

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, APRIL 22 , 2013 , 7: 00 PM
PRESIDING: THE HONORABLE JOSEPH R. PETERSON, MAYOR
CHAIRPERSON OF THE EVENING: THE HONORABLE DANIEL E. GALESKI

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Michele Reitmeyer , St. Patricks Parents Club President requesting the use of the city-owned parking lot located at First and Chestnut for their fundraising event during the Wyandotte Street Art Fair on July 10 through July 13, 2013.

2. Communication from Tammy Trudell, Executive Director, Downriver Council for the Arts requesting to utilize the city-owned parking lot at first and Chestnut and on First Street east of Chestnut and west of the alley in front of the Downriver Council for the Arts on June 28, 2013 for the signature event Pasta and Puccini IV.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

3. Communication from the Superintendent of Recreation relative to elevating Mr. Justin N. Lanagan to the position of Superintendent of Recreation.

4. Communication from the City Administrator regarding the establishment of a Commercial Redevelopment District at 3061 & 3063 Biddle Avenue

5. Communication from the City Engineer relative to an amendment to Purchase Agreement for the former 1814-1818 Biddle Avenue.

6. Communication from the City Engineer regarding Wayne County FAC-Oak Street-Fort Street to 11th Street.

7. Communication from the City Engineer relative to dredging at Bishop Park.

8. Communication from the City Engineer submitting sale agreements for NSP2 homes located at 451 Ford Avenue and 459 Ford Avenue.

9. Communication from the Deputy City Treasurer/Assistant Finance Director submitting various 2013 Fiscal Year Budget Amendments.

CITIZENS PARTICIPATION:

FIRST READING OF AN ORDINANCE:

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING
ORDINANCE TO REZONE THE VACANT PROPERTY FORMERLY KNOWN AS 1046
EUREKA FROM ONE FAMILY RESIDENTIAL DISTRICT (RA) TO MULTIPLE FAMILY
RESIDENTIAL DISTRICT (RM-1)

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	April 12-April 18, 2013	\$40,359.52
Municipal Service Commission working session	April 2, 2013	
Municipal Service Commission	April 2, 2013	
Retirement Commission	April 17, 2013	
Zoning Board of Appeals & Adjustments	April 3, 2013	

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April 12, 2013

WYANDOTTE CITY CLERK

Honorable Mayor Joe Peterson and Wyandotte City Council: 27
Wyandotte City Hall
3131 Biddle Ave.
Wyandotte, MI 48192

RE: Use of city parking lot

Dear Mayor Peterson:

The St. Patrick's Parents Club is once again requesting permission to use the city parking lot located at First and Chestnut streets for our fundraising event during the Wyandotte Street Fair. We wish to use the city lot, along with St. Patrick's parking lot to park cars of the visitors to the Wyandotte Street Fair Wednesday through Saturday. (July 10-13), 2013.

We would like to request "No Parking" signs to be placed on the east side of First Street between Chestnut and Superior Street. This will allow for two way traffic to pass. We also observed a traffic back-up on Chestnut between Biddle and 1st street. It would help with traffic flow if there was "no parking" on Chestnut between Biddle and 1st street.

Monies generated from this fundraising event will benefit St. Patrick's Catholic Church.

Thank you for your consideration.

Sincerely,

Michelle Reitmeyer

Michele Reitmeyer 734-341-3588
St. Patrick's Parents Club President

St. Patrick's Church
135 Superior
Wyandotte MI 48192

Michele Reitmeyer
324 Cedar St.
Wyandotte MI 48192



April 2, 2013

The Honorable Joseph R. Peterson & City Council
3200 Biddle Avenue Suite 300, Wyandotte, Michigan 48192

Dear Mayor and Council:

I am writing you to ask your support for an event that is to take place at the Downriver Council for the Arts, which is located in the James R. DeSana Center for Arts and Culture at 81 Chestnut.

The Downriver Council for the Arts will once again present our signature event: Pasta and Puccini IV on June 28, 2013 at 6:00pm.

In years past we have hosted Pasta and Puccini inside the building at 81 Chestnut, This year we request permission to host the fundraiser in the city-owned parking lot at First and Chestnut and on First Street east of Chestnut and west of the ally in the front of the Downriver Council for the Arts:

- The DCA would like to have permission to place a 30' x 40' tent with tables and chairs in the street between the alley on Chestnut and 1st Street or in the city-owned parking lot at First and Chestnut.
- We would also ask to put barricades on First Street east of Chestnut and west of the alley in the front. These barricades will ensure the guests at the function safety.
- We would require the barricades starting Friday the 28th in the morning and they would be taken down by DCA staff on Saturday the 29th and placed adjacent to the building.

I thank you for your continued support of the Downriver Council for the Arts. If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Tamara Trudelle".

Tammy Trudelle, Executive Director, Downriver Council for the Arts

81 Chestnut
Wyandotte, MI 48192

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

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MEETING DATE: April 22, 2013

AGENDA ITEM #

ITEM: Hiring of Superintendent of Recreation

PRESENTER: James R. Knopp, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: Lori A. Shiels, President of the Wyandotte Recreation Commission

BACKGROUND: Justin Lanagan worked three years as a seasonal employee and 12 years as Assistant Foreman/Field Maintenance. For the last 10 months, Justin N. Lanagan has worked as the Recreation Administrative Trainee with the goal of being name Superintendent.

STRATEGIC PLAN/GOALS: Elevate Mr. Lanagan to the position of Superintendent of Recreation effective May 1, 2013

ACTION REQUESTED: Adopt a resolution concurring with the Recreation Commissions recommendation to name Justin N. Lanagan as the Superintendent of Recreation.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: A savings of \$5,042 overall between 101-750-725-780-110 & 101-750-725-780-115

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Recreation Commission.

COMMISSION RECOMMENDATION: The Recreation Commission unanimously passed a recommendation for this elevation to Superintendent at its April 11, 2013 meeting.

CITY ADMINISTRATOR'S RECOMMENDATION: *ok Shiels*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: *ok JRP*

LIST OF ATTACHMENTS: Commission Minutes
Recommendation from Superintendent Knopp

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

JAMES R. KNOPP
SUPERINTENDENT OF RECREATION
DEPARTMENT OF RECREATION, LEISURE AND CULTURE

April 18, 2013

Mayor Joseph Peterson and City Council
City of Wyandotte
Michigan

Dear Mayor Peterson and City Council:

At the Recreation Commission meeting of April 11, 2013, I submitted a letter of recommendation for the elevation of Recreation Administrative Trainee Justin Lanagan to the position of Superintendent of Recreation with a job classification of 36A. The letter was read and an extensive discussion with the Commission ensued. I then excused myself from the meeting, so the Commissioners could interview and discuss their concerns with Mr. Lanagan,

I was then called back into the meeting. Immediately thereafter, a motion was made by Commissioner Loya, and supported by Commissioner Brennan, that the Recreation Commission recommends to your Honorable Body that Justin N. Lanagan be elevated to the position of Superintendent of Recreation with a job classification of 36A effective May 1, 2013. Motion passed unanimously.

Sincerely yours,

A handwritten signature in black ink, appearing to read "James R. Knopp".

James R. Knopp
Superintendent of Recreation

JRK:tj

RESOLUTION:

Wyandotte, Michigan
Date:

RESOLUTION by Councilman _____

Resolved by the City Council that Council hereby concurs with the recommendation of the Recreation Commission to elevate Justin N. Lanagan, Recreation Administrative Trainee, to the position of Superintendent of Recreation effective May 1, 2013, in job classification 36A

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Browning
- DeSana
- Fricke
- Galeski
- Sabuda
- Stec

April 9, 2013

Wyandotte Recreation Commission
3131 Third
Wyandotte, Mi. 48192

Dear Commissioner:

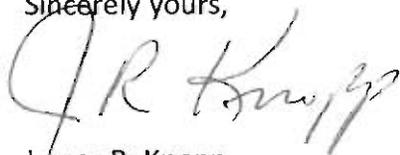
In April 2012, the Recreation Commission and City Council agreed to a 3 year plan to train Justin Lanagan to one day assume the position of Superintendent of Recreation. Injuries and subsequent operations to the Recreation Maintenance Foreman and Yack Arena Foreman forced Mr. Lanagan to hold-up his move to the administrative area of the department till late June.

Justin has done an excellent job in learning the many facets of running the Recreation Department. He does a fine job of running programs and is slowly learning the financial responsibilities of the department. This also includes the yearly budget process.

Justin makes up for his lack of experience with his intelligence and initiative.

Therefore, I believe that the Recreation Commission should present to the Mayor and City Council a proposal to elevate Mr. Lanagan to the position of Superintendent of Recreation in Job classification 36A.

Sincerely yours,

A handwritten signature in black ink, appearing to read "J.R. Knopp". The signature is written in a cursive, flowing style.

James R. Knopp

Superintendent of Recreation

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Wednesday, April 11, 2013, at 5 pm in the Benjamin F. Yack Center.

Members Present:

President Lori Shiels
Vice President Dale Brennan
Secretary Ken Prygoski
Commissioner Margaret Loya
Commissioner Wally Merritt

Also Present:

Sup't of Recreation James R. Knopp
Administrative Trainee Justin Lanagan

Excused:

Recreation Technician Theresa Jamula

Persons in the Audience:

None

A motion was made by Commissioner Loya and supported by Commissioner Brennan to approve the minutes of the previous meeting as submitted via e-mail.

CORRESPONDENCE:

A commission in the amount of \$109 was received from Wyandotte Karate winter classes.

REPORTS AND MINUTES:

Account Breakdowns – 3-6-13, 3-20-13

Tele-Care Report – March 2013

SFC Treasurer's Report March 2013 – Balance \$3,759.70 as of 2-28-13

Yack Arena Skating Report – March 2013

Arena Revenue Report – March 2013

Senior Van Report – March 2013 - **Monthly Loss (-\$375.27)**

SPECIAL ORDER:

Superintendent Knopp gave an update on the Pulaski Park Tennis Court Project. Bids were received from seven bidders. The project will include the following: mill down to the concrete; add two layers of asphalt. The courts then will be **locked for 30 days** for curing; after the courts have cured, then courts will be painted. Final step is painting of lines. This project will start after the High School Tennis Program is over on May 15. City Tennis Lessons were pushed back one week – they will start on June 24. The fencing repair/replacement project will start after the asphalt is completed. A motion was made by Commissioner Prygoski and supported by Commissioner Merritt to recommend to the Mayor and Council to accept the bid from Pro-Line Asphalt, 11797 29 Mile Rd., Washington, MI 48095 in the amount of \$64,510.

Davey Golf Contract – After two weeks of settling the legalities of the contract, Davey Golf started operation on April 4, 2013. Commissioners Prygoski and Merritt, along with Superintendent Knopp and Trainee Lanagan conducted the interviews with the prospective candidates. The unanimous decision was to pick David Cunningham. He is hard at work at WSGC and is working closely with the Pro Shop Manager and Administrative Trainee.

The Recreation Commission read Superintendent Knopp's letter of recommendation to promote Justin N. Lanagan to the Superintendent of Recreation in job classification 36A .

At this time, Superintendent Knopp excused himself from the meeting so that Commission could question Justin Lanagan on certain aspects and concerns of the position

- Commissioner Merritt inquired about how he felt about the salary. At this time, the salary is acceptable with the knowledge that there would be increases in the upcoming years.
- Commissioner Prygoski asked what his plans for the future....was he planning on staying around?? Justin stated that he has been with the Department for over 12 years, working up from the Ground Crew to this position, just like other previous administrators.
- Commissioner Prygoski questioned his education status. Justin has his Bachelor's Degree and will complete his Recreation Management Master's Degree in October.
- Commissioner Merritt inquired as to how he will handle working with two co-workers who will be making more money than himself.....Mr. Lanagan stated that he has already handled employee issues and in the future, he will be able to handle directives to all department employees.
- Commissioner Prygoski inquired of Mr. Lanagan how he felt about working more than the 40 hours a week that he is accustomed too, because the position of Superintendent requires working evening and weekends and is on call 24 hours a day in case of emergencies and/or disasters. Mr. Lanagan stated that he has been working evenings for meetings/events and he adjusts his weekday hours to accommodate his work week.
- Commissioner Shiels inquired if Mr. Lanagan is ready to stand behind his convictions/proposals/decisions when challenged by others.
- Commissioner Prygoski inquired how he felt about working with the Commission and City Council. Mr. Lanagan stated that we must all work together to succeed. He answers both to the Recreation Commission and to City Council.
- Commissioner Merritt inquired if Mr. Lanagan was involved in the innovative proposal for the Golf Course management.
- Commissioner Brennan inquired if Mr. Lanagan had any upcoming pet projects slated. Mr. Lanagan stated that he would still be pursuing the Dog Park, Strategic Master Plan (walking/bike trails – working with Museum Director on this project.)
- Commissioner Prygoski inquired as to the working relationship with the School District (Tom DeSana and Bernie Bowers). Mr. Lanagan stated that there is a good rapport with School District. It was suggested that Mr. Lanagan make an appointment to meet and introduce himself to Dr. Carla Harting, Superintendent of Schools.

After reviewing the recommendation letter submitted by Superintendent Knopp and after interviewing Mr. Lanagan, a motion was made by Commissioner Loya and supported by Commissioner Brennan that the Recreation Commission recommends that Justin Lanagan be promoted to the position of Superintendent of Recreation Level 36A effective May 1, 2013, pending Council approval. Motion carried by a 5-0 unanimous vote.

Commissioner Merritt suggested that we contact the Community Service Work Force and request that they send out crews to the parks to clean up around the basketball courts. Superintendent Knopp stated that he will submit a request to Judge Kalmbach. The Work Force already works in our parks when they have time available.

The next Commission Meeting will be held on **Tuesday, May 14 @ 7:30 pm.**

There being no further business to discuss, a motion was made by Commissioner Merritt and supported by Commissioner Prygoski to adjourn the meeting at 6:06 pm.

Recorded Minutes Transcribed by

Theresa Jamula

Theresa Jamula
Recreation Technician

Authorized by

James R. Knopp

James R. Knopp
Superintendent of Recreation

2013 Wyandotte Recreation Commission Meetings

2ND Tuesday of each month **7:30 pm** @ Yack Arena

May 14, 2013

June 18, 2013 **

July 16, 2013 **

August 13, 2013

September 10, 2013

October 8, 2013

November 12, 2013

December 10, 2013

**** Meeting date changed**

(Above schedule is subject to change & notices will be posted.)

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

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MEETING DATE: April 22nd, 2013

AGENDA ITEM #

ITEM: Commercial Redevelopment District at 3061 & 3063 Biddle Avenue.

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: Natalie Rankine, DDA Director

BACKGROUND: In accordance with the Commercial Redevelopment Act, Public Act 255 of 1978, a public hearing has been scheduled on May 20th, 2013 at 7:00 pm, to consider establishing a Commercial Redevelopment District for the property located at 3061 and 3063 Biddle Avenue. This action was initiated by the request of the future property owners, Ken and Rebecca Wickenheiser (109 Front Street, Monroe, Michigan). The Act allows for a reduction in property taxes to encourage redeveloping commercial property in a qualified downtown revitalization district. Establishing the District is the first step in the process. The next step involves the property owner filing an application for an exemption certificate that must be approved by both the Council and the State Tax Commission. The application will include detailed information on the construction to be undertaken and economic advantages expected from the project. Also attached is a summary of the Act prepared by the Michigan Economic Development Corporation.

Corporation has set a deadline of July 11th for obtaining approval of the CFEC and as such, our request is time-sensitive.

STRATEGIC PLAN/GOALS: *Commitment to fostering the revitalization and preservation of older areas of the City as well as developing and redeveloping new areas.*

ACTION REQUESTED: Approve the attached resolution establishing the Commercial Redevelopment District.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Drysdale ok

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok JEP

LIST OF ATTACHMENTS

- 1. Request for establishment of Commercial Redevelopment District: Ken Wickenheiser
- 2. Commercial Redevelopment Act
- 3. Notice of Hearing

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: April 22, 2013

RESOLUTION by Councilman _____

RESOLVED BY THE CITY COUNCIL THAT:

WHEREAS, pursuant to the Commercial Redevelopment Act, Act 255 of 1978, as amended (Act 255), the City of Wyandotte has the authority to establish "Commercial Redevelopment Districts" within the City of Wyandotte at request of a commercial business enterprise or on its own initiative; and WHEREAS, Ken & Rebecca Wickenheiser, 109 West Front Street, Monroe, MI, have filed a written request with the clerk of the City of Wyandotte requesting the establishment of a Commercial Redevelopment District for property at 3061 & 3063 Biddle Avenue located in the City of Wyandotte hereinafter described; and

WHEREAS, the City Council finds that property within the District is obsolete commercial property (due to general neglect) which is part of an existing, developed commercial zone which has been zoned commercial for 3 years before June 21, 1978, and the area is or was characterized by obsolete commercial property and a decline in commercial activity, and hereby determines that the District meets the requirements set forth in Section 5(1)(a) of Act 255; and

WHEREAS, the City Council has provided for walkable non-motorized interconnections, including sidewalks and streetscapes throughout the District, as required in Section 4(2)(b)(iii)(B) of Act 255; and

WHEREAS, written notice has been given by certified mail to all owners of real property located within the proposed District as required by Section 5(3) of Act 255; and

WHEREAS, on May 20th, 2013 at 7:00 pm, a public hearing was held and all residents and taxpayers of the City of Wyandotte were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Wyandotte to establish the Commercial Redevelopment District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the City Council that pursuant to the provisions of Act 255, Commercial Redevelopment District No. 10 is hereby established for the property at 3061 and 3063 Biddle Avenue said property more fully described as:

The following described parcel(s) of land situated in the City of Wyandotte, Wayne County, and State of Michigan, to wit:

SOUTH 10 FEET OF LOT 9 AND ALL OF LOTS 10,11, 12, 13 AND 14, EUREKA IRON AND STEEL WORKS RE-SUBDIVISION, AS RECORDED IN LIMBER 22, PAGE 49 OF PLATS, WAYNE COUNTY RECORDS

Parcel Number: 82-57-011-15-0009-002

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Browning

DeSana

Fricke

Galeski

Sabuda

Stec



109 West Front St. Monroe MI 48161 734.242.0212

4/16/2013

Mayor Joseph R. Peterson & City Council

3200 Biddle Avenue, Suite 300

Wyandotte, Michigan 48192

Dear Mayor & Members of Council:

To assist in facilitating the successful redevelopment of the property located at 3061/3063 Biddle Avenue, we are requesting the creation of a Commercial Redevelopment District. Establishing this District will allow us to redevelop the property in accordance with the Michigan Economic Development Corporation's guidelines to obtain financial support for this project. The initial phase of the project will consist of a complete exterior renovation and conversion of the basement, first and second floors into 21 hotel suites, lobby, business center, conference/banquet facility and hotel support space. Phase II will be undertaken when demand requires and will consist of constructing an additional 12 hotel suites. Construction costs for this project are projected at \$2,516,000.00.

Once this District is established, an application for a Commercial Facilities Exemption Certificate will be filed. Additional information about this project will be submitted in conjunction with the application.

Thank you for consideration of this request. If you have questions, please contact us.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken & Rebecca Wickenheiser". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ken & Rebecca Wickenheiser

COMMERCIAL REDEVELOPMENT ACT

Public Act 255 of 1978 encourages the replacement, restoration and new construction of commercial property by abating the property taxes generated from new investment for a period up to 12 years. As defined, commercial property means land improvements whether completed or in the process of construction, the primary purpose and use of which is the operation of a commercial business enterprise, including office, engineering, research and development, warehousing parts distribution, retail sales, hotel or motel development, and other commercial facilities. Land and personal property are not eligible for abatement under this act.

WHO IS ELIGIBLE?

“Local governmental unit” means a city or village.

WHAT IS A REPLACEMENT, NEW AND RESTORED FACILITY?

“Replacement facility” means commercial property to be acquired, constructed, altered, or installed for the purpose of being substituted for obsolete commercial property. Property impaired due to changes in design, construction, technology, or improved production processes, or damage due to fire, natural disaster, or general neglect shall be considered obsolete. All other new commercial property is considered a “new facility.” For purposes of granting the tax abatement, the replacement or new facility must meet all of the following conditions:

1. Is located on property that is zoned to allow for mixed use, including high-density residential.
2. Is located in a qualified downtown revitalization district as defined in section two of the [Neighborhood Enterprise Zone Act \(PA 147 of 1992\)](#). This requires either being located in a [Downtown Development Authority \(PA 197 of 1975\)](#), a [Principal Shopping District or Business Improvement District \(PA 120 of 1961\)](#) or an area that is zoned and primarily used for business as determined by the local government unit.
3. The city or village establishes and implements an expedited local permitting and inspection process in the Commercial Redevelopment District. In addition, by resolution provides for the walkable

non-motorized interconnections, including sidewalks and streetscapes throughout the Commercial Redevelopment District.

A “restored facility” means changes to obsolete commercial property as may be required to restore the property to an economically efficient condition. Restoration must result in improvements aggregating to more than 10 percent of the true cash value of the property at commencement of the restoration. Restoration includes major renovation including, but not limited to, the improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment, including heating, ventilation, and lighting, reducing multistory facilities to one or two stories, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes.

WHAT IS THE PROCESS?

Before the Commercial Redevelopment Exemption Certificate (i.e. property tax abatement) can be granted for the Facility, the city or village, by resolution of its legislative body, must establish a Commercial Redevelopment District. The establishment of the district may be initiated by the local government unit or by owners of property comprising 75 percent of state equalized value of the property in the proposed district. At the time of the resolution’s adoption, property within the district must meet one of the following:

1. Obsolete commercial property or cleared or vacant land and part of an existing developed commercial or industrial zone. The property must have been zoned commercial or industrial before June 21, 1975, and characterized by obsolete commercial property and a decline in commercial activity.
2. Land cleared as a result of fire damage, or cleared as blighted area under [Blighted Area Rehabilitation Act \(PA 344 of 1945\)](#).
3. Cleared or vacant land included in a redevelopment plan adopted by the Downtown Development Authority (PA 197 of 1975) or Principal Shopping District or a Business Improvement District (PA 120 of 1961).

COMMERCIAL REDEVELOPMENT ACT *continued*

To establish the Commercial Redevelopment District, the city or village must first hold a hearing to establish a Commercial Rehabilitation District and determine in the resolution the district meets the requirements of the Act.

Once the district is established, the property owners may file an application with the local clerk for a Commercial Facilities Exemption Certificate. Applications are available from the Michigan Department of Treasury. Before acting on the application, the city or village shall hold a public hearing on the application and not more than 60 days after receipt of the application either approved or disapproved by resolution. The local clerk shall provide written notification of the application hearing to the assessor of the local unit of government and each taxing jurisdiction that levies ad valorem property taxes. If approved, the application and resolution must be sent to the State Tax Commission for filing purposes.

COMMERCIAL FACILITIES EXEMPTION CERTIFICATE

The property owner must pay a Commercial Facilities Tax rather than the normal property tax. The certificate must be issued for a period of at least one year, but cannot exceed 12 years. Certificates initially issued for less than 12 years may be extended based upon factors placed in writing at the time the certificate is approved, but shall not exceed 12 years.

DETERMINING COMMERCIAL FACILITIES TAX RATE

For a restored facility: The Commercial Facilities Tax freezes the taxable value of the building at its value prior to restoration, therefore exempting the new investment from local taxes for a period not to exceed 12 years. The school operating tax and the State Education Tax (SET) are also frozen. Land and personal property cannot be abated under this act.

For a new or replacement facility: The Commercial Facilities Tax provides a 50 percent reduction in the number of mills levied as ad valorem taxes, excluding only the State Education Tax (SET). Land and personal property cannot be abated under this act.

Within 60 days after the granting of a new Commercial Facilities Exemption Certificate, the State Treasurer may exempt 50 percent of the SET mills for a period not to exceed six years. The State Treasurer will not grant more than 25 of these SET exclusions each year.

SUPPORTING STATUTES

PA 255 of 1978—Commercial Redevelopment Act

CONTACT INFORMATION

For more information contact the MEDC Customer Assistance Center at 517.373.9808, or visit our website at www.michiganadvantage.org.

NOTICE OF HEARING

**TO ESTABLISH A COMMERCIAL REDEVELOPMENT DISTRICT
IN THE CITY OF WYANDOTTE**

NOTICE IS HEREBY GIVEN that the Council of the City of Wyandotte will meet on Monday, May 20th, at 7:00 P.M., Local Time, in the Council Chambers in the City Hall of said City, 3200 Biddle Avenue, Wyandotte, Michigan, to conduct a public hearing for the purpose of reviewing and hearing comments on the following:

Establishment of a Commercial Redevelopment District, in accordance with the Commercial Redevelopment Act, Public Act 255 of 1978, as amended. The City of Wyandotte has received a written request from the prospective property owners to establish said district, with the boundaries encompassing the property at 3061 & 3063 Biddle Avenue said property more particularly described as:

LOT 10 PLAT OF PART OF WYANDOTTE, PART 2, BLOCK 69 T3S R11E, LIBER 57
OF DEEDS, PAGE 5, WAYNE COUNTY RECORDS

Parcel Number: 82-57-011-15-0009-002

Copies of all relevant documents have been deposited in the office of the City Clerk of the City of Wyandotte, for public examination. The City Clerk's office may be reached at 734-324-4562. Written comments submitted prior to or at the specified time and date of the hearing will also be considered and should be forwarded to the City Clerk at City Hall at the above referenced address.

WILLIAM R. GRIGGS

City Clerk

City of Wyandotte

----- Mailing and Publication Instructions to City Clerk -----

Hearing date scheduled for: **Monday, May 20th, 2013 at 7:00 pm**

Send notice **via Certified Mail** to the following address no later than: Tuesday,

May 7th, 2013 (not less than 10 days nor more than 30 days before the date of the hearing):

Downtown Development Authority, 3200 Biddle Avenue, Wyandotte, Michigan 48192

Ken and Rebecca Wickenheiser 109 Front Street, Monroe, Michigan 48161

Publish in News Herald: **One time on Sunday, May 5th, 2013** (not less than 10 days nor more than 30 days before the date of the hearing)

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

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MEETING DATE: April 22, 2013

AGENDA ITEM # _____

ITEM: Amendment to Purchase Agreement for the Former 1814-1818 Biddle Avenue

PRESENTER: Mark A. Kowalewski, City Engineer *Mark Kowalewski 4-17-13*

BACKGROUND: This Purchase Agreement was approved by City Council on March 26, 2013. The Morello Law Group is purchasing the property for the construction of a parking lot. Due to the time frame to demolish the building, all Parties have agreed to amend the Purchase Agreement to amend the construction time frame from June 1, 2013 to August 30, 2013.

STRATEGIC PLAN/GOALS: Provide the finest services and quality of life to its residents by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute First Amendment to Purchase Agreement and close on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shupdale OK*

LEGAL COUNSEL'S RECOMMENDATION: Approved 04/16/13

MAYOR'S RECOMMENDATION: *OK*

LIST OF ATTACHMENTS: First Amendment to Purchase Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: April 22, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED by the City Council that Council concurs with the recommendation from the City Engineer regarding First Amendment to Purchase Agreement for the sale of former 1814-1816 Biddle Avenue; AND

BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the First Amendment to Purchase Agreement as submitted to City Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

**AMENDMENT TO THE
PURCHASE AND SALE AGREEMENT**

This Amendment shall amend the Purchase Agreement between the CITY OF WYANDOTTE, "SELLER" and MORELLO FAMILY PROPERTIES, LLC "PURCHASER" dated March 26, 2013, for the property known as former 1814-1818 Biddle Avenue, Wyandotte, by amending the following:

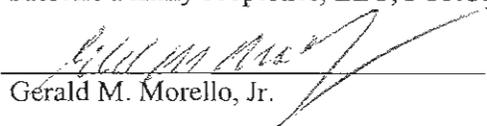
AMENDING PARAGRAPH 12 to read: The Purchaser is responsible for the design and construction of a surfaced parking lot and landscaping plan in accordance with Sections 2403 and 2404 of the City of Wyandotte's Zoning Ordinance which includes but not limited to an irrigation system, lighting, and obscuring wall or fence. In cases where parking lots are more than six (6) spaces approval by the Planning Commission (PC) will be required.

Purchaser must obtain the PC Approval, if required, and have parking lot constructed by August 30, 2013. In the event that the PC Approval (if required) is not obtained or parking lot is not constructed by Purchaser before August 30, 2013, then either; (a) Seller and Purchaser may mutually agree to extend the period of time to obtain the PC Approval (if required) and/or completion the construction of a surfaced parking lot; or if no mutual agreement to extend then (b) the Seller has the right to repurchase property at 80% of purchase price herein to be evidence by a recordable document.

All other terms and conditions shall remain in full force and effect. This Agreement may be executed in identical counterparts, each of which shall constitute an original although not fully executed, but all of which when taken together shall constitute but one agreement.

This Amendment requires the approval of the Wyandotte City Council.

Morello Family Properties, LLC, PURCHASER



Gerald M. Morello, Jr.

Dated: 4-17-13

CITY OF WYANDOTTE, SELLER

Joseph R. Peterson, Mayor

William R. Griggs, City Clerk

Dated: _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

(6)

MEETING DATE: April 22, 2013

AGENDA ITEM #

ITEM: Wayne County FAC – Oak Street – Fort Street to 11th Street

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 4-17-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Engineering Department has applied to Wayne County Federal Aid Committee (FAC) for “A” list project funding. The FAC approved Oak Street from Fort Street (M-85) to 11th Street for concrete pavement repair, joint/crack seal and ADA work. The funding received is \$152,368 and the City must contribute \$33,787 towards the project.

STRATEGIC PLAN/GOALS: The City is committed to maintain neighborhoods by matching tools and efforts to the conditions in city neighborhoods, tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve the City Engineer to move forward with Wayne County FAC in accepting funds for the repair work to Oak Street from Fort Street (M-85) to 11th Street.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: #202-440-825-460 - Major Street Funds \$33,787.00

IMPLEMENTATION PLAN: Work with Wayne County FAC to execute Contract between Wayne County and the City to complete the Oak Street project.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR’S RECOMMENDATION: *Support OK*

LEGAL COUNSEL’S RECOMMENDATION:

MAYOR’S RECOMMENDATION: *OK JAP*

LIST OF ATTACHMENTS: none

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: April 22, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED that the communication from the City Engineer regarding the Wayne County FAC funding for Oak Street from Fort Street (M-85) to 11th Street is hereby received and placed on file; AND

BE IT FURTHER RESOVLED that Council approves the City share of \$33,787 from account no. 202-440-825-460 Major Street Funds; AND

BE IT RESOLVED that the City Engineer is authorized to proceed with said project.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

⑦

MEETING DATE: March 18, 2013

AGENDA ITEM # _____

ITEM: Dredging Bishop Park

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski / 4-17-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Bids for the proposed dredging project at Bishop Park were opened on May 14, 2012, File #4524. Attached is a summary of the bids received. On June 4, 2012, City Council authorized the City Engineer to apply for two (2) grants in order to have adequate funding for the proposed dredging (see attached). The proposed marina budget is also attached. The proposed grant agreements with Detroit/Wayne County Port Authority and Wayne County Economic Development Growth Engine (EDGE) require the City of Wyandotte, at the City's expense, to defend, indemnify and, otherwise hold the Authority and EDGE its officers, employees and agents harmless against any and all claims, demands, losses, expenses, damages (general, punitive or otherwise) and causes of action (whether legal or equitable in nature) asserted by any person, firm, corporation, or other entity and arising out of or caused by City's willful misconduct, negligent actions or inactions with regard to the Property, or by the use of the proceeds of the grant. In addition, the City would be responsible for any future leaks or release of contamination from the dredged area even if the City was not negligent (Strict Liability).

The City has an option to participate with Great Lakes Legacy Act (GLLA) with funding via the Environmental Protection Agency (EPA). The EPA is proposing a dredging project in the vicinity of the proposed marina. Participation should be limited to allowing access to Bishop Park for the dredging and the City removing the Kayak Dock during the project. Funding is not guaranteed but is appropriated each year thru the Federal Government. Private partners would also be necessary with matching funding for the project to move forward. The EPA is currently assembling private partners.

STRATEGIC PLAN/GOALS: Committed to protect and manage our natural resources vigorously by assessing riverfront development using standards emphasizing public access to the riverfront and sensitivity to the visual and environmental impacts of proposed developments.

ACTION REQUESTED: Recommend not entering into Grant Agreements with Detroit /Wayne County Port Authority and Wayne County Economic Development Growth Engine (EDGE) and advise the Downriver Community Conference, Downriver Area Brownfield Consortium that the dredging project cannot proceed at this time because of excess cost and potential liability to the City. Reject all bids for File #4584 – City of Wyandotte Bishop Park Dredging Project, return all bid bonds and proceed thru the City Engineer with GLLA.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Work with the GLLA to include dredging at the location of proposed marina.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Concurs. In Dupdale*

LEGAL COUNSEL'S RECOMMENDATION: *OK w. look*

MAYOR'S RECOMMENDATION: *ok Jpl*

- LIST OF ATTACHMENTS:**
1. Bid Opening Summary for File #4584
 2. Council Resolution of June 4, 2012
 3. Proposed budget for marina project

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: April 22, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED that the communication from the City Engineer regarding the dredging of Bishop Park is hereby received and placed on file; AND

BE IT RESOVLED Council hereby rejects the Grant Agreements with Detroit /Wayne County Port Authority and Wayne County Economic Development Growth Engine (EDGE) in the amounts of \$200,000 each; AND

BE IT FURTHER RESOLVED that the City Engineer is to advise the Downriver Community Conference, Downriver Area Brownfield Consortium (DCC, DABC) that the dredging project cannot proceed at this time because of excess cost and potential liability of the City; request the DCC,DABC relocate the grant funds, AND

BE IT FURHTER RESOVLED that Council reject all bids for File #4584 – City of Wyandotte Bishop Park Dredging Project and the City Clerk is hereby directed to return all bid bonds/bid checks; AND

BE IT FURTHER RESOLVED that Council authorizes the City Engineer to work with the Great Lakes Legacy Act (GLLA) to have the dredging work completed.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

BID OPENING SUMMARY
MAY 14, 2012, 2:00 PM

FILE #4584 – CITY OF WYANDOTTE
BISHOP PARK DREDGING PROJECT

<u>CONTRACTOR</u>	<u>AMOUNT BID</u>
Malcolm Marine, Inc. St. Clair, Michigan	\$ 696,252.00 (\$ 776,094.00)
Luedtke Engineering Company Frankfort, Michigan	\$ 846,200.00
Faust Corporation Grosse Pointe Farms, Michigan	\$ 996,000.00

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

June 5, 2012

RESOLUTION
JOSEPH PETERSON
MAYOR

Mark A. Kowalewski
City Engineer
3131 Biddle Avenue
Wyandotte, Michigan 48192

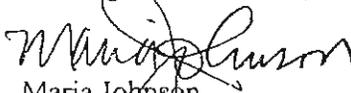
By Councilman Todd M. Browning
Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that the communication from the City Engineer regarding the Dredging Project at Bishop Park is hereby received and placed on file; AND WHEREAS the City's Strategic Plan has identified the substantial development along the Riverfront as an enhancement to the downtown in the form of a dining, recreational and entertainment destination. FURTHER, the Vision Statement of the Plan recommends that a marina would provide access to the downtown area for these destination attractions; AND BE IT FURTHER RESOLVED that Council authorized the City Engineer to apply for a grant from the Detroit/Wayne County Port Authority in the amount of \$200,000 and a grant from the Wayne County Economic Development Growth Engine (EDGE) in the amount of \$200,000 to support this project and the City's Strategic Plan.

YEAS: Councilmembers Browning DeSana Fricke Sabuda Stec
NAYS: None

RESOLUTION DECLARED ADOPTED

I, Maria Johnson, Deputy City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on June 4, 2012.


Maria Johnson
Deputy City Clerk

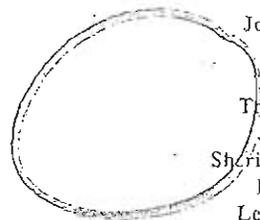
CC: City Administrator

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

May 30, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering Department has opened bids for the Dredging Project at Bishop Park. The low bid received was \$776,094.00 and the City has received funding in the amount of \$560,595.00 as a Sub-Grant Agreement with Downriver Community Conference (DCC), Downriver Area Brownfield Consortium (DABC) and American Recovery & Reinvestment Act (ARRA) Grant.

This letter is to request your support to apply for a \$200,000 grant from the Detroit/Wayne County Port Authority and apply for a \$200,000 grant from the Wayne County Economic Development Growth Engine (EDGE). These two (2) grants will cover the shortfall of this project. Please see that attached Proposed Marina Dredging Budget.

If you concur with this recommendation, the attached Resolution will authorize the undersigned to apply for said grants.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

Attachment

cc: Joan Brophy, Wayne County Economic Development Growth Engine (EDGE)
John Kerr, Detroit/Wayne County Port Authority
Dan Cassidy, SME
Bernie Fekete, JJR
Paula Boise, DCC

WORK BUDGET
PROPOSED MARINA DREDGING BUDGET

<u>REVENUE</u>	<u>ESTIMATED DOLLARS</u>
Sub-Grant Agreement with Downriver Community Conference (DCC), Downriver Area Brownfield Consortium (DABC) and American Recovery & Reinvestment Act (ARRA) Grant	\$560,595.00
Proposed Sub-Grant Agreement with Detroit/Wayne County Port Authority	\$200,000.00
Proposed TIFA match of 10% per proposed Port Authority Agreement (Section 1.01) (\$20,000 - \$17,000 *in-kind services)	\$ 3,000.00
Proposed Sub-Grant Agreement with Wayne County Economic Development Growth Engine (EDGE)	\$200,000.00
Proposed TIFA match of 20% per proposed EDGE Agreement	<u>\$ 40,000.00</u>
TOTAL REVENUE	\$1,003,595.00
<u>EXPENSES</u>	
Agreement with Soil and Materials Engineers, inc. (SME)	\$ 93,000.00
Low bid for Marina Dredging (Revised 6/26/12)	\$ 696,252.00
Port Authority Grant proceeds (Section 1.09) used to pay For managing project, legal fees, closing costs, environmental Consultant fees incurred by Port Authority, 10%	\$ 20,000.00
EDGE expense for closing costs and attorney fees (maximum)	\$ 4,500.00
Contingency	<u>\$ 189,843.00</u>
TOTAL EXPENSES	\$1,003,595.00

*Match may utilize in-kind services: \$17,000 of estimated city employee wages.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION



MEETING DATE: April 22, 2013

AGENDA ITEM # _____

ITEM: Sales Agreements for NPS2 Homes – 451 Ford Avenue and 459 Ford Avenue

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 4-18-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Constructed new homes with NSP2 Funds. Council approved listing price of homes on February 11, 2013. Placed in MLS and held Lottery Drawing on February 25, 2013. The City only received one (1) offer for the property at 451 Ford Avenue which is the following:

451 Ford Avenue – Martina Maracle, 3630 Howard, Detroit, Michigan in the amount of \$108,000.00 was selected in the Lottery Drawing. Ms. Maracle is 120% or below of area median income, completed eight (8) hours of housing counseling, and will be receiving the subsidy of \$67,542.00 (which will be a lien with Michigan State Housing Development Authority (MSHDA)). If the home is maintained as owner occupied for fifteen (15) years this lien will not have to be repaid. The final mortgage amount is in the amount of \$40,458.00.

STRATEGIC PLAN/GOALS: The City is committed to enhancing the community's quality of life By, fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods

ACTION REQUESTED: Approval sale agreement between Ms. Maracle and the City.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute Sales Agreements and closing on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Dupdale*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: *ok JRP*

LIST OF ATTACHMENTS: Sale Agreement

cc: Jerry Miller, Wyandotte Realty
Lindsay Hager, Capital Access
Emanuel Odom, MSHDA
Ms. Maracle

MOODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: April 22, 2013

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that Council concurs with the recommendation of the City Engineer regarding the sale of the NSP2 home at 451 Ford Avenue; AND hereby accepts the following offer:

451 Ford Avenue – Martina Maracle, 3630 Howard, Detroit, Michigan in the amount of \$108,000.00 was selected in the Lottery Drawing. Ms. Maracle is 120% or below of area median income, completed eight (8) hours of housing counseling, and will be receiving the subsidy approval of \$67,542.00 (which will be a lien with Michigan State Housing Development Authority (MSHDA)). If the home is maintained as owner occupied for fifteen (15) years this lien will not have to be repaid. The final mortgage amount is in the amount of \$40,458.00.

BE IT FURTHER RESOLVED that the offer for 451 Ford Avenue is contingent upon buyers receiving approval from the Michigan State Housing Development Authority (MSHDA); AND

BE IT RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor, City Clerk and the City Attorney are hereby authorized to sign said documents

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

LOTTERY FORM TO ACQUIRE NSP2 HOME

Date: 02/25/2013

TO: The Honorable Mayor and City Council
City Hall
Wyandotte, Michigan

RE: File No. 4611

DUE DATE: Monday, February 25, 2013

451 Ford Avenue, 459 Ford Avenue
(Please place an "X" next to the home you are submitting a Purchase Agreement on)

In order of preference: 1st 451 Ford Av. 2nd 459 Ford Ave

THE UNDERSIGNED HEREBY CERTIFY AS FOLLOWS:

- NSP2 SINGLE – FAMILY SALES PROGRAM GUIDELINES: has read and understands policy.
- INSPECTION: Familiarity with the present condition of premises based on recent inspection.
- COMPREHENSION: Understanding that Purchase Agreement is subject to the Wyandotte City Council approval prior to closing
- PURCHASE PRICE: One Hundred Eight Thousand Dollars
(\$ 108,000.00)
- DEPOSIT: One Percent (1%) of above amount enclosed. Check No. 2353.
Make check payable to the Minnesota Title Agency
- Enclosed Purchase Agreement *****ONE HOME MUST BE SOLD TO 50% OR BELOW AMI*****
- Enclosed Housing counseling Certificate 50% or Below of Area Median Income
- Enclosed Pre-Qualified Mortgage Letter 120% or Below of Area Median Income
- Written approval from MSHDA if Homebuyer Assistance exceeds \$30,000.00

I/We hereby certify that income for the household has not changed since receiving the Certificate of completion of 8 hours of housing counseling.

SIGNATURE: Martina Maracle

NAME: Martina Maracle
Please print

ADDRESS: 3630 Howard
Please print
Detroit, MI 48216
Please print

Phone: 313 412 3004

CITY OF WYANDOTTE
 3131 Biddle Avenue
 Wyandotte, Michigan 48192
 Telephone: (734) 324-4551
 Fax: (734) _____



OFFER TO PURCHASE REAL ESTATE

I. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the } City of
 _____ }
 Wyandotte _____, Wayne County, Michigan, described as follows:

LOT 59 AND E 17' & ALL LOT 58 THE WYANDOTTE HOME COMPANYS SUB and being known as 451 FORD AVE, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit, ALL APPLIANCES if any, now on the premises, and to pay therefore the sum of ONE HUNDRED EIGHT THOUSAND (\$ 108,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY:
 (Fill out one of the four following paragraphs, and strike the remainder)

Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a <u>FHA</u> mortgage in the amount of \$ <u>40,458.00</u> , and pay ONE PERCENT (1%) down including mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A. Purchaser understands that this Offer to Purchase is being submitted contingent upon Purchaser meeting the following requirements in each category listed below as established by the City of Wyandotte Neighborhood Stabilization Program (NSP):
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser, at Purchaser's cost, as soon as possible Policy of Title Insurance in an amount not less than the purchase price as determined by Purchaser, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement and tax history certified to a date later than the acceptance thereof.
Time of Closing	3. If this offer is accepted by the Seller and Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage.
Purchaser's Default	4. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Seller's Default	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.

INITIAL
 HERE

INITIAL
 HERE

<i>Title Objections</i>	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	7. The Seller shall deliver and the Purchaser shall accept possession of said property AT CLOSING.

<i>Taxes and Prorated Items</i>	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with Due Date basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
<i>Acceptance</i>	9. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. The Seller is hereby authorized to accept this offer and the deposit of <u>ONE THOUSAND EIGHTY (\$1080.00)</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated. Said check shall be made payable to: MINNESOTA TITLE INSURANCE AGENCY.

10. **APPLICABLE TO F. H. A. SALES ONLY:**

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ 108,000.00 which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ 1.00.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

12. By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer. **THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD, SEEK COMPETENT HELP.**

13. The closing of this sale shall take place at the office of the City Engineer, 3131 Biddle Avenue, Wvandoette, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

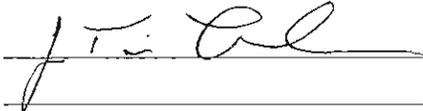
14. THE PURCHASER MUST CLOSE THIS TRANSACTION WITHIN 90 DAYS OF THE EXECUTION OF THIS PURCHASE AGREEMENT. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL RESULT IN THIS PURCHASE AGREEMENT BECOMING AUTOMATICALLY NULL AND VOID AND FORFEITURE OF DEPOSIT.

Additional conditions, if any: See Addendum attached hereto and incorporate herein for additional Paragraphs

M.M.

Witness:

Dated: _____, 2013

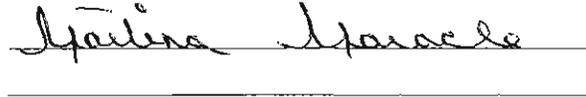


Dated: 02 / 25, 2013

SELLER: City of Wyandotte

By: _____
Its: _____
By: _____
Its: _____

PURCHASER:



PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____

_____ L. S
Purchaser

ADDENDUM TO PURCHASE AGREEMENT
FOR PROPERTY KNOWN AS 451 FORD AVE. ___
Wyandotte, Michigan

4.4 15. The Purchaser acknowledges that The City of Wyandotte (Seller) has provided the Purchaser a "Fair Housing and Equal Opportunity for All" pamphlet issued by the U.S. Department of Housing and Urban Development (HUD).

4.4 16. The Purchaser does hereby grant permission to the City of Wyandotte to use his/her photo and name in any lawful publication for the promotion of the City's Neighborhood Stabilization Program or any other approved City programs by signing photo release labeled Attachment A."

4.4 17. Household includes all persons residing at the current residence or persons living at the current residence during the past twelve (12) months. Purchaser acknowledges that the number of household members or income has not changed since his/her submission of NSP2 application.

4.4 18. Any proposal submissions exceeding one (1) per household will be disqualified. Purchaser acknowledges that they will have not submitted any other proposals for the same NSP2 home.

4.4 19. Purchaser will be responsible for title premium and recording fees, which will be deducted at time of closing.

4.4 20. This Agreement is contingent upon the approval of the Wyandotte City Council and Michigan State Housing Development Authority (MSHDA) approval including if required, a mortgage buy down exceeding Thirty Thousand (\$30,000.00) Dollars.

4.4 21. Purchaser will cooperate with the seller to provide seller access to Purchaser's monthly utility bills for the next five (5) years.

4.4 22. Purchaser will be required to sign a Homebuyer Certification and Program Agreement at time of closing.

4.4 23. At closing, the City of Wyandotte will assign to the Purchaser all warranties it has received from the Contractor. It is understood that the term of the warranties began at the agreed upon "Substantial Completion Date." Therefore, the term of such warranties will be less than one(1) year.

PURCHASER:

J. T. Clark

Yanira Morales

Dated: 02/25/2013

SELLER: The City of Wyandotte

By: _____

Its: _____

By: _____

Its: _____

Dated: _____

Martina C. Maracle 09/08
9690 Howard St
Detroit, MI 48916 1414

2353
9-9770
238

Date
2-25-13

\$ 1,080.00

Pay to the Order of Martina C. Maracle Agent
One Howard & Camp Boleat Dollars



For Bid on House
[Redacted]
Martina Maracle

**MSHDA HOMEOWNERSHIP
TRAINING SEMINAR – Eight Hour Seminar**
Certificate of Completion
Martina Maracle



A handwritten signature in black ink, appearing to read "David Everett", is written over a horizontal line.

David Everett
MSHDA Certified Counselor – Lighthouse Community Development

November 27, 2012
Date

*** Certificate is good for one year from the date above ***





April 17, 2013

Martina Maracle
3630 Howard
Detroit, MI 48216

Dear Martina,

Thank you for the opportunity to earn your business. Based on the information you provided for credit score, income and down payment I am please to inform you that your potential loan falls within current FHA lending guidelines. Your loan amount will be \$40,458 and you will be using the city of Wyandotte's NSP program for down payment and closing cost assistance.. For a full underwriting commitment, or "Head Start" approval we will need to collect the following information.

- Verification of funds to close and reserves (2 months bank statements all pages)
- Income verification (w-2's 2010, 2011 + 1 month's paystubs) Full tax returns may be needed in some instances.

If full application is taken in addition to the above:

- A fully executed purchase agreement
- Acceptable appraisal
- Acceptable title work
- Acceptable survey (if required)
- Full condo review (if required)

Any adverse changes in employment or credit could change approval requirements. Should you have any questions or concerns, please do not hesitate to contact me.

Sandee Lutz

Sandee Lutz
Community Lender NMLS # 533656
Office 586-469-0892
Fax 877-313-5815
Email sandee.lutz@huntington.com





Disclosure Regarding Real Estate Agency Relationships

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. A real estate transaction is a transaction involving the sale or lease of any equal or equitable interest in real estate consisting of not less than 1 or not more than 4 residential dwelling units or consisting of a building site for a residential unit on either a lot as defined in section 102 of the land division act, 1967 PA 288, MCL 560.102, or a condominium unit as defined in section 4 of the condominium act, 1978 PA 59, MCL 559.104.

- (1) An agent providing services under any service provision agreement owes, at a minimum, the following *duties* to the client:
 - (a) The exercise of reasonable care and skill in representing the client and carrying out the responsibilities of the agency relationship.
 - (b) The performance of the terms of the service provision agreement.
 - (c) Loyalty to the interest of the client.
 - (d) Compliance with the laws, rules, and regulations of this state and any applicable federal statutes or regulations.
 - (e) Referral of the client to other licensed professionals for expert advice related to material matters that are not within the expertise of the licensed agent. A real estate licensee does not act as an attorney, tax advisor, surveyor, appraiser, environmental expert, or structural or mechanical engineer and you should contact professionals on these matters.
 - (f) An accounting in a timely manner of all money and property received by the agent in which the client has or may have an interest.
 - (g) Confidentiality of all information obtained within the course of the agency relationship, unless disclosed with the client's permission or as provided by law, including the duty not to disclose confidential information to any licensee who is not an agent of the client.

(2) A real estate broker or real estate salesperson acting pursuant to a service provision agreement shall provide the following *services* to his or her client:

- (a) When the real estate broker or real estate salesperson is representing a seller or lessor, the marketing of the client's property in the manner agreed upon in the service provision agreement.
- (b) Acceptance of delivery and presentation of offers and counteroffers to buy, sell, or lease the client's property or the property the client seeks to purchase or lease.
- (c) Assistance in developing, communicating, negotiating, and presenting offers, counteroffers, and related documents or notices until a purchase or lease agreement is executed by all parties and all contingencies are satisfied or waived.
- (d) After execution of a purchase agreement by all parties, assistance as necessary to complete the transaction under the terms specified in the purchase agreement.
- (e) For a broker or associate broker who is involved at the closing of a real estate or business opportunity transaction, furnishing, or causing to be furnished, to the buyer and seller, a complete and detailed closing statement signed by the broker or associate broker showing each party all receipts and disbursements affecting that party.

Michigan law requires real estate licensees who are acting as agents of sellers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent, and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

Individual services may be waived by the seller through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent with who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

Individual services may be waived by the buyer through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

DUAL AGENTS

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent, in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction. The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party.

DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

LICENSEE DISCLOSURE (Check one)

I hereby disclose that the agency status of the licensee named below is:

- Seller's agent
- Seller's agent - limited service agreement
- Buyer's agent
- Buyer's agent - limited service agreement
- Dual agent
- Transaction coordinator (A licensee who is not acting as an agent of either the seller or the buyer.)
- None of the above

AFFILIATED LICENSEE DISCLOSURE (Check one)

- Check here if acting as a designated agent. Only the licensee's broker and a named supervisory broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.
- Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the licensee named below.

Further, this form was provided to the buyer or seller before disclosure of any confidential information.

Licensee JERALD MILLER

Date

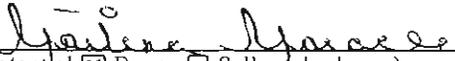

Licensee TIM LOECKNER

02/25/2013
Date

ACKNOWLEDGMENT

By signing below, the parties acknowledge that they have received and read the information in this agency disclosure statement and acknowledge that this form was provided to them before the disclosure of any confidential information. THIS IS NOT A CONTRACT.

The undersigned _____ DOES _____ DOES NOT have an agency relationship with any other real estate licensee. If an agency relationship exists, the undersigned is represented as _____ SELLER _____ BUYER.


Potential Buyer Seller (check one)

02/25/2013
Date

Potential Buyer Seller (check one)
CITY OF WYANDOTTE

Date

Disclaimer This form is provided as a service of the Michigan Association of REALTORS®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. The Michigan Association of REALTORS® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.



DUAL AGENCY DISCLOSURE AND AGREEMENT

The undersigned Seller and Buyer acknowledge that DOWNRIVER REAL ESTATE GROUP (office), through its Sales Agent(s) JERALD MILLER and TIM LOECKNER is undertaking a Dual representation for the sale of the property located at 459 FORD, WYANDOTTE, MI 48192. Seller and Buyer acknowledge they were informed of the necessity of this type of representation due to the unique circumstances of this transaction. Prior to signing this contract they are hereby requested to read the following:

This situation presents a potential conflict of interest for our firm, since both of you may rely upon the advice of our Agent(s). It is our policy not to undertake this representation unless we have the written consent of both Seller and Buyer.

Any Agreement between Seller and Buyer as to the final contract price and other terms is a result of negotiations between Seller and Buyer acting in their own best interest and on their own behalf. You acknowledge that DOWNRIVER REAL ESTATE GROUP (office) has explained the implications of common representations including the risk involved and understand that Seller and Buyer have been advised to seek independent advice from their advisors or attorneys before signing any documents in this transaction.

WHAT DOWNRIVER REAL ESTATE GROUP (OFFICE) AND ITS AGENT(S) CAN DO FOR SELLER AND BUYER WHEN ACTING AS A DUAL AGENT

1. We will treat the Seller and Buyer fairly.
2. We will provide information about the property to the Buyer.
3. We must disclose all Material Facts about the property that are known to us.
4. We will disclose qualifications of the Buyer to the Seller.
5. We can explain real estate terms.
6. We can help the Buyer to arrange for property inspections.
7. We can explain closing costs and procedures.
8. We can provide information about comparable properties that have sold, so the Seller and Buyer may make educated decisions on what price to accept or offer.
9. We will prepare an offer that may include disclosures for the Seller and Buyer.

WHAT DOWNRIVER REAL ESTATE GROUP (OFFICE) AND ITS AGENT(S) CANNOT DISCLOSE TO SELLERS AND BUYERS

1. We cannot disclose confidential information that we may know about the Seller and/or Buyer, without written permission of the Seller and/or Buyer.
2. We cannot disclose the price the Seller will take other than the listing price without written permission of the Seller.
3. We cannot disclose the price the Buyer is willing to pay without written permission of the Buyer.
4. We cannot recommend or suggest a price the Buyer should offer.
5. We cannot recommend or suggest a price the Seller should counter and offer.

If either Seller or Buyer feels uncomfortable with this disclosure agreement, please let us know. Otherwise, we ask for the Seller's and Buyer's permission to act as a Dual Agent in this transaction.

By acknowledging below, you do approve and agree that DOWNRIVER REAL ESTATE GROUP (office), and its Agent(s) may act as Dual Agents in this transaction.

SELLER _____ DATE _____
JOSEPH R. PETERSON, MAYOR

Joseph Peterson 02/25/2013
BUYER _____ DATE _____

SELLER _____ DATE _____
WILLIAM R. GRIGGS, CITY CLERK

BUYER _____ DATE _____

Rev. 06/02

Downriver Real Estate Group 1644 Ford Ave Wyandotte, MI 48192

Phone: 734.284.8888

Fax: 734.284.8307

Jerald Miller

NSP

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

9

MEETING DATE: April 22, 2013

AGENDA ITEM # _____

ITEM: 2013 Fiscal Year Budget Amendments

PRESENTER: Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director *RJS*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Budget amendments are required to meet General Fund and Special Revenue Fund obligations.

STRATEGIC PLAN/GOALS: To comply with all the requirements of our laws and regulations. The budget amendments keep the City in compliance with Public Act 621 of 1978.

ACTION REQUESTED: Adopt the resolution concurring with the Deputy Treasurer/Assistant Finance Director's recommendation of the 2013 Fiscal Year budget amendments.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: See attachment A.

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation. *Shupda*

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation. *JRS*

LIST OF ATTACHMENTS:

1. Budget amendments (attachment A)
2. Department requests/information

MODEL RESOLUTION:

RESOLVED BY CITY COUNCIL that Council hereby concurs in the recommendations of the Deputy Treasurer/Assistant Finance Director and approves the necessary 2013 Fiscal Year Budget amendments as outlined in this communication dated April 18, 2013.

City of Wyandotte
Attachment A
Budget Amendments
April 18, 2013

2013 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
Special Events Fund	285-225-925-819	Sister City Program	\$5,000.00	\$10,000.00	\$5,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$5,000.00</u>
Appropriate additional amounts for Sister City Program. Prior year budget did not expend \$10,000.					
DDA-TIF	499-200-925-801	Business Assistance Program	\$40,000.00	\$47,500.00	\$7,500.00
	499-200-725-115	Seasonal Salary-PT	\$11,100.00	\$12,200.00	\$1,100.00
	499-200-725-120	Overtime	\$2,100.00	\$1,000.00	(\$1,100.00)
	499-200-925-804	Marketing	\$19,500.00	\$14,115.24	(\$5,384.76)
	499-200-925-797	Third Friday Promotions	\$30,000.00	\$32,500.00	\$2,500.00
	499-200-925-771	Taxes-Property/MTT Decisions	\$0.00	\$2,884.76	\$2,884.76
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$7,500.00</u>
Amend line items related to 2012 Business Assistance Grants not paid until the 2013 FY, Farmers Market manager, WBA quarterly payments and property taxes for the Sears Building (attachments).					
General Fund	101-800-925-115	Salary-Part Time (Special Events)		\$7,202.00	\$7,202.00
	101-800-925-150	FICA (Special Events)		\$505.00	\$505.00
	101-172-925-115	Salary-Part Time (Finance)		(\$7,202.00)	(\$7,202.00)
	101-172-925-150	FICA (Finance)		(\$505.00)	(\$505.00)
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$0.00</u>

Reclassify part-time salaries from Finance Budget to Special Events Budget (Museums).

City of Wyandotte
Attachment A
Budget Amendments
April 18, 2013

2013 Fiscal Year

Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
General Fund	101-440-925-750	NSP 2-Admin-Equipment	\$3,000.00	\$5,410.68	\$2,410.68
	101-440-925-751	NSP 2-Admin-Contract Employee	\$43,829.00	\$51,523.04	\$7,694.04
	101-440-925-756	NSP 2-New Construction	\$50,000.00	\$266,868.84	\$216,868.84
	101-440-925-757	NSP 2-Housing Counseling	\$2,925.00	\$9,000.00	\$6,075.00
	101-440-925-758	NSP 2-Rehab Construction	\$50,000.00	\$512,143.70	\$462,143.70
	101-440-925-759	NSP 2-Activity Delivery-Rehab	\$2,700.00	\$32,479.32	\$29,779.32
	101-440-925-760	NSP 2-Activity Delivery-Infeasible	\$3,000.00	\$3,591.69	\$591.69
	101-440-925-761	NSP 2-Acquisition Rehab	\$0.00	\$4,053.47	\$4,053.47
	101-440-925-762	NSP 2-Prog Inc Exp-Administration	\$6,171.00	\$18,058.23	\$11,887.23
	101-440-925-763	NSP 2-Program Inc Exp-Construction	\$1,040,801.00	\$2,011,777.17	\$970,976.17
	101-000-510-052	NSP 2-Activlty Delivery-Rehab	\$0.00	(\$67,826.00)	(\$67,826.00)
	101-000-510-056	NSP 2-Housing Counseling	(\$2,925.00)	(\$9,000.00)	(\$6,075.00)
	101-000-510-057	NSP 2-Rehab	\$0.00	(\$695,337.00)	(\$695,337.00)
	101-000-510-058	NSP 2-Admin-Program Income	(\$123,000.00)	(\$229,293.66)	(\$106,293.66)
	101-000-510-059	NSP 2-Activities-Program Income	(\$1,107,000.00)	(\$2,088,438.98)	(\$981,438.98)
	101-448-750-210	Office Supplies	\$3,700.00	\$4,100.00	\$400.00
	101-448-850-530	Vehicles	\$21,000.00	\$42,000.00	\$21,000.00
	101-448-850-540	Other Equipment	\$15,000.00	\$30,000.00	\$15,000.00
Major Streets Fund	202-440-825-460	Resurfacing	\$350,000.00	\$393,625.23	\$43,625.23
Local Streets Fund	203-440-825-460	Resurfacing	\$210,000.00	\$308,645.04	\$98,645.04
Sidewalk/Alley Fund	249-450-825-462	Alleys	\$0.00	\$30,500.00	\$30,500.00
Solid Waste Fund	290-448-850-540	Other Equipment	\$31,900.00	\$36,512.53	\$4,612.53
TIFA	492-200-825-460	Resurfacing	\$530,000.00	\$750,413.59	\$220,413.59
Sewage Fund	590-200-926-310	Operation, Maintenance, & Replaceme	\$238,000.00	\$242,830.14	\$4,830.14
Building Authority Improvement Fund	295-200-825-327	Yack Arena Improvements	\$0.00	\$1,600.00	\$1,600.00
TIFA	492-200-850-524	Recreation-City Parks	\$75,000.00	\$131,222.42	\$56,222.42
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$352,358.45</u>
Carry forward amounts from 2012FY budget for projects either completed in the 2013FY or currently in progress (attachment).					
Brownfield Redevelopment Authority Fund	231-200-825-315	Legal Fees	\$0.00	\$5,000.00	\$5,000.00
TIFA	492-200-825-330	Legal Fees	\$0.00	\$5,000.00	\$5,000.00
Total Increase/(Decrease) in Expenses/(Revenues)					<u>\$10,000.00</u>

Budget amounts for legal proceedings related to TIF districts capture of Detroit Zoo Millage (attachments).

Mayor's Office

From: Heather Thiede [hthiede@wyan.org]
Sent: Wednesday, February 20, 2013 10:51 AM
To: 'Mayor's Office'
Cc: 'Sarah Schwochow'
Subject: RE: Sister City

Ro -

I sent the below email back in October when our 2013 budget went into effect, and have not heard back. It was a concern of mine that the Sister City budget was \$5,000. Sarah and I met with the Mayor and he stated that the 2012 budget would roll over to 2013, making the total amount in the account \$10,000. We will need to know the final budget so we can plan their activities for their visit in August. If it is in fact only \$5,000 this will have a major effect on the plans.

Please let me know.

Thank you very much!

Heather

Heather A. Thiede
Special Event Coordinator
Department of Recreation, Leisure and Culture
2624 Biddle Avenue
Wyandotte, Michigan 48192
Phone - 734-324-7100 x 4502
Fax - 734-324-7283
www.wyandotte.net
www.wyandottestreetartfair.org

From: Heather Thiede [mailto:hthiede@wyan.org]
Sent: Tuesday, October 23, 2012 10:16 AM
To: 'Mayor's Office'
Cc: 'Sarah Schwochow'
Subject: Sister City

Rosanne -

Sarah and I met with the Mayor a few months ago about the Sister City Exchange and he stated that he would have the \$5,000 from the 2012 budget rolled over to the 2013 budget. I took a look in the budget yesterday and noticed that it is still \$5,000 (which it would be \$10,000 if the money was rolled over).

Can you ask him about this? If not, then we will have to do some major cut backs in our plans.

Just wanted to get things moving on this project.

Thank you very much,

Heather

Heather A. Thiede
Special Event Coordinator
Department of Recreation, Leisure and Culture

5

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

**NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY**

**Meeting Minutes
Tuesday, September 11th 2012
3131 Biddle Avenue Wyandotte, MI. 48192**

MEMBERS PRESENT – Greg Gilbert, Patt Slack, Gerry Lucas, Peter Rose, Leo Stevenson, John Jarjosa.

OTHERS PRESENT – Natalie Rankine, Heather Thiede, Tom Woodruff, David Fuller, Jay Steffensky, Jeremy Sladovnik, Diane Woodruff, Marge Balheim, Al Bates, Vicki Lucas

APPROVAL OF AGENDA –

Motion by G. Lucas, supported by P. Slack to approve of the agenda for the September 11th agenda. All in favor, motion carried.

APPROVAL OF MINUTES –

Motion by P. Rose, supported by G. Lucas to approve of the August 14th meeting minutes. All in favor, motion carried.

INFORMATION TO RECEIVE AND PLACE ON FILE –

- A) Beautification Commission Minutes
- B) Design and Promotion sub-committee meeting minutes

PUBLIC COMMENT – None

MONTHLY FINANCE REPORT –

N. Rankine explained to the group that there is a need for a few budget amendments. She stated that the Fort Street/Purple Heart/Fountain account will be over \$1,823.62. She suggested taking this overage from the Arts Center Roof replacement account. The project came in under budget and has \$4,525.00 remaining.

Motion by P. Rose, supported by P. Slack to approve of the budget amendment to move \$1,823.62 from the Arts Center Roof account 499-200-850-543 to the Fort St. Sign/Fountain/Purple Heart account 499-200-850-542. Roll call, all in favor. Motion carried.

Motion by G. Lucas, supported by P. Slack to approve the monthly finance report for the September 12, 2012 meeting. Roll call, all in favor. Motion carried.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
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NATALIE RANKINE
DIRECTOR

DOWNTOWN DEVELOPMENT AUTHORITY

ONGOING PROJECTS & BUSINESS –

A) Wyandotte Farmers Market – Update

N. Rankine stated that the market has been picking up over the last few weeks. P. Slack stated that she spoke to a contact from the Royal Oak farmers market and they have sponsors of Meijer and Kroger, since they support local farmers. N. Rankine stated that she will contact the market manager at Royal Oak to get contacts.

B) 3061 & 3063 Biddle Avenue –

N. Rankine explained the two proposals to the committee and stated that the DDA does not have the authority to approve a purchase agreement and as such the recommendation will be going to city council next week. The committee spoke on the project and is very excited to move forward with the Hotel Sterling project. G. Gilbert stated that he was pleased to see there are deadlines on the agreement for project completion.

N. Rankine explained the budget amendments for the acquisition of the Sears Building to the committee and that these amounts would come from fund balance.

Motion by L. Stevenson, supported by G. Lucas to approve of \$32,951.75 to pay for final costs related to the acquisition of the Sears Building and an additional \$8,429.32 for the taxes to come from the fund balance account.

Motion by P. Rose, supported by P. Slack to approve of the budget amendment to move \$32,951.75 from Fund Balance to the Land Purchase account 499-200-850-519 and \$8,429.32 from Fund Balance to the Taxes – Property account 499-200-925-771. Roll call, all in favor. Motion carried.

The committee requested a clarification on the Fund Balance in regards to the Perry Project. N. Rankine indicated that she would provide clarification from Mr. Drysdale at the next meeting.

C) Fort Street Sign – David Fuller

D. Fuller presented the committee with his findings and suggested that the DDA not commit to a maintenance agreement for the sign. The committee discussed. P. Slack stated that she would like N. Rankine to look in to the county rules and regulations for the sign, and bring them back to the committee for their review.

D) Tatas Task Force –

N. Rankine stated that the Tatas Task Force is requesting permission to use the store front in the Sears building to promote their events this October. She stated that the Hotel Sterling would not be fully working on the building yet, so there should not be any issues there. She informed the group that she would be present while any individual

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NATALIE RANKINE
DIRECTOR

DOWNTOWN DEVELOPMENT AUTHORITY

would be in the building as well as engineering and they would have all people sign a hold harmless and look into any insurance issues.

The committee spoke on the happenings for the October month. J. Steffensky stated that the WBA would be happy to sponsor the ribbons for the trees for the event.

Motion by G. Lucas, supported by P. Slack to approve the Tatas Task Force to use the store front of the Sears building with all necessary documents in place. All in favor, motion carried.

E) Chalk and Chocolate - Event Update

N. Rankine stated that the Chalk and Chocolate event was an expense of around \$1,000.00 and that she would like to continue the event next year. The committee talked about future events for the downtown area.

F) Downtown Fire - Update

N. Rankine stated that LTB's is currently being torn down starting today. She gave an update about the businesses around 2929 Biddle that were affected by the fire to the committee.

NEW BUSINESS -

A) Rollover request from the 2012 budget

N. Rankine stated that there are some grants that were approved this year but the projects have not been completed, but are currently under construction, so those funds will need to roll over to the 2013 fiscal year. N. Rankine will supply the finance department with a list of unpaid grants before September 30th.

Motion by P. Slack, supported by G. Lucas to approve of any uncompleted grant projects be rolled over to the 2013 fiscal year from account number 499-200-925-801. Roll Call, all in favor. Motion carried.

The committee discussed the progress on the marina project and the status of the parking lot next to the theatre lot and ideas to improve the look of the parking lot and dumpsters.

JA

→ THE CANDY STORE - \$5,000⁰⁰
BIDARI - \$2,500⁰⁰ TOTAL: \$7,500⁰⁰

NEXT REGULAR MEETING - October 9th 2012

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



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DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

ADJOURNMENT -

Motion by G. Gilbert, supported by G. Lucas to adjourn at 6:42 pm. All in favor, motion carried.

Respectfully submitted,

Heather A. Thiede
Recording Secretary

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Leonard T. Sabuda
Lawrence S. Stec

DOWNTOWN DEVELOPMENT AUTHORITY

MEETING MINUTES

Tuesday, October 9th, 2012

3131 Biddle Avenue, Wyandotte, Michigan 48192

1. **MEMBERS PRESENT** – Mayor Joseph Peterson, Gerry Lucas, Peter Rose, Greg Gilbert, Leo Stevenson and Patt Slack
2. **MEMBERS EXCUSED** – Norm Walker, Patrick VanDeHey and John Jarjosa
3. **OTHERS PRESENT** – Natalie Rankine, Janelle Rose and Diane Woodruff
4. **APPROVAL OF AGENDA**

Motion by Mayor Peterson, supported by G. Lucas to approve the meeting agenda. All in favor, motion carries.

5. APPROVAL OF MINUTES

Motion by Patt Slack, supported by Mayor Peterson to approve the previous DDA meeting minutes. All in favor, motion carries.

6. INFORMATION TO RECEIVE AND PLACE ON FILE

- a. Beautification Commission minutes
- b. Design & Promotion Committee minutes

7. PUBLIC COMMENT

- a. No comments from the public

8. MONTHLY FINANCE REPORT

Motion by Mayor Peterson, supported by G. Gilbert to approve Monthly Finance report. Roll called. All in favor, motion carries.

9. ONGOING PROJECTS AND BUSINESS

- a. Wyandotte Farmers Market- N. Rankine informed the board that our current market manager has resigned. Her last day at the market will be October 18th. N. Rankine requested that this position be filled with another potential candidate who was interviewed during the hiring process: Tina Hirsch. Ms. Hirsch is still interested in the position and has marketing experience. N. Rankine also requested that she be utilized as an office assistant to help with some of the tasks and marketing projects that she is unable to

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CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



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Joseph Peterson

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complete. This request will not affect the proposed budget, however a budget amendment moving \$1,100.00 in funding from the Overtime budget to the Seasonal Salary – PT.

Motion by Mayor Peterson, second by G. Gilbert to hire Tina Hirsch as the Farmers Market Manager and Office Assistant at a rate of \$10.00 per hour, to be paid from the Seasonal Salary – PT account 499.200.725.115. Roll called. All in favor. Motion carries.

Motion by Mayor Peterson, second by G. Gilbert to move \$1,100.00 from the Overtime account 499.200.725.120 to the Seasonal Salary – PT account 499.200.725.115 to be used for office assistant work for the new hire. Roll called. All in favor. Motion carries.

- b. 3061 & 3063 Biddle Avenue – N. Rankine indicated that the purchase agreement was signed and approved by Council and that the DDA is working to secure grants for the project through the MEDC. G. Gilbert asked if the purchase agreement was contingent upon the grants being secured and N. Rankine indicated that it was not.
- c. WBA Contract – N. Rankine indicated that despite the contract being approved by council that the WBA contract had not yet been signed by the WBA. N. Rankine indicated that the WBA president did indicate that she would sign it, but that she hadn't received it to date. Mayor Peterson indicated that the contract was set to take effect on October 1st and recommended that N. Rankine contact the City Attorney's office to get a legal opinion regarding suspending WBA payments until the contract is signed.

Motion by Mayor Peterson supported by G. Gilbert to contact Mr. Look regarding suspending payments to the WBA and send a subsequent letter to the WBA, if Mr. Look concurs with the request. Roll called. All in favor. Motion carries.

10. NEW BUSINESS

- a. Design & Promotion: - P. Rose, chair of the Design & Promotions committee meeting presented the marketing costs associated with the Christmas Marketing plan. Mayor Peterson inquired as to why the plan was over budget. P. Rose indicated that the committee would "whittle" down the cost of the plan, to be within the \$3,000.00 budget. Mayor Peterson indicated that the committee wasn't entitled to make decisions, but to bring information to the board for approval. G. Gilbert inquired as to why the money was being spent in the manner it was. P. Slack explained the reasons: Lights (to attract interest), Signage to educate about shopping local, window clings, wrapping (as a service to shoppers), etc. L. Stevenson indicated that more 'outside' marketing should be done. N. Rankine agreed and thought that the lights weren't necessary, that this should be a part of another budget item or comprehensive plan for decorating downtown. N. Rankine indicated that we did have print media funding elsewhere in the Marketing budget and that we are planning on doing print advertising for Christmas and other events and programs. L. Stevenson offered to pay for 12 months of advertisement in the Isle Camera and N. Rankine said that she would coordinate imagery with him. P. Rose further elaborated on the Local First message, the

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DOWNTOWN DEVELOPMENT AUTHORITY

Christmas marketing plan and the fact that he was going to try to get businesses to contribute in the manner that they did for the Paint the Town Pink series of events. G. Gilbert indicated that he would approve the budget if the amount was under the \$3,000.00 .

Motion by G. Gilbert supported by Mayor Peterson to approve \$3,000.00 toward the items indicated by the Design and Promotions Committee from the Marketing account 499.200.925.804.

- b. Downtown Michigan Conference: N. Rankine indicated that the Downtown Conference is in Petoskey, Michigan this year on November 1st and 2nd. The cost for registration, hotel and gas is \$260.00.

Motion by Mayor Peterson, supported by G. Gilbert to approve \$260.00 from the Operating Expenses 499.200.926.114 account. Roll called. All in favor.

- c. First Quarter Grants: A total of 5 grants were submitted the first quarter: Belicoso: For construction of a "open" storefront system; Brickhouse Craft Beer & Wine: New business downtown; Glowfish studios: New business, toilet room and barrier-free improvements; Lollipop play lounge: new business, interior build-out and the UPS Store: moving and interior build-out for relocation. The committee made the following recommendations:

- i. Belicoso Café: \$5,000.00

Motion by Mayor Peterson, supported by P. Slack to approve a \$5,000.00 grant for Belicoso Café. Roll called. All in favor. Motion carried.

- ii. Brickhouse Craft Beer & Wine: \$5,000.00

Motion by Mayor Peterson, supported by G. Lucas to approve \$5,000.00 grant for Brickhouse. Roll called. All in favor. Motion carried.

- iii. Glowfish Studios: \$1,500.00

Motion by Mayor Peterson supported by L. Stevenson to approve \$1,500.00 grant for Glowfish Studios. Roll called. All in favor. Motion carried.

- iv. Lollipop Play Lounge: Re-evaluate the grant after 3 months to see if new business is sustaining.

- v. UPS Store: \$2,500 upon securing a signed lease, \$2,500 upon completion of interior build-out. Payable after business opens.

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Motion by Mayor Peterson supported by G. Lucas to approve a grant in the amount of \$2,500 upon securing a signed lease, \$2,500 upon completion of interior build-out. Payable after business opens. Roll called. All in favor. Motion carried.

vi. N. Rankine received a request from R.P. McMurphys for payout of their grant. Our grant policies state that the business or renovation must be open prior to payout. However, the patio will be finished, but not open, due to the fact that it is too late in the year.

Motion by Mayor Peterson supported by P. Slack to approve payment of R.P's grant in the amount of \$5,000.00. Roll called. All in favor. Motion carried.

i. **NEXT REGULAR MEETING** – November 13th, 2012

j. **ADJOURNMENT**

Motion by P. Rose, supported by G. Gilbert to adjourn the meeting at 6:55. All in favor, motion carries.

Respectfully submitted,

Natalie Rankine, RA

DDA Director

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



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NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

Meeting Minutes
Tuesday, February 12th, 2013
Council Chambers, 3200 Biddle Avenue, Wyandotte, MI. 48192

MEMBERS PRESENT – Greg Gilbert, Gerry Lucas, Peter Rose, Patt Slack, Patrick VanDeHey

MEMBERS EXCUSED – John Jarjosa, Mayor Peterson, Leo Stevenson, Norm Walker

OTHERS PRESENT – Natalie Rankine, Bob Beaudette, Jeremy Sladovnik

APPROVAL OF AGENDA –

Motion by G. Gilbert, supported by P. Slack to approve of the agenda for the February 12th agenda. All in favor. motion carried.

APPROVAL OF MINUTES –

Motion by P. Slack, supported by G. Gilbert to approve of the meeting minutes from December 11th, 2012. All in favor. motion carried.

Motion by P. Slack, supported by G. Gilbert to approve of the meeting minutes from January 22nd, 2013. All in favor. motion carried.

INFORMATION TO RECEIVE AND PLACE ON FILE –

A) Beautification Commission Minutes : January 9th, 2013

PUBLIC COMMENT – Bob Beaudette of the Wyandotte Business Association (WBA) updated the DDA board on the status of the End-of-the Year report from the WBA. Mr. Beaudette indicated that the company that does the report is busy due to their schedule with tax preparations. The WBA report was due on November 30th of 2012. Mr. Beaudette also indicated that the WBA would like to take over the renewal for the American Independent Business Alliance (AMIBA) membership. Rankine indicated that the DDA had not received the AMIBA renewal for the 2013 year.

MONTHLY FINANCE REPORT –

Motion by G. Lucas, supported by P. Slack to approve the monthly finance report. Roll call, all in favor. Motion carried.

OFFICIALS

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CITY CLERK

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NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

ONGOING PROJECTS & BUSINESS -

A) 3061 & 3063 Biddle Avenue -

Rankine explained that the Sterling Hotel Project grant had preliminary approval from a policy standpoint and that they would know more about the status of the grant in the upcoming weeks.

Rankine informed the DDA that there was a sprinkler line break on the third floor of the Sears Building. She indicated that the Engineering and Building department was working with contractors and the Department of Public Services to clean up the water and remove any damaged building materials.

B) 2013 DDA Guidebook

Rankine informed the board that the DDA Guidebook distribution was complete. The guidebooks were distributed to local businesses, hotels, cultural destinations and Michigan Welcome Centers in Southeast Michigan. Rose inquired as to how many copies were distributed. Rankine indicated that 20,000 copies of the guidebook were printed and distributed this year. Rankine also indicated that there are plans to collaborate with the WBA in 2014 so that all Wyandotte Businesses will be included in the guidebook.

C) Merle Norman:

Rankine indicated that Merle Norman had re-submitted their grant application, as requested by the board. P. Rose asked if the extent of work had changed, given that it was a new space. Rankine indicated that it had not.

Motion by G. Lucas, supported by G. Gilbert to approve the grant for Merle Norman in the amount of \$5,000.00. Roll call, all in favor. Motion carried.

NEW BUSINESS -

A) WBA Quarterly payment: Additional \$2,500.00

Rankine indicated that as a result of the payment schedule from a few years ago, the DDA does owe the WBA an additional \$2,500.00 from the 2012 fiscal year. Their quarterly payments were changed from \$10,000.00 to \$7,500 for the 2013 fiscal year. Rankine suggested taking this amount from the Marketing account number 499.200.925.804 to the Third Friday account 499.200.925.797.

Motion by P. Rose, supported by G. Lucas to approve the transfer of \$2,500.00 from the Marketing account 499.200.925.804 to the Third Friday account 499.200.925.797 to pay the Wyandotte Business Association's most recent quarterly payment. Roll Call, all in favor. Motion carried.

OFFICIALS

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NATALIE RANKINE
DIRECTOR

DOWNTOWN DEVELOPMENT AUTHORITY

B) Tax payment: 3061 Biddle Avenue.

N. Rankine indicated that the tax bill of \$2,884.76 is due for the Sears Building. She indicated that there wouldn't be enough funding in the Miscellaneous budget to pay this bill and that the only account that we could take it out of was the Marketing account 499.200.925.804.

Motion by P. Slack, supported by G. Lucas to approve the transfer of \$2,884.76 from the Marketing account 499.200.925.804 to the Taxes- Property /MTT Decisions account 499.200.925.795 to pay the taxes on 3061 and 3063 Biddle Avenue. Roll Call, all in favor. Motion carried.

C) Downriver Council for the Arts: Financial reports

T. Trudelle updated the DDA board on the programming and events that are being offered by the Downriver Council for the Arts at the James R. DeSana Center for Arts and Culture. She also provided the board with a financial report for the DCA.

D) UPS Store: Grant request

Ron Funke, owner of the UPS store is requesting that the DDA board reconsider his grant request for more than \$5,000.00 toward the build-out of his space. He originally estimated that the project would cost \$30,000.00, but the costs came in around \$65,000.00. The board agreed to have the grant committee review the submittal and come back to the board with a recommendation.

E) RFP: 3131 & 3149 Biddle Avenue

Rankine wrote the RFP for the redevelopment of this property with the Engineering and Building Department. The RFP will be presented to City Council for approval on February 25th. The RFP will be available on the State of Michigan MITN website, the City's website and in the office of Engineering and Building.

F) Grant: For welcome signage

Rankine indicated that the city received a grant from MDOT for landscaping around the Welcome to Wyandotte Sign at the corner of Biddle and Eureka. She is working on a landscaping plan and will present the plan to the Wyandotte Beautification Commission at their meeting next week. She will bring the plan to the MDOT for approval.

G) Restaurant Week

OFFICIALS

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**NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY**

Rankine informed the board about the DDA's plans for Restaurant Week in Wyandotte, which is planned for March 25th to 30th. The DDA will be collaborating with the WBA in an effort to encourage all Wyandotte restaurants participate in this event. The DDA will be collaborating with the WBA on marketing and giveaways for this event.

H) G. Gilbert asked if the DDA could research costs associated with adding more Christmas lights in the downtown area. He would like to know how many lights are currently placed on the tress in the downtown area and how we might improve upon this. P. Slack agreed and stated that perhaps we re-think the downtown lights. Gilbert also asked about the blue lights at the fountain. Rankine indicated that they were vandalized last year. Rose inquired about the current budget for Christmas lights and Rankine indicated that the DDA only budgets to replace what is either damaged by weather or vandalism each year. The current budget for Christmas lights is \$4,500.00. Rankine indicated that she would bring information about quantities and costs of lights to the next DDA meeting.

NEXT REGULAR MEETING - March 12th, 2013

ADJOURNMENT -

Motion by G. Lucas, supported by P. VanDeHey to adjourn at 6:25 pm. All in favor, motion carried.

Respectfully submitted,

Natalie Rankine

Todd Drysdale

From: Jody Egen [jegen@wyan.org]
Sent: Friday, March 01, 2013 4:16 PM
To: tdrysdale@wyan.org
Cc: hthiede@wyan.org
Subject: FW: Steven Seward

Month	Hours Per Week	Pay	Total Monthly Allocation
March	20	\$ 7.40	\$ 592.00
April	20	\$ 7.40	\$ 592.00
May (first two weeks)	20	\$ 7.40	\$ 296.00
May (last two weeks)	40*	\$ 7.40	\$ 592.00
June	40*	\$ 7.40	\$ 1,184.00
July	40*	\$ 7.40	\$ 1,184.00
August	20	\$ 7.40	\$ 592.00
September	20	\$ 7.40	\$ 592.00

Total \$5,624.00

* Denotes beginning of event season and traditional hours of part time special event help. Any and all overtimes costs will be covered by the individual event budget.

From: Heather Thiede [mailto:hthiede@wyan.org]
Sent: Friday, March 01, 2013 11:21 AM
To: 'Jody Egen'
Subject: RE: Steven Seward

Jody -

Please see the below -

- Assisting in WSAF organization
 - Creation of Artist Information E-Packet
 - Processing all Artist and Crafter Applications
 - Mailing out all acceptance and denial letters to artists and crafters
 - Assisting in the layout process for the artists/food vendors/crafters, etc.
 - Creation of Artist signs and numbers
 - Assistance with the reworking of the Merchant Applications
 - Processing all Merchant Applications
 - Etc.
- Assisting in the planning or other S.E. events
 - Processing all Applications
 - Fishing Derby
 - 4th of July Parade
 - WSAF Entertainment
- Basement Exhibit deconstruction
- New Basement Exhibit construction
- Sorting artifacts for third floor and basement exhibits
- Museum Campus Maintenance - to assist Tommy with projects/daily tasks

1/4 - 2/23 = \$ 1,430.05
 2/24 - 3/9 = 296
 3/10 - 3/31 = 444 -
 MARCH From Howe <592 >
 1,578
 5,624
 7,202
 x .085
 551.00

These are just a few of the items Steven will be assisting with or responsible for during his time here.

Thank you very much!

Heather

Heather A. Thiede
Special Event Coordinator
Department of Recreation, Leisure and Culture
2624 Biddle Avenue
Wyandotte, Michigan 48192
Phone - 734-324-7100 x 4502
Fax - 734-324-7283
www.wyandotte.net
www.wyandottestreetartfair.org

From: Jody Egen [<mailto:jegen@wyan.org>]
Sent: Wednesday, February 27, 2013 11:07 AM
To: Heather Thiede
Subject: Fwd: Steven Seward

Sent from my iPhone

Begin forwarded message:

From: "Todd Drysdale" <tdrysdale@wyan.org>
Date: February 27, 2013, 10:50:40 AM EST
To: "Jody Egen" <jegen@wyan.org>
Subject: Steven Seward

I would like to reconcile our payroll issues and propose a budget amendment. Can you provide me an analysis of Steven Seward's activity within your department and project his work time through 9/30/13? A simple email with the figures would suffice.

Thanks in advance,

Todd

CARRY FORWARDS

ACCOUNT NO.	ITEM	AMOUNT	REASON
101-440-760-210	Office Supplies	\$ 2,561.09	Items on back order
101-440-925-750	NSP2 Admin. Equip.	\$ 2,410.68	Grant money to be expended in 2013 Budget
101-440-925-751	NSP2 Contract Employee/NSP2 Adm	\$ 7,694.04	Grant money to be expended in 2013 Budget
101-440-925-752	NSP2 Act. Del. - New Construction	\$ 19,039.75	Grant money to be expended in 2013 Budget
101-440-925-756	NSP2 New Construction	\$ 366,648.91	Grant money to be expended in 2013 Budget
101-440-925-757	NSP2 Housing Counseling	\$ 6,075.00	Grant money to be expended in 2013 Budget
101-440-925-758	NSP2 Rehab Constructing	\$ 524,606.72	Grant money to be expended in 2013 Budget
101-440-925-759	NSP2 Act. Del. - Rehab	\$ 35,947.20	Grant money to be expended in 2013 Budget
101-440-925-760	NSP2 Act. Del. - Infeasible	\$ 11,421.90	Grant money to be expended in 2013 Budget
101-440-925-761	NSP2 Acquisition Rehab	\$ 4,053.47	Grant money to be expended in 2013 Budget
101-440-925-762	NSP2 Program Income Exp- Adm	\$ 11,887.23	Grant money to be expended in 2013 Budget
101-440-925-763	NSP2 Program Income Construction	\$ 1,076,387.06	Grant money to be expended in 2013 Budget
101-448-750-210	Office Supplies	\$ 400.00	Computer order not delivered or installed
101-448-850-530	Showmobile, Vehicles	\$ 6,495.00	Contract for repairs approved 8/13/12, work not completed by September 30,2012
101-448-850-530	Radios, Vehicles	\$ 14,505.00	Required transfer of frequency will not occur until 2013 per DCC Plan. Purchase of radios still needed to be completed
101-448-850-540	Trolley, Equipment	\$ 30,000.00	Utilize unspent money from 2011-2012 budget from line item 101-448-750-261 and carry forward for needed repairs to trolley
202-440-825-460	Major Street Fund	\$ 43,625.23	work completed after September 30, 2012
203-440-825-460	Local Street Fund	\$ 116,118.51	work completed after September 30, 2012
249-450-825-462	S.A. Fund, Alley North of Ford: 21st - 20th Street	\$ 30,500.00	work completed after September 30, 2012
290-448-850-540	Solid Waste Fund, Other Equipment - Roll-Off Dumpster 5	\$ 27,627.53	Equipment delivered after September 30, 2012
492-200-825-460	TIFA Fund	\$ 254,080.27	work completed after September 30, 2012
590-200-926-310	Sewer Fund, Operation, Maintenance and Replacement	\$ 40,097.00	Work completed after September 30, 2012

CITY OF WYANDOTTE

MINUTES OF THE BROWNFIELD REDEVELOPMENT AUTHORITY (BRDA)

The meeting of the Board of Directors of the BRDA was called to order by Chairman Charles Mix on Tuesday, March 19, 2013 at 9:28 A.M. in the City of Wyandotte Council Chambers, 3200 Biddle Avenue, Wyandotte, Michigan. The meeting began with a roll call as follows:

BOARD MEMBERS PRESENT: Stephanie Badalamenti, Todd Drysdale, Larry Garmo, Joe Maher, Greg Mayhew, Charlie Mix, Michael Sadowski, Alfred Sliwinski

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: None

Minutes of Previous Meeting (February 19, 2013)

The minutes of the meeting of February 19, 2013, were reviewed by the Board and were approved received and placed on file through a motion by Member Sadowski, supported by Member Badalamenti. The motion passed with no objections.

Presentations/Persons in Attendance

No one addressed the Board at this time.

Communications

- BA
- a. Budget to Actual Reports for period ending March 5, 2013, was submitted by Robert Szczechowski, Assistant Finance Director. Chairman Mix and the Board reviewed the reports. Motion by member Sliwinski, supported by Member Badalamenti to receive and place communication on file passed with no objection.
 - b. Council resolution dated December 4, 2013, regarding Detroit Zoo Millage Litigation and associated costs. A motion to approve a budget amendment to fund legal proceedings in the amount of \$5,000.00 regarding the Detroit Zoo Millage Litigation was offered by Member Drysdale and supported by Member Sliwinski. Roll call as follows: Yea: Badalamenti, Drysdale, Garmo, Maher, Mayhew, Mix, Sadowski, and Sliwinski. Nay: None. Motion passed with no objections.

Other/Old Business

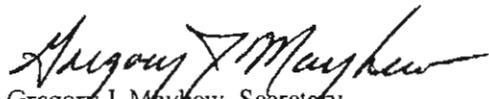
There was no other business to come before the Board.

Next Meeting

The next regularly scheduled meeting of the BRDA will be Tuesday, April 16, 2013, at 8:30A.M.

Adjournment

The meeting of the Board of Directors of the BRDA was adjourned at 9:33 A.M. upon a motion by Member Sliwinski, supported by Member Badalamenti. Motion passed without objection.


Gregory J. Mayhew, Secretary

CITY OF WYANDOTTE

MINUTES OF THE TAX INCREMENT FINANCE AUTHORITY (TIFA)

The meeting of the Board of Directors of the TIFA was called to order at by Chairman Charles Mix on Tuesday, March 19, 2013 at 8:30 A.M. in the City of Wyandotte Council Chambers, 3200 Biddle Avenue, Wyandotte, Michigan. Roll call produced the following:

BOARD MEMBERS PRESENT: Stephanie Badalamenti, Todd Drysdale, Larry Garmo, Joe Maher, Greg Mayhew, Charlie Mix, Michael Sadowski, Alfred Sliwinski

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: Mark A. Kowalewski, City Engineer

Minutes of Previous Meeting (February 19, 2013)

The minutes of the meeting of February 19, 2013 were reviewed by the Board and were approved received and placed on file through a motion by Member Mayhew, supported by Member Badalamenti. The motion passed with no objections.

Presentations/Persons in Attendance

There were no presentations or persons in attendance who approached the Board at this time.

Communications

- a. Budget to Actual Reports for the period ending March 5, 2013 was submitted by Robert Szczechowski, Assistant Finance Director. Chairman Mix and the board reviewed the report. Motion by Member Mayhew to receive and place on file, supported by Member Sadowski. Motion passes with no objections.
- b. Communication from Mark A. Kowalewski, City Engineer, requesting grant matching funds from TIFA for the proposed Bishop Park Marina Dredging Project. Mark A. Kowalewski explained request and advised Board on situation. A prepared resolution approving the use of TIFA Funds set aside for the Transient Marina for use as a match for dredging grant, subject to Council approval, was offered by Member Sliwinski and supported by Member Maher. Roll call vote as follows: Yea: Badalamenti, Drysdale, Garmo, Maher, Mayhew, Mix, Sadowski and Sliwinski. Nay: None. Resolution passed without objection.
- c. Council Resolution dated December 4, 2012, regarding Detroit Zoo Millage Litigation and associated costs. Todd Drysdale explained item. A motion to amend the TIFA budget to fund legal proceedings in amount of \$5,000.00 was offered by Member Sliwinski and supported by Member Sadowski. Roll call as follows: Yea: Badalamenti, Drysdale, Garmo, Maher, Mayhew, Mix, Sadowski, and Sliwinski. Nay: None. Motion passed with no objection.

BA

Other/Old Business

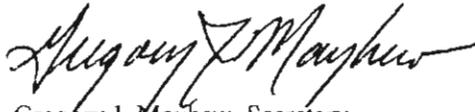
None

Next Meeting

The next meeting of the TIFA Board will be held Tuesday, April 16, 2013 at 8:30 A.M.

Adjournment

The TIFA meeting was adjourned at 9:28 A.M. thru a motion by Member Sliwinski, supported by Member Sadowski. Motion passed without objection.



Gregory J. Mayhew, Secretary

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

December 4, 2012



RESOLUTION
JOSEPH R. PETERSON
MAYOR

Todd A. Drysdale
City Administrator
3131 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Daniel E. Galeski
Supported by Councilman Todd M. Browning

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Administrator to engage Monaghan, PC to represent the City, Tax Increment Finance Authority, Downtown Development Authority, and Brownfield Redevelopment Authority in the legal action asking for a declaratory judgment regarding the rights and obligations of local treasurers in collecting the Zoo and Detroit Institute of Arts millage for their local TIF districts and to also enjoin the Wayne County Treasurer from interfering in legal obligations of the local treasurer in capturing these same millages AND FURTHER, approves the payment of the necessary retainer fee of \$2,500 from account # 101-200-825-390 and FURTHER, recommends and requests the Tax Increment Finance Authority, Downtown Development Authority, and Brownfield Redevelopment Authority to appropriate an amount to pay the remaining legal fees associated with this action to protect their tax increment revenue sources. It is FURTHER RESOLVED that this engagement only applies to the declaratory action in Circuit Court; and no further legal action on behalf of the City is authorized without prior City Council approval.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on December 3, 2012.

William R. Griggs
William R. Griggs
City Clerk

CC: Department of Legal Affairs, City Treasurer, City Assessor

COUNCIL

Todd M. Browning
James R. DeSena
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

First Reading

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING
ORDINANCE TO REZONE THE VACANT PROPERTY FORMERLY KNOWN AS
1046 EUREKA FROM ONE FAMILY RESIDENTIAL DISTRICT (RA)
TO MULTIPLE FAMILY RESIDENTIAL DISTRICT (RM-1)

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Rezoning of Property:

The following described property located in the City of Wyandotte, County of Wayne, State of Michigan, and described as follows:

Lot 14, except the Southerly part thereof, measuring 4.72 feet on the Westerly lot line and 4.77 feet on the Easterly lot line, Block 286, Hurst and Post's Subdivision

Formerly Known as: 1046 Eureka, Wyandotte, Michigan

be and is hereby rezoned from One Family Residential District (RA) to Multiple Family Residential District (RM-1).

Section 2. Amendment of Zoning Map.

The zoning Map of the City of Wyandotte be and is hereby amended in accordance with the provisions of this Ordinance as set forth in Zoning Map. No. 278

Section 3. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent to give this Ordinance full force and effect.

Section 4. Effective Date.

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	Fricke	_____
_____	DeSana	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this _____ day of _____, 2013.

CERTIFICATE

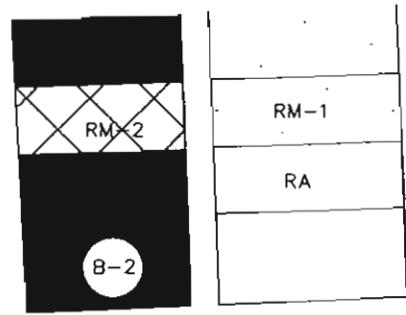
We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the ____ day of _____, 2013.

Dated _____, 2013

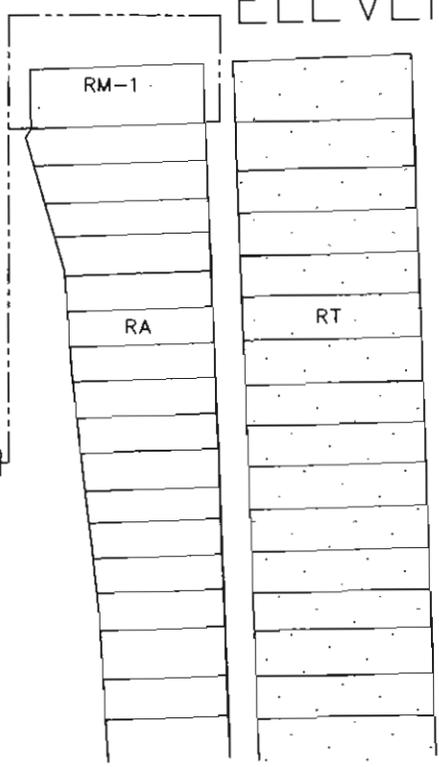
JOSEPH R. PETERSON, Mayor

WILLIAM R. GRIGGS, City Clerk

EUREKA AVENUE



ELEVENTH STREET



SYCAMORE STREET

LIMITS OF AMENDED DISTRICT

-  RA ONE FAMILY RESIDENTIAL DISTRICT
-  RM-1 MULTIPLE FAMILY RESIDENTIAL DISTRICT
-  B-2 GENERAL BUSINESS DISTRICT
-  RM-2 MULTIPLE FAMILY RESIDENTIAL DISTRICT
-  RT TWO FAMILY RESIDENTIAL DISTRICT

CITY OF WYANDOTTE, MICHIGAN
AMENDED ZONING MAP NO. 278

ORDINANCE NO. _____
DATED _____

 NORTH
NOT TO SCALE

MAYOR: _____
JOSEPH R. PETERSON

CLERK: _____
WILLIAM R. GRIGGS

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keelin
CITY ASSESSOR

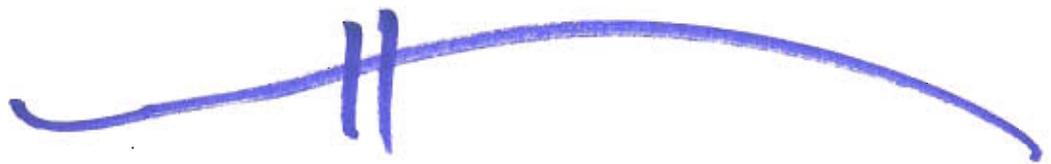


JOSEPH R. PETERSON
MAYOR

COUNCIL

Todd M. Browning
James R. DeSena
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

Reports
+
minutes



Wyandotte, Michigan April 15, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

April 10, 2013

Honorable Mayor and Council,

I hereby tender my resignation as a Commissioner on the Planning Commission. The reason being is, I am moving out of state.

It has been my pleasure to have served the officials of Wyandotte and its citizens.

Norman E. Eberts, 107 Biddle Ave, Wyandotte, Michigan

April 09, 2013

Dear Mayor Peterson and Council

It is with much regret that I inform you of my decision to forgo the construction of the 1200 square foot addition to Nanna's Kitchen located at 2962 Biddle Ave and the purchase of city property located on the southern most corner of Biddle and Elm in the City Of Wyandotte.

After reviewing all aspects of this endeavor I have found that it does not meet with my goals both personally and professionally. I thank you Mayor Peterson and Council for your continued support. I would also like to extend additional thanks to Mark Kowalewski and the Engineering Dept who spent extra time reviewing plans, to Claude Marcoux for his expertise and the Beautification Committee and Planning Committees for their insight and support. I would like to also thank Dave Adamczyk from D&A who originated this whole idea and brought it to a point that is farther than what I would have ever dreamed!

I have been blessed to spend the last 28 years of my life dedicated to building a thriving business in a supportive community and plan to continue for many more years to come. I appreciate and thank you again for your support.

Sincerely, Steve Mikhail, Nanna's Kitchen

PERSONS IN THE AUDIENCE

Val Zavala, 2346 – 9th, objects to signs throughout the community objecting to him running for Council.

Lorraine Trusewicz-Marshall, 1082 – 7th, requests signs be removed regarding Val Zavala for Council.

Val Zavala, 2346 – 9th, objects to sign in Richard Miller's yard.

Richard Miller, 1202 – 2nd, not endorsing Val Zavala, needs experience, personal issue. Issued complaint regarding Ted Miciura.

Joc Sciacca, 675 Cora, objects to signs regarding Zavala.

Richard Miller, 1202 – 2nd, I can provide my own sign and say what I want.

MOTION by Councilperson DeSana, supported by Councilperson Stec, that we close PERSONS IN THE AUDIENCE:

YEAS: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec
 NAYS: None
 MOTION CARRIED

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

April 11, 2013

Honorable City Council City of Wyandotte
 3200 Biddle Avenue Wyandotte MI 48192

Gentlemen and Madam:

I am writing to request your concurrence in the following commission appointments:

Stanley J. Pasko, 1291 - 10th Street, Wyandotte, MI 48192, will replace Norman Eberts who resigned after many years of volunteer service to the community as a member of the Planning Commission. His term will expire April 2015.

Daniel Cervantes, 236 Walnut, Wyandotte, MI 48192, will replace Jan Nagel who recently submitted her letter of resignation from the Cultural and Historical Commission. His term will expire December 2016.

Thanking you in advance for your support of these appointments, I remain

Sincerely, Joseph R. Peterson, Mayor

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #4

ITEM: Municipal Services Resolution 04-2013-01: Beebe Wind Power Purchase Commitment through MPPA

PRESENTER: Charlene Hudson, Power Systems Supervising Engineer

INDIVIDUALS IN ATTENDANCE: Rod Lesko – Acting General Manager,

BACKGROUND: Wyandotte Municipal Services (WMS) is currently a member municipality of Michigan Public Power Agency (MPPA), a joint agency organized and existent pursuant to Act No. 448 of the Michigan Public Acts of 1976. Through our Energy Services Agreement with MPPA, WMS along with other member municipalities enter into contracts with MPPA to provide the purchase, sale and transmission of power and energy. MPPA will be entering into a renewable energy purchase agreement with Beebe 1B Wind Farm. The proposed wind farm will consist of a minimum of 11 wind turbine generators to a maximum of 19 turbine generators at 2.4 MW/generator. WMS would enter into a Purchase Power Commitment (PPC) with MPPA to purchase 18% of the generation at a price not to exceed \$49.95 per MWh. This is a 20 year project commitment with a 2.5% per year price escalation.

STRATEGIC PLAN/GOALS: The Beebe Wind Farm, a renewable energy source, is located in Gratiot County, East of Ithaca, Michigan. PA 295 requires Renewable Energy Certificates/Credits (RECs) to equal 10% of a utility's projected annual energy needs by 2015. The act requires 2013 RECs to equal 3.3% and 5% in 2014 and must be sources located in Michigan. Our current renewable portfolio includes Granger and North American Natural Resources Landfill Gas projects and existing solar projects. The addition of Beebe Wind will provide an estimated 12,500 RECs per year helping us achieve our 2015 goal of 10%. In addition to the RECs, the Beebe Wind pricing is of \$49.95 is consistent with our projected \$/MWh cost in our business plan model for 2014.

ACTION REQUESTED: Receive and place on file the resolution and support concurring with the Wyandotte Municipal Service Commission's approval of the Beebe Wind Project purchase power commitment.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Budget is accounted for under General Power Production - Purchased Power Expense 591-003-511-901-007.

IMPLEMENTATION PLAN: Sign authorization letter to allow MPPA to bring forth letters of intent from several municipalities to the April 10, 2013 Board of Commissioners for the execution of the renewable energy purchase agreement between MPPA and Beebe Renewable Energy, LLC.

COMMISSION RECOMMENDATION: Municipal Services Commission approved resolution # 042013-01 at regular meeting on April 2, 2013.

CITY ADMINISTRATOR'S RECOMMENDATION: N/A – request is only to receive and place on file

LEGAL COUNSEL'S RECOMMENDATION: N/A – Similar to previously approved power purchase agreements within the Energy Services Project of MPPA

MAYOR'S RECOMMENDATION: N/A - request is only to receive and place on file

LIST OF ATTACHMENTS

- Letter of Authorization and
- Renewable Energy Purchase Agreement between MPPA and Exclon - informational purposes only

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #5

ITEM: Billboard Sign Agreement and Improvement Removal Agreement

PRESENTER: Mark A. Kowalewski, City Engineer and Bill Look, City Attorney

INDIVIDUALS IN ATTENDANCE: Same as above

BACKGROUND: The City has a Purchase Agreement to sell the property known as Former 87 Mulberry, 2312-2350 Biddle Avenue to Ghazwan Atto, M.D. P.C., for a new medical office building. The billboard sign and the home at 2350 Biddle have not been removed from the property and Dr. Atto would like to close on the property. Your Honorable Body approved the CBS Sign Agreement last week for removal of the billboard sign and the City is waiting for DTE to disconnect the gas at the home. Therefore, the attached documents will need to be executed.

STRATEGIC PLAN/GOALS: The commitment to an economic development strategy that results in expansion and "good neighbor" to the city's growing Medical and Health complex along Biddle surrounding Wyandotte Henry Ford Hospital.

ACTION REQUESTED: Approval Mayor and City Clerk to execute the Billboard Sign Agreement and Improvement Removal Agreement as presented to City Council.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute Billboard sign Agreement and Improvement Removal Agreement and closing on the property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: concur TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Approved by the City Attorney

MAYOR'S RECOMMENDATION.

LIST OF ATTACHMENTS: Billboard Sign Agreement and Improvement Removal Agreement

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #6

ITEM: Hiring – Dispatcher (Downriver Central Dispatch/Police Department)

PRESENTER: Daniel J. Grant, Chief of Police

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: On Monday April 1, 2013, one of our full-time Dispatchers who worked in our Downriver Central Dispatch center resigned creating an opening for one full-time position which is budgeted. We had 3 Dispatchers who have worked in a part-time status who were interested in the vacant position so we conducted interviews on Wednesday April 31.d. After tabulation of the interview scores, the top score was attained by Dispatcher Kellie Alderman. She has been working as a Dispatcher in our center for nearly 3-years and has done a fine job. If approved for full-time status, it is my opinion along with that of her supervisors that she will continue to be an asset to our dispatch center and a great public servant.

STRATEGIC PLAN/GOALS: To elevate to full-time status an employee who has proven to be an outstanding Dispatcher and continue to provide quality service to our residents who call for the request of public safety services.

ACTION REQUESTED: Concur with the Police Department to hire Dispatcher Kellie Alderman to full-time status.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for her salary/benefits are budgeted in the Downriver Central Dispatch budget. Kellie is currently at a lower salary level as prescribed by the union contract which will save \$3,014 the first year as she is replacing a Dispatcher who was at the maximum salary level.

IMPLEMENTATION PLAN: The City Administrator's Office will coordinate the hiring and implementation of benefits for the position.

COMMISSION RECOMMENDATION: Concurrence pending on April 23, 2013

CITY ADMINISTRATOR'S RECOMMENDATION: Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the users of the centralized dispatch center. Concur with recommendation.

(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation

LIST OF ATTACHMENTS: 1. Application for Employment 2. Resume – Kellie Alderman

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #7

ITEM: Police Department – City Council Approval of Downriver Mutual – Aid Interlocal Agreement and Master Acknowledgment/Consent Agreement

PRESENTER: Daniel J. Grant, Chief of Police

INDIVIDUALS IN ATTENDANCE: Daniel J. Grant

BACKGROUND: In 1999, the Downriver Community Conference (DCC) financed the infrastructure for our current 800-mgz. Public Safety radio system securing a loan in the amount of 12-million dollars which was paid-off last year. For the past 13+ years, the DCC has operated a state-of-the-art communications system with four tower sites located in Ecorse, Riverview, Flat Rock, and Taylor along with base-station/mobile/portable radios located at our Downriver Police and Fire Departments. Our public safety personnel have been able to utilize a very reliable communications system which has deployed approximately 1,500 radios for use by our Police Officers, Firefighters, District Court systems, and our Downriver response teams such as SWAT and HAZMAT.

This equipment and infrastructure was financed with E-911 funds obtained from the 911-taxes as paid from the consumers on their telephone bills. The DCC was successful in getting the support of our State of Michigan Legislature along with the Wayne County Commission to establish the Downriver 911 Service District which captures approximately 1.6 million dollars per year and must be used exclusively for the enhancement of 911 Emergency Communications.

Our current communications equipment has become outdated and we can no longer obtain replacement parts for our Motorola base/mobile/portable radios nor are they compliant with standards established by the federal government for use in public safety. The Downriver Police and Fire Departments have completed extensive research sampling several types of radios which has resulted in the recommendation to purchase Motorola radios to replace our existing system. Along with the radios we have also been required to update the equipment at our four Downriver tower sites.

The cost for these updates will be approximately 7-million dollars and the DCC Finance Committee and Executive Board has submitted requests for bids on a loan which will again be totally financed with the 911 telephone bill taxes as obtained by the Downriver 911 Service District. Flagstar Bank was chosen as the loan institution and to secure this loan each Downriver community is required to approve the inter-local agreements and master acknowledgment/consent agreements as attached. This new public safety communications system will have many more capabilities than our current system and we will have the ability to add municipal DPW's and School Districts onto the system once it is completely installed.

As noted on the attached memo from the DCC Corporate Counsel, Kurt M. Kobiljak, "No assets of your municipality will be used to secure the loan to the DCC/DMA".

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Adopt a resolution concurring with the Downriver Community Conference and the Wyandotte Police Department request to authorize the Mayor and City Clerk to sign the attached documents.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds to be utilized from 911 telephone bill taxes as obtained by the Downriver 911 Service District. No funds from the City of Wyandotte will be utilized for this purchase/upgrade.

IMPLEMENTATION PLAN: Once the DCC loan is secured, complete the required updates to the 4 Downriver tower sites and complete the purchase of the Motorola public safety radios. Once obtained, the radios will be placed into service with the Wyandotte Police and Fire Departments and personnel will be trained on the use of the new communications system. The equipment will be purchased, installed, and deployed for use by our Public Safety personnel by

mid-summer 2013.

COMMISSION RECOMMENDATION: Proposing concurrence at meeting on April 23rd.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

Todd Drysdale, City Administrator

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation.

MAYOR'S RECOMMENDATION: Concur with recommendation.

LIST OF ATTACHMENTS:

1. Downriver Mutual-Aid Inter-Local Agreement
2. DCC Inter-Local
3. Master Acknowledgment and Consent Agreement (DMA-City)
4. Master Acknowledgment and Consent Agreement (DCC-City)
5. Memorandum-Kurt M. Kobiljak, Esq., DCC/DMA Corporate Counsel

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #8

ITEM: Sale of the former 1144 5th Street (25' x 101')

PRESENTER: Mark A. Kowalewski, City Engineer and Colleen A. Keehn, City Assessor

BACKGROUND: Property purchased with TWA Funds and is now being sold to the adjacent property owners Archie and Sharon Hamilton, 1136 5th Street. The sales price of this property is \$1,250.00 which is \$50 per front footage. The additional property will make Mr. and Mrs. Hamilton's property 65' x 101'.

STRATEGIC PLAN/GOALS: Committed to maintaining and developing excellent neighborhoods by; matching tools and efforts to the conditions in city neighborhoods and continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve Purchase Agreement to sell property to the adjacent property owners.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Once approved, will schedule closing on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: ok WLook

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Sales Agreements

THE CITY ENGINEER REQUESTED ITEM #9 BE REMOVED FROM AGENDA

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #10

ITEM: Labadie Park Neighborhood Master Deed Amendment

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE:

BACKGROUND:

For the purposes of the development, the City of Wyandotte is named as the developer of the Labadie Park Neighborhood condominium project. The project is ready to expand from nineteen (19) units to twenty three (23) units. This expansion necessitates, in accordance with Article VI, an amendment to Article II of the Master Deed. The attached "First Amendment to the Amended and Restated Master Deed of Labadie Park Neighborhood Condominium" will accomplish this.

STRATEGIC PLAN/GOALS: Neighborhood Renewal and Development

ACTION REQUESTED: Adopt the "First Amendment to the Amended and Restated Master Deed of Labadie Park Neighborhood Condominium"

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: City Attorney to record amendment.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS:

1. First Amendment to the Amended and Restated Master Deed of Labadie Park Neighborhood Condominium
2. Labadie Park Neighborhood Condominium Plans Sheets 1 thru 9

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #11

ITEM: Hiring – Laborer (Department of Public Service)

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The Department of Public Service currently has eleven (11) union employees. Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the citizens of the City of Wyandotte. As such, the hiring of John L. Green is recommended. Mr. Green has been working as a Seasonal Employee for the Department of Public Service off and on since 2009 and is trained in the functions of a Laborer. Further, Mr. Green has a CDL license endorsement.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: The undersigned recommends approval of the hiring.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Saving of approximately \$15,080.00 per year based on the difference in hourly rate between the former Laborer who retired and the entry-level Laborer being hired.

IMPLEMENTATION PLAN: The City's Administrative Office will coordinate the hiring.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: concur TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION

LIST OF ATTACHMENTS: I. Application for Employment — John L. Green

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #12

ITEM: File 4609 2013 Tennis Court Reconstruction

PRESENTER: Mark Kowalewski-City Engineer, Jim Knopp-Superintendent of Recreation, Justin Lanagan- Administrative Trainee of Recreation

INDIVIDUALS IN ATTENDANCE: same as above

BACKGROUND: The tennis courts at Pulaski Park are in need of repair. Bids were solicited by the Engineering Department and opened on March 18, 2013. These bids were received, reviewed and Pro-Line Asphalt was determined to be the lowest and most qualified bid. See attached bids.

STRATEGIC PLAN/GOALS: The City is dedicated to planning a long range plan for recreation and leisure opportunities for Wyandotte's residents with emphasis on programs and facilities for youth and seniors by maintaining current facilities.

ACTION REQUESTED: Concur with the City Engineer, Superintendent of Recreation and Administrative Trainee of Recreation in accepting the bid from Reseleting Pro-Line Asphalt in the amount of \$64,510.00.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work form Account No. 492-200-850.860-524 in the amount of \$64,510.00.

IMPLEMENTATION PLAN: Pro-Line Asphalt will enter into a contract and begin the tennis court re-surfacing May 10, 2013 and be completed by June 21, 2013.

COMMISSION RECOMMENDATION: Approved April meeting

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION jrp

LIST OF ATTACHMENTS: Summary of bids.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #13

ITEM: Neighborhood Stabilization Program 3 – 1749 2nd Street

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark. A. Kowalewski, City Engineer

BACKGROUND: The City purchased the property at 1749 2nd Street for non-payment of the taxes, cleared title and applied to the County for competitive Neighborhood Stabilization Program 3 (NSP3) Funding to rehabilitate the home. Wayne County has approved this project to be funded under the NSP3. The Engineering Department has estimated the rehabilitation to be \$179,823.25. The rehabilitation will include new siding, roof, doors, windows, and appliances, update the electrical, plumbing and mechanical including geothermal, update kitchen and bathrooms, paint and carpet, new driveway.

The property size is 50' x 100'. The vacant property to the north of this home which measures 54' x 100' would be offered to someone interested in constructing a new single family home.

Once the home is rehabilitated, it must be sold to income qualified person meeting 120% of area median income (AMI) (2013 AMI is \$54,960 – 1 person household income to \$103,440 8 person household income) and who has completed 8 hours of housing counseling.

STRATEGIC PLAN/GOALS: The City's commitment to provide the finest services and quality of life to its residents by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas, ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Adopt a resolution approving NSP3 Subrecipient Agreement between Charter County of Wayne and the City of Wyandotte for the property known as 1749 2nd Street, Wyandotte, Michigan

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute NSP3 Subrecipient Agreement with the Charter County of Wayne, prepare specifications for a General Contractor, place out for bid, accept proposals, start rehabilitation on the home, sell home.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: TDrysdale concur

LEGAL COUNSEL'S RECOMMENDATION: approved by Bill Look 4/10/13

MAYOR'S RECOMMENDATION: jrp

LIST OF ATTACHMENTS: NSP3 Subrecipient Agreement between the Charter County of Wayne and City of Wyandotte

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: April 15, 2013

AGENDA ITEM #14

ITEM: Antenna Site License Agreement Amendments for T-Mobile

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: These Amendments will increase the monthly fees that the Licensee pays for these two (2) antenna sites by \$8,400 per year with 4% annual increases. Three (3) antennas and four (4) coax cables will be added to 1077 F Grove. The size of the antennas will increase at 365 F. Hudson.

STRATEGIC PLAN/GOALS: To create revenues to support the City financially.

ACTION REQUESTED: Approve 2nd Amendment to the Antenna Site License Agreement for 1077 F Grove and 3rd Amendment to the Antenna Site License Agreement for 365 F Hudson with T-Mobile.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increase revenue to account no. 295-000-655-020 of \$8,400 the 1st year and 4% increase thereafter.-

IMPLEMENTATION PLAN: Execute Amendments and collect fees

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: concur TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Review by Bill Look 3/11/13

MAYOR'S RECOMMENDATION: JRP

LIST OF ATTACHMENTS:

2nd Amendment to Antenna Site License Agreement for 1077F Grove
3rd Amendment to Antenna Site License Agreement for 365 F Hudson

REPORTS AND MINUTES

Financial Services Daily Cash Receipts	April 2-April 10, 2013	\$118,611.13
Design Review Committee	April 9, 2013	
Beautification Commission Meeting	March 13, 2013	

CITIZEN PARTICIPATION

None

RECESSRECONVENINGROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

HEARINGHEARING RELATIVE TO COMMERCIAL REDEVELOPMENT DISTRICT
122-126-128 OAK STREET, WYANDOTTE, MICHIGAN

MEETING DATE: April 15, 2013 AGENDA ITEM #Hearing

ITEM: Commercial Redevelopment District - 122/126/128 Oak Street

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: In accordance with the Commercial Redevelopment Act, Public Act 255 of 1978, a public hearing has been scheduled on April 15, 2013, to consider establishing a Commercial Redevelopment District for the property at 122, 126 and 128 Oak Street. This action was initiated by the request of the prospective property owners, Les Salliotte, 2304 18th Street, Wyandotte, and Rick DeSana, 2530 Medford Street, Trenton (attached). The Act allows for a reduction in property taxes to encourage redeveloping commercial property in a qualified downtown revitalization district. Establishing the District is the first step in the process. The next step involves the property owner filing an application for an exemption certificate that must be approved by both the Council and the State Tax Commission. The application will include detailed information on the construction to be undertaken and economic advantages expected from the project. Also attached is a summary of the Act prepared by the Michigan Municipal League. The undersigned recommends that the Council establish a District to encourage and assist with redeveloping the property.

STRATEGIC PLAN/GOALS: Commitment to fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.

ACTION REQUESTED: Approve the attached resolution establishing the Commercial Redevelopment District as proposed.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur

LIST OF ATTACHMENTS:

1. Request for the Establishment of a Commercial Redevelopment District – Les Salliotte & Rick DeSana
2. Commercial Redevelopment Act – One Page Plus (MML)
3. Notice of Hearing

March 25, 2013

The Honorable Mayor Joseph R. Peterson And City Council
3200 Biddle Avenue
Wyandotte, MI 48192

Re: Request to Create a Commercial Redevelopment District for Property at 122, 126, and 128 Oak Street (former location of Jerry's Restaurant & Lounge)

Dear Mayor and Members of Council:

To facilitate the redevelopment of the property referenced above, we're requesting the creation of a Commercial Redevelopment District. We are in the process of purchasing the property on a land contract from the current owner, Gerald Diamond, 2930 22nd Street, Wyandotte MI.

Establishing the District will allow the redevelopment of the existing structure so that its interior and exterior may be completely renovated and transformed into a restaurant and bar. As you may be aware, a portion of the structure was originally constructed in approximately 1860, and the remaining portion was constructed in approximately 1932, and the renovations will require a significant amount of improvements to the foundations, structural elements, mechanical systems, and interior and exterior. Total investment at the site is estimated at more than \$100,000.

If the District is established, an application for a Commercial Facilities Exemption Certificate for a restoration project will be filed with the City. Additional information about the proposed project will be submitted along with the application.

Thank you for your consideration of this request. If you have any questions or would like any additional information, please contact either of us.

Sincerely,

Les Salliotte, 2304 18th Street, Wyandotte, MI 48192
Rick DeSana, 2530 Medford Street, Trenton, MI 48183

RESOLUTIONS

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Sheri Fricke
Supported by Councilperson James DeSana
ROLL ATTACHED

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Norman E. Eberts, 107 Biddle Avenue, Wyandotte submitting his resignation from the Planning Commission is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Mayor and Council thank Mr. Eberts for his many years of dedicated service to the Commission.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Sheri Fricke
Supported by Councilperson James DeSana
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from Steve Mikhail, Nanna's Kitchen 2962 Biddle Avenue notifying the Mayor and Council of his decision to forgo the construction of the 1200 square foot addition to his business and the purchase of city-owned property located on the southern most corner of Biddle and Elm is hereby received and placed on file. AND BE IT FURTHER RESOLVED that said communication be forwarded to any departments or commissions that may have been assisting Mr. Mikhail in this endeavor.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Sheri Fricke
 Supported by Councilperson James DeSana
 ROLL ATTACHED

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS in the recommendation of Mayor Peterson as set forth in his communication dated April 11, 2013 to appoint the following:

PLANNING COMMISSION:

Stanley J. Pasko, 1291-10th Street, Wyandotte, Mi. Term to expire April 2015

CULTURAL & HISTORICAL COMMISSION:

Daniel Cervantes, 236 Walnut, Wyandotte, Mi. Term to expire December 2016

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Sheri Fricke
 Supported by Councilperson James DeSana
 YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
 NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the Municipal Service Commission and the Power Systems Supervising Engineer to APPROVE the Beebe Wind Project purchase power commitment through MPPA as outlined in the communication.

I move the adoption of the foregoing resolution.
 MOTION by Councilperson Sheri Fricke
 Supported by Councilperson James DeSana
 YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
 NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer and City Attorney regarding the development of the property known as former 87 Mulberry-2312-2350 Biddle Avenue is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the Billboard Sign Agreement and improvement Removal Agreement as presented to City Council.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the determination that a vacancy exists with the recent resignation of one full-time Dispatcher and the Council authorizes the filling of such vacancy and FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to interviews conducted with current part-time members of the Dispatch staff which occurred on April 3, 2013 and after scoring the interview, BE IT RESOLVED that the top scorer, Dispatcher Kellie Alderman, is being APPROVED for a full-time position contingent on the successful completion of a physical, psychological, and drug screen examination.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the Downriver Community Conference and the Wyandotte Police Department and hereby authorizes the Mayor and City Clerk to sign the attached inter-local agreements along with the Master Acknowledgement/Consent Agreement which will establish the required City of Wyandotte support of the DCC loan agreement with Flagstar Bank and the purchase of upgrades for the Downriver Public Safety Communications System.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the communication from the City Engineer and City Assessor regarding the sale of the former 1144-5th Street, Wyandotte; AND BE IT FURTHER RESOLVED that Council accepts the offer from Archie and Sharon Hamilton, to acquire 25 feet of the former 1144-5th Street in the amount of \$1,250.00; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and City Clerk are hereby authorized to sign said documents on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that a correction to the minutes of the meeting of March 18, 2013 in that the request of Philip Rondeau, 89 Perry Place is "approved and " not referred to the City Engineer and City Attorney are to "coordinate said request" not "for a review and report back to the City Council".

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer, relative to the Labadie Park Neighborhood Condominium is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council hereby APPROVES the First Amendment to the Amended and Restated Master Deed of Labadie Park Neighborhood Condominium, and further that the Mayor and City Clerk be authorized to sign said amendment on behalf of the City of Wyandotte and that the City Attorney is hereby directed to record same with the Wayne County Register of Deeds.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council acknowledges receipt of the communication from the City Engineer regarding the Laborer position at the Department of Public Service and CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy and FURTHER, RESOLVED that the Council APPROVES the hiring of John Green as a Laborer in the Department of Public Service contingent on the successful completion of a physical and drug screen examination.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council CONCURS with the City Engineer, Superintendent of Recreation and Administrative Trainee as set forth in their communication dated April 15, 2013 to accept the Bid of Pro-Line Asphalt's in the amount of \$64,510.00 for the 2013 Tennis Court Reconstruction services from account #492-200-850.860-524 as being the best Bid meeting specifications.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the communication from the City Engineer relative to the Neighborhood Stabilization Project 3 (NSP3) is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the NSP3 Subrecipient Agreement between the Charter County of Wayne and the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that Council hereby APPROVES the 2nd Amendment to the Antenna Site License Agreement for 1077 Grove with T-Mobile and the 3rd Amendment to the Site License Agreement for 365 F Hudson with T-Mobile. AND BE IT FURTHER RESOLVE that the Mayor and City Clerk are hereby authorized to execute said Amendments on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

RESOLUTION ESTABLISHING A COMMERCIAL REDEVELOPMENT DISTRICT FOR
128 OAK STREET PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF
THE COMMERCIAL REDEVELOPMENT ACT, ACT 255 OF 1978, AS AMENDED

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilmember Sheri M. Fricke

RESOLVED BY THE CITY COUNCIL THAT:

WHEREAS, pursuant to the Commercial Redevelopment Act, Act 255 of 1978, as amended (Act 255), the City of Wyandotte has the authority to establish "Commercial Redevelopment Districts" within the City of Wyandotte at request of a commercial business enterprise or on its own initiative; and

WHEREAS, Les Salliotte, 2304 18th Street, Wyandotte, MI, and Rick DeSana, 2530 Medford Street, Trenton, MI, have filed a written request with the clerk of the City of Wyandotte requesting the establishment of a Commercial Redevelopment District for property at 128 Oak Street located in the City of Wyandotte hereinafter described; and

WHEREAS, the City Council finds that property within the District is obsolete commercial property (due to general neglect) which is part of an existing, developed commercial zone which has been zoned commercial for 3 years before June 21, 1978, and the area is or was characterized by obsolete commercial property and a decline in commercial activity, and hereby determines that the District meets the requirements set forth in Section 5(1)(a) of Act 255; and

WHEREAS, the City Council has provided for walkable non-motorized interconnections, including sidewalks and streetscapes throughout the District, as required in Section 4(2)(b)(iii)(B) of Act 255; and

WHEREAS, written notice has been given by certified mail to all owners of real property located within the proposed District as required by Section 5(3) of Act 255; and

WHEREAS, on April 15, 2013, a public hearing was held and all residents and taxpayers of the City of Wyandotte were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Wyandotte to establish the Commercial Redevelopment District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the City Council that pursuant to the provisions of Act 255, Commercial Redevelopment District No. 10 is hereby established for the property at 128 Oak Street (and also known as 122, 126 and 128 Oak Street), said property more fully described as:

The following described parcel(s) of land situated in the City of Wyandotte, Wayne County, and State of Michigan, to wit:

LOT 10 PLAT OF PART OF WYANDOTTE, PART 2, BLOCK 69 T3S R11 E, LIBER 57 OF DEEDS, PAGE 5, WAYNE COUNTY RECORDS

Parcel Number: 82-57-011-06-0010-000

I move the adoption of the foregoing resolution.

MOTION by Councilmember Sheri Fricke

SUPPORTED by Councilmember Lawrence Stec

YEAS: Councilpersons Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

ABSTENTION: Councilperson DeSana

Wyandotte, Michigan April 15, 2013

RESOLUTION by Councilperson Sheri Fricke

RESOLVED by the City Council that the total bills and accounts in the amount of \$1,622,362.33 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Sheri Fricke

Supported by Councilperson James DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galcski, Sabuda, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Sheri Fricke

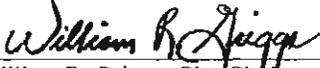
Supported by Councilperson James DeSana

That we adjourn.

Carried unanimously

Adjourned at 8:49 PM

April 15, 2013



William R. Griggs, City Clerk

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE 4-18-13

BEGINNING DATE 4-12-13 AND ENDING DATE 4-18-13

SALES RECEIPT # 353286 THRU 353290

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ACCTS. RECEIVABLE - RESCUE	101-000-041-020	XL	
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	<u>39,681.75</u>
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	
WORK FORCE WYANDOTTE	101-000-650-011	M2	
WORK FORCE RIVERVIEW	101-000-650-017	M6	
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	
COURT DRUG TESTING FEES	101-000-650-020	M9	
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	
CHEMICAL AWARENESS	101-000-650-024	AW	
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
PRISONER BILLING	101-000-650-015	M5	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	
DESANA TRUST	701-000-391-034	DT	
HEALTH INS REIMB - WALKER	101-000-231-020	MZ	<u>663.27</u>
TRIFECTA ATM COMMISSION	101-000-650-022	MZ AT	<u>14.50</u>
TOTAL MONIES RECEIVED			<u>40,359.52</u>

TODD A. DRYSDALE
DIRECTOR OF FINANCIAL SERVICES

April 2, 2013

A working session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, April 2, 2013 at 4:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole - excused
Frederick C. DeLisle
James S. Figurski
Leslie G. Lupo
Michael Sadowski - excused

Acting General Manager
& Secretary - Rod Lesko

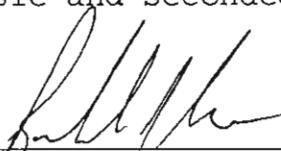
Also Present - Paul LaManes
Steve Timcoe
CATV Volunteer

01 - 36
April 2, 2013

TELECOMMUNICATION ANALYSIS

Discussion on Telecommunication Valuation Phase A Report Utility
Financial Solutions.

Motion By Commissioner DeLisle and seconded by Commissioner Lupo to
now adjourn. 4:50 P.M.



Rod Lesko
Secretary

April 2, 2013

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, April 2, 2013 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole - excused
Frederick C. DeLisle
James S. Figurski
Leslie G. Lupo
Michael Sadowski - excused

Acting General Manager
& Secretary - Rod Lesko

Also Present - Paul LaManes
Steve Timcoe
Pam Tierney
Valerie Hall
Charlene Hudson
Christopher Rempel
CATV Volunteer

APPROVAL OF MINUTES

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo to approve the March 19, 2013 regular session Municipal Service Commission meeting minutes.

HEARING OF PUBLIC CONCERNS

None

RESOLUTION 04-2013-01

Charlene Hudson, Power System Supervising Engineer, giving overview on proposed power purchase agreement with MPPA for Beebe Wind Farm project in Gratiot Co, Michigan.

MOTION by Commissioner Lupo and seconded by Commissioner DeLisle to authorize the General Manager to enter into a Purchase Power Commitment (PPC) with MPPA as allowed for in the MPPA Energy Services Agreement for power generated by the Beebe Wind Farm, LLC.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

NAYS: None

INTRODUCTION OF NEW T & D SUPERVISOR CHRISTOPHER REMPEL

Acting General Manager welcoming new T & D Supervisor Christopher Rempel.

COUNCIL RESOLUTIONS:

RESOLVED by the City Council that the Fiscal 2012 City of Wyandotte Department of Municipal Services Audited Financial Statements as submitted by the Assistant General Manager of Municipal Service is hereby received and place on file.

RESOLVED by the City Council that the Municipal Services Coal Purchase Supply Agreement for 2013 as submitted by the Power Systems Supervising Engineer is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council CONCURS with the above stated Coal Agreement for 2013.

01 - 39
April 2, 2013

MOTION BY Commissioner Lupo and seconded by Commissioner DeLisle that we receive and place on file.

REPORTS AND COMMUNICATIONS

MOTION BY Commissioner DeLisle and seconded by Commissioner Lupo to receive and place on file.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo that the bills be paid as audited.

#5162	\$	265,447.86
#5163	\$	633,917.64
	\$	401.51
	\$	(401.51)

Commissioner Figurski asked that roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

NAYS: None

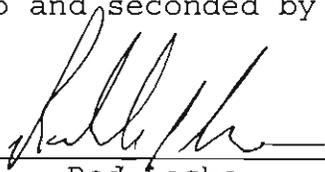
LATE ITEM

None

Rod Lesko, Acting General Manager, requesting closed session on pending litigation 5:20 P.M.

Re-opened meeting @ 5:35.

Motion By Commissioner Lupo and seconded by Commissioner DeLisle to now adjourn. 5:35 P.M.



Rod Lesko
Secretary

MINUTES FOR THE RETIREMENT COMMISSION MEETING
WEDNESDAY, APRIL 17, 2013, 9 AM.

ROLL CALL

Present: Commissioners Brohl, LaManes, Lyon, Mayhew, Sabuda, Swiecki

Absent: Commissioner Yoscovits

Also Present: Tanner Robinson, Oppenheimer
William Look, Department of Legal Affairs

RESOLUTION ON THE MINUTES

MOTION by Commissioner Brohl, supported by Commissioner Mayhew, that the reading of the minutes of the March 30, 2013 meeting be dispensed with and the same stand approved as recorded. UNANIMOUSLY CARRIED

COMMUNICATIONS – MISCELLANEOUS

MOTION by Commissioner Lyon, supported by Commissioner Sabuda, that we receive and place on file the communication from Renaissance Investment Management regarding the Wyandotte Employees Retirement System. UNANIMOUSLY CARRIED

SPECIAL ORDER

Nancy Ison request for disability retirement.

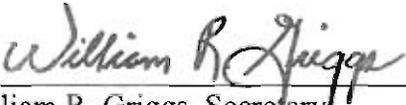
Discussion developed on above request for disability retirement.

MOTION by Commissioner Brohl, supported by Commissioner Mayhew, that we receive and place on file the communication from Mr. Paul LaManes dated April 12, 2013 and concur with his recommendation to deny disability retirement to Ms. Nancy Ison as recommended by Mandel, Shlomo M.D. in his communication of July 11, 2012.

YEAS: Commissioners Brohl, LaManes, Lyon, Mayhew, Sabuda, Swiecki
NAYS: None
MOTION CARRIED

ADJOURNMENT

MOTION by Commissioner Lyon, supported by Commissioner LaManes, that we adjourn 9:35 AM. UNANIMOUSLY CARRIED



William R. Griggs, Secretary
Wyandotte Employees' Retirement Commission
April 17, 2013

MINUTES AS RECORDED

**MINUTES OF THE MEETING OF April 3, 2013
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was **called to order** by Chairperson Duran at **6:30 p.m.**, in the Council Chambers of the City Hall, 3200 Biddle Avenue, Wyandotte.

MEMBERS PRESENT: Alderman
DiSanto
Duran
Flachsmann
Nevin
Olsen
Trupiano

MEMBERS ABSENT: Gillon

ALSO PRESENT: Peggy Green, Secretary

A motion was made by Member Olsen, supported by Member Nevin to approve the minutes of the February 6, 2013, meeting.

Yes: Alderman DiSanto, Duran, Flachsmann, Nevin, Olsen, Trupiano

No: none

Abstain: none

Absent: Gillon

Motion passed

#3167 – GRANTED

Tony Pizzo/Matteo Agrusa, 3865 River Drive, Lincoln Park (appellant) and City of Wyandotte, 3200 Biddle, Wyandotte (owner) has appealed to the Zoning Board of Appeals and Adjustment of the City of Wyandotte for a variance **to obtain a building permit for a three unit apartment building at former 1046 Eureka** (Lot 14 exc. Sly part thereof measuring 4.72' on Wly lot line and 4.77' on Ely lot line, Block 286, Hurst & Post Sub.), in a RM-1 zoning district, where the proposed conflicts with Section 2100 of the Wyandotte Zoning Ordinance.

SECTION 2100:

RM-1 zoning district requires a minimum of a 10' sideyard setback, with a total of 20'. The proposed covered porches encroach 6' into the required sideyard resulting in a 4' sideyard and a total of 14'.

Proposed setback will not hinder or discourage the appropriate development and use of adjacent land and buildings, or impair the value thereof.

A motion was made by Member Flachsmann, supported by Member DiSanto to grant this appeal.

Yes: Alderman DiSanto, Duran, Flachsmann, Nevin, Olsen, Trupiano

No: none

Abstain: none

Absent: Gillon

Motion passed

#3168 – GRANTED

Jerald Miller, 1644 Ford, Wyandotte (appellant) and Monroe Bank and Trust, 102 E. Front Street, Monroe (owner) has appealed to the Zoning Board of Appeals and Adjustment of the City of Wyandotte for a variance **to obtain a Certificate of Occupancy for Real Estate Brokerage and warehouse/storage at 2154 Eureka** (westerly 33.16 feet of Lot 363 and all of Lots 364 and 365 Assessors Wyandotte Plat No. 12), in a B-2 zoning district, where the proposed conflicts with Section 1400 of the Wyandotte Zoning Ordinance.

SECTION 1400:

Existing commercial building front area to be used as a real estate office which is an allowable use, rear portion to be used for inside storage rental which is not an allowable use in a B-2 Zoning District.

Proposed allowable use will not hinder or discourage the appropriate development and use of adjacent land and buildings, or impair the value thereof.

A motion was made by Member DiSanto, supported by Member Alderman to grant this appeal.

Yes: Alderman DiSanto, Duran, Flachsmann, Nevin, Olsen, Trupiano

No: none

Abstain: none

Absent: Gillon

Motion passed

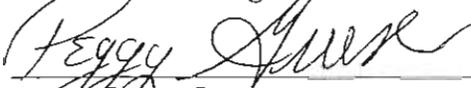
COMMUNICATIONS:

Motion was made by Member DiSanto place all communication on file. Motion carried

OTHER BUSINESS:

Chairperson Duran announced that Member Cusson has resigned from the Board.

There being no further business to discuss, the meeting adjourned at 6:45 p.m. **The next scheduled meeting of the Board will be held on May 1, 2013**



Peggy Green, Secretary

Appeal #3167

Chairperson Duran read the appeal and asked that it be explained.

The Appellant did not appear at the meeting.

Member Flachsmann suggested that the Board vote on the appeal since all the information has been supplied.

One (1) communication was received from DTE.

Appeal #3168

Chairperson Duran read the appeal and asked that it be explained.

Jerry Miller, 1644 Ford, Wyandotte, appellant, present.

Mr. Miller explained that he is in the process of purchasing the building and he will be using it for his Real Estate Business, that is now currently located on Ford Avenue. Mr. Miller added that he is also a Wyandotte resident. Mr. Miller continued that he will be using the front of the building and rent out the rear to off set the costs.

Chairperson Duran asked if there would be storage units. Mr. Miller replied that building is divided into three sections, the office in the front, and two storage areas in the rear. Mr. Miller added that the building was an old dealership, and there are over existing overhead doors.

Member Alderman asked if he planned on putting in more doors. Mr. Miller replied no.

Member Nevin asked if the building had a sprinkler system. Mr. Miller replied no. Mr. Nevin asked if there were smoke detectors. Mr. Miller replied currently no, but City will probably require after inspection.

One (1) communication was received in support of this appeal.

One (1) communication was received from DTE.

DTE Energy – Gas
Data Integrity and Technology
1 Energy Plaza
WCB 1836
Detroit, MI., 48226

DTE Energy

 **PAGE 4 OF 6**
ZONING BOARD
4-3-13

March 28, 2013

City of Wyandotte
Zoning Board of Appeals
3200 Biddle Ave., Suite 200
Wyandotte, MI 48192

RE: Notice of Public Hearing – To obtain building permit for a three unit apartment building at former 1046 Eureka

Not Involved.

- Involved: but asking you to hold action on this petition until further notice.
- Involved: but no objections to the property change - - provided an easement of the full width of the public right-of-way (street, alley or other public place) is reserved.
- Involved: the nature of our services, and the estimated costs of abandonment of such all gas mains & services

REMARKS:

DTE Energy- MichCon Gas Company has no involvement, nor objection to obtain building permit for a three unit apartment building at former 1046 Eureka

Please abide by Public Act 53. Three (3) working days before you dig call MISS DIG at: 1-800-482-7171 or 811

MichCon's Gas Leak Emergency Phone Number 1-800-947-5000.

Sincerely,



Mike Harrison
Drafter

/mjh
Enclosure

DTE Energy

 PAGE 5 OF 6

ZONING BOARD

4-3-13

March 28, 2013

City of Wyandotte
Zoning Board of Appeals
3200 Biddle Ave., Suite 200
Wyandotte, MI 48192

RE: APPEAL #3168

To Obtain a Certificate of Occupancy for Real Estate Brokerage and warehouse / storage at 2154 Eureka

Not Involved. See Remarks

Involved: but asking you to hold action on this petition until further notice.

Involved: but no objections to the property change - - provided an easement of the full width of the public right-of-way (street, alley or other public place) is reserved.

Involved: the nature of our services, and the estimated costs of abandonment of such all gas mains & services.

REMARKS:

DTE Energy - MichCon Gas Company has no involvement, nor objection to the proposed Certificate of Occupancy Appeal #3168

Please abide by Public Act 53. Three (3) working days before you dig call MISS DIG at: 1-800-482-7171 or 811

Michcon's Gas Leak Emergency Phone Number 1-800-947-5000.

Sincerely,



Mike Harrison
Drafter

/mjh

Enclosure

Colleen A. Keshn
CITY ASSESSOR

1 231 972 5119

P.01

Lawrence S. Stec



PAGE 6 of 6
Zoning Board
4-3-13

ZONING BOARD OF APPEALS AND ADJUSTMENT

APPEAL #3168



Gary B. Lamb, SR
9027 Longview Dr.
Canton Lakes, MI 48106
(231) 972-5119

Gary Lamb
1151 3rd
Wyandotte, MI 48192-3214

To Neighborhood Owner (231) 972-5119
or Party-in-Interest

March 15, 2013

NOTICE IS HEREBY GIVEN that Jerald Miller, 1644 Ford, Wyandotte (appellant) and Monroe Bank and Trust, 102 E. Front Street, Monroe (owner) has appealed to the Zoning Board of Appeals and Adjustment of the City of Wyandotte for a variance to obtain a Certificate of Occupancy for Real Estate Brokerage and warehouse/storage at 2154 Eureka (westerly 33.16 feet of Lot 363 and all of Lots 364 and 365 Assessors Wyandotte Plat No. 12), in a B-2 zoning district, where the proposed conflicts with Section 1400 of the Wyandotte Zoning Ordinance.

SECTION 1400:

Existing commercial building front area to be used as a real estate office which is an allowable use, rear portion to be used for inside storage rental which is not an allowable use in a B-2 Zoning District.

On Wednesday, April 3, 2013, at 6:30 p.m., a public hearing will be held on this appeal in the Council Chambers of the City Hall, 3200 Biddle Avenue, Wyandotte, Michigan.

This notice is for the purpose of giving you and every other neighbor-in-interest this opportunity if you care to appear or to have your opinion expressed at this hearing in support or in opposition to this appeal. You may come in person, or you may authorize anyone else in writing to represent you; or you may express your views and reason in favor or in opposition in writing, but the letter must be received by the Board before the date of the hearing.

The City of Wyandotte will provide auxiliary aids and service to individuals with disabilities at the meeting upon one week notice to the City of Wyandotte. Individuals with disabilities requiring auxiliary aids or services should contact the City of Wyandotte by writing or calling the following: Department of Engineering and Building, 3200 Biddle Avenue, Suite 200, Wyandotte, Michigan 48192, Phone (734)324-4551.

Peggy Green
Zoning Board Secretary

March 30, 2013

In support of appeal # 3168
Gary B. Lamb: A-1 Storage Cubicles
2189 Eureka Its President

Gary B. Lamb