

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, MARCH 3, 2014 7: 00 PM
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE LAWRENCE STEC

ROLL CALL: FRICKE, GALESKI, MICIURA, SABUDA, SCHULTZ, STEC

PRESENTATIONS:

PRESENTATION BY MAYOR PETERSON
TO BERNARD (BUDDY) & MELINDA NICKSICH
IN RECOGNITION OF THEIR
50TH WEDDING ANNIVERSARY

PRESENTATION BY MARGARET WATSON
SENIOR ALLIANCE'S CARE TRANSITIONS MANAGER
RELATIVE TO THE SENIOR ALLIANCE SERVICES

PERSONS IN THE AUDIENCE

COMMUNICATION MISCELLANEOUS:

1. Communication from Judith A. Maiga regarding the proposed Bulk Storage Permit in River Rouge/Ecorse for Storage of Petcoke.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

2. Communication from the Chief of Police relative to the authorization to assign a Police Officer to the DEA Task Force.

3. Communication from the Chief of Police regarding the upgrade of recording equipment in the Detective Bureau interview room.

4. Communication from the Chief of Police relative to the purchase of Police package Chevrolet Tahoe Patrol Vehicles.

5. Communication from the Superintendent of Recreation submitting the Master Plan for 2014-2018.

6. Communication from the Superintendent of Recreation submitting various Yack Arena Contracts.

7. Communication from the City Engineer and Recreation Superintendent regarding the Community Development block Grant (CDBG) Program

8. Communication from the Downtown Development Authority Director submitting a purchase agreement for 3061 and 3063 Biddle Avenue.

9. Communication from the Downtown Development Authority Director submitting the Contract between Downtown Development Authority (DDA) and Wyandotte Business Association (WBA) Promotional Services.

10. Communication from the Downtown Development Authority Director submitting the contract for DDA Strategic Planning Services.

11. Communication from the Downtown Development Authority Director relative to Restaurant Week in the City of Wyandotte to be held March 24th to March 29th, 2014 .

12. Communications from the Special Events Coordinator submitting various items including; Special Event Application from Axe N Ladder; Special Event Application for Light the Night; Special Event Application for Wyandotte Family Church week; WSAF Entertainment Contracts; WSAF Lemonade Agreement.

13. Communication from the City Engineer relative to the proposed Special Assessment District for the Parking Lot at 2441 Fort Street.

14. Communication from the City Engineer relative to a show cause hearing for 96 Perry Place.

15. Communication from the City Engineer submitting a rezoning application on behalf of Paragon Support Systems Inc.

16. Communication from the City Engineer relative to the demolition of various structures in the City of Wyandotte.

17. Communication from the City Engineer submitting an amendment to a purchase agreement for property in the City of Wyandotte.

18. Communication from the City Engineer relative to demolition bids for property within the City of Wyandotte.

19. Communication from the City Engineer relative to Bid File # 4634 Lawn Cutting Services.

20. Communication from the City Engineer regarding Special Assessment District # 936.

21. Communication from the City Engineer relative to an amendment to Article XXIV-General Provisions, Section 2408 Signs, Section (f) Permitted Signs by Zoning District, Sub-Section 2(j) (1) Attention Getting Devices.

22. Communication from the City Engineer regarding repairs to the Wheel Loader in the Department of Public Service.

23. Communication from the City Engineer relative to the purchase of additional 96 gallon totes.

CITIZENS PARTICIPATION:

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	February 7 - February 19, 2014	\$1,430,140.58
Financial Services Daily Cash Receipts	February 21- February 25, 2013	\$ 47,556.78
Design Review Committee	February 4, 2014	
Building Code Board of Appeals	February 10, 2014	
Fire Commission	January 28, 2014	
Police Commission	January 28, 2014	
Municipal Service Commission	February 5, 2014	
Police Commission	February 11, 2014	
Beautification Commission	January 8, 2014	
Beautification Special Meeting	January 22, 2014	
Beautification Meeting	February 12, 2014	
Retirement Commission	February 20, 2014	
Cultural & Historical Commission	January 9, 2014	
Cultural & Historical Commission	February 13, 2014	
Municipal Service Commission	February 19, 2014	
Municipal Service working meeting	February 19, 2014	
Fire Commission	February 11, 2014	
Police Commission	February 25, 2014	
Recreation Commission	February 11, 2014	

OFFICIALS

Thomas Woodruff
CITY ASSESSOR

William R. Griggs
CITY CLERK

Todd M. Browning
TREASURER

PRESENTATION



**JOSEPH R. PETERSON
MAYOR**

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Tadeusz Mieiura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Lawrence S. Stec

TO: William R. Griggs
City Clerk

FROM: Julie Sadlowski
Office of the Mayor & City Council

DATE: February 26, 2014

SUBJECT: Presentation at 3/3/14 Council Meeting

Monday, March 3, 2014

Presentation by Mayor Peterson to Bernard (Buddy) & Melinda Nicksich in recognition of their 50th Wedding Anniversary.

Please place this item at beginning of the agenda as you have so kindly done in the past. Feel free to contact me at X4544 if you have any questions.

Thank you.

PRESENTATION

Maria Johnson

MARCH 3, 2014

From: Jennifer Trussell [JTrussell@tsalink.org]
Sent: Wednesday, February 05, 2014 12:49 PM
To: 'clerk@wyan.org'
Subject: Request to be on the March 3rd Agenda

William,

I spoke to you on the phone this morning. I am just sending the formal request for Margaret Watson, The Senior Alliance's Care Transitions Manager, would like to come to your March 3rd City Council Meeting. She will be presenting on the services that The Senior Alliance provides and will also discuss local match. She will be prepared to try and answer any questions that the Council may have. Please get back with me and let me know if she can attend this meeting and if there is anything she may need to know. Thank you!

Jennifer Trussell
Administrative Assistant
The Senior Alliance
734.727.2011
jtrussell@tsalink.org



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February 12, 2014

The Honorable Mayor and Council
City of Wyandotte
3200 Biddle Avenue
Suite 300
Wyandotte Michigan 48192



FEB 13 2014

CITY OF WYANDOTTE
MAYOR'S OFFICE

RE: Proposed Bulk Storage Permit in River Rouge/Ecorse
for Storage of Petcoke

Dear Mayor Peterson and Council:

I have been notified of an informational meeting scheduled for Wednesday, March 5, 2014 regarding the petition of Detroit Bulk Storage for a permit to store its toxic petcoke (a waste product from petroleum processing) on the shores of the Detroit river. You may be aware that their petition to store in Detroit was recently rejected by residents after very viable concerns with the petcoke washing into the water as well as the huge black clouds of dust which swirl in the area on windy days. There is documentation from the MDEQ of lung and asthma problems from people who live near these massive, unsightly storage piles as well as evidence of high levels of the petcoke inside their homes. The fine particles can be extremely dangerous to a person's lungs.

I would like to know if the City of Wyandotte has plans to have a representative attend this informational meeting. My wish would be that the City of Wyandotte as a whole strongly object to the issuance of this Permit as it will surely affect the surrounding cities by endangering our water and air supply. There are quite enough issues with both without adding another dangerous contaminant from a company whose respect for the law and environment is sketchy at best. Please note that the company illegally stored these three story high piles on the shores of the river in Detroit with NO permit for many months and applied for one only after public outcry and videos of the swirling dust and debris surfaced. If possible, I would like the City Council and Mayor to consider having someone attend these meetings and as a follow up, would request that Wyandotte formally take a position against the issuance of these permits.

I have attached information regarding the March 5 MDEQ meeting. Thank you for your attention and I look forward to hearing when this issue may be addressed at a Council meeting.

Sincerely,

Judith A. Maiga
128 Cedar, Wyandotte MI 48192
734 6247457

There is a desire by Detroit Bulk Storage to get a permit to store petroleum coke on the Detroit River in River Rouge/Ecorse later this year.

The Michigan Department of Environmental Quality (MDEQ) is hosting a March 5 meeting in Wyandotte to discuss petroleum coke with interested parties.

Petroleum coke is a solid byproduct generated by petroleum refineries. High in carbon, it is commonly burned as fuel in cement kilns and power plants.

The meeting will be held at the Grand Harbor Banquet Event Center, 1 Saint John Street in Wyandotte, from 1-5 p.m. The meeting is designed to share information. The MDEQ air and water quality specialists will be on-hand to listen to concerns, discuss the MDEQ's regulatory role, answer questions and share information gathered from a MDEQ lab analysis of petroleum coke completed last year.

A formal public hearing on the Detroit Bulk Storage Inc., River Rouge site permit application will be held later this year.

Anyone who needs accommodations for effective participation at this meeting should contact Amie Hartman at 517-284-6793 at least one week in advance to request mobility, visual, hearing or other assistance.

Amie Hartman, Secretary
Permit Section, Air Quality Division
Michigan Department of Environmental Quality
517-284-6793
Hartmana4@michigan.gov

Questions asked in response:

- Can you tell me if the location has a prepared pad with storm water treatment plan?
- Is the location currently handling proposed product at this time?
- Have there been violations of clean air and clean water act at this time? If so, can the public get a copy of these incident reports?

- Will Windsor, River Rouge and Ecorse residents be notified through their local newspapers, and will there be any notices posted in public locations?
- Has a NPDES been used to the operator and if so can a copy of that paperwork be provided as soon as possible?
- Is an environmental assessment available? Will it address the flow of pollution in the waters and airborne near dock operations?
- Is Environment Canada invited and EPA Region 5?
- Who is the owner of the property being used? Does this property span multiple municipal boundaries?
- What is the property tax status on the property?
- Is there a long term master plan for this property?

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3, 2014

AGENDA ITEM # 2

ITEM: Authorization to Assign Police Officer to DEA Task Force

PRESENTER: Daniel J. Grant, Chief of Police



INDIVIDUALS IN ATTENDANCE: Dan Grant

BACKGROUND: In December 2013, I met with a Supervisory Agent with the United States Drug Enforcement Administration (DEA) who advised me that they had an opening for an assignment to one of their Task Force Teams. This team specializes in the illegal distribution of pharmaceutical drugs and any assets which are seized as a result of this illegal activity will be shared between member agencies. In past years, such teams have seized sufficient assets to cover the expense of the salary/benefits of the assigned Officer along with substantial funds in excess of that amount. The DEA will supply a vehicle and cover the cost of any overtime up to \$17,000 per year.

Our agency had three Officers interested in this assignment and the DEA Supervisory staff conducted interviews of the applicants resulting in the selection of one of our Officers to become part of the Task Force Team.

STRATEGIC PLAN/GOALS: The distribution and illegal use of pharmaceutical drugs has been a serious problem throughout our region and our participation in a unit specializing in enforcement of such law violations will in my opinion be an enhancement to our service as provided to our residents. Such delivery of services to our residents is consistent with the City of Wyandotte's strategic plan.

ACTION REQUESTED: City Council approval for the assignment of a Police Officer to the DEA Task Force specializing in the investigation of the illegal distribution/use of pharmaceutical drugs.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The Police Department will obviously lose one uniformed patrol position however in speaking with other area agency administrators who have assigned personnel to similar DEA Task Force Units, they have had forfeiture funds returned to their communities which have exceeded the budgeted amount for the Officers salary/benefits.

IMPLEMENTATION PLAN: If approved by the City Council, the DEA will conduct a screening process on our selected Officer prior to his being assigned to the Task Force Team. With Officers who have been on post-surgery sick leave who are scheduled to return in the near future, our staffing levels will be sufficient until we receive Federal Forfeiture Funds sufficient to consider back-filling the position as assigned.

COMMISSION RECOMMENDATION: The Police Commission has received this proposal and approved the purchase at their regular meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.



(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS: 1. Position posting for DEA assignment dated Dec. 20, 2013.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 3, 2014

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the Chief of Police to authorize the assignment of one Police Officer to the DEA Task Force Group #6. Throughout this assignment, the Police Chief will keep records pertaining to asset forfeiture along with the amounts that have been returned to the City of Wyandotte in accordance with the Federal Forfeiture requirements.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that this monitoring of forfeiture funds will be used to determine the feasibility of continuing with the assignment of personnel to this DEA Unit.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

City of Wyandotte

POLICE DEPARTMENT

Departmental Communication

DATE: December 20, 2013

TO: POLICE OFFICERS WITH 4+ YEARS OF SENIORITY

FROM: Daniel J. Grant, Chief of Police

SUBJECT: ASSIGNMENT TO DEA GROUP 6

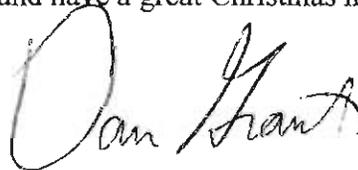
CC: Laura Christensen, Admin. Asst.

Insp. Jamie Pouliot

I recently attended a meeting with a Supervisory Agent with the Drug Enforcement Administration who advised that they have an opening on their Group #6 Team. This unit specializes in investigating the fraudulent dispensing and procurement of pharmaceuticals. Any Police Officer having over 4-years of seniority with the Wyandotte Police Department may contact Admin. Asst. Laura Christensen by January 2, 2014 to express their interest in an assignment to this unit. An Officer assigned to this unit will be assigned an unmarked vehicle and will be entitled up to a maximum of \$17,000 in overtime as regulated by the DEA.

Due to the specialization of such investigations, the DEA staff will be conducting the interviews of interested Officers and if they select one of our Officers, I will then seek approval from the Police Commission and City Council for the assignment.

Thanks and have a great Christmas holiday!



CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3, 2014

AGENDA ITEM # 3

ITEM: Upgrade of recording equipment in Detective Bureau interview room

PRESENTER: Daniel J. Grant, Chief of Police



INDIVIDUALS IN ATTENDANCE: Dan Grant

BACKGROUND: Since the new police facility was completed, we have used a data/video recording system in our Detective Bureau interview rooms which was installed by EO Integrated Systems, Inc. This system has worked very well for the recording of investigative interviews however with advances in technology and new requirements for the recording and storage of such interviews, we need to make some upgrades on this system. With the equipment as proposed, we will be able to record interviews and then attach the recording onto our police records system for storage and use in court proceedings. Recent changes in the law also mandate the recording of serious felonies along with how such information will be stored so this upgrade will insure our compliance with the requirements

STRATEGIC PLAN/GOALS: Maintaining our interview recording system will assure compliance with the Michigan law while assisting our agency in the delivery of quality service to our residents which is consistent with the City of Wyandotte's strategic plan.

ACTION REQUESTED: City Council approval for the upgrade of our recording system in the police department Detective Bureau interview rooms.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for the upgrade of this equipment in the amount of \$2,043.88 will be paid from our Equipment Maintenance account 101-301-825-430. Once the City of Wyandotte prepares a check for this payment, a copy of the check along with the invoice will be forwarded to the Downriver Community Conference (DCC) where I have been approved for full reimbursement with Community Oriented Policing funds. This upgrade will be completed at no cost to the City of Wyandotte.

IMPLEMENTATION PLAN: If approved by the City Council, the order will be placed with EO Integrated Systems, Inc. and the upgraded equipment will be installed and the Detectives/ Supervisory staff will be trained in the use of the new equipment.

COMMISSION RECOMMENDATION: The Police Commission has received this proposal and approved the purchase at their regular meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.



(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS: 1. Price Quote from EO Integrated Systems, Inc.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 3, 2014

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the Chief of Police to upgrade the existing recording equipment which is located in the Police Department Detective Bureau interview rooms. The upgraded equipment will be purchased from EO Integrated Systems, Inc. at a cost of \$2,043.88. The expenditure for this equipment will be fully reimbursed with Community Oriented Policing funds as obtained from the Downriver Community Conference.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that this expenditure will be paid from our Equipment Maintenance account 101-301-825-430 and subsequent to payment the reimbursement will be made to the City of Wyandotte from the DCC.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
	Fricke	
	Galeski	
	Miciura	
	Sabuda	
	Schultz	
	Stec	

Proposal Request

EO Integrated Systems, Inc.

12700 - 31 Mile Road
Washington, Michigan 48095

Phone: (586) 752-3200
Fax: (586) 752-5270



EO Integrated Systems, Inc.
electronic security systems integrator

Proposal To: Wyandotte Police Dept. Phone: (734) 324-4426
2015 Biddle Avenue Fax: (000) 000-0000
Wyandotte MI 48192 Attn: Inspector James Pouliot

Proposal Title: Interview Rooms DVR

Job Name:	Wyandotte PD Service 2013	Job Number:	1490
Specification:		Specification Section:	CCTV

Proposal Date:	Proposal #	Quoted By:	Status
10/16/2013	77724 - 1	Bruce Kindred	Open

Part Number	Product Description	Price	Quantity	M/U	M/U Total	Tax	Extension
DVR-5000-04A201	Divar 5000 4CH Vid 4CH Aud DVD 4TB	\$1,283.88	1.00	0 %	\$0.00	\$0.00	\$1,283.88

Labor Category	Labor Rate	Quantity	M/U	M/U Total	Total		
15 - Engineering			0.00 %			Equipment:	\$1,283.88
36 - Programming	\$95.00	4	0.00 %	\$380.00		Tax Included:	\$0.00
20 - Drawings			0.00 %			Shipping Cost:	\$0.00
34 - Field Coordination			0.00 %			Labor:	\$760.00
34 - Test/Check Out	\$95.00	4	0.00 %	\$380.00		Subcontractor:	
38 - Fabrication			0.00 %			Subtotal:	\$2,043.88
Miscellaneous Labor			0.00 %				
Subcontractor	Cost	Quantity	M/U	M/U Total	Total	Bond Rate:	0.00 %
N/A			0.00 %			Bond Cost:	
N/A			0.00 %			Total:	\$2,043.88

Comments:

Proposal is confidential and intended for the addressee only.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

4

MEETING DATE: March 3, 2014

AGENDA ITEM # _____

ITEM: Purchase of Police Package Chevrolet Tahoe Patrol Vehicles

PRESENTER: Daniel J. Grant, Chief of Police



INDIVIDUALS IN ATTENDANCE: Dan Grant

BACKGROUND: Since several of our patrol cars are in need of replacement we are requesting approval from the City Council to purchase three (3) new patrol vehicles. Our vehicle of choice for the past 15 years has been the Ford "Crown Vic" Police Interceptor which is no longer available from Ford Motor Company. We have looked at several of the available "police package" vehicles available and the Chevrolet Tahoe is highly rated and the Tahoe's that we have been operating in our fleet have been very reliable and efficient.

I am requesting to purchase the patrol vehicles from Berger Chevrolet Inc. which is the dealership awarded the State of Michigan and Oakland County contracts.

STRATEGIC PLAN/GOALS: Maintaining our fleet of patrol vehicles enables our Police Officers to maintain patrols throughout the City of Wyandotte and effectively respond to calls for service from our residents which is consistent with the City of Wyandotte's strategic plan.

ACTION REQUESTED: City Council approval for the purchase of three (3) Chevrolet Tahoe police package patrol vehicles.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for the purchase of 2 vehicles will come from the Vehicle Account 101-301-850-530 and the third will be financed from the OWI Forfeiture Account.

IMPLEMENTATION PLAN: If approved by the City Council, the order will be placed with Berger Chevrolet Inc. and when the vehicles are delivered the necessary equipment will be installed and vehicles will be deployed for patrol service.

COMMISSION RECOMMENDATION: The Police Commission has received this proposal and approved the purchase at their regular meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

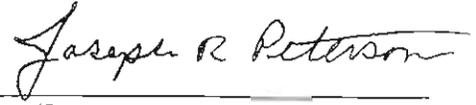


(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

- 1. Price Quote from Berger Chevrolet Inc.
- 2. Copy of advertisement from Police Chief's magazine
- 3. Price comparison from other dealerships

MODEL RESOLUTION:

RESOLUTION

Resolution by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the Chief of Police to purchase three (3) Chevrolet Tahoe police package patrol vehicles from Berger Chevrolet, Inc. which is the dealership awarded the contract for the State of Michigan and Oakland County. The pricing as quoted is the same pricing afforded in the aforementioned contracts; AND

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that this expenditure for two (2) of the vehicles will be paid from the Police Department Vehicle account (101-301-850-530) and one (1) vehicle will be paid from the Drug Forfeiture Fund (265-301-925-740); AND

FURTHER, the Council instructs the Finance Department to make a budget amendment in the Drug Forfeiture Fund for \$28,168 for the necessary expenditure for the third vehicle.

I move the adoption of the foregoing resolution.

MOTION by

Councilman _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz

BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$ \$28,168.00

Number of units 1

Total Bid Amount \$ \$28,168.00

Vehicle Description:

Year 2014

Make Chevrolet

Model Tahoe 2wd
Police Package

Vendor:

Berger Chevrolet Inc.

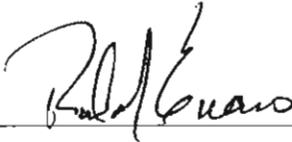
Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Signature



Printed Signature Robert M. Evans

Date 2/5/2014

Bid Prepared For :

Berger

The only Chevrolet Dealer
that holds contracts for both
the State of Michigan
and Oakland County.



Caprice
Starting at \$25,349



Tahoe
Starting at \$24,462



Impala
Starting at \$19,074

This offer is good through Berger Chevrolet *only*, and is extended to all municipalities in Michigan. Our customers have grown to expect and appreciate consistent performance from Berger for all their vehicle needs.

Easy to deal with - year after year
Talk to a professional
See the difference

Bob Evans
Fleet Sales Manager



Berger Chevrolet
2525 28th Street S.E.
Grand Rapids, MI 49512

Berger
Since 1925
It's always better at Berger

YOUR PATROL VEHICLE SPECIALIST SERVING MUNICIPALITIES SINCE 1925

TOLL-FREE 866-760-6500

Wyandotte Police Department

Price Quotes for 2014 Tahoe 2WD Police Package:

Berger Chevrolet Inc. (Mich. & Oakland Co. Bid)	\$28,168.00
Andean Chevrolet Inc.	29,543.00
Lou LaRiche Chevrolet Inc.	31,192.95
Dick Genthe Chevrolet Inc.	31,315.28
LaFontaine Automotive Group	41,172.00

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3rd, 2014

AGENDA ITEM # 5

ITEM: Recreation Master Plan for 2014-2018

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: Justin N. Lanagan

BACKGROUND: In order to be eligible to apply for several different grants offered by the State, every five years the city of Wyandotte is required to submit a Five Year Recreation Master Plan to the Department of Natural Resources. Our most recent plan expired at the end of 2013. We held a public input meeting in November 2013 seeking suggestions as to what types of recreation offerings people would like to see in Wyandotte. We also took into consideration suggestions that had been made at City Council meetings, media articles, and one on one discussions with citizens. A plan was drafted and put out for review on the City's website as well as hard copies in the Recreation Office. The review period was just over a month and then we held a second meeting seeking comments/questions on the plan.

Everything in this plan will not come to fruition, but to be eligible to apply for grants from the State for any recreation project, it must be included in the Recreation Master Plan. During the next five years, if there is something that is not in the plan that we want to add to the plan, we can make amendments to the plan.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to approve the Recreation Master Plan for 2014-2018.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Plan will be submitted to the Department of Natural Resources, SEMCOG, and Wayne County.

COMMISSION RECOMMENDATION: Approved the Master Plan at their February 11th, 2014 meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation *Shupdale*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation *Joseph R Peterson*

LIST OF ATTACHMENTS: Recreation Master Plan 2014-2018

RESOLUTION:

Wyandotte, Michigan
Date: March 3rd, 2014

RESOLUTION by Councilman _____

RESOLVED by the City Council that Council **CONCURS** with the recommendation of the Superintendent of Recreation and hereby **APPROVES** the Recreation Master Plan for 2014-2018.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura Jr.
Sabuda
Schultz
Stec



RECREATION
MASTER
PLAN

2014-2018

WYANDOTTE RECREATION MASTER PLAN
2014-2018

PREPARED BY THE CITY OF WYANDOTTE RECREATION
COMMISSION WITH INFORMATION AND ASSISTANCE FROM:

Recreation Commission

Margaret Loya
Wally Merrit
Ken Prygoski
Ed Ronco
Lori Shiels

City of Wyandotte

Joseph Peterson, Mayor

City Council

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

Recreation Department Staff

Aimee Garbin
Theresa Jamula
Justin Lanagan, Superintendent
Terry Martin
Bradley Schmidt

Department of Engineering

Mark Kowalewski
Kelly Roberts

Wyandotte Public School District

Dr. Carla Harting, Superintendent
Tom DeSana, Athletic Director
Bernie Bowers, Operations Supervisor

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ADDENDUM:
Fall & Winter Recreation Reports 2012-2013
Summer Recreation Report 2013

Introduction to the Recreation Master Plan

The development of a comprehensive recreation master plan began in Wyandotte in 1977 when the first plan was developed and has since continued with updates in 1985, 1989, 1991, 1999, 2002, and 2009. The 2014-2018 Master Plan serves as an update and continuation of the prior master plan. Each plan was reviewed by the Recreation Commission and the City Council, prior to adoption for implementation.

The Planning Process

The development of this plan was an extensive process that incorporated meetings and discussions that were held by the Superintendent of Recreation with the Wyandotte Recreation Commission, various city and school system Department Heads, as well as citizens and private interest groups. These meetings included a public input meeting, a 30 day review of the draft of the plan, and a public hearing on the final draft of the plan.

Recreation Administration

The Recreation Department is under a full-time staff with a Superintendent, who answers to a five member citizen Commission appointed by the Mayor with approval of the City Council. The Department is provided for by the City Charter and financing is through annual appropriations. Staff consists of regular full-time employees and part-time employees that are hired directly by the Department.

Community Description

Wyandotte is 5.54 square miles in size (5.27 land miles) and is bordered by the Detroit River to the east, the cities of Ecorse and Lincoln Park to the north, the cities of Lincoln Park and Southgate to the west, and the city of Riverview to the south. Wyandotte is located 12 miles from downtown Detroit and 10 miles from Detroit Metropolitan Airport. The nearest interstate highway is I-75 and it is located 2 miles to the west. The Population of Wyandotte is approximately 25,883 (2010 Census) down from 28,006 (2000 Census) or a decrease of roughly 7.5% in the last 10 years. The City is made up of 10,991 households (2010 Census) which has decreased from 11,816 households (2000 Census). The population has been steadily declining for the past several decades. The City does have stable businesses ranging in size from 2-3 employees to some with several hundred (BASF Corporation and Henry Ford Wyandotte Hospital).

The east side of Wyandotte is generally the location of older housing, but also contains the Central Business District, Wyandotte Roosevelt High School, the majority of multiple dwellings, and all the high-rise and senior citizen apartment buildings. Recreation facilities in this area include Yack Recreation Center, the Copeland Senior Center, two waterfront parks, and Wyandotte Shores Golf Course. The west side of the Wyandotte is made up predominantly of newer, single family housing and is where the majority of the city parks are located.

The Recreation Department relies heavily on the school district for access to several school facilities for a variety of programs. Those programs include boys and girls youth basketball, Class D (high school) basketball, adult basketball leagues, swim lessons, water aerobics, open swimming, and access to the fitness facility. Access to these facilities is restricted by specific time availability or specific summer months when school is not in session.

The school district is made up of four elementary schools (grades K-5), one middle school (grades 6-8), and the high school (grades 9-12). Two schools are used by the district and Wayne County for the education and training of the learning and mentally impaired.

The annual city budget for 2014 fiscal year is \$20,902,866 with approximately \$9,000,992 coming from taxes.

Administrative Structure

The city of Wyandotte is governed by a seven member council, including the Mayor and Mayor Pro Tempore that is elected by the people. In April of 1942, under Public Act 156 of 1917 of the State of Michigan, the city of Wyandotte created the Recreation Commission as provided by the City Charter in Chapter 7, sections 37 through 42. Commission members are appointed by the Mayor and approved by the City Council in April. Commission members are appointed to five year terms. The Recreation Commission selects the Superintendent of Recreation to oversee the day to day operations of the department and advises on issues relating to programming, facilities, and budgets. The commission meets monthly to review issues and dealings within the department.

The current department is headed by the Superintendent of Recreation. This position is aided by three full time staff: recreation secretary, the parks foreman, and the arena foreman. The parks foreman oversees and maintains 16 parks/playgrounds throughout the city. The arena foreman oversees and maintains the Yack Arena. The remainder of the department is staffed with approximately 80-100 part time employees and numerous volunteers. The volunteers are coaches for the boys and girls youth basketball program, rangers at the golf course, delivery drivers for Meals On Wheels, and distributors for Surplus Food. Aside from regular staff and volunteers, the Recreation Department uses several third party providers to supply recreation. These organizations include Wyandotte Karate, Downriver Gymnastics, Elements of Exercise (Zumba classes), Young Champions Cheerleading, Braves Baseball, Wyandotte Indians Football, and Wyandotte Warrior Hockey.

The Wyandotte Braves, Figure Skating Association, Indians, and Warriors are non-profit organizations that run the youth leagues for little league baseball, football, figure and synchronized skating, and hockey within the city. Their teams practice and/or play at/on the city or school district's baseball/softball diamonds, football field, or ice rink. There are other private organizations (Wyandotte Karate, Fusion Karate, Downriver Gymnastics, Element of Exercise, AYSO, and Young Champions Cheerleading) that provide recreation opportunities that are supported and promoted by the Recreation Department.

The department has worked closely with neighboring cities (Southgate and Riverview) to offer recreation opportunities for residents of all three cities. Southgate runs youth soccer, Riverview has ran outdoor summer basketball and a dodge ball league, and Wyandotte offers beach volleyball in which youth from any of the three cities can participate in. During the indoor youth

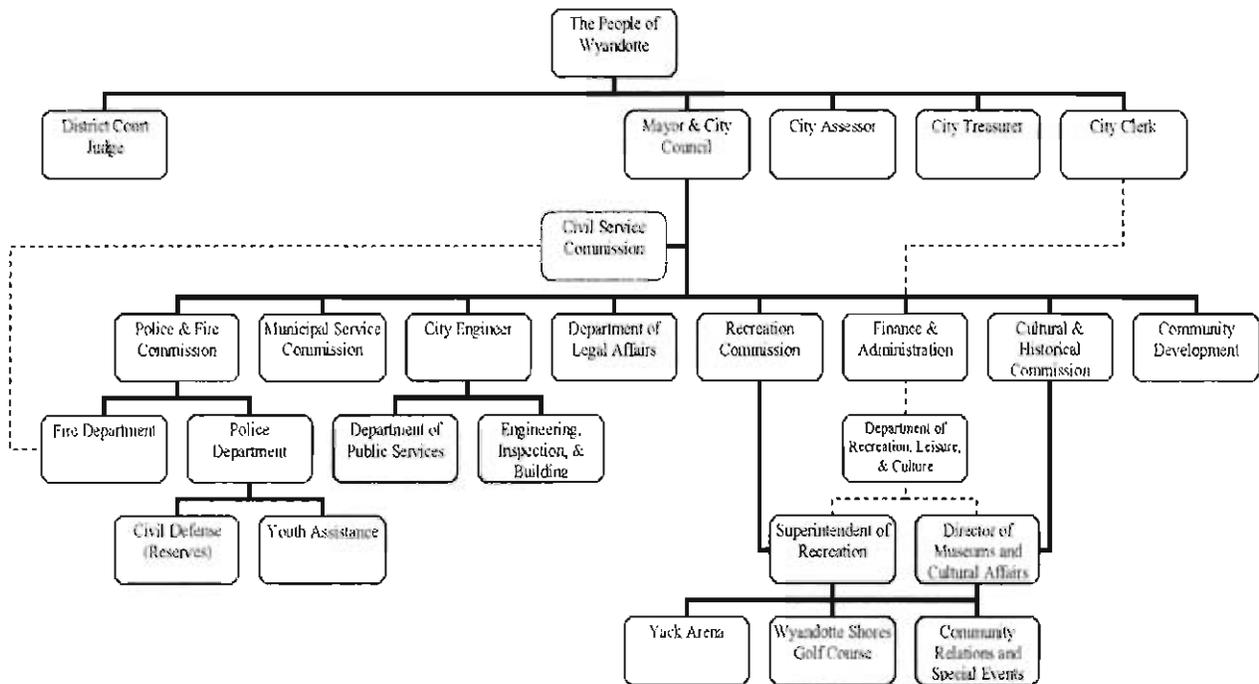
basketball season, Riverview has had low participation numbers and very few teams. Wyandotte and Riverview have worked together to create a schedule with crossover games between the two cities.

The department works very closely with and has a strong relationship with the Wyandotte Public School District. The department maintains the baseball and softball fields within the city and allows the school teams to use them for practices and games. In return, the department receives use of the school gymnasiums for basketball programs and use of the high school pool during the summer for water related activities. The recreation department is also allowed use of the fitness facility at the high school to provide the public with access to exercise equipment.

The current budget for the entire Recreation Department for the 2014 Fiscal Year is \$1,291,733 which is broken down into four separate areas: Recreation=\$475,446, Yack Arena=\$353,323, Golf Course=\$450,322 and the Pool=\$13,642. The primary source of these funds comes from the General Fund of the City. An additional \$60,000 has been allocated from TIFA funding to fund several park improvement projects including: resurfacing of baseball diamonds, park bench replacement, and playground surfacing improvements.

Organization Flow Chart

**City of Wyandotte
Organization Chart
October 1, 2008**



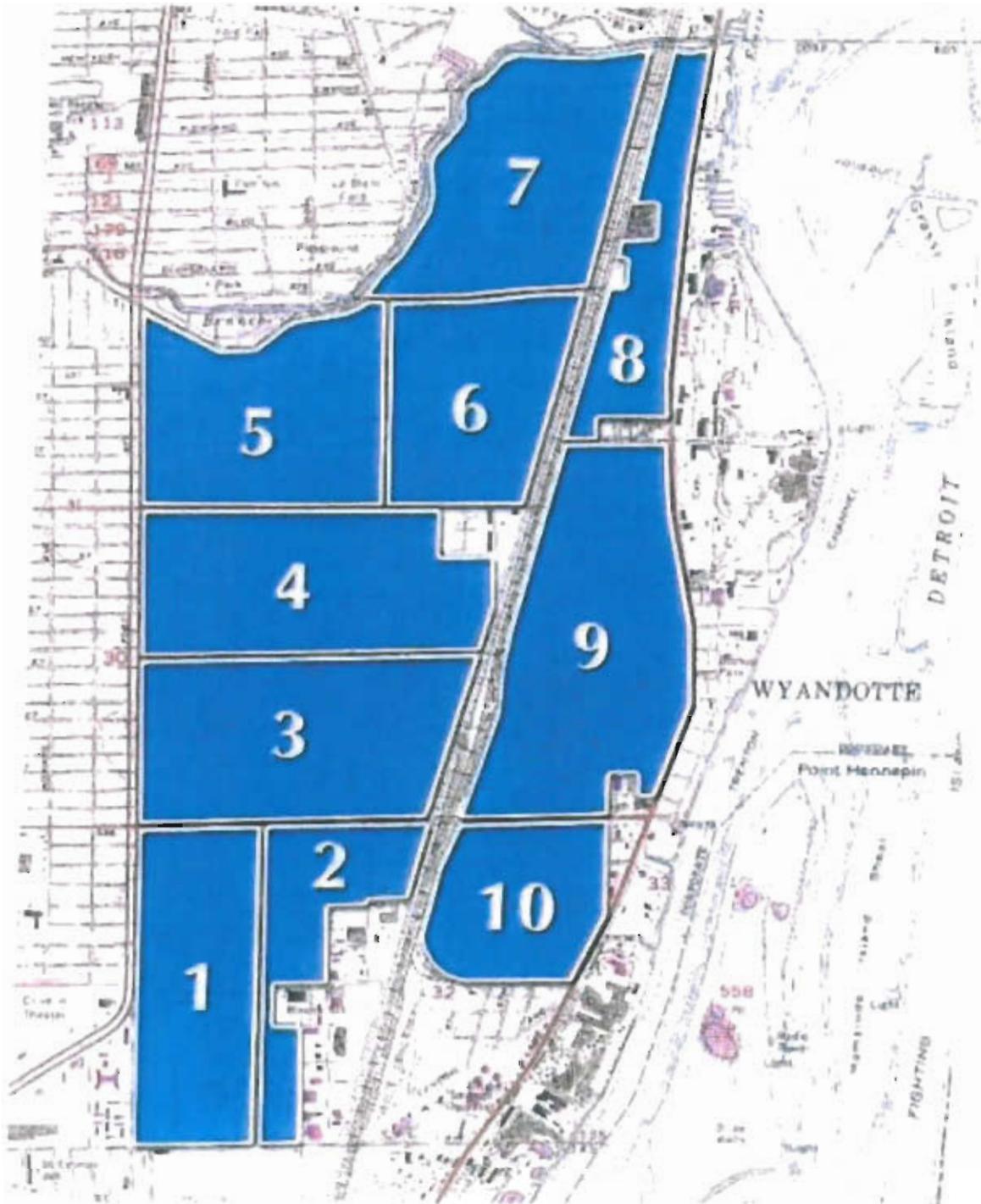
Board of Electrical Examiners and Review
 Beautification Commission
 Building Board of Appeals
 Plumber Code Board of Appeals
 Downtown Development Authority
 Planning and Rehabilitation Commission
 Retirement Commission

Zoning Board of Appeals and Adjustment
 Solid Waste and Recycling Committee
 Economic Development Corporation
 Tax Increment Finance Authority
 Workman's Compensation Board
 Brownfield Redevelopment Authority
 Wyandotte Building Authority

Recreation Inventory

Wyandotte is divided into 10 Neighborhoods for planning, redevelopment and recreation purposes. The following Neighborhood and Communities Map (see page 10) denotes the location of the ten existing zones in which school and recreational owned parks/playgrounds exist as of January 2014. The subsequent Recreation Inventory Lists itemize the equipment and amenities at each site. The lists have been divided into categories: School Board Land and City Land. For clarity and to be consistent with other plans, this summary divides existing recreation sites into “Neighborhood” and “Community” level facilities. All school owned playgrounds are School Parks. All other parks are Neighborhood Parks unless noted as a Mini-Park or Community Park. Accessibility Assessments are in parentheses next to the park/playground name.

Each Neighborhood and the existing parks/playgrounds within each were visited by the Superintendent of Recreation. A detailed inventory of each site was compiled.



Nearby Neighborhoods and Communities



Neighborhood	School Board	City-Owned	Total Acres
1	None Madison School sold in 2013	None Memorial Park lies in this Neighborhood but is considered a Community use park	

Neighborhood	School Board	City-Owned	Total Acres
2	Monroe Elementary (2) 6.9 Acres Merry-Go-Round 6 Adult Swings 10' Slide Climb Around Climbing Dome Youth baseball diamond, bleachers, benches, and backstop Basketball Court 4 Park Benches Health & Exercise Unit Playscape with 10 Units & 4 Slides Gymnasium	V.F.W. Playground (1) 5.6 Acres Wood fence Youth baseball/softball diamond, dugout w/benches, bleachers, and backstop 8 Adult Swings 4 Tot Swings Shelter Basketball Court Sandbox Drinking Fountain 3 Park Benches 2 Picnic Tables Playscape with 2 slides, fireman's pole, climber, and horizontal ladder Outdoor Ice Rink	12.5 Acres

Neighborhood	School Board	City-Owned	Total Acres
3	Washington Elementary (2) 3.5 Acres Health & Exercise Unit 3 Basketball backboards Wood and Chain Link Fence Playscape w/10 units & 4 slides Teeter Totter 6 Swings Parallel Bars Gymnasium	Oak Club Park (1) 1.7 Acres 4 Baby Swings 8 Adult Swings Sandbox Shelter in Play Area Concrete Basketball Court Drinking Fountain 3 Benches 1 Picnic Tables Playscape with 1 slide, 2 climbers, and horizontal ladder	5.2 Acres

Neighborhood	School Board	City-Owned	Total Acres
4	None	<p>Pulaski Park (2)</p> <p>13 Acres</p> <p>Wood Fence 8 Big Swings 2 Baby Swings 10' Slide Sandbox Shelter in Play Area Playscape w/6 climbers, 2 slides, rubber surfacing Funnel Ball 7 Permanent Park Benches Permanent & Portable Bleachers Shelter Building, w/Restrooms 2 Basketball Courts w/lights & bleachers 4 Tennis Courts with fencing and bleachers 2 Baseball diamonds w/backstops, benches 1 Softball diamond w/backstop, benches 1 Softball diamond w/lights, backstop, benches 3 Drinking Fountains Concession Stand Outdoor Ice Rink w/lights .9 Mile Walking Track</p> <p>Lions Club Park (Mini-Park) (1)</p> <p>.32 Acres</p> <p>Climber Playscape w/2 slides, 3 climbers Balance beam 4 Adult swings 2 Baby swings 4 Permanent benches Black Metal Ornamental fencing</p>	<p>13.32Acres</p>

Neighborhood	School Board	City-Owned	Total Acres
5	Jefferson Elementary (2) 7.8 Acres	None	
	Health & Exercise Unit 16 Adult Swings 4 Baby Swings Climb Around Playscape w/10 units & 4 slides Concrete Basketball Court Gymnasium		
	Wilson Middle School (2) 10.8 Acres	Leased	
	Gymnasium Fenced 2 Tennis Courts Basketball Court Football Field 2 Baseball Fields w/backstops, benches and bleachers .3 Mile Jogging/Running Track Storage Building w/restrooms 6 Park Benches		18.6 Acres

Neighborhood	School Board	City-Owned	Total Acres
6	Lincoln Center (2) 1.7 Acres	P.A.C. Club Playground (1) 3.2 Acres	
	Playscape w/10 units Swings Basketball Court Health & Exercise Unit Gymnasium	Wood Fence Shelter Concrete Basketball Court 8 Big Swings 4 Baby Swings 10' Slide Drinking Fountain Soccer field w/goal posts Sand Box Playscape w/1 slide and fireman's pole	4.9 Acres

Neighborhood	School Board	City-Owned	Total Acres
7		<p>F.O.P. Playground (1)</p> <p>7.5 Acres</p> <p>Baseball/Softball diamond w/fence, bleachers, dugouts, benches, scoreboard Shelter w/restrooms and drinking fountain Concrete Basketball Court Sandbox 6 Big Swings 4 Baby swings Wood Fence Shelter in Play Area 4 Permanent Park Benches 4 Picnic Tables Playscape w/10 Units & 4 Slides Merry-go-round 10ft slide Wooded Area</p> <p>W.A.A. Playgound (Mini-Park) (1)</p> <p>.5 Acres</p> <p>Wood Fence 2 Adult Swings 2 Baby Swings Playscape w/3 Slides, fireman's pole, 2 climbers Sandbox Shelter Picnic Table 1 Park bench</p>	

Neighborhood	School Board	City-Owned	Total Acres
7 (continued)		Kiwanis Playground (Mini-Park) (1)	
		.6 Acres	
		4 Baby Swings	
		6 Adult Swings	
		Drinking Fountain	
		Shelter	
		Sandbox	
		Concrete Pad	
		4 Permanent Park Benches	
		Wood Fence	
		2 Picnic Tables	
		3 Park Benches	
		Playscape w/3 slides and horizontal ladder	8.6 Acres

Neighborhood	School Board	City-Owned	Total Acres
8		Exchange Playground (1)	
		3.2 Acres	
		Wood Fence	
		Teeter-Totter	
		4 Baby Swings	
		6 Big Swings	
		Sandbox w/Sand Shovel	
		Shelter	
		Playscape w/5 Slides, horizontal ladder, fireman's pole	
		2 Park Benches	
		4 Spring-Riding Animals	
		Shelter	
		2 Picnic Tables	
		Basketball Court w/2 Standards	
		10ft Slide	
		Merry-go-round	
		Drinking Fountain	3.2 Acres

Neighborhood	School Board	City-Owned	Total Acres
9	<p>Garfield Elementary (1)</p> <p>2.8 Acres</p> <p>Wood Fence Playscape with 10 units and 2 Slides 3 Tot Swings 6 Big Swings 3 Climb Around Funnel Ball Goal 2 Basketball Standards 2 Park Benches Gymnasium</p>	<p>Jaycee Park (1)</p> <p>2.5 Acres</p> <p>Wood Fence 6 Adult Swings 4 Baby Swings Playscape w/2 slides, fireman's pole, 4 climbers, horizontal ladder, rubber surfacing 5 Park Benches 2 Picnic Tables Shelter</p> <p>Federal Square (Mini-Park)</p> <p>.4 Acres <i>(No recreation facilities.)</i> 4 Park Benches Wooded</p> <p>K of C Tot Lot (Mini-Park) (1)</p> <p>.3 Acres</p> <p>Fencing 8' Slide 2 Climbers Sandbox 4 Park Benches Merry-Go-Round 4 Baby Swings Picnic Table 2 Spring-riding Animals Spiral Slide Shelter Drinking Fountain</p>	6.0 Acres

Neighborhood	School Board	City-Owned	Total Acres
10		<p>McKinley Playground (2)</p> <p>6.1 Acres</p> <p>Wood Fence Shelter 6 Adult Swings 4 Baby Swings Playscape w/5 Slides, climber, horizontal ladder Ballfield Backstop 4 Basketball Backboards w/Goals 1 Tennis Courts Funnel Ball Jungle Gym 3 Climbers</p> <p>Rotary Park (1)</p> <p>0.29 Acres</p> <p>Playscape w/5 slides, horizontal ladder, climber Picnic Table Wood Fencing 2 Basketball Backboard w/goals Adult Swing Set with 4 swings</p>	<p>6.1 Acres</p>

Community	School Board	City-Owned	Total
South	<p>Roosevelt High School (2)</p> <p>21.2 Acres</p> <p>Football Stadium 1/4 Mile Running Track 5 Tennis Courts Practice football, soccer & and fitness area Swimming Pool</p> <p>JO BRIGHTON CENTER (2)</p> <p>12.4 Acres</p> <p>Gymnasium Permanent Collapsible Bleachers Soccer Field</p>	<p>Memorial Park (Community Park) (2)</p> <p>33.8 Acres</p> <p>4 Baby Swings 7 Adult Swings and 1 Handicap Swing Concrete Basketball Court w/2 rims Shelter Lighted Softball Diamond w/fence bleachers and benches Lighted Baseball Diamond w/fence, lights, dugout, pressbox and storage Baseball Diamond w/fence, benches, and backstop 2 Electric Scoreboards Sand Box Concession and 2 Restroom Buildings 5 Permanent Park Benches 4 Drinking Fountains Permanent Bleachers Multiple Youth Soccer Fields Playscape w/4 slides, fireman's pole, and climber 1.3 Mile Walking/Jogging Track Outdoor Ice Rink 2 Picnic Tables Nine hole Disc Golf Course Skatepark</p>	<p>67.4 Acres</p>

Community	School Board	City-Owned	Total
CITY WIDE		<p>BISHOP PARK (Community Park) (2) 12.2 Acres</p> <p>7 Adult Swings and 1 Handicap Swing Merry-Go-Round 8 Baby Swings 2 Climbers Handicap Accessible Playscape w/10 Units Misc. Tot Lot Equipment Fishing Pier Picnic Tables, Benches, Grills Restrooms/Concession Building w/wood deck patio & tables Two Pavillions Log Cabin Irrigation System Cement & Wood Walking Paths Boardwalk Handicap Accessible Kayak Launch Drinking Fountain</p> <p>BASF WATERFRONT PARK (Community Park) (2) 24 Acres</p> <p>Amphitheater Concession Stand/Restrooms 1500' Waterfront Promenade Wyandotte Boat Club Rowing Facility with Ramp 4 Over the Water Viewing Nodes Kayak Launch</p> <p>WYANDOTTE SHORES GOLF COURSE 60 Acres</p> <p>9 Hole Golf Course Par 36</p>	<p>96.2 Acres</p>

Additional Citywide Recreational Facilities

Municipal Boat Ramp (2): Public boat launching ramp (2 acres) on the Detroit River, just north of St. Johns, and is leased out on a yearly basis.

Yack Arena (3): Large indoor ice arena/convention center with a concession stand, locker rooms, and restrooms. During the spring/summer months (ice is taken off), the arena is available for rent and has been used for various ethnic festivals, trade shows, flea markets, circuses, concerts, etc. The Yack Arena is located 3131 Third Street, is convenient to parking and the Central Business District. The Yack Arena sits on approximately 1.4 acres of land.

As a skating rink, the Yack serves host to hockey and figure skating leagues of all skill levels, as well as open skating for all ages. The Yack Arena adds considerably to the citywide recreation offerings and, in fact, probably offsets to a considerable degree the “shortfall” of citywide recreation land in the city. Approximately 250,000 people visit the Yack yearly.

Copeland Center (2): Located at 2306 Fourth Street, the Copeland Center serves as a multi-purpose building which is used by several different groups, primarily the senior citizens. The seniors use it as a drop-in social center for lunch, cards, billiards, bingo, art and exercise classes, and dances. The building also serves as a meeting site for youth organizations such as the Wyandotte Indians and Wyandotte Braves.

City of Wyandotte Owned Facilities Chart

	Play Area	Shelter	Restroom	Ballfields	Soccer Fields	Tennis Courts	Basketball Courts	Drinking Fountain	Beach Volleyball	Disc Golf
V.F.W Park	1	1	0	1	0	0	1	1	0	0
Oak Club Park	1	1	0	1	0	0	1	1	0	0
Pulaski Park	1	1	1	4	0	4	2	3	0	0
Lions Club Park	1	0	0	0	0	0	0	0	0	0
PACC Park	1	1	0	0	1	0	1	1	0	0
FOP Park	1	1	1	1	0	0	1	1	0	0
WAA Park	1	1	0	0	0	0	0	0	0	0
Kiwanis Park	1	1	0	0	0	0	0	1	0	0
Exchange Park	1	1	0	0	0	0	1	1	0	0
Jaycee Park	1	1	0	0	0	0	0	1	0	0
KofC Tot Lot	1	1	0	0	0	0	0	1	0	0
McKinley Playground	1	1	0	1	0	1	2	0	0	0
Rotary Park	1	0	0	0	0	0	0	0	0	0
Memorial Park	1	2	2	3	6	0	1	4	0	1
Bishop Park	3	2	1	0	0	0	0	1	0	0
BASF Park	0	1	0	0	0	0	0	0	1	0

Wyandotte Public School District Owned Facilities Chart

	Play Area	Tennis Courts	Basketball Courts	Swimming Pool	Gymnasium	Football Fields	Ball Fields
Monroe Elementary	1	0	1	0	1	0	1
Washington Elementary	1	0	2	0	1	0	0
Jefferson Elementary	1	0	1	0	1	0	0
Wilson Middle School	0	2	1	1	1	1	2
Lincoln Center	1	0	1	0	1	0	0
Garfield Elementary	1	0	1	0	1	0	0
Roosevelt High School	0	5	0	1	3	1	0
Jo Brighton Center	1	0	0	0	1	0	0

WYANDOTTE RECREATIONAL FACILITIES

CITY OWNED PARKS AND PLAYGROUNDS

BASF Waterfront Park
Bishop Park
Exchange Club Park
F.O.P.
Federal Square
Frostic Park
Jaycee Park/Copeland Center
K of C Tot Lot
Kiwanis Club Park
Lions Club Park
McKinley Playground
Memorial Park & Pool
Municipal Boat Ramp
Oak Club Park
PAC Club Park.
Pulaski Park
Rotary Club Park
V.F.W. Park
W.A.A. Park
Wilson Middle School (leased)
Wyandotte Shores Golf Course
Yack Arena

SCHOOL LOCATIONS

Garfield Elementary
Jefferson Elementary
Jo Brighton Center
Lincoln Center
Monroe Elementary
Roosevelt High School
Washington Elementary
Wilson Middle School

Regional Recreation

Nearby regional recreational sites are provided by the Huron-Clinton Metro Park System, the Wayne County Parks System, and private entities. These Park Systems fulfill some of the recreational needs of our citizens that we are unable to provide within our city limits, such as hiking trails, bike trails, campsites, nature and wildlife areas. The Park Systems are also used for winter outdoor activities which include tobogganing, hill sledding, and cross country skiing. Private transportation is needed to reach most of these sites and it is not always possible or affordable for our citizens. State parks are normally further away and the transportation to reach them is the same as with the regional parks. Therefore, the city recreational facilities attempt to provide the best available recreational opportunities possible.

REGIONAL RECREATION INVENTORY

The City of Wyandotte lies within a fifteen mile radius of a large number of regional recreational area and facilities within Wayne County. These include, among others, state parks and game areas, regional bikeways, boat launches, State Game area and profession sporting venues.

RECREATIONAL FACILITIES IN WAYNE COUNTY:

- | | | | |
|-----|---------------------------------|-----|-----------------------|
| 1. | Comerica Park | 16. | Detroit Zoo |
| 2. | Ford Field | 17. | Belle Isle |
| 3. | Joe Louis Arena | 18. | Elizabeth Park Marina |
| 4. | Fox Theater | 19. | Humbug Marina |
| 5. | Cobo Center | 20. | Belleville Lake |
| 6. | Pointe Mouillee State Game Area | | |
| 7. | Lake Erie Metropark | | |
| 8. | Oakwoods Metro Park | | |
| 9. | Lower Huron Metro Park | | |
| 10. | Willow Metro Park | | |
| 11. | Detroit Riverwalk | | |
| 12. | I-275 Metro Trail | | |
| 13. | Lower Rouge River Trail | | |
| 14. | Hines Park Trail | | |
| 15. | Maybury State Park | | |

Park Land Acquisitions and Improvements Funded by DNR Grants

Exchange Park 1967 Grant # 26-00144

Grant funds were used to install a baseball backstop in the southeast corner of the park, grade and seed the land, and a LWCF sign. In 2010, due to the deteriorating condition and the discontinued use as a baseball field, the backstop was removed. The area now sits as an open green space in the park.

Wyandotte City Parks 1967 Grant #26-00053

Grant funds were used to install fencing, picnic and playground equipment, a drinking fountain, landscaping, parking area, storm sewer system, preparation of plans, and a LWCF sign. Due to the generality of the description, hard to know what park this is. It is safe to say that any picnic or playground equipment installed in 1967 was replaced with more modern equipment in the past 20 years.

Memorial Park 1969 Grant #26-00145

Grant funds were used in the development of two park shelters, safety fencing, bleacher control fencing, and a LWCF sign. The fencing around the playground and shelter areas was converted to wooden split rail fencing in the early 1990s as were the majority of the parks in the city. The metal cyclone fencing around the baseball fields remains. The shelters remain and have had the roofs repaired/replaced (converted from shingles to steel roof).

Kiwanis Park 1969 Grant #26-00142

Grant funds were used to develop a basketball court and pelletize under playground equipment, and a LWCF sign. The basketball concrete court remains, but the basketball poles were removed in the early 1990s due to unruly basketball participants. The court may be used in the future to create two Pickleball courts. The pellets under the playground equipment have been removed and replaced with certified playground woodchips.

P.A.C.C. Park 1969

Grant funds were used to build a shelter and install a LWCF sign. Shelter roof has been repaired and replaced (converted from shingles to steel roof).

Ford City Tot Lot 1971 Grant#26-00203

Grant funds used to acquire .27 acres of land. Park was developed into a Tot Lot and was updated in the past five years with the addition of new swings, a shelter, drinking fountain, and climber. Older equipment includes a sandbox, two slides, picnic tables and benches, and a merry-go-round. Park is now renamed K of C Tot Lot.

P.A.C.C. Park 1977 Grant #26-01023 X

Grant funds were used to install fencing along the railroad property, install two lighted tennis courts, and install a LWCF sign. The fencing is still being used and in decent shape, however, the tennis courts have been removed. Due to a lack of play, the courts were converted to a roller hockey facility. Due to the deterioration of the concrete, the courts were ultimately removed and turned into a green space with several trees planted.

Pulaski Park 1977 Grant #26-00897

Grant funds were used to develop a basketball court with lighting, add lighting to an adjacent court, and install a LWCF sign. The lighting no longer works on the two courts. The courts have been updated several times, most recently in 2013 with new concrete, poles, and rims through a Wayne County Parks grant.

Bishop Park 1983 Grant #26-01252

Grant funds were used for the burial of overhead power lines, the development of a handicap accessible fishing pier, restroom and concession building, and a LWCF sign. The fishing pier is still very heavily used on a daily basis by fishermen. The restroom and concession building are open during the months of April through October

Wyandotte Boat Ramp 1984 Grant #TF791

Grant funds were used to acquire three lots totaling about 1/3 of an acre for additional parking. Land is still used for parking.

Bishop Park 1986 Grant #26-01451

Grant funds were used to build a group shelter/band shell. The shelter is still heavily used today by groups hosting picnics, birthday parties, concerts, and other events in the park.

Wyandotte Boat Ramp 1987 Grant #TF87-255

Grant funds were used to acquire three parcels of land less than an acre in size to expand the boat ramp parking lot. Land is still used for the parking lot for the boat ramp.

Wilson Field 1989**Grant #BF89-194**

Grant funds were used to develop 5.9 acres of land north of Wilson Middle School including two tennis courts, 1/3 mile walking track, basketball court, baseball field, two tennis courts, landscaping and irrigation. This park is maintained by the school district and is used by the middle school athletic teams as well as gym classes. The baseball fields are maintained by the city. All amenities are heavily used. The tennis courts have been converted to a street hockey court and two pickleball courts due to a lack of use.

Yack Arena 1989**Grant #BF89-368**

Grant funds were used for the complete renovation of two restrooms and locker rooms at the Yack Arena. Updates included new plumbing and lighting, doors and door frames, flooring, and paint. Facilities were in good working order and heavily used until 2006. In 2006, the Yack Arena underwent a total renovation and everything in the building was replaced.

Memorial Pool 1990**Grant #BF90-084**

Grant funds were used for the renovation of the pool included making the building, pool, and locker rooms handicap accessible. Other renovations included improvement to make the facility more energy efficient and various safety items. In 2005, Memorial Pool was closed due to the deteriorating conditions of the pumps and piping needed to operate the pool. In 2013, the facility was traded with the school district in exchange for the former McKinley Elementary.

BASF Park 1992**Grant #BF92-041**

Grant funds were used for the development of the park. 1500 feet of sheet piling, brick paved boardwalk, lighting, trees, park benches, permanent trash cans were installed. This is a very popular passive park that is very heavily used by walkers, runners, bicyclists, and serves as a site for many formal photos (weddings, prom, homecoming, etc.).

BASF Park 1993**Grant #BF93-166**

Grant funds were used for continued development of the park. Additional trees, storm drains, asphalt walkways, a parking lot with lighting, landscaping, and park inspection were all funded through the grant. This is a very popular passive park that is very heavily used by walkers, runners, bicyclists, and serves as a site for many formal photos (weddings, prom, homecoming, etc.). In 1998, two beach volleyball courts were added to the park.

The Planning Process

In the planning process, many city and school system officials were contacted. Meetings were held with those persons and with private interest groups. The Superintendent of Recreation held meetings and discussions with the following: the Operations Supervisor, the Director of Athletics, and the Superintendent of Wyandotte Public Schools, the City Engineer, and the Recreation Commission seeking their input into the plan. The City Council was also asked to provide input before their approval of the plan.

Public input was also sought out for inclusion in this plan. On November 12, 2013, a public input meeting was held at the Yack Arena to address recreation concerns and collect ideas for future developments and/or renovations. The meeting was announced on local cable during a City Council meeting, advertised in the local paper, and advertised at City Hall and the Yack Arena. Individual discussions between the Superintendent and citizens also took place.

On December 18, 2013, a rough draft of the Recreation Master Plan was posted to the city's website and hard copies were made available for review in the Recreation office. On January 28, 2014 a meeting was held seeking comments and/or questions from the public regarding the Recreation Master Plan.

Each playground/park was reviewed and an extensive inventory of each park was recorded.

The results of the park reviews and input from the public, government and school officials led to ideas for future improvements and additions to our playground facilities and parks. These improvements and additions will provide for not only different recreation opportunities, but more enjoyable recreation opportunities for the citizens of Wyandotte. These ideas are included in the upcoming **Action Program**.

Goals and Objectives

In terms of “parks and recreation”, the city of Wyandotte is at a crossroads. Even though the community is losing population, has a declining number of households, and the number of schools have been reduced (both public and private), Wyandotte is still considered an attractive place to live, work, and recreate. In order to satisfy current residents and remain attractive to non-residents, the Recreation Department needs to consider improvements and new developments that will improve the quality of life in Wyandotte.

Based on the input received, several goals have been established to help improve the parks and recreation opportunities in Wyandotte. These goals include previously envisioned improvements as well as new improvements and developments that can help to improve the overall image and sustainability of the Wyandotte community. These goals include:

- **Goal #1** Acquiring land when possible for recreation purposes
 - **Objective:** Expansion of current parks/playgrounds or to develop new parks/playgrounds that will create recreation opportunities that will reduce the neighborhood park deficiencies

- **Goal #2** Improving our current recreation facilities so that they may be enjoyed by persons of all ages and abilities
 - **Objective:** Renovate current parks/playgrounds and/or develop new parks/playgrounds that meet ADA guidelines to expand the recreational opportunities for all residents
 - **Objective:** Renovate current parks/playgrounds and/or develop new parks/playgrounds that will allow users of all ages to enjoy our facilities

- **Goal #3** To provide the maximum amount of use of the parks and recreation facilities to the residents of Wyandotte
 - **Objective:** Improve the park availability and amenities to users through the addition of lighting and other additions

- **Goal #4** To provide the maximum amount of recreational opportunities to the residents of Wyandotte

- **Objective:** Maintain the current level of recreation programming and options while finding ways to create new recreational opportunities for residents

- **Goal #5** Effectively provide funding for the development and maintenance of recreation facilities and programs
 - **Objective:** When possible, collect user fees to help offset the cost of programs and improvements
 - **Objective:** Seek grants, donations, and other funding sources to fund programming and improvement projects

- **Goal #6** Seek opportunities to work with neighboring recreation agencies to provide programming and facilities that are beneficial for the area
 - **Objective:** Work with nearby recreation agencies to share programming or services to build strong programs and sustainable facilities

Action Program

The following section contains plans for the future of the parks, playgrounds, and programming for the city of Wyandotte. The plan has been broken down into three categories: Neighborhood, Community, and City-Wide recreation.

NEIGHBORHOOD 1: Madison School

In 2013, Madison School was sold to a private firm and is no longer owned by the school district. The building and surrounding land (playground included) now belongs to the new owner. Memorial Park abuts the school site and the north end of this park is central to that neighborhood and the tot lot area is, fortunately, located at the north end of the park.

The acquisition or lease of the land south of the old Madison School building (includes a handicap playground area) should be considered to negate the lack of handicap accessible playground equipment. The Madison School site abuts the Memorial Park (city wide facility) and the acquisition or lease of this site would for the most part, satisfy much of Wyandotte's city wide recreation demand.

NEIGHBORHOOD 2: Monroe School and VFW Park

A 6.9 acre site at the Monroe Elementary School serves this area and the V.F.W. Playground, a 5.6 acre facility, is also located at the eastern edge. Thus 12.5 acres more than meet the requirement of 10.7 acres. Updating and installing new equipment should be considered to maximize the facilities available in this neighborhood. While both VFW and Monroe sites use certified playground woodchips as their base, converting to a more permanent surfacing such as poured in place rubber could make the play areas more accessible to those with disabilities. VFW could use the addition of pathways to make the play areas, baseball diamond, and drinking fountain more accessible. The basketball court should be resurfaced. Some additional landscaping should be planted in this park to beautify the area as well as create a barrier between the park and the industrial business located to the south. Also, the installation of some permanent composite picnic tables and park benches would make the park more friendly for families. The soccer field is no longer used, in its place, a beach volleyball court, horseshoe pits, and/or tennis/pickleball courts would help to enhance the park. The baseball diamond could use concrete or asphalt paths to the bleacher area.

The school district has expressed interest in expanding their parking lot at Monroe School, thus requiring the relocation of the existing baseball diamond. Once relocated, permanent bleachers, dugouts, handicap seating, and a drinking fountain should be added to enhance this area.

NEIGHBORHOOD 3: Oak Club Playground

This 1.7 acre site is well located to serve the western part of the neighborhood but is less than the minimum desirable size for a complete playground. Expansion is probably not economically possible because of the number and quality of the surrounding homes, but every effort should be made to expand the site to include the entire block if circumstances ever permit such action. Such expansion would provide a total of 2.1 acres.

The Oak Club Playground is in need of modern equipment. Certified playground woodchips serve as the base of the equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities. The basketball court should be resurfaced. Trees could be planted and some landscaping would beautify the park. The construction of beach volleyball courts, pickleball courts, or horseshoe pits would provide for more park participation.

NEIGHBORHOOD 3: Washington School

Similarly, it would be difficult to expand the Washington School site but it should remain as a long-range proposal; either to the south to include the Superior Boulevard right-of-way to provide 4.1 more acres (making a total of 7.6) or east toward Twelfth Street as far as economics permit. These proposals would still leave the neighborhood some 4.4 acres short of its projected need. The deficiency could be considered offset by an excess of neighborhood recreation in the adjacent Neighborhood 4 (Vinewood, which separates these two neighborhoods, is not a serious barrier). To alleviate the projected shortage of need, the addition new basketball backboards would help satisfy some of the need.

NEIGHBORHOOD 4: Pulaski and Lions Club Park

Pulaski Park is in the center of Neighborhood 4 and it, alone, is slightly larger than is required to meet the needs of the Neighborhood. Acquisition of the remainder of the block of Walnut Street would add 2.3 acres to the existing 13 acre site. Improvements are needed for the Pulaski Park facility in order to bring it to its optimum development. There is a definite need of increased parking for this frequently used site. Replacement of the deteriorated irrigation system for the four ballfields and a drainage system is needed because of its great demand and use. Converting the three remaining slag ball fields to a more user friendly material composed of red clay and sand would increase the field usage. The installation of permanent composite picnic tables and park benches, barbeque grills, and a beach volleyball court will increase family usage. The tennis court lighting system should also be replaced. The addition of lighting around the walking track that runs through the park could make the park more user friendly after sunset and before closing time. The overhead electrical lines that bisect the park area should be placed underground. They currently go through the picnic and playground area. Certified playground woodchips serve as the base of most of the playground area, converting to a more permanent surfacing such as poured in place rubber and concrete or asphalt pathways could make the play areas more accessible to those with disabilities. Also, the addition of concrete or asphalt pathways to the play areas would make the areas more accessible.

Lions Club Park was recently developed and expanded in the last three years. Certified playground woodchips serve as the base of the equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities.

NEIGHBORHOOD 5: Jefferson Playground

The Jefferson Playground area is in need of landscaping and trees. The basketball court needs to be resurfaced and the area adjacent to the court should be landscaped. The baseball field has been removed and the school district is considering adding a parking lot to the area. Tennis courts, pickleball courts, or a beach volleyball court would be a nice addition to the playground. Certified playground woodchips serve as the base of the equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities.

NEIGHBORHOOD 5: Wilson Field

Converting the baseball and softball diamond from a slag infield to a much more user friendly material of red clay and sand would increase use. Replacing the fencing around the tennis courts, the installation of permanent composite benches, and repaving the walking/running track would help to increase park use.

NEIGHBORHOOD 6: Lincoln Center

The playground of the former Taft Elementary School should include permanent rubber surfacing and more handicap accessible equipment. After Taft Elementary closed, the school district renamed the building the Lincoln Center; the building serves the mentally and physically handicapped youth.

NEIGHBORHOOD 6: P.A.C. Club Park

The P.A.C. Club Playground facility (4.8 acres) is in need of additional landscaping and tree planting which would be beneficial to this park. The basketball court needs resurfacing and a permanent set of bleachers near the court should be installed for spectator's use. The playscape needs to be updated. Certified playground woodchips serve as the base of the equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities. Additional landscaping should be installed to enhance the park. The full sized soccer field that is no longer used could be converted to tennis courts, beach volleyball courts, horseshoe pits, pickleball courts, a dog park, or a walking/running track with exercise stations.

NEIGHBORHOOD 7: FOP, WAA, and Kiwanis Parks

This area contains F.O.P. Park, W.A.A. Park and the Kiwanis Park. The F.O.P. Playground is the biggest of the three and is near the center of the neighborhood, while W.A.A. and Kiwanis Parks are of smaller stature.

The Kiwanis Park needs a new sandbox and general improvements to the landscaping. A beach volleyball court could enhance the park, however, the land is contaminated and any digging needs to be approved by the State. Certified playground woodchips serve as the base of the equipment, converting

to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities. Installing permanent composite benches and picnic tables, and replacing the drinking fountain would also enhance the use of the facility.

The W. A. A. Playground is in need of a drinking fountain along with some landscaping and newer equipment. Certified playground woodchips serve as the base of the equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities.

F.O.P. Park has plenty of open space and amenities including a beach volleyball court, pickleball courts, horseshoe pits, barbeque grills, and permanent composite benches and picnic tables should be considered to attract more family use. A walking/running path through the park would bring more use to the park. Certified playground woodchips serve as the base of the playground equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities.

NEIGHBORHOOD 8: Exchange Club and K of C Tot Lot Parks

The Exchange Club Playground (3.2 acres) is the main facility in this area. This neighborhood suffers a serious shortage of recreation land. The possibility for another neighborhood park, possibly within the ongoing Labadie Park development should be given great consideration to help reduce the shortage of land. Removal of the concrete wading pool that has begun to come to the surface (buried decades ago), along with the installation of permanent composite park benches and picnic tables, and additional play equipment would be an enhancement at this park. Certified playground woodchips serve as the base of the equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities. A running/walking track along the perimeter of this park could enhance its use.

The K of C Tot Lot was developed between McKinley & Fourth Streets, north of Ford Avenue. Currently, the park is divided into two halves, divided by an alley. Serious consideration should be given to closing the western half and putting the land up for sale for development. The eastern half has

been expanded when the home to the south was demolished. The park now contains a shelter and a drinking fountain. The addition of permanent composite benches and a picnic table would help enhance the park. Certified playground woodchips serve as the base of the equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities.

NEIGHBORHOOD 9: Jaycee, Frostic, and Rotary Club Parks and Federal Square

The Jaycee Playground is a 2.5 acre site that serves this neighborhood's playground demand. The William R. Copeland Center was constructed on the 4th Street side and serves as a Senior Citizen Center as well as a meeting hall for various local organizations. There is a need for additional trees. The playscape has permanent rubber surfacing, but certified playground woodchips serve as the base for the swings and merry-go-round. Converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities.

Frostic Park is a small open area just north of the Copeland Center. Frostic Park features several benches and two statues. It is considered a passive park.

Federal Square is a small open area on Spruce between 4th & 5th Streets. It, like several other small sites in public courts, could be given treatment to help meet the passive recreational needs of a neighborhood; however, the cost of maintaining such facilities often makes them questionable.

Rotary Club Park is a newly constructed one acre park and is located adjacent to the St. Joseph Church parking lot. It satisfies the need for the neighborhood in a small way, but none the less, provides for a great need. If expansion of the site becomes a possibility, full consideration should be given to this effort. Certified playground woodchips serve as the base of the equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities.

NEIGHBORHOOD 10: McKinley School Playground

The McKinley School building was acquired in 2013 from the school district in a facility swap (the city took ownership of the McKinley building and the school district took ownership of the Memorial Pool facility). Currently the city is taking proposals for the building which could include the sale of the land (including the playground area). For the purpose of this plan, we will proceed as if the land will not be sold. Additional play equipment is needed for the playground area. A soccer field could be developed with goals in the open space area. The basketball courts should be resurfaced and an additional parking area should be considered. The single tennis court could be converted to two pickleball courts. Certified playground woodchips serve as the base of the equipment, converting to a more permanent surfacing such as poured in place rubber and the addition of concrete or asphalt pathways could make the play areas more accessible to those with disabilities.

NORTH COMMUNITY: This area is composed generally of Neighborhoods 4, 5, 6, 7, 8. A deficiency in land for recreation purposes does exist, but because of the built up conditions of the area, we should preclude an active pursuit of acquiring land at this time. With that being said, there is an area located north of Goddard and west of River Rd. (also known as Beaver Park) that could be pursued as a possible location for a dog park within the city. Within Neighborhood 7, east of the railroad tracks and north of Goddard there are no parks that are accessible without children needing to crossover the railroad tracks. As a safety measure, land within the Labadie Park district should be considered for acquisition for a park/playground area.

SOUTH COMMUNITY: This area is composed generally of Neighborhoods 1, 2, 3, 9, and 10 and this area is primarily serviced by Memorial Park. Memorial Park is the most substantial of the city parks - comprising some 34 acres.

The acquisition or lease of the property south of the former Madison School (including the playground area) should be considered in a future development plan.

The addition of permanent, outdoor exercise stations spaced sporadically around the 1 mile walking/running track would make the park all the more enticing to those looking to exercise. The

addition of lighting around the track could make the park more user friendly after sunset and before closing time.

The Skatepark that was installed more than 10 years ago is beginning to age. There are areas of concrete that need to be replaced and some pieces of apparatus are beginning to rust. The entire Skatepark could use paint (with a specific “gripping” paint designed for Skateparks).

The acquisition of land directly south of the Wyandotte Animal Shelter should be pursued as a possible site for a Dog Park.

CITY-WIDE FACILITIES

Bishop Park: This facility sits on the Detroit River and is directly contiguous to the Wyandotte Central Business District. In terms of the park itself, there are a number of proposals that should be considered in the development of the facility.

The City constructed a berm and planted extensive landscaping along the northern edge of the park to reduce visual degradation, provide relief from fugitive dust and reduce noise levels from the Municipal coal handling operations near the park. As money can be budgeted, additional landscaping should be undertaken to replace any diseased or dying trees/shrubs.

The majority of the benches in the park are constructed of wood, which can rot due to the weather and require paint every couple of years. In 2012, a dozen park benches along the waterfront at the northern end of the park were replaced with composite benches. These benches will never require painting and the boards will never rot. In 2013, ten more benches were installed along the waterfront near the south end of the park. A program to continue the replacement of the benches and picnic tables from wood to composite would improve the park and cut down on maintenance time and costs.

Some consideration should be given to the installation of concrete walks throughout the park in order to make it more readily accessible to the handicapped. Updating and adding to the existing grills would encourage more family picnics in the park. Some of the older playground equipment should be

update. In 2005, a new playscape with permanent rubber surfacing and a second pavilion was installed. Currently, there are several benches for adults to sit on as they watch their children play. The addition of permanent adult exercise stations surrounding the playscape should be considered to help enhance the park.

The lighting throughout the park is more than 25 years old and needs an upgrade. Replacing the old lighting along the waterfront, on the fishing pier, kayak launch, and throughout the park would make the park much more inviting after sunset and could prevent vandalism that occurs under the cover of night.

If deemed safe, a 10' wide asphalt path from Van Alstyne to the adaptive kayak launch (so that handicap persons could drop off their kayaking equipment) could be installed and it would aid in the servicing of the park (maintenance vehicles). This path would only be used by maintenance vehicles or handicap persons using the kayak launch. A 10 hp motor and additional intake line is suggested to split the present watering system and ease its work load.

The development of a transient marina could also be favorable to not only the park, but the downtown business district. Boat slips for small fishing boats and larger recreation boats will be included. A facility with restrooms, washers and dryers, as well as a pump out station should also be considered. The marina will not only be an attraction for recreational use, but could also serve as a safe haven for those boaters caught on the water during inclement weather.

In the far realm of planning, any additional property that could be acquired adjacent to the park in any direction would greatly enhance and make our existing park facility more viable to the citizens.

Boat Ramp: It would be advantageous to purchase additional surrounding land for parking to take care of the overflow of vehicle parking (during peak times, some boaters need to park across the Biddle Avenue behind a business in a city lot. The restroom facilities should be modernized and made handicap accessible. The parking lot is deteriorating and should be repaved. The addition of solar panels to the roof of the boat ramp building should be considered.

Grassy Island - Roughly 72 acres in size, this island had been in the process of being filled (reclaimed) by the U.S. Army Corp of Engineers in previous years. It is owned by the U.S. Department of the Interior but was incorporated into the city limits of Wyandotte through an Act of Congress in the late 1950's and, by another Act of Congress, declared as the Wyandotte National Wildlife Refuge in 1961. Migratory wildlife feed on the submerged celery beds during their flights twice each year and the site may not be commercialized or industrialized; however, it may be developed for recreational use (with proper authorization) by the City of Wyandotte, the County of Wayne or either the State of Michigan or the federal government itself. Because it will require some time yet for the fill to be completed and for the fill material to settle enough for the land surface to support people, it is automatically in the longer-range plan rather than the short-range one. Regardless of which governmental agency develops the island, it could provide some unique recreational opportunities within the City of Wyandotte.

BASF Waterfront Park and the Wyandotte Shores Golf Course: The former BASF industrial site was leased to the City and a 24 acre park and a nine-hole championship golf course were constructed and completed in 1995/1996. Consideration should be given to acquiring the vacant industrial land south of the golf course to construct several practice holes with a driving range, a miniature putting course, and passive park opportunities. If feasible, a solar garden should be constructed in an unused portion of the golf course (northeast corner) to help offset the high costs of charging the electric golf carts daily.

In BASF Park, an acoustical backdrop could be used for concerts and special events and the park could use additional park amenities. The number of people who kayak the Detroit River has been on the rise. Currently there is one area in BASF Park to launch kayaks, unfortunately, that area can only accommodate a single able bodied kayaker at a time. Consideration should be given to creating a larger kayak launch that can meet the needs of kayakers of all abilities.

Copeland Center: The Copeland Center opened in 1974 and is outdated. In early 2014, the original tile floor and a sliding room partition will be replaced. Other updates that should be considered include energy saving measures. The installation of solar panels on the roof and the

installation of a drop ceiling in the main gathering room to help reduce energy costs. The building's sound system is nearly 40 years old and should be replaced.

Yack Arena: In 2006 the arena underwent a \$3 million dollar renovation, however, the building could still use some improvements. Storage at the arena (for tables/chairs/staging during the ice season and for hockey boards/benches/glass during off-ice season) is nearly non-existent. Many of these necessities are stored offsite (two miles away) and need to be delivered to the arena. Adding on to the building for additional storage space is highly suggested to have everything needed for arena operations onsite.

As the various groups that use the arena for skating purposes (high school hockey team, hockey association, figure skating club) have begun to do more off-ice activities, it has become apparent that the Yack does not have adequate space to accommodate these activities. A possible addition to the building should be considered to try and accommodate these activities.

The Yack Arena also serves as host to the Recreation offices. The addition of an online registration/payment process would make signing up for programs much easier than it is now. Users would have the convenience of signing up for programs from home instead of having to make it down during office hours.

ADDITIONAL CITY-WIDE RECREATION PROJECTS

Linked Bicycle Paths: The development of a series of bike paths throughout the city should be pursued. These paths would take users on a tour of Wyandotte and would serve as a fun and healthy way for people to get a closer view of our city. The tour would provide a brief overview of some of Wyandotte's history. The paths could include stops by many of our historical homes and buildings, various monuments, parks, businesses, etc. throughout the city. Each location could be designated with a plaque giving a brief description of the location.

These paths could ultimately travel to the boundaries of the city, and in the future provide a means to link us to neighboring cities.

Multi-use Recreation Facility: The pursuit of developing a multi-use recreation facility should be considered. Currently, the city lacks its own gymnasium, pool, and fitness facility. The city relies on its excellent working relationship with the school district for access to these facilities. Unfortunately, access to these the school facilities are often restricted due to conflicts with many school run activities. A facility of our own would allow us to offer year round swimming lessons, open swimming, water aerobics, basketball and volleyball programs, as well as a place for residents to exercise in.

A possible location for such a facility could be one of the city owned parking lots adjacent to the Yack Arena. Using one of these lots to build such a facility would create a parking problem and consequently, additional parking would need to be acquired (perhaps through construction of a parking structure).

SUMMARY OF THE ACTION PROGRAM

Based upon the goals and objectives identified and neighborhood needs, certain costs estimates and priorities should be defined. There is a need for flexibility even as pursuit of these goals is made; without the goals and an "action plan", however, there is a tendency to let things drift. A community must budget for the majority of its services and recreation is universally accepted as one of the services demanded by the public today - accordingly, it should receive fair consideration in any city's budget process. Certain state and federal grant programs are available and should not be overlooked as one means to achieve the community's goals. The Michigan Natural Resources Trust Fund, Land and Water Conservation Fund, and Recreation Passport are the most active grants available for recreation today. In addition, Community Development funds can be used for this area of public service development.

This plan looks to address some of the areas where needs or wants have been expressed. The addition of pickleball courts, the pursuit of a dog park, the pursuit of a transient marina, bicycle paths, etc. as well as making the parks and playgrounds more accessible for those with disabilities are all goals that this program hopes to achieve.

ACTION PLAN
CAPITAL IMPROVEMENT SCHEDULE

2014 Capital Improvement Program

Category	Year	Project	Estimated Cost
1	2014	Playground Surfacing and Accessibility Improvements	\$75,000
1	2014	Baseball/Softball Diamond Surface Upgrades	\$10,000
2	2014	Bishop Park bench replacement and lighting improvements	\$250,000
2	2014	Land Acquisition and Dog Park	\$150,000
		TOTALS	\$485,000

2015 Capital Improvement Program

Category	Year	Project	Estimated Cost
3	2015	Transient Marina at Bishop Park	\$3,000,000
1	2015	Playground Surfacing and Accessibility Improvements	\$75,000
1	2015	Baseball/Softball Diamond Surface Upgrades	\$10,000
2	2015	Bishop Park bench replacement and playground improvements	\$50,000
1	2015	Park Additions – Volleyball, Pickleball, Etc.	\$25,000
		TOTALS	\$3,160,000

2016 Capital Improvement Program

Category	Year	Project	Estimated Cost
2	2016	Memorial Skatepark Improvements	\$50,000
1	2016	Playground Surfacing and Accessibility Improvements	\$75,000
1	2016	Baseball/Softball Diamond Surface Upgrades	\$10,000
2	2016	Copeland Center Improvements	\$200,000
1	2016	Park Additions – Volleyball, Pickleball, Etc.	\$25,000
2	2016	Yack Arena Additions	\$100,000
2	2016	Bishop Park bench replacement	\$10,000
3	2016	Kayak Launch	\$80,000
		TOTALS	\$550,000

2017 Capital Improvement Program

Category	Year	Project	Estimated Cost
2	2017	Multi-use Recreation Facility	\$3,000,000
1		Playground Surfacing and Accessibility Improvements	\$75,000
1	2017	Baseball/Softball Diamond Surface Upgrades	\$10,000
2	2017	Bishop Park bench replacement	\$10,000
1	2017	Park Additions – Volleyball, Pickleball, Etc.	\$25,000
		TOTALS	\$3,120,000

2018 Capital Improvement Program

Category	Year	Project	Estimated Cost
1	2018	Playground Surfacing and Accessibility Improvements	\$75,000
1	2018	Baseball/Softball Diamond Surface Upgrades	\$10,000
2	2018	Bishop Park bench replacement	\$10,000
2	2018	Bicycle Paths	\$250,000
1	2018	Park Additions – Volleyball, Pickleball, Etc.	\$25,000
1	2018	Land Acquisition and Park Construction (Labadie District)	\$200,000
1	2018	Wilson and Pulaski Walking Track Resurfacing	\$100,000
		TOTALS	\$570,000

Category 1 = Neighborhood Parks

Category 2 = Community Wide Parks/Facilities

Category 3 = Waterfront

Attachments to this Recreation Plan indicate the many and varied offerings of the City's Recreation Department and are included to illustrate how a community uses such programs to offset what would otherwise be considered major shortcomings so far as available recreation land is concerned. Of considerable importance is the effort in recent years to provide supervised recreation as well as social activities for the physically handicapped; in this area, Wyandotte has set a fine example and has pioneered for the Downriver Area.

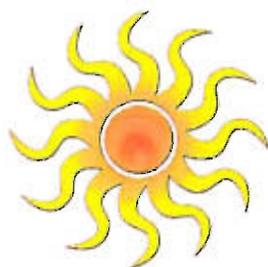
Items presented for "Immediate" action may, of course, have to wait their turn for available funding; similarly, items given a 5-year, 10-year or long range priority may be advanced through opportunistic use of state and federal grant programs as well as annual requests for a fair share of city budget.

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SURPLUS FOOD DISTRIBUTION

The Wyandotte Recreation Department participates in the Food Distribution Program sponsored by the U.S Department of Agriculture for the unemployed, welfare recipients and those residents meeting the low-income qualifications. This program distributes monthly.

October 2012 – September 2013: 2,512 people were distributed to over this time period.

WYANDOTTE INDIANS JUNIOR FOOTBALL PROGRAM



This program is organized by the Wyandotte Indians Junior Football Association. All teams are coached and all activities are led by volunteers. The Recreation Department allows the Wyandotte Indians to use the field at Pulaski Park and shelter building from August to November. The Recreation Department also allows the Wyandotte Indians to use the Copeland Senior Center for monthly meetings. The Wyandotte Indians Association stores their equipment in their storage and concession building at Pulaski Park.



TELE-CARE PROGRAM

The Tele-Care program makes daily telephone calls at appointed times on Monday through Friday, and is of particular value in the event of some unfortunate crisis. Tele-Care maintains a medical closet for all Wyandotte Seniors who are in need of medical equipment and cannot afford to buy or rent them. Currently we have one shower chair, two wheelchairs and three walkers in the closet. Tele-Care also makes contacts to other agencies for such services as yard work, homemaking services, etc.

Following is a list of Tele-Care contacts from October 2012 through September 2013:

Total Number of Clients	63
Total Number of Contacts	63
Total Number of Emergencies	0
Total Number of Males	0
Total Number of Females	63
Total Number of Handicapped Persons	63
Total Number of over the age of 75	63
Total Number of Couples	0
Total Number of multiple residents	0
Total Number that live alone	63

The office is supervised by 1 person on payroll.

SENIOR VAN PROGRAM



The Senior Van is provided for seniors five days a week. They can take the van to the doctors, grocery shopping, hair dressers, or for doing general errands. The cost is \$1.00 each way. This program provided 2068 rides from October 2012 through September 2013.



CLASS "B" MEN'S BASKETBALL PROGRAM

The Class "A" Adult Basketball games were played on Wednesday and Monday evenings at the Lincoln Gym. There were six teams with twelve players per team for a total of 72 participants. They played 42 games.

CLASS "D" BOYS BASKETBALL PROGRAM



The Class "D" Boys Basketball program played games on Thursday evenings at Lincoln Gym. The league was comprised of four teams with eight players per team for a total of 32 players.



YOUTH BASKETBALL PROGRAM

This program is run entirely by the Wyandotte Recreation Department. All registration, schedules, standings and forming of the teams was done by the department. Four leagues were formed this year in the girls 3rd through 6th grade division and eight leagues were formed in the boy's 3rd through 6th grade division.

Girl's 3 rd and 4 th graders	4 teams	48 players	36 games
Girl's 5 th and 6 th graders	4 teams	51 players	36 games
Boy's 3 rd and 4 th graders	8 teams	79 players	36 games
Boy's 5 th and 6 th graders	8 teams	103 players	36 games

TOTALS:	24 TEAMS	281 PLAYERS	144 GAMES
----------------	-----------------	--------------------	------------------

<u>League</u>	<u>Champion</u>	<u>Runner-Up</u>
Girl's 3 rd and 4 th	Jefferson	Monroe and Garfield
Girl's 5 th and 6 th	Washington	Jefferson
Boy's 3 rd and 4 th	Washington	Garfield and Monroe
Boy's 5 th and 6 th	Washington Orange	Jefferson Black

The players of all championship and runner-up teams received individual trophies. Teams were coached by volunteer coaches. All teams held two practices per week and played their games on Saturdays and some Sundays at Lincoln Memorial.

WYANDOTTE WARRIORS HOCKEY ASSOCIATION



This group had teams in the following divisions: The teams had ice various days of the week from August through February, at Yack Arena.

Mini-Mite	1 Team	12 Players
Squirt	3 Teams	43 Players
Bantam	1 Team	18 Players
Mites	2 Teams	29 Players
Pee-Wee	3 Teams	41 Players
JV	1 Team	17 Players



“INSTRUCTIONAL PROGRAM”

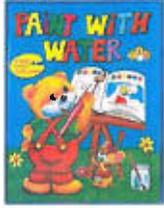
With the assistance of volunteer coaches and parents, hockey basics and good sportsmanship are taught in a fun atmosphere. There were two teams formed for 23 players.

WYANDOTTE LEARN TO SKATE CLASSES

Our Recreational Skating lessons consist of three sessions during the season. The classes run from October through March. The breakdown is as follows:

Session 1:	Total: 83
Session 2:	Total: 73
Session 3:	Total: 81





ARTAPALOOZA

This Art Camp class runs for 4 days during the summer months at Copeland Center. The class runs for 2 hours each day and has a maximum of 25 children, Kindergarten – 5th Grade. The program is run by 1 Instructor and 1 assistant, all supplies included. The class teaches painting, drawing, beaded jewelry, papermaking, oven bake clay, sculptures and more.

YOUTH BEACH VOLLEYBALL CLINIC



The Youth Beach Volleyball Clinic is conducted at BASF sand volleyball courts. The clinic is for boys and girls ages 10-12 and runs for 4 weeks; classes are twice a week for an hour each day. There are two instructors and 32 youth participants.



5th & 6th GIRLS VOLLEYBALL

The Roosevelt Bears Volleyball program in co-operation with the Wyandotte Recreation Department sponsors a girl's 5th and 6th grade volleyball clinic and league. Clinic takes place on Saturday mornings at the Roosevelt High School Gymnasium and runs for 6 weeks.

5 th Grade Girls:	30
6 th Grade Girls:	22

The clinic is supervised by the Wyandotte Roosevelt High School Girls Volleyball Team.



SUMMER TENNIS LESSONS

Summer Tennis Lessons are conducted at Pulaski Park. There are two sessions and each session lasts 4 weeks. Classes are two days a week for an hour each scheduled class day. Program is for youth ages 3-17 and Adults. Two instructors teach and supervise each class.

Tots (Ages 3-5):	3
Pee Wee (Ages 5-8):	16
Beginning/Intermediate (Ages 8-12):	31
Middle/High & Adult (13 & Up):	14

FALL TENNIS LESSONS



Fall Tennis Lessons are conducted at Pulaski Park. There is one session and lasts 8 weeks. Classes are one day a week for an hour each scheduled class day. Program is for youth ages 3-17 and Adults. Two instructors teach and supervise each class.

Tots (Ages 3-5):	0
Pee Wee (Ages 5-8):	2
Beginning/Intermediate (Ages 8-12):	6
Middle/High & Adult (13 & Up):	10



GREENBOX PROGRAM

Greenbox is a supervised Playground Program. Program runs for six weeks, four days a week between the hours of 10 am and 3 pm, during summer months. All Wyandotte children up to age 12 can gather at one of four parks and enjoy games, fun activities, art and crafts and more. There is one leader at VFW Park, FOP Park and Jaycee Park. Pulaski Park has two leaders and one Head Supervisor oversees the entire program. Attendance fluctuates from day to day, averages of attendance is listed below:

- Pulaski Park 18 children per day
- FOP Park 10 children per day
- VFW Park 4 children per day
- Jaycee Park 8 children per day



GYMNASTICS

Boys and Girls ages 3-12 learn gymnastic activities, circuits, tumbling, balance beams, parachute & more. Sessions consecutively run through the year. Each session is six weeks on Monday evenings.



YOUTH GOLF LESSONS

Youth Golf Lessons for Boys and Girls ages 10 & Up. Four session dates to choose from, each session consists of five classes. Each class is one hour one day per week. One instructor teaches the class.

Session One: 3 Youth
Session Two: 7 Youth
Session Three: 7 Youth
Session Four: 3 Youth



AYSO SOCCER

AYSO has a vision to provide youth soccer programs that will enrich children's lives and promote a fun, family environment. Each child plays on a balanced team and there is open registration for all children and families. Coaches volunteer and there is a special network set up for volunteers, which is supported by a national staff.



FUSION KARATE

Fusion Martial Arts and Fitness offers a wide variety of martial arts classes including Judo, Brazilian Jiu-Jitsu, Karate, Kickboxing and more. Children classes are for children ages 5 to 12 years of age.



WYANDOTTE KARATE

The Lil' Dragon curriculum is designed specifically for the young child. It develops 8 major skills and strengthens personal development in a fun and exciting way. For children ages 4 – 5 years of age.

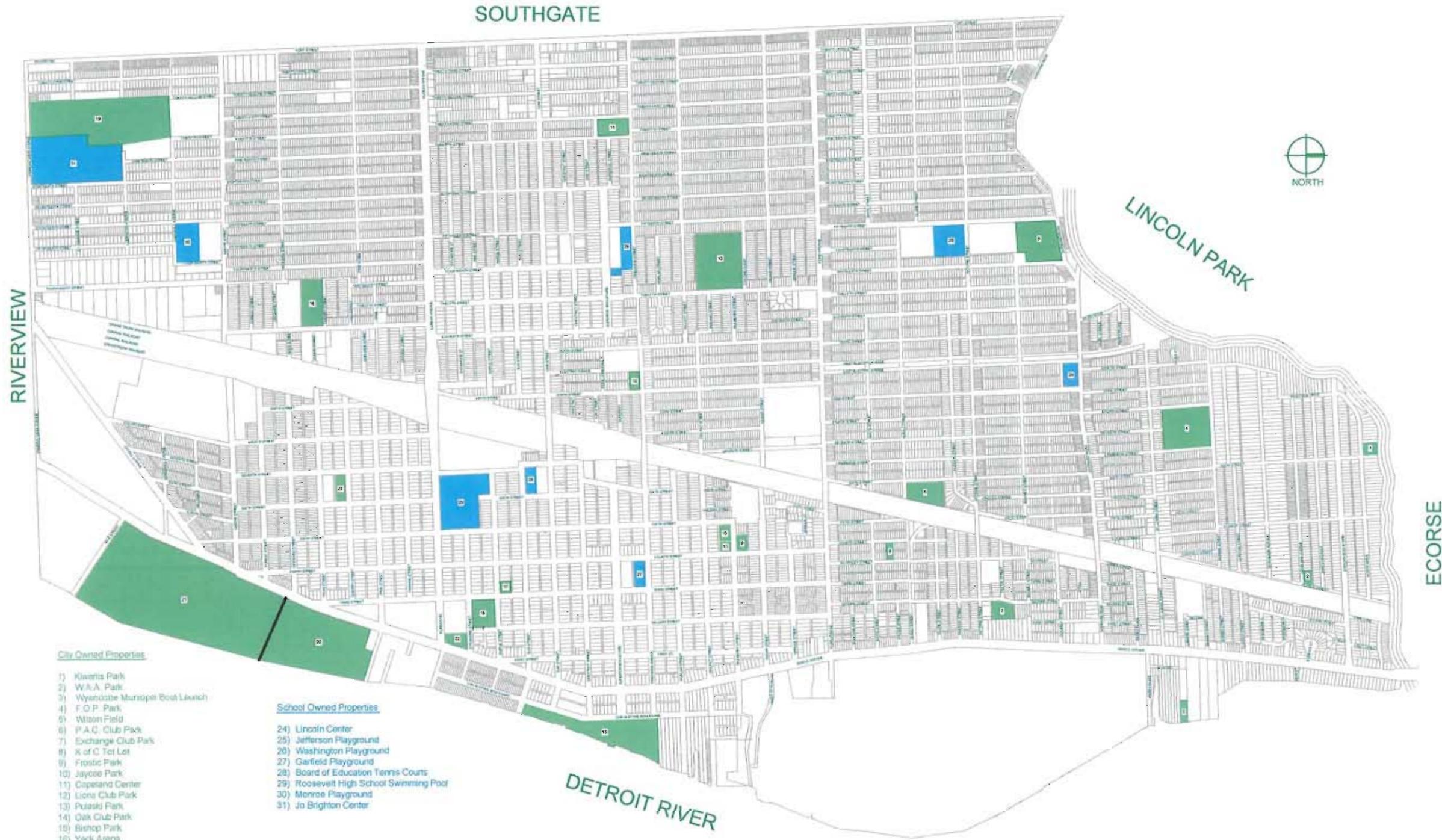
Children ages 6 - 12 may train in the traditional Korean martial art of Tang Soo Do. The course teaches confidence, discipline, physical fitness and self defense.

WYANDOTTE BRAVES BASEBALL



Boys and Girls ages 4 to 18 are welcome. The program offers boy's hardball and girl's softball. Registration is open to Wyandotte children only, except if the child is currently attending a school in the City of Wyandotte. Program starts in early spring and runs until mid summer.

CITY OF WYANDOTTE MAP



City Owned Properties:

- 1) Kvaris Park
- 2) W.A.A. Park
- 3) Wyandotte Municipal Boat Launch
- 4) F.O.P. Park
- 5) Wilson Field
- 6) P.A.C. Club Park
- 7) Exchange Club Park
- 8) K of C Tot Lot
- 9) Frostic Park
- 10) Jaycee Park
- 11) Copeland Center
- 12) Lions Club Park
- 13) Piasik Park
- 14) Oak Club Park
- 15) Bishop Park
- 16) Yack Arena
- 17) Rotary Park
- 18) V.F.W. Park
- 19) Memorial Park
- 20) BASF Park
- 21) Wyandotte Shores Golf Course
- 22) City Hall
- 23) McKinley Playground

School Owned Properties:

- 24) Lincoln Center
- 25) Jefferson Playground
- 26) Washington Playground
- 27) Garfield Playground
- 28) Board of Education Tennis Courts
- 29) Roosevelt High School Swimming Pool
- 30) Monroe Playground
- 31) Jo Brighton Center

<p>REVISIONS:</p>
<p>DATE: _____ DRAWN BY: JOE MAYHEW CK BY: _____ PROJECT NO: _____</p>
<p>PARKS CITY MAP</p>
<p>WYANDOTTE MUNICIPAL SERVICES T&D DEPARTMENT PHONE: (734) 324-7153 FAX: (734) 284-6604</p>
<p>3005 BIDDLE AVENUE WYANDOTTE, MI 48192</p>

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3rd, 2014

AGENDA ITEM # 6

ITEM: Five Yack Arena Rental Contracts – Annual North American Model Engineering Expo (NAMES), Annual Southern Wayne County Regional Chamber Business Expo, Annual Walk for MS, Wyandotte Roosevelt High School Graduation, and Southgate Anderson High School Graduation

*CONTRACTS ON FILE IN THE CITY CLERK'S OFFICE

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: Justin N. Lanagan

BACKGROUND: These five rentals are annual rentals of the Yack Arena during the Spring/Summer once the ice and hockey boards come down. The NAMES Expo features steam and gasoline powered model engines and various vendors relating to model engineering. The Business Expo features various booths and displays of businesses located in southern Wayne County. The Walk for MS is a special event to raise money for Multiple Sclerosis. The Yack Arena serves as the registration and hospitality, as well as the start and finish for their 5k walk through the city. The Roosevelt and Southgate Anderson High School Graduations will be the commencements for the Class of 2014.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to have the Mayor and City Clerk sign the attached contract for the various upcoming events.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 101-000-654-610-020. Last year, these rentals generated over \$19,000.00 in revenue in building, table/chair, and pipe and drape rental fees.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation 

LEGAL COUNSEL'S RECOMMENDATION: Approved by Legal Affairs

MAYOR'S RECOMMENDATION: Concur with recommendation 

LIST OF ATTACHMENTS:

- 1) Copies of Three Arena Rental Contracts per event
- 2) Copies of Three Hold Harmless Agreements per event

RESOLUTION:

Wyandotte, Michigan
Date: March 3rd, 2014

RESOLUTION by Councilman _____

RESOLVED by the City Council that Council **CONCURS** with the recommendation of the Superintendent of Recreation and hereby **APPROVES** the Benjamin F. Yack Arena rental contracts for the North American Model Engineering Expo, the Southern Wayne County Regional Chamber Business Expo, Walk for MS, Wyandotte Roosevelt and Southgate Anderson High School Graduation events in the amount of \$1,300.00 per day including all associated rental costs payable in full upon completion of the event as stipulated in the Contract; events to be held April 10-April 12, April 25-April 27, May 17, June 4, and June 12, 2014. **AND BE IT FURTHER RESOLVED** that Council hereby authorizes the Mayor and City Clerk to sign said rental agreement.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura Jr.
Sabuda
Schultz
Stec

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3, 2014

AGENDA ITEM # _____

7

ITEM: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PRESENTER: Mark A. Kowalewski, City Engineer and Justin Lanagan, Recreation Superintendent

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski and Justin Lanagan

BACKGROUND: Based on Wyandotte's population the City receives Community Development Block Grant (CDBG) dollars through Wayne County. The County receives grant dollars via the Housing Urban Development (HUD). The federal requirements of the program require a public hearing describing how the City will spend the grant dollars. The Council heard comments on the proposed project on February 10, 2014, comments from this public hearing were referred to the City Engineer. Now, a Public Hearing is required on the projects that Wyandotte has selected. A date of March 10th has been set for this Public Hearing. After the public hearing a request will be made to Wayne County for fiscal year 2014-2015.

STRATEGIC PLAN/GOALS: We are committed to maintaining and developing excellent neighborhoods by matching tools and efforts to the conditions in city neighborhoods; tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement; continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Adopt a Resolution concurring with the City Engineer to set a public hearing for March 10, 2014.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The grant allows for reimbursement to the City monies spent as part of the CDBG Program.

IMPLEMENTATION PLAN: Hold public hearing on March 10, 2014 and complete application for submission to Wayne County.

COMMISSION RECOMMENDATION: Forthcoming after next scheduled meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: *Shupdale*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

Joseph R Peterson

LIST OF ATTACHMENTS: Notice of Public Hearing

CITY OF WYANDOTTE
 NOTICE OF PUBLIC HEARING
 AND
 STATEMENT OF OBJECTIVES & PROPOSED USE OF FUNDS

A Public Hearing will be held immediately following the regular session of the Mayor and Council on Monday, March 10, 2014, at 7:00 P.M. in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan. Purpose of the Hearing is to receive suggestions or comments for the 2014-2015 Community Development Block Grant Program. The City of Wyandotte expects to receive an estimated \$147,567 in funding. In addition, the City also plans to request Housing Rehabilitation funds in the amount of \$20,000 and anticipates receiving \$20,000 for Housing Rehabilitation through revolving funds.

The primary objectives of the Community Development Program are to assist low to moderate income families directly or provide benefits in areas where 51% of the residents are low to moderate income, such as replacing the urban infrastructure of streets, improve recreational facilities and programs and assist in meeting special needs of the physically disabled.

Projects and Estimated Amounts:

<u>LOCATION BY CENSUS TRACT/BLOCK GROUP</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
Streets located in "Income Qualified Areas"	<u>Street Improvements:</u> Repair inadequate portions of concrete and asphalt pavement and curbs	\$ 88,099
Pennsylvania to North Drive Biddle to Fort Street	<u>Senior Services:</u> Install new lower ceiling with lighting in Activity Room at the Copeland Center	\$ 30,000
Pennsylvania to North Drive Biddle to Fort	<u>Public Service:</u> Youth Assistance	\$ 12,712
Pennsylvania to North Drive Biddle to Fort	<u>Housing Rehabilitation</u>	\$ 20,000
	<u>Administration</u>	\$ <u>16,756</u>
	TOTAL:	\$167,567

William R. Griggs, City Clerk

P.O. No. 021014
 Publish: February 26, 2014
 The News Herald

PLEASE SUPPLY US WITH AN AFFIDAVIT OF NOTICE OF PRINTING.

Posted on Community Board from 02/11/14 – 03/10/14
 Run on City Wide Information Channel 02/11/14-03/10/14

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: March 3, 2014

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that Council concurs with the City Engineer regarding Community Development Block Grant (CDBG) Funds; AND

BE IT FURTHER RESOLVED that Council has set a Public Hearing for March 10, 2014, to hear public comments on the proposed distribution of Community Development Block Grant (CDBG) Funds.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: March 3, 2014

AGENDA ITEM # 

ITEM: Purchase Agreement - 3061 & 3063 Biddle Avenue.

PRESENTER: Natalie Rankine, DDA Director 

INDIVIDUALS IN ATTENDANCE: Todd Drysdale, City Administrator & Mark Kowalewski, City Engineer

BACKGROUND: As you are aware, the Downtown Development Authority has been working to redevelop the vacant property located at 3061/3063 Biddle Avenue. The proposed development would entail the renovation of the existing three-story building into a mixed-use building. The building will house both commercial on the first floor and residential units above.

The attached project proposal outlines preliminary development plans for the proposed project. It is anticipated that the project will require approximately \$4 million in investment.

In late 2012, the City solicited for proposals for the redevelopment of this building. Two proposals were received: A not-to-exceed offer of \$40,000.00 for a mixed-use development and an offer in the amount of \$350,000.00 for a boutique hotel. Although the City has actively pursued the Hotel Sterling proposal from Ken and Rebecca Wickenheiser, it appears at this time that they are unable to meet the commitments associated with redevelopment of this property.

As council is aware, we had previously secured \$458,000.00 in grant pledges through the Michigan Economic Development Corporation (MEDC) for redevelopment at this building. This grant pledge is not transferrable, but upon conversations with the MEDC it was discovered that state grant funding up to \$1,000,000 could be obtained by the developer if certain requirements are met in a timely manner. Thus, the ability to have significant, timely performance by the developer (signed purchase agreement, financing, approved construction documents, etc.) is essential to ensure that MEDC grant funding for redevelopment of this building remain in the City of Wyandotte.

In order to meet the State's timeframe, the City reached out to Daly Real Estate Services to determine if there was interest in the project. The result of this communication is the attached project proposal and purchase agreement.

STRATEGIC PLAN/GOALS: *Commitment to fostering the revitalization and preservation of older areas of the City as well as developing and redeveloping new areas.*

ACTION REQUESTED: Approve the attached Purchase Agreement

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The financial terms of the purchase agreement are consistent with the previous initial purchase agreement for this property. The sale

price is \$350,000 with \$100,000 paid at closing and \$250,000 paid over the next eighteen (18) months via monthly payments of \$1,389. The proceeds from the sale will be returned to the DDA-TIF Fund who purchased the property.

IMPLEMENTATION PLAN: The Downtown Development Director and Department of Legal Affairs will coordinate the closing of the property between the City and Roebuck Residential, LLC.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *J. Quigley*

LEGAL COUNSEL'S RECOMMENDATION: Concur

MAYOR'S RECOMMENDATION:

Joseph R. Peterson

LIST OF ATTACHMENTS

1. Signed purchase agreement
2. Project proposal
3. Outline of expenditures associated with 3061/3063 property

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 3rd, 2014

RESOLUTION by Councilman _____

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the recommendation of the City Administrator, City Engineer, Director of the Downtown Development Authority dated March 3rd, 2014, regarding the sale of 3061-3063 Biddle Avenue;

AND BE IT RESOLVED that Council accepts the offer from Roebuck Residential, LLC, and Joseph S. Daly, for 3061-3063 Biddle Avenue in the amount of \$350,000.00 pursuant to the attached purchase agreement and project proposal dated February 26, 2014;

AND BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute the necessary documents subject to the concurrence of the Department of Legal Affairs.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

10. It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ Zero _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at Wyandotte City Hall. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

Additional conditions, if any: 1. The sale of the property is contingent upon City Council approval, 2. Sellers make no warranties as to the condition of the premises. Purchasers acknowledge and agree they have inspected and have been afforded the opportunity to have experts examine the premises. Purchasers acknowledge that they have not relied upon any representations by the Sellers and they are having the property in its "AS IS" condition. 3. Purchasers proposal is attached and the occupancy and build-out shall be in substantial accordance with this proposal.

12. Purchaser acknowledges and agrees that future tax revenue from the private development and ownership of the Subject Premises is a material part of the consideration to Seller for this Agreement. Purchaser agrees that for a period of twenty (20) years from the date of Closing, it will not transfer, sell or assign all or part of the Subject Premises to an entity that will result in all or part of the Subject Premises or improvements thereon becoming tax exempt.

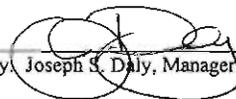
In the event that all or part of the Subject Premises is transferred, sold or assigned to a tax exempt entity and is removed from the tax rolls of the City of Wyandotte within twenty (20) years from the date of Closing, then Purchaser, or its successor, shall reimburse Seller for an amount equal to the net present value of (x) the taxable value of the Subject Premises removed from the tax roll (or portion thereof removed from the tax roll), in the year before it is no longer taxed ("Base Value") times (y) twenty-two (22) mills ("Annual Amount") times (z) the number of years remaining up to and including twenty (20) years from the date of Closing. The amount payable to Seller will be paid in one lump sum on or before Purchaser closes on the transfer, sale, or assignment of the Subject Premises (or portion thereof removed from the tax roll) to the person or entity that results in the Subject Premises becoming tax exempt. For example, if the Subject Premises is sold, transferred or assigned to a person or entity that results in the Subject Premises becoming tax exempt ten (10) years after the date of Closing, and the taxable value is \$50,000, then the lump sum will be computed as follows:

\$50,000 x 0.022 mills x 10 years = \$11,000

In the event a Taxable Value is not established because the property prior to closing was tax exempt or if the property becomes tax exempt within the first year after closing or prior to the promised development of mixed use commercial/residential development with improvements by Purchaser as contained in their proposal to Seller which proposal was attached to the Offer to Purchase, the expected taxable value in that case will be based upon an appraisal of the property which appraisal shall include the promised development of the proposed development with improvements as if constructed.

This obligation shall survive Closing and remain in effect for twenty (20) years after the date of Closing, and shall be set forth in the Warranty Deed or in a Lien on Property for Reimbursement in a form prepared by the Seller. The parties agree that this obligation will not be subordinated by Seller and is binding upon any of Purchaser's successor in title.

Roebuck Residential, LLC
Purchaser:

By:  _____
Joseph S. Daly, Manager

Dated: 2-26-14

City of Wyandotte
Seller:

By: Joseph R. Peterson, Mayor

Dated: _____

By: William R. Griggs, Clerk

Project Proposal



Developer:

■ **Roebuck Residential, LLC** ■

3063 Biddle Avenue Wyandotte Michigan



February 26, 2014

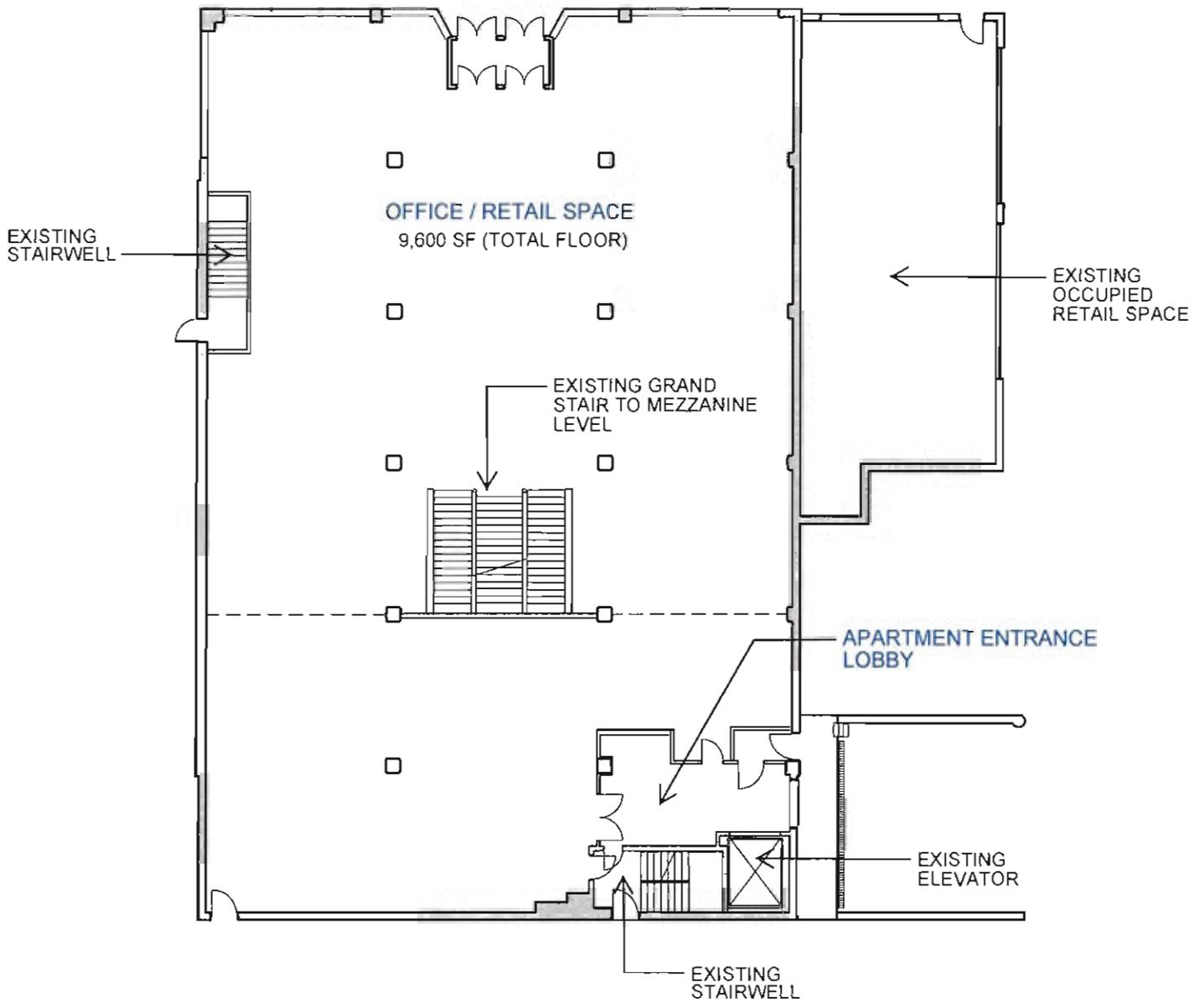
Project Summary

Company Name: Roebuck Residential, LLC
Joseph S. Daly, Manager

Project Location: 3063 Biddle Avenue
Wyandotte, Michigan 48192

Project Description: The project involves the renovation of an existing three-story building located at 3063 Biddle Avenue, Wyandotte, Michigan into a mixed use building. The building will house both commercial space with residential apartments above. The commercial space will occupy approximately 12,000 SF and the apartments approximately 19,200 SF. The first floor and mezzanine level will be used for the office/retail space and the second and third floors will be converted into loft style apartments. There are 14 apartments planned for that range in size from 865 SF to 1325 SF. The entrance to the office/retail space will be located along Biddle Avenue and the entrance lobby for the apartments will be located at the northeast corner of the building. An existing elevator and two stairwells will service the second and third floor apartments. The renovation will include various upgrades and features. The mechanical systems will be replaced and modernized to meet current code requirements. The existing fire sprinkler system will be upgraded and repaired as needed. Additional windows and apartment balconies will be added to the exterior façade. The marble/stone façade material along the Biddle Avenue storefront will be repaired and restored. The Developer will preserve the historical décor of the structure.

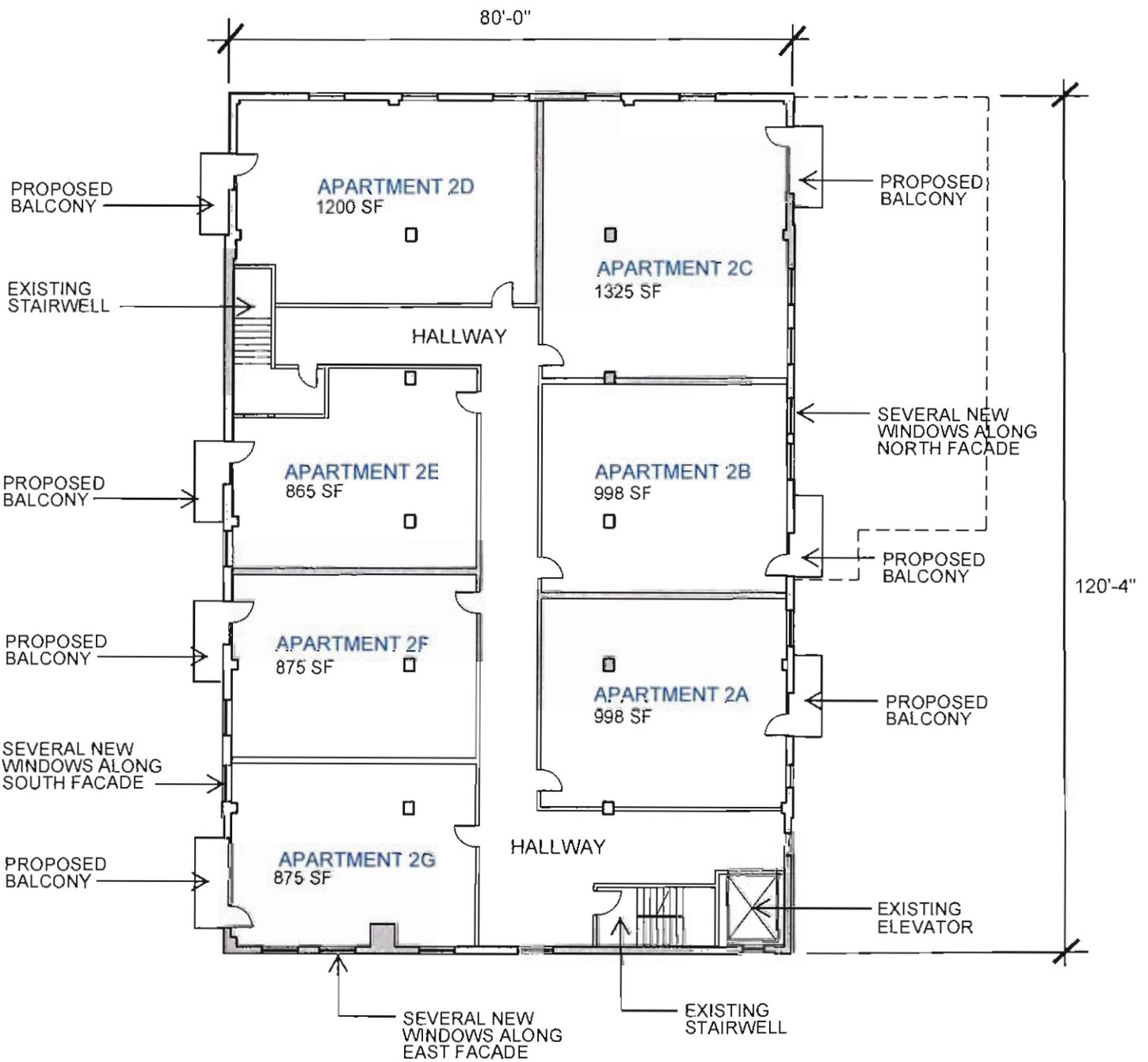
Conceptual Plans: Conceptual floor plans are attached to this summary for review.



Conceptual Floor Plan - 1st Floor

■ Roebuck Lofts ■

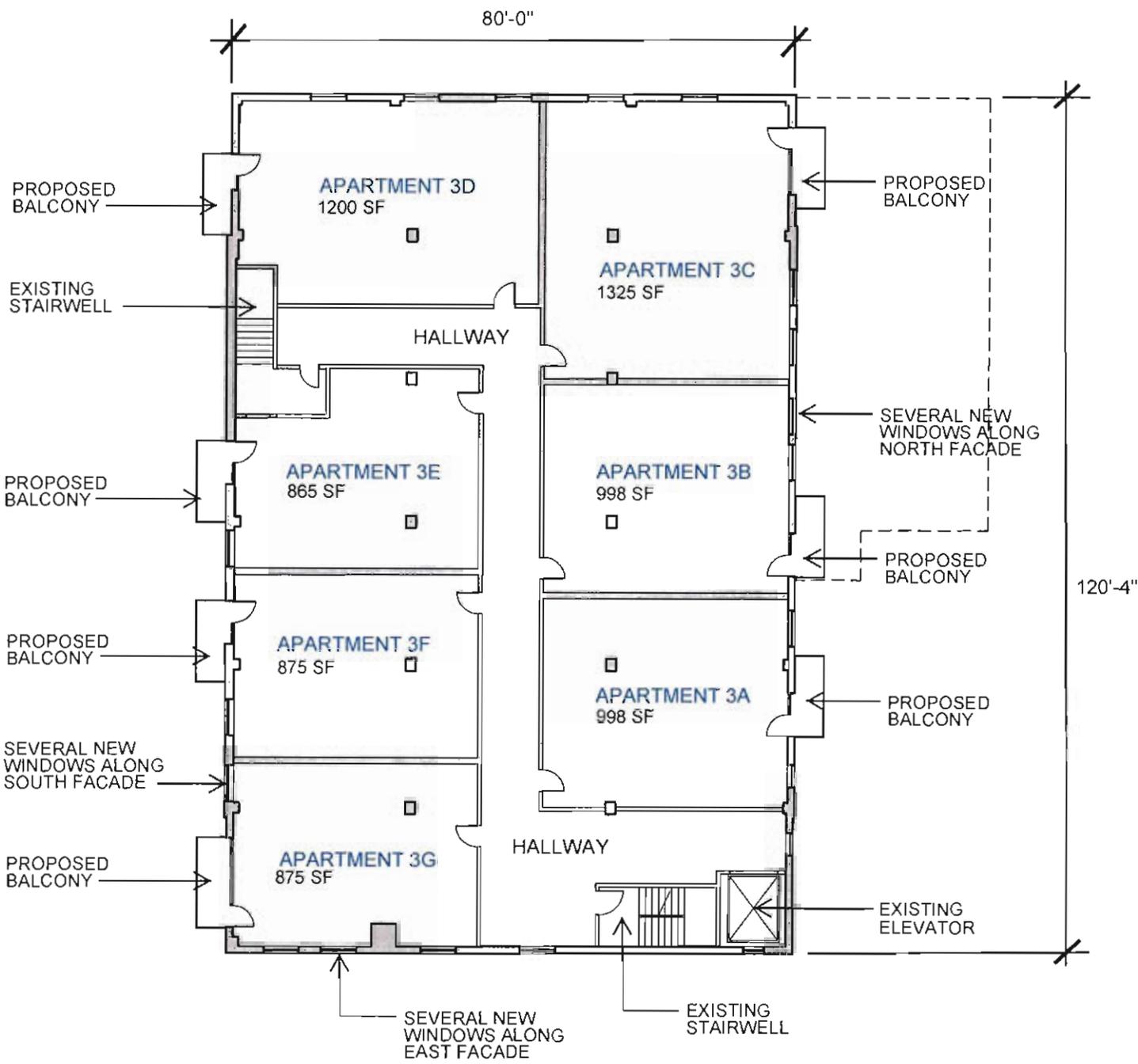
3063 Biddle Avenue Wyandotte Michigan



Conceptual Floor Plan - 2nd Floor

■ **Roebuck Lofts** ■

3063 Biddle Avenue Wyandotte Michigan



Conceptual Floor Plan - 3rd Floor

■ **Roebuck Lofts** ■

3063 Biddle Avenue Wyandotte Michigan

Property Acquisition & Building Expenditure Summary for 3061/3063 Biddle Avenue

Purchase & Closing Costs

Closing	\$ 6,184.00
Special Assessment	\$ 9,102.55
Purchase price	\$ 497,700.78
Brick repair	\$ 29,500.00
Total	\$ 542,487.33

Environmental Investigation & Remediation

Phase I Investigation*	\$ -
Phase II Investigation	\$ 7,945.40
Tank Removal	\$ 26,750.00
Tank Closure Report*	\$ -
Total	\$ 34,695.40

The Building was paid in full from the DDA Fund Balance on 09/30/2013. The environmental investigation & remediation was also paid in full by the DDA. *Please note that the cost of the Phase I Investigation and the Tank Closure Report was paid for through a grant from the Downriver Community Conference (DCC).

2012 Building Expenditures

Taxes	\$ 8,429.32
Municipal Services (elec)	\$ 137.84
DTE (gas)	\$ 386.00
Total	\$ 8,953.16

2013 Building Expenditures

Taxes	\$ 3,139.61
Municipal Services (elec)	\$ 1,368.87
DTE (gas)	\$ 4,402.86
Building Maint.	\$ 2,600.00
Total	\$ 11,511.34

2014 Building Expenditures (projected)

Taxes (snow only)	\$ 350.00
Municipal Services (elec)	\$ 1,400.00
DTE (gas)	\$ 4,500.00
Building Maint.	\$ 2,600.00
Total	\$ 8,850.00

Offer for purchase of property comparison

Hotel Sterling Development

Purchase price: \$350,000.00

Down payment: \$0

Repayment terms: \$211,267.84 payable 10 years after the closing date the remaining balance of \$285,236.86 on our before 241 months (about 20 years) after closing. The purchase agreement also outlined that both MBT and the SBA are to be paid prior to any payments to the city.

Interest rate: 2.257%

Roebuck Residential Development

Purchase price: \$350,000.00

Down payment: \$100,000.00

Repayment terms: Monthly payments of \$1389.00 per month for 180 months.

Interest rate: 0%

*It is also prudent to note that the original proposal from MJC was an offer for purchase of the property in an amount not-to-exceed \$40,000.00.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

9

MEETING DATE: March 3, 2014

AGENDA ITEM # _____

ITEM: Contract between Downtown Development Authority (DDA) and Wyandotte Business Association (WBA) - Promotional Services

PRESENTER: Natalie Rankine, Downtown Development Authority Director

INDIVIDUALS IN ATTENDANCE: Natalie Rankine, Downtown Development Authority Director

BACKGROUND: The Downtown Development Authority hires the WBA to perform services related to the execution of Third Friday events in the Downtown District each third Friday of the month throughout the year.

Please note that this request was originally sent to the January 27th Council meeting and WBA financial information was requested by Council. Information supplied by the WBA to the DDA is attached to this document.

STRATEGIC PLAN/GOALS: This action is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to *enhancing the community's quality of life*.

ACTION REQUESTED: Adopt a resolution authorizing the approval to authorize the DDA and WBA to sign the proposed contract for the upcoming fiscal year.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: This contract is in accordance with the adopted 2014 DDA budget approved by Mayor and Council. The amount reflected in this budget is \$30,000.00, payable quarterly. Account number 499-200-925-730-797.

IMPLEMENTATION PLAN: The approved contract will be forwarded to the WBA to sign.

COMMISSION RECOMMENDATION: Concur

CITY ADMINISTRATOR'S RECOMMENDATION: Concur *JDupdele*

LEGAL COUNSEL'S RECOMMENDATION: Concur

MAYOR'S RECOMMENDATION: Concur

Joseph R Peterson

LIST OF ATTACHMENTS:

1. WBA Quarterly reports for Fiscal Year 2013
2. WBA yearly expenses report for Fiscal Year 2013

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: March 3rd, 2014

RESOLUTION by Councilperson _____

RESOLVED by the City Council that that the communication from Natalie Rankine, Director of the Downtown Development Authority is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council hereby CONCURS in the conditions of the contract between the Downtown Development Authority and the Wyandotte Business Association for the purchase of promotional services from the WBA. in the amount of \$30,000 to be paid in four (4) equal payments of \$7,500 quarterly. AND BE IT FURTHER RESOLVED that all conditions of said Agreement be adhered to as outlined and that the Mayor is hereby directed to execute the contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

Expense for Fourth Quarter 2012

	October	November	December	Events
Horse and Carriage	\$380.00	\$380.00	\$419.00	
Trolley Fee	\$100.00	\$100.00	\$100.00	
Trolley Driver Charge - Approximate	\$244.65	\$224.22	\$249.15	
Showmobile	\$100.00			
Electricity				
Poster Printing	\$200.00	\$200.00	\$200.00	
Flyers	\$75.00	\$75.00	\$50.00	
Poster Delivery	\$75.00	\$75.00	\$75.00	
SWCRC Eblast				
Heritage News Paper	\$450.00	\$1,200.00	\$600.00	
Times Herald	\$400.00	\$550.00	\$275.00	
Dollars and Cents			\$149.00	
Downriver Review			\$120.00	
Fort St. Sign	\$30.00	\$20.00	\$20.00	
Entertainment	\$1,500.00		\$300.00	
Promotional Items	\$100.00			
Judges Fees	\$300.00			
Trophies	\$143.33			
Prize Money	\$450.00	\$75.00		
Web Advertising	\$230.00	\$337.00		
Liability Insurance - North Point	\$900.00			
Ribbon	\$198.50			
Media Grump Advertising	\$199.00			
Acee Ducee Porta John	\$270.00			
Halloween Window Prize	\$75.00			
Kewanis Club Volunteers for Oct Ribbons	\$50.00			
Gift Cert for Small Bus Sat		\$30.00		
Reindeer			\$1,650.00	
Tinkerbelle Trick or Treat	\$150.00	\$26.00		
TOTAL:	\$4,595.83	\$3,292.22	\$4,207.15	

Split ad with DDA

\$12,095.20 Grand Total

This does not include Electricity or all of the advertising

WBA Master Event Control Log

Jan-13

Services Paid For	Company	Our Reference	Amount	Computer Log	Check #
Horse & Carriage	Ann Arbor Carriage		\$399.00		3001
City Trolley					
City Trolley Driver Fee					
City Showmobile					
City Electric					
City Labor					
Printing - Posters	Best Impressions	250 posters @.12	\$30.00		
Flyers					
Delivery Services	Poster Delivery		\$75.00		2999
City Fort Street Sign					
Entertainment					
SWCRC E-Blast					
Times Herald					
Dollars & Cents					
Downriver Review					
Promotional Items					
Judges Fee	Karen Pokrywki		\$100.00		3007
Judges Fee	Kristin Jablonski		\$100.00		3008
Judges Fee					
Prize Money	First Place		\$100.00		3009
Prize Money	Second Place		\$75.00		3010
Prize Money	Third Place		\$50.00		3011
Insurance					
Misc - Portable Bathrooms					
Misc - Trophy	Second Step Advertising		\$54.00		3012
Misc - Gift Cards	Nanna's Kitchen and Smokies		\$60.00		3022
Misc - Supplies	Family Dollar (Cake serving)		\$47.22		3022
Misc - Tents					
Media Grump Advertising					
TOTAL			\$1,090.22		

WBA Master Event Control Log

Feb-13

Services Paid For	Company	Our Reference	Amount	Computer Log	Check #
Horse & Carriage	Ann Arbor Carriage		\$399.00		3027
City Trolley					
City Trolley Driver Fee					
City Showmobile					
City Electric	City of Wyandotte		\$175.00		3040
City Labor					
Printing - Posters Flyers	Best Impressions	250 posters @.12 per	\$30.00		
Delivery Services	Delivery - Blessing		\$75.00		3025
City Fort Street Sign					
Entertainment					
SWCRC E-Blast					
Heritage Newspaper					
Times Herald					
Dollars & Cents					
Downriver Review					
Misc - Gift Cards					
Misc - Supplies					
Misc - To Retailers					
Misc - Tents					
Media Grump Advertising	Invoice #429 1/2 page ad		\$225.00		3029
			\$904.00		



WBA Master Event Control Log		Mar-13			
Services Paid For	Company	Our Reference	Amount	Computer Log	Check #
Horse & Carriage	Ann Arbor Carrige		\$399.00		3028
City Trolley	City of Wyandotte		\$100.00		3048
City Trolley Driver Fee	(Have not received invoice as of 4/26/13)				
City Showmobile					
City Electric			\$105.00		3043
City Labor					
Printing - Posters	250 @ 0.12/per		\$30.00		
Flyers					
Delivery Services	Tracey Blessing		\$75.00		3044
City Fort Street Sign	Wyandotte Rec		\$70.00		3036
Entertainment					
SWCRC E-Blast					
Heritage Newspaper					
Times Herald					
Dollars & Cents					
Downriver Review					
Promotional Items					
Judges Fee					
Prize Money					
Insurance					
Misc - Portable Bathrooms					
Misc - Trophy					
Misc - Gift Cards					
Misc - Supplies	Shamrock Beads		\$124.69		3035
Misc - Ice Sculpture	Leprechan with change in pot - HFCC ICE-1303		\$150.00		3038
Misc - Tents					
Media Grumpo Advertising	Full Page Ad		\$395.00		3030
Total			1448.69		

WBA Master Event Control Log		Apr-13			
Services Paid For	Company	Our Reference	Amount	Computer Log	Check #
Horse & Carriage	Ann Arbor Carriage		399		3041
City Trolley	City of Wyandotte		100		3077
City Trolley Driver Fee	City of Wyandotte - Includes March which was not on previous report		457.82		3096
City Showmobile	City of Wyandotte - DMS				
City Electric	City of Wyandotte - DMS		35		3079
City Labor					
Printing - Posters					
Flyers	Media Grump Inv # 471		95		3094
Delivery Services	Poster Delivery		75		
City Fort Street Sign			20		3064
Entertainment					
SWCRC E-Blast					
Heritage Newspaper					
Times Herald	Bewick Publications		275		3056
Dollars & Cents					
Downriver Review					
Promotional Items					
Judges Fee					
Prize Money					
Insurance					
Misc - Portable Bathrooms					
Misc - Trophy					
Misc - Gift Cards	Smokies - Best Doorman		25		3058
Misc - Supplies	Gift Bags/Balloons		28.35		
Misc - To Retailers					
Misc - Tents					
Media Grump Advertising					
		Total	\$ 1,510.17		

WBA Master Event Control Log

May-13

Services Paid For	Company	Our Reference	Amount	Computer Log	Check #
Horse & Carriage	Ann Arbor Carriage		399		3073
City Trolley	City of Wyandotte		100		3077
City Trolley Driver Fee	City of Wyandotte				
City Showmobile	City of Wyandotte		200		
City Electric	City of Wyandotte		755		755
City Labor	City of Wyandotte				
Printing - Posters Flyers	Media Grump Design		300		
Delivery Services	Poster Delivery		75		
City Fort Street Sign	Man abd June 3rd Friday		30		3107
Entertainment	Category 5 Band - Michael Hess		1000		3080, 3081
Entertainment	Jesse Saucedo		450		3066
Entertainment	Las Flores demi Pais		150		3067
Entertainment	Alberto Muniz		175		3068
Entertainment	Raices Mexicanas de Deseact		150		3072
Entertainment	Latin Image Ent. - George Guzman		550		3074
SWCRC E-Blast					
Heritage Newspaper			660		3101, 3100
Times Herald					
Judges Fee	Ribs Top 3 Places		600		3082, 3083, 3084
Prize Money					
Insurance					
Misc - Portable Bathrooms	Acee Deucee		290		3088, 3089
Misc - Trophy	Second Step Advertising - 1st-3rd Place Ribs		99.4		3156
Misc - Gift Cards					
Misc - Supplies					
Misc - To Retailers					
Misc - Tents	Total Party Planning - Cinco		471.7		3065
Misc - Tent	Total Party Planning - Rib Throwdown		471.7		3092
Media Grumpo Advertising					
Trash Bags and Gloves			25.4		3097
Trolley Guide	Jody Serafin - May and June		120		3111
		TOTAL	\$ 7,072.20		

WBA Master Event Control Log

Jul-13

Services Paid For	Company	Our Reference	Amount	Computer Log	Check #
Horse & Carriage			399		
City Trolley					
City Trolley Driver Fee					
City Showmobile	City of Wyandotte		49.23		3052
City Electric	City of Wyandotte - June & July		395		3155
City Labor					
Printing - Posters					
Flyers					
Delivery Services	Tracey Blessing		75		3163
City Fort Street Sign					
Entertainment	Stale Crackers - Shelby Polisuk		400		3127
SWCRC E-Blast					
Heritage Newspaper					
Times Herald					
Dollars & Cents					
Downriver Review					
Promotional Items					
Judges Fee					
Prize Money					
Insurance					
Misc - Portable Bathrooms	Acee Duecee	Inv #2024S	70		3134
Misc - Trolley Guide	Jody Serafin		60		3128
Misc - Gift Cards					
Misc - Supplies					
Misc - To Retailers					
Misc - Tents	Total Party Planning		429		3132
Media Grump Advertising					
Add					
Add					
		Total	\$ 1,877.23		

WBA Master Event Control Log

Aug-13

Services Paid For	Company	Our Reference	Amount	Computer Log	Check #
Horse & Carriage			399		3160
City Trolley					
City Trolley Driver Fee					
City Showmobile	City of Wyandotte DPS		98.47		3052
City Electric	City of Wyandotte		325		3155
City Labor	City of Wyandotte		510.4		3052
Printing - Wine Maps	Second Step Advertising	Inv #12110	550		3157
Flyers					
Delivery Services	Tracey Blessing		75		3136
City Fort Street Sign					
Entertainment					
SWCRC E-Blast					
Heritage Newspaper	News Herald Ad	Inv# 2065242	520		3135
Times Herald	Bewick Publications	Inv #88859	275		3141
Dollars & Cents					
Downriver Review					
Promotional Items					
Judges Fee					
Prize Money					
Insurance					
Misc - Portable Bathrooms	Acee Duecee	Inv #3744	360		3138
Misc - Trophy	Second Step Advertising	Inv. #12107	38		3157
Misc - Gift Cards					
Misc - Supplies					
Misc - To Retailers					
Misc - Tents					
Posters/Maps/Postcards	Media Grump Advertising	Inv. #534	529		3133
Add					
Past Invoices	City of Wyandotte		3392.29		
Add					
Add					
		TOTAL	\$ 7,072.16		

	Oct/Nov/Dec 2012	Jan/Feb/Mar 2013	Apr/May/June 2013	July/Aug/Sept 2013	Year End Total
Horse & Carriage	\$1,179.00	\$1,197.00	\$1,197.00	\$1,197.00	\$4,770.00
City Trolley	\$300.00	\$100.00	\$300.00	\$0.00	\$700.00
City Trolley Driver Fee	\$718.02	0	\$457.82	0	\$1,175.84
City Showmobile	\$100.00	0	\$300.00	\$343.03	\$743.03
Printing (Posters)	\$600.00	\$90.00	\$550.00	\$848.00	\$2,088.00
Printing (Flyers)	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Advertising (Heritage)	\$2,250.00	\$0.00	\$660.00	\$520.00	\$3,430.00
Advertising (Times Herald)	\$1,225.00	\$0.00	\$275.00	\$575.00	\$2,075.00
Advertising (Dollars & Cents)	\$149.00	\$0.00	\$0.00	\$0.00	\$149.00
Advertising (Downriver Review)	\$120.00	\$0.00	\$0.00	\$100.00	\$220.00
Advertising (Fort Street Sign)	\$70.00	\$70.00	\$30.00	\$0.00	\$170.00
Advertising (Web)	\$567.00	\$0.00	\$0.00	\$0.00	\$567.00
Advertising (Media Grump)	\$199.00	\$620.00	\$526.00	\$0.00	\$1,345.00
Judges Fee	\$300.00	\$400.00	\$600.00	\$0.00	\$1,300.00
Volunteers Expenses	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
Prize money allocation	\$600.00	\$225.00	\$0.00	\$0.00	\$825.00
Entertainment	\$1,800.00	\$0.00	\$575.00	\$1,400	\$3,775.00
Insurance Fees	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
Promotional Items	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
City Electric	\$1,010.00	\$175.00	\$790.00	\$720.00	\$2,695.00
Misc. (Portable bathrooms)	\$270.00	\$0.00	\$360.00	\$890.00	\$1,520.00
Misc. (Trophies)	\$143.33	\$54.00	\$99.40	\$38.00	\$334.73
Misc. (Supplies)	\$198.50	\$170.91	\$28.35	\$0.00	\$397.76
Misc. (Tents/Canopy)	\$0.00	\$0.00	\$1,414.61	\$1,329.00	\$2,743.61
Misc. (Gift Cards)	\$30.00	\$60.00	\$25.00	\$0.00	\$115.00
Misc. (Trick or Treat)	\$176.00	\$0.00	\$0.00	\$0.00	\$176.00
Misc. (Reindeer)	\$1,650.00	\$0.00	\$0.00	\$0.00	\$1,650.00
Misc. (Distribution)	\$225.00	\$225.00	\$170.00	\$150.00	\$770.00
Misc. (Trolley Guide)				\$60.00	\$60.00
Past Invoices (City of Wyandotte)				\$3,392.29	\$3,392.29
				Grand Total:	\$38,437.26

BACK UP MATERIAL
to (9)

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

(4)

MEETING DATE: January 27, 2014

AGENDA ITEM #

ITEM: Contract between Downtown Development Authority (DDA) and Wyandotte Business Association (WBA) - Promotional Services

PRESENTER: Natalie Rankine, Downtown Development Authority Director

INDIVIDUALS IN ATTENDANCE: Natalie Rankine, Downtown Development Authority Director

N. Rankine

BACKGROUND: The Downtown Development Authority hires the WBA to perform services related to the execution of Third Friday events in the Downtown District each third Friday of the month throughout the year.

STRATEGIC PLAN/GOALS: This action is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to *enhancing the community's quality of life*.

ACTION REQUESTED: Adopt a resolution authorizing the approval to authorize the DDA and WBA to sign the proposed contract for the upcoming fiscal year.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: This contract is in accordance with the adopted 2014 DDA budget approved by Mayor and Council. The amount reflected in this budget is \$30,000.00, payable quarterly. Account number 499-200-925-730-797.

IMPLEMENTATION PLAN: The approved contract will be forwarded to the WBA to sign.

COMMISSION RECOMMENDATION: Concur

CITY ADMINISTRATOR'S RECOMMENDATION: Concur *S. Sypdal*

LEGAL COUNSEL'S RECOMMENDATION: Concur

MAYOR'S RECOMMENDATION: Concur

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: 01/27/2014

RESOLUTION by Councilperson _____

RESOLVED by the City Council that that the communication from Natalie Rankine, Director of the Downtown Development Authority is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council hereby CONCURS in the conditions of the contract between the Downtown Development Authority and the Wyandotte Business Association for the purchase of promotional services from the WBA. in the amount of \$30,000 to be paid in four (4) equal payments of \$7,500 quarterly. AND BE IT FURTHER RESOLVED that all conditions of said Agreement be adhered to as outlined and that the Mayor is hereby directed to execute the contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Stec

WYANDOTTE BUSINESS ASSOCIATION SERVICES AGREEMENT

The WYANDOTTE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) has determined that a qualified contractor to perform event and marketing promotions within the Downtown Development District boundary is needed. This agreement between the DDA and the Wyandotte Business Association (WBA) will be the authorizing document to procure the promotional services of the WBA.

NOW THEREFORE, the parties enter the following agreement made this day of Month, Date, Year, by and between the DDA, party of the first part, and the Wyandotte Business Association (WBA), party of the second part.

ARTICLE I – THE WORK

It is agreed that the WBA shall furnish all labor, materials and equipment relative to the event and marketing services procured by the DDA and outlined in **Attachment 'A'**.

In addition the WBA shall:

- a. In no manner impede current DDA District businesses from doing business during contracted events or associated with contracted services being delivered to the DDA.
- b. Provide a link to the DDA's website: www.wyandotte.net from the WBA's Third Friday page on the WBA website and add the following language: *Events are funded by the City of Wyandotte Downtown Development Authority and implemented by the Wyandotte Business Association.*
- c. Provide the DDA with a current WBA member list and business contact information of members located within the DDA District, to be submitted quarterly. This list and information is proprietary to the WBA and not to be shared with third parties including, but not limited to solicitors unless required by law under the Freedom of Information Act.
- d. Be current on any and all fees and/or payments owed to City of Wyandotte departments. All city invoices shall be mailed to the Wyandotte Business Association, PO Box 217, Wyandotte, Michigan 48192. In the event of an overlap in the billing cycle, the WBA should be given 30 days to reconcile any discrepancies.

It is also agreed that the WBA shall work to actively promote business in the City of Wyandotte through a variety of methods, including but not limited to:

- a. Obtain and supply the DDA with feedback about WBA run events and programs from DDA District businesses and attendees.

- b. Obtain and supply the DDA with demographic information and email addresses from attendance at WBA run events. This list and information is proprietary to the WBA and DDA and is not to be shared with third parties including, but not limited to solicitors unless required by law under the Freedom of Information Act.

ARTICLE I: – TERM

It is agreed that the WBA shall work under this Agreement during the 2014 Fiscal Year of the DDA (October 1st, 2013 to September 30th, 2014).

ARTICLE III – MINIMUM PARTICIPATION STANDARDS

In addition to satisfying Article VI Section I of the DDA By-laws (Attachment A) the following standards shall be met:

- a. Certificate of good standing as a Non-profit for the Wyandotte Business Association shall be provided to the DDA Director and the Board of Directors.
- b. Quarterly reports of activity shall be submitted to the Director for disbursement to the DDA Board of Directors and any other information requested by the DDA according to the schedule below. Information contained in these quarterly reports shall consist of detailed expense information (receipts, contracts, etc.) as well as samples of the services provided (newspaper advertisements, press releases, etc.) for the past quarter. Quarterly Reporting Schedule:

First Quarter (October 1 – December 31): Report due the first Thursday of February

Second Quarter (January 1 – March 31): Report due the first Thursday of May

Third Quarter (April 1 – June 30): Report due the first Thursday of August

Fourth Quarter (July 1 – September 30): Report due the first Thursday of November

- c. Provide the DDA with a year-long report of demographic information relative to attendance at events, business DDA feedback, etc. Report should outline challenges and ways to improve future events. Report shall be received by DDA no later than December 31st of the following calendar year.
- d. A Third-Party CPA prepared end-of-the-year review shall be submitted by November 30th each year. Budget proposal information for the forthcoming fiscal year shall also be required to be supplied by the date outlined in yearly DDA funding requests for distribution to the DDA Board for their annual budget workshop process.

ARTICLE IV – AMENDMENTS

No amendment to the Agreement shall be effective and binding upon the parties hereto unless it expressly makes reference to this Agreement, is in writing, and is signed by duly authorized representatives of both parties.

ARTICLE V – AGREEMENT SUM

It is agreed upon that in consideration of the faithful and entire performance by the WBA of its obligations under this Agreement the DDA shall pay the WBA, at the time and manner hereinafter stipulated an amount as follows:

Net amount - \$30,000.00

It is also agreed upon that the four (4) equal payments of \$7,500.00 shall be made quarterly given the full satisfaction of aforementioned requirements identified in Article III (b) of this agreement and also according to the City of Wyandotte payment schedule. The DDA will notify the WBA when quarterly payments are ready for pickup and in order to obtain the check, a representative of the WBA board shall sign for the check.

ARTICLE VI – TERMINATION

Either party may terminate this Agreement upon providing ninety (90) days written notice to the other. The WBA shall be paid for those services rendered and costs incurred prior to the notice of termination.

IN WITNESS WHEREOF, the DDA and the WBA, by and through their duly authorized representatives, have executed this Agreement as of the year and date first above written.

WITNESS:

CITY OF WYANDOTTE DDA

By: _____

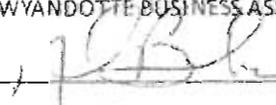
Date: _____

Date: _____

RATIFICATION:

CITY OF WYANDOTTE

WYANDOTTE BUSINESS ASSOCIATION

 _____

Date: _____

Date: 12-11-13

 _____

Date: _____

Date: 12-21-2013

ATTACHMENT 'A'

1. THIRD FRIDAY

The WBA shall perform all labor, materials, equipment and means to host twelve (12) Third Friday Events and one (1) Cinco de Mayo event centrally located in the DDA Development District. The WBA shall:

- a. Work together with the DDA to develop a comprehensive listing of proposed Third Friday event themes and tentative work plans when requesting DDA funding for the upcoming fiscal year.
- b. Provide the DDA Director with a projected layout, timeline and work plans for setup and activities for all events no later than the Monday prior to the event date.
- c. Request all road closures for procured events from City Council no later than 60 days in advance and notify the DDA of impending road closures, in writing, no later than 120 days in advance.
- d. Open all closed roadways, parking lots and parking spaces no later than 1:00 am on the night of said event.
- e. Provide all labor and means or contract the services of a third-party to clean-up after events. Clean-up must be completed no later than 1:00 am on the date of said event.
- f. Create event themes and activities that encourage foot traffic to DDA District businesses.
- g. Unforeseen circumstances that shorten or otherwise alter the above schedules must be communicated in writing to the DDA immediately upon discovery of same.

OFFICIALS

William R. Griggs
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



JOSEPH PETERSON
MAYOR

COUNCIL

Sheri M. Sutherby-Fricke
Daniel E. Galeski
Ted Miciura Jr.
Leonard T. Sabuda
Donald C. Schultz
Lawrence S. Stec

January 28, 2014

RESOLUTION

Natalie Rankine
Downtown Development Authority Director
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Ted Miciura Jr.
Supported by Councilwoman Sheri M. Fricke

RESOLVED by the City Council that the Agreement between the Downtown Development Authority and the Wyandotte Business Association be held in abeyance for one (1) month. AND FURTHER ; Mayor and Council request the Wyandotte Business Association submit their financial quarterly reports including expenses and profits for the year to Council for their review. AND BE IT FURTHER RESOLVED that the financial reports submitted to the Downtown Development Authority by the WBA be submitted to Mayor and Council from this date forward.

YEAS: Councilmembers Fricke Galeski Miciura Sabuda Schultz Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on January 27, 2014.

William R. Griggs
City Clerk

CC: Wyandotte Business Association