

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION  
MONDAY, JUNE 24th , 2013 , 7: 00 PM  
PRESIDING: THE HONORABLE JOSEPH R. PETERSON, MAYOR  
CHAIRPERSON OF THE EVENING: THE HONORABLE DONALD C. SCHULTZ

ROLL CALL: FRICKE, GALESKI, MICIURA, SABUDA, SCHULTZ, STEC

PRESENTATIONS:

INTRODUCTION OF  
CUB SCOUT PACK 1758  
JEFFERSON ELEMENTARY SCHOOL  
WHO WILL LEAD THE PLEDGE OF ALLEGIANCE

\*\*\*\*\*

PRESENTATION BY  
E.W. SMITH INSURANCE AGENCY  
DALY MERRITT INC.  
KARNS SITKINS PAYETTE  
INSURANCE AGENCY  
RELATIVE TO THE FUNDING OF THE  
GREEN BOX PROGRAM  
IN THE CITY OF WYANDOTTE

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Tamara Trudelle Executive Director Downriver Council for the Arts regarding the installation of various Art displays during the week of July 22, 2013 through August 1, 2013 in the Downtown Wyandotte District created by local teens attending the DCA's summer art camp and classes.

2. Communication from Kim Skidmore, Pound Pals Downriver relative to the progress achieved at the shelter.

3. Communication from Steve Gietzen regarding various parking issues involving his vehicles parked in front of his home.

4. Communication from Amber Simpson requesting to purchase a portion of city-owned property.

5. Communication from Kyle Arminiak, Webelos den leader for Pack 1770 requesting to utilize a city-owned parking lot on Eureka between 12th and 14th Streets for a car wash fundraiser for the Scouts on July 13, 2013 from 11:00 a.m. to 3:00 p.m. with the owner of Prush's Bar and Grill to donate the usage of their water for the car wash.

#### PERSONS IN THE AUDIENCE

#### COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

6. Communication from Mayor Peterson submitting an appointment to the District Library Board.

7. Communication from the Special Event Coordinator regarding entertainment at the Street Art Fair.

8. Communication from the Special Event Coordinator regarding Wyandotte Street Art Fair Radio and Tent Rental.

9. Communication from the City Engineer regarding various Services performed by the City of Wyandotte

10. Communication from the City Administrator relative to a budget hearing -2013 Tax Rate to support 2014 Fiscal Year Operations.

11. Communication from the City Administrator relative to Sewage Rate effective July 1, 2013

12. Communication from the Department of Legal Affairs SUBMITTING A FIRST AND FINAL READING regarding Consumer Fireworks IN THE CITY OF WYANDOTTE relative to the allowed times NO FIREWORKS BETWEEN THE HOURS OF 12 midnight and 8:00 a.m. AND Fireworks are allowed only on LEGAL HOLIDAYS - ONLY ON THE DAY BEFORE , THE DAY OF AND THE DAY AFTER the Legal Holiday, except for News Year's Day WHEN THE HOURS ARE between 1:00 a.m. and 8:00 a.m.

CITIZENS PARTICIPATION:

HEARINGS:

HEARING RELATIVE TO THE  
COMMERCIAL FACILITIES EXEMPTION CERTIFICATE  
3061-3063 BIDDLE AVENUE  
CITY OF WYANDOTTE

FIRST AND FINAL READING OF ORDINANCES:

AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND SECTION 11-52(a) "CONSUMER FIREWORKS"  
AND 11-52 (b) "LOW IMPACT FIREWORKS"  
AND RESCIND SECTION 25-86 entitled "PROHIBITED NOISE"

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AN ORDINANCE ENTITLED  
"AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18  
ENTITLED "SEWAGE DISPOSAL CHARGES" OF THE  
CODE OF ORDINANCES OF THE CITY OF WYANDOTTE"

REPORTS AND MINUTES:

Beautification Commission Special Meeting	May 28, 2013
Beautification Commission Meeting	May 8, 2013
Retirement Commission Meeting	June 19, 2013
Fire Fighter's Civil Service Commission	May 15, 2013
Fire Commission Meeting	June 11, 2013
Fire Commission Meeting	May 28, 2013
Municipal Service Commission working session	June 11, 2013
Municipal Service Commission	June 11, 2013
Cultural and Historical Commission	June 6, 2013

**OFFICIALS**

Thomas R. Woodruff  
CITY ASSESSOR

William R. Griggs  
CITY CLERK

Todd M. Browning  
TREASURER



**COUNCIL**

Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Ted Miclura, Jr.  
Leonard T. Sabuda  
Donald C. Schultz  
Lawrence S. Stec

**Joseph R. Peterson**  
MAYOR

DATE: June 12, 2013

TO: William R. Griggs  
City Clerk

FROM: Rosanne Flachsmann  
Office of the Mayor & City Council

SUBJECT: PRESENTATION AT 6-24-13 COUNCIL MEETING

**Monday, June 24, 2013**

Introduction of  
Cub Scout Pack 1758  
Jefferson Elementary School  
who will lead the Pledge of Allegiance

Feel free to contact me at X4544 if you have any questions. Thank you.

**PRESENTATION BY**

**E.W. SMITH INSURANCE  
AGENCY**

\*\*\*\*\*

**DALY MERRITT INC.**

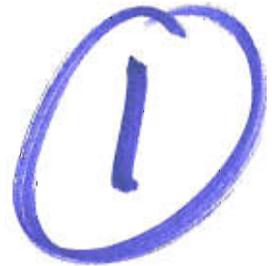
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**KARNS SITKINS PAYETTE  
INSURANCE AGENCY**

\*\*\*\*\*

**RELATIVE TO THE FUNDING OF  
THE GREEN BOX PROGRAM  
IN THE CITY OF WYANDOTTE**

Mayor and City Council  
City of Wyandotte  
3200 Biddle Avenue, Suite 300  
Wyandotte, MI 48192



June 20, 2013

Dear Honorable Mayor and City Council Members:

On behalf of the Downriver Council for the Arts, I am requesting permission for temporary art installations in the Downtown Wyandotte District during the week of July 22, 2013. The installations will remain until August 1, 2013. The installations will be created with the following non-permanent art materials: chalk paint, sidewalk chalk, yarn, tissue paper/glue mixture, stickers, and fabric. These works of art will be created by local teens through the DCA's summer art camp and classes. The art installation projects are:

*-Along Biddle Avenue, between Oak and Eureka, attach googly eyes and mustaches to fire hydrants, light posts, mail boxes (city property only, photo below)*

*-Place decorative wire-frame statues in city flower boxes along Biddle Avenue, between Oak and Eureka*

*-Place 4 signs (14'' x 17'', similar to the wire, in-ground yard signs), describing the art installation project,*

*in flower boxes on corner of Oak and Biddle, Eureka and Biddle. The signs will have the Downriver Council for the Arts logo, a small paragraph describing the idea of removable street art, and a list of the teenage artists*

*-Along Biddle Avenue, wrap 4 light poles with colorful yarn, also known as 'yarn bombing' (photo below)*

*-Along Biddle Avenue, wrap 10 tree trunks with colorful yarn, (photo below)*

*-Paint decorative, colorful, abstract works of sidewalk art, with chalk paint (photo below)*

*-Write words: ART, CREATE, IMAGINE, LIVE (with chalk, along sidewalks throughout downtown)*

*-Hang decorative wire frame butterflies from credenza by clock tower*

*-Hang decorative wire frame butterflies from trees along Biddle Avenue*

In addition to the exterior installations, I would also like to ask permission to use the *Old City Hall* *3131 Biddle* to create a display with a summertime theme (photo ideas below).

Thank you for your assistance on this and please contact me with any questions or concerns.

Sincerely,

*Tamara Trudelle*

Tamara Trudelle

Executive Director

Downriver Council for the Arts

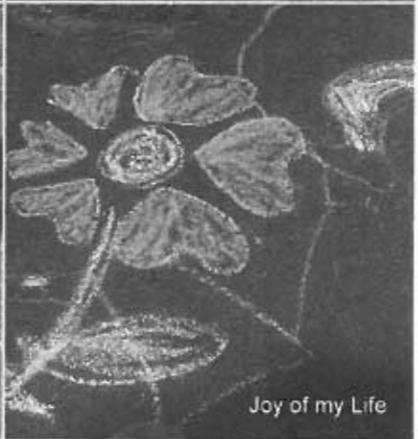
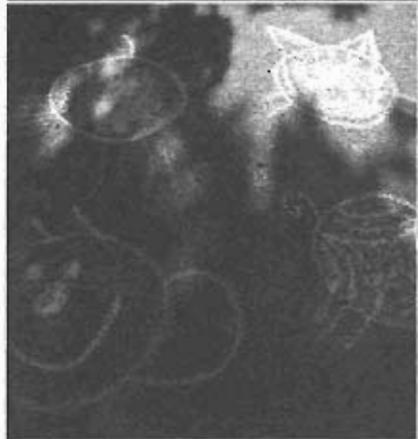
And

Adrienne Stepaniak  
Art Instructor, Downriver Council for the Arts  
[trupanik@gmail.com](mailto:trupanik@gmail.com)  
734-285-6299

Photos



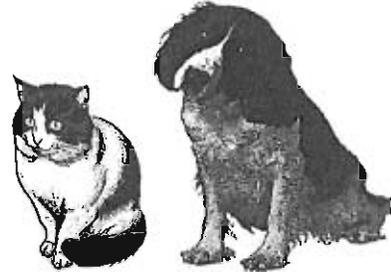




Joy of my Life



2



**Pound Pals Downriver**  
**c/o 14341 Berkshire**  
**Riverview, MI 48193**

City of Wyandotte  
3200 Biddle Ave  
Wyandotte, MI 48192

6/20/2013

Dear Mayor Peterson and Wyandotte City Council Members,

Our all volunteer non-profit has assisted the Wyandotte Animal Shelter in significantly reducing euthanasia rates the past eight years. With the recent merger of several cities to create Downriver Central Animal Control, we would like to briefly update the mayor and council at Monday's city council meeting on the statistics and progress achieved at the shelter.

Sincerely,

A handwritten signature in black ink that reads "Kim Skidmore".

Kim Skidmore  
Pound Pals Downriver  
EIN#20-4530815  
wacvolunteers@gmail.com

Wss

3

June 19, 2013

Mayor Peterson and City Councilmembers  
3200 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor and City Councilmembers:

I am seeking direction to solve an on going problem.....I have been receiving numerous tickets for parking vehicles in front of my home ( they are all licensed and have correct tabs on them) . The tickets range from not moving my vehicles every 48 hours to someone measuring the distance from the curb to my vehicle as it was parked.

I realize there are rules; however I feel I am being unduly targeted; I question whether every residents car is TIMED when parked in front of their home.....

So I ask where would I apply for permission to make a concrete parking pad on my adjacent lot; thus alleviating my ongoing parking problems.

Any assistance you could give me relative to this request would be appreciated.

Sincerely yours,



Steve Gietzen  
1277 Walnut  
Wyandotte, Michigan 48192

June 18, 2013

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City of Wyandotte  
3200 Biddle Avenue  
Suite 300  
Wyandotte, Michigan 48192

Dear City Council and Commissioners,

My name is Amber Simpson and I reside at 686 4<sup>th</sup> Street. I am writing this letter to express my desire to purchase half of the 50 foot lot next to my property. As it currently stands, my lot is only 35 ft across and the added 25 feet would be greatly beneficial to me and my family. Not only would this allow us to have a decent sized lot, but would also provide us with the option to add a garage in the future. My neighbor on the opposite side of the lot is also very interested in purchasing the other half so it would not be left un-purchased or unattended. Dividing this lot and allowing us to the opportunity to add to our current properties would bring benefit not only to us, but to the property values of Wyandotte as well.

Thank you in advance for your time and consideration in this matter.

Sincerely,



Amber Simpson  
686 4<sup>th</sup> Street  
Wyandotte, MI 48192  
734-624-1796

2013 JUN 20 P 12:41  
WYANDOTTE CITY CLERK

5

Dear Honorable Mayor and council,

My name is Kyle Arminiak and I am the Webelos den leader for Pack 1770.

I am writing this letter today to request the use of the public parking lot located on Eureka rd. between 12<sup>th</sup> and 14<sup>th</sup> streets to hold a car wash fundraiser for the scouts. We are looking to hold the car wash on July 13<sup>th</sup> the hours of 11:00am to 3:00pm. The owner of Prush's bar and grill has offered to donate the usage of his water for the car wash. We have recently just started a Webelos den in our pack and to help offset the cost of camping, field trips, training and awards for the scouts fundraising is a very important thing to keep us going.

Thank you for your time in considering this matter and look forward to your decision.

Kyle Arminiak



Webelos Den Leader

Pack 1770

C)734-818-0148

H)734-283-5196

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**



**MEETING DATE:** June 24, 2013

**AGENDA ITEM #** \_\_\_\_\_

**ITEM:** Appointment to the District Library Board

**PRESENTER:** Mayor Joseph Peterson

**INDIVIDUALS IN ATTENDANCE:** n/a

**BACKGROUND:** As stated in the Premises of the District Library Agreement, the District Library shall be governed by a board consisting of five members, two of which will be appointed by the School District, two appointed by the City, and one to be selected at large by the four appointed members.

**STRATEGIC PLAN/GOALS:** n/a

**ACTION REQUESTED:** Adopt a resolution supporting the re-appointment of Carolyn Harris, 314 Riverside Drive, Wyandotte, as a member of the District Library Board to a 4-year term ending June 30, 2017.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

**IMPLEMENTATION PLAN:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:** n/a

**LEGAL COUNSEL'S RECOMMENDATION:** n/a

**MAYOR'S RECOMMENDATION:** n/a



**LIST OF ATTACHMENTS:**

Proposed resolution in support the re-appointment of Carolyn Harris to the District Library Board.

RESOLUTION

Wyandotte, Michigan  
Date:

RESOLUTION by Councilperson \_\_\_\_\_

BE IT RESOLVED

That City Council hereby CONCURS in recommendation of Mayor Joseph Peterson to re-appoint Carolyn Harris, 314 Riverside Drive, Wyandotte MI 48192, to the District Library Board, term to expire June 30, 2017.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- Stec

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

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MEETING DATE: June 24<sup>th</sup> 2013

AGENDA ITEM # \_\_\_\_\_

**ITEM:** Wyandotte Street Art Fair Entertainment

**PRESENTER:** Heather A. Thiede, Special Event Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Event Coordinator

**BACKGROUND:** Herewith, please find the entertainment contracts assembled and recommended by my office for the 2013 Wyandotte Street Art Fair. *For details please see the below listing.*

Little Davy and the Diplomats	\$600
Wisteria	\$180

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contracts.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

285.225.925.730.860 - \$780

**IMPLEMENTATION PLAN:** Contracts to be signed by Mayor Joseph R. Peterson or William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *Thiede*

**LEGAL COUNSEL'S RECOMMENDATION:** Concurs with recommendation, signature on file.

**MAYOR'S RECOMMENDATION:** *rk jrp*

**LIST OF ATTACHMENTS:** None

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: June 24, 2013

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the entertainment contracts for the below bands for the 2013 Wyandotte Street Art

Fair as outlined in the provided communication dated June 24, 2013, to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

Little Davy and the Diplomats  
Wisteria

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
Stec





MOSS COMMUNICATIONS  
 8659 Palm River Road  
 TAMPA, FL 33619

Voice: (813) 626-6800  
 Fax: (813) 202-8009

Job provided on JUN 10 13 For:  
 Heather Thiede  
 City of Wyandotte/Special Events  
 3131 Third Street  
 Wyandotte, MI 48192

Phone: (734) 324-4502  
 Cell:

Ext:  
 Fax: (734) 324-4504

Quote By: Master User  
 Our Job #: RNT - 10808-1  
 Job Status: Confirmed Order  
 Purchase Order:

Ship Via: UPS  
 Return Via: UPS

Invoice To: City of Wyandotte/Special Events  
 3131 Third Street  
 Wyandotte, MI 48192

Job Site:  
 Room:  
 Address:

**Terms: In Advance**

Prep  
 Ship Tuesday JUL 2 13  
 Arrive Monday JUL 8 13  
 Return Ship Monday JUL 15 13  
 Returned Thursday JUL 18 13

Contact: () -

**Description: 2013 Street Art Fair**

**EQUIPMENT**

QTY	Description	Duration	Unit Price	Extended
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**Equipment**

15	Motorola CP200 16CH Programmed to 4 channels to match proposed purchased radios	1.00 Day(s)	18.00	270.00
15	Battery with radio	1.00 Day(s)		0.00
15	Antenna with radio	1.00 Day(s)		0.00
2	Spare Battery	1.00 Day(s)		0.00
3	Motorola CP200 Gang Charger If all charging cups are not illuminated, please disconnect the power supply from the charging tray for 5 seconds to reset	1.00 Day(s)		0.00
3	Motorola CP200 Power Supply	1.00 Day(s)		0.00
3	Power Cord for Gang Charger	1.00 Day(s)		0.00
1	Equipment Protection Plan Optional - to decline initial page 2 as indicated	1.00 Day(s)	5.95	5.95
1	Box UPS ground freight to/from destination included	1.00 Day(s)		0.00

**Equipment Total: \$ 275.95**

*Equipment Subtotal:* 275.95

**Equipment Total: \$ 275.95**

**Delivery & Pickup: \$ 44.00**  
**Job Grand Total: \$ 319.95**



**MOSS COMMUNICATIONS**  
8659 Palm River Road  
TAMPA, FL 33619

Voice: (813) 626-6800  
Fax: (813) 202-8009

Job provided on JUN 10 13 For:  
Heather Thiede  
City of Wyandotte/Special Events  
3131 Third Street  
Wyandotte, MI 48192  
Phone: (734) 324-4502 Ext:  
Fax: (734) 324-4504

Quote By: Master User  
Our Job #: RNT - 10808-1  
Job Status: Confirmed Order  
Purchase Order:

Ship Via: UPS  
Return Via: UPS

Invoice To: City of Wyandotte/Special Events  
3131 Third Street  
Wyandotte, MI 48192  
Terms: In Advance

Job Site:  
Room:  
Address:

Prep		
Ship	Tuesday	JUL 2 13
Arrive	Monday	JUL 8 13
Return Ship	Monday	JUL 15 13
Returned	Thursday	JUL 18 13

Contact: ()-

### Description: 2013 Street Art Fair

**General Notes:** CONTACT: HEATHER THIEDE  
E-MAIL: HTHIEDE@WYAN.ORG

1. Freight, if quoted, represents transportation cost to and from your event via UPS ground. Prepaid return labels are included.
2. Prices quoted are valid as of this date until all terms have been agreed to.
3. Contract must be signed and returned as soon as possible in order to ensure equipment availability and rates. Orders are fulfilled on a First Come First Served basis according to receipt of signed contracts.
4. Equipment models supplied are Motorola branded CP200, 4watt, 16 channel radios. Gang chargers are Motorola model and contain 6 charging pods.
5. Our normal terms are Prepayment via Credit Card or Check prior to issuing the equipment. should you desire credit terms and we grant see item 9.
6. Customer will be responsible for all Lost, Late, Damaged and Defaced Equipment.
7. Equipment Protection Plan (EPP) premium is included. (See attached Lost Equipment Deductible Schedule). Initial to deny EPP \_\_\_\_\_ (Line Item will be removed). EPP is not insurance, but rather serves to reduce replacement costs to you, our customer, in the event of loss or damage. To the extent that you notify MOSS of damages and/or lost equipment when returning equipment, we, as a courtesy, will generally reduce your charges for replacement to less than the EPP stated replacement cost.
8. For all equipment returns, please retain original packaging. Equipment returned after the scheduled return date will be subject to additional rental charges.
9. If credit is being applied for, upon approval, it is agreed that all purchases will be paid in full and in accordance with the terms of Net 15 Days. Should Moss Communications find it necessary to obtain assistance in collecting any past due balances, I/we agree to pay the delinquency charges at a rate of 1.5% per month or such other maximum rate allowed by State law, reasonable attorney fees, collection fees and court costs required to collect debts owed to Moss Communications as allowed by State law. Venue for dispute resolution, if necessary, will be Hillsborough County, Florida.
10. By signing this agreement I hereby agree to the terms contained herein and attest to the fact that I/we are/am authorized to execute this agreement on behalf of the organization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Date

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**



**MEETING DATE:** June 24<sup>th</sup> 2013

**AGENDA ITEM #** \_\_\_\_\_

**ITEM:** Wyandotte Street Art Fair Radio and Tent Rental

**PRESENTER:** Heather A. Thiede, Special Event Coordinator

**INDIVIDUALS IN ATTENDANCE:** Heather A. Thiede, Special Event Coordinator

**BACKGROUND:** Herewith, please find the radio and beverage area tent rental agreement assembled and recommended by my office for the 2013 Wyandotte Street Art Fair. We have confidence that once again, Boomers Tent Rental and Moss Communications will provide us with quality services and are endorsing their contract for the 2013 WSAF.

**STRATEGIC PLAN/GOALS:** The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

**ACTION REQUESTED:** Adopt a resolution to concur with the above recommendation and authorize Mayor Peterson or William Griggs, City Clerk to sign the attached contract.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:**

285.225.925.730.860      WSAF Expense Account      \$1,744.95

**IMPLEMENTATION PLAN:** Contracts to be signed by Mayor Joseph R. Peterson or William Griggs, City Clerk to be returned to Heather A. Thiede for implementation.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** *duval*

**LEGAL COUNSEL'S RECOMMENDATION:** Concurs with recommendation, signature on file.

**MAYOR'S RECOMMENDATION:** *JP*

**LIST OF ATTACHMENTS:**

Moss Communications Agreement  
Boomers Tent Rental Agreement

**MODEL RESOLUTION:**

**RESOLUTION**

Wyandotte, Michigan  
Date: June 24, 2013

RESOLUTION by Councilman \_\_\_\_\_

BE IT RESOLVED by the City Council that Council Concurs with the Special Event Coordinator in the following resolution:

A resolution to APPROVE the radio and tent rental to be provided by Moss Communication and Boomers Tent Rental for the 2013 Wyandotte Street Art Fair as outlined in the provided communication dated June 24, 2013, \$1,744.95 to be paid from the Wyandotte Street Art Fair account 285.225.925.730.860. BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilmen \_\_\_\_\_

Supported by Councilman \_\_\_\_\_

YEAS

COUNCIL

NAYS

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
Stec

## STAND ORDER FORM AND RENTAL AGREEMENT

To Name: Heather Thiede
Organization: City of Wyandotte
Address: 3131 Biddle Ave
City, ST, Zip: Wyandotte, MI 48192
Phone: 734-324-4502
Fax: 734-324-7296
<b>HEREAFTER REFERRED TO AS RENTER</b>

From: Robert Todd
971 E. Hurd Rd
Monroe, MI. 48162
Phone: (734) 755-5473
Phone: (734) 674-4026
<b>HEREAFTER REFERRED TO AS OWNER</b>

The RENTER agrees to rent from the OWNER   5   CONCESSION STANDS for Event Wyandotte Street Art Fair Dates   July 10 - 13   Location   TBD  

The RENTER agrees to pay the OWNER rent for the use of the Stands in the following amount:

**5 Tents with Lights @ 285.00 PER STAND = TOTAL CHARGE OF \$ 1425.00**

The RENTER also agrees to pay the OWNER for damages caused by negligence of the RENTER, or by theft occurring while the RENTER has possession of the stands

**The RENTER agrees to abide by the rules and conditions attached to this agreement.**

The OWNER agrees to furnish to the RENTER   5   concession stands each containing the following:

**5 12' x 12' Stands Red NO Screens ALL STANDS WILL INCLUDE LIGHTS**

The OWNER further agrees to deliver and set up the stand at the location designated by the event chairman, and give to the RENTER possession at   TBD   on   July 9<sup>th</sup> 2013   and to reclaim possession from the RENTER at   8 am   on   July 14<sup>th</sup> 2013  

The RENTER acknowledges that submission of this form and payment of rent constitutes an offer to rent concession stands in accordance with the terms set fort.

**Please sign and return original copy with a check for rent made payable to: Robert Todd in the amount of \$ 1,425.00.**

NAME AND AUTHORIZED SIGNATURE OF ORGANIZATION OFFERING TO RENT CONCESSION STANDS

X \_\_\_\_\_ X \_\_\_\_\_ \_\_\_\_\_  
 ORGANIZATION NAME AUTHORIZED SIGNATURE DATE

**ORIGINAL COPY (Return to OWNER)**

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

MEETING DATE: June 24, 2013

AGENDA ITEM # 9

**ITEM:** Various Services performed by the City of Wyandotte

**PRESENTER:** Mark A. Kowalewski, City Engineer



**INDIVIDUALS IN ATTENDANCE:** Mark A. Kowalewski, City Engineer

**BACKGROUND:** The Department of Public Service perform snow removal for the Central Business District, in accordance with Section 32-53 through Section 32-55 of the City Charter, attached please find the Snow Removal Roll for the 2012-2013 winter season.

Also attached is a list of services performed by the Department of Public Service that have not yet been paid. In accordance with Section 222 of the City Charter, said charges should be placed as a special assessment against property.

**STRATEGIC PLAN/GOALS:** The City is committed to maintaining and developing excellent Neighborhoods and the Downtown.

**ACTION REQUESTED:** Approve said charges to be placed as a special assessment against properties.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** n/a

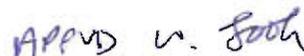
**IMPLEMENTATION PLAN:** The City Assessor to spread said charges on the 2013 Summer Tax Roll against said properties.

**COMMISSION RECOMMENDATION:** n/a

**CITY ADMINISTRATOR'S RECOMMENDATION:**



**LEGAL COUNSEL'S RECOMMENDATION:**



**MAYOR'S RECOMMENDATION:**



**LIST OF ATTACHMENTS:** Snow Roll and Special Assessment Roll for 2013

**MODEL RESOLUTION:**

RESOLUTION

Wyandotte, Michigan

Date: June 24, 2013

RESOLVED by the City Council that the Council concurs in the recommendation of the City Engineer in his communication regarding the Snow Removal for the Central Business District, and various services perform by the Department of Public Service; AND

BE IT FURTHER RESOLVED that Council directs the City Assessor to spread said charges on the 2013 Summer Tax Roll against said properties.

I move the adoption of the foregoing resolution.

MOTION by Councilperson \_\_\_\_\_

Supported by Councilperson \_\_\_\_\_

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

**Work Order #539551  
Parks Dept. Snow Roll CBD  
2012 - 2013**

Material	9,741.12
Equipment	8,169.40
Labor	4,605.18
Fringe	2,458.20
<b>TOTAL</b>	<b>24,973.90</b>

**City of Wyandotte**  
**Allocation of Snow Removal - Central Business District**

2012 - 2013

			Total Cost	\$24,973.90
sidwell #	l.f.		%	Amount to Be Billed
010-12-0005-000		459.68	1.82%	\$454.86
010-18-0001-000		280.00	1.11%	\$277.06
010-18-0006-301		50.00	0.20%	\$49.48
010-18-0007-000*		560.00	2.22%	\$554.13
010-20-0005-000		460.00	1.82%	\$455.17
011-03-0001-001		150.00	0.59%	\$148.43
011-03-0001-002		38.48	0.15%	\$38.08
011-03-0002-000		50.00	0.20%	\$49.48
011-03-0003-000		50.00	0.20%	\$49.48
011-03-0004-000		50.00	0.20%	\$49.48
011-03-0005-001		19.00	0.08%	\$18.80
011-03-0005-002		57.00	0.23%	\$56.40
011-03-0006-002		144.00	0.57%	\$142.49
011-03-0007-000*		558.48	2.21%	\$552.62
010-21-0005-000*		230.00	0.91%	\$227.59
010-21-0008-001*		43.00	0.17%	\$42.55
011-05-0004-000		294.72	1.17%	\$291.63
011-05-0005-002		29.00	0.11%	\$28.70
011-05-0006-002		21.00	0.08%	\$20.78
011-05-0006-003		25.00	0.10%	\$24.74
011-05-0007-001		25.00	0.10%	\$24.74
011-05-0007-002		25.00	0.10%	\$24.74
011-05-0008-000		415.93	1.65%	\$411.57
011-08-0001-001		160.00	0.63%	\$158.32
011-08-0001-002		42.00	0.17%	\$41.56
011-08-0002-002		44.48	0.18%	\$44.01
011-08-0003-001		33.70	0.13%	\$33.35
011-08-0003-003		51.54	0.20%	\$51.00
011-08-0004-001		51.54	0.20%	\$51.00
011-08-0004-002		51.54	0.20%	\$51.00
011-08-0005-001		44.32	0.18%	\$43.86
011-08-0005-002		58.76	0.23%	\$58.14
011-08-0006-306		51.57	0.20%	\$51.03
011-08-0006-002*		88.12	0.35%	\$87.20
011-08-0006-003*		70.36	0.28%	\$69.62
011-08-0006-005*		28.95	0.11%	\$28.65
011-99-0001-001		212.04	0.84%	\$209.82
011-99-0002-000		58.54	0.23%	\$57.93
011-99-0003-000		70.86	0.28%	\$70.12
011-99-0004-000		105.54	0.42%	\$104.43
011-99-0005-000		41.06	0.16%	\$40.63

011-06-0008-001	175.00	0.69%	\$173.16
011-06-0008-002	25.00	0.10%	\$24.74
011-06-0009-000	50.00	0.20%	\$49.48
011-06-0010-000	50.00	0.20%	\$49.48
011-06-0011-000	350.00	1.39%	\$346.33
011-07-0001-000	50.00	0.20%	\$49.48
011-07-0002-000*	50.00	0.20%	\$49.48
011-07-0003-000*	50.00	0.20%	\$49.48
011-07-0004-000*	150.00	0.59%	\$148.43
011-07-0007-000*	190.00	0.75%	\$188.01
011-07-0008-000*	315.00	1.25%	\$311.70
011-07-0011-002	75.00	0.30%	\$74.21
011-07-0013-000	240.00	0.95%	\$237.48
011-09-0001-000	260.00	1.03%	\$257.27
011-09-0003-002	80.00	0.32%	\$79.16
011-09-0005-000	180.00	0.71%	\$178.11
011-09-0006-001	25.00	0.10%	\$24.74
011-09-0006-002	25.00	0.10%	\$24.74
011-09-0007-000*	100.00	0.40%	\$98.95
011-09-0009-000	50.00	0.20%	\$49.48
011-09-0010-001	22.00	0.09%	\$21.77
011-09-0010-002	158.00	0.63%	\$156.34
011-09-0011-000	50.00	0.20%	\$49.48
011-09-0012-000	50.00	0.20%	\$49.48
011-09-0013-000	50.00	0.20%	\$49.48
011-09-0014-001	70.00	0.28%	\$69.27
011-09-0014-002	120.00	0.48%	\$118.74
011-10-0001-001	230.00	0.91%	\$227.59
011-10-0003-001	50.00	0.20%	\$49.48
011-10-0004-302	315.62	1.25%	\$312.31
011-10-0007-300	50.00	0.20%	\$49.48
011-10-0008-001	25.00	0.10%	\$24.74
011-10-0008-002*	25.00	0.10%	\$24.74
011-10-0009-001	25.00	0.10%	\$24.74
011-10-0009-002	25.00	0.10%	\$24.74
011-10-0010-000	184.48	0.73%	\$182.54
011-10-0011-002	170.00	0.67%	\$168.22
011-12-0001-300	311.00	1.23%	\$307.74
011-12-0004-303	319.00	1.26%	\$315.65
011-12-0008-000	215.00	0.85%	\$212.74
011-12-0009-002	65.00	0.26%	\$64.32
011-12-0010-002	60.00	0.24%	\$59.37
011-12-0012-000	50.00	0.20%	\$49.48
011-12-0013-000	50.00	0.20%	\$49.48
011-12-0014-000	190.00	0.75%	\$188.01
011-13-0001-000	190.00	0.75%	\$188.01
011-13-0002-000	50.00	0.20%	\$49.48
011-13-0003-000	50.00	0.20%	\$49.48
011-13-0004-000	50.00	0.20%	\$49.48
011-13-0005-000	50.00	0.20%	\$49.48
011-13-0006-000	50.00	0.20%	\$49.48

011-13-0007-000	190.00	0.75%	\$188.01
011-13-0008-300*	275.00	1.09%	\$272.12
011-13-0010-303	65.00	0.26%	\$64.32
011-13-0012-002*	275.00	1.09%	\$272.12
011-13-0012-301	15.00	0.06%	\$14.84
011-14-0001-000*	1,000.00	3.96%	\$989.51
011-15-0001-000	201.50	0.80%	\$199.39
011-15-0004-002	25.00	0.10%	\$24.74
011-15-0005-002	46.60	0.18%	\$46.11
011-15-0007-002	21.90	0.09%	\$21.67
011-15-0008-001	20.00	0.08%	\$19.79
011-15-0008-002	20.00	0.08%	\$19.79
011-15-0009-002	255.00	1.01%	\$252.33
011-15-0015-000	145.00	0.57%	\$143.48
011-15-0016-000	50.00	0.20%	\$49.48
011-15-0018-000*	102.00	0.40%	\$100.93
011-15-0022-002*	73.00	0.29%	\$72.23
011-15-0025-000*	75.00	0.30%	\$74.21
011-15-0028-000	25.00	0.10%	\$24.74
011-15-0029-001	85.00	0.34%	\$84.11
011-15-0029-002	60.00	0.24%	\$59.37
011-15-0030-000	157.50	0.62%	\$155.85
011-15-0031-002	25.00	0.10%	\$24.74
011-15-0032-002	25.00	0.10%	\$24.74
011-15-0033-002	30.00	0.12%	\$29.69
011-15-0034-002	27.50	0.11%	\$27.21
011-15-0035-002	30.00	0.12%	\$29.69
011-15-0037-000	50.00	0.20%	\$49.48
011-15-0039-301	197.00	0.78%	\$194.93
011-15-0044-000*	100.00	0.40%	\$98.95
011-15-0056-000*	195.00	0.77%	\$192.95
011-15-0069-002*	153.00	0.61%	\$151.40
011-15-0075-301*	322.00	1.28%	\$318.62
020-01-0001-001	674.22	2.67%	\$667.15
020-01-0001-002*	1,160.00	4.60%	\$1,147.83
020-01-0002-000*	327.88	1.30%	\$324.44
020-01-0008-002*	11.40	0.05%	\$11.28
020-01-0008-003	288.63	1.14%	\$285.60
020-01-0008-004	76.12	0.30%	\$75.32
020-01-0009-301	376.15	1.49%	\$372.20
020-01-0003-004	244.21	0.97%	\$241.65
020-01-0004-304	159.27	0.63%	\$157.60
020-01-0004-002	159.27	0.63%	\$157.60
020-38-0003-303	50.00	0.20%	\$49.48
E Biddle-Pine to Wye*	3,614.18	14.32%	\$3,576.27
Viaducts	2,650.00	10.50%	\$2,622.20

\*indicates city property

Total l.f.	25,238.64	100.00%	24,973.90
	<u>should = total l.f.</u>	<u>should = 100%</u>	<u>should = \$total</u>

**Special Assessment 2013  
Services Performed by DPS**

Property #	Name	Service Date	Amount	Service Type	Address	Street
021-09-0008-000	Amy Yanke/Debbie Lynn	5/9/2012	\$ 100.00	grass cutting	1035	Adelaide
007-03-0003-000	Rose Evans/M. Lapper	9/12/2011	\$ 60.00	grass cutting	222	Antoine
		11/5/2011	\$ 200.00	grass cutting		
		5/6/2011	\$ 200.00	grass cutting		
		5/30/2012	\$ 200.00	grass cutting		
		6/19/2012	\$ 200.00	grass cutting		
		8/5/2012	\$ 200.00	grass cutting		
		8/22/2012	\$ 200.00	grass cutting		
		5/21/2013	\$ 200.00	grass cutting		
007-04-0019-000	Deborah Miller	6/21/2012	\$ 200.00	grass cutting	245	Antoine
		5/23/2013	\$ 200.00	grass cutting		
006-02-0005-000	Lavelle King	5/22/2012	\$ 200.00	grass cutting	555	Antoine
		7/2/2012	\$ 200.00	grass cutting		
		10/15/2012	\$ 200.00	grass cutting		
		5/31/2013	\$ 200.00	grass cutting		
004-01-0102-000	Syl Dauti	8/21/2012	\$ 200.00	grass cutting	120	Bennett
020-01-0005-002	Kasperek Properties	5/15/2012	\$ 200.00	grass cutting	3620	Biddle
023-14-0028-001	GDMD Enterprises LLC	6/22/2012	\$ 200.00	grass cutting	4560	Biddle
		8/1/2012	\$ 200.00	grass cutting		
		9/7/2012	\$ 200.00	grass cutting		
001-06-0003-301	Mark Morgan	5/15/2013	\$ 200.00	grass cutting	230	Bondie
023-06-0001-300	John Hollowell	6/27/2012	\$ 200.00	grass cutting	570	Central
		8/1/2012	\$ 200.00	grass cutting		
020-16-0013-000	Dion Whiteaker	5/6/2012	\$ 200.00	grass cutting	756	Cherry
		5/24/2012	\$ 200.00	grass cutting		
015-07-0010-002	Thomas Ferstle	6/21/2012	\$ 294.89	rubbish removal	606	Chestnut
017-14-0017-000	Janet McLelland	6/8/2012	\$ 200.00	grass cutting	1582	Chestnut
004-06-0166-002	Federal National Mort	8/15/2012	\$ 200.00	grass cutting	685	Cora
		10/3/2012	\$ 200.00	grass cutting		
005-01-0032-000	William Vanslingerlandt	6/25/2012	\$ 200.00	grass cutting	826	Cora
004-26-0071-000	Robert Plannette	8/15/2012	\$ 200.00	grass cutting	941-943	Cora
013-19-0044-000	William Kelley	9/9/2012	\$ 200.00	grass cutting	2238	Cora
013-19-0039-301	John Smith	9/16/2012	\$ 200.00	grass cutting	2262	Cora
017-16-0185-000	Shannon Dunlap	9/12/2012	\$ 200.00	grass cutting	1550	Dee
		5/21/2013	\$ 200.00	grass cutting		
005-07-0103-002	Iona Chupurdy	5/21/2013	\$200.00	grass cutting	1060	Electric

**Special Assessment 2013  
Services Performed by DPS**

013-03-0038-002	Sharon Gail Davis	5/14/2012	\$ 200.00	grass cutting	2262	Electric
		8/22/2012	\$ 200.00	grass cutting		
017-16-0033-000	Elizabeth Eileen Fisher	7/23/2012	\$ 200.00	grass cutting	1408	Elm
		8/21/2012	\$ 50.00	rubbish removal		
		9/9/2012	\$ 200.00	grass cutting		
		10/15/2012	\$ 200.00	grass cutting		
		5/23/2013	\$ 200.00	grass cutting		
017-16-0036-000	Gerald/Jennifer Yerrick	8/22/2012	\$ 200.00	grass cutting	1420	Elm
001-02-0001-000	Steven Shornack	7/11/2012	\$ 200.00	grass cutting	50	Emmons
001-04-0171-000	Fannie Mae	7/13/2012	\$ 200.00	grass cutting	254	Emmons
017-13-0002-000	Ballog Properties LLC	7/13/2012	\$ 200.00	grass cutting	1720	Eureka
012-04-0009-000	Meagan Szelag	6/25/2012	\$ 200.00	grass cutting	317	Ford
012-10-0061-303	Bank of New York Mello	8/8/2012	\$ 200.00	grass cutting	427	Ford
		10/2/2012	\$ 200.00	grass cutting		
007-10-0003-302	Paula/Kenneth Pennington	6/27/2012	\$ 200.00	grass cutting	526	Ford
		8/5/2012	\$ 200.00	grass cutting		
		9/16/2012	\$ 200.00	grass cutting		
		5/20/2013	\$ 200.00	grass cutting		
007-10-0002-300	Richard Smith	5/21/2013	\$ 200.00	grass cutting	538	Ford
006-08-0007-000	JR Pub Corporation	8/24/2012	\$ 200.00	grass cutting	642	Ford
		5/31/2013	\$ 200.00	grass cutting		
003-07-0152-001	Kapat Properties LLC	10/16/2012	\$ 200.00	grass cutting	1209-1231	Fort
003-07-0139-001	Wyan. Holdings Inc.	6/18/2012	\$ 200.00	grass cutting	1297	Fort
		9/6/2012	\$ 200.00	grass cutting		
		10/16/2012	\$ 200.00	grass cutting		
		5/31/2013	\$ 200.00	grass cutting		
018-08-0024-003	B-217 Corporation	7/11/2012	\$ 200.00	grass cutting	3851	Fort
004-10-0036-000	Current Taxpayer	6/12/2012	\$ 200.00	grass cutting	302	Goddard
		7/20/2012	\$ 200.00	grass cutting		
		8/24/2012	\$ 200.00	grass cutting		
		9/9/2012	\$ 200.00	grass cutting		
004-26-0001-301	Jerry/Bahama Gorski	6/11/2012	\$ 200.00	grass cutting	826	Goddard
		8/22/2012	\$ 200.00	grass cutting		
		5/15/2013	\$ 200.00	grass cutting		
		6/5/2013	\$ 200.00	grass cutting		
005-02-0001-000	Current Occupant	7/11/2012	\$ 200.00	grass cutting	906	Goddard
022-11-0237-002	Detroit Tubular Rivet	5/8-5/9/12	\$ 350.58	grass cutting	1213	Grove
		7/24/2012	\$ 200.00	grass cutting		
		9/11/2012	\$ 325.00	grass cutting		
		5/15/2013	\$ 200.00	grass cutting		

**Special Assessment 2013  
Services Performed by DPS**

001-04-0428-000	P & P Inc.	4/26/2012	\$ 200.00	grass cutting	400	Highland
		5/25/2012	\$ 200.00	grass cutting		
		6/28/2012	\$ 200.00	grass cutting		
		8/24/2012	\$ 200.00	grass cutting		
		9/24/2012	\$ 200.00	grass cutting		
		10/9/2012	\$ 200.00	grass cutting		
001-04-0382-000	Ralph Ascencio	4/26/2012	\$ 200.00	grass cutting	686	Highland
001-04-0380-300	Laura Rose	5/15/2013	\$ 200.00	grass cutting	700	Highland
004-04-0006-000	Vicki Jones	5/15/2012	\$ 200.00	grass cutting	160-162	Labadie
		6/25/2012	\$ 200.00	grass cutting		
		8/8/2012	\$ 200.00	grass cutting		
		9/16/2012	\$ 200.00	grass cutting		
021-13-0035-000	Gerard Gratiot	6/19/2012	\$ 200.00	grass cutting	1207	Lee
		10/3/2012	\$ 200.00	grass cutting		
017-16-0119-300	Joseph Frisch	5/22/2013	\$ 200.00	grass cutting	1544	Maple
007-09-0015-000	Billy Williams	9/9/2012	\$ 200.00	grass cutting	1820	Mckinley
		5/30/2013	\$ 200.00	grass cutting		
013-10-0008-002	John E. Chelland	9/27/2012	\$ 200.00	grass cutting	1076	Mulberry
013-10-0029-000	Stanley Gorkiewicz	9/16/2012	\$ 200.00	grass cutting	1093	Mulberry
020-09-0012-000	Estate of Arthur Blair	6/18/2012	\$ 200.00	grass cutting	644	Orange
		8/5/2012	\$ 200.00	grass cutting		
		8/22/2012	\$ 200.00	grass cutting		
020-22-0013-000	Core Real Estate Group	4/27/2012	\$ 200.00	grass cutting	320	Orchard
020-22-0013-000	Core Real Estate Group	5/17/2012	\$ 200.00	grass cutting	344	Orchard
020-30-0019-300	Wm. Richardson/Georgeann Barth	8/21/2012	\$ 200.00	grass cutting	427	Orchard
		5/21/2013	\$ 200.00	grass cutting		
020-30-0023-000	Mark Welch	8/24/2012	\$ 200.00	grass cutting	443	Orchard
020-16-0007-000	Rexal Vannatter	10/1/2012	\$ 200.00	grass cutting	701	Pine
020-16-0001-000	Robert/Annette Kalich	9/24/2012	\$ 200.00	grass cutting	767	Pine
020-19-0009-000	Paul Amori Sr.	7/6/2012	\$ 200.00	grass cutting	516	Plum
		8/21/2012	\$ 200.00	grass cutting		
		5/22/2013	\$ 200.00	grass cutting		
		6/14/2013	\$ 200.00	grass cutting		
020-26-0018-000	717-719 Plum	9/27/2012	\$ 200.00	grass cutting	717-719	Plum
021-06-0013-305	Bank of America	5/4/2012	\$ 200.00	grass cutting	854	Plum
		5/24/2012	\$ 200.00	grass cutting		
		8/21/2012	\$ 200.00	grass cutting		
		10/1/2012	\$ 200.00	grass cutting		

**Special Assessment 2013  
Services Performed by DPS**

012-13-0013-000	James/Samantha Whitten	6/25/2012	\$ 200.00	grass cutting	354	Poplar
012-15-0004-002	John & Carolyn Baker	10/8/2012	\$ 200.00	grass cutting	429	Poplar
013-13-0015-000	Kelly Rodriguez	5/16/2012	\$ 200.00	grass cutting	1043	Poplar Ct.
001-05-0063-000	Federal Home Loan Mort.	7/13/2012	\$ 200.00	grass cutting	160	Riverbank
		8/21/2012	\$ 200.00	grass cutting		
		10/15/2012	\$ 200.00	grass cutting		
		5/21/2013	\$ 200.00	grass cutting		
001-05-0239-001	Greg Greenizen	7/2/2012	\$ 200.00	grass cutting	409	Riverbank
001-05-0096-301	Christopher Hedger	4/26/2012	\$ 200.00	grass cutting	414	Riverbank
		5/25/2012	\$ 200.00	grass cutting		
		6/21/2012	\$ 200.00	grass cutting		
		7/20/2012	\$ 200.00	grass cutting		
		8/24/2012	\$ 200.00	grass cutting		
		5/15/2013	\$ 200.00	grass cutting		
004-23-0041-002	Robert Satterley	6/8/2012	\$ 200.00	grass cutting	613	St. Johns
004-26-0048-000	Zachary Ronan	5/25/2012	\$ 200.00	grass cutting	809	St. Johns
005-01-0009-002	Boyd Mullins	5/31/2012	\$ 200.00	grass cutting	880	St. Johns
		5/15/2013	\$ 200.00	grass cutting		
012-04-0016-001	Richard Dupuie	7/2/2012	\$ 200.00	grass cutting	316	Spruce
		8/13/2012	\$ 200.00	grass cutting		
		9/9/2012	\$ 200.00	grass cutting		
012-10-0037-000	Christopher O'Dowd	5/31/2012	\$ 200.00	grass cutting	450	Spruce
013-08-0054-000	Duane Menenhall	9/16/2012	\$ 200.00	grass cutting	1320	Spruce
010-26-0007-001	Michael/Susan Barath	5/14/2013	\$ 200.00	grass cutting	203-205	Superior
		6/13/2013	\$ 200.00	grass cutting		
015-02-0006-000	Gary/Laura Kroll	3/29/2012	\$ 262.36	debris removal	313-315	Superior
015-04-0003-000	Bank of New York	9/9/2012	\$ 200.00	grass cutting	445	Superior
017-03-0311-302	Ken Krasnodemski	5/31/2012	\$ 200.00	grass cutting	1751	Superior
015-05-0007-003	Margaret Wojno	8/30/2012	\$ 20.00	brush grinding	566	Vinewood
010-09-0009-306	JAJL Properties LLC	4/21/2013	\$ 851.45	board up house	98	Walnut
013-12-0001-000	Amanda Lasky	4/9/2012	\$ 10.00	brush grinding	1120	Walnut
001-01-0152-000	Judy Ahles	5/10/2012	\$ 200.00	grass cutting	220	2nd
001-01-0126-000	Wayne Parsons	12/22/2011	\$ 200.32	rubbish removal	243	2nd
004-10-0085-000	Nicholas Walker/Kelli Orta	4/30/2012	\$ 153.48	debris removal	927	2nd
		8/13/2012	\$ 200.00	grass cutting		
004-10-0078-000	Nancy Hughes	5/11/2012	\$ 200.00	grass cutting	948	2nd

**Special Assessment 2013  
Services Performed by DPS**

		9/16/2012	\$ 200.00	grass cutting		
		5/21/2013	\$ 200.00	grass cutting		
004-17-0015-000	Donald Davis	7/17/2012	\$ 200.00	grass cutting	1123	3rd
		9/24/2012	\$ 200.00	grass cutting		
		2/13/2013	\$ 273.83	board up garage		
		3/15/2013	\$ 233.93	board up house & garge		
		5/16/2013	\$ 110.05	debris removal		
		5/30/2013	\$ 48.87	board up garage		
		6/3/2013	\$ 200.00	grass cutting		
007-10-0047-000	David Buckenburger	7/12/2012	\$ 200.00	grass cutting	1702	4th
		8/7/2012	\$ 200.00	grass cutting		
		10/8/2012	\$ 200.00	grass cutting		
		6/13/2013	\$ 200.00	grass cutting		
004-20-0047-000	Kevin McNiven	5/11/2012	\$ 200.00	grass cutting	829	5th
004-20-0041-304	Kevin McNiven	9/24/2012	\$ 200.00	grass cutting	877	5th
004 25-0116-303	P & P Inc.	7/10/2012	\$ 200.00	grass cutting	1133	5th
		9/9/2012	\$ 200.00	grass cutting		
006-01-0006-301	Matthew/Evelyn Tertel	5/6/2012	\$ 200.00	grass cutting	1234	5th
		6/18/2012	\$ 200.00	grass cutting		
		7/17/2012	\$ 200.00	grass cutting		
		8/22/2012	\$ 200.00	grass cutting		
		10/3/2012	\$ 200.00	grass cutting		
		5/23/2013	\$ 200.00	grass cutting		
012 10-0074-000	Vita Mascia	5/31/2012	\$ 200.00	grass cutting	2078	5th
		10/2/2012	\$ 200.00	grass cutting		
		5/29/2013	\$ 200.00	grass cutting		
004-06-0258-002	Richard Melvin	6/25/2012	\$ 200.00	grass cutting	666	6th
006-01-0080-000	Warren Hudson	7/13/2012	\$ 200.00	grass cutting	1202	6th
		5/31/2013	\$ 200.00	grass cutting		
004-23-0109-000	Bank of New York Mellon	4/26/2012	\$ 200.00	grass cutting	933	7th
		5/30/2012	\$ 200.00	grass cutting		
		6/21/2012	\$ 200.00	grass cutting		
		9/16/2012	\$ 200.00	grass cutting		
		6/4/2013	\$ 200.00	grass cutting		
006-01-0167-002	Joan Driscoll	7/10/2012	\$ 200.00	grass cutting	1240	7th
		8/22/2012	\$ 200.00	grass cutting		
		9/16/2012	\$ 200.00	grass cutting		
006-08-0167-000	David Flournoy II	10/2/2012	\$ 677.97	debris removal	1840	7th
013-18-0016-302	Dallas Oaks	5/1/2012	\$ 200.00	grass cutting	2250	7th
		6/19/2012	\$ 200.00	grass cutting		
		10/8/2012	\$ 200.00	grass cutting		
		6/4/2013	\$ 200.00	grass cutting		
004-26-0063-000	Rayburn Barton	9/9/2012	\$ 200.00	grass cutting	898	8th

**Special Assessment 2013  
Services Performed by DPS**

006-07-0017-000	Chase Home Finance	5/6/2012	\$ 200.00	grass cutting	1610	8th
006-08-0139-000	James/Theresa Varney	9/16/2012	\$ 200.00	grass cutting	1737	8th
005-02-0014-000	Linda Riley	8/8/2012	\$ 200.00	grass cutting	876	9th
014-03-0050-305	Jamie Latoski	3/8/2012	\$ 1,295.00	sewer repair	2764	9th
005-07-0023-002	BAC Home Loans Ser.	5/14/2012	\$ 200.00	grass cutting	1136	10th
006-07-0171-002	Starr Groff	11/30/2012	\$ 167.81	rubbish removal	1879	10th
013-04-0036-000	Michael Dudek	5/9/2012	\$ 200.00	grass cutting	2251	10th
021-10-0083-000	John Maynarich	9/12/2012	\$ 200.00	grass cutting	3406	11th
021-10-0086-000	David Morin	9/27/2012	\$ 200.00	grass cutting	3422	11th
021-10-0027-000	Adam Laretz	7/30/2012	\$ 200.00	grass cutting	3421	13th
		9/12/2012	\$ 200.00	grass cutting		
<del>021-14-0009</del> 002	Tracy T. Barton	8/27/2012	\$ 50.00	debris removal	3891	14th
018-01-0012-000	Daniela Walker	8/6/2012	\$ 200.00	grass cutting	3367	15th
018-01-0017-000	Misty Bouchard	8/6/2012	\$ 200.00	grass cutting	3391	15th
018-01-0144-000	John Bryant	3/29/2012	\$ 153.19	debris removal	3430	15th
<del>018-01-0141</del> 002	Trevor McKeen/Ahsley Garner	9/7/2012	\$ 200.00	grass cutting	3444	15th
018-01-0296-000	Billie/Barbara Wood	6/22/2012	\$ 200.00	grass cutting	3544	16th
		7/18/2012	\$ 200.00	grass cutting		
		8/15/2012	\$ 200.00	grass cutting		
		9/12/2012	\$ 200.00	grass cutting		
		10/15/2012	\$ 200.00	grass cutting		
		5/21/2013	\$ 200.00	grass cutting		
019-12-0011-000	Stanley Huddy	7/2/2012	\$ 200.00	grass cutting	4310	16th
		8/7/2012	\$ 200.00	grass cutting		
		9/12/2012	\$ 200.00	grass cutting		
		5/15/2013	\$ 200.00	grass cutting		
		6/4/2013	\$ 200.00	grass cutting		
003-01-0245-002	Paul Cooksey	5/22/2013	\$ 200.00	grass cutting	1432	17th
018-01-0364-002	Paul Workman	7/17/2012	\$ 50.00	debris removal	3525	17th
018-01-0454-000	Ronald Thomas	7/17/2012	\$ 50.00	debris removal	3582	17th
016-03-0048-303	Mortgage Electronic	6/27/2012	\$ 200.00	grass cutting	2365	18th
		8/22/2012	\$ 200.00	grass cutting		
		10/2/2012	\$ 200.00	grass cutting		
		5/20/2013	\$ 200.00	grass cutting		
		6/11/2013	\$ 200.00	grass cutting		
018-02-0659-002	Cordia Michigan LLC	5/22/2013	\$ 200.00	grass cutting	3892	18th

**Special Assessment 2013  
Services Performed by DPS**

018-02-0814-002	Helen Shortridge	8/13/2012	\$ 200.00	grass cutting	3824	19th
003-02-0161-002	Ann Meyer	5/8/2012	\$ 200.00	grass cutting	1051	20th
		6/21/2012	\$ 200.00	grass cutting		
003-02-0185-000	CPi Housing Fund LLC	5/18/2012	\$ 200.00	grass cutting	1473	20th
		6/27/2012	\$ 200.00	grass cutting		
		5/30/2013	\$ 200.00	grass cutting		
016-04-0547-002	Christine/Stephen Buchanan	6/8/2012	\$ 200.00	grass cutting	2513	20th
018-02-1044-002	Bank of America Corp.	9/9/2012	\$ 200.00	grass cutting	3563	21st
018-02-1022-002	Christine M. Gougeon	9/27/2012	\$ 200.00	grass cutting	3805	21st
018-03-0180-000	Jeff/Brandy Antolak	10/8/2012	\$ 200.00	grass cutting	3424	22nd
018-05-0267-305	Sylvia Hayden	5/9/2012	\$ 200.00	grass cutting	3582	22nd
		6/12/2012	\$ 108.85	debris removal		
		5/16/2013	\$ 50.00	rubbish removal		
		5/21/2013	\$ 200.00	grass cutting		
003-07-0050-000	Jodi Ivanakovics	9/9/2012	\$ 200.00	grass cutting	1045	23rd
003-07-0075-002	Linda Sikora	6/20/2012	\$ 200.00	grass cutting	1212	23rd
017-11-0011-000	Federal National Mort.	10/2/2012	\$ 200.00	grass cutting	3219	23rd

**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**

10

**MEETING DATE:** June 24, 2013

**AGENDA ITEM #**

**ITEM: Budget Hearing- 2013 Tax Rate to Support 2014 Fiscal Year Operations**

**PRESENTER:** Todd A. Drysdale, City Administrator *Drysdale*

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Listed below is an explanation of the need to have a budget hearing regarding the property tax millage rate to be levied to support the proposed General City Operating Budget. These rates will defray the City's operating costs for the upcoming Fiscal Year ending September 30, 2014.

1. In accordance with the requirements under the Headlee Amendment, the millage rate for City operating purposes will be \$16.3204 per thousand dollars of Taxable Value (\$13.8038 for City Operating and \$2.5166 for refuse disposal). This amount includes the millage (1.75 mills) authorized by voters in November, 2011.
2. The public hearing to discuss the proposed operating millage rates for the 2013 Calendar Year will be held on July 1, 2013, in accordance with Public Act 40 of 1995.
3. The actual City Council vote on the proposed operating millage rates for the 2014 Fiscal Year operating budget will also take place on July 1, 2013, in accordance with Public Act 75 of 1991.
4. A "Truth in Taxation" hearing will not be required if the above referenced hearing is properly posted and held in accordance with Public Act 40 of 1995.
5. The tax rate for debt requirements will be set at an amount sufficient to pay for funded debts of the city and interest thereon. These debts include the debt service for the bonds sold to construct the Department of Public Service facility, debt service for the bonds sold to construct the Police/Court building, and the debt service for the bonds sold to renovate the Yack Arena.
6. The tax rate will be set at an amount sufficient to provide for the operation and maintenance of Drain Number Five (5).

**STRATEGIC PLAN/GOALS:** To be financially responsible.

**ACTION REQUESTED:** Schedule the necessary public hearing on July 1, 2013.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** City Clerk to schedule the public hearing to be scheduled on July 1, 2013.

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur

**LEGAL COUNSEL'S RECOMMENDATION:** *APPROVED WRL*

**MAYOR'S RECOMMENDATION:**

**LIST OF ATTACHMENTS:** N/A

**MODEL RESOLUTION:**

WHEREAS the City Administrator has filed a copy of the communication relative to the 2014 Fiscal Year Operating Budget and Corresponding Operating Tax Millage Rate;

NOW, THEREFORE, BE IT RESOLVED that this Council shall hold a Budget Meeting, in accordance with Public Act 40 of 1995, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on July 1, 2013, at 7:00 pm

BE IT FURTHER resolved that the City Council will act on the 2013 operating millage rate pursuant to Public Act 75 of 1991, at the July 1, 2013, Council meeting after the closure of the required Budget Hearing

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION



MEETING DATE: June 24, 2013

AGENDA ITEM #

**ITEM:** Sewage Rate Effective July 1, 2013

**PRESENTER:** Todd A. Drysdale, City Administrator *Drysdale*

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** The Wayne County Board of Public Works has submitted the sewage disposal rates effective July 1, 2013, for approval by the Wayne County Commission. The proposed rates represent an imputed increase of 7.76% from the prior year's rate.

In order to meet current City obligations, the following sewage rate per million gallons is being recommended:

Operation and Maintenance	\$1,779.53
Debt Service	771.84
Replacement	280.50
Meter Loss	-8.37
Collection Cost	50.50
Total	<u>\$2,874.00</u>

The proposed sewage rate represents an increase of 2.75% from the rate established in the prior year. The average annual rate increase since 1997 is 4.39%.

The proposed sewage rate would continue to place the City of Wyandotte as the second lowest sewage rate out of the thirteen communities that utilize the Wyandotte Wastewater Treatment Plant (Attachment C). Also, enclosed on Attachment D is the conversion calculation from million cubic feet to million gallons.

If there are any questions or concerns, please do not hesitate to contact the undersigned.

**STRATEGIC PLAN/GOALS:** To be financially responsible.

**ACTION REQUESTED:** Schedule the necessary public hearing on July 1, 2013.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** Increased revenue of approximately \$166,000 provided by rate increase. Expenses, primarily debt service, have increased the same amount.

**IMPLEMENTATION PLAN:**

First and Final Readings of Ordinance Attached

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur

**LEGAL COUNSEL'S RECOMMENDATION:** *Approved w. Foot*

**MAYOR'S RECOMMENDATION:** *OK APP.*

**LIST OF ATTACHMENTS:**

1. Attachment A – Sewage Rate Calculation
2. Attachment B – Effect on Average Homeowner
3. Attachment C – Community Comparison
4. Attachment D – Unit Conversion Analysis (Base & Excess Rate)
5. Attachment E – Unit Conversion Analysis (Debt Rate)
6. Attachment F – Historical City Rate Changes

**MODEL RESOLUTION:**

**RESOLVED BY CITY COUNCIL** that the Council concurs in the recommendation of the City Administrator that no sewage rate increase be implemented for July 1, 2013, and that the Department of Municipal Service is directed to increase the billing for sewage disposal charges to \$2,874.00 per million gallons of water consumed. This will provide the City with the necessary funds for the following purposes:

- To pay the City of Wyandotte’s share of operation and maintenance of the sewage disposal system
- To pay the County of Wayne’s sewage charges on a monthly basis
- To pay for the replacement of equipment of the sewage disposal system
- To cover the loss of revenue due to the difference between the City’s master meter and customer’s meters
- To pay for debt service

The moneys collected, except for the collection costs of \$50.50 per million gallons of water consumed which will be retained by the Municipal Service Commission, shall be placed in the appropriate fund to be used for the above stated purposes and any balance that may accrue shall be retained therein to provide for emergencies, contingencies, and extraordinary events.

**IT IS FURTHER RESOLVED** that in accordance with Ordinance 802 Article III, Section Five, all customers of the City of Wyandotte’s Wastewater System shall receive annual notification and breakdown of the new sewage rate and the Municipal Service Department is hereby directed to print said sewage rate breakdown on all water bills on an annual basis.

**IT IS FURTHER RESOLVED** that the Department of Legal Affairs be directed to prepare the necessary Ordinance Amendment.

**MOTION BY COUNCIL MEMBER** \_\_\_\_\_

**SUPPORTED BY COUNCIL MEMBER** \_\_\_\_\_

**YEAS**

**COUNCIL**

**NAYS**

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
Stec

Absent: \_\_\_\_\_

City of Wyandotte  
Sewerage Disposal Fund  
Projected Revenues Using Average Gallons Billed from 2007 through 2013  
July 1, 2013 - 2.76% Rate Increase

Month	(A) Average County Gallons Billed*	(B) Average City Gallons Billed	(C) Projected Billing Rate per Million Gallons	(D) = (B) * (C) Projected Revenues Generated	(E) = (D) + (B) Total Projected Revenues Generated	(G) = (A) * City Rate Projected Sewerage Expenses per Thousand Gallons	(H) = 5 Year Rolling Avg Average Monthly Projected Excess Flow Expenses per Thousand Gallons	Annual Debt Payments	Annual Debt Payment Based on Flow	Operation & Maintenance/ Equipment Replacement Project	Net Revenues Over/(Under) Expenses
October	126,528,219	127,827,427	2,823.50	\$360,920.74	\$360,920.74	\$108,245.18	\$53,859.03	\$31,911.00	\$38,516.57	\$100,000.00	\$28,236.99
November	113,363,752	117,544,909	2,823.50	\$331,888.30	\$331,888.30	\$95,473.82	\$52,009.00	\$36,381.00	\$34,855.95	\$100,000.00	\$12,168.53
December	116,849,398	112,891,429	2,823.50	\$318,748.95	\$318,748.95	\$90,409.39	\$52,009.00	\$212,311.39	\$35,027.68	\$100,000.00	\$100,000.00
January	126,278,783	120,377,378	2,823.50	\$338,885.52	\$338,885.52	\$106,356.73	\$53,009.00	\$123,500.00	\$38,826.94	\$100,000.00	\$81,801.15
February	110,298,655	235,187,240	2,823.50	\$664,051.20	\$664,051.20	\$192,892.59	\$53,009.00	\$88,794.52	\$33,913.59	\$100,000.00	\$315,441.50
March	121,187,889	4,375,240	2,823.50	\$12,353.52	\$-12,353.52	\$102,042.38	\$53,009.00	\$715,305.78	\$37,255.49	\$100,000.00	\$1,014,370.17
April	116,989,977	115,105,378	2,823.50	\$324,000.03	\$324,000.03	\$97,865.60	\$53,009.00	\$469,988.15	\$35,653.44	\$100,000.00	\$508,811.14
May	133,784,696	130,078,725	2,823.50	\$369,034.84	\$369,034.84	\$112,692.55	\$53,009.00	\$41,137.86	\$41,137.86	\$100,000.00	\$32,207.53
June	144,982,507	146,506,060	2,823.50	\$409,189.95	\$409,189.95	\$121,850.16	\$53,009.00	\$44,485.53	\$44,485.53	\$100,000.00	\$390,633.13
July	151,059,350	151,059,350	2,823.50	\$426,822.27	\$426,822.27	\$123,822.27	\$60,000.00	\$100,000.00	\$46,265.52	\$100,000.00	\$390,633.13
August	149,371,372	148,764,174	2,823.50	\$418,244.93	\$418,244.93	\$122,716.22	\$60,000.00	\$100,000.00	\$46,468.71	\$100,000.00	\$390,633.13
September	118,568,482	139,397,000	2,823.50	\$393,597.43	\$393,597.43	\$100,716.22	\$60,000.00	\$100,000.00	\$35,789.87	\$100,000.00	\$96,101.34
Totals	1,528,505,079.36	1,532,959,300.71		\$4,328,338.82	\$4,328,338.82	\$1,287,290.85	\$657,981.00	\$7,323,454.54	\$489,959.15	\$1,200,000.00	\$763.28

\* City/County Billed Gallons obtained from Municipal Service Department "Water Loss and Sewerage Analysis"

1. County gallons billed obtained from Wyandotte's meter meter.
2. Average gallons billed for County and City are a seven-year average.
3. No meter loss is reflected over the seven-year average.
4. The proposed city rate increase would be effective July 1, 2013.
5. The proposed city rate increase charged by the County is anticipated to increase to \$2.30 per million gallons, an increase of 21.43% from last year's rate of \$1.89 per million gallons.
6. The city rate increase does not include the Municipal Services collection fee.
7. The Municipal Services collection fee will remain unchanged at \$50.50 per million gallons.
8. The excess flow consumption is based on a five-year rolling average of excess flow data to be billed by the County.
9. Data schedules are based on actual expenses per year as provided by the County.
10. Equipment, replacement, operation and maintenance amounts are based upon past budgets and actual expenditures incurred and projected.

City of Wyandotte  
Average Estimated Homeowner Sewage Rate Increase  
June 13, 2013

Attachment B

Current

Estimated Average Residential Usage (Quarterly)	24,000 Gallons
Current Rate per Thousand Gallons	<u>2.797</u>
Estimated Current Average Quarterly Charge	\$67.13
Estimated Yearly Average Charge	\$268.51

Proposed

Estimated Average Residential Usage (Quarterly)	24,000 Gallons
Proposed Rate per Thousand Gallons	<u>2.874</u>
Estimated Proposed Average Quarterly Charge	\$68.98
Estimated Yearly Average Charge	\$275.90

Effect on the Homeowner

Monthly Increase	<u>\$0.62</u>
Quarterly Increase	<u>\$1.85</u>
Yearly Increase	<u>\$7.39</u>

	<u>Community</u>	<u>Current Annual Customer Charge</u>
1	Dearborn Heights	\$572.16 *
2	Belleville	\$537.60 *
3	River Rouge	\$434.88 *
4	Riverview	\$384.96 *
5	Taylor	\$382.08 *
6	Brownstown Township	\$340.80 *
7	Allen Park	\$311.20 *
8	Southgate	\$311.04 *
9	Lincoln Park	\$305.88 *
10	Romulus	\$297.44 *
11	Ecorse	\$278.88 *
12	<b>Wyandotte Proposed</b>	\$275.90
13	Van Buren Township	\$245.28 *

\* Rate before any increase on 7/1/10

Assumptions

1. Average gallons consumed of 24,000 Gallons/Quarter for Wyandotte homeowners (8,000 per month)
2. Communities with bi-monthly billing utilize an average billing consumption of 16,000
3. Flat rate charges were included where applicable in deriving final customer charges
4. All rates were converted to \$/thousand gallons

City of Wyandotte  
Unit Conversion Analysis  
Base & Excess Rate  
June 13, 2013

Attachment D

Conversion\*

1 gallon -> 0.133681 cubic feet  
100 gallons -> 13.3681 cubic feet  
1,000 gallons -> 133.681 cubic feet  
1,000,000 gallons -> 133681 cubic feet

Million Cubic Feet --> Million Gallons --> 1,000 Gallons

Million Cubic Feet x 133,681 = Million Gallons  
Million Gallons / 1,000 = Per 1,000 Gallons

New County Rate-Base (Proposed)

<u>Disposal</u>	<u>Excess Flow</u>
6.30 x 133.681 = Million Gallons	6.30 x 133.681 = Million Gallons
<b><u>842.19</u> Million Gallons</b>	<b><u>\$842.19</u> Million Gallons</b>

Old County Rate-Base

<u>Disposal</u>	<u>Excess Flow</u>
6.09 x 133.681 = Million Gallons	6.09 x 133.681 = Million Gallons
<b><u>814.12</u> Million Gallons</b>	<b><u>\$814.12</u> Million Gallons</b>

\* The City bills customers by thousand gallons while the County bills the City by Million Cubic Feet

Conversion\*

1 gallon -> 0.133681 cubic feet  
100 gallons -> 13.3681 cubic feet  
1,000 gallons -> 133.681 cubic feet  
1,000,000 gallons -> 133681 cubic feet

Million Cubic Feet --> Million Gallons --> 1,000 Gallons

Million Cubic Feet x 133,681 = Million Gallons  
Million Gallons / 1,000 = Per 1,000 Gallons

New County Rate-Debt (Proposed)

<u>Disposal</u>	<u>Excess Flow</u>
2.30 x 133.681 = Million Gallons	2.30 x 133.681 = Million Gallons
<b><u>307.47</u> Million Gallons</b>	<b><u>\$307.47</u> Million Gallons</b>

Old County Rate-Debt

<u>Disposal</u>	<u>Excess Flow</u>
1.89 x 133.681 = Million Gallons	1.89 x 133.681 = Million Gallons
<b><u>252.66</u> Million Gallons</b>	<b><u>\$252.66</u> Million Gallons</b>

\* The City bills customers by thousand gallons while the County bills the City by Million Cubic Feet

City of Wyandotte  
Per Year % Increase  
June 13, 2013

<u>Year</u>	<u>Sewage Rate</u>	<u>% Increase</u>
1997	1.489	7.00%
1998	1.593	6.98%
1999	1.625	2.00%
2000	1.650	1.52%
2001	1.675	1.52%
2002	1.725	2.99%
2003	1.882	9.10%
2004	2.000	6.27%
2005	2.095	4.76%
2006	2.125	1.40%
2007	2.252	6.00%
2008	2.432	8.00%
2009	2.554	4.98%
2010	2.689	5.30%
2011	2.797	4.00%
2012	2.797	0.00%
2013	2.874	2.75%
Avg. increase since 1997		4.39%
Avg. increase since 2009		3.41%

LOOK, MAKOWSKI AND LOOK

PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

2241 OAK STREET

WYANDOTTE, MICHIGAN 48192

(734) 285-6500

FAX (734) 285-4160

WILLIAM R. LOOK  
STEVEN R. MAKOWSKI



RICHARD W. LOOK  
(1912 - 1993)

June 20, 2013

To: Honorable Mayor and City Council

From: Department of Legal Affairs

Re: Consumer Fireworks

Dear Mayor and City Council:

Enclosed is a proposed ordinance for a first and final reading to take immediate effect concerning a time limit that consumer fireworks may be ignited within the City of Wyandotte. The State of Michigan has amended the law to permit the City to restrict the igniting of fireworks between 12 midnight and 8 a.m. for the day before, the day of, and the day after a legal holiday, and between the hours of 1 a.m. and 8 a.m. on New Year's Day. The proposed ordinance incorporates these times to be consistent with the state law.

Respectfully submitted,  
Department of Legal Affairs  
LOOK, MAKOWSKI and LOOK, P.C.  
*Professional Corporation*

A handwritten signature in blue ink that reads 'William R. Look'. The signature is written in a cursive, slightly slanted style.

William R. Look

WRL:mag  
Enclosure  
cc: Chief Grant and Chief Carley

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

HEARING

MEETING DATE: June 24, 2013

AGENDA ITEM # \_\_\_\_\_

**ITEM:** Commercial Facilities Exemption Certificate – 3061-63 Biddle Avenue

**PRESENTER:** Todd A. Drysdale, City Administrator *Drysdale*

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** In accordance with the Commercial Redevelopment Act, Public Act 255 of 1978, a public hearing has been scheduled on June 24, 2013, to consider an application for a Commercial Facilities Exemption Certificate (CFEC) for a restoration project at 3061-63 Biddle Avenue. Enclosed is a completed CFEC application with detailed information regarding the project, including the proposed use, rehabilitation activities, estimated costs, and a construction time schedule. As noted in the application, investment in the project is estimated at approximately \$2.5 million. Additionally, it's estimated that the project will create 3 new permanent jobs and create 6 temporary construction jobs.

Also attached are the following: a summary of the Act prepared by the Michigan Economic Development Corporation (MEDC); the public hearing notice placed in the News Herald and mailed to area taxing jurisdictions; a list of other Commercial Redevelopment Districts established in the City and CFECs issued within said Districts; and a communication from the City Assessor regarding the State Equalized Value (SEV) of property already exempt. To summarize, a CFEC for a restoration project encourages redeveloping commercial property in a qualified downtown revitalization district by freezing the taxable value of the building at its value prior to restoration, therefore exempting the new investment from local taxes for a period not to exceed 12 years. The school operating tax and the State Education Tax (SET) are also frozen. Land and personal property cannot be abated under this Act.

This action is consistent with the Goals and Objectives identified in the City of Wyandotte's Strategic Plan 2010-2015 that identifies a commitment to downtown revitalization and an economic development strategy that emphasizes commercial expansion in the area.

The undersigned recommends that the Council adopt the enclosed resolution approving an Exemption Certificate for 12 years after completion of Phase I of the project, as described in the application.

**STRATEGIC PLAN/GOALS:** Commitment to fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.

**ACTION REQUESTED:** Approve the attached resolution approving the application for a Commercial Facilities Exemption Certificate (CFEC) as proposed.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** N/A

**IMPLEMENTATION PLAN:** N/A

**COMMISSION RECOMMENDATION:** N/A

**CITY ADMINISTRATOR'S RECOMMENDATION:** Concur 

**LEGAL COUNSEL'S RECOMMENDATION:**

**MAYOR'S RECOMMENDATION:** 

- LIST OF ATTACHMENTS:**
1. Application for a Commercial Facilities Exemption Certificate (CFEC)
  2. Commercial Redevelopment Act – MEDC Summary
  3. Notice of Hearing
  4. List of Commercial Redevelopment Districts and CFECs approved by the City
  5. Communication from City Assessor regarding SEV

**RESOLUTION:**

**RESOLUTION APPROVING A COMMERCIAL FACILITIES EXEMPTION CERTIFICATE FOR  
3061-63 BIDDLE AVENUE, WYANDOTTE, MICHIGAN**

Wyandotte, Michigan

Dated: June 24, 2013

RESOLUTION BY COUNCILPERSON \_\_\_\_\_

RESOLVED by the City Council that:

WHEREAS, the City of Wyandotte legally established Commercial Redevelopment District No. 11 on May 20, 2013, after a public hearing held on May 20, 2013; and

WHEREAS, the state equalized value (SEV) of the property proposed to be exempt plus the aggregate SEV of property previously exempt and currently in force under Public Act 255 of 1978 and under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total SEV of the City; and

WHEREAS, the application was approved at a public hearing as provided by Section 6(2) of Public Act 255 of 1978, on June \_\_\_\_\_, 2013; and

WHEREAS, the application is for commercial property as defined in Section 3(3) of Public Act 255 of 1978; and

WHEREAS, the applicant, Hotel Sterling LLC, has provided answers to all required questions under Section 6(1) of PA 255 of 1978 to the City; and

WHEREAS, the City requires that the construction, restoration or replacement of Phase I of the facility shall be completed by December 31, 2014, or within a duly authorized extension of that date; and

WHEREAS, the commencement of the construction, restoration or replacement of the facility did not occur more than 45 days prior to the filing of the application for exemption; and

WHEREAS, the commencement of the construction, restoration or replacement of the facility did not occur prior to the establishment of the Commercial Redevelopment District; and

WHEREAS, the application relates to a construction, restoration or replacement program which when completed constitutes a new, replacement or restored facility within the meaning of Public Act 255 of 1978 and that is situated within a Commercial Redevelopment District established under Public Act 255 of 1978; and

WHEREAS, completion of the facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to increase commercial activity, create employment, and assist with revitalizing an Urban Area in the City; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wyandotte that the application is approved and a Commercial Facilities Exemption for a restoration project is hereby granted for the real property, excluding land, located in Commercial Redevelopment District No. 11 at 3061-63 Biddle Avenue for a period of 12 years after the completion of construction of Phase I of the project as described in the exemption application, beginning December 31, 2013, and ending December 30, 2026, pursuant to the provisions of PA 255 of 1978, as amended.

I move the adoption of the foregoing Resolution.

COUNCILPERSON \_\_\_\_\_

SUPPORTED BY COUNCILPERSON \_\_\_\_\_

YEAS

COUNCIL

NAYS

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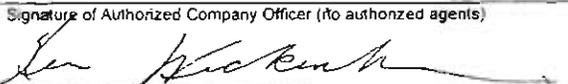
ABSENT \_\_\_\_\_

STATE USE ONLY		
Application Number	Date Received	LUCI Code

## Application for Commercial Facilities Exemption Certificate

Issued under authority of Public Act 255 of 1978, as amended.

Read the instructions page before completing the application. **This application must be filed after a Commercial Redevelopment District is established.** The original application and required documents are filed with the clerk of the Local Governmental Unit (LGU).

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)			
Applicant (Company) Name <b>Hotel Sterling LLC</b>		NAICS or SIC Code <b>721110</b>	
Facility's Street Address <b>3061-63 Biddle Avenue</b>	City <b>Wyandotte</b>	State <b>MI</b>	ZIP Code <b>48192</b>
Name of City, Township or Village (taxing authority) <b>City of Wyandotte</b>		School District Where Facility is Located <b>Wyandotte (Code # 82170)</b>	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village		County <b>Wayne</b>	
Date of Rehabilitation Commencement (mm/dd/yyyy) <b>08/01/2013</b>		Planned Date of Rehabilitation Completion (mm/dd/yyyy) <b>07/01/2014</b>	
Estimated Cost of Rehabilitation <b>\$2,516,000</b>		Number of Years Exemption Requested (1-12) <b>12</b>	
Expected Project Outcomes (check all that apply)			
<input checked="" type="checkbox"/> Increase Commercial Activity <input type="checkbox"/> Retain Employment <input checked="" type="checkbox"/> Revitalize Urban Areas <input checked="" type="checkbox"/> Create Employment <input type="checkbox"/> Prevent Loss of Employment <input type="checkbox"/> Increase Number of Residents in Facility's Community			
No. of perm. jobs to be created due to facility's rehab. <b>3</b>	No. of perm. jobs to be retained due to facility's rehab. <b>0</b>	Number of construction jobs to be created during rehabilitation <b>6</b>	
Each year, the State Treasurer may approve 25 additional reductions of half the state education tax for a period not to exceed six years.			
<input type="checkbox"/> Check this box if you wish to be considered for this exclusion.			
PART 2: APPLICATION DOCUMENTS			
Prepare and attach the following items:			
<input checked="" type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)		<input checked="" type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the facility	
<input checked="" type="checkbox"/> General description of the facility's proposed use		<input checked="" type="checkbox"/> Time schedule for undertaking and completing the facility's restoration, replacement or construction	
<input checked="" type="checkbox"/> General description of the nature and extent of the restoration, replacement, or construction to be undertaken		<input checked="" type="checkbox"/> Statement of the economic advantages expected from receiving the exemption	
<input checked="" type="checkbox"/> Legal description of the facility			
PART 3: APPLICANT CERTIFICATION			
Name of Authorized Company Officer (no authorized agents) <b>Kenneth William Wickenheiser</b>		Telephone Number <b>(734) 260-7153</b>	
Fax Number		E-mail Address <b>Wickenheiser@gmail.com</b>	
Mailing Address <b>109 West Front Street</b>		City <b>Monroe</b>	State <b>MI</b>
		ZIP Code <b>48161</b>	
<p><i>I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 255 of 1978, as amended, and to the best of my knowledge the company has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Facilities Exemption Certificate by the State Tax Commission</i></p> <p><i>I further certify that this application relates to a program, when completed, will constitute a facility, as defined by Public Act 255 of 1978, as amended.</i></p>			
Signature of Authorized Company Officer (no authorized agents) 		Title <b>President</b>	Date <b>05/29/2013</b>

<b>PART 4: LGU ASSESSOR CERTIFICATION</b>			
Provide the Taxable Value and State Equalized Value of the Commercial Property.			
	<b>Taxable Value</b> (excluding land)	<b>State Equalized Value (SEV)</b> (excluding land)	
<b>Building</b>	\$123,213	\$163,100	
The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Commercial Facilities Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Commercial Facilities Exemption that would also put the same property on the Commercial Facilities specific tax roll.			
<input checked="" type="checkbox"/> By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Commercial Facilities Exemption specific tax roll and not on any other specific tax roll.			
Name of Assessor (first and last name) Thomas R. Woodruff		Telephone Number (734) 324-4510	
Fax Number (734) 324-4568		E-mail Address assessor@wyan.org	
Mailing Address 3200 Biddle Avenue, Suite 200		City Wyandotte	State MI
		ZIP Code 48192	
I certify that, to the best of my knowledge, the information contained in Part 4 of this application is complete and accurate.			
Assessor's Signature 			Date 5/31/2013
<b>PART 5: LGU ACTION / CERTIFICATION (LGU Clerk must complete Part 5)</b>			
Action Taken By LGU:			
<input type="checkbox"/> Exemption approved for _____ years, ending December 30, _____ (not to exceed 12 years)			
<input type="checkbox"/> Exemption Denied			
Date District Established (attach resolution for district) 05/20/2013	Local Unit Classification Identification (LUCI) Code 82233	School Code 82170	
Name of Clerk (first and last name) William R. Griggs		Telephone Number (734) 324-4562	
Fax Number (734) 324-4568		E-mail Address clerk@wyan.org	
Mailing Address 3200 Biddle Avenue, Suite 100		City Wyandotte	State MI
		ZIP Code 48192	
LGU Contact Person for Additional Information Todd A. Drysdale, City Administrator		LGU Contact Person Telephone Number (734) 324-4566	Fax Number (734) 324-4519
I certify that, to the best of my knowledge, the information contained in this application and attachments is complete and accurate.			
Clerk's Signature			Date

If you have questions, need additional information or sample documents, call (517) 373-2408 or visit [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

## **Instructions for Completing Form 4757**

### **Application for Commercial Facilities Exemption Certificate**

The Commercial Facilities Exemption Certificate was created by Public Act 255 of 1978, as amended. Applications for a certificate of exemption are filed, reviewed, and approved by the Local Governmental Unit (LGU). A copy of the certificate is filed with the State Tax Commission.

#### **Owner / Applicant Instructions**

1. Complete Parts 1, 2 and 3 of the application. Restoration, replacement, or construction may commence **after** establishment of a district.
2. The following must be provided to the LGU as attachments to the application:
  - a. General description of the facility (year built, original use, most recent use, number of stories, square footage).
  - b. General description of the proposed use of the facility.
  - c. General description of the nature and extent of the restoration, replacement, or construction to be undertaken.
  - d. Legal description of the facility.
  - e. Descriptive list of the fixed building equipment that will be a part of the facility.
  - f. Time schedule for undertaking and completing the restoration, replacement, or construction of the facility.
  - g. Statement of the economic advantages expected from the exemption.
3. After reviewing Parts 1, 2, and 3 for complete and accurate information, sign the application where indicated.

#### **LGU Assessor Instructions**

1. Complete Part 4 of the application.
2. After completing Part 4, sign where indicated to certify that if approved, the property will appear on the Commercial Facilities Exemption specific tax roll only.

#### **LGU Clerk Instructions**

1. After the LGU passes a resolution approving the application, complete Part 5 of the application. A resolution template with required statements can be found at [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).
2. After reviewing the application for complete and accurate information, sign the application to certify the application meets the requirements as outlined by Public Act 255 of 1978, as amended.
3. Issue a certificate to the applicant using the certificate templates found at [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).
4. If in Part 1 the applicant did **not** wish to be considered for the State Education Tax exclusion, submit only a copy of the Certificate to the State Tax Commission at the address given below.
5. If in Part 1 the applicant did wish to be considered for the State Education Tax exclusion, submit a copy of the certificate, application and attachments to the State Tax Commission at the address given below.

State Tax Commission  
P.O. Box 30471  
Lansing, MI 48909

## **PART 2: APPLICATION DOCUMENTS**

### **A. General description of the facility (year built, original use, most recent use, number of stories, square footage)**

The building at 3061-3063 Biddle was constructed in approximately 1940 as a department store for the Sears, Roebuck & Co (Sears). When it opened, the store was the largest building between Detroit and Toledo. Sears used it until approximately 1977, when a new store opened in Lincoln Park. Since the late 1970s it has been used for a variety of uses, including retail stores, an art studio, wood furniture manufacturing, and an electrical contractor. Most recently, the basement of 3063 Biddle was used for self-storage cubicles, and a portion of the first floor was used for canopy and door sales; the remainder of the building has been vacant since approximately 2003. Currently, 3061 Biddle is occupied by Cecilia Melody's, a children's clothing store and women's accessory store.

The building totals approximately 32,000 square feet excluding basement space, and approximately 41,200 square feet when including the basement space, and is comprised of the following:

1. 3063 Biddle: 3 stories and a mezzanine level, totaling 30,600 square feet; the basement adds an additional 9,200 square feet, for a total of 39,800 square feet.
2. 3061 Biddle: a one-story addition to the north of approximately 1,400 square feet.

The site is approximately 0.37 acre in area.

### **B. General description of the facility's proposed use**

3063 Biddle: In Phase I, the building will be renovated into an upscale boutique hotel, consisting of approximately 21 hotel suites, a lobby, business center, conference/banquet facility and hotel support space. Renovations will occur to the basement, first and second floors, and mezzanine level. Phase II will be undertaken when demand requires and will consist of constructing an additional 12 hotel suites on the third floor.

3061 Biddle: As part of Phase I, this single-story portion of the building will be renovated and "white-boxed" for future retail space.

### **C. General description of the nature and extent of the restoration, replacement, or construction to be undertaken**

3063 Biddle: Phase I of the project will consist of a complete interior renovation of the first floor, mezzanine and second floor in addition to a hotel support/maintenance area in the basement. The entire exterior will also be renovated. Phase II will involve a complete renovation of the third floor.

3061 Biddle: As part of Phase I, this single-story portion of the building will be renovated and “white-boxed” for future retail space.

More specifically, the restoration will involve the following:

- Conversion of the building to a hotel use and bringing the building into compliance with most current building codes.
- Interior renovations will include abatement of all hazardous materials and demolition of all existing partition framing. Approximately 21 guest suites, a conference/banquet center, restrooms, lobby, business center, exercise facility and hotel support space will be constructed. All electrical, HVAC, plumbing and fire suppression systems will be new. A new elevator will be added for accessibility.
- Exterior renovations will include replacement of all existing glazing and addition of guest suite window openings on the south, east and north elevations along with associated structural and masonry modifications. Removal of terrazzo material on west and south elevations and replacement with historically correct limestone will be accomplished. In addition the front doors, awnings and roof will be renovated or replaced as needed.
- The project budget totals \$2,515,938 consisting of a \$350,000 property purchase, \$1,532,702 in rehabilitation/construction costs, \$404,086 in furniture, fixtures and equipment, and \$229,150 in bank fees, construction management, construction term interest, taxes and insurance.

#### **D. Legal description of the facility**

3061-63 Biddle Avenue, said property more fully described as:

The following described parcel(s) of land situated in the City of Wyandotte, Wayne County, and State of Michigan, to wit:

SOUTH 10 FEET OF LOT 9 AND ALL OF LOTS 10, 11, 12, 13 AND 14,  
EUREKA IRON AND STEEL WORKS RESUBDIVISION, AS RECORDED IN  
LIBER 22, PAGE 49 OF PLATS, WAYNE COUNTY RECORDS

Parcel Number: 82-57-011-15-0009-002

Also, see attached legal description.

#### **E. Descriptive list of the fixed building equipment that will be a part of the facility**

Newly installed fixed building equipment will consist of the following: Heating, Ventilating and Air Conditioning (HVAC) = \$106,260; Electrical = \$106,182; Plumbing = \$116,634; and Fire Suppression = \$72,292. All existing fixed building equipment will be removed as part of the renovation to the facility.

**F. Time schedule for undertaking and completing the facility's restoration, replacement or construction**

The rehabilitation on Phase I is expected to begin on approximately August 1, 2013, and to be completed by approximately July 1, 2014. The rehabilitation on Phase II will be undertaken when demand requires, and consequently, there is no schedule for undertaking or completing Phase II construction.

**G. Statement of the economic advantages expected from receiving the exemption**

The project is expected to increase commercial activity, create employment, and assist with revitalizing the downtown/urban area. More specifically:

1. The rehabilitated building will contain a new business in a building that has been mostly vacant in the heart of the City's downtown and Downtown Development Authority (DDA) area for approximately 10 years.
2. The building is in poor condition on both the interior and exterior, has obsolete equipment, and is a potential blighting influence on the downtown area. Unless a substantial investment is made to restore the property, the building might have to be demolished, decreasing property tax revenues to the City, its Downtown Development Authority (DDA), and other taxing jurisdictions.
3. The project should assist with encouraging the continued development, revitalization and investment in the downtown area, including the development or opening of other businesses.
4. Approximately three (3) permanent jobs will be created by the new use. In addition to permanent jobs, approximately six (6) construction jobs will be created while the property is being rehabilitated.
5. The rehabilitated building will add to the long-term tax base of the City, the DDA, and other taxing jurisdictions that will receive additional property tax revenue from the project after the commercial facilities exemption certificate expires.

LEGAL DESCRIPTION

3061-63 Biddle Avenue

3061-63 Biddle Avenue, said property more fully described as:

The following described parcel(s) of land situated in the City of Wyandotte, Wayne County, and State of Michigan, to wit:

SOUTH 10 FEET OF LOT 9 AND ALL OF LOTS 10, 11, 12, 13 AND 14, EUREKA IRON AND STEEL WORKS RESUBDIVISION, AS RECORDED IN LIBER 22, PAGE 49 OF PLATS, WAYNE COUNTY RECORDS

Parcel Number: 82-57-011-15-0009-002

**OFFICIALS**

Thomas R. Woodruff  
CITY ASSESSOR

William R. Griggs  
CITY CLERK

Todd M. Browning  
TREASURER



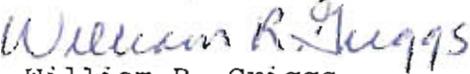
**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Ted Miciura, Jr.  
Leonard T. Sabuda  
Don Schultz  
Lawrence S. Stec

May 21, 2013

Todd A. Drysdale  
City Administrator  
3200 Biddle Avenue  
Wyandotte, Michigan 48192

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the attached is a true and exact copy of a resolution that was adopted by the Mayor and Council of the City of Wyandotte at a Council meeting held on May 20, 2013

  
William R. Griggs  
City Clerk

cc: City Assessor, Downtown Development Director, City Engineer

3200 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4510 • Fax 734-324-4568 • email: assessor@wyandotte.org • www.wyandotte.net

HEARING

**RESOLUTION:**

RESOLUTION ESTABLISHING A COMMERCIAL REDEVELOPMENT DISTRICT FOR 3061-63 BIDDLE AVENUE PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF THE COMMERCIAL REDEVELOPMENT ACT, ACT 255 OF 1978, AS AMENDED

Wyandotte, Michigan

May 20<sup>th</sup>, 2013

RESOLUTION by Councilmember Sheri M. Fricke

RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

WHEREAS, pursuant to the Commercial Redevelopment Act, Act 255 of 1978, as amended (Act 255), the City of Wyandotte has the authority to establish "Commercial Redevelopment Districts" within the City of Wyandotte on its own initiative or upon a request filed by the owners of 75% of the state equalized value of the commercial property located within a proposed district; and

WHEREAS, the Mayor and City Council, on its own initiative, is requesting the establishment of a Commercial Redevelopment District for property at 3061-63 Biddle Avenue located in the City of Wyandotte hereinafter described; and

WHEREAS, the Mayor and City Council is requesting the establishment of a Commercial Redevelopment District to encourage the redevelopment of property within the District to increase commercial activity, create employment, and assist with revitalizing an urban area; and

WHEREAS, the Mayor and City Council finds that property within the District is obsolete commercial property (due to general neglect) which is part of an existing, developed commercial zone which has been zoned commercial for 3 years before June 21, 1978, and the area is or was characterized by obsolete commercial property and a decline in commercial activity, and hereby determines that the District meets the requirements set forth in Section 5(1)(a) of Act 255; and

WHEREAS, the Mayor and City Council has provided for walkable non-motorized interconnections, including sidewalks and streetscapes throughout the District, as required in Section 4(2)(b)(iii)(B) of Act 255; and

WHEREAS, written notice has been given by certified mail to all owners of real property located within the proposed District as required by Section 5(3) of Act 255; and

WHEREAS, on May 20<sup>th</sup>, 2013, a public hearing was held and all residents and taxpayers of the City of Wyandotte were afforded an opportunity to be heard thereon; and

WHEREAS, the Mayor and City Council deems it to be in the public interest of the City of Wyandotte to establish the Commercial Redevelopment District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wyandotte that pursuant to the provisions of Act 255, Commercial Redevelopment District No. 11 is hereby established for the property at 3061-63 Biddle Avenue, said property more fully described as:

The following described parcel(s) of land situated in the City of Wyandotte, Wayne County, and State of Michigan, to wit:

SOUTH 10 FEET OF LOT 9 AND ALL OF LOTS 10, 11, 12, 13 AND 14, EUREKA IRON AND STEEL WORKS RESUBDIVISION, AS RECORDED IN LIBER 22, PAGE 49 OF PLATS, WAYNE COUNTY RECORDS

Parcel Number: 82-57-011-15-0009-002

I move the adoption of the foregoing resolution.

MOTION by Councilmember

*Sheri L. Fricke*

SUPPORTED by Councilmember

*James A. H.*

YEAS

COUNCIL

NAYS

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/  
/

Fricke  
Galeski  
Miciura  
Sabuda  
Schultz  
Stec

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ABSENT \_\_\_\_\_

## COMMERCIAL REDEVELOPMENT ACT

Public Act 255 of 1978 encourages the replacement, restoration and new construction of commercial property by abating the property taxes generated from new investment for a period up to 12 years. As defined, commercial property means land improvements whether completed or in the process of construction, the primary purpose and use of which is the operation of a commercial business enterprise, including office, engineering, research and development, warehousing parts distribution, retail sales, hotel or motel development, and other commercial facilities. Land and personal property are not eligible for abatement under this act.

### WHO IS ELIGIBLE?

“Local governmental unit” means a city or village.

### WHAT IS A REPLACEMENT, NEW AND RESTORED FACILITY?

“Replacement facility” means commercial property to be acquired, constructed, altered, or installed for the purpose of being substituted for obsolete commercial property. Property impaired due to changes in design, construction, technology, or improved production processes, or damage due to fire, natural disaster, or general neglect shall be considered obsolete. All other new commercial property is considered a “new facility.” For purposes of granting the tax abatement, the replacement or new facility must meet all of the following conditions:

1. Is located on property that is zoned to allow for mixed use, including high-density residential.
2. Is located in a qualified downtown revitalization district as defined in section two of the [Neighborhood Enterprise Zone Act \(PA 147 of 1992\)](#). This requires either being located in a [Downtown Development Authority \(PA 197 of 1975\)](#), a [Principal Shopping District or Business Improvement District \(PA 120 of 1961\)](#) or an area that is zoned and primarily used for business as determined by the local government unit.
3. The city or village establishes and implements an expedited local permitting and inspection process in the Commercial Redevelopment District. In addition, by resolution provides for the walkable

non-motorized interconnections, including sidewalks and streetscapes throughout the Commercial Redevelopment District.

A “restored facility” means changes to obsolete commercial property as may be required to restore the property to an economically efficient condition. Restoration must result in improvements aggregating to more than 10 percent of the true cash value of the property at commencement of the restoration. Restoration includes major renovation including, but not limited to, the improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment, including heating, ventilation, and lighting, reducing multistory facilities to one or two stories, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes.

### WHAT IS THE PROCESS?

Before the Commercial Redevelopment Exemption Certificate (i.e. property tax abatement) can be granted for the Facility, the city or village, by resolution of its legislative body, must establish a Commercial Redevelopment District. The establishment of the district may be initiated by the local government unit or by owners of property comprising 75 percent of state equalized value of the property in the proposed district. At the time of the resolution’s adoption, property within the district must meet one of the following:

1. Obsolete commercial property or cleared or vacant land and part of an existing developed commercial or industrial zone. The property must have been zoned commercial or industrial before June 21, 1975, and characterized by obsolete commercial property and a decline in commercial activity.
2. Land cleared as a result of fire damage, or cleared as blighted area under [Blighted Area Rehabilitation Act \(PA 344 of 1945\)](#).
3. Cleared or vacant land included in a redevelopment plan adopted by the Downtown Development Authority (PA 197 of 1975) or Principal Shopping District or a Business Improvement District (PA 120 of 1961).

## COMMERCIAL REDEVELOPMENT ACT *continued*

To establish the Commercial Redevelopment District, the city or village must first hold a hearing to establish a Commercial Rehabilitation District and determine in the resolution the district meets the requirements of the Act.

Once the district is established, the property owners may file an application with the local clerk for a Commercial Facilities Exemption Certificate. Applications are available from the Michigan Department of Treasury. Before acting on the application, the city or village shall hold a public hearing on the application and not more than 60 days after receipt of the application either approved or disapproved by resolution. The local clerk shall provide written notification of the application hearing to the assessor of the local unit of government and each taxing jurisdiction that levies ad valorem property taxes. If approved, the application and resolution must be sent to the State Tax Commission for filing purposes.

### COMMERCIAL FACILITIES EXEMPTION CERTIFICATE

The property owner must pay a Commercial Facilities Tax rather than the normal property tax. The certificate must be issued for a period of at least one year, but cannot exceed 12 years. Certificates initially issued for less than 12 years may be extended based upon factors placed in writing at the time the certificate is approved, but shall not exceed 12 years.

### DETERMINING COMMERCIAL FACILITIES TAX RATE

**For a restored facility:** The Commercial Facilities Tax freezes the taxable value of the building at its value prior to restoration, therefore exempting the new investment from local taxes for a period not to exceed 12 years. The school operating tax and the State Education Tax (SET) are also frozen. Land and personal property cannot be abated under this act.

**For a new or replacement facility:** The Commercial Facilities Tax provides a 50 percent reduction in the number of mills levied as ad valorem taxes, excluding only the State Education Tax (SET). Land and personal property cannot be abated under this act.

Within 60 days after the granting of a new Commercial Facilities Exemption Certificate, the State Treasurer may exempt 50 percent of the SET mills for a period not to exceed six years. The State Treasurer will not grant more than 25 of these SET exclusions each year.

### SUPPORTING STATUTES

PA 255 of 1978 – Commercial Redevelopment Act

### CONTACT INFORMATION

For more information contact the MEDC Customer Assistance Center at 517.373.9808, or visit our website at [www.michiganadvantage.org](http://www.michiganadvantage.org).

NOTICE OF HEARING ON THE ISSUANCE OF A  
COMMERCIAL FACILITIES EXEMPTION CERTIFICATE  
UNDER  
PUBLIC ACT 255 of 1978, AS AMENDED

PLEASE TAKE NOTICE: That on the 24th day of June 2013, at 7:00 p.m., Local Time, a public hearing will be held in the City Council Chambers, Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, Michigan, on an application for the issuance of a Commercial Facilities Exemption Certificate under Act 255 of the Public Acts of Michigan, of 1978, as amended, for the purchase of building and land improvements at an estimated project cost of \$2,516,000 and located in Wyandotte Commercial Redevelopment District No. 11, 3061-63 Biddle Avenue, Wyandotte, Michigan.

Copies of all relevant documents have been deposited in the office of the City Clerk of the City of Wyandotte for public examination. Further information may be obtained by contacting the City Administrator at (734) 324-4566. Written comments submitted prior to or at the specified time and date of the hearing will also be considered and should be forwarded to the City Clerk at City Hall at the above referenced address.

WILLIAM R. GRIGGS, CITY CLERK  
CITY OF WYANDOTTE, MICHIGAN

Hearing date scheduled for: **Monday, June 24, 2013**

Send notice **via Regular Mail** to the following no later than: **Wednesday, June 12, 2013**  
(not less than 10 days nor more than 30 days before the date of the hearing)

1. Ken and Rebecca Wickenheiser, Owner/Applicant, 109 W. Front Street, Monroe MI 48161 (Hotel Sterling LLC)
2. Natalie Rankine, Wyandotte DDA Director, 3200 Biddle Avenue, Wyandotte MI 48192
3. Wyandotte City Assessor, 3200 Biddle Avenue, Wyandotte MI 48192
4. Legislative Body/representative of each taxing unit levying taxes in the City

Publish in News Herald: **One time on Wednesday, June 12, 2013** (not less than 10 days nor more than 30 days before the date of the hearing)

City of Wyandotte, Michigan

Commercial Redevelopment Act (CRA): Districts Established and Commercial Facility Exemption Certificates (CFECs) Issued  
 Commercial Redevelopment Act, Act 255 of 1978, as amended  
 Web link to State of Michigan Information:

[http://www.michigan.gov/taxes/0,1607,7-238-43535\\_53197-222387--,00.html](http://www.michigan.gov/taxes/0,1607,7-238-43535_53197-222387--,00.html)

District No.	Address	Project Name	Date District Established	Date Certificate Approved (by City)	Number of Years for Certificate	Type of Project	Notes
1	3106 Biddle	Neisner Building	1979	1979	12	Restoration	-
2	2915 Biddle & 2910 Van Alstyne	Domestic Furniture	1979	1980	12 + 2	Restoration	Project Canceled & Cert. Revoked
3	3351 Biddle	D-M Company	1979	1979	12 + 2	New	-
4	3455 Biddle	Harbour Dev. Comp. (Portofino Restaurant)	1979	1979	12 + 2	New	-
5	1503 Eureka	Royal Brand Meats	1981	1981	12 + 2	Restoration	-
6	4624 - 13th Street	Wyandotte Tobacco & Candy (Schiller)	1981	1981	12 + 2	Restoration	-
7	132 Elm/2958-2960 1st Street	Urban Lanes - Theater & Retail Stores	1981	1981	12 + 2	Restoration	-
8	1722 Biddle	Bar - John C. Kaufman	1983	1983	12 + 2	Replacement	Project Canceled & Cert. Revoked
9	3450 Biddle	Social Security Building	2010	2010	12	New	-
10	122, 126 and 128 Oak Street	Rickles Properties LLC	2013	2013	12	Restoration	-
11	3061-63 Biddle	Hotel Sterling (former Sears Building)	2013	-	-	Restoration	Application in Progress

Last revised: May 21, 2013



First + Final Reading

**AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND SECTION 11-52(a) “CONSUMER FIREWORKS”  
AND 11-52(b) “LOW IMPACT FIREWORKS”  
AND RESCIND SECTION 25-86 ENTITLED “PROHIBITED NOISE”**

**THE CITY OF WYANDOTTE ORDAINS:**

Section 1. Amendment of Section 11-52(a) “Consumer Fireworks”

Sec. 11-52 Prohibited Fireworks and Devices.

(a) Consumer Fireworks.

A Person shall not use, ignite, or discharge Consumer Fireworks within the geographical boundaries of the City of Wyandotte, except on the day of, the day preceding or the day after a National Holiday, in accordance with the time limits set forth below and provided that on such days, a Person shall not use, ignite or discharge Consumer Fireworks in violation of the Act, this ordinance or in such a manner that it violates any other ordinance of the City of Wyandotte. No Person may ignite, discharge or use Consumer Fireworks between the hours of 12 midnight and 8 a.m. on any of the above days except for New Year’s Day in which case no Person may ignite, discharge or use Consumer Fireworks between the hours of 1 a.m. and 8 a.m. on New Year’s Day.

Section 2. Amendment of Section 11-52(b) “Low Impact Fireworks”

(b) Low Impact Fireworks.

Low Impact Fireworks may not be used, ignited or discharged during the hours of 12:00 midnight and 8:00 a.m., and may not otherwise be discharged in violation of the Act, this ordinance, or in such a manner that it violates any other ordinance of the City of Wyandotte.

Section 3. Rescission of Section 25-86 “Prohibited Noise”.

Sec. 25-86 entitled “Prohibited Noise” is hereby rescinded.

Section 4. Severability

All Ordinances or parts of Ordinances in conflict with the terms of this ordinance are hereby repealed, only to the extent necessary to give this Ordinance full force and effect.

Section 5. Effective date

This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health or safety and is necessary for the usual daily operation of various City departments and it is necessary for this Ordinance to take effect immediately. This Ordinance or a summary thereof shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days of its passage.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

Absent: \_\_\_\_\_

I hereby approve the adoption of the foregoing ordinance this \_\_\_\_ day of \_\_\_\_\_, 2013.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the \_\_\_\_ day of \_\_\_\_\_, 2013.

Dated \_\_\_\_\_, 2013

\_\_\_\_\_  
JOSEPH R. PETERSON, Mayor

\_\_\_\_\_  
WILLIAM R. GRIGGS, City Clerk

First & Final  
Reading

**AN ORDINANCE ENTITLED**  
**“AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18**  
**ENTITLED “SEWAGE DISPOSAL CHARGES” OF THE**  
**CODE OF ORDINANCES OF THE CITY OF WYANDOTTE”**

THE CITY OF WYANDOTTE ORDAINS:

Section 1.     Subparagraph (a) of Section 38.1-18 Entitled “Sewage Disposal Charges”  
is hereby amended as follows:

- (a) *Generally.* Effective as of July 1, 2013 the department of municipal service of the city is directed to increase the billing for sewage disposal charges to Two Thousand Eight Hundred Seventy Four Dollars (\$2,874.00) per one million (1,000,000) gallons of water consumed. This will provide the city with funds for the following purposes: To pay charges for the city’s share of the operation and maintenance of the sewage disposal system; to pay for meter loss; to pay for maintaining and operating the city sewers, which are a part of the sewage disposal system; to pay for collection costs. The monies collected, except for collection costs of fifty dollars and fifty cents (\$50.50) per million gallons of water consumed, which shall be retained by the municipal service commission, shall be placed in an appropriate fund to be used for the above-stated purposes and any balance that may accrue shall be retained therein to provide for emergencies and contingencies.

Section 2.     Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3.     Effective Date.

This ordinance shall take July 1, 2013. This ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the City Engineers Office and Department of Municipal Services. This Ordinance or a summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. Any summary shall designate the location in the City where a true copy of the ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Stec	_____

Absent: \_\_\_\_\_

I hereby approve the adoption of the foregoing ordinance this day of June, 2013.

**CERTIFICATE**

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the \_\_\_\_\_ day of June, 2013.

Dated: June \_\_\_\_\_, 2013

\_\_\_\_\_  
**JOSEPH R. PETERSON**, Mayor

\_\_\_\_\_  
**WILLIAM R. GRIGGS**, City Clerk

**OFFICIALS**

William R. Griggs  
CITY CLERK

Todd M. Browning  
CITY TREASURER

Thomas R. Woodruff  
CITY ASSESSOR



**COUNCIL**

Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Ted Miciura Jr.  
Leonard T. Sabuda  
Donald C. Schultz  
Lawrence S. Stec

JOSEPH PETERSON  
MAYOR

June 24, 2013

Reports

+

minutes

Wyandotte, Michigan June 17, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Frieke, Galeski, Miciura, Sabuda, Stec

Absent: Councilperson Schultz

COMMUNICATIONS MISCELLANEOUS

6-12-13

To Whom It May Concern:

I'm interested in purchasing a vacant lot next door to my residence at 672 4th Street.

I've inquired several times about the property and would definitely be interested in purchasing the vacant lot.

I've been a resident of Wyandotte for 40 years.

If the other neighbor showed interest in purchasing half of the lot I would be interested in splitting the lot w/them.

Thank you,

Douglas Mullins, 672 4th Street, Wyandotte, Michigan 48192

PERSONS IN THE AUDIENCE

Jeremy Sladovnik, 227 Chestnut, regarding Mayor to Mayor food competition, great publicity event, new challenge July 11 or 12, 2013 6 PM, or to be determined.

Arron LaBell, 1519 Oak, Rookies Bar, new kitchen opening, this Wednesday, 5 PM.

Nick DiClaudio, 3465 West Rd., Trenton, Michigan, contractor for Biddle and Eureka building, property will be built in near future

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013

AGENDA ITEM #2

ITEM: Re-Appointment to the Board of Examiners of Plumbers

PRESENTER: Mayor Joseph Peterson

INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: Per Section P-127.0 Plumbing Board of Examiners, it is the duty of the mayor to appoint a board for the examination of plumbers to register plumbers and formulate rules and regulations. Such Board shall consist of five (5) members, whose term shall be 5 years.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Adopt a resolution supporting the re-appointment of John Sarnacki, 1822 Ford Avenue, Wyandotte MI 48192 and John Schartz, 505 Superior Blvd, Wyandotte, MI 48192, as members of the Board of Examiners of Plumbers, for a 5-year term ending November 2017.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: n/a

LIST OF ATTACHMENTS:

Proposed resolution supporting the re-appointment of John Sarnacki and John Schartz to the Board of Examiners of Plumbers.

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013

AGENDA ITEM #3

ITEM: Appointment to the EDC/TIFA/BRDA Board

PRESENTER: Mayor Joseph Peterson

INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: Due to the resignation of Melanie McCoy, General Manager, Department of Municipal Service, in February 2013, a vacancy now exists on the Economic Development Corporation/Tax Increment Finance Authority/Brownfield Redevelopment Authority Board. I am recommending the appointment of Paul LaManes, DMS Assistant General Manager, as Ms. McCoy's replacement on the Board.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Adopt a resolution supporting the appointment of Paul LaManes, 611 N. New York, Dearborn MI 48128, as a member of the EDC/TIFA, BRDA Board, term to expire April 2014.

BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: n/a OK JRP

## LIST OF ATTACHMENTS:

Proposed resolution supporting the appointment of Paul LaManes to the EDC/TIFA/BRDA Board.

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013

AGENDA ITEM #4

ITEM: Hiring - 27th District Court Administrator

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The resignation of the Probation Director at the 27th District Court resulted in the current Court Administrator transferring to the vacant Probation Director position (see attached Council Resolution). As such, a vacant, budgeted position needs to be filled. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the citizens of the City of Wyandotte. As such, Randy L. Kalmbach, 27th District Court Chief Judge, has recommended the hiring of Stacie Nevalo as the new Court Administrator.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: The 27th District Court Chief Judge recommends approval of the hiring.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Savings of approximately \$10,000 based on the difference in cost between the former Probation Director and this position.

IMPLEMENTATION PLAN: The City's Administrative Office will coordinate the hiring.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok jrp

## LIST OF ATTACHMENTS:

1. Letter dated June 12, 2013 - Randy L. Kalmbach
2. Council Resolution dated May 20, 2013
3. Resume - Stacie A. Nevalo
4. Application for Employment

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013

AGENDA ITEM #5

ITEM: Revised Purchase Agreement for property at 3061 &amp; 3063 Biddle Avenue.

PRESENTER: Natalie Rankine, DDA Director

INDIVIDUALS IN ATTENDANCE: Todd Drysdale, City Administrator &amp; Mark Kowalewski, City Engineer

BACKGROUND: The purchase agreement was originally approved by Mayor and Council on September 17th, 2012. The following changes have been made to the purchase agreement:

The buyback provision has been deleted from the purchase agreement in Section 1 A.

The closing date has been moved to July 15th, 2013 in Section 3.

A provision regarding limits on the sale of this property to a tax exempt entity was added to Section 12.

STRATEGIC PLAN/GOALS: Commitment to fostering the revitalization and preservation of older areas of the City as well as developing and redeveloping new areas.

ACTION REQUESTED: Approve the attached resolution regarding the signed purchase agreement.

BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concur

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: 1. Signed purchase agreement

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013

AGENDA ITEM #6

ITEM: WYANDOTTE MUSEUMS - 2013 WYANDOTTE STREET ART FAIR  
CONTRACT

MARKETING

PRESENTER: Jody L. Egen, Director of Museums and Cultural Affairs

INDIVIDUALS IN ATTENDANCE: Jody L. Egen.

BACKGROUND: Herewith, please find a proposed contract for marketing services with Heritage Newspapers for the 2013 Wyandotte Street Art Fair. This consists of several advertisements to be printed in the News Herald, in addition to the annual tabloid insert exclusively featuring the Fair. This requested contract approval falls within the approved \$25,000 marketing budget for the Fair.

Heritage Newspapers has agreed to provide in-kind value to enhance our monetary commitment. Their in-kind contribution of additional print ads translates into excess of several thousand dollars.

STRATEGIC PLAN/GOALS: In accordance with the strategic plan; quality of life.

ACTION REQUESTED: Adopt a resolution to concurring with the above recommendation and authorizing Mayor Joseph R. Peterson or William R. Griggs, City Clerk to sign the attached contracts

BUDGET IMPLICATIONS &amp; ACCOUNT NUMBER: \$3,000 from 285.225.925.730.860

IMPLEMENTATION PLAN: Contracts to be signed by Mayor Joseph R. Peterson or William R. Griggs, City Clerk to be returned to Jody L. Egen for implementation.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: concurs signature on file

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: Heritage Newspapers Contractual Agreement

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013

AGENDA ITEM #7

ITEM: DEMOLITIONS FOR RFP DATED JUNE 5, 2012

PRESENTER: Mark Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski, City Engineer

BACKGROUND: The City of Wyandotte, in an effort to remove blighted houses and open space for future development, solicited bids on June 5, 2013, for three (3) properties. These bids were received on June 5, 2013, and Pro Excavation was determined to be the most qualified bid. See attached bids.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer selecting Pro Excavation as the contractor of record.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work from Account No. 492-200-850-519

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to Pro Excavation directing them to begin ACM abatement and demolition.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation

MAYOR'S RECOMMENDATION: Concur with recommendation

LIST OF ATTACHMENTS: Summary of bids from Pro Excavation, 21st Century Salvage, Homrich

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013

AGENDA ITEM #8

ITEM: "NO PARKING" signs on Walnut between Fort Street and 23rd Street

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: A review of City records was inconclusive as to when the "No Parking" signs were removed from Walnut Street between Fort Street and 23rd Street. The problem of a lack of parking for Fort Street businesses is an issue the City has tried to address for the last fifty (50) years with records indicating the removal of "No Parking" signs in this area in 1963. Based on this history, I doubt the installation of "No Parking" signs will solve the problem, but only move it to another area in the neighborhood. I would not recommend re-installation of "No Parking" signs. The long term solution may be to provide a public parking lot at the location of the old Westgate Appliance, 2441 Fort Street. The City constructed a similar public parking lot on Eureka between Prush's, 1212 Eureka, and Brooklyn's, 1254 Eureka, via a Special Assessment District to the businesses in the area. Therefore, I would recommend that the City Council direct the City Engineer to prepare an estimated cost to construct a public parking lot at 2441 Fort Street, with a proposed allocation of the cost to the businesses in the area and report same back to the City Council.

STRATEGIC PLAN/GOALS: We are committed to enhancing the community's quality of life by fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Direct City Engineer to prepare estimated costs to construct a public parking lot at 2441 Fort Street with a proposed Special Assessment District for the businesses in the area.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None at this time. If special assessment project moves forward this would affect 2014 budget.

IMPLEMENTATION PLAN: Prepare estimated cost and proposed Special Assessment District and report back to City Council.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS: Map of area adjacent to Westgate Appliance, 2441 Fort Street

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013 AGENDA ITEM #9  
 ITEM: City Owned property 693 Hudson, Wyandotte, Michigan  
 PRESENTER: Mark A. Kowalewski, City Engineer  
 INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The property at 693 Hudson was purchased by the City via Wayne County Tax Foreclosure for the amount of \$8,613.55. This is a single family dwelling. Mr. Patrick Arsenault has been the property owner since 2004. Due to medical issues, in the family, the taxes were not paid and foreclosed on by Wayne County and sold to the City. Mr. Arsenault has agreed to pay the City back the portion that the City paid along with the 2012 taxes (\$1,501.38 including interest) totaling \$10,114.93. Mr. Arsenault has agreed to pay cash for this property.

STRATEGIC PLAN/GOALS: Committed to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods

ACTION REQUESTED: Authorize the Mayor and City Clerk to execute the Purchase Agreement and close on the property.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute Purchase Agreement and close on property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Legal Department approved Purchase Agreement

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS: Purchase Agreement

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013 AGENDA ITEM #10  
 ITEM: Request from Tom Carson to acquire City Owned property at 3635 6th Street  
 PRESENTER: Mark A. Kowalewski, City Engineer  
 INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property was deeded to the City of Wyandotte from Wayne County for nonpayment of the taxes in 2011 for the amount of \$5,875.44. At that time, the City was unable to remove the property because the City did not have clear title to the property. The Engineering Department started a property maintenance ease, sent property maintenance letters and held a show cause hearing to demolish this property as a dangerous structure. The interested parties did not show any interest in the property or appear at the hearing.

Recently, the Engineering Department, with help from Mr. Carson, contacted a representative of Front Door Financial who is an interested party on the property. Front Door Financial has issued a deed to the City of Wyandotte. Therefore, the City now has clear title to the property.

The McKinley Neighborhood is a Single Family Zoned District. This district allows one single family home per lot with a minimum required lot width of 50 feet and minimum required lot square footage (sf) of 5,000 sf.

The property at 3635 6th Street is a single family dwelling which sits on the rear of the property. The lot size is 65' x 50' which is non-conforming. Mr. Carson owns the adjacent property at 564 Plum which is a single family dwelling. Mr. Carson's lot size is 50' x 75', which is non-conforming. If Mr. Carson were to purchase this property and combine it with his current property, the combined lot size would be 50' x 140' with two (2) single family dwellings, which is non-conforming.

If the City were to demolish the home at 3635 6th Street, Mr. Carson could purchase the vacant property which would make his property a 50' x 140' with one single family home and therefore a conforming lot.

In accordance with the TIFA Plan to eliminate, whenever possible, two (2) dwellings on one (1) lot, I would recommend that the City Council deny Mr. Carson's request to acquire the property at 3635 6th Street. Upon demolition of the home, the City will offer to sell the vacant property to Mr. Carson as the adjoining property owner.

STRATEGIC PLAN/GOALS: Provide the finest services and quality of life to its residents by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas and ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Deny the request of Mr. Carson and proceed with the demolition of the property at 3635 6th Street.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: TIFA Land Purchase Account 492-200-850-519

IMPLEMENTATION PLAN: Proceed with demolition of the structure and offer the property to Mr. Carson, the adjacent property owner.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: TDRYSDALE OK

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: ok jrp

LIST OF ATTACHMENTS:

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013

AGENDA ITEM #11

ITEM: Sales Agreements for NPS2 Homes - 659 Vinewood  
 PRESENTER: Mark A. Kowalewski, City Engineer  
 INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Received NSP2 Funds to complete the Vinewood Village Condominium Development. Council approved listing prices of these condos on October 29, 2012. The property was placed in the MLS and the Lottery Drawing was held on November 12, 2012. The City received offers on all but 3 units. The sales price has been lowered in accordance with the Sales Policy Guidelines.

Therefore, the following offer has been received:

659 Vinewood - Adam Dady, 24356 McDonald, Dearborn Hts., Michigan 48125 in the amount of \$67,635.00. Mr. Dady is 120% or below of area median income, completed eight (8) hours of housing counseling, and will be receiving the subsidy of \$11,836.12 (which will be a lien with Michigan State Housing Development Authority (MSHDA)). If the home is maintained as owner occupied for ten (10) years this lien will not have to be repaid. The final mortgage is in the amount of \$55,798.88.

STRATEGIC PLAN/GOALS: The City is committed to enhancing the community's quality of life by, fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods

ACTION REQUESTED: Approve sale agreement between Adam Dady and the City.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute Sales Agreements and closing on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: OK JRP

LIST OF ATTACHMENTS: Sale Agreement

## CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: June 17, 2013

AGENDA ITEM #12

ITEM: 2013 Fiscal Year Budget Amendments

PRESENTER: Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Budget amendments are required to meet General Fund and Special Revenue Fund obligations.

STRATEGIC PLAN/GOALS: To comply with all the requirements of our laws and regulations. The budget amendments keep the City in compliance with Public Act 621 of 1978.

ACTION REQUESTED: Adopt the resolution concurring with the Deputy Treasurer/Assistant Finance Director's recommendation of the 2013 Fiscal Year budget amendments.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: See attachment A.

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.

LIST OF ATTACHMENTS: 1. Budget amendments (attachment A)  
 2. Department requests/information

REPORTS AND MINUTES:

Design Review Committee	June 4, 2013
Police Commission Meeting	May 28, 2013
Police Commission Meeting	June 11, 2013
Downtown Development Authority	May 14, 2013

CITIZENS PARTICIPATION:RECESSRECONVENINGROLL CALL

Present: Councilpersons Fricke, Galeski, Miciura, Sabuda, Stec

Absent: Councilperson Schultz

HEARING

HEARING RELATIVE TO THE TIME AND PLACE WHERE ALL PARTIES ARE GIVEN AN OPPORTUNITY TO SHOW CAUSE IF ANY THEY HAD WHY THE STRUCTURES, A DWELLING AND A GARAGE AT 1123-3RD STREET, WYANDOTTE, MICHIGAN SHOULD NOT BE DEMOLISHED, REMOVED OR OTHERWISE MADE SAFE

Lou Parker, Hearing Officer, Engineering Department, structure is in total disrepair and should be demolished. Windows were open – City closed. Fire Hazard.

Kathy Adams, Source Realty/Century 21, filed a complaint.

Peter Ortiz, filed a complaint.

Mark Genaw, filed a complaint.

RESOLUTIONS

Wyandotte, Michigan June 17, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda  
Supported by Councilperson Daniel Galeski  
ROLL ATTACHED

Wyandotte, Michigan June 17, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from Douglas Mullins, 672-4th Street requesting to purchase city-owned property is hereby referred to the City Engineer for a review and report back in two (2) weeks.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda  
Supported by Councilperson Daniel Galeski  
ROLL ATTACHED

Wyandotte, Michigan June 17, 2013

RESOLUTION by Councilperson Lawrence Stec

RESOLVED by the City Council that the communication from Douglas Mullins of 672-4th Street requesting to purchase city-owned property is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the request to purchase the city-owned property is DENIED.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence Stec  
Supported by Councilperson Sheri Fricke  
YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan June 17, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation of Mayor Peterson as set forth in his communication dated June 17, 2013 to re-appoint John Sarnacki, 1822 Ford Avenue, Wyandotte, Michigan 48192 and John Schartz, 505 Superior Blvd, Wyandotte, Michigan 48192 to the Board of Examiners of Plumbers, terms to expire November 2017.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda  
Supported by Councilperson Daniel Galeski  
YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan June 17, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation of Mayor Peterson as set forth in his communication dated June 17, 2013 to appoint Paul LaManes, DMS Assistant General Manager , 611 N. New York, Dearborn, Michigan 48128 to the EDC/TIFA/BRDA Board, term to expire April 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda  
Supported by Councilperson Daniel Galeski  
YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan June 17, 2013

## RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council acknowledges receipt of the communication from the City Administrator regarding the Court Administrator position at the 27th District Court and hereby CONCURS with the recommendation of the 27th District Court Chief Judge and hereby declares said position vacant and authorizes the filling of such vacancy and FURTHER RESOLVED that the Council APPROVES the hiring of Stacie Nevalo as Court Administrator at Level 39B (\$50,814.40) contingent on the successful completion of a physical and drug screen examination.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard Sabuda  
 Supported by Councilperson Daniel Galeski  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan June 17, 2013

## RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Administrator, City Engineer and Director of the Downtown Development Authority dated June 12, 2013, regarding the sale of 3061-3063 Biddle Avenue; AND BE IT FURTHER RESOLVED that Council accepts the offer from Hotel Sterling LLC; the 3061-3063 Biddle Avenue in the amount of \$350,000.00 pursuant to the signed purchase agreement dated June 4, 2013 and the redevelopment proposal received on August 27, 2012. ; including the following revisions:

1. The buyback provision has been deleted from the purchase agreement in Section 1A.
2. The closing date has been moved to July 15, 2013 in Section 3.
3. A provision regarding limits on the sale of this property to a tax exempt entity was added to Section 12.

AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the necessary documents subject to the approval of the Department of Legal Affairs.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard Sabuda  
 Supported by Councilperson Daniel Galeski  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan June 17, 2013

## RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the Director of Museums and Cultural Affairs to APPROVE the News Herald Agreement for the promotion of the Art Fair as outlined in the provided communication dated June 17, 2013 in the amount of \$3,000.00 ; funds to be derived from the Art Fair account 285.225.925.730.860. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute said Agreement on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard Sabuda  
 Supported by Councilperson Daniel Galeski  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan June 17, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the City Engineer regarding the demolition of three (3) properties; AND BE IT FURTHER RESOLVED that Council accepts the bid of Pro Excavation in the amount of \$23,980 for Section 1 ( 2441 Fort Street) including (6" of Stone Backfill) ; and Section 2 for \$11,900 (3332-12th Street and 2337-8th Street).

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec

NAYS: None

Wyandotte, Michigan June 17, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the City Engineer is directed to prepare plans and estimated costs to construct a public parking lot at 2441 Fort Street with a recommended Special Assessment District encompassing the businesses in the area.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec

NAYS: None

Wyandotte, Michigan June 17, 2013

RESOLUTION by Councilperson Lawrence Stec

RESOLVED by the City Council that the NO PARKING SIGNS on Walnut Street between Fort Street and the alley (that is located between Fort Street and 23rd Street) BE REMOVED.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence Stec

Supported by Councilperson Sheri Fricke

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec

NAYS: None

Wyandotte, Michigan June 17, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the City Engineer relative to the city-owned property located at 693 Hudson, Wyandotte is hereby received and placed on file. AND BE IT FURTHER RESOLVED that COUNCIL accepts the offer from Patrick Arsenault, to acquire the property known as 693 Hudson in the amount of \$10,114.93; provided utilities owed in the amount of \$81.60 are paid; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and City Clerk are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Daniel Galeski

YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec

NAYS: None

Wyandotte, Michigan June 17, 2013

## RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the City Engineer relative to the city-owned property located at 3635-6th Street is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council CONCURS in the recommendation of the City Engineer to DENY the request of Mr. Carson to acquire the property known as 3635-6th Street; AND FURTHER that Council directs the City Engineer to proceed with demolition of the HOME ONLY at 3635-6th Street and review whether the garage and lot at 3635-6th would comply with the zoning ordinance if combined with Mr. Carson's property at 564 Plum and to discuss the sale of this property and the garage with Mr. Carson.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard Sabuda  
 Supported by Councilperson Daniel Galeski  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan June 17, 2013

## RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer regarding the sale of the NSP2 home at 659 Vinewood; AND BE IT RESOLVED that Council hereby accepts the offer for 659 Vinewood from Adam Dady, 24356 McDonald, Dearborn Hts., Michigan in the amount of \$67,635.00. Mr. Dady is 120% or below of area median income, has completed eight (8) hours of housing counseling and will be receiving the subsidy approval of \$11,836.12 (which will be a lien with Michigan State Housing Development Authority (MSHDA). If the home is maintained as owner occupied for ten (1) years this lien will not have to be repaid. The final mortgage amount is in the amount of \$55,798.88; AND FURTHER that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor, City Clerk and City Attorney are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard Sabuda  
 Supported by Councilperson Daniel Galeski  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan June 17, 2013

## RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation of the Deputy Treasurer/Assistant Finance Director and APPROVES the necessary 2013 Fiscal Year Budget amendments as outlined in his communication dated June 13, 2013.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard Sabuda  
 Supported by Councilperson Daniel Galeski  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan June 17, 2013

## RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that a hearing was held on June 17, 2013, WHERE all parties were given an opportunity to show cause, if any they had, why the structures a dwelling and a garage, at 1123-3rd Street, Wyandotte, Michigan should not be demolished , removed or otherwise made safe, and BE IT FURTHER RESOLVED that the Council considered the property maintenance letter dated May 9, 2012, the dangerous building letter dated February 13, 2013, the accumulation letter dated April 24, 2013, the Show Cause Hearing minutes dated March 14, 2013, the recommendation of the Hearing Officer and City Engineer's Office and all other facts and considerations that were brought to the attention at said hearing; AND BE IT FURTHER RESOLVED that the City Council hereby directs that said structures (house and garage) located at 1123-3rd Street, Wyandotte, Michigan, should be DEMOLISHED and that the costs be assessed against the property in question as a lien. BE IT FURTHER RESOLVED that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty-one (21) days of the date of this resolution if they so desire.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard Sabuda  
 Supported by Councilperson Daniel Galeski  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan June 17, 2013

## RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the total bills and accounts in the amount of \$601,919.20 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard Sabuda  
 Supported by Councilperson Daniel Galeski  
 YEAS: Councilmembers Fricke, Galeski, Miciura, Sabuda, Stec  
 NAYS: None

ADJOURNMENT

MOTION by Councilperson Leonard Sabuda  
 Supported by Councilperson Daniel Galeski  
 That we adjourn.  
 Carried unanimously  
 Adjourned at 9:29 PM  
 June 17, 2013

  
 \_\_\_\_\_  
 William R. Griggs, City Clerk

CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION SPECIAL MEETING MINUTES – APPROVED  
MAY 28, 2013

Members Present: John Darin, Chairperson, Michael Bozymowski, Denise Donlon, Andrea Fuller, Noel Galeski, Stephanie Pizzo, Karen Tavernier, Alice Ugljesa

Members Excused: Brandon Calvin, Linda Orta, Bill Summerell

Guests: Peter Rose, Chelsea Menswear & Tuxedos; Natalie Rankine, Director, Downtown Development Authority

1. Call to Order: The meeting was called to order by John at 6:01 pm.
2. Reading and Approval of Previous Minutes: There were no previous minutes for review.
3. Biddle Avenue Beautification Initiative Open Discussion:
  - a. Mr. Rose began the discussion by describing various enhanced city beautification efforts that would be desirable in downtown Wyandotte. He referenced other communities, including Grosse Ile, which has many hanging baskets lining their Main Streets. It was noted that the Grosse Ile Garden Club has responsibility for maintenance of their hanging baskets, not the municipality. There was discussion of funding these hanging baskets, including business and community group sponsorship over multiple years, Adopt-A-Basket promotions, and grant funding. After much discussion, the consensus of the Commission was to investigate the feasibility of significantly increasing the numbers of hanging baskets on Biddle Avenue from Oak Street to Eureka Road, and to seek new source funding of the project outside of the municipal budget. Both the WBA (~85 members) and Love Wyandotte (~12 members) were identified for targeted follow-up.
  - b. Alice reviewed the types of baskets, and their construction. It is recommended by our vendor to use smaller 16" baskets (35 lbs) for light poles, rather than the large 23" baskets at the arbor. First-year cost per each 16" basket was estimated to be \$85.00 each, not including delivery and installation. There should be 2 baskets per pole, for balance. There are Engineering Department concerns that will need to be investigated. Lamp post manufacturer input was also solicited and reviewed. Alice and Andrea will follow-up with the Engineering Department to explore and resolve any potential issues.
  - c. Watering remains an issue. The Commission agreed to review the capabilities of our current water tank and pump device, and to explore other alternatives if this water pump was not satisfactory. Denise and Noel will follow-up and check on watering issues.
  - d. Working Sub-Committee and Appointments: It was the consensus of the Commission that an organized plan was needed to identify the scope of the proposed project, potential issues and work-arounds, capital and maintenance costs, and funding opportunities, among other issues. A Sub-Committee was organized for this purpose. Alice (Sub-Committee Chair), Andrea, Noel, Denise, and John volunteered, and were appointed to this sub-committee. Their first meeting will be Monday, 6/3/13, 6:30 pm at The Grind to site visit the proposed basket display area, with report back at the Commission's next regular meeting.
4. City-Wide Beautification Initiative:
  - a. Beautification Recognition Postcards Update: Alice distributed the new Beautification Recognition Postcards. The commissioners all remarked how beautiful they were, and how professional they looked. Andrea distributed and reviewed the Postcard Guidelines, which identified the purpose, procedure, and postcard content guidelines. The postcards are to be taken to City Hall to be mailed through the Mayor's Office. Separate reimbursement will not be provided to commissioners for out-of-pocket postage expenses.

5. Next Meeting: The next Regular Meeting is scheduled for Wednesday, June 12, 2013 at 6:00pm in City Hall Council Chambers, Third Floor, 3200 Biddle Avenue.
6. Adjournment: The meeting was adjourned at 7:00 pm.

Respectfully Submitted,

John Darin  
Chairman,  
Wyandotte Beautification Commission

For

Brandon Calvin  
Recording Secretary,  
Wyandotte Beautification Commission

CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION MEETING MINUTES – APPROVED  
MAY 8, 2013

Members Present: John Darin, Chairperson, Michael Bozymowski, Brandon Calvin, Denise Donlon, Andrea Fuller, Noel Galeski, Linda Orta, Stephanie Pizzo, Bill Summerell, Karen Tavernier, Alice Ugljesa

Members Excused: All Commissioners were present

Guests: None

1. Call to Order: The meeting was called to order by John at 6:03pm.
2. Reading and Approval of Previous Minutes:
  - a. April 10, 2013 Regular Meeting: The motion was made by Linda, seconded by Stephanie, to approve the minutes of the April 10, 2013 Regular Meeting of the Beautification Commission as written. The motion was approved unanimously.
3. Chairperson's Report:
  - a. Commissioner Re-Appointments, Updated Attendance Report, and Updated Contact List: The Commission would like to congratulate Mike, Denise, Karen, and Alice on their re-appointments to the Beautification Commission for a term of three years. The City Council approved their re-appointments at the April 8, 2013 City Council Meeting. John also provided the Commission with updated copies of the attendance report and contact list.
  - b. Recommendation for Appointment of Noel Galeski to 2013 Spring Dig-In Coordinator: There was a motion by John, seconded by Mike, to appoint Noel as the 2013 Spring Dig-In Coordinator. The motion was approved unanimously.
  - c. Recommendation for Appointment of Stephanie Pizzo as 2013 Tour de Ford Bike Ride Liaison: There was a motion by John, seconded by Mike, to appoint Stephanie as the Commission Liaison for the Tour de Ford Bike Ride. The motion was approved unanimously.
  - d. Nanna's Kitchen Landscaping Update: John reported that the Nanna's Kitchen expansion project has been cancelled.
  - e. BCSEM Newsletter Article and 50<sup>th</sup> Anniversary Celebration, Sunday, May 19, 2013, 2:00pm: John wrote an article for the BCSEM Newsletter on the Annual Beautification Awards that are presented by the Beautification Commission. The Commission thanks John for writing another great article, and letting other communities know the good things that Wyandotte is doing. The BCSEM will also be celebrating their 50<sup>th</sup> Anniversary on Sunday, May 19, 2013. All were reminded that all registration fees will be reimbursed by prior approval for those members available to attend this meeting.
4. Treasurer's Report:
  - a. FY 2012-2013 YTD Expense Report: As of May 6, 2013, the total expenses of the Commission totals \$3,808.75 which leaves a remaining balance of \$2,191.25. Expense Requests have been submitted for reimbursing Karen for approved out-of-pocket expenses, and printing of the Dig-In flyers. Also, the Commission has paid 2013 municipal membership dues for the Beautification Council of Southeastern Michigan, Keep Michigan Beautiful, and Friends of the Detroit River organizations.
5. Community Garden Update, Garden Work Day - Saturday, May 18, 2013:
  - a. Updated Garden Site Plan, Rental Status Update, and the New Information Packet: Karen provided the Commission with an updated Community Garden information packet, which included the updated Rental and Hold Harmless Agreement, Cover Letter, an updated garden plot map, and 2013 garden plot assignments. There was a motion by Karen and seconded by John to erect signage at the Community Garden listing Garden Etiquette, and stating not to pick

fruits/vegetables unless you are the owner. The motion was approved unanimously. John and Karen will work on getting the sign made and the language.

- b. Fall Harvest Event: In addition, Denise expressed interest in organizing a Harvest Event at the community garden. There was a motion by John, seconded by Mike to support a Harvest Event at the Community Garden, with Denise as lead. The motion was approved unanimously.
- c. Flagstone Path for Garden Entrance Update: The Commission would like to thank Freeport Stone Supply, Inc. and Dan Galeski for donating the flagstone used to construct the new entrance walkway for the Community Garden, and the Police Cadets for all their help. The Commission recognized and thanked Andrea and Noel for their hard work in organizing this project and working to beautify the community garden site.

6. Spring Dig-In Planning – Saturday, May 18, 2013:

- a. Planning Brainstorming Session Update: Noel reviewed the recent Dig-In brainstorming field trip that she organized to plan what areas downtown would need to be planted during the Spring Dig-In, and devised a “plan of attack” for the Dig-In.
- b. Donation of Bottled Water for Volunteers by Peter Rose, Chelsea Menswear: Peter Rose of Chelsea Menswear has donated bottled water for the volunteers at the Spring Dig-In. The Commission thanked him very much for his continued support in keeping downtown Wyandotte looking beautiful.
- c. Plant Orders and Planting Plan, Clock Tower Bed Prep: The plants have been ordered and will be delivered Saturday morning. The shrubs at the Clock Tower will be removed and the area re-planted.
- d. Recruitment and Training of Dig-In Volunteers: Mike has been busy recruiting volunteers, and the event is being advertised on Wyandotte cable TV. A few organizations will have volunteers at the Dig-In. They will register at the old Wyandotte Theater lot, and will then be trained by one of the Commissioners.
- e. Dig-In Set-Up, Times, Tables, Registration, Etc.: The registration table will be set up at the old Wyandotte Theater lot. Volunteers are asked to register there at 9:00 am. Alice will check with DPS to ensure the sprinklers are turned on in advance of the Dig-In.
- f. Dig-In Flyers for Distribution: Andrea has developed beautiful flyers advertising the Dig-In, which are being posted around Wyandotte.
- g. Flowers for the Purple Heart Memorial Garden: The Commission has been asked to purchase and plant flowers for the Purple Heart Memorial Garden, however these flowers are being purchased using a special fund and will not be paid from the Commission budget. The total cost for those flowers is \$320.35.

7. Spring Hanging Baskets Update: The Commission discussed whether it would be better to purchase the hanging baskets outright or do a lease to own program. The purchase of the baskets outright would cost more initially but would be cheaper in the long run. Options are under active consideration.

8. City-Wide Beautification Initiative:

- a. City Council Presentation and Award Presentation: At the April 29, 2013 City Council meeting, Alice presented a Community Service Certificate to Ms. Madalyn Clark, who, out of her own initiative, personally planted flowers to beautify a Wyandotte Welcome sign. Alice also took the opportunity to address the citizens of Wyandotte, and request their participation in getting the entire City of Wyandotte involved in keeping the community beautiful.
- b. Beautification Recognition Postcards Update: There was a motion by John, seconded by Alice, to purchase 500 postcards for \$99 that Commissioners can use to recognize businesses and individuals that are doing a great job in helping to keep Wyandotte looking beautiful. The motion was approved unanimously.

- c. Wyandotte Clean-Up Recognition to Downriver Detroit Cadets: On April 12, 2013, members of the Downriver Police Cadets helped with cleaning up the downtown area. The Commission would like to thank them for all their hard work.
  
9. New Business: There was no new business.
  
10. Announcements and Public & Media Communications: There were no significant hotline inquiries. Andrea reported that the Oakwood Cemetery Association is soliciting recommendations from the city and the community for direction in the ownership and preservation process for the historical cemetery. The Commission was invited to attend their June 4, 2013 meeting at Bacon Library at 5:30 pm to discuss these matters.
  
11. Next Meeting: The next regular meeting is scheduled for Wednesday, June 12, 2013 at 6:00pm in city Hall Council Chambers, Third Floor, 3200 Biddle Avenue.
  
12. Adjournment: The meeting was adjourned by John at 8:06pm.

Respectfully Submitted,

Brandon Calvin

Recording Secretary  
Wyandotte Beautification Commission

MINUTES FOR THE RETIREMENT COMMISSION MEETING  
WEDNESDAY, JUNE 19, 2013, 9 AM.

ROLL CALL

Present: Commissioners Brohl, Browning, LaManes, Mayhew, Sabuda, Yoscovits

Absent: Commissioner Lyon

Also Present:           Laura Wilson, Brandywine  
                          Sam Galanis, Oppenheimer

RESOLUTION ON THE MINUTES

MOTION by Commissioner Brohl, supported by Commissioner LaManes, that the reading of the minutes of the April 17, 2013 meeting be dispensed with and the same stand approved as recorded. UNANIMOUSLY CARRIED

PRESENTATION

Ms. Wilson updated the Commission on Brandywine's portfolio. They, Brandywine, focus on global fixed income. The bond portfolio must outpace the inflation rate. Bullish on Mexico; cheap currency. Interest rates are rising in the United States, and Europe will stay in recession for some time. Year to date we are down.

COMMUNICATIONS – MISCELLANEOUS

MOTION by Commissioner Brohl, supported by Commissioner Mayhew, that we receive and place on file the Invesco Quarterly Report for US High Quality Core Portfolio. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Mayhew, that we receive and place on file the Anchor Capital Advisors LLC Portfolio Summary dated March 31, 2013. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Mayhew, that we receive and place on file the JPMorgan Chase Bank, N.A. Reports dated March 31, 2013 through April 30, 2013 and April 30, 2013 through May 31, 2013. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Mayhew, that we receive and place on file the Lazard Asset Management Form ADV Part 2. UNANIMOUSLY CARRIED

SPECIAL ORDER

Mr. Galanis: May was not a good month for our portfolio and we were down over nine hundred thousand dollars for the month, however, year to date we are up over one million dollars. Anchor Capital is an excellent money manager.

MOTION by Commissioner Brohl, supported by Commissioner LeManes, to concur in Mr. Galanis' recommendation as follows:

A. Sell:

- 1)\$1,500,000 of Brandywine Global Fixed Income
- 2)\$1,100,000 of Anchor Capital Mid Cap Value
- 3)\$1,225,000 of Invesco Intermediate Fixed Income
- 4)\$1,225,000 of Madison Intermediate Fixed Income
- 5)\$550,000 of Renaissance International Equity

This would raise a total of \$5,600,000

B. With the proceeds and the current \$50,000 in cash in the account we would recommend allocating:

- 1)\$3,100,000 to Marketfield Fund (this would place it at approximately 5% allocation in the portfolio)
- 2)\$1,650,000 to go to pay back the city (Robert Szczechowski's request)
- 3)\$900,000 to go to the cash account for the next 3 months distributions

YEAS: Commissioners Brohl, Browning, LaManes, Mayhew, Sabuda, Yoscovits

NAYS: None

MOTION CARRIED

Commission requests Mr. Robert Szczechowski, Deputy Treasurer/Assistant Finance Director, to attend the next regularly scheduled Retirement Commission Meeting (July 17, 2013) to explain the depleted hospital fund allocation to the Retirement System.

ADJOURNMENT

MOTION by Commissioner Sabuda, supported by Commissioner LaManes, that we adjourn at 10:13 AM. UNANIMOUSLY CARRIED



William R. Griggs, Secretary

Wyandotte Employees' Retirement Commission

June 19, 2013

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

May 15, 2013

A Regular Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Mobley at 6:30 p.m in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner George S. Mobley, President  
Commissioner Rodney G. Baker, Vice-President  
Commissioner Michael J. Ptak, Secretary

ALSO PRESENT: Fire Chief Carley  
Debby Harris, Recording Secretary

Approval of the April 17, 2013 Regular Meeting Minutes

Motion by Comm. Baker, Supported by Comm. Ptak to approve the minutes of the Regular Meeting of April 17, 2013. Motion unanimously carried.

Approval of the March 25, 2013 Special Meeting Minutes

Motion by Comm. Ptak, Supported by Comm. Baker to approve the minutes of the Special Meeting of March 25, 2013. Motion unanimously carried.

Communications

1. 2014 Budget

Comm. Mobley informed the Commission that it was time to discuss the budget for the next fiscal year. Handouts were given to each of the Commissioners indicating what portion of the budget for each account remains for the current fiscal year. After discussion it was determined that the Commission would request \$100.00 for each of the Postage and Office Supplies account, which is the same amount requested for the 2013 fiscal year. It was determined after much discussion that the requested amount for the Test Administration account would be \$3,000.00. There will be a minimum of four (4) different exams that will need to be given in the next fiscal year. And the requested amount for the Salary account for the Recording Secretary will be \$4,000.00. It was noted during discussion among the Commissioners that the amount budgeted in this account for the 2013 fiscal year was \$3,000.00 and will be over budget by the end of the current fiscal year.

Communications (Con't)

1. 2014 Budget (Con't)

Motion by Comm. Mobley, Supported by Comm. Baker to submit the 2014 Budget Requests in the amounts of: \$100.00 each for Postage and Office Supplies, \$3,000.00 for Test Administration and \$4,000.00 for Salary. Motion unanimously carried

Old Business

1. EMPCO Testing for Fire Fighter

The Commission went over the requirements that will be put on the EMPCO website. These requirements will be what the persons taking the test will have to have in order to be able to qualify for the City of Wyandotte. These requirements are the same as previously required by anyone who turned in and application to take the test when it was given by the Commission.

There was also discussion among the Commissioners regarding the credit given to persons who have served in the Military and have an Honorable Discharge. Comm. Dallos questioned if EMPCO determined if the person applying had served in the military and if so was proof provided to EMPCO. Comm. Mobley replied that proof would be provided to EMPCO but it would be up to this Commission to add the 10 points credit to the applicant's score.

The Commission directed Ms. Harris to contact Mr. Castle to find out exactly how this is handled.

New Business

1. New Commissioner and Election of Officials

Commissioners Mobley, Baker and Ptak welcomed Michael G. Dallos as the new Commissioner at Large for the Fire Fighter's Civil Service Commission. Comm. Dallos thanked the Commission for the opportunity to again serve on this Commission.

Comm. Mobley stated that since this was his last meeting, there needed to be new Officials elected and submitted Comm. Baker's name for the position of President of the Fire Fighter's Civil Service Commission. Comm. Baker submitted Comm. Ptak's name for the position of Vice-President and Comm. Dallos' name for the position of Secretary.

Motion by Comm. Mobley that Comm. Baker become President, Comm. Ptak, Vice-President and Comm. Dallos Secretary, Supported by Comm. Dallos. Motion unanimously carried.

Presentation of Proclamation

On behalf of the Commission Comm. Dallos presented Comm. Mobley with a Proclamation of Service signed by Mayor Peterson commending Mr. Mobley on his many years of service not only to the Commission but also to the People of the City of Wyandotte. Comm. Dallos read the proclamation into the record. Comm. Baker, Comm. Dallos and Comm. Ptak all stated that it had been an honor to serve with Comm. Mobley and the he will be missed.

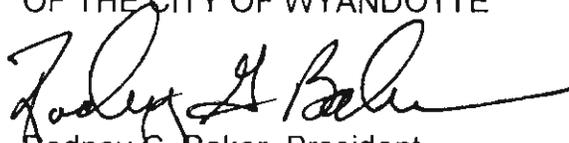
Date of Next Regular Meeting

The next scheduled regular meeting of the Commission will be held on Wednesday, June 12, 2013 at 6:30 p.m., at the Wyandotte Police Department, 2015 Biddle Avenue, 2nd Floor Training Room, Wyandotte, Michigan 48192.

Adjournment

There being no further business to discuss the meeting adjourned at 7:45 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE



Rodney G. Baker, President

**DRAFT**

**CITY OF WYANDOTTE  
FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, June 11, 2013. Commissioner Harris called the meeting to order at 6:00 p.m.

**ROLL CALL:**

Present:	Commissioner Harris Commissioner Izzo Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Melzer

**READING OF JOURNAL**

Motioned by Commissioner Izzo, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on May 28, 2013. Motion carried unanimously.

**UNFINISHED BUSINESS**

1. *Election of Officers – Police & Fire Commission*  
This item tabled until next meeting or until all Commissioners present.
2. *Injury Update.* Chief Carley reported everyone is backed fully staffed.

**COMMUNICATIONS**

**DEPARTMENTAL**

1. *Wyandotte Fire Department Monthly Report “May 2013”*  
Chief Carley stated for the month of May there were 231 EMS calls which rescue 771 did 124 and rescue 772 did 107 with an average response time of 4 minutes. Also, there was 62 fire calls for the month with 1 minor structure fire. Commissioner Harris stated that over \$96,000 was billed out. Commissioner Harris motioned to receive report as submitted and place on file, supported by Commissioner Izzo. Motion carried.
2. *Department Bills submitted June 4, 2013 in the amount of \$1,267.51*  
Commissioner Harris motioned to pay bills and accounts submitted as stated above, supported by Commissioner Izzo. Motion carried.

**DEPARTMENTAL (continued)**

3. *Daily Reports*

Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Izzo. Motion carried.

**LATE**

Commissioner Harris apologized for not introducing Commissioner Izzo as this is his first commission meeting but will do in police meeting.

Commissioner Harris noted next scheduled meeting Tuesday, June 25, 2013, will be cancelled due to lack of quorum.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:04 p.m.

Respectfully submitted,

John C. Harris  
Secretary  
JCH/lm

**CITY OF WYANDOTTE**  
**FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, May 28, 2013. Commissioner Melzer called the meeting to order at 6:30 p.m.

**ROLL CALL:**

Present:	Commissioner Harris Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt
Resigned:	Commissioner Noles

**READING OF JOURNAL**

Motioned by Commissioner Harris, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on May 14, 2013. Motion carried unanimously.

**UNFINISHED BUSINESS**

1. *Injury Update.* Chief Carley reported still have one employee off and hopefully he will be back at end of week.

**COMMUNICATIONS**

**DEPARTMENTAL**

1. *Department Bills submitted May 21, 2013 in the amount of \$3,908.52*  
Commissioner Harris motioned to pay bills and accounts submitted as stated above, supported by Commissioner Melzer. Motion carried.
2. *Daily Reports*  
Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Melzer. Motion carried.

Fire Commission Meeting  
Page 2  
May 28, 2013

**LATE**

Chief Carley stated all new personnel are counting as manpower but still being supervised. Chief also stated he has to do 23 reports over 24 months for Safer Grant.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:33 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "J. Harris".

John C. Harris  
Secretary  
JCH/lm

01- 55  
June 11, 2013

A Working session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, June 11, 2013 at 4:00 P.M.

ROLL CALL: Present: Commissioner - James S. Figurski  
Michael Sadowski  
Gerald P. Cole  
Frederick C. DeLisle  
Leslie G. Lupo

Acting General Manager  
& Secretary

- Rod Lesko

Also Present

- Steve Timcoe  
Paul LaManes  
Valerie Hall  
Charlene Hudson  
Chris Rempel  
Kerry McLenon  
Chris Brohl  
Steve Colwell  
Todd Drysdale  
Mike Pente

01 - 56  
June 11, 2013

### TELECOMMUNICATIONS

Paul LaManes, Assistant General Manager, giving financial update on Cable from April 30, 2013.

Fiscal 2012 financials \$314,000.00 Net

Fiscal 2013 financials \$556,000.00 Net

Steve Timcoe giving overview on contract renewals and promotions. Update on possible move of convertor office from 3005 Biddle Avenue to second floor of storeroom.

Paul LaManes, Assistant General Manager giving update on working capital with the Cable Department.

Commissioner Sadowski, requesting we run a promo with telephone and Internet package. Also what are your projections with CATV within the next 3 to 6 years?

Will we be streaming TV will our equipment be worthless?

Steve Timcoe, yes I do see a change in the Cable industry.

Commissioner Cole, on our new programming contracts how much over budget are we?

Steve Timcoe, on Fox Channel we are \$10,000.00 over budget.

Commissioner Figurski lets please review all three budgets.

### WATER

Commissioner Sadowski, question will Mike Pente be doing the Cost of Service for Water & Cable?

Paul LaManes, Assistant General Manager, yes Mike Pente will be doing the cost of service for Water & Cable.

Paul LaManes, Assistant General Manager, on Water Budget Year to date budget. Operating results are the same as last year. The Water Department is on track budget wise and the Water Funds are all within budget.

Rod Lesko, Acting General Manager, negotiations are still ongoing with Riverview.

Commissioner Lupo, asking question when Riverview contract with Detroit Water Department?

01 - 57  
June 11, 2013

Todd Drysdale, the contract between City of Detroit and Riverview will be up in 2015.

#### ELECTRIC BUDGET

Paul LaManes giving update on gas consumption. We are using more gas than anticipated. Between Char, Rod, myself and Chris Brohl we are making corrections to the Sawvel model as the original projections are off.

Charlene Hudson- giving update on the model as put together for WMS Power Plant.

Commissioner Figurski do we have a handle on cost to produce power.

Charlene Hudson, yes \$55.00 for Boiler 8 and \$70.00 for Boiler 7.

Commissioner Figurski would like more detailed data on financial results.

Paul LaManes, we will produce whatever report you request.

Charlene Hudson, giving of Boiler 7 and Boiler 8 operating updates.

Rod Lesko, we will be providing additional more updates in the next couple weeks as the weather get warmer

Paul LaManes, the Electric Department has had a couple of good years.

Out of the last 8 years four years have been in the black.

Commissioner Sadowski asking question on Fort Street lighting.

Chris Rempel, we have started Fort Street Lighting project its early though.

Commissioner Sadowski do we have a completion date?

Chris Rempel, we do not have a date yet.

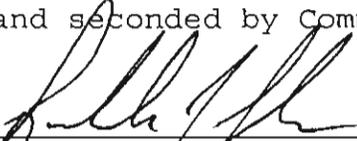
Charlene Hudson giving update on trucked in coal.

Paul LaManes, current coal inventory expected to be depleted by 09/30/13.

01-58  
June 11, 2013

Chris Brohl, first truck expected July 9<sup>th</sup>, but that can change if necessary. All trucks will take Southfield to Jefferson/Biddle to the Power Plant.

MOTION by Commissioner DeLisle and seconded by Commissioner Sadowski to now adjourn. 4:56 P.M.

  
\_\_\_\_\_  
Rod Lesko, Secretary

01- 57  
June 11, 2013

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, June 11, 2013 at 5:00 P.M.

ROLL CALL: Present: Commissioner - James S. Figurski  
Michael Sadowski  
Gerald P. Cole  
Frederick C. DeLisle  
Leslie G. Lupo

Acting General Manager  
& Secretary - Rod Lesko

Also Present - Steve Timcoe  
Paul LaManes  
Valerie Hall  
Dave Fuller  
Pam Tierney  
CATV Volunteer

01 - 58  
June 11, 2013

APPROVAL OF MINUTES

MOTION BY Commissioner Figurski and seconded by Commissioner DeLisle to approve the May 28, 2013, regular session Municipal Service Commission meeting minutes

HEARING OF PUBLIC CONCERNS

None

RESOLUTION 06-2013-01

MOTION by Commissioner Cole and seconded by Commissioner DeLisle to authorize the General Manager to execute the Fox Cable Networks agreement with Fox Cable Networks as negotiated by the NCTC and as recommended by WMS Management for this period January 1, 2013 to December 31, 2016.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

REPORTS AND COMMUNICATIONS

MOTION BY Commissioner Sadowski and seconded by Commissioner Figurski to receive and place reports and communications on file.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Sadowski and seconded by Commissioner Figurski

that the bills be paid as audited.

#5172	\$	266,363.00
#5173	\$	10,000.00
#5174	\$	3,493.91
#5175	\$	463,184.50

Commissioner Figurski asked that roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

LATE ITEMS

Rod Lesko, Acting General Manager, would like to congratulate Tom Kuzava on 38 years of service with WMS. Mr. Kuzava's final day will be on July 31, 2013.

CLOSED SESSION REGARDING PENDING LITIGATION

Motion by Commissioner Sadowski and seconded by Commissioner Cole to go into closed session for purposes of discussing matters regarding pending litigation 5:08.

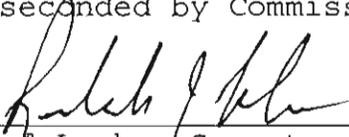
Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

Commission Meeting reopened at 5:21.

MOTION by Commissioner Figurski and seconded by Commissioner DeLisle to now adjourn. 5:22 P.M.

  
\_\_\_\_\_  
Rod Lesko, Secretary

**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION  
MINUTES OF THE JUNE 6, 2013 MEETING  
MARX HOME**

**PRESENT:** Sue Pilon, Jody Egen, Ken Munson, Wally Hayden, Eula Grooms, Michelle Blankenship, Anne Ronco, Dave Kostelnik, Marshall Wymore

**EXCUSED:** Shirley Prygoski, Dan Cervantes

President Sue Pilon called the meeting to order at 6:19 p.m.

**MOTION by Eula Grooms, supported by Michelle Blankenship, to approve the minutes from the May 2013 meeting, MOTION CARRIED (8-0)**

**PRESIDENT'S REPORT:**

All of the Commission Members except for Dan have now signed up for Committees. Sue encouraged all of the committees to begin or continue having meetings about relevant issues. The Buildings and Grounds Committee still needs a chair.

Sue attended her first Design Review Committee meeting. Jeremy, co-owner of Joe's Hamburgers has proposed creating a community garden in the vacant space next to Madelyn's. He already has a design for the sign and space. He plans to recruit people from some of the nearby senior buildings to plant flowers and vegetables. He is supplying a lot of the money and supplies himself. The Committee approved his signage and gave input on fencing. They want it to be consistent with the community garden on Oak Street.

Sue and Ken had an informal meeting with Ken Navarre about the joint meeting between the Commission and the Historical Society Board. Ken Navarre suggested having more of a social event where people could mingle and get to know each other. They're currently looking for a place. Sue suggested the Boat Club, and asked if anyone had contacts there. Ken Navarre suggested having the meeting on a Monday in June, but some Commissioners couldn't make it on a Monday. Sue will talk to Ken and they will pick a date and let everyone know.

Eula brought some photos on her computer of the Antiques Roadshow event at Cobo. Anyone interested can stay after the meeting to see them.

**DIRECTOR'S REPORT:**

Jody distributed the finance report for May and her proposed budget.

**MOTION by Dave Kostelnik, supported by Eula Grooms, to approve the finance report from May, pending audit, MOTION CARRIED (8-0)**

Jody went over the 2013 fiscal year budget and a document she got from the department head meeting yesterday. The budget is the same as the the ones she has submitted from the past couple of years. Jody said they might add some office supply funds because the office got a copier when Heather moved into the building, but they don't currently have any funds for toner.

The document that Jody received from the department head meeting shows the loss in tax base in local cities over the past several years. Even with the millage, the city is still losing a lot of money and tax base, as are all the other cities in the area. Jody said that it would be nice for as many Commissioners as possible go to the City Council meeting where the budget is discussed just to show support.

Michelle left the meeting.

**MOTION by Anne Ronco, supported by Eula Grooms, to allow Jody to move forward with her proposed 2013 budget, MOTION CARRIED (7-0)**

Jody distributed a request for DDA funding for painting and some of the exterior work needed at the Burns Home. Ken also suggested asking for some general maintenance money from BASF as well, since there had been some past indication that they might give the Museum some annual funding.

Jody just received a bid request for the Marx project. The final copy should be completed within a few days. The project is supposed to be completed by September 1.

The spring City Wide Garage Sale made over \$7,000. There was \$200 from Eula's sale that wasn't included in the total.

Eula acquired multiple **sets of tickets for** the Antiques Roadshow. Jody took some pieces from the Museum for appraisal.

Jody distributed the **final proof of the sponsor** brochure, along with a Wyandotte Stars calendar and pamphlet.

Eula is going to sell tickets for the Rally at Third Friday downtown. She said that if anyone wanted to help they would be welcome to join her.

Dave left the meeting.

**FRIENDS:** The group had a meeting last Wednesday. They are looking at revising their bylaws because the Quilters have officially left. They would also like Jody to potentially put together a wish list of items for the Museums at some point.

**SOCIETY:** The Long Range Planning Committee had requested to put a questionnaire about the Museum into the Society newsletter. The Society approved it. They would also like to send some questionnaires to City Council and put some at the Library. They want to have them printed on colored paper so that they stand out.

**COMMITTEES:** None.

**OLD BUSINESS:** Anne went to Cemetery Association Meeting Wednesday night. The group wants the city to claim ownership of the cemetery so they can get grants. They want Anne to go with them to speak to the City Clerk. Michelle had sent them a letter before, explaining the Commission's position. Sue would like to look at that before taking any action. The Commission may need more time to decide how to proceed. They are supportive of the Cemetery Association's vision and goals, but they have concerns about urging the city to take ownership.

**NEW BUSINESS:** Last fall, the air conditioner unit at the MacNichol Home went on the fritz. Jody has an appointment for Gee and Missler to evaluate it. They could have to replace the unit before the next meeting in August, but she could call a Buildings and Grounds meeting to approve the expenditure.

**MOTION by Marshall Wymore, supported by Ken Munson, to authorize the Buildings and Grounds Committee approve the necessary expenditure for the air conditioner at the MacNichol Home, MOTION CARRIED (6-0)**

**ANNOUNCEMENTS/COMMUNICATION:** None

**ATTENTION TO AUDIENCE:** None.

**MOTION by Eula Grooms, supported by Ken Munson to adjourn the meeting at 8:14 p.m.  
MOTION CARRIED (6-0)**

**Next Meeting: August 8, 2013.  
Respectfully Submitted,  
Annie Pilon, Recording Secretary**

**FINANCE REPORT – WYANDOTTE MUSEUMS**

**MONTH OF MAY 2013**

*From the desk of Jody L. Egen*

**MONEY DEPOSITED WITH THE CITY OF WYANDOTTE TREASURY – AS OF JUNE 6, 2013**

Log Cabin Rental	\$ 340.00 - Cash \$ 80.00 - Checks <b>\$ 420.00 - Total</b>	Reserve 101-000-257-250-071
Admissions/ Donations	\$ 95.00 - Cash <i>admissions</i> \$ 0 - Check <b>\$ 95.00 - Total</b>	Reserve 101-000-257-250-071
Weddings	\$ 0 - Check \$ 0 - Cash <b>\$ 0 - Total</b>	Reserve 101-000-257-250-071
Marx Rent <i>Deposited March 13, 2013</i>	\$ 625.00 - Check \$ 0 - Cash <b>\$ 625.00 - Total</b>	<i>Marx Rental Account</i> 101.000.655.655.021
Friends Donation <i>Annual Grant</i>	\$ 3,000.00 - Check \$ 0 - Cash <b>\$ 3,000.00 - Total</b>	Reserve 101-000-257-250-071
Tea <i>June 1, 2013</i>	\$ 150.00 - Check \$ 0 - Cash <b>\$ 150.00 - Total</b>	Reserve 101-000-257-250-071
Salvage Sales	\$ 200.00 - Check \$ 0 - Cash <b>\$ 200.00 - Total</b>	Reserve 101-000-257-250-071

**Total of all deposits: \$ 4,490.00**

**EXPENSES**

<b>HEAT/ GAS</b>		
MacNichol	\$ 64.07	City
Marx	N/A	City
Log Cabin	\$ 47.11	City
Burns	N/A	City
<i>Subtotal</i>	<b>\$ 111.18</b>	
<b>WATER</b>		
MacNichol	\$ 41.86	City
Marx	\$ 15.55	City
Log Cabin	\$ 11.40	City
Burns	\$ 15.55	City
<i>Subtotal</i>	<b>\$ 84.36</b>	
<b>ELECTRICAL</b>		
MacNichol	\$ 94.47	City
Marx - <i>includes \$53.37 outside 400W</i>	\$ 139.71	City
Burns	\$ 43.12	City
<i>Subtotal</i>	<b>\$ 277.30</b>	
<b>PHONE</b>		

MacNichol	\$ 41.87	City
Marx	\$ 41.87	City
Burns	\$ 216.87	City
<i>Subtotal</i>	\$ 300.61	

***Subtotal All Utilities: \$ 773.45***

<b>Miscellaneous</b>		
Wyandotte Alarm Company – Commercial Monitoring for 2610 Biddle Ave.	\$ 126.00	Reserve
Wyandotte Alarm Company – Commercial Monitoring for 2630 Biddle Ave.	\$ 126.00	Reserve
Sherwin Williams – Exterior wood primer, one gallon	\$ 34.29	City – B&G
Newspaper Classifieds – Spring City-Wide Garage Sale Ad	\$ 81.18	Reserve
Eastman Fire Protection, Inc. – Annual inspection	\$ 121.71	City – B&G
Hood's – Hose nozzle and one gallon power washing house wash	\$ 35.98	City – B&G
Staples – Copier toner	\$ 257.96	City - Office
Highlite – New business cards for Sarah Jordan	\$ 136.00	City – Office
Hoods – Top Soil for the MacNichol beds	\$ 7.88	
Hoods – Miracle Grow plant food	\$ 5.29	
Heritage Newspapers – Victory Rally Ad	\$ 274.75	Reserve
Cobo Hall – Parking, Antiques Roadshow	\$ 10.00	Reserve
The UPS Store – Boxes for artifacts for transport to the Antiques Roadshow	\$30.96	Reserve
Schwartz's Greenhouse – Flowers for campus	\$ 243.45	Reserve
Michael's – Frame for event poster in Burns Lobby	\$ 7.62	Reserve
Box Depot – Bubble wrap for artifact transport to the Antiques Roadshow	\$ 5.09	Reserve
IStock – Marketing graphics for Pie & Ice Cream	\$ 28.39	Reserve

***Subtotal All Miscellaneous: \$ 1,532.55***

**CURRENT BUDGET BALANCES – AS OF THURSDAY, JUNE 06, 2013**

SUPPLY LINE	BALANCE YEAR TO DATE	2013 BUDGET
Office Supplies	\$ 571.04	\$ 1,050.00
Postage	\$ 71.86	\$ 80.00
Building Maintenance & Supplies	\$ 4,656.34	\$ 8,279.00
Printing	\$ 129.77	\$ 800.00
Electric	\$ 3,823.36	\$ 6,700.00
Water	\$ 732.30	\$ 1,675.00
Heat	\$ 5,477.96	\$ 10,200.00
Education	\$ 90.00	\$ 240.00
Automobile	\$ 160.00	\$ 160.00
Reserve	\$ 88,763.04	n/a

