major Street Fund Account 202-440-825.460 (\$8,120.00).

IMPLEMENTATION PLAN:

If approved by Council, enter into an agreement with Testing Engineers & Consultants, Inc.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: W Look

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS:

Proposed Resolution

Proposals From: Testing Engineers & Consultants, Inc.; Somat Engineering, Inc., and, Soils and Materials Engineers, Inc.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #11

ITEM: Department of Engineering – 2014 Concrete Street Program

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND:

The Department of Engineering has met with G. V. Cement Contracting Co. regarding extension of their contract for concrete street repair and reconstruction work at various locations in the City of Wyandotte. Mr. Vince Vitale, President of G.V. Cement, has indicated that G. V. Cement can perform the 2014 Concrete Street Repair and Reconstruction Program at the unit rates set forth in the contract with the City for the 2012 Concrete Street and Alley Repair and Reconstruction Program, File #4595. The conditions of the contract extension would be as set forth in the attached Amendment to Contract.

STRATEGIC PLAN/GOALS:

This work is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

ACTION REQUESTED:

Approve contract extension.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

The work will be funded from the TIFA Street Fund Account 492-200.825.460 (\$24,000), Major Street Fund Account 202-440-825.460 (\$260,000) and Local Street Fund Account 203-440-825.460 (\$299,000).

IMPLEMENTATION PLAN:

If approved by Council, authorize Mayor and Clerk to sign said Amendment to Contract.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: WLook

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS:

Proposed Resolution

Amendment to Contract 2012 Concrete Street and Alley Repair and Reconstruction Program, File #4595

Letter from Mr. Vince Vitale, President, G. V. Cement Contracting Co.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #12

ITEM: Neighborhood Stabilization Homes (NSP2) – Sales Priees

PRESENTER: Mark A. Kowalewski, City Engineer

BACKGROUND: On, February 25, 2013, the City held the Lottery Drawing for the sale of the 451 Ford Avenue and 459 Ford Avenue. At that time, no offers were received on 459 Ford Avenue. On February 10, 2014, Your Honorable Body approved the reduction in the sale price for 459 Ford Avenue from \$108,000 to \$97,200. As of the date of this communication, no offers have been received for 459 Ford Avenue. Therefore, the Engineering Department is requesting to reduce the sales price of this unit by 10% or from \$97,200 to \$87,480.00, which is in accordance with the NSP2 Single-Family Sales Program Guidelines, Adjustment in Asking Price.

STRATEGIC PLAN/GOALS: By fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods. Also by promoting the finest in design, amenities and associated infra-structure improvements in all new developments

ACTION REQUESTED: Adopt a resolution approving the listing of the home at 459 Ford Avenue with Downriver Real Estate Group for \$87,480.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Continue to advertise homes at a reduced sales price with Downriver Real Estate Group.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: NSP2 Single-Family Sales Program Guidelines

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #13

ITEM: DEMOLITION OF 210 Bennett

PRESENTER: Mark Kowalewski – City Engineer

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski – City Engineer

BACKGROUND: The City of Wyandotte owns the house at 210 Bennett which Homrich was awarded the demolition work. However, during investigation asbestos material was found. Therefore, the Engineering Department has solicited three (3) bids for the removal of this asbestos and Homrich was determined to be the best bid received in the amount of \$15,430.00. See attached bid summary.

STRATEGIC PLAN/GOALS: NA

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer selecting Homrich as the contractor of record for the removal of asbestos materials at 210 Bennett.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work form Account No. 492-200-850-519.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to Homrich directing them to begin ACM abatement and demolition.

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Joseph R. Peterson

LIST OF ATTACHMENTS: Summary of Bids

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 14, 2014

AGENDA ITEM #13

ITEM: Environmental Consulting Services

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The City has entered into a Purchase Agreement with the Archdiocese of Detroit for the acquisition of 140 Superior for \$90,000. The demolition/Phase I Environmental Survey at 353 Elm Street and construction of a surfaced parking lot are improvements the City has agreed to complete as a Project.

The Archdiocese has agreed to reimburse the City up to \$90,000 of the cost to complete the Project, provided that if the cost to complete the Project, determined prior to commencement of the Project, exceeds \$90,000, either party may elect to terminate the Agreement.

The Phase I and Hazardous Material Survey is \$4,500. (See attached proposals from SME).

STRATEGIC PLAN/GOALS: The City is committed to a three-pronged economic development strategy: 1. Commercial expansion in the Downtown and Fort Street; 2. By being a "Good Neighbor" to BASF and other current and prospective industries; and 3. Expansion and "Good Neighbor" to the city's growing Medical and Health complex along Biddle surrounding Wyandotte Henry Ford Hospital by; a. Seeking out industrial opportunities which build on the new leadership position of the State of Michigan, as well as the growing strengths of Wyandotte



REPORTS AND MINUTES

Design Review Committee	April 8, 2014
Municipal Service Commission	April 2, 2014
Fire Fighter's Civil Service Commission	March 24, 2014
City of Wyandotte, County of Wayne	
2014 March Board of Review/Assessment Roll	
Corrections.	

CITIZENS PARTICIPATION

None

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Fricke, Miciura, Sabuda, Schultz

Absent: Councilperson Galeski

HEARING

NOTICE OF HEARING OF OBJECTIONS TO THE  
 PROPOSED VACATING AND ABOLISHING OF AN  
 ALLEY IN THE CITY OF WYANDOTTE  
 (EAST-WEST PUBLIC ALLEY SOUTH OF  
 GOODELL STREET BETWEEN BIDDLE AVENUE AND THE  
 PUBLIC ALLEY WEST OF BIDDLE AVENUE)  
 IN THE CITY OF WYANDOTTE  
 WAYNE COUNTY MICHIGAN

Nothing in writing.

FIRST READING OF ORDINANCES

AN ORDINANCE ENTITLED  
 AN ORDINANCE SETTING THE SALARY FOR  
 THE DEPARTMENT OF LEGAL AFFAIRS

AN ORDINANCE ENTITLED  
 AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE  
 ZONING ORDINANCE TO REZONE THE PROPERTY KNOWN AS 2101 GROVE  
 FROM ONE FAMILY RESIDENTIAL DISTRICT (RA) TO PLANNED DEVELOPMENT  
 DISTRICT (PD)

RESOLUTIONS

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Sheri Fricke  
 Supported by Councilperson Ted Miciura  
 ROLL ATTACHED

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the scheduled demolition of 3525-17th Street, Wyandotte is hereby suspended for two (2) weeks and the City Engineer is directed to notify DTE; BE IT FURTHER RESOLVED that Bank of America is required to submit a letter of credit in the amount of \$5,000 to the City of Wyandotte within two (2) weeks in a form that must be approved by the City Council. BE IT FURTHER RESOLVED that Bank of America is required to submit a plan within two (2) weeks to the City Council which shall indicate what steps Bank of America will take to secure the premises and to maintain the outside of the premises; said plan must be approved by the City Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

ROLL ATTACHED

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Albert Starzec, 1804 Cora, Wyandotte, Michigan 48192 relative to the damage to sidewalks and streets incurred by the Gas Company contractors during the installation of gas mains and feed lines to residences in his neighborhood is hereby referred to the Engineer to contact the Gas Company to receive a report as to responsibility and timeline of said repairs as outlined in said communication. AND FURTHER that a friendly request be made to DTE to send a representative to speak to Mayor and Council and answer questions for the public.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

ROLL ATTACHED

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS in the recommendation set forth by the City Administrator in his communication dated April 14, 2014 and hereby APPROVES the budget amendment by \$6,312 for the Downriver Central Animal Control (DCACA) as outlined in his communication.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the Superintendent of Recreation and the Recreation Commission to award the 2014 Bishop Park Concession Stand Lease to Mohamed Ali, 13800 Wellesley, Dearborn, MI. 48216 in the amount of \$2,625; payable by May 1, 2014 commencing April 15, 2014 through October 5, 2014 provided the proper insurance is placed on file in the City Clerk's Office and all stipulations are adhered to as outlined in said lease. AND BE IT FURTHER RESOLVED that the Council authorizes the Mayor and City Clerk to sign said lease agreement on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the Wyandotte Municipal Service Commission and hereby APPROVES the WMS Homes Per Node Reduction internet Bandwidth Capacity project as recommended by WMS Management to authorize the WMS General manager to award the Homes Per Node Reduction Internet Bandwidth Capacity project to the lowest qualified bidder, ARRIS, for an amount not to exceed \$401,045.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the City Administrator regarding the Community Development Block Grant (CDBG) Funds; AND BE IT FURTHER RESOLVED that Council has set a Public Hearing for April 28, 2014, to hear public comments on the proposed distribution of Community Development Block Grant (CDBG) Funds.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

ROLL ATTACHED

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS in the recommendation of the City Administrator and APPROVES the procedure to grant access to requesting parties who desire to exercise the hobby of metal detection on city-owned property held for resale provided that the necessary Hold Harmless and Release is signed and filed with the Engineering Department and further instructs the Engineering Department to continually update the parties with a list of properties eligible to be used for this purpose.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the request to extend the leave of absence for Giacomo Sclafani as submitted by the City Engineer is hereby APPROVED for an additional six (6) month period to October 10, 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

## RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer to purchase 144-Ninety-Six Gallon Carts from Cascade Engineering of Grand Rapids, Michigan in the amount of \$6,730.56 from account # 290-448-850-770-540; each cart to be black with the City of Wyandotte's logo, imprinted serial numbers and include a standard ten (10) year warranty.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

## RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and City Engineer to APPROVE the 2014 Street Repair, Resurfacing and Reconstruction Projects list as submitted; and directs the City Engineer to proceed with said recommended work, and FURTHER, approves the funding of the work from the Major Street Fund Account # 202-440-825-460 in the amount of \$514,000; the Local Street fund Account # 203-440-825-460 in the amount of \$506,000, the TIFA Street Resurfacing Fund Account # 492-200-825-460 in the amount of \$185,000 and the 2013 Block Grant Program in the amount of \$98,621, FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

## RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and City Engineer to accept the proposal from Testing Engineers & Consultants, Inc. Troy, Michigan, in the amount of \$8,120.00 as being the best proposal received for the testing of concrete work performed during the MDOT funded Oak Street Concrete Repair Project. FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure. FURTHER that the work will be funded from the Major Street Fund Account # 202-440-825-450 (\$8,120.00).

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and City Engineer to amend the 2012 Concrete Street and Alley Repair and Reconstruction Program, File #4595 contract with G.V. Cement Contracting Co. to include the 2014 Concrete Street Repair and Reconstruction Program as set forth in the Amendment To Contract for this work, and further, authorizes the Mayor and City Clerk to sign said amendment; FURTHER, this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure. FURTHER RESOLVED that the work will be funded from the TIFA Street Fund Account # 492-200-825-460 (\$24,000), Major Street Fund Account # 202-440-825-460 (\$260,000) and Local Street Fund Account # 203-440-825-460 (\$299,000).

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Sabuda, Schultz, Mayor Pro-tem Stec

NAYS: Councilman Miciura

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the City Engineer to reduce the listing price for the NSP2 property at 459 Ford Avenue to \$87,480.00 in accordance with the NSP2 Single Family Sales Program Guidelines. All buyers also receive a minimum of 17.5% or \$15,309.00 in homebuyer subsidy. Therefore, the maximum required mortgage amount would be \$72,171.00.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer regarding the removal of asbestos containing materials at 210 Bennett; AND BE IT FURTHER RESOLVED that Council accepts the bid of Homrich, Carleton, Michigan in the amount of \$15,430.00.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council authorizes the hiring of SME to perform the Phase I and Hazardous Material Survey in the amount of \$4,500 from account # 492-200-850-519 for the property known as 353 Elm.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendations of the Deputy Treasurer/Assistant Finance Director and APPROVES the necessary 2014 Fiscal Year Budget amendments as outlined in this communication dated April 10, 2014.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Sheri Fricke  
 Supported by Councilperson Ted Miciura  
 YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz  
 NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that WHEREAS, this Council by resolution has deemed it advisable and necessary for the health, welfare, comfort and safety of the people of the City of Wyandotte, to vacate and abolish the hereinafter described land in the City of Wyandotte, County of Wayne, State of Michigan, as a public alley, more particularly described as: The fifteen (15) foot wide east-west public alley south of Goodell Street between Biddle Avenue and the public alley west of Biddle Avenue abutting Lot 19 "Noah LeBlanc's Biddle Ave. Sub." of Part of Fractional Sects. 20 and 21, T. 3 s, R., 11 E., City of Wyandotte, Wayne Co. Michigan as recorded in Liber 56 of Plats, Page 87, Wayne County Records. WHEREAS, due notice has been given of the hearing of objections to said vacation and abolishment; and WHEREAS, said hearing having taken place in accordance with such notice, and objections having been offered, and this Council still being of the opinion that said vacation and abolishment is advisable; now, therefore, BE IT RESOLVED that the above described alley shall be and the same is hereby declared VACATED AND ABOLISHED as a public alley,

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Sheri Fricke  
 Supported by Councilperson Ted Miciura  
 YEAS: Councilpersons Fricke, Miciura, Sabuda, Schultz  
 NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the Council Meeting of Monday, April 21, 2014 is hereby CANCELLED due to the Easter Holiday.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Sheri Fricke  
 Supported by Councilperson Ted Miciura  
 YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz  
 NAYS: None

Wyandotte, Michigan April 14, 2014

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the total bills and accounts in the amount of \$1,352,031.46 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

YEAS: Councilmembers Fricke, Miciura, Sabuda, Schultz

NAYS: None

ADJOURNMENT

MOTION by Councilperson Sheri Fricke

Supported by Councilperson Ted Miciura

That we adjourn.

Carried unanimously

Adjourned at 8:47 PM

April 14, 2014



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William R. Griggs, City Clerk

**FINANCIAL SERVICES DAILY CASH RECEIPTS**

DATE 4-14-14  
 BEGINNING DATE 4-4-14 AND ENDING DATE 4-11-14  
 SALES RECEIPT # 453334 THRU 453341

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ACCTS. RECEIVABLE - RESCUE	101-000-041-020	XL	
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	<u>10.00</u>
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	<u>76,066.14</u>
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	<u>26,855.36</u>
WORK FORCE WYANDOTTE	101-000-650-011	M2	<u>5,853.00</u>
WORK FORCE RIVERVIEW	101-000-650-017	M6	<u>1,435.00</u>
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	<u>3,490.00</u>
COURT DRUG TESTING FEES	101-000-650-020	M9	<u>3,056.00</u>
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	<u>3,840.00</u>
CHEMICAL AWARENESS	101-000-650-024	AW	<u>2,210.00</u>
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
JAJL PROPERTIES PROMISSORY NOTE	284-000-041-015	AR	
PARKING LOT LOANS	284-000-060-030	AR	
AT&T WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
QUARTERLY HEALTH M.S. RETIREE	732-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	<u>1,828.78</u>
HEALTH INSURANCE REIMBURSEMENT	101-000-231-020	MZ	<u>868.76</u>
SCHDOL DIST- ELECTION REIMB	101-000-655.052MZ		<u>13,159.62</u>
SECURITY LITIGATION PROCEEDS	731-000-655-010 MZ		<u>11.98</u>
TOTAL MONIES RECEIVED			<u>138,684.64</u>

TODD A. DRYSDALE  
 DIRECTOR OF FINANCIAL SERVICES

**City of Wyandotte**  
**PLANNING COMMISSION**  
*Minutes of the Thursday, April 17, 2014, Meeting*  
**MINUTES AS RECORDED**

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Benson, Krimmel, Parker, Pasko, Tavernier

COMMISSIONERS EXCUSED: Booms, Duran, and Lupo

ALSO PRESENT: Ben Tallerico, City Planner  
Kelly Roberts, Recording Secretary

**COMMUNICATIONS:**

1. MOTION BY COMMISSIONER PASKO, supported by Commissioner Parker to receive and place on file all communications.

YES: Adamczyk, Benson, Krimmel, Parker, Pasko, Tavernier

NO: None

ABSENT: Booms, Duran, Lupo

MOTION PASSED

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:**

MOTION BY COMMISSIONER PASKO, supported by Commissioner Parker to approve the minutes of the Meeting of March 20, 2014. MOTION PASSED.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. PUBLIC HEARING #304 Request from Alvin Fritz/Alvis BBQ (Owner and Appellant) for a Certificate of Occupancy for an outdoor café at 3233 Biddle Avenue, Wyandotte, Michigan. The property is located in CBD Zoning District where the proposed café conflicts with Section 2202.S.2.

RESOLVED BY COMMISSIONER BENSON, supported by Commissioner Parker, that Special Approval #304 requested by Alvin Fritz/Alvis BBQ (Appellant and Owner) for A Certificate of Occupancy for an Outdoor Café at 3233 Biddle Avenue, be hereby approved on the basis of the following reasons:

The proposed outdoor café complies with all ordinance requirements or will comply with said requirements and the conditions below prior to use as an outdoor café. Further, during the public hearing for this application, there were no objections to the proposed project.

Said approval is subject to the following conditions:

1. The outdoor café is subject to all conditions applicable to an outdoor café on private property in the Central Business District (CBD) Zoning District, Section 2200.S.1 of the City of Wyandotte's Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.

2. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
3. Compliance with all Police, Fire and City Engineer requirements attached.
4. Use of the outdoor café shall be allowed from 10 a.m. to 12 midnight from March 15 through October 31.
5. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
6. Umbrellas to have name of establishment on the drip-tee only, no logo's for products.
7. Approval by City Council for use of the public property is required. If approved by City Council liability insurance and property damage coverage naming the City of Wyandotte an insured party in an amount approved by the City's Financial Director is required.
8. Decorative fencing and gate to be of the exact same design, material and height so as to match Belicose Café at 3030 Biddle Avenue.
9. Width of the outdoor enclosed area fencing to be at least three (3) feet from curb and no more than 9'6" in width.
10. Approval by Wayne County and City of Wyandotte.
11. The fencing shall be removed from November 1<sup>st</sup> to March 14<sup>th</sup> of each year.

YES: Adamczyk, Benson, Krimmel, Parker, Pasko, Tavernier

NO: None ABSENT: Booms, Duran, Lupo

MOTION PASSED

2. PUBLIC HEARING #031114 – Request from Ronald Janiszewski, 1234 Ford Avenue, Wyandotte, (Owner and Appellant) to rezone the property at 1234 Ford Avenue, City of Wyandotte, County of Wayne, State of Michigan. (Lots 120 to 124 also Lot 175 Bennett's Blvd., Park Subdivision). Lot Size: 127' x 100'

MOTION BY COMMISSIONER PASKO, Supported by Commissioner Tavernier to recommend to the City Council that the rezoning of the property at 1234 Ford Avenue, Wyandotte (Lots 120 to 124 also Lot 175 Bennett's Blvd. Park Subdivision) be DENIED for rezoning to General Business District (B-2).

The rezoning of this property from Neighborhood Business District (B-1) to General Business District (B-2) is inconsistent with the Adopted Master Plan for the City of Wyandotte.

YES: Adamczyk, Benson, Krimmel, Parker, Pasko, Tavernier

NO: None ABSENT: Booms, Duran, Lupo

MOTION PASSED

3. PUBLIC HEARING #032414 - Request from Phyllis Harmon, (Owner) and Oak Club, Inc., (Appellant) to rezone the property known as 2957 11<sup>th</sup> Street, in the City of Wyandotte, County of Wayne, State of Michigan. (South 53 feet of Lots 13 and 14 Hurst & Post Subdivision, Block 282.) Lot Size: 53' x 60'

MOTION BY COMMISSIONER PASKO, Supported by Commissioner Parker to recommend to the City Council that the rezoning of the property at 2957 11<sup>th</sup> Street, Wyandotte (South 53 feet of Lots 13 and 14 Hurst & Post Subdivision, Block 282) be DENIED for rezoning to Neighborhood Business District (B-1).

The rezoning of this property from Two Family Residential District (RT) to Neighborhood Business District (B-1) is inconsistent with the Adopted Master Plan for the City of Wyandotte.

YES: Adamczyk, Benson, Krimmel, Parker, Pasko, Tavernier

NO: None ABSENT: Booms, Duran, Lupo

MOTION PASSED

4. PUBLIC HEARING #030414 – Request from the City Engineer to amend the following Sections of the City of Wyandotte Zoning Ordinance:

Article XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District Sub-Section 1 (h) concerning attention-getting devices in the CBD Central Business District and Article XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District Sub-Section 2 (j)(1) concerning attention-getting devices in the O-S, B-1 and B-2 Districts

MOTION BY COMMISSIONER PARKER, supported by Commissioner Pasko to recommend to the City Council that the changes to Article XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District Sub-Section 1 (h) concerning attention-getting devices in the CBD Central Business District and Article XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District Sub-Section 2 (j)(1) concerning attention-getting devices in the O-S, B-1 and B-2 Districts of the Sign Ordinance as presented to the Commission at the regular meeting be approved.

YES: Adamczyk, Benson, Krimmel, Parker, Pasko, Tavernier  
NO: None ABSENT: Booms, Duran, Lupo  
MOTION PASSED

**PERSONS IN THE AUDIENCE:**

No persons in audience.

**SPECIAL ORDER:**

None

**BILLS AND ACCOUNT:**

MOTION BY COMMISSIONER BENSON, supported by Commissioner Pasko to:

Pay Beckett & Raeder for Planning Consultant fee for April in the amount of \$700.00  
Hours for Secretarial Services: 03/05/14 – 04/04/14 13 Total Hours

YES: Adamczyk, Benson, Krimmel, Parker, Pasko, Tavernier  
NO: None ABSENT: Booms, Duran, Lupo  
MOTION PASSED

**MOTION TO ADJOURN:**

MOTION BY COMMISSIONER BENSON, supported by Commissioner Parker to adjourn the meeting at 8:00 p.m.

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**PUBLIC HEARING – #304** Request from Alvin Fritz/Alvis BBQ (Owner and Appellant) for a Certificate of Occupancy for an outdoor café at 3233 Biddle Avenue, Wyandotte, Michigan. The property is located in CDB Zoning District where the proposed café conflicts with Section 2202.S.2.

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

Al Fritz, Owner, present.

Mr. Fritz explained that he owns the adjacent bar/restaurant Gizzmo's and that he wants permission to have an outdoor café like the one at Gizzmo's.

Chairperson Krimmel indicated that the outdoor café at Gizzmos is very nice.

Commissioner Benson asked Mr. Fritz if he was going to change the façade of the building.

Mr. Fritz indicated that the plan is in the Engineering Department and he is waiting for their review and the Design Review Committee's review.

Chairperson Krimmel stated that the plan was sent to both the Police and Fire Department for their review and their comments are attached. Further, because the outdoor café is on Biddle Avenue Mr. Fritz would also need City Council approval and Wayne County approval.

Mr. Fritz stated that he is aware of the approvals needed from City Council and County.

Commissioner Benson asked if the outdoor café would be opened after the building is completed and the restaurant is opened.

Mr. Fritz stated that is correct. Mr. Fritz just wanted to get the approvals.

Chairperson Krimmel indicated that the Liquor Control Commission would also need to approve the liquor license for the outdoor café.

Mr. Fritz stated that he will get their approval.

Chairperson Krimmel asked if there was anyone else present who wished to speak about this public hearing.

There being no further questions, the public hearing was closed.

Communications were received from Police, Fire and Engineering Department regarding this hearing.

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**PUBLIC HEARING #031114** – Request from Ronald Janiszewski, 1234 Ford Avenue, Wyandotte, (Owner and Appellant) to rezone the property at 1234 Ford Avenue, City of Wyandotte, County of Wayne, State of Michigan. (Lots 120 to 124 also Lot 175 Bennett's Blvd., Park Subdivision. Lot Size: 127' x 100')

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

Mr. Ronald Janiszewski, Owner, present.

Mr. Janiszewski stated that property was zoned B-2 when the building was constructed as a car wash and when he purchased it. Mr. Janiszewski continued that he was not notified that the zoning had changed and Mr. Janiszewski thinks it was changed about 8 years ago. Mr. Janiszewski further stated that he has a tenant that wants to rent the building and it needs the property to be zoned B-2 for the proposed use.

Chairperson Krimmel asked Mr. Janiszewski if he would be running the business.

Mr. Janiszewski stated no.

Mr. Tallerico, the City Planner, read the allowed uses in the B-2 zoning district and read the preamble to the B-2 zoning.

Mr. Tallerico indicated that the following uses would be allowed:

Wholesale and retail activities; Indoor sales for new automobiles, boats and recreation vehicles; Minor automobile repair; Automobile car wash, when completely enclosed in building; Bus passenger stations; Governmental offices or other governmental uses; Clinics; Tattoo and body piercing; Self-service laundry and dry cleaning establishments; Bowling alleys; Parking lots and parking structures; Utility and public service facilities; Stores that sell alcoholic beverages; Accessory structures and uses customarily incidental to any of the above permitted uses, provided such structures and uses are located on the same zoning lot with a permitted use.

**Special uses.**

The following uses may be permitted by the planning commission subject to the conditions hereinafter imposed in Article XXII for each use and subject to the review and approval of a site plan in accord with section 2607 and after a public hearing in accord with section 2608 by the planning commission: Outdoor cafe zoned B-2 and abutting Eureka, Biddle Avenue or east of Biddle Avenue only; Satellite antenna; Pool halls and amusement arcades; Bed and breakfast dwelling; Automobile service station with major vehicle repair; Motels; Commercial outdoor recreation; Outdoor sales space for new or used automobiles, trucks, recreational vehicles, mobile homes and boats; Churches, private clubs and lodge halls; Funeral homes; Drive-in and drive-through restaurants; Auto wash; Marina and boat livery facilities

Commissioner Adamczyk asked if there could be a conditional rezoning for this use only.

Mr. Janiszewski stated that the use would be detailing and tires for automobiles. The previous tenant was a tobacco shop and that use did not need to be rezoned.

Chairperson Krimmel stated that once the property is rezoned that any uses allowed in that district would be allowed to go in there. Chairperson Krimmel stated that the Commission reviewed the Master Plan as required just months ago and at that time, the Commission did not want to make any changes to this area.

Mr. Tallerico stated that rezoning the property to B-2 would be inconsistent with the recently adopted Master Plan.

Mr. Janiszewski stated that it was zoned B-2 and changed to B-1 without him knowing.

Chairperson Krimmel stated that there are uses in the B-2 District that should not be allowed on Ford Avenue since there is residential adjacent to the property.

Mr. Janiszewski stated that if the property is not rezoned it would limit the uses of this property.

Commissioner Benson asked Mr. Janiszewski if he had plans to remodel the building.

Mr. Janiszewski stated that there are 10' x 10' doors on each end of the building and the building was not changed since the car wash use was there. Mr. Janiszewski indicated that no changes to the building were needed.

Commissioner Benson stated that he could see cars outside if this use is allowed.

Mr. Janiszewski stated that he has a tenant on the 2<sup>nd</sup> floor and he would not allow that to happen.

Commissioner Pasko stated that if the rezoning is approved, any of the uses mentioned by Mr. Tallerico would be allowed on this property in the future, if the proposed use being asked for today leaves.

Chairperson Krimmel agreed.

Chairperson Krimmel asked if there was anyone else present who wished to speak about this public hearing.

There being no further questions, the public hearing was closed.

No Communications were received regarding this hearing.

**PUBLIC HEARING #032414** - Request from Phyllis Harmon, (Owner) and Oak Club, Inc., (Appellant) to rezone the property known as 2957 11<sup>th</sup> Street, in the City of Wyandotte, County of Wayne, State of Michigan. (South 53 feet of Lots 13 and 14 Hurst & Post Subdivision, Block 282.) Lot Size: 53' x 60'

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

The Oak Club Members present James Humenik, Gary Polonczyk, Stan Tyrybon and Brian Mead.

Mr. Humenik indicated that they have been in Wyandotte and serving the Wyandotte Community for 65 years at 822 Oak Street . Mr. Humenik indicated that they lost their lease for that building and need to relocate, and they want to stay in Wyandotte.

Mr. Humenik indicated that the previous use of the building at 2957 11<sup>th</sup> Street was a church, hall and bar and they are working with PLAV to utilize their parking lot on Oak and 11<sup>th</sup> Street.

Chairperson Krimmel stated the Oak Club would need to get it in writing with PLAV to allow the use of parking to be used as their parking. Chairperson Krimmel continued that there is no off street parking on the property.

Mr. Humenik stated that is correct currently they have just a verbal with PLAV and are waiting for the Planning Commission recommendation.

Chairperson Krimmel again stated that the City would need it in writing and be made part of the file.

Mr. Humenik stated that the club was started originally to help with athletic programs for Mt. Carmel School. Now that the school is closed, the club will be helping the Wyandotte Athletic Program.

Mr. Humenik continued that the building is really set up for the use that they want to use it for and they understand that the parking needs to be worked out.

Chairperson Krimmel asked if the Church still has services in the building.

Mr. Humenik stated that he believes there are 10 off street parking spots and there are no church services at this time in the building. Mr. Humenik further stated that they already have the LCC approved for their liquor license, they are just waiting for the City's approval.

Mr. Tallerico asked if they have 177 members as stated on their application.

Mr. Humenik stated that currently they have 62 but once they have a building they expect to have around 170.

John and Mary Stoyka, owners of the property at 984 Elm Street. Mr. and Mrs. Stoyka indicated that they have lived on this block for many years when the use of the club/bar and church and there has always been a parking problem for the neighborhood. Mr. Stoyka continued that the neighborhood does not need any more cars parking on the street.

Mr. Stoyka did state that the church is still in the building and having services.

Mr. Stoyka stated that even if they get the parking lot on 11<sup>th</sup> and Oak, their members will be parking on the street it is closer to the building to park on the street than in the parking lot.

Mr. Stoyka stated that they are surrounded by buildings that sell alcohol and they have been having Police issues and they do not want to see another bar/club in the neighborhood.

Chairperson Krimmel asked how long have they lived in the neighborhood.

Mr. Stoyka stated 46 years.

Mr. Stoyka stated that the church could not make it with no parking and asked how do you think a club will do.

Virgil Maiani, 1051 Elm Street, present.

Mr. Maiani stated that he is opposed to this rezoning because the use is not consistent with the adopted Master Plan. Mr. Maiani continued that there is a parking problem in the neighborhood.

Commissioner Pasko read the notice of non-conformance and the notice was made part of the file.

Chairperson Krimmel asked if there was anyone else present who wished to speak about this public hearing.

There being no further questions, the public hearing was closed.

No Communications were received.

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**PUBLIC HEARING #030414** – Request from the City Engineer to amend the following Sections of the City of Wyandotte Zoning Ordinance Article XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District Sub-Section 1 (h) concerning attention-getting devices in the CBD Central Business District and Article XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs by Zoning District Sub-Section 2 (j)(1) concerning attention-getting devices in the O-S, B-1 and B-2 Districts.

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

Commissioner Benson asked why the ordinance does not allow temporary banners on outdoor cafes fencing.

Mr. Tallerico stated that he spoke with the City Engineer and when the Sign Ordinance was adopted, this got drop off in error.

Commissioner Parker stated that he does not feel that banners should be allowed on the fence of outdoor cafes. Commissioner Parker continued that he did not want to see banners all along Biddle Avenue.

Commissioner Tavernier stated that he remembers this issue before City Council and the DDA did not want to see banners on fences of outdoor cafes.

Mr. Tallerico also stated that feather signs are also not allowed.

Chairperson Krimmel asked if there was anyone else present who wished to speak about this public hearing.

There being no further questions, the public hearing was closed.

No Communications were received.

# 304

**Kelly Roberts**

---

**From:** jcarley jcarley <jcarley@wyan.org>  
**Sent:** Tuesday, April 01, 2014 11:35 AM  
**To:** Kelly Roberts  
**Subject:** Re: Outdoor Cafe at 3233 Biddle Avenue  
**Attachments:** SKMBT\_C35140401113100.pdf

Kelly

I have no objections

On Wed, Mar 19, 2014 at 9:03 AM, Kelly Roberts <kroberts@wyan.org> wrote:

Claude, Chief Grant and Chief Carley:

Could you please review the attached plan for an Outdoor Café at 3233 Biddle Avenue. Please return your comments to me by April 1, 2014.

Thank you

Kelly Roberts

City of Wyandotte

3200 Biddle Avenue 2<sup>nd</sup> Floor

Wyandotte, MI 48192

Direct No. 734-324-4555

Fax No. 734-324-4535

**MAYOR**  
Joseph R. Peterson

**CITY CLERK**  
William R. Griggs

**TREASURER**  
Todd M. Browning

**CITY ASSESSOR**  
Thomas R. Woodruff



**DANIEL J. GRANT**  
**CHIEF OF POLICE**

#307

**CITY COUNCIL**

Sheri Sutherby Fricke  
Daniel E. Galeski  
Ted Miciura, Jr.  
Leonard T. Sabuda  
Donald C. Schultz  
Lawrence S. Stec

**TO:** Kelly Roberts, Development Coordinator

**DATE:** March 19, 2014

**FROM:** Daniel J. Grant, Chief of Police

**SUBJECT: OUTDOOR CAFÉ REQUEST – 3233 Biddle Avenue**

**CC:** Clerks Office

This correspondence is in response to your e-mail dated Wednesday March 19, 2014 relative to the Outdoor Service application at Alvi's BBQ, 3233 Biddle Avenue, Wyandotte, Michigan. I have no objections if the proposal for front outdoor service area is approved as illustrated on the engineering drawings submitted by the applicant, with the following conditions:

- The applicant meets all laws and ordinances as required by the Fire and Engineering Departments.
- Engineering approves Alvi's BBQ for use of the intervening property at the front of the building which is 30' long which is the width of the building front and a depth of 9' 6" which is proposed for the front sidewalk area.
- Since the proposed outdoor service area is adjacent to Gizmo's, the license holder must assure that the fencing/barrier between the two areas is maintained so there will be no movement of patrons between the two licensed areas while in possession of alcoholic beverages.
- Approval is received from the Liquor Control Commission for an Outdoor Café.
- The proper permits are obtained from Wayne County for use of their easement area.

Further, the police department recommends that Alvi's be reminded that an outdoor service permit allows the sale, service, and consumption of alcoholic beverages in a well-defined and clearly marked area outside of the licensed premises<sup>1</sup>. Compliance with this provision is the responsibility of the licensed establishment, and failure to comply can result in the issuance of a violation.

<sup>1</sup> R 436.1419 - Outdoor Service

#304

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Todd M. Browning**  
CITY TREASURER

**Thomas R. Woodruff**  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

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Donald C. Schultz  
Lawrence S. Stec

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

April 1, 2014

Elizabeth A. Krimmel, Chairperson  
Planning Commission  
City of Wyandotte  
City Hall  
Wyandotte, Michigan

RE: Proposed Outdoor Café at  
3233 Biddle Avenue

Dear Mrs. Krimmel:

The undersigned has reviewed the plan and application submitted for the proposed outdoor café at the above captioned property and the following applies. The undersigned has no objection to the location of this café. However, the proposed fence and gate materials used to surround the proposed café should match the fencing utilized at Belicose Café at 3030 Biddle Avenue to develop a consistent standard in the CBD.

Also, it should be noted that the decibel levels are not to exceed 50 DBA between 8 p.m. and midnight or 55 DBA between 7 a.m. and 8 p.m. which shall constitute a violation of the Code.

Further, if liquor is going to be sold in the café a Commercial Inspection by the Engineering Department will be required for the entire property including the inside restaurant area. This request will also require approval of the City Council and Wayne County because the use is on public property.

A proposed Resolution is attached and if you have any questions, please feel free to contact the undersigned.

Very truly yours,

Mark A. Kowalewski  
City Engineer

MAK:kr

cc: Al Fritz, 19095 Parke Lane, Grosse Ile, MI 48138

#032414

DEPARTMENT OF ENGINEERING AND BUILDING  
CITY OF WYANDOTTE, MICHIGAN

NOTIFICATION

Nonconformance of Proposed Building or Occupancy

Date: March 4, 2014

Appellant or agent:

Oak Club Inc.  
867 5<sup>th</sup> Street  
Wyandotte, Michigan 48192

Owner:

Phyllis Harmon  
2957 11<sup>th</sup> Street  
Wyandotte, Michigan 48192

RE: 2957 11<sup>th</sup> Street, Wyandotte, Michigan 48192

In accordance with Section 2006 of the Zoning Ordinance, you are hereby notified that your application, dated February 12, 2014, for a **Certificate of Occupancy for a Social Club/Lounge** at 2957 11<sup>th</sup> Street, on Lots 13 and 14 Hurst and Post's Subdivision, in a RT Zoned District does not comply with Section 500 and Section 2403.R.5.h of the Ordinance, which requires:

**Section 500:**

Private Clubs or Lodge Halls are not a principal use permitted or a special land use permitted in a RT Zoning District.

City records indicate that this building has been occupied as an Odd Fellows Private Club and Lodge Hall and the Polish Army Veterans Post 95 dating back to 1963 when building was built for this use. In 2002, a Certificate of Occupancy was approved and the property was used as a church which is an allowable use in a RT Zoning District. The approval of the church as a conforming use voided the previous nonconforming use as a private club or lodge hall.

**Section 2403.R.5.h Off Street Parking Requirements:**

Private Clubs or Lodge Halls: Whichever of the following requires the greatest amount of parking spaces:

1. One (1) space per club member and one (1) space per guest.  
There are 176 members of club and an un-determined number of guests. Resulting in a minimum of 176 parking spaces required.
2. One (1) space per occupancy permitted as determined by the 2009 Michigan Building Code (MBC) based on plans submitted by the occupant.  
Utilizing occupancy load table 1004.1.1 of the MBC 2009 requires one (1) per 15 square feet for un-concentrated tables and chairs at 2,451 square feet of building for a total occupancy load of 164 people could exist, or 164 parking spaces. (Plans not submitted.)
3. One (1) space for each 100 square feet of usable floor area.  
At 2,451 square feet of building divided by 100 would result in 25 parking spaces.

Therefore, the greatest amount of parking required would be 176 parking spaces whereas zero (0) parking spaces are provided.



Mark A. Kowalewski  
City Engineer

**OFFICIALS**

William R. Griggs  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Thomas Woodruff  
CITY ASSESSOR



**MAYOR**  
Joseph Peterson

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Donald Schultz  
Lawrence S. Stec

**NATALIE RANKINE  
DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Meeting Minutes  
Tuesday, March 11<sup>th</sup> 2014 at 5:30 pm  
Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192**

**MEMBERS PRESENT:** Gerry Lucas, Peter Rose, Patt Slack, Leo Stevenson, Greg Gilbert, Norm Walker and John Jarjosa

**MEMBERS ABSENT:** Mayor Peterson, Patrick VanDeHey

**OTHER PRESENT:** Natalie Rankine, Heather Thiede, Anthony J. LoDuca, Brian Neiper, Joe Vosatka

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:**

**Motion by P. Rose, supported by G. Lucas to approve the minutes from the previous meeting on February 11<sup>th</sup> 2014. All in favor, motion carried.**

**APPROVAL OF AGENDA:**

N. Rankine stated that she would like to amend the agenda to add the items 9c and 9d.

**Motion by L. Stevenson, supported by G. Lucas to approve the amended agenda for the March 11<sup>th</sup> meeting. All in favor, motion carried.**

**INFORMATION TO RECEIVE AND PLACE ON FILE:**

**Motion by G. Gilbert, supported by G. Lucas to receive the beautification commission minutes and place them on file. All in favor, motion carried.**

**MONTHLY REVENUE/EXPENDITURE REPORT:**

N. Rankine reviewed the reviewed and expenditure report with the committee.

**Motion by G. Lucas, supported by N. Walker to approve of the monthly revenue and expenditure report from March. Roll Call, all in favor, motion carried.**

## OFFICIALS

William R. Griggs  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Thomas Woodruff  
CITY ASSESSOR



MAYOR  
Joseph Peterson

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Donald Schultz  
Lawrence S. Stec

NATALIE RANKINE  
DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY

## ONGOING PROJECTS AND BUSINESS:

- a. **DDA Strategic Plan Update:** N. Rankine introduced Mr. Tellerico from Becket and Radar who will be assisting in the creation of the DDA Strategic Plan. L. Stevenson explained the progress to the group. He stated that a draft will be circulated to the board members for their input, then public comment and then a vote on the final product at the next DDA meeting.
- b. **3061 & 3063 Biddle Avenue Update:** N. Rankine updated the group that she is currently working with Mr. Daly and reviewed the purchase agreement. She stated that the proposal does not have a time line, but they will submit one in time to be presented at the next DDA meeting. L. Stevenson stated that he is excited for Mr. Daly to undertake this project. The group discussed. G. Gilbert asked N. Rankine if Hotel Sterling maintained interest in the project until they cancelled. N. Rankine stated that the cancellation of the project was due to personal reasons but that they did and do remain in constant contact with the Hotel Sterling owners. She also mentioned that they are working with Mr. Daly to assist him with the project and move forward. P. Rose stated he felt the city is extraordinarily lucky to have Mr. Daly's help. N. Rankine mentioned that she is in talks with another potential hotel for the DDA district and will email the committee members regarding the meeting with that potential business.
- c. **Restaurant Week:** N. Rankine stated that the DDA is collaborating with the WBA on this event.
- d. **WBA Contract:** Update: N. Rankine stated that the WBA quarterly report was enclosed in the DDA packet. She explained she went to City Council for approval for the WBA/DDA contract and did not have the end of the year report for 2013. P. Slack stated that the WBA has sent all of the information to their accountant but it has been delayed. The group discussed. P. Rose requested for more interaction from the WBA with the DDA board. N. Rankine stated that she will contact the WBA to have a representative attend the DDA meetings for updates on their events and projects.

**Motion by L. Stevenson, supported by G. Lucas to approve N. Rankine to release quarterly funds to the WBA contingent upon receipt of the end-of-the year report. Roll Call, all in favor, motion carried.**

- e. **Outdoor Café Seating Request:** N. Rankine updated the committee on her progress with the Engineering Department and will have it on the agenda for the next DDA meeting for review. She plans on sending the requirements to the planning committee in April.

## NEW BUSINESS:

- a. **3131 Biddle Avenue: MJC Request and Presentation:** A. LoDuca and B. Neiper presented the drawings for the 3131 Biddle site to the committee. They reviewed each floor with the group and explained there would be NSP 2 apartments in the building. The committee discussed. A. LoDuca reviewed the building material and stated the types of material that are required to be used in the apartments. The group commented on how they are looking forward to the project's completion and have their full support.

J. Vosatka spoke to the DDA board regarding the resolution and the interlocal agreement he drafted. The committee discussed.

OFFICIALS

William R. Griggs  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Thomas Woodruff  
CITY ASSESSOR



MAYOR  
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NATALIE RANKINE  
DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY

RESOLVED BY THE WYANDOTTE DOWNTOWN DEVELOPMENT AUTHORITY that the Authority acknowledges receipt of the communication from Todd A. Drysdale, City Administrator, dated February 28, 2014, regarding an Interlocal Agreement between the Wyandotte Downtown Development Authority ("DDA") and the Wyandotte Brownfield Redevelopment Authority ("WBRDA"), and hereby concurs with the recommendation therein to approve the Agreement and authorizes the Chairperson and Director to execute said Agreement.

BE IT FURTHER RESOLVED that the DDA Director or her designee is directed to file the Agreement with the County Clerk and the Secretary of State of the State of Michigan as required by the Urban Cooperation Act, Public Act 7 of 1967, Extra Session, as amended. Motion by L. Stevenson, supported by P. Rose to approve of the interlocal agreement for the DDA. All in favor, motion carried.

Motion by L. Stevenson, supported by G. Lucas to support the MJC 3131 Biddle Avenue project. All in favor. Motion carried.

- b. **Parking Lot:** Oak and First: L. Stevenson stated that the parking lot at Oak and First Street is in need of some reengineering regarding the trash issue. He stated the idea to have trash compactors on the site instead of the dumpsters, for many reasons, but the smell in the summer is a major concern.

Motion by P. Rose, supported by G. Lucas to have N. Rankine look into the special assessment for the reconstruction of the Oak Street and First Street lot and addition of trash compactors in an amount not to exceed \$70,000.00. Roll call, Yes: Gilbert, Jarjosa, Walker, Slack, Lucas, Rose. Abstain: Stevenson

- c. **Marina Update:** N. Rankine stated that P. Rose requested an update regarding the Marina. She stated that there is not a definite answer if the city will be following through with the project. P. Rose stated that he feels it would be a tremendous asset for the downtown and the city. N. Rankine will update the group at the next meeting if there are any changes.

Motion by P. Rose, supported by G. Lucas to request information from the City Council regarding an update on the Marina Project for the City of Wyandotte. All in favor, motion carried.

L. Stevenson commented on the property on Orchard and Biddle Avenue, he stated that it had a sold sign and was wondering if N. Rankine could investigate to see if the property owner has faulted on the DDA. N. Rankine stated she would look into the issue and will report back next month.

**NEXT REGULAR MEETING:**

April 8<sup>th</sup> 2014

**OFFICIALS**

William R. Griggs  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Thomas Woodruff  
CITY ASSESSOR



**MAYOR**  
Joseph Peterson

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**NATALIE RANKINE  
DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY**

**ADJOURNMENT:**

**Motion by G. Lucas, supported by P. Rose to adjourn the meeting at 6:45pm. All in favor, motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "H. Thiede".

Heather Thiede, Recording Secretary

CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION MEETING MINUTES, APPROVED  
MARCH 19, 2014

Members Present: John Darin, Chairman, Michael Bozymowski, Andrea Fuller, Noel Galeski, Lisa Lesage, Linda Orta, Bill Summerell, Karen Tavernier

Members Excused: Denise Donlon, Stephanie Pizzo, Alice Ugljesa

Guests: None

1. Call to Order: The meeting was called to order by John at 6:02 pm. It was noted for the record that this meeting was re-scheduled to this date from the original meeting date of March 12, 2014 due to a snow emergency.
2. Reading and Approval of Previous Minutes:
  - a. February 12, 2014 Regular Meeting: Motion was made by Karen, seconded by Linda, to approve the draft minutes of the February 12, 2014 regular meeting of the Beautification Commission as written. The minutes were approved unanimously.
3. Approval of Agenda: Motion was made by Andrea, seconded by Karen to approve this meeting's agenda as submitted. The agenda was approved unanimously.
4. Chairperson's Report:
  - a. Documents: John distributed an updated Attendance Log for review. John also reviewed the requirement for all commissioners to complete and sign the 2-page Conflict of Interest Disclosure Statements, as required by city ordinance, and to submit said documents to the City Clerk's office prior to the Commission's next meeting. John will re-email the documents to all commissioners. Commissioner Summerell was given a hard copy for his follow-up.
  - b. Vietnam Veterans Landscape Action Plan: Phase 1 Planting – Saturday, May 10, 2014
    - 1) March 24, 2014 Committee Meeting Re-Cap: John and Andrea provided a re-cap of the Vietnam Veterans Committee meeting which was held to review the Beautification Commission's proposed Landscape Action Plan. John distributed an updated Action Plan, and Andrea distributed her very thorough meeting notes for Commission review. The Committee approved the Commission's landscape plan and design in toto; approved John obtaining quote(s) for an underground sprinkler system for later Committee review; approved establishing an accounts payables process with the Committee as customer and the Commission as agent with all billing to be forwarded directly to the Committee Treasurer; agreed by consensus to "Adopt-This-Spot" with the assistance of volunteers; and also agreed by consensus to assume responsibility for annual re-planting of the service ribbon. John will set-up a meeting in the near future with Dave Polczynski, Committee Treasurer and Mike Bozymowski, Commission Treasurer, to establish the A/P process. Bill noted that Miss Dig will need to be contacted by the underground sprinkler contractor, in the event that an underground sprinkler system installation is approved by the Committee.
    - 2) Phase 1 Planting: After discussion, John made a motion, seconded by Noel, to schedule Phase 1 planting for **Saturday, May 10 at 9:00 am**. The motion was approved unanimously. Lisa volunteered to coordinate the Phase 1 planting, which was approved by consensus. Noel mentioned that Monroe Bank and Trust employees are currently engaged in various community outreach activities, and they may serve as an additional source of volunteers for this effort. Karen will contact the Work Force in mid-April to remove and recycle the sod from the Phase 1 planting area. It will be determined after sod removal whether the area will need to be back-filled with topsoil to grade. John will purchase Preen and organic fertilizer for application to the area prior to planting.
  - c. BCSEM Meeting, Grosse Pointe Park, March 20, 2014: All commissioners were reminded of this upcoming meeting, and were encouraged to attend to get a first-hand view of how these meetings are conducted. This will aid greatly in Commission planning for hosting the BCSEM Fall Quarterly Meeting in September, 2014. Commissioners were reminded that their \$13.50 registration fees will be reimbursed.

5. Treasurer's Report:
  - a. FY 2013-2014 Expense Report: Mike reported that there was one additional expense since our last meeting, which was a previously-approved reimbursement for Growing Great Gardens Conference \$35 registration fee for John. Account balance remaining is \$4,844.03.
  - b. New Expense Requests for Approval: There were no new expenses for approval. Alice did submit a quote from Eckert's Greenhouses for spring hanging baskets, 7 ea. at \$42 ea. for a total of \$364.00. This was a previously-approved budgeted expense.
  - c. Revised FY 2013-2014 Budget Plan: The revised FY 2013-2014 budget plan, as approved at the Commission's 2/12/14 meeting, was distributed.
6. Public and Media Communications: Andrea reported that the community garden plot rental opportunities have been advertised on Wyandotte cable, Facebook, and the Fort Street electronic sign. There were no other communication items of significance to report.
7. Community Garden Update: Garden Opening – Saturday, April 19, 2014

Karen reported that she has received 14 garden plot applications to date. There is opportunity to add additional garden beds if demand warrants.
8. Hanging Baskets Update: Alice's report was deferred until the next meeting.
9. Spring Clean-Up: Saturday, April 12, 2014:

There was discussion regarding this new event. The event date for the spring clean-up was confirmed as April 12th, 9:00 am, with volunteers gathering at the corner of Elm and First Streets. We will utilize our wheelbarrows, and Noel and Lisa will seek volunteer assistance from Monroe Bank and Trust employees.
10. Spring Dig-In: Saturday, May 17, 2014:

There was no update reported for the Spring Dig-In at this time. Linda and Noel are considering what specific plant materials to recommend for planting.
11. BCSEM Quarterly Meeting Update: Wednesday, September 17, 2014:
  - a. Action Plan: John distributed an initial draft of the BCSEM meeting planning Action Plan for Commission review and discussion. There was much discussion regarding the Action Plan items, with initial decisions and approvals made on the following items.
  - b. Meeting Coordinators: John will continue to function as the BCSEM Meeting Coordinator. Andrea has volunteered to function as Assistant Coordinator. This was approved by consensus.
  - c. Venue: John reported that he visited a number of Wyandotte waterfront venues, including Portofino, the Wyandotte Boat Club, Silver Shores Waterfront, and Pier 500. He met with the managers of Portofino and the Wyandotte Boat Club regarding use of their sites as a venue for hosting this BCSEM regional meeting. Based on a number of factors, John recommended that the Commission approve the Wyandotte Boat Club as the desired venue. There will be no fees associated with the use of this facility. There was a motion by Noel, seconded by Mike, to approve the use of the Boat Club for this meeting. This motion was approved. John was authorized by this motion to execute the necessary facility reservation documents.
  - d. Event Date: John reported that two dates in September were considered for the meeting, and that he recommended Wednesday, September 17, 2014 as the meeting date. This date is one week following the September Commission meeting, which will permit last-minute preparations as necessary. This date was noted to be acceptable to the BCSEM leadership. There was a motion by John, seconded by Linda, to approve September 17, 2014 as the date of the BCSEM Quarterly Meeting. The motion was approved.
  - e. Menu: John presented proposed catering menus from Portofino and Silver Shores Waterfront, which has a lease-holder relationship with the Boat Club. Based on a number of factors, John recommended approval of the Silver Shores Waterfront catering menu. The Commission decided to investigate additional menus from local Wyandotte caterers before making a final decision. It was noted that the caterers need booking confirmation some months ahead of the event due to the September busy season, and need a final count a minimum 15 days prior to the event. Invitation RSVP with menu selections was advised. The event catering requires 50% deposit upon booking, with balance paid in full 48 hours prior to the event.

12. Old Business: There was no Old Business.
13. New Business: There was no New Business.
14. Round-Table Reports and Announcements: There were no reports or announcements.
15. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, April 9, 2014 at 6:00 pm in City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.
16. Adjournment: The meeting was adjourned at 8:00 pm.

Respectfully Submitted,

John Darin  
Chairman,  
Wyandotte Beautification Commission

**OFFICIALS**

William R. Griggs  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Thomas Woodruff  
CITY ASSESSOR



**MAYOR**  
Joseph Peterson

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Donald Schultz  
Lawrence S. Stec

**NATALIE RANKINE  
DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Meeting Minutes  
Tuesday, February 11<sup>th</sup> at 5:30 pm  
Council Chambers, 3200 Biddle Avenue, Suite 300, Wyandotte Mi. 48192**

**MEMBERS PRESENT:** Gerry Lucas, Peter Rose, Patt Slack, Leo Stevenson, Greg Gilbert, Norm Walker, John Jarjosa, Patrick VanDeHey.

**MEMBERS EXCUSED:** Mayor Peterson

**OTHERS PRESENT:** Natalie Rankine, Heather Thiede, Jeremy Sladovnik, Lauren and Scott Smith

**PUBLIC COMMENT:**

J. Sladovnik addressed the board stating he submitted an amendment to his grant application and wanted to know if the board members had received that paperwork. He stated that he submitted it to Mayor Peterson; N. Rankine and board members stated that they had not seen the amendment. J. Sladovnik stated that his \$4,000 grant was recommended to be approved by the Grant Committee, but there was not a quorum at the past two DDA meetings for it to be voted on. He stated that he was asking for additional funding for the project at his new location since he has hired an architect to assist him. He also noted the he was interested in selling the property behind the current Joe's Hamburgers. N. Rankine will add the Grind's address to the vacant property listing.

L. Smith introduced herself to the board, stating that she and her husband are looking for potential business space here in Wyandotte. N. Rankine exchanged information with her and will be in contact with her to go over property.

**APPROVAL OF MINUTES AND AGENDA:**

N. Rankine stated she would like to amend the agenda to add the items 8e, 8f and 8g.

**Motion by G. Gilbert, supported by P. Rose to approve of the amended agenda for the February 11<sup>th</sup> meeting. All in favor, motion carried.**

**Motion by P. Slack, supported by G. Lucas to approve of the minutes from the previous meeting. All in favor, motion carried.**

**INFORMATION TO RECEIVE AND PLACE ON FILE:**

N. Rankine read the snow removal letter aloud to the group and recommended this request be forwarded to the Engineering Department and Department of Public Service.

**OFFICIALS**

William R. Griggs  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Thomas Woodruff  
CITY ASSESSOR



**MAYOR**  
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**NATALIE RANKINE  
DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Motion by P. Rose, supported by P. Slack to receive the beautification commission minutes and snow removal letter and place on file. All in favor, motion carried.**

**MONTHLY REVENUE/EXPENDITURE REPORT:**

N. Rankine suggested the group review and vote on both budgets separately, since there was no quorum at the last meeting.

**Motion by G. Lucas, supported by P. Slack to approve the monthly revenue and expenditure report from January 10<sup>th</sup> 2014. Roll Call, all in favor. Motion carried.**

**Motion by G. Lucas, supported by P. Slack to approve the monthly revenue and expenditure report from February 7<sup>th</sup> 2014. Roll Call, all in favor. Motion carried.**

**ONGOING PROJECTS & BUSINESS:**

- a. **3061 & 3063 Biddle:** N. Rankine updated the DDA on this ongoing project, stating that the closing has been postponed.
- b. **Progress at 3131 Biddle:** N. Rankine stated the group will give a presentation to the DDA board at the March meeting.
- c. **Zagster Bike Rental:** N. Rankine and the group reviewed the proposed area for the bike rental rack. The group discussed.
- d. **Holiday Expense 2013:** N. Rankine went over the costs with the group and stated that the majority of the costs were split with the WBA.
- e. **Proposed Grant Guidelines:** N. Rankine reviewed the proposed changes to the grant guidelines with the committee. P. Slack stated that the items were all very good, but feels that Joe's Hamburgers grant would not fall under these new guidelines. L. Stevenson stated that the futuring committee met just prior to the meeting tonight and the grant members are the same as the futuring committee. He stated the he recommends all grants be held at this time until the strategic plan is completed. G. Lucas asked about the time frame for this to be completed, L. Stevenson stated 2 to 3 months. P. Slack stated Joe's grant would have been approved if there had been a quorum at the last two meetings. The committee discussed.

L. Stevenson stated that he supports Joe's Hamburgers business, but feels that it is important to look at the city money and be more responsible with the funds. He stated that the revision was not reviewed by the committee

## OFFICIALS

William R. Griggs  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Thomas Woodruff  
CITY ASSESSOR



MAYOR  
Joseph Peterson

COUNCIL  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Theodore Miciura, Jr.  
Leonard T. Sabuda  
Donald Schultz  
Lawrence S. Stec

NATALIE RANKINE  
DIRECTOR

### DOWNTOWN DEVELOPMENT AUTHORITY

and it might benefit him to wait until after the plan is completed. P. Slack asked J. Sladovnik to speak on the issue. G. Gilbert suggested J. Sladovnik submit a business plan to the committee, J. Sladovnik stated that his business plan is located at his current business location, it is already working. G. Gilbert asked if J. Sladovnik had a business plan he could submit, J. Sladovnik stated he did not. The committee discussed. P. Rose stated that he is concerned about changing the process mid-stream; he stated the grant committee felt the grant for Joe's would be great and would like to move forward. G. Gilbert made a motion to table the Joe's Hamburgers grant; there was no support for the motion.

**Motion by L. Stevenson, supported by P. Rose to approve the \$4,000 grant to Joe's Hamburgers. Roll Call, Yes: Walker, Slack, Rose, Stevenson, VanDeHey, Jarjosa, Lucas No: Gilbert Motion approved.**

**Motion by L. Stevenson, supported by G. Lucas to have the proposed grant guidelines reviewed by the grant subcommittee. All in favor, motion carried.**

**Motion by L. Stevenson, supported by G. Lucas to hold on all grants for a minimum of three months. All in favor, motion carried.**

g. **Outdoor Café:** Letter: L. Stevenson submitted a request to N. Rankine stating that he would like a letter of recommendation sent to the Planning Commission recommending future businesses to have an outdoor café area if the area permits. The committee discussed.

**Motion by L. Stevenson, supported by G. Lucas to request a letter sent to the Planning Commission to change the ordinance to require any future restaurants in the DDA district, if space, must have an outdoor seating area. All in favor, motion carried.**

## NEW BUSINESS:

**Strategic Plan:** L. Stevenson explained the need for a strategic plan for the DDA area. He stated that he would like the plan completed in a two month time frame for a draft plan. N. Rankine agreed with the time frame and need for the plan. G. Gilbert asked if the city currently has a plan that includes the DDA. N. Rankine said yes, there was a plan that included the DDA but it was very brief. G. Lucas stated he would like to move forward with a plan that has specifics regarding the DDA district. L. Stevenson stated that the DDA would include citizen input and collect business ideas and thoughts from other business owners. N. Rankine stated that there will also be an online survey for citizens to take regarding the plan. G. Gilbert asked the committee if the strategic plan was something the DDA could do in house. N. Rankine stated she could do the project, but it would be the only item that she worked on during the two or three month time frame. L. Stevenson suggested that the committee members assist with the plan, and stated he would be more than happy to help with the creation of the survey since he has worked on plans like this before.

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DIRECTOR  
DOWNTOWN DEVELOPMENT AUTHORITY**

**Motion by P. Rose, supported by G. Lucas to approve the payment to the company to complete a strategic plan for the DDA district. Roll Call, Yes: Lucas, Rose, Stevenson, Walker, VanDeHey, Jarjosa, Slack No: Gilbert, Motion carried.**

b. Restaurant Week 2014 with the WBA: P. Slack announced to the committee that N. Rankine has been working with the WBA on Restaurant Week for this year. Restaurant week in Wyandotte is scheduled from March 24<sup>th</sup> to 29<sup>th</sup>.

**NEXT REGULAR MEETING:** March 11<sup>th</sup>, 2014

**ADJOURNMENT:**

**Motion by G. Lucas, supported by N. Walker to adjourn the February 11th DDA Meeting at 6:51 pm. All in favor, motion carried.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather Thiede".

Heather Thiede, Deputy Recording Secretary

CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION MEETING MINUTES, DRAFT  
APRIL 9, 2014

Members Present: John Darin, Chairman, Michael Bozymowski, Andrea Fuller, Noel Galeski, Lisa Lesage, Linda Orta, Stephanie Pizzo, Bill Summerell, Karen Tavernier, Alice Ugljesa

Members Excused: Denise Donlon

Guests: None

1. Call to Order: The meeting was called to order by John at 6:00 pm.
2. Reading and Approval of Previous Minutes:
  - a. March 19, 2014 Regular Meeting: Motion was made by Karen, seconded by Noel, to approve the draft minutes of the March 19, 2014 regular meeting of the Beautification Commission as written. The minutes were approved unanimously.
3. Approval of Agenda: Motion was made by Andrea, seconded by Karen to approve this meeting's agenda as submitted. The agenda was approved unanimously.
4. Chairperson's Report:
  - a. Documents: John distributed an updated Attendance Log for review.
  - b. Resignation of Commissioner Denise Donlon: John reported, with regrets, that Commissioner Denise Donlon has resigned her position, for personal reasons, effective immediately. It was noted by all for the record that the Beautification Commission and City of Wyandotte sincerely appreciate the effort and enthusiasm that Denise has consistently displayed as Commissioner. We all wish her well. John has forwarded her notice of resignation to the Mayor's Office.
5. Treasurer's Report:
  - a. FY 2013-2014 Expense Report: Mike reported that there were two additional previously-approved expenses since our last meeting, \$54.00 for BCSEM quarterly meeting registration fee reimbursement, and \$364.00 accrued for spring hanging baskets. Account balance remaining is \$4,765.03.
  - b. Memorial Landscaping Accounts Payables Process: Mike reviewed the accounts payables and billing process that has been set-up for purchase of plants and other materials for the Vietnam Veterans Memorial landscaping project. This arrangement was set at a recent meeting on April 2, 2014 with John, Mike, and Dave Polczynski, Vietnam Veterans Committee Treasurer. The funds to purchase all supplies and materials will be provided by the Committee, and will not be co-mingled with Beautification Commission funds. Accounts will be set-up in the Committee's name at our greenhouse vendors as the Bill-To entity, and the Beautification Commission will function as the Ship-To agent of the Committee. The Commission approved this arrangement by consensus.
6. Public and Media Communications: Andrea recently produced a number of marketing and announcement items for upcoming Beautification Commission events. These were reviewed, and included an updated Plot Assignment Letter to our community gardeners, with plot plan and etiquette; various announcements in city e-newsletters; and color flyers for the inaugural Spring Clean-Up and Spring Dig-In events. The Commission commended Andrea on these excellent productions. There were no other communication items of significance to report.
7. Community Garden Update: **Garden Opening – Saturday, April 19, 2014**

Karen reported that there were some on-going issues regarding unauthorized access and damage to community garden property. This is currently under review, and will continue to be monitored.
8. Hanging Baskets Update: **May 17, 2014**

Alice reported the spring hanging baskets will be delivered on Saturday, May 17<sup>th</sup> by Eckert's Greenhouses and will be installed in the existing hangers. Alice will contact Maggie to inform her once the hanging baskets are in place to ensure the drip irrigation system is in place for each basket.

9. Spring Clean-Up: Saturday, April 12, 2014

Lisa contacted MBT & RHS for volunteers. Trash bags are needed, as are wheelbarrows (Work Force to deliver); hand tools, gloves, etc. (John); and rakes, shovel, and large hand tools (Bill). Clean-up will be focused on the Biddle Avenue tree boxes, arbor, teardrop, and former blockbuster site. All were encouraged to attend this inaugural event.

10. Spring Dig-In: Saturday, May 17, 2014

There was much discussion regarding planting areas and plant materials. It was suggested that a clearer idea of planting needs may come after visualizing the sites during the Spring Clean-Up. In addition, the Dig-In will focus on the Biddle Avenue and side street tree boxes; plantings at Nanna's; as well as many large planter pots (4 City Hall; 1 arbor; 9 former City Hall & former Fogel's site).

11. Vietnam Veterans Memorial Landscape Phase 1 Planting: Saturday, May 10, 2014

John reviewed the updated Action Plan. Lisa volunteered to assist Alice, as Co-Coordinator of the Vietnam Veterans Memorial Landscape Project. Karen reported that the Work Force had cleared the entire site of grass on April 2<sup>nd</sup>. Their community service efforts are much appreciated by the Beautification Commission! Mike had previously reported on the meeting with the Committee Treasurer regarding the billing process. There was much discussion regarding the specific plant materials, with all Commissioners encouraged to brainstorm possible varieties of annuals suitable for this planting. John reported that he will be meeting with a sprinkler contractor referred by the Engineering Department. It was confirmed that the service ribbon area will be 5' x 8'.

12. BCSEM Quarterly Meeting Update: Wednesday, September 17, 2014

- a. Caterers: John reviewed the current needs for any alternative caterers to be provided as soon as possible. It was stressed that these events need to be reserved well in advance, and the speedy submission of potential caterer candidates would be appreciated. The proposed caterers will be reviewed for approval at the Commission's May meeting.
- b. KMB "Celebrate Spring" Event: Lisa reported that she attended the KMB "Celebrate Spring" event earlier that day. It was held on Belle Isle as a kick-off to Michigan Clean-Up Days (April 1 – May 31). She enjoyed it very much, and was very enthusiastic about this event. It was noted that our inaugural Spring Clean-Up event fits very nicely with the larger State-wide clean-up effort.

13. Old Business: There was no Old Business.

14. New Business: There was no New Business.

15. Round-Table Reports and Announcements: There were no reports or announcements.

16. Next Meeting: The next regular meeting of the Beautification Commission is scheduled for Wednesday, May 14, 2014 at 6:00 pm in City Hall, Mayor's Conference Room, Third Floor, 3200 Biddle Avenue.

17. Adjournment: The meeting was adjourned at 8:05 pm.

Respectfully Submitted,

John Darin  
Chairman,  
Wyandotte Beautification Commission

01- 25  
April 16, 2014

A working session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission on Wednesday, April 16, 2014 at 4:30 P.M.

ROLL CALL: Present: Commissioner - James S. Figurski  
Michael Sadowski  
Gerald P. Cole  
Frederick C. DeLisle  
Leslie G. Lupo

General Manager  
& Secretary - Rod Lesko

Also Present - Paul LaManes  
Steve Timcoe  
CATV Volunteer

VIACOM PROGRAMMING ROYALTY AGREEMENT

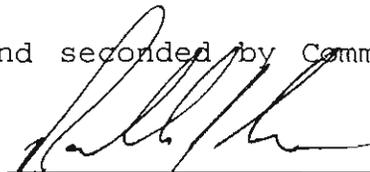
Steve Timcoe, Superintendent of Telecommunications giving overview On Viacom Programming Royalty Agreement.

HEARING OF PUBLIC CONCERN

Richard Miller, 1202 2<sup>nd</sup> Street Wyandotte, MI, question on Viacom Agreement. Is this a 5 year agreement and will you update your cost of service study?

Paul LaManes, Assistant General Manager, yes we will update the cost of service study annually and the Viacom Agreement is a 5 year agreement.

MOTION by Commissioner Sadowski and seconded by Commissioner Lupo to adjourn. 5:01 p.m.

  
\_\_\_\_\_  
Rod Lesko, Secretary

01- 26  
April 16, 2014

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission on Wednesday, April 16, 2014 at 5:02 P.M.

ROLL CALL: Present: Commissioner - James S. Figurski  
Michael Sadowski  
Gerald P. Cole  
Frederick C.DeLisle  
Leslie G. Lupo

General Manager  
& Secretary - Rod Lesko

Also Present - Paul LaManes  
Steve Timcoe  
CATV Volunteer  
Steve Colwell

APPROVAL OF MINUTES

MOTION by Commissioner Lupo and seconded by Commissioner Cole to approve the April 2, 2014 regular session Municipal Service Commission meeting minutes.

HEARING OF PUBLIC CONCERNS

Richard Miller, 1202 2<sup>nd</sup>, questioning an e-mail from the General Manager regarding a permit being issued to Fiber Technologies. What will Fiber Technologies be doing?  
Rod Lesko, General Manager, we will looking into what Fiber Technologies will be doing and get an answer.

RESOLUTION 04-2014-02

MOTION by Commissioner Cole and seconded by Commissioner DeLisle to authorize the General Manager to execute the renewal of the programming royalty agreement with Viacom Media Networks through September 30, 2019 as negotiated by the NCTC and as recommended by WMS management with a forecasted decrease in budgeted net income for FY14, including the impact on earnings of subscriber losses = \$ 80,478 and periodic increases as follows:

- 4/1/2014 - 34.6%
- 1/1/2015 - 12.0%
- 1/1/2016 - 7.5%
- 1/1/2017 - 7.5%
- 1/1/2018 - 7.5%
- 1/1/2019 - 7.5%

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 04-2014-03

MOTION by Commissioner Lupo and seconded by Commissioner DeLisle to authorize the General Manager to implement a 5% late payment fee, with instructions to configure the billing system for appropriate calculations of the fee, on past due cable telecommunication services account balances consistent with the late payment fees on past due electric and water account balances as recommended by WMS management.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 04-2014-04

Paul LaManes, Assistant General Manager, giving overview on the Compressed Natural Gas (CNG) Fueling Agreement/Supply Contract with the City of Riverview for fueling of the Department of Municipal Services CNG vehicle fleet with natural gas produced as a byproduct from the City of Riverview Landfill at a forecasted savings of approximately \$ 5,600 annually over current natural gas fueling arrangements and as referenced in the City of Wyandotte's consolidated services plan in response to the Michigan Department of Treasury's Economic Vitality Incentive Program (EVIP) requirements.

MOTION by Commissioner Cole and seconded by Commissioner DeLisle to authorize the General Manager to sign the Use Agreement with the City of Riverview for use of the City of Riverview Land Preserve Fueling Station as a fueling source for WMS CNG vehicles as recommended by WMS management.

Commissioner Figurski asked that the roll be called:

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

REPORTS/COMMUNICATIONS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner DeLisle and seconded by Commissioner Cole that the vouchers be paid as presented.

#5232	\$	1,794.84
#5233	\$	812.50
#5234	\$	263,973.35
#5235	\$	1,860,936.20

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

COUNCIL RESOLUTIONS

MOTION by Commissioner Sadowski and seconded by Commissioner Lupo

to receive and place on file.

01 - 29  
April 16, 2014

LATE ITEMS

Jim Arnosky, Energy Auditor for Wyandotte Municipal Service giving Update on Earth Day Celebration on Tuesday, April 22<sup>nd</sup> 9:00 a.m. to 4:00 p.m. at 3200 Biddle Avenue 1<sup>st</sup> Floor, Customer Assistance Center.

MOTION by Commissioner Lupo and seconded by Commissioner Sadowski to adjourn. 5:13 p.m.

  
\_\_\_\_\_  
Rod Lesko, Secretary

## WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Tuesday, April 8, 2014 at 7:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

### Members Present:

President Ken Prygoski  
Vice President Margaret Loya  
Secretary Wallace Merritt  
Commissioner Ed Ronco - Excused  
Commissioner Lori Shiels

### Also Present:

Sup't of Recreation Justin N. Lanagan  
Recreation Secretary Aimee E. Garbin

### Persons in the Audience:

Dr. Matthew Maki

Secretary Merritt stated during roll call that Commissioner Ronco was excused.

A motion was made by Vice President Loya and supported by Secretary Merritt to approve the minutes of the previous meeting as submitted via e-mail.

Dr. Matthew Maki addressed the Commission with the following:

Dr Maki, President of the Michigan Fury Travel Baseball Organization, proposed the building of a baseball diamond in PACC Park (6<sup>th</sup> & Alkali). Dr. Maki created a diagram of the park and detailed where the new diamond would be located. President Prygoski stressed the need for a backstop in order to keep foul balls from hitting nearby houses and cars. President Prygoski questioned who will finance the project. Dr. Maki stated that he would like to leave that up to the commission to decide; however, the more money he put into the project, the longer he'd like first priority for use of the ballfield. Secretary Merritt questioned how long Dr. Maki will need use of the field; Dr. Maki stated he will continue to add teams each year for children ages 9-14. President Prygoski mentioned that the field in PACC Park is rough and full of divets. Dr. Maki said he would love to roll the ground but keep the grass. Secretary Merritt noted that the TIFA money is used up, so in order to proceed Dr. Maki would need to fund the scraping of the field. Superintendent Lanagan stated that if Dr. Maki funds the project or does it himself he will have first priority for the field as long as he wants it. President Prygoski suggested doing the project in phases, beginning with creating the ballfield and then moving on to obtaining a backstop. Superintendent Lanagan expressed a need for bleachers; Secretary Merritt a port-a-john.

Superintendent Lanagan affirmed Dr. Maki that the DPW would continue cutting the grass at PACC Park, but they would not necessarily be able to take care of the ballfield. Dr. Maki suggested a grass infield with red dirt for baselines. Superintendent Lanagan will contact the Legal and Engineering Departments about any concerns before beginning the project.

Vice President Loya motioned to proceed with the project; Commissioner Shiels seconded.

The Recreation Commission unanimously agreed to move forward with the project of putting a baseball diamond in PACC park.

CORRESPONDENCE:

Commission check from Wyandotte Karate in the amount of \$61.90.

Commission check from Downriver Gymnastic in the amount of \$270.00.

Thank you letter was received from Wyandotte Goodfellows thanking Superintendent Lanagan for helping during the Christmas distribution at Copeland Center.

Commission check from Downriver Gymnastic in the amount of \$252.00.

Thank you letter was received from All For Books thanking Superintendent Lanagan for the donation to their program.

Thank you letter was received from The Rotary Club of Wyandotte thanking Superintendent Lanagan for the golf donation.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

None

REPORTS AND MINUTES:

Senior Friendship Club Treasurer's Report – February 2014 & March 2014

Arena Revenue Report – February 2014 & March 2014

Open Skating Report – February 2014 & March 2014

Tele-Care Report – February 2014 & March 2014

Senior Van Report – January 2014 & March 2014

SPECIAL ORDER

Superintendent Lanagan addressed the following with the Commission:

- Superintendent Lanagan made Commission aware of two parking lots owned by the city that the Boat Ramp has control over. One lot is directly east of Speedboat Bar; the other is behind My Place Bar. George Campbell, lessee of the Boat Ramp, currently charges Speedboat Bar a flat fee for use of the parking spaces behind the Speedboat. Commission agreed with the Superintendent in that they have the right to know whether or not George has been charging My Place Bar for use of the lot. Superintendent suggested that in two years, when George's contract for the Boat Club is up, the clause giving the Boat Ramp lessee the ability to charge \$5 a car to park in these lots be removed. Superintendent informed the Commission that the lots cannot be sold because they were purchased by the city with a DNR grant.
- Superintendent Lanagan proposed hosting Zumba classes at the Yack Arena during the summer months. Elements of Exercise would host large classes on 4 Wednesday nights, as well as bring in a DJ, instructors, and staff to collect money. The split would be 70/30. President Prygoski inquired about hosting Yoga as well. Commissioner Shiels moved to approve the events, Vice President Loya seconded.
- Superintendent Lanagan informed Commission that no bids came through for the Bishop Park Concession. Superintendent reported that the previous lessee of the Concession,

Mohamed Ali, came into the Recreation Office and apologized for being so late with his rental fees last season. Ali expressed interest in re-leasing the Concession this year by paying the entirety of the rent (\$2,625) up front. Secretary Merritt motioned to award the Bishop Park Concession Lease to Mr. Ali and Vice President Loya seconded.

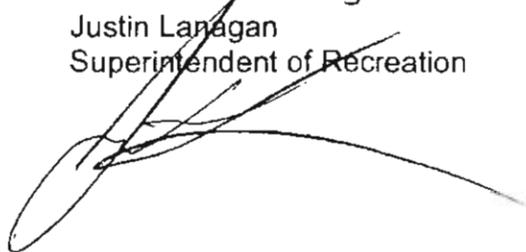
- Superintendent Lanagan brought up the Canadian geese problem at the golf course. Superintendent informed Commission that he had a quote from Goose Busters at \$900/month to have their trained dogs run the golf course to deter the geese. TIFA money cannot be used for this service; the money is not there in the budget for it. Superintendent told Commission of another option, Away with Geese, which involves using flashing orange strobe lights to deter the geese. These are around \$360/each and can be purchased with TIFA money. Superintendent Lanagan asked for approval to purchase 7 lights for along the riverfront. Commissioner Shiels motioned, Vice President Loya seconded.
- Superintendent Lanagan addressed Commission about the dog park project. Superintendent has visited multiple dog parks in the area as well as contacted Owen's Fencing for price quotes. Superintendent is currently waiting for price quotes on installing power, water, benches, etc to the proposed dog park site at V.F.W Park (13<sup>th</sup> & Cherry).
- Superintendent Lanagan asked for permission to waive the rental fee for the BASF waterfront node for an MS fundraiser. Fundraiser is May 31<sup>st</sup> at 10:30am. Secretary Merritt motioned to approve waiving the rental fee, Commissioner Shiels seconded.
- Superintendent Lanagan informed Commission that the Wyandotte Indians are interested in building a new structure in Pulaski Park to host their meetings. President Prygoski advised speaking with Look before moving forward. Several commissioners expressed concern over the building's upkeep long-term. Superintendent will contact city attorneys before proceeding.
- Superintendent Lanagan brought up putting horse shoe pits at FOP Park. Bishop Park not a good location due to larger quantities of families and children in the area. FOP Park a better location and a less risk of injury.

There being no further business to discuss, a motion was made by Vice President Loya and supported by Secretary Merritt to adjourn the meeting at 8:45 pm.

Minutes Prepared by  
Aimee Garbin  
Aimee Garbin  
Recreation Secretary



Authorized by  
Justin Lanagan  
Justin Lanagan  
Superintendent of Recreation



Maria Schmidt  
Maria Schmidt  
Recreation Clerk

Wyandotte Recreation Commission Meetings 2<sup>nd</sup> Tuesday @ 7:30 pm @ Yack Arena

May 13, 2014  
June 17, 2014  
July 15, 2014  
August 12, 2014  
September 9, 2014

October 14, 2014  
November 11, 2014  
December 9, 2014