

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, JULY 23, 2012 7: 00 PM
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE LAWRENCE S. STEC

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Terry Miller, Royal Movers relative to the utilization of a city parking lot for one of their trucks.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

2. Communication from Mayor Peterson regarding the Senior Alliance (TSA) 2013 Annual Implementation Plan (AIP).

3. Communication from the City Administrator regarding repayment of funds previously allotted to the WCA from the City's UDAG Fund.

4. Communication from the Downtown Development Director regarding Bid File # 4593 Specifications and Qualifications for Development of the former Sears Building 3061 and 3063 Biddle Avenue, Wyandotte, Michigan.

5. Communication from the Department of Legal Affairs regarding setting forth the procedures for addressing the City Council .

6. Communication from the Police and Fire Commission regarding staffing in the City's public safety departments.

7. Communication from the Chief of Police regarding the purchase of ten (10) X26E Tasers.

8. Communication from the Chief of Police relative to the purchase of a new 2012 Chevrolet Police Package Tahoe for K-9 unit.

9. Communication from the Chief of Police and City Engineer regarding the placement of a clothes and shoes collection box at the City's Drop-off recycling center.

10. Communication from the City Engineer submitting the revised NSP2 Single-Family Sales Program Guidelines.

11. Communication from the Planning Commission regarding murals and public art.

12. Communication from the Planning Commission relative to the use of 126 Oak Street as an internet café.

13. Communication from the City Engineer regarding a grant from the Michigan Department of Transportation (MDOT) Federal Aid Eligible Road Funding for street repair/reconstruction work along 2nd Street from Oak Street to Ford Avenue and along 3rd street from Plum Street to Vinewood.

14. Communication from the Engineering hearing officer regarding a show cause hearing relative to the dangerous and unsafe structure at 644 Orange.

15. Communication from the City Engineer relative to the demolition of the structures at 2309-10th..

16. Communication from the City Engineer and City Assessor submitting a purchase agreement for property within the City of Wyandotte.

17. Communication from the City Engineer regarding the renovation of the 3rd Floor of the New City Hall.

18. Communication from the Department of Legal Affairs regarding new state fireworks laws and how they apply to the current City Ordinances.

CITIZENS PARTICIPATION:

HEARINGS:

PUBLIC HEARING
REALTIVE TO CITY PROPERTY TAX RATES
SUBMITTED FOR ADOPTION FOR THE
2013 FISCAL YEAR

SHOW CAUSE HEARING REALTIVE TO
THE PROPERTY AT 3332-12TH REGARDING THE REASONS
SAJD PROPERTY HAS NOT BEEN REPAIRED OR
DEMOLISHED IN ACCORDANCE
WITH THE CITY'S PROPERTY MAINTENANCE CODE

FIRST AND FINAL READING OF ORDINANCES:

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND ARTICLE III OF CHAPTER II
ENTITLED " FIREWORKS" AND TO ADOPT LOCAL
FIREWORKS SAFETY STANDARDS.

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF WYANDOTTE BY ADOPTING SECTION 25-86
ENTITLED "PROHIBITED NOISE"

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF WYANDOTTE BY AMENDING
SECTION 25-63
ENTITLED "PROHIBITION AGAINST LITTERING"

FINAL READING OF AN ORDINANCE:

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING
ARTICLE XXIV-General Provisions, Section 2408 Signs, Section (F) Permitted Signs
Sub-Section 2 (K) , (1) and (2) by Zoning District O-S, B-1, B-2 & PD

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	July 16-July 18, 2012	\$257,286.70
Downtown Development Authority	June 12, 2012	
Downtown Development Authority	June 19, 2012	
Downtown Development Authority	July 10, 2012	
Police Commission Meeting	July 10, 2012	
Police Commission Meeting	June 26, 2012	
Fire Fighter's Civil Service Commission	June 13, 2012	
Fire Fighter's Civil Service Commission	June 19, 2012	
Beautification Commission Meeting	June 13, 2012	
Municipal Service Commission	June 26, 2012	
Municipal Service Commission	July 10, 2012	
Planning Commission	June 27, 2012	

FYI

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Kechn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

July 18, 2012

The City of Wyandotte Department of Engineering has contracted with G. V. Cement Contracting Co. to construct a new storm sewer on Maple Street between 1st Street and 2nd Street. The new storm main will be constructed from the catch basins west of the alley west of 1st Street to a sewer main manhole on the south west corner of 2nd and Maple. The new storm sewer main will be installed down the center of Maple Street. Work will begin this week with the saw cutting of the street pavement in advance of pavement removal. This project will last approximately two (2) weeks. Portions of the street will be removed to accommodate the storm sewer construction and will be temporarily restored in sections as the sewer main is installed. During this work, vehicles will lose access to the described area of Maple Street until the street is completely restored. The work area will be barricaded and posted no parking. Vehicles should park in the Yack Arena parking lot or in the City parking lot on the northwest corner of 2nd and Maple.

We apologize for any inconvenience this work may cause. The City and G. V. Cement will try to limit the inconvenience as best as possible. Your cooperation in this matter will be greatly appreciated. Should you have any questions please contact the undersigned at 324-4558, or by email at gmayhew.wyan.org.

Very truly yours,

Gregory J. Mayhew
Assistant City Engineer

July 23, 2012: Chairman Councilman Larry Stec
July 30, 2012: Chairman Councilman Todd Browning
August 6, 2012: No Meeting
August 13, 2012: Chairman Councilman James DeSana

FYI

1

DEAR MAYOR AND COUNCIL,

My name is Terry Miller, and I am the proud owner of Royal Movers, in Wyandotte.

We are currently expanding our business in Wyandotte by adding a third truck to accommodate all of our valued customers, but the problem is our lot can't hold all three of our 24" trucks at the end of our work day. We have evaluated lot # 12 on Eureka and 17th since we've been here for the last two years and noticed that there really hasn't been much public parking in that lot.

I would like to get permission from the proper authorities to use a small area to park one of our 24" trucks that will also be used in our daily operations of our business, meaning that the truck will not be permanently parked or sitting in that lot every day.

If permission were granted there would still be enough space to accommodate six to nine vehicles with ease.

Thank you sincerely for the time in considering this matter,

Terry Miller
Royal Movers

Terry Miller



1806 Eureka Rd.
Wyandotte, MI 48192
313-483-2250

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

JOSEPH R. PETERSON
MAYOR

July 10, 2012

The Honorable City Council
City of Wyandotte
3131 Biddle Avenue
Wyandotte MI 48192

RE: THE SENIOR ALLIANCE (TSA) 2013 ANNUAL IMPLEMENTATION PLAN
(AIP)

Gentlemen and Madam:

The Senior Alliance (TSA) provides services to older adults within the 34 communities of southern and western Wayne County. The Office of Services to the Aging requires TSA to request a resolution approving the AIP from each local unit of government in their planning and services area. (A copy of the plan is available for your review at The Senior Alliance website: www.aaalc.org.)

The TSA Board has recommended acceptance of this plan and requests that each municipality adopt a resolution supporting the TSA 2013 Annual Implementation Plan (AIP) as submitted by The Senior Alliance.

Your support of the AIP will be very much appreciated.

Sincerely,

Joseph R. Peterson
Mayor

RESOLUTION

WHEREAS the City of Wyandotte, Wayne County, Michigan, recognizes the role of The Senior Alliance as the designated Area Agency on Aging for Southern and Western Wayne County to be responsible for planning, developing, coordinating, monitoring, and managing a comprehensive organized service delivery system of services for older adults and caregivers; and

WHEREAS the 34 communities of Southern and Western Wayne County, including the City of Wyandotte, comprises the Planning and Service Area to the agency's governing body; and

WHEREAS The Office of Services to the Aging require local Area Agencies on Aging to request approvals of their Annual Implementation Plan from their local governments; and

WHEREAS The Senior Alliance has submitted the plan to this honorable body in accordance with federal and state laws; and

WHEREAS The Senior Alliance has held a public hearing for client, caregiver and service provider population feedback which contributed to the development of the Annual Implementation Plan for Fiscal Year 2013.

NOW, THEREFORE, BE IT RESOLVED, that this honorable body of the City of Wyandotte approves the Annual Implementation Plan for FY 2013, as presented to the City.

I move the adoption of the foregoing resolution.

MOTION by Councilmember _____

Supported by Councilmember _____

YEAS

COUNCIL

NAYS

Browning
DeSana
Fricke
Galeski
Sabuda
Stec

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



3

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. Desana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A.
CITY ADMINISTRATOR

July 19, 2012

The Honorable Mayor Joseph R. Peterson
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Per the attached Council Resolution dated June 18, 2012, the Council referred the communication from the Wyandotte Community Alliance (WCA) to the City Attorney to coordinate with the undersigned relative whether the WCA has met the requirement of repayment of funds previous allotted to them from the City's UDAG Fund.

The undersigned respectfully requests that this issue be discussed during the upcoming budget deliberations which will begin in August of 2012.

Sincerely,

Todd A. Drysdale
City Administrator

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Kehn
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stee

June 19, 2012

JOSEPH R. PETERSON
MAYOR

RESOLUTION

Wyandotte Community Alliance
246 Sycamore
Wyandotte, Michigan 48192

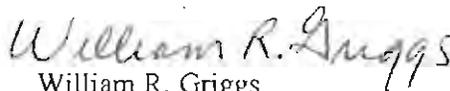
By Councilwoman Sheri M. Fricke
Supported by Councilman James R. DeSana

RESOLVED by the City Council that the communication from the Wyandotte Community Alliance relative to funds owned to the City UDAG fund is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council refers said issue to the City Attorney to coordinate with Mr. Drysdale and the members of the Wyandotte Community Alliance as to an interpretation from a legal standpoint of the claims that the Alliance feels they have met the requirements of repayment through the enactment of LOANS and GRANTS to the City with a report back to Council in two (2) weeks.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stee
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on June 18, 2012.


William R. Griggs
City Clerk

cc: City Administrator, Department of Legal Affairs

OFFICIALS

William R. Griggs
CITY CLERK

Andrew Swiecki
TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

DOWNTOWN DEVELOPMENT AUTHORITY

July 18th, 2012

Mayor Joseph R. Peterson & City Council
3131 Biddle Avenue
Wyandotte, Michigan 48192

RE: BID FILE NUMBER 4593 SPECIFICATION AND QUALIFICATIONS FOR DEVELOPMENT OF THE FORMER SEARS BUILDING, 3061 & 3063 BIDDLE AVENUE, WYANDOTTE, MICHIGAN

Dear Mayor & Council:

As you aware, the Downtown Development Authority recently acquired the former Sears property at 3061/3063 Biddle Avenue with the intent to solicit the property for redevelopment. Please find herewith the Specifications and Qualifications for Development of said property. Please note that the Phase I and Phase II environmental site assessments are not included in this document (as they are extensive), but that they will be available for review on our website and in the Engineering and Building Department once the Request for Proposal is issued.

We ask for your support for this proposal as the successful redevelopment of this property is essential to the revitalization of our Downtown and consistent with the *City of Wyandotte 2010-2015 Strategic Plan*.

If you have any questions regarding this proposal, please contact me.

Sincerely,

Natalie Rankine, RA
Downtown Development Authority Director
2624 Biddle Avenue
Wyandotte, Michigan 48192
734-324-7298
nrankine@wyan.org

cc: DDA Board
Todd A. Drysdale, City Administrator
Mark Kowalweski, City Engineer

**SPECIFICATIONS FOR QUALIFICATIONS
AND PROPOSALS FOR DEVELOPMENT OF**

FORMER SEARS BUILDING
LOCATED AT 3061 & 3063 BIDDLE AVENUE
IN THE CITY OF WYANDOTTE, MICHIGAN



City of Wyandotte
Downtown Development Authority
Department of Engineering and Building

June 28th, 2012
3061 & 3063 Biddle Avenue
Wyandotte, Michigan

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ATTACHMENTS

Phase I investigation..... Attachment ‘A’

Phase II investigation..... Attachment ‘B’

I. BACKGROUND INFORMATION ON PROPERTY FOR SALE

A. OVERVIEW OF DOWNTOWN WYANDOTTE

1. A waterfront community, Wyandotte is rich in history and is known for its distinctive architecture, charming downtown district, waterfront parks, golf course and variety of cultural and recreational offerings. Downtown Wyandotte is comprised of more than a dozen blocks along Biddle Avenue, and extends 5 blocks along First and Second Streets and 7 blocks to the west along the Eureka corridor. The map on the following page illustrates the various downtown amenities and attractions adjacent to the Detroit River: Wyandotte Shores Golf Course, Kayak Launch, Bacon Memorial Library, Henry Ford Wyandotte Hospital, United States Post Office, Wyandotte Arts Center, Wyandotte Museum, Yack Ice Arena, BASF Park, Bishop Park, Smart Bus Stops, Smart Bus Park & Ride, Wyandotte Farmers Market, free parking, bike racks and downtown shopping and dining.
2. Downtown Wyandotte currently has 38 restaurants, bars and sweet shops that range from fast food and casual to fine dining. Restaurants also offer ample seasonal outdoor café seating. Downtown retail shopping offers an array of men's, women's and children's apparel, home furnishings, accessories, jewelry and two art galleries. In addition to fine dining and retail shops, the downtown offers laundry service, two fitness centers, seven salons and a variety of service-based industries: dental, medical, law, finance and banking. Downtown Wyandotte has one local Bed and Breakfast. In addition, Wyandotte has no shortage of events, hosting over 80 events each year and a seasonal golf course and weekly Farmers Market.
3. The District also houses two popular cultural institutions: The Wyandotte Museums Campus and the Downriver Council for the Arts. The Wyandotte Museums Campus, located at 2610 Biddle Avenue houses the archives for the City of Wyandotte, a house-museum and gallery dedicated to the history of The City of Wyandotte. The Museum hosts the very successful Heritage Event Series each year. The Heritage Event Series is comprised engage the community and raise awareness about the history of the City of Wyandotte: The Victorian Mad Hatter Tea Party, Historic Cemetery Walk, Historical Film Fest, World War II Victory Rally, Pie & Ice Cream Social & Christmas Open House. The Downriver Council for the Arts (DCA) is housed in the Wyandotte Arts Center located at 81 Chestnut. The Wyandotte Arts Center is owned by The City of Wyandotte and the Downtown Development Authority provides grant funding to assist the Downriver Council for the Arts operate. The DCA hosts art exhibits, classes, lectures, live music, performing arts, summer youth art camps and theatrical productions.

B. MAP OF PROPERTY IN RELATION TO DOWNTOWN WYANDOTTE – Denoted w/the red star.



C. LOCATION OF PROPERTY

The property is located at 3061 & 3063 Biddle Avenue at the northeast corner of Maple Street, approximately 1/8 mile north of Eureka Road.

D. BUILDING DESCRIPTION & HISTORY

The building is 33,000 square feet is comprised of 3 stories, a mezzanine and a one-story addition to the north. The building was constructed in 1940 and was initially utilized as a Sear's department store. At the time of Sear's occupancy, it was the largest building between Detroit and Toledo. The building has been used for a variety of retail businesses since the vacancy of Sears in 1977. The addition to the north is currently occupied by a retail store that sells Children's clothing. The building has been vacant for approximately 11 years, with the exception of the basement, which was being utilized as storage rental units. See APPENDIX, pages 15-19 for building dimensions and interior photographs.

E. LEGAL DESCRIPTION

South 10 feet of lot 9 and all of Lot 10, 11, 12, 13 and 14 Eureka Iron and Steel Works Re-sub of Block as recorded in Liber 22, Page 49, WCR.

F. ZONING

The property is currently zoned CBD: Central Business District. Proposals will only be accepted for development of property for uses permitted in the CBD: Central Business District.

G. BUILDING CONDITION

1. Commercial inspection will be conducted at no charge to successful bidder. The inspection will be performed once a proposed use is determined.
2. Refer to ATTACHMENTS 'A' and 'B' for results of the Phase I and Phase II Environmental Assessments performed on this building. The successful bidder will be required to provide certification that the pertinent environmental work will be performed.

H. REQUIRED BUILDING IMPROVEMENT DOCUMENTS

1. The successful bidder will be required to submit the following to the City prior to a Purchase Agreement being forwarded to Mayor and City Council: (A) a rehabilitation schedule with time frames identified and a rehabilitation budget with cost estimates; and (B) a document indication the ability to finance the project or obtain financing.
2. Prior to closing on the property, the successful bidder must complete the following: (A) rehabilitation plans must be approved by the City and all required permits pulled; (B) evidence of adequate financing in the form of a bank statement, loan approval or other acceptable documentation; (C) a final rehabilitation budget with a list of contractors and associated costs (based on permits pulled by the contractors); (D) site and landscape

plan approved by the Planning and Rehabilitation Commission; (E) elevation approved by City Council.

I. DEVELOPMENT OBJECTIVES

1. A development that utilizes the existing structure and is contextual with the historic nature of the surrounding buildings and other structures in Downtown Wyandotte. The purchaser is responsible for all work necessary to rehabilitate the structure, including but not limited to the following: legal, architectural, environmental, engineering, infrastructure, utilities, public right-of-way improvements, legal descriptions and any other related work.
2. A development that is consistent with the development objective outlined in the City of Wyandotte's Strategic Plan 2010-2015. This document may be found on our website at www.wyandotte.net.

REQUIRED CONTENTS FOR PROPOSALS

A. QUALIFICATIONS

1. Previous experience: Respondents should present a listing of previously completed projects similar in scope of work of the proposed project.
2. Financial resources: Respondents should submit the names, addresses, telephone numbers and relevant positions of several project and banking references.
3. Participants: Respondents should identify each of the participants involved in the project, identify their roles and give an overview of their previous experience.
4. Plan of action: Respondents should provide a detailed overview of how the proposal will be implemented. The description should include a detailed, step-by-step schedule for implementation of the project including a projected time schedule and preliminary cost estimates.
5. Financing: Respondents should demonstrate how the project will be financed. A detailed narrative identifying the method of financing, sources of funds and amounts from each source should be provided.

B. PRELIMINARY SITE PLAN

In order to review all feasible alternatives, the City will accept multiple preliminary design proposals. Preliminary site plans do not have to be drawn to scale, as they are conceptual. If a proposal is otherwise acceptable, a scaled site plan will be required. A preliminary site plan must accompany each proposal and shall include:

1. Proposed layout and use of each floor, including basement.
2. Provisions for parking and showing whether covered or uncovered.
3. Means of ingress and egress.
4. Landscaping plan. If the proposed use is non-residential, the landscaping plan must comply with the City's landscaping ordinance requirements. Regardless of the proposed use, the site plan submitted in response to this request must include a site layout indicating the pavement areas to remain and the pavement areas to be removed.

More specific information about the proposed project, i.e., finish construction materials and architectural renderings will aid the city in formulating recommendations to the Mayor and City Council.

C. ECONOMIC IMPACT

The respondent must provide a description of the anticipated impact of the proposed project, such as construction and permanent jobs created, estimated total dollar amount invested in the rehabilitation of the property, and the estimated cost of equipment, machinery and furnishings purchased for site.

D. PRICE

1. The proposed bidding price must be written in both words and numerals. Provided the building will remain vacant during remodeling, and escrow deposit is not required for the estimated cost of building repairs and improvements. Your proposal must outline the amount you intend to pay at closing, and the means of financing required for the remainder of the balance. Preference will be given to those bidders with a higher percentage of initial cash to percentage financed.

E. EARNEST MONEY DEPOSIT

Proposals in response to this offering shall include a Ten Thousand Dollar (\$10,000.00) deposit in the form of a cashier's check, bank money order, or certified check payable to the "City of Wyandotte". In order to protect the integrity of this solicitation and review process, deposits maybe forfeited in case where acceptable proposals are withdrawn prior to execution of any agreement. This earnest money deposit shall be applied to the purchase price of the successful bidder at the time of closing. All other deposits shall be returned at the discretion of the City Council.

F. DISCLOSURE AND ANTI-COLLUSION

Proposal makers must complete the sworn affidavit included in this Request for Qualifications and Proposals, listing all persons, firms or corporations having any interest in the Agreement that would result from acceptance of the proposal, and stating whether any member of the City Council, or Officer, or Employee of the City is directly interested in said proposal (see form on page 14).

G. STANDARDS

Purchaser understands that in addition to contractual obligations that result from this proposal process, development of the property is subject to all usual codes and ordinances applicable for construction and use, as follows.

1. City of Wyandotte Zoning Ordinance.
2. City of Wyandotte Building Code. The City utilizes the State of Michigan Building Code, 2000 (or current edition(s) at time of construction).
3. Michigan Rehabilitation Code for Existing Buildings

H. EVALUATION

Responses to this offering will be evaluated for the best combination of the following:

1. Quality of the proposed redevelopment.

2. Experience, qualifications and readiness of the prospective purchaser to redevelop the property.
3. Highest and Best Use of the property determined by impact to the City in terms of dollars invested, jobs created, and long-term tax base generated.
4. Dollar amount bid for the property.
5. A business that promotes cross-commerce among the other businesses located in the Central Business District. Wyandotte currently enjoys a vibrant downtown district and desires new businesses that can attract clientele to not only their business but also to existing businesses.
6. A development that is consistent with the City of Wyandotte's Strategic Plan 2010-2015. This document may be found on our website at www.wyandotte.net.

III. INSTRUCTIONS TO PROPOSAL MAKERS

A. DELIVERY

Proposals with bid deposits in response to this Request for Qualifications and Proposals shall be delivered to the City Clerk, Wyandotte City Hall, 3131 Biddle Avenue, Wyandotte, Michigan, prior to the deadline in a sealed envelope which shall be clearly marked as follows:

“SPECIFICATIONS FOR QUALIFICATIONS AND PROPOSALS FOR DEVELOPMENT OF FORMER SEARS BUILDING LOCATED AT 3061 & 3063 BIDDLE AVENUE IN THE CITY OF WYANDOTTE, MICHIGAN” – Bid File No. 4593

B. DEADLINE

- I. Monday, August 27th at 2:00 p.m. Local Time

C. PRE-PROPOSAL MEETING

Tuesday, August 14th from 9:00 am until 12:00 pm at 3061/3063 Biddle Avenue, the City will conduct a pre-proposal meeting and tour of the building wherein any questions regarding the specifications can be addressed to City representatives. All proposal makers are encouraged to attend this meeting.

D. OPENING

The proposals will be publicly opened and read aloud at Wyandotte City Hall, City Council Chambers, at 2:00 p.m., August 27th, or as soon thereafter as convenient.

E. EXPEDITIOUS AGREEMENT

The successful bidder shall expeditiously enter into a purchase agreement, subject to the terms set forth in the specifications, for submission to the City Council.

F. PROPOSAL SELECTION

The City intends to utilize submittals to these specifications as a method of determining qualifications of purchasers and as an evaluation of the proposals submitted. Interviews of selected purchasers may also be scheduled.

G. TERMS OF SALES AGREEMENT

The terms of any eventual Agreement of Sale will include, but are not limited to, the following:

1. "As-Is" condition. The property being sold is in "As-Is" condition, without express or implied warranty. 2.

2. Title Insurance. The City of Wyandotte will furnish a Warranty deed. Title insurance must be obtained at the purchaser's expense.
3. Taxes and Prorated Items. The City as Seller shall pay all taxes and assessments, which have become a lien upon the land at the date of the purchase agreement. Current taxes, if any, including current taxes on structures already demolished, shall be prorated and adjusted as of the date of closing in accordance with the "Due Date" basis of the taxing unit in which the property is located.
4. Subdivision Precluded. The property is being offered as one parcel that shall not be further subdivided.
5. Evidence of adequate financing for rehabilitation project.
6. Site plan approval.
7. The purchase agreement will require obtaining a City building permit and submitting a property survey prior to closing. Purchaser will have 120 days from Council acceptance of the Purchase Agreement to obtain a building permit. One (1) thirty (30) day extension may be granted by the City Engineer at his discretion.
8. Purchaser is responsible for the payment of the TWO HUNDRED DOLLAR (\$200.00) closing fee. The closing fee will be paid at the time of closing.
9. The terms of the sale will be cash only.
10. Execution of a Preservation Easement to protect the exterior appearance of the structure. The intent of the City is to retain the traditional appearance of the building and to prohibit any modifications that would detract from its traditional appearance.

H. RESERVATION

The City, as always, reserves the right to reject any or all responses and the right to waive any formal defects in proposals when deemed in the best interest of the City. Material submitted by respondents to the City becomes the property of the City and may not be returned.

I. ADDITIONAL COPIES

1. This RFQ & P is on file in the Office of the City Clerk and copies may be obtained in the Engineering and Building Department located on the first floor of Wyandotte City Hall, 3131 Biddle Avenue, Wyandotte, Michigan, during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Copies of this RFQ & P are also available on the City of Wyandotte Website: www.wyandotte.net and the Michigan Inter-governmental Trade Network (MITN) website at: www.mitn.info

J. INQUIRES

Questions about this proposal may be directed to:

Mark Kowalewski, PE, City Engineer
3131 Biddle Avenue, Wyandotte, Michigan
734-324-4554 mkowalewski@wyan.org

Natalie Rankine, RA, Downtown Development Authority Director
2624 Biddle Avenue, Wyandotte, Michigan 48192
734-324-7298 nrankine@wyan.org

PROPOSAL SIGNATURE SHEET

DATE: _____, 2012

TO: The Honorable Mayor and City Council
Wyandotte City Hall
3131 Biddle Avenue
Wyandotte, Michigan 48192

PROJECT: "Specifications for qualifications and proposals for development of formers Sears Building located at 3061 & 3063 Biddle Avenue in the City of Wyandotte, Michigan" – Bid File No. 4593

**THE UNDERSIGNED HEREBY CERTIFY AS FOLLOWS:
(each box must be checked by Proposal Maker)**

- INSPECTION: Familiarity with the present condition of premises based on recent inspection.
- COMPREHENSION: Understanding Specifications, including expeditious agreement, Council approval, permits prior to closing, and commitment to develop within six (6) months.
- PROPOSED BUILDING FEATURES: Proposals must be attached.
- BID PRICE FOR PROPERTY: _____ Dollars
(\$ _____ .00)
- EXECUTED ANTI-COLLUSION AFFIDAVIT: to be attached.
- DEPOSIT: Ten Thousand Dollars (\$10,000)
Check No. _____

SIGNATURE: _____

Name: _____
(please print)

Company Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

E-mail address: _____

ANTI-COLLUSION AFFIDAVIT

Note: The affidavit set forth below MUST be executed on behalf of the proposal maker and furnished with every proposal.

STATE OF MICHIGAN
COUNTY OF WAYNE

_____, being first duly sworn, deposes and says he/she is

the _____ of _____, the proposal maker
TITLE (if applicable) NAME OF COMPANY

which has submitted on the ____ day of _____, 2012 to the City of Wyandotte, Michigan, a proposal for the development of the former Sears Building, located at 3031 and 3036 Biddle Avenue in the City of Wyandotte, all as fully set forth in said proposal. The aforementioned proposal maker constitutes the only person, firm or corporation having any interest in said bid or in any contract, benefit or profit which may, might or could accrue to, or grow out of the acceptance in whole or in part of said proposal, except as follows:

Affiant further states that said proposal is in all respects fair and is submitted without collusion or fraud; and that no member of the City Council, or officer or employee of said City is directly or indirectly interested in said proposal.

Applicant Signature

SWORN TO and subscribed before me, a Notary Public, in and for the aforementioned named State and County this ____ day of _____, 2012.

Notary Public: _____

My Commission Expires: _____

APPENDIX



Front Elevation – Along Biddle Avenue



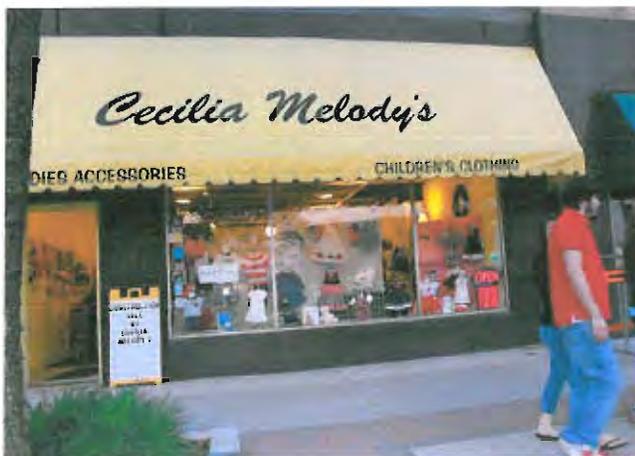
South Elevation – Along Maple



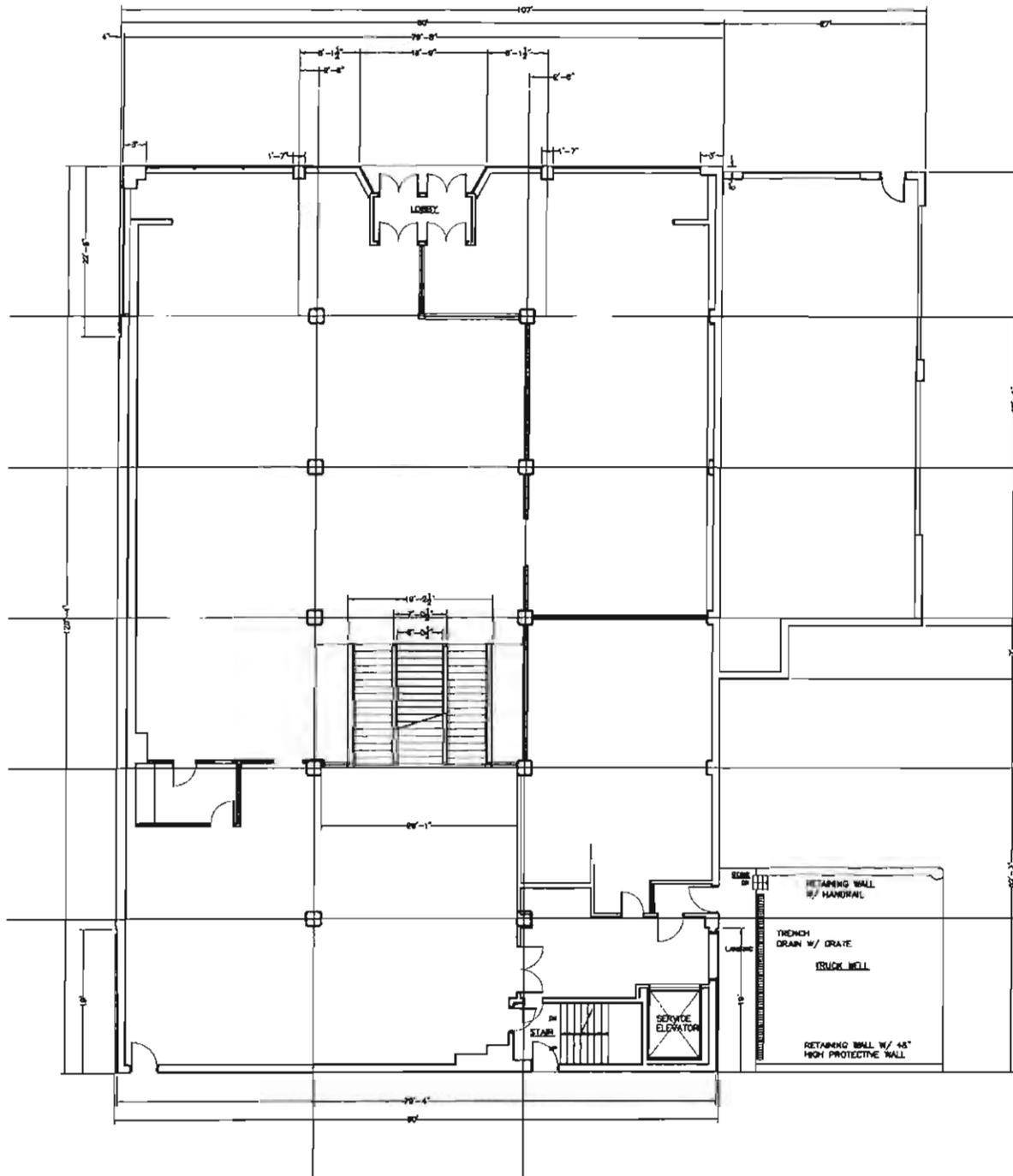
Partial North Elevation



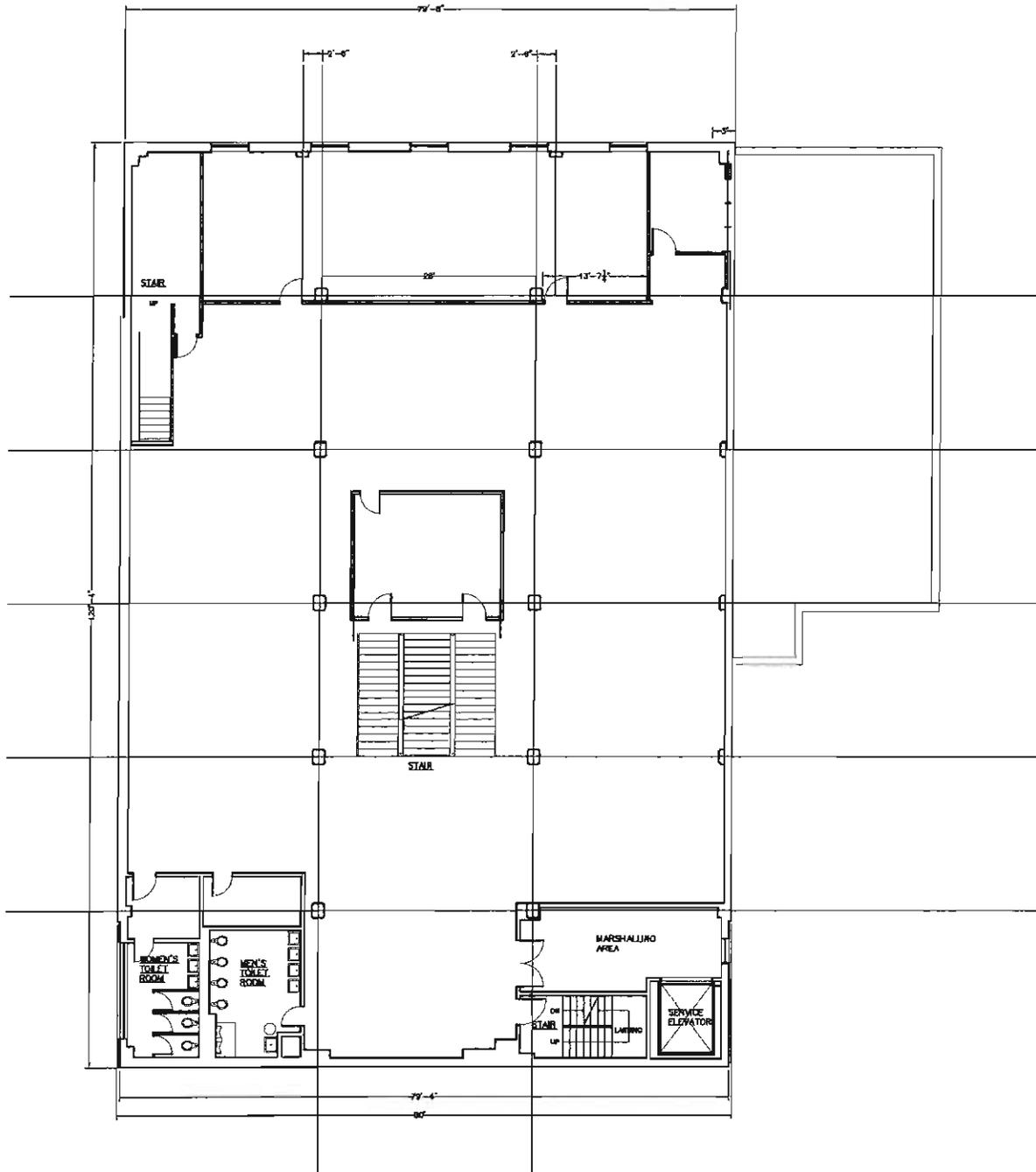
Partial North Elevation



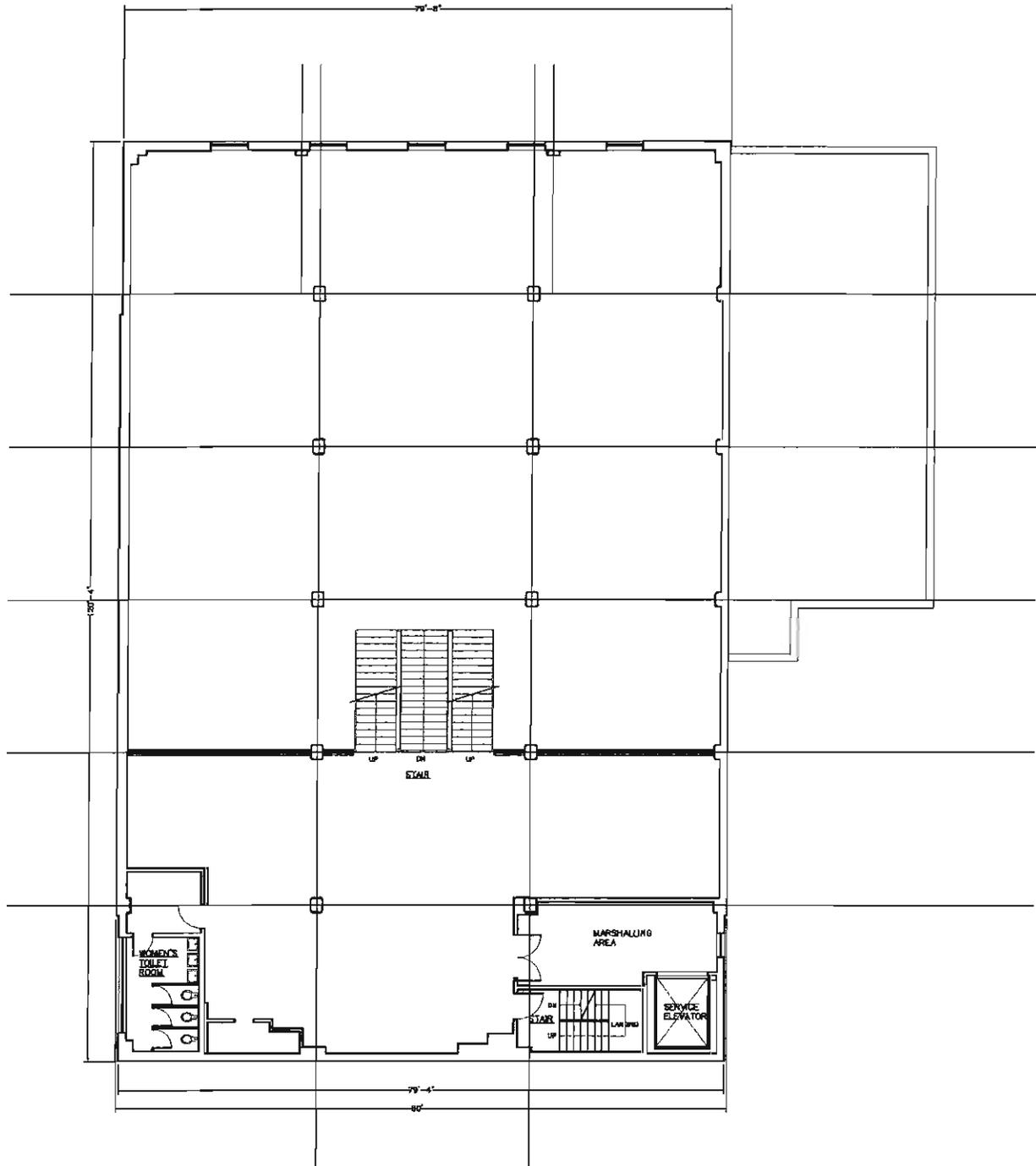
Front Elevation of 3063 Biddle Avenue



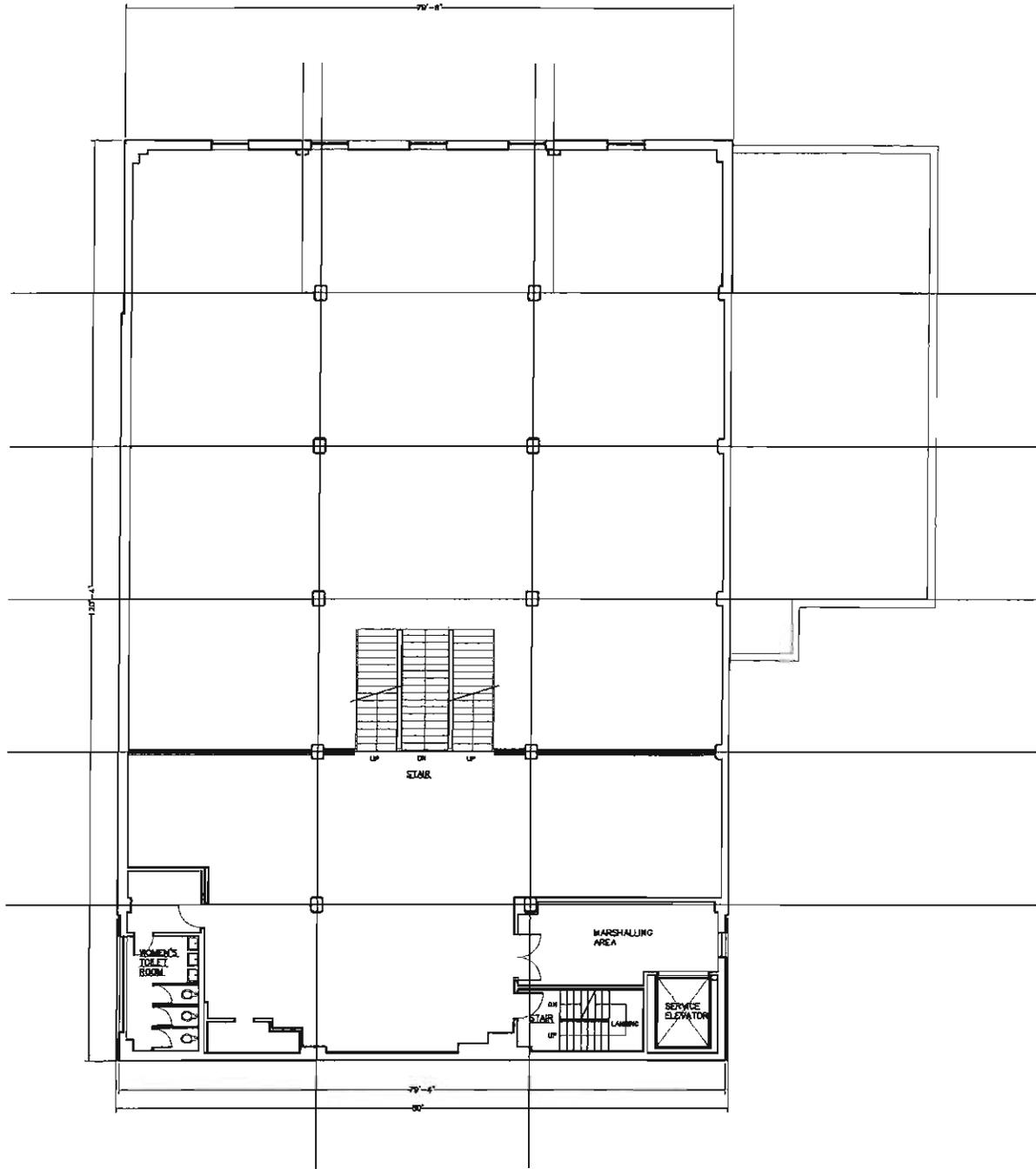
EXISTING FIRST FLOOR PLAN



EXISTING SECOND FLOOR PLAN



EXISTING MEZZANINE FLOOR PLAN



EXISTING MEZZANINE FLOOR PLAN

LOOK, MAKOWSKI AND LOOK
PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192

(734) 285-6500
FAX (734) 285-4160

WILLIAM R. LOOK
STEVEN R. MAKOWSKI



RICHARD W. LOOK
(1912 - 1993)

July 11, 2012

To: Honorable Mayor and City Council
From: Department of Legal Affairs
Re: Resolution For Addressing City Council

Dear Mayor and City Council:

Attached for your consideration is a resolution setting forth the procedures for addressing the city council.

Respectfully submitted,
Department of Legal Affairs
LOOK, MAKOWSKI and LOOK, P.C.

A handwritten signature in blue ink that reads "William R. Look".

William R. Look

WRL:mag

Attachment

RESOLUTION

Wyandotte, Michigan
Date: July 23, 2012

RESOLUTION by Councilmember _____

RESOLVED by the City Council that effective immediately, persons may address the City Council under the following rules:

- 1) Any person may address the Mayor and Council at the conclusion of Communications-Miscellaneous and prior to Communications from City and Other Officials. Questions should be directed to the Mayor as the presiding officer.
- 2) The total time that a person may address the City Council is five (5) minutes unless the Mayor decides to extend the time and there is no objection by a majority of the City Council.
- 3) When the time limit expires the Mayor shall so notify the speaker and permit he or she to complete their address within the next thirty (30) seconds.
- 4) If the speaker has not finished at the end of thirty (30) seconds, the Mayor shall strike the gavel and direct the speaker to quit speaking immediately.
- 5) Each person who wishes to address the Council shall step up to the podium and state his or her name and address. No speaker may make personal attacks upon any member of the public or to any officer, employee, or City council member or other elected official, that is totally unrelated to the manner in which the officer, employee, or City Council member or other elected official performs his or her duties. No person shall use threatening or abusive language when addressing the City Council. "Personal Attack" includes lewd and obscene, the profane, the libelous, or insulting or fighting words that which by their very utterance inflict injury or tend to incite an immediate breach of the peace or would prevent the efficient functioning of the meeting or cause a disruption of the business at hand. Comments shall be directed to the Mayor and not to members sitting in the audience or the public at large. Any person who violates this section shall be directed by the Mayor to be orderly and silent.
- 6) If the person addressing the Council refuses to become silent when directed, or if any person is committing a breach of the peace or is disturbing or disrupting the Council meeting, the mayor shall order the person to leave the Council meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present or any other City Official to escort the violator from the meeting.
- 7) Any member of the public may address the Mayor and City Council on any agenda item at the conclusion of Communications from City and Other Officials subject to the above stated rules.

I move the adoption of the foregoing resolution.

MOTION by Councilmember _____

Supported by Councilmember _____

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Andrew A. Swiecki

CITY ASSESSOR
Colleen A. Keehn



CITY COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TO: Mayor and City Council
FROM: Police & Fire Commission
DATE: July 16, 2012
SUBJECT: Fire and Police Department Staffing

Honorable Mayor and Council Members:

During the last 18 months, both the Fire Department and the Police Department have lost 4 members due to attrition and retirements. Earlier this year, the City Council passed a budget amendment that eliminated funding for most of these positions, rather than maintain Public Safety staffing at previous levels.

Since taking office, Fire Chief Carley has undertaken the restructuring of his department, including an update of Command Job Descriptions and modification of work rules. This has resulted in marginal cost savings and the ability to more flexibly staff the department. While helpful, these changes are not a replacement for appropriate staffing. We often see the Fire Department operating with 5 or 6 members on a shift, and absences or injuries require the use of overtime to properly staff the stations. While the Department has applied for a SAFER Grant, no award has been made and the ultimate amount may be insufficient for our needs. The Fire Department needs 28 Firefighters plus the Chief to operate safely and effectively.

Police Chief Grant has also been making organizational changes within his department. We just promoted an Inspector, and Chief Grant is considering some additional organizational changes. However, if potential retirements at the Command level are taken into account, we could lose a number of experienced officers and command staff, ultimately resulting in a reduction of officers on the street. Chief Grant needs to maintain his department at 34 sworn officers to continue current services and operate a safe department.

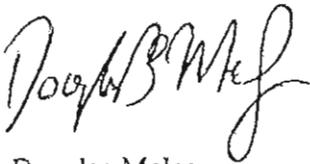
This Commission requests that 2 Fire Fighter positions be immediately restored in the budget, and if grant funds become available the 2 remaining open Fire Fighter positions should be restored. In addition, any positions vacated due to future retirements in either the Police or Fire Departments should remain in the budget so staffing levels in each department can be maintained.

The Police & Fire Commission realizes that the City of Wyandotte is under significant budgetary stress and that funding these positions may require difficult choices. The Commission has considered alternatives such as part time or volunteer Fire Department staffing, or reductions in the number of officers on Police Patrol shifts and found them inappropriate for Wyandotte. Future "consolidation" of Downriver public safety departments may provide a solution to funding issues, but that does not solve our immediate staffing problem.

The Commission also recommends that Mayor and Council aggressively ensure that Mutual Aid Agreements are properly supportive of Wyandotte. Mutual Aid is becoming more tenuous as other departments unilaterally reduce their readiness, and we saw from the recent downtown fire at LTB that we are critically dependent on Mutual Aid.

During the budget hearings in the summer of 2011, you heard from many citizens as well as your appointed Budget Committee who consistently objected to any reductions in the Police and Fire Department. This Commission went on record in support of the millage. In November of 2011, the voters of Wyandotte approved a millage increase which was in part intended to maintain staffing in our public safety departments, so we request that you put these positions back in the budget.

Thank you for your consideration of these important requests.



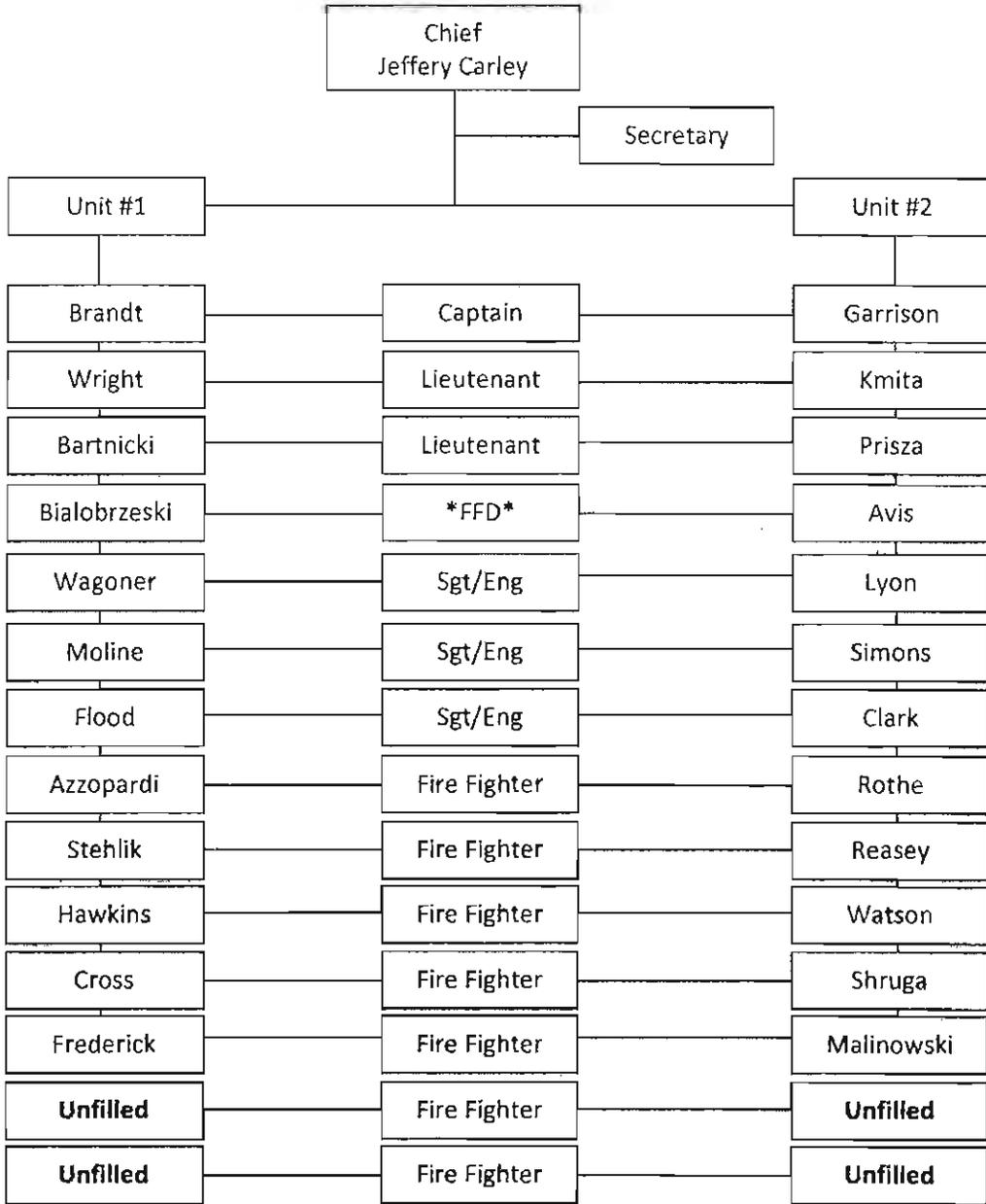
Douglas Melzer

Amy Noles

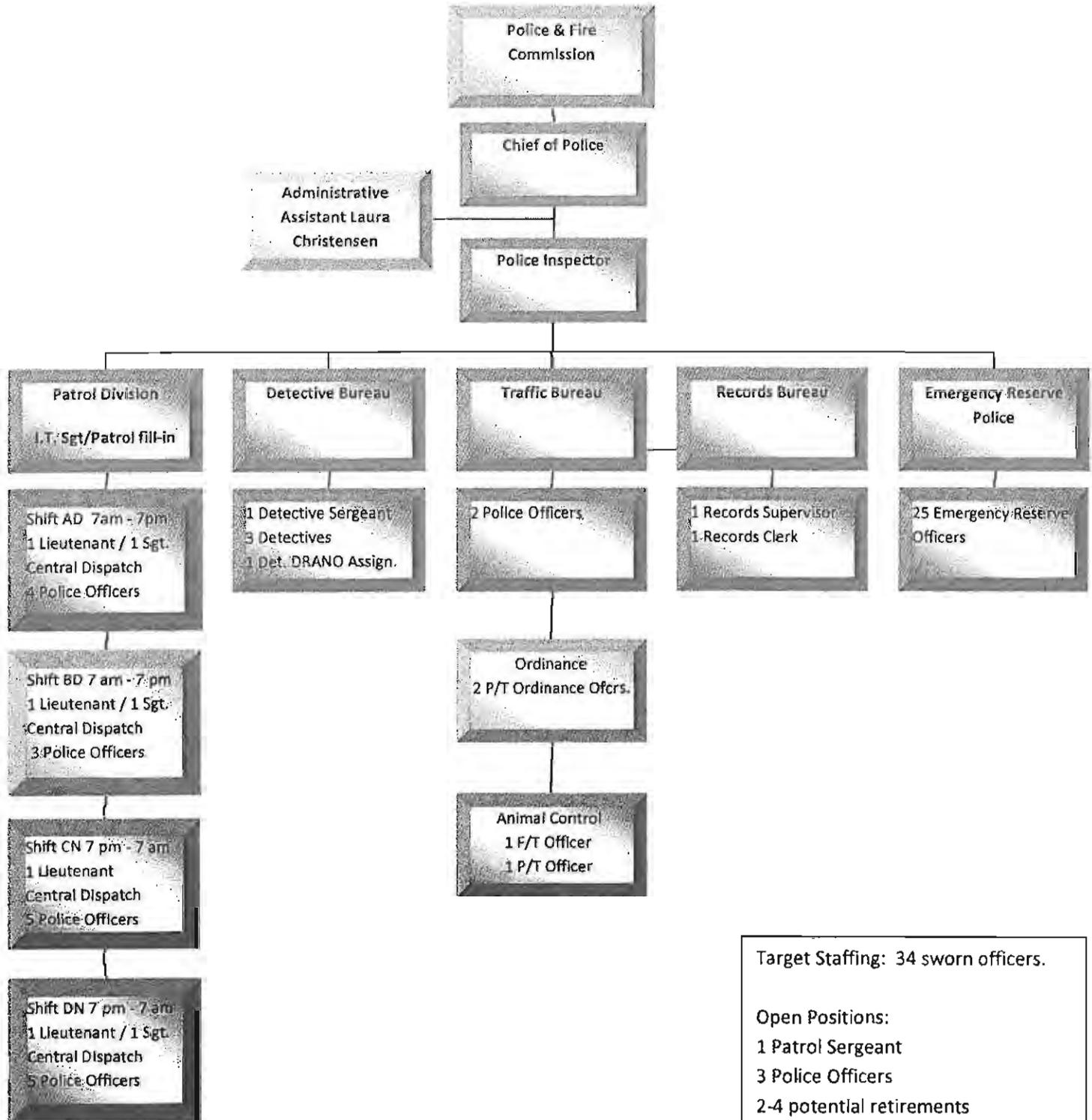


John Harris

Wyandotte Fire Department
 Organization Chart as of June 12, 2012



Wyandotte Fire Department
Organization Chart as of June 12, 2012



Target Staffing: 34 sworn officers.

Open Positions:
 1 Patrol Sergeant
 3 Police Officers
 2-4 potential retirements

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 23, 2012

AGENDA ITEM # 7

ITEM: City Council approval to purchase ten X26E Tasers

PRESENTER: Daniel J. Grant, Chief of Police

INDIVIDUALS IN ATTENDANCE: Daniel J. Grant, Chief of Police

BACKGROUND: Over the past few years, our Officers have come into contact with persons who have physically resisted arrest and attempted to evade the Officers by fleeing or committing an assault. There are times when our issued aerosol subject restraint “pepper” spray or impact weapons have not been effective and it has been proven for many years that the Taser is a very effective less lethal weapon. The majority of Police Departments in the Downriver area are deploying this device with their Officers and I have observed them deployed on numerous occasions finding them to be an effective law enforcement tool. The use of these devices will be governed as noted in the Wyandotte Police Department’s “Use of Weapons” policy (see attached) where the use of the X-26 Taser has been inserted from pages 4 through 6.

I am proposing to purchase 10 Tasers which will be checked-out by Officers at the start of their shifts and returned prior to them leaving for the day. Along with the purchase of the Tasers will be both practice and duty cartridges, holsters, and a 4-year warranty. This is a single source purchase as we are purchasing this equipment directly from Taser International Inc. and the total cost will be \$14,171.98. Funds to make this purchase are available in our drug forfeiture account.

We have made arrangements for one of our Officers to attend Taser instructor school so we can train all of our personnel in-house while they are working their normal shifts. All Officers carrying this device will be required to successfully complete the training course.

STRATEGIC PLAN/GOALS: To acquire these less lethal weapons and have them Deployed with our Officers while on-duty to assist in the apprehension and arrest of suspects who are resisting lawful arrests.

ACTION REQUESTED: Adopt the resolution granting permission to purchase the Tasers along with the training/duty cartridges, holsters, and 4-year warranty.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: If approved, all funds for this purchase will come from our existing drug forfeiture account.

IMPLEMENTATION PLAN: If approved by the City Council, the weapons will be shipped to our agency, the Officers will be training to the required standards, and the Tasers will be deployed with personnel assigned to patrol or other law enforcement related duties.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

MAYOR'S RECOMMENDATION: Approval

POLICE COMMISSION RECOMMENDATION: Approved on July 10, 2012.

MODEL RESOLUTION: I move to waive the requirements of the City of Wyandotte's purchasing policy of obtaining bids as this is a single source bid as we are purchasing these devices directly from the manufacturer.

I move to authorize the use of the Police Department drug forfeiture funds in the amount of \$14,171.98 to make this purchase.

I move to adopt the resolution that the Wyandotte Officers will receive the proper training in the use of this device and after successful completion of such training, the Tasers may be deployed with our Officers to be used for law enforcement purposes.



Prepared By David Mesri
 Company Address 17800 N. 85th Street
 Scottsdale, AZ 85255-9603
 US
 E-mail dmesri@taser.com

Created Date 5/21/2012
 Expiration Date 6/30/2012
 Quote Number 00002228

Customer Information

Account Name Wyandotte Police Dept. Email ssabo@wyan.org
 Contact Name Steve Sabo Phone 7342310317

Shipping and Billing Information

Bill To Name Wyandotte Police Dept. Ship To Name Wyandotte Police Dept.
 Bill To 2015 Biddle Ave. Ship To 2015 Biddle Ave.
 Wyandotte, MI 48192 Wyandotte, MI 48192
 US US

Part Number	Product	Quantity	Sales Price	Total Price
44203	CARTRIDGE - 25' HYBRID	50.00	\$24.95	\$1,247.50
34200	Cartridge - 15'	85.00	\$19.95	\$1,695.75
44972	HOLSTER, R, X26, BLACKHAWK, 44H015BK-R-B	35.00	\$32.95	\$1,153.25
26744	WARRANTY, 4YR, CUSTOMER CARE	10.00	\$189.95	\$1,899.50
26511	X26E KIT - BLACK/SILVER, DPM, W/O HOLSTER	10.00	\$807.00	\$8,070.00

Notes: To place this order just sign and fax to TASER at 480-991-0791 or you can great a PO based on this information

Subtotal \$14,066.00
 Total Price \$14,066.00
 Shipping and Handling \$105.98
 Grand Total \$14,171.98

Quote Acceptance:

Printed Name _____ Date _____
 Signature _____ PO# _____

TASER International, Inc.'s Sales Terms and Conditions
Direct Sales to End User Purchasers
 (applies to all direct purchases by internet or phone)
 (Effective June 27, 2011)

These Sales Terms and Conditions apply to your purchase of all TASER International, Inc. ("TASER") products purchased directly from TASER. Goods sold by TASER are expressly subject to and conditioned upon the terms and conditions set forth below. By accepting delivery of the product, you accept and are bound to these Sales Terms and Conditions. Any different or additional terms set forth by you, whether in your purchase order or another communication, are expressly objected to and will not be binding on TASER unless agreed to in writing by an authorized officer of TASER.

Product Background Checks. Some products require that you complete a background check before you will be allowed to purchase the product. For U.S. buyers, the TASER® C2® electronic control device ("ECD") requires an identification and felony background check to activate the device. The C2 ECD background check may be completed via the Internet at <https://activate.taser.com/c2activation/> or by calling 1.888.827.3788. You must complete and pass the C2 ECD background check to obtain the activation code for the device.

AFID Registration. For the TASER ECDs and TASER cartridges, you must complete the product registration and, where applicable, return to

+

This policy rescinds any policy, procedure, rule, or regulation conflicting.

The Taser X-26 is a device that utilizes an electrical discharge that disrupts the body's ability to communicate messages from the brain to the muscles. EMD is a weapon that falls into the category of Less Lethal Force and is not intended to replace firearms, other tools or techniques. EMD weapon systems provide members with control option when faced with active resistance or aggressive confrontations.

A. PROCEDURE FOR EMD USE

1. It is forbidden to use the EMD in a manner that is punitive and outside the scope of the officer's authority. The EMD shall not be used to gain compliance from a non-aggressive subject or to threaten or attempt to gain information from a subject.
2. Each unit shall be inspected prior to carrying. The number of the EMD issued shall be documented with the on-duty shift commander. Only properly functioning EMDs may be carried on duty.
3. Officers shall carry the EMD in the issued holster. The holster should be worn on the cross-draw side of the duty belt or in an approved leg holster.
4. Officers should not draw their firearm and the EMD at the same time.
5. Officers may use the EMD when they are required to use physical force to take a person into custody that is aggressive and/or combative, to protect the officer from physical assault, to protect a subject from injuring themselves, another officer, or citizen, and against animals that pose a serious threat towards the officer or others.
6. The EMD should not be intentionally aimed at a person's head, neck, or groin area.
7. When practical, prior to the use of the EMD, the officer should give the subject verbal commands. When justified, the officer should inform the subject that if they do not comply they will be shocked. When practical, officers should also inform others present of their intent to discharge the EMD.
8. Officers should avoid using the EMD in the following situations:
 - a. Any obvious or known pregnant female.
 - b. Any subject who is saturated with or in the presence of flammable or combustible liquids or in a Meth Labs.
 - c. The EMD should not be deployed in conjunction with an aerosol spray weapon.

This policy rescinds any policy, procedure, rule, or regulation conflicting.

- d. Against a subject already in custody unless physical resistance has to be overcome.
- e. A subject who could fall from an elevated surface with no safe landing area.
- f. a subject who is holding an infant.

B. RESPONSIBILITIES AFTER DEPLOYMENT

1. Remove the EMD probes as soon as it is tactically safe to do so.
2. Officers must wear department issued protective medical gloves when performing this procedure.
3. Do not attempt probe removal when the subject is combative or when the probe(s) have penetrated a sensitive/soft tissue area such as the face, neck, head, female breast or female/male genitalia area. Either a trained medical person such as E.M.S. will be called to the scene or the subject will be transported to a medical facility for removal of the probe in these circumstances.
4. Under normal circumstances and when appropriate, the officer should visually examine the area struck to determine if an injury was sustained.
5. Officers will provide first aid following the removal of the probes by applying iodine or alcohol wipes, and an adhesive bandage to the probe sites as needed. Officers shall inspect the probes after removal to ensure that the entire probe and barb has been removed. In the event the probe or probe barb has broken off and is still embedded in a subject's skin, the subject shall be provided appropriate medical attention by E.M.S. or a medical facility to facilitate the removal of the object.
6. The EMD probes removed from the suspect's body shall be considered a biological hazard and handled accordingly.
7. Officers shall attempt to locate A.F.I.D. tags from the deployed EMD cartridge and, along with the spent cartridge, place them in evidence.

C. EMD USE REPORTING PROCEDURES

1. Each EMD discharge, including unintentional discharges of the EMD shall be documented, prior to the officer going off duty, with the following reports:
 - a. Unintentional discharge, written incident report.

This policy rescinds any policy, procedure, rule, or regulation conflicting.

- b. Intentional discharge, written report and Subject Resistance/Officer Control Report.
2. When booking a subject into a jail facility or transferring custody, jail personnel and transporting personnel should be told that the subject resisted and an EMD was used to gain control.

D. MAINTENANCE AND CARE

Only properly functioning and charged EMDs will be carried on duty. An officer shall remove an EMD from service immediately if it is in need of service, or the air cartridges are past their expiration date.

VII. FIREARMS

Firearms provide members an effective control option when faced with lethal force confrontations.

- A. Only those firearms and ammunition authorized by the department shall be carried while on- or off-duty.
 1. Handguns and ammunition will be carried in authorized holsters and ammo carriers.
 2. Long guns and ammunition will be carried in the vehicle in an approved manner.
- B. Procedures for firearms use: The use of a firearm is categorized as lethal force as described in the Use of Force policy, and must be in strict compliance with the lethal force sections of the Use of Force policy.
 1. To destroy an animal that represents a threat to public safety, or as a humanitarian measure where the animal is seriously injured, or;
 2. While on the firing range during a recognized firearms training program.
- C. Firearms Off Duty
 1. This department does require the carrying of a firearm by sworn officers while off duty.
 2. Officers carrying a firearm off duty must do so in compliance with department policy.
 3. Officers carrying a firearm while in civilian clothing shall ensure the weapon is carried in a secure manner and is concealed from public view.

PRODUCTS HOW TO BUY RESEARCH & SAFETY TRAINING SUPPORT VIDEOS

SELF DEFENSE
LAW ENFORCEMENT
ON OFFICER VIDEO
DIGITAL EVIDENCE
MANAGEMENT

MILITARY



TASER X26



TASER X2



TASER X3



SHOCKWAVE



DEFENSE
PROGRAMS



CARTRIDGES



ACCESSORIES



TASER CAM



TASER CAM HD



AXON FLEX



EVIDENCE.COM

WILDLIFE

INTERNATIONAL

TASER® X26™ ECD

Human Electro-Muscular Incapacitation (HEMI)



BENEFITS

The TASER X26 is the state of the art in electronic control devices. The X26 ECD is a cartridge containing a compressed nitrogen propulsion system to deploy two small probes through the wires tethering the probes into the target individual to provide incapacitation distances from direct contact up to 35 feet (10.6 meters) away. The TASER X26 is DoD and is type classified by the US Army. TASER technology is rapidly growing in interventions and application.

For more information about
TASER Products, please
contact us or call

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION



MEETING DATE: July 23, 2012

AGENDA ITEM #

ITEM: City Council approval to purchase new 2012 Chevrolet Police Package Tahoe for K-9 Unit

PRESENTER: Daniel J. Grant, Chief of Police

INDIVIDUALS IN ATTENDANCE: Daniel J. Grant, Chief of Police

BACKGROUND: Subsequent to the retirement of our former K-9 Officer Dan Foley, the City Council approved the purchase of a new Police Dog which was assigned to Officer Ken Groat. The dog was acquired in mid-June and is currently continuing with its preliminary training. The old Chevrolet Tahoe used by our retired Officer was assigned to our Traffic unit for truck enforcement as their assigned vehicle was over ten years old and due for retirement from police patrol duties.

I have located a 2012 Chevrolet Tahoe "police package" at Shaheen Chevrolet in Lansing which has been awarded the State of Michigan bid for Chevrolet police vehicles through the "Mi-Deal" purchasing program. The cost for this vehicle using the State of Michigan pricing is \$26,783.00 with a \$15.00 title fee for a total of \$26,798.00. Funds to make this purchase are available in our drug forfeiture account.

STRATEGIC PLAN/GOALS: To acquire this vehicle and have a K-9 cage unit installed in the rear storage area and use this vehicle for general patrol duties as a K-9 unit.

ACTION REQUESTED: Adopt the resolution granting permission to purchase the vehicle with drug forfeiture funds and waive our normal bidding policy by utilizing the State of Michigan purchasing program.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: If approved, all funds for this purchase will come from our existing drug forfeiture account.

IMPLEMENTATION PLAN: If approved by the City Council, the vehicle will be picked-up from Shaheen Chevrolet in Lansing and the required police emergency equipment will be installed. Once the vehicle is equipped, it will be assigned to the current platoon for regular patrol by K-9 Officer Ken Groat and his new partner "Ice".

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

MAYOR'S RECOMMENDATION: Approval

POLICE COMMISSION RECOMMENDATION: Approved on July 10, 2012.

MODEL RESOLUTION: I move to waive the requirements of the City of Wyandotte's purchasing policy of obtaining bids in the purchase of a 2012 police package Chevrolet Tahoe as it is being purchased from Shaheen Chevrolet in Lansing, Michigan and the pricing is through the State of Michigan purchasing program.

I move to authorize the use of the Police Department drug forfeiture funds in the amount of \$26,798.00 to make this purchase.

I move to adopt the resolution that this vehicle will currently be used for general police patrol duties while assigned to our K-9 Officer.

632 American Road
Lansing, MI, 48911
PH. 517-272-6500
FAX. 517-272-6563
jlamburino@shaheenchevrolet.com

**SHAHEEN
CHEVROLET
FLEET COMMERCIAL**

Fax

To: Dan-Wyandotte PD	From: Joe Tamburino
Fax: 1-734-324-4442	Pages: 3 including cover
Phone: 1-734-324-4420	Date:
Re:	cc:
<input type="checkbox"/> Urgent <input type="checkbox"/> For Review <input type="checkbox"/> Please Comment <input type="checkbox"/> Please Reply <input type="checkbox"/> Please Recycle	

e Comments:

\$26,783.00 Contract selling price as per enclosed specs.

\$15.00 Title

Prepared By:
 Joe Tamburino
 Sheheen Chevrolet
 632 American
 Lansing, MI 48911
 Phone: (517) 272-6500
 Fax: (517) 272-6563
 Email:
 jtamburino@sheheenchvrolet.com

2012 Fleet/Non-Retail Chevrolet Tahoe 2WD 4dr 1500 Commercial CC1070

WINDOW STICKER

2012 Chevrolet Tahoe 2WD 4dr 1500 Commercial		Interior: - Ebony
5.3L/323 CID Gas/Ethanol V8		Exterior 1: - Black
* 6-Speed Automatic w/OD		Exterior 2: - No color has been selected.
CODE	MODEL	MSRP
CC10706	2012 Chevrolet Tahoe 2WD 4dr 1500 Commercial	100,755.00
	OPTIONS	
Z56	SUSPENSION, HEAVY-DUTY, POLICE-RATED, FRONT	NC
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00
LMG	ENGINE, VORTEC 5.3L V8 SFI FLEXFUEL	\$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	\$0.00
GU4	REAR AXLE, 3.08 RATIO	NC
C3J	GVWR, 6700 LBS. (3039 KG)	NC
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP	\$0.00
QV9	WHEELS, 6 - 17" X 7.5" (43.2 CM X 19.1 CM) STEEL, POLICE	NC
QAR	TIRES, P266/60R17 ALL-SEASON, POLICE, V-RATED	NC
ZY1	SOLID PAINT	\$0.00
41U	BLACK	\$0.00
AZ3	SEATS, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER, DRIVER AND FRONT	\$0.00
19C	EBONY, PREMIUM CLOTH SEAT TRIM	\$0.00
US8	AUDIO SYSTEM, AM/FM STEREO WITH MP3 COMPATIBLE CD PLAYER	\$0.00
PPV	IDENTIFIER FOR POLICE VEHICLE.	-\$4,730.00
6J1	IGNITION	NC
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR	\$290.00
K47	AIR CLEANER, HIGH-CAPACITY	NC
PZZ	SKID PLATE PACKAGE	NC
V76	RECOVERY HOOKS, FRONT, FRAME-MOUNTED	NC

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 231.0, Data updated 6/26/2012 1:51:00 PM
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Customer File:

Prepared By:
 Joe Tamburino
 Sheheen Chevrolet
 632 American
 Lansing, MI 48911
 Phone: (517) 272-6500
 Fax: (517) 272-6563
 Email:
 jtamburino@sheheenchvrolet.com

2012 Fleet/Non-Retail Chevrolet Tahoe 2WD 4dr 1500 Commercial CC1070

WINDOW STICKER

—	KEY, SINGLE, 2-SIDED	NC
6E2	KEY COMMON, COMPLETE VEHICLE FLEET.	\$21.00
ZAK	TIRE, SPARE P265/60R17 ALL-SEASON, POLICE, V-RATED	NC
—	LUGGAGE RACK, DELETE	NC
6J7	FLASHER SYSTEM, HEADLAMP AND TAILLAMP, DRL COMPATIBLE	\$480.00
7X7	SPOTLAMPS, LEFT- AND RIGHT-HAND	\$820.00
—	WIPERS, FRONT INTERMITTENT WET-ARM	INC
UN8	RADIO SUPPRESSION, BRAIDED BRASS STRAPS	INC
ATD	SEAT DELETE, THIRD ROW PASSENGER	INC
6N6	SWITCHES, REAR WINDOW INOPERATIVE	\$6.00
6B2	DOOR HANDLES, INSIDE REAR DOORS INOPERATIVE	\$6.00
6N6	DOOR LOCKS, INSIDE REAR DOORS INOPERATIVE	\$6.00
AMF	REMOTE KEYLESS ENTRY FLEET PACKAGE, PROGRAMMABLE	\$75.00
UT7	GROUND STUDS, AUXILIARY	INC
9G8	HEADLAMPS, DAYTIME RUNNING LAMPS AND AUTOMATIC HEADLAMP CON	\$1.00
UE0	ONSTAR, DELETE	INC
VPV	SHIP THRU TO KERR INDUSTRIES REQUIRED FOR POST PLANT ASSEMBLY	INC
	SPECIAL EQUIPMENT OPTIONS	
6C5	BATTERY, SINGLE 730 CCA	INC
5T5	SEATS, REAR VINYL WITH FRONT CLOTH SEATS	INC
UTQ	CONTENT THEFT ALARM DISABLE	\$10.00
	SUBTOTAL	75,915.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 231.0, Data updated 6/26/2012 1:51:00 PM
 ©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Andrew A. Swiecki

CITY ASSESSOR
Colleen A. Keehn



9-A

CITY COUNCIL
Todd M. Browning
James R. DeSena
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TO: Honorable Mayor and City Council

DATE: July 19, 2012

FROM: Daniel J. Grant, Chief of Police

SUBJECT: CLOTHES AND SHOES COLLECTION BOX AT WYANDOTTE RECYCLING CENTER

CC: Todd Drysdale, City Administrator

In regards to the attached City Council resolution dated July 3, 2012, I have no issues with the request to have a clothes and shoes collection box placed at the Wyandotte Recycling Center as long as it is installed at a location which does not obstruct the movement of vehicles dropping-off recyclables at the center nor interfere with the flow of traffic at the adjacent Wyandotte Animal Shelter.

Respectfully,

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



9-B

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

July 5, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members:

In response to the request of IICD Michigan regarding placing a clothes and shoes collection box approximately 4'x4'x6' at the City's Drop-Off Recycling Center the following applies. The City's Ordinances do not regulate the placement of these boxes other than they could not be placed within a required parking place or landscape area. Further, where the Planning Commission or City Council has approval authority on a site plan the box would need to be shown on the site plan to be approved.

The Drop-Off Recycling Center has room to allow placement of this container if so desired by City Council. Proper insurance/hold harmless should be part of any approval.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

cc: Bill Look, City Attorney
Dan Grant, Police Chief
IICD Michigan
Dave Rothermal, Sanitation Supervisor, DPS
Gary Ellison, Superintendent, DPS

Memorandum

To: Mark Kowalewski
From: William R. Look
Date: July 3, 2012
CC:
Re: IICD to use a Portion of the
Recycling Center

=====
Mark:

With regards to the request of IICD to use a portion of the recycling center, the following are my initial thoughts:

- 1) Does the city want to allow third parties to utilize this area which at times appears to be quite congested?
- 2) If so, should the city receive compensation because the city's employees may be required to do the tasks such as cleaning up after people deposit items or place items in the wrong collection box.
- 3) What if the city receives future requests from St. Vincent De Paul, Salvation Army, Goodwill, or other depositories that collect items? This could result in the city using its resources for non-city purposes.
- 4) IICD has 5 boxes already at other locations in the city.
- 5) If the city were to permit this use, I would recommend a hold harmless agreement, revocable license on 2 weeks notice, and the city listed as an additional insured on IICD liability insurance in an amount approved by the city.

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer is hereby received and placed on file.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

July 9, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

Enclosed please find revised NSP2 Single-Family Sales Program Guidelines. The undersigned is recommending adding the Appeals Process section to the bottom of page 6 and adding Appendix C "Complaint Procedures, Conflict Resolution and Mediation Procedures."

If you concur with these changes, the enclosed Resolution will implement same.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

Enclosure

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding changes to the NSP2 Single Family Sales Program Guidelines is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council concurs with the changes as presented to City Council to a regular meeting on July 23, 2012, by the City Engineer to include the Appeals Process and adding Appendix C "Complaint Procedures, Conflict Resolution and Mediation Procedures" to the NSP2 Single Family Sales Program Guidelines.



*NSP2 SINGLE-FAMILY SALES
PROGRAM GUIDELINES*

Purpose

The purpose of this Manual is to govern the sales of single-family homes being carried out under Neighborhood Stabilization Program 2 (NSP2). This Manual includes policies and procedures to be followed regarding intake/applications, counseling and sales control mechanisms.

Definitions

Applicant: A person or persons who have applied to the City for approval of an NSP2 home purchase and homeowner financial assistance. Eligible applicants must be low- moderate-, or middle- income (LMM) household (households with incomes at or below 120% of area median income. NSP2 also requires that 25% of funding go to households that are low income at or below 50% of the area median income).

NSP2: The Department of Housing and Urban Development (HUD)'s Neighborhood Stabilization Program, established by the Housing and Economic Recovery Act of 2008, and authorized by Title XII of Division A of the American Recovery and Reinvestment Act of 2009. The purpose of these funds is to stabilize neighborhoods whose viability has been and continues to be damaged by the economic effects of properties that have been foreclosed upon and abandoned. For more information. See the NSP2 website

<http://hud.gov/offices/cpd/landBankdevelopment/programs/neighborhoodspq/>

Housing Counselor: Light House of Oakland County

NSP2 Buyer: The buyer of an NSP2 Home

NSP2 Property: A property that is rehabilitated or newly constructed with NSP2 Funding

NSP2 Home: An NSP2 property that is being sold to an owner-occupant.

Project Funding: Any and all governmental funds used to pay for the costs to carry out the redevelopment of a particular NSP2 assisted property

Selling Agent: Downriver Real Estate Group





Pricing of Homes

As required by the Grant Agreement the City will set an asking price for NSP2 homes that is the lesser of the after-construction and or rehabilitation market value, or total development cost.

- a. **After Construction and Rehabilitation Market Value**
The City will obtain an after-construction/rehabilitation appraisal from *Silverwood Appraisal Services*. The appraised value will be the asking price for the home unless it is higher than the estimated total development cost of the home, in which case the price will be the same amount as the total development cost. Total development cost includes all acquisition, rehabilitation/construction and soft costs.
- b. **Adjustment in Asking Price**
If no qualified offer is received within 60 days of first marketing a home, the City may reduce the asking price by 10%. If no qualified offer is received after an additional 60 days of best efforts in marketing a home, City may reduce the original asking price by up to an additional 10% including previous adjustments, if any. City may make additional price reductions only with the written approval by the City Council. In any case, city may reduce asking prices only after making diligent and continuous efforts to market and sell a home.

Homebuyer Application and Prequalification

City is responsible for the prequalification tasks for a prospective buyer.

- a. **Application for NSP2 Assistance**
Before a prospective buyer is referred to counseling or to execute a sales agreement for an NSP2 assisted property, the buyer must complete the Application for NSP2 Assistance attached as Appendix A. The information obtained in the application will be used- along with verifications- to determine a buyer's eligibility to purchase an NSP2 home and to receive NSP2 Homeowner Assistance. A minimum credit score of 640 is required. **If no proposals are received during the Lottery Selection then the minimum credit score will be waived. (See Page 6) Added 1/23/12**
- b. **Homebuyer Education**
If the applicant meets initial thresholds for assistance, and has not been through the required homebuyer education and counseling, then the City will refer the applicant to the selected homebuyer counselor: Lighthouse of Oakland County. 4615 Woodward Avenue , Pontiac, MI 48342. 248-920-6000. www.lighthouseoakland.org





- c. Pre-approval for First Mortgage Loan
Once the applicant, with the assistance of the housing counselor, has obtained pre-approval for a first mortgage loan, they will return to City. The first mortgage must be a 30 year fixed-rate mortgage from a reputable lending institution, and the annual percentage rate and closing costs must be reasonable. The lending institution must create and service an escrow account for the receipt of property tax and insurance payments for the buyer. The homebuyer shall obtain a standard homeowners insurance policy in the amount of the full replacement costs of the home and include general liability coverage as required by the lender. The housing counselor will assist in this process.
- d. Certifying the Income Eligibility of Prospective Buyers
The City will obtain the income eligibility documentation from the housing counselor. All income calculations are to be conducted utilizing the (24 CFR Part 5, IRS Form 1040) method.

If more than six months has elapsed since the income was initially verified, or if the income documentation is weak or calculations are incorrect, then the income should be re-verified by the City. Required documentation (copies of driver's licenses, pay stubs, etc) will be kept in City's files. The income certification may be no more than six months old at the time that the buyer and City enter into a purchase agreement. If older, the buyer must be recertified. An Applicant whose application fails to meet the NSP2 eligibility requirements will be given a written notice of denial.

Income requirements are as follows:

2011 Area Median Income: Wayne County, Michigan

Low-Income Limit (50%)

1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
\$23,250	\$26,600	\$29,900	\$33,200	\$35,900	\$35,550	\$41,200	\$43,850

Moderate-Income Limit (120%)

1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
\$55,800	\$63,840	\$71,760	\$79,680	\$86,160	\$92,520	\$98,880	\$105,240

This chart may change on an annual basis.

- e. Prequalifying for NSP2 Homeowner Financial Assistance
Once applicants (prospective homebuyers) have received counseling, are prequalified by a financial institution and have been certified as income eligible, the applicant is eligible to enter into the Cities lottery for an NSP2 home.





f. Mortgage Buy Down Assistance

The NSP2 Program will offer mortgage buy downs which reduce the sales price of the home to a value which is affordable to the low or moderate income buyer. This buy down will be eligible to all NSP2 home buyers. The current maximum mortgage buy down is thirty thousand dollars (\$30,000). The program will offer a **minimum** of 17.5% off the sales price. Buy downs exceeding thirty thousand dollars (\$30,000) must be presented to MSHDA for approval. **This approval must be obtained before submitting a proposal.** *Added 1/23/12*

Homebuyer Assistance	Affordability Period	Amount Forgiven
Less than \$15,000 per unit	5 years	1/5 of homebuyer assistance amount per year over five years
\$15,000 - \$40,000 per unit	10 years	1/10 of homebuyer assistance amount per year over 10 years
More than \$40,000 per unit	15 years	1/15 of homebuyer assistance amount per year over 15 years
*homebuyer assistance totaling more than \$30,000 will be presented to MSHDA for approval.		

Homebuyer Counseling and Education

Each homebuyer will be required to complete at least eight (8) hours of home counseling from a HUD-certified home counseling agency before making an offer on and purchasing a home. Wyandotte has procured Lighthouse of Oakland County to perform these services. The housing counselors will screen potential new homeowners for NSP2 homes and provide the tools and skills necessary to maintain mortgages. In addition, they will provide support services to help at-risk families remain stably housed. Specific classroom and one-on-one counseling may include pre-purchase education, credit education, budgeting concepts, mortgage products, real estate closing process, foreclosure prevention, etc.

Post-Purchase Counseling

The Buyers will be required to attend post-purchase counseling with the Housing Counselor





Submitting Proposals for NSP2 Home

Upon meeting income requirements, qualifying for a mortgage product and completing the required amount of housing counseling, each homebuyer will submit a proposal with the price that they can afford to purchase the NSP2 home for. This will happen each time a home becomes listed on the real estate market. The City will then select a proposal by drawing randomly. This ensures that the City and all parties involved follow the fair housing opportunity guidelines. Only one proposal per household may be submitted on any prospective property. "Household" includes all persons residing at the current residence or persons living at the current residence during the twelve (12) months prior to filing an application. Any proposal submissions exceeding one (1) per household will be disqualified.

Example of homebuyer assistance:

If a family of seven (7) has a total household income of \$42,000 per year, they are considered low-income. They are income-eligible to purchase an NSP2 home. They have completed eight (8) hours of home counseling and qualified for a mortgage because they also have good credit and reliable income.

The next step is for the housing counselor to determine the price per month the family can afford to spend on housing payments. MSHDA requires that the home buyer's Principal, Interest, Taxes and Insurance (PITI) not exceed 30% of the household monthly income. For this particular low-income family, that means that PITI cannot exceed \$1,050 per month. Working backwards with estimated taxes and insurance at \$291.66 and \$66.66 per month respectively, the housing counselor concludes that \$691.68 is the most this family can allocate for principal and interest on a mortgage. On a thirty-year mortgage at 5% they can afford to purchase the home for \$120,000 because the monthly principal and interest payment will be \$644.19. Monthly PITI will come to \$1,002.52 which is under their limit of \$1,050.

The particular home this family is purchasing costs \$180,000 to build and is appraised for \$125,000. The listing price was the lower of the two (\$125,000), as per NSP2 requirements. The minimum home buyer assistant is 17.5% or 21,875.00. The family will have a ten (10) year lien on the home in the amount of \$21,875.00 which will dissolve after they have lived in the home for ten (10) years. If the family should move out or sell prior to this, a percentage of the lien is due to MSHDA at the time of closing. Further Purchaser must sign the Homebuyer Certification and Program Agreement which outline the terms and conditions which will remain in effect for the full affordability period, even if the lien is discharged due to early repayment. This document is an attachment to the Purchase Agreement. Add 05/21/22

The purchaser is required to provide one (1) percent of the sales price at closing as a down payment. This would be \$1,250 in the above example. Other closing costs may be eligible for subsidies as well. Additionally, purchaser will be required to pay fee for housing counseling which is estimated to be \$247.00 (\$35.00 Credit Report and \$212.00 Housing Counseling).





Adverting of NSP2 Homes

The City has selected Downriver Real Estate Group as the Seller Agent. The NSP2 home will be placed in the Multiple Listing Service (MLS) for one (1) month before receiving any proposals. There will be a minimum of two (2) open houses for each house being sold. Open houses shall take place on either a Saturday or a Sunday within the first month of being placed on MLS and last at least eight (8) hours each. The two open houses shall not be on the same weekend.

Sealed proposals will be received by the City Clerk. They will be publicly drawn in the Council Chambers on Mondays at 2:00 pm.

The Selling Agent directs any interested party to prepare sealed proposals in accordance with the Standard Purchase Agreement (Appendix B). The City reserves the right to modify and update this Standard Purchase Agreement. Proposals as a minimum shall include the following:

- Completed Standard Purchase Agreement
- Certificate of Completion of Home Counseling from Lighthouse of Oakland County
- Affidavit attesting to Prospective Purchaser's income level
- Listing of all current family members and their ages
- Contact information regarding Prospective Purchaser's current employment as well as any family members' employment information who is 18 years of age and older
- Pre-approved mortgage letter from financial institution
- Ability to provide a minimum deposit of 1% of sales price within 24 hours of City's request before City accepts offer. It is not necessary to include deposit with offer being submitted.

The City will randomly select a sealed proposal. If the sealed proposal includes all of the requested information and interested homebuyer can meet all requirements to purchase the home within one (1) month of bid opening and proposal acceptance, the real estate agent shall prepare the necessary documents to close. If the first selected proposal cannot meet the requirements then the second sealed proposal and so on will be selected if necessary until documentation is prepared and all purchase requirements are met.

If no sealed proposals are selected, the real estate agent shall bring offers to the City as they are received. There is no minimum credit score required for these proposals. *Added 9/20/11*

Conflict of Interest

THE CITY RESERVES THE RIGHT TO REJECT a Response if the Respondent has a contract or other relationship with a client that is determined by the City to be a legal or business conflict that is unwaivable or that the City, as its sole discretion, is unwilling to waive.

Appeals Process

Any potential Homebuyer who feels he/she has been unfairly rejected from participating in the NSP2 Homebuyer Program can appeal in writing stating name, date of application, and reason for appeals to Mark Kowalewski, 3131 Biddle Avenue, Wyandotte, Michigan 48192. Complete complaint procedure is Appendix C.



NSP2 HOUSING APPLICATION TURN-IN CHECKLIST

Applications will not be considered for review if all of the following checklist items have not been completed and provided to the City.

Please return the following items to the Engineering and Building Department inside City Hall located at 3131 Biddle, Wyandotte, Michigan.

Completed application

-Please be sure all application pages and attached forms are filled out and all necessary pages are signed by applicant and co-applicant.

Certified Check or Money Order in the amount of \$35 made payable to "Lighthouse of Oakland County."

We DO NOT except personal checks or cash. This fee is NON-REFUNDABLE.

1040 form for income verification for **2011**

Forms are required from the Applicant and all other household members above the age of 18 with an income

Pay check stubs from the last 60 days AND/OR (if applicable):

2011 Social Security Statement

2011 Pension Statement

Evidence showing acceptance or payment of Alimony or Child Support

Any other evidence to show other types of income

Copy of Bank Statements for all accounts of every household member over 18 years of age

All forms included in the MSHDA Checklist for Homebuyers Program Packet including supporting documentation for items in boxes checked "yes."

City of Wyandotte
NSP2 Home Ownership Application

Please complete, sign and return to the Building and Engineering Department at 3131 Biddle. Please include copies of the applicant's and co-applicant(s)'s 1040 tax form, pay check stubs for the past 60 days, credit report fee of \$35, and the signed credit report release form .

General Applicant Information

Applicant's Name: _____ Gender _____

Co-Applicant: _____ Gender _____

Address: _____

City: _____ State: _____ Zip Code: _____

Applicant's Age: _____ Co-Applicant's Age: _____

Home Telephone #: (_____) _____ Work Telephone: (_____) _____

Please indicate the following regarding the household members. Check all that apply:

- _____ White
- _____ Black/ African-American
- _____ Hispanic
- _____ Asian
- _____ Black/ African- American & White
- _____ American Indian/ Alaskan Native
- _____ American Indian/ Alaskan Native & White
- _____ American Indian/ Alaskan Native & Black/ African American
- _____ Native Hawaiian/ Other Pacific Islander
- _____ Asian & White
- _____ Asian & Pacific Islander
- _____ Other Multi- Racial

Household Type:

- Single adult
- Female-headed single parent
- Male-headed single parent
- Married without children
- Married with children
- Two or more unrelated adults
- Other, please explain: _____

Total number of household members _____ Number of household members over age 18 _____

Household Income Worksheet

Employment Status (Circle one):

Applicant: Employed / Unemployed Co-Applicant: Employed / Unemployed

Please enter all regular monthly income for EVERY person over the age of 18 living in the house, in the appropriate columns below. Documentation will be requested at a later date to verify the information provided.

Anticipated Household Income							
Family Members	Pay Type (Hourly or Salaried?)	Pay Prd (Weekly, Bi-Weekly, Semi-Monthly, Monthly)	Monthly Wages/Salaries	Monthly Benefits/ Pensions	Monthly Public Assistance	Other Monthly Income Amount	Specify
Applicant							
Co-Applicant							
Person 1							
Person 2							
Person 3							
Person 4							
Monthly Totals			a.	b.	c.	d.	
Total Monthly Anticipated Income (add a, b, c, and d then enter the sum in e)						e.	
Total Annual Anticipated Income (multiply e by 12 and enter result in f)						f.	

Please enter information about all assets, not including your house, in the table below

Asset Income (anything that is not retirement or applicant's home)			
Family Member	Asset Description	Current Cash Value of Asset (if asset does not generate income)	Actual Annual Income from Asset (if asset generates income)
Net Cash Value of Assets (add all numbers in the column above g)		g.	
If g is more than \$5,000, multiply g by 0.02 and enter the result in h. Otherwise, leave h blank		h.	
Total Actual Income from Assets (add all numbers in the column above i)			i.

Total Annual Income	
Total Anticipated Annual Income from f	
Total Expected Asset Income from h	
Total Actual Income from Assets from i	
TOTAL ANNUAL INCOME (add f,h and i)	

Please indicate employment information for applicable persons below

	Employer	Contact Name	Fax Number &/or Email Address	Telephone
Applicant				()
Co-Applicant				()
Person 1				()
Person 2				()
Person 3				()
Person 4				()

Have you ever been prequalified for a mortgage? YES / NO

If YES, for what amount? \$ _____

Date of Preapproval Letter: _____

Have you ever had previous housing counseling? ____ YES ____ NO

If yes, indicate the home-counseling service provider and the number of hours of home counseling completed:

Housing Payment, Other expenses and Income Status

Total number of people to be living in NSP2 home: _____

- Current Housing Situation:
- Own
 - Living with Family
 - Rent
 - Homeless

Have you been a homeowner within the last 3 years? _____

Note: If you currently own a home, you must provide evidence that it is sold before the closing date of the purchased NSP2 home.

Current Monthly Housing Payment: \$ _____

Current Annual Household Income
(from Household Income Worksheet): \$ _____

Have you ever filed for bankruptcy? If yes, provide date: _____

Has a home you owned ever been foreclosed on? If yes, provide date of foreclosure: _____

To determine eligibility, see chart below indicating household income levels and definitions of low- and moderate-income levels.

Income Status (check one):

2012 Area Median Income Limits: Wayne County, Michigan							
Low-Income Limit (40-50% of the Area Median Income)							
1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
\$18,320 - \$22,900	\$20,920 - \$26,150	\$23,520 - \$29,400	\$26,120 - \$32,650	\$28,240 - \$35,300	\$30,320 - \$37,900	\$32,400 - \$40,500	\$34,480 - \$43,100
Moderate-Income Limit (51-120% of the Area Median Income)							
1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
\$22,901 - \$54,850	\$26,151 - \$62,700	\$29,401 - \$70,500	\$32,651 - \$78,350	\$35,301 - \$84,650	\$37,901 - \$90,900	\$40,501 - \$97,150	\$43,101 - \$103,450

Low
50% or less

Moderate
50-120%

Above 120%
(Ineligible for NSP2)

Does anyone in the household receive SSI or SSD? _____

If so are these benefits taxable? _____

*Note, only taxable income counts toward NSP2 household income.

Amount spent per month on Child Care: \$ _____

Car 1 monthly payment _____ Car 1 insurance per month _____

Car 2 monthly payment _____ Car 2 insurance per month _____

Car 3 monthly payment _____ Car 3 insurance per month _____

Upon the execution of this NSP2 Home Ownership Application, I do hereby attest, represent and warrant that all information provided by the undersigned herein is true and accurate and that I have made no material omission of fact, whether intentionally or unintentionally, pertaining to my application. Furthermore, I acknowledge that any lie or other misrepresentation made by the undersigned at any time during the application process does hereby constitute a breach of Federal Fair Housing law potentially resulting in ejection from the City of Wyandotte's Neighborhood Stabilization Program 2 and/or criminal charges being brought against me.

_____ Printed name	_____ Signature	_____ Date
_____ Printed name	_____ Signature	_____ Date
_____ Printed name	_____ Signature	_____ Date

The City of Wyandotte follows the U.S. Department of Housing and Urban Development (HUD) Fair Housing guidelines.



For Questions, please contact the Engineering and Building Department:
734-324-4532
<http://wyandotte.michiganhomeownership.org>

Home Counseling Agency contact information:
Lighthouse of Oakland County
4615 Woodward Avenue
Pontiac, MI 48342
248-920-6000
www.lighthouseoakland.org

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY



AUTHORIZATION FOR RELEASE OF INFORMATION AND PRIVACY ACT NOTICE

Issued under P.A. 346 of 1966, as amended, and Section 8 of the U.S. Housing Act of 1937. Failure to comply will result in denial of benefits.

The undersigned authorize the Michigan State Housing Development Authority (MSHDA) and/or its contracted agent to contact any agencies, offices, groups, organizations, or employers to obtain, and agencies to release, information that is pertinent to eligibility, level of benefits, or continued participation in the CDBG, HOME and/or MSHDA Housing Resource Fund (HRF) Programs, including authorization to obtain a consumers credit report.

This includes the Social Security Administration (SSA), U.S. Citizenship and Immigration Services (USCIS), and the State of Michigan Department of Human Services (DHS) programs. MSHDA may use this Authorization and the information obtained with it, to administer and enforce program rules and policies.

The undersigned certify that the information given to MSHDA on household members, income, net family assets, allowances, and deductions is accurate.

I understand that false statements or information are punishable by imprisonment for up to 10 years or by a fine of up to \$5,000 and grounds for termination of housing assistance under State and Federal Law.

PRIVACY ACT NOTICE STATEMENT. THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) IS REQUIRING THE COLLECTION OF THIS INFORMATION TO DETERMINE AN APPLICANT'S ELIGIBILITY AND THE AMOUNT OF ASSISTANCE NECESSARY. THIS INFORMATION WILL BE USED TO ESTABLISH LEVEL OF BENEFIT, TO PROTECT THE GOVERNMENT'S FINANCIAL INTEREST, AND TO VERIFY THE ACCURACY OF THE INFORMATION FURNISHED. IT MAY BE RELEASED TO APPROPRIATE FEDERAL, STATE, AND LOCAL AGENCIES WHEN RELEVANT, TO CIVIL, CRIMINAL, OR REGULATORY INVESTIGATORS, AND TO PROSECUTORS. FAILURE TO PROVIDE ANY INFORMATION MAY RESULT IN A DELAY OR REJECTION OF YOUR ELIGIBILITY APPROVAL. HUD IS AUTHORIZED TO ASK FOR THIS INFORMATION BY THE NATIONAL AFFORDABLE HOUSING ACT OF 1990.

I ACKNOWLEDGE THAT (1) A PHOTOCOPY OF THIS FORM IS AS VALID AS THE ORIGINAL, (2) I HAVE THE RIGHT TO REVIEW THE FILE AND THE INFORMATION RECEIVED USING THIS FORM (WITH A PERSON OF MY CHOOSING TO ACCOMPANY ME), (3) I HAVE THE RIGHT TO COPY INFORMATION FROM THIS FILE AND TO REQUEST CORRECTION OF INFORMATION I BELIEVE INACCURATE.

ALL ADULT HOUSEHOLD MEMBERS WILL SIGN THIS FORM AND COOPERATE IN THIS PROCESS.

I agree that copies of this Authorization may be used for the purposes stated above. This consent will expire 15 months from the date signed.

Form with five rows for signatures and Social Security Numbers. Columns: Signature of Head of Household, Signature of Spouse, Other Adult Signature (if applicable), Social Security Number, Date.

Return completed form to:

Penalties which may be imposed for intentionally submitting false or misleading information in obtaining Authority financing are set forth in the Michigan State Housing Development Authority Act of 1966 (MCLA 125.1447).

MSHDA Checklist for Homebuyer Program

DIRECTIONS:

Each adult in the household must complete a MSHDA Checklist and supplemental forms. This is a critical document and all other forms and verifications must be dated on the same or later date as this Checklist.

If there are any "Yes" answers on the Checklist, provide verification, such as copies of bank statements, proof of pension, Social Security, other types of support, pay stubs, etc.

If you need additional forms for adults who will be living in the household, please make a copy of this packet or pick up an additional copy in the Engineering and Building department at City Hall in Wyandotte: 3131 Biddle Ave.

If a form does not apply to you, leave it blank. Please do not fold or bend papers.

Please answer the following questions:

Are you self employed or an independent contractor? (circle one) YES NO

Do you receive income from:

Dividends (circle one) YES NO

Taxable refunds, credits or offsets to state and local income taxes (circle one) YES NO

Business Income(circle one) YES NO

Capital Gains or losses(circle one) YES NO

Rents/ Real Estate, Royalties, Partnerships, S corporations, Trusts, etc. (circle one) YES NO

Farm Income (circle one) YES NO

Please Note:

****IF YOU REPLIED YES TO ANY OF THESE, PLEASE RETURN APPLICATION WITH COPIES OF TAX RETURNS FROM THE PREVIOUS 2 YEARS.**

****IF YOU ARE AN INDEPENDENT CONTRACTOR OR ARE SELF EMPLOYED PLEASE RETURN APPLICATIONS WITH 2 YEARS OF TAX RETURNS AND A 2 YEAR PROFIT-LOSS STATEMENT.**

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
CHECKLIST FOR HOMEBUYER PROGRAM

Complete a separate form for each household member who is age 18 or older, and be prepared to provide ORIGINAL verification (not photocopies) for items checked YES. Provide address, phone number, fax number, and additional information for all yes answers as requested. Complete in ink, initial any/all changes. Failure to comply could result in the denial/termination of assistance.

NOTE: MSHDA has cooperative agreements with agencies to use up-front income verification (UIV) to obtain and clarify income. MSHDA will receive information on wages, unemployment compensation and other income information through a computer matching operation.

Household Member Name:	Head of Household:		
	Address:	City:	

Each item must be fully completed. Please print clearly using black or blue ink.

Section A – Income

Yes No

A-1 I am self-employed. If yes, describe _____

A-2 I earned \$ _____ in the last 12 months.

I have _____ (enter #) job(s) and receive money/wages. (List each job separately)

Name of Employer: 1) _____ 2) _____

Street Address: _____

City, State, ZIP: _____

E-mail address: _____

Contact Person: _____

Telephone: _____

Fax#: _____

The Work Number _____

Pay Code #: _____

If more than two jobs provide additional information on a separate sheet.

A-3 I receive tips. If yes, in the amount of \$ _____ per week.

A-4 I am unemployed. If yes, I have been unemployed since _____ (date).

A-5 I receive unemployment benefits. If yes, I have been receiving benefits since _____ (date).

A-6 **OMITTED INTENTIONALLY**

A-7 I receive periodic payments from Workers' Compensation. If yes, Amount \$ _____

A-8 I receive military active duty allotments. If yes, Amount \$ _____

A-9 **OMITTED INTENTIONALLY**

A-10 I receive Social Security. If yes, Amount \$ _____

A-11 **OMITTED INTENTIONALLY**

A-12 I receive periodic payments from retirement funds or pensions. If yes, how many? _____

Source Name: _____ Contact Person: _____

Street Address: _____ Telephone: _____

City, State, ZIP: _____ Fax#: _____

E-mail address: _____ Account #: _____

Amount: \$ _____ per _____

If received from more than one source, provide additional information on a separate sheet

A-13 I receive disability or death benefits **other than Social Security**.

If yes, from how many sources? _____ (List each source separately)

Source Name: _____ Contact Person: _____

Street Address: _____ Telephone: _____

City, State, ZIP: _____ Fax#: _____

E-mail address: _____ Account #: _____

If received from more than one source provide additional information on a separate sheet.

CHECKLIST (continued)

	Yes No	
A-14		OMITTED INTENTIONALLY
A-15		OMITTED INTENTIONALLY
A-16		OMITTED INTENTIONALLY
A-17		OMITTED INTENTIONALLY
A-18	<input type="checkbox"/> <input type="checkbox"/>	I receive alimony. From how many Friend of the Court(s) do you receive alimony? _____
		If yes, from how many persons do you receive alimony? _____
		If yes, is alimony paid directly to Department of Human Services (DHS)? Yes No
		If not paid directly to DHS:
		Friend of the Court Name: _____ Contact Person: _____
		Street Address: _____ Telephone: _____
		City, State, ZIP: _____ Fax#: _____
		E-mail address: _____
		Amount: \$ _____ per _____ PIN#: _____
		<i>If received from more than one Friend of the Court, provide additional information on a separate sheet.</i>
A-19	<input type="checkbox"/> <input type="checkbox"/>	I receive adoption assistance payments. If yes, how many sources? _____
		Source Name: _____ Contact Person: _____
		Street Address: _____ Telephone: _____
		City, State, ZIP: _____ Fax#: _____
		E-mail address: _____
		Amount: \$ _____ per _____
		<i>If received from more than one source provide additional information on a separate sheet.</i>
A-20	<input type="checkbox"/> <input type="checkbox"/>	I receive periodic payments from a trust, annuity or inheritance. If yes, how many sources? _____
		Source Name: _____ Contact Person: _____
		Street Address: _____ Telephone: _____
		City, State, ZIP: _____ Fax#: _____
		E-mail address: _____ Account #: _____
		Amount: \$ _____ per _____
		<i>If received from more than one source provide additional information on a separate sheet.</i>
A-21	<input type="checkbox"/> <input type="checkbox"/>	I receive periodic payments from insurance policies. If yes, how many sources? _____
		Source Name: _____ Contact Person: _____
		Street Address: _____ Telephone: _____
		City, State, ZIP: _____ Fax#: _____
		E-mail address: _____ Account #: _____
		Amount: \$ _____ per _____
		<i>If received from more than one source provide additional information on a separate sheet.</i>
A-22	<input type="checkbox"/> <input type="checkbox"/>	I receive periodic payments from lottery winnings.
		Source Name: _____ Contact Person: _____
		Street Address: _____ Telephone: _____
		City, State, ZIP: _____ Fax#: _____
		E-mail address: _____
		Amount: \$ _____ per _____
		<i>If received from more than one source, provide additional information on a separate sheet.</i>
A-23	<input type="checkbox"/> <input type="checkbox"/>	I am a full-time student.
		Name of School: _____ Contact Person: _____
		Street Address: _____ Telephone: _____
		City, State, ZIP: _____ Fax#: _____
		E-mail address: _____ Number of Credit Hours Enrolled: _____
		<i>If attending more than one school, provide additional information on a separate sheet.</i>
A-24		OMITTED INTENTIONALLY

CHECKLIST (continued)

To be filled out on Head-of-Household's form only - Leave blank if you are not the Head-of-Household -	
Yes No	
A-25	OMITTED INTENTIONALLY
A-26	OMITTED INTENTIONALLY

Section B – Assets

B-1 Yes No I have the following accounts [check which one(s)]: Savings Checking IRA's or Keogh Other _____

How many banks, credit unions, savings and loans, etc. do you have accounts with? _____ (List each separately)

Name of bank: 1)	2)
Street Address:	
City, State, ZIP:	
E-mail address:	
Contact Person:	
Telephone:	
Fax#:	
Account Number:	

If more than two financial institutions, provide additional information on a separate sheet.

B-2 Yes No I own real estate. Describe: _____

B-3 OMITTED INTENTIONALLY

B-4 OMITTED INTENTIONALLY

B-5 Yes No I receive income from real estate (i.e., rental property, lands contract, etc.) or personal property. Describe: _____

B-6 OMITTED INTENTIONALLY

B-7 OMITTED INTENTIONALLY

B-8 Yes No I have Treasury Bills, Stocks or Bonds. Check which one(s): Treasury Bills Stocks Bonds

How many do you have? _____ (List each separately)

Name of each source: 1)	2)
Street Address:	
City, State, ZIP:	
E-mail address:	
Contact Person:	
Telephone:	
Fax#:	
Account #:	

If more than two, provide additional information on a separate sheet.

B-9 OMITTED INTENTIONALLY

B-10 OMITTED INTENTIONALLY

B-11 Yes No I have income/assets from sources other than those listed above. Describe: _____

Source Name:	
Street Address:	Telephone: _____
City, State, ZIP:	Fax#: _____

If received from more than one source, provide additional information on a separate sheet.

To be filled out on Head-of-Household's form only - Leave blank if you are not the Head-of-Household -	
Yes No	
B-12	OMITTED INTENTIONALLY

CHECKLIST (continued)

Section C – Rental Rehabilitation

Yes No

C-1 OMITTED INTENTIONALLY

To be filled out on Head-of-Household's form only - Leave blank if you are not the Head-of-Household.

Yes No

C-2 OMITTED INTENTIONALLY

Please return to:

Certification:

I certify to the best of my knowledge that all statements are true. I understand that providing false information will result in denial or termination of benefits.

Signature

Date

Penalties which may be imposed for intentionally submitting false or misleading information in obtaining Authority financing are set forth in the Michigan State Housing Development Authority Act of 1966 (MCLA 125.1447).

VERIFICATION OF EARNINGS

Issued under P.A. 346 of 1966, as amended, and Section 8 of the U.S. Housing Act of 1937.

Section A	
County:	Name of person holding the job:
Name of Head of Household:	Social Security Number of person holding the job:
Address:	Do you receive tips? Yes No If so, how much per week? \$
City, State, ZIP Code:	NOTE: If tips are received directly, a notarized statement must be provided.
You are authorized to release information requested by MSHDA.	
Signature of person holding the job	Date
STOP HERE Please complete Section A and return to address below.	

Section B - To be completed by Employer:					
<i>Please provide the information requested so we can quickly determine eligibility.</i>					
Please complete and return as soon as possible or within 14 days.					
Employee's name as it appears on your records:			Employee's title, position or work:		
Are earnings from a Title IV work-study program? Yes No		Are earnings from a Title IV or Title V Program? Yes No			
Are earnings from an economic or self-sufficiency job training program? Yes No					
Original date of employment:		Date rehired or recalled to work:		Termination date:	
Current average number of hours per week:	Straight time hours:		Overtime hours (if applicable):		Overtime is paid at the rate of \$
If seasonal or occasional employment, give lay-off periods:					
Current rate of pay: \$	Per:	Effective date:	New rate of pay: \$	Per:	Effective date:
Amount of tips, incentive pay, bonus, or commissions: \$		Per (weekly, bi-monthly):		Retirement benefits available? Yes No	
Health benefits available? Yes No		Amount deducted for medical/hospital insurance: \$		Per (weekly, bi-monthly):	
Firm or employer name:			Telephone number: () ()		Fax number: () ()
Business address:		City, State, ZIP:		E-mail address:	
I understand that any false pretense, including any false statement or representation, or the fraudulent obtaining of money, real or personal property, or the fraudulent use of an instrument, facility, article or other valuable thing or service used to assist a participant in any MSHDA program, is punishable by imprisonment for up to 10 years or by a fine up to \$5,000.					
Signature of employer or authorized representative				Date	
Typed or printed name of person filling out this form			Typed or printed title of person filling out this form		

Please return completed form to:

MSHDA GRANTEE USE ONLY					
\$ _____	X _____	(hrs)	X _____	(wks)	= _____ (Total)
\$ _____	X _____	(hrs)	X _____	(wks)	= _____ (Total)
\$ _____	X _____	(wks)	= _____	(Total)	
\$ _____	X _____	(wks)	= _____	(Total)	
\$ _____	X _____	(months)	= _____	(Total)	
\$ _____	X _____	(months)	= _____	(Total)	

Penalties which may be imposed for intentionally submitting false or misleading information in obtaining Authority financing are set forth in the Michigan State Housing Development Authority Act of 1966 (MCLA 125.1447).



MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

DECLARATION OF SECTION 214 STATUS

This form is required by P.A. 346 of 1966, as amended, and Section 8 of the U.S. Housing Act of 1937. Failure to file could affect benefits.

Notice to applicants and tenants: In order to be eligible to receive the housing assistance sought, each applicant for, or recipient of, housing assistance must be lawfully within the U.S. Read the Declaration statement carefully then sign and return to the address below. Please feel free to consult with an immigration lawyer or other immigration expert of your choosing.

I certify, under penalty of perjury, that, to the best of my knowledge, I am lawfully within the United States because (check the appropriate box, check only one):

1. I am a citizen by birth, a naturalized citizen or a national of the United States; or
2. I have eligible immigration status and I am 62 years of age or older. Attach evidence of proof of age (i.e. copy of Driver's license, birth certificate, state identification), see instruction #1; or
3. I have eligible immigration status as checked below (see reverse side of this form for explanations). Attach U.S. Citizenship and Immigration Services (USCIS) (formerly INS) document(s) evidencing eligible immigration status and signed verification consent form.
 - a. Immigrant status under § 101(a)(15) or 101(a)(20) of the Immigration and Nationality Act (INA), see instruction #2; or
 - b. Permanent residence under §249 of INA, see instruction #3; or
 - c. Refugee, asylum, or conditional entry status under §207, 208, or 203 of the INA, see instruction #4; or
 - d. Parole status under §212(d)(5) of the INA, see instruction #5; or
 - e. Threat to life or freedom under §243(h) of the INA, see instruction #6; or
 - f. Amnesty under §245A of the INA, see instruction #7.

NOTE: For family members with different citizenship status, complete a separate form for each citizenship status.

List all Family Members:

Parent or Guardian must sign their own name for family member(s) under 18 years of age. (DO NOT sign child's name)

First, Middle Initial, Last Name (Head of Household)	Signature of Head of Household	Date
First, Middle Initial, Last Name	Signature of Adult Family Member	Date
First, Middle Initial, Last Name	Signature of Adult Family Member	Date
First, Middle Initial, Last Name	Signature of Adult Family Member	Date
First, Middle Initial, Last Name	Signature of Adult Family Member	Date
First, Middle Initial, Last Name	Signature of Adult Family Member	Date

Return completed form to:

FOR MSHDA USE ONLY

Enter USCIS/SAVE Primary Verification #: _____
 Date: _____

Warning: 18 U.S.C. 1001 provides, among other things, that whoever knowingly and willfully makes or uses a document or writing containing any false, fictitious, or fraudulent statement or entry, in any matter within the jurisdiction of any department or agency of the United States, shall be fined not more than \$10,000, imprisoned for not more than five years, or both.

The following footnotes pertain to non-citizens who declare eligible immigration status in one of the following categories:

1. **Eligible immigration status and 62 years of age or older.** For non-citizens who are 62 years of age or older or who will be 62 years of age or older and receiving assistance under a Section 214 covered program on June 19, 1995. If you are eligible and elect to select this category, you must include a document providing evidence of proof of age. No further documentation of eligible immigration status is required.
2. **Immigrant status under section 101(a)(15) or 101(a)(20) of Immigration and Nationality Act (INA).** A non-citizen lawfully admitted for permanent residence, as defined by section 101(a)(20) of the INA, as an immigrant, as defined by section 101(a)(15) of the INA {8 U.S.C. 1101(a)(20) and 1101(a)(15)} respectively [*immigrant status*]. This category includes a non-citizen admitted under section 210 or 210A of the INA {8 U.S.C. 1160 or 1161}, [*special agricultural worker status*], who has been granted lawful temporary resident status.
3. **Permanent residence under section 249 of INA.** A non-citizen who entered the U.S. before January 1, 1972, or such later date as enacted by law, and has continuously maintained residence in the U.S. since then, and who is not ineligible for citizenship, but who is deemed to be lawfully admitted for permanent residence as a result of an exercise of discretion by the Attorney General under section 249 of the INA {8 U.S.C. 1259} [*amnesty granted under INA 249*].
4. **Refugee, asylum, or conditional entry status under section 207, 208, or 203 of INA.** A non-citizen who is lawfully present in the U.S. pursuant to the admission under section 207 of the INA {8 U.S.C. 1157} [*refugee status*]; pursuant to the granting of asylum (which has not been terminated) under section 208 of the INA {8 U.S.C. 1158} [*asylum status*]; or because of persecution or fear of persecution on account of race, religion, or political opinion or because of being uprooted by catastrophic national calamity [*conditional entry status*].
5. **Parole status under section 212(d)(5) of INA.** A non-citizen who is lawfully present in the U.S. as a result of an exercise of discretion by the Attorney General's withholding deportation under section 212(d)(5) of the INA {8 U.S.C. 1182(d)(5)} [*parole status*].
6. **Threat to life or freedom under section 243(h) of INA.** A non-citizen who is lawfully present in the U.S. as a result of the Attorney General's withholding deportation under section 243(h) of the INA {8 U.S.C. 1253(h)} [*threat to life or freedom*].
7. **Amnesty under section 245A of INA.** A non-citizen lawfully admitted for temporary or permanent residence under section 245A of the INA {8 U.S.C. 1255a} [*amnesty granted under INA 245A*].

Instructions to Grantee: Following verification of status claimed by persons declaring eligible immigration status (other than for non-citizens age 62 or older and receiving assistance on June 19, 1995), Grantee must enter INS/SAVE Verification Number and date that it was obtained. Grantee signature is not required.

Instructions to Family Member For Completing Form: On opposite page, print or type first name, middle initial(s), and last name. Place an "X" in the appropriate boxes. Attach USCIS document(s) evidencing eligible immigration status. Sign and date.

Penalties which may be imposed for intentionally submitting false or misleading information in obtaining Authority financing are set forth in the Michigan State Housing Development Authority Act of 1966 (MCLA 125.1447).

Request for Transcript of Tax Return

OMB No. 1545-1872

▶ Request may be rejected if the form is incomplete or illegible.

Tip. Use Form 4506-T to order a transcript or other return information free of charge. See the product list below. You can quickly request transcripts by using our automated self-help service tools. Please visit us at IRS.gov and click on "Order a Transcript" or call 1-800-908-9946. If you need a copy of your return, use Form 4506, Request for Copy of Tax Return. There is a fee to get a copy of your return.

1a Name shown on tax return. If a joint return, enter the name shown first.	1b First social security number on tax return, individual taxpayer identification number, or employer identification number (see instructions)
2a If a joint return, enter spouse's name shown on tax return.	2b Second social security number or individual taxpayer identification number if joint tax return
3 Current name, address (including apt., room, or suite no.), city, state, and ZIP code (see instructions)	
4 Previous address shown on the last return filed if different from line 3 (see instructions)	
5 If the transcript or tax information is to be mailed to a third party (such as a mortgage company), enter the third party's name, address, and telephone number.	

Caution. If the tax transcript is being mailed to a third party, ensure that you have filled in lines 6 through 9 before signing. Sign and date the form once you have filled in these lines. Completing these steps helps to protect your privacy. Once the IRS discloses your IRS transcript to the third party listed on line 5, the IRS has no control over what the third party does with the information. If you would like to limit the third party's authority to disclose your transcript information, you can specify this limitation in your written agreement with the third party.

- 6 Transcript requested.** Enter the tax form number here (1040, 1065, 1120, etc.) and check the appropriate box below. Enter only one tax form number per request. ▶
- a Return Transcript**, which includes most of the line items of a tax return as filed with the IRS. A tax return transcript does not reflect changes made to the account after the return is processed. Transcripts are only available for the following returns: Form 1040 series, Form 1065, Form 1120, Form 1120A, Form 1120H, Form 1120L, and Form 1120S. Return transcripts are available for the current year and returns processed during the prior 3 processing years. Most requests will be processed within 10 business days
 - b Account Transcript**, which contains information on the financial status of the account, such as payments made on the account, penalty assessments, and adjustments made by you or the IRS after the return was filed. Return information is limited to items such as tax liability and estimated tax payments. Account transcripts are available for most returns. Most requests will be processed within 30 calendar days
 - c Record of Account**, which provides the most detailed information as it is a combination of the Return Transcript and the Account Transcript. Available for current year and 3 prior tax years. Most requests will be processed within 30 calendar days
- 7 Verification of Nonfiling**, which is proof from the IRS that you did not file a return for the year. Current year requests are only available after June 15th. There are no availability restrictions on prior year requests. Most requests will be processed within 10 business days
- 8 Form W-2, Form 1099 series, Form 1098 series, or Form 5498 series transcript.** The IRS can provide a transcript that includes data from these information returns. State or local information is not included with the Form W-2 information. The IRS may be able to provide this transcript information for up to 10 years. Information for the current year is generally not available until the year after it is filed with the IRS. For example, W-2 information for 2010, filed in 2011, will not be available from the IRS until 2012. If you need W-2 information for retirement purposes, you should contact the Social Security Administration at 1-800-772-1213. Most requests will be processed within 45 days

Caution. If you need a copy of Form W-2 or Form 1099, you should first contact the payer. To get a copy of the Form W-2 or Form 1099 filed with your return, you must use Form 4506 and request a copy of your return, which includes all attachments.

- 9 Year or period requested.** Enter the ending date of the year or period, using the mm/dd/yyyy format. If you are requesting more than four years or periods, you must attach another Form 4506-T. For requests relating to quarterly tax returns, such as Form 941, you must enter each quarter or tax period separately.

Check this box if you have notified the IRS or the IRS has notified you that one of the years for which you are requesting a transcript involved **identity theft** on your federal tax return

Caution. Do not sign this form unless all applicable lines have been completed.

Signature of taxpayer(s). I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, either husband or wife must sign. If signed by a corporate officer, partner, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer. **Note.** For transcripts being sent to a third party, this form must be received within 120 days of the signature date.

Phone number of taxpayer on line 1a or 2a

Signature (see instructions)	Date
Title (if line 1a above is a corporation, partnership, estate, or trust)	
Spouse's signature	Date

Sign Here

Section references are to the Internal Revenue Code unless otherwise noted.

What's New

The IRS has created a page on IRS.gov for information about Form 4506-T at www.irs.gov/form4506. Information about any recent developments affecting Form 4506-T (such as legislation enacted after we released it) will be posted on that page.

General Instructions

CAUTION. Do not sign this form unless all applicable lines have been completed.

Purpose of form. Use Form 4506-T to request tax return information. You can also designate (on line 5) a third party to receive the information. Taxpayers using a tax year beginning in one calendar year and ending in the following year (fiscal tax year) must file Form 4506-T to request a return transcript.

Note. If you are unsure of which type of transcript you need, request the Record of Account, as it provides the most detailed information.

Tip. Use Form 4506, Request for Copy of Tax Return, to request copies of tax returns.

Where to file. Mail or fax Form 4506-T to the address below for the state you lived in, or the state your business was in, when that return was filed. There are two address charts: one for individual transcripts (Form 1040 series and Form W-2) and one for all other transcripts.

If you are requesting more than one transcript or other product and the chart below shows two different addresses, send your request to the address based on the address of your most recent return.

Automated transcript request. You can quickly request transcripts by using our automated self-help service tools. Please visit us at IRS.gov and click on "Order a Transcript" or call 1-800-908-9946.

Chart for individual transcripts (Form 1040 series and Form W-2 and Form 1099)

If you filed an individual return and lived in:	Mail or fax to the "Internal Revenue Service" at:
Alabama, Kentucky, Louisiana, Mississippi, Tennessee, Texas, a foreign country, American Samoa, Puerto Rico, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, or A.P.O. or F.P.O. address	RAIVS Team Stop 6716 AUSC Austin, TX 73301
Alaska, Arizona, Arkansas, California, Colorado, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Utah, Washington, Wisconsin, Wyoming	RAIVS Team Stop 37106 Fresno, CA 93888
	559-456-5876
Connecticut, Delaware, District of Columbia, Florida, Georgia, Maine, Maryland, Massachusetts, Missouri, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Vermont, Virginia, West Virginia	RAIVS Team Stop 6705 P-6 Kansas City, MO 64108
	816-292-6102

Chart for all other transcripts

If you lived in or your business was in:	Mail or fax to the "Internal Revenue Service" at:
Alabama, Alaska, Arizona, Arkansas, California, Colorado, Florida, Hawaii, Idaho, Iowa, Kansas, Louisiana, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wyoming, a foreign country, or A.P.O. or F.P.O. address	RAIVS Team P.O. Box 9941 Mail Stop 6734 Ogden, UT 84409
	801-620-6922
Connecticut, Delaware, District of Columbia, Georgia, Illinois, Indiana, Kentucky, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Tennessee, Vermont, Virginia, West Virginia, Wisconsin	RAIVS Team P.O. Box 145500 Stop 2800 F Cincinnati, OH 45250
	859-669-3592

Line 1b. Enter your employer identification number (EIN) if your request relates to a business return. Otherwise, enter the first social security number (SSN) or your individual taxpayer identification number (ITIN) shown on the return. For example, if you are requesting Form 1040 that includes Schedule C (Form 1040), enter your SSN.

Line 3. Enter your current address. If you use a P.O. box, include it on this line.

Line 4. Enter the address shown on the last return filed if different from the address entered on line 3.

Note. If the address on lines 3 and 4 are different and you have not changed your address with the IRS, file Form 8822, Change of Address.

Line 6. Enter only one tax form number per request.

Signature and date. Form 4506-T must be signed and dated by the taxpayer listed on line 1a or 2a. If you completed line 5 requesting the information be sent to a third party, the IRS must receive Form 4506-T within 120 days of the date signed by the taxpayer or it will be rejected. Ensure that all applicable lines are completed before signing.

Individuals. Transcripts of jointly filed tax returns may be furnished to either spouse. Only one signature is required. Sign Form 4506-T exactly as your name appeared on the original return. If you changed your name, also sign your current name.

Corporations. Generally, Form 4506-T can be signed by: (1) an officer having legal authority to bind the corporation, (2) any person designated by the board of directors or other governing body, or (3) any officer or employee on written request by any principal officer and attested to by the secretary or other officer.

Partnerships. Generally, Form 4506-T can be signed by any person who was a member of the partnership during any part of the tax period requested on line 9.

All others. See section 6103(e) if the taxpayer has died, is insolvent, is a dissolved corporation, or if a trustee, guardian, executor, receiver, or administrator is acting for the taxpayer.

Documentation. For entities other than individuals, you must attach the authorization document. For example, this could be the letter from the principal officer authorizing an employee of the corporation or the letters testamentary authorizing an individual to act for an estate.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to establish your right to gain access to the requested tax information under the Internal Revenue Code. We need this information to properly identify the tax information and respond to your request. You are not required to request any transcript; if you do request a transcript, sections 6103 and 6109 and their regulations require you to provide this information, including your SSN or EIN. If you do not provide this information, we may not be able to process your request. Providing false or fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file Form 4506-T will vary depending on individual circumstances. The estimated average time is: **Learning about the law or the form, 10 min.; Preparing the form, 12 min.; and Copying, assembling, and sending the form to the IRS, 20 min.**

If you have comments concerning the accuracy of these time estimates or suggestions for making Form 4506-T simpler, we would be happy to hear from you. You can write to:

Internal Revenue Service
Tax Products Coordinating Committee
SE:W-CAR:MP:T:T:SP
1111 Constitution Ave. NW, IR-6526
Washington, DC 20224

Do not send the form to this address. Instead, see **Where to file** on this page.

VERIFICATION OF RESOURCES

Issued under P.A. 346 of 1966, as amended, and Section 8 of the U.S. Housing Act of 1937.

SECTION A

Please complete Section A and return to address below. MSHDA will forward to your Financial Institution.

Head of Household	Account Holder Name:	Account Holder Social Security No.:
Account Holder Address:	City, State, ZIP Code:	County:

I have assets such as checking, savings or credit union accounts, stocks or bonds, mutual funds, etc.
By my signature below, I authorize my bank or financial institution to release the information requested in Section B.

Signature of Account Holder

Date Signed

STOP HERE *Please complete Section A and return to address below.*

SECTION B - To be completed by Bank or Financial Institution:

Please provide the information requested by the Michigan State Housing Development Authority (MSHDA) so we can quickly determine eligibility. It is necessary to verify resources held presently or within the past year (including closed accounts) for the person named above, either individually or jointly with another person(s).

Please complete and return as soon as possible or within 14 days.

Bank Name:	Phone:	
Bank Address:	FAX:	
City:	State:	ZIP Code:

Account History: (Accounts held including checking or draft, savings or share, Certificate of Deposit, IRA/Keogh, Prepaid Burial, mutual funds, etc.)

Type of Accounts Held	Account Number	Date of Last Withdrawal	Amount of Last Withdrawal	Present Balance	Average Balance (Past 6 months) Checking Only	Interest Rate %	Early Withdrawal Penalty Amount
Checking							

For each joint account, list the account number and person(s) on the account:

I understand that any false pretense, including any false statement or representation, or the fraudulent obtaining of money, real or personal property, or the fraudulent use of an instrument, facility, article, or other valuable thing or service used to assist a participant in any MSHDA program, is punishable by imprisonment for up to 10 years or by a fine up to \$5,000.

Bank or Financial Institution Signature

Date Signed

Typed or printed name of person filling out this form

Typed or printed title of person filling out this form

MSHDA USE ONLY

Present Balance (6-month average for checking accounts)	Percentage Rate	Annual Income
\$ _____	X _____ % = \$ _____	_____
\$ _____	X _____ % = \$ _____	_____
\$ _____	X _____ % = \$ _____	_____
\$ _____ (Minus Penalty = Cash Value)	X _____ % = \$ _____	_____
\$ _____ (\$ _____ \$ _____)	X _____ % = \$ _____	_____
\$ _____ (\$ _____ \$ _____)	X _____ % = \$ _____	_____

Return completed form to:

Penalties which may be imposed for intentionally submitting false or misleading information in obtaining Authority financing are set forth in the Michigan State Housing Development Authority Act of 1966 (MCLA 125 1447).

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
**VERIFICATION OF PUBLIC ASSISTANCE
AND STATE SUPPLEMENTAL SECURITY INCOME (SSI)**

Issued under P.A. 346 of 1966, as amended, and Section 8 of the U.S. Housing Act of 1937.

Section A	
<i>Please complete this section and return to address below.</i>	
Head of Household:	Name of Person Receiving DHS Assistance:
Address:	Social Security Number of Person Receiving DHS Assistance:
City, State, ZIP Code:	DHS Case Number:
County:	
Check the type of assistance you receive and sign the release:	
Department of Human Services (DHS)	State Disability Assistance (SDA)
Refugee Assistance Program (RAP)	State SSI
I am authorizing the Department of Human Services (DHS) to release all information deemed necessary to complete my application or continue my participation in Michigan State Housing Development Authority (MSHDA) programs.	
X	
Signature of Person Receiving DHS Assistance	Date
STOP HERE <i>Please complete Section A and return to address below.</i>	

Section B - This section to be completed by Caseworker per DHS/MSHDA agreement				
<i>Please provide the information requested below or attach DHS printout so we can quickly determine eligibility.</i>				
Please complete and return as soon as possible or within 14 days.				
The above signed has applied for, or is receiving, a U.S. Department of Housing and Urban Development (HUD) subsidy under the 1937 Act. Please enter the projected monthly assistance income:				
Grant Effective Date	No. of People on Grant	Grant Amount	Net Budgetable Income	Net Grant Amount
Does recipient have earned income?		<input type="checkbox"/> No	<input type="checkbox"/> Yes	
Is recipient receiving child support through DHS?		<input type="checkbox"/> No	<input type="checkbox"/> Yes	Amount _____
If the child support rebate is received irregularly – how much has been paid in the last six (6) months?				Amount _____
Day Care payment direct to child care provider		<input type="checkbox"/> No	<input type="checkbox"/> Yes	Amount _____
Recipient pays child care provider		<input type="checkbox"/> No	<input type="checkbox"/> Yes	Amount _____
Recipient receiving Food Assistance Program (FAP) benefits?		<input type="checkbox"/> No	<input type="checkbox"/> Yes	
Recipient receiving Medicaid?		<input type="checkbox"/> No	<input type="checkbox"/> Yes	
If recipient is being sanctioned, explain reason below:			Sanction Amount	
DHS Fraud	Refusal to work	Sanction Begin Date		
Other (explain)	↓	Sanction End Date		Total
Recipient receives RSDI?		<input type="checkbox"/> No	<input type="checkbox"/> Yes	Amount _____
Recipient receives Federal SSI?		<input type="checkbox"/> No	<input type="checkbox"/> Yes	Amount _____
Recipient receives State SSI through DHS?		<input type="checkbox"/> No	<input type="checkbox"/> Yes	Amount _____
DHS Caseworker Signature:		Date:	Load Number:	
Office Address (Street, City, ZIP Code):			Telephone Number:	

MSHDA USE ONLY			
\$ _____	X	=	
Net Monthly Grant (Total from MSHDA charts less income deducted)	Months		Total
\$ _____	X	=	
Child Support Rebate (per month)	Months		Total
\$ _____	X	=	
SSI State Payment (quarterly)	4		Total
CIS Operator Name:	Date:	MSHDA Initials:	

Return completed form to:

Penalties which may be imposed for intentionally submitting false or misleading information in obtaining Authority financing are set forth in the Michigan State Housing Development Authority Act of 1966 (MCLA 125.1447).

VERIFICATION OF SOCIAL SECURITY AND FEDERAL SUPPLEMENTAL SECURITY INCOME (SSI)

Issued under P.A. 346 of 1966, as amended, and Section 8 of the U.S. Housing Act of 1937.

Section A	
<i>Please complete Section A and return to address below.</i>	
Name of Head of Household:	County:
Address:	City, State, ZIP Code:
Recipient Name:	Recipient Social Security Number:
<p>I am authorizing the Social Security Administration to release information, deemed necessary to complete my application for or continue my participation in Michigan State Housing Development Authority (MSHDA) programs.</p>	
_____ Recipient Signature	_____ Date
STOP HERE <i>Please complete Section A and return to address below.</i>	

Section B - To be completed by Social Security Administration:	
<i>Please provide the information requested below or attach a printout so we can quickly determine eligibility.</i>	
Please complete and return as soon as possible or within 14 days.	
<p>Recipient's name as it appears on your records: _____</p> <p style="margin-left: 100px;">Gross Social Security amount: \$ _____</p> <p style="margin-left: 100px;">Recipient Paid Medicare Deduction amount: \$ _____</p> <p>Federal Supplemental Security Income (SSI) amount: \$ _____</p>	
_____ Typed or printed name of person filling out this form	_____ Typed or printed title of person filling out this form
_____ Signature	_____ Date
_____ Phone Number	

MSHDA USE ONLY			
\$	_____ X	=	_____
	Social Security amount	Months	Total
\$	_____ X	=	_____
	Federal SSI amount	Months	Total
\$	_____ X	=	_____
	Recipient Paid Medicare deduction	Months	Total

Please return completed form to:

Penalties which may be imposed for intentionally submitting false or misleading information in obtaining Authority financing are set forth in the Michigan State Housing Development Authority Act of 1966 (MCLA 125.1447).

PLEASE COMPLETE THE FOLLOWING CHECKLIST. IF YOU ANSWER "YES" TO ANY OF THE QUESTIONS, YOU WILL NEED TO OBTAIN ADDITIONAL FORMS FROM THE CITY AND COMPLETE THEM BEFORE YOUR APPLICATION CAN BE PROCESSED.

Are you or any household members over the age of 18 and also full time student?

YES	NO
-----	----

Do you receive or pay Child Support?

YES	NO
-----	----

Do you or any household members have a Disability or any Special Medical Needs?

YES	NO
-----	----

Do you or any household members receiving Military Pay?

YES	NO
-----	----

Do you or any household members receiving income from a Pension or retirement fund?

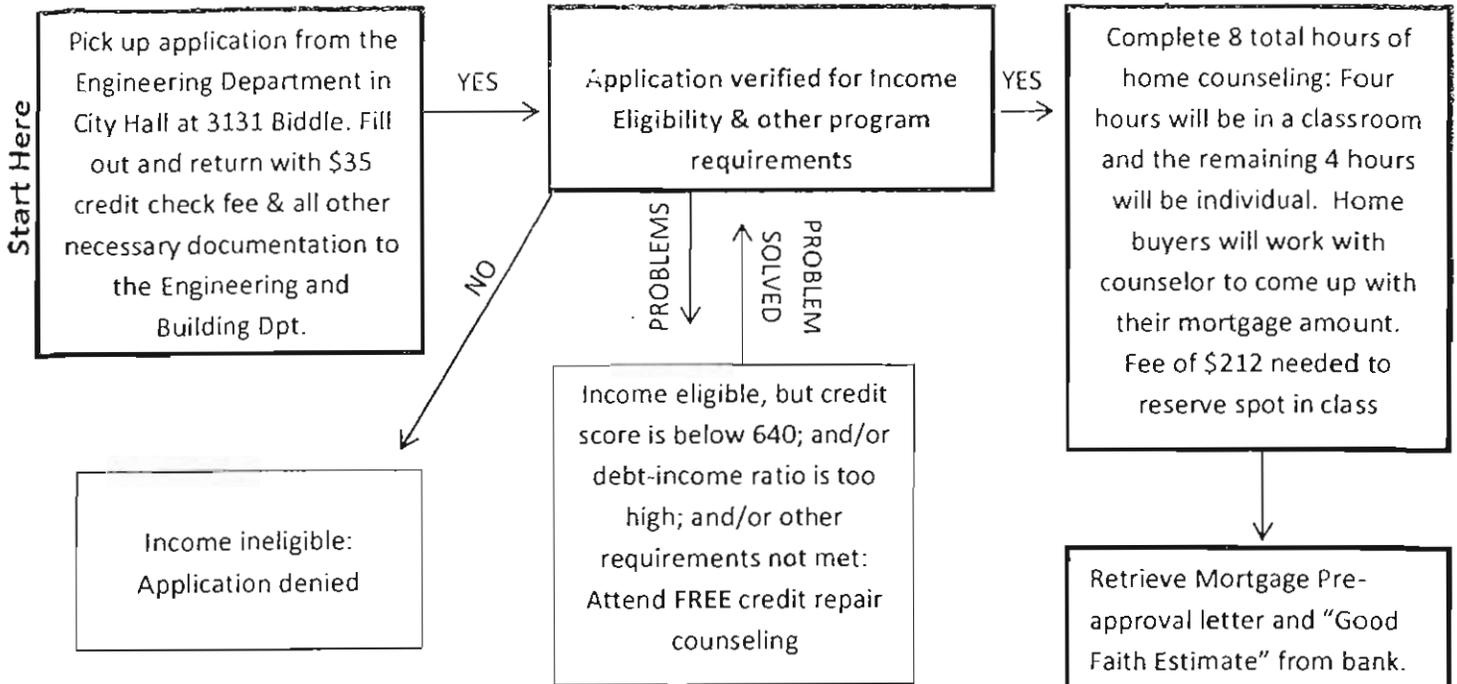
YES	NO
-----	----

Do you or any household members receive Veteran Benefits?

YES	NO
-----	----

Are you or any other household member self-employed?

YES	NO
-----	----



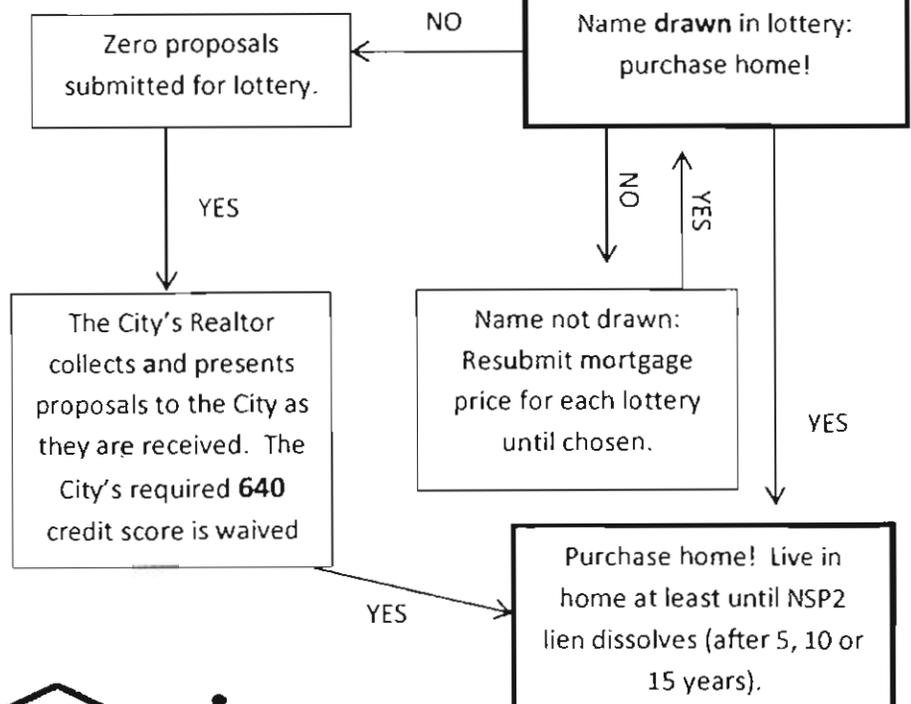
Your roadmap to purchasing an NSP2 home



City's Approved Counseling Agency:

Lighthouse of Oakland County
 4615 Woodward Avenue
 Pontiac, MI 48342
 248-920-6000

View NSP2 property listings at:
<http://wyandotte.michiganhomeownership.org>



Appendix B

CITY OF WYANDOTTE

3131 Biddle Avenue

Wyandotte, Michigan 48192

Telephone: (734) _____

Fax: (734) _____



OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the { City of Wyandotte, Wayne County, Michigan, described as follows: _____ and being known as _____ Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _____ if any, now on the premises, and to pay therefore the sum of _____ Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY:

(Fill out one of the four following paragraphs, and strike the remainder)

Table with 2 columns: Selection criteria (e.g., Cash Sale, Evidence of Title) and Description of terms (A-E). Row 1: Cash Sale, A. Delivery of the usual Warranty Deed... Row 2: Cash Sale with New Mortgage, B. Delivery of the usual Warranty Deed... Row 3: Evidence of Title, 2. As evidence of title, Seller agrees to furnish Purchaser... Row 4: Time of Closing, 3. If this offer is accepted by the Seller and Purchaser... Row 5: Purchaser's Default, 4. In the event of default by the Purchaser hereunder... Row 6: Seller's Default, 5. In the event of default by the Seller hereunder...

<i>Title Objections</i>	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	7. The Seller shall deliver and the Purchaser shall accept possession of said property AT CLOSING.

<i>Taxes and Prorated Items</i>	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with Due Date basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
<i>Acceptance</i>	9. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. The Seller is hereby authorized to accept this offer and the deposit of _____ Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

12. By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer. **THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD, SEEK COMPETENT HELP.**

13. The closing of this sale shall take place at the office of the City Engineer, 3131 Biddle Avenue, Wyandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

14. THE PURCHASER MUST CLOSE THIS TRANSACTION WITHIN 30 DAYS OF THE EXECUTION OF THIS PURCHASE AGREEMENT. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL RESULT IN THIS PURCHASE AGREEMENT BECOMING AUTOMATICALLY NULL AND VOID AND FORFEITURE OF DEPOSIT.

Additional conditions, if any: See Addendum attached hereto and incorporate herein for additional Paragraphs

Witness:

SELLER: City of Wyandotte

Dated: _____, 2011

By: _____
Its: _____
By: _____
Its: _____

Dated: _____, 2011

PURCHASER:

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S
Purchaser

ADDENDUM TO PURCHASE AGREEMENT
FOR PROPERTY KNOWN AS _____
Wyandotte, Michigan

- _____ 15. The Purchaser acknowledges that The City of Wyandotte (Seller) has provided the Purchaser a "Fair Housing and Equal Opportunity for All" pamphlet issued by the U.S. Department of Housing and Urban Development (HUD).
- _____ 16. The Purchaser does hereby grant permission to the City of Wyandotte to use his/her photo and name in any lawful publication for the promotion of the City's Neighborhood Stabilization Program or any other approved City programs by signing photo release labeled Attachment A."
- _____ 17. Household includes all persons residing at the current residence or persons living at the current residence during the past twelve (12) months. Purchaser acknowledges that the number of household members or income has not changed since his/her submission of NSP2 application.
- _____ 18. Any proposal submissions exceeding one (1) per household will be disqualified. Purchaser acknowledges that they will have not submitted any other proposals for the same NSP2 home.
- _____ 19. Purchaser will be responsible for title premium and recording fees, which will be deducted at time of closing.
- _____ 20. This Agreement is contingent upon the approval of the Wyandotte City Council and Michigan State Housing Development Authority (MSHDA).
- _____ 21. Purchaser will cooperate with the seller to provide seller access to Purchaser's monthly utility bills for the next five (5) years.
- _____ 22. Purchaser will be required to sign a Homebuyer Certification and Program Agreement at time of closing.

PURCHASER:

Dated: _____

SELLER: The City of Wyandotte

Dated: _____

By: _____
Its: _____
By: _____
Its: _____

HOMEBUYER CERTIFICATION AND PROGRAM AGREEMENT

Persons receiving assistance with the purchase of a property through MSHDA's Housing Resource Fund or Neighborhood Stabilization Program must sign below to certify their understanding and acceptance of the following:

1. The Loan (mortgage and note) is a lien against the property.
2. The Loan bears no interest.
3. The Loan is NOT a grant or gift.
4. All or a portion of the Loan may be due and payable, pursuant to the terms of the Note, upon the sale, transfer or conveyance of the property and/or upon the death of Homeowner and/or when the property is no longer the Homeowner's principal place of residence.
5. The following terms and conditions remain in effect for the full affordability period, even if the lien is discharged due to early repayment:
 - The Homeowner must occupy the property as their principal place of residence.
 - No portion of the property may be rented (unless licensed as a 2-4 unit rental prior to seeking assistance). The owner must occupy one of the units.
 - The owner must occupy one of the units.
 - The property may not be used for any illegal activity.
 - The property must be insured at all times.
 - The Homeowner must keep real estate taxes paid at all times.
 - The Homeowner must keep all mortgage payments (if any) up to date and paid on time.
 - The Homeowner must keep the home in reasonably good repair.
 - The Homeowner must keep all debris to a minimum to reduce fire, health and safety hazards.
 - The Homeowner must keep Grantee Name informed as to any changes in the above.

I/We, being the purchaser of the property located at _____, hereby certify my/our understanding and acceptance of the above-written program requirements.

HOMEBUYER(S)

Date: _____

Print Name

Date: _____

Print Name

GRANTEE NAME

Date: _____

Program Administrator Name and Title



Attachment "A"

Photo Release Form

I hereby grant the City of Wyandotte, its successors and those acting under its authority permission to use the likeness and name of my family and myself in a photograph in any and all of its publications, including website entries, without payment or any other consideration.

I understand and agree that these materials will become the property of the City of Wyandotte and will not be returned.

I hereby irrevocably authorize City of Wyandotte to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing the City of Wyandotte's programs or for any other lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein likeness of my family or myself appears.

Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I hereby hold harmless and release and forever discharge the City of Wyandotte, its successors and those acting under its authority from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

I am 18 years of age and am competent to contract in my own name and in the names of my family members which are not competent. I have read this release before signing below and I fully understand the contents, meaning, and impact of this release.

(Applicant's Signature) (Date)

(Printed Name) (Date)

(Co-Applicant's Signature) (Date)

(Printed Name) (Date)

If the person signing is under age 18, there must be consent by a parent or guardian, as follows:
I hereby certify that I am the parent or guardian of _____, named above,
and do hereby give my consent without reservation to the foregoing on behalf of this person.

(Parent/Guardian's Signature) (Date)

(Parent/Guardian's Printed Name)

APPENDIX C

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

October 19, 2010

JOSEPH R. PETERSON
RESOLUTION
MAYOR

Mark A. Kowalewski
City Engineer
3131 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman James R. DeSana
Supported by Councilman Lawrence S. Stec

RESOLVED by the City Council that the communication from the City Engineer regarding the Michigan State Housing Development Authority (MSHDA) Office of Community Development (OCD) Compliant Procedures, Conflict Resolution and Mediation Procedures for Applicants, Recipients, and Contractors of OCD Grantees; Policy Bulletin # 3 for Neighborhood Stabilization Program (NSP is hereby adopted by the City of Wyandotte, AND BE IT FURTHER RESOLVED that Council appoints Mark A. Kowalewski, City Engineer as the Program Administrator; Joseph R. Peterson, Mayor as Chief Executive Officer, Norm Walker, Todd Drysdale and Don Schultz as the Review Committee.

YEAS: Councilmembers Browning DeSana Fricke Sabuda Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on October 18, 2010.


William R. Griggs
City Clerk

CC: Mayor Peterson, Norm Walker, Todd Drysdale, Don Schultz

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

October 14, 2010

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor and City Council Members:

To be in compliance with Michigan State Housing Development Authority (MSHDA) Office of Community Development (OCD) Compliant Procedures, Conflict Resolution and Mediation Procedures for Applicants, Recipients, and Contractors of OCD Grantees; Policy Bulletin #3 for Neighborhood Stabilization Program (NSP), I recommend the following designates be approved by City Council:

Program Administrator – City Engineer, Mark A. Kowalewski
Chief Executive Officer (CEO) – Mayor, Joseph R. Peterson
Review Committee – Norm Walker, Todd Drysdale, Don Schultz

The attached Resolution will provide for the adoption of this policy and appointment of these individuals.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mark A. Kowalewski".

Mark A. Kowalewski
City Engineer

MAK:kr

cc: William R. Look, City Attorney
Todd Drysdale
Norm Walker
Don Schultz

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
OFFICE OF COMMUNITY DEVELOPMENT

SUBJECT: Complaint Procedure, Conflict Resolution, and Mediation Procedures for Applicants, Recipients, and Contractors of OCD Grantees

Policy Bulletin #3

EFFECTIVE DATE: June 1, 2000

The purpose of this policy bulletin is to outline requirements for OCD Grantees to establish a client complaint procedure for consistent resolution of conflicts. Complaints may come from applicants for assistance, owners, or tenants dissatisfied with work, participating contractors, or other interested parties. This policy covers the three following processes:

- The grantee's client complaint procedure
- Referrals to Dispute Resolution Services
- MSHDA review of complaint

A Grantee's Client Complaint Procedure Must

1. **Be in writing.** Clients and contractors must be informed of the complaint procedure when they are selected to participate in the program or upon receipt of a written complaint.
2. **Establish a timely response.** Ensure that a client's initial complaint is responded to by the program administrator within 15 working days of the date of the complaint.
3. **Require that the Chief Executive Officer (CEO) or Executive Director** of the grantee be informed of any complaint the program administrator fails to resolve. The grantee (at its option) may ask the CEO to review the case and recommend a resolution.
4. **Provide for the establishment of a review committee**, to be comprised of at least three people, which must hear all cases that cannot be successfully resolved by the program administrator (and CEO if he/she is part of the complaint procedure). It is recommended that the committee members serve a specified number of years.

The review committee should be comprised of:

- A person with building/construction expertise (completely separate from the contractor who is part of the complaint);
- A local community representative; and
- A representative of the grantee (but should not be administrator or staff member of housing program)

The claimant may choose to make a presentation or submit a written description (including documentation) to the committee for review.

5. **Establish process to notify the client in writing of the review committee's decision** within 15 working days of the date of the hearing.

Referral to Dispute Resolution Services Required If Conflict Not Satisfactorily Resolved

Should the above-listed efforts fail to resolve all outstanding issues, grantees must seek the services of the closest Dispute Resolution/Mediation Program. The costs, if any, for using mediation to seek resolution of the dispute are eligible administrative costs under MSHDA's Office of Community Development grant agreements. These centers are listed on an attachment to this policy (**Attachment A, *Listing of Dispute Resolution/Mediation Center***). Also attached is a process map for a typical complaint procedure (**Attachment B, *Client Complaint Procedure***).

MSHDA will review complaints only after the above process is complete and dispute is still unresolved.

In the event that MSHDA is contacted directly by a complainant, he/she will be referred to the grantee for implementation of policy procedures. After all previously outlined steps have failed to resolve the complaint, the grantee may contact MSHDA in writing, detailing the complaint and verifying its compliance with the above listed steps.

Any questions regarding this Policy Bulletin should be addressed to your Community Development (CD) Specialist or CD staff at (517) 373-1974.

Attachments

- A, Community Dispute Resolution
- B, Client Complaint Procedure

COMMUNITY DISPUTE RESOLUTION PROGRAM

<http://courts.michigan.gov/scao/dispute/odr.htm>

The following centers provide conciliation, mediation, and other forms of dispute resolution pursuant to 1988 PA 260, the Community Dispute Resolution Act.

ALPENA, Alcona, Iosco, Montmorency,
Presque Isle
Sunrise Mediation Services
Alpena County, MSU Extension
603 S. Eleventh Avenue
Alpena, MI 49707
Phone (989) 354-9874
Fax (989) 354-9898
E-Mail sunrise@alpenacounty.org
Contact Mega Sodini

BERRIEN, Van Buren
Citizens Mediation Service, Inc.
2800 Cleveland Avenue, Suite 2
St. Joseph, MI 49085
Phone (269) 982-7898
Fax (269) 982-7899
E-Mail citizen@parrett.net
Website www.citizensmediation.org
Contact Matthew Balfe

CHARLEVOIX, Emmet
Citizen Dispute Resolution Service, Inc.
Northern Community Mediation
223 Bridge Street
Charlevoix, MI 49720
Phone (231) 547-1771
Fax (231) 547-1786
E-Mail ncm@voyager.net
Contact Maarlje Nolan

CHIPPEWA, Luce, Mackinac
Eastern UP Dispute Resolution Center, Inc.
(Continuing Ed Building LSSU
650 W. Easterday Avenue)
P.O. Box 505
Sault Ste. Marie, MI 49783
Phone (906) 635-2725
Fax (906) 635-2762
E-Mail cdrc@w.lssu.edu
Contact LeRoy Pien

DELTA, Menominee, Schoolcraft
Resolution Services Program
UPCAP Services, Inc.
P.O. Box 606 (2501 14th Ave. South)
Escanaba, MI 49829
Phone (906) 789-9580
Fax (906) 786-5853
E-Mail cqocresolve@yahoo.com
Website www.upcapservices.com/resolframe.htm
Contact Cheryl Goc

GENESEE
Community Dispute Resolution Center
of Genesee County, Inc.
315 East Court Street, Suite 200
Flint, Michigan 48502
Phone (810) 249-2619
Fax (810) 249-2620
E-Mail daynaharper@aol.com
Contact Dayna Harper

GOGEBIC, Baraga, Dickinson, Houghton, Iron,
Keweenaw, Ontonagon
Western UP Mediators
115 E. Ayer Street
Ironwood, MI 49938
Phone (906) 932-0010
Fax (906) 932-0033
E-Mail mediator@up.net
Contact Marvin LaGrew

GRAND TRAVERSE, Benzie, Leelanau, Missaukee,
Wexford
Conflict Resolution Service, Inc.
1022 E. Front Street, P.O. Box 1035
Traverse City, MI 49685-1035
Phone (231) 941-5835
Fax (231) 941-5786
E-Mail mbonacci@thurdleval.org
Contact Maryellen Bonacci

INGHAM, Clinton, Eaton, Ionia
DRCCM
Dispute Resolution Center of Central Michigan
2929 Covington, Suite 201
Lansing, MI 48912
Phone (517) 485-2274
Fax (517) 485-1183
E-Mail drccm.beauregard@tds.net
Contact Karen Beauregard

JACKSON, Hillsdale, Lenawee, Monroe
Southeastern Dispute Resolution Services
Community Action Agency
1214 Greenwood, P.O. Drawer 1107
Jackson, MI 49204
Phone (517) 784-4800
Fax (517) 784-5188
E-Mail rbrooks@caajlh.org
Contact Ron Brooks

KALAMAZOO, Barry, Calhoun
Dispute Resolution Services
Gryphon Place
1104 South Westnedge Avenue
Kalamazoo, MI 49008
Phone (269) 552-3434
Fax (269) 381-0935
E-Mail bburnside@gryphon.org
Contact Barry Burnside

KENT, Lake, Mecosta, Montcalm, Newaygo, Osceola
Dispute Resolution Center of West Michigan
Community Reconciliation Center
678 Front Street, NW, Suite 250
Grand Rapids, MI 49504
Phone (616) 774-0121
Fax (616) 774-0323
E-Mail drcwestmich@hotmail.com
Website www.drcwmich.org
Contact Sandra Ward

LIVINGSTON

Livingston Community Dispute Resolution Services,
Inc.

123 E. Washington Street, P.O. Box 138
Howell, MI 48843
Phone (517) 546-6007
Fax (517) 546-4115
E-Mail mediate@livmediate.org
Contact Mary Lytle

MACOMB, St. Clair

The Resolution Center

18 Market Street
Mt. Clemens, MI 48043
Phone (586) 469-4714
Fax (586) 469-0078
E-Mail theresolutioncenter@mediate.com
Website www.theresolutioncenter.com
Contact Craig R. Pappas

 **MARQUETTE, Alger**

Marquette-Alger Resolution Service

MSU Extension
200 W. Spring Street
Marquette, MI 49855
Phone (906) 226-4372
Fax (906) 226-4369
E-Mail marquett@msue.msu.edu
Contact Linda Rossberg

MUSKEGON, Manistee, Mason, Oceana

Westshore Dispute Resolution Center

8 W. Walton Avenue
Muskegon, MI 49440
Phone (231) 727-6001
Fax (231) 727-6011
E-Mail wsdrc@iserv.net
Contact David Coher

OAKLAND

Oakland Mediation Center, Inc.

2267 S. Telegraph Road
Bloomfield Hills, MI 48302
Phone (248) 338-4280
Fax (248) 338-0480
E-Mail nancik@ameritech.net
Website www.mediation-omc.org
Contact Nanci Klein

OTSEGO, Antrim, Cheboygan, Crawford, Kalkaska

Community Mediation Services

Otsego County Michigan State University Extension
Services

United Way Building
116 5th Street
Gaylord, MI 49735
Phone (989) 732-1576, (989) 705-1227
Fax (989) 705-1337
E-Mail mediation@voyager.net
Contact Grant Bliss

OTTAWA, Allegan

Center for Dispute Resolution

Macatawa Resource Center
665 - 136th Avenue
Holland, MI 49424
Phone (616) 399-1600
Fax (616) 399-1090
E-Mail execdir@macatawa.com
Website www.centerfordisputeresolution.org
Contact Connie Corriveau

SAGINAW, Arenac, Bay, Clare, Gladwin, Gratiot, Isabella, Midland, Ogemaw, Oscoda, Roscommon, Shiawassee

Mid-Michigan Dispute Resolution Center

200 S. Michigan Avenue
Saginaw, MI 48602
Phone (989) 797-4188
Fax (989) 797-4185
E-Mail mmdrc@juno.com
Contact Rosemary Vandecar

ST. JOSEPH, Branch, Cass

Tri County Mediation Center

612 E. Main Street
P.O. Box 473
Centreville, MI 49032
Phone (269) 467-5624
Fax (269) 467-5641
E-Mail sturgishuck@aol.com
Contact Charles Dittman

**TUSCOLA, Huron, Lapeer, Sanilac**

Center for Dispute Resolution



Human Development Commission

429 Montague Avenue
Caro, MI 48723-1997
Phone (989) 672-4044
Fax (989) 673-2031
E-Mail peggyd@hdc-caro.org
Contact Peggy Davy

**WASHTENAW**

Dispute Resolution Centers of Michigan, Inc.

d/b/a Dispute Resolution Center of Washtenaw Co.

(110 N. Fourth Avenue)
P.O. Box 8645
Ann Arbor, MI 48107-8645
Phone (734) 222-3745
Fax (734) 222-3760
E-Mail drc@mimmediation.org
Website www.mimmediation.org
Contact Kaye Lang

WAYNE

Neighborhood Reconciliation Center

3516 Cadieux
Detroit, MI 48224
Phone (313) 417-9400
Fax (313) 417-8426
E-Mail smiller@mediation-wayne.org
Contact Sharon Miller

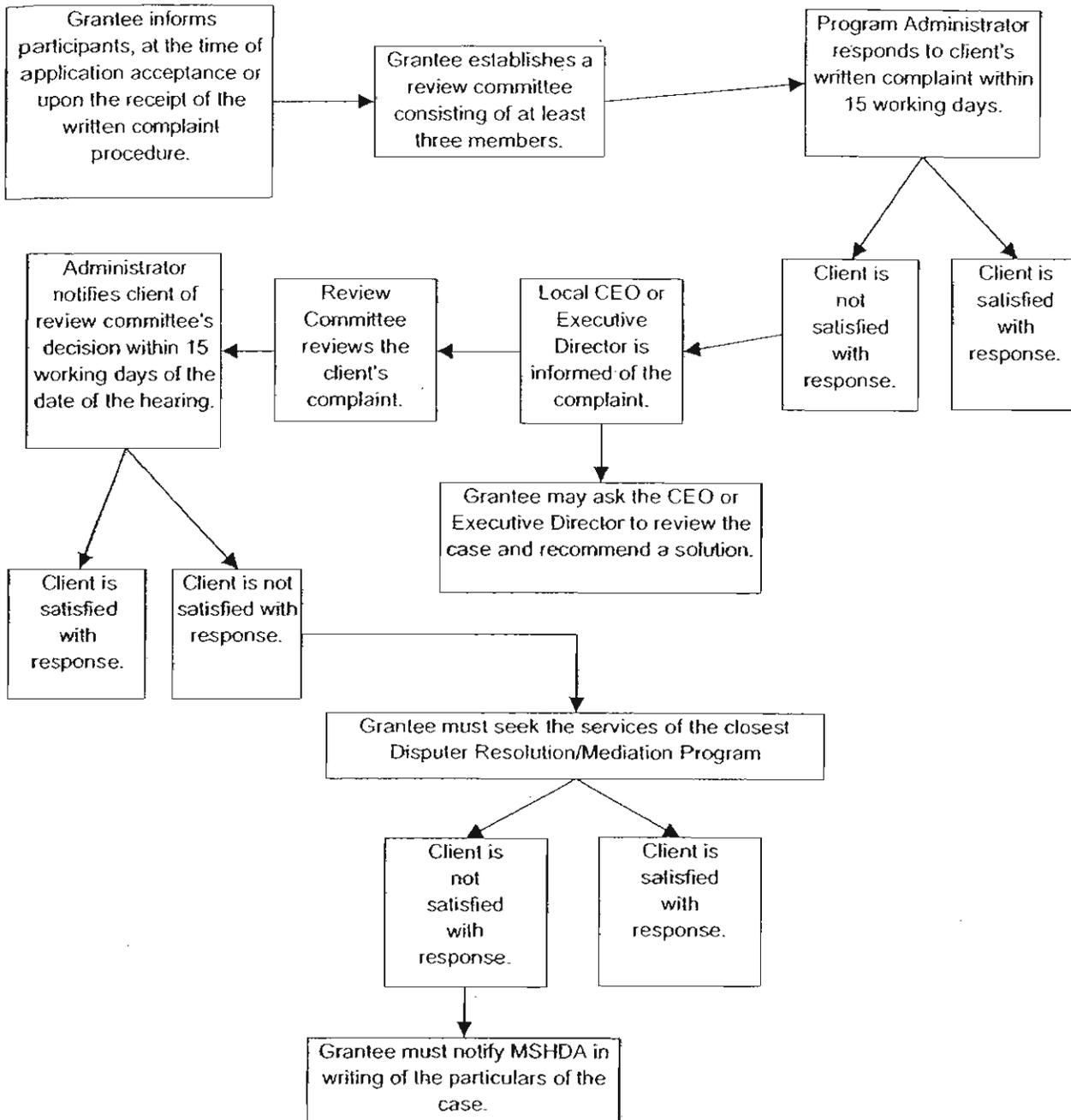


Permanency Planning Mediation Program Centers

Agricultural Centers

CLIENT COMPLAINT PROCEDURE

Attachment B



OFFICIALS

William R. Griggs
CITY CLERK

CITY TREASURER
Andrew A. Swiecki

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

PLANNING COMMISSION

July 12, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

You referred communications to the Planning Commission regarding murals and public art. The Planning Commission formed a Sub-Committee and worked with Chuck Leman, Planning Consultant, Mark Kowalewski, City Engineer, and Natalie Rankine, Director of the DDA to develop definitions to be incorporated into the Zoning Ordinance. At the last meeting of the Planning Commission, the Commission approved these definitions.

If you concur with the definitions, the attached Resolution will refer this to the Legal Department to prepare the necessary ordinance change and back to the Planning Commission hold the required public hearing.

Very truly yours,

Elizabeth A. Krimmel

Elizabeth A. Krimmel, Chairperson
Planning Commission

EAK:kr

Enclosure

CC: Mark A. Kowalewski, City Engineer
Natalie Rankine, DDA

PLANNING COMMISSION

Section 2408 E Sign Definitions:

E1 Sign: Any device (including but not limited to letters, words, numerals, figures, emblems, pictures, or any part or combination) used for visual communication to attract the attention of the public and visible from the public right-of-way or other properties. The term sign shall not include any flag, badge, or insignia of any governmental unit, nor shall include any item of merchandise normally displayed within a show window of a business.

Section 201 Definitions:

158 Mural: A painting or graphic art or combination thereof which is professionally applied to a building wall that does not contain any brand name, product name, or abbreviation of the name of any product, company, profession or business, or any logo, trademark, trade name or other commercial message.

159 Public Art: Works of art in any media that have been planned and executed with the specific intention of being sited or staged in the physical public domain, usually outside and accessible to all

160 Graffiti: Unauthorized inscribing, spraying of paint, or making symbols using chalk, dye, ink, paint, spray paint or similar materials on public or private places, structures, or other surfaces.

Section 2200 Special Land Uses:

MM Murals

1. Design review by the Design Review Committee (Sec. 2300) may be requested by the Planning Commission when a proposed mural is within the Design Review District.
2. A mural on private property will be reviewed and approved or denied by the Planning Commission.
3. A mural on public property will be reviewed by the Planning Commission and a recommendation made to the City council for approval or denial
4. A dimensioned sketch plan in color on a dimensioned wall elevation shall be provided for review.
5. Murals shall only be permitted on the side or rear walls of buildings. Permission of a building owner in writing shall be obtained before a mural may be applied.
6. A mural shall not serve as an advertising device for any product or business.
7. Murals shall be allowed only on building walls that do not contain signs on the same wall as occupants of the building.
8. Murals depicting partially nude or seminude persons shall be prohibited.

9. Materials utilized in painting a mural shall have proven durability and shall be maintained or removed if not maintained.
10. The City may require a bond for assurance that such mural is maintained or removed.
11. Lighting of a mural may be permitted, provided it is not of an intermittent or flashing type.
12. Graffiti shall not be considered as a mural and shall not be permitted.

NN Public Art

Public Art as a Special Use:

1. Review of Public Art by the Design Review Committee may be requested by the Planning Commission when proposed Public Art is to be placed within the Design Review District.
2. Public Art on private property will be approved or denied by the Planning Commission.
3. Public Art on public property will be reviewed and a recommendation made to the City Council for approval or denial.
4. Public Art shall not constitute a hazard to the public.
5. Public Art shall be located so as not to hinder access on public streets or rights-of-way.
6. Public Art shall not serve as an advertizing device for any product or business.
7. Public Art shall be of durable construction and shall be maintained or removed if not maintained.
8. Lighting of public art may be permitted, provide it is not of an intermittent of flashing type.
9. The City may require a bond for assurance that such public art is maintained or removed.

Section 1301 Special Uses (CBD District)

E. Murals

F. Public Art

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission regarding the murals and public art definitions is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs prepare the necessary ordinance change to be forwarded to the Planning Commission for the required public hearing.

OFFICIALS

William R. Griggs
CITY CLERK

CITY TREASURER
Andrew A. Swiecki

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

PLANNING COMMISSION

July 11, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

RE: Internet Cafe

Dear Mayor Peterson and Council Members:

On May 4, 2012, you referred a communication from Gerald E. Diamond, 126 Oak Street regarding the use of his businesses as an internet café. The Planning Commission interpreted Internet Café as a retail establishment which rents computers by the hour for a fee to customers. This type of business provides this service varies widely, it may be a book store, coffee house, computer store, restaurant, bar or any number of businesses. It is the opinion of the Planning Commission that both the Central Business District (CBD) and General Business (B-2) allow Internet Cafes as a permitted retail activity.

Please note that Mr. Diamond has indicated to the Planning Commission that he will no longer be operating his business as of June 30, 2012.

If it is your desire to include a definition of Internet Café into the Zoning Ordinance, the Planning Commission can provide this.

Should you have any questions, please do not hesitate to contact the undersigned.

Very truly yours,

Elizabeth A. Krimmel

Elizabeth A. Krimmel, Chairperson
Planning Commission
EAK:kr

cc: Mark A. Kowalewski, City Engineer

planning report

Date: 06.15.12

From: Charles F. Leman, AICP, RLA
Benjamin J. Tallerico, AICP, HDFP

To: **Ms. Elizabeth Krimmel, Chair**
Members of the Wyandotte Planning Commission
Todd Drysdale, City Administrator, CPA
Kelly Roberts, Engineering
Other Interested Parties
3131 Biddle
Wyandotte, Michigan 48192

Re: Pot of Gold

The following is our summary of the city's request to review procedures and potential zoning language pertaining to "internet cafés", in particular, the Pot of Gold located at 122 Oak Street.

Our review was based on the following:

- A site visit to Pot of Gold
- Phone conversation with the Attorney General's Office
- Phone conversation with the Michigan Gaming Control Board
- Email correspondence with Attorney General's Office
- Phone conversation with the Wyandotte DDA Director
- Web based research
- Facebook

Under frequency asked questions on the Michigan Gaming Control Board web site, the following is the response to the question "Is gambling over the internet in Michigan legal?"

Currently under state law it is illegal to gambling over the Internet in the State of Michigan

Concerning Internet Cafes, we received the following from Eric T. Bush of the Michigan Gaming Control Board:

"Internet cafes can be legal if they are just selling time on the computer. Where it becomes illegal is when they play games on the computers for points which are paid in money, gifts or prizes. That is illegal. We are closing them down. Our Attorney General Schuette is going after them with a greater focus. I think that Michigan's statutes say if it is listed as a form of legal gaming in Michigan than the game is most likely if it isn't listed than it is illegal. Our article on our website does a better job of explaining these sweepstakes places and Internet cafes. Click on: http://www.michigan.gov/documents/mgcb/INTERNET_CAFE_GUIDE-final_372838_7.pdf

You can have charitable gaming in Michigan where you play the games you describe but you must have a license and usually a nonprofit doing the "Vegas night" for a fund raiser. Go to

planning report

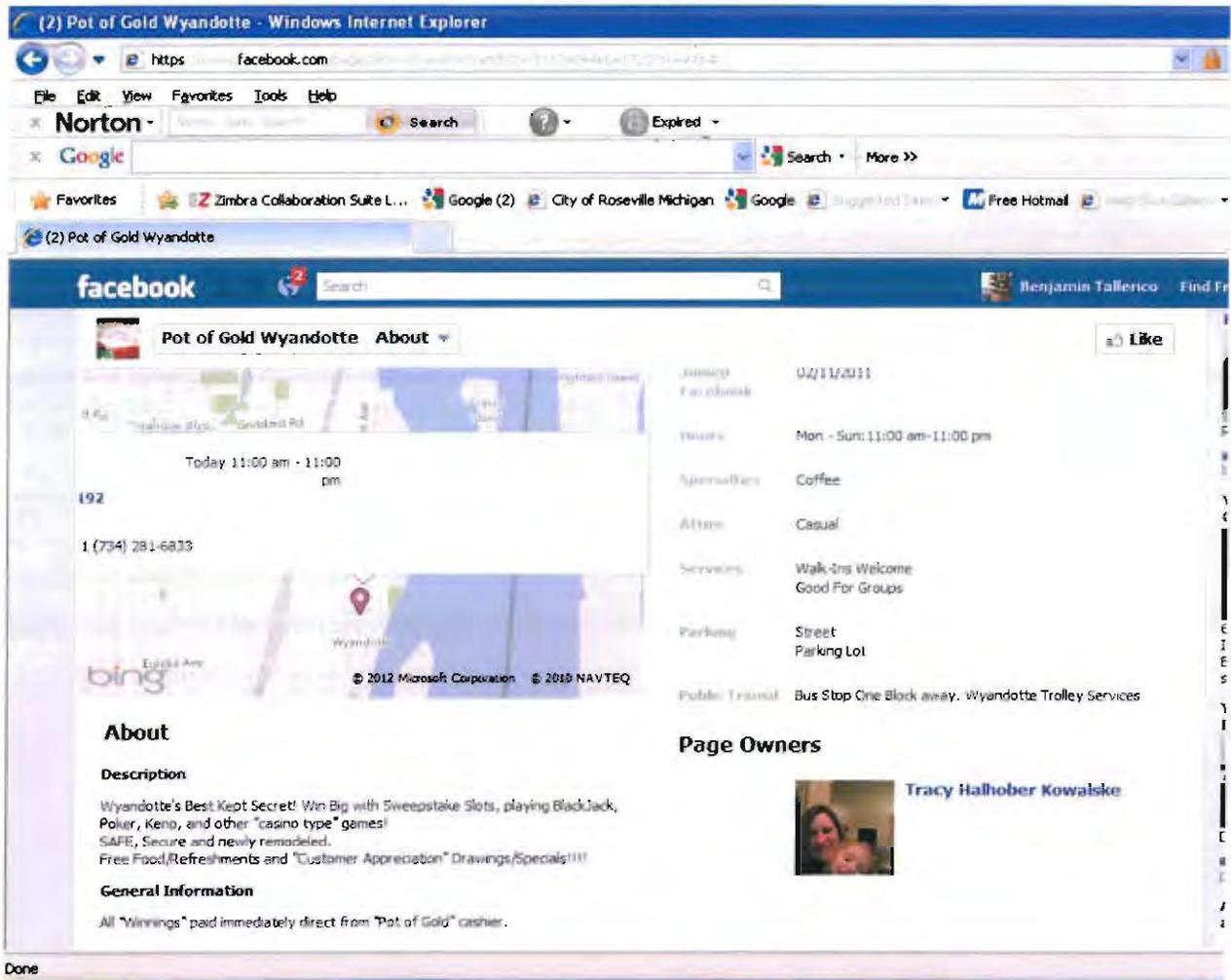
www.michigan.gov/cg They have specific rules and they are licensed by the Bureau of the Lottery.”

Attachment A from Facebook states Pot of Gold pays out winnings. Therefore from the above analysis it appears to be gambling, whether the machines are “live’ or delayed.

Attachment B is a link to an article pertaining to Michigan Attorney General Bill Schuette’s order telling three ‘Internet sweepstakes cafes’ to cease operations.

We can address any comments you have at an upcoming Planning Commission meeting.

Attachment A



Attachment B

Michigan Attorney General Bill Schuette orders three 'Internet sweepstakes cafes' to cease operations Published: Monday, April 09, 2012, 3:02 PM

http://www.mlive.com/news/index.ssf/2012/04/michigan_attorney_general_bill.html

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the Planning Commission dated July 11, 2012, regarding internet cafes is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council does desire the Planning Commission to provide a definition of Internet Café for the adoption into the Zoning Ordinance.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

July 17, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering Department has received a grant from the Michigan Department of Transportation (MDOT) Federal Aid Eligible Road Funding for street repair/reconstruction work along 2nd Street from Oak Street to Ford Avenue and along 3rd Street from Plum Street to Vinewood. This funding allows for reimbursement of administrative cost in the amount of \$153,000.

This communication is to request your approval to hire Hennessey Engineering to assist with this project at a cost of \$50 per hour. The Hennessey Employee will work on an as needed basis between 15-20 hours per week for approximately eight (8) weeks. The cost will not exceed \$8,000. All costs will be paid from the grant funds.

If you concur with this communication the attached Resolution will authorize the undersigned to proceed.

Very truly yours,

Mark A. Kowalewski
City Engineer

Reviewed by Todd A. Drysdale, City Administrator

MAK:kr

cc: Hennessey Engineering

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the recommendation of the City Engineer to hire Hennessey Engineering to assist with the reconstruction project along 2nd Street from Oak Street to Ford Avenue and along 3rd Street from Plum Street to Vinewood for \$50 per hour to be paid from grant funds receive by Michigan Department of Transportation (MDOT) not to exceed \$8,000.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

July 18, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

RE: 644 Orange

Dear Mayor Peterson and Council Members:

On October 4, 2011; May 9, 2012; June 13, 2012 and July 16, 2012, Show Cause Hearings were held in the Engineering and Building Department regarding the dangerous and unsafe structure at 644 Orange. Attached are minutes of the Hearings and Property Maintenance letter.

At the hearings it was determined and ordered that the structure, due to the described conditions and property maintenance violations, should be demolished. As of today's date, the order has not been complied with.

Therefore in accordance with Section PM-107.6 Filings of findings, the undersigned requests that your Honorable Body set a hearing to show cause why the structure should not be demolished in accordance with Section PM-107.7 Council Action, of the Wyandotte Property Maintenance Code.

Very truly yours,

Lou Parker
Hearing Officer

Cc: See Attached List

Attachments: Property Maintenance Letter Dated July 7, 2011, SCH October 4, 2011, May 9, 2012, June 13, 2012 and July 16, 2012

w/showcause/644 Orange council for demolition

PROPOSED RESOLUTION

RESOLVED by the City Council that whereas hearings have been held in the Office of the Engineer in the Department of Engineering and Building 3131 Biddle Avenue, Wyandotte, Michigan on October 4, 2011; May 9, 2012; June 13, 2012 and July 16, 2012, and whereas the property owner or other interested parties, have been given opportunity to show cause, if any they had, why the structure at 644 Orange Street has not been demolished in accordance with the City's Property Maintenance Ordinance, and whereas the Hearing Officer has filed a report of his findings with this Council;

NOW, THEREFORE BE IT RESOLVED, that this Council shall hold a public hearing in accordance with Section PM-107.7 in the Council Chambers of the Wyandotte City Hall, 3131 Biddle Avenue, Wyandotte, on August 13, 2012 at 7:00 p.m., at which time all interested parties shall show cause, if any they have, why the structure has not been demolished or why the City should not have the structure demolished and removed at 644 Orange.

AND BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested, and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance.

Notify:

See Attached List

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

July 7, 2011

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

Estate of Arthur W. Blair
644 Orange
Wyandotte, MI 48192

RE: Tax ID No. 57-020-09-0012-000
644 Orange
Wyandotte, Michigan

To Whom It May Concern:

A complaint had been received by the City of Wyandotte Department of Engineering and Building regarding the condition of the referenced property. A site inspection was performed June 29, 2011, and the inspection revealed that there is a violation of the City of Wyandotte Property Maintenance Code as noted on the attached Property Maintenance Checklist. Further, a check of the records at the Wyandotte Department of Municipal Services indicates that the electric and water utilities were terminated in June of 2010. The structure appears to have been vacant for over six (6) months.

Due to the lack of maintenance of the property at 644 Orange as noted by the attached violations, and the lack of occupancy, the undersigned deems the structures to be unsafe and dangerous.

Please be advised of the following from the City of Wyandotte Property Maintenance Code:

Section PM-110 Demolition:

PM-110.1 General: The code official shall order the owner of any premises upon which is located any structure, which in the code official's judgment is so old, dilapidated or has become so out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to raze and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary or to raze and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, to raze and remove such structure.

Section PM-202.0 General Definitions:

Dangerous Buildings: A building or structure that has 1 or more of the following defects or is in 1 or more of the following conditions:

- A. The building or structure is damaged by fire, wind, or flood, or is dilapidated or deteriorated and becomes an attractive nuisance to children who might play in the building or structure to their danger, or becomes a harbor for vagrants, criminals, or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful or immoral act.
- B. A building or structure remains unoccupied for a period of 180 consecutive days or longer, and is not listed as being available for sale, lease, or rent with a real estate broker licensed under Article 25 of the occupational code, Act. No. 299 of the Public Acts of 1980, being sections 339.2501 to 339.2515 of the Michigan Compiled Laws. For purposes of this subdivision, "building or structure" includes, but is not limited to, a commercial building or structure. This subdivision does not apply to either of the following:
- (i) A building or structure as to which the owner or agent does both of the following:
 - (a) Notifies a local law enforcement agency in whose jurisdiction the building or structure is located that the building or structure will remain unoccupied for a period of 180 consecutive days. The notice shall be given to the local law enforcement agency by the owner or agent not more than 30 days after the building or structure becomes unoccupied.
 - (b) Maintains the exterior of the building or structure and adjoining grounds in accordance with the BOCA National Property Maintenance Code 1990 and amendments adopted by the City of Wyandotte.
 - (ii) A secondary dwelling of the owner that is regularly unoccupied for a period of 180 days or longer each year, if the owner notifies a local law enforcement agency in whose jurisdiction the dwelling is located that the dwelling will remain unoccupied for a period of 180 consecutive days or more each year. An owner who has given the notice prescribed by this sub paragraph shall notify the law enforcement agency not more than 30 days after the dwelling no longer qualifies for this exception. As used in this sub paragraph "secondary dwelling" means a dwelling such as a vacation home, hunting cabin, or summer home, that is occupied by the owner or a member of the owner's family during part of a year.

You are hereby directed to correct the noted violations, maintain the exterior of the property, occupy and/or list the structure with a real estate broker in accordance with Section PM-202.0 referenced above. Should you elect to rent or sell this property, an Upon Sale or Rental Inspection is required according to the City of Wyandotte Code of Ordinances Sec. 19-5 and 31.1-11. The inspection and fee can be arranged and paid for at City Hall in the Department of Engineering and Building.

Failure to correct the cited violations, maintain and occupy the structure by August 11, 2011, will result in this Department proceeding with Section PM-107.3 Disregard of notice,

644 Orange
July 7, 2011

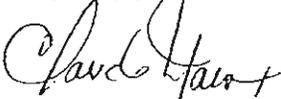
Page 3 of 3

of the Property Maintenance Code, at which time a hearing date will be set to determine whether or not the structures should be demolished, and tickets will be issued as per Section PM-106.0 Violations. You also have the right to seek modification or withdrawal of this notice by requesting a Show Cause Hearing.

Further, in accordance with the attached Article VII "Abandoned Residential Structure", of Chapter 7 "Building and Building Regulations" of the City of Wyandotte's Code of Ordinances, this dwelling is deemed to be an abandoned residential structure. Therefore you must register the property in accordance with Sec. 7-76. Registration of the Ordinance. Failure to do so by July 21, 2011, you will be subjected to the violations and penalties as set forth in Sec. 7-83 of the Ordinance.

Thank you for your cooperation in this matter. If you have any questions regarding this matter, please feel free to contact the undersigned at (734) 324-4569, or by email at cmarcoux@wyan.org.

Very truly yours,



Claude Marcoux
Building Inspector

Attachments: Property Maintenance Checklist
Article VII Abandoned Residential Structure

Cc: Officer Calhoun
Address File - 644 Orange
Time File: August 11, 2011
July 21, 2011

WO# 488162

The City Of Wyandotte
 CODE REQUIREMENTS
 PROPERTY MAINTENANCE CHECK LIST

Address 644 Orange
 Inspected By Jur

Date _____
 Time _____

Permit Required Work Order No. 488162

The following code calls were taken from City of Wyandotte Property Maintenance Code (PM), Zoning Ordinance (ZO) and Code of Ordinances (CO)

Location	Approved	Code Calls
Exterior	1. <input type="checkbox"/> () Foundation requires tuckpoint/paint	PM 304.5 PM 304.6
	2. <input type="checkbox"/> () Siding requires replace /repair/paint/permit required	PM 304.2/304.6
	3. <input type="checkbox"/> () Windows require repair/replace/paint/screens/reglaze/replace glass/Storms/ permit required	PM 304.14/304.15
	4. <input type="checkbox"/> () Doors require repair/replace/paint/screen/jamb: Front/Side/Rear	PM 304.16
	5. <input type="checkbox"/> () Fascia, soffit, overhang requires repair/replace/paint	PM 304.2/304.8/304.9
	6. <input type="checkbox"/> () Gutters/conductors require repair/replace/paint	PM 304.2 PM 508.1
	7. <input checked="" type="checkbox"/> () Roof requires repair/replace/ permit required	PM 304.7
	8. <input type="checkbox"/> () Snow covered-inspection could not be made *	
	9. <input type="checkbox"/> () Front porch requires repair/replace/paint/handrail/guardrail/stairs/Tuckpoint/permit required	PM 304.10/PM 304.11
	10. <input type="checkbox"/> () Rear porch requires repair/replace/paint/handrail/guardrail/stairs/Tuckpoint/permit required	PM 304.10/PM 304.11
	11. <input type="checkbox"/> () Brick walls require tuckpoint	PM 304.1/304.4/304.6
	12. <input type="checkbox"/> () Awnings shall be maintained/panted/repared	PM 304.9
	13. <input type="checkbox"/> () Remove double keyed deadbolt on door. Front/Side/Rear	PM 702.11
	14. <input type="checkbox"/> () Disconnect roof downspouts on house - extend minimum of 5 feet	CO-38.1
	15. <input type="checkbox"/> () Address Required	PM 304.3
	16. <input type="checkbox"/> () Pool; permit # _____, date approved _____, other _____	
Garage	17. <input type="checkbox"/> () Siding requires repair/replace/paint/permit required	PM 304.2 PM 304.6
	18. <input type="checkbox"/> () Roof requires repair/replace/permit required	PM 304.7
	19. <input type="checkbox"/> () Snow covered-inspection could not be made *	
	20. <input type="checkbox"/> () Window requires repair/replace/paint/reglaze/permit required	PM 304.14 PM 304.15
	21. <input type="checkbox"/> () Service/overhead door requires repair/replace/paint	PM 304.16 PM304.2
	22. <input checked="" type="checkbox"/> () Garage/shed requires ratwall/proper location on lot/permit required	PM 303.5/303.7/ZO 1803
	23. <input type="checkbox"/> () Floor requires repair	PM 303.3/303.7
	24. <input type="checkbox"/> () _____	
Premises	25. <input type="checkbox"/> () Required to be free from rubbish or garbage	PM 306.1
	26. <input type="checkbox"/> () Requires approved rubbish containers	PM 306.2
	27. <input type="checkbox"/> () Requires positive lot drainage	PM 303.2
	28. <input type="checkbox"/> () Requires insect and rat control	PM 303.5 PM 307.1
	29. <input type="checkbox"/> () Pave, repair, or replace concrete driveway/approach/snow covered*/permit required	PM 303.3
	30. <input type="checkbox"/> () Replace City sidewalk _____squares/snow covered*/permit required	PM 303.3
	31. <input type="checkbox"/> () Off street parking required to be paved - Add _____spaces/ permit required (to be provided in side or rear yard)	ZO 1804/CO 35.46
	32. <input type="checkbox"/> () Repair or replace rear walk/approach walk/side/snow covered*	PM 303.3
	33. <input type="checkbox"/> () Requires prevention of weeds	PM 303.4
	34. <input type="checkbox"/> () Wood storage - 18" off ground	CO 14.9
	35. <input type="checkbox"/> () Fence requires removal/replace/repair	PM 303.7
	36. <input type="checkbox"/> () FRONT YARD FENCES MUST BE REMOVED BEFORE A CERTIFICATE OF APPROVAL OR CERTIFICATE OF COMPLIANCE IS ISSUED	ZO 1900.7.b
Other	_____ () _____	
	_____ () _____	
	_____ () _____	
	_____ () _____	
	_____ () _____	

PRESENT: Mark Kowalewski, City Engineer
Lou Parker, Hearing Officer
Claude Marcoux, Building Inspector
Kim Rickrode, exwife of Arthur Blair
Joseph Blair, Arthur Blair's son
Peggy Green, Secretary

The Hearing was called to order at 8:30 a.m. by Mark Kowalewski, City Engineer.

Mr. Kowalewski explained who was present at the hearing.

Mr. Kowalewski continued to explain that this hearing was being held because the city attorney wanted to make sure that all parties of interest were notified.

Mr. Kowalewski stated that the house has been vacant for years, and added that you can have a vacant house, but it has to be maintained, and the dwelling at 644 Orange has not been, and that is the reason for the hearings. Mr. Kowalewski stated that Mr. Parker had recommended that the dwelling be demolished, and the city wanted to make sure that all parties of interest were notified.

Mr. Blair stated that the house had belonged to his grandparents, then his father, and right now they do not know the owner and he understands that the house is beyond repair.

Mr. Parker asked if they were aware of the lien on the property. Ms. Rickrode replied yes, and explained that it was through the Friend of the Court, her ex-husband was to fix the house up, but because of the lien, he could not get a loan, and he was working with an attorney for her (Ms. Rickrode) to sign off on the lien.

Mr. Kowalewski stated again that the city wanted to notify all interested parties, the city attorney wanted to know if anyone had any objections to the dwelling being demolished.

Mr. Blair commented that he did not want the Daniels to have anything from this property. Mr. Kowalewski stated that the city would not have anything to do with that.

Ms. Rickrode asked what will happen with the back taxes and what will happen when the house is torn down. Mr. Kowalewski explained that if the taxes are not paid, the county and state will take over ownership, also another lien of approximately \$5,000 will be put on the property for demolition. Ms. Rickrode explained that she does not want her children to be responsible for any taxes or money owed. Mr. Kowalewski stated again that they could just walk away, and if the taxes and liens are not paid, the county and state will take ownership.

Ms. Rickrode stated that she had two concerns, she did not want her children owing anything, and did not want the Daniels getting anything, her ex-husband would not have wanted them to have anything. Mr. Kowalewski stated that if anyone wanted an interest in the property, they would have to file in probate and all interested parties would be notified.

Mr. Kowalewski asked if either of them objected to the demolition of the house. Mr. Blair and Ms. Rickrode agreed the house should be demolished.

Mr. Kowalewski stated that it would be no problem having the city demolish the property. Mr. Blair stated that he would like to know the date it would be torn down so that they could get any valuables out of the property.

Mr. Parker stated that a letter will be sent to Mayor and Council recommending demolition, and they will schedule a public hearing.

Mr. Kowalewski added that all interested parties will be notified, and if no one objects, the property will be ordered for demolition, there is also a 21 day waiting period in case some wants to object and appeal to circuit court. Mr. Kowalewski indicated that it would probably be at least 2 months before it would be demolished.

Mr. Marcoux commented that the dwelling has been posted as unsafe structure.

Mr. Parker stated that he recommends that the matter be sent to Mayor and Council for demolition.

Ms. Rickrode confirmed that she does go by Kimherly Rickrode and that her address is the Canton address on Michigan Avenue.

Cc:

Lou Parker, Hearing Officer
William R. Look, City Attorney
Attached Parties of Interest List

PRESENT: Mark Kowalewski, City Engineer
Lou Parker, Hearing Officer
Claude Marcoux, Building Inspector
Peggy Green, Secretary

The Hearing was called to order at 8:20 a.m. by Mark Kowalewski, City Engineer.

Mr. Kowalewski stated that this hearing is being reconvened from the hearing held on May 9, 2012. Mr. Kowalewski stated that at the last hearing, Amanda Blair and Stacey Blair were present, and also indicated that they had a brother, Joseph Blair, all of which were sent a notice regarding this hearing.

Mr. Kowalewski continued that after checking with the City Attorney, there has been no will or probate started on the property. However, there is an ExParte Order for Lien and the lien is in favor of Kimberly A. Blair, the exwife of Arthur Blair. Mr. Kowalewski continued that he had spoken with Amanda Blair to find out where to locate Kimberly Blair. Amanda Blair informed him that she lived with her (Amanda's) brother at 40027 Michigan Avenue, Canton, MI 48188. Mr. Kowalewski also stated that Kimberly's name has been changed to Kimberly Rickrode, and the City Attorney suggested to send notice to her at 2737 2nd Street, Wyandotte, Michigan and 40632 Tamarack, Canton, MI 48188 and also to the Friend of the Court.

Mr. Marcoux stated that the dwelling has been posted as dangerous and not to be occupied.

Mr. Kowalewski stated that this hearing will be held in abeyance until Monday, July 16, 2012 @ 8:30 a.m. so that all parties can be notified.

Cc:
Lou Parker, Hearing Officer
William R. Look, City Attorney
Attached Parties of Interest List

PRESENT: Mark Kowalewski, City Engineer
Greg Mayhew, Assistant City Engineer
Lou Parker, Hearing Officer
Claude Marcoux, Building Inspector
Amanda Blair (Arthur Blair's daughter)
Stacey Blair (Arthur Blair's daughter)
Pastor Tim and Katherine Daniels (Arthur Blair's sister)
Peggy Green, Secretary

The Hearing was called to order at 8:35 a.m. by Greg Mayhew, Assistant City Engineer.

Mr. Mayhew stated that this hearing is being reconvened from the hearing that was held October 4, 2011. Mr. Mayhew continued that the condition of the dwelling has not changed.

Mr. Kowalewski asked if there was a title search done. The search from January 24, 2012, showed Arthur Blair as the owner.

Mr. Mayhew asked Amanda Blair and Stacey Blair if they were the owners of the dwelling. Amanda Blair replied that she and Stacey were sisters, their father is deceased, there is no will, and no one wants the property. Amanda Blair added that she had called the City over a year ago regarding the property, but did not hear anything, but did receive a call recently asking if she wanted to purchase the property.

Mr. Parker asked who the owner of the property is. Amanda Blair replied that the property is in her father's name. Mr. Parker asked if the matter had been probated. Amanda Blair replied no. Mr. Parker asked how long ago Mr. Blair had passed away. Amanda Blair replied a couple of years ago. Mr. Parker commented that it should have been probated by now. Amanda Blair stated that she does not know anything about that.

Mr. Mayhew asked about the taxes on the property. Mr. Marcoux replied that he does not know the status. Amanda Blair stated that they were paid up until her father passed away. Amanda Blair added that there is not a mortgage on the house, and she does not think the taxes have been paid.

Pastor Tim and Katherine Daniels entered the hearing. Amanda Blair and Stacey Blair immediately left the hearing.

There was discussion regarding the status of the property and the other family matters.

The Will of Shirley Blair, Arthur Blair's mother, was presented. Pastor Tim read a section of the will from Katherine's mother. This confirmed that the house was willed to her son Arthur Blair. The Daniels' stated that the house was in real bad shape. Windows have been open and birds and animals may have gotten inside. Also, it appeared that people may be using the dwelling. This was confirmed by Mr. Marcoux.

Mrs. Daniels asked if she did not do anything, what would happen to the property. Mr. Mayhew stated that it would be demolished, it is a dangerous building and apparently people have been in it. Mr. Marcoux added that he has received complaints from the neighbors regarding the condition of the property. Mrs. Daniels added that she knows someone has been staying there during the day.

Mr. Mayhew stated that the building should be "red tagged" as dangerous and not to be occupied, and advised Mr. Marcoux to do so today.

Mr. Mayhew suggested that the hearing be reconvened on Wednesday, July 18, 2012, at 8:30 a.m., if no information or a plan has been received regarding the property, it will be referred to the Mayor and City Council and recommended that it be demolished. Pastor Tim asked if Katherine can deny doing anything with the property. Mr. Mayhew replied that it would be up to her to decide what she wants to do, but it will be referred to Council for demolition if nothing is done and there will be a lien placed on the property for the demolition, and taxes will also be owed on the property.

Mr. Kowalewski asked Pastor Tim and Katherine Daniels if there were any other interested parties. Mrs. Daniels replied her brothers Darcy and Arthur are deceased, her brother Dean is alive. Darcy Blair's children are Cody, Melissa, and Steven. Mrs. Daniels continued that Dean Blair has 4 children, Nicole (adult), Dean Jr., Melissa, and another one that she cannot remember the name at this time.

Mr. Kowalewski asked if Arthur Blair was married. Mrs. Daniels replied that he was divorced.

Pastor Tim Daniels stated that no one is disputing the will, the house goes to Arthur.

Mr. Kowalewski asked what they wanted to see happen to the property. Mrs. Daniels replied that they want it to go to the rightful owner.

Mr. Kowalewski asked if they objected to the demolition of the house. Mrs. Daniels replied that the house is open and deteriorated, it appears that people are getting in the house, and she does not object to the demolition of the house.

Mr. Kowalewski stated that he just wanted to make everyone aware that the house will be demolished, a lien will be put on the property. As to the ownership of the property, that will have to go through the legal process. Mr. Kowalewski added that it is a vacant and dangerous building.

Mr. Parker stated that he is ordering the house demolished because it is vacant, not maintained and a dangerous building. This hearing will be reconvened on Wednesday, June 13, 2012 @ 8:30 a.m., so all interested parties can be notified.

Pastor Tim and Katherine Daniels left the hearing.

At 9:15 a.m., Amanda Blair and Stacey Blair reentered the hearing.

Mr. Kowalewski asked if they are the only children of Arthur Blair. They stated they had a brother, Joseph Blair.

Mr. Kowalewski informed Amanda Blair and Stacey Blair that they would be receiving a copy of the minutes and that the City wanted to make sure that all interested parties were notified that the dwelling will be demolished. Mr. Kowalewski asked if they had any objections to the dwelling being demolished. Amanda Blair replied no and Stacey Blair shook her head "no". Amanda Blair asked why the other family member had to be notified. Mr. Kowalewski replied that the City is just trying to make sure that any possible interested party is notified, and stated again that the hearing will be reconvened on Wednesday, June 13, 2012, at 8:30 a.m. Mr. Kowalewski continued that no one has to come to the hearing, everyone so far has agreed to that it is best to tear down the house. After the June 13, 2012, Hearing, the matter will be referred to the City Council, a hearing will be held, and the City Council will likely order it demolished. There is a 21 day waiting period for any interested party to file an injunction stopping the demolition. The cost of demolition will be put as a lien against the property. Eventually if no one pays the taxes, the property will go to the County, then default to the State, then the City may take over ownership.

Mr. Kowalewski continued that if no one objects to the demolition, they do not have to do anything else. They will receive notices but do not have to come to any meetings.

Cc:
Lou Parker, Hearing Officer
William R. Look, City Attorney
Attached Parties of Interest List

PRESENT: Mark Kowalewski, City Engineer
Lou Parker, Hearing Officer
Claude Marcoux, Building Inspector
Peggy Green, Secretary

The Hearing was called to order at 8:30 a.m. by Lou Parker, Hearing Officer.

Mr. Marcoux stated that a title search had been done.

Mr. Parker stated that the property is vacant and the county and city taxes have not been paid.

Mr. Marcoux stated that Ms. Mowry verbally informed him that she has no interest in the property, and had no success in contacting anyone involved with the property. She is no longer involved with it.

Mr. Marcoux added that the grass has been kept cut, he is not sure who was cutting it.

Mr. Parker asked about the property maintenance violations. Mr. Marcoux stated that the roof and shed need work.

Mr. Kowalewski asked about the utilities. Mr. Marcoux stated that the utilities were terminated June 2010.

Mr. Kowalewski commented that according to the title search, it looks like the city has been cutting the grass.

Mr. Parker stated that the title search states Albert Blair, and the taxes are in Arthur Blair.

Mr. Parker suggested that the City Attorney, Bill Look be asked to investigate the Wayne County Probate Court to see if he can find out more information regarding this property and the name that it is in. Mr. Parker continued that if no estate is found, the taxes will be delinquent in 1 year.

Mr. Kowalewski stated that the dwelling could be ordered to be demolished or fix the roof and shed, the property can be vacant as long as it is maintained.

Mr. Marcoux commented that complaints had been received from neighbors stating that the property was an eyesore.

Mr. Parker stated that the City will wait for a report back from the City Attorney and a Show Cause Hearing will be rescheduled.

Mr. Kowalewski stated that the property is considered a dangerous building since it has been unoccupied for over 180 days and the Police Department should have been notified.

Contact Information:

Estate of Arthur W. Blair
644 Orange
Wyandotte, MI 48192

Pamela Mowry
615 Griswold, Ste. 518
Detroit, MI 48226

PARTIES OF INTEREST
644 Orange

***UPDATED July 16, 2012**

Amanda Blair
17076 Matthews
Riverview, MI 48193

Stacey Blair
1414 Elm Street
Wyandotte, MI 48192

Pastor Tim and Katherine Daniels
12332 Pearl
Southgate, MI 48195

Dean Blair
1115 Cedar
Wyandotte, MI 48192

Nicole Blair
1115 Cedar
Wyandotte, MI 48192

Joseph Blair
40027 Michigan Avenue
Canton, MI 48188

Forfeiture Division
Wayne County Treasurer
400 Monroe, Suite 500
Detroit, MI 48226

Kimberly A. Rickrode
40027 Michigan Avenue
Canton, MI 48188

The Third Judicial Circuit Court
c/o Litigation Section
P.O. Box 31-0920
Detroit, MI 48231

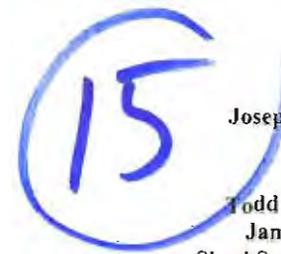
Wayne County Friend of the Court
645 Griswold, 2nd Floor
Detroit, MI 48226

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

June 27, 2012

The Honorable Mayor Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: Demolition of 2309 10th Street

Dear Mayor Peterson and Council Members:

At the City Council Meeting of June 4, 2012 (see attached), the Engineering Department was directed to begin demolition of the structures at 2309 10th Street.

The Engineering Department solicited the following bids:

<u>BIDDER</u>	<u>BID</u>
Pro Excavation, Wyandotte, MI	\$6,700.00
21 st Century Salvage, Ypsilanti, MI	\$8,120.00
Homrich Inc., Carelton, MI	\$9,900.00

International Construction, Rochester Hills, MI No Bid

The undersigned recommends the acceptance of the proposal from Pro Excavation, Wyandotte, Michigan in the amount of \$6,700.00. This amount along with any cost previously incurred by the City would be applied to a lien on the property, allowing the City to recoup our cost for the work completed.

Very truly yours,

Mark A. Kowalewski
City Engineer
gjm/MK

Approved by Todd Drysdale, Director of Administrative/Financial Services

PROPOSED RESOLUTION

RESOLVED BY MAYOR AND COUNCIL that the communication from the City Engineer regarding the demolition at 2309 10th Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council accepts the proposal from Pro Excavation, Wyandotte, Michigan in the amount of \$6,700.00 from account number 492-200-850-519; AND

BE IT FURTHER RESOLVED that the City Attorney is directed to file a lien against the property at 2309 10th Street, Wyandotte, MI sidwell number 57-013-22-0009-000 in the amount of \$6,700.00 for the demolition of said garage and other costs incurred by the City with proof of recorded lien provided to the City Administrator.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



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MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

July 9, 2012

The Honorable Mayor Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: Former 814 7th Street
Lot Size: 31' x 96'

Dear Mayor Peterson and Council Members:

Attached please find a Purchase Agreement to sell the above captioned property to Thomas and Kimberly Schantz, the adjacent property owners at 703 St. Johns, in the amount of \$2,652.36. The combination of the two (2) lots would result in one (1) lot measuring 97' x 100'.

If Council concurs with this recommendation, the attached Resolution with authorize the Mayor and City Clerk to execute the necessary documents.

Very truly yours,

Mark A. Kowalewski
City Engineer

Colleen A. Keehn
City Assessor

MAK/CAK:kr

Attachments

cc: Mr. and Mrs. Schantz, 703 St. Johns, Wyandotte, Michigan 48192

William R. Look
 Steven R. Makowski

(734) 285-6500
 FAX (734) 285-4160

Richard W. Look
 (1912-1993)

PURCHASE AGREEMENT

I. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City of

Wyandotte, Wayne County, Michigan, described as follows:
The south 31 feet of Lot 130 and the south 31.50 feet of the east 6.38 feet of Lot 131 and the south 28.50 feet of the west 23.60 feet of Lot 131 and the south 31.5 feet of the east 16 feet of Lot 132 the Resume Subdivision, as recorded in Liber 32 page 30 of Plans, WCR being known as Former 814 7th Street, and to pay therefore the sum of Two Thousand Six Hundred fifty-Two Dollars & 36/100 (\$2,652.36) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

**THE SALE TO BE CONSUMMATED BY
 PROMISSORY NOTE/MORTGAGE SALE**

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of \$2,652.36 plus closing costs to be determined at closing shall be paid to the Seller when the above described property is sold, refinanced, transferred in any manner, conveyed or otherwise disposed of by the Purchaser as evidence by a Promissory Note. A mortgage will be executed and recorded at the time of closing to secure repayment. The mortgage will include the above described property and the adjacent property currently owned by Purchaser. Purchaser is responsible to pay for the recording costs of the mortgage and discharge of mortgage and said amounts will be added to the purchase price at the time of closing. In the event the Purchaser fails to pay the purchase price when due, the Seller may foreclose by advertisement on the mortgaged premises and Purchaser agrees to pay Seller's reasonable attorney fees and all costs associated with said foreclosure. Should this property or the property at <u>703 St Johns, Wyandotte, MI</u> be foreclosed on by any Financial or County Entity this property shall be returned to the Seller.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, hearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
Purchaser's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Seller's Default	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Title Objections	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____
Possession	If the Seller occupies the property, it shall be vacated on or before _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ _____ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ _____ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with due date _____ (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3.

9. The Broker is hereby authorized to make this offer and the deposit of N/A Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____ . However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: Contingent upon the following: 1. City Council approval, 2. Seller agrees, at closing, to combine this property with property currently owned by Purchaser known as 703 St. Johns. Purchaser will be responsible for closing fees including, but not limited, to engineering & tax mapping services of Wayne County in the amount of \$150.00, title premium and recording fees. Closing fees will be included into the Promissory Note/Mortgage amount. Further, a deed restriction will be placed on the deed which will indicate that if the property at 703 St. Johns is foreclosed on by any entity the property being purchased under this Agreement will revert back to the City of Wyandotte.

CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.

IN PRESENCE OF:

Thomas Schantz L.S.
Purchaser

Kimberly Schantz L.S.
Purchaser

Address 703 St. Johns, Wyandotte, MI

Dated _____

Phone: _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____
Broker

Phone _____ By: _____

This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANDOTTE:

IN PRESENCE OF:

Joseph R. Peterson, Mayor L.S.
Seller

William R. Griggs, City Clerk L.S.
Seller
Address 3131 Biddle Ave., Wyandotte

Dated: _____

Phone 734-324-4555

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L.S.
Purchaser

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council that Council concurs with the recommendation of the City Engineer and City Assessor dated July 9, 2012, regarding the sale of the Former 814 7th Street, Wyandotte; AND

BE IT FUTHER RESOLVED that the Council accepts the of Mr. and Mrs. Schantz in the amount of \$2,652.36 to purchase the former 814 7th Street; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the necessary documents subject to the approval of the Department of Legal Affairs

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



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MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

July 12, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On July 23, 2012, at 2:00 p.m. the bids for Renovation of the 3rd Floor of the New City Hall will be opened. The Engineering Department along with the Project Architect intend to review the proposals at this time. If there is an obvious qualified low bidder, we will be recommending to the City Council the award of the contract as a late agenda item. If there is not an obvious low bidder, we will have to wait an additional week to recommend award of the contract.

Very truly yours,

Mark A. Kowalewski
City Engineer

Reviewed by Todd A. Drysdale, City Administrator

MAK:kr

cc: Wayne Dutton, Daly Merritt Properties, Inc.

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the renovation of the 3rd floor of the New City Hall is hereby received and placed on file; AND

BE IT FURTHER RESOLUTUION THAT the Council will accept this as a late item if necessary.

LOOK, MAKOWSKI AND LOOK
PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192

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WILLIAM R. LOOK
STEVEN R. MAKOWSKI

(734) 285-6500
FAX (734) 285-4160

RICHARD W. LOOK
(1912 - 1993)

July 16, 2012

To: Honorable Mayor and City Council

From: Department of Legal Affairs

Re: Fireworks

Dear Mayor and City Council:

Upon review of the new state fireworks law and of the city's current ordinance on fireworks, the undersigned recommend that the following amendments be made to the Code of Ordinances:

- 1) Adopt a new fireworks ordinance to replace our current ordinance;
- 2) amend our littering ordinance to address the discharge of fireworks upon someone else's property;
- 3) a new noise ordinance to supplement our disturbing the peace.

A brief summary of the key aspects to the proposed ordinances are as follows:

- 1) Limit consumer fireworks use only on national holidays and the day before and after.
- 2) Restrict the use of consumer fireworks from 11:00 p.m. to 9:00 a.m. if the use would result in disrupting the peace or sleep of residents.
- 3) Prohibit the discharge of fireworks upon another's property.
- 4) Provide emergency powers for the police and fire chief to restrict fireworks if an imminent danger exists.
- 5) Allow a cost recovery against the user of fireworks for a city response to an injury or fire caused by the fireworks.
- 6) Prohibit the discharge of fireworks from public property and require permission from a private property owner to discharge fireworks from their property.

If there are no recommended changes, the ordinances are prepared for a first and final reading.

Respectfully submitted,



William R. Look



Daniel Grant, Chief of Police



Jeffery Carley, Fire Chief

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



hearing

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. Desana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A.
CITY ADMINISTRATOR

June 27, 2012

The Honorable Mayor Joseph R. Peterson
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

The following City property tax rates are being submitted for your adoption for the 2013 Fiscal Year pursuant to sections 211.23 E and 211.34 D of Michigan Compiled Laws and Public Act 40 of 1995:

City Operating	\$13.8038/Thousand \$ of Taxable Value
Refuse Collection and Disposal	\$ 2.5166/Thousand \$ of Taxable Value
Debt	\$ 2.5166/Thousand \$ of Taxable Value
Drain #5 Operation and Maintenance	\$ 3.4130/Thousand \$ of Taxable Value

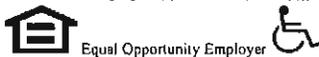
The attached resolution will satisfy the above referenced Public Act requirements. Also, the above rates reflect the maximum authorized rates that can be considered.

Please refer to Attachment A for details and the source of said tax levies.

Sincerely,

Todd A. Drysdale
City Administrator

c: Colleen A. Keehn, City Assessor
Andrew A. Swiecki, City Treasurer



**City of Wyandotte
 Tax Rate Millages - City Rates
 Fiscal Year Ended September 30, 2013**

<u>Millage</u>	<u>Authorized</u>	<u>Headlee</u>	<u>Origin</u>
Operating	\$12.5000	\$12.0538	Charter of Wyandotte, Michigan
Operating	\$ 1.7500	\$1.7500	Charter of Wyandotte, Michigan (Voter Approval November 8, 2011)
Debt Levy	\$3.0000	\$2.5166	Charter of Wyandotte, Michigan
Refuse Collection	\$3.0000	\$2.5166	Public Act 290 of 1927, PA 298 of 1917, PA 30 of 1975
Drain #5-O&M	N/A	N/A	Council Resolution

Note that the debt levy and the S/W Relief Drain Operation and Maintenance levy are limited to the amount required to pay obligations during the 2013 Fiscal Year.

RESOLUTION

RESOLVED BY CITY COUNCIL that

WHEREAS, this City Council of the City of Wyandotte has been advised by the City Assessor that the 2012 State Taxable Valuation for property located within the City of Wyandotte is \$540,470,585 as compared to \$580,775,229 State Taxable Valuation for the 2011 tax year plus 2012 additions;

NOW, THEREFORE, BE IT RESOLVED THAT the Wyandotte City Tax Rate for the Fiscal Year Ending September 30, 2013, shall be set at \$13.8038 operating, \$2.5166 refuse collection and disposal, \$2.5166 debt service (to include \$624,000 related to the construction of the facility to house the Department of Public Service, \$138,606 related to the renovation of the Yack Arena, and \$216,794 related to the construction of a new Police/District Court facility), and \$3.413 for the operation and maintenance of Drain #5 for a total tax levy of \$22.2500 per thousand dollars assessed valuation of the State Taxable Value;

RESOLUTION

RESOLVED by the City Council that the communication from the City Administrator submitting the proposed tax rates for the 2013 Fiscal Year is hereby received and made part of the hearing file scheduled for tonight's meeting;

Show cause hearing

July 18, 2012

Honorable Mayor Joseph R. Peterson
And City Council
3131 Biddle Ave.
Wyandotte, MI. 48192

Re: 3332 12th Street

Dear Mayor Peterson and Council Members:

We are writing this letter in support of the proposed demolition of the above referenced property. As the neighbors of this property we have had to live with the deteriorated, dangerous and unsafe conditions for several years. We have made numerous unsuccessful attempts to locate and contact the owners of this property regarding its status and condition. It has been in an unacceptable condition for many years. We have had to have dead animal carcasses, trash and debris removed on many occasions. We have also had to cut the grass, weeds and trees. There has been a long list of renters and owners going back decades. No one has taken the time or initiative to keep the property in a presentable, safe condition. The house does not have a basement and there have been animal and rodent issues in the crawl space. We personally chased a squatter from the property several times two winters ago. We made numerous complaints to the Engineering and Ordinance departments regarding the condition of the property. The property has been vacant since the last renter/purchaser left approximately three years ago.

I believe the city took over the responsibility of cutting the grass after it grew to over two feet high. I was unable to cut it for a while due to work schedule and health reasons. Lately around the July 4th week there were teenagers hanging around the back of the house. I had to ask them to leave the property twice.

Until recently we had to look at boarded up windows and believe it is only a matter of time that the windows are again broken out. We are always concerned about the activity around the house, especially if there is a fire and about damage to our house. We maintain a neat clean property and this property detracts from our property's value and the value of the neighborhood as a whole. Everyone in the neighborhood has given up on a viable solution for this property and we believe that its demolition best serves the neighbors, the neighborhood and the city as a whole.

Former Mayor DeSana worked diligently to resolve issues with this property when it first began many years ago but there was an uncooperative owner who would not work with the city at that time. The residents of this property have changed many times since then, but the problems remained the same.

The current owners of this property have had plenty of time to demonstrate that they have any concern for its condition or the neighborhood. It is only very recently that a minimal amount of work has been done. We still believe it is in an unacceptable condition and will not be brought up to proper condition by the owners. We are concerned that the ownership will again be transferred to another party and again nothing will be done to correct the issue and there will be no one to contact about it.

Please continue to provide the citizens of Wyandotte with clean safe neighborhoods and demolish this property as soon as possible. We thank you for your time and consideration in this matter.



William and Barbara Duran
3326 Twelfth Street
Wyandotte, MI. 48192

2012 JUL 19 P 2:50
WYANDOTTE CITY CLERK

Show cause hearing

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that a hearing was held on July 27, 2012, where all parties were given an opportunity to show cause, if any they had, why the dwelling and garage at 3332 12th Street, Wyandotte should not be demolished, removed or otherwise made safe; AND

BE IT FURTHER RESOLVED that the Council considered the communication dated August 8, 2011, and show cause hearings minutes dated February 15, 2012 and April 18, 2012, held with the Hearing Officer and the City Engineer's Office which are made part of this hearing and all other facts and considerations were brought to their attention at said hearing;

NOW THEREFORE BE IT RESOLVED that the City Council hereby directs that said dwelling and garage located at 3332 12th Street, Wyandotte should be DEMOLISHED, and that the costs be assessed against the property in question as a lien, and that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty one (21) days of the date of this resolution if they so desire.

First + Final
Reading

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND ARTICLE III OF CHAPTER 11
ENTITLED "FIREWORKS" AND TO ADOPT LOCAL
FIREWORKS SAFETY STANDARDS

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Chapter 11, Article III, Sections 11-51 through Section 11-59 entitled "fireworks" is repealed in its entirety.

Section 2. Chapter 11, Article III, Shall be replaced to read as follows:

Fireworks Safety Standards

Sec. 11-51. Definitions. The terms used in this article, whether capitalized or not will have the following meaning:

Act means the Michigan Fireworks Safety Act, Act 256 of 2011, and any amendments to the Act which may be from time to time adopted.

APA standard 87-1 means 2001 APA standard 87-1, standard for construction and approval for transportation of fireworks, novelties, and theatrical pyrotechnics, published by the American Pyrotechnics Association of Bethesda, Maryland.

Articles pyrotechnic means the pyrotechnic devices for professional use that are similar to consumer fireworks in chemical composition and construction but not intended for consumer use, that meet the weight limits for consumer fireworks, but are not labeled as such, and that are classified as UN0431 or UN0432 under 49 C.F.R. 172.101.

Consumer Fireworks means fireworks devices that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States Consumer Product Safety Commission under 16 CFR parts 1500 and 1507, and that are listed in the APA standard 87-1, 3.1.2, 3.1.3, or 3.5. Consumer fireworks does not include low impact fireworks.

Display Fireworks means large fireworks devices that are explosive materials intended for use in fireworks displays and designed to produce visible or audible effects by combustion, deflagration, or detonation as provided in 27 CFR 555.11, 49 CFR 172, and APA Standard 87-1, 4.1.

Firework or Fireworks means any composition or device, except for a starting pistol, a flare gun, or a flare, of non-toxic or non-explosive emissions, designed for the purpose of producing a visible or audible effect by combustion, deflagration, or detonation. Fireworks, as used in this Article, shall include consumer fireworks, low-impact fireworks, articles pyrotechnic, display fireworks, and special effects.

Low Impact Fireworks means ground and handheld sparkling devices as that phrase is defined under APA standard 87-1, 3.1, 3.1.1.1 to 3.1.1.8 and 3.5.

Minor means an individual who is less than 18 years of age.

National Holiday as used in this article shall mean:

- New Year's Day, January 1;
- Birthday of Martin Luther King, Jr., the third Monday in January;
- George Washington's Birthday, the third Monday in February;
- Memorial Day, the last Monday in May;
- Independence Day, July 4;
- Labor Day, the first Monday in September;
- Columbus Day, the second Monday in October;
- Veteran's Day, November 11;
- Thanksgiving Day, the fourth Thursday in November; and
- Christmas Day, December 25,

and any holidays as may be from time to time added, removed or changed under 5 USC Section 6103, or any replacement or amended legislation.

Novelties means that term as defined under APA standard 87-1, 3.2, 3.2.1, 3.2.2, 3.2.3, 3.2.4, and 3.2.5 and all of the following:

- (i) Toy plastic or paper caps for toy pistols in sheets, strips, rolls, or individual caps containing not more than .25 of a grain of explosive content per cap, in packages labeled to indicate the maximum explosive content per cap;
- (ii) Toy pistols, toy cannons, toy canes, toy trick noisemakers, and toy guns in which toy caps as described in subparagraph (i) are used, that are constructed so that the hand cannot come in contact with the cap when in place for the explosion, and that are not designed to break apart or be separated so as to form a missile by the explosion;
- (iii) Filter sparklers in paper tubes not exceeding 1/8 inch in diameter;
- (iv) Toy snakes not containing mercury, if packed in cardboard boxes with not more than 12 pieces per box for retail sale and if the manufacturer's name and quantity contained in each box are printed on the box;
- (v) Toy smoke devices; and

Person means any individual, agent, legal representative, association, charitable organization, church, non-profit organization, unincorporated organization, labor organization, partnership, limited liability company, corporation, or any legal entity or commercial organization. An individual shall include a Minor as defined in this article.

Sky lantern means any device such as the placement of a candle in the bottom of a small bag which then causes the device to go into the air (similar to a hot air balloon) or any other similar type of device.

Except as otherwise provided, other terms used in this Article shall have the meaning ascribed to them in the Act, or, if not defined in the Act, under the APA standards.

Sec.11-52. Prohibited Fireworks and Devices.

(a) Consumer Fireworks.

A Person shall not use, ignite, or discharge Consumer Fireworks within the geographical boundaries of the City of Wyandotte, except on the day of, the day preceding or the day after a National Holiday, provided that on such days, a Person shall not use, ignite or discharge Consumer Fireworks in violation of the Act, this ordinance or in such a manner that it violates any other ordinance of the City of Wyandotte.

(b) Low Impact Fireworks.

Low Impact Fireworks may not be used, ignited or discharged during the hours of 11:00 p.m. and 9:00 a.m., and may not otherwise be discharged in violation of the Act, this ordinance, or in such a manner that it violates any other ordinance of the City of Wyandotte.

(c) Illegal Fireworks.

Any use, possession or discharge of any Fireworks that is prohibited and/or not approved by the State of Michigan or the State Fire Marshall, or that which contains a prohibited chemical, component, compound or composition under the APA 87-1 Standard, or any federal or state law or regulation, is prohibited at all times and places, regardless of how it is labeled.

(d) Sky Lanterns.

A sky lantern may not be used or released within the City of Wyandotte and are prohibited by federal regulations within 30 miles of any international airport.

Sec.11-53. Minors.

(a) A Minor shall not use, discharge or ignite any Consumer Fireworks, at any time, nor on any day, including National Holidays, the day before and the day after a National Holiday.

(b) A Minor shall not use, discharge, or ignite any low impact fireworks unless under the supervision of a parent or legal guardian, and the use, discharge and ignition is within permitted hours, and does not violate the provisions of the Act, this ordinance or in such a manner that it violates any other ordinance of the City of Wyandotte.

Sec.11-54. Public Property.

- (a) No person shall at any time or on any day, use, discharge or ignite any Fireworks, including Consumer Fireworks, and Low Impact Fireworks in public parks.
- (b) No Fireworks, including consumer Fireworks, and Low Impact Fireworks shall be discharged, used, or ignited on any public property, including public streets, schools, sidewalks, easements and rights-of-way.

Sec.11-55. Private Property.

A Person shall not ignite, discharge or use any Fireworks, including Consumer Fireworks on church property or the property of another person without that organization's or person's express permission to use those Fireworks on those premises. The Person using the Fireworks bears the burden of proof of showing he or she received express permission to use the Fireworks at that location and must be able to present such proof to any peace officer upon request.

Sec. 11-56. Other Ordinances.

Any person who ignites, discharges, or uses any fireworks, including consumer fireworks must do so in such a manner that it will not result in the violation of any other ordinance of the City of Wyandotte. Nothing in this ordinance shall preclude the enforcement of City ordinances or other laws of the State of Michigan at any time or on any day regardless of whether the conduct or offense is incidental to the use, discharge or ignition of the fireworks.

Sec. 11-57. Cost Recovery.

Any costs the City of Wyandotte incurs to respond and/or remediate any damage to public or private property or injury to another person shall be paid by any person responsible for the damage or injury. The City may pursue any legal remedies to collect such costs.

Sec. 11-58. Prohibited Use.

No person shall use consumer fireworks or low-impact fireworks while under the influence of alcoholic liquor, a controlled substance, or a combination of alcoholic liquor and a controlled substance. As used in this subsection:

- a) "Alcoholic liquor" means that term as defined in section 1d of the Michigan vehicle code, 1949 PA 300, MCL 257.1d.
- b) "Controlled Substance" means that term as defined in section 8b of the Michigan vehicle code, 1949 PA 300, MCL 257.8b.

Sec. 11-59. Permits for fireworks display.

- (a) The chief of the fire department shall have power to adopt reasonable rules and regulations for the granting of permits for supervised public displays of fireworks by organizations authorized by the City council. Every such display shall be handled by a competent operator approved by the chief of police and the chief of the fire department, and shall be of such a character, and so located, discharged or fired, as in the opinion of the chief of the fire department or his authorized agent, after proper inspection so that it will not be hazardous to property or endanger any person.
- (b) Applications for permits shall be made in writing at least twenty-one (21) days in advance of that date of the display. After such privilege shall have been granted, sale, possession, use and distribution of fireworks for such display shall be lawful for that purpose only. No permit granted hereunder shall be transferable.

Sec. 11-60. Bond for fireworks display.

The permittee shall furnish a bond or liability insurance which includes the City of Wyandotte as an additional insured in an amount deemed adequate by the city council for the payment of all damages which may be caused either to a person or to a property by reason of the permitted display, and arising from any acts of the permittee, his agents, employees or subcontractors.

Sec. 11-61. Disposal of unfired fireworks.

Any fireworks that remain unfired after the display is concluded shall be immediately disposed in a way safe for the particular type of fireworks remaining.

Sec. 11-62. Manufacture prohibited.

The manufacture of fireworks is prohibited within the city.

Sec. 11-63. Imminent Danger.

Notwithstanding the Act, or any other provision of this ordinance, any use, discharge or ignition of fireworks that is presenting an imminent danger or threat to the public health, safety or welfare, as deemed by a police officer or the fire chief, or his or her designee, shall be prohibited and the fireworks may be immediately seized.

Section 3. Severability

All Ordinances or parts of Ordinances in conflict with the terms of this ordinance are hereby repealed, only to the extent necessary to give this Ordinance full force and effect.

Section 4. Effective date

This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health or safety and is necessary for the usual daily operation of various City departments and it is necessary for this Ordinance to take effect immediately. This Ordinance or a summary thereof shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days of its passage.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this ____ day of _____, 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the ____ day of _____, 2012.

Dated _____, 2012

JOSEPH R. PETERSON, Mayor

WILLIAM R. GRIGGS, City Clerk

First + Final Reading

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF WYANDOTTE BY ADOPTING SECTION 25-86
ENTITLED "PROHIBITED NOISE"

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Adoption of Section 25-86 entitled "Prohibited Noise"

Sec. 25-86. Prohibited noise.

No consumer fireworks may be ignited, discharged, or used during the hours of 11:00 p.m. and 9:00 a.m. if the location of the ignition, discharge or use of the fireworks or manner in which it is ignited, discharged or used would make or cause to be made any noise or sounds of such volume or nature as to disrupt the peace or the ability to sleep of residents.

Section 2. Penalty

Any person who violates this ordinance is responsible for a municipal civil infraction and is subject to a civil fine up to Five Hundred (\$500.00) Dollars and court costs.

Section 3. Severability

All Ordinances or parts of Ordinances in conflict with the terms of this ordinance are hereby repealed, only to the extent necessary to give this Ordinance full force and effect.

Section 4. Effective date

This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health or safety and is necessary for the usual daily operation of various City departments and it is necessary for this Ordinance to take effect immediately. This Ordinance or a summary thereof shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days of its passage.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this ____ day of _____, 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the ____ day of _____, 2012.

Dated _____, 2012

JOSEPH R. PETERSON, Mayor

WILLIAM R. GRIGGS, City Clerk

First + Final
Reading

**AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CODE OF ORDINANCES
OF THE CITY OF WYANDOTTE BY AMENDING SECTION 25-63
ENTITLED "PROHIBITION AGAINST LITTERING"**

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment of Sec. 25-63 entitled "Prohibition against littering"

Sec. 25-63. Prohibition against littering.

- (a) It is unlawful for a person knowingly, without the consent of the public authority having supervision of public property or the owner of private property, to dump, deposit, place, throw, or leave, or cause to permit the dumping, depositing, placing, throwing, projecting, propelling or leaving of, litter on public or private property or water other than property designated and set aside for such purposes. The phrase "public or private property or water" includes, but is not limited to, the right-of-way of a road or highway, a body of water or watercourse, or the shore or beach thereof, including the ice above the water; a park, playground, parking lot, building, refuge, or conservation or recreation area; and residential or farm properties or timberlands. It is unlawful for a person who removes a vehicle, wrecked or damaged in an accident on a highway, road, or street, to fail to remove all glass and other injurious substances dropped on the highway, road, or street as a result of; the accident.
- (b) For purposes of this ordinance, the term "litter" as used herein shall mean all rubbish, refuse, waste material, garbage, offal, paper, glass, cans, bottles, trash, debris, discharged fireworks of any type including consumer fireworks, or other foreign substances of every kind and description.
- (c) Any person who ignites, discharges or uses any fireworks, including consumer fireworks is responsible to immediately clean up all residue, deposits and debris caused by the ignition, discharge or use of the fireworks.

Section 2. Penalty

Any person who violates this ordinance is responsible for a municipal civil infraction punishable by a fine not to exceed Five Hundred (\$500.00) Dollars and for costs incurred by the City of Wyandotte in enforcing this provision as allowed by law.

Section 3. Severability

All Ordinances or parts of Ordinances in conflict with the terms of this ordinance are hereby repealed, only to the extent necessary to give this Ordinance full force and effect.

Section 4. Effective date

This Ordinance is deemed necessary for the immediate preservation of the public peace, property, health or safety and is necessary for the usual daily operation of various City departments and it is necessary for this Ordinance to take effect immediately. This Ordinance or a summary thereof shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days of its passage.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this ____ day of _____, 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the ____ day of _____, 2012.

Dated _____, 2012

JOSEPH R. PETERSON, Mayor

WILLIAM R. GRIGGS, City Clerk

Final Reading

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING

ARTICLE XXIV – General Provisions, Section 2408 Signs, Section (F) Permitted Signs
Sub-Section 2 (k), (1) and (2) by Zoning District O-S, B-1, B-2 & PD

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXIV – General Provisions, Section 2408 Signs, Section F Sub-Section 2 - (k) (1) and (2) – Permitted Signs By Zoning District O-S, B-1, B-2 & PD, Changeable Message Signs shall be amended to read as follows:

Section 2408.F.2.(k)(1) Changeable message signs are permitted only in B-1 and B-2 Zoning Districts

Section 2408.F.2.(k)(2) Changeable message signs shall only be permitted as ground, wall or pole signs.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, “SHALL THIS ORDINANCE NOW PASS?” the following vote was recorded.

YEAS

BROWNING
DESANA
FRICKE
GALESKI
SABUDA
STEC

ABSENT _____

NAYS

I hereby approve the adoption of the foregoing Ordinance this _____ day of _____, 20____.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, _____ day of _____, 20____.

William R. Griggs, City Clerk

Joseph R. Peterson, Mayor

NOTICE OF ADOPTION

The City of Wyandotte Zoning Ordinance has been amended as follows:

The effective date of this Ordinance is _____.
A copy of this Ordinance may be purchased or inspection at the City of Wyandotte Clerk's Office, 3131 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keeln
CITY ASSESSOR



JOSEPH R. PETERSON
MAYOR

COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

Reports
+
minutes

||
July 23, 2012

Wyandotte, Michigan July 2, 2012

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, Fricke, Galeski, Sabuda, Stec

Absent: Councilperson DeSana

COMMUNICATIONS MISCELLANEOUS

City of Wyandotte
3131 Biddle, Wyandotte, MI 48192

June 28, 2012

Dear Mayor Joseph R. Peterson and Council Members,

IICD, MI is hereby asking permission for a clothes and shoes collection box to be placed at the Wyandotte Recycling Center at 1170 Grove Street. The box is blue, made out of metal, and is 4x4x6 feet. We propose the box to be placed by the other recycling drop of containers.

Only 15 % of all clothes and shoes that are discarded in this country are actually recycled or re-used. That means, 85% end up on landfills, polluting both our remaining spaces and the existing landfills.

As you have a good public recycling center for the residents of Wyandotte, we would like to expand the opportunity for the public to also recycle clothes and shoes at the location when they drop off their other recycling.

We would be able to pick up the donated items once a week, or more if needed. A clothes collection box can hold up to 400 lbs. of clothes and shoes. Our warehouse is located in Taylor, so we are not far if an issue should ever arise. We currently have 5 other boxes in the city that we empty on a weekly basis.

IICD, MI is a non-profit organization. We collect clothes and shoes to support training of volunteers that work in Africa, India and Central America. We also give back locally to several head-start programs, literacy programs, and pregnancy programs. All books we receive in the collection are sorted and then donated to organizations such as Operation Kid Equip, Vistas Nuevas Head Start, and Sew Up the Safety Net. Our non-profit #er (EIN) is 38-3379778. Any donation to IICD, MI is tax-exempt as we do live up to the rules set out to have a non-profit status as a 501 © (3) organization.

Thank you for your consideration. If you need any more or additional information, please let us know.

Sincerely,
Line Henriksen, IICD Michigan Clothes Collection Manager
12499 Delta Street, Taylor, MI 48180

6-26-12

Dear Mr. Mayor and City Council,

My name is Ron Rushford, and I am the guy you see driving an electric wheelchair all over the city. I live at 3461 – 14th, Wyandotte, at the corner of Pine. I had polio.

I would like to get a handicap van and park it on my back part of my driveway but will need to cement over the “vacated alley portion” of my purchased property.

That would consist of a 16 foot by 20 foot by 4 inch thick poured cement slab, up to my neighbors old garage. My neighbor has already verbally agreed to this.

This slab would abut to my existing driveway – from west to east on my property.

My cement guy – Bob Navalo, applied for my permit but I was turned down because of right-of-way concerns.

I am asking your permission to reconsider this matter and allow my permit to pave over this “vacated alley portion” of my property.

I have my copies of my original purchase agreement and my warranty deed to prove that I bought this land...it is described on my land survey, deed and the “original offer to purchase documents”, if you need them.

I want my handicap van to be parked off the street because recently around March or April, my sisters car’s window was smashed out while parked on Pine Street. Then 2 weeks later my own Dodge Minivan had the side window smashed out and the metal door was severely damaged and is still that way today, from a cement boulder. I had police reports. A new handicap van will be very expensive and I would like it to be within my property lines for safety.

I will be backing the van into my driveway area so as the passenger side of van will be closest to my house for entry by ramp or lift, for my electric scooters. That means the backend of the van would be towards my back neighbors garage. I would sign any “hold harmless” agreement needed.

As I mentioned earlier, my neighbor (Pete) has already agreed for me to cement up to his garage. No problem. This will eliminate any weeds growing and or future landscape maintenance of any kind, as I am not physically able to cut the weeds.

So, with the Mayor and City Council’s vote to OK the permit, I can notify my cement guy to go ahead with construction as soon as possible.

I want to thank you all for your consideration in this matter.

Sincerely,
Ron Rushford, 3461 – 14th, Wyandotte, MI

June 27, 2012

The Honorable Mayor Peterson and City Council
City Hall, Wyandotte, Michigan

Dear Mayor and Council Members:

Council has received a request from Ron Rushford, 3461 14th Street, to construct a concrete parking slab at the rear of their property which would encroach into a vacated alley right-of-way over which the City has retained easement rights. Mr. Rushford's lot is 127' deep, plus an eight (8) foot vacated alley. There is approximately fifteen (15) feet between the back of Mr. Rushford's garage and the east vacated eight (8) foot alley right of way line where he could construct a 15' wide by 21' long concrete parking pad. To accomplish this, the attached Grant of License and Hold Harmless Agreement would need to be executed between the City of Wyandotte and Ron Rushford. Mr. Rushford has signed the license and agreement.

The undersigned recommends that Council approve the request from Ron Rushford and that the Mayor and City Clerk be authorized to sign said Grant of License and that the Department of Legal Affairs record same.

Very truly yours,
Mark A. Kowalewski City Engineer

PERSONS IN THE AUDIENCE

Bruce Kinney, 3843 – 15th, requests a fireworks ordinance be adopted with penalties. Refer to Legal, Fire & Police Departments.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

June 28, 2012

The Honorable City Council, City of Wyandotte

Gentlemen and Madam:

I am writing to request your concurrence in the appointment of Andrea Fuller, 2404 - 23rd Street, Wyandotte MI 48192, to the Beautification Commission. Mrs. Fuller will fill the vacancy created by the resignation of Joanne Cuva. Her term will expire April 2015.

Thanking you in advance for your support of this appointment, I remain

Sincerely,
Joseph R. Peterson Mayor

DATE: June 22, 2012

TO: Honorable Mayor and City Council

FROM: Daniel J. Grant, Chief of Police

SUBJECT: COMPLAINT ON GROUP HOME LOCATED AT 395 KINGS HWY.

CC: Todd Drysdale, City Administrator

At the City Council meeting on June 4, 2012, Ms. Lynda Luh of 380 Kings Hwy, addressed the Council regarding complaints she had with the group home located at 395 Kings Hwy. I was directed to meet with Ms. Luh and to contact the owner of the home to attempt to curtail the problems. There were also questions from members of the City Council relating to the number of group homes which are located in the City of Wyandotte.

I met with Lynda Luh that evening and obtained a list of her concerns relating to incidents involving the group home. A query on our records system of police calls to the home revealed that since 2008 our agency had responded to that location on 41 occasions and after checking with Fire Chief Carley, the Fire Department had been there 21 times. A check into the ownership of the home revealed that it is operated by Trustcare Group Home Inc. of Southfield, Mich. with the owner being Bose Ogbeifun who also owns a group home at 2848 15th Street.

On June 15th at 11:00 am, I met with Ms. Ogbeifun at the Wyandotte Police Department and reviewed not only the excessive calls at 395 Kings Hwy but similar problems at her other home located on 15th Street. Two days prior to our meeting, I contacted Lynda Luh to invite her to join our meeting but since she had recently returned to work she was unable to attend. Ms. Ogbeifun assured me she would address the situation at her group homes and that the resident who was causing the recent problems for Ms. Luh had been evicted from the area for violations of house rules.

I gave an update to Lynda Luh after our meeting and also verified that the Michigan Department of Human Services was updated on the volume of police/fire calls to the homes. I will continue to monitor the level of problems at these homes and have advised Ms. Luh to keep our agency apprised of any future problems. A listing of all group homes which are located in Wyandotte and registered with the State of Michigan is attached.

Respectfully,
Dan Grant

June 26th, 2012

Mayor Joseph R. Peterson & City Council 3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and Council:

The Downtown Development Authority exists to ensure that Wyandotte's Downtown area flourishes. As such, a current State of Michigan tax policy exists that puts our resident Wyandotte businesses at a disadvantage also serves to undermine the viability of the businesses within our district and throughout Wyandotte.

As have many cities in Michigan already opined, the City of Wyandotte Downtown Development Authority hereby formally requests that the Wyandotte City Council pass a resolution that opines in favor of closing loopholes that allow out of state companies to ship into Michigan without collecting sales tax and forwarding it to the State of Michigan. This is not a new tax, but a tax that is being paid by some but not others.

According to our governor, Michigan will fail to collect some \$870 million dollars this year and next through this failure to collect taxes on internet and other purchases shipped out of the state. This revenue is needed for all manner of the operation of our state, including revenue sharing to the City of Wyandotte. So closing the loophole removes the competitive disadvantage of our Wyandotte businesses AND raises revenues for the State.

We ask that Mayor and Council consider passing this resolution and encourage lawmakers to implement this tax collection. Thank you in advance for your consideration.

Sincerely,
Natalie Rankinc, RA
Downtown Development Authority Director

June 27, 2012

Mayor & City Council
3131 Biddle Avenue
Wyandotte, Michigan 48192

Honorable Mayor Peterson and Council;

The Wyandotte Museums is pleased to announce that as a part of our Heritage Event Series our World War II Victory Day Rally will take place on Saturday, July 21" at the Yaek Arena. The event celebrates the swingin' time of the 1940s! Our WWII Victory Day Rally will replicate a USO Canteen, complete with a Swing Band Orchestra, dancing and dance lessons, and refreshments. There will also be a European theatre for a cool libation or head over to the Pacific Theatre for a tiki inspired hula. The Rally begins at 6:30 pm. Tickets for the rally are now on sale at the Museum Offices. The cost is \$15 or \$10 for military, seniors, students, and Wyandotte Historical Society members. All Tickets are \$15 at the door.

As a component of this event please find attached a musician contract for your review for James Dapogny's Swing Band: Heyday. The band consists of two clarinetists, saxophone, trumpet, trombone, piano, bass, guitar, drums and vocalists. Mr. Dapogny has worked for us in the past and we feel that this band will provide the Rally with the perfect setting for an evening full of great music from the Wartime Era.

In addition to the evening's event, the Yaek Arena will house a military history exhibit from noon to 6:00 pm that day. The event will include various WWII living historians, recreating everything from a period Victory Garden to interpretations of militaria from the era including military artifacts and vehicles. Admission for this special opportunity is only \$2.

We thank you in advance for approval of this contract and thank you for your continued support of the Museums programming.

Sincerely,
Jody Egen, Director of Museums and Cultural Affairs

June 28, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review is a request from the Wyandotte Recreation Commission and Superintendent of Recreation relative to the purchase of a used 2009 John Deere B Trim/Surround Mower. This request is being made to replace the same piece of equipment that was purchased in 1995 when Wyandotte Shores Golf Course commenced operations.

As you are aware, it has been a challenge for the Golf Course to generate sufficient working capital to fund improvements and replacements at the facility. Attached is a complete financial statement for the Golf Course Fund showing that cash flow was positive for the 2011 FY (+29,908) and is anticipated to be positive in the 2012 FY as well (+27,620). The current cash balance of the Fund is \$22,300 and the sole debt owed by the Golf Course Fund is to the TWA Consolidated Fund in the amount of \$34,236. The current budget for the Golf Course does not include the purchase of this equipment. But, no budget amendment will be necessary as the equipment will be capitalized and depreciated beginning next year.

Due to the importance of this piece of machinery and the fact that we are currently in the midst of the golf season, this purchase should be classified as emergency in nature and thus, no bidding process can be held. Additional due diligence regarding this purchase determined that the price is below the estimated value of this piece of equipment and the equipment's condition was deemed in very good shape by the DPS Meehanic Supervisor.

Based on the necessity of this piece of equipment to the operation of the Golf Course, the lack of opportunity to share the equipment with other entities due to the frequency of use, the current availability of cash, and the projected continuance of operations of the facility, the undersigned recommends concurrence with the recommendation of the Wyandotte Recreation Commission and Superintendent of Recreation.

Sincerely,
Todd A. Drysdale, City Administrator

June 27, 2012

The Honorable Mayor Joseph R. Peterson and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Listed below is an explanation of the need to have a budget hearing regarding the property tax millage rate to be levied to support the proposed General City Operating Budget. These rates will defray the City's operating costs for the upcoming Fiscal Year ending September 30, 2013.

1. In accordance with the requirements under the Headlee Amendment, the millage rate for City operating purposes will be \$16.3204 per thousand dollars of Taxable Value (\$13.8038 for City Operating and \$2.5166 for refuse disposal). This amount includes the millage (1.75 mills) authorized by voters in November 8, 2011.
2. The public hearing to discuss the proposed operating millage rates for the 2012 Calendar Year will be held on July 23, 2012, in accordance with Public Act 40 of 1995.
3. The actual City Council vote on the proposed operating millage rates for the 2013 Fiscal Year operating budget will also take place on July 23, 2012, in accordance with Public Act 75 of 1991.
4. A "Truth in Taxation" hearing will not be required if the above referenced hearing is properly posted and held in accordance with Public Act 40 of 1995.
5. The tax rate for debt requirements will be set at an amount sufficient to pay for funded debts of the city and interest thereon. These debts include the debt service for the bonds sold to construct the Department of Public Service facility, debt service for the bonds sold to construct the Police/Court building, and the debt service for the bonds sold to renovate the Yack Arena.
6. The tax rate will be set at an amount sufficient to provide for the operation and maintenance of Drain Number Five (5).

Sincerely,
Todd A. Drysdale City Administrator

June 25, 2012

The Honorable Mayor Joseph R. Peterson and City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering Department is ready to market for sale the following Neighborhood Stabilization Program 2 (NSP2) Properties:

Address

2406 8th Street	Will be sold to 120% or below Area Median Income (AMI) Family
2446 8th Street	Will be sold to 120% or below Area Median Income (AMI) Family
474 Cedar	Will be sold to 120% or below Area Median Income (AMI) Family
2421 10th Street	Will be sold to 120% or below Area Median Income (AMI) Family
1147 Oak	Will be sold to 120% or below Area Median Income (AMI) Family
3102 9th Street	Will be sold to 120% or below Area Median Income (AMI) Family
1472 Dee	Will be sold to 120% or below Area Median Income (AMI) Family

These homes will be listed with Downriver Real Estate Group with open houses being held on Sunday, July 22, 2012, and Sunday, August 5, 2012, from 11:00 a.m. to 4:00 p.m. The Lottery Drawing will be held on Monday, August 13, 2012, at 2:00 p.m. in the City Council Chambers.

To date, the City has received 154 applications for NSP2 properties. Out of those applications, 48 were denied, six (6) are still being processed, 35 were forwarded to the Housing Counselor for credit repair and 65 applications have been forwarded to the Housing Counselor for their certification. Out of the 65, 18 are below 50% AMI and 47 are below 120% AMI. 33 have completed the required 8 hours of housing counseling. Out of the 33 certified, 12 are below 50% AMI.

Purchase Agreements have been entered into by 13 buyers with and nine (9) being below 50% AMI and three (3) being below 120% AMI. One (1) property is occupied by a 50% AMI buyer.

Your concurrence is required for the listing of these homes. Very truly yours,

Mark A. Kowalewski City Engineer

Thursday, June 28, 2012

Honorable Mayor Joseph Peterson & City Council Members 3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Honorable Mayor Joseph Peterson & City Council Members -

Please find attached the contract (see below) for the Wyandotte Street Art Fair, July 11th - 14th. We feel that this group as well as the many free entertainment groups will provide excellent entertainment and will help make our downtown a destination of choice for residents of not only Southeast Michigan but to the numerous visitors from various States who are attending our Art Fair.

July 13th - The Black Glasses - \$150

We appreciate your approval of this contract and support of our Department of Recreation, Leisure & Culture events.

Sincerely yours, Heather A. Thiede, Special Event Coordinator

June 27, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On June 4, 2012, the City Council authorized the undersigned to apply for a grant for dredging at Bishop Park from the Detroit/Wayne County Port Authority in the amount of \$200,000 and a grant from the Wayne County Economic Development Growth Engine (EDGE) in the amount of \$200,000. The Environmental Protection Agency (EPA) has informed me that more than one (1) grant is not permitted although a forgivable loan is a possibility. Both the Port Authority and EDGE Staff are amenable to this change.

Unfortunately, submission to the EDGE Board will not occur until July 17, 2012, and upon favorable approval, will need approval of the County Commission. Today, I do not have the date of submittal to the Port Authority Board.

The lowest bidder for the dredging contract has accepted an alternative to reduce his bid by \$79,842.00 to \$696,252.00. This still leaves the City short of the current project funding. The anticipated start date for dredging was to be July 1, 2012.

Therefore, I recommend City Council request a sixty (60) days extension to November 30, 2012, of the Downriver Community Conference Sub-Grant, American Recovery & Reinvestment Act (ARRA).

Further, these grants/loans are not contingent upon the City constructing a transient marina.

Very truly yours, Mark A. Kowalewski, City Engineer

June 27, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members:

Enelosed please find a Work Order from AT & T to relocate AT & T facilities underground in the area of 9th and Maple Streets. The City is constructing a new NSP2 home within this location and the removal of the overhead wiring is necessary. The cost for this work is \$4,078.00 and will be covered by NSP2 Funds.

If you coneur with this work, the attached Resolution will authorize the undersigned to execute said Work Order from AT & T.

Very truly yours,

Mark A. Kowalewski, City Engineer

June 28, 2012

The Honorable Mayor Joseph R. Peterson
And City Council, City Hall, Wyandotte, Michigan

Re: Outdoor Café at 121 Maple, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

At a special meeting of the Planning Commission held on June 27, 2012, a public hearing was conducted on the request of LaPerle Hookah Lounge to operate an outdoor café in the City Right-of-Way in conjunction with said business at 121 Maple.

Based on the information received at the public hearing, the request for an outdoor café was approved. Attached is a copy of the adopted Resolution of the Commission, approved site plan, as well as communications from the City Engineer, Police Chief and Fire Chief.

We ask your concurrence in our decision to grant this request.

Very truly yours, •
Elizabeth A. Krimmel, Chairperson

June 28, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

At a special meeting of the Planning Commission on June 27, 2012, the Commission held the required public hearing regarding amendments to the City of Wyandotte Zoning Ordinance, Article XXIV – General Provisions, Section 2408 Signs, Section F. Changeable Message Signs, Sub-Section 2 (k), (1) and (2) Permitted Signs by Zoning District O-S, B-1, B-2 & PD, Changeable Message Signs.

A Motion was made by Commissioner Schults, supported by Commissioner Parker to recommend approval of said changes as presented to the Commission at said public hearing.

Very truly yours,
Elizabeth A. Krimmel, Chairperson Planning Commission

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	June 26, 2012
Police Commission Meeting	June 12, 2012
Fire Commission Meeting	June 12, 2012, June 26, 2012
Police Commission Meeting	June 26, 2012
Cultural & Historical Commission	June 14, 2012
Recreation Commission	June 19, 2012

CITIZENS PARTICIPATION

None

RECESSRECONVENINGROLL CALL

Present: Councilpersons Browning, Fricke, Galeski, Sabuda, Stec

Absent: Councilperson DeSana

FIRST READING OF AN ORDINANCE

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE
ZONING ORDINANCE BY AMENDING
ARTICLE XXIV-General Provisions, Section 2408 Signs, Section (F) Permitted Signs
Sub-Section 2 (K), (1) and (2) by Zoning District O-S, B-1, B-2 & PD

RESOLUTIONS

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

Resolved by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand approved as recorded without objection.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Leonard Sabuda
Supported by Councilperson Todd Browning
ROLL ATTACHED

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from Bruce Kinney, 3843-15th Street relative to the excessive utilization of fireworks throughout Wyandotte at all hours of the day and night is hereby referred to the Police Chief, Fire Chief and Department of Legal Affairs to review Fireworks legislation PA 256 and other related laws as it relates to the establishment of an Ordinance relative to the fireworks issue.

I move the adoption of the foregoing resolution.
MOTION by Councilperson Leonard Sabuda
Supported by Councilperson Todd Browning
YEAS: Councilmembers Browning Fricke Galeski Sabuda Stec
NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from Line Henriksen, IICD Michigan Clothes Collection Manager relative to the request to place a clothes and shoes collection box at the Wyandotte Recycling Center at 1170 Grove Street is hereby referred to the City Engineer, Department of Legal Affairs and Chief of Police for a review and report back in three (3) weeks.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from Ron Rushford relative to the request to construct a concrete parking slab at the rear of his property located at 3461-14th Street is hereby received and placed on file with a copy forwarded to the City Engineer.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the City Engineer regarding the request from Ron Rushford, 3461-14th Street, to encroach on the City right-of-way be hereby APPROVED and that a Grant of License be executed by both parties and that a Hold Harmless Agreement has been executed by Ron Rushford, AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign said Grant of License, and FURTHER, the Department of Legal Affairs is directed to record the Grant of License.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation of Mayor Peterson as set forth in his communication dated June 28, 2012 to appoint Andrea Fuller, 2404-23rd Street, Wyandotte 48192 to the Beautification Commission term to expire April 2015. AND FURTHER Mayor and Council thanks Joanne Cuva for her many years of dedicated service to the Commission.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the Chief of Police responding to complaints at the group home located at 395 Kings Hwy as presented by Lynda Luh, 380 Kings Hwy is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the Chief of Police and Fire Chief are directed to continue to monitor group homes in the City of Wyandotte for police and fire calls to said homes and report said calls to the owners of the group homes.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from Natalie Rankine, RA, Downtown Development Authority Director dated June 26, 2012 regarding sales tax collection is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Mayor and Council encourage lawmakers to close loopholes that allow out of state companies to ship into the State of Michigan without collecting sales tax and forwarding same to the State of Michigan. AND FURTHER that said resolution be forwarded to the Governor, State Senator, and State Representative and Treasury Department.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Sabuda, Stec, Mayor Peterson

NAYS: Councilmembers Fricke, Galeski

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the Museum Director relative to the World War II Victory Day Rally to take place on Saturday, July 21, 2012 at the Yack Arena is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council approves the contract for services with James Dapogny in the amount of \$2,975.00 and hereby authorizes the Mayor and City Clerk to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the City Administrator regarding the purchase of a used 2009 John Deere 2653 B Trim/Surround Mower is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the City Council CONCURS in the recommendation of the City Administrator, Wyandotte Recreation Commission, and Superintendent of Recreation to purchase said piece of equipment for \$18,842.60 (less trade-in) from J.W. Turf Company of Wixom, Michigan, and FURTHER the purchase should be considered emergency in nature and the open bid requirements of the City Charter should be waived.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that WHEREAS the City Administrator has filed a copy of the communication relative to the 2013 Fiscal Year Operating Budget and Corresponding Operating Tax Millage Rate; NOW, THEREFORE, BE IT RESOLVED that this Council shall hold a Budget Meeting in accordance with Public Act 40 of 1995, in the Council Chambers of the Wyandotte City Hall, 3131 Biddle Avenue, Wyandotte, on July 23, 2012, at 7:00 p.m. AND BE IT FURTHER RESOLVED that the City Council will act on the 2012 operating millage rate pursuant to Public Act 75 of 1991, at the July 23, 2012, Council meeting after the closure of the required Budget Hearing.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the City Engineer to list for sale the following NSP2 properties: 2406-8th Street, 2446-8th Street, 474 Cedar, 2421-10th Street, 1147 Oak, 3102-9th street and 1472 Dee with Downriver Real Estate Group; Open Houses to be held on Sunday, July 22, 2012 and Sunday, August 5, 2012, from 11:00 a.m. to 4:00 p.m.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council hereby APPROVES the contract as submitted by the Special Event Coordinator with The Black Glasses in the amount of \$150.00 to provide entertainment on July 13, 2012 for the Wyandotte Street Art Fair. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said contract on behalf of the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the City Engineer regarding the Bishop Park Dredging is hereby received and placed on file; AND BE IT FURTHER RESOLVED that the Mayor and City Council request a sixty (60) day extension to November 30, 2012, of the Downriver Community Conference Sub-Grant, American Recovery & Reinvestment Act (ARRA) since the project is bid and ready to start, but the City is awaiting concurrence of Agreements from the Detroit/Wayne County Port Authority and the Wayne County Economic Development Growth Engine (EDGE).

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the City Engineer regarding placing wires underground in the area of 9th Street and Maple is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council authorizes the City Engineer to execute the Work Order from AT & T in the amount of \$4,078.00 to relocate the AT & T aerial wires underground in the area of 9th Street and Maple with said cost to be paid out of account # 101-440-925-756.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the Planning Commission to grant the request of LaPerle Hookah Lounge, 121 Maple for an outdoor café in conjunction with said business from March 15 through October 31 from 12:00 a.m. through 12 midnight; AND BE IT FURTHER RESOLVED that a Hold Harmless Agreement is executed by LaPerle Hookah Lounge and liability insurance and property damage coverage in the minimum amount of \$2,000,000 naming the City as additional insured is submitted to the City every year of operation. AND FURTHER that said outdoor area be swept daily, at closing time, and smoking receptacles and/or ash trays must be provided to said outdoor area by said licensee and or employees.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the communication from the Planning Commission dated June 28, 2012, is hereby received and placed on file; AND BE IT FURTHER RESOLVED that said 1st reading be held at tonight's meeting.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the Council meetings of July 9, 2012 and July 16, 2012 are hereby CANCELLED due to the Fourth of July Holiday and Street Fair Activities.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan July 2, 2012

RESOLUTION by Councilperson Leonard Sabuda

RESOLVED by the City Council that the total bills and accounts in the amount of \$429,163.65 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard Sabuda

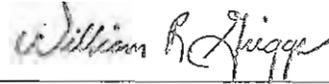
Supported by Councilperson Todd Browning

YEAS: Councilmembers Browning, Fricke, Galeski, Sabuda, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Leonard Sabuda
Supported by Councilperson Todd Browning
That we adjourn.
Carried unanimously
Adjourned at 9:15 PM
July 2, 2012

A handwritten signature in cursive script that reads "William R. Griggs". The signature is written in black ink and is positioned above a horizontal line.

William R. Griggs, City Clerk

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE 7-18-12
 BEGINNING DATE 7-16-12 AND ENDING DATE 7-18-12
 SALES RECEIPT # 227182 THRU 227200

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ANIS ARBOR CCL BUR - MVA	101-000-041-026	XW	<u>500.00</u>
MIDWESTERN AUDIT A/R - RESCUE	101-000-041-021	XT	<u>914.92</u>
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	<u>13,984.14</u>
TRIFECTA ATM COMMISSION	101-000-650-022	AT	<u>13.00</u>
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	<u>76,606.65</u>
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	<u>14,364.00</u>
WORK FORCE WYANDOTTE	101-000-650-011	M2	<u>8,940.00</u>
WORK FORCE RIVERVIEW	101-000-650-017	M6	<u>620.00</u>
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	<u>5,550.00</u>
COURT DRUG TESTING FEES	101-000-650-020	M9	<u>1,575.00</u>
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	<u>3,410.00</u>
CHEMICAL AWARENESS	101-000-650-024	AW	<u>1,125.00</u>
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
DOWNRIVER CENTRAL DISPATCH - SOUTHGATE	101-000-068-013	DI	<u>47,012.65</u>
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
TRAVELERS REFWUD - 213 CEDAR	101-200-825-450	MZ	<u>113.00</u>
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	<u>600.00</u>
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	<u>2,097.90</u>
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	<u>5,344.18</u>
DESANA TRUST	701-000-391-034	DT	<u>181.44</u>
HEALTH INS REIMB - AVIS/WALKER	101-000-231-020	MZ	<u>2,259.03</u>
SECURITY LITIGATION PROCEEDS	731-000-655-010	MZ	<u>56.82</u>
WYANDOTTE ART CENTER	101-000-063-012	MZ	<u>72,018.97</u>
TOTAL MONIES RECEIVED			<u>257,286.70</u>

TODD A. DRYSDALE
 DIRECTOR OF FINANCIAL SERVICES

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph Peterson

COUNCIL
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James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stee

DOWNTOWN DEVELOPMENT AUTHORITY

MEETING MINUTES Tuesday, June 12th, 5:30 pm 3131 Biddle Avenue, Wyandotte, Michigan 48192

1. **MEMBERS PRESENT** – Norm Walker, Gerry Lucas, Peter Rose, Greg Gilbert, John Jarjosa, Leo Stevenson, Patt Slack
2. **MEMBERS EXCUSED** – Leo Stevenson
3. **OTHERS PRESENT** – Natalie Rankine, Tom Woodruff, Diane Woodruff, Jay Styffensky, Jeremy Slavodnik
4. **ATTENTION TO THE AUDIENCE**
 - a. Tom Woodruff mentioned that he had re-joined the WBA and hadn't yet heard about his membership.
 - b. Jeremy Slavodnik came forward and offered positions for 1 or 2 cooks that were displaced as a result of the fire at Lions, Tigers and Beers. The DDA Board thanked him.
5. **APPROVAL OF MINUTES & AGENDA**
 - a. N. Rankine requested the addition of item number 10d (Downtown Fire) and 10e (2013 Budget) to the agenda.

Motion by Mayor Peterson, supported by G. Lucas to approve the previous DDA meeting minutes and the current agenda, as amended. All in favor, motion carries.

6. MONTHLY REVENUE/EXPENDITURE REPORT

- a. N. Rankine explained that the line items for the Sears Building are currently illustrated as negative, but the report should be corrected once the budget amendment goes to council. This should be resolved before the next DDA meeting.

7. ONGOING PROJECTS AND BUSINESS

- a. **Wyandotte Farmers Market**- N. Rankine reminded the board that the Farmers Market begins on Thursday. The market currently has 21 committed vendors and we expect that it will be a successful year for the market.
- b. **3061 & 3063 Biddle Avenue** – N. Rankine indicated that she is working with the Engineering and Building Department on the "Sears Building" RFP and that it will be ready for the board to review at the

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DOWNTOWN DEVELOPMENT AUTHORITY

next DDA meeting.

- c. **Marina Minutes** - N. Rankine indicated that the committee has met several times and that the report of their findings will go to Mayor and Council the 23rd of July. The committee has been tasked to find out what it would cost to operate a transient marina 'in-house', marketing costs and what the projected revenue for operating a marina would be.
- d. **Tax Fairness of Internet Sales** – N. Rankine prepared a draft letter to Mayor and Council regarding the tax fairness of internet sales. P. Rose explained that this is a lost revenue source for the State of Michigan and that it gives companies that sell over the internet an unfair advantage over our independent businesses. He is requesting that the DDA draft a letter to show their support for closing the tax loophole that allows out-of-state companies to ship to Michigan without collecting sales tax.

Motion by Mayor Peterson supported by N. Walker to draft a letter to council showing our support for closing the tax loophole. All in favor.

- e. **Hold Harmless** – N. Rankine sent a draft Hold Harmless to the City Attorney's office for review and asked for the board's comments regarding the document. P. Rose suggested that the document might have a yearly renewal. N. Rankine indicated that she would consult with Mr. Look and report back to the board next month.
- f. **Design & Promotion** –Friday after 5 event on June 29th, 2012. N. Rankine indicated that they were collaborating with Wyandotte Patch for this month's Friday after 5 event. The theme would be Comics and Cones. The event will feature comic book artist Tony Miello and other artists and help to further promote the 2012 Wyandotte Street Art Fair.
- g. **WBA Year-End Report** – The Wyandotte Business Association submitted their year-end report. It was noted that in addition to the funding that we provide, it appears that they have a healthy income. G. Gilbert asked about who prepared the report, as it was not noted on the document. N. Rankine stated that she would find out.
- h. **Pocket Park submission** – N. Rankine noted that Wyandotte's submission for the Pocket Park, the space between Franks Pizza and 3152 Studio placed 2nd in the online voting and made the first cut for the grant. She will keep the board posted when the grant nominees are announced.

8. NEW BUSINESS

- a. **Hornby Promissory Note** - N. Rankine gave information from Todd Drysdale regarding the offer from Greg Hornby for the DDA to pay off the Hornby Promissory note early. It was decided that given the recent purchase of the Sears Building that this isn't something that the DDA wanted to pursue right now.
- b. **Cigarette Receptacles** – Mayor Peterson brought up the need for additional cigarette receptacles throughout the DDA District, given the new smoking law. The board members agreed and noted that

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DOWNTOWN DEVELOPMENT AUTHORITY

additional trash cans and pet waste receptacles are possibly needed. N. Rankine and Patt Slack will obtain pricing for these items and bring them to the next DDA meeting.

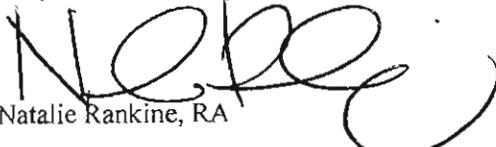
- c. **Park in the Art** – N. Rankine presented an idea for additional bicycle racks and public art. Other downtowns host a custom bike rack contest, whereby artists design custom metal bike racks for downtown that also become a public piece of art. Other DDA’s offer a prize of around \$1000.00 to \$1500.00 for each custom rack that wins the competition. The DDA then has two new bike racks placed each year. The board agreed that this would be a nice project to take on in the upcoming year if the funds are available.
- d. **Downtown Fire** – N. Rankine and Mayor Peterson expressed their concern and sympathies for those affected by the fire at Lions and Tigers and Beers on Sunday evening. N. Rankine stated that she had contacted all of the business owners to see what the DDA might do to help them. She is working to connect the owners with temporary spaces for them to operate out of. Currently, Bella Donna’s is working from The Willow Tree and River’s Edge Gallery. These two businesses are fielding phone calls for them as well. The board thanked these businesses for stepping forward in their time of need. N. Rankine stated that she would remain in contact with these businesses to see if the city can help them in any way.
- e. **2013 Budget** – N. Rankine stated that the DDA’s expected revenue has been cut again from \$500,000.00 to \$480,000.00 for the 2013 fiscal year. She indicated that the finance committee will meet next Tuesday at 5:30 pm to start to developing the 2013 budget and that it is due to Mayor and Council in August.

9. NEXT REGULAR MEETING – August 14th, 2012

10. ADJOURNMENT

Motion by Mayor Peterson, supported by G. Lucas to adjourn the meeting at 6:45. All in favor, motion carries.

Respectfully submitted,


Natalie Rankine, RA

DDA Director

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Koehn
CITY ASSESSOR



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DOWNTOWN DEVELOPMENT AUTHORITY

MEETING MINUTES

Tuesday, June 19th, 5:30 pm

3131 Biddle Avenue, Wyandotte, Michigan 48192

1. **MEMBERS PRESENT** –Gerry Lucas, Peter Rose, Greg Gilbert, Patt Slaek
2. **MEMBERS EXCUSED** – Leo Stevenson, Norm Walker, Peter Rose, John Jarjosa, Mayor Peterson
3. **OTHERS PRESENT** – Natalie Rankine, Bob Beaudette
4. **ATTENTION TO THE AUDIENCE**
 - a. Bob Beaudette approached the DDA to clarify the WBA year-end report.
5. **APPROVAL OF MINUTES & AGENDA**
 - a. N. Rankine stated that due to a lack of quorum at the meeting that the voting would not be permitted at this meeting.
6. **DESIGN & PROMOTION**
 - a. N. Rankine stated that due to the lack of a quorum that it was not possible for us to vote on any of the initiatives presented by the Design and Promotions committee. She said that the Summer of Independents Campaign that the committee was discussing would have to wait until next year to launch.
7. **2013 BUDGET**
 - a. N. Rankine indicated that the projected revenue for 2013 is \$480,000.00 and she outlined the commitments for the 2013 calendar year. She
8. **DOWNRIVER MUTUAL AID LETTERS**
 - a. N. Rankine explained that the City was considering plaeing an advertisement to thank the many fire departments that helped Wyandotte save the other buildings in the district. The members all agreed that without this assistance, the entire block may have been lost.
9. **ADJOURNMENT**
 - a. Meeting adjourned at 5:40 pm

Respectfully submitted,


Natalie Rankine, RA
DDA Director

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keeln
CITY ASSESSOR



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DOWNTOWN DEVELOPMENT AUTHORITY

MEETING MINUTES
TUESDAY, JULY 10th, 2012
3131 Biddle Avenue, Wyandotte, Michigan

1) **MEMBERS PRESENT** – Greg Gilbert, Gerry Lucas, Peter Rose, Patt Slack, Norm Walker, Dr. Patrick Van De Hey

2) **MEMBERS EXCUSED** – Mayor Joseph R. Peterson, Norm Walker

3) **OTHERS PRESENT** – Natalie Rankine, Diane Woodruff, Tom Woodruff, Jeremy Sladovnik, Marge Ballheim, Janelle Rose, John Ruso, Dan Galeski, Bob Beaudette.

4) **APPROVAL OF AGENDA** –

N. Rankine requested that item number 10d be added to the agenda.

Motion by Patt Slack, supported by G. Lucas to approve the agenda. All in favor, motion carried.

5) **APPROVAL OF MINUTES**

June 12th, 2012

Motion by G. Lucas, supported by G. Gilbert to approve the DDA meeting minutes from June 12th, 2012. All in favor, motion carried.

June 19th, 2012

Motion by G. Lucas, supported by G. Gilbert to approve the DDA meeting minutes from June 19th, 2012. All in favor, motion carried.

6) **PUBLIC COMMENT** –

- a) Tom. Woodruff, owner of Downriver Stone Design indicated that he attempted to join the WBA, but that his application was only approved contingent upon his paying for multiple years membership in a row, not having voting rights and other special stipulations. He indicated that he didn't feel that he should be subject to these special provisions and that they decided not to join because of this. He is asking the DDA to consider pulling funding for them as a result of this. He said that they are a DDA District business and should be allowed to join the WBA without special provisions.
- b) Jeremy Sladovnik, owner of Joe's Hamburgers indicated that he attempted to join the WBA, but that instead of being approved they requested a closed door meeting with him regarding his membership. He didn't agree that he should have to go through this to become a member.
- c) G. Gilbert stated that the WBA was a third party organization and that we could not dictate decisions that they make. He also stated that it was very important that the WBA adhere to their bylaws when making decisions regarding the acceptance of new members.
- d) N. Rankine asked if Marge Ballheim, the new WBA president was willing to speak on the WBA's behalf. Ms. Ballheim indicated that her board was currently reviewing the procedures and encouraged attendance at a **WBA meeting to be**

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held next Wednesday, the 18th of July at 6:30 pm. She indicated that she was the new president and that they were looking at addressing things in different ways.

- e) G. Lucas requested a copy of the most recent WBA bylaws. Ms. Ballheim agreed to send it to the board.
- f) Marge Ballheim asked the board if they could process the January/February/March payment sooner than our anticipated check cut date of July 25th. L. Stevenson asked if finance could make an exception. N. Rankine stated that she would make a request tomorrow morning.
- g) John Ruso approached the DDA regarding the beer sold at the Street Fair. He wants to know if it was possible for the businesses to sell beer instead of having a third-party organization sell the beer and make the profits. He mentioned that this used to be the case, but that they've gotten away from it. He also wanted to know if this were a possibility at Third Fridays. Patt Slack said that a request for these two events would not be made through the DDA, but the organizations running the events: The Art Fair Committee and the WBA. She said that Mr. Ruso should approach the street fair to see if this is possible. She also noted that most of the profits from the sale of beer help to fund the art fair and that revenue to support the fair has declined.

7) MONTHLY REVENUE/EXPENDITURE REPORT -

N. Rankine reviewed the report with the committee, she stated that there is a \$359.00 overage in the Historical Improvements account. This was charged to the account for the elevator and will be paid for by the Wyandotte Museums. In addition, the Land Purchases account reflects the recent purchase of the Sears Building and will be rectified in next month's finance report.

Motion by G. Gilbert supported by G. Lucas to approve of the monthly revenue and expenditure report. Roll called. All in favor. Motion carried.

8) ONGOING PROJECTS AND BUSINESS -

A.) WYANDOTTE FARMERS MARKET -

N. Rankine updated the committee on the happenings at the farmers market. She indicated that despite the multiple 100 degree days, patrons were still soliciting the market. She reminded the board that the market will not operate the week of the Wyandotte Street Art Fair.

B.) 3061 & 3063 BIDDLE AVENUE: RFP -

N. Rankine distributed copies of the draft RFP for development of 3061/3063 Biddle Avenue (former Sears property). She stated that the target date for the RFP to go to council is July 23rd. She asked that all board members review the document and email her with comments no later than Tuesday, July 17th.

C.) WBA QUARTERLY PAYMENT

N. Rankine asked for approval of the \$10,000.00 quarterly payment to the WBA to be paid. She indicated that they submitted their report and required receipts.

OFFICIALS

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Motion by G. Gilbert, second by P. Slack to pay the January, February, March WBA payment in the amount of \$10,000.00. Roll called, all in favor. Motion carries.

D.) DCA QUARTERLY PAYMENT

N. Rankine asked for approval of the Downriver Council for the Arts Quarterly grant. She indicated that they were up-to-date on their rent.

Motion by G. Lucas, second by P. Slack to pay the Downriver Council for the Arts their quarterly payment of \$12,500.00. Roll called, all in favor. Motion carries.

E.) CIGARETTE RECEPTACLES

N. Rankine received pricing for cigarette receptacles. The pricing was for bollard-type receptacles and were \$250.00 each. The board debated where and how many to place in the district. They asked about the requirements for businesses to provide them. L. Stevenson asked that we table the purchase for now, because of the tight budget constraints. The board agreed.

F.) DOWNTOWN FIRE UPDATE

N. Rankine indicated that she and the other members of the board have stayed in touch with most of the businesses displaced from the fire. To date, it is not known if some or all of the businesses will come back. G. Gilbert mentioned that the DDA should send a letter to business asking them if there was anything that the DDA could do to help them stay. N. Rankine agreed to draft the letter.

Motion by G. Gilbert, second by P. Rose to send a formal letter to the business owners letting them know that the DDA is available for assistance to help them rebuild. All in favor. Motion carried.

10) NEW BUSINESS

A) QUARTERLY GRANTS –

N. Rankine indicated that there were a total of 6 grants that were applied for in this grant cycle. The grant application from Johnny Macs requires more information and will be reviewed again at the next meeting. N. Rankine gave a brief list of the applications reviewed and recommended by the grant committee and asked for approval of the following applications:

Grant application for The Beauty Lounge in the amount of \$3,400.00 for interior improvements. This is a new business.

Motion by G. Lucas, second by P. Rose to award The Beauty Lounge a grant in the amount of \$3,400.00. Roll called, all in favor. Motion carries.

Grant application for R. P. Mc Murphy's in the amount of \$5,000.00 for exterior café seating.

Motion by G. Lucas, second by P. Rose to award R.P. McMurphy's a grant in the amount of \$5,000.0. Roll called. L. Stevenson abstained from voting. All others in favor. Motion carries.

Grant application for Thomas Bidari for landscaping at the Law Offices of Tom Bidari.

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Motion by G. Lucas, second by P. Rose to award R. Thomas Bidari a grant in the amount of \$2,500.00. Roll called, all in favor. Motion carries.

Grant application for Merle Norman in the amount of \$5,000.00 for interior improvements. This is a new business. Please note that the previous grant for this business has been revoked, because the lease agreement was not signed. This is a new property.

Motion by G. Lucas, second by P. Rose to award Merle Norman a grant in the amount of \$5,000.00. Roll called, all in favor. Motion carries.

B) 2012 WYANDOTTE STREET ART FAIR

N. Rankine reminded the board that the Wyandotte Street Fair begins tomorrow. She reminded the board that the DDA incorporated the DDA Map and business listings into the guidebook. There are thousands of these guides distributed to visitors of downtown Wyandotte during the fair. Patt Slack mentioned the wonderful press and publicity that the fair is bringing to Downtown Wyandotte.

C) USE OF TROLLEY FOR EVENT

P. Slack mentioned that she was working on coordinating the trolley for an upcoming women's event. N. Rankine said that the DDA no longer coordinates the trolley rental, the Special Events office does. P. Slack indicated that she would contact them regarding a reduced rental fee.

11) NEXT REGULAR MEETING: August 14th, 2012

12) ADJOURNMENT

Motion by G. Lucas supported by P. Rose to adjourn at 6:54 pm.

City of Wyandotte Police Commission Meeting

Regular Commission Meeting
July 10, 2012

ROLL CALL

Present: Chief Dan Grant
Commissioner Doug Melzer
Commissioner Amy Noles
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller
Dan Morrison

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:04 p.m.

The Minutes from the regular Police Commission meeting on June 26, 2012 were presented.

Noles moved, Harris seconded,
CARRIED. To approve the minutes of June 26, 2012 as presented.

UNFINISHED BUSINESS

1. Discussion of 2012/2013 Police Budget

Chief Grant indicated the proposed budget is very similar to the current budget for 2011/2012. The major difference is that the Department would like to purchase one new patrol vehicle from the general fund and one from the State Forfeiture fund. Last year the two new vehicles were both purchased from the State Forfeiture fund.

The Department's budget has been reduced as much as possible and any further cuts would have an effect on staffing levels. The Police Department is down 3 Officers this fiscal year and we are getting by at this level but any further retirements, which are anticipated, may require the positions to be filled.

Commissioner Melzer asked if any adjustments were required specifically relating to the Downriver Central Dispatch budget. Chief Grant indicated that budget was also primarily the same as last years, but we are always looking at the appropriate staffing levels to adjust the budget. The consolidation is definitely saving money for all of the member communities.

Commissioner Harris was primarily concerned with the revenue stream for the Department. He wanted to know if the court paid it's fair share for housing prisoners and utility costs associated with the building etc. Chief Grant indicated money is received through grants, DRANO, ticket revenues etc. The Chief will provide a list of revenue generated.

Commissioner Harris also inquired about the "facility lease" account for the Downriver Consolidated Dispatch. Chief Grant said the \$10,000 figure was agreed upon between the participating communities and is split between those communities.

There was also a general discussion regarding the large amount of money for the Prisoner Transport account. Chief Grant said this account covers housing, meals, and transportation to the Wayne County facility or other lodging facilities being used. Sometimes it is actually cheaper to transport inmates to counties other than Wayne; it depends upon the circumstances.

Resident, Richard Miller, 1202 2nd Street inquired whether the \$10,000 facility lease was an annual or monthly figure. It is an annual figure. Mr. Miller thought it was a very low amount to lease the dispatch area in the building.

Mr. Miller also inquired about the nature of the State Forfeiture fund. Chief Grant responded that it is "separate" money and must be kept separate from the City's general fund.

The Department's budget request has been submitted to the Finance Department, but is pending approval before the City Council.

Harris moved, Noles seconded,
CARRIED, to support the Police Department's 10/2/2013 budget as presented.

2. Communication from Commission regarding staffing levels in the Police & Fire Departments.

Commissioner Harris questioned the portion of the letter regarding the restructuring plan. Chief Grant shared the current organizational chart which incorporated the three retirements the Department has encountered this year. The Department currently has 34 sworn personnel. Other personnel have made unclear they will retire before the end of this fiscal year, and others have indicated they may do so as well.

Chief Grant said Wyandotte expects an 8% reduction in it's S.E.V. next year.

Chief Grant indicated the Department can function at the current staffing level of 34 sworn personnel, but he would really hate to go below that number. If we do go below 34, we really must look at replacing personnel. The safety of the residents and officers is what's most important. Calls for service are not delayed now with the current staffing level. Commissioner Miller commented we do not want to get to a point where the Department is just reactive to things happening in the community, we still need to be proactive.

If we had to, the Department could possibly operate with one Lieutenant on the day shift, but at this time can utilize two for the night shifts. Other sworn personnel are at the station during the day and could step up to handle or assist the Lieutenant with any issues that may arise.

The retirements which occurred this year have saved the Department approximately \$300,000.

Wyandotte has now consolidated its Animal Control Services with Melvindale, Allen Park and Southgate. Southgate has procured a grant and will have an updated pound. Wyandotte's site will become the adoption pound. Wyandotte also has another full time animal control officer on its books as a result of this consolidation.

Our two traffic officers generate approximately \$400,000 per year.

Commissioner Harris wanted to know what was happening with Mutual Aid. Chief Grant indicated that the Fire Departments operate differently, but the Police Departments have structured teams that are ready to respond to different situations. The Police Departments assist each other on a frequent basis.

Commissioner Harris agrees with the staffing letter in general, but he would like Commissioner Melzer to re-draft it based upon tonight's discussion.

Noles moved, Harris seconded,
CARRIED, to approve the staffing letter pending Commissioner Melzer's edits and re-draft and forward to City Council.

Mr. Miller said the millage could have been up to three mils; it was never said that it would be three mils. Two council members would not agree to the three mils and eventually 1.75 mils was the agreed upon amount. The signs and postcards Mr. Miller was involved with specifically said that the millage was to protect police and fire. Both the Mayor and City Council had approved the language before the post cards were distributed and the signs posted.

Mr. Miller also said the staffing letter, when re-drafted should still indicate that the people wanted the millage to go towards protecting the police and fire staffing levels that the community had prior to the millage being passed.

Mr. Johnson, 2416 20th Street, asked that the City keep the staffing levels that were in place at the time of the millage vote or rescind the millage. He said we must maintain the officers' safety.

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Police Statistics – June 2012 Year to Date

Commissioner Harris indicated these are the figures Chief Grant provides every month. There have been 13,323 calls and self-initiated events so far this year.

Chief Grant said there has been an increase in self-initiated activity because the officers have been directed to record everything they do. Their self-initiated statistics will be used to assist in their annual employee evaluations.

Commissioner Melzer stated there were 2,531 total calls in June 2012.

Noles moved, Harris seconded,
CARRIED, to accept the June 2012 and year to date Police Statistics and place on file.

2. Bills and Accounts - \$11,466.85 July 10, 2012

Harris moved, Noles seconded,
CARRIED, to approve payment of \$14,083.12 for the June 26, 2012, bills.

NEW BUSINESS

1. New K9 Vehicle

Chief Grant requested that the Department be able to purchase a new Tahoe which would be used as a K9 vehicle. We would use State Forfeiture funds. The old K9 vehicle was converted to a traffic vehicle.

Since the vehicle would be purchased as part of the MI Deal state of Michigan bid process, we are not required to go through a bid process ourselves.

Harris moved, Noles seconded,
CARRIED, to support the purchase of a new Tahoe to be used as a K9 vehicle and to purchase said vehicle using State Forfeiture funds.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 7:28 p.m.

Noles moved, Harris seconded,
CARRIED, to adjourn meeting at 7:28 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department

Laura Christensen

City of Wyandotte Police Commission Meeting

Regular Commission Meeting
June 26, 2012

ROLL CALL

Present: Inspector James Pouliot
 Commissioner Doug Melzer
 Commissioner Amy Noles
 Commissioner John Harris

Absent: Chief Dan Grant (excused)

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:00 p.m.

The Minutes from the regular Police Commission meeting on June 12, 2012 were presented.

Noles moved, Harris seconded,
CARRIED, to approve the minutes of June 12, 2012 as presented.

Commissioner Melzer indicated since Chief Grant was not able to be present at the meeting, two items should be pulled from the agenda, including number 1. under Unfinished Business and number 1. under Departmental. Chief Grant's direct input is required to have a meaningful discussion with respect to these items.

UNFINISHED BUSINESS

1. Discussion of 2012/2013 Police Budget

Removed from tonight's agenda.

COMMUNICATIONS

1. Memo regarding LCC Decoy Operation dated 6/15/12.

The Party Patrol conducted another recent sting operation. Two liquor establishments did sell to the decoy minors, Frank's Café and The Rockery Bar. Other liquor establishments involved in the sting operation did not sell any liquor to the underage decoys.

Both establishments that violated the law prohibiting the sale of liquor to minors have also been involved in other incidents recently which required police intervention. Inspector Pouliot has communicated to our officers that they need to pay extra attention to these establishments.

When in violation of selling to minors, the establishment usually receives the ticket. However, the individual who made the sale can also be subject to a ticket if the officer deems it appropriate under the circumstances.

Noles moved, Harris seconded,
CARRIED, to accept the correspondence and place on file.

DEPARTMENTAL

1. Communication from Commission regarding staffing levels in the Police & Fire Departments.

Removed from tonight's agenda.

2. Bills and Accounts - \$14,083.12 June 26, 2012

Noles moved, Harris seconded,
CARRIED, to approve payment of \$14,083.12 for the June 26, 2012, bills.

NEW BUSINESS

1. **Hookah Bar** – Commissioner Melzer commented about a Hookah Bar which may be opening on Maple St. The Planning Commission was supposed to have a hearing on this proposed business, but the hearing was delayed due to an insufficient quorum.

Many people do not understand what a hookah bar is and how it may impact the community.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:09 p.m.

Noles moved, Harris seconded,
CARRIED, to adjourn meeting at 6:09 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department



Events by Nature Code by Agency

Agency: WYPD, Event Date/Time Range: 06/01/2012 00:00:01 - 06/30/2012 23:59:59

Agency: WYPD

	Rpt Only	Self Init	CFS	Total	% Agency Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Tot Call Time	Avg Call Time
911	0	0	2	2	0 %	0:01:57	0:03:17	0:07:47	0:15:41	0:07:51
ABANDONED AUTO	0	117	14	131	5 %	0:32:47	0:07:16	0:15:10	97:17:43	0:44:34
ACCIDENT/NON TRAFFIC AREA	0	1	0	1	0 %	0:00:01	:	0:10:05	0:10:06	0:10:06
ACCIDENT/PERSONAL INJURY	0	0	1	1	0 %	0:01:30	0:00:04	0:35:01	0:36:36	0:36:36
ACCIDENT/PROPERTY DAMAGE	0	3	49	52	2 %	0:03:10	0:06:37	0:28:10	32:19:36	0:37:18
ACCIDENTAL DAMAGE	0	1	1	2	0 %	0:00:16	0:02:30	0:30:10	0:39:59	0:20:00
ALARM	0	1	49	50	2 %	0:04:00	0:02:50	0:07:30	11:13:01	0:13:28
ANIMAL BITE	0	0	2	2	0 %	0:47:37	0:08:53	0:31:29	2:55:59	1:28:00
ANIMAL COMPLAINT	0	101	50	151	6 %	0:07:21	0:08:04	0:15:39	60:23:29	0:24:00
ASSAULT & BATTERY	0	7	4	11	0 %	0:02:01	0:06:38	0:16:27	3:43:37	0:20:20
ASSIST OTHER AGENCY	0	10	11	21	1 %	0:01:41	0:04:38	0:26:43	10:39:38	0:30:28
BREAKING & ENTERING	1	0	12	13	1 %	0:12:24	0:06:12	0:23:38	7:55:07	0:39:36
BUILDING CHECK	0	1	3	4	0 %	0:04:41	0:05:06	0:06:44	0:54:00	0:13:30
BUSINESS STOP	0	48	0	48	2 %	0:00:01	:	0:09:00	7:13:06	0:09:01
CHECK WELL BEING	0	3	44	47	2 %	0:05:46	0:04:12	0:14:19	19:11:04	0:24:29
CHILD ABUSE/NEGLECT	0	0	1	1	0 %	0:06:36	0:04:51	0:19:03	0:30:31	0:30:31
CITIZEN ASSIST	0	10	15	25	1 %	0:12:34	0:07:31	0:11:24	11:11:10	0:26:51
CIVIL DISPUTES	0	2	14	16	1 %	0:04:45	0:06:33	0:30:48	11:00:40	0:41:18
CRIMINAL SEXUAL CONDUCT	2	0	0	2	0 %	:	:	:	:	:
DEATH INVESTIGATION	0	0	4	4	0 %	0:01:48	0:05:40	1:39:45	5:23:36	1:20:54
DETAIL	0	7	1	8	0 %	0:00:38	:	1:16:28	9:39:11	1:12:24
DISORDERLY	0	11	51	62	2 %	0:04:55	0:03:22	0:39:06	46:08:02	0:44:39
DOMESTIC	1	2	44	47	2 %	0:04:20	0:04:57	0:37:39	34:13:59	0:44:39
DUMPING	0	0	1	1	0 %	0:03:59	:	:	0:23:24	0:23:24
ESCORTS	0	1	20	21	1 %	0:10:08	0:08:19	0:18:21	12:54:28	0:36:53
FELONIOUS ASSAULT	0	1	4	5	0 %	0:02:39	0:04:10	0:53:53	4:59:24	0:59:53
FIELD CONTACTS	0	2	0	2	0 %	0:00:01	:	0:32:33	1:05:08	0:32:34
FIGHT	0	0	11	11	0 %	0:01:30	0:08:11	0:17:19	4:57:11	0:27:01
FIRE	0	0	7	7	0 %	0:01:17	0:08:43	1:34:00	10:45:49	1:32:16
FIREWORKS	0	0	5	5	0 %	0:22:09	0:02:56	0:08:21	2:36:02	0:31:12
FLEEING & ELUDING	0	1	1	2	0 %	0:00:48	0:00:54	1:14:11	2:30:05	1:15:03
FOLLOW-UP	0	237	4	241	10 %	0:00:07	0:05:13	0:10:42	44:17:40	0:11:02
FOUND PROPERTY	0	3	5	8	0 %	0:12:29	0:08:31	0:32:18	6:10:11	0:46:16
FRAUD	0	4	5	9	0 %	0:01:55	0:07:42	0:35:17	5:31:11	0:36:48
FUEL	0	11	0	11	0 %	0:00:01	:	0:04:59	0:54:59	0:05:00
HARASSMENT	0	2	6	8	0 %	0:06:36	0:06:16	0:12:14	4:20:36	0:32:35
HEALTH & SAFETY VIOLATION	0	0	1	1	0 %	0:01:57	0:03:02	0:14:39	0:19:38	0:19:38
HIT & RUN ACCIDENT	0	4	11	15	1 %	0:02:37	0:05:11	0:31:48	9:05:09	0:36:21
HOUSE STOP	0	1	0	1	0 %	0:00:01	:	0:23:22	0:23:23	0:23:23
IDENTITY THEFT	0	1	1	2	0 %	0:01:24	0:08:05	0:30:46	1:12:25	0:36:13

INDECENT EXPOSURE	0	0	2	2	0 %	0:18:39	0:13:51	0:44:11	2:33:20	1:16:40
INJURED PERSON	0	0	1	1	0 %	0:01:14	0:09:46	0:08:33	0:19:33	0:19:33
JUVENILE COMPLAINT	0	2	11	13	1 %	0:07:34	0:05:43	0:13:17	5:06:55	0:23:37
LARCENY	1	8	48	57	2 %	0:09:13	0:15:09	0:25:27	41:21:41	0:44:19
LIQUOR LAW VIOLATION	0	1	1	2	0 %	0:00:16	:	0:00:32	0:16:39	0:08:20
MALICIOUS DESTRUCTION	0	4	25	29	1 %	0:12:32	0:07:04	0:24:53	20:26:02	0:42:17
MENTAL	0	0	6	6	0 %	0:04:40	0:04:17	0:25:51	3:28:43	0:34:47
MINOR IN POSSESSION	0	1	0	1	0 %	0:00:01	:	0:24:24	0:24:25	0:24:25
MISCELLANEOUS	1	41	13	55	2 %	0:06:05	0:05:57	0:34:34	34:13:31	0:38:02
MISSING PERSON	0	0	4	4	0 %	0:09:40	0:06:40	0:40:40	3:47:56	0:56:59
NARCOTICS INVESTIGATION	0	1	4	5	0 %	0:09:25	0:04:07	0:38:24	3:53:53	0:46:47
NEIGHBORHOOD DISPUTE	0	2	10	12	0 %	0:09:40	0:04:40	0:17:15	5:55:44	0:29:39
NOISE COMPLAINT	0	1	16	17	1 %	0:08:37	0:04:18	0:16:03	8:45:17	0:30:54
OPERATING UNDER THE INFLUENCE	0	6	5	11	0 %	0:01:07	0:01:18	1:39:34	18:31:52	1:41:05
ORDINANCE VIOLATION	0	138	2	140	6 %	0:00:05	0:07:23	0:07:22	19:25:26	0:08:19
OVERDOSE	0	0	1	1	0 %	0:03:05	0:04:20	0:10:27	0:17:52	0:17:52
PARKING COMPLAINTS	0	87	20	107	4 %	0:01:30	0:08:13	0:12:15	26:46:04	0:15:01
PATROL CHECK	0	143	1	144	6 %	0:00:02	:	0:24:13	58:05:05	0:24:12
PRISONER CHECK	0	3	0	3	0 %	0:00:01	:	1:06:06	3:18:22	1:06:07
PRISONER TRANSPORT	0	5	0	5	0 %	0:00:01	:	1:11:14	5:56:12	1:11:14
RACIAL INTIMIDATION	0	1	0	1	0 %	0:00:01	:	0:00:20	0:00:21	0:00:21
RADAR ENFORCEMENT	0	69	0	69	3 %	0:00:01	:	0:19:38	22:16:24	0:19:22
RECKLESS DRIVING	0	1	9	10	0 %	0:04:17	0:07:26	0:13:24	3:50:13	0:23:01
RESCUE EMERGENCY	0	0	19	19	1 %	0:01:43	0:04:58	0:25:26	9:34:25	0:30:14
RESIDENTIAL CHECK	0	1	0	1	0 %	0:00:01	:	0:51:40	0:51:41	0:51:41
RETAIL FRAUD	0	0	6	6	0 %	0:03:33	0:03:46	0:41:34	4:59:23	0:49:54
RUNAWAY JUVENILE	0	0	1	1	0 %	0:10:16	0:00:15	0:42:31	0:53:03	0:53:03
SHOTS FIRED	0	0	1	1	0 %	0:01:09	:	:	0:07:40	0:07:40
SOLICITOR	0	0	1	1	0 %	0:05:34	:	:	0:43:31	0:43:31
STOLEN VEHICLE	0	0	3	3	0 %	0:02:10	0:01:42	0:13:39	0:52:32	0:17:31
SUICIDE	0	0	9	9	0 %	0:04:12	0:02:47	0:33:30	5:49:26	0:38:50
SURVEILLANCE	0	4	0	4	0 %	0:00:01	:	0:43:13	2:52:56	0:43:14
SUSPICIOUS INCIDENT	0	2	45	47	2 %	0:04:33	0:04:20	0:22:08	22:56:44	0:29:18
SUSPICIOUS PERSON	0	9	28	37	1 %	0:04:20	0:04:00	0:21:30	17:46:03	0:28:49
SUSPICIOUS VEHICLE	0	3	12	15	1 %	0:09:59	0:03:55	0:09:32	5:35:17	0:22:21
THREATS	1	2	14	17	1 %	0:07:53	0:04:47	0:29:55	12:15:05	0:45:57
TRAFFIC HAZARD	0	1	5	6	0 %	0:26:16	0:13:04	0:19:19	4:45:25	0:47:34
TRAFFIC STOP	0	559	3	562	22 %	0:00:01	0:08:51	0:09:54	94:02:40	0:10:02
TRESPASSING	0	1	2	3	0 %	0:21:46	0:05:08	0:19:22	2:23:49	0:47:56
VIOLATION OF PUBLIC HEALTH COE	0	1	0	1	0 %	0:00:01	:	1:03:25	1:03:26	1:03:26
VIOLATION ROAD LAWS	0	27	2	29	1 %	0:00:12	0:07:47	0:41:19	20:18:49	0:42:02
WARRANT	7	1	11	19	1 %	0:04:19	0:30:13	0:49:34	15:43:10	1:18:36
WEAPONS	0	0	4	4	0 %	0:02:04	0:03:49	1:37:45	6:54:32	1:43:38
<i>Sub-Totals for No Summary Code</i>	14	1718	799	2531	95 %	0:05:28	0:06:08	0:29:53	1005:33:41	0:37:22
<i>Totals for WYPD</i>	14	1718	799	2531	100 %	0:05:28	0:06:08	0:29:53	1005:33:41	0:37:22

Events by Nature Code by Agency

Agency: WYPD, Event Date/Time Range: 01/01/2012 00:00:01 - 07/05/2012 10:31:58

Agency: WYPD

	Rpt Only	Self Init	CFS	Total	% Agency Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Tot Call Time	Avg Call Time
911	0	1	26	27	0 %	0:03:37	0:03:20	0:12:11	7:48:14	0:17:21
ABANDONED AUTO	0	371	66	437	3 %	0:38:03	0:08:06	0:14:27	358:34:04	0:49:14
ACCIDENT/NON TRAFFIC AREA	0	1	4	5	0 %	0:01:04	0:00:59	0:15:27	1:29:22	0:17:52
ACCIDENT/PERSONAL INJURY	0	0	16	16	0 %	0:01:24	0:02:47	0:48:06	13:54:08	0:52:08
ACCIDENT/PROPERTY DAMAGE	0	18	223	241	2 %	0:03:26	0:06:11	0:34:55	172:17:18	0:42:54
ACCIDENTAL DAMAGE	0	3	16	19	0 %	0:05:29	0:05:54	0:32:22	13:21:42	0:42:12
ALARM	0	7	261	268	2 %	0:03:35	0:03:04	0:09:52	70:07:13	0:15:42
ANIMAL BITE	1	1	8	10	0 %	0:12:31	0:05:09	0:30:54	6:30:26	0:43:23
ANIMAL COMPLAINT	1	447	250	698	5 %	0:11:12	0:10:39	0:13:47	310:25:09	0:26:43
ARSON	0	0	1	1	0 %	0:02:29	0:03:03	0:21:39	0:27:11	0:27:11
ASSAULT & BATTERY	3	12	55	70	1 %	0:04:40	0:07:48	0:26:53	40:46:06	0:35:58
ASSIST OTHER AGENCY	2	24	53	79	1 %	0:03:01	0:04:04	0:30:19	40:00:33	0:31:11
BE ON THE LOOKOUT	0	1	0	1	0 %	0:00:01	:	0:13:24	0:13:25	0:13:25
BREAKING & ENTERING	1	2	107	110	1 %	0:08:25	0:07:07	0:31:27	82:40:24	0:45:30
BREAKING & ENTERING IN PROGRES	0	0	10	10	0 %	0:02:55	0:04:00	0:17:30	4:21:12	0:26:07
BUILDING CHECK	0	57	21	78	1 %	0:02:33	0:04:00	0:14:46	22:15:56	0:17:08
BUSINESS STOP	0	395	0	395	3 %	0:00:01	:	0:10:32	69:25:43	0:10:33
CHECK WELL BEING	0	10	236	246	2 %	0:06:30	0:04:23	0:20:34	125:45:30	0:30:40
CHILD ABUSE/NEGLECT	0	2	10	12	0 %	0:03:25	0:08:51	0:27:47	7:39:43	0:38:19
CITIZEN ASSIST	0	73	126	199	1 %	0:06:06	0:06:50	0:12:33	74:47:02	0:22:33
CIVIL DISPUTES	0	10	67	77	1 %	0:06:49	0:05:36	0:30:54	51:49:47	0:40:23
CRIMINAL SEXUAL CONDUCT	5	1	4	10	0 %	0:04:06	0:07:16	0:46:53	3:46:13	0:45:15
CURFEW	0	1	0	1	0 %	0:00:01	:	1:03:26	1:03:27	1:03:27
DB INVESTIGATION	0	1	0	1	0 %	:	:	0:43:38	0:43:39	0:43:39
DEATH INVESTIGATION	0	0	38	38	0 %	0:06:10	0:04:27	2:02:00	55:43:58	1:28:00
DETAIL	0	74	2	76	1 %	0:00:08	0:55:13	0:45:11	60:29:05	0:47:45
DISORDERLY	1	33	246	280	2 %	0:04:06	0:03:21	0:28:00	158:17:26	0:34:02
DOMESTIC	2	6	278	286	2 %	0:04:14	0:04:10	0:34:35	199:11:25	0:42:05
DRUG VIOLATIONS	0	2	5	7	0 %	0:07:08	0:03:14	0:37:11	5:19:22	0:45:37
DUMPING	0	0	3	3	0 %	0:05:34	0:12:47	0:17:47	1:37:14	0:32:25
ESCORTS	0	12	117	129	1 %	0:07:32	0:10:11	0:21:21	81:24:09	0:37:52
FELONIOUS ASSAULT	0	2	9	11	0 %	0:03:38	0:03:53	0:47:31	9:57:41	0:54:20
FIELD CONTACTS	4	12	1	17	0 %	0:00:05	:	0:17:09	3:26:43	0:15:54
FIGHT	1	2	81	84	1 %	0:02:09	0:03:41	0:23:52	41:46:57	0:30:12
FIRE	1	0	32	33	0 %	0:00:46	0:04:08	1:10:17	37:11:23	1:09:44
FIRE ALARM	0	0	1	1	0 %	0:00:52	0:03:01	0:17:21	0:21:14	0:21:14
FIREWORKS	0	0	13	13	0 %	0:17:00	0:05:15	0:13:04	7:10:09	0:33:05
FLEEING & ELUDING	0	3	4	7	0 %	0:00:34	0:01:52	1:20:11	9:35:56	1:22:17
FOLLOW-UP	0	838	17	855	6 %	0:00:17	0:05:56	0:09:21	140:16:42	0:09:51
FOUND PROPERTY	1	14	29	44	0 %	0:08:56	0:11:30	0:31:09	30:16:02	0:42:14

FRAUD	5	20	20	45	0%	0:04:21	0:08:25	0:36:32	26:07:13	0:39:11
FUEL	0	76	0	76	1%	0:00:01	:	0:06:10	7:49:44	0:06:11
GAS PUMP	0	2	0	2	0%	0:00:01	:	0:07:09	0:14:20	0:07:10
HARASSMENT	2	18	40	60	0%	0:05:54	0:06:42	0:29:51	35:55:04	0:37:09
HEALTH & SAFETY VIOLATION	0	1	2	3	0%	0:00:47	0:03:02	0:29:06	1:06:37	0:22:12
HIT & RUN ACCIDENT	0	7	80	87	1%	0:06:04	0:09:21	0:28:14	58:28:56	0:40:20
HOUSE STOP	0	8	0	8	0%	0:00:01	:	0:25:48	3:26:29	0:25:49
HUNTERS	0	1	0	1	0%	:	:	0:00:07	0:00:07	0:00:07
IDENTITY THEFT	0	2	7	9	0%	0:07:02	0:05:02	0:23:36	4:21:07	0:29:01
INDECENT EXPOSURE	0	0	5	5	0%	0:08:51	0:07:32	0:42:04	4:52:15	0:58:27
INJURED PERSON	0	0	3	3	0%	0:03:37	0:50:53	0:06:55	2:21:16	0:47:05
INJURY ON DUTY	1	0	0	1	0%	:	:	:	:	:
INTERNET	0	1	0	1	0%	:	:	0:02:13	0:02:14	0:02:14
JUVENILE COMPLAINT	0	9	89	98	1%	0:07:55	0:04:36	0:19:05	49:50:20	0:30:31
KIDNAPPING	0	0	1	1	0%	0:02:04	0:02:27	0:12:46	0:17:17	0:17:17
LARCENY	1	43	196	240	2%	0:08:13	0:10:08	0:28:00	167:47:47	0:42:07
LIQUOR LAW VIOLATION	0	2	5	7	0%	0:02:27	0:03:15	0:35:18	2:57:09	0:25:18
LOTTING	0	1	1	2	0%	0:25:08	0:14:53	0:04:02	0:48:06	0:24:03
LOST PROPERTY	0	3	1	4	0%	0:00:48	0:06:44	0:29:31	2:08:02	0:32:01
MALICIOUS DESTRUCTION	0	15	172	187	1%	0:08:53	0:05:57	0:21:48	111:03:41	0:35:38
MENTAL	0	0	27	27	0%	0:06:30	0:03:44	0:27:04	16:17:53	0:36:13
MINOR IN POSSESSION	0	3	0	3	0%	0:00:01	:	0:19:58	0:59:56	0:19:59
MISCELLANEOUS	4	221	103	328	2%	0:04:18	0:05:29	0:29:40	174:21:32	0:32:17
MISSING PERSON	2	6	19	27	0%	0:05:12	0:05:19	0:25:55	13:54:48	0:32:06
MISSING PERSON - RECOVERED	0	1	6	7	0%	0:06:44	0:03:47	0:48:47	5:52:05	0:50:18
NARCOTICS INVESTIGATION	2	5	15	22	0%	0:04:22	0:05:18	0:50:37	17:10:51	0:51:33
NEIGHBORHOOD DISPUTE	0	6	43	49	0%	0:06:21	0:04:30	0:25:30	29:00:02	0:35:31
NOISE COMPLAINT	0	1	128	129	1%	0:08:17	0:03:35	0:13:57	54:36:26	0:25:24
ODOR	0	0	1	1	0%	0:00:53	0:02:45	0:11:22	0:15:00	0:15:00
OPERATING UNDER THE INFLUENCE	0	20	12	32	0%	0:00:50	0:03:37	1:32:31	50:25:53	1:34:34
ORDINANCE VIOLATION	2	405	24	431	3%	0:04:06	0:08:39	0:10:07	105:54:31	0:14:49
OVERDOSE	0	0	6	6	0%	0:04:42	0:03:54	0:20:33	2:54:56	0:29:09
PARKING COMPLAINTS	0	300	80	380	3%	0:03:03	0:07:32	0:11:06	98:51:35	0:15:37
PATROL CHECK	0	1005	6	1011	8%	0:00:01	0:08:01	0:18:07	306:52:17	0:18:13
POLICE ASSIST TO FIRE	0	0	1	1	0%	0:00:10	0:01:37	0:45:35	0:47:23	0:47:23
PRISONER CHECK	0	18	0	18	0%	0:00:01	:	0:28:18	8:29:49	0:28:19
PRISONER TRANSPORT	0	23	9	32	0%	0:00:35	0:05:48	1:00:52	33:57:11	1:03:40
RACIAL INTIMIDATION	0	1	2	3	0%	0:02:17	0:09:09	0:52:28	3:02:36	1:00:52
RADAR ENFORCEMENT	0	404	0	404	3%	0:00:01	:	0:17:37	118:27:41	0:17:36
RECEIVING & CONCEALING	0	1	0	1	0%	0:00:01	:	0:00:23	0:00:24	0:00:24
RECKLESS DRIVING	0	6	32	38	0%	0:03:02	0:04:59	0:20:01	14:46:20	0:23:19
RECOVERED STOLEN VEH / PROP	1	2	2	5	0%	0:00:59	0:29:03	1:00:52	3:34:56	0:53:44
RESCUE EMERGENCY	0	0	129	129	1%	0:01:20	0:04:04	0:30:37	72:21:21	0:33:39
RESIDENTIAL CHECK	0	6	5	11	0%	0:01:31	0:04:47	0:18:08	4:00:15	0:21:50
RETAIL FRAUD	0	0	31	31	0%	0:05:27	0:05:51	0:46:55	29:28:47	0:57:03
ROBBERY	0	0	4	4	0%	0:04:59	0:05:18	0:34:24	2:58:44	0:44:41
RUNAWAY JUVENILE	0	1	6	7	0%	0:04:01	0:05:35	0:51:14	7:06:04	1:00:52
SHOTS FIRED	0	0	11	11	0%	0:03:13	0:02:47	0:15:05	3:40:33	0:20:03
SICK PERSON	0	3	0	3	0%	0:00:04	:	0:10:27	0:31:28	0:10:29

SOLICITOR	0	0	8	8	0 %	0:06:05	0:04:12	0:13:58	3:42:39	0:27:50
STALKING COMPLAINTS	0	2	7	9	0 %	0:03:13	0:03:54	0:27:37	4:10:06	0:27:47
STOLEN VEHICLE	1	5	30	36	0 %	0:06:10	0:07:46	0:36:48	26:38:04	0:45:40
SUBPOLNA	0	2	0	2	0 %	0:00:01	:	0:25:55	0:51:51	0:25:56
SUICIDE	0	0	27	27	0 %	0:03:48	0:02:50	0:33:55	17:58:57	0:39:58
SURVEILLANCE	0	23	0	23	0 %	0:00:01	:	0:24:22	9:20:36	0:24:22
SUSPICIOUS INCIDENT	1	19	221	241	2 %	0:05:44	0:04:33	0:18:43	114:24:21	0:28:36
SUSPICIOUS PERSON	0	84	153	237	2 %	0:03:47	0:03:03	0:17:13	89:48:51	0:22:44
SUSPICIOUS VEHICLE	0	26	80	106	1 %	0:06:11	0:04:10	0:09:13	33:23:59	0:18:54
THREATS	6	16	81	103	1 %	0:09:38	0:07:02	0:28:41	67:37:49	0:41:50
TRAFFIC HAZARD	0	30	43	73	1 %	0:05:18	0:04:50	0:12:37	23:48:46	0:19:34
TRAFFIC STOP	0	3233	24	3257	24 %	0:00:01	0:03:36	0:10:15	561:01:58	0:10:20
TRESPASSING	0	5	7	12	0 %	0:11:33	0:05:30	0:25:25	7:52:55	0:39:25
VIOLATION OF PARK RULES	0	4	0	4	0 %	0:00:01	:	0:01:00	0:03:59	0:01:00
VIOLATION OF PUBLIC HEALTH COE	0	19	1	20	0 %	0:00:11	0:02:36	1:23:28	27:54:29	1:23:43
VIOLATION ROAD LAWS	0	114	9	123	1 %	0:00:13	0:05:14	0:36:52	76:42:18	0:37:25
WARRANT	36	36	69	141	1 %	0:04:10	0:24:00	0:48:03	114:06:31	1:05:12
WEAPONS	0	1	9	10	0 %	0:02:34	0:02:29	0:55:57	9:30:26	0:57:03
WIRES DOWN	0	0	4	4	0 %	0:18:20	0:04:51	0:11:18	2:26:56	0:36:44
<i>Sub-Totals for No Summary Code</i>	87	8702	4533	13322	96 %	0:04:28	0:06:56	0:28:29	5174:03:25	0:34:21
WARRANT	0	1	0	1	0 %	:	:	2:51:23	2:51:23	2:51:23
<i>Sub-Totals for WAR</i>	0	1	0	1	0 %			2:51:23	2:51:23	2:51:23
<i>Totals for WYPD</i>	87	8703	4533	13323	100 %	0:04:28	0:06:56	0:29:49	5176:54:48	0:35:37

MINUTES OF THE MEETING OF THE
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

June 13, 2012

A Regular Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Dallos at 6:30 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner Michael G. Dallos, President
Commissioner George S. Mobley, Vice President
Commissioner Rodney G. Baker, Secretary

ALSO PRESENT: Debby Harris, Recording Secretary

Approval of the May 16, 2012 Regular Meeting Minutes

Motion by Comm. Mobley, Supported by Comm. Baker to approve the minutes of the Regular Meeting of May 16, 2012. Motion unanimously carried.

Approval of the May 24, 2012 Special Meeting Minutes

Motion by Comm. Mobley, Supported by Comm. Dallos to approve the minutes of the Special Meeting of May 24, 2012. Motion unanimously carried.

Communications

1. Letter of Resignation from Commissioner Dallos

Commissioner Dallos explained that he has enjoyed his time serving on this Commission and explained that he feels that it is time for the younger generation to start contributing to the City. He explained that his resignation will be effective August 1, 2012 but will stay until a new replacement has been found.

Commissioner Mobley stated that in the 30 years he has been on the Commission he came to depend on Comm. Dallos because he knows the Law and Public Act well and help each other. The Commission will be losing a great deal of knowledge. The Commission has evolved into an Organization that runs smoothly under Comm. Dallos' leadership.

Comm. Baker stated that Comm. Dallos is a valuable asset that will be will obviously be missed. Your time serving on this Commission and your sacrifice it greatly appreciated. You will be missed!

MINUTES OF THE MEETING
OF THE FIRE FIGHTER'S
CIVIL SERVICE COMMISSION

-2-

June 13, 2012

Communications Con't

2. Bill from EMPCO

Commissioner Dallos read aloud the billing from EMPCO in the amount of \$200.00 for the Fire Captain Exam which was given on May 16, 2012.

Motion by Comm. Dallos, Supported by Comm. Mobley to approve payment of the EMPCO for the Fire Captain Exam. Motion unanimously carried.

Old Business

1. Fire Captain and Assistant Fire Chief Exam

After discussion among the Commissioners it was determined that the Commission would request a current copy of the Fire Department's Position Roster in order to determine who is eligible to take the Fire Captain and Assistant Fire Chief Exam. A Special Meeting will be held on June 19, 2012 at 12:00 pm to determine who is eligible to take the Fire Captain & Assistant Fire Chief Exam.

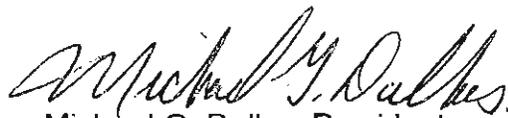
Date of Next Regular Meeting

The next scheduled regular meeting of the Commission will be held on Thursday, July 12, 2012 at 6:30 p.m., in the Training Room, Second Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan 48192.

Adjournment

There being no further business to discuss the meeting adjourned at 7:30 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION
OF THE CITY OF WYANDOTTE


Michael G. Dallos, President

MGD:dh

MINUTES OF THE MEETING OF THE
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

June 19, 2012

A Special Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Dallos at 12:00 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner Michael G. Dallos, President
Commissioner George S. Mobley, Vice President
Commissioner Rodney G. Baker, Secretary

ALSO PRESENT: Debby Harris, Recording Secretary

Invitation to take Fire Captain Exam

Comm. Dallos read the names of the persons eligible to take the Fire Captain Exam:

Lt. David Bartnicki
Lt. Gregory Kmita
Lt. Jeffrey Prisza
Lt. Daniel Wright

On May 16, 2012 an exam was held for the rank of Fire Captain. The candidates that took that exam did not pass and the exam is now being offered to all persons in the Lieutenant rank. The exam should also be offered to eligible persons in the rank of Fire Sergeant however, after much discussion among the Commissioners it was determined that due to the restructuring of the City of Wyandotte Fire Department the rank of Fire Sergeant no longer exists.

It was determined that the Fire Captain Exam would be scheduled to take place on August 15, 2012 at 6:00 pm in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

Motion to send invitations to the above named persons for the Fire Captain Exam
Comm. Dallos, Supported by Comm. Baker. Motion unanimously carried.

The Commission direct Ms. Harris to send the invitations to the above named persons.

MINUTES OF THE MEETING
OF THE FIRE FIGHTER'S
CIVIL SERVICE COMMISSION

-2-

June 19, 2012

Invitation to take Assistant Fire Chief Exam Con't

Comm. Dallos read the names of the persons eligible to take the Assistant Fire Chief Exam:

Lt. David Bartnicki	Capt. Michael Brandt
Lt. Gregory Kmita	Capt. Gregory Garrison
Lt. Jeffrey Prisza	
Lt. Daniel Wright	

Previously this exam was offered to all eligible persons in rank. However, again after much discussion among the Commissioners it was determined that due to the restructuring of the City of Wyandotte Fire Department the rank of Fire Sergeant no longer exists.

It was determined that the Assistant Fire Chief Exam would be scheduled to take place on September 11, 2012 at 6:00 pm in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

Motion to send invitations to the above named persons for the Assistant Fire Chief Exam Comm. Dallos, Supported by Comm. Mobley. Motion unanimously carried.

The Commission instructed Ms. Harris to send invitations to the above named persons for the Assistant Fire Chief Exam.

Adjournment

There being no further business to discuss the meeting adjourned at 12:15 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION
OF THE CITY OF WYANDOTTE



Michael G. Dallos, President

MGD:dh

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES – APPROVED
JUNE 13, 2012

Members Present: John Darin, Chairperson, Brandon Calvin, Linda Orta, Bill Summerell, Karen Tavernier

Members Absent: Alice Ugljesa

Guests: None

1. Call to Order: The meeting was called to order by John at 6:06pm.
2. Reading and Approval of Previous Minutes:
 - a. May 9, 2012 Regular Meeting: The minutes of the May 9, 2012 Regular Meeting of the Wyandotte Beautification Commission were approved as written. The motion was made by Linda and seconded by Karen. The minutes were approved unanimously.
3. Chairperson's Report:
 - a. Resignation of Commissioner Molnar: Maggie Molnar has submitted her resignation from the Commission, effective immediately. The Wyandotte Beautification Commission sincerely appreciates all her hard work and dedication to keeping Wyandotte Beautiful and wishes her all the best in her future endeavors.
 - b. Updated Meeting Attendance Log and Contact List: John has updated the attendance log and contact list to reflect the members of the Commission, current as of this meeting, and distributed them to the Commission.
4. Treasurer's Report: An updated Treasurer's report was submitted, current as of June 5, 2012. The Commission's 2011/12 budget was \$8,000.00 and a roll-over from last year of \$1,372.85, giving the Commission a total Fiscal Year 2011/12 budget of \$9,372.85. The Commission's expenses so far this year total \$5,826.51, which leaves the Commission with a current balance of \$3,546.34.
5. Public and Media Communications:
 - a. Keeping Michigan Beautiful and Beautification Committee of SE Michigan liaison updates: John contacted both KMB and BCSEM and informed them of Alana's resignation. John will temporarily take over the role as liaison until a new liaison can be designated.
 - b. Karen is going to talk with the IT Director to clarify the voicemail, hotline, and email access for the Beautification Commission.
6. Community Garden Relocation Status Report: Work Day, Saturday, June 16, 8:00am
 - a. Action List Review and Update: All the garden beds at the new Community Garden are rented and full. There are very few things left in the old garden. The parking signs have been moved to the new garden and the Commission will be asking DPS to clear the lot of the vacated Community Garden. There was a motion by John, seconded by Linda, to purchase corner fencing for the new Community Garden. The motion was approved unanimously.
7. Hanging Basket Plantings Status Report: The loops for the 2 baskets that remain to be hung were too small so larger hoops had to be made and will be put up as soon as possible.
8. Spring 2012 Plantings Status Report: Some of the boxes on Biddle were not planted and others needed to be replanted. The Commission discussed having a quick planting training at the beginning of the Dig-In next year to show the volunteers how the plants need to be planted. John is going to communicate with Carol about how much ground cover is needed. A motion was made by John and seconded by Karen to purchase additional ground cover to backfill the boxes along Biddle. The motion was unanimously approved.
9. Annual Home and Business Beautification Awards Planning: The Annual Home and Business Beautification Awards are coming up within the next couple of months. Everyone is encouraged to start looking for nominees.
10. New Business: There was no new business.

Beautification Commission Meeting Minutes

June 13, 2012 – Approved

Page 2

11. Announcements: Linda and Karen will be attending the Summer Quarterly Meeting of the Beautification Council of South East Michigan. The Commission will pay for their registration fees, as previously approved.
12. Next Meeting: The next Regular Meeting is Wednesday, July 18, 2012 at 6:00pm in City Hall.
13. Adjournment: The meeting was adjourned by John at 7:44pm.

Respectfully Submitted,

Brandon Calvin

Recording Secretary
Wyandotte Beautification Commission

01 - 58
June 26, 2012

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, June 26, 2012 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole
Frederick C. DeLisle-excused
James S. Figurski
Leslie G. Lupo
Michael Sadowski

General Manager
& Secretary - Melanie McCoy-excused

Assistant to the
General Manager &
Secretary - Paul LaManes

Also Present - Rod Lesko
Pam Tierney
Steve Timcoe
CATV Volunteer

APPROVAL OF THE MINUTES

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to approve the Regular Session Meeting Minutes held on June 12, 2012.

HEARING OF PUBLIC CONCERN

None

RESOLUTION 06-2012-03

James French, Greenworks Recovery Solution would like to remove Boiler #4 which has been out of service since 2006. WMS and Greenworks want to negotiate an agreement.

MOTION by Commissioner Lupo and seconded by Commissioner Sadowski to authorize the General Manager to sign the letter of intent to enter into negotiations for a Service Agreement with Greenworks Recovery Solutions for Removal of Boiler #4.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, Figurski, Lupo, Sadowski

NAYS: None

AUTHORIZATION OF APPROVAL OF POWER PLANT CAPITAL BUDGET AMENDMENT

James French, Reviewing the authorization of approval of Power Plant Capital Budget Amendment. We are moving money from one electric capital project to another.

MOTION BY Commissioner Lupo and seconded by Commissioner Figurski to authorize the approval of Power Plant Capital Budget Amendment.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, Figurski, Lupo, Sadowski

NAYS: None

01 - 60
June 26, 2012

INFORMATION REGARDING POSTING OF POSITIONS DUE TO NOTICE OF
RETIREMENT.

Steve Timcoe, Superintendent of Telecommunications.
Birdie Gosselin, Collection Office/Customer Service Supervisor will be retiring effective September 30, 2012. I am requesting to fill the vacancy.

Rod Lesko, Superintendent of T & D. John Stanko, Electric Customer Service #1 will be retiring effective August 17, 2012.
I would like to request to fill the position of Customer Service #1.

MOTION BY Commissioner Figurski and seconded by Commissioner Sadowski to fill the Collection Office/Customer Service Supervisor and Electric Customer Service #1 positions.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, Figurski, Lupo, Sadowski

NAYS: None

Authorization to proceed with the Power Plant Training Proposal

Jim French, we would like to hire two Department Helpers in order to train our employees to move up into the Operators positions due to anticipated retirements. If retirements do not occur the additional personnel will reduce and limit overtime.

MOTION by Commissioner Lupo and seconded by Commissioner Figurski to authorize the General Manager to hire two Department Helpers to proceed with the Power Plant Training Proposal.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, Figurski, Lupo, Sadowski

NAYS: None

REPORTS/COMMUNICATIONS:

- A. Cash Report
- B. Monthly Financials
- C. Capital Asset Project Report

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski that the reports and communication are received and place on file.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski that the bills be paid as audited.

# 5100	\$ 283,631.18
# 5101	\$ 693,575.83

Commissioner Cole asked that the roll be called.

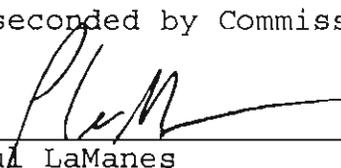
YEAS: Commissioner Cole, Figurski, Lupo, Sadowski

NAYS: None

LATE ITEMS

Paul LaManes, Assistant to the General Manager, Dave Flaten's last Day was a week and half ago. Thank you Dave Flaten for all your hard work. We are in the process of replacing Dave Flaten.

Motion By Commissioner Lupo and seconded by Commissioner Figurski to now adjourn. 5:35 P.M.



Paul LaManes
Secretary

01 - 62
July 10, 2012

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, July 10, 2012 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole
Frederick C. DeLisle-excused
James S. Figurski
Leslie G. Lupo
Michael Sadowski

General Manager
& Secretary - Melanie McCoy

Also Present - Paul LaManes
Jim French
William Weirich
Steve Timcoe
Pam Tierney
Frank Audia
Bill Brickey
CATV Volunteer

APPROVAL OF THE MINUTES

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to approve the Regular Session Meeting Minutes held on June 26, 2012.

HEARING OF PUBLIC CONCERN

None

PRESENTATION OF 2012 MIDYEAR REVIEW FROM PLANTE MORAN

Presentation from Bill Brickey on Midyear review presentation attached.

RESOLUTION 07-2012-01

Paul LaManes Assistant to the General Manager.
This resolution is to make sure payroll and benefits are accounted for correctly.

MOTION BY Commissioner Lupo and seconded by Commissioner Figurski to authorize the Commission to adopt the proposed General Manager Accounting Department Budget Amendment to allocate payroll and Benefits for the Assistant to the General Manager.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, Figurski, Lupo, Sadowski

NAYS: None

SOLAR FACT FINDING MISSION SUMMARY

Melanie McCoy, General Manager, giving presentation from the Sepa Fact Finding Seminar presentation attached.

REPORTS/COMMUNICATIONS:

- A. Cash Report
- B. Monthly Financials
- C. Capital Asset Project Report

01 - 64
July 10, 2012

MOTION by Commissioner Sadowski and seconded by Commissioner Figurski that the reports and communication are received and place on file.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Sadowski and seconded by Commissioner Figurski that the bills be paid as audited.

# 5102	\$	(492.00)
# 5103	\$	15,348.53
# 5104	\$	32,073.43
# 5105	\$	280,716.84
# 5106	\$	(105.00)
# 5107	\$	648,913.63

Commissioner Cole asked that the roll be called.

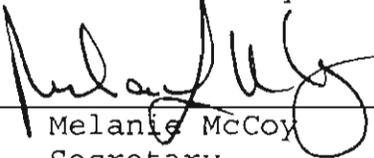
YEAS: Commissioner Cole, Figurski, Lupo, Sadowski

NAYS: None

LATE ITEMS

Pam Tierney, The Home Energy Audits has been extended until September 30, 2012 please call 855-674-9926 and schedule an appointment. You can also stop by and sign up at Wyandotte Art Fair for an Energy Audit, we are located in front of 3005 Biddle Avenue. The Live Green Booth is also at Wyandotte Art Fair and they are next to City Hall.

Motion By Commissioner Lupo and seconded by Commissioner Figurski to now adjourn. 5:50 P.M.



Melanie McCoy
Secretary

DRAFT

**CITY OF
WYANDOTTE
DEPARTMENT OF
MUNICIPAL
SERVICE**

**MID YEAR FINANCIAL ANALYSIS
OF THE ELECTRIC, WATER AND CABLE
DEPARTMENTS
FISCAL YEAR 2012**

ELECTRIC

DEPARTMENT OF MUNICIPAL SERVICE
MID YEAR FINANCIAL ANALYSIS
EXECUTIVE SUMMARY

Electric Analysis

- Department provided year to date financial results through March 31, 2012.
- Operating Revenue is approximately \$72,000 less than budget through March 31, 2012 and approximately \$1,603,000 more than prior year. In addition, other income which includes grant revenue is 568,000 less than budget and \$1,163,000 more than prior year.

Actual versus allocated budget – Operating Revenue is within 1% of budget and no major individual revenue variances were noted.

Actual versus prior year – Total operating revenue has increased by approximately 8% over the prior year. All revenue categories have increase primarily due to the rate increases that were implemented in January 2011 and October 2011. In addition, grant activity has increased since the prior year which has increased both grant revenues and expenses.

- Operating expenses are approximately \$1,328,000 less than allocated budget through March 31, 2012 and approximately \$109,000 more than prior year.

Actual versus budget – A majority of department expenses are under budget. The most significant variances were as follows: fuels are under budget by approximately \$1,187,000 and plant general department expenses (which include purchased power, general maintenance and boiler expenses) are over budget by approximately \$615,000.

Actual versus prior year – Although total expenses increased over the prior year, operating expenses have decreased. The decrease in operating expenses was offset by an increase in grant related expenses. As noted above, these expenses were funded by grant revenues and were not paid by operations.

- Income before interest expense through March 31, 2012 was approximately \$3,147,903 which is \$688,026 more than the allocated budget and approximately \$2,656,903 more than prior year.

Conclusions

The 1992 Electric Revenue Bond and the 2005 Series Bonds contain covenants that require a budget amendment if operating expenses exceed budget. It appears that a budget amendment may be necessary prior to September 30, 2012. We recommend that the Department review this matter again in August prior to the end of the fiscal year.

The 1992 Electric Revenue Bond and the 2005 Series Bonds contain covenants that require the Department to establish electric rates on an annual basis that are reasonably expected to yield net revenues that will equal or exceed 110% of the aggregate debt service requirements for the forthcoming 12 month period.

Although this is a prospective test, it is important that the Department's actual net revenues for the year ended September 30, 2012 provide 110% of the year's debt service requirements. Based on the projections it appears that the Department's actual results will meet this debt service requirement.

It appears that the Department's current year net revenue will generate enough excess working capital to meet current capital outlay requirements and to increase the working capital in this fund. As noted in previous years, this fund currently does not have sufficient working capital so this increase is needed to help restore an appropriate level of working capital to the fund.

DEPARTMENT OF MUNICIPAL SERVICE
PROJECTED RESULTS - ELECTRIC
SEPTEMBER 30, 2012

HISTORICAL REVENUE AND EXPENSE PROJECTION

	Scenario #1 2011 Actual	Scenario #2 2011 plus inflation
Covenant I - Annual Operating Expenses		
Projected Results		
Budgeted operating expenses	\$40,124,812	\$40,124,812
Projected operating expenses	(40,077,848)	(40,611,601)
Projected budget excess	\$46,964	(\$486,789)
Covenant II - Debt Service Coverage Ratio		
Projected Results		
Projected amount available for all debt service	\$11,564,462	\$11,030,710
Debt service requirement (A)	6,551,843	6,551,843
Coverage ratio - all debt	177%	168%
Coverage ratio - revenue bonds only	202%	193%
Budgeted coverage ratio	174%	174%
Working Capital		
Increase in Working Capital - after debt service and before capital outlay	\$5,012,619	\$4,478,867
Projected Capital Outlay (B)	(2,211,928)	(2,211,928)
Increase (Decrease) in Working Capital	2,800,691	2,266,939

Note: Scenarios are based on different levels of operating expenses.

Footnotes

(A) - Actual debt service (principal and interest) for the year ended September 30, 2012

(B) - Projected capital outlay for the year ended September 30, 2012 (based on six months of actual capital outlay plus projected expenditures provided by the Department for the remainder of the year). All capital outlay was projected to be paid from operating cash

Other Significant assumptions:

- Revenue for the period April - September 2012 was projected to increase by 1% over revenue in same period in 2011 except for steam which was projected to increase by 5%.
Electric rates increased by approximately 1% and steam rates by 5% in 2012

- Grant revenue and expenses were expected to be equal in the last 6 months of the year

Expenses were adjusted for the following items:

- Coal expenses were increased by \$250,000 to account for the expected write-off related to the physical inventory adjustment and for the expected losses related to the sale of coal

- Maintenance expenses were increased by \$1,000,000 to account for expected projects

- Ash disposal expenses were increased by \$300,000 to account for expected DTE billings

WATER

DEPARTMENT OF MUNICIPAL SERVICE
MID YEAR FINANCIAL ANALYSIS
EXECUTIVE SUMMARY

Water Analysis

- Department provided year to date financial results through March 31, 2012.
- Revenue was approximately \$163,000 less than budget through March 31, 2012 (primarily due a variance in consumption) and approximately \$81,000 more than prior year.
- Expenses were approximately \$186,000 less than budget through March 31, 2012 and approximately \$48,000 more than prior year.
- The impact of the above is that net income of approximately \$48,000 through March 31, 2012 was approximately \$23,000 more than budget and approximately \$33,000 more than prior year.

Conclusions

The Water Fund's projected increase in working capital appears to be sufficient to cover planned capital spending in the current year. The rate increase implemented by the Department in the past year contributed towards the improvement of the financial condition of the Water Fund; however the Water Fund's cash position is contingent on the Cable and Electric Funds repaying the interfund liabilities that they have due to the Water Fund. Also, although the Department has historically utilized funding from the City's Tax Increment Financing Authority (TIFA) for a portion of its capital improvements, for the year ending September 31, 2012, the Department does not anticipate receiving any capital contributions from the TIFA. As a result, all capital spending will be paid out of the Water Fund's operating budget.

DEPARTMENT OF MUNICIPAL SERVICE
 PROJECTED RESULTS - WATER
 SEPTEMBER 30, 2012

HISTORICAL REVENUE AND EXPENSE PROJECTION

	Scenario #1 Average 09-11	Scenario #2 2011 Actual	Scenario #3 2011 plus inflation
Projected Results			
Revenue	\$3,813,556	\$3,813,556	\$3,813,556
Operating expenses	(3,621,808)	(3,510,441)	(3,557,489)
Interest income	95	95	95
Other income	<u>87,124</u>	<u>87,124</u>	<u>87,124</u>
Net Income	278,967	390,334	343,286
Depreciation	710,004	710,004	710,004
Projected Capital Outlay (A)	<u>(701,348)</u>	<u>(701,348)</u>	<u>(701,348)</u>
Net Increase to Working Capital	<u>287,623</u>	<u>398,990</u>	<u>351,942</u>

Note: Scenarios are based on different levels of operating expenses.

(A) - Projected capital outlay for the year ended September 30, 2012 (based on six months of actual expenditures plus projected expenditures provided by the Department for the remainder of the year). Assumes no TIFA transfers as none expected during the year.

Significant assumptions/items:

Revenue projections use 2011 results as a base; however the projected figures were adjusted for the water consumption rate increase of 8.5% that was effective for the period beginning October 1, 2011.

CABLE

DEPARTMENT OF MUNICIPAL SERVICE
MID YEAR FINANCIAL ANALYSIS
EXECUTIVE SUMMARY

Cable Analysis

- Department provided year to date financial results through March 31, 2012.
- Revenue was less than budget by approximately \$148,000 (primarily due to a decline in subscribers for certain services) and approximately \$654,000 greater than prior year through March 31, 2011 (due to rate increases which were effective beginning September 1, 2011).
- Expenses were approximately \$123,000 less than budget through March 31, 2012, and approximately \$375,000 more than prior year; most notably due to increases in royalty rates being paid by the Department.
- The net income of approximately \$109,000 through March 31, 2012 was approximately \$25,000 less than budgeted amounts and much improved over the prior year results for the same period (which had a net loss of approximately \$210,000 through March 2011).

Conclusions

The Cable Fund is projecting sufficient net revenues to cover its debt service requirements. Additionally, given capital outlay spent to date and projected through the end of the year, the Cable Fund is projecting an overall net increase in working capital.

Due to operating losses that the Cable Fund has incurred over the past several years, having positive operating results in the current year, including starting to rebuild working capital reserves (and thus reducing the unrestricted deficit) is critical. We encourage the Department to continue to monitor budgeted and actual results for the remainder of the year to ensure that such results are realized.

Finally, the Cable Department has significant capital spending budgeted to be incurred during the Fiscal Years Ended September 30, 2013 and September 30, 2014. In addition to restoring working capital and reducing the unrestricted deficit, the Department will also need to accumulate sufficient reserves in order to cover this planned capital spending.

DEPARTMENT OF MUNICIPAL SERVICE
PROJECTED RESULTS - CABLE
SEPTEMBER 30, 2012

HISTORICAL REVENUE AND EXPENSE PROJECTION

	Scenario #1 2011 Actual	Scenario #2 2011 plus inflation
Annual Operating Expenses		
Projected Results		
Budgeted operating expenses - including depreciation	\$9,806,629	\$9,806,629
Projected operating expenses - including depreciation	<u>8,388,324</u>	<u>8,490,758</u>
Projected budget excess	<u>\$1,418,305</u>	<u>\$1,315,871</u>
Debt Service Coverage Ratio		
Projected Results		
Projected amount available for (needed to cover) debt service	<u>\$2,188,879</u>	<u>\$2,086,445</u>
Debt service requirement (A)	<u>\$190,201</u>	<u>\$190,201</u>
Coverage ratio	<u>1151%</u>	<u>1097%</u>
Working Capital		
Increase in Working Capital - after debt service and before capital outlay	\$1,998,679	\$1,896,244
Projected Capital Outlay (B)	<u>(466,222)</u>	<u>(466,222)</u>
Increase in Working Capital	<u>1,532,457</u>	<u>1,430,022</u>

Note: Scenarios are based on different levels of operating expenses.

(A) - Based on semi-annual debt service payments for November 2011 and May 2012.

(B) - Projected capital outlay for the year ended September 30, 2012 (based on six months of actual expenditures plus projected expenditures provided by the Department for the remainder of the year).

Significant assumptions/items:

Projected operating expenses include an estimated average increase in royalty fees (based on review of contract rates)

Projected OPEB costs for the Cable Department are based on an average of the prior three years and thus are significantly lower than amounts included in the Cable Department's budget

Solar Electric Power Association 1000 Members



Mission Focus

- Renewable energy integration
- High penetration
- Meeting challenges in a dynamic market
- Policies
- Solar technology
- Solar & electric market trends



Helping Utilities Make Smart Solar Decisions

22 Participants from CA,AZ,HI,MI,FL

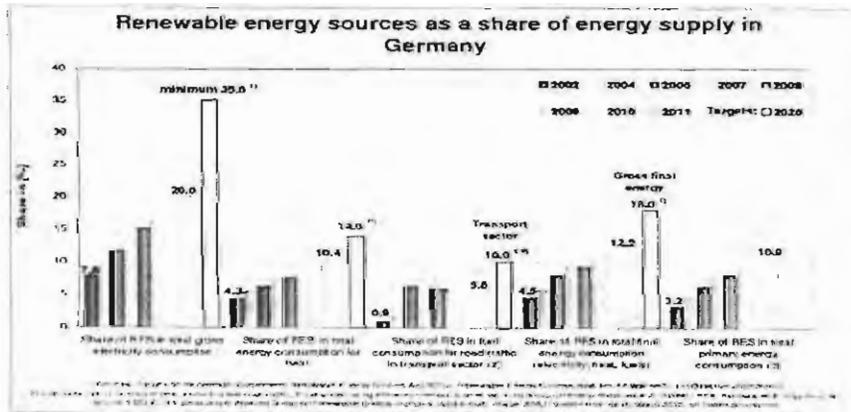


Participants

- Bianca Barth, Research Manager, SEPA
- David Bates, Manager, Project Development, FPL
- Greg Bamosky, Manager, Renewable Energy Program, APS
- Tom Blalek, Chief Engineer, Smart Grid
- Ron Blinz, Principal, Public Policy Consulting
- David Brown, Principal Distribution System Engineer, SMUD
- Darrah Deffner, Director of Policy, SEPA
- Joel Dickinson, Senior Engineer, SRP
- Pat Dinkel, VP, Power Marketing, Resource Planning and Acquisition, APS
- Nadav Enbar, Senior Project Manager, EPRI
- Bob Gibson, VP, Market Intelligence, SEPA
- Julia Hamm, President and CEO, SEPA
- Cynthia Hunt-Jahne, Education Manager, SEPA
- Bob Hunsinger, General Manager, Gainesville Regional Utilities
- Robert Kaheshiro, Operations Assistant Superintendent, Hawaii Electric Light Co.
- Eran Mahror, VP, Utility Strategy, SEPA
- Melanie McCoy, GM, Wyandotte Municipal Services
- Patrick McCoy, Solar Program Planner, SMUD
- David Rubin, Director, Service Analysis, PG&E
- Mike Taylor, Director of Research, SEPA
- David Vanco, Principal Engineer, SOG&E
- Jonathan Waldemariam, Director, Electric T&D Engineering, SOG&E
- Chris Yunker, Rates and Analysis Manager, SOG&E

Helping Utilities Make Smart Solar Decisions 15

Germany Renewable Goal – Carbon Reduction 35% by 2020 80% by 2050



Policy

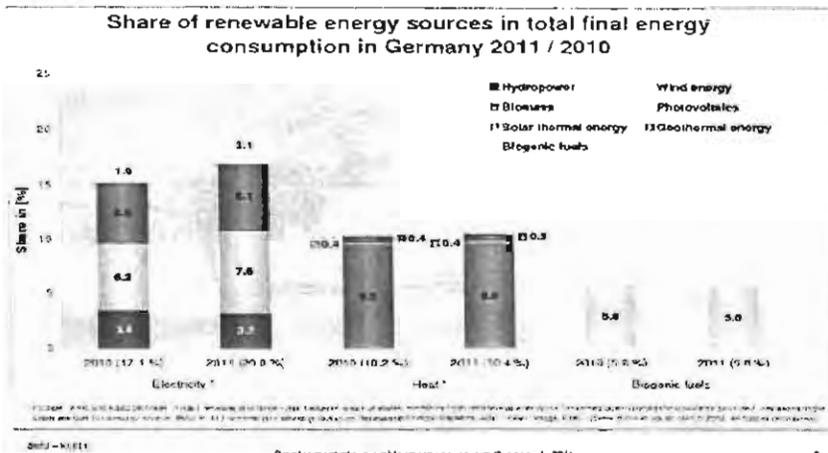


Different policy drivers in Germany vs. the U.S.

- German Feed-in Tariff is a national policy that encourages end consumers to install solar systems.
- There are no mandates for German utilities to add solar to their generation portfolio. However, they must take any solar electricity generated by their customers (guaranteed access to the grid / "must-take provision" for utilities).
- Renewable energy sources have priority in scheduling over conventional energy sources.

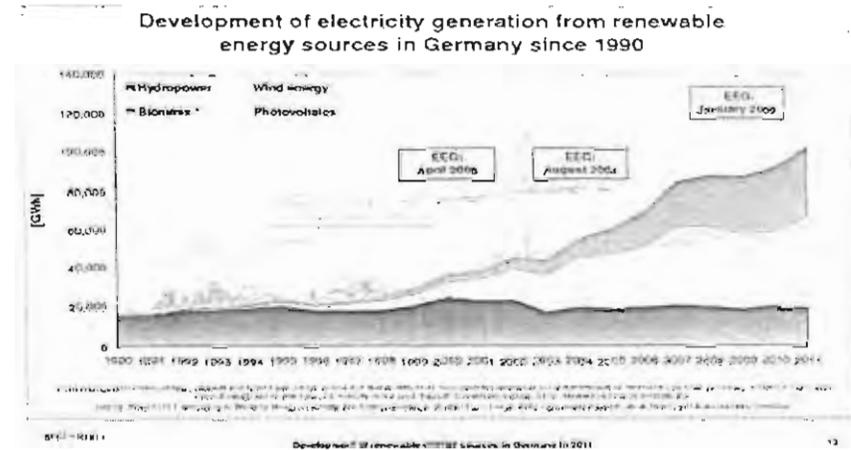
Helping Utilities Make Smart Solar Decisions 16

Current share of renewable electricity 20%



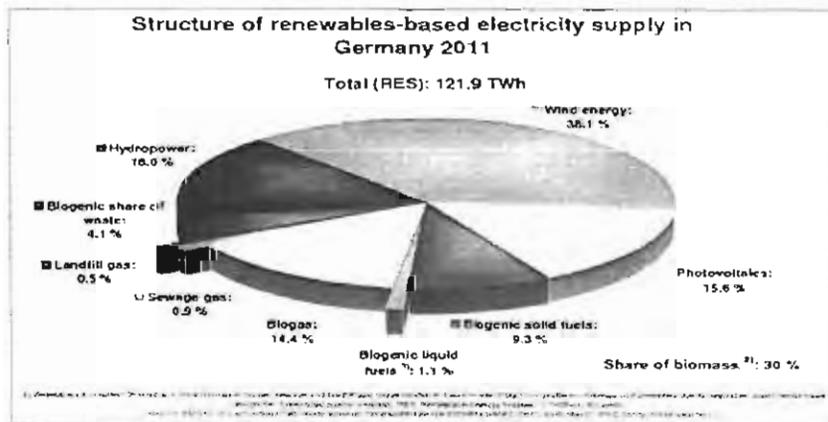
Development of renewable energy sources in Germany in 2011

Growth of Renewables



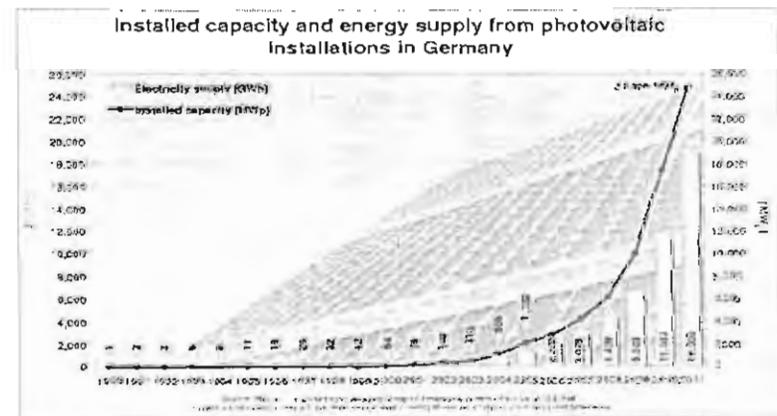
Development of renewable energy sources in Germany in 2011

Breakdown of Renewables



Development of renewable energy sources in Germany in 2011

Solar Growth



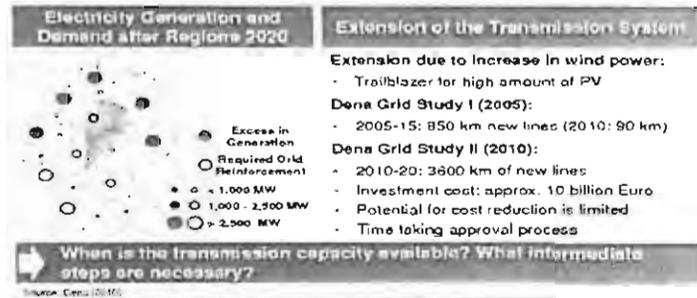
Development of renewable energy sources in Germany in 2011

Transmission Needs

50.2 HZ

Impact on the Grid – Transmission System

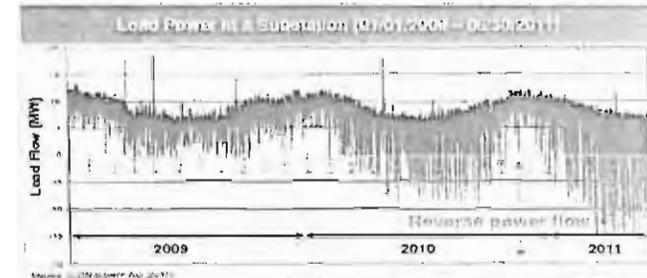
The regional imbalance in load and generation requires a massive extension of the transmission system in Germany.



Fraunhofer

Impact on the Grid – Additional Power Flow

Reverse power flows lead to additional power flows in the transmission system.



Fraunhofer

DOE Research Continues

Take Aways

Summary

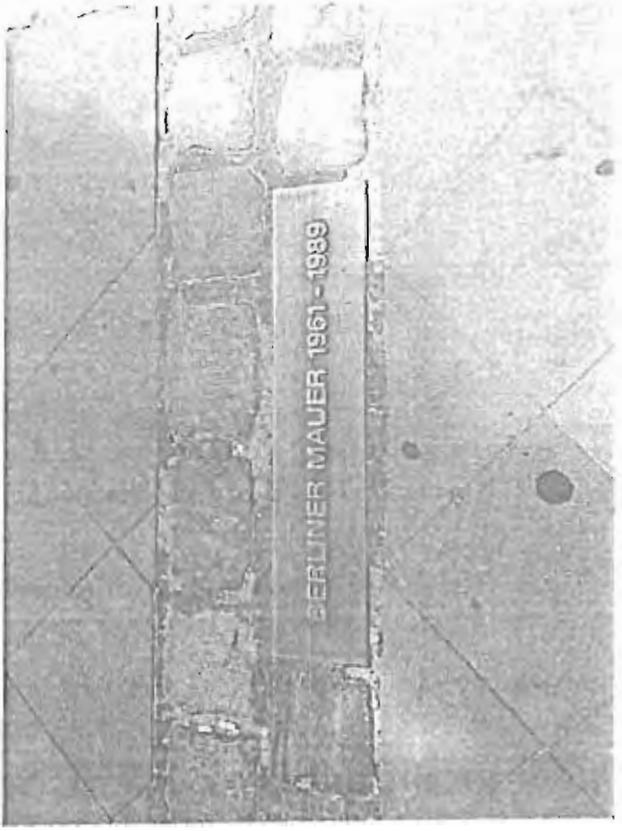
Thank you very much for your attention. Questions?

art.wesag@iwes.fraunhofer.de / www.iwes.fraunhofer.de

- Status Quo**
- High PV grid penetration of many distribution grids in Germany
 - Further PV growth is expected
- Reverse and additional power flows:
 - Additional loading of grid components and voltage rises
 - Grid reinforcements necessary
 - Grid stability (frequency and voltage)
- Extension of T & D system → Matter of time & costs
- Frequency support:
 - Harmonize integration of frequency control
- Voltage support:
 - Consider different voltage control alternatives and their costs
- Integration in systems security actions:
 - Implement a standardized control and communication interface
- Local consumption
 - Enhance measures to increase local consumption of local energy

Fraunhofer

- Rapid Growth!
- Need for storage breakthrough.
- Circuit Design – US can in with benefit of German experience.
- FIT vs. Net Metering Rate Design Importance.
- Low cost installations with competition and open access.
- Optimism.



City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, June 27, 2012, Meeting
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier

COMMISSIONERS EXCUSED: Eberts and Hovis

ALSO PRESENT: Charles Leman
Kelly Roberts, Recording Secretary

COMMUNICATIONS:

- No Action Taken

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Lupo to approve the minutes of the Regular Meeting of May 17, 2012. MOTION PASSED.

OLD BUSINESS:

Communication from the City Council regarding the request from Gerald E. Diamond, 126 Oak Street, Wyandotte relative to internet café at 122-128 Oak Street.

Mr. Diamond contacted the Planning Commission Secretary and explained that they are closing their doors and will not be operating this business any longer.

Mr. Leman indicated that under state law internet gambling is illegal.

The Commission discussed the different definitions of internet cafes, for example, the coffee houses have internet that they offer to their customers. The Commission continued to discuss what should be done with this request and further requests.

MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Duran to forward a communication to the City Council to add internet cafes to the Zoning Ordinance.

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier

NO: None

ABSENT: Eberts, Hovis

MOTION PASSED

NEW BUSINESS:

1. **PUBLIC HEARING - #300**– requested by Anja Dinion and Samaa Rizk (Appellant) and Pete Zouzaneas (Owner) for A Certificate of Occupancy for an Outdoor Café at 121 Maple, Wyandotte, Michigan

MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Lupo to APPROVE the request for the the outdoor café subject to the following conditions:

1. All conditions applicable to an outdoor café on public property in the Central Business District (CBD) Zoning District, Section 2200.S.1 of the City of Wyandotte’s Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
3. Compliance with all Police, Fire and City Engineer requirements attached.
4. Use of the outdoor café shall be allowed from 11 a.m. to 12 midnight from March 15 through October 31.
5. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
6. Umbrellas to have name of establishment on the drip-tee only, no logo’s for products.
7. Approval by City Council for use of the public property.
8. Outdoor enclosure to be similar to the streetscape design typical in appearance as others in the Downtown Area.

YES: Adamecyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier

NO: None

ABSENT: Eberts, Hovis

MOTION PASSED

2. **PUBLIC HEARING #301** – requested by R. P. McMurphy’s (Appellant) and Marie Stevenson (Owner) for a Certificate of Occupancy to for an Outdoor Café at 2922 Biddle Avenue, Wyandotte be

MOTION BY COMMISSIONER SCHULTS, supported by Commissioner Parker to APPROVE the request for the the outdoor café subject to the following conditions:

1. The outdoor café is subject to all conditions applicable to an outdoor café on private property in the Central Business District (CBD) Zoning District, Section 2200.S.1 of the City of Wyandotte’s Zoning Ordinance. The applicant is responsible for carefully reviewing, understanding and complying with the requirements of the ordinance.
2. If alcoholic beverages are served, the current Michigan Liquor Control Commission rules and regulations shall apply, and the applicant shall obtain all necessary approvals.
3. Compliance with all Police, Fire and City Engineer requirements attached.
4. Use of the outdoor café shall be allowed from 11 a.m. to 12 midnight from March 15 through October 31.
5. The outdoor café shall comply with all applicable laws and regulations of the City, County, and the State.
6. Umbrellas are approved provided only the name of establishment is used on the drip-tee only, no logo’s for products.
7. Plans indicate six (6) tables, they should be spaced to allow a 44 inch aisle for egress.
8. Café needs to be handicap accessible from the landing off of the ramp or be accessible from Oak Street sidewalk with a minimum 44 inch width wrought iron gate in the private alley right of way with approved gate that can be opened in a wheel chair position on a sloped surface.

- 9. A drainage plan of alley in conjunction with drainage of outdoor café shall be submitted and approved by the City Engineer before any work proceeds.
- 10. Applicant described brick pavers which is an approved hard surface.
- 11. A 44" minimum width gate is required at the south and north end of fenced area.

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier
NO: None ABSENT: Eberts, Hovis MOTION PASSED

3. PUBLIC HEARING #060512 Request from the City of Wyandotte to consider changes to the City of Wyandotte's Zoning Ordinance Article XXIV – General Provisions, Section 2408 Signs, Sub-Section F (2) (k) (1) and (2) – permitted signs by Zoning District, O-S, B-1, B-2 & PD, Changeable Message Signs

MOTION BY COMMISSIONER PARKER, supported by Commissioner Schultz that the Commission concurs with the recommendation of the changes to the City of Wyandotte Zoning Ordinance entitled Article. XXIV – General Provisions, Section 2408 Signs, Sub-Section F (2) (k) (1) and (2) – permitted signs by Zoning District, O-S, B-1, B-2 & PD, Changeable Message Signs

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier
NO: None ABSENT: Eberts, Hovis MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

SPECIAL ORDER:

Murals and Public Art:

Mr. Leman indicated that he had passed out the proposed ordinance to all the Commissioners, City Engineer and DDA Director and some minor changes were suggested and they were changed.

Therefore, a MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Tavernier to recommend to the City Council the proposed mural and public art ordinance prepared by Mr. Leman and submitted to the Commission be hereby approved.

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier
NO: None ABSENT: Eberts, Hovis MOTION PASSED

2012-2013 BUDGET:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Schultz to approval the 2012-2013 Budget as follow:

Overtime	101-810-725-120	\$4,000
FICA	101-810-725-150	\$306.00
Office Supplies	101-810-750-210	\$100.00
Consultant & Master Plan Update	101-810-825-390	\$18,400.00
Travel/Education	101-810-925-710	\$1,500.00

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier
NO: None ABSENT: Eberts, Hovis MOTION PASSED

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Duran to:
Pay Beckett & Raeder for Planning Consultant fee for June 2012 in the amount of \$700.00
Hours for Secretarial Services: 05/05/12 – 06/03/12 14 Total Hours

YES: Adamczyk, Duran, Krimmel, Lupo, Parker, Schultz, Tavernier
NO: None ABSENT: Eberts, Hovis MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Schultz to adjourn the meeting at 7:45 p.m.

PUBLIC HEARING - #300 - Requested by Anja Dinion and Samaa Rizk (Appellant) and Pete Zouzaneas (Owner) for A Certificate of Occupancy for an Outdoor Café at 121 Maple, Wyandotte, Michigan

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wishes to speak about this public hearing.

Mr. Leman asked if there would be smoking.

Ms. Dinion and Ms. Rizk, Appellant, present.

Ms. Dinion stated that they would be running the outdoor café with the Laperla Hooka Café. Ms. Dinion explained who the Café would work and there would be smoking outside and inside.

Mr. Leman asked if it would be like the cigar bar.

Ms. Dinion stated yes, kind of.

Mr. Leman asked if there would be alcohol.

Ms. Dinion stated no, just soft drinks and they would purchase time with a hooka. Ms. Dinion reviewed how the hooka works.

Chairperson Krimmel asked if there was a fee.

Ms. Dinion stated yes, the person would come in and order a hooka and the supplies would be provided by them. Ms. Dinion explained how the hooka works with water and tobacco supplied to them.

Commissioner Lupo asked if someone could bring in their own tobacco.

Ms. Dinion stated no, that the tobacco comes sealed from them only, you cannot bring in your own.

Ms. Dinion asked if they could have a sponsor's name on the umbrellas.

Commissioner Schultz stated no, you could only have their name on the drip tee of the umbrellas no other business.

Chairperson Krimmel stated that you can't advertise products, only the establishment.

PC# 300

Kelly Roberts

From: Daniel Grant <dgrant@wyan.org>
Sent: Tuesday, June 12, 2012 2:14 PM
To: 'Kelly Roberts'
Subject: RE: Outdoor Cafe at 3106 Biddle / 121 Maple

Hi Kelly,

I have no problems if the plans as submitted are approved as long as they don't violate any ordinances of the City of Wyandotte.

Thanks,

Dan



Daniel J. Grant, Chief of Police
Wyandotte Police Department
2015 Biddle Ave, Wyandotte, MI. 48192
Office 734 324-4420
FAX 734 324-4442
dgrant@wyan.org

OFFICIALS
WILLIAM R. GRIGGS
CITY CLERK

ANDREW A. SWIECKI
CITY TREASURER

COLLEEN A. KEEHN
CITY ASSESSOR



PCH300

MAYOR
JOSEPH R. PETERSON

CITY COUNCIL
TODD M. BROWNING
JAMES R. DESANA
SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
LEONARD T. SABUDA
LAWRENCE S. STEC

June 12, 2012

Engineering Department
City of Wyandotte
3131 Biddle Avenue
Wyandotte, Michigan 48192

PLAN REVIEW

Address: 121 Maple

The undersigned has reviewed the plans for an Outdoor Café submitted for 121 Maple:
The fire department approves as submitted

Please feel free to contact the undersigned if you require anything further with regards to this matter.

Sincerely,



Jeffrey Carley, Fire Chief

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Kechn
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

PCH 300
MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

June 2, 2012

Elizabeth A. Krimmel, Chairperson
Planning Commission
City Hall
Wyandotte, Michigan

RE: Plan Review for the Outdoor Café
At 121 Maple
Wyandotte, Michigan

Dear Chairperson Krimmel and Commission Members:

A plan review has been completed for the outdoor café at 121 Maple and the following items are required to be addressed:

- The metal guardrail fence to be erected around the outdoor café should be black to be typical in appearance as others in the Downtown Area.
- Plans do not indicate umbrellas, benches, or planters it's assumed none will be installed.

In addition, if the Planning Commission approves said plans they must also be approved by the Mayor and City Council since the outdoor café is within the public right-of-way.

Very truly yours,

Mark A. Kowalewski
City Engineer

cc: Anja Dinion & Samaa Rizk

Chairperson Krimmel asked if there was anyone else present who wishes to speak about this public hearing.

There being no further questions, the public hearing was closed.

Communication were received from the Police Chief, Fire Chief and City Engineer. These communications were read and made part of the file.

PUBLIC HEARING Approval #301 – requested by R. P. McMurphy's (Appellant) and Marie Stevenson (Owner) for a Certificate of Occupancy to for an Outdoor Café at 2922 Biddle Avenue, Wyandotte be

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wishes to speak about this public hearing.

John Rusu and Cory Rusu, Appellant, present.

Chairperson Krimmel as if the café would be behind the building on the private property.

C. Rusu stated that is correct. C. Rusu stated further that this was never an alley it has always been just vacant property behind the buildings.

J. Rusu stated that the property was always used for parking for their employees and egress for the other buildings.

Chairperson Krimmel stated that we need to just state that it is private property not an alley.

Chairperson Krimmel asked how wide if the café.

J. Rusu stated it will be 18 feet wide to the handicap ramp and 42 feet deep to the property line.

Chairperson Krimmel asked about the gate.

J. Rusu stated that they like the feel of old Chicago and the fence will enhance the look of the café and the whole area will be cleaned up.

Chairperson Krimmel read a letter received from the Church across Oak Street.

J. Rusu stated that their café will not be any closer than The Dot's Café on Oak Street on the next block.

Mr. Lemman asked if that area was for trash collection, as indicated in the letter from the Church.

J. Rusu stated that the trash is not picked up in that area. J. Rusu stated that the area does need to be cleaned up.

Mr. Lemman asked if the area would be paved.

C. Rusu stated yes with flag stone.

Mr. Lemman asked if there would be only one way in.

C. Rusu stated, you could enter from Oak Street or from the building.

Commissioner Lupu indicated that the other buildings that face this area need to be fixed up.

J. Rusu stated that he would be working with the other owners to make the area look nice.

Commissioner Lupu indicated that every door should have an address on it and stated further that it is hard to know what address is what.

C. Rusu stated that he agrees and the whole area needs to be cleaned up along with the buildings and that will be done.

Chairperson Krimmel read the letters received from the Police Chief, Fire Chief and City Engineer into the record.

Mr. Leman asked if they had an outdoor café in the front.

J. Rusu yes, they received approval for an outdoor café out front and they will set it up again during the art fair.

Commissioner Tavernier questioned the comments from the Fire Chief about the gate for the handicap accessibility.

C. Rusu stated that there will be a gate that is accessible for the handicap and they will comply with all ordinances.

J. Rusu reviewed the site plan with the Commissioner.

Mr. Marvin Scallon, 93 Oak Street, present.

Mr. Scallon stated that his building egresses out onto this property and he feels Mr. Rusu has answered all his questions and he supports this café and what Mr. Rusu is doing. Mr. Scallon stated further that he is excited about the concept and he is sure it will be a first class operation.

Chairperson Krimmel stated that they have to comply with the requirements of the City Engineer.

C. Rusu stated yes, and they will be working with the Engineering Department to ensure that the drainage is away from the buildings off of this area.

Commissioner Tavernier questioned the type of fencing that will be used.

J. Rusu stated that they are reclaiming an old fence and it will look very nice. J. Rusu supplied a copy of the fence type.

Chairperson Krimmel indicated that the café is on private property and the fence does not need to match the other fences in the downtown.

J. Rusu stated that the fence they are going to use is more architectural to the building than the fences in the outdoor cafés.

Chairperson Krimmel asked if there was anyone else present who wishes to speak about this public hearing.

There being no further questions, the public hearing was closed.

Communications were received from the Police Chief, Fire Chief and City Engineer and one (1) from the First United Methodist Church. These communications were read and made part of the file.

PUBLIC HEARING #060512 Request from the City of Wyandotte to consider changes to the City of Wyandotte's Zoning Ordinance Article XXIV – General Provisions, Section 2408 Signs, Sub-Section F (2) (k) (1) and (2) – permitted signs by Zoning District, O-S, B-1, B-2 & PD, Changeable Message Signs

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wishes to speak about this public hearing.

Chairperson Krimmel indicated that this change is due to the request of Hood's Hardware and a changeable message sign on existing ground and pole signs in Zoning District, O-S, B-1, B-2 & PD is a good idea.

There being no further questions, the public hearing was closed.

No Communications were received regarding this public hearing.

PC # 301

*First United Methodist Church
72 Oak Street
Wyandotte, Michigan 48192*

*Rev. Dr. Alan J. Hanson, Pastor
(734) 282-9222
June 25, 2012*

Wyandotte Planning Commission
3131 Biddle Ave.
Wyandotte, Michigan 48192

Dear Commission Members,

I am writing to you in regard to the application for R P McMurphy's to have an Outdoor Café behind their establishment at 2922 Biddle. Our congregation's Administrative Council considered this request at its meeting on June 19 and have gone on record as being in opposition to this proposal.

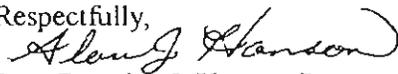
First let us state that we support the expansion of business within Wyandotte and regard R P McMurphy's highly. We also believe that the addition of outdoor eating areas to be a positive addition to the downtown atmosphere. However we have a number of concerns that lead us to oppose this particular application.

At the time of our discussion, we had no idea what this plan would look like. Are we talking about it being on the sidewalk along Oak Street or in the alley behind the building. We oppose Oak Street as this would be directly across from the church and would introduce alcohol too close to our facility. The alley is also too close to our facility and our many activities. The alley is the avenue for delivery trucks and garbage disposal from the restaurant, and we fail to see how that is a suitable site for eating. Even if it is refinished in some way, it leaves it too close to our front door. We would not oppose the Outdoor Café if it were placed on Biddle. That seems much more appropriate and appealing.

In the recent past you approved a outdoor site at Jerry's Lounge on Oak Street, which we also opposed. Our observations have been that there is more drinking going on there than eating. We continue to believe this is too close to the church. We have been co-operative with various Third Friday and other activities downtown, but believe that restrictions were put in place for good reasons and would like them upheld.

We hope that Ms. Stevenson would consider moving the Outdoor Café to Biddle Street and preserve the activities in front of the church. Because we are conducting Bible School this week, I am unable to come in person. If there are questions, please contact me.

Thank you for your work, and serious consideration of our concerns.

Respectfully,

Rev. Dr. Alan J. Hanson, Pastor

PC #301

Kelly Roberts

From: Daniel Grant <dgrant@wyan.org>
Sent: Wednesday, June 06, 2012 10:53 AM
To: 'Kelly Roberts'
Subject: RE: Outdoor Cafe at 2922 Biddle

Hello Kelly,

I have reviewed the plans for the outdoor café as proposed for the alley area behind R.P. McMurphy's. I have no problem with the proposal being approved as long as it meets all standards as prescribed by our local ordinances. Being a licensed establishment with the Michigan Liquor Control Commission, they are required to get an outdoor service permit from the LCC if they are going to be serving alcoholic beverages within this proposed area.

If you need anything further, please let me know

Dan Grant



Daniel J. Grant, Chief of Police
Wyandotte Police Department
2015 Biddle Ave, Wyandotte, MI. 48192
Office 734 324-4420
FAX 734 324-4442
dgrant@wyan.org

From: Kelly Roberts [<mailto:kroberts@wyan.org>]
Sent: Friday, June 01, 2012 8:25 AM
To: Dan Grant; Jeff Carley
Subject: Outdoor Cafe at 2922 Biddle

Chiefs: Please review the attached application for an outdoor café behind the building at 2922 Biddle Avenue.

If possible I will need your comments or approval by June 13th for the Planning Commission Agenda.

Thank you.

Kelly Roberts
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192
Direct No. 734-324-4555
Fax No. 734-324-4535

PCH-301

OFFICIALS
WILLIAM R. GRIGGS
CITY CLERK

ANDREW A. SWIECKI
CITY TREASURER

COLLEEN A. KEEHN
CITY ASSESSOR



MAYOR
JOSEPH R. PETERSON

CITY COUNCIL
TODD M. BROWNING
JAMES R. DESANA
SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
LEONARD T. SABUDA
LAWRENCE S. STEC

June 1, 2012

Engineering Department
City of Wyandotte
3131 Biddle Avenue
Wyandotte, Michigan 48192

PLAN REVIEW
OUTDOOR CAFÉ

Address: 2922 Biddle R. P. McMurphy's

The undersigned has reviewed the plans submitted for 2922 Biddle:

Listed below you will find 7 businesses that use this alley for their second means of egress, also, you will find in this alley utilities. (Attached you will find photos of 2nd egresses and utilities)

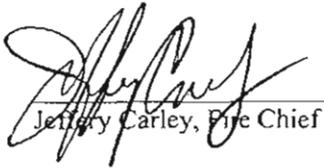
Businesses that currently use this alley for their second means of egress

- | | |
|------------------------------------|-----------------------------------|
| 1. 93 Oak | 5. 2932 Biddle currently vacant |
| 2. 95 Oak | 6. 2934 Biddle Eclipse Studios |
| 3. Private Residence above 99 Oak | 7. 2938 Biddle Total Health Foods |
| 4. 2928 Biddle Little Mons Success | |

- An exit passageway must be maintained to the public way (Oak Street).
 - IFC 1023.1 An exit passageway shall not be used for any purpose other than as a means of egress.
 - IFC 1023.2 The width of exit passageways... shall not be less than 44 inches and shall be unobstructed
- Access to Buildings Openings and Roofs and to Building Services and Systems
 - IFC 504.1 Exterior doors and openings... shall be maintained readily accessible for emergency access by the fire department

Please feel free to contact the undersigned if you require anything further with regards to this matter.

Sincerely,


Jeffery Carley, Fire Chief

OFFICIALS

William R. Griggs
CITY CLERK

CITY TREASURER
Andrew A. Swiecki

Colleen A. Keehn
CITY ASSESSOR



PH 301

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PLANNING COMMISSION

June 2, 2012

Elizabeth A. Kimmel, Chairperson
Planning Commission
City Hall
Wyandotte, Michigan

RE: Plan Review for the Outdoor Café
At 2922 Biddle Avenue
Wyandotte, Michigan

Dear Chairperson Kimmel and Commission Members:

A plan review has been completed for the outdoor café at behind R. P. McMurphy's Café, 2922 Biddle Avenue and the following items are required to be addressed:

- Plans indicate six (6) tables, they should be spaced to allow a 44 inch aisle for egress.
- There is no elevation on drawing it needs to be handicap accessible from the landing off of the ramp or be accessible from Oak Street sidewalk with a minimum 44 inch width wrought iron gate in the private alley right of way.
- The proposed wrought iron gate at the bottom of the ramp is a violation of the Barrier Free Code in that you cannot open a gate while in a wheel chair positioned on a sloped surface. Therefore, the gate at this location is prohibited.
- Plan does not indicate if umbrellas will be present, planter boxes or electrical outlets.
- A drainage plan of alley in conjunction with drainage of outdoor café due to the exiting roof drainage of five (5) buildings whose rain gutters currently drain into this alley. This needs to be completed prior to a hard surface being placed.
- The plans fail to indicate what type of hard surface will be placed.
- A wrought iron fence is planned for both ends of café as per conversation with R.P. McMurphy employee, but not indicated on the plans. A 44" minimum width gate is required at the south and north end to allow for emergency egress and access to a public way.

Very truly yours,

Mark A. Kowalewski
City Engineer

cc: R.P. McMurphy's