

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION  
MONDAY, JUNE 4th, 2012 7:00 PM  
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON  
CHAIRPERSON OF THE EVENING: THE HONORABLE TODD M. BROWNING

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

PRESENTATION:

PRESENTATION BY REV. ARTHUR OBERG  
1ST PRESBYTERIAN CHURCH  
REGARDING  
FEDERALLY FUNDED SUMMER FOOD PROGRAM  
FOR CHILDREN

UNFINISHED BUSINESS:

RESOLVED by the City Council that the communication from the Assistant City Engineer relative to the property at 2746-9th is hereby received and placed on file. AND BE IT FURTHER RESOLVED that said issue of repairing the roof be extended to MAY 30, 2012 and an extension of six (6) months be granted to cover the work on the porch until October 30, 2012.

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Crystal Holmes relative to the parking on the corner of 3rd and Oak Street.

2. Communication from Jesse Pomrenke, Eagle Scout candidate, Boy Scout Troop # 1783, Southgate, Michigan relative to old Flag collection in the lobby of City Hall from June 1st through August 1, 2012.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

3. Communication from Mayor Peterson relative to the appointment of Todd A. Drysdale, City Administrator, to oversee the operations and directional course of the Department of Municipal Service.

4. Communication from the City Administrator regarding the position of Inspector in the Wyandotte Police Department.

5. Communication from Fire Chief Jeffery Carley regarding consumer use of fireworks; which includes the following:

**PROHIBITED SITUATIONS:**

Unsupervised minors (anyone under the age of 18 ) may not use them

Any person under the influence of alcohol or a controlled substance may not use them

You may not use public property, roadways, city parks parking lots, vacant properties

You may not use School or Church properties

You may not use land or real property owned by someone other than the person discharging the fireworks unless permission is first obtained from the owner.

**DO NOT DISCHARGE FIREWORKS IN SUCH A MANNER THAT PART OF THE FIREWORKS LAND ON OR BE DEPOSITED ON ANOTHER'S PROPERTY.**

You may not use railroad right of way, business parking lot etc

**YOU MAY NOT IGNITE OR DISCHARGE FIREWORKS**

On any other days EXCEPT THE DAY PRECEDING, THE DAY OF, OR THE DAY, AFTER A NATIONAL HOLIDAY

**CHERRY BOMBS, SILVER SALUTES, M-80'S ARE BANNED BY FEDERAL LAW**

6. Communication from the City Engineer and City Assessor regarding the request from John and Mary Martin for the purchase of property in the City of Wyandotte.

7. Communication from the Downtown Development Director regarding the Farmers Market scheduled to open on June 14, 2012 and continue through October 18, 2012 at the corner of First and Elm from 12:00 noon to 7:00 p.m..

8. Communication from the Museum Director regarding the Wyandotte Street Art Fair marketing initiatives.

9. Communication from the City Clerk relative to a Liquor License transfer.

10. Communication from the City Administrator regarding the fourth addendum to the lease agreement with Chase Bank for space at the city-owned building located at 3200 Biddle Avenue.

11. Communication from the City Engineer regarding the Contract between the Michigan Department of Transportation and the City of Wyandotte for the hot mix asphalt paving work along 2nd Street from oak Street to Ford Avenue and long 3rd Street from Plum Street to Vinewood avenue.

12. Communication from the City Engineer relative to the sale of property in the City of Wyandotte.

13. Communication from the Planning Commission regarding the update to the Master Plan.

14. Communication from the Planning Commission regarding the rezoning of the property known as 1844 Ford Avenue.

15. Communication from the City Engineer relative to the Dredging Project at Bishop Park.

16. Communication from the City Engineer regarding the diagonal parking design on the west side of 3rd Street just north of Oak Street.

17. Communication from the Deputy Treasurer/Assistant Finance Director regarding Quarterly Investment Reports.

18. Communication from the Planning Commission regarding a First Reading of an Ordinance.

CITIZENS PARTICIPATION:

HEARINGS:

SHOW CAUSE HEARING  
WHY THE DWELLING AND GARAGE  
AT 2309-10TH STREET  
HAS NOT BEEN REPAIRED OR  
DEMOLISHED IN ACCORDANCE WITH THE  
CITY'S PROPERTY MAINTENANCE ORDINANCE

FIRST READING OF AN ORDINANCE:

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE  
ZONING ORDINANCE BY AMENDING  
ARTICLE XXI-SCHEDULE OF REGULATIONS  
SECTION 2100 LIMITING HEIGHT, BULK, DENSITY AND AREA BY  
LAND USE; NOTES TO SECTION 2100

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	May 30, 2012
Financial Services Daily Cash Receipts	May 22, 2012
Municipal Service Commission	May 22, 2012
Planning Commission	May 17, 2012
Fire Fighter's Civil Service Commission	January 3, 2012
Fire Fighter's Civil Service Commission	January 12, 2012
Fire Fighter's Civil Service Commission	February 2, 2012
Fire Fighter's Civil Service Commission	February 8, 2012
Fire Fighter's Civil Service Commission	March 14, 2012
Special Retirement Commission Meeting	May 22, 2012
Fire Commission Meeting	May 8, 2012
Fire Commission Meeting	May 22, 2012
Police Commission Meeting	May 8, 2012
Police Commission Meeting	May 22, 2012
Municipal Service Commission	May 15, 2012

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR

# PRESENTATION



JOSEPH R. PETERSON  
MAYOR

COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

DATE: May 24, 2012

TO: William R. Griggs  
City Clerk

FROM: Rosanne Flachsmann  
Office of the Mayor & City Council

SUBJECT: PRESENTATION AT 6-4-12 COUNCIL MEETING

---

**Monday, June 4, 2012**

Presentation by Rev. Arthur Oberg  
1<sup>st</sup> Presbyterian Church  
regarding  
Federally Funded Summer Food Program  
for Children

Please place this item at beginning of the agenda as you have so kindly done in the past. Feel free to contact me at X4544 if you have any questions. Thank you.

# Unfinished Business

## OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



## COUNCIL

Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

JOSEPH R. PETERSON  
MAYOR

April 3, 2012

## RESOLUTION

Gregory J. Mayhew  
Assistant City Engineer  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

By Councilman Leonard Sabuda  
Supported by Councilman Todd M. Browning

RESOLVED by the City Council that the communication from the Assistant City Engineer relative to the property at 2746-9th is hereby received and placed on file. AND BE IT FURTHER RESOLVED that said issue of repairing the roof be extended to May 30, 2012; and an extension of six (6) months be granted to cover the work on the porch, until October 30, 2012.

YEAS: Councilmembers Browning DeSana Galeski Sabuda Stec  
NAYS: None

## RESOLUTION DECLARED ADOPTED

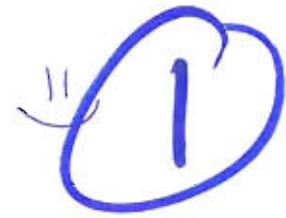
I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on April 2, 2012.

William R. Griggs  
City Clerk

CC: Ms. Shirey; 2746-9th Street, Engineering Inspector

Mayor & Council Persons

To whom it may concern;



Hello. My name is Crystal Holmes and I am the property owner of 2844 3<sup>rd</sup> street. I am writing to you today about the parking lot on the corner of 3<sup>rd</sup> and Oak Street. I know you are considering removing this parking and turning it into grass. I would really like you to think about keeping that parking for several reasons. There are a lot of homes and apartments on both sides of the street that do not have driveways and use this parking to get their cars off of the street. This becomes especially important during snow emergencies. There are people who visit and volunteer at the animal shelter that also use the parking structure. The employees of the camera repair shop may not use the parking, but their customers do. Credit union members use the parking. People who come to Wyandotte to visit the city use the parking and walk to various churches, restaurants, and parks nearby. During the fireworks, 3<sup>rd</sup> Fridays, and street fair events this parking structure is always full. If you drive by the parking structure at any time or day there are at least 2-5 cars parked there. This parking structure allows people the access to come and visit Wyandotte. I do not understand why we would want to take away an easier access for people to come and bring business and profit to this city. During the last City Council meeting there was a board member who said it would cost \$50,000 to rebuild this parking structure. Within 10 minutes I found several quotes that were drastically less than \$50,000 to cement or black top this area. Also, if you turn the land into grass, you will have to pay someone on a weekly basis to cut the grass, which in the long run is going to cost more than cementing it. Please keep in mind that this parking is beneficial to the residents and businesses of this city. We want people to have an easy access to all of the homes and businesses to profit this city. No one wants to buy a home on this street if they don't have anywhere to park. No one wants to go to a business nearby with no where to park either. Please keep this parking structure as it benefits the city and the residents living here. Please feel free to contact me with any questions.

Sincerely,

Crystal Holmes

734-307-4514

Crystal Holmes

2012 MAY 21 P 4:12

WYANDOTTE CITY CL



2

Dear Mayor and City Councilmembers:

My name is Jesse Pomrenke and I am an Eagle Scout candidate. I belong to Boy Scout Troop # 1782 in Southgate, MI. To obtain my Eagle Scout rank I have to plan and carry out a service project. My service project is to retire American Flags using the proper flag retirement ceremony. Donations of old, tattered and worn out flags will be collected every two weeks starting  
June 1st - August 1st

\* I would like permission to place a donation box in the lobby of the City Hall.

Any questions please call (734) 512-3621



My name is Jesse Pomrenke and I am an Eagle Scout candidate. I belong to Boy Scout Troop # 1783 in Southgate, MI. To obtain my Eagle Scout rank I have to plan and carry out a service project. My service project is to retire American Flags using the proper flag retirement ceremony.

PLEASE donate old, tattered and worn out American Flags HERE

Pick up dates  
June 14 & 28  
July 12 & 26

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheriff M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

JOSEPH R. PETERSON  
MAYOR

May 30, 2012

The Honorable City Council  
City of Wyandotte  
3131 Biddle Avenue  
Wyandotte MI 48192

Gentlemen and Madam:

At the City Council meeting of May 21, 2012, a resolution was adopted by City Council concurring in the recommendation to appoint Todd A. Drysdale, City Administrator, to oversee the operations and directional course of the Department of Municipal Service. The resolution included paying the City Administrator \$1,000 per month, retroactive to May 1, 2012.

In order to comply with the resolution, I am writing to request a budget amendment which would reflect the previous action of the Municipal Service Commission to transfer the funds to the City's General Fund and to grant the salary adjustment to the City Administrator in accordance with the previous resolution by City Council.

Thanking you in advance for your support of this budget amendment, I remain

Sincerely,

  
Joseph R. Peterson  
Mayor

Enclosures

City of Wyandotte  
 Budget Amendments - Approved by Council on Separate Agenda Item  
 May 31, 2012

2012 Fiscal Year

Council Meeting Date	Fund	Account	Account Description	Current Budget Amount	Amended Budget Amount	Amendment/ Change
	General Fund	101-000-655-046	Misc Receipts-DMS City Services	\$832,000.00	\$842,765.00	(\$10,765.00)
		101-172-925-110	Salary-Finance/Administration	\$258,677.00	\$263,677.00	\$5,000.00
		101-172-925-150	FICA-Finance/Administration	\$23,292.00	\$23,674.50	\$382.50
		101-172-925-140	DC Plan-Finance/Administration	\$16,283.00	\$16,783.00	\$500.00
	Total (Increase)/Decrease in Revenues					<u>(\$4,882.50)</u>

Increase line items to account for 1) reimbursement from DMS and 2) grant of additional compensation to City Administrator. Note that WDMS Commission already approved reimbursement to City.

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Kechn  
CITY ASSESSOR



COUNCIL

Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

May 22, 2012

JOSEPH R. PETERSON  
MAYOR  
RESOLUTION

James R. DeSana, Councilman  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

By Councilman Lawrence Stec  
Supported by Councilman James R. DeSana

RESOLVED by the City Council that Council CONCURS in the recommendation to appoint Todd A. Drysdale, City Administrator to oversee the operations and directional course of the Department of Municipal Service including hiring decisions, compensation changes, rate increases collective bargaining agreement negotiations, debt issuance, and any SIGNIFICANT contractual agreement that would be entered into by the Department of Municipal Service effective immediately. AND BE IT FURTHER RESOLVED that the City Administrator be paid \$1,000 per month effective May 1, 2012; funds to be derived proportionately from each of the three enterprise funds with the Department of Municipal Services-electric, water, and cable-whose budget presently includes \$10,000 (.018%) for services provided by the City Administrator.

YEAS: Councilmembers Browning DeSana Galeski Stec  
NAYS: Councilmembers Fricke Sabuda

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on May 21, 2012.

William R. Griggs  
City Clerk

CC: City Administrator, Melanie McCoy, General Manager, Finance

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. Desana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**TODD A. DRYSDALE, C.P.A.**  
CITY ADMINISTRATOR

May 31, 2012

The Honorable Joseph R. Peterson, Mayor  
and City Council Members  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and approval is an offer letter to Sergeant James Pouliot for the position of Inspector in the Wyandotte Police Department. The Police and Fire Commission approved the filling of this position upon the retirement of Lieutenant Bobie Heck at their March 13, 2012, Regular Commission Meeting. Sergeant Pouliot was identified as the successful applicant for this position and recommended by Chief Grant to the Police and Fire Commission. Additional information on the selection process is noted in the Police and Fire Commission minutes dated April 24, 2012.

The undersigned recommends that the City Council concur in this recommendation. It is estimated that the appointment of this non-union position in the Police Department will save approximately \$4,500 compared to the employee formerly performing some of these administrative duties who recently retired. This is in addition to the savings which resulted when the previous employee retired without a new employee being hired within the department.

Although the City Council determines the compensation of all employees, it is recommended that this offer be made contingent on review by the Police and Fire Commission as this was there directive to the Police Chief at their Commission meeting dated May 8, 2012. The next regularly scheduled Commission meeting is June 5, 2012.

Sincerely,

Todd A. Drysdale  
City Administrator

## RESOLUTION

Resolved that the City Council concurs with the recommendation of the City Administrator and Chief of Police relative to the appointment of Sergeant James Pouliot to the position of Inspector in the Police Department and

Further, authorizes the Mayor and City Clerk to extend the offer of employment contingent on satisfactory review by the Police and Fire Commission

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**JOSEPH R. PETERSON**  
MAYOR

**COUNCIL**

**Todd M. Browning**  
**James R. Desana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

May 31, 2012

Mr. Jamie Pouliot  
2015 Biddle Avenue  
Wyandotte, MI 48192

Dear Jamie:

On behalf of the City Council, I am pleased to offer you the promotion to Inspector in the Wyandotte Police Department, effective June 11, 2012. Your responsibilities will be outlined in the attached job description which may be changed from time to time by the Chief of Police and Police and Fire Commission.

Your starting salary shall be \$79,426.07. Fringe benefits shall be consistent with those provided to employees in the Police Command Officers' union. You will be given credit for all prior service with the City for purposes of calculating pension and vacation. Your sick leave, compensatory time (until used up), vacation and personal leave days will carry over as you transition to your new position. In your new position, you will no longer be eligible for overtime pay or compensatory time.

As a non-union employee, the terms of your employment will be governed by the Personnel Policy Handbook, except as specified in this letter. In the event that your position is eliminated or you are terminated prior to you reaching a Normal or Disability Retirement, you will be given credit for twenty-five (25) years of service, for purposes of calculating your pension. As with other Normal or Disability Retirements, you would be eligible to collect your retirement allowance immediately upon separation of service.

Congratulations on your promotion!

Sincerely,

Joseph R. Peterson  
Mayor

Sincerely,

William R. Griggs  
City Clerk

Accepted: \_\_\_\_\_  
Jamie Pouliot



# WYANDOTTE POLICE DEPARTMENT

## JOB DESCRIPTION

### POSITION TITLE:

Police Inspector

### GENERAL STATEMENT OF DUTIES:

Under the direction of the Chief of Police, the Inspector shall be responsible for the command of the Police Department and, upon authorization and in the absence of the Chief of Police, direction of the entire Police Department. The Inspector shall be responsible for the continuous enforcement of laws and ordinances, protection of life and property, and the preservation of peace within the City of Wyandotte.

### SUPERVISION RECEIVED:

Work is performed under the direction and authorization of the Chief of Police.

### SUPERVISION EXERCISED:

Under the authority of the Chief of Police, the Inspector exercises supervision over the Police Department. The Inspector directly supervises first line supervisors and other key line and staff personnel. Upon authorization and in the absence of the Chief of Police, the Inspector exercises direction and control over all members of the Police Department.

## ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists in the planning, coordination, supervision and evaluation of Police Department operations;
2. Assists in the development of policies and procedures for the Department and implements the directives of the Chief of Police.
3. Plans and implements law enforcement programs for the Department in order to better carry out the policies and goals of the Chief of Police and City management; reviews Department performance and effectiveness in assigned areas, formulates programs or policies to alleviate deficiencies;
4. Coordinates the information gathered and work accomplished by various employees; assigns employees to special assignments as the needs arise for their specific skills;
5. Assigns and schedules employees to work units and hours which provide optimum effectiveness in terms of current situations and circumstances governing deployment;
6. Directs the development and maintenance of systems, records and legal documents that provide for the proper evaluation, control and documentation of Police Department operations in assigned areas;
7. Receive, investigate and review complaints against members of the Department and administer discipline, where appropriate, subject to the express, prior approval of the Chief of Police; prepare formal reports concerning disciplinary issues and related investigations;
8. Conducts training and provides coaching and guidance for subordinate personnel;
9. Prepares and submits periodic reports to the Chief of Police regarding the Department's activities;
10. Provides effective performance evaluations for subordinate members of the Department and forwards them to the Chief of Police in a timely manner;
11. Provides briefings to the Chief of Police regarding activity of the Department and problems related to deficiencies, misconduct, or substandard performance;
12. Responds to major incidents to personally assume on site command and to ensure that the appropriate resources are properly deployed;

13. Periodically patrol the City of Wyandotte to ensure a thorough knowledge of the community and problems and to monitor the environment faced by employees; to enforce the laws and ordinances personally and through direction of others;
14. Cooperates with County, State and Federal law enforcement officers as appropriate where activities of the Police Department are involved;
15. Upon request, meets elected or appointed officials, other law enforcement officials, community and business representatives and the public on all aspects of the Department's activities;
16. Conducts research, monitors professional literature, and attends conferences to keep abreast of current trends in the field;
17. Analyzes and recommends improvements to equipment and facilities as needed;
18. When required by supervisory shortages, the Inspector shall assume the responsibility of supervision for the affected shift.
19. Supervise the assignment of cases which require further investigation by Detectives or Uniformed personnel to assure that proper and thorough investigations are completed;
20. Attend any court or administrative hearings/proceedings as required by department;
21. Monitor and audit all confiscated/secured property and evidence which is placed into the property room and assure that the disposition of such property and evidence is in accordance with the law and department policy;
22. Monitor the Police Department facilities to assure that they are cleaned and maintained properly;
23. Assist in monitoring the Police budget to maintain expenditures in accordance with the budget along with making recommendations to the Chief regarding supplies, vehicles, and equipment;
24. On occasion monitor the police radio and incoming telephone lines to assure professional standards are being met by our Police Officers and members of the Downriver Central Dispatch;
25. Upon direction of the Chief of Police or City Administrator and in the absence of the Chief, provides direction and control for the entire Wyandotte Police Department for a limited period;
26. Performs other related work as may be required or assigned.

### ACCEPTABLE EXPERIENCE AND TRAINING:

An acceptable candidate must be certified and maintain their licensing as a Police Officer with the Michigan Commission on Law Enforcement Standards and by their appointment date have a minimum of 4-years experience as a Command Officer holding the rank of Sergeant or higher. Although preference will be given to those having completed a college degree, an equivalent combination of military training, in-service Command/Leadership training, or supplemental in-service law enforcement training/experience which have provided the required level of knowledge, skills, and abilities may suffice. This is a non-union salaried position with wage/benefits negotiated based on prior work experience, education, and training.

# City of Wyandotte Police Commission Meeting

Regular Commission Meeting  
May 8, 2012

## ROLL CALL

Present: Chief Daniel Grant  
Commissioner Doug Melzer  
Commissioner Amy Noles  
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:26 p.m.

The Minutes from the regular Police Commission meeting on April 24, 2012 were presented.

Harris moved, Noles seconded,  
CARRIED, to approve the minutes of April 24, 2012 as presented.

## UNFINISHED BUSINESS

NONE

## COMMUNICATIONS

NONE

## DEPARTMENTAL

### 1. MICR Statistics – January thru March 2012

These statistics are from the first quarter of 2012. Some areas have increased such as assault and larceny from vehicles.

Our staff is able to identify problem areas and concentrate patrol vehicles in those areas.

Variables such as temperature and the state of the economy have a direct correlation on the level of some criminal activity.

Harris moved, Noles seconded,  
CARRIED, to receive the MICR statistics and place on file.

2. Police Statistics – April 2012, year to date

These statistics are obtained from the Southern Michigan Information Alliance (S.M.I.A.) records system.

Chief Grant noted the statistics may be a bit higher than in the past because our officers have been instructed to document everything they do.

Commissioner Harris noted there were 1,774 Self-Initiated Calls and 702 Calls for Service during April. Our officers are out working very hard.

Also, average dispatch response time, from receipt of the call to arrival of the patrol unit, is under 10 minutes. The total response time is affected by the severity of the call and the availability of a patrol unit.

Harris moved, Noles seconded,  
CARRIED, to receive the April 2012 and year to date police statistics and place on file.

3. Promotional Exams

The Department is required by union contract to post when promotional exams will be held. There is a great likelihood that several officers will be retiring in the near future, and Chief Grant would like the Commissioners' approval to proceed with the promotional exam process.

This process will establish a promotional list to fill vacated Sergeant and Lieutenant positions.

Chief Grant handed out an updated organizational chart. He noted that the assistant to the Chief position, which will carry the title of Inspector, still needs to be filled.

EMPCO is the organization that provides the testing materials and their tests cover a little bit of everything relating to the position being tested for.

Noles moved, Harris seconded,  
CARRIED, to approve posting of the promotional exams which will ultimately establish a promotional list for Sergeants and Lieutenants.

4. Job Description for Inspector Position

The Inspector position will have a broad range of responsibilities. It will also be a non-union position.

Chief Grant indicated the Inspector would have oversight of both the Detective Bureau and the patrol units.

The Inspector will be an "at will" employee whose salary is determined by experience. The Commission and City Council will approve the actual salary amount.

Sgt. Pouliot, who was the successful candidate that interviewed for the position, will receive a copy of a personal service contract from Todd Drysdale. However, Council will ultimately approve everything.

Noles moved, Harris seconded,  
CARRIED, to support the Inspector job description and negotiations with Sgt. Pouliot to deliver an employment package to the Commissioners for review.

5. Bills and Accounts - \$13,008.50 May 8, 2012.

Harris moved, Noles seconded,  
CARRIED, to approve payment of \$13,008.50 for the May 8, 2012, bills.

### NEW BUSINESS

#### 1. Outside Employment Application – Sgt. Ken Mackey

Sgt. Mackey submitted an Outside Employment Application requesting approval to work with S.M.I.A. Chief Grant is very comfortable with this request and indicated the Department will benefit from the arrangement.

Harris moved, Noles seconded,  
CARRIED, to approve Sgt. Mackey's request for Outside Employment with the Southern Michigan Information Alliance.

#### 2. Party Patrol

They recently conducted another sting operation and Johnny's Party store was in violation of selling to minors. The other establishments involved in the sting did pass and will receive a nice letter.

The fines increase with the number of infractions a particular establishment incurs.

Melzer moved, Noles seconded,  
CARRIED, to receive the correspondence and place on file.

#### 3. Job Descriptions

Commissioner Harris requested job descriptions for the positions listed on the organizational chart. Chief Grant said those were readily available, and he would email them to the commissioners.

### ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:56 p.m.

Harris moved, Noles seconded,  
CARRIED, to adjourn meeting at 6:56 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department



# City of Wyandotte

## Police Commission Meeting

---

Regular Commission Meeting  
April 24, 2012

---

### ROLL CALL

Present: Chief Daniel Grant  
Commissioner Doug Melzer  
Commissioner Amy Noles  
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:13 p.m.

The Minutes from the regular Police Commission meeting on April 10, 2012 were presented.

Harris moved, Noles seconded,  
CARRIED, to approve the minutes of April 10, 2012 as presented.

### UNFINISHED BUSINESS

NONE

### COMMUNICATIONS

1. **304 Chestnut** - March 23, 2012, letter from Sgt. Jamie Pouliot to Mr. Billy Adkins regarding off street parking.

Mr. Adkins has received approval from both the Engineering and Fire Departments. Sgt. Pouliot also reviewed the request and did not have any issues or concerns.

Chief Grant indicated Police Commission approval of this request is also required.

The parking would be between the curb and an easement.

Harris moved, Noles seconded,  
CARRIED, to approve Mr. Adkin's request to place off street parking between the sidewalk and the curb.

## DEPARTMENTAL

### 1. Inspector Position

Since Bob Heck retired, the Department needs someone that is second in command after the Chief. The Inspector position, which the Department had many years ago, would be a non-union position.

There were four applicants that went through the interview process. The interview committee selected Sgt. Jamie Pouliot as the successful candidate.

Chief Grant requested the Commission's approval to negotiate a contract with Sgt. Pouliot.

Mr. Heck was supervising all functions of the agency below his rank.

The Inspector position has no real effect on the collective bargaining agreement. However, there currently isn't a "fall back" clause in the agreement.

If Sgt. Pouliot becomes Inspector, he would leave the union and become an "at will" employee.

There were two outside Chiefs on the interview committee along with Chief Grant.

Education was not a predominant requirement; Chief Grant indicated leadership skills are one of the essential components in the Inspector position.

Commissioner Harris stated his preference that a degree be part of the requirements in the future.

Chief Grant and City Administrator, Todd Drysdale, need to negotiate an agreement with Sgt. Pouliot. The Police Commission would have to approve the proposed contract though.

Commissioner Melzer wanted to know if the Chief has an organizational plan to replace those officers that are anticipating retirement in the near future. Chief Grant said we will have to establish a promotional exam for Sergeants and Lieutenants so we can establish an eligibility list and as for Police Officer candidates, EMPCO has an eligibility list for officers. We can submit our own parameters, and they can supply us with a list of individuals that meet those requirements. We would then go through our interview process, physical testing, background check etc.

Melzer moved, Harris seconded,  
CARRIED, to allow Chief Grant and Todd Drysdale to proceed with the negotiation process for promoting Sgt. Pouliot to Inspector.

Resident Richard Miller inquired about the ranks of the other applicants. Chief Grant indicated the four interviewees were Lt. Scott Affholter, Lt. Todd Scheitz, Sgt. Jamie Pouliot, Sgt. Ken Mackey.

Mr. Miller also wanted to know who the other interviewers were. The interview committee consisted of Chief Dan Grant, Wyandotte, Public Safety Director, Tom Coombs, Southgate and Public Safety Director, Jim Selater, Brownstown.

Also, Mr. Miller was concerned as to whether Chief Grant had the Police Commissioners approve the Inspector job description. Chief Grant assured him that the City Administrator had a copy of the job description, and the Commissioners would receive the description as part of the packet including the proposed contract with Sgt. Pouliot when it was available.

Commissioner Noles stated she was very comfortable with the process Chief Grant has used to fill the position vacated by Bob Heck.

**2. Handicap Parking Sign – 432 Poplar St.**

Officer Zalewski did an inspection and recommended the installation of the signs.

Noles moved, Harris seconded,  
CARRIED, to approve the installation of Handicap Signs at 432 Poplar St.

**3. Bills and Accounts - \$2,967.23 April 24, 2012**

Harris moved, Noles seconded,  
CARRIED, to approve payment of \$2,967.23 for the April 24, 2012, bills.

**NEW BUSINESS**

**1. Bi-Annual Physical Agility Test**

Chief Grant said eight officers participated in the testing. This is about the same number of participants we've had since the testing began. The testing took place at Roosevelt High School, and the officers had to do sit-ups, pushups and a one mile run. The requirements are age specific and taken from the standards developed by the Cooper Institute.

All the officers who participated did qualify for one of the bonus levels, Gold, Silver or Blue.

Commissioner Harris congratulated all those who participated and encouraged the rest of the Department to participate in future testing.

The Department performs the testing in October and April.

**2. Wyandotte Vietnam Veterans Memorial**

Commissioner Melzer mentioned that people can make a donation to this memorial and forms can be obtained at City Hall. There have been various fundraisers to support this effort, plus the opportunity to purchase benches and/or bricks. Mr. Miller indicated all of the benches have been sold. Chief Grant said he will be purchasing a brick to support this project.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:39 p.m.

Harris moved, Noles seconded,  
CARRIED, to adjourn meeting at 6:39 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department

A handwritten signature in cursive script that reads "Amy Noles".

# City of Wyandotte

## Police Commission Meeting

Regular Commission Meeting  
March 13, 2012

### ROLL CALL

Present: Chief Daniel Grant  
Commissioner Doug Melzer  
Commissioner Amy Noles  
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:12 p.m.

The Minutes from the regular Police Commission meeting on February 28, 2012 were presented.

Harris moved, Noles seconded,  
CARRIED, to approve the minutes of February 28, 2012 as presented.

### UNFINISHED BUSINESS

NONE

### COMMUNICATIONS

NONE

### DEPARTMENTAL

#### 1. **Police Statistics** -- February 2012, Year to Date

Again, these are the monthly statistics we provide. The documents show the calls for service and self-initiated activities. The department keeps track of all of the calls via computer.

Chief Grant stressed we would like our officers to initiate citizen contact and be proactive. We shouldn't always be just a reactive agency.

Resident Richard Miller requested that the Commissioners discuss the volume of calls for service at their meetings when the statistics are made available. Many residents simply do not realize how busy the Police Department is responding to calls each month.

Harris moved, Noles seconded,  
CARRIED, to accept the February 2012 and year to date Police Statistics and place on file.

2. **Handicap Parking Sign – 3379 13<sup>th</sup>**

Traffic Officer Brian Zalewski confirmed the applicant had all the appropriate paper work in order. Therefore, the Traffic Department recommends the installation of the handicap parking signs at 3379 13<sup>th</sup> Street.

Noles moved, Melzer seconded,  
CARRIED, to approve the installation of Handicap Parking Signs at 3379 13<sup>th</sup> Street.

3. **Bills and Accounts - \$11,390.30 March 13, 2012**

Harris moved, Noles seconded,  
CARRIED, to approve payment of \$11,390.30 for the March 13, 2012 bills.

**NEW BUSINESS**

1. **LCC Violation Report –**

The Liquor Control Commission conducted their own investigation and found this establishment giving away free drinks. The Wyandotte Police Department was not involved in any manner. The violation report will be placed in the Department file of that particular business.

Melzer moved, Noles seconded,  
CARRIED, to accept the Liquor Control Commission documentation and place on file.

2. **Dt./Lt. Bob Heck – Retirement**

Commissioner Melzer noted that Dt./Lt. Bob Heck would be retiring from the Department as of March 30, 2012. All agreed that he had a very long and productive career with the Police Department and will be deeply missed. He was a very hard worker and genuinely nice person.

Chief Grant has worked on a job description to fill the vacancy that will be created by Dt./Lt. Heck's departure. He requested the Commissioners' permission to move forward on a replacement which will ultimately come before the Commissioners and City Council. The Commissioners had no problem with the Chief proceeding.

**ADJOURNMENT**

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:24 p.m.

Melzer moved, Harris seconded,  
CARRIED, to adjourn meeting at 6:24 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department



**CITY OF WYANDOTTE**  
**REQUEST FOR COUNCIL ACTION**



**MEETING DATE: June 4, 2012**

**AGENDA ITEM .**

**ITEM: Michigan New Fireworks Law Act 256 of 2011**

**PRESENTER:** Jeffery Carley, Fire Chief

**INDIVIDUALS IN ATTENDANCE:** N/A

**BACKGROUND:** Effective January 1, 2012 the State of Michigan permits the sale and use of consumer fireworks which includes:

- Novelties / Low impact fireworks such as
  - Sparklers, snakes, snaps, poppers, etc
- Ground-based items such as
  - Fountains, ground spinners, wheels, etc.

**New the year**

- Aerial items such as
  - Sky rockets, roman candles, aerial shells, etc, (like the ones sold in Ohio)

**Sale of Consumer Fireworks in Wyandotte**

Currently no one has applied for the required State of Michigan Sale of consumer fireworks certificate.

**Use of Consumer Fireworks**

Within the Law Section **28.457 (2)** "A local unit of government may enact an ordinance regulation the ignition, discharge, and use of consumer fireworks. However, an ordinance enacted under this subsection **shall not regulate the use of consumer fireworks on the day preceding, the day of, or the day after a national holiday.**"

Review attached Wyandotte Fire Department Guidelines for use of fireworks for permissible and prohibited us of consumer fireworks

**STRATEGIC PLAN/GOALS:** N/A

**ACTION REQUESTED:** Review attached Wyandotte Fire Department Guidelines for use of fireworks, receive and place on file, forward to other city department heads and make available on city web site

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** None

**IMPLEMENTATION PLAN:** Make Guidelines available on city web site

**FINANCE DIRECTOR'S RECOMMENDATION: Concur with Recommendation**

**MAYOR'S RECOMMENDATION: Concur with Recommendation**

**LEGAL COUNCIL'S RECOMMENDATION: Currently awaiting reply**

**MODEL RESOLUTION:**

Resolved by the City Council that the communication from the Fire Chief regarding the new State of Michigan Fireworks Law (PA 256 of 2011) is received and placed on file and

Further, instructs the City Clerk to distribute the guidelines to city department heads and publish them on the City website

# WYANDOTTE FIRE DEPARTMENT GUIDELINES FOR USE OF FIREWORKS

Effective January 1, 2012 the State of Michigan permits the sale and use of consumer fireworks which include:

- Novelties / Low impact fireworks such as
  - Sparklers, snakes, snaps, popper, etc.
- Ground-based items such as
  - Fountains, Ground spinners, wheels, etc.

New this year

- Aerial items such as
  - Sky rockets, Roman candles, aerial shells, etc.

All of these items are regulated at the federal level by the Consumer Product Safety Commission

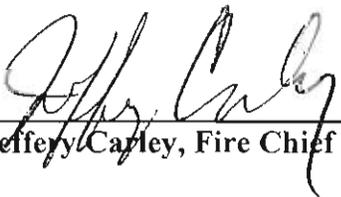
The ignition, discharge and use of consumer fireworks is permissible

1. By an adult (anyone over the age of 18)
2. On private land or real property
3. In a manner so that no part of the fireworks will land on or be deposited on another's property.
4. On the day preceding, the day of, or the day after a national holiday

The ignition, discharge and use of consumer fireworks is prohibited

1. By an unsupervised minors (anyone under the age of 18)
2. By any person under the influence of alcohol or a controlled substance
3. On public property
  - Roadways, city parks, parking lots, vacant properties
4. On School or Church properties
5. On the land or real property owned by someone other than the person discharging the fireworks unless permission is first obtained from the owner
  - Railroad Right of Way, business parking lot, etc.
6. On any other days except the day preceding, the day of, or the day after a national holiday

NOTE: Cherry Bombs, Silver Salutes, and M-80's are Banned by Federal Law

  
\_\_\_\_\_  
Jeffrey Carley, Fire Chief

**OFFICIALS**

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

May 29, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members:

On May 21, 2012, you referred a communication from John and Mary Martin, 644 Kings Highway, to the undersigned to review the sale of the City owned property at former 638 Kings Highway. The Land Sales Committee has reviewed this request and recommends that the former 638 Kings Highway (35' x 102.5') be split evenly between the property owner at 630 Kings Highway (35' x 102.5') and 644 Kings Highway (35' x 102.5') making each lot 52.50' x 102.5'. The purchase price for this property is \$100 per front, as established by City Council Resolution, or \$1,750.00 for each adjacent property owner plus closing cost that are estimated at \$705.00. The City offers two (2) options to purchase this property, cash due upon closing and deferred lien where the payment is deferred until the property is sold or refinanced.

Mr. Martin further indicated in his communication that the tree between the City sidewalk and street is in need of removal. The City would remove this tree if Mr. Martin intends on constructing a driveway. Once Mr. Martin secures a driveway permit for the construction of a new driveway the tree would be removed at no cost to Mr. Martin. However, it would be Mr. Martin's responsible to replace the City sidewalk.

If you concur with the communication, the undersigned will proceed with the development of Purchase Agreements to sell 17.5 feet of the former 638 Kings Highway to the adjacent property owners at the total cost of \$3,500 plus closing fees.

If anyone is interested in purchasing an adjacent City owned property, the Engineering and Building Department has an application that they could complete and then it would be reviewed by the Land Sale Committee for recommendation to the City Council.

Very truly yours,

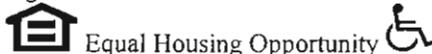
Mark A. Kowalewski  
City Engineer

Colleen A. Keehn  
City Assessor

MAK/CAK:kr

cc: Mr. and Mrs. Martin, 644 Kings Highway, Wyandotte  
Mr. and Mrs. Cade, 630 Kings Highway, Wyandotte

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: [engineering1@wyan.org](mailto:engineering1@wyan.org)



PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from City Engineer and City Assessor regarding the sale of the Former 638 Kings Highway is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council concurs with the recommendation of the City Engineer and City Assessor to split equally the former 638 Kings Highway between the adjacent property owners at 630 Kings Highway and 630 Kings Highway with a per-front footage cost of \$100; AND

BE IT RESOLVED that Council authorizes the Engineering Department to prepare the proper Purchase Agreements to sell said property and forward back to City Council for approval; AND

BE IT FURTHER RESOLVED that should the adjacent property owners construct a new driveway on the former 638 Kings Highway that the cost to remove said tree will be paid by the City.

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew Swiecki**  
TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. DeSana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

**DOWNTOWN DEVELOPMENT AUTHORITY**

May 30<sup>th</sup>, 2012

Dear Mayor Peterson & City Council:

As you are aware, the Wyandotte Farmers Market is scheduled to open on June 14<sup>th</sup>. The market is located at the corner of First and Elm and will operate from 12:00 noon to 7:00 pm each Thursday until October 18<sup>th</sup>. We are pleased to announce that our market has grown each year and we now have 21 confirmed vendors for 2012. The market will open at noon on opening day, and Farmer John and his Barnyard Express will be on-site from 1:00 pm to 3:00 pm with activities for the entire family. We will offer a variety of fresh fruits and vegetables, baked goods, jams, jellies, herbs, meat, poultry, coffee, tea and more. In addition, we have planned many activities for our 2012 Farmers Market this year such as cooking demonstrations, live music and hands-on activities for children.

As a result, we are asking that the parking directly adjacent to the site be posted as use for farmer's market vendor parking from 11:00 am to 7:30 pm on Thursdays only. Please find attached a plan of proposed vendor parking for these dates.

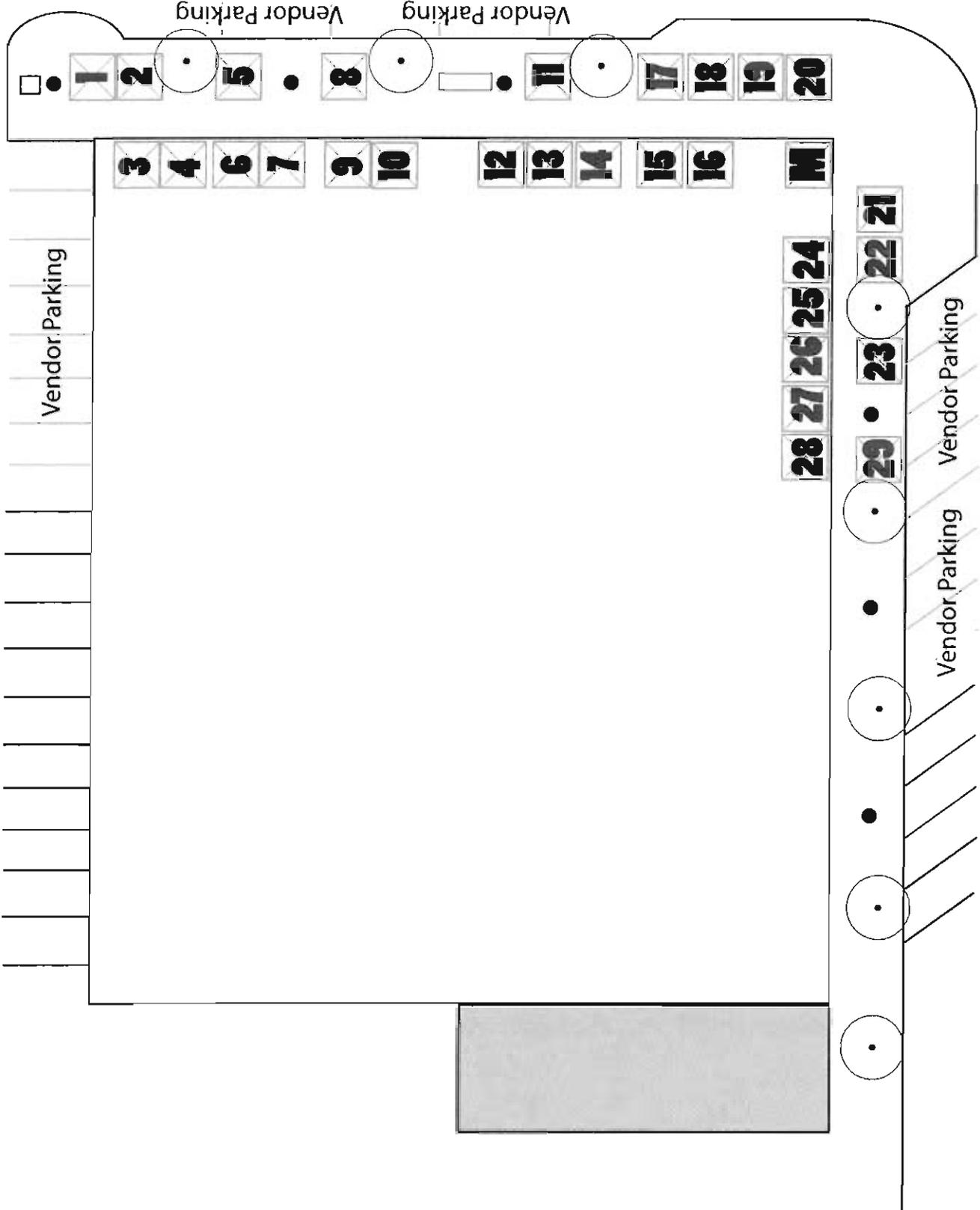
We hope you can join us at the Wyandotte Farmers Market this summer and thank you for your continued support of this important downtown destination.

If you have any questions regarding our request, please contact me.

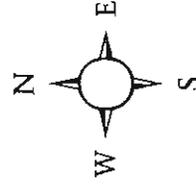
Sincerely,

Natalie Rankine, RA  
Downtown Development Authority Director  
2624 Biddle Avenue  
Wyandotte, Michigan 48192  
734-324-7298  
[nrankine@wyan.org](mailto:nrankine@wyan.org)

RESOLVED by the City Council that the communication from Downtown Development Authority Director regarding the June 14<sup>th</sup> opening of the Wyandotte Farmers Market is hereby received and placed on file AND BE IT FURTHER RESOLVED that council GRANTS the request of Downtown Development Authority Director for the parking directly adjacent to the site be posted as use for farmer's market vendor parking from 11:00 am to 7:30 pm on Thursdays only from June 14<sup>th</sup> through October 18<sup>th</sup>, 2012.



FIRST STREET



**M** Market Manager

ELM STREET

**OFFICIALS**

William R. Griggs  
CITY CLERK

Andrew Swiecki  
TREASURER

Colleen A. Keehn  
CITY ASSESSOR



**MAYOR**  
Joseph Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

JODY L. EGEN  
DIRECTOR OF MUSEUMS AND CULTURAL AFFAIRS

Mayor & City Council  
City of Wyandotte  
3131 Biddle Ave.  
Wyandotte, MI 48192

Wednesday, May 30, 2012

Honorable Mayor and City Council Members:

At their Friday, May 11<sup>th</sup>, 2012, 8:30 AM meeting, the Wyandotte Street Art Fair Committee approved a marketing initiative assembled and recommended by my office for the 2012 Wyandotte Street Art Fair. This radio, print, and on-line marketing package takes advantage of diverse media sources that appeal to various target demographics selected by the Committee. This proposal falls within the approved \$25,000 marketing budget for the Fair.

Through negotiation, several of the media companies below have agreed to provide in-kind value to enhance our monetary commitment. Their in-kind contribution of additional commercial time, interviews, and print ads translates into excess of several thousand dollars.

***RADIO VENDORS***

<i>Station Name</i>	<i>Call Number</i>	<i>AM/FM</i>	<i>Amount</i>
WWJ	950	AM	\$ 2,750.00
The River	93.9	FM	\$ 1,625.00
NPR – WDET	101.9	FM	\$ 4,240.00
<b>Total Radio All:</b>			<b>\$ 8,615.00</b>

***PRINT VENDORS***

<i>Publication Name</i>	<i>Type</i>	<i>Frequency</i>	<i>Amount</i>
Real Detroit Weekly	Newspaper	Weekly	\$ 1,500.00
Metro Times	Newspaper	Weekly	\$ 3,000.00
<b>Total Print All:</b>			<b>\$ 4,500.00</b>

Attached, please find itemized invoices from each of the above vendors explaining in detail the advertising we propose purchasing to market the 51<sup>st</sup> Anniversary of the Fair.

If approved, all invoices, totaling \$ 13,115.00, should be paid from Art Fair account number: 285.225.925.730.860 and authorized by Mayor Joseph R. Peterson or William R. Griggs, City Clerk. Additionally, all material was sent to City Attorney Bill Look for review and approval prior to this submission.

I will be happy to go over the material and answer any questions you may have.

Thank you for your continual support of our Special Events in the City of Wyandotte!

Cordially,



Judy Egan



the only new rock alternative

# 2012 Wyandotte Street Art Fair

DETROIT (Metro Survey Area)

MAR11

P 25-49

In addition to the attached schedule 93.9 The River will also offer the following elements:

- Event will be listed on [www.939theriverradio.com](http://www.939theriverradio.com) under events link
- Above link will link directly to Wyandotte Street Art Fair Website
- Event will be listed on the 93.9 The River Facebook page

On Site Promotions

(1) 4 hour River Roadies appearance

- (40) Live/Recorded promotional mentions leading up to appearance
  - River Swag
  - River Prizing

CIDR-FM Flight B: 1 Week (7/9)													
Daypart	Daypart Title	Spots	Length	Rate	Average Persons	Average Rating	Net Reach	Cume Persons	Frequency	GRPs	GIs	CPP	Investment
M-F 6a-10a		15	30	\$25.00	3,300	0.2%	30,100	70,800	1.6	3.0	49,500	\$125.00	\$375.00
M-F 10a-3p		15	30	\$30.00	3,700	0.2%	31,600	69,400	1.8	3.0	55,500	\$150.00	\$450.00
M-F 3p-7p		15	30	\$30.00	3,600	0.2%	35,000	90,700	1.5	3.0	54,000	\$150.00	\$450.00
M-F 7p-12m		10	30	\$20.00	1,700	0.1%	13,400	55,600	1.3	1.0	17,000	\$200.00	\$200.00
Sa 6a-7p		10	30	\$15.00	2,400	0.2%	16,800	49,700	1.4	2.0	24,000	\$75.00	\$150.00
M-Sa 6a-12m		6	30	\$0.00	2,900	0.2%	16,500	212,600	1.1	1.2	17,400	\$0.00	\$0.00
One Week Total		71		\$22.89	3,100	0.2%	108,500	212,600	2.0	13.2	217,400	\$123.11	\$1,625.00
Flight Total		71		\$22.89	3,100	0.2%	108,500	212,600	2.0	13.2	217,400	\$123.11	\$1,625.00

Grand Totals													
Station	Format	Spots	Rate	Average Persons	Average Rating	Net Reach	Cume Persons	Frequency	GRPs	GIs	CPP	Investment	
CIDR-FM	Album Adult Alternative	71	\$22.89	3,100	0.2%	108,500	212,600	2.0	13.2	217,400	\$123.11	\$1,625.00	
Total		71	\$22.89	3,100	0.2%	108,500	212,600	2.0	13.2	217,400	\$123.11	\$1,625.00	

Accepted By Station

Date

Accepted By Client

Date

This report was created using the following information: DETROIT; MAR11; Metro; Multiple Dayparts Used ; P 25-49; See Detailed Sourcing Page for Complete Details.



*Approved from willie test*

**WWJ•950**  
**NEWSRADIO**

**OPTION A**



**WWJ Newsradio 950 will provide the following elements:**

**On-Air**

<u>DAYPART</u>	<u>LENGTH</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>
6am – 9am	:15	1x	2x	2x	
10am – 3pm	:30	1x	2x	2x	
3pm – 8pm	:30	1x	1x	1x	
8am-12n	:30				2x

Sponsorship of and inclusion in “What’s Hot Around Town” with Roberta Jasina...a quick look at entertainment options in Detroit.

**On-Line**

- 300x250 banner ad to rotate on CBSDetroit.com. 25,000 impressions to run one week prior to the event ending July 13, 2012.
- 300x250 banner ad in the Daily J on Friday, July 13, 2012 that links to the Wyandotte Street Art Fair website the week of the event.
- Listing on the calendar of events section on CBSDetroit.com

**On-Site**

- WWJ Newsradio 950 display tent and promotions team on-site one day during the Wyandotte Street Art Fair (date tbd).

**NET INVESTMENT: \$2,750**

*If the terms and conditions of this package are acceptable, kindly indicate your consent by signing in the space below. Signature will authorize this non-cancelable binding agreement.*

Wyandotte Street Art Fair \_\_\_\_\_ Date

Maria A. Marcantonio / Senior Account Manager \_\_\_\_\_ Date

*Approved form w/ M A Marcantonio*

# REAL DETROIT WEEKLY

359 Livernois • Ferndale, MI 48220  
(248) 591-7325 • FAX (248) 544-9893

## ADVERTISING AGREEMENT

APPLICANT Wyanotte Street Art Fair

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

AUTHORIZED BY (PRINT NAME) Jody Egan

START DATE 6-20-12 END DATE 6-27-12 AND 7-4-12

SIZE OF CONTRACTED AD SPACE 1/2 PAGE / 1/2 PAGE / Full PAGE

B/W  SPOT COLOR  FOUR COLOR

CREDIT CARD # \_\_\_\_\_ EXP. DATE \_\_\_\_\_

NAME AS PRINTED ON CREDIT CARD \_\_\_\_\_

HOLDERS ADDRESS \_\_\_\_\_

AUTHORIZING CREDIT CARD SIGNATURE \_\_\_\_\_

OTHER \_\_\_\_\_ (PLACEMENT, ETC.)

INSERTION FREQUENCY 3 weeks RATE \$425 - 425 - 650

ADDITIONAL INSTRUCTIONS OR COMMENTS

1/2 PAGE 6-20  
1/2 PAGE 6-27  
Full PAGE 7-4  
3 WEEK Ad Campaign

\$1500.00  
Total

By signing this agreement, you acknowledge that you have read this contract, understand it and agree to be bound by the terms and conditions found on the right. The undersigned jointly and severally and unconditionally guarantee the full and timely performance of any and all obligations and/or indebtedness of Applicant under this Agreement and for any account or other obligations otherwise owed by Applicant to Real Detroit Weekly, L.L.C. It is expressly understood by the undersigned that this guarantee shall continue for so long as any obligation or indebtedness remains unpaid or is owed by the Applicant to Real Detroit L.L.C. The undersigned guarantor(s) each expressly waive all notices of acceptance, extension of credit, present and demand for payment, protest or default by Applicant. This guarantee shall be construed and governed by the laws of the State of Michigan and any action to enforce the terms of this agreement shall be litigated to the State of Michigan.

AUTHORIZING SIGNATURE(S) \_\_\_\_\_ DATE \_\_\_\_\_

ACCOUNT REPRESENTATIVE Anthony Simmons APPROVAL \_\_\_\_\_

**TERMS & CONDITIONS**  
By submitting an advertisement or request the advertiser/agency agrees and understands the following terms and conditions:

**ADVERTISING SPACE**  
Real Detroit Weekly is published 52 times per year, on the Wednesday of each week. Advertising space in Real Detroit is limited and all space is sold on a first-come first-serve basis, unless reserved by contract. Each insertion order must be approved by the publisher. Real Detroit will attempt to fill position requests but offers no guarantees. No advertising will be run without a signed insertion order.

**ADVERTISING RATES**  
Publisher reserves the right to revise advertising rates and frequency schedule discounts at any time. Rates are subject to change without notice. Advertising contracts are protected for the life of the contract; except for rate increases due to expansion of circulation, unless noted on the contract. In the event of a rate increase only the frequency discount is protected. Real Detroit offers a wide variety of ad sizes. Ad price is reflected in the open rate. These rates are reflected in the Real Detroit rate schedule. All advertising space is billed at the prices reflected in the current rate schedule. Rate cards are released periodically throughout the year. Contact Real Detroit to be sure your rate card is current. The open rate is the cost of a one-time or non-contracted advertisement. Real Detroit can offer generous discounts, when advertisers commit to space in multiple issues. These discounts are reflected in the Real Detroit rate card. To qualify for these discounts an advertiser must sign a multiple issue contract order. When the advertiser obtains a multiple issue discount, it is considered a contract, unless other provisions are made in writing.

**PRO-RATED**  
If the contracted frequency has not been reached by the expiration date of the contract, the advertiser will be "PRO-RATED" ("SHORT-RATED"). At this point, all insertions which have been published under the contract rate are recalculated at the open rate. The advertiser will be billed for the difference.

**PAYMENT**  
Payment must accompany advertisement. Real Detroit accepts payment in cash, money orders, company checks, and by Visa/Mastercard. **TERMS:** Upon receipt of invoice or 1.5% monthly service charge on balances past 30 days. In the event it is determined by the court or body of appropriate jurisdiction that this agreement provides for interest beyond the maximum rate permitted by law, it is agreed that the interest rate shall be limited to the maximum amount permitted by law. Applicant shall also pay all costs incurred in collection or enforcement of this agreement including, without limitation, reasonable attorney fees. The undersigned warrants that the information provided to Real Detroit Weekly, L.L.C., in connection with this agreement is true and accurate and that the undersigned has been permitted and properly authorized to enter the agreement on behalf of Applicant. The Applicant authorizes Real Detroit Weekly, L.L.C., to investigate Applicant's credit record to the extent it deems necessary or to verify references. Applicant further authorizes and instructs any person, entity or consumer reporting agency that it may have or obtain with respect to Applicant. This agreement shall be construed and governed by the laws of the State of Michigan and any action to enforce the terms of this agreement shall be litigated in the State of Michigan. Failure to keep an account "current" can result in termination of a frequency contract. Returned checks will be charged back to the advertiser including a \$25 NSF fee.

**MECHANICAL LIABILITY**  
It is understood errors can occur, and in the event an error has occurred it is the responsibility of the advertiser to notify Real Detroit immediately. Real Detroit is not responsible for errors (including printing errors) submitted by the advertiser on camera ready artwork which are published. If Real Detroit is responsible for an error, a space credit for the next or a future issue will be applied. Size of space credit will be determined by Real Detroit, based on the "fair value" of the mistake. "Fair Value" is extent of advertisement effectiveness not materially affected by the error. Real Detroit is not responsible for any errors which result from reproduction quality. In the event of an error in a multiple insertion, Real Detroit must be notified before the next deadline. Real Detroit is not responsible for failure to print your advertisement. In the event of a dispute, it is understood that the extent of Real Detroit's liability will not exceed the cost of the actual advertising.

**LIABILITY**  
It is understood the order or request for all advertisements shall be deemed to be a representation to the Publisher by the agency and advertiser that they are properly authorized to publish the entire contents and subject matter thereof. It is also understood and agreed that when advertisements containing pictures, names, graphic representations, and/or biographical of persons (whether alive or dead) are submitted for publication, the order or request for such publication shall be deemed to be a representation by the agency and advertiser that they have obtained all necessary written consent and permission for such use. For consideration of publication of an advertisement, the agency and advertiser, jointly and severally, agree that they shall indemnify and hold harmless Real Detroit, the publisher, its officers, and all employees & agents, from any and all liabilities, damages, losses, and expenses whatsoever, including, but not limited to: reasonable fees of counsel selected by the Publisher; and any losses resulting from the acceptance of any advertisement, or resulting from any delays in publication, or resulting from any and all claims, actions, suits, demands, or proceedings arising directly or indirectly from the publication of any advertisement (including, but not limited to, claims or suits for libel, fair use, infringement of copyright or trademark, unfair competition, plagiarism, or violation of right of privacy), or based upon or arising out of any matter contained in any advertisement.

Revised 11/03

Approved Form  
William R. Fort

# metrotimes

The largest, most-read weekly in metro Detroit

www.metrotimes.com 733 St. Antoine  
 Detroit, MI 48226  
 Main (313) 961-4060  
 Fax (313) 964-4849  
 Classifieds (313) 963-5277  
 Class. Fax (313) 961-3802

## ADVERTISING AGREEMENT

For Office Use Only:

# of Tearsheets: \_\_\_\_\_  
 Sales Rep #: \_\_\_\_\_  
 Product Category #: \_\_\_\_\_  
 Product Category Name: \_\_\_\_\_  
 Method of Payment: \_\_\_\_\_

Name of Advertiser: Wyandotte Street Art Fair  
(Please Print)

Trade Name: \_\_\_\_\_

Authorized Agent: Jody Chansuolme  
Name Title

Billing Address: 2610 Biddle Ave.  
Wyandotte, MI, 48192

Phone #: (734) 324-7297 Fax #: \_\_\_\_\_

Billing Contact: \_\_\_\_\_

We are authorized to reserve advertising space in Metro Times as indicated below:

Ad Size: 1/4, 1/2, f pg, web # of Insertions: 5  
 At a Gross Cost Per Insertion of \$ \_\_\_\_\_ Net Per Insertion \$ 3,000.00

- Consecutive Frequency Agreement  
 Alternate Weeks  
 Outlined Below

Start Date: 6/13/12 Ending Date: 7/11/12

Remarks:

Proposal- With Metro Times as a Media Sponsor  
 1/2 pg 4c- Summer Guide- June 13th - \$550  
 1/4 pg 4c- June 20th- \$300  
 Full pg 4c- June 27th- \$925  
 Full pg 4c- July 4th- \$925  
 1/4 pg 4c- July 11th- \$300  
 EBLAST POSITION for the Metro Times Online Issue of July 6th  
 Web campaign - June 15th to July 14th -25,000 impressions  
 \* Metro times will be a media sponsor  
 TOTAL COST - \$3000

CC \_\_\_\_\_

Ex \_\_\_\_\_

Please see terms & conditions to the right.

Authorized Agent: \_\_\_\_\_ Sales Person

Authorized Agent: \_\_\_\_\_ Advertising Department Approval

Date \_\_\_\_\_ Publisher's Approval

This agreement will not be binding on the Publisher unless and until it is approved and signed by its Publisher.

### TERMS & CONDITIONS

- The policies printed on Metro Times contract and rate card are the complete terms and conditions binding the Advertiser and Publisher. No changes, agreements or conditions, verbal or otherwise, will be honored that do not appear on this contract and rate card, receipt of which the Advertiser acknowledges.
- This contract has been signed by a person having authority to contract with Metro Times for the Advertiser.
- In accepting this agreement, Metro Times stipulates that it will protect only the frequency-discount level for the Advertiser—not the price. Space furnished in this publication shall be at the prevailing rate at the time of insertion.
- The Publisher reserves the right to change the display advertising rates for advertising covered by this contract with 30 days notice. The Publisher reserves the right to charge production fees, fees for late copy or cancellation fees as necessary. Such additional charges are not subject to discounts or commissions.
- Payment in advance, by 5pm Friday prior to publication, is required of all advertisers until credit can be established. Credit applications are furnished upon request and must be filled out in full. Advertisers granted credit must pay upon receipt of invoice. A service charge of 1 1/2% of the unpaid balance will be added each month to all accounts not paid 30 days from date of invoice.
- Discount or contract rates apply only when accounts are paid within 30 days from date of publication and when no unpaid balance remains. Otherwise, advertising shall be charged at the open rate, regardless of the number of inches used. Open space rates apply on all advertising used if contract is not fulfilled. At the discretion of the Publisher, all credit privileges may be revoked if the terms of this contract are not observed. Agency commissions are granted only if the account is paid in full within 30 days of publication.
- The Advertiser agrees that on default in the timely payment of any installment of this contract, the Publisher without notice or demand may cancel the remainder of this contract and bill the Advertiser the difference between the contracted rate and the actual rate earned. If an Advertiser's account is delinquent and placed with an attorney or collection agency, the Advertiser agrees to pay a collection fee equal to 40% of the unpaid account and/or a reasonable attorney's fee plus cost of suit if instituted. The Advertiser also agrees to pay any bank charges resulting from return of checks for any reason.
- Metro Times cannot under any circumstances be liable for any error in an advertisement to a greater extent than the cost of the space occupied by the error. Should an advertisement fail to appear in the publication as specified in this contract, due to the fault of the Publisher, Metro Times will publish the ad in the next consecutive issue. No other restitution is implied or expressed. Under no circumstances will Metro Times be responsible for more than one incorrect advertisement published in the newspaper.
- The Advertiser agrees that the copyrights to all advertisements produced by Metro Times are owned by Metro Times and cannot be reproduced without express written permission from the Publisher.
- Copy for contracted advertisements is to be delivered to Metro Times in accordance with published advertising deadlines. If copy is not received by deadline, the Publisher reserves the right to use a previous advertisement or to prepare new copy. Copy turned in after deadline is subject to the "Late Fee Schedule". Advertisements cannot be canceled after published deadline.
- The Advertiser assumes full and complete responsibility and liability for the content of all advertising copy submitted, printed and published pursuant to the Agreement, and shall indemnify and save the Publisher harmless against any demands, claims or liability. The Advertiser shall reimburse the Publisher for any amount paid by the Publisher in settlement of claims or in satisfaction of judgments obtained by reason of publication of such advertising copy together with all expenses incurred in connection therewith, including, but not limited to, attorney's fees and costs of litigation.
- All contents of advertisements are subject to Publisher's approval. Publisher reserves the right to reject or cancel any advertisement, insertion order, space reservation or position commitment at any time without cause. Publisher reserves the right to insert the word "advertisement" above or below any copy.
- Advertisements not received by closing date (5pm Friday prior to publication) will not be entitled the privilege of approval or revision by the Advertiser or its agency.
- Positioning of advertisements is at the discretion of the Publisher except where a request for a specific, preferred position is acknowledged by Publisher in writing, and a premium fee is paid.
- Publisher is not liable for delays in delivery and/or non-delivery in the event of an Act of God, action by any governmental or quasi-governmental entity, fire, flood, insurrection, riot, explosion, embargo, strikes whether legal or illegal, labor material shortage, transportation interruption of any kind, work slow down, or any condition beyond the control of Publisher affecting production or delivery in any manner.
- Conditions other than rates are subject to change by Publisher without notice.
- The validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of Michigan.
- The failure of either party to object to, or to take affirmative action with respect to, any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver thereof, or of any further breach or subsequent wrongful conduct.
- No space may be used or re-sold by the advertiser for the promotion, either directly or indirectly, of any business organization or enterprise other than one conducted by the advertiser.

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keeln  
CITY ASSESSOR



COUNCIL

Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

JOSEPH R. PETERSON  
MAYOR

May 31, 2012

Mayor Joseph Peterson and City Councilmembers  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Re: Dom Polski's 1519 Oak Street  
Wyandotte, Michigan 48192

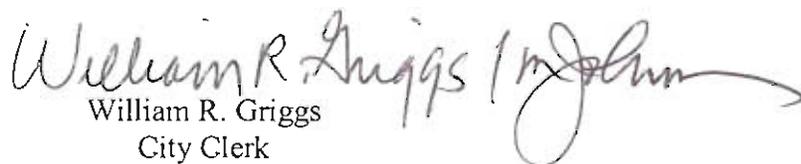
Dear Mayor Peterson and Councilmembers:

The following request was received from the Michigan Liquor Control:  
Request to transfer ownership of 2011 Class C licensed business with Dance Permit, located at 1519 Oak, Wyandotte, Mi. 48192 from Polish National Alliance Thaddeus Kosciuszko Society Group 2426 to Rookies, LLC.

Said request has been forwarded to Engineering, Municipal Service, Fire, Police, Treasurer and Legal Departments.

In view of the above, said application is being forwarded to you for your consideration.

Sincerely yours,

  
William R. Griggs  
City Clerk

CC: Attachments

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



JOSEPH R. PETERSON  
MAYOR

COUNCIL

Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

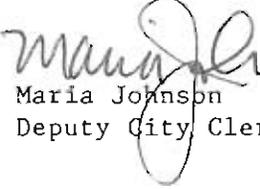
March 27, 2012

Mark Kowalewski, City Engineer  
Robert J. Szczechowski, Assistant Finance Director/Deputy City Treasurer  
Melanie McCoy, General Manager Municipal Service  
William R. Look, Department of Legal Affairs  
Chief Daniel J. Grant, Police Chief  
Chief Jeffrey Carley, Fire Chief

RE: 1519 Oak Street (DOM POLSKI BAR)

The Clerk's Office has received a request from the Michigan Liquor Control Commission in the form of a request to transfer ownership of 2011 Class C licensed business with Dance Permit, located at 1519 Oak, Wyandotte, MI. 48192 from Polish National Alliance Thaddeus Kosciuszko Society Group 2425 to Rookies, LLC.

Please review said request as it pertains to your department.

  
Maria Johnson  
Deputy City Clerk



Department of Licensing and Regulatory Affairs  
**MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)**  
 7150 Harris Drive, P.O. Box 30005  
 Lansing, Michigan 48909-7505

**FOR MLCC USE ONLY**

Request ID # 632818

Business ID # 228085

**LOCAL APPROVAL NOTICE**

[Authorized by MCL 436.1501]

March 20, 2012

**TO:** Wyandotte City Council  
 Attn: Clerk  
 3131 Biddle Street  
 Wyandotte, MI 48192-5935

2012 MAR 26 P 12:05  
 WYANDOTTE CITY CLERK

**APPLICANT:** Rookies, LLC

**Home Address and Telephone No. or Contact Address and Telephone No.:**

Jeanne Lynn LaBell, 17860 Brentwood Drive, Riverview, MI 48193, H(734) 334-3300

1519 OAK = DOM POLSKI BAR

The MLCC cannot consider the approval of an application for a new or transfer of an on-premises license without the approval of the local legislative body pursuant to the provisions of MCL 436.1501 of the Liquor Control Code of 1998. For your information, local legislative body approval is also required for DANCE, ENTERTAINMENT, DANCE-ENTERTAINMENT AND TOPLESS ACTIVITY PERMITS AND FOR OFFICIAL PERMITS FOR EXTENDED HOURS FOR DANCE AND/OR ENTERTAINMENT pursuant to the provisions of MCL 436.1916 of the Liquor Control Code of 1998.

For your convenience a resolution form is enclosed that includes a description of the licensing application requiring consideration of the local legislative body. The clerk should complete the resolution certifying that your decision of approval or disapproval of the application was made at an official meeting. **Please return the completed resolution to the MLCC as soon as possible.**

If you have any questions, please contact Unit 3 of the Retail Licensing Division at (517) 636-0204.

**PLEASE COMPLETE ENCLOSED RESOLUTION AND RETURN TO THE LIQUOR CONTROL COMMISSION AT ABOVE ADDRESS**

**RESOLUTION**

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
(Regular or Special) (Township Board, City or Village Council)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ P.M.

The following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

**That the request to** transfer ownership of 2011 Class C licensed business with Dance Permit, located at 1519 Oak, Wyandotte, MI 48192, from Polish National Alliance Thaddeus Kosciuszko Society Group 2426 to Rookies, LLC.

be considered for \_\_\_\_\_  
(Approval or Disapproval)

**APPROVAL**

**DISAPPROVAL**

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

It is the consensus of this legislative body that the application be:

\_\_\_\_\_ for issuance  
(Recommended or Not Recommended)

State of Michigan \_\_\_\_\_)

County of \_\_\_\_\_)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
(Township Board, City or Village Council) (Regular or Special)

meeting held on \_\_\_\_\_  
(Date)

(Signed) \_\_\_\_\_  
(Township, City or Village Clerk)

SEAL

\_\_\_\_\_  
(Mailing address of Township, City or Village)

**OFFICIALS**

WILLIAM R. GRIGGS  
CITY CLERK

ANDREW A. SWIECKI  
CITY TREASURER

COLLEEN A. KEEHN  
CITY ASSESSOR



**MAYOR**  
JOSEPH R. PETERSON

**CITY COUNCIL**  
TODD M. BROWNING  
JAMES R. DESANA  
SHERI M. SUTHERBY-FRICKE  
DANIEL E. GALESKI  
LEONARD T. SABUDA  
LAWRENCE S. STEC

March 28, 2012

William R. Griggs, City Clerk  
3131 Biddle Avenue  
Wyandotte, Michigan, 48192

RE: Request for License transfer

Dear Mr. Griggs:

The undersigned has reviewed the request from Don Polski to transfer their 2011 Class C Licensed Business with Dance Permit. I have no objection to approving this request providing the attached violations are corrected before final Certificate of Occupancy is issued.

If you should have any further questions or concerns regarding this matter, please contact me at your convenience.

Sincerely,

  
\_\_\_\_\_  
Jeffery Carley, Fire Chief

**OFFICIALS**

WILLIAM R. GRIGGS  
CITY CLERK

ANDREW A. SWIECKI  
CITY TREASURER

COLLEEN A. KEEHN  
CITY ASSESSOR



**MAYOR**  
JOSEPH R. PETERSON

**CITY COUNCIL**  
TODD M. BROWNING  
JAMES R. DESANA  
SHERI M. SUTHERBY-FRICKE  
DANIEL E. GALESKI  
LEONARD T. SABUDA  
LAWRENCE S. STEC

March 28, 2012  
William R. Griggs, City Clerk  
City of Wyandotte  
3131 Biddle, Avenue  
Wyandotte, Michigan 48192

RE: 1519 Oak Dom Polski Bar

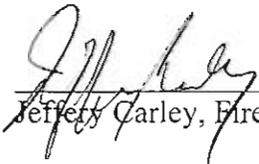
Dear Mr. Griggs,

The undersigned has reviewed the request regarding the transfer Ownership of 2011 Class C License to Rookies LLC. I have no objection to the granting of this request.

Attached you will find a number of life safety violation that must address before final Certificate of Occupancy is granted

If you should have any other questions regarding this matter, please contact me at your convenience.

Sincerely,

  
\_\_\_\_\_  
Jeffery Carley, Fire Chief

OFFICIALS

WILLIAM R. GRIGGS  
CITY CLERK

ANDREW A. SWIECKI  
CITY TREASURER

COLLEEN A. KEEHN  
CITY ASSESSOR



MAYOR  
JAMES R. DESANA

CITY COUNCIL  
TODD M. BROWNING  
SHERI M. SUTHERBY-FRICKE  
JOHNNY A. KOLAKOWSKI  
JOSEPH R. PETERSON  
JASON M. PTAK  
PATRICK J. SUTKA

CETIFICATE OF OCCUPANCY  
INSPECTION REPORT

**Date:** January 27, 2012

**Address:** 1519 Oak      **Business:** Dom Polski Bar/Hall

(First Inspection)

(Bar)

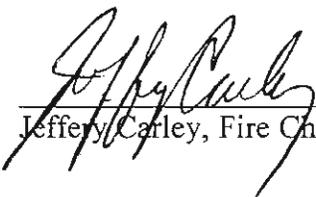
1. Repair/Replace All Emergency egress exit lights
2. Existing Fire Extinguisher require service (must be inspected and tagged annually)

(Restaurant)

1. Repair/Replace All Emergency egress exit lights
2. Existing Fire Extinguisher require service (must be inspected and tagged annually)
3. Update kitchen fire suppression system to meet UL 300 Standard and update ventilation hood. Current system is non-compliant
4. Required a K Class extinguisher in kitchen

(Hall)

1. Repair/Replace All Emergency egress exit lights
2. Existing Fire Extinguisher require service (must be inspected and tagged annually)
3. Update kitchen fire suppression system to meet UL 300 Standard and update ventilation hood. Current system is non-compliant
4. Required a K Class extinguisher in kitchen
5. Repair/Replace rear exit door with panic hardware
6. Pad lock and chain Must be immediately remove from rear exit door

  
Jeffery Carley, Fire Chief

**MAYOR**  
Joseph R. Peterson

**CITY CLERK**  
William R. Griggs

**CITY ASSESSOR**  
Colleen A. Keehn



**CITY COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**DANIEL J. GRANT**  
CHIEF OF POLICE

March 27, 2012

William R. Griggs, City Clerk  
City of Wyandotte  
3131 Biddle Avenue  
Wyandotte, MI 48192

Dear Mr. Griggs:

**SUBJECT: LCC REQUEST – Polish National Alliance Thaddeus Kosciuszko Society Group 2426,  
1519 Oak**

The Police Department has reviewed the request to transfer ownership of 2011 Class C licensed business with Dance Permit from Polish National Alliance Thaddeus Kosciuszko Society Group 2426, located at 1519 Oak, Wyandotte, MI to Rookies, LLC. Concluding a review of the proposed request, the police portion of the request is recommended for approval.

The Police Department's final recommendation to the Liquor Control Commission is subject to the applicant meeting all laws and ordinances as required by the Fire and Engineering Departments, and approval of the Mayor and City Council through Resolution. If the City Council resolution is approved, the "Law Enforcement Recommendation" will be forwarded to the Liquor Control Commission.

If there are any additional questions, please feel free to contact my office.

Sincerely,

A handwritten signature in cursive script that reads 'Daniel J. Grant'.

Daniel J. Grant  
Chief of Police

Municipal Service Commission  
Gerald P. Cole  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo  
Michael Sadowski



Electric, Steam, Water  
Cable Television and High Speed Internet  
Service since 1889

Melanie L. McCoy  
General Manager and Secretary  
3005 Biddle Avenue, P.O. Box 658  
Wyandotte, MI. 48192-0658  
Telephone: (734) 324-7100  
Fax: (734) 324-7119

March 30, 2012

Mr. William R. Griggs  
City Clerk  
City of Wyandotte  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Re: 1519 Oak St (Dom Poliski)

Dear Mr Griggs,

In response to your office's inquiry, the above referenced account is current in their utility accounts.

If you require further information, do not hesitate to contact the undersigned.

Yours truly,

City of Wyandotte  
DEPARTMENT OF MUNICIPAL SERVICE

A handwritten signature in black ink, appearing to read "Melanie L. McCoy", is written over a light grey circular stamp.

Melanie L. McCoy

General Manager

LOOK, MAKOWSKI AND LOOK  
PROFESSIONAL CORPORATION

ATTORNEYS AND COUNSELORS AT LAW

2241 OAK STREET  
WYANDOTTE, MICHIGAN 48192

(734) 285-6500  
Fax (734) 285-4160

WILLIAM R. LOOK  
STEVEN R. MAKOWSKI

RICHARD W. LOOK  
(1921 - 1993)

March 30, 2012

To: Honorable Mayor and City Council

From: Department of Legal Affairs

Re: 1519 Oak Street (Dom Polski Bar)

Dear Mayor and City Council:

I am in receipt of the communication from the City Clerk concerning the transfer of ownership of a 2011 Class C Licensed Business located at 1519 Oak Street, Wyandotte, Michigan, Wayne County Michigan to Rookies LLC.

My department is not aware of any legal issues that would prohibit said request.

Respectfully submitted,  
Department of Legal Affairs  
LOOK, MAKOWSKI and LOOK  
Professional Corporation



William R. Look

WRL:mag

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

April 9, 2012

William R. Griggs, City Clerk  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

RE: 1519 Oak

Dear Mr. Griggs,

The Treasurer's Department has reviewed the tax files for the property located at 1519 Oak. According to the files, there is \$226.44 in delinquent personal property taxes due to the City of Wyandotte.

Should you have any questions, or require any additional information, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski  
Deputy Treasurer/Assistant Finance Director

*pd see attached  
mj*

City of Wyandotte  
Accounts Receivable Inquiry

Account ID, location ID : 604624  
Account description . . . : 251  
Personal/CFT/IFT/NEZ . . : 999 00 1999 000  
Address . . . . . : 1519 OAK  
Owner name . . . . . : DOM POLSKI HALL

Type options and/or change effective date, press Enter.

5=View detail

Effective date . . . . . 5312012

Opt	Yr	Rl	Pd	Amount	Penalty	Interest	Other +/-	Total due
-----	----	----	----	--------	---------	----------	-----------	-----------



F3=Exit

F8=Print delinquent statement

F6=History

F9=Print tax certificate

F7=Pending

F24=More keys

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
Joseph R. Peterson

COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.  
CITY ENGINEER

May 30, 2012

Mr. William R. Griggs  
City Clerk  
City Hall  
Wyandotte, Michigan

RE: 1519 Oak Street  
Wyandotte, Michigan

Dear Mr. Griggs:

In response to the Michigan Liquor Control Commission, relative to a request from Dom Polski Bar requesting to transfer 2011 Class C licensed business with Dance Permit at 1519 Oak Street the following applies. The Owner has placed \$5,000.00 in escrow to insure the repairs as indicated on the attached communications are completed.

Therefore, the undersigned recommends said transfers for 1519 Oak Street, Wyandotte be approved.

Very truly yours,

Mark A. Kowalewski  
City Engineer

Attachment

MAK:kr

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. Desana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

**TODD A. DRYSDALE, C.P.A.**  
**CITY ADMINISTRATOR**

May 30, 2012

The Honorable Joseph R. Peterson, Mayor  
and City Council Members  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and approval is the Fourth Addendum to the lease agreement with Chase Bank for space at the city-owned building located at 3200 Biddle Avenue. This Addendum provides for the following:

1. A reduction in floor space occupied by Chase Bank from approximately 11,416 square feet to 4,915 square feet on the first floor.
2. A ten (10) year lease extension with rights granted for two (2) consecutive renewal terms of five (5) years each.
3. The average monthly rent over the initial ten (10) year term will be \$7,633 (or \$91,600 annually) with tenant also paying 11.00% of operating expenses.
4. Chase Bank will renovate, at their sole cost and expense, the first floor square footage which they will be vacating in accordance with the plans attached to the Addendum. This space will be occupied by the City of Wyandotte for both City Hall and Department of Municipal Service functions. The anticipated completion date of this renovation is August 1, 2012.

The undersigned recommends concurrence with this Addendum to the lease agreement with Chase Bank and requests that this Council authorize the undersigned to sign said agreement.

Sincerely,

Todd A. Drysdale  
City Administrator

FOURTH ADDENDUM TO LEASE

This Fourth Addendum to Lease ("Fourth Addendum") is made as of this \_\_\_\_ day of \_\_\_\_\_, 2012, between the CITY OF WYANDOTTE, a municipal corporation, ("Landlord"), and JPMORGAN CHASE BANK, NATIONAL ASSOCIATION, a national banking association, successor-in-interest to Bank One, Michigan ("Tenant").

A. Landlord and Tenant (or a predecessor-in-interest) entered into an Office Lease Agreement dated February 16, 2000, as amended by Addendum to Lease dated March, 2000, by Second Addendum to Lease dated November 10, 2009, and by Third Addendum to Lease dated March 31, 2011 (collectively, the "Lease") for the premises commonly known as 3200 Biddle Avenue, Wyandotte, Michigan (the "Premises").

B. Landlord and Tenant desire to decrease the area of the Premises occupied by Tenant, to extend the Term of the Lease and to otherwise amend the Lease as provided herein.

C. Except as otherwise provided herein, words defined in the Lease shall have the same meanings in this Fourth Addendum.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, Landlord and Tenant agree as follows:

1. The Term of the Lease is hereby extended for a period of ten (10) years, commencing on April 1, 2012 and expiring on March 31, 2022 (the "Extended Term") upon all of the terms and conditions of the Lease, with the exception of Base Rent, which shall be paid in the amounts stated below, and otherwise in accordance with the terms of the Lease. For purposes of the Lease, the definition of "Term" provided in Section 1.07 of the Lease shall be deemed to include the Extended Term and any Renewal Term for which Tenant timely and properly exercises its options.

2. Exhibit C of the Lease ("Renewal Option") is hereby deleted in its entirety, without replacement.

3. Landlord hereby grants to Tenant the right and option to extend the Term of the Lease for two (2) consecutive renewal terms of five (5) years each (the "First Renewal Term" and "Second Renewal Term"), upon all of the terms and conditions of the Lease, as amended herein, except for Minimum Guaranteed Rental, which shall be paid in the amount stated below, and otherwise in accordance with the terms of the Lease. Tenant shall exercise its right to so extend the Term by delivering to Landlord written notice of its election to renew, by nationally recognized overnight courier, no later than six (6) months prior to the expiration of the immediately preceding Term.

4. The parties agree that Tenant shall vacate approximately Six Thousand Five Hundred One (6,501) square feet of the Premises (the "Surrendered Area") and surrender the same to Landlord, effective August 1, 2012 (the "Surrender Date"). Tenant shall vacate the Surrendered Area in the condition specified under the Lease. In order to reflect the reconfiguration of the Premises, the parties agrees that as of the Surrender Date the floor plan attached hereto as Exhibit "B" is hereby substituted in its entirety for the floor plan originally attached as Exhibit "B" to the Lease. Tenant shall, at its sole cost and expense, re-demise the Premises pursuant to the Renovation Plans prepared by Nudell Architects, last dated March 7,

2012, attached hereto as Exhibits C(1-13), which Plans are hereby approved by Landlord. Tenant shall, at its sole cost and expense, obtain any governmental permits and approvals necessary for the performance of its re-demising work, and shall perform its work in accordance with all such permits and approvals as issued and with all governmental rules and regulations. From and after the Surrender Date, the Premises shall be deemed to contain approximately Four Thousand Nine Hundred Fifteen (4,915) square feet.

5. From and after the Surrender Date, Tenant's Pro Rate Share of Operating Expenses shall be eleven and 00/100 percent (11.00%).

6. Notwithstanding anything contained in the Lease to the contrary, Base Rent payable during the Extended Term, and the Renewal Terms, if so exercised, shall be as follows:

<b>Term</b>	<b>Annual Base Rent</b>	<b>Monthly Base Rent</b>
4/1/12 – 7/31/12 (Extended Term)	\$136,992.00	\$11,416.00
8/1/12 – 3/31/17 (Extended Term)	\$83,555.00	\$6,962.92
4/1/17 – 3/31/22 (Extended Term)	\$96,088.25	\$8,007.35
4/1/22 – 3/31/27 (1 <sup>st</sup> Renewal Term)	\$110,501.49	\$9,208.46
4/1/27 – 3/31/32 (2 <sup>nd</sup> Renewal Term)	\$127,076.71	\$10,589.73

7. From and after the date hereof, any and all notices required to be sent under the Lease shall be sent to the following notice addresses:

If to Landlord:            Todd A. Drysdale, CPA  
City Administrator  
City of Wyandotte  
3200 Biddle Avenue  
Wyandotte, MI 48192

If to Tenant:                JPMorgan Chase Lease Administration  
1111 Polaris Parkway, Suite 1E  
Mail Code OH1-0241  
Columbus, Ohio 43240  
Attn: Lease Administration Manager

with a copy to:             JPMorgan Chase Bank, N.A.  
237 Park Avenue, 12th Floor  
Mail Code: NY1-R066  
New York, New York 10017-3140  
Attn: Regional Manager of Real Estate

with a copy to:             JPMorgan Chase Law Department  
1111 Polaris Parkway, Suite 4P  
Mail Code OH1-0152  
Columbus, Ohio 43240  
Attn: Real Estate Counsel

8. Landlord and Tenant each represents to the other that it has not dealt with a real estate broker in connection with this Fourth Addendum. Landlord and Tenant agree to

indemnify, defend and hold the other harmless from and against any claims made by any broker or finder for a commission or fee in connection with this Fourth Addendum.

9. Except as herein specifically amended, the Lease shall continue in full force and effect.

10. This Fourth Addendum may be executed in multiple counterparts, and by use of counterpart signature pages, but all such counterparts shall constitute but one and the same agreement. Signature pages bearing facsimile signatures shall be effective for purposes of binding the parties to this Fourth Addendum.

11. Each of the parties hereto represents and warrants to the other that the person executing this Fourth Addendum on behalf of such party has the full right, power and authority to enter into and execute this Fourth Addendum on such party's behalf.

IN WITNESS WHEREOF, the parties have executed this Fourth Addendum as of the date first above written.

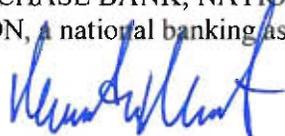
LANDLORD:

CITY OF WYANDOTTE, a municipal corporation

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_

TENANT:

JPMORGAN CHASE BANK, NATIONAL ASSOCIATION, a national banking association



By: \_\_\_\_\_  
Print Name: **Vincent G. Martino**  
Its: **Senior Vice President**

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )SS.

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by \_\_\_\_\_, the duly authorized \_\_\_\_\_ of the City of Wyandotte, a municipal corporation, on behalf of said municipal corporation.

\_\_\_\_\_  
Notary Public

STATE OF New York  
COUNTY OF New York )SS.

The foregoing instrument was acknowledged before me this 16 day of May, 2012, by Vincent Martino, the duly authorized SVP of JPMorgan Chase Bank, National Association, a national banking association, on behalf of said national banking association.

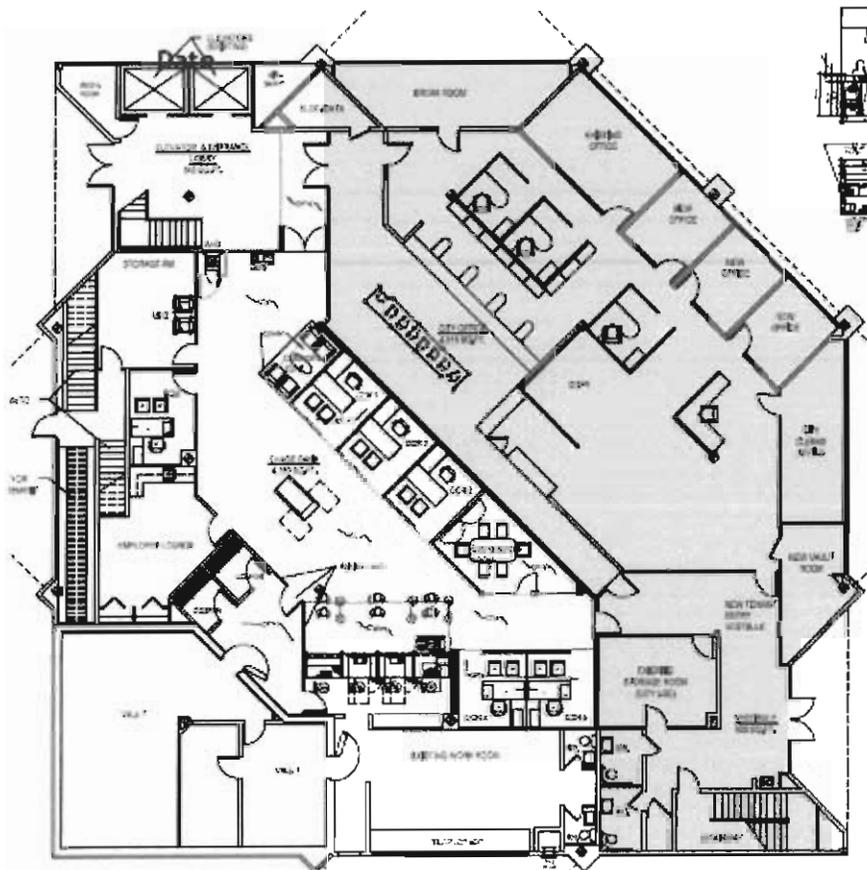
Nina Haralambous  
Notary Public

NINA HARALAMBOUS  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01HA6247678  
Qualified in Queens County  
My Commission Expires August 29, 2015

C:\Documents and Settings\o495591.NAEAST\Local Settings\Temporary Internet  
Files\Content.Outlook\3CJFCHRJ\BiddleEurekaFourth Addendum - v 3.docx

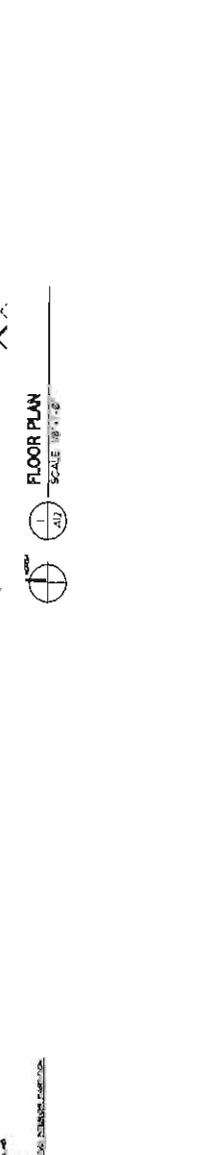
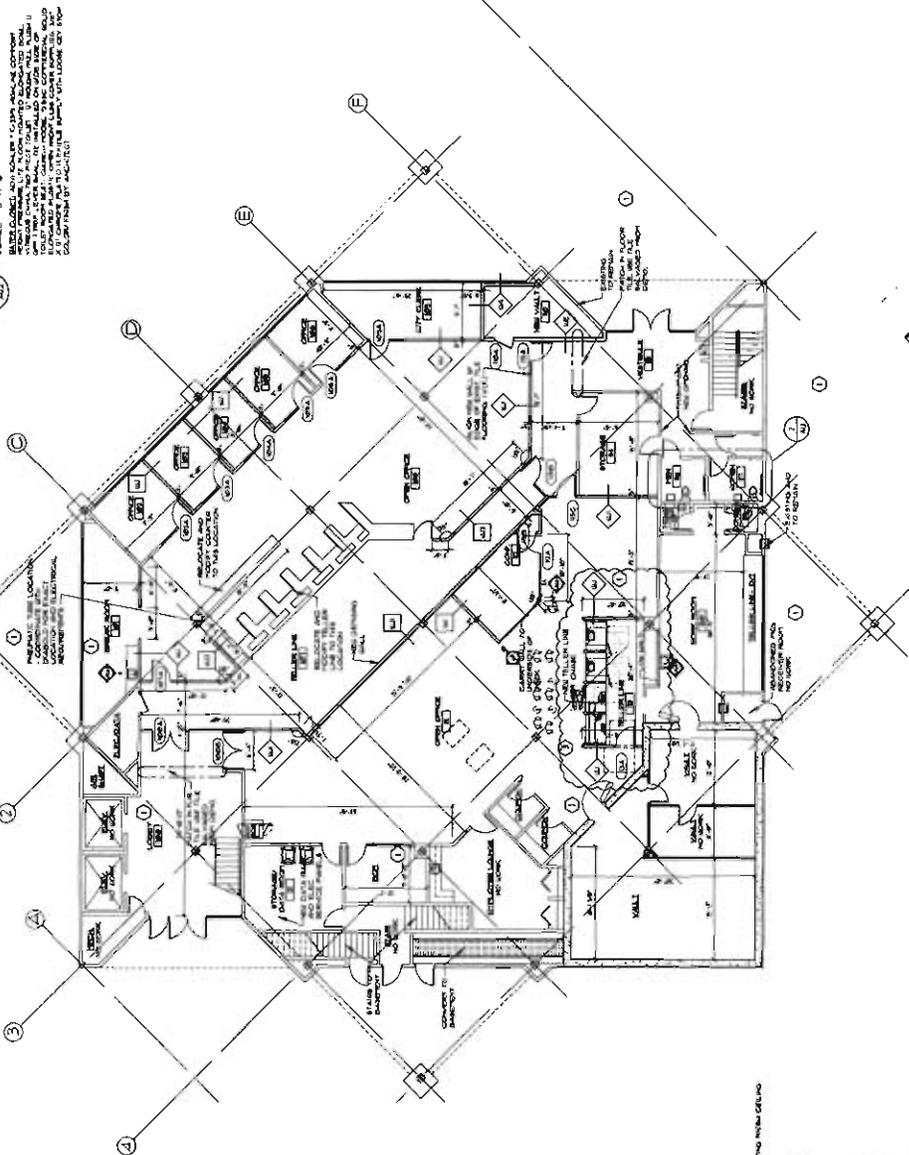
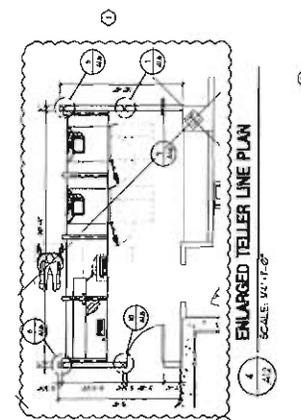
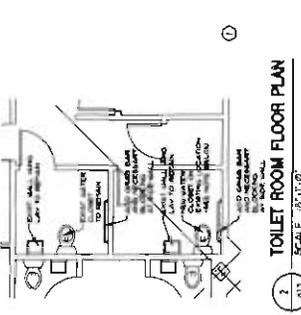
**EXHIBIT "B"**  
**PREMISES FLOOR PLAN**

# Exhibit B









DOOR SCHEDULE		HARDWARE SCHEDULE	
NO.	DESCRIPTION	NO.	DESCRIPTION
101	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	101	NO. 100
102	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	102	NO. 100
103	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	103	NO. 100
104	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	104	NO. 100
105	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	105	NO. 100
106	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	106	NO. 100
107	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	107	NO. 100
108	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	108	NO. 100
109	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	109	NO. 100
110	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	110	NO. 100
111	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	111	NO. 100
112	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	112	NO. 100
113	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	113	NO. 100
114	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	114	NO. 100
115	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	115	NO. 100
116	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	116	NO. 100
117	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	117	NO. 100
118	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	118	NO. 100
119	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	119	NO. 100
120	6'-0" x 8'-0" SWINGING DOOR WITH 1 1/2" X 1 1/2" GLASS PANEL	120	NO. 100

1. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO) AND THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP). ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).

2. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).

3. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).

4. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).

5. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).

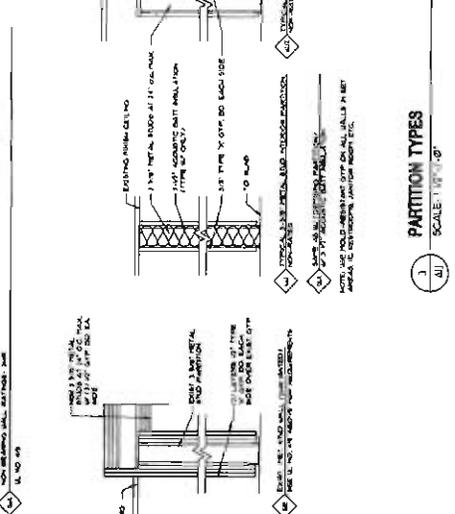
6. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).

7. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).

8. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).

9. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).

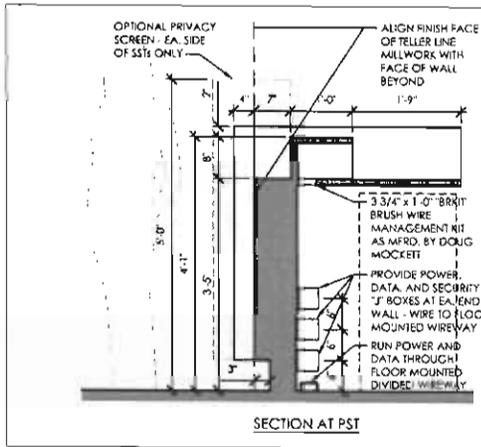
10. ALL GYMNASIUMS SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF THE CALIFORNIA STATE BOARD OF FIRE PREVENTION (CSBFP) AND THE CALIFORNIA STATE FIRE MARSHAL'S OFFICE (CSFMO).









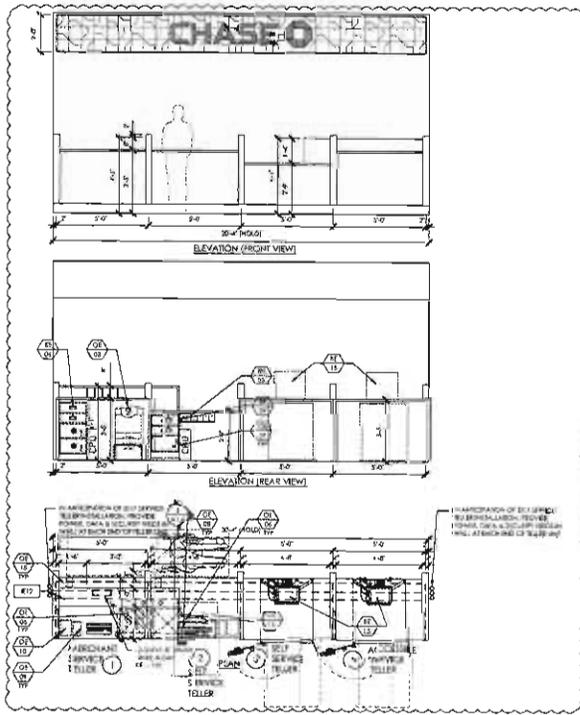


SECTION AT PST

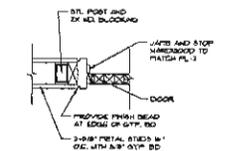
OFFICE EQUIPMENT AND FURNITURE/FIXTURES SCHEDULE										
TAG	DESCRIPTION	MANUFACTURER	PRODUCT	FINISH	FURNISHED BY			INSTALLED BY		
					OWNER	GC	VEHICOR	OWNER	GC	VEHICOR
02	OFFICE EQUIPMENT									
02-01	DESK									
02-02	MONITOR									
02-03	KEYBOARD									
02-04	SWITCH									
02-05	CHAIR									
02-06	FILE CABINET									
02-07	TELEPHONE									
02-08	TELEVISION									
02-09	SERVER									
02-10	NETWORK SWITCH									
02-11	SERVER RACK									
02-12	SERVER MONITOR									

EQUIPMENT AND APPLIANCE SCHEDULE										
TAG	DESCRIPTION	MANUFACTURER	PRODUCT	FINISH	FURNISHED BY			INSTALLED BY		
					OWNER	GC	VEHICOR	OWNER	GC	VEHICOR
03	APPLIANCE									
03-01	REF									
03-02	MICROWAVE									
03-03	STOVE									
03-04	DISHWASHER									
03-05	REF									
03-06	MICROWAVE									
03-07	STOVE									
03-08	DISHWASHER									
03-09	REF									
03-10	MICROWAVE									
03-11	STOVE									
03-12	DISHWASHER									

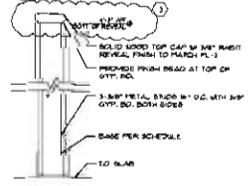
5 TELLER LINE SECTIONS  
SCALE: 3/4"=1'-0"



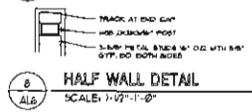
4 TELLER LINE  
SCALE: 3/8"=1'-0"



12 HALF DOOR JAMB  
SCALE: 1-1/2"=1'-0"



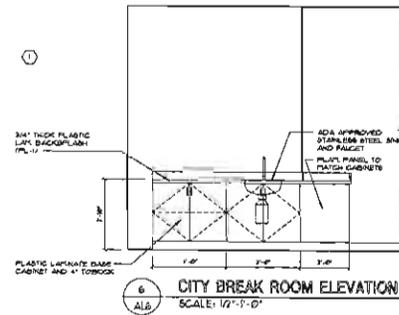
9 HALF WALL SECTION  
SCALE: 1-1/2"=1'-0"



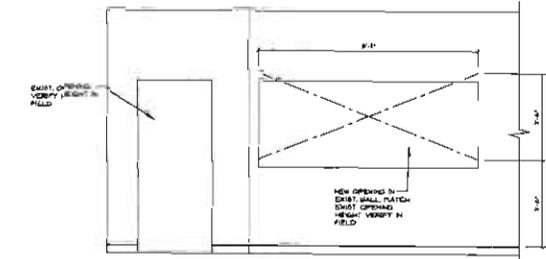
8 HALF WALL DETAIL  
SCALE: 1-1/2"=1'-0"



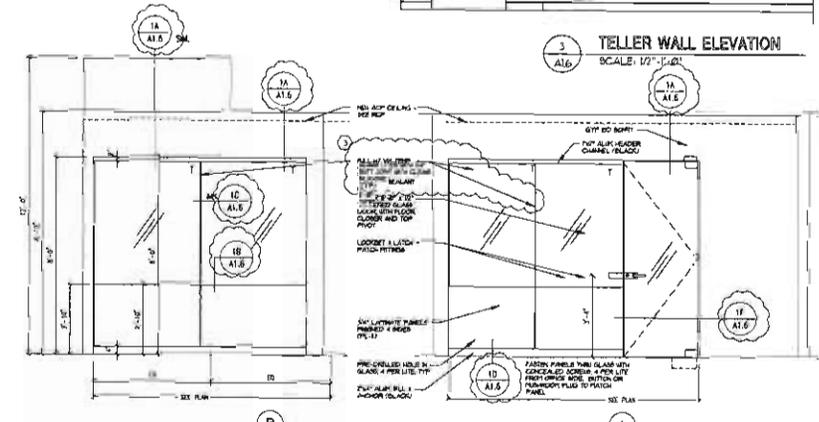
1 POST DETAIL  
SCALE: 1-1/2"=1'-0"



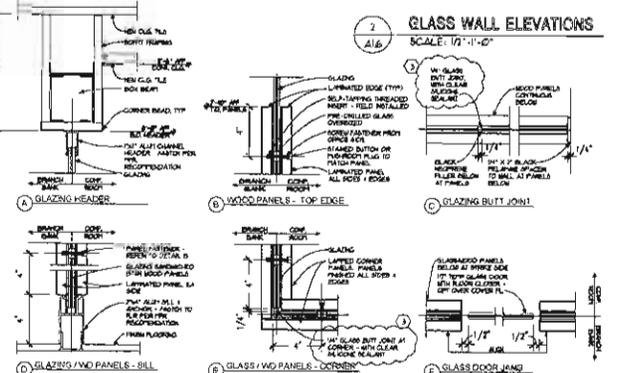
6 CITY BREAK ROOM ELEVATION  
SCALE: 1/2"=1'-0"



3 TELLER WALL ELEVATION  
SCALE: 1/2"=1'-0"



2 GLASS WALL ELEVATIONS  
SCALE: 1/2"=1'-0"



1 WOOD PANEL / GLASS LITE DETAILS  
SCALE: 3"=1'-0"

**4N**  
**NUDELL ARCHITECTS**  
1000 14<sup>th</sup> Street, Suite 1000  
Boulder, CO 80502  
303.440.1111  
www.nudell.com

**NOTICE**  
THESE DOCUMENTS ARE THE PROPERTY OF NUDELL ARCHITECTS. THEY ARE TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE OR REPRODUCTION OF THESE DOCUMENTS WITHOUT THE WRITTEN PERMISSION OF NUDELL ARCHITECTS IS STRICTLY PROHIBITED.

project title  
**CHASE**  
Biddle Eureka Branch

sheet title  
**DETAILS**

project number  
2009-197

drawn by  
checked by  
approved by

issued by  
reviewed by  
BID  
SUBMITTAL  
APPENDIX 4  
APPENDIX 12

sheet number  
**A16**











**NUDELL ARCHITECTS**  
 1000 W. 10TH AVENUE, SUITE 1000  
 DENVER, COLORADO 80202  
 PHONE: 303.733.1100  
 FAX: 303.733.1101  
 WWW.NUDELLARCHITECTS.COM

**NOTICE**  
 ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE. DATE OF DECLASSIFICATION IS INDEFINITE.

**EAM Engineers, Inc.**  
 1000 W. 10TH AVENUE, SUITE 1000  
 DENVER, COLORADO 80202  
 PHONE: 303.733.1100  
 FAX: 303.733.1101

**CHASE**  
 Wyandotte Branch  
 WYANDOTTE, MO

**FLOOR PLAN - POWER**

**PROJECT NUMBER**  
 2008-877

**DATE**  
 08/11/09

**REVISIONS**

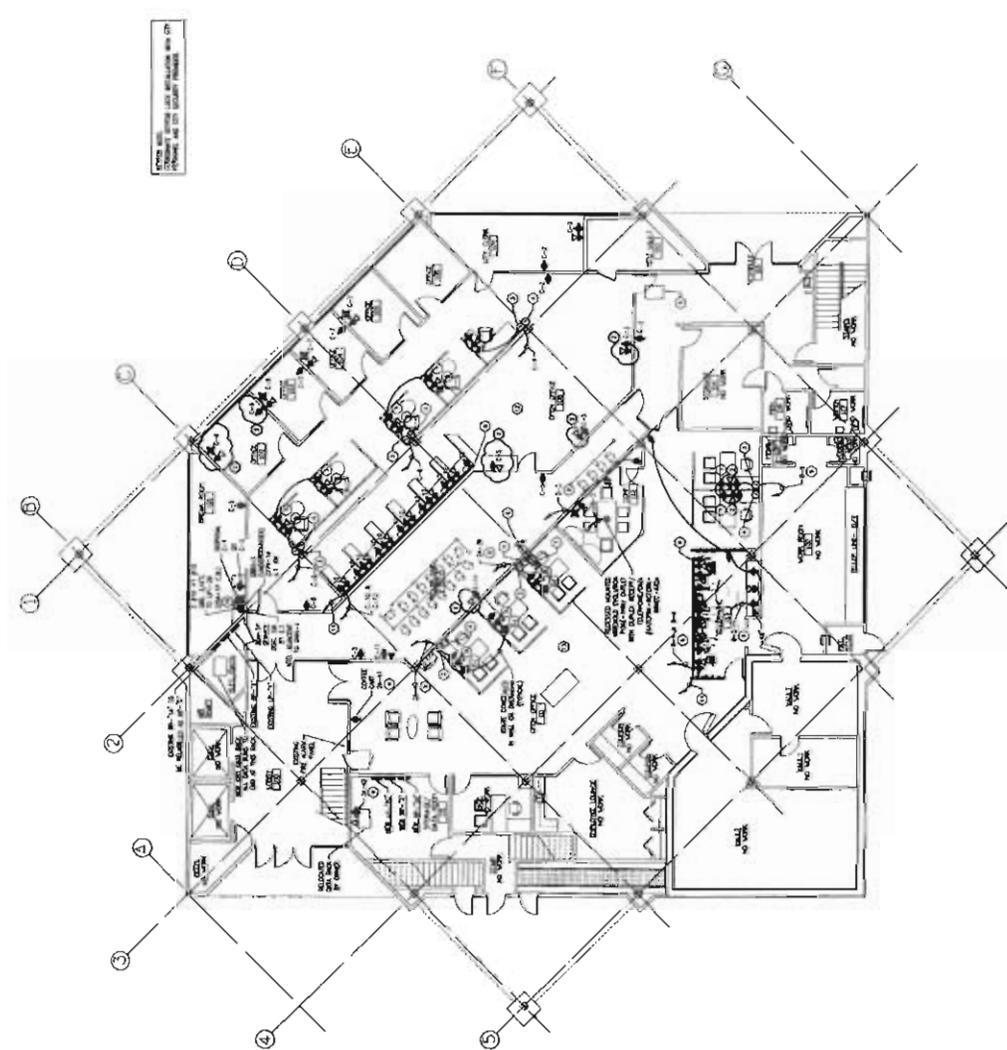
**ISSUED BY**  
 JEFFREY W. BROWN  
 JEFFREY W. BROWN  
 JEFFREY W. BROWN

**SCALE**  
 1/8" = 1'-0"

**E13**

- POWER NOTES:**
1. ALL NEW WORK SHALL BE INSTALLED AND FINISHED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  2. ALL NEW WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  3. ALL NEW WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  4. ALL NEW WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  5. ALL NEW WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  6. ALL NEW WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  7. ALL NEW WORK SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.

- CONCRETE NOTES:**
1. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  2. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  3. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  4. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  5. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  6. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  7. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  8. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  9. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.
  10. ALL CONCRETE SHALL BE INSTALLED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL ELECTRICAL CODE (NEC) AND ALL APPLICABLE LOCAL AND STATE CODES.



**FLOOR PLAN - POWER**  
 SCALE: 1/8" = 1'-0"



## RESOLUTION

Resolved that the City Council concurs with the recommendation of the City Administrator relative to the Fourth Addendum to the lease agreement with Chase Bank for 1<sup>st</sup> Floor space located at 3200 Biddle Avenue and

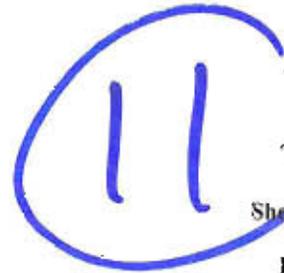
Further, authorizes the City Administrator to sign the Addendum on behalf of the Mayor and City Clerk

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. DeSana**  
**Sheri Sutherby Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

May 30, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

Enclosed is a Contract between the Michigan Department of Transportation (MDOT) and the City of Wyandotte for the hot mix asphalt paving work along 2<sup>nd</sup> Street from Oak Street to Ford Avenue and along 3<sup>rd</sup> Street from Plum Street to Vinewood Avenue, including cold milling, pavement repair, concrete curb, sidewalk ramp, and pavement marking work; and all together with necessary related work. The estimated construction cost is \$1,173,200 of which \$960,300 will be grant funds; \$153,000 will be returned to the Engineering Department for engineering, testing and inspection and \$59,900 will be the City's share.

I recommend the Mayor and City Clerk be authorized to sign said Contract. This Contract has been reviewed and approved by the City Attorney.

Very truly yours,

Mark A. Kowalewski  
City Engineer

Reviewed by Todd A. Drysdale, City Administrator

MAK:kr

Enclosure

STP

DAB

Control Section	STU 82457
Job Number	115485
Project	STP 1282(057)
Federal Item No.	HH 7868
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	12-5129

### PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of \_\_\_\_\_, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF WYANDOTTE, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the City of Wyandotte, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 14, 2012, attached hereto and made a part hereof:

Hot mix asphalt paving work along 2<sup>nd</sup> Street from Oak Street to Ford Avenue and along 3<sup>rd</sup> Street from Plum Street to Vinewood Avenue; including cold milling, pavement repair, concrete curb, sidewalk ramp, and pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT.

Costs for construction engineering, construction materials testing, and inspection as may be incurred by the DEPARTMENT and the REQUESTING PARTY, including any other costs incurred by the DEPARTMENT as a result of this contract, will be at PROJECT COST. Costs for construction engineering, construction materials testing, and inspection incurred by the REQUESTING PARTY for the PROJECT shall be limited to the lesser of: (1) 100 percent of the actual costs for construction engineering, construction materials testing, and inspection, or (2) 15 percent of the actual contracted physical construction costs.

The costs incurred by the REQUESTING PARTY for preliminary engineering and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at PROJECT COST, shall:

- A. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- B. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY shall submit biweekly pay estimates and construction contract modifications to the DEPARTMENT in a timely manner.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

The method of performing the work will be indicated on the work authorization. The REQUESTING PARTY will comply with PART II, Section IIF, when applicable.

The REQUESTING PARTY has designed or caused to be designed the plans for the PROJECT at no cost to the PROJECT.

5. The PROJECT COST shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds shall be applied to the eligible items of the PROJECT COST at the established Federal participation ratio equal to 81.85 percent. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

7. At such time as traffic volumes and safety requirements warrant, the REQUESTING PARTY will cause to be enacted and enforced such ordinances as may be necessary to prohibit parking in the traveled roadway throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

9. The REQUESTING PARTY certifies that a) it is a person under 1995 PA 71 and is not aware of and has no reason to believe that the property is a facility as defined in MSA 13A.20101(1)(l); b) the REQUESTING PARTY further certifies that it has completed the tasks

required by MCL 324.20126 (3)(h); MSA 13A.20126(3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a minimum, contact with local, state and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Department of Environmental Quality, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402, MSA 3.996(102).

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401; MSA 3.996(101), which is incidental to the completion of the PROJECT.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402; MSA 3.996(102). Exclusive jurisdiction of such highway for the purposes of MCL 691.1402; MSA 3.996(102) rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

17. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

18. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

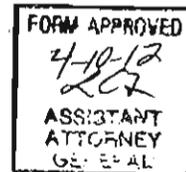
CITY OF WYANDOTTE

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
Department Director MDOT

By \_\_\_\_\_  
Title:





DOT

TYPE B  
BUREAU OF HIGHWAYS  
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

## SECTION I

### COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
  
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
  - 1. Engineering
    - a. FAPG (6012.1): Preliminary Engineering
    - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
    - c. FAPG (23 CFR 635A): Contract Procedures
    - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
  
  - 2. Construction
    - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
    - b. FAPG (23 CFR 140B): Construction Engineering Costs
    - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
    - d. FAPG (23 CFR 635A): Contract Procedures
    - e. FAPG (23 CFR 635B): Force Account Construction
    - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
  - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
  - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
3. Modification Or Construction Of Railroad Facilities
- a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
  - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
- 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
  - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
  - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

## SECTION II

### PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by twenty percent (20%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

### SECTION III

#### ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, P.L. 98-502.

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package  
The Data Collection Form  
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Transportation  
Bureau of Highways Technical Services  
425 W. Ottawa, P.O. Box 30050  
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number \_\_\_\_\_", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

## SECTION IV

### MAINTENANCE AND OPERATION

A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

## SECTION V

### SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appeudix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A  
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section I of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

**APPENDIX B  
TITLE VI ASSURANCE**

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
  - a. Withholding payments to the contractor until the contractor complies; and/or
  - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. Incorporation of Provisions: The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

## APPENDIX C

### TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

#### Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

## PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the Michigan Department of Transportation (MDOT) Contract for \$960,300 in Federal Funds is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council hereby authorizes the Mayor and City Clerk to execute the Contract for the hot mix asphalt paving work along 2<sup>nd</sup> Street from Oak Street to Ford Avenue and along 3<sup>rd</sup> Street from Plum Street to Vinewood Avenue, including cold milling, pavement repair, concrete curb, sidewalk ramp, and pavement marking work; and all together with necessary related work; AND

BE IT RESOLVED THAT Council approves the City's share of funds in the amount of \$212,900 from Major Street Funds of which \$153,000 will be returned to the City for engineering, testing and inspections.

**OFFICIALS**

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Kehn  
CITY ASSESSOR



12

**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.  
CITY ENGINEER

May 25, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On April 17, 2002, the City sold 30 feet of the former 613 6<sup>th</sup> Street to the adjacent property owner at 605 6<sup>th</sup> Street. At that time, the City secured an Option to Purchase Real Estate for the property at 605 6<sup>th</sup> Street. This home is now for sale and the undersigned recommends release of this Option. The attached Resolution will authorize the Mayor and City Clerk to execute the Release and Discharge of Option to Purchase which is attached. This document has been reviewed by the City Attorney.

Very truly yours,

Mark A. Kowalewski  
City Engineer

MAK:kr

Attachment

cc: George A. Wallace

May 24, 2012

City of Wyandotte  
3131 Biddle Avenue  
Wyandotte, MI 48192

Re: 605 6<sup>th</sup> Street/Former 613 6<sup>th</sup> Street

To Whom It May Concern:

Please be advised that I have received a written offer in the sum of \$40,000 for the above referenced property. My father died and I am the Personal Representative of his estate and must sell this property to close out the estate. I am sending you this notice of the estate's intent to sell and would ask if the City is not interested in purchasing this property, that you would kindly sign the discharge of option to purchase property so that the closing may proceed.

Thank you for your cooperation in this matter.

*Very truly yours,*



George Wallace, III  
734-341-1903

**RELEASE AND DISCHARGE OF OPTION TO PURCHASE**

KNOW ALL MEN BY THESE PRESENTS:

That City of Wyandotte, 3131 Biddle, Wyandotte, Michigan 48192

Does hereby certify that a certain Option to Purchase dated April 17, 2002

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
made and executed by George A. Wallace

of the first part, to City of Wyandotte

of the second part, and recorded in the Office of The Register of Deeds for the County of Wayne and State of Michigan, in Liber 36381, Page 923, Register No. 202392341, on June 14, 2002 is hereby released and discharged.

Lot 67 and 68, Ford Manor Subdivision Recorded in Liber 38, Page 45, Wayne County Records.

TAX I.D. # 57-004-02-0067-00 and 57-004-02-0068-301  
COMMONLY KNOWN AS: 613 6<sup>th</sup> and part of Former 613 6<sup>th</sup> Street  
Dated this \_\_\_\_\_ day of \_\_\_\_\_, A.D.,

Signed in Presence of:

Signed by:

STATE OF MICHIGAN  
COUNTY OF \_\_\_\_\_ ss.

The forgoing instrument was acknowledged before me this \_\_\_\_\_ day  
of \_\_\_\_\_, By \_\_\_\_\_

\_\_\_\_\_  
Notary Public, Wayne County, Michigan  
My commission expires \_\_\_\_\_ 20\_\_  
Acting in Wayne County

Instrument	William R. Look	When	William R. Look
Drafted By	2241 Oak Street	recorded	2241 Oak Street
	Wyandotte, MI 48192	return to	Wyandotte, MI 48192

PROPOSED RESOLUTION

RESOLVED BY MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the former 613 6<sup>th</sup> Street is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation of the City Engineer regarding the release of option to purchase for the property at 613 6<sup>th</sup> Street, Wyandotte and further authorizes the Mayor and City Clerk to execute the Release and Discharge of Option to Purchase as presented to the Council on June 4, 2012.

OFFICIALS

William R. Griggs  
CITY CLERK

CITY TREASURER  
Andrew A. Swiecki

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
Joseph R. Peterson

COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

PLANNING COMMISSION

May 29, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

RE: Master Plan

Dear Mayor Peterson and Council Members:

At the meeting of May 17, 2012, of the Planning Commission, the City Planner, Mr. Leman of Beckett & Raeder, informed the Commission that the City's Master Plan is in need of updating. The City is required, by the Michigan Planning Act (PA 33 of 2008) to update the Master Plan every five (5) years.

Attached please find a proposal from Beckett & Raeder to perform this work for the City of Wyandotte. The Commission has approved this proposal and would like your concurrence in referring this to the Director of Financial Services to include in the 2012-2013 Planning Commission Budget.

Should you have any questions, please do not hesitate to contact the undersigned.

Very truly yours,

*Elizabeth A. Krimmel*

Elizabeth A. Krimmel, Chairperson

EAK:kr

Attachment

cc: Mark A. Kowalewski, City Engineer  
Todd A. Drysdale, City Administrator

B R ⓘ  
Beckett&Raeder

Kelly

*Landscape Architecture  
Planning, Engineering &  
Environmental Services*

City of Wyandotte  
Planning Commission  
3131 Biddle Avenue  
Wyandotte MI 48192

Dear Commissioners;

One of the requirements of the Michigan Planning Act ( PA 33 of 2008) mandates that every five (5) years the City review the Master Plan and determine whether to update and amend the plan or adopt a new plan.

The current Wyandotte Master Plan was adopted in 1994 and the Master Plan Map and population demographics (a significant part of the Master Plan) were comprehensively amended in 2002. In 2007 the Planning Commission determined that the 2002 plan was not in need of an update and passed a resolution to that effect.

Another five year review is now required. Though we are not suggesting that all elements of the 1994 plan be amended, we do believe that a new demographic profile should be undertaken based on the 2010 Census and that the Master Plan Map should be reviewed and updated.

As you know the Master Plan Map is not a zoning map but is of significant importance in giving direction to zoning districts, particularly to Planned Development Districts (PUD) which the City has found to be a very successful zoning tool.

We are suggesting that the City undertake the following update program:

1. Demographic Element. This element reviews the historic, existing (2010 U.S. Census), and forecasted demographic trends for the City and surrounding areas. The importance of understanding the characteristics of the resident population will assist the Planning Commission in the preparation of the revisions to the community master plan.

**Beckett & Raeder, Inc.**  
535 West William, Suite 101  
Ann Arbor, MI 48103

734 663.2622 ph  
734 663.6759 fx

Petoskey Office  
616 Petoskey St , Suite 100  
Petoskey, MI 49770

231.347.2523 ph  
231.347.2524 fx

Traverse City Office  
921 West 11th St , Suite 2E  
Traverse City, MI 49684

231.933.8400 ph  
231.944.1709 fx

Toledo  
419.242.3428 ph

ⓘ  
initiative

Tasks:

- A. Conduct a review of historic demographic trends for the City and surrounding Cities based on available U.S. Census Bureau information.
- B. Using Pcensus software, conduct an analysis of the resident population to ascertain age distributions, housing characteristics, income, and tenure profile
- C. Obtain form Wayne County, regional planning agencies, and/or the State Demographer, and Claritas, a proprietary demographics company, information on forecasted population and households, and forecasted age distribution
- D. The outline of elements in the tasks include

- I. Population and Household Trends

- a) Historic

- i. Population
      - ii. Households
      - iii. Household Size

- b) Current and Projections

- i. Population
      - ii. Households
      - iii. Household Size

- II. Population Characteristics

- a) Age Group Trends

- i. Preschool
      - ii. Young Adults
      - iii. Family Forming
      - iv. Maturing Family
      - v. Empty Nesters
      - vi. Young Seniors
      - vii. Older Seniors

- b) Median Age

- c) Racial Composition

- d) Gender

- III. Household Characteristics

- a) Composition

- b) Income

- c) Poverty

- IV. Housing

- a) Occupancy

- b) Tenure

- c) Age



initiative

- d) Value
- e) Rent
- f) Measures of Affordability
- g) Units in Structure
- V. Analysis by Census Tract 2010
  - a) Population
  - b) Age
  - c) Households
  - d) Household Size
  - e) Housing
    - i. Tenure
    - ii. Value
    - iii. Rent

VI. Summary

- a) How is Wyandotte similar to other communities
- b) How is Wyandotte different
- c) Implications for the future

2. Future Land Use Map Update: This element updates the Master Plan Map to define a long range vision for land development in the City. This element of the Master Plan will be used in the future to recommend revisions to the zoning map, specific ordinance provisions, and provide a guide for future rezoning requires.
  - A. Review with the Planning Commission the current Master Plan Map based on changes in land use and changes in zoning districts which may justify changes in the Master Plan Map.
  - B. Prepare a Future Land Use Map reflecting land use development patterns envisioned by the Planning Commission based on prudent planning principles and planning best management practices.
  - C. Review suggested changes with City Council and make adjustments as may be necessary and receive authorization to proceed with public hearing.
  - D. Provide assistance at Public hearings on the revised Master Plan Map including notification to abutting communities as required by the State Planning Act.

3. Estimated Cost

A. Demographic Analysis	\$3,600
B. Mate Plan of Future Land Use Update	\$3,500
C. Color Mapping	\$2,000*
D. Meetings and Hearing	\$ 600**
E. Publication of revised Master Plan Map (fifty (50) 11" x 17" color copies)	<u>\$ 200***</u>
Total	\$ 9,900

i

initiative

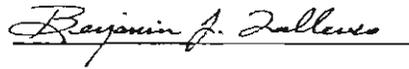
- \* The City would need to provide a compact disc of the City map showing street and lot lines.
- \*\* Assumes meeting with the Planning Commission would be held at regular meetings of the Commission.
- \*\*\* Should the City desire to have wall maps in color @ 24" x 36" will be provided at an additional cost of \$25.00 each.

We look forward to discussing this proposed update further with you and are prepared to undertake the project with you at your directions.

Respectfully Submitted,  
Beckett & Raeder, Inc.



Charles F. Leman, AICP, RLA



Benjamin J. Tallerico, AICP, HDFP



*initiative*

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the Planning Commission dated May 29, 2012, regarding updating the City's Master Plan is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that said communication be referred to the Department of Financial Services to include in the 2012-2013 Planning Commission Budget..

**OFFICIALS**

William R. Griggs  
CITY CLERK

CITY TREASURER  
Andrew A. Swiecki

Colleen A. Keehn  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**PLANNING COMMISSION**

May 29, 2012

The Honorable Mayor Joseph R. Peterson  
and City Council  
City Hall  
Wyandotte, Michigan 48192

RE: PUBLIC HEARING PC#041712

Dear Mayor Peterson and Council Members:

Attached is a copy of the resolutions duly adopted by the Planning Commission held on Thursday, May 17, 2012. In its resolutions, the Commission recommends that the request from Edward C. Christie, to rezone the property known as 1844 Ford Avenue, Wyandotte, be DENIED for rezoning from Neighborhood Business District (B-1) to General Business (B-2).

Mr. Christie is requesting rezoning for the installation of a LED Sign. The Commission recommends that the Zoning Ordinance for Zoning Districts B-1 and B-2 be changed to allow for the installation of LED signs.

If you concur with this recommendation, the proposed Ordinance changed should be referred to the Planning Commission to conduct the required public hearing to being the process to change the requirements.

Also attached is a copy of the transcript of the public hearing. Should you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

**Elizabeth A. Krimmel**

Elizabeth A. Krimmel, Chairperson  
PLANNING COMMISSION

EAK/kr

Attachments

cc: Mark A. Kowalewski, City Engineer  
Edward Christie

PUBLIC HEARING - #041712 Request of Edward C. Christie, Owner and Appellant to rezone the property known as 1844 Ford Avenue, Wyandotte, State of Michigan, County of Wayne (Lots 359 – 365 Schorr Grove Subdivision). It is proposed that said land be rezoned from Neighborhood Business District (B-1) to General Business District (B-2). The purpose of this rezoning is to allow the installation of a LED sign on their current sign

---

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

John Christie, Representative for the Christie Family.

Mr. Christie explained that they have not updated the old sign since 1985. There will be no changes to the sign except for the letter part of the sign that they want to update and modernize. Mr. Christie continued that they want the neighborhood to be happy, and the sign will not be overpowering, it will not be a nuisance.

Mr. Leman asked if the sign was going on the existing sign. Mr. Christie replied yes, the physical size will not change. Mr. Leman asked the height of the existing sign. Mr. Christie replied 20' – 22".

Chairperson Krimmel asked if they were only replacing the message board. Mr. Christie replied that was correct.

Chairperson Krimmel commented that the problem with rezoning this, would be spot zoning and as these signs are becoming more popular, and more businesses are going to want to upgrade their signs. Chairperson Krimmel continued that she would like to see the ordinance changed to allow these types of signs in the B-1 zoning district.

Mr. Leman stated that currently the signs are allowed in a B-2 zoning district, ground and wall are allowed, but that could be modified.

Mr. Leman read the section of the ordinance that would require modification.

Mr. Leman stated that the signs cannot flash constantly. Mr. Christie stated that the sign will have advertisements on it for 10 – 15 seconds, and then another product will display. The sign will not disrupt traffic. Mr. Christie continued that he wants the sign to be visible and that logos will be part of the sign. There will be no constant moving.

Mr. Leman added that the existing sign is now nonconforming, and you would be changing from one nonconforming use to another nonconforming use, and that would have to be appealed

The Board commented that if this property were rezoned, there could be a lot of businesses on that corner that they would not want to see there.

Member Schultz asked how this could be changed. Mr. Leman replied that the section of the ordinance would have to be changed to allow the sign.

Mr. Leman indicated that this Section 2408 – 2 - (k) - (1) - would have to be changed to read changeable signs allowed in B-1 and B-2 zoning districts.

Chairperson Krimmel asked if there was anyone else present who wishes to speak about this public hearing.

There being no further questions, the public hearing was closed.

No communications was received regarding this public hearing.

---

PLANNING COMMISSION RESOLUTION  
FROM May 17, 2012

PUBLIC HEARING - #041712 - Request of Edward C. Christie, Owner and Appellant to rezone the property known as 1844 Ford Avenue, Wyandotte, State of Michigan, County of Wayne (Lots 359 – 365 Schorr Grove Subdivision). It is proposed that said land be rezoned from Neighborhood Business District (B-1) to General Business District (B-2). The purpose of this rezoning is to allow the installation of a LED sign on their current sign.

---

RESOLUTION

1<sup>st</sup> MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Schultz to recommend to the City Council that the property known as 1844 Ford Avenue, Wyandotte, Michigan (Lots 359 – 365 Schorr Grove Subdivision) is hereby denied to be rezoned from Neighborhood Business District (B-1) to General Business District (B-2)

YES: Adamecyk, Duran, Eberts, Duran, Hovis, Krimmel, Lupo, Parker, Schultz, Tavernier

NO: None

ABSENT: None

MOTION PASSED

2<sup>nd</sup> MOTION BY COMMISSIONER TAVERNIER, supported by Commission Schultz to recommend to the City Council that the Zoning Ordinance for B1 and B2 Zoning Districts be changed to allow for the installation of a LED signs.

YES: Adamecyk, Duran, Eberts, Duran, Hovis, Krimmel, Lupo, Parker, Schultz, Tavernier

NO: None

ABSENT: None

MOTION PASSED

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE  
ZONING ORDINANCE BY AMENDING

ARTICLE XXIV – General Provisions, Section 2408 Signs, Sub-Section(F) Permitted  
Signs by Zoning District O-S, B-1, B-2 & PD

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXIV – General Provisions, Section 2408 Signs, Sub-Section F (k) (1) and (2) – Permitted Signs By Zoning District O-S, B-1, B-2 & PD, Changeable Message Signs shall be amended to read as follows:

Section 2408.F(k)(1) Changeable message signs are permitted only in B-1 and B-2 Zoning Districts

Section 2408.F(k)(2) Changeable message signs shall only be permitted as ground, wall or pole signs.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, “SHALL THIS ORDINANCE NOW PASS?” the following vote was recorded.

YEAS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BROWNING  
DESANA  
FRICKE  
GALESKI  
SABUDA  
STEC

ABSENT \_\_\_\_\_

NAYS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby approve the adoption of the foregoing Ordinance this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
William R. Griggs, City Clerk

\_\_\_\_\_  
Joseph R. Peterson, Mayor

NOTICE OF ADOPTION

The City of Wyandotte Zoning Ordinance has been amended as follows:

The effective date of this Ordinance is \_\_\_\_\_.  
A copy of this Ordinance may be purchased or inspection at the City of Wyandotte Clerk's Office, 3131 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission regarding the rezoning of the property known 1844 Ford Avenue is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council concurs with the recommendation of the Planning Commission and denies the rezoning of the property at 1844 Ford Avenue, Wyandotte; AND

BE IT FURTHER RESOLVED that the Council refers that proposed changes to the Zoning Districts B-1 and B-2 to allow for LED lights to the Planning Commission for the required public hearing.

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Shari Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

May 30, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering Department has opened bids for the Dredging Project at Bishop Park. The low bid received was \$776,094.00 and the City has received funding in the amount of \$560,595.00 as a Sub-Grant Agreement with Downriver Community Conference (DCC), Downriver Area Brownfield Consortium (DABC) and American Recovery & Reinvestment Act (ARRA) Grant.

This letter is to request your support to apply for a \$200,000 grant from the Detroit/Wayne County Port Authority and apply for a \$200,000 grant from the Wayne County Economic Development Growth Engine (EDGE). These two (2) grants will cover the shortfall of this project. Please see that attached Proposed Marina Dredging Budget.

If you concur with this recommendation, the attached Resolution will authorize the undersigned to apply for said grants.

Very truly yours,

Mark A. Kowalewski  
City Engineer

MAK:kr

Attachment

cc: Joan Brophy, Wayne County Economic Development Growth Engine (EDGE)  
John Kerr, Detroit/Wayne County Port Authority  
Dan Cassidy, SME  
Bernie Fekete, JJR  
Paula Boise, DCC

PROPOSED MARINA DREDGING BUDGET

REVENUE

Sub-Grant Agreement with Downriver Community Conference (DCC), Downriver Area Brownfield Consortium (DABC) and American Recovery & Reinvestment Act (ARRA) Grant.	\$560,595.00
Proposed Sub-Grant Agreement with Detroit/Wayne County Port Authority	\$200,000.00
Proposed Sub-Grant Agreement with Wayne County Economic Development Growth Engine (EDGE)	<u>\$200,000.00</u>
TOTAL REVENUE	\$960,595.00

EXPENSES

Agreement with Soil and Materials Engineers, Inc. (SME)	\$ 93,000.00
Low bid for Marina Dredging	\$776,094.00
Contingency	<u>\$ 91,501.00</u>
TOTAL EXPENSES	\$960,595.00

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the Dredging Project at Bishop Park is hereby received and placed on file; AND

WHEREAS the City's Strategic Plan has identified the substantial development along the Riverfront has enhanced the downtown as a dining, recreational and entertainment destination. Further, the Vision Statement of the Plan recommends that a marina would provide access to the downtown area for these destination attractions; AND

BE IT FURTHER RESOLVED that Council authorizes the City Engineer to apply for a grant from the Detroit/Wayne County Port Authority in the amount of \$200,000 and a grant from the Wayne County Economic Development Growth Engine (EDGE) in the amount of \$200,000 to support this project and the City's Strategic Plan.

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



16

**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Frieke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

May 31, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering Department has reviewed an approvable proposed diagonal parking design on the west side of 3<sup>rd</sup> Street just north of Oak Street with Michigan Department of Transportation (MDOT). The proposed design would meet the requirements of the Contract also on tonight's agenda.

Attached are drawings of the west side of 3<sup>rd</sup> Street from Oak to Chestnut:

- a. Current Parking (13 spaces)
- b. Approvable parking bay (9 spaces)
- c. Parking without parking bay (10 spaces)

Option A cannot remain with acceptance of the \$960,300 grant from MDOT. If Option B is chosen the City can submit final plans to MDOT for a determination if grants funds are eligible for this portion of the work.

I recommend this parking bay be removed.

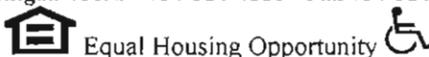
Very truly yours,

Mark A. Kowalewski  
City Engineer

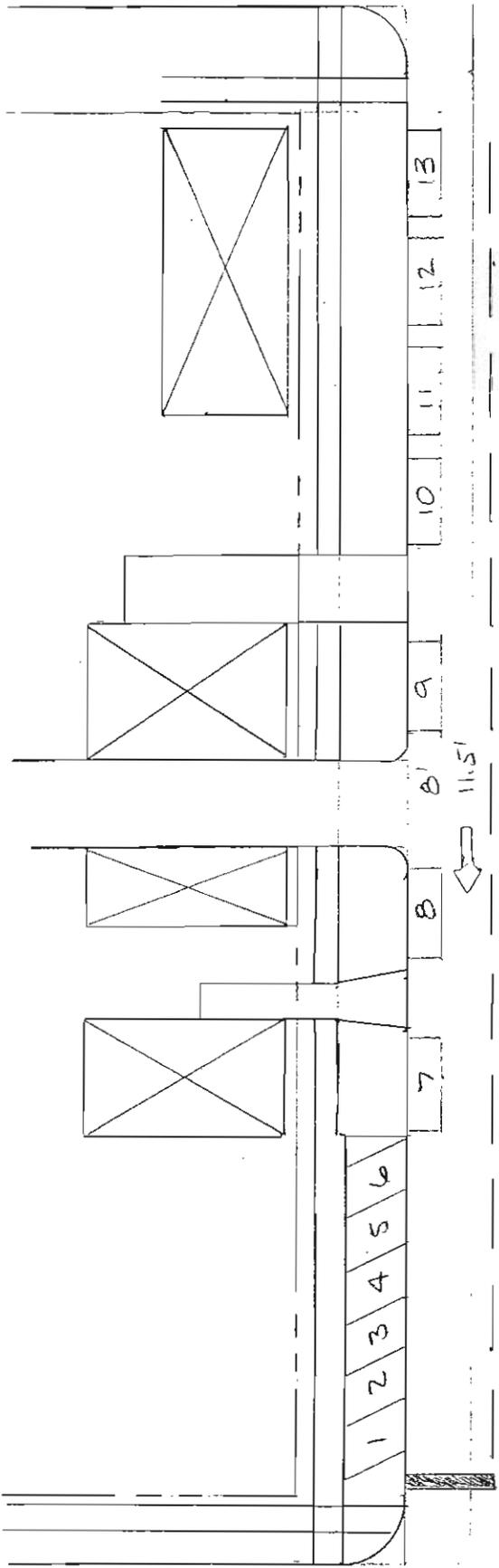
Attachment

cc: John Heinbokel, 318 Oak Street, Wyandotte  
Raymond Heinbokel, 318 Oak Street, Wyandotte  
Crystal Holmes, 2844 3<sup>rd</sup> Street, Wyandotte  
Shelley Bawol, 266 Oak, Wyandotte

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: [engineering1@wyan.org](mailto:engineering1@wyan.org)



CHESTNUT ST

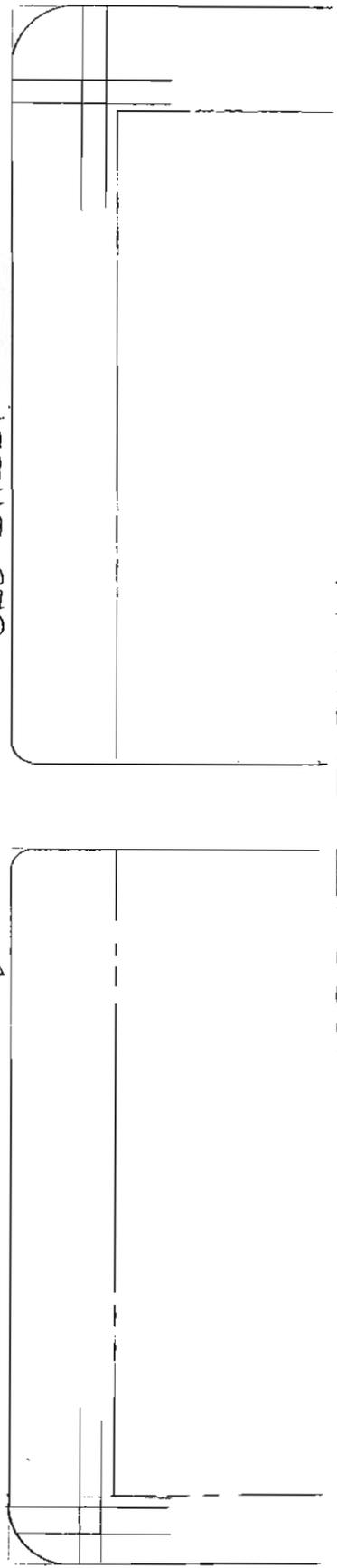


OAK STREET

3RD STREET

11.5'

11.5'



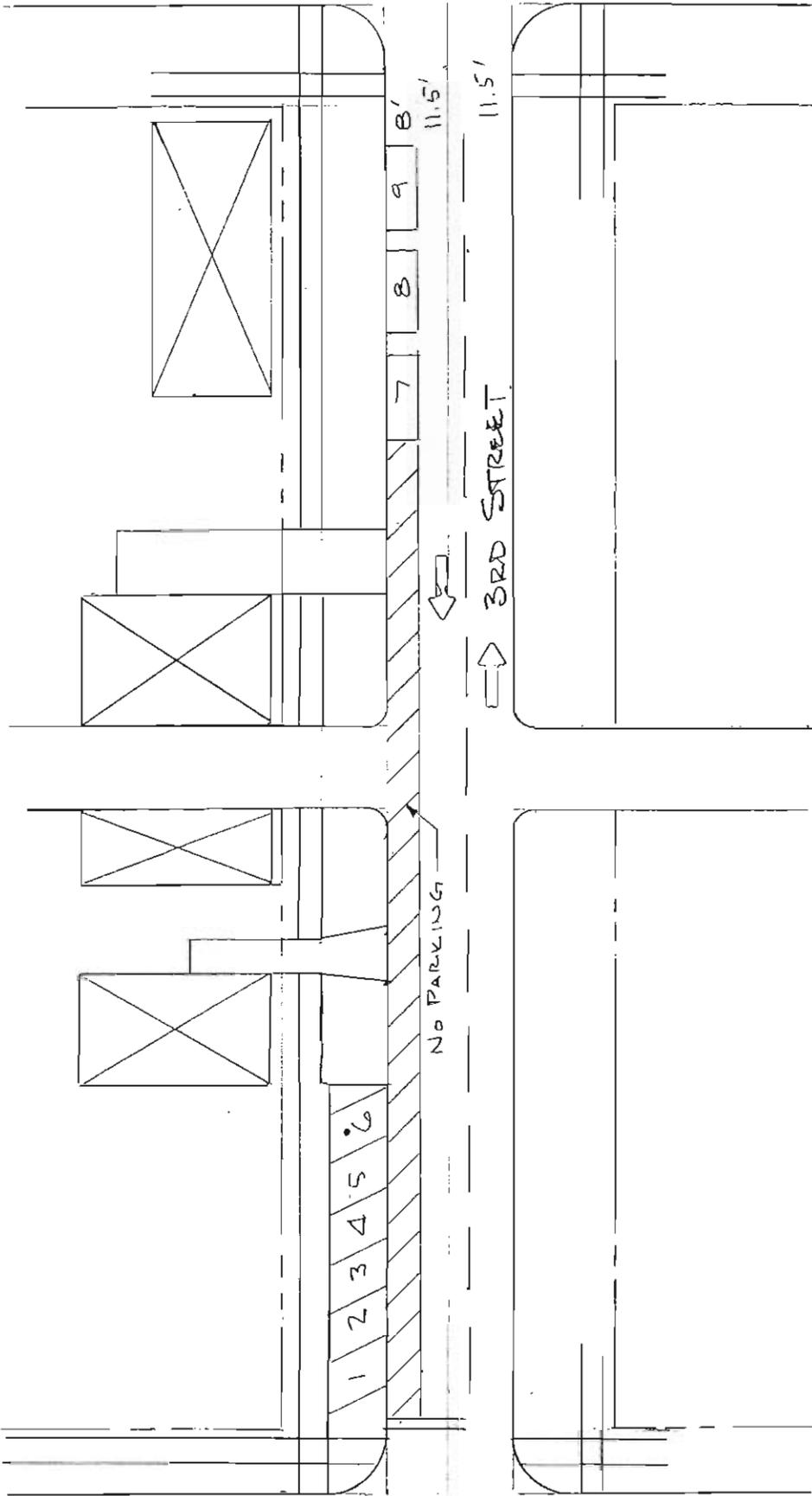
CURRENT PARKING

A


  
 22-141 50 SHEETS
   
 22-142 100 SHEETS
   
 22-144 200 SHEETS

CHESTNUT ST

OAK STREET



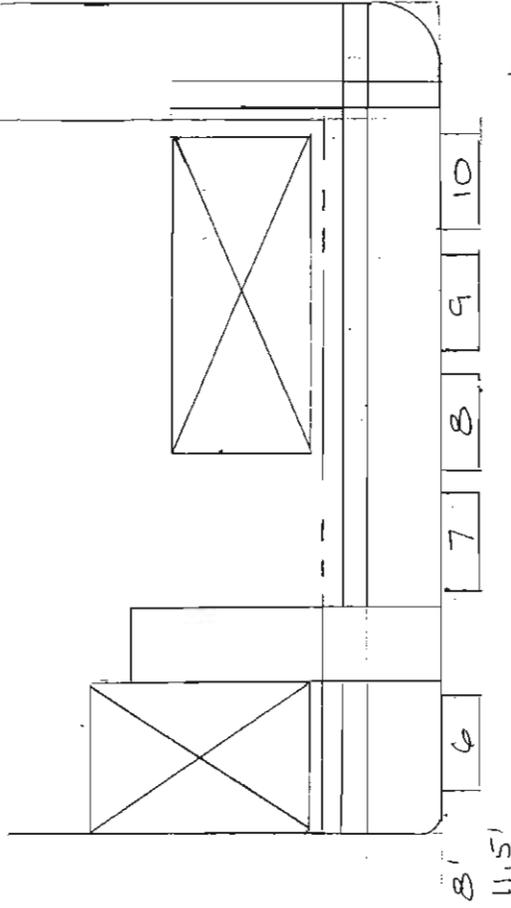
PARKING SPACES W/ PARKING BAY

B

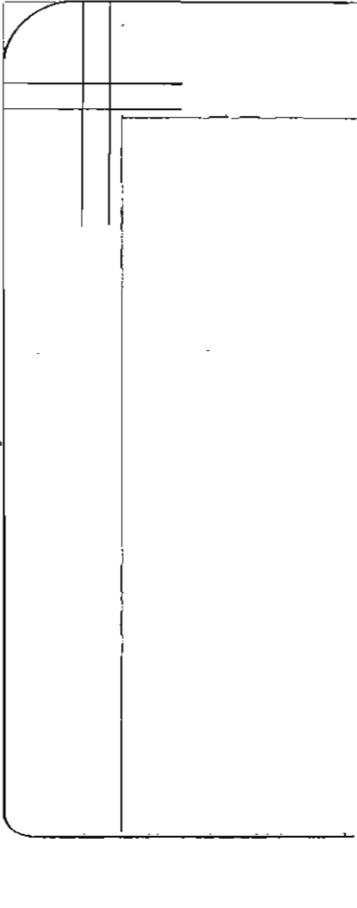


22-141 50 SHEETS  
 22-142 100 SHEETS  
 22-143 200 SHEETS

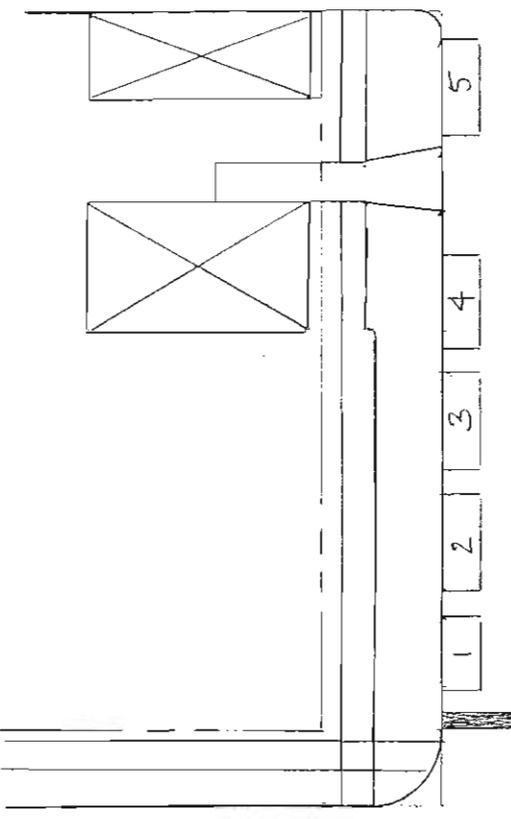
CHESTNUT ST



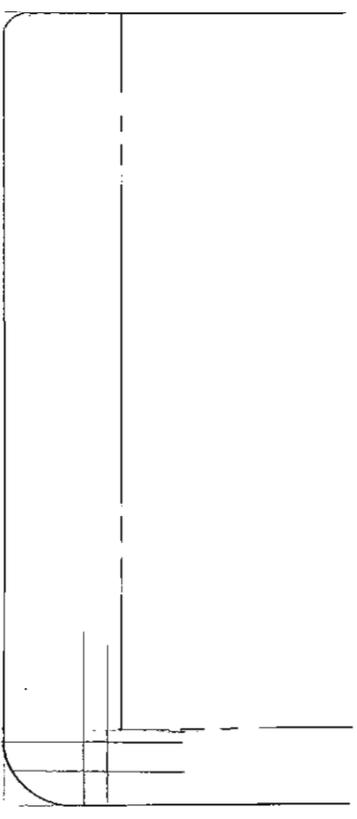
3RD STREET



OAK STREET



11.5'



PARKING SPACES W/OUT PARKING BAY

C



22-141 50 SHEETS  
 22-142 100 SHEETS  
 22-144 200 SHEETS

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council directs the Engineering Department to remove the parking bay along 3<sup>rd</sup> Street north of Oak Street during the construction project for 3<sup>rd</sup> Street.

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. DeSana**  
**Sheri M. Sutherby-Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

**ANDREW A. SWIECKI**  
**CITY TREASURER**

May 31, 2012

The Honorable Joseph R. Peterson  
and City Council Members  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review are the 2011 fourth quarter and 2012 first quarter Quarterly Investment Reports. The attached reports keep the City in compliance with Public Act 213 of 2007, an amendment to Public Act 20 of 1943.

All investments during the quarters are in accordance with the City's Investment Policy and State statutes along with the City's three investment objectives: Preservation of Capital, Liquidity and lastly Yield. In addition, the report is in line with the commitment in the Mission Statement of the City of Wyandotte's Strategic Plan 2010-2015 that states we will comply with all the requirements of our laws and regulations.

If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski  
Deputy Treasurer/Assistant Finance Director

Attachments

## **RESOLUTION**

RESOLVED BY CITY COUNCIL that Council hereby receives and places on file the 2011 4th quarter and 2012 1st quarter Quarterly Investment Reports as outlined in the May 31, 2012 communication from the Deputy Treasurer/Assistant Finance Director.

**City of Wyandotte**  
**Attachment A**  
**Quarterly Investment Report**  
**Certificates of Deposit**  
**2011 4th Quarter**  
**May 30, 2012**

Fund	Financial Institution	C of D Amount	Interest Rate	Maturity Date
General Fund	Monroe Bank & Trust	597,033.26	0.70%	06/22/12
General Fund	Monroe Bank & Trust	599,318.80	0.70%	06/22/12
Drug Forfeiture Fund	Monroe Bank & Trust	21,709.07	0.25%	01/17/12
Drug Forfeiture Fund	Monroe Bank & Trust	22,094.26	0.35%	03/06/12
Drug Forfeiture Fund	Monroe Bank & Trust	44,075.00	0.35%	06/06/12
Drain #5 Fund	Monroe Bank & Trust	84,035.10	0.25%	01/17/12
Drain #5 Fund	Monroe Bank & Trust	85,224.33	0.35%	03/06/12
Drain #5 Fund	Monroe Bank & Trust	170,100.00	0.35%	06/06/12
DDA-TIF Fund	Monroe Bank & Trust	117,599.11	0.25%	01/17/12
DDA-TIF Fund	Monroe Bank & Trust	119,654.35	0.35%	03/06/12
DDA-TIF Fund	Monroe Bank & Trust	238,130.00	0.35%	06/06/12

30-Day CD Index, average for the quarter	0.22%
30-Day CP Index, average for the quarter	0.09%
4-Week T-Bill, average for the quarter	0.01%
3-Month T-Bill, average for the quarter	0.02%
6-Month T-Bill, average for the quarter	0.05%
Source: Federal Reserve	

City of Wyandotte  
 Attachment B  
 Quarterly Investment Report  
 Checking/Saving Accounts  
 2011 4th Quarter  
 May 30, 2012

Fund	Financial Institution	Account Type	Balance @12/31/11	Average Quarterly Interest Rate
General Fund	JP Morgan Chase	Checking	5,338,618.46	0.05%
	JP Morgan Chase	Savings	<u>8,127,510.00</u>	0.27%
			<u>13,466,128.46</u>	
Major Street Fund	JP Morgan Chase	Checking	180,565.55	0.05%
	JP Morgan Chase	Savings	<u>0.00</u>	0.27%
			<u>180,565.55</u>	
Local Street Fund	JP Morgan Chase	Checking	248,282.08	0.05%
	JP Morgan Chase	Savings	<u>60,665.37</u>	0.27%
			<u>308,947.45</u>	
Brownfield Redevelopment Authority Fund	JP Morgan Chase	Checking	173,076.18	0.05%
	JP Morgan Chase	Savings	<u>0.00</u>	0.27%
			<u>173,076.18</u>	
Sidewalk & Alley Fund	JP Morgan Chase	Checking	840,902.50	0.05%
	JP Morgan Chase	Savings	<u>628,602.20</u>	0.27%
			<u>1,469,504.70</u>	
Drug Forfeiture Fund	JP Morgan Chase	Checking	2,374.96	0.05%
	JP Morgan Chase	Savings	56,863.51	0.27%
	Monroe Bank & Trust	Money Market	<u>35.65</u>	0.11%
			<u>59,274.12</u>	
Housing Rehab Fund	JP Morgan Chase	Checking	<u>2,887.19</u>	0.05%
			<u>2,887.19</u>	
CDBG Fund	JP Morgan Chase	Checking	<u>41,906.38</u>	0.05%
			<u>41,906.38</u>	
Urban Development Action Grant Fund	JP Morgan Chase	Checking	206,306.54	0.05%
	JP Morgan Chase	Savings	<u>647,304.65</u>	0.27%
			<u>853,611.19</u>	

**City of Wyandotte**  
**Attachment B**  
**Quarterly Investment Report**  
**Checking/Saving Accounts**  
**2011 4th Quarter**  
**May 30, 2012**

Fund	Financial Institution	Account Type	Balance @12/31/11	Average Quarterly Interest Rate
Special Events Fund	JP Morgan Chase	Checking	112,657.54	0.05%
	JP Morgan Chase	Savings	<u>0.00</u>	0.27%
			<u><u>112,657.54</u></u>	
EPA Fund	JP Morgan Chase	Checking	100,885.96	0.05%
	JP Morgan Chase	Savings	<u>71,362.54</u>	0.27%
			<u><u>172,248.50</u></u>	
Solid Waste Disposal Fund	JP Morgan Chase	Checking	1,657,996.36	0.05%
	JP Morgan Chase	Savings	<u>747,993.52</u>	0.27%
			<u><u>2,405,989.88</u></u>	
Building Authority Improvement Fund	JP Morgan Chase	Checking	299,503.68	0.05%
	JP Morgan Chase	Savings	<u>551,221.85</u>	0.27%
			<u><u>850,725.53</u></u>	
Debt Service Fund	JP Morgan Chase	Checking	0.00	0.05%
	JP Morgan Chase	Savings	<u>0.00</u>	0.27%
			<u><u>0.00</u></u>	
Capital Projects Fund	JP Morgan Chase	Checking	244,538.09	0.05%
	JP Morgan Chase	Savings	<u>63,397.30</u>	0.27%
			<u><u>307,935.39</u></u>	
Public Improvement Fund	JP Morgan Chase	Checking	25,832.19	0.05%
	JP Morgan Chase	Savings	<u>57,175.51</u>	0.27%
			<u><u>83,007.70</u></u>	
Capital Equipment Fund	JP Morgan Chase	Checking	15,338.95	0.05%
	JP Morgan Chase	Savings	<u>29,559.81</u>	0.27%
			<u><u>44,898.76</u></u>	
Drain Number Five Fund	JP Morgan Chase	Checking	1,833,616.33	0.05%
	JP Morgan Chase	Savings	150,872.57	0.27%
	Monroe Bank & Trust	Money Market	<u>72.88</u>	0.11%
			<u><u>1,984,561.78</u></u>	

City of Wyandotte  
Attachment B  
Quarterly Investment Report  
Checking/Saving Accounts  
2011 4th Quarter  
May 30, 2012

Fund	Financial Institution	Account Type	Balance @12/31/11	Average Quarterly Interest Rate
TIFA Consolidated Fund	JP Morgan Chase	Checking	367,088.52	0.05%
	JP Morgan Chase	Savings	<u>1,437,447.29</u>	0.27%
			<u><u>1,804,535.81</u></u>	
DDA (Two Mill Levy) Fund	JP Morgan Chase	Checking	506.05	0.05%
	JP Morgan Chase	Savings	<u>1,064.29</u>	0.27%
			<u><u>1,570.34</u></u>	
DDA TIFA Fund	JP Morgan Chase	Checking	163,101.98	0.05%
	JP Morgan Chase	Savings	334,444.73	0.27%
	Monroe Bank & Trust	Money Market	<u>79.86</u>	0.10%
		<u><u>497,626.57</u></u>		
Municipal Golf Course Fund	JP Morgan Chase	Checking	0.00	0.05%
	JP Morgan Chase	Savings	<u>0.00</u>	0.27%
			<u><u>0.00</u></u>	
Building Rental Fund	JP Morgan Chase	Checking	397.36	0.05%
	JP Morgan Chase	Savings	<u>1,476.22</u>	0.27%
			<u><u>1,873.58</u></u>	
Sewage Fund	JP Morgan Chase	Checking	3,540,911.12	0.05%
	JP Morgan Chase	Savings	235,062.42	0.27%
	JP Morgan Chase	Trust	<u>784,500.88</u>	0.10%
		<u><u>4,560,474.42</u></u>		
Self Insurance Fund	JP Morgan Chase	Checking	2,371,084.64	0.05%
	JP Morgan Chase	Savings	<u>731,693.80</u>	0.27%
			<u><u>3,102,778.44</u></u>	
Trust Fund	JP Morgan Chase	Checking	2,517,512.85	0.05%
	JP Morgan Chase	Savings	<u>190,405.19</u>	0.27%
			<u><u>2,707,918.04</u></u>	

30-Day CD Index, average for the quarter	0.22%
30-Day CP Index, average for the quarter	0.09%
4-Week T-Bill, average for the quarter	0.01%
3-Month T-Bill, average for the quarter	0.02%
6-Month T-Bill, average for the quarter	0.05%
Source: Federal Reserve	

**City of Wyandotte**  
**Attachment A**  
**Quarterly Investment Report**  
**Certificates of Deposit**  
**2012 1st Quarter**  
**May 31, 2012**

Fund	Financial Institution	C of D Amount	Interest Rate	Maturity Date
General Fund	Monroe Bank & Trust	597,033.26	0.70%	06/22/12
General Fund	Monroe Bank & Trust	599,318.80	0.70%	06/22/12
Drug Forfeiture Fund	Monroe Bank & Trust	21,733.52	0.25%	04/16/12
Drug Forfeiture Fund	Monroe Bank & Trust	44,113.60	0.35%	06/06/12
Drug Forfeiture Fund	Monroe Bank & Trust	22,075.00	0.35%	09/04/12
Drain #5 Fund	Monroe Bank & Trust	84,134.11	0.25%	04/16/12
Drain #5 Fund	Monroe Bank & Trust	170,248.42	0.35%	06/06/12
Drain #5 Fund	Monroe Bank & Trust	85,075.00	0.35%	09/04/12
DDA-TIF Fund	Monroe Bank & Trust	117,647.85	0.25%	04/16/12
DDA-TIF Fund	Monroe Bank & Trust	238,337.68	0.35%	06/06/12
DDA-TIF Fund	Monroe Bank & Trust	119,525.00	0.35%	09/04/12

30-Day CD Index, average for the quarter	0.19%
30-Day CP Index, average for the quarter	0.09%
4-Week T-Bill, average for the quarter	0.05%
3-Month T-Bill, average for the quarter	0.07%
6-Month T-Bill, average for the quarter	0.11%
Source: Federal Reserve	

**City of Wyandotte**  
**Attachment B**  
**Quarterly Investment Report**  
**Checking/Saving Accounts**  
**2012 1st Quarter**  
**May 31, 2012**

Fund	Financial Institution	Account Type	Balance @3/31/12	Average Quarterly Interest Rate
General Fund	JP Morgan Chase	Checking	1,824,522.38	0.05%
	JP Morgan Chase	Savings	7,632,300.42	0.22%
			<u>9,456,822.80</u>	
Major Street Fund	JP Morgan Chase	Checking	252,044.44	0.05%
	JP Morgan Chase	Savings	0.00	0.22%
			<u>252,044.44</u>	
Local Street Fund	JP Morgan Chase	Checking	353,994.93	0.05%
	JP Morgan Chase	Savings	60,698.61	0.22%
			<u>414,693.54</u>	
Brownfield Redevelopment Authority Fund	JP Morgan Chase	Checking	169,237.90	0.05%
	JP Morgan Chase	Savings	0.00	0.22%
			<u>169,237.90</u>	
Sidewalk & Alley Fund	JP Morgan Chase	Checking	827,145.84	0.05%
	JP Morgan Chase	Savings	628,946.62	0.22%
			<u>1,456,092.46</u>	
Drug Forfeiture Fund	JP Morgan Chase	Checking	0.00	0.05%
	JP Morgan Chase	Savings	100,773.56	0.22%
	Monroe Bank & Trust	Money Market	7.97	0.13%
			<u>100,781.53</u>	
Housing Rehab Fund	JP Morgan Chase	Checking	37,170.89	0.05%
				<u>37,170.89</u>
Grant Fund	JP Morgan Chase	Checking	56,141.31	0.05%
				<u>56,141.31</u>
Urban Development Action Grant Fund	JP Morgan Chase	Checking	122,900.93	0.05%
	JP Morgan Chase	Savings	727,207.07	0.22%
			<u>850,108.00</u>	
Special Events Fund	JP Morgan Chase	Checking	104,284.03	0.05%
	JP Morgan Chase	Savings	0.00	0.22%
			<u>104,284.03</u>	

City of Wyandotte  
 Attachment B  
 Quarterly Investment Report  
 Checking/Saving Accounts  
 2012 1st Quarter  
 May 31, 2012

Fund	Financial Institution	Account Type	Balance @3/31/12	Average Quarterly Interest Rate
EPA Fund	JP Morgan Chase	Checking	100,885.97	0.05%
	JP Morgan Chase	Savings	71,401.64	0.22%
			<u>172,287.61</u>	
Solid Waste Disposal Fund	JP Morgan Chase	Checking	1,296,479.71	0.05%
	JP Morgan Chase	Savings	748,403.36	0.22%
			<u>2,044,883.07</u>	
Building Authority Improvement Fund	JP Morgan Chase	Checking	299,458.84	0.05%
	JP Morgan Chase	Savings	551,523.87	0.22%
			<u>850,982.71</u>	
Debt Service Fund	JP Morgan Chase	Checking	0.00	0.05%
	JP Morgan Chase	Savings	0.00	0.22%
			<u>0.00</u>	
Capital Projects Fund	JP Morgan Chase	Checking	244,538.12	0.05%
	JP Morgan Chase	Savings	63,432.03	0.22%
			<u>307,970.15</u>	
Public Improvement Fund	JP Morgan Chase	Checking	4,966.53	0.05%
	JP Morgan Chase	Savings	81,071.16	0.22%
			<u>86,037.69</u>	
Capital Equipment Fund	JP Morgan Chase	Checking	0.00	0.05%
	JP Morgan Chase	Savings	64,597.78	0.22%
			<u>64,597.78</u>	
Drain Number Five Fund	JP Morgan Chase	Checking	1,907,498.99	0.05%
	JP Morgan Chase	Savings	150,955.23	0.22%
	Monroe Bank & Trust	Money Market	37.28	0.16%
			<u>2,058,491.50</u>	
TIFA Consolidated Fund	JP Morgan Chase	Checking	0.00	0.05%
	JP Morgan Chase	Savings	1,438,234.90	0.22%
			<u>1,438,234.90</u>	
DDA (Two Mill Levy) Fund	JP Morgan Chase	Checking	506.02	0.05%
	JP Morgan Chase	Savings	1,064.88	0.22%
			<u>1,570.90</u>	

**City of Wyandotte**  
**Attachment B**  
**Quarterly Investment Report**  
**Checking/Saving Accounts**  
**2012 1st Quarter**  
**May 31, 2012**

Fund	Financial Institution	Account Type	Balance @3/31/12	Average Quarterly Interest Rate
DDA TIFA Fund	JP Morgan Chase	Checking	413,166.87	0.05%
	JP Morgan Chase	Savings	414,175.73	0.22%
	Monroe Bank & Trust	Money Market	40.36	0.15%
			<u>827,382.96</u>	
Municipal Golf Course Fund	JP Morgan Chase	Checking	0.00	0.05%
	JP Morgan Chase	Savings	0.00	0.22%
			<u>0.00</u>	
Building Rental Fund	JP Morgan Chase	Checking	0.00	0.05%
	JP Morgan Chase	Savings	6,451.78	0.22%
			<u>6,451.78</u>	
Sewage Fund	JP Morgan Chase	Checking	4,376,991.72	0.05%
	JP Morgan Chase	Savings	700,450.68	0.22%
	JP Morgan Chase	Trust	776,950.28	0.04%
			<u>5,854,392.68</u>	
Self Insurance Fund	JP Morgan Chase	Checking	3,024,593.22	0.05%
	JP Morgan Chase	Savings	0.00	0.22%
			<u>3,024,593.22</u>	
Trust Fund	JP Morgan Chase	Checking	990,599.78	0.05%
	JP Morgan Chase	Savings	190,543.39	0.22%
			<u>1,181,143.17</u>	

30-Day CD Index, average for the quarter	0.19%
30-Day CP Index, average for the quarter	0.09%
4-Week T-Bill, average for the quarter	0.05%
3-Month T-Bill, average for the quarter	0.07%
6-Month T-Bill, average for the quarter	0.11%
Source: Federal Reserve	

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**CITY TREASURER**  
**Andrew A. Swiecki**

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
**Joseph R. Peterson**

**COUNCIL**  
**Todd M. Browning**  
**James R. DeSana**  
**Sheri Sutherby Fricke**  
**Daniel E. Galeski**  
**Leonard T. Sabuda**  
**Lawrence S. Stec**

**PLANNING COMMISSION**

May 29, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

At the regular meeting of the Planning Commission on May 17, 2012, the Commission held the required public hearing regarding amendments to the City of Wyandotte Zoning Ordinance, Section Article XXI – Schedule of Regulations, Section 2100, Limiting Height, Bulk, Density and Area by Land Uses, Note (m) and (n).

A Motion was made by Commissioner Tavernier, supported by Commissioner Schultz to recommend approval of said changes as presented to the Commission at said public hearing.

Very truly yours,

**Elizabeth A. Krimmel**

Elizabeth A. Krimmel, Chairperson  
Planning Commission

EAK:kr

Attachment

cc: Mark A. Kowalewski, City Engineer

PUBLIC HEARING #0418.12#041812 – Request from the City of Wyandotte to consider changes to the City of Wyandotte Zoning Ordinance entitled Article XXI – Schedule of Regulations, section 2100 Limiting height, bulk, density and area by land uses, note (m) and (n).

---

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wishes to speak about this public hearing.

Chairperson Krimmel read the letter submitted by the City Engineer regarding these changes to the Ordinance.

Chairperson Krimmel asked if the Commission had any questions.

There being no further questions, the public hearing was closed.

No communications were received regarding this public hearing.

---

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission dated May 29, 2012, is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that said 1<sup>st</sup> reading be held at tonight's meeting.

# HEARING

## PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that a hearing was held on June 4, 2012, where all parties were given an opportunity to show cause, if any they had, why the dwelling and garage at 2309-10<sup>th</sup> Street, Wyandotte should not be demolished, removed or otherwise made safe; AND

BE IT FURTHER RESOLVED that the Council considered the communication dated May 8, 2012 and show cause hearings minutes dated March 28, 2012 and January 25, 2012 held with the Hearing Officer and the City Engineer's Office which are made part of this hearing and all other facts and considerations were brought to their attention at said hearing;

NOW THEREFORE BE IT RESOLVED that the City Council hereby directs that said dwelling and garage located at 2309 10<sup>th</sup> Street, Wyandotte should be DEMOLISHED, and that the costs be assessed against the property in question as a lien, and that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty one (21) days of the date of this resolution if they so desire.

First Reading

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE  
ZONING ORDINANCE BY AMENDING

ARTICLE XXI – Schedule of Regulations SECTION 2100 Limiting Height, Bulk,  
Density and Area By Land Use; Notes to Section 2100

CITY OF WYANDOTTE ORDAINS:

Section 1. Amendment.

The following Section of the City of Wyandotte Zoning Ordinance entitled Article XXI – Schedule of Regulations, Section 2100 Limiting height, bulk, density and area by land use; Notes to Section 2100 (m) and (n) shall be amended to read as follows:

Section 2100 (m) A front yard of five (5) feet, however, and a minimum of ten (10) feet for buildings adjacent to a street right of way.

Section 2100 (n) Side yards may be omitted if walls abutting a side yard are of fireproof construction and the building is not adjacent to a street right-of-way.

Section 2. Severability.

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council and shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance and the place and time where a copy of the Ordinance may be purchased and inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?" the following vote was recorded.

YEAS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BROWNING  
DESANA  
FRICKE  
GALESKI  
SABUDA  
STEC

ABSENT \_\_\_\_\_

NAYS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby approve the adoption of the foregoing Ordinance this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_.

CERTIFICATION

We, the undersigned, Joseph R. Peterson and William R. Griggs, respectively, the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the City Council of the City of Wyandotte, at a regular session on Monday, \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
William R. Griggs, City Clerk

\_\_\_\_\_  
Joseph R. Peterson, Mayor

## NOTICE OF ADOPTION

The City of Wyandotte Zoning Ordinance has been amended as follows:

The effective date of this Ordinance is \_\_\_\_\_.

A copy of this Ordinance may be purchased or inspection at the City of Wyandotte Clerk's Office, 3131 Biddle Avenue, Wyandotte, Michigan, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Reports +  
minutes

for June 4, 2012  
Council meeting

Wyandotte, Michigan May 21, 2012

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

May 16, 2012

Honorable Mayor of Wyandotte and City Council,

We are submitting this letter in regard to the lot at 638 Kings Hwy (currently vacant unbuildable). We have resided adjacent at 644 Kings Hwy. since August of 1977, first as renters then as homeowners.

I have been a lifelong resident of Wyandotte, our three children attended and graduated from Wyandotte Public Schools Kindergarten through High School we have four of our five grandchildren currently attending various programs within Wyandotte Public Schools. My wife and I both work in Wyandotte. So as you can see we are here for the long haul.

We are interested in purchasing a portion of the above mentioned 638 Kings Hwy. dependent upon the wishes of our neighbors to the east for the purpose of building a garage and providing us with off street parking.

This being said we have a few items that we would like to negotiate with you such as: 1) price per foot to be reduced (there have been recent sales of properties within the city for as little as \$1.00 for the entire property) 2) removal of a large tree located approximately in the middle of the City property to be removed by the City with stump to be ground 3) repair of the sidewalk by the City where the contractors went around the tree trunk and 4) City to pay all closing costs.

Thank you for your consideration in this matter, we look forward to working with you on this property sale.

Sincerely,  
John & Mary Martin, 644 Kings Hwy

Mayor Peterson and City Council, 3131 Biddle Avenue  
Wyandotte, MI 48192

May 10, 2012

Dear Mayor Peterson and City Council,

Hello. I hope this letter finds you well. I am writing this letter to ask for a one time exception to the rule of "no animals allowed in city parks" and to allow us to have a mobile petting zoo at our daughters 16th birthday party.

We have booked Copeland Center on June 23, 2012 for this occasion and are asking to use the grassy area behind Copeland Center adjacent to the park to hire the company, Nature's Creek Petting Zoo-9870 Crabb Rd. Temperance, MI. They are fully licensed and insured. From 5:30-7:00 pm on Saturday June 23, 2012.

The party is for Kelsey Williamson. She is a sophomore at RHS and an honor student. Her current academic gpa is 3.65 Kelsey is active in school sports, a Varsity Cheerleader, Varsity competitive cheer and also on JV girls Tennis. She is active in the community as well. Volunteering with Relay for Life and other community events.

Please accept this as my formal request of appeal and please grant us permission to do so. A copy of our contract with Nature's Creek Petting Zoo can be available upon request.

Sincerely,  
Karen and Ryan Williamson, 1138 2<sup>nd</sup> Street, Wyandotte, MI 48192 734-286-7712

May 16, 2012

Mayor Joseph R. Peterson And Council Members 3131 Biddle Avenue  
Wyandotte, MI 48192

Dear Mayor and City Council Members:

I am requesting the use of the city-owned easement in front of our business (see attached) Gizzmos, 3225 Biddle Avenue, to be used for table service for food and spirits on July 11, 2012 through July 14, 2012 from, 10:00 am until 2:00 am, in conjunction with the festivities of the Wyandotte Street Art Fair.

We are aware of the requirements and will work to achieve same.

Sincerely Yours,  
Al Fritz, Gizzmos, 3225 Biddle Avenue, Wyandotte, MI 48192

PERSONS IN THE AUDIENCE

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

May 15, 2012

The Honorable City Council City of Wyandotte  
Dear Colleagues:

I am writing to request your concurrence in the appointment of Stanley Rutkowski, 2508 - 19th Street, Wyandotte MI 48192, to the Board of Examiners of Electricians. Mr. Rutkowski will fill the vacancy created by the resignation of Lawrence Cahalan. His term will expire April 2013.

Thanking you in advance for your support of this appointment, I remain

Sincerely,

Joseph R. Peterson, Mayor

May 16, 2012

Mayor Joseph Peterson and City Council Members, 3131 Biddle Avenue  
Wyandotte MI 48192

Dear Colleagues:

For the past several years, both as Mayor and a City Councilman, I have been highly concerned about the financial and operating performance of our utilities. I have written many letters to the General Manager and Municipal Service Commission attempting to determine the financial state of affairs and what measures that were being taken to address competition, environmental mandates, and rising rates to our customers. My only goal was to determine that we were running our operations in a financially responsible manner and that we were exercising forethought in our decision-making to ensure that we have the ability to continue to compete in the power business in the coming years.

Over this time, I experienced many situations that frustrated me in my attempts to gain information and understand what was happening in the Department of Municipal Services. Examples of these situations include the inability to describe our Power Supply Adjustment (PSA) rate and the admission that we were holding checks to vendors in our vault due to the lack of cash on hand to pay our suppliers. Also occurring in this time period was increases in staffing levels, increases in compensation to employees, and virtually no curtailment of fringe benefits being received by members of the utilities. Penalties have been paid to the Federal Government for non-compliance with environmental laws and coal future contracts were entered into which proved to be costly to get out of. In the end, the rates paid by the customers have increased dramatically.

The reliance on the issuance of debt to fund capital improvements has also contributed to these dramatic rate increases. Thankfully, one of these decisions appear to have been averted only because of persistent questioning by the City Council as to the logic behind borrowing \$10 million for a bag house/fabric filter to allow us to continue to burn coal in an environment where natural gas is significantly more economical as a fuel source.

At the Council meeting held on May 7, 2012, the deficit elimination plan for the Cable Fund was presented for approval. It was astonishing to hear for the first time that our Cable system has experienced an operating loss for five straight years and currently sits with an unrestricted fund deficit of nearly \$1.6 million. Just a few years ago, we had to use money from the fund balance in the Water Department to fund the Cable system. The discussion that ensued at that meeting was very similar to many discussions and responses to my written correspondences over the years – a lack of coherent answers from those in charge of the utility operations.

It appears to me that it is long overdue for the City Council to appoint a person to oversee the Department of Municipal Services to ensure that we are receiving accurate and unbiased information relative to their operations. I am proposing that we assign this task to our City Administrator, whose current job description entails the monitoring of the Department of Municipal Services. I am suggesting that this level of involvement be increased so that any financial decisions require his review and recommendation prior to implementation by the Municipal Service Commission or the City Council. This oversight and sign off would include hiring decisions, compensation changes, rate increases, collective bargaining agreement negotiations, debt issuance, and any significant contractual agreement that would be entered into by the Department of Municipal Service. In effect, the City Council will now be holding the City Administrator responsible for the direction of the Department of Municipal Services, as well as the General City.

In my opinion, this assignment of responsibilities is consistent with provisions in the City Charter (paragraph 77) that allow for the assignment of employees to one or more departments and to make rules and regulations necessary for the efficient and economical conduct of the affairs of the City. The Charter also states that the City Council can create, by Ordinance or Resolution, such departments and employments and hire such employees in its best judgment that may be necessary for the City. I hope my colleagues can agree that the oversight of the operations of the Department of Municipal Services is necessary for the City and that this role should be assigned to the City Administrator.

In return for these added duties and responsibilities, I am recommending that the City Administrator be paid \$1,000 per month effective May 1, 2012. These funds will be paid proportionately from each of the three enterprise funds with the Department of Municipal Services – electric, water, cable - whose cumulative budget (\$55 million) already includes \$10,000 (.018%) in the current year for services provided by the City Administrator. I would like to reiterate that this funding is not from the City's General Fund but for work performed by the City Administrator related to the Department of Municipal Services.

I am hoping you can concur with this recommendation to grant the City Administrator the authority to carry out the duties described above with the associated compensation.

Sincerely,  
James R. DeSana, Councilman  
514 Oak #6, Wyandotte MI 48192, 734-626-0821

CITY OF WYANDOTTE  
REQUEST FOR COUNCIL ACTION

MEETING DATE: May 21, 2012

AGENDA #6

ITEM: Power Purchase Agreement with AMP Blue Creek Wind Project

PRESENTER: Jim French, Wyandotte Municipal Services, Director of Power Supply

INDIVIDUALS IN ATTENDANCE: Melanie L. McCoy, General Manager, Wyandotte Municipal Services

**BACKGROUND:** As part of PA 295, all electric utilities, including WMS are required to supply 10% of their power supply from renewable resources by 2015. As part of WMS Renewable Energy Plan to obtain the 10%, we participate in the MPPA Granger and North American Natural Resources Landfill Gas Projects. In addition we have installed solar panels on the Water Department Settling Basin. These existing resources and contracts provide 6% of the 10% required power. The Blue Creek Wind Project provides a cost effective opportunity to provide additional renewable energy at an economic price. The 300MW Blue Creek project is located in NW Ohio and projected to operate at 34% capacity factor, which is a very good capacity factor for wind projects. WMS is requesting to participate with AMP on this project for 5MW, which will provide an additional 3% of our required resources. This contract is a take or pay contract which requires us to pay for power only if it is produced. Since the renewable energy credits (RECs) will not be generated in Michigan, they will be sold in Ohio and traded for Michigan RECs.

**STRATEGIC PLAN/GOALS:** To provide services in an efficient, reliable, economically and environmentally responsible manner.

**ACTION REQUESTED:** Adopt the resolution authorizing the execution of Blue Creek Wind Energy Schedule with AMP.

**BUDGET IMPLICATIONS & ACCOUNT NUMBER:** If approved, the contract will provide efficient and economical renewable power.

**IMPLEMENTATION PLAN:** The resolutions and all necessary documents will be forwarded to AMP prior to the June 1st deadline.

**FINANCE DIRECTOR'S RECOMMENDATION:**

**MAYOR'S RECOMMENDATION:**

**MODEL RESOLUTION:**

Resolution to Approve the Form and Authorize the Execution of the Blue Creek Wind Energy Schedule with American Municipal Power, Inc and taking of other Actions in Connection Therewith Regarding Wind Generated Energy Purchases.

Tuesday, May 15, 2012

Honorable Mayor Peterson and City Council Members 3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Honorable Mayor Peterson and City Council Members:

The Special Event and Historical and Cultural Museum staff are currently planning our special events for 2012. Moving forward into event season, we are seeking approval to once again work with the St. Pius Catholic School Men's Club to operate as beer ticket sellers in the Riverfront beverage area, during the 2012 Wyandotte Street Art Fair, July 11th through the 14th.

As you know, the St. Pius Men's Club has worked with the Wyandotte Street Art Fair for two years now have done an excellent job not only managing the ticket sales but running the parking lot next to the entertainment area. We would like to continue this relationship once again this year, please see the attached contract. This contract has been reviewed and approved by City Attorney, Mr. William Look.

We feel that the St. Pius Men's Club familiarity and understanding will benefit not only the ticket distribution but the fair as a whole. Please consider further endorsement of this contract by Mayor Peterson and the City Clerk, Mr. Griggs.

We appreciate your continued support of special event programming in the City of Wyandotte.

Thank you very much! Heather A. Thiede, Special Event Coordinator

Tuesday, May 15, 2012

Honorable Mayor Peterson and City Council Members 3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Honorable Mayor Peterson and City Council Members:

Moving forward into event season, the Special Event and Historical and Cultural Museum staff are seeking approval to once again work with the Wyandotte Goodfellows and the Old Time Ball Player Association to operate the Parking Lot located at 3rd and Eureka Road during the 2012 Wyandotte Street Art Fair, July 11th through the 14th.

As you are aware, the Wyandotte Goodfellows and the Old Time Ball Player Association has worked with the Wyandotte Street Art Fair for many years now have done an excellent job managing the parking lot. As the contract states we will receive 50% of the revenue collected under \$18,000 and a maximum of \$9,000. We would like to continue this relationship once again this year, please see the attached contract. This contract has been reviewed and approved by City Attorney, Mr. William Look.

We appreciate your continued support of special event programming in the City of Wyandotte.

Thank you very much!

Heather A. Thiede, Special Event Coordinator

Tuesday, May 15, 2012

Honorable Mayor Peterson and City Council Members 3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Honorable Mayor Peterson and City Council Members:

The Special Event and Historical and Cultural Museum staff are currently planning our special events for 2012. As you know, the Wyandotte Jaycees have worked with the Wyandotte Street Art Fair for many years now and have managed the Riverfront Beverage area for the past few. We would like to continue this relationship once again this year, please see the attached contract for the 2012 Wyandotte Street Art Fair, July 11th through the 14th. This contract has been reviewed and approved by City Attorney, Mr. William Look.

We feel that the Wyandotte Jaycees knowledge and experience will benefit not only the beverage distribution but the fair as a whole. Please consider further endorsement of this contract by Mayor Peterson and the City Clerk, Mr. Griggs.

We appreciate your continued support of special event programming in the City of Wyandotte.

Thank you very much!

Heather A. Thiede

Special Event Coordinator

May 15, 2012

The Honorable Mayor Joseph R. Peterson and City Council  
City Hall, Wyandotte, Michigan

Dear Mayor and Council Members:

Attached please find Purchase Agreement for the City to acquire the following property:

817 Hudson \$18,000.00 TIFA Area Funds - Single Family Dwelling

If this meets with your approval, I recommend that the Department of Legal Affairs be directed to prepare the necessary sale documents and the Mayor and Clerk be authorized to execute same.

I further recommend that the undersigned be authorized to demolish same.

Very truly yours,  
Mark A. Kowalewski, City Engineer

May 15, 2012

The Honorable Joseph R. Peterson and City Council  
City Hall, Wyandotte, Michigan

RE: 643 Vinewood, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On February 27, 2012, the City held the Lottery Drawing for the sale of the Neighborhood Stabilization 2 (NSP2) home at 643 Vinewood. The City did not receive any proposals.

Therefore, attached please find an Offer to Purchase the property at 643 Vinewood from Nathan T. Moczynski in the amount of \$74,000.00. Mr. Moczynski is 120% or below of area median income, completed eight (8) hours of housing counseling, and will be receiving the minimum subsidy of 17.5% or \$12,950.00 (which will be a lien with Michigan State Housing Development Authority (MSHDA)). If the homes is maintained as owner occupied for five (5) years this lien will not have to be repaid.

Therefore, the undersigned recommends acceptance of this Offer to Purchaser. If you concur with this recommendation, the attached resolution will authorize the Mayor, City Clerk and City Attorney, William Look, the authority to execute the necessary sales documents.

Very truly yours,

Mark A. Kowalewski, City Engineer

May 14, 2012

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

Enclosed please find a Public Utility Easements, Watermain Easement, Sanitary Easement, and Utility Easement for the Vinewood Village Condominium Project. These Easements are necessary for the public utilities for this project. Also, a Maintenance Easement for the property at 639 Vinewood to allow maintenance of the garage.

The enclosed Resolution will authorize the Mayor and City Clerk to execute said Easements. These Easements have been reviewed by the City Attorney and approved.

Very truly yours,  
Mark A. Kowalewski, City Engineer

May 15, 2012

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

Enclosed please find revised NSP2 Single-Family Sales Program Guidelines. The changes on Page 5 and are underlined. Also Appendix A and B have been revised.

If you concur with these changes, the enclosed Resolution will implement same.

Very truly yours,  
Mark A. Kowalewski City Engineer

May 16, 2012

The Honorable Mayor Joseph R. Peterson and City Council  
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

Please find attached the Snow Removal for the Central Business District, which was performed by the City of Wyandotte. In accordance with Section 32-53 through Section 32-55 of the City Charter, it is the undersigned's recommendation that said service be levied on the property in the same manner as other City taxes.

Very truly yours,  
Mark A. Kowalewski, City Engineer

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	May 11-May 15, 2012	\$77,176.06
Financial Services Daily Cash Receipts	May 15- May 16, 2012	\$465,862.24
Downtown Development Authority	May 3, 2012	
Police Commission	May 8, 2012	
Beautification Commission Special Meeting	April 25, 2012	
Beautification Commission Meeting	April 11, 2012	
Design Review Committee	May 7, 2012	
Cultural & Historical Commission	April 12, 2012	
Cultural & Historical Commission	March 8, 2012	
Police Commission	May 22, 2012	
Beautification Commission Meeting	May 9, 2012	
Cultural & Historical Commission	May 10, 2012	

CITIZENS PARTICIPATION

Richard Miller, 1202 – 2<sup>nd</sup>, when will rear Vinewood NSP2 project properties be completed? Boiler #8 placed Municipal Service in debt and Council was and is aware of it. Closed sessions took place and verbal agreements were made. Against the law.

Tom Pillar, 2397 23<sup>rd</sup>, agrees on Todd's appointment to Municipal Service to make wise decisions on their behalf. Allen Park can happen here.

Jim Figurski, Commissioner, 2451 -12<sup>th</sup>, why now? This DeSana letter could have been held off until Wednesday's joint meeting. Feels Municipal Service needs their own Finance person not Todd. No disrespect to Todd. Council is not giving Paul Lemanes, CPA, now on the payroll, a chance to help clean up our books. Request we discuss this topic on Wednesday. This business is very capital intensive.

Rob Kirby, 3875 22<sup>nd</sup>, do not vote on this resolution tonight. Hold until after Wednesday's meeting.

Richard Miller, 1202 -- 2<sup>nd</sup>, franchise fee is \$1.7 million.

Tom Pillar, 2397 23<sup>rd</sup>, Municipal Service was given raises last year in spite of the fact a debt existed. Council handles money in this City and should be aware of all expenses. Timing of raises was very poor.

Justin Jeffery, Lincoln Park, you need employees and trucks to get the job done. Councilman DeSana, how long were your lights out? We are doing our job. We feel Melanie McCoy is going. No, per Mayor Peterson. Melanie McCoy is and will be in charge of Municipal Service.

Gerald Cole, President, Mumeipal Service Commission, please hold issue in abeyance.

Ron Haggerty, 4436 -- 17<sup>th</sup>, lineman, business is uncertain.

William Cowell, 405 Orchard, lineman, what will be his responsibilities?

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

RESOLUTIONS

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
ROLL ATTACHED

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from John and Mary Martin, 644 Kings Hwy relative to the purchasc of a portion of the lot at 638 Kings Hwy is hereby referred to the City Engineer and the Land Committee for a review and report back to Counciel as to the requests of the Martins relative to this lot.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from Karen and Ryan Williamson, 1138-2nd Street regarding the appeal to the ordinance "No Animals in the City Parks" is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council GRANTS the appeal on a one time basis for their daughters 16th birthday party and hereby allows the use of the grassy area behind the Copeland Center to be utilized by Natures Creek Petting Zoo on June 23, 2012; provided a copy of their insurance naming the City of Wyandotte as additional insured is placed on file in the Clerk's Office prior to the event; and a Hold Harmless Agreement is executed by Natures Creek Petting Zoo and the Williamsons.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council hereby GRANTS permission to Gizmos, 3225 Biddle Avenue to utilize the city-owned easement in front of their business on July 11, through July 14, 2012 from 10:00 a.m. until 2:00 a.m. in conjunction with the festivities of the Wyandotte Street Art Fair provided a Hold Harmless agreement is executed as prepared by the Department of Legal Affairs, Grant of License from the City Engineer and provided the approved temporary license from Michigan Liquor Control and proper insurance is placed on file in the City Clerk's Office.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS in the recommendation of Mayor Peterson to appoint Stanley Rutkowski, 2508-19th Street to the Board of Examiners of Electricians.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS in the recommendation to appoint Todd A. Drysdale, City Administrator to oversee the operations and directional course of the Department of Municipal Service including hiring decisions, compensation changes, rate increases collective bargaining agreement negotiations, debt issuance, and any SIGNIFICANT contractual agreement that would be entered into by the Department of Municipal Service effective immediately. AND BE IT FURTHER RESOLVED that the City Administrator be paid \$1,000 per month effective May 1, 2012; funds to be derived proportionately from each of the three enterprise funds with the Department of Municipal Services-electric, water, and cable-whose budget presently includes \$10,000 (.018%) for services provided by the City Administrator.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
YEAS: Councilmembers Browning, DeSana, Galeski, Stec  
NAYS: Councilmembers Fricke, Sabuda

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council authorizes the Department of Municipal Service to APPROVE the form and authorizes the execution of Blue Creek Wind Energy Schedule and Master Services Agreement with American Municipal Power, Inc. and taking of other actions in connection therewith regarding wind generated energy purchases provided said schedule and agreement is reviewed by the Department of Legal Affairs and City Administrator and executed by the Mayor and City Clerk.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan May 21, 2012

OHIO, VIRGINIA, KENTUCKY, MICHIGAN & WEST VIRGINIA PARTICIPANTS ONLY  
PERTAINING TO AMP CONTRACT NO. C-2-2012-8963-R  
CITY OF WYANDOTTE, MICHIGAN  
RESOLUTION TO APPROVE THE FORM AND  
AUTHORIZE THE EXECUTION OF BLUE CREEK WIND ENERGY SCHEDULE  
WITH  
AMERICAN MUNICIPAL POWER, INC. AND TAKING OF OTHER ACTIONS IN CONNECTION  
THEREWITH REGARDING WIND GENERATED ENERGY  
PURCHASES

WHEREAS, the Department of Municipal Services, City of Wyandotte, Michigan, ("Municipality") owns and operates an electric utility system for the sale of electric capacity and associated energy for the benefit of its citizens and taxpayers; and

WHEREAS, in order to satisfy the electric capacity and energy requirements of its electric utility system, Municipality has heretofore purchased, or desires to purchase in the future, economical, reliable and environmentally sound capacity and energy and related services from, or arranged by, American Municipal Power, Inc. ("AMP"), of which Municipality is a member; and

WHEREAS, AMP is an Ohio nonprofit corporation, organized to own and operate facilities, or to provide otherwise, for the generation, transmission or distribution of electric capacity and energy, or any combination thereof, and to furnish technical services on a cooperative, nonprofit basis, for the mutual benefit of AMP members ("Members"), such Members, including Municipality, being political subdivisions that operate municipal electric utility systems in Ohio, Kentucky, Michigan, Pennsylvania, Virginia and West Virginia; and

WHEREAS, Municipality, acting individually and through AMP with other political subdivisions of this and other states that own and operate electric utility systems, jointly, endeavors to arrange for reliable, environmentally sound and reasonably priced supplies of electric capacity and energy and related services for ultimate delivery to its customers; and

WHEREAS, it is efficient and economical to act jointly in such regard; and

WHEREAS, Municipality has previously entered into a Master Services Agreement with AMP, AMP Contract No. C-11-2003-3903, which contemplates that Municipality shall enter into various schedules for the provision of capacity and associated energy and related services from AMP to Municipality; and

WHEREAS, certain Members, including the Municipality have determined that they can utilize additional sources of reliable and economical wind generated electric capacity and energy on a long term basis at reasonable costs, and have requested that AMP arrange for the same by developing or otherwise acquiring interests in certain wind energy facilities ("Wind Facilities"); and

WHEREAS, in furtherance of this purpose, AMP and Blue Creek Wind Farms, LLC ("Blue Creek"), have entered into an agreement (the "Blue Creek Wind Energy Agreement") under the terms of which AMP is to purchase and Blue Creek is to supply and sell up to 54 MW of capacity and associated energy from Wind Facilities in Van Wert, Ohio for a period of ten (10) years; and

WHEREAS, it is necessary and desirable for Municipality to enter into the Blue Creek Wind Energy Schedule to Municipality's Master Services Agreement with AMP to provide for an additional source of capacity and energy; and

WHEREAS, Members now have the right, but not the obligation by the enactment of this Resolution to authorize and request AMP to acquire capacity and energy from Wind Facilities by approval and execution of the Blue Creek Wind Energy Schedule authorized below; and

WHEREAS, prior to the adoption of this Resolution AMP has (i) informed the Municipality of the terms of the Blue Creek Wind Energy Agreement; (ii) provided the Municipality the opportunity to review the Blue Creek Wind Energy Agreement; and (iii) offered representatives of the Municipality the opportunity to ask such questions, review data and reports, conduct inspections and otherwise perform such investigations with respect to, as applicable, the acquisition of capacity and energy and the terms and conditions of the Blue Creek Wind Energy Schedule authorized below as Municipality deems necessary or appropriate in connection herewith; and

WHEREAS, after due consideration, the Municipality has determined it is reasonable and in its best interests to proceed as authorized herein below and requests and authorizes AMP to acquire capacity and energy from Blue Creek upon those terms and conditions set forth in the Blue Creek Wind Energy Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WYANDOTTE, MICHIGAN:

SECTION 1. That the Blue Creek Wind Energy Schedule between Municipality and AMP, substantially in the form attached hereto or on file with the Clerk, including Exhibits thereto, are approved, and the General Manager of Department of Municipal Services, of the Municipality is hereby authorized to execute and deliver the Blue Creek Wind Energy Schedule with such changes as the General Manager may approve as neither inconsistent with this Resolution nor materially detrimental to the Municipality, his or her execution of the Blue Creek Wind Energy Schedule to be conclusive evidence of such approval.

SECTION 2. That the General Manager is hereby authorized to (i) acquire under the Blue Creek Wind Energy Schedule, authorized above, a Contract Amount as defined in that Schedule of up to 5000 kW without bid, and (ii) make any determinations and approvals required thereunder, if any, as the General Manager shall deem necessary and advisable.

SECTION 3. If any section, subsection, paragraph, clause or provision or any part thereof of this Resolution shall be finally adjudicated by a court of competent jurisdiction to be invalid, the remainder of this Resolution shall be unaffected by such adjudication and all the remaining provisions of this Resolution shall remain in full force and effect as though such section, subsection, paragraph, clause or provision or any part thereof so adjudicated to be invalid had not, to the extent of such invalidity, been included herein.

SECTION 4. That this Resolution shall take effect at the earliest date allowed by law.

SECTION 5. That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were taken in conformance with applicable open meetings laws and that all deliberations of this Council and of any committees that resulted in those formal actions were in compliance with all legal requirements including any applicable open meetings requirements.

I move the adoption of the foregoing resolution.

MOTION by Council Lawrence S. Stec

Supported by Council James R. DeSana

YEAS: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Signed: Joseph Peterson, Mayor

Date: May 21, 2012

William R. Griggs, Clerk

May 21, 2012

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from the Special Event Coordinator relative to the beer ticket sales at the Street Art Fair is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council APPROVES the agreement with the St. Pius Catholic School Men's Club to operate as beer ticket sellers in the River Front entertainment area during the Wyandotte Street Art Fair-July 11, through July 14, 2012 adhering to all stipulations set forth in said agreement. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk be directed to execute said agreement on behalf of the City.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from the Special Event Coordinator relative to the parking concession agreement with the Wyandotte Goodfellows/Wyandotte Old Time Ball Players Association for the rental of the Chase Bank Parking Lot located at 3rd and Eureka during the Wyandotte Street Art Fair-July 11, through July 14, 2012 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council hereby APPROVES said agreement including all stipulations set forth in said agreement. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk be directed to execute said agreement on behalf of the City.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from the Special Event Coordinator relative to the second beer area (Maple/Biddle) agreement with the Wyandotte Jaycees regarding the beer concession is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council APPROVES said agreement during the Wyandotte Street Art Fair-July 11 through July 14, 2012 including all stipulations named in said agreement and hereby authorizes the Mayor and City Clerk to execute said agreement on behalf of the City.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer to acquire the property at 817 Hudson in the amount of \$18,000.00 to be appropriated from TIFA Area Funds; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND FURTHER the City Engineer is directed to DEMOLISH same upon completion of the Wyandotte Historical Commission inspection of the home as it pertains to the preservation of historical and cultural items for the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer dated May 15, 2012, regarding the sale of the home at 643 Vinewood, Wyandotte, Michigan ; AND BE IT FURTHER RESOLVED that Council accepts the offer to purchase from Nathan T. Mosczynski to acquire the property at 643 Vinewood in the amount of \$74,000; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor, City Clerk and City Attorney, William R. Look are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from City Engineer regarding the Easements for the Vinewood Village Condominium Project is hereby received and placed on file; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Public Utility Easement, Watermain Easement, Sanitary Easement, Utility Easement and Maintenance Easement for the Vinewood Village Condominium Project as presented to City Council on May 21, 2012.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from the City Engineer regarding changes to the NSP2 Single Family Sales Program Guidelines is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council CONCURS with the changes as presented to City Council at the regular meeting on May 21, 2012 by the City Engineer.

I move the adoption of the foregoing resolution.  
MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS in the recommendation of the City Engineer in his communication dated May 16, 2012, regarding the Snow Removal for the Central Business District, and hereby directs the City Assessor to spread said charges on the tax rolls against said properties.

I move the adoption of the foregoing resolution.  
MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan May 21, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the meeting of May 28, 2012 is hereby CANCELLED due to the MEMORIAL DAY HOLIDAY.

I move the adoption of the foregoing resolution.  
MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec  
NAYS: None

ADJOURNMENT

MOTION by Councilperson Lawrence S. Stec  
Supported by Councilperson James R. DeSana  
That we adjourn.  
Carried unanimously  
Adjourned at 9:15 PM  
May 21, 2012

  
\_\_\_\_\_  
William R. Griggs, City Clerk

**FINANCIAL SERVICES DAILY CASH RECEIPTS**

DATE 5-30-12

BEGINNING DATE 5-30-12 AND ENDING DATE 5-30-12

SALES RECEIPT # 227155 THRU 227161

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ACCTS. RECEIVABLE - RESCUE	101-000-041-020	XL	
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	6.00
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	
WORK FORCE WYANDOTTE	101-000-650-011	M2	
WORK FORCE RIVERVIEW	101-000-650-017	M6	
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	
COURT DRUG TESTING FEES	101-000-650-020	M9	
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	
CHEMICAL AWARENESS	101-000-650-024	AW	
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	10,728.63
PRISONER BILLING	101-000-650-015	M5	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	600.00
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	2,402.80
DESANA TRUST	701-000-391-034	DT	90.72
US SILICA COMPANY	492-200-850-524	MZ	15.30
		MZ	
TOTAL MONIES RECEIVED			13,843.45

TODD A. DRYSDALE  
DIRECTOR OF FINANCIAL SERVICES

**FINANCIAL SERVICES DAILY CASH RECEIPTS**

DATE 5-22-12

BEGINNING DATE 5-21-12 AND ENDING DATE 5-22-12

SALES RECEIPT # 227150 THRU 227154

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
MIDWESTERN AUDIT A/R MVA	101-000-041-023	XU	<u>94.67</u>
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	<u>227.34</u>
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	<u>50,562.07</u>
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	
WORK FORCE WYANDOTTE	101-000-650-011	M2	
WORK FORCE RIVERVIEW	101-000-650-017	M6	
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	
COURT DRUG TESTING FEES	101-000-650-020	M9	
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	
CHEMICAL AWARENESS	101-000-650-024	AW	
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
PRISONER BILLING	101-000-650-015	M5	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	
DESANA TRUST	701-000-391-034	DT	
		MZ	
		MZ	
TOTAL MONIES RECEIVED			<u>50,884.08</u>

TODD A. DRYSDALE  
DIRECTOR OF FINANCIAL SERVICES

01 - 43  
May 22, 2012

A special session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, May 22, 2012 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo  
Michael Sadowski

General Manager  
& Secretary - Melanie McCoy

Also Present - Paul LaManes  
Jim French  
Charlene Hudson  
Rod Lesko  
Kerry McLenon  
Steve Timcoe  
Pam Tierney  
CATV Volunteer

HEARING OF PUBLIC CONCERN

None

DISCUSSION ON COMMISSION DUTIES AND RESPONSIBILITIES

1. Written Opinion from City Attorney, William Look, on Council Resolution and City Charter.

Commissioner Cole, asking question regarding motion from City Council is this in the City Charter? I believe the responsibility would be Department of Municipal Service Commission.

Commissioner DeLisle - Requesting written opinion on the Council Resolution is that in line with City Charter?

Commissioner Cole - per letter dated August 3, 2011 from City Attorney, William Look. The Department of Municipal Service Commission is in charge of the Department.

Commissioner Cole - reviewing May 16<sup>th</sup> letter from Councilman DeSana stating we are still holding checks? That has not happen in a couple of years. Also this has been the best year we have had in the past 10 years.

Commissioner Lupo - What will Todd Drysdale's duties be?

Melanie McCoy, General Manager - We are setting up a meeting on Tuesday, May 29, 2012 with Todd Drysdale. Todd is here can you answer questions on your duties?

Todd Drysdale, City Administrator - answering question from Commissioner Lupo regarding his duties.  
Melanie McCoy is the General Manager of Wyandotte Municipal Service. with Commission oversight. Improve communication with Department Of Municipal Service and City Council. As of yet I have not received any money from Wyandotte Municipal Service since April 2010.

Commissioner Lupo - Are you not getting answers to provide Quarterly financials?

01 - 45  
May 22, 2012

Todd Drysdale - it has been 24 month of not getting documents to complete monthly financials. We are all trying to work together to improve communication between Finance Department and Department of Municipal Service.

Melanie McCoy, General Manager, - We will have an e-mail reminder to complete financials each month.

Commissioner Lupo - Todd will you be on the collective bargaining committee?

Todd Drysdale - We will work out details with Melanie McCoy on collective bargaining, reporting and other matters.

Commissioner Cole - Where does City Council get authority? The City Charter does not treat Department of Municipal Service same as other Departments.

Todd Drysdale - This resolution is not meant to eliminate the Commissions Power. I know for a fact this resolution isn't intended to diminish the Commission Power.

Commissioner Lupo - What are Dave Flaten's responsibilities and Paul Lamanes.

Todd Drysdale - Dave Flaten does basic accounting so we can prepare the monthly statements for the Commission. Paul LaManes will look at trends, weaknesses, operational changes and high level financial tasks.

Commissioner Cole - We have paid the \$10,000.00 to the City.

Todd Drysdale - You paid General City the City Council has to authorize the City who to pay the money to.

Melanie McCoy - We did a budget amendment to transfer to funds over.

Todd Drysdale - WMS will only be paying \$5,000.00 in this fiscal year.

Commissioner Lupo - What is our plan for Wednesday, May 23, 2012 Meeting with City Council do you think this will be clarified?

Todd Drysdale - No I not not think things will be clarified.  
I do not view this as antagonistic I believe this Resolution will be rescinded once we get procedures, programs and rules where the communication will work.

Commissioner Cole - My opinion is they should have waited two weeks to send this Resolution over to the Commission I feel no one cares.

Todd Drysdale - No I think the City Council cares to much. Hopefully positive things will happen.

Melanie McCoy - I am disappointed that this has come to this.  
We had an annual meeting in December to present all that WMS has accomplished.

Commissioner Figurski - The basis of the resolution was based on Councilmen DeSana's letter with half truths and inaccuracies. This is unfortunate that the Commission wasn't given an opportunity to respond.

Commissioner Lupo - Tomorrow what will be our role?

Melanie McCoy - we are to explain our budgeting process and Paul LaManes has done a great job getting us all the information. Also All Department heads will be at the meeting on Wednesday, May 23, 2012 with City Council.

Commission Sadowski - We need to ask are we doing our job as Commissioners? We need to ask questions and I think we have failed as a Commission.

#### LATE ITEM

#### Reminder of Solar Panel Ribbon Cutting

At north end of Bishop Park on May 23, 2012 @ 2:00.  
Our Solar Panels are supplying energy to 50 homes.

#### RICHARD MILLER 1202 2nd

The letter that was written by Councilman DeSana was about giving a raise to an employee (Todd Drysdale) this has been going on since January 10, 2012. On March 15, 2012 WMS issued a check to the City of Wyandotte in the amount of \$10,000.00. The Council does not have the ultimate authority the people have the ultimate authority. I am not afraid of losing any of our employees they can be replaced. Commissioners if you have concerns, put it in a motion to see if you get support from the Commission.

Commissioner Cole - Todd Drysdale did a great job to help WMS  
Get our finances on order.

Richard Miller - Todd Drysdale wrote the letter. The City Council  
should have written a separate resolution to given Todd Drysdale  
a raise. I do not have a any sympathy for Todd the Mayor and  
Council should have just said that Todd Drysdale deserves a raise.  
This was a shame what happened last night.

COUNCIL RESOLUTION:

RESOLVED by the City Council the Council CONCURS in the recommendation  
to appoint Todd A Drysdale, City Administrator to oversee the  
operations and directional course of the Department of Municipal  
Service including hiring decision, compensation changes, rate  
increases collective bargaining agreement negotiations, debt issuance,  
and any SIGNIFICANT contractual agreement that would be entered into  
by the Department of Municipal Service effective immediately. AND BE  
IT FURTHER RESOLVED that the City Administrator be paid \$ 1,000.00 per  
month effective May 1, 2012; funds to be derived proportionately from  
each of the three enterprise funds with the Department of Municipal  
Services-electric, water, cable-whose budget presently included  
\$10,000.00 (.018%) for services by the City Administrator.

MOTION by Commissioner Sadowski and seconded by Commissioner DeLisle  
To receive and place on file.

Commissioner Cole asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None  
Dan Johnson 2416 20<sup>th</sup>

Is the Department of Municipal Service a franchise?

Melanie McCoy - We do have a franchise on the Cable System.

Mr. Johnson I would like to request that we eliminate all franchise  
fees.

Motion By Commissioner Sadowski and seconded by Commissioner Figurski  
to now adjourn. 5:59 P.M.

  
\_\_\_\_\_  
Melanie McCoy  
Secretary

**City of Wyandotte**  
PLANNING COMMISSION  
*Minutes of the Thursday, May 17, 2012, Meeting*  
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Duran, Eberts, Hovis, Krimmel, Lupo, Parker, Schultz, Tavernier

COMMISSIONERS EXCUSED: None

ALSO PRESENT: Charles Leman  
Peggy Green, Recording Secretary

**COMMUNICATIONS:**

- MOTION BY COMMISSIONER TAVERINER, supported by Commissioner Schultz, to receive and place on file communication #1. MOTION PASSED.
- MOTION BY COMMISSIONER LUPO, supported by Commissioner Duran, to receive and place on file communication #2 – #4. MOTION PASSED.
- A late item was received by the Commissioner from Gerald Diamond, 126 Oak Street relative to the zoning of his property at 122-128 Oak. The Commission requested that Mr. Diamond be present at the next Planning Commission meeting (June 21, 2012) to discuss his communication.

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:**

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Lupo to approve the minutes of the Regular Meeting of March 17, 2012. MOTION PASSED.

**NEW BUSINESS:**

1. **PUBLIC HEARING - # 041712** Request of Edward C. Christie, Owner and Appellant to rezone the property known as 1844 Ford Avenue, Wyandotte, State of Michigan, County of Wayne (Lots 359 – 365 Schorr Grove Subdivision). It is proposed that said land be rezoned from Neighborhood Business District (B-1) to General Business District (B-2). The purpose of this rezoning is to allow the installation of a LED sign on their current sign.

1<sup>st</sup> MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Schultz to recommend to the City Council that the property known as 1844 Ford Avenue, Wyandotte, Michigan (Lots 359 – 365 Schorr Grove Subdivision) is hereby denied to be rezoned from Neighborhood Business District (B-1) to General Business District (B-2)

YES: Adameyk, Duran, Eberts, Hovis, Krimmel, Lupo, Parker, Schultz, Tavernier  
NO: None            ABSENT: None            MOTION PASSED

2<sup>nd</sup> MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Hovis to recommend to the City Council that the Zoning Ordinance for B-1 Zoning Districts be changed to allow for the installation of LED signs.

YES: Adamcyk, Duran, Eberts, Hovis, Krimmel, Lupo, Parker, Schultz, Tavernier  
NO: None            ABSENT: None            MOTION PASSED

2. PUBLIC HEARING #041812#041812 – Request from the City of Wyandotte to consider changes to the City of Wyandotte Zoning Ordinance entitled Article XXI – Schedule of Regulations, section 2100 Limiting height, bulk, density and area by land uses, note (m) and (n).

MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Schultz that the Commission concurs with the recommendations of the changes to the City of Wyandotte Zoning Ordinance entitled Article XXI – Schedule of Regulations, Section 2100 Limiting height, bulk, density and area by land uses not (M) and (n).

YES: Adamczyk, Duran, Eberts, Krimmel, Lupo, Hovis, Parker, Schultz, Tavernier  
NO: None            ABSENT: None            MOTION PASSED

**PERSONS IN THE AUDIENCE:**

No persons in audience.

**SPECIAL ORDER:**

- Mr. Leman presented information regarding murals and stated that he would like the Commissioners to review this information and this item would be placed on the next Planning Commission agenda for discussion June 21, 2012.
- Mr. Leman presented information regarding the City of Wyandotte's Master Plan. Mr. Leman indicated that the Master Plan for the City needs to be updated every five (5) years and it has been five (5) years since the last update.

Therefore, the following motion was offered; MOTION BY COMMISSIONER LUPO, supported by Commissioner Eberts to recommend that a letter be sent to the City Council to authorize the hiring of Beckett & Raeder, Landscape Architecture Planning, Engineering & Environmental Services in an amount of \$9,900 update the plan as outlined in their proposal received by the Planning Commission.

YES: Adamczyk, Duran, Eberts, Krimmel, Lupo, Hovis, Parker, Schultz, Tavernier  
NO: None            ABSENT: None            MOTION PASSED

**BILLS AND ACCOUNT:**

MOTION BY COMMISSIONER LUPO, supported by Commissioner Hovis to:  
Pay Beckett & Raeder for Planning Consultant fee for April and May 2012 in the amount of \$1,400.00  
Hours for Secretarial Services: 02/24/12 to 05/04/12 17.50 Total Hours

YES: Adamczyk, Duran, Eberts, Hovis, Krimmel, Lupo, Parker, Schultz, Tavernier  
NO: None            ABSENT: None            MOTION PASSED

**MOTION TO ADJOURN:**

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Duran to adjourn the meeting at 7:15 p.m.

PUBLIC HEARING - #041712 Request of Edward C. Christie, Owner and Appellant to rezone the property known as 1844 Ford Avenue, Wyandotte, State of Michigan, County of Wayne (Lots 359 – 365 Schorr Grove Subdivision). It is proposed that said land be rezoned from Neighborhood Business District (B-1) to General Business District (B-2). The purpose of this rezoning is to allow the installation of a LED sign on their current sign

---

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wished to speak about this public hearing.

John Christie, Representative for the Christie Family.

Mr. Christie explained that they have not updated the old sign since 1985. There will be no changes to the sign except for the letter part of the sign that they want to update and modernize. Mr. Christie continued that they want the neighborhood to be happy, and the sign will not be overpowering, it will not be a nuisance.

Mr. Leman asked if the sign was going on the existing sign. Mr. Christie replied yes, the physical size will not change. Mr. Leman asked the height of the existing sign. Mr. Christie replied 20' – 22".

Chairperson Krimmel asked if they were only replacing the message board. Mr. Christie replied that was correct.

Chairperson Krimmel commented that the problem with rezoning this, would be spot zoning and as these signs are becoming more popular, and more businesses are going to want to upgrade their signs. Chairperson Krimmel continued that she would like to see the ordinance changed to allow these types of signs in the B-1 zoning district.

Mr. Leman stated that currently the signs are allowed in a B-2 zoning district, ground and wall are allowed, but that could be modified.

Mr. Leman read the section of the ordinance that would require modification.

Mr. Leman stated that the signs cannot flash constantly. Mr. Christie stated that the sign will have advertisements on it for 10 – 15 seconds, and then another product will display. The sign will not disrupt traffic. Mr. Christie continued that he wants the sign to be visible and that logos will be part of the sign. There will be no constant moving.

Mr. Leman added that the existing sign is now nonconforming, and you would be changing from one nonconforming use to another nonconforming use, and that would have to be appealed

The Board commented that if this property were rezoned, there could be a lot of businesses on that corner that they would not want to see there.

Member Schultz asked how this could be changed. Mr. Leman replied that the section of the ordinance would have to be changed to allow the sign.

Mr. Leman indicated that this Section 2408 – 2 - (k) - (1) would have to be changed to read changeable signs allowed in B-1 and B-2 zoning districts.

Chairperson Krimmel asked if there was anyone else present who wishes to speak about this public hearing.

There being no further questions, the public hearing was closed.

No communications was received regarding this public hearing.

---

PUBLIC HEARING #041812#041812 – Request from the City of Wyandotte to consider changes to the City of Wyandotte Zoning Ordinance entitled Article XXI – Schedule of Regulations, section 2100 Limiting height, bulk, density and area by land uses, note (m) and (n).

---

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wishes to speak about this public hearing.

Chairperson Krimmel read the letter submitted by the City Engineer regarding these changes to the Ordinance.

Chairperson Krimmel asked if the Commission had any questions.

There being no further questions, the public hearing was closed.

No communications were received regarding this public hearing.

---

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

January 3, 2012

A Special Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Dallos at 4:35 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner Michael G. Dallos, President  
Commissioner George S. Mobley, Vice President  
Commissioner Rodney G. Baker, Secretary

ALSO PRESENT: Debby Harris, Recording Secretary

Certification of Next Candidate for Fire Chief

Comm. Dallos read aloud the letter from Mayor Peterson dated December 19, 2011 requesting certification of the next eligible candidate for the promotion to the rank of Fire Chief.

Motion by Comm. Baker, Supported by Comm. Mobley to certify the name of Jeffery Carley as the next eligible candidate for the promotion to the rank of Fire Chief. Motion unanimously carried.

Adjournment

There being no further business to discuss the meeting adjourned at 4:50 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE



George S. Mobley, Vice President

GSM:dh

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

January 12, 2012

A Regular Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Dallos at 6:30 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner George S. Mobley, Vice President  
Commissioner Rodney G. Baker, Secretary

ALSO PRESENT: Debby Harris, Recording Secretary

ABSENT: Commissioner Michael G. Dallos, President

Approval of the December 15, 2011 Regular Meeting Minutes

Motion by Comm. Baker, Supported by Comm. Mobley to approve the minutes of the Regular Meeting of December 15, 2011. Motion unanimously carried.

Approval of the January 3, 2012 Special Meeting Minutes

Motion by Comm. Baker, Supported by Comm. Mobley to approve the minutes of the Special Meeting of January 3, 2012. Motion unanimously carried.

New Business

Comm. Mobley read into the record a letter from Comm. Dallos and the Fire Fighters Civil Service Commission wishing Fire Chief Michael MacDonald a happy and long retirement and that Fire Chief Michael MacDonald's service to the City and to the citizens of Wyandotte has been steady and solid as he navigated his Department through some difficult political and economic circumstances. He has served on a number of reorganization and budget committees and testified at numerous City Council, Police and Fire, and Civil Service Commission meetings, always with a degree of civility and courtesy that I'm sure was tested on many occasions. Throughout his tenure, he focused on defending the Department against numerous attempts to significantly reduce its operation, with great effect. The people of this City should be grateful for his service as are the members of this Commission. You are a true professional. Congratulations and best wishes, Chief MacDonald.

MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-2-

January 12, 2012

Date of Next Regular Meeting

The next scheduled regular meeting of the Commission will be held on Wednesday, February 8, 2012 at 6:30 p.m., in the Training Room, Second Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan 48192.

Adjournment

There being no further business to discuss the meeting adjourned at 6:45 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE



George S. Mobley, Vice President

GSM:dh

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

February 2, 2012

A Special Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Dallos at 5:00 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner Michael G. Dallos, President  
Commissioner George S. Mobley, Vice President  
Commissioner Rodney G. Baker, Secretary

ALSO PRESENT: Debby Harris, Recording Secretary

Certification of Next Candidates for Fire Captain, Fire Lieutenant and Fire Sergeant

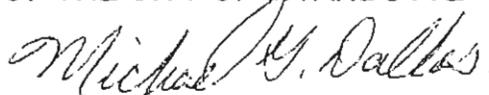
Comm. Dallos read aloud the letter from Mayor Peterson dated January 24, 2012 requesting certification of the next eligible candidate for the promotion to the ranks of Fire Captain, Fire Lieutenant and Fire Sergeant.

Motion by Comm. Mobley, Supported by Comm. Baker to certify the name of Gregory Garrison as the next eligible candidate for the promotion to the rank of Fire Captain; David Bartnicki as the next eligible candidate for the promotion to the rank of Fire Lieutenant; and the name of Derek Reasey as the next eligible candidate for promotion to the rank of Fire Sergeant. Motion unanimously carried.

Adjournment

There being no further business to discuss the meeting adjourned at 5:15 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE



Michael G. Dallos, President

MGD:dh

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

February 8, 2012

A Regular Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Dallos at 6:30 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner Michael G. Dallos, President  
Commissioner George S. Mobley, Vice President  
Commissioner Rodney G. Baker, Secretary

ALSO PRESENT: Debby Harris, Recording Secretary  
Jeff Prizza, Union Representative

Approval of the January 12, 2012 Regular Meeting Minutes

Motion by Comm. Baker, Supported by Comm. Mobley to approve the minutes of the Regular Meeting of January 12, 2012. Motion unanimously carried.

Approval of the February 2, 2012 Special Meeting Minutes

Motion by Comm. Mobley, Supported by Comm. Dallos to approve the minutes of the Special Meeting of February 2, 2012. Motion unanimously carried.

New Business

1. Assistant Fire Chief, Fire Captain & Fire Lieutenant Exams

Due to the recent promotions in the Fire Department it is necessary to give Exams for the positions of Fire Captain and Fire Lieutenant. Also the exam for the rank of Assistant Fire Chief needs to be given.

The Commission asked Mr. Prizza if holding the exams for Fire Captain and Fire Lieutenant on the same date would cause any problems with man power at the fire stations. Mr. Prizza stated that he believed there would be no issues. After discussion among the Commissioners it was determined that the Fire Captain & Fire Lieutenant would be given on April 18, 2012.

The determining of a date to give the Assistant Fire Chief exam was deferred until after the exams for Fire Captain & Fire Lieutenant are given.

Ms. Harris was instructed to send invitations to take the Fire Captain exam to: Fire Lieutenants Gregory Kmita and Daniel Wright; and to send invitations to take the Fire Lieutenant exam to Fire Sergeants Thomas Lyons and Raymond Wagoner.

MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-2-

February 8, 2012

New Business con't

1. Assistant Fire Chief, Fire Captain & Fire Lieutenant Exams con't

Motion by Comm. Mobley, Supported by Comm. Baker to send invitations to the above mentioned persons and to schedule the Fire Captain and Fire Lieutenant Exams for Wednesday, April 18, 2012 at 6:00. Motion unanimously carried.

Date of Next Regular Meeting

The next scheduled regular meeting of the Commission will be held on Wednesday, March 14, 2012 at 6:30 p.m., in the Training Room, Second Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan 48192.

Adjournment

There being no further business to discuss the meeting adjourned at 7:00 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE



George S. Mobley, Vice President

GSM:dh

MINUTES OF THE MEETING OF THE  
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

March 14, 2012

A Regular Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Dallos at 6:30 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner Michael G. Dallos, President  
Commissioner George S. Mobley, Vice President  
Commissioner Rodney G. Baker, Secretary

ALSO PRESENT: Debby Harris, Recording Secretary  
Jeff Carley, Fire Chief

Approval of the February 8, 2012 Regular Meeting Minutes

Motion by Comm. Mobley, Supported by Comm. Baker to approve the minutes of the Regular Meeting of January 12, 2012. Motion unanimously carried.

Old Business

1. Fire Department Promotions

Comm. Dallos asked Fire Chief Carley if the appointments had been made to fill the vacancies due to the retirement of Fire Chief MacDonald. Chief Carley responded that they had been made but that he wished to discuss the promotions under New Business.

New Business

1. Fire Department Positions

Fire Chief Carley explained to the Commissioners that the Wyandotte Fire Department traditionally was a Y system. On one side of the Y there are the ranks of Captain, Lieutenant and Sergeant, on the other side of the Y are the Senior and Junior Fire Fighter/Drivers and at the bottom of that Y are the Fire Fighters. This system works well for large departments. His proposal is to eliminate the Y system and create a seniority system. The new system would allow more flexibility if the Department were ever to increase or decrease in size. The Cities of Southgate, Lincoln Park and Trenton have this type of system. The new system would have two Captains one for each unit, and four Lieutenants two on each unit, this represents command. I would eliminate the rank of Fire

New Business Con't

1. Fire Department Positions Con't

Sergeant which currently is a Junior Officer and the rank of Fire Fighter/Driver. These two ranks would be combined into the rank of Sergeant/Engineer which would offer the greatest flexibility to the Department.

Comm. Dallos asked what the rate of pay would be. Chief Carley stated that this new rank would be paid at the current Fire Fighter/Driver rate. Comm. Dallos stated that in effect the Fire Fighter/Drivers have received a promotion in rank to Sergeant/Engineer without taking a test. Chief Carley responded that they had but it was an internal promotion. Comm. Mobley asked if the rank of Sergeant was going to be eventually bargained out of the Contract. Chief Carley stated that eventually it would be that the Union is currently in the process of contract negotiations. Comm. Dallos stated that he feels that this is still a promotion and that there is some supervisory even if it's only a few people and it is certainly a pay increase. I don't see it as promoting from within as in the case of a Fire Fighter to a Fire Fighter/Driver. We have always tested for Sergeants. If this is something that is bargained collectively and all the men sign off on it then I would have no problem with it. But at the same time it is the elimination of a rank and the eligibility list will need to be changed. Comm. Dallos asked Chief Carley if the Union has a tentative agreement with this new seniority system. Chief Carley replied that the union did have a tentative agreement with the City of Wyandotte. Comm. Mobley asked Chief Carley what was used to base the promotion to Sergeant/Engineer on. Chief Carley stated that the promotion would be based on seniority.

Comm. Dallos stated that when the Commission tests for the rank of Fire Lieutenant who gets the invitation. This is something that will have to be discussed among the Commissioners. I am leery about testing for a supervisory rank without a person qualifying for the test according to State law requirements. Now this is eliminating a test for a rank.

Comm. Mobley asked Ms. Harris to contact EMPCO to see if there is a test available for the rank of Fire Sergeant/Engineer.

MINUTES OF THE MEETING  
OF THE FIRE FIGHTER'S  
CIVIL SERVICE COMMISSION

-3-

March 14, 2012

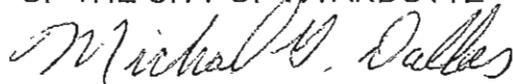
Date of Next Regular Meeting

The next scheduled regular meeting of the Commission will be held on Wednesday, April 18, 2012 at 6:00 p.m., in the Training Room, Second Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan 48192.

Adjournment

There being no further business to discuss the meeting adjourned at 7:20 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION  
OF THE CITY OF WYANDOTTE



Michael G. Dallos, President

MGD:dh

MINUTES FOR THE SPECIAL RETIREMENT COMMISSION MEETING  
TUESDAY, MAY 22, 2012, 9 A.M.

ROLL CALL

Present: Commissioners Brohl, Hanson, LaManes, Swiecki

Absent: Commissioners Harkleroad, Lyon, Sabuda

Also Present: Sam Galanis, Oppenheimer  
William Look, Department of Legal Affairs

RESOLUTION ON THE MINUTES

MOTION by Commissioner Hanson, supported by Commissioner LaManes, that the reading of the minutes of the April 18 & May 16, 2012 meetings be dispensed with and the same stand approved as recorded. UNANIMOUSLY CARRIED

COMMUNICATIONS – MISCELLANEOUS

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that the communication from Anchor Capital Advisors LLC, Investment Policy Outlook April 2012, Disclosure Brochure, Portfolio Summary dated March 31, 2012 and Statement of Management Fees dated April 1, 2012 are hereby received and placed on file. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that the Brandywine Global Investment Management Global Fixed Income Portfolio First Quarter 2012 is hereby received and placed on file. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that the Diamond Hill Confirmation Statements dated April 23, 26 & 27, 2012 are hereby received and placed on file. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that the Quarterly Report for US High Quality Core portfolio managed by INVESCO for the period ending March 31, 2012 and 2012 “the BIG Picture” are hereby received and placed on file. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that the J.P. Morgan City of Wyandotte Emp. Retirement System Invoice 574905 dated April 26, 2012, report for the period of March 31, 2012 through April 30, 2012 and Security Transaction Advice dated May 16, 2012 are hereby received and placed on file. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that the Lazard Account Number: 16698 January 1, 2012 – March 31, 2012 and copy of Form ADV Part 2 of Lazard Asset Management LLC are hereby received and placed on file. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that the Oppenheimer Notice dated April 27, 2012, various statements of account, month ending report dated April 30, 2012 and Investment Manager Performance Report First Quarter 2012 are hereby received and placed on file. UNANIMOUSLY CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that the Renaissance Investment Management Trading/Account Administration Authorized Signers List dated May 18, 2012 is hereby received and placed on file. UNANIMOUSLY CARRIED

SPECIAL ORDER

MOTION by Commissioner Brohl, supported by Commissioner LaManes, that based upon the recommendation of Mr. Galanis we transfer 1.1 million from NWQ/Tradewinds – Int'l Eq to Renaissance Int'l Eq; effective immediately.

YEAS: Commissioner Brohl, Hanson, LaManes, Swiecki

NAYS: None

ABSENT: Harkleroad, Lyon, Sabuda

MOTION CARRIED

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that we cancel the July Retirement Meeting. UNANIMOUSLY CARRIED

ADJOURNMENT

MOTION by Commissioner Brohl, supported by Commissioner Hanson, that we adjourn at 9:10 AM. UNANIMOUSLY CARRIED

  
\_\_\_\_\_  
William R. Griggs, Secretary  
Wyandotte Employees' Retirement Commission  
May 22, 2012

## ***CITY OF WYANDOTTE FIRE COMMISSION MEETING***

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, May 8, 2012. Commissioner Melzer called the meeting to order at 6:05 p.m.

### **ROLL CALL:**

Present: Commissioner Harris  
Commissioner Melzer  
Commissioner Noles  
Chief Carley

Recording Secretary: Lynne Matt

### **READING OF JOURNAL**

Motioned by Commissioner Noles, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on April 24, 2012. Motion carried unanimously.

### **UNFINISHED BUSINESS**

1. *Injury Update.* Chief Carley reported that one employee is still on light duty doing administrative work and from what he hears will be out 2-6 weeks more.

### **COMMUNICATIONS (LATE)**

Chief Carley stated Lt. Jeffrey Prizza was recognized by "City of Wyandotte" as going above and beyond duty as he rescued a dog trapped in basement of a house fire that happened on April 7, 2012. Chief read "Certificate of Recognition" at this time.

### **DEPARTMENTAL**

1. *Job Duties and Assignments.* Chief Carley provided document that shows breakdown of duties within the fire department. Commissioner Harris stated very good document with specific duties outline and appreciated bringing forward. Commissioner Melzer moved to receive and place on file, supported by Commissioner Noles. Motioned carried.

**DEPARTMENTAL (continued)**

2. *Wyandotte Fire Department Monthly Report "April 2012"*

Chief Carley reported that for the month of April there was 198 EMS runs which 115 transported and 83 no trans. Station #1 did 111 EMS runs and Station #2 did 88. Mutual Aid we received 4 times and we provided mutual aid twice. There were 46 fire responses which included 6 building fires, 17 motor vehicle accidents, 2 water rescues, 4 general calls, 7 cancelled, 2 false alarms and 8 miscellaneous. Commissioner Harris stated if anyone watching, should be 199 total rescue runs. Commissioner Noles motioned to receive and place on file report, supported by Commissioner Harris. Motioned carried.

3. *Department Bills submitted April 24, 2012 in the amount of \$2,650.48*

Commissioner Melzer requested roll call vote to formally approve bills and accounts submitted April 24, 2012, supported unanimously. Motion carried.

4. *Daily Reports*

Commissioner Melzer questioned about someone retrieving equipment from Henry Ford Main, which Chief Carley stated it is equipment that was left with patient who in turn was transported with it. Commissioner Melzer asked about radio test with airport Chief stated they wanted to test our radios to see if they can communicate with all.

Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Noles. Motion carried.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:22 p.m.

Respectfully submitted,

  
John C. Harris  
Secretary

JCH/lm

## ***CITY OF WYANDOTTE FIRE COMMISSION MEETING***

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, May 22, 2012. Commissioner Melzer called the meeting to order at 6:20 p.m.

### **ROLL CALL:**

Present:	Commissioner Harris Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt
Absent:	Commissioner Noles

### **READING OF JOURNAL**

Motioned by Commissioner Harris, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on May 8, 2012. Motion carried unanimously.

### **UNFINISHED BUSINESS**

1. *Injury Update.* Chief Carley reported that one employee is still on light duty and will be off another month. Chief Carley stated yes this does impact overtime.

### **COMMUNICATIONS**

1. *Wyandotte Fire Department Policy – Trauma/Trauma Burn Transport*  
Chief Carley submitted to commission HEMS Trauma/Trauma Burn Transport policy and Wyandotte Fire Department's related policy in regards to critically injured patients. Commissioner Harris motioned to accept policy as submitted, supported by Commissioner Melzer. Motioned carried.

**DEPARTMENTAL**

1. *Department Bills submitted May 8, 2012 in the amount of \$5,599.75*

Commissioner Harris motioned to formally approve bills and accounts submitted May 8, 2012, supported by Commissioner Melzer. Motion carried.

2. *Daily Reports*

Commissioner Melzer asked what good intent meant on a fire call, which Chief Carley stated somebody thought there was a problem but when we showed up, no problem.

Commissioner Melzer commented on the fact that on May 13<sup>th</sup> there was 19 rescue runs that day.

Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Melzer. Motion carried.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:35 p.m.

Respectfully submitted,

John C. Harris  
Secretary

JCH/lm

# City of Wyandotte Police Commission Meeting

---

Regular Commission Meeting  
May 8, 2012

---

## ROLL CALL

Present: Chief Daniel Grant  
Commissioner Doug Melzer  
Commissioner Amy Noles  
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:26 p.m.

The Minutes from the regular Police Commission meeting on April 24, 2012 were presented.

Harris moved, Noles seconded,  
CARRIED, to approve the minutes of April 24, 2012 as presented.

## UNFINISHED BUSINESS

NONE

## COMMUNICATIONS

NONE

## DEPARTMENTAL

### 1. MICR Statistics – January thru March 2012

These statistics are from the first quarter of 2012. Some areas have increased such as assault and larceny from vehicles.

Our staff is able to identify problem areas and concentrate patrol vehicles in those areas.

Variables such as temperature and the state of the economy have a direct correlation on the level of some criminal activity.

Harris moved, Noles seconded,  
CARRIED, to receive the MICR statistics and place on file.

## 2. Police Statistics – April 2012, year to date

These statistics are obtained from the Southern Michigan Information Alliance (S.M.I.A.) records system.

Chief Grant noted the statistics may be a bit higher than in the past because our officers have been instructed to document everything they do.

Commissioner Harris noted there were 1,774 Self-Initiated Calls and 702 Calls for Service during April. Our officers are out working very hard.

Also, average dispatch response time, from receipt of the call to arrival of the patrol unit, is under 10 minutes. The total response time is affected by the severity of the call and the availability of a patrol unit.

Harris moved, Noles seconded,  
CARRIED, to receive the April 2012 and year to date police statistics and place on file.

## 3. Promotional Exams

The Department is required by union contract to post when promotional exams will be held. There is a great likelihood that several officers will be retiring in the near future, and Chief Grant would like the Commissioners' approval to proceed with the promotional exam process.

This process will establish a promotional list to fill vacated Sergeant and Lieutenant positions.

Chief Grant handed out an updated organizational chart. He noted that the assistant to the Chief position, which will carry the title of Inspector, still needs to be filled.

EMPCO is the organization that provides the testing materials, and their tests cover a little bit of everything relating to the position being tested for.

Noles moved, Harris seconded,  
CARRIED, to approve posting of the promotional exams which will ultimately establish a promotional list for Sergeants and Lieutenants.

## 4. Job Description for Inspector Position

The Inspector position will have a broad range of responsibilities. It will also be a non-union position.

Chief Grant indicated the Inspector would have oversight of both the Detective Bureau and the patrol units.

The Inspector will be an "at will" employee whose salary is determined by experience. The Commission and City Council will approve the actual salary amount.

Sgt. Pouliot, who was the successful candidate that interviewed for the position, will receive a copy of a personal service contract from Todd Drysdale. However, Council will ultimately approve everything.

Noles moved, Harris seconded,  
CARRIED, to support the Inspector job description and negotiations with Sgt. Pouliot to deliver an employment package to the Commissioners for review.

5. Bills and Accounts - \$13,008.50 May 8, 2012.

Harris moved, Noles seconded,  
CARRIED, to approve payment of \$13,008.50 for the May 8, 2012, bills.

### NEW BUSINESS

#### 1. Outside Employment Application – Sgt. Ken Mackey

Sgt. Mackey submitted an Outside Employment Application requesting approval to work with S.M.I.A. Chief Grant is very comfortable with this request and indicated the Department will benefit from the arrangement.

Harris moved, Noles seconded,  
CARRIED, to approve Sgt. Mackey's request for Outside Employment with the Southern Michigan Information Alliance.

#### 2. Party Patrol

They recently conducted another sting operation and Johnny's Party store was in violation of selling to minors. The other establishments involved in the sting did pass and will receive a nice letter.

The fines increase with the number of infractions a particular establishment incurs.

Melzer moved, Noles seconded,  
CARRIED, to receive the correspondence and place on file.

#### 3. Job Descriptions

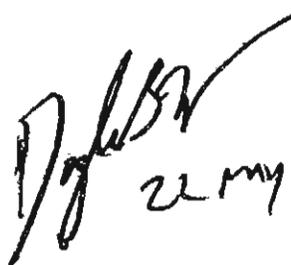
Commissioner Harris requested job descriptions for the positions listed on the organizational chart. Chief Grant said those were readily available, and he would email them to the commissioners.

### ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:56 p.m.

Harris moved, Noles seconded,  
CARRIED, to adjourn meeting at 6:56 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department



22 May 2012

# City of Wyandotte Police Commission Meeting

---

Regular Commission Meeting  
May 22, 2012

---

## ROLL CALL

Present: Chief Daniel Grant  
Commissioner Doug Melzer  
Commissioner John Harris

Absent: Commissioner Amy Noles

Others Present: NONE

The meeting was called to order at the Wyandotte Police Department, 2015 Middle Avenue, Wyandotte, Michigan by Chairperson Commissioner Melzer at 6:04 p.m.

The Minutes from the regular Police Commission meeting on May 8, 2012 were presented.

Harris moved, Melzer seconded,  
CARRIED, to approve the minutes of May 8, 2012 as presented.

## UNFINISHED BUSINESS

NONE

## COMMUNICATIONS

1. **Thank You Notes to Chief Grant, Laura Christensen and Officer Sabo** – Skip Klack sent Thank you notes dated May 5, 2012, thanking Chief Grant, Laura Christensen and Officer Sabo for their assistance with the annual Kiwanis Bike Rodeo at Yack Arena.

The Kiwanis hold the Bike Rodeo as an annual event at Yack Arena. This is the second year the Police Department has sent staff to assist.

2. **Thank You Letter to Chief Grant** – Letter dated May 14, 2012 from the SUDD's Coalition thanking Chief Grant for the Department's participation in the National Prescription Drug Take Back Day on April 28.

SUDDS sent this letter of recognition to the Department regarding our participation in the national drug take back day. This event is usually held twice per year. Wyandotte accepted 14 pounds of prescription drugs during the last event which is a significant amount. These drugs are ultimately burned in a blast furnace.

3. **Thank You Letter to Chief Grant** - Letter dated May 3, 2012 to Chief Grant from Daniel Kearney, Henry Ford Community College, thanking Detective Scott Galeski for addressing a Criminal Justice class at the school.

Henry Ford Community College wanted to thank Det. Galeski for speaking to one of their Criminal Justice classes recently.

Harris moved, Melzer seconded,  
CARRIED, to accept the correspondence and place on file and to offer congratulations as well.

### DEPARTMENTAL

**1. Wyandotte Animal Shelter** – Proposed fees for various shelter services.

Officer Gillenwater worked hard on pulling the flyer together with the proposed rates. There is a lot of expense in running an animal pound, and these rates will help offset some of the costs.

The rates should be in line with the surrounding downriver communities. This could be particularly important if there is some type of consolidation of animal control duties between the downriver communities.

Melzer moved, Harris seconded,  
CARRIED, to support the rate schedule and present to City Council as necessary.

**2. Update on Inspector Position**

Chief Grant and Sgt. Pouliot had met earlier today with the City Administrator regarding a benefits package. The package seemed to be acceptable to Sgt. Pouliot, and the Chief expects to present a contract to the Commissioners for review in the near future.

**3. Bills and Accounts** - \$17,230.56 May 22, 2012

Harris moved, Melzer seconded,  
CARRIED, to approve payment of \$17,230.56 for the May 22, 2012, bills.

### NEW BUSINESS

**1. Wyandotte Exchange Club** –

Chief Grant was headed to a Wyandotte Exchange Club event where Sgt. Fitzpatrick would be receiving an Officer of the Year Award. The Commissioners offered their congratulations to Sgt. Fitzpatrick.

**2. CPL Classes** –

Commissioner Melzer inquired about future dates for the CPL classes held at the Department. Chief Grant indicated they had been held sporadically due to the lack of interested individuals. However, the next CPL and Advanced Weapons classes will be held the first weekend in June and also a later weekend in September. Chief Grant indicated we will attempt to hold the classes three or four times per year depending upon interest and the ability to cover costs.

The classes are advertised on cable, via flyers and on the electronic billboards on Fort St. and also on Eureka and Third St.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:19 p.m.

Harris moved, Melzer seconded,  
CARRIED, to adjourn meeting at 6:19 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department

*Laura Christensen*

DRAFT

01 - 39  
May 15, 2012

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, May 15, 2012 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole-excused  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo  
Michael Sadowski

General Manager  
& Secretary - Melanie McCoy

Also Present - Paul LaManes  
Jim French  
Rod Lesko  
Pam Tierney  
Joe Voszatka  
CATV Volunteer

APPROVAL OF THE MINUTES

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski to approve the Commission Regular Meeting Minutes held on May 1, 2012.

HEARING OF PUBLIC CONCERN

None

COMMUNICATION FROM THE GENERAL MANAGER REGARDING THE BROWNFIELD REDEVELOPMENT PLAN

Presentation from Joe Voszatka regarding Brownfield Redevelopment Plan.

MOTION by Commissioner DeLisle and seconded by Commissioner Sadowski to receive and place on file

COMMUNICATION FROM THE GENERAL MANAGER REGARDING THE BROWNFIELD REDEVELOPMENT PLAN NO 9.

MOTION by Commissioner Delisle and seconded by Commissioner Lupo to approve the Brownfield Redevelopment Plan No. 9.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo, Sadowski

ABSTAIN: Commissioner Sadowski

NAYS: None

COMMUNICATION FROM THE GENERAL MANAGER REGARDING THE BROWNFIELD REDEVELOPMENT PLAN NO 11.

MOTION by Commissioner DeLisle and seconded by Commissioner Lupo to approve the Brownfield Redevelopment Plan No 11.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo

ABSTAIN: Commissioner Sadowski

NAYS: None

RESOLUTION 05-2012-05

Authorization for the General Manager to execute a change order with Hydaker-Wheatlake Company for the Design and construction of Substation #9.

MOTION by Commissioner Sadowski and seconded by Commissioner Delisle to authorize the General Manager to execute a change order with Hydaker-Wheatlake Company for the Design and construction of Substation #9.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo, Sadowski

NAYS: None

GEOHERMAL COMMERCIAL TRAINING UPDATE

Update from Pam Tierney on the Geothermal workshop for Commercial Customers on May 22, 2012 from 9:30 to Noon. Please R.S.V.P. if you are going to attend.

SOLAR RIBBON CUTTING

Pam Tierney, Please join Wyandotte Municipal Services for the Dedication and Ribbon Cutting ceremony of the largest municipal owned Solar Photovoltaic System in the state of Michigan. May 23, 2012, Wednesday, 2pm - 4 pm. The Solar Garden is located at the north end of Bishop Park. Also we have received an extension on our Energy Audit Grants Program which has been extended from May 31<sup>st</sup> to August 31<sup>st</sup>.

COUNCIL RESOLUTION

MOTION BY Commissioner Sadowski and seconded by Commissioner DeLisle to receive and place on file the Council Resolution.

REPORTS/COMMUNICATIONS:

- A. Cash Report
- B. Monthly Financials
- C. Capital Asset Project Report

MOTION by Commissioner Sadowski and seconded by Commissioner Figurski that the reports and communication are received and place on file.

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner Delisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Sadowski and seconded by Commissioner DeLisle that the bills be paid as audited.

#5094	\$ 328,470.81
#5095	1,708,817.19

Commissioner Figurski asked that the roll be called.

YEAS: Commissioner DeLisle, Figurski, Lupo, Sadowski

NAYS: None

LATE ITEMS

Melanie McCoy, General Manager, all financial information has been Supplied to Finance per their request.

Motion By Commissioner Sadowski and seconded by Commissioner Figurski to now adjourn. 5:31 P.M.

  
\_\_\_\_\_  
Melanie McCoy  
Secretary