

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, FEBRUARY 4, 2013 , 7: 00 PM
PRESIDING: THE HONORABLE JOSEPH R. PETERSON, MAYOR
CHAIRPERSON OF THE EVENING: THE HONORABLE LAWRENCE STEC

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

1. Communication from the City Administrator regarding the Collective Bargaining agreement - AFSCME Local # 894
2. Communication from the City Engineer regarding File # 4607 Lawn Cutting Services in the City of Wyandotte.
3. Communication from the City Engineer and Hennessey Engineering regarding the Harrison Street Bridge.
4. Communication from the City Engineer submitting an extension of the Concrete Sidewalk Program for 2013 ; File # 4538.

CITIZENS PARTICIPATION:

REPORTS AND MINUTES:
Municipal Service Commission

January 22, 2013

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION



MEETING DATE: February 4, 2013

AGENDA ITEM # _____

ITEM: Collective Bargaining Agreement - AFSCME Local #894

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: The City's collective bargaining agreement with the American Federation of State, County, and Municipal Employees (AFSCME) Local #894 expired on January 31, 2013. Attached for your review and approval are tentative agreements between the City of Wyandotte and the AFSCME Local #894 relating to the collective bargaining agreement for the period from February 1, 2013 through December 31, 2018. In addition to changes in various operational work rules, these tentative agreements provide for the following:

1. No wage increase.
2. Elimination of longevity pay.
3. A revision in the cost-sharing formula for active employee health insurance coverage.
4. An increase in prescription copayment for new retirees of the bargaining unit.
5. Implementation of a physical fitness incentive program.
6. Increase in meal ticket reimbursement.
7. Increase in the payment-in-lieu of health care coverage.
8. Elimination of overtime in the final average compensation (FAC) used for the calculation of retirement allowances.

STRATEGIC PLAN/GOALS: To be financially responsible

ACTION REQUESTED: The undersigned recommends approval of these tentative agreements. The Mayor and City Clerk should be instructed to execute this agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Savings of approximately 10% of total compensation will be realized. Savings were already incorporated into the 2013 FY Budget and 5-year Financial Forecast for the General Fund.

IMPLEMENTATION PLAN: The City Administrator will prepare a new collective bargaining agreement for the aforementioned period.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: Collective bargaining agreement will be reviewed by the City's Labor Attorney prior to signature. Labor attorney has reviewed the tentative agreements.

MAYOR'S RECOMMENDATION: Concur (JRP by TD)

LIST OF ATTACHMENTS: Tentative Agreements

MODEL RESOLUTION:

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements between the City of Wyandotte and AFSCME Local #894 and

Further instructs the City Administrator to prepare the collective bargaining agreement for period of February 1, 2013 through December 31, 2018, and

Further authorizes the Mayor and City Clerk to execute said agreement.

**City of Wyandotte
AFSCME Negotiations
Tentative Agreements
January 29, 2013**

Duration: February 1, 2013 through December 31, 2018

Discipline & Discharge
(Article VI, Section 1C): Upon passage of a twelve (12) month period between **MINOR** offenses, the next offense will be treated from the preceding level. In addition, if an employee has no further offenses for a eighteen (18) month period **for minor infractions and thirty-six (36) month period for major infractions** from the last offense, his next offense will be treated at the First Infraction Level.

Grievance Procedure
(Article VII, Step 4): Eliminate the reference to American Arbitration Association and replace with a "roster of 5 mutually- approved arbitrators to be used on a rotating basis" (conceptual)

Contracting and Subcontracting
Of Public Work (Article XIII, Section 2): During the term of this Agreement, the Employer ~~shall not~~ **can** contract out or subcontract any public work ~~if it results in a layoff in the unit.~~ Employees hired prior to December 12, 2001 will be grandfathered and not subject to layoff as a result of contracting out or subcontracting public work.

Hospitalization Medical
Coverage (Article XIV,
Section 5): City will pay 100% of the cost of either Community Blue 3 or Blue Care Network as long as the cost is within the following ranges of the lower priced coverage: 27% for a single contract, 21.70% for a two person contract, and 10.00% for a family contract. Any costs in excess of the aforementioned ranges will be paid entirely by the employee.

In addition to the revised language for dependents (increase coverage until age 26 is attained) on the Affordable Care Act attachment, include a qualification that we can return to age 23 (new) for hospitalization and medical insurance if the law is changed.

Probationary Employees
(Article VIII, Section 1A): Probationary period fifteen (15) months

Pay Advance
(Article XIII, Section 3A): Eliminate

Longevity
(Article XIV, 1): Eliminate effective 1/1/13

Pension
(Article XIV, Section 10F): Eliminate overtime in Final Average Compensation effective 6/30/13.

Equipment Premiums
(Article XIV, Section 1F): Eliminate Passenger Endorsement premium effective 2/1/13

Health Care Opt Out
(Article XIV, Section 5(2A): Health Care Opt Out increase to \$400/month if no insurance is taken effective 2/1/13.

Prescription Reimbursement
(Article XIV, Section 5(3)): Prescription reimbursement eliminated effective 2/1/13.

Retiree Health Care
(Article XIV, Section 4): Prescription coverage will increase to \$15/30 for members who retire after 1/31/13.

New Language

1. Requirement for direct deposit of pay
2. Financial Manager Language (see attached)
3. Requirement for 80/20 contribution to health care if approved by the City Council
4. Modify 13th check provisions (currently in retirement ordinance and incorporated by reference) to weight distribution to recipients who have been retired the longest. Contingent upon agreement with remaining collective bargaining units in the City.
5. Eliminate all references to departments or departmental seniority lists.
6. Physical Fitness incentive (not in contract) will be offered with same terms as Police and Fire
7. Meal ticket will be raised to \$10

The parties agree to meet and bargain the following issues:

1. Affordable Care Act language
2. Eliminate trolley driver as union job

Except for the issues outlined above, the current Agreement, expiring January 31, 2013, shall remain in full force on a day-to-day basis, subject to a ten (10) day advance written notice to the other party of termination of the Agreement.

The parties below agree to these tentative agreements:

<u>Union</u>		<u>City</u>	
<u>[Signature]</u>	<u>1/29/13</u>	<u>[Signature]</u>	<u>1/29/13</u>
<u>[Signature]</u>	<u>1/29/13</u>		
<u>[Signature]</u>	<u>1/29/13</u>		
<u>[Signature]</u>	<u>1-29-13</u>		
<u>[Signature]</u>	<u>1-29-13</u>		

EMERGENCY MANAGER STATUTE

This Agreement adopts by reference any terms and conditions imposed by the State of Michigan, the Department of Treasury, Act 4 or any other regulation or law adopted by the State of Michigan.

The inclusion of this language or any language required under section 15(7) of the Public Employment Relations Act does not constitute an agreement by the Union to the substantive or procedural content of the language. In addition, inclusion of the language does not constitute a waiver of the Union's right to raise Constitutional and/or other legal challenge (including contractual or administrative challenges) to the validity of: (1) appointment of an Emergency Manager; (2) PA 4 of 2011 and PA 436 of 2012, as amended, (Local Government and School District Fiscal Accountability Act) ("the Act"); or (3) any action of an Emergency Manager which acts to reject, modify or terminate the collective bargaining agreement. This Section shall immediately become null and void if that Act is stayed, reversed in referendum, or ruled unconstitutional or reversed in a final decision by the Michigan Supreme Court or the Michigan Court of Appeals.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 4, 2013

AGENDA ITEM # _____

②

ITEM: File 4607 Lawn Cutting Services

PRESENTER: Mark Kowalewski – City Engineer *Mark Kowalewski 1-25-13*

INDIVIDUALS IN ATTENDANCE: NA

BACKGROUND: The City lots are in need of lawn cutting services. Bids were solicited by the Engineering Department and opened on January 14, 2013. These bids were received, reviewed and Frank's Landscaping was determined to be the lowest and most qualified bid. See attached bids.

STRATEGIC PLAN/GOALS: NA

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer selecting Frank's Landscaping as the contractor of record.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work form Account No. 492-200-850.520 for the City lots and Account No. 101-448-825-480 for Memorial Park.

IMPLEMENTATION PLAN: Frank's Landscaping will enter into a contract and begin the lawn cutting in the early spring of 2013.

COMMISSION RECOMMENDATION:

CITY ADMINISTRATOR'S RECOMMENDATION: *ok Shydel*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: *ok JRP for JRL*

LIST OF ATTACHMENTS

Summary of bids.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: January 28, 2013

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council Concurs with the City Engineer in the following resolution.

A Resolution authorizing the acceptance of Frank's Landscaping's bid of \$34,197.00 for the Lawn Cutting services from Account No. 492-200-850.520 and Account No. 101-448-825-480.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Browning
- DeSana
- Fricke
- Galeski
- Sabuda
- Stec

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



JOSEPH R. PETERSON
MAYOR

COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

FILE #4607
LAWN CUTTING SERVICES
CITY OF WYANDOTTE
MONDAY, January 14, 2013 – 2 PM

Frank's Landscaping 26204 Doxtator Dearborn Hgts., MI 48127	\$ 34,197.00	bond
U.S. Lawns 15040 Dumay Southgate, MI 48195	\$ 41,484.00	bond
United Lawnscape, Inc. 62170 Van Dyke Washington, MI 48094	\$ 42,961.20	bond
Raupp Brothers LLC 23216 Telegraph Road Brownstown Twp., MI 48183	\$ 49,389.00	check
Econo Cut Lawn Care 3546 – 20 th Wyandotte, MI 48192	\$134,370.24	no check/no bond

cc. Greg Meyring/City Engineer's Office
Kelly Roberts/City Engineer's Office (w/check)

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 4, 2013

AGENDA ITEM #

3

ITEM:

HARRISON STREET BRIDGE

PRESENTER: John Hennessey & Ryan Kern of Hennessey Engineering and Mark Kowalewski,
City Engineer *Mark Kowalewski 1-30-13*

INDIVIDUALS IN ATTENDANCE: same

BACKGROUND: The City of Wyandotte and Lincoln Park entered into an Interlocal Agreement for the construction of the Harrison Street Bridge (attached). The agreement describes a not to exceed costs for design and construction inspection. The not to exceed cost for inspection was stated as \$68,000 or \$34,000 for each city in the agreement. This was an error and this amount should have been stated as \$120,000 (see attachment: Hennessey meeting summary memorandum of 12-21-10) or \$60,000 for each city. The not to exceed cost was actually \$142,620.66. Attached is a letter from Hennessey Engineering explaining the exceedance of \$22,620.66

STRATEGIC PLAN/GOALS: Making government more accountable and transparent to its citizens and making openness, ethics and customer service the cornerstones of our city government.

ACTION REQUESTED: Council approval of exceedance.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Major Street Fund Account #202-440-825-460 does not need to be amended as other work for this line item will be reduced by \$22,620.66.

IMPLEMENTATION PLAN:

Council approval of exceedance and process payment of Lincoln Park invoice.

COMMISSION RECOMMENDATION: .

CITY ADMINISTRATOR'S RECOMMENDATION: OK *Quysdale*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: OK *JRP by JD*

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: February 4, 2013

AGENDA ITEM # _____
CONTINUED

LIST OF ATTACHMENTS:

- Interlocal Agreement, City of Lincoln Park, City of Wyandotte, Harrison Street Bridge #12499
- City of Lincoln Park invoice to Wyandotte
- Hennessey letter addressing additional fees, received 1-25-13
- Lincoln Park memo addressing additional fees, received 1-25-13
- Hennessey meeting summary memorandum of 12-21-10

RESOLUTION

Wyandotte, Michigan
Date: February 4, 2013

RESOLUTION by Councilperson _____

BE IT RESOLVED by the City Council that Council concurs with paying the invoice from the City of Lincoln Park regarding construction of the Harrison Street Bridge in the amount of \$140,125.94 from account #202-440-825-460.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

**INTERLOCAL AGREEMENT
CITY OF LINCOLN PARK
CITY OF WYANDOTTE
HARRISON STREET BRIDGE #12499**

The City of Lincoln Park, a Michigan Municipal Corporation, and the City of Wyandotte, a Michigan Municipal Corporation, in consideration of the proposed construction of a new bridge at HARRISON STREET OVER SOUTH BRANCH ECORSE RIVER STRUCTURE #12499, do agree and consent as follows:

1. That the federal and state government share of eligible project costs for construction of a new bridge is estimated at 95% or \$1,083,000.00. These funds shall be used for eligible bridge and approach construction costs only.
2. The cities of Lincoln Park and Wyandotte shall equally share the remaining estimated costs of 5% or \$57,000 of non-eligible construction costs.
3. The Cities shall split equally all non-eligible soft costs for the expense of said new bridge. These costs are estimated at \$68,000 for design ((\$34,000-Wyandotte and \$34,000-Lincoln Park) and \$68,000 for construction inspection (\$34,000-Wyandotte and \$34,000-Lincoln Park).
4. The City of Lincoln Park agrees to hire the design engineer and construction inspection services. If MDOT requires these services to be separate engineering consultants then Lincoln Park will comply with this requirement. The contract shall be "not to exceed contracts" of \$68,000 for design and \$68,000 for construction inspection. Upon Lincoln Park's final payment for these contracts, Lincoln Park shall invoice Wyandotte for 50% of the final cost not to exceed \$34,000 for either service. Wyandotte shall make payment to Lincoln Park within ninety (90) days.
5. Lincoln Park agrees to include in their contracts the following: Wyandotte's City Engineer shall be contacted and have equal say as does Lincoln Park's representatives regarding initial design of the new bridge, pre G.I. (Grade Inspection) meeting, G.I. application meeting, G.I. meeting and required weekly progress meetings during the construction contract process.

The City of Lincoln Park acknowledges it shall be responsible to defend any and all claims that may arise from the engineering, planning, construction, maintenance and any other associated activities concerning the work described in the above described contracts and agrees to hold the City of Wyandotte harmless from any and all claims that may be asserted against the City of Wyandotte arising out of the terms of said contracts.

CITY OF LINCOLN PARK

By: Frank E. Vaslo
Mayor, Frank E. Vaslo

By: Donna Breeding
City Clerk, Donna Breeding

CITY OF WYANDOTTE

By: Joseph R. Peterson
Mayor, Joseph R. Peterson

By: William R. Giggis
City Clerk, William R. Giggis



CITY OF LINCOLN PARK
 1355 SOUTHFIELD ROAD
 LINCOLN PARK, MI 48146
 (313) 386-1800

INVOICE

CITY OF WYANDOTTE
 TODD DRYSDALE

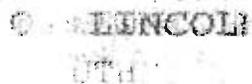
Customer ID: 0109
 Invoice Number: 0000000623
 Service Date: 09/30/2012
 Invoice Date: 11/30/2012
 Due Date: 01/01/2013
 Parcel #:
 Property Address:

Remaining Unapplied Credits: 0.00

This Invoice must be paid on or before 30 days to avoid penalty.

PAYABLE AT OFFICE OF CITY TREASURER
 Please return bottom portion with Payment

Quantity	Description	Unit Price	Amount
1	DESIGN & CONST MGT PHASE2	105,310.33	105,310.33
1	BRIDGE CONSTRUCTION	34,815.61	34,815.61
1	MILL & OVERLAY PHASE 1	5,453.93	5,453.93



Total Invoice: 145,579.87
 Credits Applied: (5,453.93)
 Payments Applied: 0.00
 Invoice Balance: 140,125.94



CITY OF LINCOLN PARK
 1355 SOUTHFIELD ROAD
 LINCOLN PARK, MI 48146
 (313) 386-1800

INVOICE

CITY OF WYANDOTTE
 TODD DRYSDALE

Customer ID: 0109
 Invoice Number: 0000000623
 Service Date: 09/30/2012
 Invoice Date: 11/30/2012
 Due Date: 01/01/2013
 Total Due: 140,125.94
 Parcel #:
 Property Address:



This Invoice must be paid on or before 30 days to avoid penalty.

HENNESSEY



ENGINEERS, INC.
Engineering The Future.

CITY OF

January 4, 2013

13500 Reeck Road
Southgate, MI 48195

734.759.1600

Fax 734.282.6566

www.hengineers.com

Mr. Mark Kowalewski
City Engineer
City of Wyandotte
3200 Biddle Ave, Suite 200
Wyandotte, MI 48192

**Re: Harrison Bridge Reconstruction
Additional Construction Costs
Cities of Lincoln Park and Wyandotte
Hennessey Project 73037**

Dear Mr. Kowalewski:

As you are aware, based upon the discussions of our December 14, 2012 meeting held at the City Hall, the initial costs for construction services (contract administration, construction observation and inspection, construction surveying and layout and quality control testing) were estimated at a not to exceed cost of \$120,000 for the above mentioned project. This cost was to be split fifty percent to the City of Lincoln Park and fifty percent to the City of Wyandotte. However, as the project has now been completed, the final total calculated to \$142,620.66. The following factors attributed to the increase in final costs:

- During the initial excavation of the south abutment, poor soils and a significant amount of debris was encountered. At the Contractor's request, these soils were tested by an independent testing consultant and identified as non-hazardous contaminated soils and had to be disposed of with special procedures and hauled to the Riverview Landfill. However, approximately 40 truck loads were hauled away from the site, prior to the soils being classified as contaminated, to a location unacceptable for disposal of contaminated spoils. Therefore, additional inspection was required to verify that soils hauled to unacceptable location were moved to the Riverview Landfill and additional administrative paperwork required to properly dispose of all contaminated soils.
- On numerous occasions, the excavating subcontractor's production was slow or stopped due to lack of proper equipment on site, lack of enough personnel to complete tasks and/or lack of knowledge of the project. Eventually, due to consistent poor performance, our office proceeded with attempting to terminate the excavating subcontractors contract through MDOT, requiring several meetings and correspondence beyond the original scope of the project. MDOT was not able to grant a termination of the contract, however, once MDOT became involved, the subcontractor's performance slightly improved.
- The original contract called for the Contractor to cease work after November 15, 2011 for the winter season and continue in Spring 2012 with a final completion date set by MDOT of June 30, 2012; however, due to the unseasonably warmer weather during the Fall of 2011, the Contractor was allowed to work until December 30, 2012. Even though the weather was warmer than average, the progress of work slowed requiring additional inspection. By allowing the Contractor to work later in the Fall season, the project was able to be completed approximately one (1) month prior to the final completion date.
- Additional administrative time was required to verify proper wages were being paid to all workers by subcontractors. It was identified there were subcontractors not paying the appropriate wages during the course of the project. This issue has since been resolved.
- Additional pavement removal was required on the north side of the bridge to allow for proper placement of the crane during the construction of the north abutment.

**Harrison Bridge Reconstruction
Additional Construction Costs
City of Lincoln Park and Wyandotte
Hennessey Project 73037**

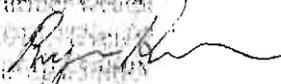
**January 4, 2013
Page 2**

If you have any questions, or require additional information, please contact myself or Mr. Jim Hollandsworth at any time.

Very Truly Yours,

HENNESSEY ENGINEERS, INC.

By:


R. Ryan Kern, P.E.
Project Manager

- cc: Greg Mayhew, P.E., Assistant City Engineer, City of Wyandotte
Bob Bartok, DPS Director, City of Lincoln Park
Kamran Qadeer, P.E., Project Manager, Fishbeck, Thompson, Carr and Huber, Inc.
Tom Gray, P.E., Vice-President, Fishbeck, Thompson, Carr and Huber, Inc.
James D. Hollandsworth, P.E., P.S., Engineering Manager, Hennessey Engineers, Inc.
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
Troy Nuccio, Civil Engineer, Hennessey Engineers, Inc.
File: B.4

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City of Lincoln Park
Department of Public Services
500 Southfield Road
Lincoln Park, Michigan 48146
(313) 386-9000, Ext. 226

TO: Mark Kowalewski, Wyandotte City Engineer

FROM: Robert Bartok, Lincoln Park Director of Public Services

DATE: January 17, 2013

CC: Jim Hollandsworth, Hennessey Eng./ Greg Capote, L.P. City Manager

RE: **Harrison Bridge Reconstruction**

Dear Mr. Kowalewski:

I am sending this memorandum concerning the Harrison Bridge Reconstruction Project. As I indicated to you previously, I was not involved with the writing of the contract between our two cities, this was done by our previous City Manager that has been gone or some time. The contract states that the estimated costs for construction inspection would be about \$68,000, this is substantially less than Hennessey's formal estimate given to the City at that time. I believe that the former manager inadvertently wrote the number for design and applied it to construction inspection. I do apologize for any confusion or grief this has caused you.

As you can see from Mr. Hollandsworth's information, the construction inspection is close to the estimate, except for approx. \$20,000 of overruns. As for these overruns, it is my policy to present any increase to the original estimate as a change order for you to review prior to incurring any costs, but as Mr. Hollandsworth explains this was not definitively known until the end of the project.

I have included some detailed information from Hennessey Engineering concerning the project costs as well as the final bill. I did want to take this opportunity to thank you for your assistance, as well as the City of Wyandotte, with this project. I think you will agree that we have a beautiful bridge that both communities will utilize for years to come. If I can be further assistance, please feel free to contact me.

Respectfully Submitted



Meeting Summary Memorandum

HENNESSEY ENGINEERS, INC.

13500 Reeck • Southgate, Michigan 48195

Phone (734) 759-1600 • Fax (734) 282-6566

Client: City of Lincoln Park and City of Wyandotte	HEI Project: 73037
Project Name: Harrison Bridge Reconstruction	HEI File C.2
Subject: MDOT Critical Bridge Funding	Date: 12-21-10 Time: 9:30 AM
Location: Wyandotte City Hall	
Attendees: Mark Kowalewski	Vince Guadagni
Greg Mayhew	Jim Hollandsworth
Kamran Qadeer	

Self Introduction of attendees

History

A brief Harrison Bridge history and current status was given by Jim Hollandsworth.

Current Update

Kamran Qadeer and Vince Guadagni gave an update of the MDOT Funding & Scheduling:

- MDOT contact person for the swap of construction funding is Keith Copper
- MDOT added the Harrison Bridge to the critical bridge funding for FY 2013.
- MDOT would like to swap the Harrison Bridge with another bridge and is working to have the design and construction in 2011.
- In order to meet this requirement FTC&H must submit a Pre-GI plan to MDOT by February 11, 2011.
- Submit Program Application due March 11, 2011
- The approximate Grade Inspection date is April 22, 2011
- Final Plans and specification due May 27, 2011
- Advertise June 24, 2011
- MDOT Letting Date August 5, 2011
- Estimated Commission Approval August 25, 2011
- MDOT Board approval September 6, 2011
- Begin construction mid-September

In order to meet the above deadlines FTC&H need to begin work on preliminary design starting the week of January 3, 2011.

Kamran Qadeer and Vince Guadagni gave an update on the cost associated with the construction of the Harrison Street Bridge.

- Estimated cost of the construction of the bridge is \$1,140,000 based on MDOT approved funding.
- MDOT will pay 95% of the construction costs of the bridge.
- 5% of the construction costs will be paid for by the municipalities of Lincoln Park (2.5%) and Wyandotte (2.5%)(Estimated \$57,000).

- The municipalities are responsible for 100% of the design costs (not to exceed \$61,700) and construction management costs (\$100,000 not to exceed \$120,000).
- All construction management will require MDOT Field Manager and Construction observation reporting in accordance with MDOT Local Agency Program requirements.

Project Coordination

Mark Kowalewski brought up that MDOT will not allow the design consultant to oversee the construction management on road designs.

FTC&H will check into this.

FTC&H will be responsible for the design, specifications and application submittal.
HEI will be responsible for the construction oversight.

FTC&H will submit the preliminary design and final designs to the City of Lincoln Park & Wyandotte & HEI for their review and comments prior to submittal to MDOT.

The representatives from City of Lincoln Park & Wyandotte & HEI will attend the GI meeting with MDOT. There will be progress meetings scheduled on a weekly basis during construction.

The City of Wyandotte is satisfied with the project team and the cost sharing.

Inter-Governmental Agreement

Mark Kowalewski requested that the City of Lincoln Park draft up the Inter-Governmental Agreement.

The agreement shall include the following items:

- Estimated Construction Cost \$1,140,000
- Design Cost not to exceed \$61,700
- Construction Management Costs not to exceed \$120,000
- The Cities will be responsible for 5% total of the Construction Costs estimated at \$57,000
- The Cities will be responsible for 100% of the design and construction management costs (listed above).
- The cities will be responsible for splitting their portions of the costs equally
- The City of Lincoln Park will pay the design costs. Once the design is completed the City of Lincoln Park will submitted an itemized invoice to the City of Wyandotte and they will reimburse the City of Lincoln Park for 50% of the cost. The same will hold true with the construction management costs.
- FTC&H will provide the City of Wyandotte with a copy of the
 - Pre-GI Submittal and Final Design for their review and comment
 - FTC&H will provide progress Design Plans at 50% and at various % completion phases as requested by the City.
 - Provide Final Design Plans and Specification once the project receives approval from MDOT

Mark Kowalewski will present the Inter-Governmental Agreement to the City of Wyandotte Mayor and Council at the Council meeting on Monday, January 10, 2011 for their approval. The Intergovernmental Agreement must be to Mark no later than noon on January 5, 2011.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

4

MEETING DATE: February 4, 2013

AGENDA ITEM # _____

ITEM: File # 4538 – Extend Concrete Sidewalk Program for 2013

PRESENTER: Mark Kowalewski – City Engineer

Mark Kowalewski

INDIVIDUALS IN ATTENDANCE: Mark Kowalewski – City Engineer

BACKGROUND: Alastra Construction has indicated in the attached amendment that they can perform the additional work at the unit rates set forth in the contract with the City for File # 4538 – 2011 Concrete Sidewalk Program. Quotes obtained for concrete work last year indicated that the cost for the same work would increase due to concrete and fuel cost rising.

Alastra Construction is amenable to extending their contract for the sidewalk program in the City of Wyandotte. The conditions of the contract extension would be as set forth in the attached Amendment to Contract. Section 1.03.09 Contract Extension of the Contract Specifications allows extension of the Contract when approved by the City Council and agreed to by the Contractor. See attached contract extension and certificate of insurance.

STRATEGIC PLAN/GOALS: NA

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer to extend Alastra Construction contract for next year.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The work will be funded from Account No. 249-450-825-461.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to Alastra Construction informing them of the decision of the City to extend his contract for one more year.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *OK Shyrdale*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: *OK JRP in JD*

LIST OF ATTACHMENTS: Amendment to contract and certificate of insurance..

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: January 28, 2013

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council that Council concurs with the City Engineer in the and hereby extends Alastra Construction Inc's contract; AND

BE IT FURTHER RESOLVED that the City Clerk is directed to complete all the required documentation.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

AMENDMENT TO CONTRACT
FILE # 4538 – 2011 CONCRETE SIDEWALK PROGRAM – CITY OF WYANDOTTE

ARTICLES OF AGREEMENT, made and entered into this ____ day of _____ 2013, by and between the CITY OF WYANDOTTE, party of the first part, and Alastra Construction., of the City of Wyandotte, County of Wayne, State of Michigan, party of the second part, to-wit:

1. To this contract shall be added the 2013 Concrete Sidewalk Program.
2. This contract shall be increased by the estimated amount not to exceed \$400,000.00
3. Completion date for this additional work shall be September 30, 2013.
4. The unit prices and contract conditions will remain the same as in the original contract.
5. Insurance Policies and Certificates will be submitted by the party of the second part to cover the extended period of time.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYANDOTTE

Joseph Peterson, Mayor

William R. Griggs, City Clerk

PARTY OF THE SECOND PART

Alastra Construction.

Michelle Patten

WITNESS

Vita Alastra

WITNESS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/10/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Daly Merritt Inc. 100 Maple Wyandotte MI 48192	CONTACT NAME: Cheryl Engel PHONE (A/C, No., Ext.): (734) 283-1400 FAX (A/C, No.): (734) 283-1197 E-MAIL ADDRESS: cheryl.engel@dalymeritt.com PRODUCER CUSTOMER ID#: 00010233
INSURED Vita Alastra, DBA: Alastra Construction 1149 Lincoln Wyandotte MI 48192	INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Insurance Co. NAIC # 10677 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 2012 - 2013 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		X	ENP0135471	4/20/2012	4/20/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			ENP0135471	4/20/2012	4/20/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$ Uninsured motorist combined \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$			ENP0135471	4/20/2012	4/20/2015	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	WC2124703	4/20/2012	4/20/2013	WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 The City of Wyandotte is added as an Additional Insured as respects the interest surrounding the work performed by the Insured for the 2013 Sidewalk Project. Policies are endorsed to provide 30 days prior written notice of cancellation or reduction of coverage to The City of Wyandotte. Waiver of subrogation for personal injury or property damage applies in favor of The City of Wyandotte, its employees and agents arising from this contract.

CERTIFICATE HOLDER City of Wyandotte 3131 Biddle Wyandotte, MI 48192	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE A Balavitch/CENGEL <i>Anthony C. Balavitch II, III</i>
--	--

Reports

+

minutes

Wyandotte, Michigan January 28, 2013

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Pro Tempore Lawrence S. Stee presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Frieke, Galeski, Sabuda

Absent: None

COMMUNICATIONS MISCELLANEOUS

January 24, 2013

Honorable Mayor Peterson and Wyandotte City Council Members;

The City of Wyandotte and most of southeast Michigan has a very large concentration of veterans. Over the past several years the Veterans Service Officers from the American Legion Post #217, the V.F.W. Post #1136 and the Marine Corps League Detachment #153, all organizations of Wyandotte, have helped hundreds of veterans with their claims for disability compensation or pensions. In doing so, these local veterans who have been awarded financial compensation are able to return those compensation dollars back into our local community.

Many of our local disabled veterans are in a limited financial situation and one glaring problem that exists is the fact that their VA compensation is counted as income when they apply for assistance from the Department of Human Services. While the Federal Government classifies this compensation as exempt from income, the State of Michigan does not.

We have formed a coalition of veterans from service organizations in the City of Wyandotte hereby named the Wyandotte Veterans Task Force. We will work together with officials of the 14th District, State and Federal legislatures to assist in changing this practice in Michigan.

Therefore, we strongly urge the Mayor and Council to support our efforts in changing the way our state views veteran's disability compensation. In doing so, many other avenues of assistance may become available to our veterans in all of Michigan and specifically in Wyandotte and the downriver area.

Respectfully submitted,

Tom Woodruff
Michigan Veterans Trust Fund Chairman, American Legion Post #217, V.F.W. Post #1136
Marine Corps League #153

PERSONS IN THE AUDIENCE

Jerry Kupser, 1830 19th, welcome to new City Hall!

Kevin VanBoxell, 1271 – 12th, Veterans thank Council for help.

Mr. Pizzo, builder, involved in new City Hall.

Richard Miller, 1202 – 2nd, had Councilman DeSana move closer to mike.

John Dering, Wyandotte Jaycees, welcome to new building and thanked Mayor and Council for their support for Santa House.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

January 24, 2013

The Honorable City Council City of Wyandotte
3131 Biddle Avenue, Wyandotte MI 48192

Gentlemen and Madam:

As stated in the Premises of the District Library Agreement, the District Library shall be governed by a board consisting of five members, two of which will be appointed by the School District, two appointed by the City, and one to be selected at large by the four appointed members.

As you know, Judith Kresin, one of our representatives on the District Library Board, passed away unexpectedly last month. This communication is to request your concurrence in the appointment of James Kresin, 1847 - 15th Street, Wyandotte, fulfilling Judy's term on the District Library Board, which would have expired June 30, 2014.

Thank you for your consideration in this matter.

Sincerely, Joseph R. Peterson, Mayor

January 24, 2013

The Honorable City Council, City of Wyandotte
3131 Biddle Avenue, Wyandotte MI 48192

Gentlemen and Madam:

I am writing to request your concurrence in the following appointments to the Cultural and Historical Commission:

Jan Nagel, 249 Vinewood, Wyandotte MI 48192. Ms. Nagel will replace Stanley Rutkowski who resigned last month. Her term will expire December 2016.

Shirley Prygoski, 3301 Biddle Avenue, Wyandotte MI 48192. Mrs. Prygoski will replace Thomas Woodruff who resigned last month. Her term will expire December 2014.

Thanking you in advance for your support of these appointments, I remain

Sincerely,

Joseph R. Peterson, Mayor

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: January 28, 2013

AGENDA ITEM #4

ITEM: Wyandotte Street Art Fair Entertainment – Fifty Amp Fuse Contract
--

PRESENTER: Heather A. Thiede, Special Event Coordinator

INDIVIDUALS IN ATTENDANCE: Heather A. Thiede, Special Event Coordinator

BACKGROUND: Please find the attached contract for Fifty Amp Fuse to provide entertainment at the Wyandotte Street Art Fair (WSAF) on July 11th and 12th 2013. They will perform four (4) hour sets each night with a ten piece band. During the 2012 WSAF Fifty Amp Fuse performed for two nights and it increased our beverages sales immensely. We feel that this group will once again provide excellent entertainment and will help make our downtown a destination of choice for residents of not only Southeast Michigan but to the numerous visitors from various states who are attending our Art Fair.

STRATEGIC PLAN/GOALS: The City of Wyandotte hosts several quality of life events throughout the year. These events serve to purpose the goals of the City of Wyandotte by bringing our community together with citizen participation and supporting the local businesses and non-profit organizations.

ACTION REQUESTED: We feel that Fifty Amp Fuse will once again provide excellent service and request your support of this contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Account: 285-225-925-730-860 – Wyandotte Street Art Fair \$13,000

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to the Mayor and City Clerk to sign and return to the Special Event Coordinator

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation, signature on file.

LEGAL COUNSEL'S RECOMMENDATION: Concur with recommendation, approval on file.

MAYOR'S RECOMMENDATION: Concur with recommendation, signature on file

LIST OF ATTACHMENTS: Fifty Amp Fuse Contract 2013

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: January 28, 2013

AGENDA ITEM #5

ITEM: City Purchasing 2337 – 8 th Street, Wyandotte

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: This property is an eyesore in the neighborhood. The property sits on the front part of the property and requires extensive repairs. The property became available for the City to purchase for \$25,000.00.

STRATEGIC PLAN/GOALS: City is committed to maintaining and developing excellent neighborhoods by enabling and empowering neighborhood organizations and associations, matching tools and efforts to the conditions in city neighborhoods, tracking infrastructure conditions in all neighborhoods. The city will work to establish and sustain the quality of street lighting, sidewalks, curbs, gutters and pavement, continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas

ACTION REQUESTED: Approve the Purchase Agreement for the City to acquire the property and authorize the Mayor and City Clerk to execute same.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: 492-200-850-519 Land Acquisition.

IMPLEMENTATION PLAN: Mayor and City Clerk execute the Purchase Agreement. Close on the property and demolish property.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: ok JRP by TDrysdale

LIST OF ATTACHMENTS: Acquisition Tool and Purchase Agreement

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: January 28, 2013

AGENDA ITEM #6

ITEM: Demolitions for RFP dated January 3, 2013

PRESENTER: Mark A. Kowalewski - City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski - City Engineer

BACKGROUND: The City of Wyandotte in an effort to remove blighted houses and open space for future development solicited bids on January 3, 2013, for ten (10) properties. These bids were received on January 3, 2013, and Pro Excavation was determined to be the most qualified bid. See attached bids.

STRATEGIC PLAN/GOALS: NA

ACTION REQUESTED: Adopt a resolution concurring with the City Engineer selecting Pro Excavation as the contractor of record.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Expense the work form Account No. 492-200-850-519.

IMPLEMENTATION PLAN: The resolutions and all necessary documents will be forwarded to Pro Excavation directing them to begin ACM abatement and demolition.

CITY ENGINEER:

CITY ADMINISTRATOR'S RECOMMENDATION: ok TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: ok JRP by TDrysdale

LIST OF ATTACHMENTS

Summary of bids from Pro Excavation, 21st Century Salvage, Homrich, and International Construction

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: January 28, 2013

AGENDA ITEM #7

<p>ITEM: Neighborhood Stabilization Homes (NSP2) – Sales Price</p>

PRESENTER: Mark A. Kowalewski, City Engineer

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: In order to meet the NSP2 Grant requirements, we must pre-list the last two (2) NSP2 homes at 451 Ford and 459 Ford before construction is completed. These homes will have all the same amenities as the other NSP2 homes including geothermal. These two (2) homes are similar to the homes built at 247 and 257 Walnut. An appraisal has been performed by Silverwood Appraisal which indicates the following:

	<u>Appraised Value</u>
451 Ford Avenue	\$108,000.00
459 Ford Avenue	\$108,000.00

One (1) of these units must be available for a buyer that meets 50% of AMI and one (1) of the units can be sold to someone at or below 120% AMI. These properties will be sold in compliance with the Sales Policy.

Also enclosed is the Low Income Set Aside (LISA) Spreadsheet, which indicates that the City will meet the 25% set aside requirement.

STRATEGIC PLAN/GOALS: By fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas. Ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods. Also by promoting the finest in design, amenities and associated infra-structure improvements in all new developments

ACTION REQUESTED: Adopt a resolution approving the listing of the homes at 451 Ford Avenue and 459 Ford Avenue with Downriver Real Estate Group for the above amounts.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: List the homes with Downriver Real Estate Group, since the homes are in the construction phase, the plans for these homes will be available for viewing in the Offices of Downriver Real Estate Group at 1644 Ford Avenue, Wyandotte, Michigan. The Lottery Drawing will be held on Monday, February 25, 2013, at 2:00 p.m. in the Council Chambers at City Hall.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: OK TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: ok JRP by TDrysdale

LIST OF ATTACHMENTS LISA Report

CITY OF WYANDOTTE REQUEST FOR COUNCIL ACTION

MEETING DATE: January 15, 2013

AGENDA ITEM #8

ITEM: Special Assessment District #935PRESENTER: Mark Kowalewski - City Engineer

INDIVIDUALS IN ATTENDANCE: NA

BACKGROUND: In accordance with Chapter XIV - Subdivision No. 2, Paragraph 222, Section 14 of the City Charter, sidewalk repairs have been made to public walks within the City and the cost of said repairs should be charged against the abutting properties. The area of this work was 6th Street to Biddle Avenue from Grove Street to Eureka Avenue and also Goddard Road to Ford Avenue from Electric Avenue to 15th Street.

STRATEGIC PLAN/GOALS: NA

ACTION REQUESTED: Upon determination that the cost of the work should be charged to the respective parcels by Special Assessment, the enclosed list should be reported by the City Clerk to the City Assessor for assessment.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Said costs shall be paid by the abutting property owners.

IMPLEMENTATION PLAN: Costs of the work shall be paid by the property owners within 5 years beginning in July of 2013.

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: OK TDrysdale

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION: ok JRP by TDrysdale

LIST OF ATTACHMENTS: Assessment Roll.

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	January 9-17, 2013	\$254,646.13
Police Commission Meeting	January 8, 2013	
Police Commission Meeting	January 22, 2013	
Beautification Commission	November 14, 2012	
Beautification Commission	January 9, 2013	
Fire Commission	January 22, 2013	
Fire Commission	January 8, 2013	
Cultural & Historical Commission	January 10, 2013	
Retirement Commission Meeting	January 16, 2013	
Municipal Service Commission	January 8, 2013	

CITIZENS PARTICIPATION:

None

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda

Absent: None

HEARING

HEARING RELATIVE TO THE PROPOSED
PROJECTS FOR THE 2012-2013 COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM

Nothing in writing

RESOLUTIONS

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand approved as recorded without objection.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Leonard Sabuda
Supported by Councilperson Dan Galeski
ROLL ATTACHED

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from Tom Woodruff, Michigan Veterans Trust Fund, Chairman; representing the Wyandotte Veterans Task Force relative to efforts to change the manner in which the State of Michigan views Veteran's disability compensation is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the Mayor and Council pledge their support to this effort and will assist in any way possible to achieve an income exempt status for Veterans residing in the downriver area and entire State of Michigan.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Leonard Sabuda
Supported by Councilperson Dan Galeski
ROLL ATTACHED

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation set forth in Mayor Peterson's communication dated January 24, 2013 to appoint James Kresin, 1847-15th Street to the District Library Board.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Leonard Sabuda
Supported by Councilperson Dan Galeski
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda
NAYS: None

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation set forth in Mayor Peterson's communication dated January 24, 2013 to appoint the following the Wyandotte Cultural and Historical Commission: Jan Nagel, 249 Vinewood, Wyandotte, MI. 48192; term to expire December 2016 and Shirley Prygoski, 3301 Biddle Avenue, Wyandotte MI. 48192; term to expire December 2014.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Dan Galeski

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council APPROVES the engagement contract with Fifty Amp Fuse in the amount of \$13,000 to perform at the Wyandotte Street Art Fair on July 11th and 12th, 2013 as submitted by the Special Events Coordinator. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Dan Galeski

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer to acquire the property at 2337-8th Street in the amount of \$25,000 to be appropriated from TIFA Area Funds; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs, William R. Look is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND FURTHER that the City Engineer is directed to DEMOLISH same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Dan Galeski

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer and hereby authorizes the acceptance of Pro Excavation's bid of \$45,000 for Section 1, \$32,900 for Section 2 and \$24,700 for Section 3 for the demolition of various properties in the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Dan Galeski

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer to list for sale the NSP2 property at 451 Ford Avenue and 459 Ford Avenue. AND BE IT FURTHER RESOLVED that Plans will be available for viewing at the office of Wyandotte Real Estate Group, 1844 Ford Avenue, Wyandotte, Michigan prior to the Lottery Drawing on Monday, February 25, 2013 at 2:00 p.m. at City Hall in the Council Chambers located at 3200 Biddle Avenue; 3rd floor.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Dan Galeski

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the sidewalk repair costs as reported by the City Engineer are hereby referred to the City Assessor to make a Special Assessment Roll for SAD # 935 (2012 sidewalk repairs); area of work was 6th Street to Biddle Avenue from Grove Street to Eureka Avenue and also Goddard Road to Ford Avenue from Electric Avenue to 15th Street; and report the assessment to the City Council; AND BE IT FURTHER RESOLVED that the City Assessor is directed to complete all the required documentation.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Dan Galeski

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council hereby APPROVES the proposed projects for the 2012-2013 Community Development Block Grant Program which includes Street Improvements; Public Service; Youth Assistance; Housing Rehabilitation; and Administration as recommended by the City Engineer at the January 28, 2013, Public Hearing; AND BE IT FURTHER RESOLVED that the Final Statement be published in the Heritage Newspaper.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Dan Galeski

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda

NAYS: None

Wyandotte, Michigan January 28, 2013

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the total bills and accounts in the amount of \$2,532,803.59 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Dan Galeski

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda

NAYS: None

ADJOURNMENT

MOTION by Councilperson Leonard Sabuda
Supported by Councilperson Dan Galeski
That we adjourn.
Carried unanimously
Adjourned at 8:01 PM
January 28, 2013



William R. Griggs, City Clerk

01- 06
January 22, 2013

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, January 22, 2013 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole
Frederick C. DeLisle
James S. Figurski
Leslie G. Lupo
Michael Sadowski

Acting General Manager
& Secretary - Rod Lesko

Also Present - Melanie McCoy
Kerry McClenon
Chris Brohl
Charlene Hudson
Steve Timcoe
Valerie Hall
Pam Tierney
Jim Skarzynski
Bill Weirich
Paul LaManes
Dave Fuller
CATV Volunteer

01 - 07
January 22, 2013

APPROVAL OF MINUTES

MOTION by Commissioner Figurski and seconded by Commissioner DeLisle to approve the January 8, 2013 regular session Municipal Service Commission meeting minutes.

HEARING OF PUBLIC CONCERNS

None

RESOLUTION 01-2013-04

MOTION by Commissioner Figurski and seconded by Commissioner DeLisle to adopt the proposed Water Department Capital Budget Amendment.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

ENERGY EFFICIENCY SERVICE COMMITTEE AGREEMENT

MOTION by Commissioner Lupo and seconded by Commissioner DeLisle to approve the Energy Efficiency Service Committee Agreement.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 01-2013-05

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to authorize the General Manager to execute a renewal digital services agreement with (HITS) Headend in the Sky, Inc via the NCTC member participation agreement for programming transport.

01 - 08
January 22, 2013

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

REPORTS AND COMMUNICATIONS

MOTION BY Commissioner Figurski and seconded by Commissioner Sadowski to receive and place on file.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski that the bills be paid as audited.

#5142	\$	(70.00)
#5143	\$	343,209.83
#5144	\$	925.00
#5145	\$	1,050,817.28

Commissioner Cole asked that roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

COUNCIL RESOLUTIONS:

RESOLVED by the City Council CONCURS with the Wyandotte Municipal Service Commission and the WMS Management and hereby authorizes the execution of the Tire Derived Fuel purchase agreement with Silver Lining Recycling Inc.

RESOLVED by the City Council the Council CONCURS IN THE Recommendation of the Acting General Manager and Wyandotte Municipal Service Commission for the purchase and Installation of Motorola mobile and portable digital radios And associated antennas at the total State bid cost of

01 - 09
January 22, 2013

\$24,736.50; fund to be derived from the 2013 Electric Department capital budget for radio replacement asset account \$591-000-100-020-001.

RESOLVED by the City Council that Council CONCURS in the recommendation of the Acting General Manager and Wyandotte Municipal Service Commission to purchase two jeep Liberty Vehicles from Telegraph Dodge Chrysler Jeep for use by the Electric Department of \$22,442.00 each for a total of \$44,884.00; fund to be derived from the 2013 Electric Department capital budget for vehicle replacement asset account #591-000-100-020-001.

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski Receive and place on file.

ANNUAL REVIEW 2012

WATER DEPARTMENT 2012 PRESENTATION WILLIAM WEIRICH

1. New Mixer at Water Tower.
2. New Garage at 1771 6th Street.
3. Cost of Service Study 2013.
4. GIS is 95% completed.

CABLE DEPARTMENT 2012 PRESENTATION STEVE TIMCOE

1. 15 NSP Home Installations.
2. 100 Commercial Business Customers.
3. 100% growth in wireless subscription.
4. Fort Street Construction.
5. Upgraded Internet.
6. Rate adjustment October 2012.
7. Service Tech's productivity and quality control.
8. Telecommunication Review.
9. Increase Bandwidth speeds.

ELECTRIC DEPARTMENT 2012 PRESENTATION CHARLENE HUDSON

1. Sub Station #9 Phase 2 Construction.
2. Relay upgrades for 69 KV and Distribution.
3. New Primary Feeds.
4. Pre conversion work Vinewood Substation and Grove Substation.

5. LED Lighting Update.
6. Residential and Commercial Solar Net Metering.
7. NSP2 Home and Foundation for Residential decorative lighting.

ADVANTAGES PROVIDED BY CITY OWNED UTILITIES

1. Sharing of Interdepartmental Resources.
2. Water Department GIS funding and laying foundation for Interdepartment GIS.
3. Customer Assistance.
4. Outage Resolution.
5. Tree Trimming.

FUTURE PLANS

1. Decommissioning of Vinewood and Grove Substation.
2. New Electrical Feeds to Hospital, Water Department to fed from new Substation #9 Circuits.

POWER PLANT 2012 PRESENTATION MELANIE MCCOY

1. Improved dispatch and power purchase procedures to better manage supply cost.
2. Update on Boiler #8.
3. Update on Boiler #7.
4. Site Improvement, roof replacement
5. Turbine Generators.

POWER PLANT 2012 ACTIVITIES

1. Inventory System in Garage.
2. Condensate/Steam Improvements.

POWER SUPPLY FUTURE PLANS

1. Power supply Analysis.
Continue Expense Reduction.
2. Boiler Emission Reduction.

FINANCE/ADMINISTRATIVE 2012 PRESENTATION PAUL LAMANES

1. Staff Recruitment - Mike Pente Accounting/Finance, Valerie Hall/ Customer Assistance/Payment Center.
2. Budgets Fiscal Year 2013 approval September 18, 2012.

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3. Cable Deficit Plan filed timely and approved by State.
4. Fiscal Year 2012 Audit.
5. Debt Service Coverage/Electric.
 - A. Ordinance- 110% Bond Payments
 - B. Fiscal Year 2011 185%.
 - C. Fiscal Year 2012 Preliminary results similar range.
9. IBEW Union Contract expires September 2013.

2013 PLANS/ACTIVITIES

1. Customer service and satisfaction.
2. Monitor and review operations and processes.
3. Collective Bargaining - Agreement expires 09/30/2013.
4. Budgeting - FY 2014.
5. Administrative process review and recommendations
6. Benefits Administration.

IT 2012 PRESENTATION DAVE FULLER

IT ACTIVITIES

Aligned with Technology Assessment
Proposed Projects
Completion Dates
Performance Metrics
Formal Policies

INFRASTRUCTURE REVIEW

Inventoried all IT assets.
Help ascertain support cost.
Determine refresh policy.

ONLINE BILL PRESENTATION AND PAYMENTS

Testing phase.
Bill Presentation.
Payments.
Incentivized payment strategy.
Walk-in parity.

CITY HALL CONSOLIDATION

Completed Consolidation January 22, 2013.
Reduction in infrastructure cost.

SERVER REFRESH

Moved to virtual server environment.
Long-term savings.
Positioned for "Cloud Computing"
Enhanced productivity.

HELP DESK-FORMALIZED SUPPORT

Moving request to a help desk environment.
Support Continuity.

PHONE SYSTEM - VOIP

City Hall migrated to new system.
Enhanced functionality.
Customer/Owner experience focus.
Enhanced productivity.

SECURITY SYSTEM

Modular system.
Leveraged existing network technology.
ID Badge-based card access.

CUSTOMER ASSISTANCE 2012 PRESENTATION VALERIE HALL

INSTITUTED OVERTIME MANAGEMENT

Decreased OT by 85% in November 2012.
Decreased OT by 94% in December 2012.

Schedule Adjustments - November 1, 2012.
Overtime tracking verified savings.

CUSTOMER ASSISTANCE UPDATE

Cross Training between Customer Assistance and Collections staff
to create efficiencies and cross training of Engineering Staff.

Educated Staff on Call Statistics in new phone system.

IMPLEMENTED

Payment Only line.
New Drop Box.
Drive thru capabilities.

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Dress Code Policy.
Exception report more reviewed thoroughly with improved
Procedures.
Paperless environment by educating staff on scanning capabilities
Streamlined non-pay disconnect process.
Created quality assurance standard.
Purchased cash counting machine that creates 35 hours of time
savings/month.
Started bi weekly one-on-one meeting with staff to discuss
performance.
Monthly team meetings.
Created reporting to track volume and time for staffing
purposes.

SAFETY PROGRAM 2012 JIM SKARZYNSKI

Monthly Safety Meetings continued in 2012.
54 Polices/Procedures added to WMS Safety Manual.
2012 - 3 Recordable cases for a 2.38 TRC rate.
2011 - 5 Recordable cases for a 3.96 TRC rate.
2010 - 4 Recordable cases for 3.12 TRC rate.
2009 - 4 Recordable cases for a 3.12 TRC rate.
2008 - 10 Recordable cases for a 9.34 TRC rate.

WMS goal for 2013 is zero recordable cases.

Safety Program Updates

In 2012 WMS had 11 injury cases reported, compared to 21
injury cases reported in 2011.
WMS implemented an employee safety indoctrination program for new
Employees.
Automated External Defibrillator (AED) - All WMS
6 Buildings, the main water truck and line trucks are equipped.
Pacific Industrial Contractor Screening (PICS) - WMS is
certified for working on BASF grounds, PICS completed
Certification.
Continuing Safety training for 2013.

ENERGY/SUSTAINABILITY INITIATIVES 2012 Pam Tierney

Overview

Grants
Energy Savings Strategy.
Special Projects.
Geothermal.
Renewable Strategy/Technology Review.

Grant Details

\$1.4 million - Wind - WIRES Grant Hybrid.
\$3.8 million Energy Efficient & Conservation Block Grant (EECBG)
\$315k + \$50K Better Buildings extension through March 31, 2013.
CESPA - Community Energy Strategic Plan - Academy Award

Energy Savings Strategy

Save a Watt in Wyandotte Energy Programs:

Energy Savings Audit Program
Energy Optimization/Energy Smart Program

Community Energy Strategic Plan

Business plan to optimize the use and supply of energy throughout the community.
Roadmap to meet short and long term energy related goals.
plan to manage energy resources and consumption.
Plan to prioritize actions, implement changes, and measure results.
Comprehensive look at how energy is being used and opportunities for improvement.

Special Projects

GIS
Marketing/Outreach:
Facebook
Website upgrade

GEOHERMAL UPDATE

56 Installations in the planning/design stage or completed.

25 new residential installations.
20 retrofit residential installations.
4 commercial installations.
2 new multi-family developments (20 Units)
4 private home owners subscribed; 1 off grid.

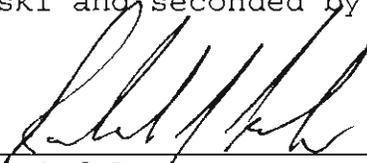
50 Bore fields installed
31 Installations Complete & In Service.
APPA Energy Innovator of the Year Award 2012

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Renewable Energy/Technology Review

Constantly looking for grants and reviewing MPPA Options.
Power Generation/Market Power

Motion By Commissioner Sadowski and seconded by Commissioner DeLisle
to now adjourn. 6:26 P.M.



Rod Lesko
Secretary