

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION  
MONDAY, APRIL 16, 2012 7: 00 PM  
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON  
CHAIRPERSON OF THE EVENING: THE HONORABLE TODD M. BROWNING

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

PRESENTATIONS:

PRESENTATION BY  
E. W. SMITH INSURANCE AGENCY  
DALY MERRITT INC.  
KARNS SITKINS PAYETTE INSURANCE AGENCY  
CITIZEN'S INSURANCE COMPANY  
RELATIVE TO THE FUNDING OF THE GREEN  
BOX PROGRAM IN THE CITY OF WYANDOTTE

\*\*\*\*\*

PRESENTATION BY THE DOWNTOWN DEVELOPMENT  
AUTHORITY DIRECTOR INTRODUCING THE FARMER'S MARKET MANAGER  
RENEE HENRY AND NOTIFYING THE PUBLIC OF THE  
OPENING DAY OF THE FARMER'S MARKET, THURSDAY, JUNE 14, 2012 FROM  
12:00 NOON TO 7:00 P.M. AND EACH  
THURSDAY UNTIL OCTOBER 18, 2012.

\*\*\*\*\*

PRESENTATION BY JUDGE  
DANA HATHAWAY

COMMUNICATIONS MISCELLANEOUS:

1. Communication from Thomas R. Woodruff, Wyandotte Vietnam Veterans Memorial Committee relative to a Fundraiser benefiting the Wyandotte Vietnam Memorial to take place each Third Friday from April 20th to October 19th, 2012 at the west side of Biddle between Maple and Elm.

2. Communication from Gregory E. Pflum, Vice President and General Manager of BASF requesting to plant four (4) trees in Bishop Park on Monday, April 23, 2012 to celebrate Earth Day 2012..

3. Communication from a representative of the Wyandotte Boat Club Valerie M. Nicholson regarding the request to conduct the 'BLITZEN THE DOTTE" holiday run before the annual Christmas Parade to take place on Saturday, November 17, 2012.

4. Communication from Ms. Lisa Walter regarding the City of Wyandotte providing local space for postal services in the event our United States Postal Service building is removed from Wyandotte.

5. Communication from Carol Resto, submitting her resignation from the Beautification Commission.

#### PERSONS IN THE AUDIENCE

#### COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

6. Communication from Mayor Peterson submitting the re-appointment of the firm of Look Makowski and Look , P.C. for a two year contract effective April 16, 2012 to April 15, 2014.

7. Communication from Mayor Peterson submitting appointments and re-appointments for various Board and Commissions in the City of Wyandotte.

8. Communication from the City Engineer relative to the request for an extension to complete the construction of the building foundation at the northwest corner of Biddle and Spruce (Templin).

9. Communication from the City Clerk, City Assessor, City Treasurer and City Attorney submitting the Poverty Tax Relief Guidelines to be utilized as standards when considering appeals made based on financial hardship.

10. Communication from the Downtown Development Director regarding the request from Total Health Foods for reimbursement of funds for the installation of a shower at their business location.

11. Communication from the City Engineer, City Assessor and Coachlight Properties LLC regarding the property located at 936 Ford Avenue.

12. Communication from the Assistant City Engineer relative to the grass cutting program in the City of Wyandotte.

13. Communication from the City Engineer regarding front and side yard setback requirements in the City of Wyandotte Business and Industrial Districts.

14. Communication from the City Engineer updating the Mayor and Council regarding the relocation of Fronczak's Garage.

15. Communication from the City Engineer relative to Neighborhood Stabilization Program 3 (NSP3) funds.

16. Communication from the Assistant City Engineer and City Administrator relative to the renovation of the 2nd floor of the building at 3200 Biddle Avenue

17. Communication from the City Engineer submitting an extension of a contract for the sidewalk program in the City of Wyandotte.

18. Communication from the City Engineer submitting an update on the Neighborhood Stabilization Program 2 (NSP2) program.

19. Communication from the Assistant City Engineer submitting a rezoning application on behalf of Hood's Hardware.

20. Communication from the City Engineer regarding the removal of the angled parking bay located on 3rd Street between the sidewalk and curb .

CITIZENS PARTICIPATION:

HEARINGS:

PUBLIC HEARING FOR THE PURPOSE OF HEARING COMMENTS  
ON THE DEMOLITION OF THE PROPERTIES AT 115 WALNUT and 2834-3rd STREET  
IN THE CITY OF WYANDOTTE

FIRST READING OF AN ORDINANCE:

AN ORDINANCE ENTITLED  
AN ORDINANCE TO AMEND THE  
CITY OF WYANDOTTE ZONING ORDINANCE TO REZONE THE PROPERTY KNOWN  
AS 98 WALNUT FROM PLAN DEVELOPMENT DISTRICT (PD) TO VEHICULAR  
PARKING DISTRICT (P-1)

REPORTS AND MINUTES:

|  |                |
|--|----------------|
| Financial Services Daily Cash Receipts       | April 4, 2012  |
| Beautification Commission Meeting            | March 14, 2012 |
| Beautification Commission Meeting            | March 28, 2012 |
| Fire Commission Meeting                      | March 13, 2012 |
| Fire Commission Meeting                      | April 10, 2012 |
| Downtown Development Authority               | March 14, 2012 |
| Recreation Commission                        | March 20, 2012 |
| Recreation Commission                        | April 10, 2012 |
| Police Commission                            | April 10, 2012 |
| Municipal Service Commission                 | April 3, 2012  |
| Municipal Service Commission Working Session | April 3, 2012  |
| Design Review Committee                      | April 3, 2012  |

AUTOMATIC REFERRAL:

St. Joseph and St. Patrick's 7th Annual Spring Fling Festival at the Yack Arena , 3131 3rd Street, Wyandotte May 11 & 12, 2012. Permission to set up their festival signs from April 23, until May 13, 2012 at various city-owned locations. PERMISSION GRANTED, provided a Hold Harmless Agreement is signed as prepared by the Engineering Department. NOTIFY POLICE AND FIRE.

PRESENTATION BY  
E. W. SMITH INSURANCE AGENCY  
DALY MERRITT INC.  
KARNS SITKINS PAYETTE INSURANCE AGENCY  
CITIZEN'S INSURANCE COMPANY  
RELATIVE TO THE FUNDING OF THE GREEN  
BOX PROGRAM IN THE  
CITY OF WYANDOTTE

PRESENTATION BY THE DOWNTOWN  
DEVELOPMENT AUTHORITY DIRECTOR  
INTRODUCING THE FARMER'S MARKET  
MANAGER RENEE HENRY AND NOTIFYING THE  
PUBLIC OF THE OPENING DAY OF THE  
FARMER'S MARKET, THURSDAY, JUNE 14, 2012  
FROM 12:00 NOON TO 7:00 P.M. AND EACH  
THURSDAY UNTIL OCTOBER 18, 2012

PRESENTATION BY JUDGE  
DANA HATHAWAY

Wyandotte Vietnam Veterans Memorial  
2836 Biddle Avenue  
Wyandotte, Michigan 48192  
734-282-6030



April 12, 2012

City of Wyandotte  
Mayor Joseph R. Peterson and City Council  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Reference: Wyandotte Vietnam Veterans Memorial Third Friday Presence

Dear Honorable Mayor Joseph R. Peterson and City Council,

As you are aware, there is currently a large, ongoing fundraising effort taking place to accumulate funds to place a monument in Wyandotte to remember our cities ten fallen sons and also to honor all Vietnam veterans. The projected cost is estimated to be approximately \$25,000, which is being funded by this committee at no cost burden to the City of Wyandotte. Our plan is to dedicate this monument on Veterans Day, November 11, 2012. Therefore, our need is immediate.

Today, we are looking for your approval to have a noticeable Biddle Avenue presence on the Third Friday's from April 20<sup>th</sup> to October 19<sup>th</sup>. We would like to set up a table in an area that is highly visible to all pedestrians, preferably on the west side of Biddle between Maple and Elm, but not to be limited to this area, to answer questions, promote our other planned fundraisers, receive donations and to accept paver orders.

Thank you for your consideration.

Sincerely yours,

Thomas R. Woodruff  
Wyandotte Vietnam Veterans Memorial Committee



The Chemical Company

2

**Gregory E. Pflum**

Vice President and General Manager

April 5, 2012

The Honorable Joseph R. Peterson, Mayor; and,  
Members of the Wyandotte City Council  
City of Wyandotte  
3131 Biddle Avenue  
Wyandotte, MI 48192

SUBJECT: Earth Day 2012 Tree Planting

Honorable Mayor Peterson, and Members of the Wyandotte City Council,

To celebrate Earth Day 2012, BASF is requesting approval to plant 4 trees in Bishop Park on Monday, April 23, 2012. BASF selected the site for the benefit of the City of Wyandotte and all of its residents. Citizens of Wyandotte today, and years from now, will enjoy trees planted this month.

BASF welcomes the opportunity to do good things for Wyandotte, and strives to do them well. Subject to City Council approval, we have retained Tim DeBacker, a local landscape architect to coordinate with the Department of Public Services and Recreation Department on proper species, appropriate size and suitable location of trees for the Park. BASF would like to schedule the dedication and installation of the trees on Monday, April 23, at 2:00 p.m., rain or shine. We would like to invite you, members of the City Council, city administration and residents to attend a small Earth Day ceremony at that time.

I, on behalf of BASF, respectfully, ask the Council to grant a request to plant 4 trees within the city park. We would ask an item appear on the April 9th or 16th agenda and that a motion be made, such as,  
**MOTION: RESOLVED that BASF be permitted to plant trees in Bishop Park in recognition of Earth Day 2012, subject to coordination with city service staff.**

I thank you for your thoughtful consideration. Feel free to contact me or Marika Diamond, Communication Manager (734.324.6202), if you have any questions.

Sincerely,

Gregory E. Pflum

Copy: Lawrence Stec, Mayor Pro Tempore  
Todd Browning, City Council Member  
James R. DeSana, City Council Member  
Daniel E. Galeski, City Council Member  
Leonard T. Sabuda, City Council Member  
Sheri Sutherby-Fricke, City Council Member  
William Griggs, City Clerk

2012 APR -9 A 9:12  
WYANDOTTE CITY CLERK

# Wyandotte Boat Club

1 PINE STREET ~ WYANDOTTE, MICHIGAN 48192



March 26, 2012

The Honorable Mayor Joseph Peterson  
And Members of the City Council  
City of Wyandotte  
3131 Biddle Avenue  
Wyandotte, MI 48192

Dear Mayor Peterson and Members of the City Council,

On behalf of Wyandotte Boat Club and rowers downriver we would like to express our sincerest thanks for your support of "Blitzen the Dotte", our holiday run before the annual Christmas Parade.

This run brought almost 800 runners and walkers from around the state, as well as their family and friends to our fine city. The runners looped the downtown area and ran through our beautiful golfcourse. This past year we also added a free children's fun run with 35 participants. We expect all numbers to increase in 2012.

With the cooperation and assistance of the DPS, Recreation, and Police departments this race ran smoothly and problem free.

At this time we would like to request your permission to run this race again, before the parade in 2012. It was a success for us and we believe it proved to be a special showcase for the city of Wyandotte, bringing runners and their families from as far as Lansing, Indiana, and Toledo Ohio, as well as from the surrounding area.

Once again, our sincerest thanks for your support.

For the Wyandotte Boat Club

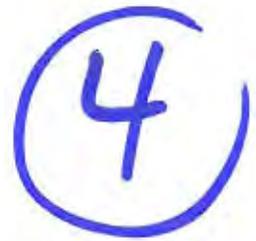
A handwritten signature in blue ink that reads "Valerie M. Nicholson".

Valerie M. Nicholson

2012 APR -5 P 12:41  
WYANDOTTE CITY CLERK

Your Honorable Mr. Mayor Peterson,

April 4, 2012



I am a letter carrier and resident here in Wyandotte and cannot remember within my lifetime this city without the United States Postal Service. I have been questioned multiple times on a daily basis about the closing of the Oak Street station.

I am forwarding information to you in regards to your generous offer regarding space available to continue service to the residents in Wyandotte. It is in regards to the village of **Glenn, MI**. If I recall correctly, **Christmas, MI** also has a local shop that conducts postal services (especially at Christmas time for the specific local stamp).

There is much more research and possibly forms and legalities to be done but I wanted to inform you of this possible opportunity for the good **residents of Wyandotte**.

I await your response in regards to this important community issue. I will do my best to help further this endeavor on behalf of myself and all Wyandotte citizens.

Sincerely,

Ms. Lisa Walter

1814 Fifth St.

Wyandotte, MI 48192

2012 APR -5 P 12:41

WYANDOTTE CITY CLERK

244 KNOLLWOOD DRIVE  
BLOOMINGDALE, IL 60117-9641

PRESORTED  
First-Class Mail  
Postage & Fees Paid  
USPS  
Permit No G-10

Moving? If you have access to the postal intranet, *Blue*, or a Personnel Center kiosk, you can change your address by clicking on *Employee Self Service*. If you don't have access to these options, request a *Form 1216, Employees' Current Mailing Address*, from your supervisor. All districts should send Form 1216 to HRSSC Compensation/Benefits, PO Box 970400, Greensboro, NC 27497-0400.

USPS National  
Emergency Hotline.

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Postal Service



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## GREATER MICHIGAN

# 60 years later, Post Office returns to old home

## VILLAGE POST OFFICE FILLS COMMUNITY NEED

The local hardware store provided a quick fix for the Glenn, MI, community when it opened a new Village Post Office.

As more customers choose to conduct their postal business online, on their smartphones and at their favorite shopping destinations, the need for the Postal Service to maintain its nearly 32,000 retail offices — the largest retail network in the country — has diminished.

That's why USPS has introduced the Village Post Office concept — a retail-replacement option for small communities around the country. Village Post Offices are operated by local businesses and offer popular postal products and services such as stamps and flat-rate packaging. "They could

bring needed foot traffic to corner markets, gas stations and other merchants who have been hit by the economic downturn," says PMG Pat Donahoe.

Unable to negotiate a new lease with the owner of the Glenn, MI, Post Office building, the Postal Service made plans to close the facility and relocate services elsewhere.

The loss of the local Post Office came to the attention of Robert and Vicki Amberg, owners of the Gerstner Hardware Store, which has served the town since 1918. They decided to open a Village Post Office in their store.

When researching the history of the store, the Ambergs learned the store also housed the community's Post Office until 1955,

when it moved to another location.

"By working with third-party retailers, we're creating easier, more convenient access to our products and services when and where our customers want them," Donahoe said. "The Village Post Office will offer another way for us to meet our customers' needs."

This Village Post Office is the fourth one to open in the Greater Michigan District.



JIM HAYDEN / THE HOLLAND SENTINEL

Glenn, MI, Village Post Office opens at Gerstner Hardware Store

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Mayor Joseph Peterson and City Council  
3131 Biddle Avenue,  
Wyandotte, MI 48192

April 10, 2012

Dear Mayor and Council,

I am writing to inform you of my resignation, effective immediately, as a member of the beautification commission.

As a member of the commission I have enjoyed working with fellow commissioners to implement and enhance beautification projects in our city.

It has been a wonderful opportunity to have worked with many talented and enthusiastic individuals who spend a great amount of time giving from their hearts for a city they love and are proud of.

Current family demands and pursuit of educational goals have necessitated my decision to resign.

Thank you for the opportunity to have served my city as a part of this amazing team.

Respectfully,



Carol Resto

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



JOSEPH R. PETERSON  
MAYOR



COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

April 3, 2012

The Honorable City Council  
City of Wyandotte  
3131 Biddle Avenue  
Wyandotte MI 48192

Gentlemen and Madam:

I am submitting for your approval the firm of Look Makowski and Look, P.C., for re-appointment as the Department of Legal Affairs for the City of Wyandotte for a two-year contract. This contract will be effective April 16, 2012 to April 15, 2014. I am recommending that their salary remain at the sum of \$78,000 per year.

Please feel free to contact me if you have any questions or concerns with regard to this appointment.

Thanking you in advance for your support, I remain

Sincerely,

Joseph R. Peterson  
Mayor

Enclosure

LOOK, MAKOWSKI AND LOOK  
PROFESSIONAL CORPORATION  
ATTORNEYS AND COUNSELORS AT LAW  
2241 OAK STREET  
WYANDOTTE, MICHIGAN 48192

WILLIAM R. LOOK  
STEVEN R. MAKOWSKI

(734) 285-6500  
FAX (734) 285-4160

RICHARD W. LOOK  
(1912 - 1993)

March 29, 2012

To: Honorable Joseph R. Peterson  
From: Department of Legal Affairs  
Re: *Reappointment as City Attorney*

Dear Mayor Peterson:

I am submitting the following concerning our office representing the City of Wyandotte. Our term of City Attorney will expire in April 2012. The purpose of this letter is to let you know that our firm would like to continue in this capacity. I have 34 years of personal Municipal Law experience concerning the City of Wyandotte and an additional 20 years as the Township Attorney for Grosse Ile. During that time, I have spent most of my career handling Municipal issues. During each calendar year, I review updates on Municipal Law and issues. As a matter of course, I pass along changes in the law and other Municipal issues that come across my desk to the various Department Heads that are affected by those changes. It is our firm's belief that regardless of the number of years of experience as Municipal attorneys, the law is ever changing and it is necessary to keep up to date on those changes.

We have established a very good working relationship with the Department Heads and their staff and we respond in a timely manner to their requests and needs. Included among our services to the City are the following:

1. Attendance at City Council meetings.
2. Research legal issues upon request and submit written opinions.
3. Attendance at Retirement Commission meetings.
4. Review pending litigation for which the City has insurance coverage and discuss issues with attorneys handling those cases on behalf of the City of Wyandotte.
5. Handling litigation for which there is no insurance coverage.
6. We review all contracts signed by the City of Wyandotte, including the Department of Municipal Service.
7. Handling of real estate transactions involving the City of Wyandotte;
8. Preparation of all Ordinances for the City of Wyandotte.

Re: ***Reappointment as City Attorney***

9. Assist, upon request, in negotiations for matters such as the contracts with developers.
10. Review policies adopted by the Wyandotte Police Department.
11. Advise Boards such as Downtown Development or Brownfield.
12. Commence lawsuits in collecting delinquent accounts and assist the Treasurer's office in enforcing delinquent tax collections.
13. Attendance at Board of Review sessions in December, February and July.
14. I also attend meetings of the legal subcommittee concerning the downriver sewage treatment plant.

I recognized that acting as the City Attorney is a public service which I take very seriously. I am a lifelong resident of 59 years in the City of Wyandotte and our firm likes to give back to the community as well. It is our belief that our firm, during these years as City Attorney has cooperated fully with the City of Wyandotte in keeping the City's legal fees down for the City by working under a Retainer Agreement and in an amount which is very favorable when compared to what other communities are spending on legal costs. We would request no change in our yearly salary of \$78,000.00.

If you have any questions, with regards to this communication, please feel free to give me a call and I would be happy to sit down and discuss this with you at your convenience.

*Very truly yours,*

Department of Legal Affairs

LOOK, MAKOWSKI and LOOK  
Professional Corporation



*William R. Look*

WRL:bt

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

JOSEPH R. PETERSON  
MAYOR

April 10, 2012

The Honorable City Council  
City of Wyandotte

Gentlemen and Madam:

I am writing to request your concurrence in the following re-appointments:

**Beautification Commission (3 years) – Term to Expire 2015**

Brandon Calvin, 466 Sycamore, Wyandotte  
Joanne Cuva, 514 Oak #3, Wyandotte  
Bill Summerell, 3105 – 21<sup>st</sup> Street, Wyandotte

**Board of Examiners of Electricians (1 year) – Term to Expire 2013**

Thomas Kaul                      3115 Van Alstyne, Wyandotte  
Louis Parker                      518 Mulberry, Wyandotte  
Mark Ramirez                      2283 – 20<sup>th</sup> Street, Wyandotte

**EDC/TIFA/BRDA (6 YEARS) – Term to Expire 2018**

Larry Garmo, 6928 Scotch Lake Rd., W. Bloomfield MI 48234  
Charles Mix, 3050 Van Alstyne, Wyandotte  
Alfred Sliwinski, 728 Cherry Street, Wyandotte

**Municipal Service Commission (5 years) – Term to Expire 2017**

Frederick DeLisle, 2035 – 19<sup>th</sup> Street, Wyandotte

**Planning & Rehabilitation Commission (3 years) – Term to Expire 2015**

Norman Eberts, 107 Biddle Avenue, Wyandotte  
Raymond D. Parker, 1203 Superior, Wyandotte  
Lawrence Tavernier, 125 Vinewood, Wyandotte

**Police & Fire Commission (3 years) – Term to Expire 2015**

Douglas Melzer, 3032 Van Alstyne, Wyandotte

**Recreation Commission (5 years) – Term to Expire 2017**

Wallace Merritt, 1057 – 1<sup>st</sup> Street, Wyandotte

**Wyandotte Street Art Fair Committee**

Julie K. Abshire, 3037 Van Alstyne, Wyandotte

Thanking you in advance for your support of these re-appointments, I remain

Sincerely,

A handwritten signature in cursive script that reads "Joseph R. Peterson". The signature is written in dark ink and is positioned above the printed name and title.

Joseph R. Peterson

Mayor

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

April 2, 2012

The Honorable Mayor Joseph R. Peterson  
and City Council  
City of Wyandotte  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

MJC Templin LLC has requested an extension of time to complete the construction of the building foundation at the northwest corner of Biddle and Spruce (Templin). The new time frames would be to complete the building foundation by July 1, 2012, and complete the roof by December 1, 2014. MJC Templin LLC was required to complete the foundation by March 1, 2012, and the roof by March 1, 2013.

If you concur with this recommendation, I have enclosed an Addendum to First Option to Purchase between the City and MJC Templin LLC for your review and approval. This Addendum has been reviewed by the City Attorney.

Very truly yours,

Mark A. Kowalewski  
City Engineer

MAK:kr

Enclosure

cc: Michael A. Chirco, Manager MJC Templin LLC  
William R. Look, City Attorney  
TIFA Board

**FIRST AMENDMENT TO  
FIRST OPTION TO PURCHASE**

This First Amendment to First Option to Purchase (this "**Agreement**") is entered into as of \_\_\_\_\_, 2012 between MJC TEMPLIN LLC, a Michigan limited liability company, of 46600 Romeo Plank Road, Suite 5, Macomb, Michigan 48044 ("**Purchaser**") and the City of Wyandotte, a Michigan municipal corporation, of 3131 Biddle Avenue, Wyandotte, Michigan 48192 ("**Seller**").

**RECITALS**

- A. Seller and Purchaser entered into a certain Agreement (Sale and Option) dated February 17, 2010 (the "**Purchase Agreement**"), whereby on or about February 22, 2011, Purchaser acquired from Seller certain real property located in the City of Wyandotte, County of Wayne, State of Michigan, as more particularly therein described (the "**Premises**").
- B. As required by the Purchase Agreement, Seller was granted the right to purchase back the Premises under certain circumstances, as more particularly set forth in that certain First Option to Purchase dated as of March 1, 2011 between Seller and Purchaser (the "**First Option**").
- C. Purchaser has been diligently negotiating with Henry Ford Health Services and is in the process of finalizing a long-term lease with Henry Ford Health Services for a substantial portion of the building to be constructed on the Property (the "**HFHS Lease**").
- D. To afford sufficient time to finalize the HFHS Lease and construct the building, Purchaser is requesting an extension of time with respect to its construction obligations under the First Option.
- E. Seller and Purchaser desire to amend the First Option, as more particularly herein set forth.

NOW THEREFORE, in consideration of the mutual agreements hereinafter contained, Seller and Purchaser agree as follows:

1. The First Option is hereby amended by deleting Paragraph 2 thereof in its entirety and by substituting in lieu thereof the following:

- "2. Purchaser shall be required to develop or construct the Premises as follows:
  - a. Purchaser shall have completed constructing the building foundation by July 1, 2012, and
  - b. Purchaser shall have completed placement of the roof upon the constructed building by December 1, 2014.

In the event Purchaser fails to complete either of the above described stages of development or construction within the time limit described above, then Seller has the right to exercise its option to purchase the Premises, subject to the terms of this Agreement."

2. Seller hereby rescinds that certain letter dated March 21, 2012 from Seller to Purchaser, which letter is of no further force or effect.
3. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.
4. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and the transaction contemplated herein, and replaces and supersedes all prior agreements, written or oral, between the parties relating to the subject matter hereof.
5. Except as expressly amended by the terms of this Agreement, the First Option remains in full force and effect in accordance with the terms thereof and is hereby ratified and affirmed in all respects. In the event of any conflict between the First Option and this Agreement, the terms and provisions of this Agreement shall control.
6. This Agreement has been executed in, and shall be interpreted in accordance with the laws of, the State of Michigan.

**SELLER:**

CITY OF WYANDOTTE,  
a Michigan municipal corporation

By: \_\_\_\_\_  
Joseph Peterson, Mayor

By: \_\_\_\_\_  
William Griggs, City Clerk

**PURCHASER:**

MJC TEMPLIN LLC,  
a Michigan limited liability company

By: \_\_\_\_\_  
Michael A. Chirco, Manager

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Lialand Properties, LLC request for a ten (10) month extension to build is hereby approved; AND

BE IT FURTHER RESOVLED that the Mayor and City Clerk are hereby authorized to execute the Addendum to Development Agreement.

**OFFICIALS**

Colleen A. Keehn  
CITY ASSESSOR

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
TREASURER



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**Colleen A. Keehn, CMAE 3**  
**City Assessor**

April 12, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council Members  
3131 Biddle Ave.  
Wyandotte MI 48192

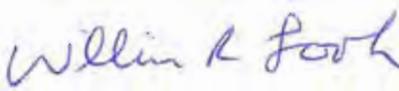
Dear Mayor Peterson and Council Members:

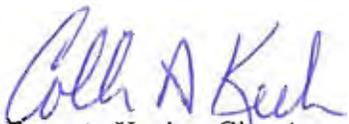
The Board of Review of the City of Wyandotte submits the attached Poverty Tax Relief Guidelines for your approval. These guidelines will be used as standards when considering appeals made based on financial hardship.

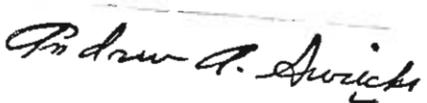
Applications for poverty tax relief can be obtained from the office of the City Assessor. Completed applications will be acted upon during the July and December Board of Review meetings.

Sincerely,

  
William R. Griggs, City Clerk

  
William R. Look, City Attorney

  
Colleen A. Keehn, City Assessor

  
Andrew A. Swiecki, City Treasurer

Attachment

City of Wyandotte

2012 Guidelines for Poverty Exemption Review

I. General Overview

The Board of Review of the City of Wyandotte recognizes the need to have available, a procedure by which residents, in need of assistance under MCL 211.7u can make application for poverty tax relief. The Board further recognizes that, pursuant to statute as well as case law, they must adopt procedures and guidelines to be used as standards when considering appeals made based on financial hardship. The Board of Review understands, however, that guidelines cannot replace the individual consideration necessary when reviewing hardship appeals, and reserves the right to make individual considerations within their authority as they feel necessary.

II. Basic Filing Requirements

In order to be considered for exemption under MCL 211.7u and P.A. 390 of 1994 each applicant must:

- A. Own and occupy the property for which the request is being made. This may include vacant, contiguous property as long as it is considered as part of the principal homestead.
- B. Complete and submit an Application for Primary Residence Poverty Tax Relief on a form designed and supplied by the City of Wyandotte Assessor's Office.
- C. Submit income verification as required. This may include Federal and State Income Tax Return, State Homestead Property Tax Credit Forms, or any additional information requested by the Board of Review.
- D. Complete the asset portion of the application.

III. Processing Application

Once an application for Tax Exemption is completed and returned to the Assessor's Office, it will be reviewed by a member of the Assessing staff. The Assessing staff will complete and attach a Hardship Worksheet. The worksheet will summarize the application and provide the board of Review with specific information, income of the applicant, an estimated amount for the property tax, a summary of the estimated Homestead Property Tax Credit for the property, and the estimated net property tax liability to the owner.

After the above referenced information is compiled, the entire packet will be submitted to the Board of Review to be considered for relief. The Board of Review, in making their decisions, may contact the applicant for any additional information they deem necessary. The Board of Review may also reject any appeal where the information contained in it appears fraudulent or incomplete.

IV. Income Guidelines

The income guidelines used by the Board of Review are not to be construed as being applicable in every instance. In making their decision the Board of Review shall consider every variable on the application, including the nature and duration of income stream, the state equalized value of the subject property the history of tax relief on the subject property, the quality of the information supplied and any other such evidence they feel appropriate in making their decision.

Senior Citizens For an individual person over sixty-five (65), the Board of Review shall generally apply the following criteria.

| <u>Household Income</u> | <u>Board Action</u>  |
|-------------------------|--|
| \$ 0- \$ 10,400         | Consideration of 3.5 % of net tax liability  |
| \$ 10,210-\$ 14,000     | Try to establish SEV (State Equalized Value) so that total tax liability shall be 3.5% of applicants income plus the maximum relief granted by the Homestead Credit (\$1,200.) |
| \$ 14,000-\$21,200      | Try to establish net tax liability within 5-10% of income depending on specifics of application  |
| Over \$ 21,200          | Generally, no hardship relief will be granted unless accompanied by unusual circumstances.   |

Non Senior Citizens In general the above referenced guidelines shall still apply, however, given the practical difficulties in calculating the Homestead Tax Relief, in as much as non senior citizens are only allowed a 60% credit by the State, the assessment calculations may be modified to allow for partial relief.

V. Asset Guidelines

As required by P.A. 390 of 1994, all guidelines for poverty exemptions as established by the governing body of the local assessing unit SHALL also include an asset level test. The following assets shall not be considered when applying an asset test to determine qualifications for tax exemption.

1. The value of the applicant's primary residence along with any contiguous residential land.
2. The value of all personal property, such as furniture and clothing.

Asset Guidelines continued

Notwithstanding the value of property listed above, in order to be considered for tax exemption under MCL 211.7u, the value of all additional assets should not exceed three (3) times the annual household income of the applicant.

All assets information, as requested in the application must be completed in total. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may reject any application if assets are not properly identified.

VI. Summary

In conclusion, the Board of Review has been given almost exclusive jurisdiction over the granting of Hardship Property Tax Relief. The Board of Review for the City of Wyandotte takes this task seriously and attempts to provide this service to all deserving applicants within the City.

*While the above guidelines will assist the Board of Review in their deliberations, nothing can nor should replace the individual review of the Board themselves. The Board of Review reserves the right to modify these guidelines as necessary.*

Guidelines for Poverty Exemption (MCL 211.7u)

211.7u. HOMESTEAD, EXEMPTION FROM TAXATION DUE TO POVERTY:  
ELIGIBILITY; APPLICATIONS; POLICIES AND GUIDELINES;  
DEFINITIONS

Sec 7u

- (1) The homestead of persons who in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or part from taxation under this act. This section does not apply to the poverty of a corporation.
- (2) To be eligible for exemption under this section, a person shall do all of the following on an annual basis:
  - (a) Be an owner of and occupy as a homestead the property for which an exemption is requested
  - (b) File a claim with the supervisor or board of review on a form provided by the local assessing unit, accompanied by federal and state income tax returns for all persons residing in the homestead including any property tax credit returns filed in the immediately preceding year or in the current year. The filing of a claim under this subsection constitutes an appearance before the board of review for the purpose of preserving the claimant's right to appeal the secession of the board of review regarding the claim.
  - (c) Produce a valid driver's license or other form of identification if requested by the supervisor or board of review
  - (d) Produce a deed, land contract, or other evidence of ownership of the property for an exemption is requested if required by the supervisor or board of review.
  - (e) Meet the federal poverty income standards as defined and determined annually by the United States office of management and budget or alternative guidelines adopted by the governing body of the local assessing unit provided the alternative guidelines of do not provided income eligibility requirements less than the federal guidelines.
- (3) The application for an exemption under this section shall be filed after January 1 but before the day prior to the last day of the board of review.
- (4) The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines of the local assessing unit uses for the granting of exemptions under this section.

The guidelines shall include but not limit to the specific income and asset levels of the claimant and total household income and assets.

(5) The board of review shall follow the policy and guidelines of the local assessing unit in granting or denying an exemption under this section unless the board of review determines there are substantial and compelling reasons why there should be a deviation from the policy and guidelines and the substantial and compelling reasons are communicated in writing to the claimant.

(6) A person who files a claim under this section is not prohibited from also appealing the assessment on the property for which that claim is made before the board of review in the same year.

(7) As used in this section, "homestead" means homestead or qualified agricultural property as those terms are defined in section 7dd.

STC Bulletin No. 12 of 2011  
Changes For 2012  
October 31, 2011

C. Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2012.

MCL 211.7u, which deals with poverty exemptions, was significantly altered by PA 390 of 1994 and was further amended by PA 620 of 2002.

Local governing bodies are required to adopt guidelines that set income levels for their poverty exemption guidelines and those income levels shall not be set lower by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons shall not be set lower than \$18,500 which is the amount shown on the following chart for a family of 3 persons. The income level for a family of 3 persons may be set higher than \$18,500. Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2012 assessments.

SIZE OF FAMILY UNIT POVERTY GUIDELINES

1        \$ 10,900

2        \$ 14,700

3        \$ 18,500

4        \$ 22,400

5        \$ 26,200

6        \$ 30,000

7        \$ 33,800

8        \$ 37,600

FOR EACH ADDITIONAL PERSON \$3,800

Note: PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available.

Please see STC Bulletin 7 of 2010 for more information on poverty exemptions. Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2009.

MCL 211.7u, which deals with poverty exemptions, was significantly altered by PA 390 of 1994 and was further amended by PA 620 of 2002. These changes were explained to assessors in STC Bulletin No. 5 of 1995 and page 3 of STC Bulletin 1 of 2003.

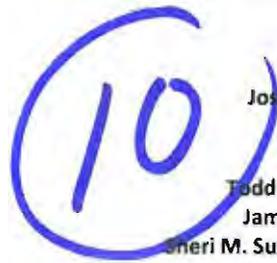
One of the provisions of PA 620 of 2002 is that local governing bodies are required to set income levels for their poverty exemption guidelines and that those income levels SHALL NOT BE SET LOWER by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons SHALL NOT be set lower than \$18,530 which is the amount shown on the following chart for 3 persons. The income level for 3 persons may be set higher than \$18,530.

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew Swiecki  
TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
Joseph Peterson

COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

NATALIE RANKINE, RA  
DOWNTOWN DEVELOPMENT AUTHORITY DIRECTOR

April 11, 2012

The Honorable Joseph R. Peterson  
& City Council  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor and Council:

In response to the City Council resolution dated April 3, 2012, the DDA has resolved to award Total Health Foods \$5,000.00 to compensate for the change in the massage ordinance. The following motion was approved at the regular meeting of the Downtown Development Authority on April 10<sup>th</sup>, 2012.

*Motion by Norm Walker, seconded by Gerry Lucas to award Total Health Foods \$5,000.00 to be used to remove the shower in their business that they had to previously install as a result City's massage ordinance. Funding shall be transferred to the Miscellaneous Account number 499.200.926.790 from the DDA Fund Balance.*

*Voting was as follows:*

- G. Gilbert - No*
- G. Lucas - Yes*
- J. Peterson - Abstain*
- P. Rose - Yes*
- P. Slack - Yes*
- L. Stevenson - Yes*
- N. Walker - Yes*

*Motion carried 5-1*

Please contact me if you should have questions.

Sincerely,

Natalie Rankine, RA  
Downtown Development Authority Director

cc: Total Health Foods  
Todd A. Drysdale, City Administrator

**OFFICIALS**

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



11A

**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.  
CITY ENGINEER

April 3, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

Enclosed please find the summary of proposals received February 27, 2012, for File No. 4574 – Commercial Building for Sale at 936 Ford Avenue, Wyandotte, Michigan.

The undersigned recommends all proposals be rejected and the property be re-bid with the following two (2) changes:

1. Require the removal of ten (10) feet of the front of the building.
2. Require a minimum bid price of one dollar (\$1.00).

If you concur with this recommendation the attached Resolution will recommend same.

Very truly yours,

Mark A. Kowalewski  
City Engineer

Colleen A. Keehn  
City Assessor

MAK/CAK:kr

cc: To All Bidders

PROPOSALS RECEIVED 936 FORD AVENUE

FEBRUARY 27, 2012

| <u>BIDDER</u>    | <u>PRICE</u>  | <u>USE</u>   | <u>AMENITIES</u>   | <u>SCHEDULE</u>   |   |
|------------------|---|--|--|---|---|
| James Yarbrough  | \$18,557.00 Cash  | Plumber Services with office and bathroom. No shown room or retail component. Not a permitted use in Zoning district | Paint exterior walls, painted wall sign, storage shelving  | Complete in 3 Months  |   |
| Vince Vitale     | \$15,000.00 Cash  | Parking for adjacent property owned by Mr. Vitale  | Paving   | Complete in 6 months  |   |
| Tom Stanko       | \$13,120.00<br>Deferred Payment<br>36 Months After<br>closing | (1.) 2/3 of Building Plumbing Business with retail and bathroom. (2.) 1/3 of building lease space for conforming use | Dryvit, new roof, overhead door in rear, 2 entrances off parking lot, replace windows on street side, window down at parking lot side, window in front, concrete paving of lot, monument sign  | Complete exterior in 6 months.<br>100% complete in 1 year.                        | Received Letter withdrawing proposals dated 3/26/12 |
|                  |   |  | <b>NOTE:</b> 3/22/12 Mr. Stanko indicated that he would amend his proposal to remove 10' of the building from the front property line.   |   |   |
| Giuseppe DiSanto | \$1.00  | Lease Property for permitted use   | Remove 10-15' of front of building, add addition at rear (15' x 15'), cultured stone to window sill and dryvit remainder of building, open canopy at front, 4 windows with awnings on parking lot side, replace windows on street side, decorative lights on building, concrete paving of lot, monument sign, optional solar panels on roof. | Complete exterior in 6 months.<br>Interior building out upon leasing of building. |   |

COMMERCIAL BUILDING FOR SALE  
936 FORD AVENUE  
WYANDOTTE, MICHIGAN 48192

**Lot Size:**

82' x 100' - 1,672. Square foot single story concrete block building.  
Approximately 5,800 square feet of land adjacent to building.

**Allowable Uses:**

Executive, administrative, professional and sales offices, medical and dental offices, banks, funeral homes, churches, municipal and public utility offices, retail businesses which supplies commodities on the premises for persons residing in adjacent residential areas, such as groceries, meats, dairy products, baked goods or other foods, drugs, dry goods and notions, or hardware, full service restaurants (but not including bars, drive-in, or drive-through restaurants), shoe repair, tailor shops, beauty parlors, or barber shops.

**Sales Price:**

Minimum Sales Price is \$1.00 Cash. The City will consider terms on the sales price.

Purchaser will be responsible for paying closing cost, i.e., title insurance premium, recording fees and Wayne County Mapping fees will be due at time of closing.

**Requirements:**

Removal of ten (10) feet of the front of the building, so building will be set back off the front property line.

**Requirements If Proposal is Accepted:**

Certificate of Occupancy will be required to be completed by proposed purchaser. Cost of the Certificate of Occupancy will be \$30.00.

Once the Certificate of Occupancy is approved by the Engineering Department, a Commercial Inspection will be required along with an escrow to be placed with the Engineering Department. Escrow to be determined when inspection is completed. Cost of inspection will be \$200.

**Environmental Reports:**

The City of Wyandotte has performed a Phase I Environmental Site Assessment, Phase II Environmental Site Assessment and NESHAP Asbestos and Limited Hazardous Materials Survey for this property. These reports and testing were completed by TTL Associates, Inc. and are available for viewing in the Engineering and Building Department.

FORM TO ACQUIRE 936 Ford Avenue

Date: \_\_\_\_\_

TO: The Honorable Mayor and City Council  
City Hall  
Wyandotte, Michigan

RE: File No. 4574

DUE DATE: Monday, May 7, 2012 @ 2:00 p.m.

THE UNDERSIGNED HEREBY CERTIFY AS FOLLOWS:

- INSPECTION: Familiarity with the present condition of premises.
- COMPREHENSION: Understanding that Purchase Agreement is subject to the Wyandotte City Council approval prior to closing
- PURCHASE PRICE : \$ \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)
- DEPOSIT: One Percent (1%) of above amount enclosed. Check No. \_\_\_\_\_  
Make check payable to the City of Wyandotte.
- Proposed Use of the property: \_\_\_\_\_  
\_\_\_\_\_  
Attach additional pages if necessary.
- Plans/elevations for alteration of front yard setback to be attached.

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

Please print

ADDRESS: \_\_\_\_\_

Please print

\_\_\_\_\_  
Please print

Phone: \_\_\_\_\_

COMMERCIAL BUILDING FOR SALE  
936 FORD AVENUE  
WYANDOTTE, MICHIGAN 48192  
File No. 4574

**DUE DATE:** Monday, May 7, 2012 @ 2:00 p.m.

**Sales Price:**

Minimum Sales Price is \$1.00 Cash.

**Lot Size:**

82' x 162' - 1,672. Square foot single story concrete block building. 3,800 square feet of land adjacent to building.

**Allowable Uses:**

Executive, administrative, professional and sales offices, medical and dental offices, banks, funeral homes, churches, municipal and public utility offices, retail businesses which supplies commodities on the premises for persons residing in adjacent residential areas, such as groceries, meats, dairy products, baked goods or other foods, drugs, dry goods and notions, or hardware, full service restaurants (but not including bars, drive-in, or drive-through restaurants), shoe repair, tailor shops, beauty parlors, or barber shops.

**Requirements:**

Removal of ten (10) feet of the front of the building, so building will be set back off the front property line.

The City of Wyandotte will received sealed proposals at Wyandotte City Hall, 3131 Biddle Avenue, Wyandotte, Michigan for "COMMERCIAL BUILDING FOR SALE AT 936 FORD AVENUE, WYANDOTTE, MICHIGAN" at 2:00 p.m., Local Standard Time, Monday, May 7, 2012, at which time all proposals received will be publicly opened and read aloud.

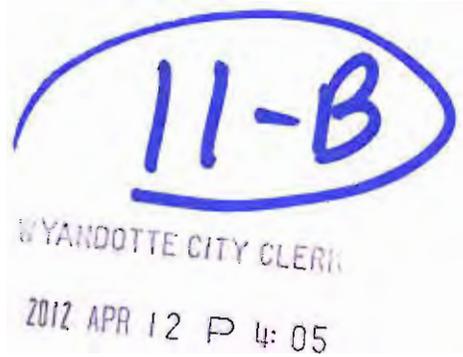
If interest in purchasing this property, you must complete a Proposals Forms which is available at Engineering and Building Department at City Hall, Monday thru Friday, 8:00 a.m. to 5:00 p.m.

For more information please contact the Engineering Department at 734-324-4551 or via email at [engineering1@wyan.org](mailto:engineering1@wyan.org).

## PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the communication from the City Engineer and City Assessor dated April 3, 2012, regarding the property at 936 Ford Avenue is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council concurs with the recommendation to rebid the property for One Dollars (\$1.00) and include in the specifications that ten (10) feet of the front of the building must be removed.



## Coachlight Properties, LLC

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April 12, 2012

City of Wyandotte  
Honorable Mayor Peterson and  
Honorable City Council  
3131 Biddle Ave  
Wyandotte, Michigan 48192

### **Re: 936 Ford Ave, Consideration of Bid**

Honorable Chairperson Browning,

At the April 2, 2012 council meeting, the council requested that the land committee provide a bid summary and a recommendation for your consideration at your April 16<sup>th</sup> meeting. We have since received a copy of the recommendation and bid summary which at this time is disappointing and confusing.

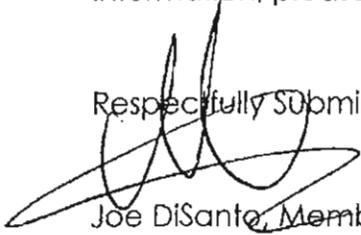
On February 27, 2012, the City solicited proposals for the property and received four proposals. Our proposal provided clear solutions to an ongoing problem with sight distance, along with an architecturally appealing design. We realize that our proposal did not meet the minimum. However, the reasons for our bid amount were explained in detail in our original proposal dated February 27<sup>th</sup>. In addition, the other bid proposals failed to address those issues. On Monday, you will be considering the land committee's recommendation to bid the property for a one dollar minimum, with the requirement that the first ten feet of the building be removed. This requirement is an exact duplication of our initial bid.

This recommendation is quite perplexing - why would the city consider a rebid when you have a qualified resident, taxpayer and investor ready to fulfill the requirements of their original bid? It does not make economical sense to reject a sound proposal and seek others while exposing the original proposals and architectural concepts of others. This will further prolong any development of the property.

We would respectfully request that the council accept our proposal as the best bid received and move forward with your return on your investment. Again, we are confident that we are able to complete the proposed project per the concept plans and have a project that will be a success for the City of Wyandotte.

Thank you in advance. Should you have any questions, or require any additional information, please feel free to contact the undersigned at 734 341- 4873.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Joe DiSanto', written over the text 'Respectfully Submitted,'.

Joe DiSanto, Member

Coachlight Properties, LLC

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
Joseph R. Peterson

COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.  
CITY ENGINEER

April 10, 2012

The Honorable Mayor Peterson  
and City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

The Department of Engineering has met with United Landscape Inc. in regards to extending their contract for the grass cutting program in the City of Wyandotte. United Landscape Inc has indicated in the attached amendment that they can perform the additional work at the unit rates set forth in the contract with the City for File # 4500 – 2010 Grass Cutting Program. The conditions of the contract extension would be as set forth in the attached Amendment to Contract. Section 1.03.09 Contract Extension of the Contract Specifications allows extension of the Contract when approved by the City Council and agreed to by the Contractor.

The work will be funded from Account No. 492-200-850-520 in the amount of \$40,000.00 and 101-448-825-480 in the amount of \$14,500.00.

The undersigned recommends that this contract extension be approved.

Very truly yours,

Gregory J. Mayhew  
Assistant City Engineer

Attachments

Cc: United Landscape Inc.  
Greg Meyring, Engineering Department

  
Approved by Todd Drysdale, City Administrator

**AMENDMENT TO CONTRACT  
FILE #4500 – 2010 GRASS CUTTING PROGRAM – CITY OF WYANDOTTE**

ARTICLES OF AGREEMENT, made and entered into this 4<sup>th</sup> day of April 2012, by and between the CITY OF WYANDOTTE, party of the first part, and United Lawnscape, Inc., of the City of Washington, County of Macomb, State of Michigan, party of the second part, to-wit:

1. To this contract shall be added the 2012 Grass Cutting Program.
2. This contract shall be increased by the estimated amount of \$54,500.00
3. Completion date for this additional work shall be November 30, 2012.
4. The unit prices and contract conditions will remain the same as in the original contract.
5. Insurance Policies and Certificates will be submitted by the party of the second part to cover the extended period of time.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYANDOTTE

\_\_\_\_\_  
Joseph Peterson, Mayor

\_\_\_\_\_  
William R. Griggs, City Clerk

\_\_\_\_\_  
United Landscape, Inc.

\_\_\_\_\_  
John A. Wernis

PARTY OF THE SECOND PART

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
WITNESS

## PROPOSED RESOLUTION

RESOLVED by the City Council that Council hereby concurs in the recommendation of the Assistant City Engineer to amend the File # 4500 – 2010 Grass Cutting Program contract with United Landscape, Inc. as set forth in the Amendment To Contract for this work, and further, authorizes the Mayor and City Clerk to sign said amendment;

FURTHER RESOLVED THAT the work will be funded from 492-200-850-520 in the amount of \$40,000.00 and 101-448-825-480 in the amount of \$14,500.00.

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabnda  
Lawrence S. Stec

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

March 26, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council Members  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

A recent review of front and side yard setback requirements in our Business and Industrial Districts indicates a change is recommended. This change would require new construction setbacks from street right-of-ways. These changes are as follows:

Change Table 2100 Limiting Height, Bulk, Density and Area Lands Use for front yard setbacks in OS, B-1 and B-2 Zoning Districts to be a minimum of five (5) feet and a minimum of ten (10) feet for buildings adjacent to a street right-of-way. Remove exception to reduce front yard setback to average of the block by amending note (m).

Change Section 2100: note (n) to "Side yards may be omitted if walls abutting a side yard are of fireproof construction and the building is not adjacent to a street right-of-way."

Recommend the proposed changes be referred to the Planning Commission to conduct the required public hearings to begin the process to change the requirements.

Very truly yours,

Mark A. Kowalewski  
City Engineer

MAK:kr

cc: William R. Look, City Attorney

## PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the recommendation of the City Engineer regarding setbacks from street right-of-ways for Business and Industrial Zoning Districts and hereby refers same to the Planning Commission for the required public hearing.

**OFFICIALS**

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
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James R. DeSana  
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Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

April 3, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Council requested an update on the relocation of Fronczak's Garage. The City closed with Mr. Fronczak regarding the property at 1158 Biddle Avenue on February 24, 2012. Mrs. Joanne Fronczak has moved into the home at 1111 1<sup>st</sup> Street on March 13, 2012. Fronczak's Garage will be completely moved from 1096 Biddle Avenue to 1158 Biddle Avenue by the end of April.

Very truly yours,

A handwritten signature in blue ink that reads "Mark A. Kowalewski".

Mark A. Kowalewski  
City Engineer

MAK:kr

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the relocation of Fronczak Garage is hereby received and placed on file.

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Kehn**  
CITY ASSESSOR



15

**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stee

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

April 2, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

I am happy to inform the Council that the Engineering Department has successfully applied for and received competitive Neighborhood Stabilization Program 3 (NSP3) Funds through Wayne County for the rehabilitation of the home at 1749 2<sup>nd</sup> Street, Wyandotte in the amount of \$179,823.25. See attached letter from Jill Ferrari, Director of Community Development Wayne County EDGE.

The Agreement between Wayne County and the City will be forwarded to your Honorable Body once received for your execution.

Very truly yours,

Mark A. Kowalewski  
City Engineer

MAK:kr

Attachment



Robert A. Ficano  
County Executive

Ray Byers  
Chief Development Officer

March 26, 2012

Mr. Mark Kowalewski  
City of Wyandotte  
3131 Biddle  
Wyandotte, MI 48192

**RE: Neighborhood Stabilization Program 3  
Project Proposal: Rehabilitation of 1749 Second Street (Eligible Use B)**

Dear Mr. Kowalewski:

Wayne County EDGE has received your formal request for funding under the Neighborhood Stabilization Program 3. As you are aware, Wayne County was named as a recipient of \$7.8 million in Neighborhood Stabilization Program (NSP) 3 funds by the U.S. Department of Housing and Urban Development (HUD). EDGE received twenty-six (26) proposals in response to the Request for Proposals for NSP 3 Projects. The proposals were scored through a blind process, meaning that all identifying terms (names, locations, etc.) in the proposals were removed to ensure an objective analysis of each proposal.

Wayne County is very pleased to provide this preliminary soft commitment letter for **\$179,823.25 in NSP 3 funds** for the above mentioned project. In order to receive the funds, 1) the Project must be approved by the Wayne County Commission and 2) the Recipient must secure any other financing commitments listed in the proposal (if applicable). A development and loan agreement will be drafted once these items are complete.

Please contact me at (313) 224-5048 if you have any questions or need additional information.

Sincerely,

Jill Ferran  
Director of Community Development  
Wayne County EDGE

**WAYNE COUNTY**

**ECONOMIC DEVELOPMENT GROWTH ENGINE**

500 Griswold – 30<sup>th</sup> Floor • Detroit, MI 48226 • 313-224-6673 • Fax: 313-224-8458

[www.waynecountyedge.com](http://www.waynecountyedge.com)

PROPOSED RESOLUTION

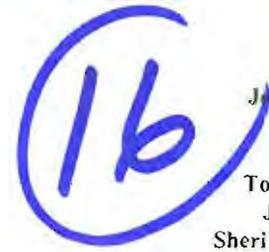
RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding Neighborhood Stabilization Program 3 (NSP3) Funds is hereby received and placed on file.

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
Joseph R. Peterson

COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.  
CITY ENGINEER

April 9, 2012

The Honorable Mayor Joseph Peterson  
And Council Members  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

The Department of Engineering solicited quotes from four (4) contractors to continue renovating the 2<sup>nd</sup> Floor at 3200 Biddle Avenue for the Engineering and Assessors Offices. Only two (2) quotes were received as follows:

|  |             |
|--|-------------|
| Chas Construction<br>Wyandotte, MI               | \$ 7,185.00 |
| D.A. Millwork & Renovation, LLC<br>Wyandotte, MI | \$14,700.00 |

The undersigned recommends acceptance of the quote from Chas Construction, Wyandotte, Michigan, in the amount of \$7,185.00, which will be paid from Building Authority Funds.

Very truly yours,

Gregory J. Mayhew  
Assistant City Engineer

Todd A. Drysdale  
City Administrator

Attachments

PROPOSAL FOR RENOVATION WORK  
IN THE CITY OF WYANDOTTE

April 9, 2012

The undersigned has made themselves familiar with the proposed work and the conditions under which the work is to be performed by examination of the site, plan, specification, and proposal, all of which is understood and accepted as being sufficient for this purpose. The undersigned proposes to contract with the City of Wyandotte for the furnishing of all labor, equipment and materials as specified and will accept in payment the following sum.

If this proposal is accepted, the undersigned further agrees to enter into contract with the City of Wyandotte, and perform the Work as specified unless shortage of material or other causes beyond the Contractor's control prohibit him from doing so.

1 Lump Sum Renovations to 2<sup>nd</sup> Floor, 3200 Biddle Ave. Complete as per Scope of Work and Plans

@ \_\_\_\_\_ DOLLARS (\$ 2,185.00 )

SIGNED: Chuck Langley

BY: Chuck Langley owner  
(Printed Name and Title)

COMPANY: CHAS CONSTRUCTION

ADDRESS: 472 - Riverside Dr. Wyandotte

PHONE NO: 734 558-6901

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

.....

1128 Eureka Rd.  
Wyandotte, MI 48192  
Phone: (734)-285-3350  
Fax: (734)-285-3371

# D.A. Millwork & Renovation, LLC.

April 9, 2012

Mr. Greg Mayhew  
Assistant City Engineer

**RE: 3200 Biddle Ave. 2<sup>nd</sup> Floor Renovations**

Thank you for the opportunity to quote this project. The following is a proposal to furnish and install the materials listed below:

- Demo existing carpet per plans.
- Repair carpet strips as required.
- Install 3 floor transition strips.
- Install standard white 12" x 12" ceramic floor tile in front lobby area & in multi-purpose meeting room per plans.
- Install 3 5/8" metal studs to create a 10" wall in front lobby area per plans.
- Install 5/8" drywall on new wall construction. Finish tape, sand & spot ready for paint.
- Install rubber base on new wall construction.
- Install plastic laminate vertical & horizontal caps per plans,
- Install upper & lower cabinets with plastic laminate top in multi- purpose meeting room.
- Install light under upper cabinet per plans.
- Install plastic laminate transition top at front lobby area per plans.
- Install swinging gate at front area & relocate millwork to reflect new floor plans.
- Provide & install stainless steel sink, one handle faucet & garbage disposal, connect sink faucet & disposal to existing water supply & drain piping.
- Place scrap & debris in dumpster furnished by others.

**TOTAL CARPENTRY.....\$15,300.00**

**Options:**

1. Install 5/8" drywall on existing soffit demolition area at front counter area. Finish tape, sand & spot ready for paint. **Deduct: \$600.00**

.....

**Notes:**

1. All work is to be done during DA Millwork & Renovation's normal business hours (M-F, 7:00 am – 3:30 pm.)
2. This proposal is based on drawings provided by the City Of Wyandotte.
3. Only the items detailed above are included in this proposal.

Please call if you have any questions or need anything else at this time.

Thank you,  
Dan Streeter  
D.A. Millwork & Renovation, LLC.

PROPOSAL FOR RENOVATIONS TO 2<sup>ND</sup> FLOOR  
3200 BIDDLE AVENUE  
ENGINEERING DEPARTMENT AND MUNICIPAL SERVICES DEPARTMENT

SCOPE OF WORK

1. REMOVE CARPET FROM PROPOSED WAITING AREA AS SHOWN ON DRAWING A102 AND STORE REMNANTS FOR FUTURE USE.
2. RELOCATE EXISTING COUNTER AND GATE PER DRAWING A101 AND A102
3. CONSTRUCT TWO TIERED WALL ON SOUTH SIDE OF "WAITING AREA" PER DRAWING A102. FINISH COMPLETE WITH PAINTING BY OTHERS.
4. CONSTRUCT 3' – 6" HT WALL ON NORTH SIDE OF "WAITING AREA" PER DRAWING A102. FINISH COMPLETE WITH PAINTING BY OTHERS.
5. SUPPLY AND INSTALL CERAMIC TILE FLOORING IN "WAITING AREA". TILE TO BE SIMILAR TO THE "ELEVATOR LOBBY" TILE FLOOR. PROVIDE TRANSITIONS BETWEEN CARPET AND TILE AT DOOR AND GATE. PROVIDE BASE TRIM/COVE BETWEEN TILE FLOOR AND WALLS.
6. REMOVE CARPET FROM "MULTIPURPOSE MEETNG ROOM" AS INDICATED ON DRAWING T-1. STORE REMNANTS FOR FUTURE USE.
7. INSTALL KITCHEN GRADE CABINETS, UPPER AND LOWER, WITH A PLASTIC LAMINATE COUNTER TOP WITH 4" BACKSPLASH TO MATCH THE LOBBY COUNTER. UPPER CABINET TO HAVE A LIGHT FIXTURE UNDER CABINET. CONNECT TO EXISTING ELECTRICAL WIRING.
8. COUNTER TOP TO HAVE A 20" X 16" X 6" STAINLESS STEEL SINK WITH A SINGLE HOLE, ONE HANDLE KITCHEN FAUCET W/ESCUTCHEON AND CHROME FINISH SIMILAR TO A KOHLER CORAL AIS FAUCET.
9. INSTALL A GARBAGE DISPOSAL.
10. CONNECT SINK FAUCET AND DISPOSAL TO EXISTING WATER SUPPLY AND DRAIN PIPING.
11. SUPPLY AND INSTALL CERAMIC TILE FLOORING IN AREA SHOWN IN FRONT OF CABINETS WITH TRANSITION FROM CARPET TO TILE. TILE TO BE SIMILAR TO "LOBBY" TILE. CAULK CABINET/FLOOR TILE JOINT.
12. USING CARPET REMNANTS, PATCH AREAS OF FLOORING IN OFFICE AREA WITH NO CARPET WHERE WALLS HAVE BEEN REMOVED.

13. PROVIDE A FINISH "CAP" TO THE VERTICLE AND HORIZONTAL WALLS  
REMAINING AFTER DEMOLITION WORK.

SCHEDULE

Submit Proposal to Greg Mayhew, Assistant City Engineer, 3131 Biddle Ave., Wyandotte, MI 48192 no later than 2:00 PM, Monday, April 9, 2012.

Work to be completed by May 18, 2012.

PAYMENT

Payment for the renovation work will be paid for as a lump sum price, which price shall be payment in full for furnishing all labor, equipment, and material necessary to complete the work as specified.

## **PROPOSED RESOLUTION**

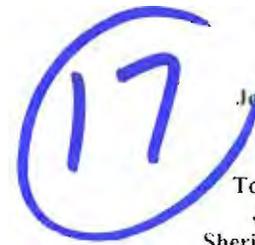
RESOLVED BY MAYOR AND COUNCIL that Council hereby concurs in the recommendation of the City Administrator and Assistant City Engineer to accept the quote from Chas Construction, Wyandotte, MI, in the amount of \$7.185.00 for renovations to the 2<sup>nd</sup> Floor at 3200 Biddle Avenue which shall be funded from Building Authority Funds.

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
Joseph R. Peterson

COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.  
CITY ENGINEER

April 2, 2012

The Honorable Mayor Peterson  
and City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

The Department of Engineering has met with Alastra Construction in regards to extending their contract for the sidewalk program in the City of Wyandotte. Alastra Construction has indicated in the attached amendment that they can perform the additional work at the unit rates set forth in the contract with the City for File # 4538 – 2011 Concrete Sidewalk Program. The conditions of the contract extension would be as set forth in the attached Amendment to Contract. Section 1.03.09 Contract Extension of the Contract Specifications allows extension of the Contract when approved by the City Council and agreed to by the Contractor.

The work will be funded from Account No. 249-450-825-461 in the amount of \$244,525.00.

They currently have a bond for \$249,000.00.

The undersigned recommends that this contract extension be approved.

Very truly yours,

Mark A. Kowalewski  
City Engineer

Attachments

Cc: Alastra Construction  
Greg Meyring, Engineering Department

Approved by Todd Drysdale, Director of Administrative/Financial Services

**AMENDMENT TO CONTRACT**

**FILE # 4538 – 2011 CONCRETE SIDEWALK PROGRAM – CITY OF WYANDOTTE**

ARTICLES OF AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2012, by and between the CITY OF WYANDOTTE, party of the first part, and Alastra Construction., of the City of Wyandotte, County of Wayne, State of Michigan, party of the second part, to-wit:

1. To this contract shall be added the 2012 Concrete Sidewalk Program.
2. This contract shall be increased by the estimated amount not to exceed \$244,525.00
3. Completion date for this additional work shall be September 30, 2012.
4. The unit prices and contract conditions will remain the same as in the original contract.
5. Insurance Policies and Certificates will be submitted by the party of the second part to cover the extended period of time.

IN WITNESS THEREOF, said parties have hereunto set their hands and seals, in duplicate, the day and year first above written.

PARTY OF THE FIRST PART

CITY OF WYANDOTTE

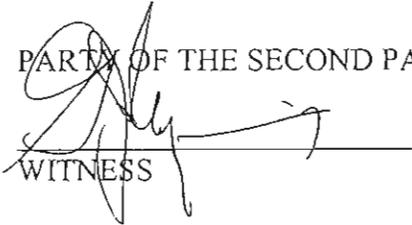
\_\_\_\_\_  
Joseph Peterson, Mayor

\_\_\_\_\_  
William R. Griggs, City Clerk

Alastra Construction.

*Vita Alastra*  
\_\_\_\_\_

PARTY OF THE SECOND PART

  
\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
WITNESS

## PROPOSED RESOLUTION

RESOLVED by the City Council that Council hereby concurs in the recommendation of the City Engineer to amend the File # 4538 – 2011 Concrete Sidewalk Program contract with Alastra Construction to \$244,525.00 as set forth in the Amendment To Contract for this work, and further, authorizes the Mayor and City Clerk to sign said amendment:

FURTHER RESOLVED THAT the work will be funded from Account No. 249-450-825-461 for \$244,525.00.

**OFFICIALS**

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.  
CITY ENGINEER

April 3, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

At the meeting of April 2, 2012, Your Honorable Body requested and update on the Neighborhood Stabilization Program 2 (NSP2) and the following applies.

The City has executed Purchase Agreements on three (3) homes and two (2) condominiums. I have enclosed a Program Income spreadsheet indicating the possible anticipated Program Income. I have also enclosed a report on expenses, budget and revenue.

To date, the City has received 107 applications for NSP2 properties. Out of those applications, there are 14 that are 50% or below AMI; 10 of those applications have completed their 8 hours of housing counseling (4/10 have entered into Purchase Agreements to acquire a home) and 40 that are 120% or below AMI; 8 of those applications have completed their 8 hours of housing counseling (1/8 has entered into Purchase Agreement to acquire a home). The remaining applications were either denied or are in the processing stage, completing credit repair counseling, or have dropped out of the program.

Very truly yours,

Mark A. Kowalewski  
City Engineer

MAK:kr  
Enclosures

NSP2  
SUMMARY OF ORIGINAL BUDGET AND RELOCATION OF STATE LAND BANK FUNDS

**EXPENSES:**

|                                 |                       |   |
|---------------------------------|-----------------------|---|
| Construction Bid Costs:         | \$ 741,308.06         | Bid Package #1 (3 units)  |
|                                 | \$1,585,668.61        | Bid Package #2 (7 units)  |
|                                 | \$1,755,473.34        | Bid Package #4 (7 units)  |
|                                 | \$1,640,917.18        | Bid Package #3 (14 units)   |
|                                 | \$ 798,437.00         | Bid Package #5 (4 units)  |
|                                 |                       | (316 Chestnut, 1322 Oxford, 821 Ash, 2351 9 <sup>th</sup> Street) |
|                                 | \$ 767,463.38         | Bid Package #5 (Balance Not Awarded)                              |
| Acquisition of Vinewood Village | <u>\$ 466,564.00</u>  |   |
| Total Spent or contracted       | \$7,755,831.57        | (35 Total Units)  |
| Administration                  | \$ 373,697.00         |   |
| Housing Counseling              | <u>\$ 26,400.00</u>   |   |
| <b>TOTAL EXPENSES</b>           | <b>\$8,155,928.57</b> |   |

**BUDGET:**

The State Land Bank reallocated funds to the City. Therefore, Wyandotte's approved budget is now \$7,295,501.

|                           |                        |
|---------------------------|------------------------|
| Approved Budget           | \$7,295,501.00         |
| Total spent or contracted | <u>\$8,155,928.57</u>  |
| <b>FUNDING SHORT</b>      | <b>(\$ 860,427.57)</b> |

**REVENUE AVAILABLE FOR ADDITIONAL PROJECTS:**

|  |                       |                                    |
|--|-----------------------|------------------------------------|
| Program Income<br>(5 units sold as of 4/03/12) | \$ 256,127.40         | \$28,458.60 Administration         |
| Estimate 30 units sold                         | <u>\$1,350,000.00</u> | <u>\$150,000.00</u> Administration |
| <b>TOTAL ADDITIONAL REVENUE</b>                | <b>\$1,606,127.40</b> | <b>\$178,458.60</b>                |

PROGRAM INCOME

| ADDRESS                  | PURCHASE PRICE | DATE P.A. APPROVED | CLOSING DATE | MORTGAGE AMOUNT | PROGRAM INCOME RECEIVED AT CLOSING | 10% ADM       | AMOUNT AVAILABLE FOR ADDITIONAL PROJECTS |
|--------------------------|----------------|--------------------|--------------|-----------------|------------------------------------|---------------|--|
| 247 Walnut               | \$ 120,000.00  | 4/2/2012           |              | \$ 67,200.00    |                                    | \$ 6,720.00   | \$ 60,480.00                             |
| 257 Walnut               | \$ 115,000.00  | 3/6/2012           |              | \$ 49,000.00    |                                    | \$ 4,900.00   | \$ 44,100.00                             |
| 213 Cedar                | \$ 100,000.00  | 1/10/2012          |              | \$ 69,400.00    |                                    | \$ 6,940.00   | \$ 62,460.00                             |
| 641 Vinewood             | \$ 74,000.00   | 3/6/2012           |              | \$ 60,000.00    |                                    | \$ 6,000.00   | \$ 54,000.00                             |
| 647 Vinewood             | \$ 74,000.00   | 4/2/2012           |              | \$ 38,986.00    |                                    | \$ 3,898.60   | \$ 35,087.40                             |
|                          |                |                    |              | \$ 284,586.00   |                                    | \$ 28,458.60  | \$ 256,127.40                            |
| 30 Units (\$50,000/each) |                |                    |              | \$ 1,500,000.00 |                                    | \$ 150,000.00 | \$ 1,350,000.00                          |
|                          |                |                    |              | \$ 1,784,586.00 |                                    | \$ 178,458.60 | \$ 1,606,127.40                          |

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the Neighborhood Stabilization Program 2 (NSP2) is hereby received and placed on file.

Residential: \$200.00  
Commercial: \$300.00  
Plan Development \$1,000.00

CITY OF WYANDOTTE  
3131 Biddle Avenue  
Wyandotte, Michigan 48192  
734.324.4551

19

Print

APPLICATION FOR REZONING

**INSTRUCTIONS TO APPLICANT:** Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at 1844 Ford Ave. between 18 th  
STREET ADDRESS STREET  
and 19 th on the North side of the street, and is known as lot(s) number  
STREET N-S-E-W  
359 - 365 of Schorr Grove Subdivision,  
Lot Size 140 X 100

**The property is owned by:**

Name Edward C. Christie Street Address 24186 Crystal Drive  
City Brownstown State Michigan Zip 48134  
Phone # 734-556-1371 (H) 734-284-0837 (W)

PRESENT ZONING: B-1 Residential Business REQUESTED ZONING: B-2 General Business

It is proposed that the property will be put to the following use: Hardware and Gift Retail Sales

**\*\*REQUIRED FOR P-1 or RM-1A\*\***  
Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

**\*\*OPTIONAL\*\***  
I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant: [Signature] Address: 24186 Crystal Drive  
Brownstown, Mi. 48134

\*\*\*\*\*  
OFFICE USE ONLY

Receipt # R-44473 Date: 4/10/12

Engineer's Signature [Signature]

R to P

# Hood's Doit Best

1844 Ford Avenue  
Wyandotte, Michigan 48192  
www.hoodsdoitbest.com

Phone: 734.284.0644  
Fax: 734.284.7342



April 4, 2012

Dear Mayor Joe Peterson, Wyandotte City Council, and Wyandotte Zoning Board:

Hood's has presented an application for rezoning to the City. Our present zoning is B-1 Residential. We are requesting a B-2 General Business upgrade. We are located at 1844 Ford Avenue between 18th and 19th Streets on the North side of the street. Lot number 359-365 of the Schorr Grove Subdivision. Lot size, 140x100. The current property owner is Edward C. Christie.

Our request for rezoning will allow us to install a LED sign on our mansert, not exceeding 32 square feet or 4' x 8', which is our current sign size. Our current signage is 25 years old and beginning show much wear and tear. We feel this upgrade necessary to move forward into the future, while continuing to service our customers with current and up-to-date information. During this time, Hood's will also be installing solar roof panels, upgrading our outside lighting to LED, and installing seer 17 heating/cooling units, thus making our place of business self-sustainable and energy-efficient.

Our new LED sign would be dimmable in the evening hours to prevent disrupting our neighbors and obstructing driver vision. Being a family-owned business in the community for over 65 years, Hood's would not desire the new sign to be obtrusive to our neighbors or community. The ease of quickly making changes to the sign would give us the opportunity to promote City and charitable events. The traffic report, prepared on 4-5-12 shows our location is passed by 25,000 vehicles per day.

Please see attached photo rendering of proposed signage. We are looking forward to Greening the City of Wyandotte, reducing our carbon foot-print, as the City of Wyandotte initiative to "Go Green" moves forward.

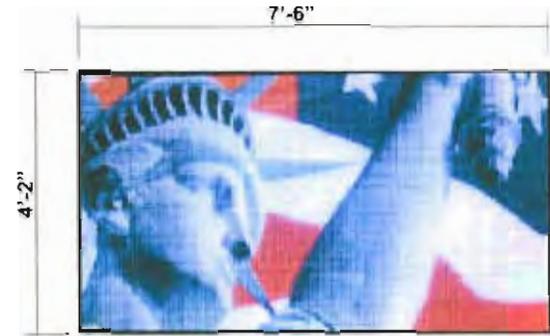
Thank you for your consideration and support,

Three handwritten signatures in black ink, reading from left to right: John Christie, Patti Christie, and Ed Christie.

John Christie, Patti Christie, and Ed Christie  
Hood's Doit Best



CABINET SIZE: 3'-10" x 7'-10"  
ACTIVE DISPLAY: 3'-0" x 7'-0"



CABINET & ACTIVE DISPLAY: 4'-2" x 7'-6"



EXISTING SIGN



DAKTRONIC "Galaxy"



ThinkSign "Xcellance"

31550 Gossel Drive  
Rockwood MI 48173  
734.379.4000  
info@TownsendSign.com  
www.TownsendSign.com



**SIGNS  
LIGHTING  
GRAPHICS**

THIS DRAWING IS THE PROPERTY OF TOWNSEND SIGN  
COPYING OR DUPLICATION OF THIS DRAWING IS PROHIBITED  
AND MUST BE RETURNED UPON OUR REQUEST.

**OFFICIALS**

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



20

**MAYOR**  
Joseph R. Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri Sutherby Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**MARK A. KOWALEWSKI, P.E.**  
CITY ENGINEER

April 2, 2012

The Honorable Mayor Joseph R. Peterson  
And City Council  
City Hall  
Wyandotte, Michigan

RE: Elimination of Parking Bay

Dear Mayor Peterson and Council Members;

The angled parking bay located on 3<sup>rd</sup> Street between the sidewalk and curb line adjacent to the former site of Feldman Camera has become deteriorated and an eyesore. This parking bay was constructed and paid for by the adjacent property owner, Mr. John Heinbokel of Feldman Camera and Midwest Camera Repair, Inc., in 1954. Mr. Heinbokel has indicated in the attached letter that it is no longer used by the business and would like the area to be removed and replaced with a full curb and sod.

During the resurfacing of 3<sup>rd</sup> Street from Oak Street to Vinewood, this angle parking between the sidewalk and curb has been designated to be removed and replaced with full height curb with sod placed between the sidewalk and new curb. If Council concurs this parking bay will be removed as planned.

Very truly yours,

Mark A. Kowalewski, P.E.  
City Engineer

**Attachments**

cc: John Heinbokel, 318 Oak, Wyandotte, MI 48192  
Raymond Heinbokel, 318 Oak, Wyandotte, MI 48192  
Crystal Holmes, 2844 3<sup>rd</sup> Street, Wyandotte, MI 48192

*Midwest Camera Repair, Inc.*

318 Oak Street

WYANDOTTE, MICHIGAN 48192

Phone: (734) 285-2220 FAX (734) 283-7478

FILE  
318 OAK

December 9, 2011

City of Wyandotte

Gregory J. Mayhew

Assistant City Engineer

3131 Biddle Avenue

Wyandotte, MI 48192

Dear Mr. Mayhew:

I am the business and property owner of Midwest Camera Repair, Inc., located at 318 Oak Street. I was informed that Third Street is going to be paved. The angled parking at Third and Oak Street is no longer used and I do not want to take care of the parking space. I would like the city to replace the angled parking with sod and a curb. Thank you for your consideration in this matter.

Sincerely,

*Raymond Heinbokel Sr.*

Raymond Heinbokel, Sr.

June 22, 1954

Mr. Ed. Path, Chief of Police  
Police Station  
3505 Biddle Ave.  
Wyandotte, Michigan

Re: Business Parking Permit  
for John R. Heinbokel.

Dear Ed:

Please find herewith the business parking permit for John R. Heinbokel of Feldman Camera Exchange, 300 Oak Street. The construction has been satisfactorily completed in accordance with the sketch attached to the permit which has been signed by me.

Very truly yours,

LOUIS H. HOEHR,  
City Engineer.

LHH:gn  
(2 encls.)

C  
O  
P  
Y

ON THIRD NEAR OAK

**BUSINESS PARKING PERMIT**  
Wyandotte Police Department

Applicant John H. Heimbokel

Business Name Feldman Camera Exchange

Business Address 300 Oak Street

Frontage 72 feet on Third St.

This permit is not valid until the design and construction of the space, and surfacing, is approved by the City Engineer.

Date Issued: 6/23/54 Edward E. Poth  
Chief of Police

Date Approved: 6/21/54 Louis H. Moser  
City Engineer

Phone 1585

CITY OF WYANDOTTE, MICHIGAN  
Department of Engineering and Building  
994 BIDDLE AVENUE

No. 841

Normal

**Oil Burner and Fuel Storage Installation Permit**

Location 300 Oak St. Wyandotte, Mich., 12-9-1952  
(Number) (Street)

Owner John Heimbokel Address .....

Installer Gauth Address 3441 Fort St.

Name of Burner Williamson

Number of Tanks: ..... Dimensions: ..... Capacity: .....

Location of Tanks: Outside ( ) Basement ( ) Enclosed ( ) Underground ( )

Note: This new unit connected to existing tank

Permit Clerk M.E.J.

Total Fee \$ 3.00

## PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the recommendation of the City Engineer regarding the removal of the parking bays along 3<sup>rd</sup> Street; AND

BE IT FURTHER RESOLVED that Council directs the Engineering Department to remove the parking bays along 3<sup>rd</sup> Street during the reconstruction of 3<sup>rd</sup> Street from Oak Street to Vinewood.

# HEARING

## PROPOSED RESOLUTION

RESOLVED BY THE CITY COUNCIL that a hearing was held on 9<sup>th</sup> day of April 2012, where all parties were given an opportunity to appear or have their attitude expressed in support of or in opposition of the demolition of the properties known as 115 Walnut and 2834 3<sup>rd</sup> Street, Wyandotte, Michigan, and

BE IT FURTHER RESOLVED that the Council considered all reports and recommendation from the Garfield Neighbors United and Jody Egen, Director of Museums and Cultural Affairs and all other facts and considerations that were brought to the Council attention at said public hearing and made part of the hearing file; AND

BE IT RESOLVED that the City Council hereby concurs with the demolition of the properties at 115 Walnut and 2834 3<sup>rd</sup> Street, Wyandotte, Michigan and hereby encourages Michigan State Historic Preservation Office to concur in this recommendation.

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew Swiecki  
TREASURER

Colleen A. Keehn  
CITY ASSESSOR



MAYOR  
Joseph Peterson

COUNCIL  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

JODY L. EGEN  
DIRECTOR OF MUSEUMS AND CULTURAL AFFAIRS

City of Wyandotte  
Engineering Department  
c/o Kelly Roberts  
3131 Biddle Ave.  
Wyandotte, MI 48192

Kelly -

We were unable to find any compelling historical documentation in our archival collection for the following addresses:

- 2834 Third, estimated date of construction: 1920
- 115 Walnut, estimated date of construction: 1897

Thank you,

Jody

*Jody Egen*

# GARFIELD NEIGHBORS UNITED

404 Vinewood Street

Wyandotte, Michigan 48192

---

*MISSION STATEMENT: To insure the betterment and welfare of the Garfield neighborhood through the committed non-political involvement of its residents.*

---

March 21, 2012

City of Wyandotte  
Mayor and City Council  
3131 Biddle Avenue  
Wyandotte, MI 48192

Dear Mayor Peterson and City Council Members:

RE: Public Hearing, Monday April 16, 7:00PM

The Garfield United Group has long supported the city's policy on neighborhood development. Most recently that includes the NSP programs that are helping to build and rehabilitate houses in our Garfield area.

Two houses in our neighborhood, 115 Walnut and 2834 Third, are scheduled for demolition. Due to the condition of these houses we agree that they should be demolished. Removing blighted properties to make room for new development revitalizes our area, increases the tax base, and most importantly keeps the Garfield Neighborhood desirable to new residents and business.

Garfield Neighbors United appreciates the city's support of our group and we thank you for your continued efforts to enhance our area through the policies and programs you provide.

Sincerely,



Corki Benson  
Secretary  
Garfield Neighbors United

First Reading

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING  
ORDINANCE TO REZONE THE PROPERTY KNOWN AS 98 WALNUT  
FROM PLAN DEVELOPMENT DISTRICT (PD)  
TO VEHICULAR PARKING DISTRICT (P-1)

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Rezoning of Property:

The following described property located in the City of Wyandotte, County of Wayne, State of Michigan, and described as follows:

Lots 9 and 10 except the north 78 feet thereof Block 51 Plat of Wyandotte

Known as: 98 Walnut, Wyandotte, Michigan

be and is hereby rezoned from Plan Development District (PD) to Vehicular Parking District (P-1).

Section 2. Amendment of Zoning Map.

The zoning Map of the City of Wyandotte be and is hereby amended in accordance with the provisions of this Ordinance as set forth in Zoning Map. No. \_\_\_\_\_

Section 3. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent to give this Ordinance full force and effect.

Section 4. Effective Date.

This Ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or Seven (7) days after publication, whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

| YEAS  | COUNCILMEN | NAYS  |
|-------|------------|-------|
| _____ | Browning   | _____ |
| _____ | DeSana     | _____ |
| _____ | Fricke     | _____ |
| _____ | Galeski    | _____ |
| _____ | Sabuda     | _____ |
| _____ | Stec       | _____ |

Absent: \_\_\_\_\_

I hereby approve the adoption of the foregoing ordinance this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**CERTIFICATE**

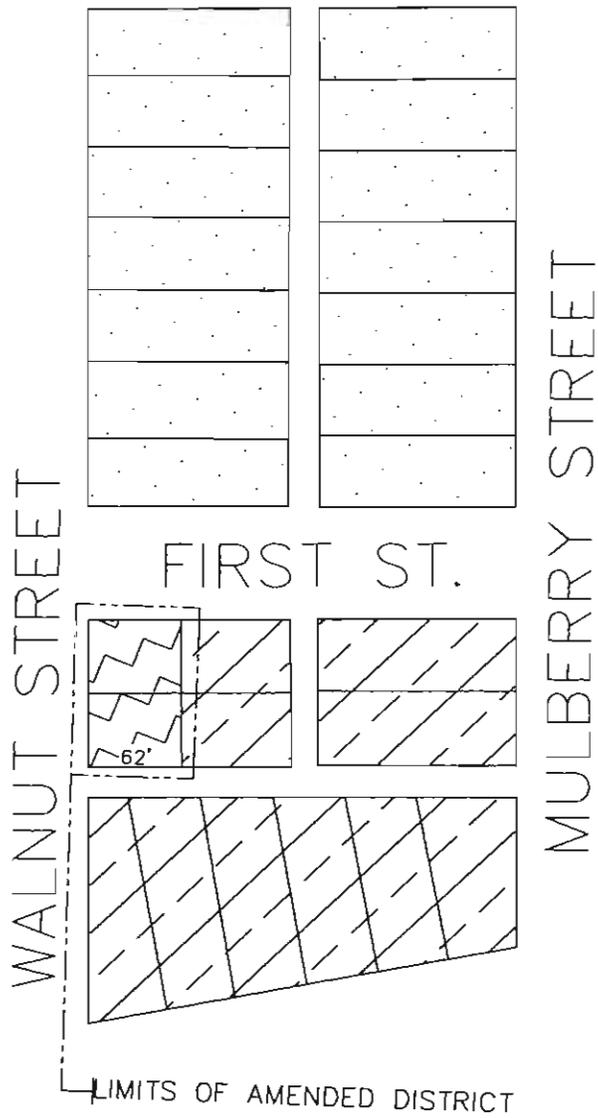
We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the \_\_\_\_ day of \_\_\_\_\_, 2012.

Dated \_\_\_\_\_, 2012

\_\_\_\_\_  
**JOSEPH R. PETERSON**, Mayor

\_\_\_\_\_  
**WILLIAM R. GRIGGS**, City Clerk

# SECOND STREET



-  RT TWO FAMILY RESIDENTIAL DISTRICT
-  PD PLANNED DEVELOPMENT DISTRICT
-  P-1 VEHICULAR PARKING DISTRICT

CITY OF WYANDOTTE, MICHIGAN  
 AMENDED ZONING MAP NO. 277

ORDINANCE NO.  
 DATED

MAYOR: \_\_\_\_\_  
 JOSEPH R. PETERSON

CLERK: \_\_\_\_\_  
 WILLIAM R. GRIGGS

 NORTH  
 NOT TO SCALE

*Automatic Referral*

St. Joseph's - St. Patrick's

*7<sup>th</sup> Annual*

# Spring Fling Festival

*Yack Arena* 3131 3<sup>rd</sup> St, in Wyandotte May 11& 12, 2012

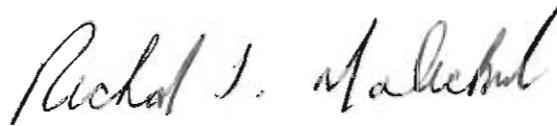
Honorary Mayor and Council,

We again seek permission to set up our festival signs from April 23<sup>rd</sup> till May 13<sup>th</sup> at the below city owned locations.

Ford Ave.& 2<sup>nd</sup> Street  
Eureka and 16th  
3<sup>rd</sup> and Ford Avenue – Northwest corner  
2<sup>nd</sup> and Goddard – Southeast corne  
Beaver Park Goddard  
Biddle and Pennsylvania  
Oak Next to Jerry's Market  
Vinewood at 9<sup>th</sup> Street  
12<sup>th</sup> and Chestnut  
Biddle Avenue across from the Henry Ford Hospital  
Former 461 and 560 Goddard

Thank You for all your support!

Rick Malechuk (734-559-4192)



St. Joseph Parish  
C/O R. Malechuk  
334-Elm  
Wyandotte, MI 48192

734-285-9840( ext. 0 or 1)

OFFICIALS

William R. Griggs  
CITY CLERK

Andrew A. Swiecki  
CITY TREASURER

Colleen A. Keehn  
CITY ASSESSOR



JOSEPH R. PETERSON  
MAYOR

COUNCIL

Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

Report  
+  
minutes

Wyandotte, Michigan April 2, 2012

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

Absent: Councilperson Fricke

COMMUNICATIONS MISCELLANEOUS

Dear Mayor Peterson & Council,

I have been given the privilege and opportunity to lead the National Day of Prayer this year. National Day of Prayer is Thursday, May 3rd at Bishop Park. We have changed the time this year to 6pm in order to allow more people to participate and attend.

We would love for you to attend for a couple of reasons. First of all we would love for you to share a few words to those in attendance. We anticipate a better attendance this year due to the time change. Second, we would love for you to be there as we pray for you. Your position and leadership in our wonderful community is important and appreciated. It would be our honor to pray for you and ask for God's continual wisdom, grace and strength.

If you could RSVP to [Jeremy@wyandottefamily.com](mailto:Jeremy@wyandottefamily.com) by Friday, April 20th I would greatly appreciate it. Knowing in advance who is coming will help us better prepare.

Thanks again for all you do,  
 Jereny Gyorke  
 Lead Pastor  
 Wyandotte Family Church [Jeremy@Wyandottefamily.com](mailto:Jeremy@Wyandottefamily.com)  
[www.wyandottefamily.org](http://www.wyandottefamily.org)

March 21, 2012

Mayor Joseph Peterson and City Council Members City of Wyandotte  
 3131 Biddle Avenue  
 Wyandotte, MI 48192

Dear Mayor and City Council Members:

Zion Free Will Baptist Church would like to thank you for allowing us to make payments on our drain repair for the last couple of years.

When we purchased the parking lot adjacent to our church, the drain was in need of repair. With just purchasing the parking lot, paying for the drain was a little much for us to make all at once. When the City suggested that we could make payments it sure was greatly appreciated. Now the drain is repaired and we have paid the last payment.

Thank you once again for your very much needed help. God Bless you.

Sincerely,  
 Pastor Tim Daniel and Members  
 Zion Free Will Baptist Church  
 1570 Oak Street  
 Wyandotte, MI 48192

2012 APR -3 P 2:53  
 WYANDOTTE CITY CLERK

PERSONS IN THE AUDIENCE

Sara, Museum, looking for volunteers for Wyandotte Street Fair, call 324-4502.

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

March 26, 2012

Mayor Joseph Peterson  
and City Council Members City of Wyandotte  
3131 Biddle Avenue  
Wyandotte MI 48192

Dear Mayor Peterson and Council Members:

Some time ago, City Council approved the purchase of 936 Ford Avenue. A majority of the discussion that evening centered around the reason the city wanted to purchase that building, in particular, that cars traveling southbound on Electric were unable to have a good view of vehicles traveling eastbound on Ford Avenue, because the building is situated so close to the front lot line. If my memory serves me correctly, Councilman Sabuda made the majority of those comments which led to City Council voting to purchase the building and have it demolished.

I was absent from a recent council meeting, due to illness, when this issue came before City Council again and council decided to not tear down the building, and put it out for bid for someone to purchase and attempt to restore it. There was no reason given at the meeting for the change in plans. It appears to me that some discussion must have taken place privately between individuals that changed the direction of the plan to tear down the building and put the land out for bid.

Leaving the existing building at its current location will continue to obstruct the view of drivers traveling south on Electric. I strongly believe that the building in question should be torn down, as originally planned, and a new building be constructed that complies with the ordinance requiring appropriate setbacks, providing for safe vehicular traffic flow. In addition, a new building would result in a higher assessment which would bring in more revenue than the existing building.

In conclusion, I request that the Chairman of the Evening propose a resolution to go back to the original purpose of purchasing the building at 936 Ford Avenue and direct the City Engineer to demolish the building and put the property out for competitive bid.

Sincerely, James R. DeSana, Councilman

April 2, 2012

City of Wyandotte  
Honorable Mayor Peterson and Honorable City Council  
3131 Biddle Ave, Wyandotte, Michigan 48192

Re: 936 Ford Ave, Consideration of Bid

Honorable Chairperson Sabuda,

On February 27, 2012, the City solicited proposals for the above mentioned property and received four proposals. Coachlight Properties submitted the enclosed proposal for the city's consideration. It is our understanding that this evening you will be presenting a resolution to the council to demolish the building and advertise the property for redevelopment.

Pursuant to our conversation, you expressed great concern regarding the ability to see oncoming traffic and pedestrians at the intersection of Electric Ave. and Ford Ave. I echo your concerns. I travel those roads on a daily basis and the existing building poses a threat. I wanted to make you and the council aware that our proposal will remove the first ten to fifteen feet of the building to alleviate the current hazard.

I would respectfully request that you reconsider your proposed resolution and allow the land sales committee to formalize a recommendation for the council's consideration. I have attached our bid proposal as information and will be in attendance at this evening's meeting to answer any questions that you or others may have.

In closing, we are confident that we are able to complete the proposed project per the concept plans. We look forward to having a project that is successful for the City of Wyandotte.

Should you have any questions, or require any additional information, please feel free to contact the undersigned at 734 341- 4873.

Respectfully Submitted,  
Joe DiSanto, Member, Coachlight Properties, LLC

April 2, 2012

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

This letter is to request you hold in abeyance the demolition of the property at 936 Ford Avenue. The Engineering Department has received several proposals for the property and is reviewing same. The Land Sale Committee will be sending a recommendation to the City Council for their next meeting on April 16, 2012.

Respectfully submitted,  
Mark A. Kowalewski City Engineer

March 28, 2012

Mayor Joseph Peterson and City Council  
City of Wyandotte, Michigan

Dear Mayor Peterson & Council Members:

The Michigan Liquor Control Commission Class C License for the Benjamin F. Yack Recreation Center and the Tavern License for the Wyandotte Shores Golf Course expire April 30, 2012. The applications for license renewal for these two facilities have been received.

It is the recommendation of the Interim Superintendent of Recreation that the City Council approves the applications for renewal of these licenses for one year and authorizes the Mayor and City Clerk to sign said applications.

Thanking you in advance for your cooperation in this matter.

Sincerely yours,  
Janes R. Knopp  
Interim Superintendent of Recreation

April 2nd 2012

Honorable Mayor Peterson and City Council Members, 3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Honorable Mayor Peterson and City Council Members,

On March 26th 2012, bids were opened for file #4578 Beer Distributor for the Wyandotte Street Art Fair. Bids were received from Eastown Distributors Company of Highland Park and West Side Beer from Romulus.

While pricing of kegs are similar, West Side Beer Company will provide us with a donation of \$14,000, boxes of wrist bands and offers a frozen beverage for our patrons. For details please see the below chart. For these reasons we recommend to award the bid to West Side Beer Company. This company has provided the beverages and services for the Wyandotte Street Art Fair for many years and we look forward to continuing this relationship with them for the future.

| WEST SIDE BEER             |               | EASTOWN DISTRIBUTORS       |                   |
|----------------------------|---------------|----------------------------|-------------------|
| 2 varieties American Lager | \$82 per keg  | 2 varieties American Lager | \$81.50 per keg   |
| 1 Malt Lager               | \$92 per keg  | 1 Malt Lager               | \$98 per keg      |
| 16 oz. Plastic Cups        | \$59 per case | 16 oz. Plastic Cups        | \$51 per keg      |
| Wrist Bands                | \$0 per case  | Wrist Bands                | \$8 per case      |
| Malt Beverage              | \$20 per case | Malt Beverage              | \$36 per case     |
| Frozen Beverage            | \$43 per case | Frozen Beverage            | Not available     |
| Monetary Donation          | \$14,000      | Monetary Donation          | \$10,000-\$15,000 |

The undersigned recommends the acceptance of the proposal from West Side Beer Company as the best bid received meeting the specifications. Amount to be paid from account 285.225.925.730.860.

Thank you very much, Heather A. Thiede, Special Event Coordinator

Mayor and City Council, 3131 Biddle Ave., Wyandotte, MI 4819 2

Thursday, March 29, 2012

Honorable Mayor and City Council;

Herewith, please find an annual report on the 2011 Heritage Event Series compiled by the staff of the Wyandotte Museums for consideration and review by the Cultural and Historical Commission at their February 9th, 2012, meeting. Over the following month, the report was reviewed by the Commission for possible comment, and subsequently approved for submission to Council at their March meeting.

Contained therein is an overview of the Wyandotte Museum's Heritage Event Series, including all marketing initiatives, individual event summaries and analysis, application to the Museum mission statement, staff recommendations, and financial information. The report was compiled as part of the required 2012 department goals and objectives submitted by each department head to Finance and Administration, as well as the Mayor's Office, for consideration and evaluation at the end of the fiscal year.

The Museums' Heritage Event Series has assisted in making Wyandotte a destination community with monthly special evening programming highlighting the history and heritage of our city. It has also allowed for freedom in taking advantage of different and exciting opportunities to expand our volunteer base and local audience. The Museum is further able to engage in cultural and tourism marketing initiatives that highlight the city and our many public event offerings, working with other city departments, commissions, and business organizations.

Museum staff as well as the Cultural and Historical Commission looks forward to continuing the Heritage Event Series, and developing new public programs that enhance the quality of life for the citizens of our city and beyond. I submit this report for your collective review. Should you have any questions, please do not hesitate to contact me.

Sincerely,  
Jody L. Egen, Director of Museums and Cultural Affairs

March 20, 2012

Mayor Joseph Peterson & City Council, City of Wyandotte, Michigan

Dear Mayor Peterson & Council Members:

The Recreation Commission recommends that James R. Knopp assumes the position of Superintendent of Recreation effective April 2, 2012. Concurrently, Justin Lanagan is to serve as Administrative Trainee in the Recreation Department under the direct supervision of the Superintendent of Recreation. Both employment considerations are subject to the conditions listed below:

Superintendent will work as follows at the rate of compensation of \$25 per hour:

April 2 thru September 30, 2012 – Up to 70 hours per pay period  
 October 1, 2012 thru March 31, 2013 – Up to 60 hours per pay period  
 April 1, 2013 thru March 30, 2014 – Up to 50 hours per pay period  
 March 31, 2014 thru April 5, 2015 – Up to 40 hours per pay period

Superintendent cannot receive payment in excess of the number of hours allotted in the previously declared time frame. Any additional hours may be accumulated and used at a later date. Under no circumstances will there be any pay-out of accumulated time upon separation of employee. Employee will continue on payroll as a part-time employee with no contract. Either party may terminate employment at any time without cause.

Administrative Trainee will move from his present position as Assistant Recreation Laborer to Administrative Trainee with no additional compensation for a minimum of one year. His present position will remain open and his job will be performed by seasonal employees. A quarterly evaluation will be supplied to Mr. Lanagan, Recreation Commission and City Administrator Todd A. Drysdale by the Superintendent.

If at any time the consensus of Mr. Drysdale, Superintendent, and the Recreation Commission is unfavorable in continuing this trainee process, Mr. Lanagan will be returned to his former position without penalty.

Sincerely yours,  
 Lori Shiels, President, Recreation Commission

March 29, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members  
 3131 Biddle Avenue  
 Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

The undersigned concurs with the recommendation of the Recreation Commission dated March 20, 2012 regarding the future of the vacant Recreation Superintendent position. The proposal has no budgetary impact as the part-time costs are already included in the budget and no compensation increase is being offered to Mr. Lanagan.

The merits of this recommendation include:

1. Immediate cost-savings which were evidenced by the budget amendment adopted on March 2, 2012 which reduced the Recreation Department budget by \$54,720.
2. Staff development as this provides an opportunity for an existing employee to advance within the department. It should be noted that Mr. Lanagan currently holds a bachelor's degree and has enrolled in a graduate program to pursue a Master's degree in Recreation Management.
3. Potential elimination of the full-time laborer position in the future (without layoff).

Sincerely,  
 Todd A. Drysdale, City Administrator

March 29, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members  
 3131 Biddle Avenue  
 Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and approval are tentative agreements between the City of Wyandotte and the IAFF Local #356 relating to the collective bargaining agreement for the period from February 1, 2012 through December 31, 2015. In addition to changes in various operational work rules, these tentative agreements provide for the following:

1. No wage increase.
2. A reduction in holiday pay of 1.58% annually.
3. Elimination of longevity pay.
4. A revision in the cost-sharing formula for active employee health insurance coverage.
5. An increase in prescription copayment for new retirees of the bargaining unit.
6. Increase in the payment-in-lieu of health care coverage.
7. Elimination of overtime and uniform allowance in the final average compensation (FAC) used for the calculation of retirement allowances.

The undersigned recommends approval of these tentative agreements. If approval is granted, the undersigned will prepare a new collective bargaining agreement for the aforementioned period. The Mayor and City Clerk should be instructed to execute this agreement.

Sincerely,  
Todd A. Drysdale, City Administrator

April 2, 2012

The Honorable Mayor & Council City of Wyandotte  
3131 Biddle Avenue, Wyandotte, MI 48192

Honorable Mayor and City Council,

Enclosed herewith is a copy of resolutions passed by Municipal Service Commission at its regular meeting of March 21, 2012. Resolutions as follows:

1. Authorization for the Director of Information Technology to purchase server upgrades and advanced storage solutions to implement recommendations put forth in the Information Technology Assessment in the amount of \$45,520.21.

Very truly yours,  
City of Wyandotte  
WYANDOTTE MUNICIPAL SERVICES, David Fuller, Director of Information Technology  
To: Honorable Mayor and City Council  
From: Department of Legal Affairs  
Re: Request for Reimbursement

Dear Mayor and City Council:

This is in response to the request from The Total Health Girls requesting reimbursement for cost incurred for putting in a shower at their facility as required by the city ordinance. The city, in its discretion, adopted an ordinance regulating massage establishments which required the placement of a shower. Subsequent to that ordinance the city has received requests to remove this requirement. There were no objections filed with the city council to this request. As a result the city council decided to amend the ordinance and Total Health Foods then requested reimbursement for their costs incurred in putting in a shower.

I am not aware of any legal authority which would permit the city, through the use of its general funds, to reimburse a business for work done to their property even if said work was a requirement to obtain a license. However, the Downtown Development Authority may have authority if the DDA determines the expenditure of its funds would improve the property in question and also improve the viability of businesses within the district. It was stated by the DDA director that the current guidelines do not allow for such expenditure, but the director also indicated that those guidelines are always being reviewed.

While the removal of the shower (which is not being used) is not an expansion of the building, this removal could provide additional space for their business. It would be my recommendation that The Total Health Girls approach the DDA to consider their request.

Respectfully submitted  
Department of Legal Affairs  
LOOK, MAKOWSKI and LOOK  
Professional Corporation  
William R. Look

TO: Honorable Mayor and City Council

DATE: March 22, 2012

FROM: Daniel J. Grant, Chief of Police

SUBJECT: REQUEST REGARDING DOG PARK, BACKYARD CHICKENS, AND ROOF-TOP HONEY BEES

CC: Todd Drysdale, City Administrator  
Mark Kowalewski, City Engineer  
Chuck Gillenwater, Animal Control Officer

I am forwarding this correspondence in accordance with the City Council resolution dated March 13, 2012 in regards to the above request from Rebecca Vogel-McGowen of 1880 18th Street.

Regarding a dog park, our ordinances do not prohibit the development of such a park and the parks opened in other communities have been well-received by their resident dog-owners. My only concern would be to assure that dog owners would be required to clean-up after their dogs and if unleashing animals is allowed this may result in fighting between dogs as a result of their territorial tendencies.

Our current ordinance as cited in the Council resolution in my opinion prohibits keeping chickens as requested by Ms. Vogel-McGowen. I am aware of the growing popularity of "Urban Agriculture"; however, the keeping of chickens "within 500 feet of a dwelling, street, alley, or public place" was instituted in our ordinance for a reason. The Police Department currently gets calls from irate residents when their neighbor next-door runs the clothes dryer late at night or feeds wild birds/pigeons, I would suspect that the noise and smell issues relating to the neighbors chickens would become even more of an issue. Unless an ordinance is drafted which regulates the size/location of a proposed property, number of chickens, prohibition of roosters, and maintenance of the proposed pens, I think our residents are best served if we adhere to our current ordinance.

In regards to the keeping of roof-top honey bees, we currently have no ordinance prohibiting such an activity.

Respectfully,  
Daniel J. Grant

March 21, 2012

The Honorable Mayor Peterson and City Council  
City Hall, Wyandotte, Michigan

RE: Chicken Coops, Honey Bees and Dog Park Ordinances

Dear Mayor Peterson and Council Members:

At the City Council Meeting of March 13, 2012 the communication from Rebecca Vogel-McGowan chicken coops, honey bees and Dog Park were referred to the undersigned.

Those communities that do allow chickens have set backs from property lines and adjacent structures. For instance Ferndale's is 150 feet and Marshall's is 100 feet from any public street, alleys or dwelling.

Wyandotte's ordinance, Section 4-1 General Prohibition against Keeping, states:

It shall be unlawful for any person to keep, within five hundred (500) feet of any dwelling, street, alley or public place, any animal, bird or fowl except pigeons and such animals or birds as are commonly kept or housed as household pets.

The attached ordinance from Allen Park regarding the restrictions on domestic honey beekeeping only allows bees on property zoned regional shopping or industrial districts. Wyandotte's ordinances are silent on bee keeping.

A dog park has been discussed before and an appropriate site has not been determined.

Therefore, the undersigned recommends:

1. That the ordinance not be changed for chickens
2. The Planning Commission consider changing the zoning ordinance to permit bee keeping in industrial zoned areas with appropriate restrictions as needed.
3. The City continue to look for an appropriate location to consider for a dog park

Very truly yours,

Mark A. Kowalewski City Engineer

March 27, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and adoption is a Fund Deficit Elimination Plan related to the Brownfield Redevelopment Authority Fund. This plan is required by the Michigan Department of Treasury.

The undersigned recommends that the City Council adopt the Fund Deficit Elimination Plan as outlined in the March 27, 2012 letter to the Local Audit and Finance Division of the Michigan Department of Treasury. If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,  
Robert J. Szczechowski  
Deputy Treasurer/Assistant Finance Director

March 27, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and adoption is a Fund Deficit Elimination Plan related to the Grants Fund. This plan is required by the Michigan Department of Treasury.

The undersigned recommends that the City Council adopt the Fund Deficit Elimination Plan as outlined in the March 27, 2012 letter to the Local Audit and Finance Division of the Michigan Department of Treasury. If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,  
Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director

March 27, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members  
3131 Biddle Avenue  
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and adoption is a Fund Deficit Elimination Plan related to the Golf Course Fund. This plan is required by the Michigan Department of Treasury.

The undersigned recommends that the City Council adopt the Fund Deficit Elimination Plan as outlined in the March 27, 2012 letter to the Local Audit and Finance Division of the Michigan Department of Treasury. If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,  
Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director

March 29, 2012

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall  
Wyandotte, Michigan

RE: 2746 9th Street Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

With respect to the repairing of the roof and the front porch at the referenced address, the Council Resolution dated November 15, 2011, set the time for completion of repairs to be April 2, 2012. As of this date, no permits have been obtained, nor work performed, on the roof and front porch.

Very truly yours,  
Gregory J. Mayhew, Assistant City Engineer

March 27, 2012

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering and Building Department has solicited quotes for the possible removal of four (4) Underground Storage Tanks (UST) at 3061-3063 Biddle Avenue. Attached are quotes received.

Actual cost is not currently available, but once the Contractor starts excavation the City will be able to determine if tanks do exist and proceed accordingly. This will permit the City to remove tanks in a timely matter if necessary. If tanks do not exist or were filled properly with concrete/sand, the situation will be documented and the hole filled in.

The undersigned recommends the acceptance of the proposal from Pro Excavation, Wyandotte, Michigan in an amount not to exceed \$36,000.00 as being the best proposal received.

Very truly yours,

Mark A. Kowalewski  
City Engineer

Natalie Rankine, Director  
Downtown Development Authority

March 20, 2012

The Honorable Mayor Joseph R. Peterson and City Council  
City Hall, Wyandotte, Michigan

Dear Mayor and Council Members:

Attached please find Purchase Agreement for the City to acquire the following property:

2441 Fort Street \$85,000.00 UDAG Funds - Commercial Building

If this meets with your approval, I recommend that the Department of Legal Affairs be directed to prepare the necessary sale documents and the Mayor and Clerk be authorized to execute same.

I further recommend that the undersigned be authorized to demolish same.

Very truly yours,  
Mark A. Kowalcwski City Engineer

March 19, 2012

The Honorable Mayor Peterson and City Council  
City Hall, Wyandotte, Michigan

RE: Demolition of 302 Goddard Street

Dear Mayor Peterson and Council Members:

At the City Council Meeting of March 6, 2012 (see attached), the Engineering Department was directed to begin demolition of 302 Goddard Street.

The Engineering Department solicited the following bids:

| BIDDER                              | BID        |
|-------------------------------------|------------|
| Pro Excavation, Wyandotte, MI       | \$4,750.00 |
| 21st Century Salvage, Ypsilanti, MI | \$5,200.00 |
| Homrich Inc., Carenton, MI          | \$8,400.00 |

The undersigned recommends the acceptance of the proposal from Pro Excavation, Wyandotte, Michigan in the amount of \$4,750.00. This amount along with any cost previously incurred by the City would be applied to a lien on the property, allowing the City to recoup our cost for the work completed.

Very truly yours,

Mark A. Kowalewski  
City Engineer  
March 21, 2012

Approved by Todd Drysdale  
Director of Administrative/Financial Services

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

Enclosed please find a notice from Department of the Army regarding a forum/workshop entitled, "Waterways, Wetlands and You!" being held on April 16, April 17, April 19 and May 15, 2012. This forum/workshop will include a brief presentation providing an overview of the Corps' Regulatory Program and offer an opportunity to interact with Corps Regulatory Staff about any projects being considered. They encourage anyone interested to attend.

This notice will be posted on the Community Bulletin Board outside of City Hall.

Very truly yours, Mark A. Kowalewski, City Engineer

March 21, 2012

The Honorable Joseph R. Peterson and City Council  
City Hall, Wyandotte, Michigan

RE: 247 Walnut, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On February 27, 2012, the City held the Lottery Drawing for the sale of the Neighborhood Stabilization 2 (NSP2) home at 247 Walnut. The City did not receive any proposals. On March 19, 2012, Council approved a 2nd Lottery Drawing for this property, with the three (3) offers received after the Lottery Drawing held on February 27, 2012. (See enclosed communication dated March 13, 2012) All three (3) prospective purchasers were present for this drawing and Travis L. Brown was selected.

Therefore, attached please find an Offer to Purchase the property at 247 Walnut from Travis L. Brown in the amount of \$120,000.00. Mr. Brown is 50% or below of area median income, completed eight (8) hours of housing counseling, and has applied and was approved for additional homebuyer subsidy from MSHDA.

Therefore, the undersigned recommends acceptance of this Offer to Purchaser. If you concur with this recommendation, the attached resolution will authorize the Mayor, City Clerk and City Attorney, William Look, the authority to execute the necessary sales documents.

Very truly yours, Mark A. Kowalewski City Engineer

March 22, 2012

The Honorable Mayor Joseph R. Peterson and City Council  
City Hall, Wyandotte, Michigan 48192

RE: PUBLIC HEARING PC#021412

Dear Mayor Peterson and Council Members:

Attached is a copy of the resolutions duly adopted by the Planning Commission held on Thursday, March 15, 2012.

In its resolutions, the Commission recommends that the request from Ghazwan Atto and Larry Thomas to rezone the property known as 98 Walnut, Wyandotte, be APPROVED for rezoning from Plan Development (PD) to Vehicular Parking (P-1).

Also attached is a copy of the transcript of the public hearing. Should you have any questions, please do not hesitate to contact the undersigned.

Sincerely,  
Elizabeth A. Krimmel, Chairperson, PLANNING COMMISSION

March 20, 2012

The Honorable Mayor Joseph R. Peterson And City Council  
City Hall  
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

This letter is to inform you that the City will be utilizing Michigan Inter-Governmental Trade Network (MITN) for advertising our bid projects. MITN is a group of agencies that joined forces to create a regional bid notification system to reduce costs, share resources and to better manage and notify vendors of new bid opportunities. Please review MITN information at [www.mitn.info](http://www.mitn.info). MITN will provide advertising, notify perspective bidders, and distribute specifications for projects wherein the City is soliciting proposals which are \$2,500 or higher. Specifications will no longer be available to be picked up from the Engineering Department. Proposals will still be advertised in the newspapers two (2) times as is required.

MITN also has a surplus auction process wherein any item can be placed up for sale. Each Department in the City is encouraged to utilize this system.

Very truly yours,  
Mark A. Kowalewski City Engineer

March 21, 2012

The Honorable Mayor Joseph R. Peterson and City Council  
City Hall, Wyandotte, Michigan

Re: Vacant Lot at 12th and Poplar Former 2508 12th Street

Dear Mayor Peterson and Council Members:

Enclosed please find a Purchase Agreement to sell the above captioned property to Miguel and Theresa Lokuta for the amount of \$10,000 on a Promissory/Mortgage Sale. The Lokuta's are proposing to construct a two (2) story single family dwelling with approximately 1,975 square feet, full basement, 3 bedrooms and 3 bathrooms.

The Lokuta's are proposing that the garage be located eight (8) feet past the covered front porch with the entrance off of Poplar. This is contradictory to the specifications which suggest that garage's placed in front of the living quarters, becoming the predominant feature (more than three (3) feet) in the front yard is undesirable. However, since the garage entrance is off Poplar Street and the side of the garage that will face 12th Street will have three (3) windows and two (2) gable roofs, (See Attachment A) we recommend this garage location be approved.

If you concur with this recommendation the attached Resolution will authorize the Mayor and City Clerk to execute the necessary sales documents.

Very truly yours,  
 Mark A. Kowalewski, City Engineer  
 Colleen A. Keehn, City Assessor

LATE ITEM

Date: 03/30/2012  
 From: Detective Lieutenant Bob Heck  
 To: Mayor Peterson and City Council Members  
 Subject: Retirement

Dear Mayor and City Council Members:

Please accept this letter as notice of my retirement effective March 30<sup>th</sup> 2012. I intended to write this sooner but have had some personal matters that prevented me from completing it prior to this date.

I want to let each of you know that I have enjoyed my 26 plus years as a Police Officer for the City of Wyandotte. I have had many opportunities because of your trust in me. Over the years I have served as a Patrol Officer in the special operations division. I was a DARE instructor for three years, became a Detective in 1996 and Detective Lieutenant 2004. I was also honored to be an interim Chief of Police for 18 months prior to Chief Grant being appointed. I must say, working with Chief Grant has been an honor and privilege. He loves the City as much as each of you do and has always thought of the citizens first when issues have come forward. He is a fine man and we are lucky to have him as our Chief of Police.

Finally I want to thank my wife Mary Jo, my Daughter Megan and my son Jeremy for putting up with my unpredictable schedule for the last 26 years. Missing important family events because of my duties as a police officer, being called away at all hours of the night. With all this they stood by me and never complained because they knew this was what police officers do. I considered it a privilege to work for your citizens and I hope I served them well.

Good luck with all of the future challenges.

Sincerely,

Detective Lieutenant Bob Heck (Retired)

April 1, 2012

Mayor Joseph Peterson and City Councilmembers  
 3131 Biddle Avenue, Wyandotte, Michigan 48192

Re: Johnny's Liquor Shoppe Inc. 1012 Ford Avenue

Dear Mayor Peterson and Councilmembers:

The following request was received from the Michigan Liquor Control: Transfer of ownership of a 2011 SDD & SDM licensed business from Johnny's Liquor Shoppe, Inc., to B.N. Abbo, Inc. (Basman Abbo, 21901 Concord Street, Southfield, MI 48076).

Said request has been forwarded to Engineering, Municipal Service, Fire, Police, Treasurer and Legal Departments.

In view of the above, said application is being forwarded to you for your consideration.

Sincerely yours,

William R. Griggs, City Clerk

REPORTS AND MINUTES

|  |                   |
|--|-------------------|
| Cultural & Historical Commission       | March 8, 2012     |
| Financial Services Daily Cash Receipts | March 12-15, 2012 |
| Financial Services Daily Cash Receipts | March 21, 2012    |
| Beautification Commission              | February 8, 2012  |
| Beautification Commission              | March 14, 2012    |
| Zoning Board of Appeals                | March 7, 2012     |
| Planning Commission Meeting            | March 15, 2012    |
| Retirement Commission Meeting          | March 21, 2012    |

CITIZEN PARTICIPATION

None

RECESSRECONVENINGROLL CALL

Present: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

Absent: Councilperson Fricke

FINAL READING OF ORDINANCE

## AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE CODE OF ORDINANCES BY ADOPTING BY REFERENCE MCL 257.625(1)(c) (PORTION OF PUBLIC ACT OF 1949) CONCERNING OPERATING OF A MOTOR VEHICLE WHILE INTOXICATED

THE CITY OF WYANDOTTE:

Section 1. Adoption by Reference of Section 625(1)(c) of the Michigan Vehicle Code.

The City of Wyandotte adopts by reference Section 625(1)(c) of the Michigan Vehicle Code, 1949 PA 300, as amended, MCL 257.625. Said law states as follows: "A person, whether licensed or not, shall not operate a vehicle upon a highway or other place open to the general public or generally accessible to motor vehicles, within this state if the person is operating while intoxicated. As used in this section, "operating while intoxicated" means any of the following:

(c) The person has an alcohol content of 0.17 grams or more per 100 milliliters of blood, per 210 liters of breath, or per 67 milliliters of urine."

Section 2. Applicability.

The provisions of the adopted ordinance apply to the operation of a vehicle within the City of Wyandotte. The reference to "within this state" under this ordinance shall mean "within the City of Wyandotte."

Section 3. Penalties.

A violation of this ordinance is a misdemeanor punishable by one or more of the following:

- (i) Community service for not more than 360 hours.
- (ii) Imprisonment for not more than 180 days.
- (iii) A fine of not less than \$200.00 or more than \$700.00 along with court costs.
- (iv) Driver's license sanctions as allowed by state law.

Section 4. Purpose.

The purpose of this ordinance is to regulate the operation of vehicles within the City of Wyandotte and to provide penalties for the violation of said ordinance.

Section 5. Repeal.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 6. Inspection of MCL 257.625(1)(c).

A person may inspect or obtain a copy of MCL 257.625(1)(c) at the City of Wyandotte Clerk's Office currently located at 3131 Biddle Avenue, Wyandotte, Michigan 48192 during regular business hours.

Section 7. Effective Date.

This ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council, and a copy of the Ordinance or a summary of said Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A Summary of the Ordinance shall designate the location in the city where a true copy of the Ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

NAYS: None

ABSENT: Councilperson Fricke

I hereby approve the adoption of the foregoing ordinance this 2<sup>nd</sup> day of April, 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the 2<sup>ND</sup> day of April, 2012.

Dated April 2, 2012

JOSEPH R. PETERSON, Mayor  
WILLIAM R. GRIGGS, City Clerk

RESOLUTIONS

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand approved as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
ROLL ATTACHED

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from Jeremy Gyorke, Lead Pastor, Wyandotte Family Church, relative to the National Day of Prayer, on May 3 2012 at 6:00 p.m., at Bishop Park is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
ROLL ATTACHED

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from Pastor Tim Daniel and members of the Zion Free Will Baptist Church, 1570 Oak, Street, Wyandotte thanking the City for the opportunity to make payments on their drain repair bill is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
ROLL ATTACHED

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communications from Councilman James R. DeSana; Joe DiSanto, member Coachlight Properties, LLC and the City Engineer relative to the future proposed use and /or demolition of 936 Ford Avenue is hereby referred to the City Engineer and Land Sale Committee for a review and report back to Council with a recommendation in two (2) weeks (April 16, 2012) and building be cleaned of all graffiti outside of building.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
YEAS: Councilpersons Browning, Galeski, Sabuda, Stec  
NAYS: Councilperson DeSana

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from the Interim Superintendent of Recreation as it pertains to the renewal of the Tavern License for the Wyandotte Shores Golf Course and the Class C liquor license for the Benjamin F. Yack Recreation Center is hereby receive and placed on file. AND BE IT FURTHER RESOLVED that Council APPROVES said renewals and directs the Mayor and City Clerk to sign said applications.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan April 2, 2012

## RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation of the Special Event Coordinator as set forth in the communication dated April 2, 2012 relative to Bid File # 4578 Beer Distributor for the Wyandotte Street Art Fair and accepts the Budweiser Brand proposal from West Side Beer Company as being the best bid received meeting specifications, funds to be derived from account # 285.225.925.730.860 including the following:

|                            |                  |
|----------------------------|------------------|
| 2 varieties American Lager | \$82 per keg     |
| 1 Malt Lager               | \$92 per keg     |
| 16 oz. Plastic Cups        | \$59 per case    |
| Wrist Bands                | -0-              |
| Malt Beverage              | \$20.50 per case |
| Frozen Beverage            | \$43 per case    |
| Monetary Donation          | \$14,000         |

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan April 2, 2012

## RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication and annual report on the 2011 Heritage Event Series as submitted by the Director of Museums and Cultural Affairs is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan April 2, 2012

## RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council hereby CONCURS in the recommendations of the Recreation Commission and City Administrator as outlined in their communications.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements between the City of Wyandotte and IAFF Local # 356 and further instructs the City Administrator to prepare the collective bargaining agreement for the period of February 1, 2012 through December 31, 2015, AND FURTHER authorizes the Mayor and City Clerk to execute said agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the Municipal Service Commission and Director of Information Technology to authorize the Director of Information Technology to purchase server upgrades and advanced storage solutions in the amount of \$45,520.21.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from the Department of Legal Affairs regarding the request from the Total Health Care owners requesting reimbursement for costs incurred for putting a shower at their facility as required by City Ordinance is hereby referred to the Downtown Development Director to review their request.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communications from the City Engineer and Police Chief responding to the communication from Rebecca Vogel-McGowan regarding chicken, honeybees and the creation of a dog park are hereby received and placed on file. AND BE IT FURTHER RESOLVED that the issue of honey bee keeping is hereby referred to the Planning Commission for recommendations on amendments to the zoning ordinances to allow domestic honey beekeeping in an industrial zoned district; AND BE IT FURTHER RESOLVED that no further action be taken relative to the chickens and FURTHER that the City continue to explore an appropriate location for Dog Park.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that WHEREAS, the financial statements of the City of Wyandotte show a deficit in the Brownfield Redevelopment Authority Fund net assets; AND WHEREAS, the City of Wyandotte is required to adopt a Deficit Elimination Plan that addresses said deficit in the Brownfield Redevelopment Authority Fund's net assets; AND WHEREAS, Staff has prepared the attached proposed Deficit Elimination Plan to address the requirement; now therefore BE IT RESOLVED by the City Council, that Council adopts the attached Deficit Elimination Plan; and BE IT FURTHER RESOLVED by the City Council that the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Deficit Elimination Plan to ensure compliance with accounting requirements.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that WHEREAS, the financial statements of the City of Wyandotte show a deficit in the Grants Fund fund balance; and WHEREAS, The City of Wyandotte is required to adopt a Deficit Elimination Plan that addresses said deficit in the Grants Fund's fund balance; and WHEREAS, Staff has prepared the attached proposed Deficit Elimination Plan to address the requirement; now there BE IT RESOLVED by the City Council that Council adopts the attached Deficit Elimination Plan AND BE IT FURTHER RESOLVED by City Council, that the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Deficit Elimination Plan to ensure compliance with accounting requirements.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that WHEREAS, the financial statements of the City of Wyandotte show a deficit in the Golf Course Fund net assets; and WHEREAS, the City of Wyandotte is required to adopt a Deficit Elimination Plan that addresses said deficit in the Golf Course Fund's net assets; and WHEREAS, Staff has prepared the attached proposed Deficit Elimination Plan to address the requirement; now therefore BE IT RESOLVED by City Council, that Council adopts the attached Deficit Elimination Plan; and BE IT FURTHER RESOLVED by City Council, that the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Deficit Elimination Plan to ensure compliance with accounting requirements.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from the Assistant City Engineer relative to the property at 2746-9th is hereby received and placed on file. AND BE IT FURTHER RESOLVED that said issue be extended to May 30, 2012 for roof and an extension for a six month period to cover the work on the porch (October 30, 2012).

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer and the Director of Downtown Development Authority to accept proposals of Pro Excavation, Wyandotte for the removal of the four (4) underground storage tanks at 3061-3063 Biddle Avenue in an amount not to exceed \$36,000.00. AND BE IT FURTHER RESOLVE that the City may participate in the cost with the DDA through the UDAG Fund; depending on the total cost.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer to acquire the property at 2441 Fort Street in the amount of \$85,000.00 to be appropriated from UDAG Area Funds; AND BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND BE IT FURTHER RESOLVED that the City Engineer is directed to DEMOLISH same.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from the City Engineer regarding the demolition of the structures at 302 Goddard Street is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council accepts the proposal from Pro Excavation, Wyandotte, Michigan in the amount of \$ 4,750.00 from account # 492-200-850-519; AND BE IT FURTHER RESOLVED that the City Attorney is directed to file a lien against the property at 302 Goddard Street, Wyandotte, MI. Sidwell # 57-004-10-0036-000 in the amount of \$4,750.00 for the demolition of said property.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

YEAS: Councilpersons Browning, DeSana, Galcski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from the City Engineer regarding the U.S. Army Corps of Engineers forum/workshop on "Waterways, Wetlands and You" is hereby received and placed on file; AND BE IT FURTHER RESOLVED that the Bacon Memorial Library will be hosting a forum/workshop on April 17, 2012 from 1 to 3 p.m.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

ROLL ATTACHED

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer dated March 21, 2012, regarding the sale of the home at 247 Walnut, Wyandotte, Michigan; AND BE IT FURTHER RESOLVED that Council accepts the offer to purchase from Travis L. Brown, to acquire the property at 247 Walnut in the amount of \$120,000; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor, City Clerk and City Attorney are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Leonard T. Sabuda

Supported by Councilperson Todd M. Browning

YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from the Planning Commission regarding the rezoning of the property known as 98 Walnut is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council CONCURS with the recommendation of the Planning Commission and approves the rezoning of the property at 98 Walnut, Wyandotte and refers same to the Department of Legal Affairs to prepare the property change in zoning.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard T. Sabuda  
 Supported by Councilperson Todd M. Browning  
 YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council CONCURS with the communication from the City Engineer regarding the use of Michigan Inter-Governmental Trade Network (MITN) for advertising the City of Wyandotte's bid projects is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council encourages all Departments to utilize MITN for advertising bid projects.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard T. Sabuda  
 Supported by Councilperson Todd M. Browning  
 YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer and City Assessor dated March 21, 2012, regarding the sale of the vacant property known as 2508-12th Street, Wyandotte, Michigan ; AND BE IT FURTHER RESOLVED that Council CONCURS with the recommendation of the City Engineer and City Assessor to approve the site plan for the proposed home at the former 2508-12th as submitted to Council on March 26, 2012; AND BE IT FURTHER RESOLVED that Council accepts the offer of Miguel and Theresa Lokuta in the amount of \$10,000 to purchase the vacant property known as the former 2508-12th Street, Wyandotte, Michigan dated March 19, 2012; AND BE IT RESOLVED that the Mayor and Clerk are hereby authorized to execute the Offer to Purchase Real Estate and the City Attorney, William R. Look, is authorized to execute any necessary sales documents on behalf of the City.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard T. Sabuda  
 Supported by Councilperson Todd M. Browning  
 YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the communication from Bob Heck, Detective Lieutenant relative to his notice of retirement effective March 30, 2102 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the Mayor and Council and citizens of Wyandotte thank Officer Heck for his 26 plus years of dedicated service. AND BE IT FURTHER RESOLVED that Mayor and Council wish Bob Heck and his family health and happiness in the years to come.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard T. Sabuda  
 Supported by Councilperson Todd M. Browning  
 ROLL ATTACHED

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that Council CONCURS in the recommendation of the City Clerk to APPROVE the transfer of ownership of a 2011 SDD & SDM licensed business from Johnny's Liquor Shoppe Inc. (1012 Ford Avenue) , to B.N. Abbo, Inc.; (Basman Abbo 21901 Concord Street, Southfield, MI. 48076).

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard T. Sabuda  
 Supported by Councilperson Todd M. Browning  
 YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan April 2, 2012

RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the Council meeting of April 9, 2012 is hereby CANCELLED due to the EASTER HOLIDAY.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard T. Sabuda  
 Supported by Councilperson Todd M. Browning  
 YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
 NAYS: None

Wyandotte, Michigan April 2, 2012

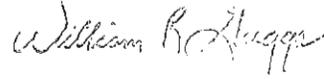
RESOLUTION by Councilperson Leonard T. Sabuda

RESOLVED by the City Council that the total bills and accounts in the amount of \$1,876,205.13 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.  
 MOTION by Councilperson Leonard T. Sabuda  
 Supported by Councilperson Todd M. Browning  
 YEAS: Councilpersons Browning, DeSana, Galeski, Sabuda, Stec  
 NAYS: None

ADJOURNMENT

MOTION by Councilperson Leonard T. Sabuda  
Supported by Councilperson Todd M. Browning  
That we adjourn.  
Carried unanimously  
Adjourned at 10:05 PM  
April 2, 2012



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William R. Griggs, City Clerk

**FINANCIAL SERVICES DAILY CASH RECEIPTS**

DATE 4-4-12  
 BEGINNING DATE 4-4-12 AND ENDING DATE 4-4-12  
 SALES RECEIPT # 227108 THRU 227112

| DESCRIPTION                     | ACCOUNT NUMBER  | KEY CODE | AMOUNT          |
|---------------------------------|-----------------|----------|-----------------|
| ACCTS. RECEIVABLE - RESCUE      | 101-000-041-020 | XL       |                 |
| MIDWESTERN AUDIT A/R -RESCUE    | 101-000-041-021 | XT       | <u>33.33</u>    |
| MISCELLANEOUS RECEIPTS          | 101-000-655-040 | RE       | <u>10.00</u>    |
| LIQUOR LICENSE                  | 101-000-600-030 | S2       |                 |
| FINES DIST COURT WYANDOTTE      | 101-000-650-010 | M1       |                 |
| DIST COURT RIVERVIEW CASES      | 101-000-650-012 | M3       |                 |
| WORK FORCE WYANDOTTE            | 101-000-650-011 | M2       |                 |
| WORK FORCE RIVERVIEW            | 101-000-650-017 | M6       |                 |
| COURT TECHNOLOGY WYANDOTTE      | 101-000-650-018 | M7       |                 |
| COURT DRUG TESTING FEES         | 101-000-650-020 | M9       |                 |
| COURT SCREENING ASSESSMENTS     | 101-000-650-021 | AS       |                 |
| CHEMICAL AWARENESS              | 101-000-650-024 | AW       |                 |
| STATE DRUNK DRIV/DRUG CASE MGT  | 101-000-650-013 | M4       |                 |
| PRISONER BILLING                | 101-000-650-015 | M5       |                 |
| LAND CONTRACT REC. - UDAG       | 284-000-041-050 | AR       |                 |
| PARKING LOT LOANS               | 284-000-060-030 | AR       |                 |
| CINGULAR WIRELESS CELLSITE RENT | 492-000-655-020 | BB       |                 |
| LAND CONTRACT/TIFA CONSOL.      | 492-000-041-050 | AR       |                 |
| LAND CONTRACT - TIFA DOWNTOWN   | 499-000-041-050 | AR       |                 |
| MUNICIPAL SERVICE SEWAGE        | 590-000-068-010 | 5A       |                 |
| SELF INSURANCE REIMBURSEMENT    | 677-000-670-010 | 7A       |                 |
| HEALTH INS. REIMB. - RETIREE    | 731-000-231-020 | 3R       |                 |
| QUARTERLY HEALTH M.S. RETIREE   | 731-000-670-010 | 7R       |                 |
| PD EMPLOYEE PENSION CONTRIB     | 731-000-392-040 | EP       | <u>2,756.66</u> |
| DESANA TRUST                    | 701-000-391-034 | DT       | <u>90.72</u>    |
| MORGAN STANLEY REFUND           | 731-000-655-010 | MZ       | <u>100.00</u>   |
|                                 |                 | MZ       |                 |
| TOTAL MONIES RECEIVED           |                 |          | <u>2,990.71</u> |

TODD A. DRYSDALE  
 DIRECTOR OF FINANCIAL SERVICES

CITY OF WYANDOTTE  
BEAUTIFICATION COMMISSION MEETING MINUTES-APPROVED  
MARCH 14, 2012

Members Present: John Darin, Chairperson, Brandon Calvin, Linda Orta, Carol Resto, Bill Summerell, Karen Tavernier, Alice Ugljesa

Members Excused: Joanne Cuva, Maggie Molnar, Alana Paluszewski

Guests: None

1. Call to order: The Meeting was called to order by John Darin at 6:12pm.
2. Approval of previous minutes: The minutes of the February 8, 2012 regular meeting of the Beautification Commission were approved as written. Motion was made by Alice, seconded by Linda. The minutes were approved unanimously.
3. Treasurer's report: There was no report. There were no additional expenses since the last report. The balance remains at \$6,810.62
  - a. Conflict of interest forms were passed out and need to be filled out by all commission members and filed with clerk's office. The timeline for completion of the Conflict of Interest forms is April 11.
4. Communications:
  - a. We received a newsletter from Keeping Michigan Beautiful. We will add a report of that organization to our agenda as a regular item and ask Alana to keep us updated. She is our current liaison but we would also like to see her become one of the directors.
  - b. We were invited to the Grosse Point Park Spring Quarterly meeting and luncheon of the Beautification Council of SE Michigan. It will be Thursday, March 15, 2012. A motion was made by John, seconded by Carol, to reimburse the cost of the event for any Commission member that can attend. The motion was approved unanimously.
5. Proposal to maintain beehives and chicken hens: A copy of the email on this subject was included in our packet. This issue was addressed at the March 12<sup>th</sup> City Council meeting. John spoke at the meeting. Our biggest concerns are the health and safety issues of keeping chickens and bees in the community. There is an ordinance against keeping chickens and the citizen would need an exception by the council in order to proceed. There are also allergy and cleanliness issues associated with this. We also discussed the possibility of persons vandalizing the bee hive and chicken coop. There is an active beehive at the high school greenhouse. There was a resolution by the City Council to have the Engineering Dept. follow up on this issue and report back. John asked that the Commission be kept in the loop on the process.
6. Spring 2012 plant order: Dig-In Date Saturday, May 19, 2012, Rain Date Sunday, May 20, 2012
  - a. Purchase of plants for DDA: Carol reported that Ray Hunter will be used for the 5 round planters, 6 cubes, and the urn, prices should be comparable to last year. We will also be ordering soil from Ray Hunter. We will be ordering from Moose and Squirrel for the Biddle Boxes. That order comes to \$1,086.60. Eckerts goes to special areas. That order comes to \$1,026.20
  - b. PHMG: Carol reported that this order will come from Four Star Greenhouses. This is the first time we are using them. We have an email from Natalie clarifying funding for PHMG, stating that funding for the flowers for the PHMG will come from a different account, not our general account. They have budgeted between \$500-\$600 for annuals. We will get soil for the PHMG from Proven Winners. We will plant the PHMG sometime after the dig-in.
  - c. Motion to Approve Purchases: Motion by Karen, 2<sup>nd</sup> by bill to approve Spring order, the motion was approved unanimously.
  - d. Other: There was a motion to have football players help plant. Motion by Carol, 2<sup>nd</sup> by Linda. The motion was approved unanimously. We would also like to extend an invitation to our community gardeners to help plant at the dig-in. We would like to see if Natalie can secure us a building to store the flowers in in the event of a rain day. The plants for the Dig-In will be delivered at 7am on May 19<sup>th</sup>. Carol will talk to Pete Rose about donating water again this year,

and we need to secure a tent, chairs, and seeds for the dig-in. As a reminder, don't throw out the plastic flower boxes, they can be recycled.

7. Sub-committee on relocation of community garden: The Commission received a communication from the Mayor's Office indicating that the Mayor will be forwarding a letter to the City Council requesting approval of transfer of the Community Garden to the vacant lot next to TeeZer's. There was much discussion as to whether we should go with scraping and backfilling or go with raised beds. We will consult with an expert on community gardens in the Detroit area. After, we need a formal plan and timetable on what needs to be done to get the new community garden ready for planting.
8. New Business:
  - a. Carol received a letter from Councilman Sabuda requesting that the commission fix up the Welcome to Wyandotte sign in front of Walgreens and make sure it looks good. The Mayor also sent a letter; he stated that it is not in our DDA district. The Wyandotte DPS is going to work with us on sign. The Commission wants to wait until the construction is done before we get too much into it. Alana will send a letter to the Mayor about this and thank Councilman Sabuda.
9. Next Meeting: The next regular meeting of the Beautification Commission will be held at 6:00pm on Wednesday, April 11, 2012 at City Hall
10. Adjourn: The meeting was adjourned by John Darin at 8:03pm.

Respectfully submitted,

Brandon Calvin

Recording Secretary,  
Wyandotte Beautification Commission

WYANDOTTE BEAUTIFICATION COMMISSION  
SPECIAL MEETING-COMMUNITY GARDEN RELOCATION-APPROVED  
MARCH 28, 2012

Call to Order: Called to order by John at 4:00pm.

Members Present: John Darin, chairman, Brandon Calvin, Joanne Cuva, Linda Orta, Alana Paluszewski, Carol Resto, Bill Summerell, Karen Tavernier, Alice Ugljesa,

Members Excused: Maggie Molnar

Guests: None

1. Review of City Council Resolution: The report was given by Karen.
  - a. City Council Resolution: At the March 19th meeting of the City Council, City Engineer Mark Kowalewski recommended use of this property for the community garden. City Council concurred and passed a resolution approving use of 155 Oak Street for the community garden.
  - b. Karen hand-delivered the executed Hold Harmless Agreement to Engineering the day it was signed. Upon review, the garden plot rental agreement currently has hold harmless language that the Commission decided was sufficient for its purposes.
  - c. There was a resolution to drop the Community Garden fee, the motion was made by Karen, second by Alice, the motion was approved unanimously.
2. Review of Progress to Date: The report was given by Karen and Bill. They met at the proposed garden site and looked over the area. They talked to Jane, the owner of teezers. Karen went to the Engineering Department, specifically Mark Kowalewski to talk about the site. He said they would put down stakes for boundaries and offered to dredge the surface, most likely with cost.
3. Brainstorming and Development of action plan. The Commission developed a Community Garden Relocation Action Plan that addressed the following issues:
  - a. Sign a Hold Harmless agreement- As a condition of approval, the City Council requires that the Beautification Commission signs a Hold Harmless Agreement for the use of the lot at 155 Oak Street. The responsible parties for completing this are Karen and John, the deadline is March 28 and it has been completed.
  - b. Notification of intent to relocate to Planning Commission and DDA- A letter needs to be written to announce that the community garden will be relocating to 155 Oak Street and that we plan on re-opening on May 12 of this year. Karen will write the letters and John is to present to the DDA. The deadline is April 10.
  - c. Identify the lot lines and boundaries of the lot- The corners of the lot at 155 Oak Street need to be located, surveyed, and staked. This will be done by the Engineering Department staff.
  - d. Identify basic community garden orientation and layout- Per meeting discussion, the front of the garden faces Oak, the setback from the sidewalk is TBD, staging area to be located at the south end, parking for garden is in the adjacent municipal lot, handicapped beds near east sidewalk at municipal lot, plan fencing with front, side, and rear, access gates. John will schedule, with all members to assist. Deadline is April 14-15.
  - e. Configure garden space and identify central water location- Mark exact center of the lot from stakes corners, this will be the approximate location of a central water supply for irrigation and watering. John to schedule and all members to assist. Deadline is April 14-15.
  - f. Configure garden space and identify locations of standard raised beds- Need to develop a garden bed layout based on the existing community garden layout and existing number of raised beds and mark the bed corners. John to schedule, Karen and Bill to design layout, all members to assist. The deadline is April 14-15.
  - g. Run water supply line- A water supply line needs to be run into the center of the garden, trenched and run from the theater lot, it needs to be run down an aisle and not underneath a bed. Karen to coordinate with Greg Meiring from Engineering. Deadline TBD.
  - h. Configure garden space, set up garden staging area- The garden staging area to be set up at the rear and the signage for the staging area needs to be relocated, Alice to coordinate with DPS. Deadline is April 21.
  - i. Disassemble, transport, reassemble, and install the garden beds- Each garden bed needs to be physically moved from their current locations to the marked locations at 155 Oak. Some disassembly and reassembly is likely required and may need corner reinforcement hardware.

- Joanne to coordinate with DPS on the relocation of bed lumber, Karen to coordinate with Workforce to assist. Deadline is April 21-22.
- j. Backfill installed garden beds with topsoil- Attempt to salvage as much topsoil as possible, it is likely full of weeds and will need to be screened and cleaned. Add new topsoil as required to fill beds. Topsoil to be dumped in staging area. Joanne to coordinate with DPS to truck in topsoil, Karen to coordinate with Workforce to assist. Deadline is April 28.
  - k. Apply Round-Up to aisles- Contact herbicide applicator for Round-Up application to aisles and staging area. John to coordinate. To be done in June and August.
  - l. Apply mulch to suppress weed growth- Apply mulch to aisles, staging area, and any other area that may need it. Joanne to coordinate with DPS on delivery of the mulch, Karen to coordinate with Workforce on assistance. Deadline TBD.
  - m. Relocate garden sign- The garden sign will need to be removed from its post, which is cemented in the ground. A new post will need to be purchased and the sign reinstalled. Coordinator TBD to contact Wright Signs to reinstall a post in the new location. Deadline May 12.
  - n. Relocate PVC fencing- The fencing needs to be relocated to the front of the community garden. To be pulled out of ground if not cemented in. Joanne to coordinate with Gabe at DPS to relocate the fencing. Deadline is in June.
  - o. Move existing perennials- The existing bulbs and perennials can be dug up and relocated to 155 Oak Street, the Wyandotte Animal Shelter, or any other suitable locations. Carol and Linda to coordinate with all members assisting. Deadline is June.
  - p. Community Garden Ribbon Cutting and Grand Opening- Would like a high profile publicity event with the DDA, city dignitaries, and the press in attendance. The coordinator is TBD and to work with Natalie. The deadline is May 12.
4. Next Meeting: April 11, 2012 at 6:00p.m.
5. Adjournment: Meeting adjourned by John at 5:11pm.

Respectfully Submitted,

Brandon Calvin

Recording Secretary,  
Wyandotte Beautification Commission

# COMMUNITY GARDEN RELOCATION ACTION PLAN – 155 OAK STREET

Updated 3/28/12

| NEED   | ACTION PLAN  | RESPONSIBLE PERSON(S)   | DEADLINE             | COMMENTS  |
|--|--|---|----------------------|---|
| 1. Hold Harmless Agreement   | As a condition of approval, City Council requires that the Beautification Commission signs a Hold Harmless Agreement for use of the lot at 155 Oak Street  | Karen and John to sign  | W, 3/28/12           | Completed 3/28/12   |
| 2. Notification of intent to relocate to Planning Commission & DDA     | A letter needs to be written to announce that the community garden will be relocating to 155 Oak Street (the lot next to Teezer's), planning garden re-opening on May 12 this year, details to follow.   | - Karen to write letters<br>- John to present to DDA  | T, April 10          | Professional courtesy notification.   |
| 3. Identify the lot lines & boundaries of the lot                      | The corners of the lot at 155 Oak Street need to be located, surveyed, and staked  | Engineering Department staff  | W, April 11          | Completed 4/4/12  |
| 4. Identify basic community garden orientation and layout              | Per meeting discussion, front of garden faces Oak Street (north); setback from sidewalk to be determined; staging area to be located at south end; parking for garden in adjacent municipal lot; handicapped beds near east sidewalk at municipal lot. Plan fencing w/ front, side & rear access gates | - John to schedule<br>- All members to assist   | Sa 4/14 &<br>Su 4/15 | Caution tape run along perimeter (front, rear & side lot lines) of lot  |
| 5. Configure garden space – Identify central water location            | Front of garden determined to be facing Oak Street. Mark exact center of lot from staked corners; this will be approximate location of central water supply for irrigation and watering  | - John to schedule<br>- All members to assist   | Sa 4/14 &<br>Su 4/15 | Triangulate from stakes w/string; ID center w/fluorescent marking paint   |
| 6. Configure garden space – Identify locations of standard raised beds | Need to develop a garden bed layout, based on existing community garden layout & existing number of raised beds; need to mark the bed corners  | - John to schedule<br>- Karen & Bill to design layout<br>- All members to assist  | Sa 4/14 &<br>Su 4/15 | Maintain 4' aisles 4'x8' & 4x10/12' beds<br>Mark bed corners w/fluorescent marking paint                              |
| 7. Run water supply line   | A water supply line needs to be run into the center of the garden; trenched and run from theater lot; needs to run down an aisle and not underneath beds   | - Karen to coordinate w/Greg Meiring from Engineering Dept.   | TBD                  | Timing will depend on Engineering scheduling  |
| 8. Configure garden space – Set-up garden Staging Area                 | The garden Staging Area (for loads of topsoil, mulch, etc) at rear (south); relocate parking signage for Staging Area  | - Alice to coordinate w/DPS<br>- DPS to pull & reinstall signs  | w/e Sa 4/21          | Note that parking signs will be for utility vehicles. All people will park in city lot.                               |
| 9. Disassemble, transport, reassemble, & install the garden beds       | Each garden bed needs to be physically moved from their current locations to the marked locations at 155 Oak. Some disassembly & reassembly likely required; may need corner reinforcement hardware  | - Joanne to coordinate w/DPS<br>- DPS to relocate bed lumber<br>- All members to assist in disassembly & reassembly<br>- Karen to coordinate Workforce to assist<br>- Volunteers to assist? | Sa 4/21 &<br>Su 4/22 | Identify need for corner reinforcement, replacement of lumber, etc. on-site. Need to plan for purchase and reassembly |

# COMMUNITY GARDEN RELOCATION ACTION PLAN – 155 OAK STREET

Updated 3/28/12

|   |  |   |              |   |
|---|--|---|--------------|---|
| 10. Backfill installed garden beds w/topsoil          | Attempt to salvage as much topsoil as possible; likely full of weeds, etc, will need to be screened and cleaned. Add new clean topsoil as required to fill beds. Topsoil to be dumped in Staging Area. | - Joanne to coordinate w/DPS<br>- DPS to truck in topsoil<br>- All members to assist<br>- Karen to coordinate Workforce to assist<br>- Volunteers to assist?              | w/e 4/28     | Alana to determine alternate source and pricing for topsoil; Bakhaus Florists too expensive |
| 11. Apply Round-Up to aisles                          | Contact herbicide applicator for Round-Up application to aisles and staging area   | - John to coordinate  | June, August | Will obtain quote for review & approval   |
| 12. Apply mulch to suppress weeds                     | Apply mulch to aisles, Staging Area, other areas as identified   | - Joanne to coordinate w/DPS<br>- DPS to deliver mulch to Staging Area<br>- All members to assist<br>- Karen to coordinate Workforce to assist<br>- Volunteers to assist? | TBD          |   |
| 13. Relocate garden sign                              | The garden sign will need to be removed from its post, which is cemented in the ground. A new post will need to be purchased and the sign reinstalled  | - TBD to contact Wright Signs to reinstall in new location  | May 12       | Will need to submit quote for review & approval   |
| 14. Relocate PVC fencing                              | Relocate fencing to front of community garden. Can be pulled out of the ground, not cemented in?   | - Joanne to coordinate w/Gabe at DPS to relocate fencing  | June         | Original garden site to be demo'd in July   |
| 15. Move existing perennials                          | Existing bulbs & perennials can be dug up and relocated to 155 Oak Street, Wyandotte Animal Shelter, or other suitable locations   | - Carol & Linda to coordinate<br>- All members to assist  | June         | Original garden site to be demo'd in July; shrubs to be sacrificed                          |
| 16. COMMUNITY GARDEN RIBBON-CUTTING AND GRAND OPENING | High-profile publicity event w/DDA, city dignitaries, press, etc.  | - TBD to coordinate w/Natalie   | May 12       | Whew!! Done!! ☺   |

**CITY OF WYANDOTTE**  
**FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, March 13, 2012. Commissioner Melzer called the meeting to order at 6:05 p.m.

**ROLL CALL:**

Present: Commissioner Harris  
Commissioner Melzer  
Commissioner Noles  
Chief Carley

Recording Secretary: Lynne Matt

**READING OF JOURNAL**

Motioned by Commissioner Noles, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on February 28, 2012. Motion carried unanimously.

**UNFINISHED BUSINESS**

1. *Injury Update.* Chief Carley reported that nobody is off.

**COMMUNICATIONS**

**DEPARTMENTAL**

1. *Wyandotte Fire Department Monthly Report "February 2012"*  
Commissioner Harris motioned to receive and place report on file, supported by Commissioner Noles. Motion carried.

Richard Miller, 1202 2<sup>nd</sup>, asked if we could tell the public number of incidents that happened in city this past month. Commissioner Melzer stated 186 rescue runs and 29 fire runs for a total of 215.

Fire Commission Meeting

Page 2

March 13, 2012

2. *Department Bills submitted February 28, 2012 in the amount of \$1,847.39*

Commissioner Melzer requested roll call vote to formally approve bills and accounts submitted February 28, 2012, supported unanimously. Motion carried.

3. *Daily Reports*

Commissioner Melzer questioned front end repairs done on rescue 772 which Chief Carley stated work was done due to front worn out going over tracks.

Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Noles. Motion carried.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:09 p.m.

Respectfully submitted,



John C. Harris

Secretary

JCH/lm

DRAFT

**CITY OF WYANDOTTE  
FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2<sup>nd</sup> Floor Training Room at Police Headquarters on Tuesday, April 10, 2012. Commissioner Melzer called the meeting to order at 6:00 p.m.

**ROLL CALL:**

|                      |  |
|----------------------|--|
| Present:             | Commissioner Harris<br>Commissioner Melzer<br>Chief Carley |
| Recording Secretary: | Lynne Matt   |
| Absent:              | Commissioner Noles   |

**READING OF JOURNAL**

Motioned by Commissioner Harris, supported by Commissioner Melzer to approve the minutes as recorded for the meeting held on March 13, 2012. Motion carried unanimously.

**UNFINISHED BUSINESS**

1. *Injury Update.* Chief Carley reported that one employee suffered knee injury at house fire on Maple street and is cleared to come back to work his next scheduled day. Another employee suffered a shoulder injury at the house fire on 3<sup>rd</sup> street and was put on light duty with an orthopedic appointment set up for April 16, 2012.

**COMMUNICATIONS**

1. *"After the Fire"*  
Chief Carley stated that this "After the Fire" packet was put out by FEMA which details to homeowner's what to do after a fire and who to call. Commissioner Harris stated great information for people and glad to see department handing out.

**DEPARTMENTAL**

1. *Mutual Aid Agreement discussion*  
Chief Carley stated mutual aid agreement is in the hands of DCC, Mayor's group and Downriver Fire Chiefs who are still struggling with impact and progress is ongoing.

2. *Commission recommendations on "Open Positions"*

Commissioner Melzer stated we have had past discussions on open positions caused by retirements/promotions. Chief Carley stated that we are 4 positions short from a year ago, and that we put in for "Safer Grant" which as of yet we have no response on but it is moving along it has been filed/reviewed. As far as contract, Council and Union approved we are just awaiting language review. Commissioner Melzer stated when contract approved and mutual aid agreement done then commission would be better able to make recommendations regarding open positions.

3. *Wyandotte Fire Department Monthly Report "March 2012"*

Commissioner Harris stated that fire department rescue 771 responded to 131 rescue calls and rescue 772 responded to 101 calls for a total of 232. Of those 232, 165 were transported to the hospital and 67 were no transports. Also, there were 33 fire engine runs for the month. Chief Carley stated that \$116,811 was billed out for the month of March. Commissioner Melzer motioned to receive and place report on file, supported by Commissioner Harris. Motion carried.

4. *Department Bills submitted March 13, 2012 in the amount of \$4,010.74*

*Department Bills submitted March 27, 2012 in the amount of \$4,796.58*

Commissioner Harris motioned to formally approve bills and accounts submitted as stated above, supported by Commissioner Melzer. Motion carried.

5. *Daily Reports*

Commissioner Melzer questioned about mold at station 2 if this is problem which Chief Carley stated it wasn't brought to his attention.

Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Melzer. Motion carried.

**ADJOURNMENT**

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:26 p.m.

Respectfully submitted,

John C. Harris  
Secretary

JCH/lm

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
Joseph Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**DOWNTOWN DEVELOPMENT AUTHORITY**

**MEETING MINUTES**

**March 14, 2012 at 5:30pm**

**3131 Biddle Avenue, Wyandotte, Michigan 48192**

1. **MEMBERS PRESENT** – Norm Walker, Gerry Lucas, Peter Rose, Greg Gilbert, John Jarjosa, Leo Stevenson, Patt Slack
2. **MEMBERS EXCUSED** – Mayor Peterson, Dr. Patrick VanDeHey
3. **OTHERS PRESENT** – Natalie Rankine, Sarah Schwochow, Tom Woodruff, Diane Woodruff, Alex Alaverz, Lynn Styffensky, Jay Styffensky, Mikelle Vargas
4. **ATTENTION TO THE AUDIENCE**
5. **APPROVAL OF MINUTES & AGENDA**

N. Rankine requested the addition of 8i -- Grant Program and 9c – New Businesses to the agenda.

**Motion by G. Lucas, supported by G. Gilbert to approve the previous DDA meeting minutes and the current agenda, as amended. All in favor, motion carries.**

6. **INFORMATION TO RECEIVE AND PLACE ON FILE**
  - a. **Grant sub-committee meeting minutes**

7. **MONTHLY REVENUE/EXPENDITURE REPORT**

N. Rankine said that the DDA is on budget. P. Rose asked if parking lot maintenance was in the budget. N. Rankine confirmed that the parking lot next to the Farmers Market site would get a new topcoat before the Market begins.

8. **ONGOING PROJECTS AND BUSINESS**

- a. **Wyandotte Farmers Market**

N. Rankine reported that she and the new market manager went to the Michigan Farmer's Market Conference. She asked for a budget amendment to take Renee's salary (\$3,000) from Farmers Market Account 499.200.925.802 to Support Staff Salary account number 499.200.725.120. In addition a budget amendment is needed to pay \$229.50 in FICA from Farmers Market Account 499.200.925.802 to FICA account 499.200.725.150.

**Motion by G. Lucas, supported by P. Slack to transfer \$3,000 from Farmers Market account (499.200.925.802) to Salary account (499.200.725.120). Roll called. All in favor, motion carries.**

**Motion by P. Rose, supported by G. Lucas to transfer \$229.50 from Farmers Market account (499.200.925.802) to FICA account (499.200.725.150). Roll called. All in favor, motion carries.**

- b. **DIA Inside/Out**

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
Joseph Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**DOWNTOWN DEVELOPMENT AUTHORITY**

N. Rankine updated the board on the DIA Inside/Out exhibit. She also thanked all the volunteers who helped with the window display in the Sears building. The Desing and Promotions committee has giveaways and smaller events planned at each piece from April through June, including the grand opening on March 30<sup>th</sup>.

**c. Restaurant Week**

N. Rankine was pleased to announce that there will be 86% participation in the first Downtown Restaurant Week. Like the “Shop Downtown for the Holidays” program, she and the Mayor will surprise patrons by picking up their tab and having giveaways.

**d. 3061 & 3063 Biddle Avenue**

N. Rankine updated the board on 3061 & 3063 Biddle Avenue.

**e. WBA Contract**

N. Rankine informed the board that she will be meeting with members of the WBA, the Mayor and the City Administrator to discuss the WBA Contract on Monday, March 19<sup>th</sup> at 10:30am.

**f. Downtown Video**

N. Rankine and the Marketing Subcommittee met with Anthony U. DeCuir about the Downtown Videos. A. DeCuir came to the podium to explain the video making process. N. Rankine concluded by stating that a smaller spot (one minute or less) will be ready by summer or early fall as DeCuir needs to collect Farmers Market footage.

**g. Downtown Hold Harmless**

N. Rankine spoke with William Look, City Attorney, who suggested including a list of prohibited activities into the Hold Harmless. All requests must be approved by City Council. N. Rankine will bring a draft to the board at the next meeting.

**h. Marketing**

N. Rankine gave an update on various new marketing pieces that have been printed. G. Gilbert asked if the WBA partnered with DDA on any marketing. L. Styffensky, N. Rankine and the Board discussed the relationship between the DDA and the WBA and the upcoming contract.

**Motion by L. Stevenson, supported by N. Walker to table the discussion of the WBA contract until the March 19<sup>th</sup> meeting. All in favor, motion carries.**

**i. Grant Program**

N. Rankine suggested new grant guidelines, as three businesses that received grant funding have folded within the first year of opening. All grants were awarded under the previous director’s guidelines and total approximately \$13,000 of grant funding. G. Gilbert suggested meeting with landlords. P. Slack thought that listing the vacant DDA properties on the website would be an incentive for landlords to seek tenants. Other suggestions included requiring a business plan and graduated grant funding.

P. Rose asked if there was any progress on the marina project. N. Rankine informed that there were no updates.

**9. NEW BUSINESS**

**OFFICIALS**

**William R. Griggs**  
CITY CLERK

**Andrew A. Swiecki**  
CITY TREASURER

**Colleen A. Keehn**  
CITY ASSESSOR



**MAYOR**  
Joseph Peterson

**COUNCIL**  
Todd M. Browning  
James R. DeSana  
Sheri M. Sutherby-Fricke  
Daniel E. Galeski  
Leonard T. Sabuda  
Lawrence S. Stec

**DOWNTOWN DEVELOPMENT AUTHORITY**

**a. Wayne State University student planning project**

N. Rankine introduced Alex Alaverz to the Board. A. Alaverz is a graduate student of urban planning at Wayne State University. He will be working with N. Rankine to develop a plan to link the four areas of Downtown Wyandotte.

**b. 5<sup>th</sup> Friday themes for June and August**

N. Rankine informed the board that the June 5<sup>th</sup> Friday will be car themed, as the Downriver Cruise will begin the following day. The August 5<sup>th</sup> Friday will feature chalk art.

**c. New Businesses**

N. Rankine welcomed Shelter to Home (266 Oak Street) and Henry Ford Wyandotte Hospital Physical Rehabilitation Center (3323 Biddle) to the DDA District. They will open up on March 23<sup>rd</sup> and March 30<sup>th</sup>, respectively.

L. Stevenson asked if there was an update on the old Austin's building and the move to the new City Hall. N. Rankine informed that the Austin's building plan went to the planning commission and the majority of City Hall will move in June. N. Rankine suggested meeting with City Administrator and considering the creation of a strategic plan. L. Stevenson wants to develop a plan to find a business that will suit the downtown. L. Stevenson made the motion to create the Futuring Subcommittee. L. Stevenson asked P. Slack to chair the subcommittee; she agreed.

**Motion by L. Stevenson, supported by P. Rose to create the Futuring Subcommittee. All in favor, motion carries.**

**10. NEXT REGULAR MEETING – April 10<sup>th</sup>, 2012**

**11. ADJOURNMENT**

**Motion by G. Gilbert, supported by G. Lucas to adjourn the meeting at 6:32pm. All in favor, motion carries.**

Respectfully submitted,

Sarah Schwochow  
DDA Assistant

## WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Monday, March 20, 2012, at 5 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

### Members Present:

President Lori Shiels  
Secretary Dale Brennan  
Commissioner Ken Prygoski  
Commissioner Wally Merritt

### Also Present:

City Administrator Todd A. Drysdale  
Interim Sup't of Recreation James R. Knopp  
Justin Lanagan, Ass't. Maintenance Foreman  
Recreation Technician Theresa Jamula

Excused: Commissioner Margaret Loya

Persons in the Audience:  
None

A motion was made by Commissioner Prygoski and supported by Commissioner Brennan to approve the minutes of the previous meeting as submitted via e-mail.

Letter from Interim Superintendent Knopp requesting to meet in Closed Session to discuss a personnel issue. At this time, the Commission went into closed session.

A motion was made by Commissioner Prygoski and supported by Commissioner Brennan to reconvene the meeting.

### **CORRESPONDENCE**

A communication was received from the Wyandotte Braves requesting permission to use the Memorial Recreation Center pool balcony to install a batting cage. A motion was made by Commissioner Prygoski and supported by Commissioner Shiel to approve this request. Wyandotte Braves must sign a hold harmless agreement.

Communication from children's Resource Network Center regarding a free lunch program for Wyandotte children during the summer supervised playground program. A motion was made by Commissioner Brennan and supported by Commissioner Prygoski, to direct Interim Sup't. Knopp to meet with this organization to discuss the implementation of this program effective the summer of 2012. (Meeting to be held April 10, 2012.)

Thank you card from Cheryl Ronk regarding the return of her lost watch. Office Clerk, Aimee Garbin mailed the watch, which was in our lost and found, to Ms. Ronk.

A thank you card was received from the Kidney Transplant Fundraiser Committee for the donation of golf gift certificates.

A thank you letter was received from Rouge Free Will Baptist Church for the golf gift certificates for their fundraising event.

### INTERDEPARTMENTAL:

Marina dredging will start approximately July 1 as per the Department of Engineering.

A motion was made by Commissioner Prygoski and supported by Commissioner Merritt to approve the recommendations pertaining to the position of Superintendent of Recreation.

### **COUNCIL RESOLUTIONS:**

Council Resolution dated March 13, 2012, approving the Bishop Park Concession/Restroom Lease Agreement for the 2012 Season. Portofino's inspected the building and will be cleaning and painting the facility. The City will supply the paint. They will also be power washing the facility, inside and out. Commissioner Prygoski inquired as to the status of the previous operator's delinquent status.

Council Resolution dated March 13, 2012, approving the Piccadilly Circus Arena contract for their April 26 & 27 events.

Council Resolution dated March 13, 2012, regarding forming a Marketing & Business Transient Marina Ad Hoc Committee. The Interim Superintendent and Recreation Commission will be members of this Committee.

### **REPORTS AND MINUTES:**

Account Breakdowns: Pay Periods Ending February 8 & February 22, 2012

Tele-Care & Senior Van Report – February 2012

Yack Arena Open Skating Report – February 2012

SFC Financial Report as of January 31, 2012

Yack Arena Comparison Report – February 2012

Interim Sup't. Knopp informed the Commission that he is looking into making adjustments in the Tele-Care & Senior Van Programs to make them more cost effective.

### **SPECIAL ORDER**

Golf Course Rates & League update: Interim Sup't. stated that last year's golf league rates were extremely low (\$9) and the reduction was not approved by the Commission. For the 2012 season, Mr. Knopp recommends that we charge the golf leagues \$12 for golf & \$5 for the cart. Effective for the 2012 season, we will now have one standard set price for all golf outings – 9 holes w/cart \$15 and 18 holes w/cart \$22. A motion was made by Commissioner Merritt and supported by Commissioner Shiels that these rates be approved as recommended by Interim Sup't. and Commissioner Prygoski and there are to be no exceptions on any outing.

Slo-Pitch Rates: Entry Fees were increased this year, along with the umpire fees. Umpire fees were increased because of the change to 1.25 hour time limit. There is a possibility of using an Umpire Association if we do not have enough umpires. A motion was made by Commissioner Merritt and supported by Commissioner Prygoski. Motion carried.

Boy's Youth Basketball just completed its season. There was an incident with a coach at the last game. We are awaiting written reports from the other coaches, referees and supervisor.

The Wyandotte Jaycees requested permission to use the Copeland Center for a Concealed Weapons Class. The Jaycees will be charged the standard fee of \$10 per hour for this class. A motion was made by Commissioner Brennan and supported by Commissioner Prygoski. There is also a chance that the Jaycees would be painting the Copeland Center as a community service project. A meeting was scheduled for March 29, 2012.

Recreation Master Plan 2009-2013 was distributed to all Commissioners. The next Master Plan will be due by April 1, 2014.

All Commissioners were reminded to submit their Disclosure Statement forms to the Clerk's Office.

Commissioner Prygoski request that Interim Superintendent Knopp look into the possibility of adding adult exercise units adjacent to the Bishop Park Playscape so that the adults can utilize these units while watching their children play.

The Golf Course was opened March 16 and that first weekend, we took in \$1,000 at \$5 per round. (Carts were not available.)

There being no further business to discuss, a motion was made by Commissioner Merritt, supported by Commissioner Brennan, to adjourn the meeting at 6:25 pm.

Minutes Prepared by

Authorized by

*Theresa Jamula*

*James Knopp*

Theresa Jamula  
Recreation Technician

James R. Knopp  
Interim Superintendent of Recreation

**Wyandotte Recreation Commission Meetings**  
**2<sup>nd</sup> Tuesday @ 5:00 pm @ Yack Arena**

April 10, 2012  
May 8, 2012  
June 19, 2012\*\*  
July 17, 2012\*\*  
August 14, 2012  
September 11, 2012  
November 13, 2012  
December 11, 2012

\*\* Meeting changed to the 3<sup>rd</sup> Tuesday!

## WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Tuesday, April 10, 2012, at 5 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

### Members Present:

President Lori Shiels  
Secretary Dale Brennan  
Commissioner Ken Prygoski  
Commissioner Wally Merritt  
Commissioner Margaret Loya

### Also Present:

Sup't of Recreation James R. Knopp  
Administrative Trainee Justin Lanagan  
Recreation Technician Theresa Jamula

### Persons in the Audience:

None

A motion was made by Commissioner Prygoski and supported by Commissioner Loya to approve the minutes of the previous meeting as submitted via e-mail.

### CORRESPONDENCE:

None

### INTERDEPARTMENTAL:

None

### COUNCIL RESOLUTIONS:

Council Resolution dated April 3, 2012, approving the signing of the Liquor Licenses for the Yack Arena and Wyandotte Shores Golf Course. These licenses were signed by the Mayor & Clerk and were mailed on April 5, 2012.

Council Resolution dated April 3, 2012, concurring in the Recreation Commission and City Administrator's recommendations pertaining to the positions of Superintendent of Recreation and Administrative Trainee.

### REPORTS AND MINUTES:

Account Breakdowns: Pay Periods Ending March 7, 2012

Tele-Care & Senior Van Report – March 2012

SFC Financial Report as of February 29, 2012 – Balance as of 2-29-12 = \$4,231.96

Golf Course Report – March 2012

### SPECIAL ORDER

Superintendent Knopp presented to the Commission a proposed WSGC punch card. This card would be available for Wyandotte residents only and after golfing 10 times, the 11<sup>th</sup> time would be free. (Golfers must provide a valid driver's license.) A motion was made by Commissioner Merritt and supported by Commissioner Brennan to approve this punch card program for the Golf Course.

Superintendent Knopp proposed to the Commission instituting a new free lunch program for the children who attend our Summer Playground Program. Mr. Knopp and Ms. Jamula met with Drema Sue Raupp of the Children's Resource Network Center (CRNC) to discuss the details of the program. Cold lunches will be delivered to our four supervised playground sites Monday thru Thursday and our stall will be responsible for distributing these lunches. CRNC will provide a

training class for our employees. A motion was made by Commissioner Loya and supported by Commissioner Prygoski to approve this program on a one-year trial basis.

Superintendent Knopp informed the Commission that he had researched the possibility of installing Exercise Stations surrounding the Bishop Park Playscape. He made contact with S & D Equipment and was quoted approximately \$3,000 per unit. No safety zone area is necessary around these units. We have \$25,000 in our TIFA Parks Budget.

A motion was made by Commissioner Brennan and supported by Commissioner Prygoski to waive the arena rental fee of \$1,250 for the July 21 USO Show sponsored by the Wyandotte Museum.

A motion was made by Commissioner Loya and supported by Merritt to waive the Arena rental fee of \$1,250 for the July 28 Vietnam Memorial Fundraising Event.

A motion was made by Commissioner Prygoski and supported by Commissioner Merritt to have Superintendent Knopp and Trainee Lanagan meet with Jody Egen and Natalie Rankin to discuss the events details and the selling of beer & wine. (Only Recreation Department employees are allowed to dispense beer and sell wine at the Arena. These employees must be on the department payroll.) Payroll costs would have to be reimbursed.

Commissioner Prygoski stated that there is a problem with single golfers using up a 4-some t-time. A motion was made by Commissioner Prygoski and supported by Commissioner Merritt to have signs made stating..."Based on the volume of golfers, Wyandotte Shores Golf Course reserves the right to pair up or combine groups as necessary."

Due to a conflict in scheduling, the meeting of May 8 has been changed to May 15. City Clerk will be notified and signs will be posted.

Superintendent Knopp stated that he was looking for a used gas dryer for the golf course. The Commission suggested that he purchase an inexpensive unit (possibly dented) from a local store.

Superintendent Knopp stated that he received the annual request from St. Elizabeth Parish to use Exchange Park for their Church Picnic on June 3 from 9am-9pm.

There being no further business to discuss, a motion was made by Commissioner Prygoski and supported by Commissioner Shiels to adjourn the meeting at 6:20 pm.

Minutes Prepared by

*Theresa Jamula*

Theresa Jamula  
Recreation Technician

Authorized by

*James Knopp*

James R. Knopp  
Superintendent of Recreation

Wyandotte Recreation Commission Meetings  
2<sup>nd</sup> Tuesday @ 5:00 pm @ Yack Arena

May 8, 2012 May 15, 2012\*\*

June 19, 2012\*\*

July 17, 2012\*\*

August 14, 2012

September 11, 2012

November 13, 2012

December 11, 2012

\*\* Meeting changed to the 3<sup>rd</sup> Tuesday!

# City of Wyandotte Police Commission Meeting

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Regular Commission Meeting  
April 10, 2012

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## ROLL CALL

Present: Lt. Scott Affholter  
Commissioner Doug Melzer  
Commissioner John Harris

Absent: Chief Daniel Grant  
Commissioner Amy Noles

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:29 p.m.

The Minutes from the regular Police Commission meeting on March 13, 2012 were presented.

Harris moved, Melzer seconded,  
CARRIED, to approve the minutes of March 13, 2012 as presented.

## UNFINISHED BUSINESS

NONE

## COMMUNICATIONS

NONE

## DEPARTMENTAL

### **1. Alarm Response Policy**

Lt. Affholter indicated this policy removes the acronym "Mr. Rave" as part of the response process when a bank or other financial institution is being robbed. The policy outlines the process for officers responding to a potential robbery.

Harris moved, Melzer seconded,  
CARRIED, to accept and implement the policy as presented and place on file.

### **2. Police Statistics – March 2012, Year to Date**

These are the normal reports the Commissioners receive, and this one covers the month of March. The reports keep track of numerous categories including self-initiated events. Last month 37 sworn officers handled 1,774 self-initiated calls. There were over 700 calls for service during the same time period, totaling 2,554 events for March. The total year to date events figure is 5,722.

These are logged activities. Lt. Affholter indicated that everyone is making an effort to log all activities.

Melzer moved, Harris seconded,  
CARRIED, to accept the March 2012 and year to date Police Statistics and place on file.

**3. Awarding of Duty Firearm to Retiree – Bob Heck**

Dt./Lt. Bob Heck retired from the Department last month. Given his years of service and dedication to the Department, he is eligible to receive his duty weapon.

Harris moved, Melzer seconded,  
CARRIED, to approve awarding Bob Heck his duty weapon in accordance with Department Policy.

**4. K9 Position**

Chief Grant would like to fill the K9 vacancy created when Dan Foley and his K9, Rommel, recently retired. The Chief had earlier discussions with the Commissioners and indicated his desire to fill this position and purchase a new K9.

Chief Grant, as part of a K9 interview committee, selected Officer Ken Groat to be the new K9 Officer. The funds for a K9 would come from the State Drug Forfeiture account which is not part of the City's General Fund. A K9 would cost approximately \$7,000 plus additional fees for equipment and training etc.

Harris moved, Melzer seconded,  
CARRIED, to approve Officer Groat as the new K9 Officer and the purchase of a new K9 for the Department.

**5. Handicap Parking Sign – 2283 9<sup>th</sup>**

The Traffic Department did their inspection and recommended the installation of the handicap signs.

Melzer moved, Harris seconded,  
CARRIED, to approve the installation of Handicap Signs at 2283 9<sup>th</sup> Street.

**6. Bills and Accounts - \$9,934.76 March 27, 2012, \$15,855.03 April 10, 2012**

Harris moved, Melzer seconded,  
CARRIED, to approve payment of \$9,934.76 for the March 27, 2012, and \$15,855.03 for the April 10, 2012 bills.

**NEW BUSINESS**

**NONE**

**MEMBERS OF THE AUDIENCE**

Resident, Richard Miller, 1202 2<sup>nd</sup> Street, wanted to thank Officer Devin Geiger for retrieving his car keys from his locked vehicle on Easter Sunday.

Mr. Miller also wanted to thank the Commissioners for discussing the Police Statistics. He believes the people need to know how their public safety dollars are being spent. The statistics show just how much the Police Department does.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:43 p.m.

Harris moved, Melzer seconded,  
CARRIED, to adjourn meeting at 6:43 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department

*Laura Christensen*

DRAFT

# City of Wyandotte

## Police Commission Meeting

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Regular Commission Meeting  
March 13, 2012

---

### ROLL CALL

Present: Chief Daniel Grant  
Commissioner Doug Melzer  
Commissioner Amy Noles  
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:12 p.m.

The Minutes from the regular Police Commission meeting on February 28, 2012 were presented.

Harris moved, Noles seconded,  
CARRIED, to approve the minutes of February 28, 2012 as presented.

### UNFINISHED BUSINESS

NONE

### COMMUNICATIONS

NONE

### DEPARTMENTAL

#### 1. Police Statistics – February 2012, Year to Date

Again, these are the monthly statistics we provide. The documents show the calls for service and self-initiated activities. The department keeps track of all of the calls via computer.

Chief Grant stressed we would like our officers to initiate citizen contact and be proactive. We shouldn't always be just a reactive agency.

Resident Richard Miller requested that the Commissioners discuss the volume of calls for service at their meetings when the statistics are made available. Many residents simply do not realize how busy the Police Department is responding to calls each month.

Harris moved, Noles seconded,  
CARRIED, to accept the February 2012 and year to date Police Statistics and place on file.

**2. Handicap Parking Sign – 3379 13<sup>th</sup>**

Traffic Officer Brian Zalewski confirmed the applicant had all the appropriate paper work in order. Therefore, the Traffic Department recommends the installation of the handicap parking signs at 3379 13<sup>th</sup> Street.

Noles moved, Melzer seconded,  
CARRIED, to approve the installation of Handicap Parking Signs at 3379 13<sup>th</sup> Street.

**3. Bills and Accounts - \$11,390.30 March 13, 2012**

Harris moved, Noles seconded,  
CARRIED, to approve payment of \$11,390.30 for the March 13, 2012 bills.

**NEW BUSINESS**

**1. LCC Violation Report –**

The Liquor Control Commission conducted their own investigation and found this establishment giving away free drinks. The Wyandotte Police Department was not involved in any manner. The violation report will be placed in the Department file of that particular business.

Melzer moved, Noles seconded,  
CARRIED, to accept the Liquor Control Commission documentation and place on file.

**2. Dt./Lt. Bob Heck – Retirement**

Commissioner Melzer noted that Dt./Lt. Bob Heck would be retiring from the Department as of March 30, 2012. All agreed that he had a very long and productive career with the Police Department and will be deeply missed. He was a very hard worker and genuinely nice person.

Chief Grant has worked on a job description to fill the vacancy that will be created by Dt./Lt. Heck's departure. He requested the Commissioners' permission to move forward on a replacement which will ultimately come before the Commissioners and City Council. The Commissioners had no problem with the Chief proceeding.

**ADJOURNMENT**

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:24 p.m.

Melzer moved, Harris seconded,  
CARRIED, to adjourn meeting at 6:24 p.m.

Laura Christensen  
Administrative Assistant  
Wyandotte Police Department



## Events by Nature Code by Agency

Agency: WYPD, Event Date/Time Range: 03/01/2012 00:00:01 - 03/31/2012 23:59:59

Agency: WYPD

|                                | Rpt<br>Only | Self<br>Init | CFS | Total | %<br>Agency<br>Total | Avg<br>Disp<br>Time | Avg<br>Resp<br>Time | Avg<br>Scene<br>Time | Tot<br>Call<br>Time | Avg<br>Call<br>Time |
|--------------------------------|-------------|--------------|-----|-------|----------------------|---------------------|---------------------|----------------------|---------------------|---------------------|
| 911                            | 0           | 0            | 6   | 6     | 0%                   | 0:04:39             | 0:03:26             | 0:10:38              | 1:46:14             | 0:17:42             |
| ABANDONED AUTO                 | 0           | 84           | 8   | 92    | 4%                   | 0:36:34             | 0:06:00             | 0:12:25              | 70:39:52            | 0:46:05             |
| ACCIDENT/PERSONAL INJURY       | 0           | 0            | 1   | 1     | 0%                   | 0:01:11             | 0:06:28             | 0:31:16              | 0:38:55             | 0:38:55             |
| ACCIDENT/PROPERTY DAMAGE       | 0           | 1            | 28  | 29    | 1%                   | 0:05:33             | 0:05:08             | 0:38:16              | 22:46:07            | 0:47:06             |
| ACCIDENTAL DAMAGE              | 0           | 0            | 1   | 1     | 0%                   | 0:05:18             | 0:08:18             | 0:12:10              | 0:25:47             | 0:25:47             |
| ALARM                          | 0           | 6            | 47  | 53    | 2%                   | 0:04:42             | 0:03:04             | 0:09:11              | 13:49:46            | 0:15:39             |
| ANIMAL BITE                    | 0           | 0            | 2   | 2     | 0%                   | 0:01:12             | 0:00:08             | 0:17:07              | 0:23:39             | 0:11:50             |
| ANIMAL COMPLAINT               | 0           | 74           | 52  | 126   | 5%                   | 0:04:54             | 0:11:32             | 0:11:15              | 43:47:58            | 0:20:51             |
| ASSAULT & BATTERY              | 2           | 1            | 11  | 14    | 1%                   | 0:05:51             | 0:03:16             | 0:44:01              | 11:18:46            | 0:52:13             |
| ASSIST OTHER AGENCY            | 0           | 6            | 8   | 14    | 1%                   | 0:06:39             | 0:03:19             | 0:19:00              | 5:14:21             | 0:22:27             |
| BREAKING & ENTERING            | 0           | 0            | 21  | 21    | 1%                   | 0:03:59             | 0:07:42             | 0:31:19              | 14:55:32            | 0:42:39             |
| BREAKING & ENTERING IN PROGRES | 0           | 0            | 1   | 1     | 0%                   | 0:04:46             | 0:00:33             | 0:44:02              | 0:49:22             | 0:49:22             |
| BUILDING CHECK                 | 0           | 21           | 5   | 26    | 1%                   | 0:03:39             | 0:03:24             | 0:12:00              | 6:49:33             | 0:15:45             |
| BUSINESS STOP                  | 0           | 104          | 0   | 104   | 4%                   | 0:00:01             | :                   | 0:10:17              | 17:51:09            | 0:10:18             |
| CHECK WELL BEING               | 0           | 1            | 36  | 37    | 1%                   | 0:06:36             | 0:03:30             | 0:26:24              | 22:18:57            | 0:36:11             |
| CHILD ABUSE/NEGLECT            | 0           | 0            | 2   | 2     | 0%                   | 0:01:57             | 0:02:05             | 0:55:47              | 1:59:38             | 0:59:49             |
| CITIZEN ASSIST                 | 0           | 23           | 21  | 44    | 2%                   | 0:06:14             | 0:07:19             | 0:11:00              | 15:09:18            | 0:20:40             |
| CIVIL DISPUTES                 | 0           | 3            | 8   | 11    | 0%                   | 0:09:11             | 0:03:50             | 0:15:42              | 5:29:53             | 0:29:59             |
| CRIMINAL SEXUAL CONDUCT        | 0           | 0            | 1   | 1     | 0%                   | 0:07:56             | 0:08:38             | 0:43:42              | 1:00:16             | 1:00:16             |
| DB INVESTIGATION               | 0           | 1            | 0   | 1     | 0%                   | :                   | :                   | 0:43:38              | 0:43:39             | 0:43:39             |
| DEATH INVESTIGATION            | 0           | 0            | 5   | 5     | 0%                   | 0:01:44             | 0:04:53             | 1:36:28              | 6:56:35             | 1:23:19             |
| DETAIL                         | 0           | 9            | 0   | 9     | 0%                   | 0:00:01             | 0:31:12             | 0:33:38              | 6:05:11             | 0:40:35             |
| DISORDERLY                     | 0           | 7            | 51  | 58    | 2%                   | 0:03:28             | 0:03:36             | 0:25:31              | 30:22:22            | 0:31:25             |
| DOMESTIC                       | 0           | 0            | 49  | 49    | 2%                   | 0:03:13             | 0:03:53             | 0:24:47              | 26:19:29            | 0:32:14             |
| DRUG VIOLATIONS                | 0           | 1            | 1   | 2     | 0%                   | 0:02:08             | 0:05:45             | 0:49:48              | 1:47:29             | 0:53:45             |
| ESCORTS                        | 0           | 4            | 16  | 20    | 1%                   | 0:05:03             | 0:11:34             | 0:13:52              | 9:23:20             | 0:28:10             |
| FELONIOUS ASSAULT              | 0           | 0            | 2   | 2     | 0%                   | 0:00:50             | 0:04:04             | 1:04:56              | 2:19:39             | 1:09:50             |
| FIELD CONTACTS                 | 0           | 2            | 1   | 3     | 0%                   | 0:00:16             | :                   | 0:10:51              | 0:22:27             | 0:07:29             |
| FIGHT                          | 1           | 1            | 10  | 12    | 0%                   | 0:02:43             | 0:05:46             | 0:24:29              | 5:31:11             | 0:30:06             |
| FIRE                           | 0           | 0            | 3   | 3     | 0%                   | 0:00:33             | 0:06:01             | 1:15:11              | 4:05:16             | 1:21:45             |
| FLEEING & ELUDING              | 0           | 0            | 1   | 1     | 0%                   | 0:00:30             | 0:02:26             | 1:04:30              | 1:07:26             | 1:07:26             |
| FOLLOW-UP                      | 0           | 147          | 6   | 153   | 6%                   | 0:01:03             | 0:03:03             | 0:07:13              | 21:51:49            | 0:08:34             |
| FOUND PROPERTY                 | 0           | 4            | 5   | 9     | 0%                   | 0:09:05             | 0:11:49             | 0:16:10              | 4:20:51             | 0:28:59             |
| FRAUD                          | 0           | 4            | 3   | 7     | 0%                   | 0:00:58             | 0:14:09             | 0:21:16              | 2:43:11             | 0:23:19             |
| FUEL                           | 0           | 10           | 0   | 10    | 0%                   | 0:00:01             | :                   | 0:03:49              | 0:38:23             | 0:03:50             |
| GAS PUMP                       | 0           | 1            | 0   | 1     | 0%                   | 0:00:01             | :                   | 0:03:40              | 0:03:41             | 0:03:41             |
| HARASSMENT                     | 0           | 3            | 5   | 8     | 0%                   | 0:07:33             | 0:06:33             | 0:36:08              | 5:13:24             | 0:39:11             |
| HEALTH & SAFETY VIOLATION      | 0           | 1            | 0   | 1     | 0%                   | 0:00:01             | :                   | 0:43:33              | 0:43:34             | 0:43:34             |
| HIT & RUN ACCIDENT             | 0           | 2            | 18  | 20    | 1%                   | 0:08:30             | 0:08:23             | 0:36:22              | 17:13:13            | 0:51:40             |
| HOUSE STOP                     | 0           | 1            | 0   | 1     | 0%                   | 0:00:01             | :                   | 0:20:46              | 0:20:47             | 0:20:47             |

|                                       |   |      |     |      |       |         |         |         |           |         |
|---------------------------------------|---|------|-----|------|-------|---------|---------|---------|-----------|---------|
| HUNTERS                               | 0 | 1    | 0   | 1    | 0 %   | :       | :       | 0:00:07 | 0:00:07   | 0:00:07 |
| INTERNET                              | 0 | 1    | 0   | 1    | 0 %   | :       | :       | 0:02:13 | 0:02:14   | 0:02:14 |
| JUVENILE COMPLAINT                    | 0 | 3    | 23  | 26   | 1 %   | 0:05:30 | 0:03:31 | 0:27:17 | 15:30:17  | 0:35:47 |
| LARCENY                               | 0 | 7    | 18  | 25   | 1 %   | 0:06:10 | 0:04:31 | 0:43:06 | 21:44:55  | 0:52:12 |
| LIQUOR LAW VIOLATION                  | 0 | 1    | 1   | 2    | 0 %   | 0:03:33 | 0:04:08 | 0:37:01 | 1:21:43   | 0:40:52 |
| MALICIOUS DESTRUCTION                 | 0 | 4    | 32  | 36   | 1 %   | 0:11:15 | 0:05:30 | 0:22:01 | 22:15:14  | 0:37:05 |
| MENTAL                                | 0 | 0    | 5   | 5    | 0 %   | 0:02:40 | 0:04:09 | 0:22:45 | 2:02:51   | 0:24:34 |
| MISCELLANEOUS                         | 1 | 46   | 16  | 63   | 2 %   | 0:02:43 | 0:06:38 | 0:22:27 | 26:04:54  | 0:25:14 |
| MISSING PERSON                        | 0 | 3    | 5   | 8    | 0 %   | 0:01:48 | 0:07:26 | 0:14:01 | 2:05:28   | 0:15:41 |
| MISSING PERSON - RECOVERED            | 0 | 1    | 2   | 3    | 0 %   | 0:04:46 | 0:04:53 | 1:06:47 | 2:28:02   | 0:49:21 |
| NARCOTICS INVESTIGATION               | 1 | 2    | 2   | 5    | 0 %   | 0:01:32 | 0:05:35 | 1:20:03 | 5:37:31   | 1:24:23 |
| NEIGHBORHOOD DISPUTE                  | 0 | 1    | 12  | 13   | 1 %   | 0:06:10 | 0:03:41 | 0:29:19 | 8:25:32   | 0:38:53 |
| NOISE COMPLAINT                       | 0 | 0    | 23  | 23   | 1 %   | 0:13:56 | 0:03:07 | 0:17:37 | 13:17:19  | 0:34:40 |
| OPERATING UNDER THE INFLUENCE         | 0 | 1    | 0   | 1    | 0 %   | :       | :       | 0:25:24 | 0:25:24   | 0:25:24 |
| ORDINANCE VIOLATION                   | 0 | 48   | 6   | 54   | 2 %   | 0:31:21 | 0:07:20 | 0:18:28 | 39:51:53  | 0:44:18 |
| OVERDOSE                              | 0 | 0    | 1   | 1    | 0 %   | 0:02:27 | 0:01:18 | 0:23:11 | 0:26:57   | 0:26:57 |
| PARKING COMPLAINTS                    | 0 | 64   | 10  | 74   | 3 %   | 0:02:16 | 0:07:32 | 0:11:36 | 19:27:52  | 0:15:47 |
| PATROL CHECK                          | 0 | 249  | 1   | 250  | 10 %  | 0:00:01 | 0:01:25 | 0:15:26 | 64:24:31  | 0:15:27 |
| PRISONER CHECK                        | 0 | 11   | 0   | 11   | 0 %   | 0:00:01 | :       | 0:07:33 | 1:23:11   | 0:07:34 |
| PRISONER TRANSPORT                    | 0 | 3    | 2   | 5    | 0 %   | 0:00:24 | 0:05:50 | 1:14:41 | 5:43:03   | 1:08:37 |
| RADAR ENFORCEMENT                     | 0 | 95   | 0   | 95   | 4 %   | 0:00:01 | :       | 0:18:31 | 29:19:54  | 0:18:32 |
| RECKLESS DRIVING                      | 0 | 4    | 7   | 11   | 0 %   | 0:01:09 | 0:04:31 | 0:29:49 | 5:36:40   | 0:30:36 |
| RECOVERED STOLEN VEH / PROP           | 1 | 0    | 2   | 3    | 0 %   | 0:01:28 | 0:29:03 | 1:03:26 | 1:35:45   | 0:47:53 |
| RESCUE EMERGENCY                      | 0 | 0    | 20  | 20   | 1 %   | 0:01:31 | 0:02:47 | 0:28:16 | 9:39:27   | 0:28:58 |
| RETAIL FRAUD                          | 0 | 0    | 3   | 3    | 0 %   | 0:02:48 | 0:03:43 | 0:41:57 | 2:25:27   | 0:48:29 |
| ROBBERY                               | 0 | 0    | 1   | 1    | 0 %   | 0:11:19 | 0:02:32 | 0:17:29 | 0:31:21   | 0:31:21 |
| RUNAWAY JUVENILE                      | 0 | 0    | 3   | 3    | 0 %   | 0:04:31 | 0:08:58 | 0:07:12 | 1:48:28   | 0:36:09 |
| SHOTS FIRED                           | 0 | 0    | 2   | 2    | 0 %   | 0:01:18 | 0:01:16 | 0:45:38 | 1:36:24   | 0:48:12 |
| SICK PERSON                           | 0 | 1    | 0   | 1    | 0 %   | :       | :       | 0:07:30 | 0:07:31   | 0:07:31 |
| SOLICITOR                             | 0 | 0    | 3   | 3    | 0 %   | 0:10:33 | 0:06:45 | 0:10:11 | 1:26:17   | 0:28:46 |
| STALKING COMPLAINTS                   | 0 | 1    | 2   | 3    | 0 %   | 0:00:45 | 0:03:15 | 0:09:05 | 0:39:12   | 0:13:04 |
| STOLEN VEHICLE                        | 0 | 1    | 4   | 5    | 0 %   | 0:06:38 | 0:04:15 | 0:34:09 | 3:10:03   | 0:38:01 |
| SUICIDE                               | 0 | 0    | 4   | 4    | 0 %   | 0:03:40 | 0:03:08 | 0:28:16 | 2:20:14   | 0:35:04 |
| SURVEILLANCE                          | 0 | 6    | 0   | 6    | 0 %   | 0:00:01 | :       | 0:22:45 | 2:16:35   | 0:22:46 |
| SUSPICIOUS INCIDENT                   | 0 | 4    | 28  | 32   | 1 %   | 0:03:47 | 0:05:51 | 0:16:55 | 15:30:50  | 0:29:05 |
| SUSPICIOUS PERSON                     | 0 | 26   | 25  | 51   | 2 %   | 0:03:36 | 0:03:06 | 0:13:54 | 15:57:37  | 0:18:47 |
| SUSPICIOUS VEHICLE                    | 0 | 6    | 13  | 19   | 1 %   | 0:03:26 | 0:03:40 | 0:11:16 | 5:12:59   | 0:16:28 |
| THREATS                               | 1 | 4    | 20  | 25   | 1 %   | 0:11:18 | 0:06:22 | 0:25:46 | 15:53:46  | 0:39:44 |
| TRAFFIC HAZARD                        | 0 | 6    | 9   | 15   | 1 %   | 0:04:43 | 0:03:46 | 0:05:56 | 3:31:49   | 0:14:07 |
| TRAFFIC STOP                          | 0 | 620  | 7   | 627  | 25 %  | 0:00:02 | 0:00:54 | 0:09:41 | 102:27:11 | 0:09:48 |
| TRESPASSING                           | 0 | 1    | 1   | 2    | 0 %   | 0:02:18 | 0:10:06 | 0:17:54 | 0:50:29   | 0:25:15 |
| VIOLATION OF PUBLIC HEALTH COE        | 0 | 4    | 0   | 4    | 0 %   | 0:00:03 | :       | 1:58:20 | 7:53:29   | 1:58:22 |
| VIOLATION ROAD LAWS                   | 0 | 21   | 5   | 26   | 1 %   | 0:00:27 | 0:04:37 | 0:26:18 | 11:56:48  | 0:27:34 |
| WARRANT                               | 2 | 5    | 15  | 22   | 1 %   | 0:02:49 | 0:30:10 | 0:42:51 | 21:42:07  | 1:05:06 |
| WEAPONS                               | 0 | 1    | 2   | 3    | 0 %   | 0:02:30 | 0:00:52 | 0:23:49 | 1:17:25   | 0:25:48 |
| WIRES DOWN                            | 0 | 0    | 1   | 1    | 0 %   | 0:06:11 | :       | :       | 0:31:19   | 0:31:19 |
| <i>Sub-Totals for No Summary Code</i> | 9 | 1774 | 771 | 2554 | 95 %  | 0:04:21 | 0:06:06 | 0:28:21 | 923:26:05 | 0:33:56 |
| <i>Totals for WYPD</i>                | 9 | 1774 | 771 | 2554 | 100 % | 0:04:21 | 0:06:06 | 0:28:21 | 923:26:05 | 0:33:56 |

## Events by Nature Code by Agency

Agency: WYPD, Event Date/Time Range: 01/01/2012 00:00:01 - 04/04/2012 15:53:01

Agency: WYPD

|                                | Rpt<br>Only | Self<br>Init | CFS | Total | %<br>Agency<br>Total | Avg<br>Disp<br>Time | Avg<br>Resp<br>Time | Avg<br>Scene<br>Time | Tot<br>Call<br>Time | Avg<br>Call<br>Time |
|--------------------------------|-------------|--------------|-----|-------|----------------------|---------------------|---------------------|----------------------|---------------------|---------------------|
| 911                            | 0           | 1            | 17  | 18    | 0%                   | 0:03:22             | 0:03:04             | 0:15:10              | 5:53:59             | 0:19:40             |
| ABANDONED AUTO                 | 0           | 136          | 28  | 164   | 3%                   | 0:28:51             | 0:08:04             | 0:13:29              | 111:34:12           | 0:40:49             |
| ACCIDENT/NON TRAFFIC AREA      | 0           | 0            | 1   | 1     | 0%                   | 0:00:30             | :                   | :                    | 0:01:17             | 0:01:17             |
| ACCIDENT/PERSONAL INJURY       | 0           | 0            | 7   | 7     | 0%                   | 0:01:21             | 0:02:44             | 0:45:55              | 5:50:04             | 0:50:01             |
| ACCIDENT/PROPERTY DAMAGE       | 0           | 6            | 102 | 108   | 2%                   | 0:03:36             | 0:04:47             | 0:38:37              | 82:13:02            | 0:45:41             |
| ACCIDENTAL DAMAGE              | 0           | 2            | 11  | 13    | 0%                   | 0:07:27             | 0:06:42             | 0:27:22              | 9:23:15             | 0:43:20             |
| ALARM                          | 0           | 6            | 136 | 142   | 2%                   | 0:03:36             | 0:03:03             | 0:11:14              | 40:54:13            | 0:17:17             |
| ANIMAL BITE                    | 1           | 0            | 4   | 5     | 0%                   | 0:03:40             | 0:02:07             | 0:26:17              | 1:43:53             | 0:25:58             |
| ANIMAL COMPLAINT               | 1           | 188          | 105 | 294   | 5%                   | 0:04:31             | 0:11:49             | 0:13:26              | 105:23:46           | 0:21:35             |
| ASSAULT & BATTERY              | 2           | 3            | 32  | 37    | 1%                   | 0:05:14             | 0:09:54             | 0:30:49              | 25:43:23            | 0:42:52             |
| ASSIST OTHER AGENCY            | 1           | 10           | 26  | 37    | 1%                   | 0:03:30             | 0:03:32             | 0:26:50              | 15:55:22            | 0:26:32             |
| BE ON THE LOOKOUT              | 0           | 1            | 0   | 1     | 0%                   | 0:00:01             | :                   | 0:13:24              | 0:13:25             | 0:13:25             |
| BREAKING & ENTERING            | 0           | 1            | 59  | 60    | 1%                   | 0:06:50             | 0:06:34             | 0:29:43              | 42:27:18            | 0:42:27             |
| BREAKING & ENTERING IN PROGRES | 0           | 0            | 5   | 5     | 0%                   | 0:03:39             | 0:05:22             | 0:16:15              | 2:23:15             | 0:28:39             |
| BUILDING CHECK                 | 0           | 36           | 9   | 45    | 1%                   | 0:03:07             | 0:04:31             | 0:18:52              | 15:49:33            | 0:21:06             |
| BUSINESS STOP                  | 0           | 169          | 0   | 169   | 3%                   | 0:00:01             | :                   | 0:10:14              | 28:52:51            | 0:10:15             |
| CHECK WELL BEING               | 0           | 4            | 107 | 111   | 2%                   | 0:06:32             | 0:04:59             | 0:21:25              | 59:03:24            | 0:31:55             |
| CHILD ABUSE/NEGLECT            | 0           | 0            | 4   | 4     | 0%                   | 0:03:19             | 0:09:51             | 0:46:10              | 3:57:25             | 0:59:21             |
| CITIZEN ASSIST                 | 0           | 37           | 65  | 102   | 2%                   | 0:05:04             | 0:06:46             | 0:11:54              | 35:26:22            | 0:20:51             |
| CIVIL DISPUTES                 | 0           | 7            | 32  | 39    | 1%                   | 0:07:08             | 0:04:47             | 0:29:21              | 24:24:42            | 0:37:33             |
| CRIMINAL SEXUAL CONDUCT        | 1           | 0            | 2   | 3     | 0%                   | 0:06:06             | 0:10:29             | 0:37:06              | 1:47:21             | 0:53:41             |
| CURFEW                         | 0           | 1            | 0   | 1     | 0%                   | 0:00:01             | :                   | 1:03:26              | 1:03:27             | 1:03:27             |
| DB INVESTIGATION               | 0           | 1            | 0   | 1     | 0%                   | :                   | :                   | 0:43:38              | 0:43:39             | 0:43:39             |
| DEATH INVESTIGATION            | 0           | 0            | 19  | 19    | 0%                   | 0:02:08             | 0:03:44             | 2:01:01              | 29:51:09            | 1:34:16             |
| DETAIL                         | 0           | 42           | 0   | 42    | 1%                   | 0:00:01             | 0:31:12             | 0:32:21              | 23:41:23            | 0:33:51             |
| DISORDERLY                     | 1           | 12           | 109 | 122   | 2%                   | 0:03:16             | 0:03:21             | 0:24:12              | 61:16:03            | 0:30:23             |
| DOMESTIC                       | 0           | 1            | 136 | 137   | 2%                   | 0:03:44             | 0:03:43             | 0:28:43              | 81:46:50            | 0:35:49             |
| DRUG VIOLATIONS                | 0           | 1            | 1   | 2     | 0%                   | 0:02:08             | 0:05:45             | 0:49:48              | 1:47:29             | 0:53:45             |
| ESCORTS                        | 0           | 7            | 57  | 64    | 1%                   | 0:06:11             | 0:11:17             | 0:19:06              | 39:05:15            | 0:36:39             |
| FELONIOUS ASSAULT              | 0           | 0            | 3   | 3     | 0%                   | 0:07:44             | 0:02:52             | 1:07:59              | 3:55:45             | 1:18:35             |
| FIELD CONTACTS                 | 2           | 8            | 1   | 11    | 0%                   | 0:00:08             | :                   | 0:15:30              | 2:04:49             | 0:13:52             |
| FIGHT                          | 1           | 2            | 32  | 35    | 1%                   | 0:02:11             | 0:03:28             | 0:19:55              | 15:32:31            | 0:27:26             |
| FIRE                           | 1           | 0            | 12  | 13    | 0%                   | 0:00:34             | 0:03:17             | 1:15:51              | 14:49:30            | 1:14:08             |
| FIREWORKS                      | 0           | 0            | 1   | 1     | 0%                   | 0:07:13             | 0:07:01             | 0:09:41              | 0:23:56             | 0:23:56             |
| FLEEING & ELUDING              | 0           | 1            | 3   | 4     | 0%                   | 0:00:38             | 0:02:33             | 1:39:43              | 6:51:34             | 1:42:54             |
| FOLLOW-UP                      | 0           | 240          | 8   | 248   | 4%                   | 0:00:41             | 0:05:27             | 0:09:42              | 44:00:18            | 0:10:39             |
| FOUND PROPERTY                 | 1           | 5            | 16  | 22    | 0%                   | 0:07:49             | 0:12:45             | 0:37:42              | 17:19:11            | 0:49:29             |
| FRAUD                          | 4           | 11           | 8   | 23    | 0%                   | 0:00:42             | 0:09:36             | 0:35:35              | 11:07:43            | 0:35:09             |
| FUEL                           | 0           | 27           | 0   | 27    | 0%                   | 0:00:01             | :                   | 0:06:51              | 3:05:37             | 0:06:52             |
| GAS PUMP                       | 0           | 1            | 0   | 1     | 0%                   | 0:00:01             | :                   | 0:03:40              | 0:03:41             | 0:03:41             |

|                               |   |     |     |     |     |         |         |         |           |         |
|-------------------------------|---|-----|-----|-----|-----|---------|---------|---------|-----------|---------|
| HARASSMENT                    | 1 | 8   | 15  | 24  | 0 % | 0:05:17 | 0:07:35 | 0:33:43 | 13:09:23  | 0:34:19 |
| HEALTH & SAFETY VIOLATION     | 0 | 1   | 0   | 1   | 0 % | 0:00:01 | :       | 0:43:33 | 0:43:34   | 0:43:34 |
| HIT & RUN ACCIDENT            | 0 | 2   | 33  | 35  | 1 % | 0:07:39 | 0:08:34 | 0:30:33 | 27:02:36  | 0:46:22 |
| HOUSE STOP                    | 0 | 5   | 0   | 5   | 0 % | 0:00:01 | :       | 0:09:13 | 0:46:09   | 0:09:14 |
| HUNTERS                       | 0 | 1   | 0   | 1   | 0 % | :       | :       | 0:00:07 | 0:00:07   | 0:00:07 |
| IDENTITY THEFT                | 0 | 0   | 4   | 4   | 0 % | 0:05:30 | 0:07:05 | 0:14:11 | 1:26:23   | 0:21:36 |
| INDECENT EXPOSURE             | 0 | 0   | 1   | 1   | 0 % | 0:02:03 | 0:03:31 | 0:25:44 | 0:31:18   | 0:31:18 |
| INTERNET                      | 0 | 1   | 0   | 1   | 0 % | :       | :       | 0:02:13 | 0:02:14   | 0:02:14 |
| JUVENILE COMPLAINT            | 0 | 7   | 40  | 47  | 1 % | 0:08:06 | 0:04:04 | 0:22:40 | 25:59:39  | 0:33:11 |
| LARCENY                       | 0 | 25  | 78  | 103 | 2 % | 0:06:52 | 0:07:46 | 0:30:32 | 73:20:14  | 0:42:43 |
| LIQUOR LAW VIOLATION          | 0 | 1   | 3   | 4   | 0 % | 0:01:57 | 0:04:08 | 0:37:01 | 1:25:25   | 0:21:21 |
| LOST PROPERTY                 | 0 | 0   | 1   | 1   | 0 % | 0:03:08 | 0:06:44 | 0:12:56 | 0:22:49   | 0:22:49 |
| MALICIOUS DESTRUCTION         | 0 | 9   | 86  | 95  | 2 % | 0:08:21 | 0:05:09 | 0:20:04 | 52:51:44  | 0:33:23 |
| MENTAL                        | 0 | 0   | 8   | 8   | 0 % | 0:05:44 | 0:03:06 | 0:25:01 | 4:04:38   | 0:30:35 |
| MINOR IN POSSESSION           | 0 | 1   | 0   | 1   | 0 % | 0:00:01 | :       | 0:12:24 | 0:12:25   | 0:12:25 |
| MISCELLANEOUS                 | 2 | 89  | 45  | 136 | 2 % | 0:04:33 | 0:05:19 | 0:19:47 | 51:50:17  | 0:23:13 |
| MISSING PERSON                | 0 | 4   | 7   | 11  | 0 % | 0:02:29 | 0:09:05 | 0:15:20 | 3:34:41   | 0:19:31 |
| MISSING PERSON - RECOVERED    | 0 | 1   | 3   | 4   | 0 % | 0:05:31 | 0:04:40 | 1:09:38 | 3:54:49   | 0:58:42 |
| NARCOTICS INVESTIGATION       | 2 | 3   | 8   | 13  | 0 % | 0:01:54 | 0:05:33 | 1:01:11 | 10:07:43  | 0:55:15 |
| NEIGHBORHOOD DISPUTE          | 0 | 2   | 19  | 21  | 0 % | 0:05:06 | 0:04:41 | 0:26:48 | 12:39:08  | 0:36:09 |
| NOISE COMPLAINT               | 0 | 0   | 52  | 52  | 1 % | 0:09:35 | 0:03:19 | 0:16:52 | 25:11:49  | 0:29:04 |
| OPERATING UNDER THE INFLUENCE | 0 | 6   | 2   | 8   | 0 % | 0:00:20 | 0:06:02 | 1:55:52 | 15:40:42  | 1:57:35 |
| ORDINANCE VIOLATION           | 1 | 68  | 9   | 78  | 1 % | 0:21:43 | 0:07:15 | 0:16:53 | 45:51:27  | 0:35:44 |
| OVERDOSE                      | 0 | 0   | 5   | 5   | 0 % | 0:05:01 | 0:03:49 | 0:22:34 | 2:37:04   | 0:31:25 |
| PARKING COMPLAINTS            | 0 | 82  | 24  | 106 | 2 % | 0:03:04 | 0:06:56 | 0:11:03 | 28:20:00  | 0:16:02 |
| PATROL CHECK                  | 0 | 388 | 2   | 390 | 7 % | 0:00:01 | 0:00:46 | 0:16:17 | 105:58:05 | 0:16:18 |
| POLICE ASSIST TO FIRE         | 0 | 0   | 1   | 1   | 0 % | 0:00:10 | 0:01:37 | 0:45:35 | 0:47:23   | 0:47:23 |
| PRISONER CHECK                | 0 | 12  | 0   | 12  | 0 % | 0:00:01 | :       | 0:08:36 | 1:43:25   | 0:08:37 |
| PRISONER TRANSPORT            | 0 | 7   | 4   | 11  | 0 % | 0:00:31 | 0:03:40 | 1:11:08 | 12:42:49  | 1:09:21 |
| RACIAL INTIMIDATION           | 0 | 0   | 2   | 2   | 0 % | 0:03:25 | 0:09:09 | 1:18:33 | 3:02:15   | 1:31:08 |
| RADAR ENFORCEMENT             | 0 | 167 | 0   | 167 | 3 % | 0:00:01 | :       | 0:17:01 | 47:23:28  | 0:17:02 |
| RECEIVING & CONCEALING        | 0 | 1   | 0   | 1   | 0 % | 0:00:01 | :       | 0:00:23 | 0:00:24   | 0:00:24 |
| RECKLESS DRIVING              | 0 | 4   | 14  | 18  | 0 % | 0:02:01 | 0:05:40 | 0:25:17 | 7:00:37   | 0:23:22 |
| RECOVERED STOLEN VEH / PROP   | 1 | 0   | 2   | 3   | 0 % | 0:01:28 | 0:29:03 | 1:03:26 | 1:35:45   | 0:47:53 |
| RESCUE EMERGENCY              | 0 | 0   | 62  | 62  | 1 % | 0:01:21 | 0:03:25 | 0:29:55 | 33:24:45  | 0:32:20 |
| RESIDENTIAL CHECK             | 0 | 4   | 2   | 6   | 0 % | 0:01:06 | 0:05:25 | 0:09:47 | 1:16:07   | 0:12:41 |
| RETAIL FRAUD                  | 0 | 0   | 17  | 17  | 0 % | 0:07:38 | 0:04:55 | 0:36:12 | 13:49:00  | 0:48:46 |
| ROBBERY                       | 0 | 0   | 2   | 2   | 0 % | 0:06:43 | 0:01:43 | 0:47:09 | 1:51:10   | 0:55:35 |
| RUNAWAY JUVENILE              | 0 | 0   | 5   | 5   | 0 % | 0:03:34 | 0:06:56 | 0:41:30 | 4:34:09   | 0:54:50 |
| SHOTS FIRED                   | 0 | 0   | 5   | 5   | 0 % | 0:02:00 | 0:02:23 | 0:23:46 | 2:20:46   | 0:28:09 |
| SICK PERSON                   | 0 | 1   | 0   | 1   | 0 % | :       | :       | 0:07:30 | 0:07:31   | 0:07:31 |
| SOLICITOR                     | 0 | 0   | 4   | 4   | 0 % | 0:08:10 | 0:05:03 | 0:14:49 | 1:53:06   | 0:28:17 |
| STALKING COMPLAINTS           | 0 | 2   | 5   | 7   | 0 % | 0:03:05 | 0:03:29 | 0:32:43 | 3:19:15   | 0:28:28 |
| STOLEN VEHICLE                | 1 | 3   | 18  | 22  | 0 % | 0:06:52 | 0:09:40 | 0:36:14 | 16:42:47  | 0:47:45 |
| SUICIDE                       | 0 | 0   | 9   | 9   | 0 % | 0:04:13 | 0:02:54 | 0:31:27 | 5:47:09   | 0:38:34 |
| SURVEILLANCE                  | 0 | 12  | 0   | 12  | 0 % | 0:00:01 | :       | 0:23:13 | 4:38:50   | 0:23:14 |
| SUSPICIOUS INCIDENT           | 1 | 9   | 107 | 117 | 2 % | 0:05:30 | 0:04:46 | 0:16:04 | 52:11:45  | 0:27:00 |
| SUSPICIOUS PERSON             | 0 | 48  | 77  | 125 | 2 % | 0:03:52 | 0:03:01 | 0:17:23 | 47:34:59  | 0:22:50 |
| SUSPICIOUS VEHICLE            | 0 | 9   | 40  | 49  | 1 % | 0:05:50 | 0:04:05 | 0:11:41 | 17:41:52  | 0:21:40 |

|                                       |    |      |      |      |       |         |         |         |            |         |
|---------------------------------------|----|------|------|------|-------|---------|---------|---------|------------|---------|
| THREATS                               | 4  | 11   | 42   | 57   | 1 %   | 0:10:21 | 0:06:55 | 0:30:49 | 38:15:48   | 0:43:19 |
| TRAFFIC HAZARD                        | 0  | 14   | 18   | 32   | 1 %   | 0:03:46 | 0:03:37 | 0:06:25 | 6:36:52    | 0:12:24 |
| TRAFFIC STOP                          | 0  | 1498 | 15   | 1513 | 26 %  | 0:00:02 | 0:02:21 | 0:10:17 | 260:57:09  | 0:10:21 |
| TRESPASSING                           | 0  | 3    | 1    | 4    | 0 %   | 0:01:32 | 0:10:06 | 0:18:09 | 1:27:18    | 0:21:50 |
| VIOLATION OF PUBLIC HEALTH COE        | 0  | 5    | 1    | 6    | 0 %   | 0:00:36 | 0:02:36 | 1:29:44 | 9:03:28    | 1:30:35 |
| VIOLATION ROAD LAWS                   | 0  | 52   | 6    | 58   | 1 %   | 0:00:18 | 0:04:31 | 0:38:40 | 38:05:20   | 0:59:24 |
| WARRANT                               | 24 | 26   | 40   | 90   | 2 %   | 0:04:12 | 0:21:26 | 0:44:12 | 65:41:48   | 0:59:43 |
| WEAPONS                               | 0  | 1    | 4    | 5    | 0 %   | 0:02:51 | 0:01:29 | 0:25:47 | 2:23:16    | 0:28:39 |
| WIRES DOWN                            | 0  | 0    | 2    | 2    | 0 %   | 0:08:11 | 0:04:53 | 0:11:31 | 0:57:55    | 0:28:58 |
| <i>Sub-Totals for No Summary Code</i> | 53 | 3560 | 2108 | 5721 | 94 %  | 0:03:54 | 0:06:11 | 0:30:09 | 2190:14:26 | 0:34:51 |
| WARRANT                               | 0  | 1    | 0    | 1    | 0 %   |         |         | 2:51:23 | 2:51:23    | 2:51:23 |
| <i>Sub-Totals for WAR</i>             | 0  | 1    | 0    | 1    | 0 %   |         |         | 2:51:23 | 2:51:23    | 2:51:23 |
| <i>Totals for WYPD</i>                | 53 | 3561 | 2108 | 5722 | 100 % | 0:03:54 | 0:06:11 | 0:31:36 | 2193:05:49 | 0:36:14 |

01 - 25  
April 3, 2012

A working session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Wednesday, April 3, 2012 at 3:30 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo-excused  
Michael Sadowski-excused

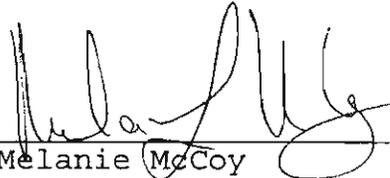
General Manager  
& Secretary - Melanie McCoy

Also Present - Todd Drysdale  
Paul LaManes  
Jim French  
Rod Lesko  
Charlene Hudson  
Todd Drysdale  
Don Gruenemyer  
Trey Shepherd  
DeAnn Dotson  
Jack Grinwis  
Kerry McLenon  
Rob Rennie  
Curt Campau  
Chris Brohl  
Gary Ambrus

01 - 26  
April 3, 2012

Discussion on the 2011/2012 Electric Rate review by Sawvel & Associates. General Manager, Melanie McCoy to report back on:

1. Fuel contract costs.
2. EPA DOE Consent Decree discussion.
3. Follow up with Rate impacts



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Melanie McCoy  
Secretary

01 - 27  
April 3, 2012

A regular session of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Wednesday, April 3, 2012 at 5:10 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole  
Frederick C. DeLisle  
James S. Figurski  
Leslie G. Lupo  
Michael Sadowski

General Manager  
& Secretary - Melanie McCoy

Also Present - Paul LaManes  
Jim French  
Don Gruenemyer  
DeAnn Dotson  
Trey Shepherd  
Pam Tierney  
CATV Volunteer

01 - 28  
April 3, 2012

RESOLUTION 04-2012-01

Presentation from Don Gruenemyer, Sawvel & Associates, on the Blue Creek Wind Energy schedule.

MOTION by Commissioner Figurski and seconded by Commission Cole to authorize the General Manager to execute the contract with Blue Creek Wind Energy Schedule with American Municipal Power, Inc. and taking of other actions in connection therewith regarding Wind Generated Energy Purchase.

Commissioner Delisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

HEARING OF PUBLIC CONCERN

None

APPROVAL OF WORKING SESSION MINUTES

MOTION By Commissioner Figurski and seconded by Commissioner Sadowski to approve the Commission Meeting Minutes working session minutes held on March 21, 2012 as recorded.

APPROVAL OF THE MINUTES

Motion by Commissioner Figurski and seconded by Commissioner Sadowski to approve the Commission Regular Meeting Minutes held on March 21, 2012 as recorded.

REPORTS/COMMUNICATIONS:

- A. Cash Report
- B. Monthly Financials
- C. Capital Asset Project Report

MOTION by Commissioner Figurski and seconded by Commissioner Cole that the reports and communication are received and placed on file.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, Delisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION by Commissioner Figurski and seconded by Commissioner Sadowski that the bills be paid as audited.

#5086 \$ 271,502.76

#5087 \$ 710,305.27

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

LATE ITEMS

Approval to proceed with Grant Application and Letter of Intent with Eco-Park/EWI, LLC (EP/EWI).

MOTION by Commissioner Lupo and seconded by Commission Figurski to approve the Grant Application and Letter of Intent Development with Eco-Park/EWI, LLC (EP/EWI).

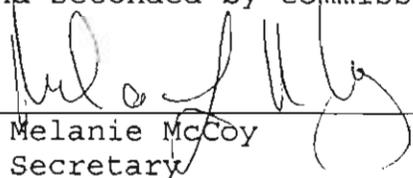
Commissioner Delisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAY: None

Commissioner Lupo asking question on Grosse Ile Water Update.

Motion BY Commissioner Cole and seconded by Commissioner Sadowski To now adjourn. 5:47 P.M.

  
\_\_\_\_\_  
Melanie McCoy  
Secretary

City of Wyandotte  
DESIGN REVIEW COMMITTEE  
**Minutes of the Tuesday, April 3, 2012, Meeting**

Member Kowalewski called the meeting to order at 11:30 a.m.

MEMBERS PRESENT: Mark Kowalewski, Don Schultz, Michelle Blankenship, Norm Walker, and Lynn Steffensky

MEMBERS ABSENT: None

ALSO PRESENT: Sheila Johnson, Acting Recording Secretary  
Victor Signs, Applicant  
Mike Mahmoud, Owner

**APPROVAL OF FEBRUARY 27, 2012 MINUTES:**

Member Schultz approved. Member Kowalewski seconded.

**REVIEW OF PROPOSED SIGNS AT 130 MAPLE:**

The application as submitted by Victor Signs, River Rouge (Applicant) and Mike Mahmoud, 130 Maple, Wyandotte (Owner) for the property at 130 Maple, Wyandotte, Michigan has been reviewed and approved by the Design Review Committee on April 3, 2012.

**OTHER BUSINESS:**

Sign at 3173 Biddle Avenue was approved by Member Kowalewski on March 27, 2012.

**MOTION TO ADJOURN:**

MOTION BY MEMBER Walker to adjourn the meeting at 12:05 p.m.  
Member Schultz seconded motion.

# RESOLUTION

Wyandotte, Michigan

April 3, 2012

RESOLUTION BY MEMBER STEFFENSKY

RESOLVED BY THE DESIGN REVIEW COMMITTEE OF THE CITY OF  
WYANDOTTE,

The proposed signs as submitted by Victor Signs, 10880 W. Jefferson, River Rouge (Applicant) and Mike Mahmoud, 130 Maple, Wyandotte (Owner) for the property at 130 Maple, Wyandotte, Michigan has been reviewed and approved by the Design Review Committee on April 3, 2012.

I move the adoption of the foregoing resolution.

Member: Steffensky

Supported by Member: Kowalewski

| Yeas | Members            | Nays |
|------|--------------------|------|
| X    | Kowalewski         |      |
| X    | Blankenship        |      |
| X    | Schultz            |      |
|      | Walker (abstained) |      |
| X    | Steffensky         |      |

City of Wyandotte  
Department Of Public Service  
4201 13<sup>th</sup> Street  
Wyandotte, MI 48192  
734.324.4590

WYANDOTTE CITY CLERK

2012 APR -9 A 10: 51

William R. Griggs, City Clerk:

The following report is made of monies received from the receipts issued for the date(s)  
of 3-27 to 4-2-12 which have been turned over to the City Treasurer.

| <u>Type</u>                  | <u>Total</u> | <u>Payment Type</u> | <u>Amount</u>     |
|------------------------------|--------------|---------------------|-------------------|
| Dumping and<br>Dumpster fees | _____        | : FE:               | \$ _____          |
| Refuse Stickers              | _____        | : FD:               | \$ _____          |
| Solid Waste Toter            | _____        | : FG:               | \$ _____          |
| Miscellaneous                | _____        | : MZ:               | \$ _____          |
| Yard Waste Subscription      | _____        | : YW:               | \$ <u>1964.00</u> |
|                              |              | Total fees:         | \$ <u>1964.00</u> |

Gary Ellison  
DPS Superintendent

FE \$ \_\_\_\_\_

FD \$ \_\_\_\_\_

FG \$ \_\_\_\_\_

MZ \$ \_\_\_\_\_

YW \$ 1964.00

City of Wyandotte  
 Department Of Public Service  
 4201 13<sup>th</sup> Street  
 Wyandotte, MI 48192  
 734.324.4590

WYANDOTTE CITY CLERK

2012 APR 11 A 11: 14

William R. Griggs, City Clerk:

The following report is made of monies received from the receipts issued for the date(s) of 4-1 to 4-9-12 which have been turned over to the City Treasurer.

| <u>Type</u>                        | <u>Total</u> | <u>Payment Type</u> | <u>Amount</u>  |
|------------------------------------|--------------|---------------------|----------------|
| Dumping and<br>Dumpster fees _____ |              | : FE: \$            | <u>700.00</u>  |
| Refuse Stickers _____              |              | : FD: \$            | _____          |
| Solid Waste Toter _____            |              | : FG: \$            | <u>48-</u>     |
| Miscellaneous _____                |              | : MZ: \$            | _____          |
| Yard Waste Subscription _____      |              | : YW: \$            | <u>2065.50</u> |
|                                    |              | Total fees: \$      | <u>2813.50</u> |

Gary Ellison  
 DPS Superintendent

|    |    |                |
|----|----|----------------|
| FE | \$ | <u>700.00</u>  |
| FD | \$ | _____          |
| FG | \$ | <u>48.00</u>   |
| MZ | \$ | _____          |
| YW | \$ | <u>2065.50</u> |

