

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, FEBRUARY 25th, 2013 , 7: 00 PM
PRESIDING: THE HONORABLE JOSEPH R. PETERSON, MAYOR
CHAIRPERSON OF THE EVENING: THE HONORABLE SHERI M. FRICKE

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

PRESENTATIONS:

PRESENTATION OF A CERTIFICATE OF APPRECIATION TO
THE CITY OF WYANDOTTE
FROM LINE HENRIKSEN, IICD MICHIGAN CLOTHES
COLLECTION MANAGER

PRESENTATION OF THE HENRY GEISSENBIER MEMORIAL AWARD
TO THE CITY OF WYANDOTTE
BY THE WYANDOTTE JAYCEES

PRESENTATION OF THE CONSTITUTION CELEBRATION
DAY PROCLAMATION TO
DOWNRIVER REPUBLICAN GRASSROOTS
ORGANIZATION

PRESENTATION BY THE WYANDOTTE PUBLIC SCHOOLS
BULLYING PREVENTION COMMITTEE
KRISTIN MCMASTER, PRINCIPAL, WASHINGTON ELEMENTARY SCHOOL
AND BEN REYNOLDS, ASSISTANT PRINCIPAL ROOSEVELT HIGH SCHOOL

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Nadia M. Brunt, Wyandotte Jaycees 2013 Community Vice President relative to their annual Easter Egg Hunt at Bishop Park on Saturday, March 30, 2013.

2. Communication from Sam Tocco Sr. and Johnny Ulevich regarding the road conditions in Wyandotte especially on 11th Street between Eureka and Grove.

3. Communication from George Mobley submitting his resignation from the Civil Service Commission after thirty years of service.

4. Communication from Ravi Sharma, PT Henry Ford Hospital on behalf of Anne Abrahamson, MD Great Lakes Physical Medicine & Rehabilitation P.C. regarding their 2nd annual benefit walk on Saturday, September 14, 2013 at 10:00 a.m.

5. Communication from Roseann Gabrys thanking Mayor and Council for recognizing her and the other Wyandotte Women of 2013 at a recent Council Meeting.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

6. Communication from the Fire Chief regarding the hire of two probationary Fire Fighters.

7. Communication from the City Clerk of Lincoln Park regarding the installation of protective guard rails or barriers around the gullies/culverts/retention basins near the intersection of Goddard and Fort Street.

8. Communication from the City Engineer submitting a purchase agreement to sell a portion of city-owned property known as former 98 Elm/2949 1st Street (corner of Biddle Avenue and Elm Street).

9. Communication from the City Engineer submitting a purchase agreement to sell city-owned property known as former 1046 Eureka.

10. Communication from the Downriver Community Conference-Membership and Participation in Collaborative Services.

11. Communication from the City Engineer and the DDA Director relative to the Specifications for Qualifications and Proposals for Redevelopment of the former 3131 Biddle Avenue, the Vacant Lot and City Parking Lot South of City Hall.

CITIZENS PARTICIPATION:

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	February 12-19, 2013	\$168,034.85
Beautification Commission Meeting	February 13, 2013	
Zoning Board of Appeals & Adjustments	February 6, 2013	
Police Commission Meeting	January 22, 2013	
Police Commission Meeting	February 12, 2013	
Wyandotte Recreation Commission	February 12, 2013	
Beautification Commission Meeting	January 9, 2013	
Wyandotte Cultural & Historical Commission	January 10, 2013	
Municipal Service Commission	February 5, 2013	
Fire Commission Meeting	February 12, 2013	
Fire Commission Meeting	January 22, 2013	

PRESENTATION

This Certificate of Appreciation is
awarded to the City of Wyandotte, Michigan

For partnering with the IICD Michigan Clothes Collection
Recycling Programs in 2012.

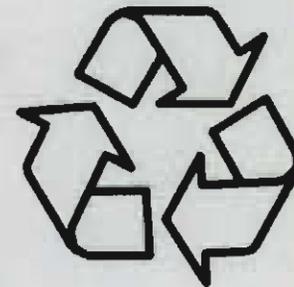
In 2012 The IICD Michigan Clothes Collection together with the state of Michigan
diverted 2,248,597 pounds of clothes and shoes from end up in landfills.

From January 2012-December 2012, your city has recycled
47,338 pounds of clothes and shoes!



Thank you for your participation!


Line Henriksen, IICD Michigan Clothes Collection Manager



IICD

www.iicdmichigan.org

**Clothes Collection
for a Better Community**Clothes & Shoes
Collection
Newsletter

Spring 2013

12499 Delta Street,
Taylor, MI 48180**IN THIS ISSUE**

You are doing your part to help empower people to have access to affordable clothing in Central America and the middle-east when you donate to us. **We are very proud to say that in 2012; together we collected 2,248,600 pounds of clothes and shoes.** That is over 2 million pounds of material now re-used and recycled and diverted from ending up on Michigan landfills.

WELL DONE!

Please enjoy the articles and pictures in this newsletter, and for more about our program visit: www.iicdmichigan.org

GREETINGS & GOOD WISHES FOR A PRODUCTIVE 2013

This newsletter has its purpose to give a **HUGE Thank you!** to all the wonderful people who host our clothing collection boxes, and to the many people who donate their used clothes and shoes. We believe it is very important that we keep these valuable resources from ending up in landfills, producing more unwanted CO2 that's released into our atmosphere, by continuing to get more use out of them, often by people who are struggling economically here in the US and abroad.

When you donate your clothes and shoes to IICD Michigan, you help fund a training program called 'Fighting Shoulder to Shoulder with the Poor'. The 18 month program is based here in Michigan. Volunteers are trained in how to use education to empower people, how to lead and mobilize communities, and how to prepare our youth for the challenges that are undoubtedly going to be a part of all our futures. The volunteers take this knowledge to their work in Africa.

IICD, Michigan volunteers working with the community in Mozambique!

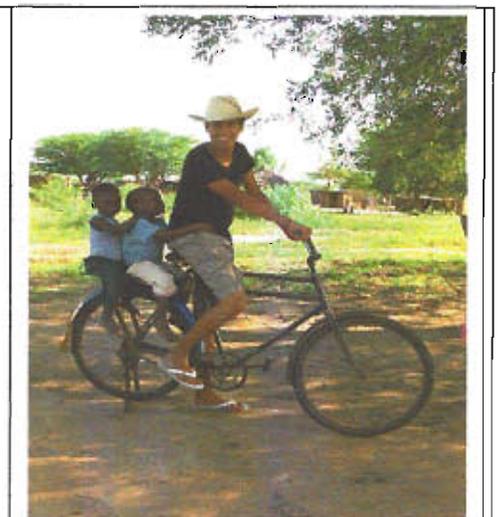
Johan Lopez is one of the many IICD volunteers that are working in Southern Africa. He is at a teacher training college in rural Mozambique. He is saying:

"We are working with a very friendly staff, open to our ideas. Robert, the director of the teacher training college, is a young man with a fresh mind. He brings and supports new ideas. The education system here is screaming for change, and that is change that we came to contribute with together with the people here."

"We have started to make plans for the clubs that we will start to run, like a journalism club run by Andreas and an English Language Club run by both of us. We also want to start a school radio.

Our biggest ambition is to establish a one acre Organic Garden for the Teacher Training college. With the garden, we can enjoy fresh vegetables for the staff, the students and our own table! The Teacher Training College has a large role to play in the community since its main goal is to educate teachers for the challenges of rural schools. These children need a hands-on education that can teach them to tackle the challenges of a developing country.

We are very happy to support this important development for Mozambique's future by working here at the Teacher Training College!



State of Recycling In Michigan

In 2007 Michigan adopted the official State of Michigan Solid Waste Policy. The policy has a goal of 50% waste utilization and recycling goal to be achieved by 2015. This policy will have both economic and environmental benefits. It is estimated that of the 4.3 million tons of resources that Michiganders throw away each year, there is a raw material value of \$435 million. Also, by achieving the 50% goal, the state would create 7,000 to 13,000 jobs. The IICD Michigan Clothes Collection is pushing for this goal by providing communities with blue donation boxes to recycle their unwanted clothes, shoes, books, and toys.

Americans throws away 68 pounds per person of textiles per year. Only 15% of unwanted clothes are recycled! The rest ends up polluting our open spaces and filling up our landfills! By recycling clothes and shoes, we eliminate the need to produce a new item, and we remove an item from ending up in a landfill.

LET'S ALL DO OUR PART!

Spotlight on Battle Creek!

In the spring of 2011, we placed our first clothes collection boxes in Battle Creek. We have quite a few boxes there, and are enjoying the support of the local communities that help host and donate into our boxes.

In this newsletter we want to spotlight 2 site hosts that have been very kind to our collection, mobilizing the communities around them to contribute! Howard is the owner of Rib Shack on North Avenue. He displays his IICD, MI certificate proudly. The food is great!



The Sikh Religious Society in Battle Creek has also hosted a blue IICD clothes collection box since spring 2011. The box is located at their beautiful Sikh Temple and is the highest producing box in Battle Creek. Thanks so much!

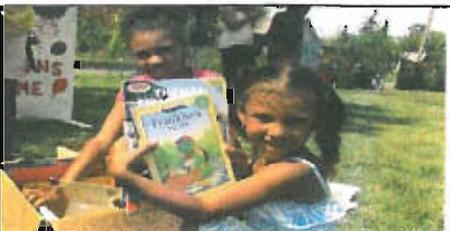
Michigan Green Schools

In 2012 we have partnered with the Michigan Green Schools program and have started holding clothes drives in local schools.



Results from 2012

- *In 2012 we collected 2.248 million pounds of clothes and shoes.*
- *We expanded to Toledo and Grand Rapids and now have 580 clothes and shoes collection boxes.*
- *We have donated approx. 9,000 books to local organizations and during outreach events, and hundreds of backpacks to local back to school drives.*



Community Connections

In 2012 we had the opportunity to participate in several local fairs and community events. We donated books, backpacks, baby items, toys, and coats. Being involved locally is a big part of our mission at the IICD MI Clothes Collection. We have worked a lot with the Detroit organization called Sew Up the Safety Net. They help at-risk women in Detroit by providing pregnancy support, as well as health and nutrition services. We were happy to participate in their community baby showers that served hundreds of Detroit families.

We also participated in fairs and community events with Matrix Human Services, Great Start Wayne, Georgia Street Community Collective, and The Green Street Fairs. It has been great for us to meet with the community and educate them on IICD's mission, and why recycling clothes and shoes is important for our environment, as well as give back to the community through donations of books, backpacks, and toys.

We look forward to a lot more of that in 2013. See you all there!

To have a clothes or shoes drive at your school or business call # 313 443 9786

The Environmental Club at Frost Middle School in Livonia, MI had a great "green" event in true recycling fashion by collecting and donating over 770 pounds of good wearable shoes to IICD! The club visited the warehouse and we all had a great time learning and acting upon some of our environmental issues.



QUESTIONS, COMMENTS:

Or if you need a tax receipt or want to host a clothes & shoes collection box, please contact us:

313 443 9786

You can learn where there is a clothes collection box in your community by going to the IICD, Michigan web site:

www.iicdmichigan.org

* PRESENTATION *

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



JOSEPH R. PETERSON
MAYOR

COUNCIL

Todd M. Browning
James R. DeSena
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

PRESENTATION TO The
City of Wyandotte
by the
Wyandotte JAYCEES
Henry Geissenbier
memorial AWARD

PRESENTATION

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CITY CLERK

Andrew A. Swiecki
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Lawrence S. Stec

DATE: February 5, 2013

TO: William R. Griggs
City Clerk

FROM: Rosanne Flachsmann
Office of the Mayor & City Council

SUBJECT: PRESENTATIONS AT 2-25-13 COUNCIL MEETING

PLEASE NOTE: THERE WILL BE TWO (2) PRESENTATIONS ON

Monday, February 25, 2013



Presentation of Constitution Celebration Day Proclamation
to Downriver Republican Grassroots Organization

and



Presentation by the Wyandotte Public Schools
Bullying Prevention Committee
Kristin McMaster, Principal, Washington Elementary School and
Ben Reynolds, Assistant Principal, Roosevelt High School

Please place these items at beginning of the agenda as you have so kindly done in the past. Feel free to contact me at X4544 if you have any questions. Thank you.



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February 21, 2013

Honorable Mayor and City Council,

My name is Nadia Brunt, 2013 Community Development Vice President of the Wyandotte Jaycees. The purpose of this letter is to ask approval to be included on the City Council agenda for Monday, February 25, 2013.

Our chapter would like to announce our annual Easter Egg Hunt, and ask for approval to utilize Bishop park for our event which will take place on Saturday, March 30th. We would like to invite Mayor Peterson and the Wyandotte City Council out to this event. We would also like to ask Mayor Peterson to hand out the golden ticket winner baskets for each age range, which will be filled with candy from Wyandotte local business The Candy Store. Our family fun festivities will be starting at 10:00 am, which include photos with the Easter Bunny and a bake sale sponsored by our very own Jayteens program. This event is open to Wyandotte and surrounding communities with children ages 0-10 years.

We would also like to present the City of Wyandotte with our chapter's Henry Geissenbier Memorial award, which is given to the top chapters in the state of Michigan. The Wyandotte Jaycees received this award as one of 4 top overall chapters in the state for the 2012 year, who demonstrated "developing the whole member through the whole chapter" and was presented at our recent Michigan Jaycees Year End Convention on February 9, 2013.

If anyone would like more information regarding this year's Easter Egg Hunt, please contact myself by phone at 734-288-8557 or CommunityVP@WyandotteJaycees.org. Anyone wishing to contact our chapter regarding general information may email info@wyandottejaycee.org.

Thank you,

Nadia M. Brunt
Wyandotte Jaycees
2013 Community Vice President

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To the Honorable Mayor Joseph Peterson & Members of Common Council:

In regards to the letter Councilman Larry Stec recently had in the News Herald about the fact heavier trucks can cause more damage to roads.

" He stated I spend a lot of time on the road and daily see the damage done to our road surfaces by the weight of these trucks.

Go to any intersection with heavy truck traffic in the Detroit area and look at the ruts created where these vehicles stand for a while. They are not only visible but cause you to get jostled around in your car when you cross them.

When I was Mayor I attended a Michigan Department of Transportation Seminar, I brought up truck weights at that time and got the same old song and dance about weight being spread over lots of axles from a State Engineer. When he finished I pointed to a small stature person in the room (150 to 160 lbs) and asked him if he would rather have that person climb a 6 foot ladder and jump on him or have me climb a 6 foot ladder and jump on him (I am 5 feet 11 inches and weigh 215 lbs.)

I never really got an answer. But the point I was making was that I think heavier trucks may indeed cause more damage to our roads than, say a small Ford."

We agree 100% with this evaluation as we have experienced, witnessed first hand here in Wyandotte on 11th south of Eureka the damage diesel powered semis have done to the quality of air, the damage to the road and the tremors we feel in our homes when these trucks start bouncing, and the film of dirt they cover our homes with.

Before Wyandotte annexed this area 11th was Whitcomb Boulevard then the street and now an access road to the Industrial park area off 11th , Grove and Thirteen.

Page 2

Before World War II about a third of 11th from Eureka to the South was paved. And then in the mid 50's the balance was paved to Grove. At that time gas powered single axle tractors were the dominate tractor trailer combinations as time went by they switched to diesel double axle tractors and trailers. With more axle combinations MORE WEIGHT, MORE WEIGHT.

At one time Wyandotte had its own trash pick up, single axle dump trucks.

Today we see diesel powered trucks with 4 axle combinations and so large and heavy they can't go down alleys so consequently we have curbside pick up today.

On the same note the turning radius at 11th and Eureka had to be increased because of these longer tractors and trailers were going over the curbs and sidewalks and play Russian roulette with vehicles going north on 11th and pedestrians trying to cross!

This road has a history of cave ins and break downs in pavement, which in one area was chronic.

What has been created is a non compatible situation and we are suffering as a result.

California has earthquake tremors that do damage. In Wyandotte on 11th south of Eureka we have tractor trailer produced tremors which are negatively affecting OUR HOMES!.

In closing we would like to thank and congratulate James R. DeSana for his many years of service to our City !!!!!!!

And if you want to know the definition of the word MAYOR; it is JAMES R. DESANA!.

Sam Tocco Sr.
3541-11th
Wyandotte, Michigan 48192

Johnny Ulevich
3554-11th
Wyandotte, Michigan 48192



the article referred to in this communication is attached

LETTER TO THE EDITOR

Heavier trucks can cause more damage to roads

To the Editor: In response to a column by Craig Farrand in the Feb. 6, 2013, of The News-Herald on fixing Michigan's roads, I agree that attaching any road tax increase to a lowering of truck weights is absolutely a must.

I spend a lot of time on the road and daily see the damage done to our road surfaces by the weight of these trucks.

Go to any intersection with heavy truck traffic in the Detroit area, Dix, Schaefer, Eureka Middlebelt, etc., and look at the "ruts" created where these vehicles stand for a while. They are

not only visible, but cause you to get jostled around in your car when you cross them.

Back when I was Wyandotte's mayor, I attended a transportation seminar put on by the Michigan Department of Transportation at some local venue. I brought up truck weights at that time, and got the same old song and dance about the weight being spread over lots of axles, blah, blah, blah, from a state engineer.

When he finished, I pointed to a smaller stature person in the room (150 to 160 lbs.) and asked him if he would rather have that person climb a 6-foot ladder and jump on him, or have

me climb a 6-foot ladder and jump on him (I'm 5-feet 11 inches and weigh 215 lbs.).

The room erupted with laughter and I never really got an answer, but the point I was making was that I think heavier trucks may indeed cause more damage to our roads than, say, a small Ford would.

Maybe the standard we build to needs review. If we are building to the same standard as the lower weight states, but allowing heavier loads on these "lighter" built roads, I think we're going to have a problem.

Larry Stec
Wyandotte

* NEWS HERALD FEBRUARY 13, 2013 *

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... WYANDOTTE CITY CLERK

2013 FEB 20 A 9:23

February 13, 2013
Wyandotte Firefighters Civil Service Commission

Rod Baker
Michael Ptak
Debby Harris
William Griggs, City Clerk

There comes a time when we realize that it is necessary to end a relationship. It is important that we know when the time is right: before we overextend ourselves. After serving on the Civil Service Commission for thirty years, I feel that time has come for me to resign as a Commissioner as of March 13, 2013.

Over the years a great many changes have taken place in both the City and the Fire Service. I would like to think that we, and our predecessors, have had some little part in these changes. I can only hope that you, and those who will follow us, will be able to continue to watch over and care for the City of Wyandotte, it's citizens and the Fire Service

To those I have served with most recently, Rod, Mike, Debby, Bill and our former Commissioner, Mike Dallos, I want to say how much I enjoyed working with you and admire your service and dedication to the City.

Very truly yours,



George Mobley



HENRY FORD WYANDOTTE HOSPITAL

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2333 Biddle Avenue
Wyandotte, MI 48192
(734) 246-6000

February 15, 2013

Wyandotte City Clerk
3200 Biddle Ave,
Wyandotte, MI 48192

Subject: Benefit Walk

Dear Mayor and City Council:

I am pleased to inform you that we at the Center of Rehabilitation for Henry Ford Wyandotte Hospital are planning to organize our 2nd annual benefit walk on Saturday September 14th at 10am. The route we are planning is starting at the hospital by Bishop Park going down Biddle Ave through Downtown Wyandotte to Eureka and then back to the Hospital using sidewalks which will be approximately 5K.

So we are looking forward for your and councils approval for this great cause as the funds from this walk will benefit the center's Arthritis Health and Wellness Center for our Downriver Community.

Sincerely,

A handwritten signature in black ink that reads "Ravi Sharma".

Ravi Sharma, PT
Henry Ford Wyandotte Hospital
2333 Biddle Ave
Wyandotte, MI 48192
734-246-9022

On behalf of Anne Abrahamson, M.D
Great Lakes Physical medicine & Rehabilitation P.C
23255 Eureka Road
Taylor, MI 48180
734-287-3000

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DEAR MAYOR AND COUNCIL,

THANK YOU ALL SO MUCH
FOR HELPING TO MAKE
MY NOMINATION AS
ONE OF THE WOMEN
OF WYANDOTTE'S
2013 WOMEN OF THE
YEAR AWARD EVEN
MORE MEMORABLE!

WE SURE MISSED YOU
AT THE CEREMONIES &
MAYOR - SURE GLAD
YOU'RE BACK. AND
SPEAKING OF YOUR
BACK - COUNCILMAN
GALESKI HAD YOU
COVERED. OF COURSE
THE "REAL" THANKS
GO TO COUNCILWOMAN
SHELI FRICKE!

ALL REGARDS,
Roseann Salrup

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2013

AGENDA ITEM # 6

ITEM: Wyandotte Fire Department – Hire Two Probationary Fire Fighters

PRESENTER: Jeffery Carley, Fire Chief

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: In July 2012 a vacancy in the Fire Department was created by the resignation of a fire fighter. This vacant position is budgeted for FY2013 maintaining the Fire Department's total strength of twenty-four members.

In December 2012, the City of Wyandotte Fire Department was awarded a Department of Homeland Security FEMA Staffing for Adequate Fire and Emergency Response (SAFER) grant to hire four additional fire fighters. At the January 15, 2013 Council meeting, the City Council accepted this grant.

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Adopt a resolution concurring with the City of Wyandotte Fire Chief to hire two probationary fire fighters - Mr. Jesse Brown and Mr. Brain Hunley.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: One position is a budgeted position for FY2013 and the second is through the SAFER Grant funding.

IMPLEMENTATION PLAN: Following the successful completion of all pre-employment testing and background check, the candidates will be hired as a probationary Fire Fighters for the City of Wyandotte.

COMMISSION RECOMMENDATION: Concur with recommendation

CITY ADMINISTRATOR'S RECOMMENDATION: *ok Duplals*

MAYOR'S RECOMMENDATION: Concur with recommendation.

LIST OF ATTACHMENTS

1. Certification Letter From Civil Service Commission
2. Letter from Police and Fire Commission
3. Application Mr. Jesse Brown *ON FILE IN THE CITY CLERK'S OFFICE
4. Application Mr. Brain Hunley*ON FILE IN THE CITY CLERK'S OFFICE
5. Council Resolution accepting SAFER Grant

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25, 2013

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the recommendation of the Fire Chief relative to the hiring of probationary fire fighters and

Further, authorizes the hiring of Mr. Jesse Brown and Mr. Brain Hunley as probationary fire fighters, upon the successful completion of all pre-employment testing and background checks.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

City of Wyandotte
Michigan

FIRE FIGHTER'S CIVIL SERVICE COMMISSION

3131 Biddle Avenue
(734)324-4562

January 25, 2013

Mayor Joseph Peterson
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson:

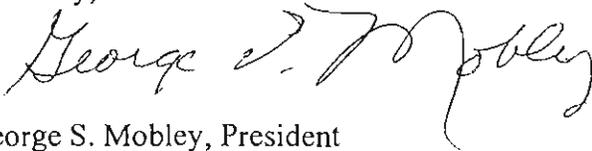
This Commission is in receipt of your letter dated January 18, 2013 requesting certification of the name of next candidates eligible to be considered for hire as a firefighter.

In accordance with your request the Wyandotte Firefighter's Civil Service Commission certifies the names of the following individuals.

Jesse Brown	Joseph Chlipala
Andrew McNeil	Brian Hunley
Randal Bradd	David Polite
Ronald Bunea	Joseph Schroeder
Andrew Ellis, Jr.	David Smith
Brian Knapp	Scott Atkinson
Michael Obermiller	Cristobal Renya

If you have questions or further requests concerning this matter, please contact me at the numbers listed below.

Sincerely,



George S. Mobley, President
Firefighter's Civil Service Commission
City of Wyandotte

GSM: dh
734-284-2866

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

ANDREW A. SWIECKI
CITY TREASURER

COLLEEN A. KEEHN
CITY ASSESSOR



MAYOR
JOSEPH R. PETERSON

CITY COUNCIL
TODD M. BROWNING
JAMES R. DESANA
SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
LEONARD T. SABUDA
LAWRENCE S. STEC

February 21, 2013

Mayor Joseph Peterson & City Council
City of Wyandotte
3200 Biddle
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council:

The Fire Commission has concurred with the Fire Chief recommendation to hiring of two probationary Fire Fighters. One to fill the current FY2013 budgeted position and the second to be filled through the Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

The Fire Commission respectfully requests the hiring of Mr. Jesse Brown and Mr. Brain Hunley as probationary Fire Fighters upon successful completion of all pre-employment testing.

Sincerely,

A handwritten signature in black ink that reads 'Douglas B. Melzer'.

Douglas B. Melzer
President Fire Commission

Cc: Mr. Todd Drysdale
Jeffery Carley, Fire Chief

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keeln
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

January 15, 2013

JOSEPH R. PETERSON
RESOLUTION

Jeffery Carly, Fire Chief
3200 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Daniel E. Galeski
Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation of Fire Chief Carly to accept the FY 2012 Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) Staffing for Adequate Fire and Emergency response (SAFER) Grant (Award Number EMW-2012-FH-00271) for the amount of \$616,876, and further authorizes the Mayor to begin the selection process for the hiring of four (4) fire fighters for the period of March 6, 2013 to March 5, 2015. AND BE IT FURTHER RESOLVED that after the expiration of the Grant Funding, the City will evaluate the necessity of these positions based on service delivery expectations, budgetary situation, and attrition within the Fire Department.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec, Mayor Peterson
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on January 14, 2013.

William R. Griggs
William R. Griggs
City Clerk

CC: Mayor Peterson, City Administrator, Police and Fire Commission



7

City of Lincoln Park

DONNA BREEDING, CMC
CITY CLERK

OFFICE OF THE CITY CLERK

JANICE S. HOCHBERG, CMC
DEPUTY CLERK/ELEC. SPEC.

February 5, 2013

City of Wyandotte
3131 Biddle
Wyandotte, MI 48192

Dear Mayor and Council,

On Monday, February 4, 2013 the Mayor and Council for the City of Lincoln Park passed the enclosed Resolution #2013-44, regarding the installation of protective guard rails or barriers around the gullies/culverts/retention basins near the intersection of Goddard Road and Fort Street to protect the safety of pedestrians, passengers, drivers and all forms of motor vehicles from crash and other threats to life and safety.

Sincerely,

Donna Breeding
Donna Breeding, CMC
City Clerk

2013 FEB 11 A 9:37
WYANDOTTE CITY CLERK

**CITY OF LINCOLN PARK, MICHIGAN
CERTIFIED COPY OF RESOLUTION #2013-44**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF LINCOLN PARK,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: February 4, 2013

MOVED BY: Mayor Krause

SUPPORTED BY: the Full Council

WHEREAS, the State of Michigan and its Department of Highways and Transportation in the modification and redesign of Fort Street through the city of Lincoln Park into the city of Southgate and from the city of Wyandotte into the city of Lincoln Park, has created a series of gullies/culverts/retention basins that are unprotected by barrier or guard rail, and WHEREAS, it is the opinion of the City Council of the City of Lincoln Park that said unprotected gullies/culverts/retention basins pose an imminent threat to life and safety and constitute a permanent traffic hazard.

NOW THEREFORE BE IT RESOLVED, that the City of Lincoln Park request the Michigan Department of Transportation and its appropriate Highway and Street Maintenance Division install protective guard rails or barriers around the aforesaid gullies/culverts/retention basins near the intersection of Goddard Road and Fort Street to protect the safety of pedestrians, passengers, drivers and all forms of motor vehicles from crash and other threats to life and safety.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to Governor Snyder, State Senator Hopgood, State Representative Clemente, State Representative Kandrevas, the cities of Wyandotte and Southgate, and the Director of the Michigan Department of Transportation.

Motion carried.

NO: Councilpersons Bush and Kaiser

I, DONNA BREEDING, duly authorized City Clerk of the City of Lincoln Park, do hereby certify that the above is a true copy of a Resolution adopted by the City Council at a Regular Meeting held under the date of February 4, 2013.

Donna Breeding

**Donna Breeding, CMC
City Clerk**

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

8

MEETING DATE: February 25, 2013

AGENDA ITEM #

ITEM: Purchase Agreement to sell a portion of City owned property known as former 98 Elm/2949 1st Street (corner of Biddle Avenue and Elm Street)

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 2-20-13

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski

BACKGROUND: The City had received a request from Nanna's Kitchen, Mr. Atef Mikhail, to acquire a portion of City owned property adjacent to their property at 2962 Biddle Avenue for the construction of a addition. The Engineering Department has negotiated the sale of 22' x 58' of property for \$4,000.00. Mr. Mikhail has also agreed to construct a fountain, landscaping, benches, and brick pavers on the remaining City property that once completed will be owned and maintained by the City of Wyandotte.

STRATEGIC PLAN/GOALS: Provide the finest services and quality of life to it residents by:

1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.
2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation to sell property to Mr. Atef Mikhail in the amount of \$4,000.00.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute Purchase Agreement, and then close on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:

Shaydole &

LEGAL COUNSEL'S RECOMMENDATION: Agreement approved by B. Look

MAYOR'S RECOMMENDATION:

[Signature]

LIST OF ATTACHMENTS: Purchase Agreement with attachments; Previous Council Resolutions referring original request to City Engineer.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25, 2013

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the City owned property located at Biddle Avenue and Elm Street known as the former 98 Elm/2949 1st Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell a portion (22' x 58') of the property known as former 98 Elm/2949 1st Street to Atef Mikhail for the amount of \$4,000.00; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 98 Elm/2949 1st Street, between Atef Mikhail and the City of Wyandotte for \$4,000 as presented to Council on February 25, 2013; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and Clerk are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

LOOK, MAKOWSKI and LOOK
 ATTORNEYS AND COUNSELORS AT LAW
 PROFESSIONAL CORPORATION
 2241 OAK STREET
 WYANDOTTE, MICHIGAN 48192-5390

William R. Look
 Steven R. Makowski

(734) 285-6500
 FAX (734) 285-4160

Richard W. Look
 (1912-1993)

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the { City
XXXXXXX of
XXXXXXX
Wyandotte Wayne County, Michigan, described as follows:
A portion of Lot 6 which measures 22' x 58' (legal description to be provided) being known as Part of the former 98 Elm/2949
1st Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods,
 storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _____ if any, now
 on the premises, and to pay therefore the sum of Four Thousand (\$4,000.00) Dollars, subject
 to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: Paragraph A

(Fill out one of the four following paragraphs, and strike the remainder)

<i>Cash Sale</i>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<i>Cash Sale with New Mortgage</i>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
<i>Sale to Existing Mortgage</i>	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
<i>Sale on Land Contract</i>	D. Payment of the sum of _____ Dollars, in cash or certified check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
<i>Sale to Existing Land Contract</i>	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a complete Abstract of Title and Tax History, certified to a date later than the acceptance hereof. In lieu, thereof, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Seller to pay premium for title insurance policy.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<i>Purchaser's Default</i>	
<i>Seller's Default</i>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<i>Title Objections</i>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____ If the Seller occupies the property, it shall be vacated on or before _____ closing _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

<p><i>Taxes and Prorated Items</i></p>	<p>7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.</p>
<p><i>Broker's Authorization</i></p>	<p>8. In Consideration of the Broker's effort to obtain the Seller's approval, it is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.</p> <p>9. The Broker is hereby authorized to make this offer and the deposit of _____ Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.</p>

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3131 Biddle Avenue, Wyandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See attached Addendum for Paragraph 12 through 18 and Signatures.

IN PRESENCE OF: _____ L. S.
Purchaser

_____ L. S.
Purchaser

Dated _____ *Address* _____
 _____ *Phone:* _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____ *Broker*

Phone _____ *By:* _____
 This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANDOTTE:

IN PRESENCE OF: _____ L.S.
Seller

_____ L.S.
Seller

Address 3131 Biddle Avenue, Wyandotte

Dated: _____ *Phone* 734-324-4555

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S.
Purchaser

ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

This Agreement is contingent upon the following:

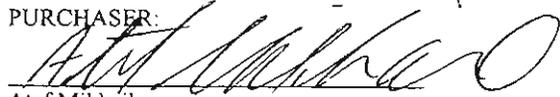
12. The Purchaser is required to construct a minimum one (1) story building, approximately 1,276 square feet which will be an addition to the adjacent restaurant and as indicated on Attachment A. The architectural style including elevations and site plan will be subject to the City's approval which will include approval by the Design Review Committee. Purchaser to complete the proposed addition within nine (9) months of closing. If Purchaser does not complete construction within nine (9) months of purchase, Seller has the option to purchase the premises with all improvements for \$3,200 (which option will be reflected in an instrument to be signed at closing).
13. Purchaser will be required to combine the property that is being purchased under this Agreement with the property currently owned by Purchaser known as 2962 Biddle Avenue, Wyandotte. The Engineering Department will provide a new legal description. Purchaser will be responsible for the Wayne County Lot Combination Fee of \$150.00 to be paid at time of closing.
14. Subdivision Precluded. The property is being offered as one parcel that shall not be further subdivided.
15. The Seller agrees to allow Purchaser to construct a fountain, landscaping, benches, brick pavers, and utilities meters as shown on Attachment A (Amenities) on the City owned property adjacent to property being sold under this Agreement. The fountain will be constructed as indicated on Attachment B. Further, the Purchaser agrees to supply Seller(s) with a one (1) year warranty on the fountain.

The City will provide a Hold Harmless Agreement to be executed by Purchaser to permit construction of said fountain. Purchaser to complete the proposed fountain within nine (9) months of closing, failure to complete the fountain within nine (9) months will result in the City completing the fountain and assessing the cost against the property known as 2962 Biddle Avenue, Wyandotte, Michigan. Once the fountain, landscaping, benches brick pavers and meters are completed/installed, to the satisfaction of the City, a Bill of Sale will be issued by Purchaser to City for all amenities placed on City property.

Once the fountain is completed the monthly water and electric bills will be paid by City and the City will be responsible for any maintenance costs thereafter.

16. The attached minutes from the DDA meeting approves a Grant of \$15,000.00 payable over two (2) fiscal years of 2013-\$7,500.00 and 2014 \$7,500.00
17. The City of Wyandotte will furnish a Warranty Deed at time of closing. The Purchaser will be responsible for any and all closing costs including title premium, transfer tax and recording fees necessary to close this property.
18. This Agreement requires the approval of the Wyandotte City Council.

PURCHASER:


Atef Mikhail

Dated: 2-14-13

ACCEPTANCE OF OFFER

SELLER: City of Wyandotte, A Michigan Municipal Corporation

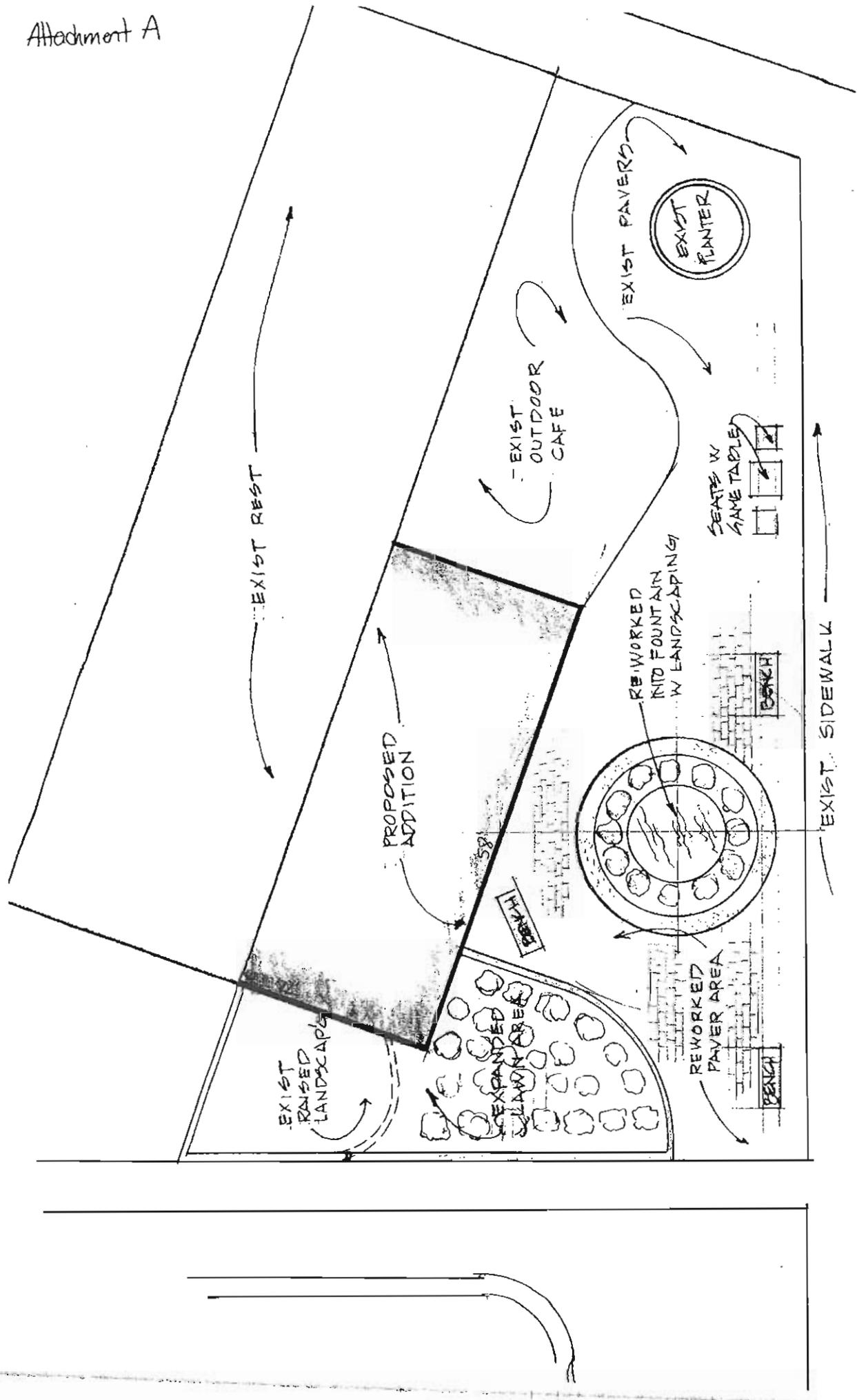
BY: _____

Joseph R. Peterson, Mayor

William R. Griggs, City Clerk

Dated: _____

Attachment A



Attachment B



Roma Fountain

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

MEETING MINUTES

January 22nd, 2013 . 4:00 pm

Municipal Board Room, 3200 Biddle Avenue, Wyandotte MI. 48192

1. **MEMBERS PRESENT:** Mayor Joseph Peterson, Gregory Gilbert, John Jarjosa, Gerry Lucas, Peter Rose
2. **MEMBERS EXCUSED:** Leo Stevenson, Dr. Patrick Van De Hey, Norm Walker
3. **OTHERS PRESENT:** Natalie Rankine
4. **APPROVAL OF AGENDA:**

Motion by Mayor Peterson, supported by G. Lucas to approve the agenda. All in favor, motion carried.

5. **PUBLIC COMMENT:** No members of the public were present at the meeting.

6. **NEW BUSINESS:**

a. **Merle Norman: Request to transfer grant to 3122 Biddle Avenue.**

1. Rankine explained that Kim Phillips of Merle Norman is requesting that her grant be moved from the property that she originally applied for (3111 Biddle Avenue) to 3122 Biddle Avenue. The lease agreement with the original property owner did not work out. The design and square footage of the space will remain the same.
2. Rose indicated that although he thought that we should request that Merle Norman submit revised paperwork for the new space. Mayor Peterson and Gilbert agreed.

Motion by Mayor Peterson, supported by G. Lucas to approve the transfer of the grant pending the submission of revised paperwork. Roll called. All in favor. Motion carried.

b. **Tom Bidari: Request for grant extension.**

1. Rankine explained that Mr. Bidari has requested an extension for the grant he applied for. He is requesting an extension due to the weather. Work on the project will be able to resume once the weather is warmer.

Motion by Rose, supported by Slack to grant a 6 month extension to Mr. Bidari for his grant. Roll called. All in favor. Motion carried.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keeha
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

NATALIE RANKINE
DIRECTOR
DOWNTOWN DEVELOPMENT AUTHORITY

c. New grant requests: Bella Donna's & Nanna's Kitchen

1. Rankine explained that Bella Donna's has applied for a \$5,000.00 grant to expand their business to the space located directly north (once occupied by Raymond James). They were temporarily displaced due to the fire at Lions, Tigers and Beers. Rankine said that she is thrilled that they are coming back home to Wyandotte. Peterson agreed that this was a good business to have back in the City.

Motion by Rose, supported by Mayor Peterson to award Bella Donna's Bridal Salon a \$5,000.00 grant for expansion of their salon. Roll called. All in favor. Motion carried.

2. Rankine explained that Nanna's Kitchen is applying for a grant for \$15,000.00 to expand their business. The proposed expansion would add another 60 seats to the existing restaurant, additional landscaping and a fountain. Construction costs are estimated at \$200,000.00. Nanna's Kitchen was working with the Engineering and Building Department to negotiate a purchase agreement. Mayor Peterson indicated that this would be a wonderful addition to downtown and that Nanna's was an established business. He also said that this would also give the restaurant an opportunity to offer banquet facilities on site. Gilbert indicated that \$15,000.00 is a significant investment to give to an existing business and proposed reducing the grant amount. Rankine suggested breaking the grant up over the course of a number of years. Rose inquired about the amount left in the grant fund. Rankine indicated that if the DDA split the grant that \$11,000.00 would be remaining in the grant account for the remainder of the year. Gilbert indicated that he would like to see an official policy for grants larger than \$5,000.00. Mayor Peterson indicated that we do give grants in a larger amount, but that they are in the form of incentives, as with the sale of the Sears Building (3061 & 3063) Biddle Avenue. Gilbert agreed that it would be best to give this grant out over the course of a number of years.

Motion by Mayor Peterson, supported by Lucas to award Nanna's Kitchen a \$15,000.00 grant toward their \$200,000.00 expansion, landscaping and fountain project, payable over the course of two fiscal years: \$7,500.00 of the grant payable from the fiscal year 2013 budget and \$7,500.00 payable from the 2014 Fiscal year after October 1st, 2013. Roll called. All in favor, Motion carried.

3. Rose excused himself from the meeting, for another appointment.
7. **NEXT REGULAR MEETING:** The next DDA meeting will be held on Tuesday, February 12th, 2013 at 5:30 pm at 3200 Biddle Avenue in Council Chambers.
8. **ADJOURNMENT:** Meeting adjourned at 4:25 pm.

Motion by Gilbert, supported by Lucas to adjourn. All in favor. Motion carried.

N

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

August 28, 2012

JOSEPH R. PETERSON
MAYOR

RESOLUTION

Mark A. Kowalewski
City Engineer
3131 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Daniel E. Galeski
Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that the communication from the City Engineer regarding the sale of city-owned adjacent to 2962 Biddle Avenue is hereby received and placed on file; AND BE IT FURTHER RESOLVED that the City Engineer is directed to meet with Mr. Mikhail to negotiate the sale of the city-owned property located on Elm between Biddle Avenue and 1st Street.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda
NAYS: None

RESOLUTION DECLARED ADOPTED

I, Maria Johnson, Deputy City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on August 27, 2012.


Maria Johnson
Deputy City Clerk

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



N
MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

August 22, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On August 13, 2012, you referred a communication from David Adamczyk, D & A Home Improvement, representing Nanna's Kitchen, 2862 Biddle Avenue to the undersigned. They are requesting to acquire City owned property adjacent to their building along Elm Street for the construction of an addition. This area was designed as a sitting area through the Downtown Streetscape Project. The proposed addition would encroach into the decorative walkway requiring the removal of two (2) benches, a light pole and trash can. (See attached drawing.)

If it is the desire of the City Council to sell this property to Mr. Mikhail, the undersigned will meet with Mr. Mikhail to discuss the redesign of this area and prepare the appropriate documents for sale of said property for your review and approval.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

Reviewed by Todd Drysdale, City Administrator

Attachment

cc: David Adamczyk, D & a Home Improvement
Mr. Mikhail, 2962 Biddle Avenue, Wyandotte, MI

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

August 14, 2012

JOSEPH R. PETERSON
MAYOR

RESOLUTION

D & A Home Improvement
1128 Eureka
Wyandotte, Michigan 48192

By Councilman James R. DeSana
Supported by Lawrence S. Stec

RESOLVED by the City Council that the communication from David Adameczyk, D & A Home Improvement, representing Nanna's Kitchen, 2962 Biddle Avenue; relative to the request to purchase city-owned property for a proposed expansion of his business is hereby referred to the City Engineer and Department of Legal Affairs for a review and report back to Council in two (2) weeks.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on August 13, 2012.

William R. Griggs
William R. Griggs

City Clerk

CC: City Engineer, Department of Legal Affairs; Nanna's Kitchen 2962 Biddle

①

August 9, 2012

Mayor Joseph R. Peterson & City Councilmembers
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor and City Councilmembers:

I am representing the owner of Nanna's Kitchen ; Atef (Steven) Mikhail , 2962 Biddle Avenue, Wyandotte relative to a proposed expansion of his business existing of a 47' x 20' addition located on the South-Rear of his existing restaurant. Mr. Mikhail is requesting to purchase said city-owned property in order to move forward with this proposed expansion of his business. As you know Nanna's Kitchen is a very wonderful business that has enhanced the Downtown area for many years and to be able to expand would be beneficial to both the City of Wyandotte and the owner.

Thank you for your consideration of this request.



David Adamczyk
D & A Home Improvement
1128 Eureka
Wyandotte, Michigan 48192

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

9

MEETING DATE: February 25, 2013

AGENDA ITEM #

ITEM: Purchase Agreement to sell City owned property known as former 1046 Eureka

PRESENTER: Mark A. Kowalewski, City Engineer and Colleen Keehn, City Assessor

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski and Colleen Keehn

Mark Kowalewski 2-20-13 Colleen A. Keehn 2-20-13

BACKGROUND: City owned lot for sale. Received offer from Mr. Pizzo and Mr. Agrusa to construct a three (3) unit apartment building. Each unit will have two (2) bedroom, 800 square feet, laundry facilities, covered front porch and a parking space. The exterior will be complimentary to existing apartment building known as 1028 Eureka which is adjoining this property. The sales price is \$8,000.00.

A contingency of the sale is that the property be rezoned from Single Family (RA) to Multiple Family Residential District (RM-1).

STRATEGIC PLAN/GOALS: Provide the finest services and quality of life to it residents by:

1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas.
2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation to sell property to Mr. Pizzo and Mr. Agrusa in the amount of \$8,000.00 and forward the rezoning application to the Planning Commission.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute Purchase Agreement; hold public hearing with the Planning Commission to provide recommendation to City Council on rezoning, then close on property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *ok Shuydol*

LEGAL COUNSEL'S RECOMMENDATION: Agreement approved by B. Look.
MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: Purchase Agreement and Rezoning Application

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25, 2013

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer and City Assessor regarding the City owned property located at former 1046 Eureka is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the property known as former 1046 Eureka to Tony Pizzo and Matteo Agrusa for the amount of \$8,000.00; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offer to Purchase Real Estate for the property known as former 1046 Eureka, between Tony Pizzo and Matteo Agrusa and the City of Wyandotte for \$8,000 as presented to Council on February 25, 2013; AND

BE IT RESOLVED that the rezoning application from Single Family (RA) to Multiple Family Residential District (RM-1) is hereby referred to the Planning Commission to hold the required public hearing.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

LOOK, MAKOWSKI and LOON
 PROFESSIONAL CORPORATION
 2701 OAK STREET
 WYANDOTTE, MI 48106-1800
 (734) 285-8100
 FAX (734) 285-1800
 OFFER TO PURCHASE REAL ESTATE

Richard W. Loon
 (412-1997)

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the
 County, Michigan, described as follows:
 Wayne
 Parcel 14
 Parcel 13
 Parcel 12
 Parcel 11
 Parcel 10
 Parcel 9
 Parcel 8
 Parcel 7
 Parcel 6
 Parcel 5
 Parcel 4
 Parcel 3
 Parcel 2
 Parcel 1
 Parcel 0

THE SALE TO BE CONS. MATFD BY Paragraph A
 of one of the four following paragraphs and under the conditions
 subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions:
 any, now on the premises, and to pay therefor the sum of Eight Thousand (\$8,000.00)
 dollars, being known as Parcel 14
 Parcel 13
 Parcel 12
 Parcel 11
 Parcel 10
 Parcel 9
 Parcel 8
 Parcel 7
 Parcel 6
 Parcel 5
 Parcel 4
 Parcel 3
 Parcel 2
 Parcel 1
 Parcel 0

Cash Sale
 A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
Cash Sale with New Mortgage
 B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a mortgage in the amount of \$ _____ and pay _____ down plus mortgage costs, prepaid items and adjustments to execute the mortgage as soon as the mortgage application is approved. A closing date obtained from the lending institution, and if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
Sale to Existing Mortgage
 C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by the sum of approximately _____ dollars, which mortgage requires payment of _____ per cent, with interest at _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment of any prepaid taxes and pay said mortgage according to the terms thereof. The Purchaser agrees to assume the payment of the sum of _____ Dollars. Payment of the sum of _____ in cash or certified check, and the execution of A and C, and acknowledgment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.

Sale to Existing Land
 If the Seller's title to said land is evidenced by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendor's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
Evidence of Title
 2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a complete Abstract of Title and Tax History, certified to a date later than the purchase price, hearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Seller to pay premium for title insurance policy.
Time of Closing
 3. If this offer is accepted by the Seller and Purchaser and title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Default Seller's
 4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Title Objections
 5. If objection to the title is made based upon a written opinion of Purchaser's attorney, that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession
 6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: (cannell/Jurdoor Company of Michigan pursuant to Lease Agreement dated August 21, 1995.
 If the Seller occupies the property, it shall be vacated on or before _____ closing
 From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ _____ per day.
 THE BROKER SHALL REMAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charges, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

THIS IS A LEGAL BINDING CONTRACT. IF NOT UNDERSTOOD SEEK COMPETENT HELP.

Taxes	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with due date. (Insert one: "Total Tax", "Due Date", "If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Items	8. In consideration of the Broker's effort to obtain the Seller's approval, it is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 5.
Broker's Authority	9. The Broker is hereby authorized to make this offer and the deposit of dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 15, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchase a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than 5% which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner. It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the Seller.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer. The closing of this sale shall take place at the office of the City Engineer, 231 Middle Avenue, Wyanadotte, MI.

However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See attached Addendum for Paragraph 12 through 20 and Signatures.

IN PRESENCE OF:

1. S. Purchaser
1. S. Purchaser

Address
Phone

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address
Phone

This is a co-operative sale on a

ACCEPTANCE OF OFFER

TO THE BEST OF THE BROTHER AND BROTHER
The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of () Dollars) per cent of the sale price, which shall be due and payable at the time set in said offer for the consummation of the sale, or if uncommenced, at the time of Seller's election to return the deposit, or of Seller's or Purchaser's failure, inability, or refusal to perform the conditions of this offer, provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-third of such deposit shall not in excess of the amount of the full commission shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANADOTTE

IN PRESENCE OF:

1. S. Seller
1. S. Seller

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing offer to purchase.

Address
Phone

Address: 2131 Middle Avenue, Wyanadotte

Phone: 731-234-1555

ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

This Agreement is contingent upon the following:

12. The Purchaser is required to construct a minimum one (1) story building, with three (3) units consisting of approximately 800 square feet in each. The architectural style including elevations and site plan will be subject to the City's approval. It is agreed that the Purchaser's intent is to construct a brick building to be complimentary to their existing apartment building known as 1028 Eureka which is adjacent to parcel being purchased under this Agreement.
13. The Purchaser is required to petition the Wyandotte City Council to rezone the property from Single Family Residential District (RA) to Multiple Family Residential District (RM-1). The application fee will be waived. Further, the Purchaser is required to petition to Zoning Board of Appeals for a variance of the side yard due to the proposed covered porches encroaching 6 feet into the required side yard. The application fee will be waived.
14. Subdivision Precluded. The property is being offered as one parcel that shall not be further subdivided.
15. The City of Wyandotte will furnish a Warranty Deed. The Purchaser will be responsible for any and all closing costs including title premium, transfer tax, Wayne County Mapping fee and recording fees necessary to close this property.
16. If plans and unit installed with energy savings systems such as solar systems capable of supplying 1kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water then the City will reduce the balance of the purchase price by \$2,000.
17. This Agreement is further contingent upon the Purchaser undertaking development within six (6) months from time of closing and complete construction within one (1) year. "Undertaking development" is defined as: the commencement of the building construction. Failure to undertake development or complete construction within the time requirement set forth above will result in Seller's right to repurchase property including any improvements for ~~three thousand two hundred (\$3,200.00)~~ ^{\$6,400.00} dollars. A Deed Restriction will be placed on the property which will include this contingency. *mac*
18. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
19. Dirt shall be removed from the site at the Purchaser's expense.
20. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.

This Agreement requires the approval of the Wyandotte City Council.

PURCHASER:

Tony Pizzo
Tony Pizzo

Matteo Agrusa
Matteo Agrusa

Dated: _____

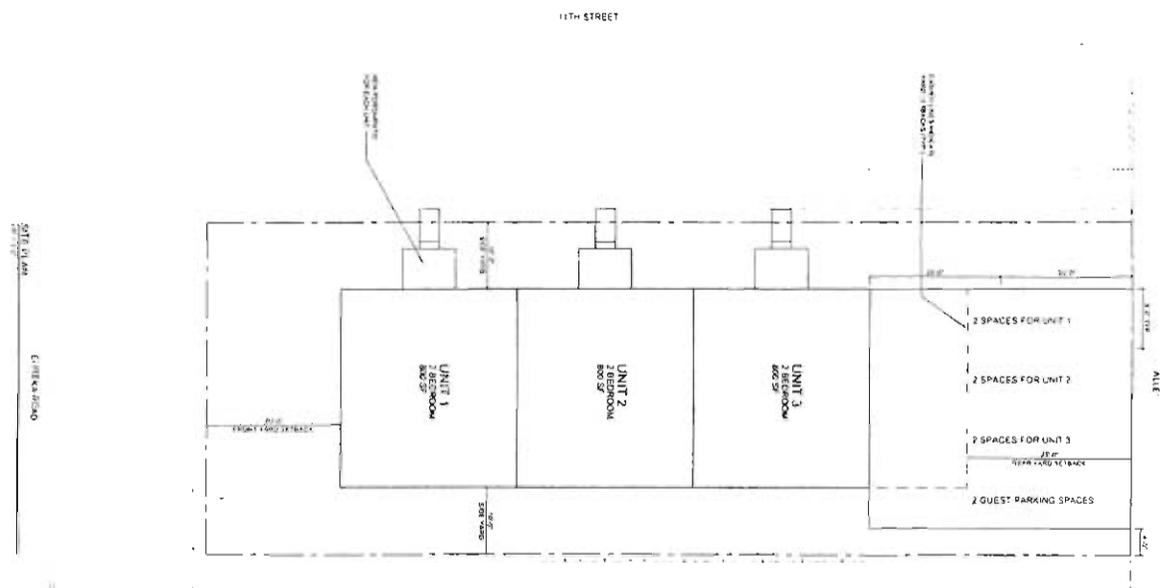
ACCEPTANCE OF OFFER

SELLER: City of Wyandotte, A Municipal Corporation

BY: _____
Joseph R. Peterson, Mayor

William R. Griggs, City Clerk

Dated: _____



NOTES

1. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
2. FINISHES TO BE DETERMINED BY THE OWNER.
3. SEE ARCHITECTURAL SPECIFICATIONS FOR MATERIALS AND FINISHES.
4. SEE MECHANICAL AND ELECTRICAL PLANS FOR SYSTEMS AND EQUIPMENT.
5. SEE CIVIL AND LANDSCAPE ARCHITECTURE PLANS FOR SITEWORK AND PLANTING.
6. SEE STRUCTURAL PLANS FOR FOUNDATION AND FRAMING.
7. SEE GEOTECHNICAL REPORT FOR SOIL CONDITIONS AND FOUNDATION RECOMMENDATIONS.
8. SEE ENVIRONMENTAL REPORT FOR REGULATORY REQUIREMENTS.
9. SEE ALL APPLICABLE CODES AND ORDINANCES.
10. SEE ALL APPLICABLE STANDARDS AND SPECIFICATIONS.



SARNACKI & ASSOCIATES ARCHITECTS, INC.

1872 FORD AVENUE WYANDOTT, MICHIGAN 48192
 PHONE: (734) 241-1900 FAX: (734) 241-1991 WWW.SARNACKIARCH.COM

PROJECT NO.	2K12-009
DATE	11/12/12
DESIGNED BY	JM
CHECKED BY	JM
ISSUED	11/12/12
DATE	11/12/12
BY	JM
FOR	11/12/12

1046 EUREKA ROAD
 1046 EUREKA ROAD WYANDOTT, MI 48192

A-1

Residential: \$200.00
Commercial: \$300.00
Plan Development \$1,000.00

CITY OF WYANDOTTE
3131 Biddle Avenue
Wyandotte, Michigan 48192
734.324.4551

APPLICATION FOR REZONING

INSTRUCTIONS TO APPLICANT: Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at Former 1046 Eureka between 9th
STREET ADDRESS STREET
and 11th on the northeast corner side of the street, and is known as lot(s) number
STREET N-S-E-W
14 of Hurst and Post's Subdivision Subdivision,
Lot Size 50' x 140'

The property is owned by:

Name City of Wyandotte/Mr. Pizzo & Mr. Agrusa Street Address 3131 Biddle Avenue
City Wyandotte, MI 48192 State MI Zip 48192
Phone # _____

PRESENT ZONING: RA REQUESTED ZONING: RM-1

It is proposed that the property will be put to the following use: construction of a three (3) unit apartment building

****REQUIRED FOR P-1 or RM-1A****

Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

****OPTIONAL****

I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant: Tony Pizzo Address: _____

OFFICE USE ONLY

Receipt # N/A Date: 2-20-13

Engineer's Signature Mark Kowalski

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

10

MEETING DATE: February 25, 2013

AGENDA ITEM #

ITEM: Downriver Community Conference – Membership and Participation in Collaborative Services

PRESENTER: Mark A. Kowalewski, City Engineer *Mark Kowalewski 2-12-13*

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Department of Public Service desires to continue participating with the Downriver Community Conference in joint purchasing, information sharing and mutual aid by appointing a member to the Downriver Department of Public Works/Services Collaborative Board. The appointed member would be Gary Ellison, Superintendent of the Department of Public Service and Mark Kowalewski as the alternate member.

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Concur with the recommendation to appoint Gary Ellison Wyandotte's representative and Mark Kowalewski as alternate representative to the Downriver Department of Public Works/Services Collaborative Board.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Submitted Resolution to the Downriver Community Conference.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *ok Dupdale*

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION: *[Signature]*

LIST OF ATTACHMENTS: none

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date:

RESOLUTION by Councilperson _____

BE IT RESOLVED That the City of Wyandotte is a member of the Downriver Community Conference, a consortium of twenty downriver communities in Wayne County whose total population is approximately 500,000, joined in an effort to improve local government and enhance the quality of life for area residents through municipal cooperation; and

WHEREAS, the City of Wyandotte desires to cooperate with other members of the Downriver Community Conference in issues relating to Department of Public Works/Services collaborative purchasing, information sharing and mutual aid; AND

WHEREAS, the State of Michigan has initiated legislation to encourage such collaboration among Municipal Governments; AND

WHEREAS, those By-Laws state, "Should a DCC member community wish to have a representative on the Collaborative, a formal resolution from that member community's governing board should be provided, specifically requesting representation, along with the name and title of the community's appointed representative, and an alternate if desired. Communities whose job responsibility is the management, administration or oversight of the community's public works/services department; AND

WHEREAS, Wyandotte's Director of Public Works and City Engineer recommend approval of this resolution which requires formal appointment to the Collaborative in accordance with the Collaborative By-Laws; AND

NOW THEREFORE BE IT RESOLVED, that this Resolution Approving Membership and Participation in the Downriver Department of Public Works/Services Collaborative is hereby approved as presented, AND

BE IT FURTHER RESOLVED that Gary Ellison, Wyandotte's Department of Public Service Superintendent is designated as the appointed representative and Mark A. Kowalewski, Wyandotte's City Engineer, is the alternate representative to the Collaborative; AND

BE IT FURTHER RESOLVED the City Clerk is directed to transmit a certified copy of this Resolution to the Director of Planning of the Downriver Community Conference. These individuals will have voting rights as Collaborative members.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

- Browning
- DeSana
- Fricke
- Galeski
- Sabuda
- Stec

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 25, 2013

AGENDA ITEM# 11

ITEM: Specifications for Qualifications and Proposals for Redevelopment of the Former 3131 Biddle Avenue, the Vacant Lot and City Parking Lot South of City Hall

PRESENTER: Mark A. Kowalewski, City Engineer and Natalie Rankine, DDA Director

Mark Kowalewski - 2-2-13

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: Since all City Offices have moved into the new City Hall at 3200 Biddle Avenue, the Presenters are recommending the former City Hall, the adjacent vacant property known as the former 3149 Biddle Avenue and the City Parking Lot to the south be placed up for sale. The Specifications allow for the former City Hall building to be either removed or rehabilitated and also allows for the site to be split into smaller developments. There is no minimum bid for the property, however a deposit to bid is \$10,000.

STRATEGIC PLAN/GOALS: Provide the finest services and quality of life to its residents by:

1. Fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. 2. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods

ACTION REQUESTED: Approve the Specifications as presented to City Council on February 25, 2013, hold an Pre-Proposals Walk-Through at the site on March 15, 2013, from 10:00 a.m. to Noon.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Place Specifications on City's Website and on Michigan Intergovernmental Trade Network (MITN) Website, hold an Pre-Proposals Walk-Through on March 15, 2013, from 10:00 a.m. to Noon and open proposals on March 25, 2013.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *Quaydall oik*

LEGAL COUNSEL'S RECOMMENDATION: *will & foot*

MAYOR'S RECOMMENDATION: *[Signature]*

LIST OF ATTACHMENTS: Specifications for Qualifications and Proposals for Development of Former City Hall located at 3131 Biddle Avenue, Vacant Lot and City parking Lot South of the Former City Hall.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: February 25, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED CITY COUNCIL that Council concurs with the recommendation of the City Engineer and the DDA Director regarding the Specifications for Qualifications and Proposals for Development of Former City Hall located at 3131 Biddle Avenue, Vacant Lot and City parking Lot South of the Former City Hall; AND

BE IT FURTHER RESOLVED that the Specifications be placed on the City's and on Michigan Intergovernmental Trade Network (MITN) Websites, hold an Pre-Proposals Walk-Through on March 15, 2013, from 10:00 a.m. to Noon open proposals on March 25, 2013..

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

WYANDOTTE

**SPECIFICATIONS FOR QUALIFICATIONS
AND PROPOSALS FOR REDEVELOPMENT OF
FORMER CITY HALL LOCATED AT 3131 BIDDLE AVENUE
AND THE VACANT LOT AND CITY PARKING LOT SOUTH OF FORMER CITY HALL
IN THE CITY OF WYANDOTTE, MICHIGAN**

BID FILE #4613



Issue Date: February 27th, 2013
Closing Date: March 25th, 2013

City of Wyandotte
Department of Engineering and Building
3200 Biddle, Suite 200
Wyandotte, Michigan 48192
www.wyandotte.net

Mark A. Kowalewski, PE, City Engineer
Natalie Rankine, RA, Downtown Development Authority Director

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ATTACHMENTS

Downtown Map Exhibit A

Site Map Exhibit B

Phase I Investigation (3139 – 3149 Biddle Avenue)..... Exhibit C

*Documents on File in the CITY CLERK'S OFFICE

BACKGROUND INFORMATION

The City of Wyandotte is pleased to announce the offering of prime downtown Wyandotte property for redevelopment of a commercial and/or mixed use residential development. Proposals for redevelopment of the property or a portion of the property will be accepted; however preference will be given to development proposals that encompass all the property.

A. OVERVIEW OF DOWNTOWN WYANDOTTE

1. Wyandotte is a waterfront community rich in history and known for its distinctive architecture, charming downtown district, waterfront parks, golf course and variety of cultural and recreational offerings. The Wyandotte Downtown District is anchored by Biddle Avenue. The map shown in Exhibit A illustrates the amenities and attractions located within the Downtown District: Wyandotte Shores Golf Course and Waterfront Park, Bishop Park which includes a Handicap Kayak Launch, Bacon Memorial Library, Henry Ford Wyandotte Hospital, U.S. Post Office, Wyandotte Arts Center, Wyandotte Museum, Yack Ice Arena, SMART Bus Stops, SMART Bus Park & Ride, City Hall including Wyandotte Municipal Service Offices. The District hosts the State's second largest Street Art Fair in the State, as well as weekly Farmers Market from June through October.
2. The District has a variety of restaurants, bars and sweet shops that range from fast food and casual fare to fine dining. Many restaurants also offer ample seasonal outdoor café seating. Downtown retail shopping offers an array of men's, women's and children's apparel, home furnishings, accessories, jewelry and art galleries. There are also a variety of service-based industries: dental, medical, legal, financial and banking. Downtown Wyandotte has a local Bed and Breakfast for accommodations.
3. The northern portion of the DDA District houses two important cultural institutions: The Wyandotte Museums and the Downriver Council for the Arts. The Wyandotte Museums Campus includes three historic homes and archives for the City of Wyandotte including a comprehensive gallery dedicated to the history of Wyandotte. The museum offers tours as well as cultural programming throughout the year. The James R. DeSana Arts and Cultural Center is owned by the City of Wyandotte and operated by the Downriver Council for the Arts (DCA). The DCA hosts art exhibits, classes, lectures, live music, summer art camps and theatrical productions throughout the year.

PROPERTY INFORMATION

A. LOCATION:

This redevelopment proposal encompasses one vacant parcel (3149 Biddle Avenue) and one existing building (3131 Biddle Avenue) as well as the adjoining parking public parking lot located directly adjacent to each another on the east side of Biddle Avenue between Sycamore and Maple Streets.

B. DESCRIPTION OF PROPERTIES, HISTORY & LEGAL DESCRIPTION:

3131 Biddle Avenue

1. The building located at 3131 Biddle has been utilized as Wyandotte City Hall since 1968. The building was originally designed for and utilized as Federal's Department store. The building is 32,520 square feet and consists of two (2) floors and a full basement. Legal Description: All of Lots 18 through 21 and the north 2 feet of Lot 22, Eureka Iron & Steel works Resub. The Lot Size is 102' x 120'.
2. The City will accept proposals wherein the 3131 Biddle Avenue property is either rehabilitated or demolished. The City has applied for grant funding through the 2012 Michigan Elimination Program to have this building demolished. If the City does not obtain said grant, the city will consider recovery of the demolition costs within the developer's Brownfield Plan. This would allow the cost of the demolition to be recovered via the City tax capture.

3149 Biddle Avenue

1. The vacant parcel of land located at 3149 Biddle Avenue was the former Fogel Furniture store which was demolished by the City of Wyandotte in 2010. Demolition included removal of existing building foundations. The site is currently utilized as a gravel parking lot. Legal Description: South 23 feet of Lot 22 and all of Lots 23 and 24 Eureka Iron & Steel Works Resub. The Lot Size is 73' x 120'.

City Parking Lot

1. The property also has an adjacent paved parking lot just south of the building, which is currently utilized as a public parking lot. Legal Description: Lots 25 to 27 Eureka Iron & Works Resub. Lots Size is 75' x 120'.

C. ZONING:

1. The property is currently zoned CBD (Central Business District). Proposals will only be accepted for uses permitted in the CBD. Copies of our current zoning ordinance may be found on our website at www.wyandotte.net.

D. BUILDING AND SITE CONDITIONS:

1. The building and/or vacant property is being sold in an as-is condition without expressed or implied warranty. The City of Wyandotte assumes no responsibility for the environmental conditions, including existing underground conditions of the property.

2. The City owns two other properties currently utilized as a public parking lots, but they are not for sale in this redevelopment. These lots are located at the northwest corner of Van Alstyne and Sycamore (75' x 120') and the southwest corner of Van Alstyne and Maple Streets (33' x 120'). These properties are not for sale, but creative proposals to lease these lots for residential or employee parking may be considered.
3. Commercial inspection of 3131 Biddle Avenue will be conducted by the City at no charge to the successful bidder. The inspection will be performed once a proposed use is determined.
4. The City is in the process of performing a Phase I Environmental Assessment on the property at 3131 Biddle Avenue. Copies will be available once the report is completed.
5. The City performed a Phase I Environmental Assessment on the building formerly known as 3149 Biddle Avenue prior to demolition. The report was done by Dziurman/Associates, P.C. and is dated 5/14/08. See Exhibit C.
6. Said agreement will provide that dirt shall be removed from the site at the developer's expense.

E. NEIGHBORHOOD ENTERPRIZE ZONES (NEZ)

NEZ incentives are applicable to proposed residential developments only. This property is located in an NEZ which offers eligible dwellings a twelve (12) year tax abatement. Example of the tax saving is as follows:

Owner occupants of single family homes are eligible to apply for this tax savings.

Home valued at \$200,000 **without** the tax abatement using 2006 Homestead Tax Rate:
Taxable Value for land and house \$100,000 x 48 mills = \$4,800.00

Home valued at \$200,000 **with** the tax abatement using 2006 Homestead Tax Rate:
Taxable Value for land \$10,000 x 48 mills = \$480.00
Taxable Value for home \$90,000 x 16.86 mills = \$1,500.00

This yields a yearly savings of \$2,820.00

F. DEVELOPMENT OBJECTIVES

1. The City of Wyandotte will consider either a development that utilizes the existing structure or provides demolition of the building (3131 Biddle Avenue). The City's Strategic Plan emphasizes this block for street-level commercial and high-rise residential development affording residents a view of the Detroit River and surrounding scenic areas. The purchaser is responsible for all work necessary to rehabilitate the structure or provide for demolition, including but not limited to the following: legal, architectural, environmental, engineering, infrastructure, utilities, public right-of-way improvements, legal descriptions and any other related work. Additionally, the proposed development should be sited without driveway access from Biddle Avenue.
2. Proposals for redevelopment of one or both parcels will be accepted; however preference will be given to development proposals that encompass both properties.
3. A Proposed Development should be consistent with the development objective outlined in the City of Wyandotte's Strategic Plan 2010-2015. This document may be found on City's website at www.wyandotte.net

REQUIRED CONTENT FOR PROPOSALS

G. QUALIFICATIONS

1. Previous experience: Respondents should present a listing of previously completed projects similar in scope of work of the proposed project.
2. Financial resources: Respondents should submit the names, addresses, telephone numbers and relevant positions of several project and banking references.
3. Participants: Respondents should identify each of the participants involved in the project, identify their roles and provide an overview of their previous experience.
4. Plan of action: Respondents should provide a detailed overview of how the proposal will be implemented. The description should include a detailed, step-by-step schedule for implementation of the project including a projected time schedule and preliminary cost estimates.
5. Financing: Respondents should demonstrate how the project will be financed. A detailed narrative identifying the method of financing, sources of funds and amounts from each source should be provided.

H. PRELIMINARY SITE PLAN & SCHEMATIC DESIGN

1. In order to review all feasible alternatives, the City will accept multiple preliminary design proposals. Preliminary site plans do not have to be drawn to scale, as they are conceptual. If a proposal is otherwise acceptable, a scaled site plan will be required. A preliminary site plan must accompany each proposal and shall include:
 - a. Proposed layout and use of each floor, including basement.
 - b. Provisions for parking and showing whether covered or uncovered.
 - c. Means of ingress and egress.
 - d. Landscaping plan. If the proposed use is non-residential, the landscaping plan must comply with the City's landscaping ordinance requirements. Regardless of the proposed use, the site plan submitted in response to this request must include a site layout indicating the pavement areas to remain and the pavement areas to be removed.
 - e. The proposed development should be sited without driveway access from Biddle Avenue.
2. More specific information about the proposed project, i.e., finish construction materials and architectural renderings will aid the city in formulating recommendations to the Mayor and City Council.
3. If possible, provide a visual representation of the proposed development and provide schematic plans that include typical floor plan(s) and elevations of front, side and rear views. Such visual representation need not be elaborate or costly, but should offer a clear picture of the proposed end result.
4. Provide a description of the construction quality, green building techniques (ie, LEED) utilized and any energy efficiency gains produced, and the quality of the internal aesthetics.

I. ECONOMIC IMPACT

The respondent must provide a description of the anticipated impact of the proposed project, such as construction and permanent jobs created, estimated total dollar amount invested in the rehabilitation of the property, and the

estimated cost of equipment, machinery and furnishings purchased for site. A full market study is not required, but the statement should demonstrate the respondent's understanding of the larger market issues and how the project will be successful within that context.

J. PRICE

1. The proposed bidding price must be written in both words and numerals. Provided the building will remain vacant during remodeling, and escrow deposit is not required for the estimated cost of building repairs and improvements. Your proposal must outline the amount you intend to pay at closing, and the means of financing required for the remainder of the balance. Preference will be given to those bidders with a higher percentage of initial cash to percentage financed.

K. EARNEST MONEY DEPOSIT

Proposals in response to this offering shall include a Ten Thousand Dollar (\$10,000.00) deposit in the form of a cashier's check, bank money order, or certified check payable to the "City of Wyandotte". In order to protect the integrity of this solicitation and review process, deposits may be forfeited in cases where acceptable proposals are withdrawn prior to execution of any agreement. This earnest money deposit shall be applied to the purchase price of the successful bidder at the time of closing. All other deposits shall be returned at the discretion of the City Council.

L. DISCLOSURE AND ANTI-COLLUSION

Proposal makers must complete the sworn affidavit included in this Request for Qualifications and Proposals, listing all persons, firms or corporations having any interest in the Agreement that would result from acceptance of the proposal, and stating whether any member of the City Council, or Officer, or Employee of the City is directly interested in said proposal (page 14).

M. STANDARDS

Purchaser understands that in addition to contractual obligations that result from this proposal process, development of the property is subject to all usual codes and ordinances applicable for construction and use, as follows.

1. City of Wyandotte Zoning Ordinance.
2. City of Wyandotte Building Code. The City utilizes the State of Michigan Building Code, 2000 (or current edition(s) at time of construction).
3. Michigan Rehabilitation Code for Existing Buildings

N. EVALUATION

Responses to this offering will be evaluated for the best combination of the following:

1. Quality of the proposed redevelopment.
2. Experience, qualifications and readiness of the prospective purchaser to redevelop the property.

3. Highest and Best Use of the property determined by impact to the City in terms of dollars invested, positive financial impact for downtown merchants, and long-term tax base generated.
4. Dollar amount bid for the property.
5. A development that promotes cross-commerce among the other businesses located in the Central Business District. Wyandotte currently enjoys a vibrant downtown district and desires new businesses that can attract clientele to not only their business but also to existing businesses.
6. A development that provides financial return to the City including, but not limited to: incremental tax revenues and secondary financial impacts.
7. Create opportunities for minority and woman-owned businesses.
8. A development that is consistent with the City of Wyandotte's Strategic Plan 2010-2015. This document may be found on the City's website at www.wyandotte.net.

G. REQUIRED BUILDING IMPROVEMENT DOCUMENTS PRIOR TO CLOSING

1. The successful bidder will be required to submit the following to the City prior to a Purchase Agreement being forwarded to Mayor and City Council: (1) a rehabilitation or demolition/construction schedule with time frames identified and a budget with cost estimates; and (2) a document indicating the ability to finance the project or obtain financing.
2. Prior to closing on the property, the successful bidder must complete the following: (1) rehabilitation or new construction plans must be approved by the City and all required permits pulled; (2) evidence of adequate financing in the form of a bank statement, loan approval or other acceptable documentation; (3) a final rehabilitation budget with a list of contractors and associated costs (based on permits pulled by the contractors); (4) site and landscape plan approved by the Planning and Rehabilitation Commission; (5) elevation approved by The Design Review Board and City Council.

INSTRUCTIONS TO PROPOSAL MAKERS

A. DELIVERY

Proposals with bid deposits in response to this Request for Qualifications and Proposals shall be delivered to the City Clerk, Wyandotte City Hall, 3200 Biddle Avenue, Suite 100, Wyandotte, Michigan, prior to the deadline in a sealed envelope which shall be clearly marked as follows:

**SPECIFICATIONS FOR QUALIFICATIONS AND PROPOSALS
FOR REDEVELOPMENT OF FORMER CITY HALL
AT 3131 BIDDLE AVENUE AND THE VACANT LOT AND CITY
PARKING LOT SOUTH OF THE FORMER CITY HALL
IN THE CITY OF WYANDOTTE, MICHIGAN
BID FILE #4613**

B. DEADLINE

Monday, March 25th, 2013 at 2:00 p.m. Local Time

C. PRE-PROPOSAL WALK-THROUGH

Friday, March 15, 2013, from 10:00 .m. to Noon at 3131 Biddle Avenue, the City will conduct a pre-proposal meeting and tour of the building. All proposal makers are encouraged to attend this meeting.

D. OPENING

The proposals will be publicly opened and read aloud at Wyandotte City Hall, City Council Chambers, at 2:00 p.m., March 25th, 2013 or as soon thereafter as convenient.

E. EXPEDITIOUS AGREEMENT

The successful bidder shall expeditiously enter into a purchase agreement, subject to the terms set forth in the specifications, for submission to the City Council.

F. PROPOSAL SELECTION

The City intends to utilize submittals to these specifications as a method of determining qualifications of purchasers and as an evaluation of the proposals submitted. Interviews of selected purchasers may also be scheduled.

G. TERMS OF SALES AGREEMENT

The terms of any eventual Agreement of Sale will include, but are not limited to, the following:

1. "As-Is" condition. The property being sold is in "As-Is" condition, without express or implied warranty.
2. Title Insurance. The City of Wyandotte will furnish a Warranty deed. Title insurance must be obtained at the purchaser's expense.
3. Taxes and Prorated Items. The City as Seller shall pay all taxes and assessments, which have become a lien upon the land at the date of the purchase agreement. Current taxes, if any, including current taxes on

structures already demolished, shall be prorated and adjusted as of the date of closing in accordance with the "Due Date" basis of the taxing unit in which the property is located.

4. Subdivision possible: The property is being offered as one parcel, but may be split into smaller parcels depending on the proposals received.
5. Evidence of adequate financing for rehabilitation or demolition/construction of project.
6. Site plan approval.
7. The purchase agreement will require obtaining a City building permit and submitting a property survey prior to closing. Purchaser will have 120 days from Council acceptance of the Purchase Agreement to obtain a building permit. One (1) thirty (30) day extension may be granted by the City Engineer at his discretion.
8. Purchaser is responsible for the payment of the TWO HUNDRED DOLLAR (\$200.00) closing fee. The closing fee will be paid at the time of closing. Purchaser will be responsible for payment of Wayne County Lot Combination Fee estimated to be \$300.
9. The respondent shall be responsible for obtaining at its sole cost: all permits, standard regulatory approvals, approvals for zoning appeals or regulatory changes of any kind, as well as any required engineering and environmental studies title for the properties, all closing costs, any costs for appraisals, surveys, legal descriptions, and, any other typical development "soft costs".
10. Execution of a Preservation Easement to protect the exterior appearance of the structure. The intent of the City is to retain the traditional appearance of the building or new construction and to prohibit any modifications that would detract from its traditional appearance.

H. RESERVATION

The City, as always, reserves the right to reject any or all responses and the right to waive any formal defects in proposals when deemed in the best interest of the City. Material submitted by respondents to the City becomes the property of the City and may not be returned.

I. ADDITIONAL COPIES

1. This RFQ & P is on file in the Office of the City Clerk and copies are available for download on the City of Wyandotte's Website: www.wyandotte.net and also at the Michigan Inter-governmental Trade Network (MITN) website at: www.mitn.info

J. INQUIRES

Questions about this proposal shall be submitted, in writing, by March 18, 2013 at 1:00 p.m. and directed to:

Mark Kowalewski, PE, City Engineer
3200 Biddle Avenue, Suite 200, Wyandotte, Michigan
734-324-4554, mkowalewski@wyan.org

Or

Natalie Rankine, RA, Downtown Development Authority Director
3200 Biddle Avenue, Suite 300, Wyandotte, Michigan
734-324-7298, nrankine@wyan.org

AWARD PROCEDURES

A. ELIGIBILITY FOR AWARD

1. In the event that the city determines that it has received one proposal, which, at the sole determination of the City, is feasible, then the City may make an award for the property under the terms of this RFP. In order to be eligible for such an award, the proposal must be responsive to the RFP. Responsive proposals must follow all guidelines established herein for preparation and submission and achieve goals stated within this RFP.
2. Respondent may be required to make a presentation to the Wyandotte City Council and Downtown Development Authority (DDA).
3. The City may designate a Review Panel for evaluating the proposal. The size and composition of the Review Panel is the sole responsibility of the City. The Review Panel shall have the opportunity to review all written materials and may request additional written materials or oral presentations from any or all Respondents.
4. The Wyandotte City Council will make the final decision regarding the award of the project. In doing so, the Council retains the right to accept, reject or revise all recommendations, to request additional information from the Review Panel, City Staff, any or all Respondents and to reject all Respondents.

B. NOTICE OF AWARD

Official notice of award will be sent by U.S. Mail to the address and contact persons listed on the Proposal Signature Sheet. Respondents who are not selected will be similarly notified by U.S. Mail after a proposal has been accepted and approved.

ADMINISTRATIVE INFORMATION

Issue Date:

Wednesday, February 27th, 2013.

Issuing Officer:

City of Wyandotte, Department of Engineering and Building & Downtown Development Authority
3200 Biddle Avenue
Wyandotte, Michigan 48192

Obtaining RFP:

The RFP is available free of charge from the Michigan Inter-Governmental Trade Network (MITN) website at www.mitn.info the City of Wyandotte's website at www.wyandotte.net . All addendums will be listed on these websites.

Questions and Inquires:

Written questions and inquires will be accepted from respondents and must be submitted by March 18, 2013 at 1:00 p.m. Please direct questions to nkowalewski@wyan.org or nrankine@wyan.org .

Deadline:

The deadline for receipt of proposals is 2:00 p.m. local time on Monday, March 25th, 2013. Proposals will be dated and time stamped upon submission. Use of the U.S. Postal Service, private delivery companies or courier services is undertaken at the sole risk of the Respondent. It is the Respondent's sole responsibility to ensure that the proposal is in the possession of the City by the deadline.

Submitting Responses to RFP:

All proposals must be delivered to:

The City of Wyandotte will receive proposals at Wyandotte City Hall, City Clerk's Office, 3200 Biddle Avenue, Suite 100, Wyandotte, Michigan.

Please submit one (1) original with original signatures plus two (2) copies totaling three (3) submissions of each proposal and all materials together in one envelope, clearly marked as follows:

**SPECIFICATIONS FOR QUALIFICATIONS AND PROPOSALS
FOR REDEVELOPMENT OF FORMER CITY HALL
AT 3131 BIDDLE AVENUE AND THE VACANT LOT
AND CITY PARKING LOT SOUTH OF FORMER CITY HALL
IN THE CITY OF WYANDOTTE, MICHIGAN
BID FILE #4613**

PROPOSAL SIGNATURE SHEET

DATE: _____, 2013

TO: The Honorable Mayor and City Council
Wyandotte City Hall
3131 Biddle Avenue
Wyandotte, Michigan 48192

PROJECT: SPECIFICATIONS FOR QUALIFICATIONS AND PROPOSALS FOR REDEVELOPMENT OF FORMER CITY HALL AT 3131 BIDDLE AVENUE AND THE VACATE LOT AND THE CITY PARKING LOT SOUTH OF FORMER CITY HALL LOCATED IN THE CITY OF WYANDOTTE, MICHIGAN. BID FILE #4613

**THE UNDERSIGNED HEREBY CERTIFY AS FOLLOWS:
(each box must be checked by Proposal Maker)**

- INSPECTION: Familiarity with the present condition of premises based on recent inspection.
- COMPREHENSION: Understanding Specifications, including expeditious agreement, Council approval, permits prior to closing, and commitment to develop within six (6) months.
- PROPOSED BUILDING FEATURES: Proposals must be attached.
- BID PRICE FOR PROPERTY: _____ Dollars (\$ _____ .00)
- EXECUTED ANTI-COLLUSION AFFIDAVIT: to be attached.
- DEPOSIT: Ten Thousand Dollars (\$10,000)
Check No. _____
- SIGNATURE: _____
Name: _____
(please print)
Company Name: _____
Address: _____

Phone Number: _____
Fax Number: _____
E-mail address: _____
- ADDENDUMS RECEIVED: _____

ANTI-COLLUSION AFFIDAVIT

Note: The affidavit set forth below MUST be executed on behalf of the proposal maker and furnished with every proposal.

STATE OF MICHIGAN
COUNTY OF WAYNE

_____, being first duly sworn, deposes and says he/she is

the _____ of _____, the proposal maker
TITLE (if applicable) NAME OF COMPANY

which has submitted on the ____ day of _____, 2012 to the City of Wyandotte, Michigan, a

proposal for the development of the former City Hall at 3131 Biddle Avenue and the vacant lot and City Parking Lot South of former City Hall in the City of Wyandotte, all as fully set forth in said proposal. The aforementioned proposal maker

constitutes the only person, firm or corporation having any interest in said bid or in any contract, benefit or profit which may, might or could accrue to, or grow out of the acceptance in whole or in part of said proposal, except as follows:

Affiant further states that said proposal is in all respects fair and is submitted without collusion or fraud; and that no member of the City Council, or officer or employee of said City is directly or indirectly interested in said proposal.

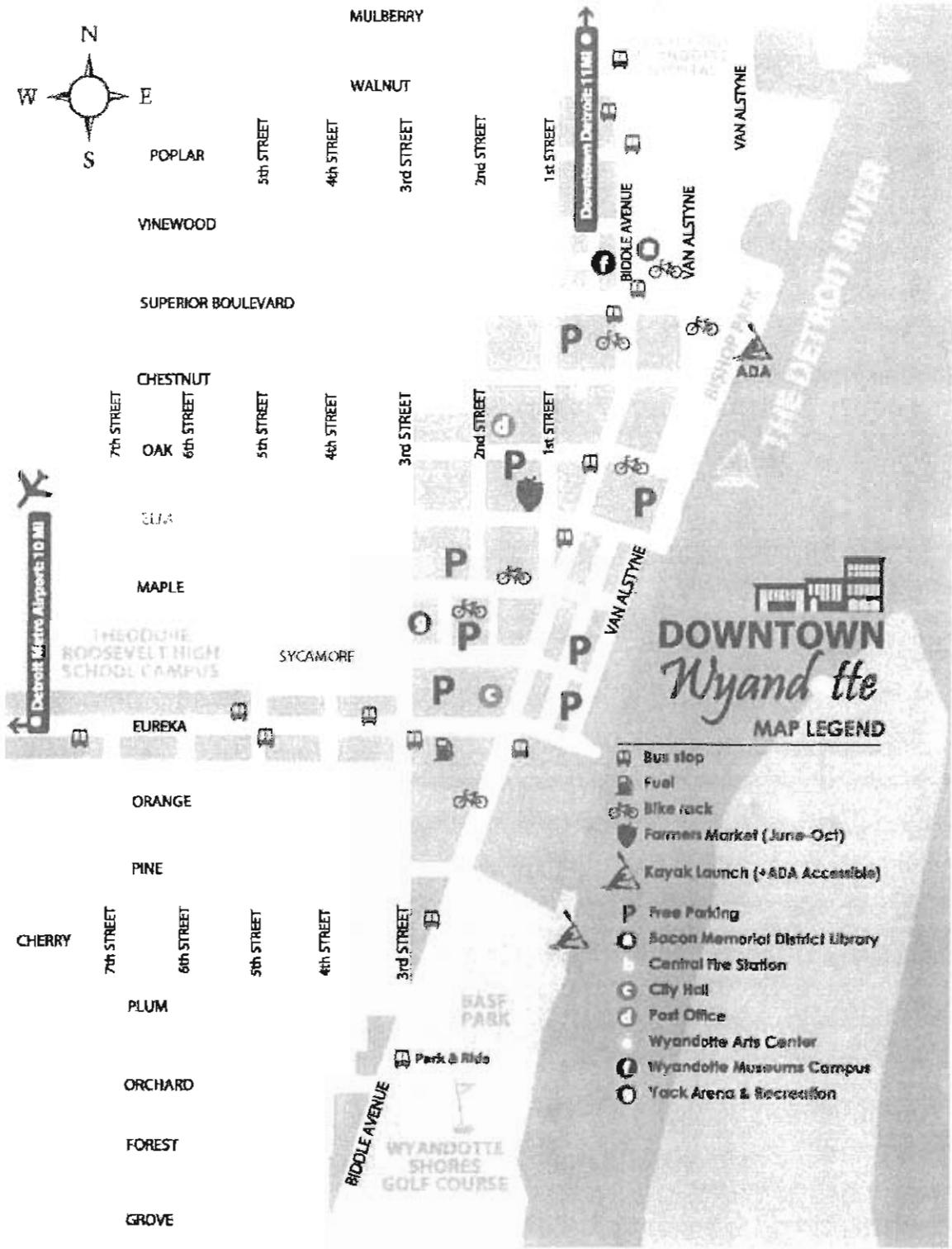
Applicant Signature

SWORN TO and subscribed before me, a Notary Public, in and for the aforementioned named State and County this ____ day of _____, 2013.

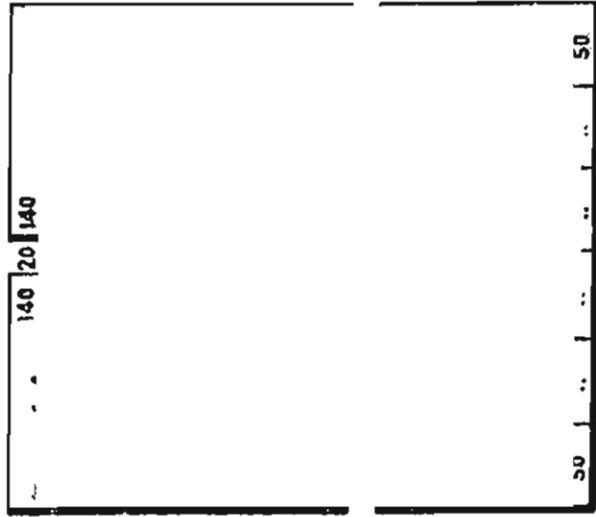
Notary Public: _____

My Commission Expires: _____

EXHIBIT A



ST. N ↑



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MAPLE

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FIRST

BIDDLE

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SYCAMORE

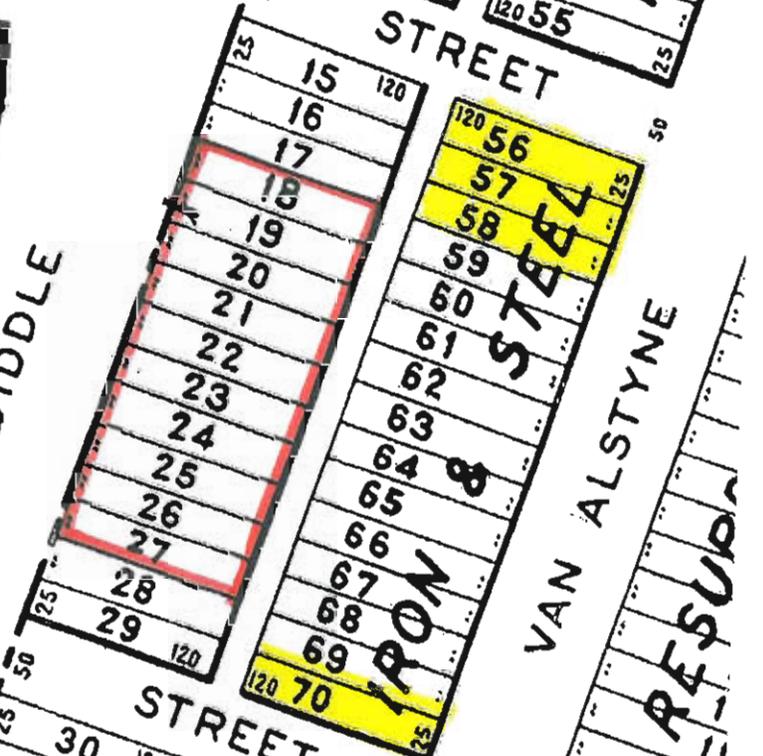
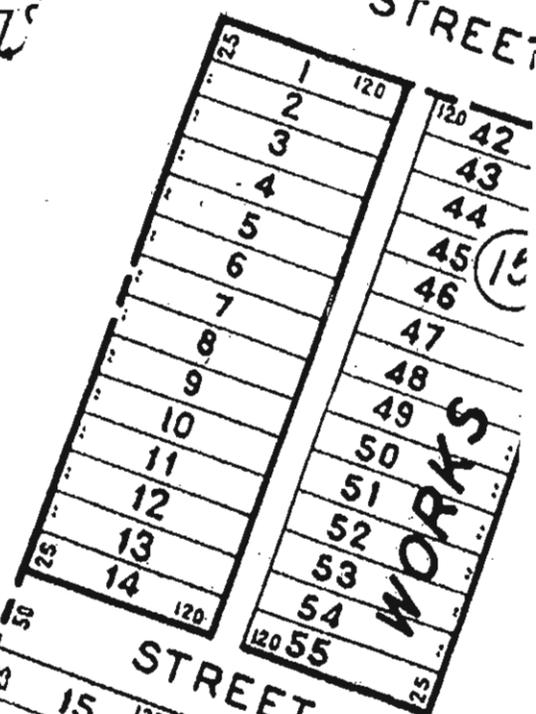
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 - Proposed Development Site

 - Public Parking Lots

EUREKA



STREET

STREET

STREET

EUREKA

VAN ALSTYNE

RESUB

Reports
+
minutes

Wyandotte, Michigan February 11, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Pro Tempore Lawrence Stec presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda

Absent: None

PERSONS IN THE AUDIENCE

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th, 2013 AGENDA ITEM #1

ITEM: Fishing Derby 2013

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: The City of Wyandotte has a strong commitment to area youth. On Saturday June 1st, 2013, we would like to have permission to continue the following popular youth event.

1. The 26th Annual Wyandotte Fishing Derby at the Bishop Park fishing pier from 10 a.m. to 12:30 p.m.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Adopt a resolution authorizing the continuation of this event, and the DPS be notified to close the Fishing Pier to the general public from 9 a.m. to 1 p.m. that day for the Fishing Derby.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:
None

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Special Event Coordinator, Department of Public Service and Police Department.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: ok JRP by td

LIST OF ATTACHMENTS:
None

MODEL RESOLUTION:

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation. TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Approved by the Department of Legal Affairs.

MAYOR'S RECOMMENDATION: Concur with recommendation. JRP by TD

LIST OF ATTACHMENTS: 2013 Yack Arena Rental Agreements

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th, 2013 AGENDA ITEM #4

ITEM: Special Event Application – Apostolic Lighthouse Church Gospel Festival

PRESENTER: Heather A. Thiede, Special Events Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Events Coordinator

BACKGROUND: Attached please find the Special Event Application from the Southgate Apostolic Church for their Apostolic Lighthouse Church Gospel Festival to be held at Bishop Park on August 23rd, 24th and 25th 2013. The Chief of Police, Recreation Superintendent and Fire Chief have reviewed this application/event and approved. (Please see the attached application)

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: It is requested the City Council concur with the support of the Chief of Police, Fire Chief, and Recreation Superintendent and support the use of Bishop Park for their event held August 23, 24 and 25th 2013.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Chief of Police, Department of Public Service, Recreation, Fire Department and Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, signature on file.

MAYOR'S RECOMMENDATION: ok JRP by TD

LIST OF ATTACHMENTS
Special Event Application — Southgate Apostolic Church

MODEL RESOLUTION:

ACTION REQUESTED: In accordance with provision of Act #200 of the Public Acts of 1969 of the State of Michigan, please request the Public Works Department to close Biddle Avenue for the Independence Holiday Parade from 8 am to 12 noon on July 4, 2013.

The parade will necessitate closing Biddle Avenue from Ford to Plum. Traffic to be rerouted northbound Third to Ford, southbound on Fourth from Ford.

The Chief of Police is requested to apply to the Wayne County Office of Public Service for a road closing permit; he should be designated and authorized to sign said street closing permit document on behalf of the City of Wyandotte. Responsibility for all damage claims which may arise from the road closing must be assumed by the City of Wyandotte. The Fire Department should also be notified of this event to reroute emergency vehicles.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The budget for the said event is - \$7,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign and return to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: OK JRP by TD

LIST OF ATTACHMENTS: None

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th 2013 **AGENDA ITEM #7**

ITEM: City of Wyandotte 4th of July Parade and Christmas Parade, Hold Harmless Agreements from BASF

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: As you know, the annual Independence Day Parade will be held July 4th, 2013 and the Christmas Parade shall be held November 16th 2013. As per normal procedure, attached for your approval is the Hold Harmless Agreement with BASF relative to the use of their property on Biddle Avenue north of Ford for parade participation line up.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: Please take these agreements into consideration, as your approval and subsequent signing will allow us to continue planning this celebratory event.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign and return to the Special Event Coordinator.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

BACKGROUND: As required by the City Charter, the compensation for the General Manager requires approval from the City Council. Rod Lesko was appointed as Acting General Manager on January 8, 2013 at an annual salary of \$ 105,000.

STRATEGIC PLAN/GOALS: Compensation commensurate with increased responsibilities.

ACTION REQUESTED; Adopt a resolution concurring with the Wyandotte Municipal Service Commission's approval of the compensation package for Rod Lesko as Acting General Manager.

BUDGET IMPLICATIONS & ACCOUNT NUABER: Overall budget is not impacted due to employee departures and consolidation of duties.

IMPLEMENTATION PLAN: Forward council and commission approvals and all related documentation to the Payroll Department for inclusion in employee file and payment of compensation retroactive to January 9, 2013.

COMMISSION RECOMMENDATION: Municipal Services Commission approved appointment of Acting General Manager at January 8, 2013 regular meeting. Municipal Services Commission and Rod Lesko confirmed compensation offer and acceptance in letter dated December 26, 2012.

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: JRP by TDrysdale

LIST OF ATTACHMENTS

Signed Municipal Services Commission meeting minutes dated January 8, 2013 regarding appointment of Acting General Manager

December 26, 2012 letter confirming verbal agreement on compensation offer between Municipal Services Commission and Rod Lesko

MODEL RESOLUTION: BE IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Service Commission in the following resolution.

A Resolution approving the salary adjustment for the Acting General Manager as recommended by the Wyandotte Municipal Services Commission.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th 2013 **AGENDA ITEM #10**

ITEM: Municipal Services – FY2013 Cable I/T Capital Budget

PRESENTER: Paul LaManes, Assistant General Manager

INDIVIDUALS IN ATTENDANCE; Dave Fuller, I/T Director

BACKGROUND: Municipal Services allocates certain capital costs between departments on a 60/30/10 Electric/Cable/Water basis. Previously, the Electric and Water capital project budgets were approved, including the I/T capital project component while the Cable capital project budget, including I/T capital projects was not approved.

STRATEGIC PLAN/GOALS: Allocate shared costs to the correct department

ACTION REOUESTED: Adopt a resolution concurring with the Wyandotte Municipal Service Commission's approval of the VT budget for Cable for Fiscal 2013.

BUDGET IMPLICATIONS & ACCOUNT NUMBER; Fiscal responsibility and proper charging

LIST OF ATTACHMENTS

Signed Commission resolution
 Priced Order Confirmation for the Ford F-650
 Confirmation on State bid for competitive vehicle

MODEL RESOLUTION: Be IT RESOLVED by the City Council that Council Concurs with the Wyandotte Municipal Service Commission in the following resolution.

A Resolution authorizing the purchase of a Ford F-650 dump truck from Gorno Ford of Woodhaven by the Water Department for a price of \$76,089.00.

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th 2013 AGENDA ITEM #12

ITEM: Financing - Biddle/Mulberry Medical Office Development - (Dr. Atto)

PRESENTER: Todd A. Drysdale, City Administrator

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: At the May 16, 2011, City Council Meeting, the City Council agreed to sell certain real property commonly known as 87 Mulberry, 2312 Biddle, 2324 Biddle, 2338 Biddle, and 2344/2346 Biddle to Dr. Ghazwan Atto in the amount of \$310,000. At the September 12, 2011, City Council Meeting, the First Amendment to the Purchase Agreement which added 90 Walnut to the property being sold and increased the sale price to \$378,750. At the December 19, 2011, City Council Meeting, the City Council agreed to the Second Amendment to the Purchase Agreement which added 2350 Biddle to the property being sold and increased the sale price to \$451,000. The cost of the additional property was shared equally by the City and the developer and caused the investment in real property to increase from a minimum of 9,000 square feet a minimum of 17,000 square feet. Subsequent to this amendment to the purchase agreement, the developer continued to acquire adjacent property for his development which would not yield an increase in square footage of the building. As such, instead of continuing this cost-sharing arrangement, the City proposed financing the additional acquisitions using the UDAG Fund to be repaid by the developer within ten (10) years with interest. Note that the City's interest will be subordinate to the bank lending associated with this development but that a personal guarantee has been received from the developer.

STRATEGIC PLAN/GOALS: The commitment to an economic development strategy that results in expansion and "good neighbor" to the city's growing Medical and Health complex along Biddle surrounding Wyandotte Henry Ford Hospital.

ACTION REQUESTED: The undersigned recommends the approval of the loan from the UDAG Fund for \$300,000 to be repaid within ten (10) years and that the Mayor and City Clerk should be authorized to execute the accompanying Subordination Agreement, Promissory Note, Guarantee of Promissory Note, Mortgage, and Lien on Property.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Loan will be issued from the UDAG Fund. There is anticipated interest revenue of approximately \$37,000 over the life of the loan. Cost avoidance will also be realized in the TIFA Consolidated Fund by ceasing the cost-sharing arrangement with the developer relative to additional adjacent property.

IMPLEMENTATION PLAN: The Department of Legal Affairs will coordinate the closing of the city-owned properties and ensure that the Mayor and City Clerk execute the appropriate documentation securing our interest in the loan and property.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: Concur

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: February 11th 2013 AGENDA ITEM #14

ITEM: Neighborhood Stabilization Homes (NSP2) Lottery on February 25, 2013

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Engineering Department has scheduled the final Lottery Drawing for the two (2) homes at 451 Ford Avenue and 459 Ford Avenue for February 25, 2013. The Council amended the NSP2 Single Family Sales Program Guidelines wherein the City would maintain a Qualified Homebuyer List (QHL) for all buyers who had met all requirements as of October 1, 2012. This list has eight (8) buyers who did not participate in the last lottery on January 2, 2013. These buyers were notified on January 15, 2013, to see if they are still interested in the program. As of the date of this communication, the Engineering Department has not received any notice from these eight (8) buyers if they want to continue with the purchasing process.

Therefore, the Engineering Department is recommending that buyers on the waiting list be allowed to participate in the Lottery scheduled for February 25, 2013 along with the QHL, provided they met all the requirements. There are 36 applicants at various stages of the qualification process.

STRATEGIC PLAN/GOALS: By fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods. Also by promoting the finest in design, amenities and associated infra-structure improvements in all new developments

ACTION REQUESTED: Adopt a resolution approving the utilization of the waiting list for the Lottery Drawing being held on February 25, 2013.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Hold Lottery Drawing on Monday, February 25, 2013, at 2:00 p.m. in the Council Chambers, with participation from all qualified applicants.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: OK TDrysdale

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: NSP2 Sales Policy

MODEL RESOLUTION:

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	February 7, 2013	\$178,405.61
Municipal Service Commission	January 8, 2013	
Wyandotte Cultural & Historical Commission Meeting with the Historical Society and Oakwood Cemetery Association	November 8, 2013	
Wyandotte Cultural & Historical Commission Meeting	November 8, 2013	

CITIZENS PARTICIPATION:

None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council hereby APPROVES the following Benjamin F. Yack Recreation Center rental contracts, bold harmless agreements and insurance documents as submitted by the Reereation Superintendent for the 2013 season:

- *Lions Club Flea Market, April 13 & 14
- *North American Model Engineering Expo, April 19, 20, 21
- *SWCCC Business Expo, April 25, 26, 27
- *Piccadilly Circus, May 6
- National Walk MS, May 18
- Southgate High School Graduation, June 5
- Roosevelt High School Graduation, June 13
- *Circus Pages, June 15
- *Downriver Health Expo, July 27
- *Insurance Certificates will be provided 30 days prior to their event. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign said Contracts.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council CONCURS with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to APPROVE the use of Bishop Park for the Apostolic Lighthouse Church Gospel Festival to be held August 23, 24, and 25, 2013. AND BE IT FURTHER RESOLVED that the Department of Public Service be notified to assist in said event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council CONCURS with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to APPROVE the use of city sidewalks for the Walk MS event on May 18, 2013. AND BE IT FURTHER RESOVLED that the Department of Public Service be notified of said event.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
ROLL ATTACHED

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council CONCURS with the Municipal Service Commission recommendation as submitted by the Assistant General Manager and hereby APPROVES the salary increase for the Acting General Manager Rod Lesko appointed on January 8, 2013 in the amount of \$105,000 annually.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda,

Mayor Protempore Stec

NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council CONCURS with the Municipal Service Commission recommendation as submitted by the Assistant General Manager and hereby APPROVES the adoption of the Cable Telecommunications Capital Budget for I/T for the Fiscal period of 2012-2013 in the amount of \$40,025.00 to be derived from account # 594-000-100-020-999.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that Council CONCURS with the Municipal Service Commission recommendation as submitted by the Acting General Manager to purchase a Ford F-650 dump truck from Gorno Ford of Woodhaven for use by the Water Department in the amount of \$76,089.00; funds to be derived from asset account # 592-000-100-020-001-Capital project #1031WA.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana

Supported by Councilperson Sheri M. Fricke

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda

NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that the Council Meeting of Monday, February 18th, 2013 is hereby CANCELLED due to the PRESIDENT'S DAY HOLIDAY.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None

Wyandotte, Michigan February 11, 2013

RESOLUTION by Councilperson James R. DeSana

RESOLVED by the City Council that the total bills and accounts in the amount of \$375,883.71 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson James R. DeSana
Supported by Councilperson Sheri M. Fricke
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None

ADJOURNMENT

MOTION by Councilperson James DeSana
Supported by Councilperson Sheri Fricke
That we adjourn.
Carried unanimously
Adjourned at 7:51 PM
February 11, 2013



William R. Griggs, City Clerk

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE 2-19-13

BEGINNING DATE 2-12-13 AND ENDING DATE 2-19-13

SALES RECEIPT # 353237 THRU 353248

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
MIDWESTERN AUDIT AR - MVA	101-000-041-023	XU	<u>100.00</u>
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	<u>123.33</u>
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	<u>26.00</u>
TRIFECTA ATM COMMISSION	101-000-650-022	AT	<u>12.50</u>
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	<u>56,641.36</u>
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	<u>15,531.00</u>
WORK FORCE WYANDOTTE	101-000-650-011	M2	<u>9,631.00</u>
WORK FORCE RIVERVIEW	101-000-650-017	M6	<u>1,605.00</u>
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	<u>2,700.00</u>
COURT DRUG TESTING FEES	101-000-650-020	M9	<u>2,507.00</u>
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	<u>3,325.00</u>
CHEMICAL AWARENESS	101-000-650-024	AW	<u>2,407.00</u>
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4.	
PRISONER BILLING	101-000-650-015	M5	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	<u>1,896.71</u>
DESANA TRUST	701-000-391-034	DT	<u>88.80</u>
HEALTH INS REIMB	101-000-231-020	MZ	<u>712.97</u>
DOWNRIVER CENTRAL ANIMAL CONTROL	101-000-068-015	DA	<u>21,609.26</u>
DOWNRIVER CENTRAL DISPATCH	101-000-068-013	DI	<u>49,117.92</u>
TOTAL MONIES RECEIVED			<u>168,034.85</u>

TODD A. DRYSDALE
DIRECTOR OF FINANCIAL SERVICES

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES – DRAFT
FEBRUARY 13, 2013

Members Present: John Darin, Chairperson, Brandon Calvin, Michael Bozymowski, Andrea Fuller, Noel Galeski, Linda Orta, Stephanie Pizzo, Bill Summerell, Karen Tavernier, Alice Ugljesa

Members Excused: Denise Donlon

Guests: Natalie Rankine, DDA Director

1. Call to Order: The meeting was called to order by John at 6:01pm.
2. Reading and Approval of Previous Minutes:
 - a. January 9, 2013 Regular Meeting: There was an addition to the minutes. The following was added to the Treasurer's Report. "Review of Expense Report Form Use: All Commissioners were in-serviced on the use of the Expense Report Form for all requests for purchase and for documentation of approved expenses. The original completed form is to be forwarded to Natalie Rankine for payment, with a copy to the Treasurer for their records." The minutes of the January 9, 2013 Regular Meeting of the Beautification Commission were approved as amended. The motion was made by Alice and seconded by Mike. The minutes were approved unanimously.
3. Chairperson's Report:
 - a. Updated 2012 Meeting Attendance Log and 2013 Commissioner Contact List Review: The Commission was provided with an updated Commission Contact List by John.
 - b. Updated Listing of 2013 Elected Commission Leadership and Coordinators, 2013 Regular Meeting Dates, and 2013 Special Event Dates: John provided the Commission with a list of Commission Officers and Coordinators, meeting dates, and Special Event Dates for the calendar year 2013.
 - c. Article on Wyandotte Community Garden for BCSEM Newsletter: John was asked to submit an article for the BCSEM Newsletter. The Commission agreed that it was very well written and would like to thank John for his work on the article.
 - d. Request for Renewal of 2013 Annual BCSEM Dues: The BCSEM sent the Commission a dues renewal request. John has already submitted the invoice to the DDA as the Commission has already budgeted and approved this expense in a previous meeting.
 - e. FOIA Request Re. Commission Bylaws: There was a FOIA request made seeking the Commission Bylaws. John has already complied with the request.
4. Treasurer's Report:
 - a. FY 2012-2013 YTD Expense Report: The Commission was provided with an expense report. As of this report, the starting budget was \$6,000 and the total expenses are \$1,667 leaving a remaining balance of \$4,333.
 - b. FY 2012-2013 Budget Plan Report: The Commission was provided with a budget plan report for this fiscal year, which was discussed and approved at the January regular Commission meeting.
5. Hanging Basket Update:
 - a. On-Going Hanging Basket Maintenance: The DPS has assured the Mayor's Office and the Beautification Commission that nothing will be removed from the hanging baskets until the DPS obtains approval from the Beautification Commission to remove and discard the basket contents.
 - b. Spring Hanging Basket Order: Alice submitted the quote for the Spring Hanging baskets. The cost for 7 H2O baskets was \$280 with a delivery charge of \$25 and an optional Installation fee of \$30, bringing the total to \$335. There was a motion by Alice and a second by Linda to approve the purchase the 7 baskets with the installation fee. The motion was approved unanimously.

6. Announcements & Public and Media Communications:
 - a. Commission Hotline, Email, and Facebook Page: The hotline is still being worked on, other than that there is not much going on until the planting season.
 - b. Relocation of File Cabinet and Tool Storage Locker: The file cabinet has been relocated to the new City Hall building. Bill and Mike are going to investigate a new area for tool storage.
 - c. BCSEM Spring Quarterly Meeting: The BCSEM will hold their quarterly meeting on Thursday, March 21, 2013 at the FOP, Macomb County Lodge 112 in Chesterfield, MI. There was a motion by John and seconded by Mike to approve funding for up to 8 Commissioners to attend. The motion was approved unanimously.

7. New Business:
 - a. Nanna's Expansion: The Commission asked Natalie to let us know, as soon as she can, when Nanna's plans on starting their expansion project so that the Commission can save the plants.
 - b. Dupont: The City will be receiving a \$70,000 settlement from Dupont for the trees that were killed.
 - c. Fort Street Corridor Landscape Project Presentation and Workshop, Natalie Rankine, DDA Director, Facilitator: Wyandotte is receiving a grant from Wayne County to landscape the area around the electronic sign on Fort and Eureka. Natalie and the Commission discussed several different ideas and came up with a recommendation for Natalie to take to Wayne County for approval.

8. Next Meeting: The next regular meeting is scheduled for Wednesday, March 13, 2013 at 6:00pm in City Hall Council Chambers, Third Floor, 3200 Biddle Avenue.

9. Adjournment: The meeting was adjourned by John at 7:59pm.

Respectfully Submitted

Brandon Calvin

Recording Secretary,
Wyandotte Beautification Commission

MINUTES AS RECORDED

**MINUTES OF THE MEETING OF February 6, 2013
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was called to order by Chairperson Duran at 6:30 p.m., in the Council Chambers of the City Hall, 3200 Biddle Avenue, Wyandotte.

MEMBERS PRESENT: Duran
Flachsmann
Gillon
Nevin
Olsen
Trupiano

MEMBERS ABSENT: Alderman, Cusson, DiSanto

ALSO PRESENT: Peggy Green, Secretary

A motion was made by Member Olsen, supported by Member Trupiano to approve the minutes of the January 2, 2013, meeting.

Yes: Duran, Flachsmann, Gillon, Nevin, Olsen, Trupiano
No: none
Abstain: none
Absent: Alderman, Cusson, DiSanto
Motion passed

#3165 – TABLED until March 6, 2013

Harry Monks, 2228 Biddle, Wyandotte (owner & appellant)

for a variance to obtain a concrete permit for front yard parking at 2220/2228 Biddle (E 100' of Lot 4, Block 50), in a PD zoning district, where the proposed conflicts with Section 2403.C of the Wyandotte Zoning Ordinance.

SECTION 2403.C:

Off street parking spaces may be located within a side or rear yard. Off street parking shall not be permitted within a required front yard. Proposed parking is in a front yard.

Note A: The property at 2220/2228 Biddle does not have an area for a driveway along the side of the home and no alley access for parking in the rear. He is requesting approval to install parking in the front yard.

Note B: Biddle Avenue is a County right-of-way and the County would also have to approve two curb cuts.

Tabled until the March 6, 2013, meeting so that a rendering that is to scale and more accurate information can be presented to the Board.

A motion was made by Member Olsen, supported by Member Nevin to table this appeal.

Yes: Duran, Flachsmann, Gillon, Nevin, Olsen, Trupiano

No: none

Abstain: none

Absent: Alderman, Cusson, DiSanto

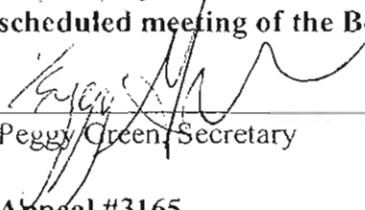
Motion passed

COMMUNICATIONS:

Motion was made by Member Gillon, supported by Member Olsen to place all communication on file. Motion carried.

OTHER BUSINESS:

There being no further business to discuss, the meeting adjourned at 7:10 p.m. **The next scheduled meeting of the Board will be held on March 6, 2013**



Peggy Green, Secretary

Appeal #3165

Chairperson Duran read the appeal and asked that it be explained.

Harry Monks, owner, present.

Douglas Hamel, attorney, 13112 Trenton Road, Southgate, present.

Mr. Hamel stated that a petition had been presented to the Board. (on file).

Mr. Hamel explained that Mr. Monks purchased the property, he does not have access for parking of vehicles, when Mr. Monks stops briefly in front of his residence, to load and unload, he has received numerous tickets. Mr. Hamel continued that he has represented Mr. Monks in court and the Judge always dismisses the tickets. Mr. Hamel added that the dwelling was built with no access, there is no alley, and no parking in front. Mr. Hamel also added that the hospital employees cannot smoke in the hospital parking area anymore, so they come across the street, and that makes parking more difficult.

Mr. Hamel stated that Mr. Monks is the only one in the middle of the block that has no parking, and his neighbors approve (three communications received). Mr. Hamel explained that if Mr. Monks or his roommate stop in front of the house to load or unload supplies for work (Mr. Monks works in building maintenance) he has received numerous tickets, Mr. Monks has to be able to use his property. Mr. Hamel added that last summer the building north of Mr. Monks put in a driveway and the owner will let Mr. Monks use the driveway for short periods of time.

Mr. Hamel continued that Mr. Monks is asking for 1 space for each unit, and it will not throw off the look of the block, the dwelling is in the middle of the block, and they feel that this is a fair proposal.

Mr. Hamel stated that Mr. Monks pays \$4000 a year in property taxes, and keeps the dwelling up. He does not think that the parking will distract from the neighborhood.

Chairperson Duran asked Mr. Monks if he lived at the property. Mr. Monks replied that he lives in the south unit and rents out the north unit.

Chairperson Duran asked if it would be a circular drive. Mr. Monks replied yes, so that there would be safe entry and exit from the property.

Chairperson Duran asked where they park now. Mr. Monks replied usually on the side street, and if he is loading or unloading, he will pull up in front of the dwelling. Mr. Monks added that he is the last dwelling on the block without any access for parking.

Member Trupiano asked the date of the first parking ticket. Mr. Monks replied in 2001, the first week he moved in, and has continued. Member Trupiano asked if he has lived there since 2001. Mr. Monks replied yes, on one side or the other.

Member Gillon asked about the tree. Mr. Monks replied that it was getting old and will be removed and a sugar maple will be planted, it will grow big and go with the look of the neighborhood. Mr. Monks added that there will be grass with the tree.

Member Olsen asked if there will be concrete west of the sidewalk. Mr. Monks replied yes, up to the porch and added that the concrete will be stamped and colored.

Member Flachsmann commented about the NTS (not to scale) on the drawing, and asked if from the porch to the sidewalk if 17' was correct. Mr. Monks replied that from front of house to sidewalk is 21'. Member Flachsmann asked distance of steps to sidewalk. Mr. Monks replied approximately 18'.

Member Flachsmann and Mr. Monks discussed the distances.

Member Flachsmann stated that it is recommended for a 20' parking space, and added that Mr. Monks will barely be able to park a car and that he would like to be able to see a drawing on how the cars will be parking. Mr. Monks stated that there is 47' across the front of the dwelling.

Member Flachsmann asked if he had ever discussed with the neighbor (to the north) about using that driveway to gain access to his property for parking. Mr. Monks replied that the dwelling is a duplex, and it would be difficult juggling cars between to residents.

Member Flachsmann commented that the proposed parking would be tight.

Member Nevin asked if the Zoning Board is the first body that he has been in front of. Mr. Monks replied yes, he applied for a permit and the building inspector sent him to this Board.

Member Nevin stated that he would like to see a more in depth drawing, and had hoped that a drawing would have been presented at this meeting.

Member Olsen commented that Mr. Monks will have to apply to the county for a permit, and maybe the Planning Commission.

Member Olsen asked if he had considered a 3-1/2' greenbelt instead of all concrete. Member Olsen stated that this a hardship, and he would like to see a greenbelt. Mr. Hamel stated that there are shrubs and flowers, and there will be a tree in the center. Member Olsen asked if there would be any grass from the sidewalk to the house. Mr. Monks replied no. Member Olsen stated that he would like to see a greenbelt and a better rendering.

Member Nevin commented that this is in a PD (Planned Development) District.

Member Olsen stated that he is for most of the appeal, but not all of it, and does not want to see a house with all concrete in front of it and would like to see a better rendering of what the property will look like before he votes on it.

Member Flachsmann commented that if the drawing was to scale, you could tell more about it. It would be nice to have a rendering to scale, showing the radius.

Mr. Hamel stated that they would have like to have put in angle parking, but Biddle is too busy. Member Flachsmann commented that the lights are controlled.

James Gilewski, 2228 Biddle, present.

Mr. Gilewski stated that he does concrete work and it was brought to his attention that a driveway should be installed. Mr. Gilewski continued that he sees no problem with the turning radius, and the sugar maple tree will not tear up the sidewalk.

Ray Sawmiller, 83 Cedar, present.

Mr. Sawmiller stated that he is concerned about the parking on both side of his street, and this proposal would relieve the parking situation. Mr. Sawmiller continued that he has heard that another medical facility is going to be built, and this will take up more parking.

Three (3) communications were received in favor of this appeal.
One (1) communication was received from DTE.

Zoning BOARD

2-6-13

PAGE 5 OF 8

January 28, 2013

Re: Harry Monks
2228 Biddle Ave
Wyandotte, MI 48192
Appeal #3165

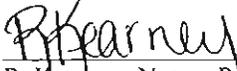
To the Zoning Board of Appeals and Adjustments:

I have reviewed the plans that Mr. Monks is putting before the Board. It is apparent to me that he is in need of parking at his residence. Parking is at a premium in the neighborhood and I believe that his plan would resolve his parking problem and it will improve the look of the neighborhood. I do not have any opposition to his request.



Elizabeth L. DiSanto
2218 Biddle Ave
Wyandotte, MI 48192

Subscribed and sworn to before me by
Elizabeth L. DiSanto this 28th day of January



R. Kearney, Notary Public
Wayne County, Michigan
My Commission Expires: 7/9/2017

Zoning Board

2-6-13

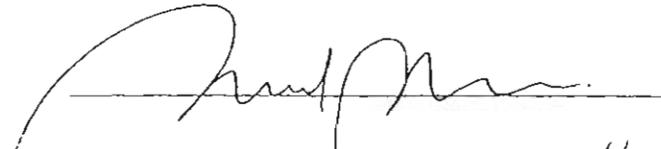
PAGE 6 OF 8

January 18, 2013

Re: Harry Monks
2228 Biddle Ave
Wyandotte, MI 48192
Appeal # 3165

To the Zoning Board of Appeals and Adjustments:

I have reviewed the plans that Mr. Monks is putting before the Board. It is apparent to me that he is in need of parking at his residence. Parking is at a premium in the neighborhood and I believe that his plan would resolve his parking problem and it will improve the look of the neighborhood.


Owner at 2254 Biddle.
Mike Magloum.

NOTARY PUBLIC • MICHIGAN
COUNTY OF WAYNE
MY COMM. EXPIRES _____

Zoning BOARD
2-6-13
PAGE 7 OF 8

January 18, 2013

Re: Harry Monks
2228 Biddle Ave
Wyandotte, MI 48192
Appeal # 3165

To the Zoning Board of Appeals and Adjustments:

I have reviewed the plans that Mr. Monks is putting before the Board. It is apparent to me that he is in need of parking at his residence. Parking is at a premium in the neighborhood and I believe that his plan would resolve his parking problem and it will improve the look of the neighborhood.



Ross Martin
2234 Biddle Ave.
Wyandotte, MI

NOTARY PUBLIC • MICHIGAN
COUNTY OF WAYNE
MY COMM. EXPIRES _____



DTE Energy - Michcon Gas Co.
Data Integrity and Technology
One Energy Plaza, WCB-1836
City of Detroit, MI 48226

Zoning Board
2-6-13
PAGE 8 OF 8

January 7, 2013

Peggy Green, Zoning Board Secretary
Zoning Board of Appeals and Adjustment
3131 Biddle Avenue, City of Wyandotte
Michigan 48192

RE: Appeal #3165: For a variance to obtain a concrete permit for front yard parking at 2220/2228 Biddle (E 100' of Lot 4, Block 50), in a PD Zoning District.

- Not involved. See Remarks!
- Involved: but asking you to hold action on this petition until further notice.
- Involved but have no objection to the property change - - provided that an easement of the full width of the public right-of-way (street, alley or other public place) is reserved.
- Involved: the nature of our services, and the estimated costs of removing, rerouting or abandonment of such all gas mains and/or services

REMARKS:

DTE Energy-MichCon Gas Company has no involvement, nor objection to the Appeal No. 3165 as mentioned above. See enclosed strip print and attached notice of public hearing, for your use and information.

Please abide by Public Act 53, three (3) working days before you dig, dial toll free MISS DIG at: 1-800-482-7171.

Michcon Gas Leak Emergency Phone Number: 1-800-947-5000.

Sincerely,

/s/ Eddie A. Reyes
Senior Drafter
Data Integrity and Technology

EAR/
Enclosure

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
January 22, 2013

ROLL CALL

Present: Chief Dan Grant
Commissioner Doug Melzer
Commissioner John Harris

Absent: Commissioner Amy Noles (excused)

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:02 p.m.

The Minutes from the regular Police Commission meeting on January 8, 2013, were presented.

Harris moved, Melzer seconded,
CARRIED, to approve the regular minutes of January 8, 2013, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Discussion of School Security – Active Shooter Situations

Chief Grant followed up on the discussion held at the last Police Commission meeting regarding school violence, and he handed out an FBI document analyzing active shooters in the U.S. from 2002 – 2012. Violence was the most prominent at the workplace and in academic locations, and 2012 was the most active year by far.

Chief Grant reiterated he had spoken to School Superintendent Dr. Carla Harting about the MAGLOLEN Agency. This agency is going to work with the Wyandotte School district to put together a plan to enhance the measures already in place to address any emergency situations. The Agency is a good one, and they have a good plan. Right now, the grant being used to offset costs for such a plan is for schools only.

Commissioner Harris inquired whether BASF or Wyandotte Hospital could benefit from such an agency even though they already have security plans in place.

Many incidents involving the active shooter were resolved by suicide.

Melzer moved, Harris seconded,
CARRIED, to receive the FBI Active Shooter handout and place on file.

2. Bills and Accounts – January 22, 2013, \$19,722.81

Harris moved, Melzer seconded,
CARRIED, to approve payment of the January 22, 2013, bills for \$19,722.81.

NEW BUSINESS

1. Ad for Police Officer

Chief Grant shared an ad for a Police Officer position he would like to place in the Downriver News Herald and on the Wayne County Regional Police Academy's bulletin board. The ad includes the requirement of 62 college credit hours and EMPCO testing.

Applicants would be required to go through a physical agility exam, interview and background check.

The Department does not have to pay to utilize the EMPCO system.

Once a potential hire list is established, Chief Grant will bring the results to the Commissioners for their review and approval.

2. Mapping

Commissioner Harris had inquired before about the capability of the Department OSSI system to do mapping. Chief Grant said the addresses would have to be geo-validated in order to map. While possible, it is a very time consuming process, and the Department does not use mapping. It would take many hours to create this information.

3. Downriver Cadets

Det. Galeski, who runs the Cadet program, was going to give a brief presentation this evening, but could not attend due to scheduling conflicts. Chief Grant will have Det. Galeski attend a future meeting.

4. Citizen Evaluation

Again, we randomly pick cases and send out questionnaires to the citizens involved. This particular response involved Officer Gates and a theft from a motor vehicle.

Melzer moved, Harris seconded,
CARRIED, to receive the hiring ad and citizen evaluation and place on file.

5. Modems and Antennas

Commissioner Melzer inquired about the status of the modems and antennas for the patrol vehicles. Chief Grant assured him everything has been ordered, and we are moving forward.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:17 p.m.

Harris moved, Melzer seconded,
CARRIED, to adjourn meeting at 6:17 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department

A handwritten signature in cursive script that reads "Amy E. Molk".

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2013 00:00:00 - 01/31/2013 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	4	4	0%	0:04:06	0:02:08	0:10:53	1:08:07	0:17:02
	ABANDONED AUTO	0	203	9	212	11%	0:01:04	0:05:13	0:14:02	54:37:04	0:15:27
	ACCIDENT/NON TRAFFIC AREA	0	0	1	1	0%	0:07:59	0:00:00	0:00:00	0:08:59	0:08:59
	ACCIDENT/PERSONAL INJURY	0	0	1	1	0%	0:01:23	0:03:56	0:50:48	0:56:08	0:56:08
	ACCIDENT/PROPERTY DAMAGE	0	4	49	53	3%	0:03:23	0:06:27	0:34:41	36:07:41	0:40:54
	ACCIDENTAL DAMAGE	0	1	1	2	0%	0:03:10	0:05:05	0:32:06	1:15:37	0:37:49
	ALARM	0	0	49	49	3%	0:03:03	0:03:39	0:08:33	12:02:23	0:14:45
	ANIMAL COMPLAINT	0	39	22	61	3%	0:11:01	0:11:10	0:14:33	30:38:17	0:30:08
	ASSAULT & BATTERY	1	0	8	9	0%	0:04:52	0:06:39	0:38:54	6:56:40	0:52:05
	ASSIST OTHER AGENCY	0	3	2	5	0%	0:04:32	0:04:49	0:58:08	5:08:26	1:01:41
	BREAKING & ENTERING	0	1	15	16	1%	0:07:39	0:07:11	0:48:13	16:41:44	1:02:37
	BREAKING & ENTERING IN PROGRES	0	0	1	1	0%	0:00:33	0:00:54	1:31:30	1:32:58	1:32:58
	BUILDING CHECK	0	6	4	10	1%	0:03:54	0:05:23	0:14:46	3:28:16	0:20:50
	BUSINESS STOP	0	47	0	47	3%	0:00:02	0:00:00	0:14:56	11:43:29	0:14:58
	CHECK WELL BEING	0	3	31	34	2%	0:05:38	0:03:58	0:25:03	19:10:39	0:33:51
	CHILD ABUSE/NEGLECT	1	1	2	4	0%	0:03:35	0:05:27	0:27:18	1:43:34	0:34:31
	CITIZEN ASSIST	0	13	26	39	2%	0:03:22	0:05:56	0:11:44	12:15:34	0:18:52
	CIVIL DISPUTES	0	2	10	12	1%	0:03:06	0:04:47	0:48:48	11:02:09	0:55:11
	CRIMINAL SEXUAL CONDUCT	1	0	0	1	0%	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00
	DEATH INVESTIGATION	0	0	8	8	0%	0:02:46	0:03:31	0:49:50	4:09:14	0:31:09
	DETAIL	0	45	0	45	2%	0:00:02	0:08:57	1:10:59	54:47:18	1:13:03
	DISORDERLY	0	0	30	30	2%	0:03:30	0:02:44	0:25:04	15:20:56	0:30:42
	DOMESTIC	0	0	41	41	2%	0:03:06	0:04:05	0:38:21	28:58:24	0:42:24
	DUMPING	0	0	1	1	0%	1:04:53	0:20:01	0:26:39	1:51:33	1:51:33

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Totr Call Time	Avg Call Time
	FELONIOUS ASSAULT	0	0	3	3	0%	0:05:40	0:01:51	0:20:38	1:59:23	0:39:48
	FIELD CONTACTS	0	1	0	1	0%	0:00:00	0:00:00	0:02:25	0:02:26	0:02:26
	FIGHT	0	0	5	5	0%	0:01:43	0:02:21	0:18:06	1:44:43	0:20:57
	FIRE	0	0	1	1	0%	0:00:07	0:00:00	1:33:14	1:33:21	1:33:21
	FLEEING & ELUDING	0	1	1	2	0%	0:00:34	0:10:22	1:57:03	4:05:37	2:02:49
	FOLLOW-UP	0	241	0	241	13%	0:00:01	0:01:20	0:09:21	37:46:51	0:09:24
	FOUND PROPERTY	0	0	6	6	0%	0:25:09	0:05:29	0:54:53	7:33:15	1:15:33
	FRAUD	1	2	4	7	0%	0:02:15	0:06:37	1:12:01	5:39:12	0:56:32
	FUEL	0	12	0	12	1%	0:00:02	0:00:00	0:07:14	1:27:19	0:07:17
	HARASSMENT	0	1	1	2	0%	0:00:10	0:00:00	0:56:23	0:56:53	0:28:27
	HIT & RUN ACCIDENT	0	4	9	13	1%	0:01:18	0:06:21	0:29:59	6:56:47	0:32:04
	HOUSE STOP	0	1	0	1	0%	0:00:00	0:00:00	0:03:32	0:03:32	0:03:32
	INJURY ON DUTY	0	2	1	3	0%	0:00:33	0:22:36	0:12:11	4:13:56	1:24:39
	JUVENILE COMPLAINT	0	0	3	3	0%	0:03:35	0:05:51	0:10:16	0:43:06	0:14:22
	LARCENY	3	3	23	29	2%	0:05:09	0:05:53	0:26:24	16:23:37	0:37:50
	MALICIOUS DESTRUCTION	0	2	13	15	1%	0:04:23	0:13:06	0:31:57	11:37:05	0:46:28
	MENTAL	0	0	3	3	0%	0:02:53	0:01:50	0:43:57	2:12:33	0:44:11
	MISCELLANEOUS	0	39	11	50	3%	0:01:56	0:07:02	0:41:48	33:06:13	0:39:43
	MISSING PERSON	0	1	2	3	0%	0:20:26	0:03:41	0:45:59	3:28:15	1:09:25
	NARCOTICS INVESTIGATION	0	1	0	1	0%	0:00:01	0:00:00	0:34:52	0:34:53	0:34:53
	NEIGHBORHOOD DISPUTE	0	0	5	5	0%	0:06:00	0:04:23	0:33:24	3:39:02	0:43:48
	NOISE COMPLAINT	0	1	12	13	1%	0:10:54	0:03:46	0:19:33	7:16:55	0:33:37
	OPERATING UNDER THE INFLUENCE	0	6	4	10	1%	0:00:53	0:02:50	1:15:12	12:48:44	1:16:52
	ORDINANCE VIOLATION	0	36	6	42	2%	0:28:34	0:07:11	0:11:11	27:21:44	0:39:05
	OVERDOSE	0	0	1	1	0%	0:01:05	0:02:37	0:30:15	0:33:57	0:33:57
	PARKING COMPLAINTS	0	69	8	77	4%	0:01:49	0:04:37	0:10:58	16:38:11	0:12:58
	PATROL CHECK	0	111	0	111	6%	0:00:01	0:00:00	0:27:06	50:10:15	0:27:07

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Totr Call Time	Avg Call Time
	PRISONER CHECK	0	1	0	1	0%	0:00:02	0:00:00	0:10:05	0:10:08	0:10:08
	PRISONER TRANSPORT	0	1	0	1	0%	0:00:01	0:00:00	1:52:50	1:52:51	1:52:51
	RADAR ENFORCEMENT	0	75	0	75	4%	0:00:01	0:00:00	0:15:57	19:58:53	0:15:59
	RECKLESS DRIVING	0	1	2	3	0%	0:04:35	0:02:47	0:19:33	1:13:21	0:24:27
	RECOVERED STOLEN VEH / PROP	0	1	2	3	0%	0:00:57	0:00:00	1:38:13	2:23:49	0:47:56
	RESCUE EMERGENCY	0	0	8	8	0%	0:02:59	0:03:05	0:17:24	3:07:51	0:23:29
	RESIDENTIAL CHECK	0	1	0	1	0%	0:00:00	0:00:00	0:03:15	0:03:15	0:03:15
	ROBBERY	0	1	0	1	0%	0:00:01	0:00:00	2:10:10	2:10:11	2:10:11
	RUNAWAY JUVENILE	0	1	2	3	0%	0:13:09	0:10:02	0:33:57	2:41:23	0:53:48
	SHOTS FIRED	0	0	2	2	0%	0:01:11	0:04:17	0:05:20	0:21:37	0:10:49
	STALKING COMPLAINTS	0	0	1	1	0%	0:03:18	0:07:50	0:37:32	0:48:41	0:48:41
	STOLEN VEHICLE	0	0	12	12	1%	0:05:36	0:04:17	0:30:33	7:09:05	0:35:45
	SUICIDE	0	0	3	3	0%	0:05:01	0:02:49	0:37:12	2:15:07	0:45:02
	SURVEILLANCE	0	8	0	8	0%	0:00:02	0:00:00	0:53:06	7:05:06	0:53:08
	SUSPICIOUS INCIDENT	1	1	23	25	1%	0:08:06	0:04:09	0:10:50	9:58:41	0:24:57
	SUSPICIOUS PERSON	0	7	24	31	2%	0:03:36	0:02:45	0:14:26	13:11:07	0:25:31
	SUSPICIOUS VEHICLE	0	7	13	20	1%	0:04:00	0:04:09	0:13:41	8:14:51	0:24:45
	THREATS	0	2	10	12	1%	0:05:30	0:03:41	0:29:48	7:29:05	0:37:25
	TRAFFIC HAZARD	0	14	7	21	1%	0:04:14	0:04:13	0:06:00	5:07:25	0:14:38
	TRAFFIC STOP	0	253	0	253	13%	0:00:02	0:00:00	0:12:47	54:02:38	0:12:49
	TRESPASSING	0	0	2	2	0%	0:05:36	0:01:35	0:24:42	1:03:45	0:31:53
	VIOLATION OF PUBLIC HEALTH COE	0	1	0	1	0%	0:00:01	0:00:00	1:25:48	1:25:49	1:25:49
	VIOLATION ROAD LAWS	0	9	0	9	0%	0:00:02	0:00:00	0:39:26	5:55:15	0:39:28
	WARRANT	13	1	18	32	2%	0:04:26	0:29:13	0:50:09	22:56:06	1:12:26
	WEAPONS	0	0	1	1	0%	0:08:55	0:10:08	2:17:06	2:36:10	2:36:10

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
Subtotals for No Summary Code		21	1287	567	1875	100%	0:04:54	0:06:01	0:36:50	775:45:05	0:43:04
Subtotals for WYPD		21	1287	567	1875	100%	0:04:54	0:06:01	0:36:50	775:45:05	0:43:04

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
February 12, 2013

ROLL CALL

Present: Chief Dan Grant
Commissioner Doug Melzer
Commissioner Amy Noles

Absent: Commissioner John Harris (excused)

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:27 p.m.

The Minutes from the regular Police Commission meeting on January 22, 2013, were presented.

Noles moved, Melzer seconded,
CARRIED, to approve the regular minutes of January 22, 2013, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

1. **Thank You** – Thank you card from the Family of Ruth G. Hoffheins to Chief Dan Grant.

Ms. Hoffheins was a long-time resident who passed away just shy of her 101st birthday. Chief Grant and Officers would help her out whenever she had problems.

2. **Thank You** – A letter dated January 26, 2013, from Alaina Fain to Chief Dan Grant thanking him for allowing her to serve as an intern.

Our department works with several colleges in the area and will allow interns to observe our law enforcement operations if we are able.

3. **Thank You** – Thank you card from Susan Moll and the Bishop members regarding a senior safety presentation.

Both Chief Grant and Inspector Pouliot made the presentation to the seniors.

Melzer moved, Noles seconded,
CARRIED, to receive the three thank you pieces of correspondence and place on file.

DEPARTMENTAL

1. **Det. Galeski – Downriver Cadets**

Since Commissioner Harris was not able to be present at this meeting, Detective Galeski and the Downriver Cadets were tabled until a future meeting.

2. **Police Statistics – January 2013**

There were 1,875 total events, 1,287 self-initiated and 567 calls for service.

Noles moved, Melzer seconded,
CARRIED, to receive the January 2013 police statistics and place on file.

3. **MICR Statistics – January – December, 2012 vs 2011**

This report isolates criminal activity and compares 2011 vs 2012. The serious crimes were about the same overall; some categories were a little higher while some were a little lower.

Noles moved, Melzer seconded,
CARRIED, to receive the MICRS report for 2012 vs 2011 and place on file.

4. **Citizen Evaluation of Services**

This response involved a hit and run accident. So far, all the citizen responses we've received have been positive. The reporting officer receives a copy of the citizen response along with a memo from Chief Grant.

5. **City's Strategic Plan**

The Mayor's office wanted an update on the progress we've made with respect to our original submission for the Strategic Plan. Chief Grant provided updated information regarding the five areas outlined in the beginning of the strategic planning process.

There is a disparity in the number of cases each Ordinance Officer has handled because the newest member started in March 2012 (not a full year) and was in training for several weeks.

Commissioner Melzer commented that the Department fulfilled its promises and accomplished the goals it had set for itself. He also asked if there are additional items we should now add to our goals.

Melzer moved, Noles seconded,
CARRIED, to receive the Department's Strategic Plan update and place on file.

6. **Bills and Accounts – February 12, 2013, \$35,938.95**

Noles moved, Melzer seconded,
CARRIED, to approve payment of the February 12, 2013, bills for \$35,938.95.

NEW BUSINESS

1. Meeting with Prosecutor Kim Worthy

Chief Grant, as well as other Chiefs and law enforcement officials, met with Prosecutor Worthy today regarding budget cuts in her office. They learned there will be approximately \$9M in cuts for the Wayne County Prosecutor's Office which will result in laying off about ½ of Ms. Worthy's prosecuting staff.

This will affect our Department by increasing the amount of time for issuing warrants and most likely losing 24 hour access to a prosecutor.

Chief Grant will keep the Commissioners apprised of this situation.

2. Hiring Process

Commissioner Melzer inquired about the status of hiring new police officers. Chief Grant said we are moving forward with the process. We will be pulling a potential list from the EMPCO website in the next week or so and cross reference it with the applications we receive. Once that list is established, the next step would be the physical agility testing.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:46 p.m.

Melzer moved, Noles seconded,
CARRIED, to adjourn meeting at 6:46 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department



WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Wednesday, February 12, 2013, at 5 pm in the Benjamin F. Yack Center.

Members Present:

Vice President Dale Brennan
Secretary Ken Prygoski
Commissioner Margaret Loya
Commissioner Wally Merritt

Also Present:

Sup't of Recreation James R. Knopp
Administrative Trainee Justin Lanagan
Recreation Technician Theresa Jamula

Excused:

President Lori Shiels

Persons in the Audience:

None

A motion was made by Commissioner Merritt and supported by Commissioner Loya to approve the minutes of the previous meeting as submitted via e-mail.

CORRESPONDENCE:

A thank you letter was received from the Make A Wish Foundation for the Round Up At The Rink fundraiser event.

The Department received a commission of \$300 from the Downriver Gymnastics – September 2012 session.

Communication from MRPA informing the Department of the discontinuation of the Discount Amusement Ticket Program.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

February 11 Council agenda item, approving all the 2013 Arena Rental Contracts.

February 11 Council agenda item, approving the Pifer Golf Car Lease Extension to include 2015 in the amount of \$24,699.96 per year.

REPORTS AND MINUTES:

Account Breakdowns – 1-9-13, 1-27-13

Tele-Care Report – January 2013

SFC Treasurer's Report – January 2013 – Balance \$2,628.20

Yack Arena Skating Report – January 2013

Arena Revenue Report – January 2013

SMART Van Report – January 2013 – (-\$474.53)

SPECIAL ORDER:

Superintendent Knopp stated that he received an estimate to pour a concrete slab at the Wyandotte Shores Golf Course 44' x 24' was \$5,280 and to rent a tent 20' x 40' is \$660 per day. Commissioner Prygoski stated that in Florida they have roofed shelters with sides that roll up. S & D, Inc. gave various estimates for permanent roof structures – ranging in price from \$28,000 to \$36,000. Commissioner Prygoski feels that this roof shelter could abut the building. S & D will be contacted regarding getting another estimate.

All WSGC Golf Leagues have been contacted and all are planning to return this season, along with one new league. Contracts were mailed 2-12-13. All Leagues were informed that there will be a \$1 per golfer increase this year as previously approved.

Portofino's informed Administrative Trainee Justin Lanagan that they are not interested in leasing the Bishop Park Concession Stand this summer, so bids were mailed out to 17 bidders on 2-12-13.

Administrative Trainee Justin Lanagan will be going to Small Claims Court to get a judgment against Neal M. LaDuke regarding the damaged door at the Copeland Center (\$1,198.03).

Specs are being prepared for the Pulaski Park Tennis Court renovation project. This project will start after the completion of the High School Tennis season (mid-May) and before our Summer Tennis Program (mid-June.)

Specs are being prepared for the Memorial Park Walking Track. This project is estimated at \$60,000.

Commissioner Loya inquired as to the cost of the Pulaski Park Lighted Diamond infield resurfacing project. The WCA is looking for projects to donate money too and was wondering if there is need for resurfacing additional fields. Superintendent Knopp suggested that we wait until this spring/summer to see how the new product works out, as far as drainage and dust issues.

Superintendent Knopp and Administrative Trainee Lanagan were meeting with Municipal Service to discuss the lighting issues at Memorial Lighted Baseball Diamond. There is a possibility of a grant to repair/replace the lights. Musco, Inc. estimated \$250,000 for this project.

The Commissioner Merritt inquired as to the status of the Golf Course greens keeper replacement. Superintendent Knopp and Administrative Trainee Lanagan, along with City Administrator Todd A. Drysdale, met with representatives from the City of Riverview to discuss a joint venture. The City of Riverview declined. A lengthy discussion ensued regarding various issues and situations regarding chemicals/fertilization. Administrative Trainee Lanagan contacted Michigan State but has not heard back from MSU. Mr. Knopp and Mr. Lanagan have met with a golf company who will be submitting a proposal. This summer we will be hiring a new employee to handle/staff the operation of the Pro Shop.

The next Commission Meeting will be held on Tuesday, **March 12 @ 7:30 pm**. Commissioner Loya asked to be excused from the meeting.

There being no further business to discuss, a motion was made by Commissioner Brennan and supported by Commissioner Loya to adjourn the meeting at 5:45 pm.

Recorded Minutes Prepared by

Theresa Jamula

Theresa Jamula
Recreation Technician

Authorized by

James R. Knopp

James R. Knopp
Superintendent of Recreation

2013 Wyandotte Recreation Commission Meetings

2ND Tuesday of each month **7:30 pm** @ Yack Arena

March 12, 2013

April 9, 2013

May 14, 2013

June 18, 2013 **

July 16, 2013 **

August 13, 2013

September 10, 2013

October 8, 2013

November 12, 2013

December 10, 2013

**** Meeting date changed**

(Above schedule is subject to change & notices will be posted.)

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES – APPROVED
JANUARY, 9, 2013

Members Present: John Darin, Chairperson, Michael Bozymowski, Brandon Calvin, Denise Donlon, Andrea Fuller, Noel Galeski, Linda Orta, Stephanie Pizzo, Bill Summerell, Karen Tavernier, Alice Ugljesa

Members Excused: None

Guests: None

1. Call to Order: The meeting was called to order by John Darin at 6:01pm.
2. Introduction of New Member, Denise Donlon: The City Council approved the appointment of Denise Donlon to the Commission at the meeting. The Commission is thrilled to have Denise and welcomes her and all the new ideas and knowledge that she brings.
3. Reading and Approval of Previous Minutes:
 - a. November 14, 2012 Regular Meeting: The minutes of the November 14, 2012 Regular Meeting of the Beautification Commission were approved as written, with a typo change from “Members Absent” to “Members Excused.” Motion was made by Alice and seconded by Karen. The minutes were approved unanimously.
4. Chairperson’s Report:
 - a. Updated 2012 Meeting Attendance Log and 2013 Commissioner Contact List Review: John provided the Commission with an updated attendance log and an updated copy of the Commissioner Contact List.
 - b. 2013 Elected Commission Leadership and Coordinators, 2013 Regular Meeting Dates, and 2013 Special Event Dates: John provided the Commission with a list of the 2013 elected Commission officers as well as a copy of the meeting and special events dates for the year.
 - c. BCSEM 12/6/12 Meeting Follow-up: John and Karen attended the quarterly meeting of the BCSEM, where there was a lecture on bee keeping, and said it was a great event.
5. Treasurer’s Report:
 - a. FY 2012-2013 Expense Report: The Commission was provided with a detailed expense report showing all expenses and accruals, current as of 12/11/12. The total current expenses are \$1,667.00 and the Commission started with a budget of \$6,000 so that leaves a remaining balance of \$4,333.00 for the remainder of the FY 2012-2013.
 - b. Review of Expense Report Form Use: All Commissioners were in-services on the use of the Expense Report Form for all requests for purchase and for documentation of approved expenses. The original completed form is to be forwarded to Natalie Rankine for payment, with a copy to the Treasurer for their records.
6. Announcements & Public and Media Communications:
 - a. Andrea Fuller – 2012 Wyandotte Woman of the Year: John saw the list of last year’s Wyandotte Woman of the Year and noticed that current commissioner Andrea Fuller was among the winners. The Commission congratulated her on attaining such a great honor.
 - b. Commission Hotline, Email, and Facebook page: The hotline is currently being worked on but is still usable. There was a voicemail left by Sandy looking to help the Commission for Court ordered community service hours. The Commission is unsure of the process that has to be followed so the recommendation is to have Sandy contact the Court secretary.
 - c. Master Gardeners of Western Wayne County Education Events Calendar: The Commission was provided a list of the events for the year for the MGWWC. All Commissioners are encouraged to

attend any or all of the events. Denise informed the Commission that the Metro Parks of Toledo also offers seminars. Denise will get more info and report back.

7. Fiscal Year 2012-2013 Budget Plan Development: The Commission was provided, by John, with a Beautification Commission FY 2012-2013 Budget Planning Worksheet, which included the expenses to date, preliminary proposed budget, and a list of budget considerations. After much discussion and ideas, the Commission came up with a tentative budget of \$225 for Membership dues and program fees, \$500 for the Community Garden, to combine the Spring and Fall Dig-Ins into one for a total of \$2,500, \$500 for Spring Hanging baskets, \$575 for Winter Hanging Baskets, \$200 for Beautification Awards, \$1,000 for Planters and equipment, and a \$500 contingency fund for a total of \$6,000.
8. Appointments for Vacant Leadership and Coordinator Positions: Brandon will serve as acting Recording Secretary in addition to being Co-Chair and the Work Day Coordinators will be Denise in May, Noel in July, Alice in September, and Stephanie in October.
9. New Business:
 - a. Mike will coordinate the moving of the Commission file cabinet over to the new City Hall offices.
 - b. Due to the expansion of Nanna's Kitchen, the Commission will need to come up with a plan for moving the flowers that is in the area to be built on.
10. Next Meeting: The next regular meeting is scheduled for Wednesday, February 13, 2013 at 6:00pm in a location to be determined.
11. Adjournment: The meeting was adjourned by John at 7:55pm.

Respectfully Submitted,

Brandon Calvin

Recording Secretary,
Wyandotte Beautification Commission

**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
MINUTES OF THE JANUARY 10, 2013 MEETING
MARX HOME**

PRESENT: Michelle Blankenship, Jody Chansuolme, Ken Munson, Sue Pilon, Anne Ronco, Don Schultz, Dave Kostelnik, Eula Grooms

EXCUSED: None.

President Michelle Blankenship called the meeting to order at 6:17 p.m.

MOTION by Sue Pilon, supported by Ken Munson, to approve the minutes from the December 2012 meeting, MOTION CARRIED (6-0)

PRESIDENT'S REPORT:

Michelle shared her communication with the Mayor about the recent resignations from the Commission. Jody met with him and Todd Drysdale, and told them about the idea of using a rotating presidency. The Mayor suggested just eliminating the open positions and having a smaller Commission. Commissioners agreed that while this may work for some groups, the Historical and Cultural Commission benefits from having members who can spend time volunteering for events and other Museum projects, and so it would be beneficial to keep a larger group.

Jan Nagel had sent the Mayor an email with her volunteer experience with the Museum and her desire to join the Commission. Commissioners agree that she would be a great fit.

Eula arrived.

Michelle suggested setting April as a target date for filling the open positions, since there aren't any upcoming special events and it would be better to take time to find Commissioners who are going to be dedicated and want to be involved. The Commission fully understands that they may and should send recommendations to the Mayor, but it is entirely up to the Mayor to make the appointments.

Michelle said that everyone should take the next month to think of some potential candidates.

MOTION by Dave Kostelnik, supported by Eula Grooms, to request that the city keep 11 members on the Commission, and to work with the Mayor to recommend appointments throughout the next few months, MOTION CARRIED (7-0)

DIRECTOR'S REPORT:

Jody passed around the finance report for December.

MOTION by Don Schultz, supported by Eula Grooms, to approve the finance report for December, pending audit, MOTION CARRIED (7-0)

Jody said that she will distribute the 2012 Heritage Event Series Report next month. so she asked that anyone who attended or volunteered at events over the last year to email her any suggestions they might have after the meeting.

Jody said she was contacted by Alana Plaschevski from the high school, who asked about the potential of receiving a discount on renting the MacNichol home for her daughter Melanie's baby shower. Events are usually \$400 for 2 hours, and she asked if it would be possible to rent it for \$300. The Commission thought it would be fine since Melanie is an active volunteer with the Museum, but they agreed that discounted rates should be decided on a case by case basis.

MOTION by Anne Ronco, supported by Eula Grooms, to reduce the rental price to \$300 for the above referenced event since she is an active volunteer with the Museum, MOTION CARRIED (7-0)

Jody gave an update on the log cabin. The west wall is now complete, and Tom has been meeting with the workers. They still plan to replace all the walls and ramps, and possibly lowering the wagon wheel chandelier.

FRIENDS: The next meeting is scheduled for February 27.

Jody shared a letter from the Friends group regarding the availability of \$6,000 from the endowment fund. This will be discussed and a recommendation made at the next meeting and then a letter will be sent with the request.

SOCIETY: Michelle asked if anyone wanted to replace Anne as the liaison for Society meetings. Having a rotating liaison is a possibility if no one is interested.

OLD BUSINESS: Michelle forwarded the Commission a letter she sent to the Oakwood Cemetery Association. No response has been received to date.

Jody passed around prices and information regarding the signs at BASF park. They are still waiting to hear from two vendors. The posts will have to be square instead of circular, and the panel can be either fiberglass or aluminum. Fiberglass is about half the price but lower quality. Jody estimated that aluminum signs would be about \$1,000 each. but she's not sure if that includes installation.

Someone asked if the Recreation Department could assist with the cost, since they covered the cost of the original signs. The Commission could also ask BASF, since the signs are at BASF park and the company had originally indicated there might be additional funds available for the park in future years. Jody said she would write a letter asking, and Anne could get it to someone at BASF.

NEW BUSINESS: Michelle asked if everyone wanted to change the date of the next meeting. since it would fall on Valentine's Day. Tuesday, February 12 worked for most people. so that was set as the next meeting date.

Michelle announced the 2013 Commission officer election.

**MOTION to elect Sue Pilon as Commission President and Ken Munson as Vice President,
MOTION APPROVED (7-0)**

ANNOUNCEMENTS/COMMUNICATION: Jody was appointed to serve on the Michigan Humanities Council.

ATTENTION TO AUDIENCE: None.

**MOTION by Don Schultz, supported by Eula Grooms to adjourn the meeting at 7:21 p.m.
MOTION CARRIED (7-0)**

**Next Meeting: February 12, 2012.
Respectfully Submitted.
Annie Pilon, Recording Secretary**

A handwritten signature in cursive script, appearing to read "Annie Pilon".

From the desk of Jody L. Egen

MONEY DEPOSITED WITH THE CITY OF WYANDOTTE TREASURY – AS OF JANUARY 10, 2013

Log Cabin Rental	\$ 0 - Cash \$ 0 - Checks \$ 0 - Total	Reserve 101-000-257-250-071
Admissions/ Donations	\$ 226.00 – Cash admissions \$ 0 – Check \$ 226.00 – Total	Reserve 101-000-257-250-071
Weddings	\$ 0 - Check \$ 0 - Cash \$ 0 - Total	Reserve 101-000-257-250-071
Marx Rent <i>Winter Tax Difference</i>	\$ 383.52 – Check \$ 0 – Cash \$ 383.52 – Total	<i>Marx Rental Account</i> 101.000.655.655.021
Christmas Open House <i>December 21 and 22, 2012</i>	\$ 0 - Check \$ 89.86 - Cash \$ 89.86 - Total	Reserve 101-000-257-250-071

Total of all deposits : \$ 699.38

EXPENSES

HEAT/ GAS		
MacNichol	\$ -211.81	City
Marx	\$ 213.42	City
Log Cabin	\$ 0	City
Burns	\$ 166.76	City
	<i>Subtotal</i>	\$ 168.36
WATER		
MacNichol	\$ 67.97	City
Marx	\$ 11.40	City
Log Cabin	\$ 0	City
Burns	\$ 15.55	City
	<i>Subtotal</i>	\$ 94.92
ELECTRIC		
MacNichol	\$ 142.14	City
Marx - includes \$53.37 outside 400W	\$ 119.23	City
Burns	\$ 49.05	City
	<i>Subtotal</i>	\$ 310.42
PHONE		
MacNichol	\$ 42.33	City
Marx	\$ 42.33	City
Burns	\$ 219.18	City
	<i>Subtotal</i>	\$ 303.84

Subtotal All Utilities: \$ 877.54

MISCELLANEOUS		
Target - Batteries	\$ 15.50	Reserve
iStock - Graphics for Christmas poster	\$ 10.00	Reserve
iStock - Graphics for Christmas poster	\$ 25.00	Reserve
BatteryOperatedCandles.Net - 45 LED candles	\$ 405.65	Reserve
The Home Depot - Christmas greens	\$ 82.53	Reserve
Sam's Club - C Batteries	\$ 85.18	Reserve
Sam's Club - C Batteries	\$ 71.10	Reserve
Tuttle Supply Inc. - paper towels and Kleenex	\$ 73.90	City - B&G
Wright Signs - Sign in front of Burns Home	\$ 250.00	City - B&G
Meijer - Jo-Brighton refreshments	\$ 25.96	Reserve
Wyandotte Alarm Company - Alarm monitoring for 2624 Biddle Ave.	\$ 195.30	City - B&G
Sam's Club - Candy Canes for open house	\$ 7.98	Reserve
Southgate Bike & Mower, Inc. - Snow blower blades	\$ 35.00	City - B&G
Lowe's - Hardware	\$ 14.99	City - B&G
Hoods - Floor wax and applicator	\$ 32.65	City - B&G
Subtotal All Miscellaneous:	\$ 1,330.74	

CURRENT BUDGET BALANCES - AS OF THURSDAY, JANUARY 10, 2013

SUPPLY LINE	BALANCE YEAR TO DATE	2011 BUDGET
Office Supplies	\$ 1,050.00	\$ 1,050.00
Postage	\$ 80.00	\$ 80.00
Building Maintenance & Supplies	\$ 6,881.40	\$ 8,279.00
Printing	\$ 698.00	\$ 800.00
Electric	\$ 5,631.49	\$ 6,700.00
Water	\$ 1,206.27	\$ 1,675.00
Heat	\$ 9,098.81	\$ 10,200.00
Education	\$240.00	\$ 240.00
Automobile	\$ 160.00	\$ 160.00
Reserve	\$ 97,445.00	n/a

01- 16
February 5, 2013

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, February 05, 2013 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole
Frederick C. DeLisle
James S. Figurski
Leslie G. Lupo
Michael Sadowski

Acting General Manager
& Secretary - Rod Lesko

Also Present - Paul LaManes
William Weirich
Valerie Hall
Carrie Jerome
CATV Volunteer

APPROVAL OF MINUTES

MOTION by Commissioner Figurski and seconded by Commissioner DeLisle to approve the January 22, 2013 regular session Municipal Service Commission meeting minutes.

HEARING OF PUBLIC CONCERNS

None

RETIREMENT OF CARRIE JEROME

Rod Lesko, offering congratulations to Carrie Jerome, Filter Department Operator on her retirement after 39 years of service. Carrie has submitted a letter indicating her retirement date as March 31, 2013.

JOB OPENING

Bill Weirich, Superintendent of the Water Department, giving summary of replacing Water Department Helper to facilitate training, for the retirement of the Filter Department Operator. Received and placed on file.

RESOLUTION 02-2013-01

Paul LaManes, giving overview on Ecosmart Choice Program Amendment for disbursement of excess revenues over expenses back to participating utilities as non-competitive sustainability grants based on program KWH by participating utility.

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski authorizing participation in the Ecosmart Choice program as amended to include sustainability grants from AMP, Ohio back to participating Municipal Utilities.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2013-02

Bill Weirich giving summary on the condition of the existing Water Department Dump Truck.

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to authorize the Acting General Manager to accept the proposed state bid under the State of Michigan MIDeal program for a 2013 Ford F-650 Dump Truck from Gorno ford in the amount of \$76,089.00.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2013-03

Bill Weirich, Superintendant of the Water Department giving summary on FY13 Water Department Vehicle Budget Amendment.

MOTION BY Commissioner DeLisle and seconded by Commissioner Sadowski to adopt the proposed Water Department FY13 Vehicle Capital Budget amendment increasing the total capital budget for vehicles to \$77,000.00 and decreasing the total FY13 Water Department Water Main replacement program Capital Budget to \$343,000.00.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2013-04

Paul LaManes, Assistant General Manager, giving overview on FY13 Cable I/T Capital Budget request.

MOTION by Commissioner Sadowski and seconded by Commissioner DeLisle to approve the Cable Department I/T Capital Budget for FY13 in the total amount of \$40,025.00.

REPORTS AND COMMUNICATIONS

MOTION BY Commissioner Sadowski and seconded by Commissioner DeLisle to receive and place on file.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski that the bills be paid as audited.

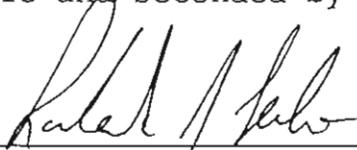
#5146	\$	284,657.21
#5147	\$	(26.23)
#5148	\$	(1,050.00)
#5149	\$	(32,473.43)
#5150	\$	(97.42)
#5151	\$	(598.65)
#5152	\$	598.65
#5153	\$	97.42
#5154	\$	1,093,802.88

Commissioner Cole asked that roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

Motion By Commissioner DeLisle and seconded by Commissioner Sadowski to now adjourn. 5:14 P.M.



Rod Lesko
Secretary

DRAFT

**CITY OF WYANDOTTE
FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, February 12, 2013. Commissioner Melzer called the meeting to order at 6:00 p.m.

ROLL CALL:

Present:	Commissioner Melzer Commissioner Noles Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Harris
Also:	Lt. Dan Wright Sgt/E Jeremy Moline

READING OF JOURNAL

Motioned by Commissioner Noles, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on January 22, 2013. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported that one employee still off and is expecting him back soon.

COMMUNICATIONS

DEPARTMENTAL

1. *ISO Report findings*

Commissioner Melzer stated this report is insurance office 10 year evaluation and determines insurance rates in City. Chief Carley read letter he sent Commissioners stating we remained a rating of 4. Commissioner Melzer stated if there is any way to improve in areas at no cost such as strategic plans/upgrades to system etc to get us a better grade that would be nice. Commissioner Melzer thanked all who helped out with process and stated time well spent. Commissioner Noles motioned to receive and place on file, supported by Commissioner Melzer. Motion carried.

DEPARTMENTAL (continued)

2. *Wyandotte Fire Department Monthly Report "January 2013"*

Chief Carley stated for the month of December we billed out \$94,976 and there were 240 EMS calls which rescue 771 did 151 of them and rescue 772 did 89. Also noted, we're 40 above our average and response time averaged 4 minutes. Also, there was 55 fire calls of which 1 building fire and 1 cooking fire. Commissioner Melzer motioned to receive report as submitted and place on file, supported by Commissioner Noles. Motion carried.

3. *Department Bills submitted January 29, 2013 in the amount of \$6,958.01*

Commissioner Noles formally motioned to approve bills and accounts submitted as stated above, supported by Commissioner Melzer. Motion carried unanimously.

4. *Daily Reports*

Commissioner Melzer inquired about roof leak noted in reports and Chief Carley stated that DPW came out and think clogged drain from ice/rain. Chief Carley also stated AT&T issue on ring down still not fixed and still being worked on will report back next week. Commissioner Noles motioned to receive and place on file daily reports, supported by Commissioner Melzer. Motion carried

LATE

Commissioner Melzer inquired how hiring process is moving along which Chief Carley stated Wednesday he's interviewing 3 candidates off the old list and also test tomorrow night with 9 scheduled to test.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:20 p.m.

Respectfully submitted,

John C. Harris
Secretary

JCH/lm

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, January 22, 2013. Commissioner Melzer called the meeting to order at 6:21 p.m.

ROLL CALL:

Present:	Commissioner Harris Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Noles
Also:	Sgt/E Thomas Lyon Sgt/E Jeremy Moline

READING OF JOURNAL

Motioned by Commissioner Harris, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on January 8, 2013. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported that one employee is off for approximately 4 weeks due to surgery and that it is non-duty related.

COMMUNICATIONS

1. *"Congratulations/Recognizing Letter" of 14 employee's within Fire Department*
Chief Carley stated that this past year over 60% of the department, 14 men, used 3 or less sick days and that a copy of letter was put in their files. Commissioner Harris extended his "Congrats" and motioned to received and place in each individual file, supported by Commissioner Melzer. Motion carried.

DEPARTMENTAL

1. *Wyandotte Fire Department Monthly Report "December 2012"*
Chief Carley stated for the month of December there was 217 EMS calls and that \$89,203 was billed out. Also, there was 32 fire runs with 3 building fires. Commissioner Melzer pointed out that response time was less than 8 minutes which is just outstanding. Commissioner Harris motioned to receive December report as submitted and place on file, supported by Commissioner Melzer. Motion carried.

DEPARTMENTAL (continued)

2. *Wyandotte Fire Department Annual Report "January 1 thru December 31, 2012"*
Chief Carley reported that in "2012" there were 2,604 EMS runs which we billed out \$1,082,257.00 and also billed out for motor vehicle accidents \$4,250.00.
Commissioner Harris asked about how much did/do we collect which Chief Carley stated about 60%. Commissioner Melzer stated response to 96% of calls within 8 minutes which is tremendous. Commissioners noticed that report repeated statistics and questioned if there's something we can do to program/narrow it down? Chief Carley will look into other reports in the future. Commissioner Melzer at this time held up chart showing response alarm times with overall average showing 4.16 seconds. Chief Carley stated on fire side 552 calls with 73 actual fires and 240 rescue assists. Report also stated 3rd riders, company inspections done and fire hydrants serviced. Commissioner Harris motioned to accept report and place on file, as well as extending his congratulations to staff, supported by Commissioner Melzer.

PERSONS IN AUDIENCE

Richard Miller, 1202 2nd, asked with new medical being built are there any problems with additions as far as hydrants, extra equipment needed/training? Chief Carley stated no not at this time.

3. *Department Bills submitted January 15, 2013 in the amount of \$4,253.74*
Commissioner Harris formally motioned to approve bills and accounts submitted as stated above, supported by Commissioner Melzer. Motion carried unanimously.
4. *Daily Reports*
Commissioner Melzer asked about BASF radios which Chief Carley stated that they're required to be narrow banded. Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Melzer. Motion carried.

LATE

Commissioner Harris wanted to just say that Fire Department is getting over \$600,000 to hire personnel to protect community. Commissioner Melzer inquired how process is moving along which Chief Carley hopes by end of March we have new employees' hired.

PERSONS IN AUDIENCE

Sgt/E Jeremy Moline stated police ring down line has been down well over a month. Chief Carley said it's an AT&T issue which is being addressed. These issues have been going on ever since City Hall moved and Chief will follow up and give Commission update by email next week.

Sgt/E Moline also addressed concerns from Union that they're hearing consolidation meetings are going on between Wyandotte and Southgate. Commissioner Melzer stated he does not know or have any knowledge of it. Sgt/E Moline also stated he heard grant request put in to purchase equipment, which they don't know about, and they want union to have a voice in it. Chief Carley recognized that we're potentially losing mutual aid partners. Commissioner Harris stated that you guys do a great job and hold them in high regard.

CLOSED SESSION

Adjourned into closed session at 7:07 p.m. for Chief Jeffery Carley 1 year evaluation

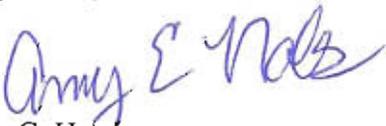
RECONVENED

Meeting back in session at 7:18 p.m. Commissioner Melzer motioned to approve Chief Carley's annual step increase, supported by Commissioner Harris. Motioned carried. Commissioner Harris stated performance review was done in closed session but wanted Chief to know he's doing a great job and "Thank You".

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 7:20 p.m.

Respectfully submitted,



John C. Harris
Secretary

JCH/lm