AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, APRIL 2, 2012 7: 00 PM
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE LEONARD SABUDA

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

COMMUNICATIONS MISCELLANEOUS:

1. Communication from the Wyandotte Family Church regarding the National Day of Prayer to take place on Thursday , May 3, 2012 at Bishop Park with a new time of 6:00 p.m.

2. Communication from the Zion Free Will Baptist Church thanking the City for allowing a payment plan for repairs.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

3. Communication from Councilman DeSana regarding the property located at 936 Ford Avenue.

4. Communication from the Interim Superintendent of Recreation relative to the renewal of tavern licenses for the Wyandotte Shores Golf Course and Yack Recreation Center.

5. Communication from the Special Event Coordinator submitting an acceptance of a Bid File # 4578 for the Street Art Fair.

6. Communication from the Director of Museums submitting the annual report relative to the 2011 Heritage Event Series.

7. Communication from the Recreation Commission and City Administrator regarding the positions of Recreation Superintendent and Recreation Administrative Trainee.

8. Communication from the City Administrator regarding tentative agreements between the City of Wyandotte and the IAFF Local # 356 relating to the collective bargaining agreement for the period from February 1, 2012 through December 31, 2015.

9. Communication from the Director of Information Technology relative to the purchase of server upgrades and advanced storage solutions.

10. Communication from the Department of Legal Affairs responding to the request from The Total Health Care owners relative to reimbursement for costs incurred for a shower installation as required by the City ordinance.

11. Communication from the Chief of Police and City Engineer responding to the communication from Rebecca Vogel-McGowen regarding a Dog Park, Backyard Chicken Coops and Roof-Top Honey Bees.

12. Communication from the Deputy Treasurer/Assistant Finance Director relative to the Fund Deficit Elimination Plans related to the Brownfield Redevelopment Authority Fund; Grants Funds; and Golf Course Fund.

13. Communication from the Assistant City Engineer regarding the repairs at 2746-9th Street.

14. Communication from the City Engineer and Downtown Development Director regarding the property at 3061-3063 Biddle Avenue.

15. Communication from the City Engineer submitting a purchase agreement for property within the City of Wyandotte.

16. Communication from the City Engineer and Director of Administrative/Financial Services regarding the demolition of 302 Goddard.

17. Communication from the City Engineer regarding a forum/workshop entitled "Waterways Wetlands and You" as presented by the Department of Army Corp of Engineers on April 16, April 17, April 19 and May 15, 2012, with the local presentation taking place at the Bacon Memorial Library, 45 Vinewood Street, from 1-3 p.m. on April 17, 2012..

18. Communication from tbe City Engineer setting forth an Offer to Purchase property within the City of Wyandotte.

19. Communication from the Planning Commission regarding Public Hearing PC#021412 rezoning of property known as 98 Walnut.

20. Communication from the City Engineer relative to the utilization of the Michigan Inter-Governmental Trade Network (MITN) for advertising bid projects.

21. Communication from the City Engineer and City Assessor submitting a purchase agreement for property within the City of Wyandotte.

CITIZENS PARTICIPATION:

FINAL READING OF ORDINANCES:

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE
CITY OF WYANDOTTE CODE OF ORDINANCES
BY ADOPTING BY REFERENCE
MCL 257.625 (1) (PORTION OF PUBLIC ACT OF 1949)
CONCERNING OPERATING OF A MOTOR VEHICLE WHILE INTOXICATED

REPORTS AND MINUTES:

Cultural & Historical Commission	March 8, 2012
Financial Services Daily Cash Receipts	March 12-15, 2012
Financial Services Daily Cash Receipts	March 21, 2012
Beautification Commission	February 8, 2012
Beautification Commission	March 14, 2012
Zoning Board of Appeals	March 7, 2012
Planning Commission Meeting	March 15, 2012
Retirement Commission Meeting	March 21, 2012

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WYANDOTTE FAMILY CHURCH

P.O. Box 306/Wyandotte/MI/48192-0306/734.288.8039/www.wyandottefamily.com

Dear Mayor Peterson & Council,

I have been given the privilege and opportunity to lead the National Day of Prayer this year. National Day of Prayer is Thursday, May 3rd at Bishop Park. We have changed the time this year to **6pm** in order to allow more people to participate and attend.

We would love for you to attend for a couple of reasons. First of all we would love for you to share a few words to those in attendance. We anticipate a better attendance this year due to the time change. Second, we would love for you to be there as we pray for you. Your position and leadership in our wonderful community is important and appreciated. It would be our honor to pray for you and ask for God's continual wisdom, grace and strength.

If you could RSVP to Jeremy@wyandottefamily.com by Friday, April 20th I would greatly appreciate it. Knowing in advance who is coming will help us better prepare.

Thanks again for all you do,

Jeremy Gyorke
Lead Pastor
Wyandotte Family Church
Jeremy@Wyandottefamily.com
www.wyandottefamily.org

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Zion Free Will Baptist Church
1570 OAK ST.
WYANDOTTE, MI. 48192
REV. TIMOTHY W. DANIELS, PASTOR
734-329-3153
E-MAIL ZFWBCH@AOL.COM

IS
LORD

March 21, 2012

Mayor Joseph Peterson and City Council Members
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Dear Mayor and City Council Members:

Zion Free Will Baptist Church would like to thank you for allowing us to make payments on our drain repair for the last couple of years.

When we purchased the parking lot adjacent to our church, the drain was in need of repair. With just purchasing the parking lot, paying for the drain was a little much for us to make all at once. When the City suggested that we could make payments it sure was greatly appreciated. Now the drain is repaired and we have paid the last payment.

Thank you once again for your very much needed help. God Bless you.

Sincerely,

Pastor Tim Daniel and Members
Zion Free Will Baptist Church
1570 Oak Street
Wyandotte, MI 48192

James R. DeSana
514 Oak #6
Wyandotte MI 48192
734-626-0821

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March 26, 2012

Mayor Joseph Peterson
and City Council Members
City of Wyandotte
3131 Biddle Avenue
Wyandotte MI 48192

Dear Mayor Peterson and Council Members:

Some time ago, City Council approved the purchase of 936 Ford Avenue. A majority of the discussion that evening centered around the reason the city wanted to purchase that building, in particular, that cars traveling southbound on Electric were unable to have a good view of vehicles traveling eastbound on Ford Avenue, because the building is situated so close to the front lot line. If my memory serves me correctly, Councilman Sabuda made the majority of those comments which led to City Council voting to purchase the building and have it demolished.

I was absent from a recent council meeting, due to illness, when this issue came before City Council again and council decided to not tear down the building, and put it out for bid for someone to purchase and attempt to restore it. There was no reason given at the meeting for the change in plans. It appears to me that some discussion must have taken place privately between individuals that changed the direction of the plan to tear down the building and put the land out for bid.

Leaving the existing building at its current location will continue to obstruct the view of drivers traveling south on Electric. I strongly believe that the building in question should be torn down, as originally planned, and a new building be constructed that complies with the ordinance requiring appropriate setbacks, providing for safe vehicular traffic flow. In addition, a new building would result in a higher assessment which would bring in more revenue than the existing building.

In conclusion, I request that the Chairman of the Evening propose a resolution to go back to the original purpose of purchasing the building at 936 Ford Avenue and direct the City Engineer to demolish the building and put the property out for competitive bid.

Sincerely,

James R. DeSana

James R. DeSana
Councilman

OFFICIALS

William R. Griggs
CITY CLERK

Andrew Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

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MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel Galeski
Leonard T. Sabuda
Lawrence Stec

JAMES R. KNOPP, INTERIM SUPERINTENDENT OF RECREATION
RECREATION, LEISURE & CULTURE DEPARTMENT
jknopp@wyan.org

WYANDOTTE CITY CLERK
2012 MAR 29 P 1:33

March 28, 2012

Mayor Joseph Peterson
And City Council
City of Wyandotte
Michigan

Dear Mayor Peterson & Council Members:

The Michigan Liquor Control Commission Class C License for the Benjamin F. Yack Recreation Center and the Tavern License for the Wyandotte Shores golf Course expire April 30, 2012. The applications for license renewal for these two facilities have been received.

It is the recommendation of the Interim Superintendent of Recreation that the City Council approves the applications for renewal of these licenses for one year and authorizes the Mayor and City Clerk to sign said applications.

Thanking you in advance for your cooperation in this matter.

Sincerely yours,

James R. Knopp
Interim Superintendent of Recreation

JRK:tj

3131 Third Street • Wyandotte, Michigan 48192 • 734-324-7294 Fax 734-324-7296 • email: recreation@wyan.org • www.wyandotte.net

DATE PRINTED: 03/05/2012 REQUEST: 638596

APPLICATION FOR LICENSE RENEWAL

NOTICE OF DEFICIENCY

Michigan Department Of Licensing And Regulatory Affairs

MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)

7150 Harris Drive, PO Box 30005 Lansing, Michigan 48909-7505

2012-2013

LICENSE FEE
CLASSC $ 600.00

BUSINESS ID: 216362

LICENSE NUMBER: LIMITED TO SCHEDULED EVENTS 01 CLASSC 185997-2011 SS

MCL 436.1509 NON-TRANSFERABLE

SUNDAY SALES FEE
SS(PM) $ 90.00

BENJAMIN F. YACK ARENA

CITY OF WYANDOTTE OTC - ACT

PAY THIS AMOUNT
$ 690.00

LICENSE RELEASED

I/WE CERTIFY OUR CLASS C CONTAINS [ ] BARS.

CLASSC 2011 LIQUOR PURCHASES OF $0.00

3131 THIRD

WYANDOTTE, MI 48192

D-72905
WAYNE

CURR LGU: D- 241.0
ORIG LGU: D- 241.0

PO:

1 BARS

PERMITS:

SUNDAY SALES(PM), DANCE AND ENTERTAINMENT, SPECIFIC PURPOSE PERMIT(FOOD,SPORTING EVENTS)

BUSINESS PHONE NUMBER
(734) 324-7294

CONTACT PHONE NUMBER

STATE OR FEDERAL TAX I D NUMBER
38-6004749

SearchID	Acct	Amount
638596121086 0	4004	$600.00
638596121086 1	4032	$90.00
Total Amount Due:		$690.00

CASHIER USE ONLY

DO NOT WRITE IN THIS BOX

**** SEE INSTRUCTIONS ON REVERSE SIDE BEFORE COMPLETING THIS FORM ****

By signing this form, Licensee(s) certify that they have occupancy and control over the licensed location and/or they are the owner(s) of the licensed business and the Licensee(s) agree to abide by all provisions of the Liquor Control Code and any rules issued by the MLCC. The Licensee(s) understand that submitting false or incomplete information is cause for denial of the issuance of the license and is a violation of the Liquor Control Code. Pursuant to MCL 436.2003 a person who makes a false or fraudulent statement to the commission, orally or in writing, for the purpose of inducing the commission to act or refrain from taking action or for the purpose of enabling or assisting a person to evade the provisions of this act is guilty of a violation of this act and is punisheble in the manner provided for in section 909.

Licensee's Signature | Print Licensee's Name | Licensee's Home Address

Email Address | Home Phone Number

Licensee's Signature | Print Licensee's Name | Licensee's Home Address

Email Address | Home Phone Number

DATE PRINTED: 03/05/2012 REQUEST: 638576

APPLICATION FOR LICENSE RENEWAL

NOTICE OF DEFICIENCY

Michigan Department Of Licensing And Regulatory Affairs

MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)

7150 Harris Drive, PO Box 30005 Lansing, Michigan 48909-7505

2012-2013

LICENSE FEE

TAVERN $ 250.00

BUSINESS ID:
148398

LICENSE NUMBER:
03 TAVERN 134900-2011

MCL 436.1515(1) NON-TRANSFERABLE

SUNDAY SALES FEE

WYANDOTTE SHORES GOLF COURSE

CITY OF WYANDOTTE OTC - ACT

PAY THIS AMOUNT
$ 250.00

LICENSE RELEASED

D-70254
WAYNE

3625 BIDDLE
WYANDOTTE SHORES GOLF COURSE
WYANDOTTE, MI 48192
PO:

CURR LGU: D- 241.0
ORIG LGU: D- 241.0

BUSINESS PHONE NUMBER
(734) 324-7270

CONTACT PHONE NUMBER

PERMITS:
SPECIFIC PURPOSE PERMIT(FOOD,GOLF), OUTDOOR SERVICE

STATE OR FEDERAL TAX I.D. NUMBER
38-6004749

SearchID	Acct	Amount
638576121081 4	4004	$250.00
Total Amount Due:		$250.00

CASHIER USE ONLY

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**** SEE INSTRUCTIONS ON REVERSE SIDE BEFORE COMPLETING THIS FORM ****

By signing this form, Licensee(s) certify that they have occupancy and control over the licensed location and/or they are the owner(s) of the licensed business and the Licensee(s) agree to abide by all provisions of the Liquor Control Code and any rules issued by the MLCC. The Licensee(s) understand that submitting false or incomplete information is cause for denial of the issuance of the license and is a violation of the Liquor Control Code. Pursuant to MCL 436.2003 a person who makes a false or fraudulent statement to the commission, orally or in writing, for the purpose of inducing the commission to act or refrain from taking action or for the purpose of enabling or assisting a person to evade the provisions of this act is guilty of a violation of this act and is punishable in the manner provided for in section 909.

Licensee's Signature	Print Licensee's Name	Licensee's Home Address
Email Address	Home Phone Number	
Licensee's Signature	Print Licensee's Name	Licensee's Home Address
Email Address	Home Phone Number	

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

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MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

HEATHER A. THIEDE
SPECIAL EVENT COORDINATOR
DEPARTMENT OF RECREATION, LEISURE AND CULTURE

April 2nd 2012

Honorable Mayor Peterson and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Honorable Mayor Peterson and City Council Members,

On March 26th 2012, bids were opened for file #4578 Beer Distributor for the Wyandotte Street Art Fair. Bids were received from Eastown Distributors Company of Highland Park and West Side Beer from Romulus.

While pricing of kegs are similar, West Side Beer Company will provide us with a donation of $14,000, boxes of wrist bands and offers a frozen beverage for our patrons. *For details please see the below chart.* For these reasons we recommend to award the bid to West Side Beer Company. This company has provided the beverages and services for the Wyandotte Street Art Fair for many years and we look forward to continuing this relationship with them for the future.

West Side Beer		Eastown Distributors	
2 varieties American Lager	$82 per keg	*2 varieties American Lager*	$81.50 per keg
1 Malt Lager	$92 per keg	*1 Malt Lager*	$98 per keg
16 oz. Plastic Cups	$59 per case	*16 oz. Plastic Cups*	$51 per keg
Wrist Bands	$0 per case	*Wrist Bands*	$8 per case
Malt Beverage	$20 per case	*Malt Beverage*	$36 per case
Frozen Beverage	$43 per case	*Frozen Beverage*	Not available
Monetary Donation	$14,000	*Monetary Donation*	$10,000-$15,000

The undersigned recommends the acceptance of the proposal from West Side Beer Company as the best bid received meeting the specifications. Amount to be paid from account 285.225.925.730.860.

Thank you very much,

Heather A. Thiede
Special Event Coordinator

Attached: West Side Beer Bid

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

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HEATHER A. THIEDE
SPECIAL EVENT COORDINATOR
DEPARTMENT OF RECREATION, LEISURE AND CULTURE

March 12, 2012

To: Beer Distributor
From: Heather Thiede
Regarding: Wyandotte Street Art Fair Beverage Bid 2012

Hello –

Please see the enclosed beer bid for the 2012 Wyandotte Street Art Fair, July 11th through the 14th. Please feel free to contact me if you have any questions.

Thank you very much,

Heather A. Thiede
Special Event Coordinator

Enclosed: Beer Bid #4578

3131 Third Street • Wyandotte, Michigan 48192 • 734-324-4502 • Fax 734-324-7296 • email: info@wyan.org • www.wyandotte.net

PROPOSALS WANTED

Sealed proposals, identified on the outside of the envelope, will be received by the City Clerk, 3131 Biddle Avenue, Wyandotte, Michigan 48192, until 2 pm, local time, Monday, March, 26th 2012, at which time and place they will be opened and read aloud to furnish:

FILE #4578 – Wyandotte Street Art Fair Beer Distributor

Instructions to bidders and bidding forms may be obtained from the Special Event Office, 3131 3rd Street, Wyandotte, MI 48192. Proposals must be accompanied by a Bidder's Bond, Certified or Cashier's Check payable to the City of Wyandotte for the sum of $200. Bids which are time stamped after 2 pm on Monday, March 26, 2012, or received without Bid Bond, Certified or Cashier's Check WILL NOT BE CONSIDERED.

The City reserves the right to reject any or all bids, to waive irregularities therein, and to accept that bid which will best serve its interest.

Heather A. Thiede
Special Event Coordinator

Issue of: May 12, 2012

NOTE TO BIDDERS

Copies of the specifications are attached for your use.

BIDS SHALL BE IN SEALED ENVELOPES AND PLAINLY IDENTIFIED ON THE OUTSIDE OF THE ENVELOPE:

FILE #4578 – Wyandotte Street Art Fair Beer Distributor

TO BE OPENED MONDAY, MARCH 26, 2012, AT 2 PM

Please deliver to the City Clerk, 3131 Biddle Avenue, Wyandotte, Michigan 48192.

BID PROPOSAL FORM

We offer to furnish the City of Wyandotte, Wyandotte, MI 48192, the items listed below and more fully described in the specifications for

FILE #4578 – Wyandotte Street Art Fair (July 11-14, 2012) Beer Distributor

2 varieties American Lager*	$ 82.00	per keg
1 Malt Lager *	$ 92.00	per keg WHEAT/SHANDY ETC..
16 oz. Plastic Cups	$ 59.00	per case
Wrist Bands	$ 0	per case
Malt Beverage	$ 20.50	per case
Frozen Beverage	$ 43.00	per case 32 POUCHES CASE
Monetary Donation to Art Fair	$ 14.000.00	

*Variety to be chosen by the WSAF

The accepted bidder must also provide the following:

- Logo T-Shirts/Hats/promotional items for staff at three locations in the fair
- Signage to support all aspects for the event (custom made banners, price cards, etc.)
- All necessary draft dispensing equipment including refrigerated mobile draft trailers, large reefer truck, empty truck, mobile bars, 16 coil boxes.
- Sufficient manpower (at least two workers on duty at all times) to ensure smooth operations over the duration of the four day event at all beer locations

The City of Wyandotte /Wyandotte Street Art Fair reserves the right to cancel the event for economic/security reasons, etc, without recourse.

NAME OF FIRM: WEST SIDE BEER

ADDRESS: 28100 GORSUCH

CITY STATE ZIP ROMULUS MI 48174

TELEPHONE: 734 946-6200

AUTHORIZED SIGNATURE: [illegible]

CITY OF WYANDOTTE

GENERAL CONDITIONS FOR BIDDERS

1. ACCEPTANCE OF BIDS: The City of Wyandotte reserves the right to reject any and all bids, to waive any information technicalities of defects, the scope and nature of which it shall be the sole judge, in any bid, insofar as such technicality or defects do not legally, materially or substantially change such bid. The said City, unless otherwise specified by the bidder, reserves the right to accept any item on the bid.

   If the bidder fails to state the time within which a bid must be accepted, it is understood and agreed that said City shall have thirty (30) days from bid opening in which to accept the bid.

2. ERROR IN BID: In case of error in the extension of prices in the bid, the unit prices will govern. No bid shall be altered, amended, or withdrawn, unless acceptance date has expired, after opening date of bids. Negligence on the part of the bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened.

3. DISCOUNT PERIOD: Time in connection with discount offered will be computed from date of deliver, or from the date correct invoices are received, whichever date is later. Discounts other than "Time Discounts" shall be shown on the face of the proposal sheet under "Terms".

4. SAMPLES OF MATERIALS: Samples of items, when requested, must be furnished free of expense to the City, at the time bids are opened or later if such are called for after the bids have been opened, and if such samples are not destroyed in process of sampling they will be returned upon request at the bidder's expense.

5. SIGNATURE ON BIDS: Each bid must contain the full name and business address of the bidder. Any person signing a proposal sheet for himself or as agent, employee or officer of another must show his title and, if requested by the City shall furnish proof of his authority to make such proposal. Any person signing said proposal shall do so in his own handwriting and the signature of that person, as well as the name of any firm or company, submitting the proposal.

6. ALTERNATE BIDS: Alternate bids will be considered providing such items which appear on such bids meet specifications. Where equivalent items are bid upon, said City reserves the sole right in determining whether they meet specifications.

7. PROPOSAL SHEET: Bidders shall use the proposal sheet furnished with this material when submitting their quotations. Failure to submit this sheet as required shall render the proposal informal. Proposal sheets must contain prices on a per unit and aggregate basis and the total amount of the bid must be stated on the proposal sheet.

8. COLLUSION AFFIDAVIT: Every bidder must accompany their bid with a sworn collusion affidavit setting forth the names and addresses of each and every person, firm or corporation, if any, other than the bidder, interested in the bid submitted or any aware, contract or benefit which might accrue there from. A blank form of such affidavit is included.

9. PERFORMANCE BOND: A Performance Bond in any amount to be stipulated by said City, and not more than 100% of the total prices stipulated in any contract awarded, to be executed by a surety company authorized to do business in Michigan, will be required of the successful bidder or bidders as set forth in Paragraph 10 below.

10. BID BOND OR CERTIFIED CHECK: Every bid shall be accompanied by either a certified check on a solvent bank or by a bond executed by a surety company authorized to do business in the State of Michigan. The amount of the bid bond shall be stipulated in the note on top of the Bid Bond form. A $1,000.00 Faithful Performance Bond good for one year may be filed with the Office of the City Clerk in lieu of Bid Bond requirements with each individual bid. Such check or bond shall run in favor of the City of Wyandotte, Michigan. The amount of such bid bond or certified check shall be forfeited as liquidated damages, costs and expenses incurred by said City if the bidder, after given an award as successful bidder, shall fail within fifteen (15) days after the notice of such award to enter into appropriate contract with the City, with respect to furnishing the items set forth in the bid and concurrently with the execution of such contract furnish a performance bond in an amount stipulated by said City. A blank bond is supplied with this material.

11. FEDERAL OR STATE SALES, EXCISE OR USE TAXES: Every bid shall separately state and set forth therein the amount of any and all Federal or State sales, excise or use taxes included in bid prices. If any such taxes are included in prices bid, the City reserved the right in making an award to deduct any amount thereof for the payment of which the City is not legally liable. Upon request, the City will execute appropriate tax exemption certificates justifying any such tax deductions form bid process. Where labor is required, the bidder shall state separately the amount of the labor and materials.

12. DELIVERY: The number of calendar days in which delivery will be made after contract is executed and purchase order is placed shall be stated in the bid. When no time of delivery is stated by the bidder, it is understood and agreed that delivery is to be made within fifteen (15) days after receipt of order, unless otherwise stated in the specifications.

13. ADVERTISEMENT: The law of the State of Michigan, the Charter of the city of Wyandotte, Michigan, all City Ordinances the legal advertisement for contracts and purchases are made a part of any agreement entered into in the same respect as if specifically set forth in that agreement.

14. SPECIFICATIONS: It is understood that reference to attached specifications shall be sufficient to make the terms of such specifications binding on the contractor. In some instances, the name of manufacturer, a special brand, or make of an item is used in describing the item or items desired; but this does not restrict bidder to that manufacturer or specific article, this means being used simply to indicate the character of quality of the articles or services desired; but the articles or services on which the proposals are submitted, must be equal to that specified, and a statement to that effect shall be made a part of such proposal. Where conflict occurs between the requirement or the General Conditions and the Specifications, the requirement of the Specifications will govern.

15. INSPECTION: Final Inspection and acceptance or rejection will be made at the time of delivery, but all products and workmanship shall be subject to inspection and test at all times and placed. The right is reserved to reject articles which contain defective material and workmanship. Rejected material shall be removed by, and at the expense of the contractor, promptly after notification of rejection. The City shall not be obligated to pay the full price for any items that do not meet specifications; however, payment may be made at a proper reduction in price.

NOTE: Bids received after the specified time for opening, as shown on the Proposal Sheet will not be considered. Bids may be mailed or delivered to the City Clerk of the City of Wyandotte, Michigan. All bids will be opened and publicly read at a regular meeting of the City Council of Wyandotte, Michigan.

EQUALIZATION FACTOR

Any Wyandotte based firm shall be deemed a better bid than the bid of any competing firm which is not Wyandotte based, whenever the bid of such competing firm shall be equal to or higher than the bid of the Wyandotte based firm after the appropriated equalization percentage credit has been applied to the bid of the Wyandotte based firm. The equalization percentage credit shall be that percentage or credit which the competing firm has applies for similar or equivalent bids in the city where such competing firms is located. If the competing firm has no equalization percentage credit applied to bids, in the City they are located than no credit shall be applied the Wyandotte based bid.

NOTE: The affidavit set forth below MUST be executed on behalf of the bidder and furnished with every bid.

COLLUSION AFFIDAVIT

STATE OF MICHIGAN
COUNTY OF WAYNE

WEST SIDE BEER DIST., being first duly sworn, deposes and says he/she is the EMPLOYER of (Name of Bidder) THOMAS MANOR the bidder which has submitted, on the 26th day of MARCH, 20 12 will submit to the City of Wyandotte, Michigan, a proposal for:

(Item Being Bid Upon) SPONSORSHIP OF WYANDOTTE ART FAIR

all as fully set forth in said proposal and that except as specified below, the Aforementioned bidder constitutes the only person, firm or corporation having any interest in said bid or in any contract, benefit or profit which may, might or could accrue to grow out of the acceptable in whole or in part of said proposal, said exceptions (if any) being as follows:

_____

Affiant further stated that said proposal is in all respects fair and is submitted without collusion or fraud; and that no member of the City Council, or officer or employee of said City is directly or indirectly interested in said bid.

Affiant: THOMAS MANOR

SWORN TO and subscribed before me, a Notary Public, in and for the above named State and County this 21ST day of MARCH, 20 12

Notary Public: Angela [redacted]

My Commission Expires: March 26, 2013

ANGELA M. [redacted]
NOTARY PUBLIC, STATE OF MI
COUNTY OF WAYNE
MY COMMISSION EXPIRES [redacted]
ACTING IN COUNTY OF
Wayne

NOTE: The following bid bond, cashiers or certified check in lieu thereof, MUST be executed and furnished with each bid, in an amount of $200. Bids received without a Bid Bond, Certified or Cashier's Check WILL NOT BE CONSIDERED. (If bidder is not a Corporation, cross out inappropriate wording.)

BID BOND

KNOW ALL MEN BY THESE PRESENTS: That we, _____

a corporation organized and existing under the laws of the State of Michigan as Principal and,

_____, a surety company qualified to do business in the State of Michigan, as Surety, are hereby held and bound unto the City Council of the City of Wyandotte, Michigan, as Obligee, in the sum of _____$200_____ Dollars ($200), for the payment of which we do well and truly and jointly and severally bind ourselves and our respective successors and assigns.

DATED as of the _____ day of _____, 20 _____.

The conditions of this obligation are such: That whereas the above bound principal has submitted on or about the _____ day of _____, will submit to the Obligee, a proposal for more fully described in said proposal, which proposal is, by reference incorporated in and made part of this instrument.

NOW THEREFORE: If said principal shall, upon acceptance of said proposal, either in whole or in part, enter into an appropriate contract with said Obligee for _____,

said proposal and concurrently with the execution of said contract give bond, as required by said Obligee, for the full and faithful performance and keeping all the provisions, terms, requirements, covenants and warranties of said contract, then this obligation shall be void, otherwise, the same shall remain in full force and effect.

WITNESS the corporation hands and seals of the said Principal and said Surety as of the date first above written.

By: THOMAS MANOR - WEST SIDE BEER

(Principal)

By:

(Surety)

(Power of Attorney of Surety's Attorney-In-Fact should be attached.)

CERTIFIED CHECK

In lieu of the foregoing bid bond, but subject to all the conditions enumerated therein, a certified check ( ) or a Cashier's Check (X) in the amount of $200 drawn on Bank, of PNC _____ is deposited herewith.

FILE #4578 – Wyandotte Street Art Fair Beer Distributor

TO BE OPENED - May 26, 2012 @ 2 pm

Advertised May 12, 2012 Specs – Three Bidders

Names and address of the bidders

Central Distributors
Attention Doug Bryant
28100 Gorsuch Avenue
Romulus, MI 48174

East Town Distributors
Attention Matt Widby
14400 Oakland Avenue
Highland Park, MI 48203

Tri County Distributors
Attention Rusty Welch
14301 Prospect
Dearborn, MI 48126

FORM 129251-0111
07000827

PNCBANK
PNC Bank, National Association
Michigan

No [redacted]

6-12/410

CASHIER'S CHECK

DATE MARCH 23, 2012

PAY TO THE ORDER OF CITY OF WYANDOTTE $ 200.00

TWO HUNDRED AND 00 /100********** DOLLARS

Security features included. Details on back.

WEST SIDE BEER
REMITTER

PNC Bank, National Association

OFFICIAL SIGNATURE

MP

MIX
Paper from responsible sources
FSC
FSC® C101537

[redacted]

OFFICIALS

William R. Griggs
CITY CLERK

Andrew Swiecki
TREASURER

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

6

MAYOR
Joseph Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

JODY L. EGEN
DIRECTOR OF MUSEUMS AND CULTURAL AFFAIRS

Mayor and City Council
3131 Biddle Ave.
Wyandotte, MI 48192

Thursday, March 29, 2012

Honorable Mayor and City Council;

Herewith, please find an annual report on the 2011 Heritage Event Series compiled by the staff of the Wyandotte Museums for consideration and review by the Cultural and Historical Commission at their February 9th, 2012, meeting. Over the following month, the report was reviewed by the Commission for possible comment, and subsequently approved for submission to Council at their March meeting.

Contained therein is an overview of the Wyandotte Museum's Heritage Event Series, including all marketing initiatives , individual event summaries and analysis, application to the Museum mission statement, staff recommendations, and financial information. The report was compiled as part of the required 2012 department goals and objectives submitted by each department head to Finance and Administration, as well as the Mayor's Office, for consideration and evaluation at the end of the fiscal year.

The Museums' Heritage Event Series has assisted in making Wyandotte a destination community with monthly special evening programming highlighting the history and heritage of our city. It has also allowed for freedom in taking advantage of different and exciting opportunities to expand our volunteer base and local audience. The Museum is further able to engage in cultural and tourism marking initiatives that highlight the city and our many public event offerings, working with other city departments, commissions, and business organizations.

Museum staff as well as the Cultural and Historical Commission looks forward to continuing the Heritage Event Series, and developing new public programs that enhance the quality of life for the citizens of our city and beyond. I submit this report for your collective review. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Jody L. Egen
Jody Egen

** A hard copy of the report is on file in the City Clerk's Office.*

2624 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-7297 • Fax 734-324-7283 • email: jegen@wyan.org • www.wyandotte.net

OFFICIALS

William R. Griggs
CITY CLERK

Andrew Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

7-A

MAYOR
Joseph Peterson

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Leonard T. Sabuda
Lawrence Stec

JAMES R. KNOPP, INTERIM SUPERINTENDENT OF RECREATION
RECREATION, LEISURE & CULTURE DEPARTMENT
jknopp@wyan.org

March 20, 2012

Mayor Joseph Peterson &
City Council
City of Wyandotte
Michigan

Dear Mayor Peterson & Council Members:

The Recreation Commission recommends that James R. Knopp assumes the position of Superintendent of Recreation effective April 2, 2012. Concurrently, Justin Lanagan is to serve as Administrative Trainee in the Recreation Department under the direct supervision of the Superintendent of Recreation. Both employment considerations are subject to the conditions listed below:

Superintendent will work as follows at the rate of compensation of $25 per hour:
April 2 thru September 30, 2012 – Up to 70 hours per pay period
October 1, 2012 thru March 31, 2012 – Up to 60 hours per pay period
April 1, 2013 thru March 30, 2014 – Up to 50 hours per pay period
March 31, 2014 thru April 5, 2015 – Up to 40 hours per pay period

Superintendent cannot receive payment in excess of the number of hours allotted in the previously declared time frame. Any additional hours may be accumulated and used at a later date. Under no circumstances will there be any pay-out of accumulated time upon separation of employee. Employee will continue on payroll as a part-time employee with no contract. Either party may terminate employment at any time without cause.

Administrative Trainee will move from his present position as Assistant Recreation Laborer to Administrative Trainee with no additional compensation for a minimum of one year. His present position will remain open and his job will be performed by seasonal employees. A quarterly evaluation will be supplied to Mr. Lanagan, Recreation Commission and City Administrator Todd A. Drysdale by the Superintendent.

If at any time the consensus of Mr. Drysdale, Superintendent, and the Recreation Commission is unfavorable in continuing this trainee process, Mr. Lanagan will be returned to his former position without penalty.

Sincerely yours,

Lori Shiels, President
Recreation Commission

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

7-B

MAYOR
Joseph R. Peterson

COUNCIL
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Lawrence S. Stec

TODD A. DRYSDALE, C.P.A.
CITY ADMINISTRATOR

March 29, 2012

The Honorable Joseph R. Peterson, Mayor
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

The undersigned concurs with the recommendation of the Recreation Commission dated March 20, 2012 regarding the future of the vacant Recreation Superintendent position. The proposal has no budgetary impact as the part-time costs are already included in the budget and no compensation increase is being offered to Mr. Lanagan.

The merits of this recommendation include:

1. Immediate cost-savings which were evidenced by the budget amendment adopted on March 2, 2012 which reduced the Recreation Department budget by $54,720.

2. Staff development as this provides an opportunity for an existing employee to advance within the department. It should be noted that Mr. Lanagan currently holds a bachelor's degree and has enrolled in a graduate program to pursue a Master's degree in Recreation Management.

3. Potential elimination of the full-time laborer position in the future (without layoff).

Sincerely,

Todd A. Drysdale

Todd A. Drysdale
City Administrator

TAD:cjm

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

RESOLUTION

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the Recreation Commission and City Administrator.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

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8

MAYOR
Joseph R. Peterson

COUNCIL
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James R. Desana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A.
CITY ADMINISTRATOR

March 29, 2012

The Honorable Joseph R. Peterson, Mayor
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and approval are tentative agreements between the City of Wyandotte and the IAFF Local #356 relating to the collective bargaining agreement for the period from February 1, 2012 through December 31, 2015. In addition to changes in various operational work rules, these tentative agreements provide for the following:

1. No wage increase.
2. A reduction in holiday pay of 1.58% annually.
3. Elimination of longevity pay.
4. A revision in the cost-sharing formula for active employee health insurance coverage.
5. An increase in prescription copayment for new retirees of the bargaining unit.
6. Increase in the payment-in-lieu of health care coverage.
7. Elimination of overtime and uniform allowance in the final average compensation (FAC) used for the calculation of retirement allowances.

The undersigned recommends approval of these tentative agreements. If approval is granted, the undersigned will prepare a new collective bargaining agreement for the aforementioned period. The Mayor and City Clerk should be instructed to execute this agreement.

Sincerely,

Todd A. Drysdale

Todd A. Drysdale
City Administrator

TAD:cjm

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

RESOLUTION

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Administrator and APPROVES the tentative agreements between the City of Wyandotte and IAFF Local #356 and further instructs the City Administrator to prepare the collective bargaining agreement for period of February 1, 2012 through December 31, 2015, and further authorizes the Mayor and City Clerk to execute said agreement.

City of Wyandotte
IAFF Negotiations
Tentative Agreements
March 12, 2012

	Details	PROS/CONS
Duration	2/1/12-12/31/15	Millage expires 2014FY. Contract extends through 2015FY.
Eliminate Longevity Pay	effective 1/1/2013	IAFF Savings - $8,300 City-Wide Savings - $51,000
Reduce Holiday Pay	effective 10/1/12, -1.38%	IAFF Savings - $23,400 City-Wide Savings - $59,000
Change Vacation Policy	eliminate right to have 2 people on vacation	Savings in Overtime (undetermined). Total OT budget $100k.
Increase Probationary Period	from 12 months to 18 months	Additional time to evaluate employees
Reduce Sick Time Accrual	from 24 hours/month to 18 hours/month	Savings in Overtime (undetermined). Total OT budget $100k. Reduce pension costs as sick time balances accrue additional months of credited service.
Health Insurance Change	Cap City portion for HMO	No immediate savings. Savings in future if HMO premium increases exceed PPO costs.
	80/20 Cost Sharing	IAFF Savings - $50,000 City-Wide Savings - $129,000 net of CY increase
	Increase payment in lieu of health care	Current health care coverage ranges from $650/month to $1,700/month. Current $125/month. Increase to $400/month.
Eliminate Internal Prescription Reimbursement	Prescription Co-Pay $15/30, Save Admin Time	IAFF Savings - $1,500 City-Wide Savings - $12,000
Increase Retiree Prescription Co-Pay	from $10 to $15/30 effective 10/1/12	Cost Savings Undetermined
Implement Random Drug Testing Program	Currently No Drug Testing Provision in CBA	Improvement to Liability and Safety for citizens receiving service.
Pension Changes (Final Average Compensation-FAC)		
- Eliminate Overtime in FAC		Cost Savings Undetermined and varies by employee. Estimated savings of 7.5%.
- Eliminate Uniform Allowance in FAC		Cost Savings Undetermined and varies by employee.
Require Direct Deposit of Payroll		Reduce Administration Costs (Time, Printing, Paper, Postage)
Change 13th Check Language	Contingent on agreement with other CB units	Would weight distribution of 13th Check to older retirees
Formalize compensatory time program	Same as police department	Potential to reduce overtime.
Change in Rank/Organizational Structure	See attachment	Reduced overtime and wage cost. "Pay for work being performed". More realistic rand structure.

<u>Quantifiable Savings</u>

Preliminary 2012 FY Budget - Fire Department	3,036,475.63	
- Longevity	(8,300.00)	
- Holiday	(23,400.00)	
- Health Care	(51,500.00)	*
- Pension (FAC Changes)	(50,000.00)	
- Attrition		
- Bill Decker	(125,458.20)	
- Terry Whitman	(121,991.89)	
- Mike MacDonald	(169,644.22)	
- Pension		
Projected Future Budget - Fire Department	2,486,181.32	
	-18.12%	Cost Reduction

* Savings is actually higher but is mitigated by premium increases effective 3/1/12.

City of Wyandotte
IAFF Negotiations
March 9, 2012

Tentative Agreement

Duration:	February 1, 2012 through December 31, 2015
Compensation (Article VI):	Eliminate Longevity Pay effective 1/1/13 Reduce Holiday Pay to 5.30% effective 10/1/12
Vacations (Article VIII):	In conjunction with changes in rank structure (attached) and policies regarding summer vacations, change current language allowing two (2) employees off on vacation to only allowing two (2) employees off which would include an employee on his/her Super Kelly Day
Seniority (Article IX):	Increase probationary period to eighteen (18) months
Sick Leave Accrual (Article X):	Maximum monthly accrual eighteen (18) hours (all employees) effective 10/1/12
Medical Insurance (Article IX):	City will pay 100% of cost of either CB3 or BCN as long as the cost is within the following ranges of the lower priced coverage: 27% for a single contract, 21.70% for a two person contract, and 10.00% for a family contract. Any costs in excess of the aforementioned ranges will be paid entirely by employee. Eliminate prescription reimbursement
Retiree Medical Insurance (Article IX, 5):	Prescription coverage will increase to $15/30 for employees who retire after 9/30/12.
Drug Testing (Article XVII, 3):	The City will implement a random drug testing program (terms to be negotiated).
Pension (Article XIX):	Final Average Compensation will <u>not</u> include overtime or uniform allowance. The current disability provision for Defined Contribution Plan participants will no longer be covered using the 401 Back Stopping method. Effective at the beginning of the new CBA, the disability provision will be covered by an insurance policy purchased by the City.

New Language

1. Requirement for direct deposit of pay including bonus checks
2. Financial manager language (see attached)
3. Requirement for 80/20 contribution to health care
4. Change 13th check provisions to formula based on age/year of retirement (currently in retirement ordinance and incorporated by reference) upon agreement with remaining collective bargaining units in the City

Union Demands

1. Revise language (Article XI section 2 & 5) for dependents (increase to age 27) in accordance with new Federal Health Care laws with qualification that we can return to age 23 if the law is changed.
2. Health Care Opt Out increase to $400/month if no insurance is taken.

Discussion

1. Compensatory Time Language (Chief and Union to Propose language)
2. Organizational Structure/Job Descriptions/Rank Structure (attached) implemented via policy and job descriptions
   a. Include following language in Wages section of the contract:

      Sergeant/Engineer (new) rank will be added to the wage schedule at the same rate as a Firefighter/Driver. When acting in the capacity of Sergeant, they will receive premium pay of 2.46%.

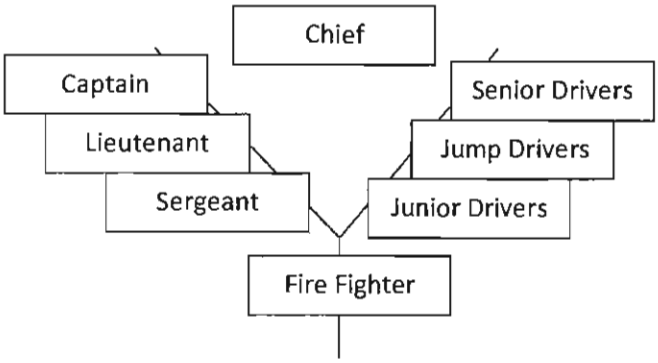
      A new rank of Senior Engineer will be established with a pay rate of 1.23% over a Sergeant/Engineer pay rate. Only two (2) of this rank will exist in the department and will be selected by seniority. This rank will be subject to additional job duties outlined in the job description.

      When Firefighters are assigned to driver's duties, they will receive pay at the Sergeant/Engineer rank.

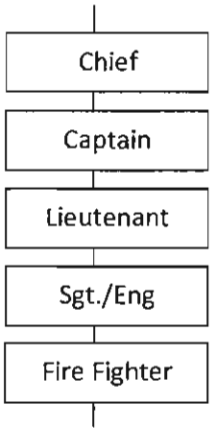
Note: Tentative agreement subject to acceptance of all issues.

Proposed changes to Fire Department Rank Structure

Currently the fire department employs a Y type rank structure. A Y type rank structure is simply fire fighter on the bottom, officers on one side of Y and driver on the other. This system is excellent for larger departments. As WFD is continually shrinking there is no need for this system and it often leads to increases in O.T. because it is inflexible.



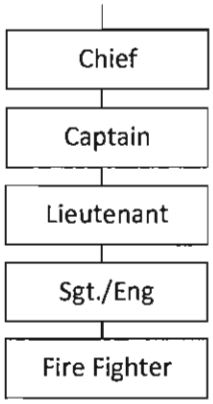
My proposal is to essentially eliminate the Y system and create a seniority system. Both the Y system and a seniority system require command officers for the Wyandotte Fire Department that is two (2) Captains, and four (4) Lieutenants and junior officers and drivers; however, the new system would allow much more flexibility if the department would increase in size or decrease in size. It also mirrors neighboring Cities like Southgate, Lincoln Park, and Trenton.



In the new system, the fire department would have two (2) Captains (one (1) on each unit) and four (4) Lieutenants (two (2) on each unit) this represents command. I would eliminate Sergeant Rank which currently is a junior officer (not a command officer) and cannot by department rule be assigned driving

duties. I would also eliminate the Fire Fighters Driver rank which currently is assigned only driving duties and cannot by department rule be assigned junior officer duties.

There is still a need to have both driver and sergeants; however, by combining these positions into one rank (Sergeant/Engineer) would offer the greatest flexibility in an ever changing environment.



There are many advantages to this new system. First and foremost the department would save approximately $4500.00 per year due to the fact I would not need to promote 2 positions a new fire fighter driver and a new sergeant. The department would still need to promote the captain and the lieutenant to maintain the command structure.

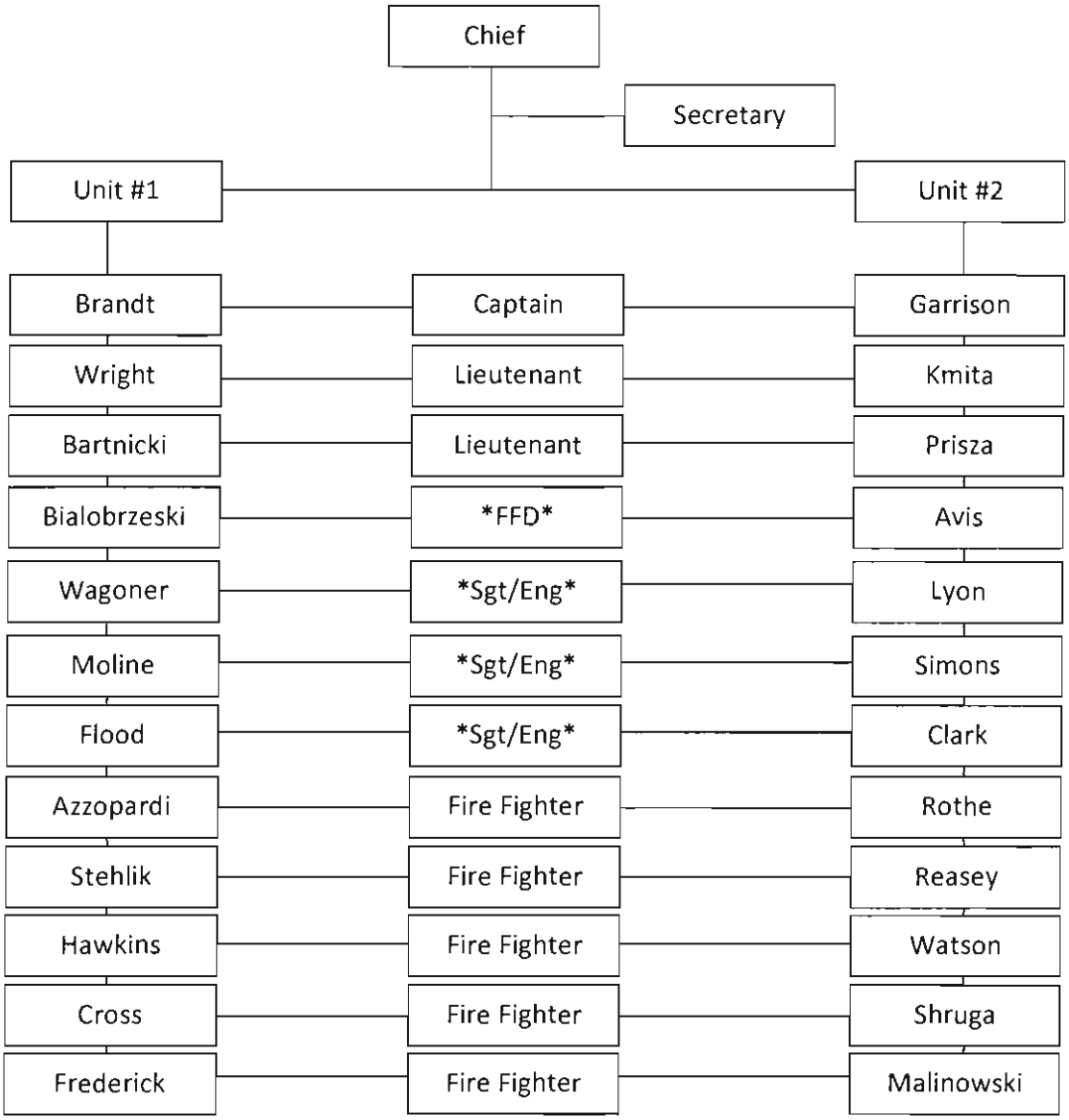
In addition the new Sgt/Eng rank would be paid at the current FFD rate. If a new Sgt/Eng would move up to assume officers duties for the day the department could pay them move up pay (my recommendation would be the percentage per hour between FFD rate and Sgt rate this is currently what the department does if a fire fighter moves up to assume drivers duties for the day. In essence the department would only be paying for the service provided.

Secondly it would reduce the amount of specialty O.T. currently within the department. Again this is because our current Y system is inflexible only drivers drive and only officers in charge.

Thirdly currently fire fighter driver and sergeant ranks represent about 50% of the total department man power. This change would reduce that to 25%, leaving the department more appropriately balanced (Command (Captains and Lieutenants) 25%, Sergeant/Engineer 25% and Fire Fighters 50%).

Fourthly it is flexible if we maintain 2 stations, increase to 3 stations or even reduce to one it has the ability to change easily. We only pay for the work performed.

Below you will find a breakdown of how the department rank structure would look if this were implemented today.



*Note current rank structure includes all these employees as either a Sergeant or a Firefighter Driver. Over time, those ranks will be replaced with a Sergeant/Engineer at the Firefighter Driver pay rate (lower than Sergeant). The rank of Senior Engineer will also be created as a rank between the Firefighter and Sergeant/Engineer. The ranks of Sergeant and Firefighter Driver will be eliminated over time. *

Thank you

Jeffery Carley, Fire Chief

Municipal Service Commission
Gerald P. Cole
Frederick C. DeLisle
James S. Figurski
Leslie G. Lupo
Michael Sadowski

WYANDOTTE
MUNICIPAL SERVICES

Electric, Steam, Water
Cable Television and High Speed Internet
Service since 1889

Melanie L. McCoy
General Manager and Secretary
3005 Biddle Avenue, P.O. Box 658
Wyandotte, MI. 48192-0658
Telephone: (734) 324-7100
Fax: (734) 324-7119

9

April 2, 2012

The Honorable Mayor & Council
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Honorable Mayor and City Council,

Enclosed herewith is a copy of resolutions passed by Municipal Service Commission at its regular meeting of March 21,2012. Resolutions as follows:

1. Authorization for the Director of Information Technology to purchase server upgrades and advanced storage solutions to implement recommendations put forth in the Information Technology Assessment in the amount of $45,520.21.
*outline of project on file in the City Clerk's Office

Very truly yours,

City of Wyandotte
WYANDOTTE MUNICIPAL SERVICES

David Fuller
Director of Information Technology

WYANDOTTE MUNICIPAL SERVICES
RESOLUTION
03-2012-07

A RESOLUTION AUTHORIZING THE DIRECTOR OF INFORMATION TECHNOLOGY TO PURCHASE SERVER UPGRADES AND ADVANCED STORAGE SOLUTIONS TO IMPLEMENT RECOMMENDATIONS PUT FORTH IN THE INFORMATION TECHNOLOGY ASSESSMENT.

WHEREAS, Wyandotte Municipal Services has an existing general server infrastructure that has entered into an end of life phase, and must be replaced; and

WHEREAS, several recommendations in the City of Wyandotte Information Technology Assessment conducted by Plante & Moran will require new server infrastructure; and

WHEREAS, virtualized server technology allows Wyandotte Municipal Services to achieve the above goals and provides for future growth at the lowest cost; now therefore,

BE IT RESOLVED by the Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that the Director of Information Technology is hereby authorized to purchase advanced storage solutions and server upgrades for the amount of $45,520.21 and associated contract professional services from Southern Michigan Information Alliance in the amount of $1,920 to be paid for with budgeted funds.

ADOPTED, this the 21st day of March, 2012.

ATTEST:

WYANDOTTE MUNICIPAL SERVICE COMMISSION

By: _____
Fred DeLisle, President

By: _____
Melanie McCoy, Secretary

LOOK, MAKOWSKI AND LOOK
PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192
(734) 285-6500
FAX (734) 285-4160

WILLIAM R. LOOK
STEVEN R. MAKOWSKI

RICHARD W. LOOK
(1912 - 1993)

10

March 29, 2012

To: Honorable Mayor and City Council

From: Department of Legal Affairs

Re: Request for Reimbursement

Dear Mayor and City Council:

This is in response to the request from The Total Health Girls requesting reimbursement for cost incurred for putting in a shower at their facility as required by the city ordinance. The city, in its discretion, adopted an ordinance regulating massage establishments which required the placement of a shower. Subsequent to that ordinance the city bas received requests to remove this requirement. There were no objections filed with the city council to this request. As a result the city council decided to amend the ordinance and Total Health Foods then requested reimbursement for their costs incurred in putting in a shower.

I am not aware of any legal authority which would permit the city, through the use of its general funds, to reimburse a business for work done to their property even if said work was a requirement to obtain a license. However, the Downtown Development Authority may have authority if the DDA determines the expenditure of its funds would improve the property in question and also improve the viability of businesses within the district. It was stated by the DDA director that the current guidelines do not allow for such an expenditure, but the director also indicated that those guidelines are always being reviewed.

While the removal of the shower (which is not being used) is not an expansion of the building, this removal could provide additional space for their business. It would be my recommendation that The Total Health Girls approach the DDA to consider their request.

Respectfully submitted
Department of Legal Affairs
LOOK, MAKOWSKI and LOOK
Professional Corporation

William R Look

William R. Look

WRL:mag

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

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Leonard T. Sabuda
Lawrence S. Stec

JOSEPH R. PETERSON
MAYOR

March 20, 2012

RESOLUTION

Total Health Foods
2938 Biddle Avenue
Wyandotte, Michigan 48192
Attn: Janette Crossman

By Councilman Daniel E. Galeski
Supported by Councilman Leonard Sabuda

RESOLVED by the City Council that the communications from Total Health Foods ; Janette Crossman , 2938 Biddle Avenue, Wyandotte, Michigan 48192 and Natalie Rankine, Downtown Development Authority, relative to the request to receive full reimbursement of the money spent on the shower requirements as it pertains to the prior massage ordinance is hereby referred to the Department of Legal Affairs for a review and other alternatives with a report back to Council in two (2) weeks.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on March 19, 2012.

William R. Griggs

William R. Griggs
City Clerk

CC: Department of Legal Affairs, DDA Director

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4560 • Fax 734-324-4568 • email: clerk@wyan.org •
www.wyandotte.net

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Andrew A. Swiecki

CITY ASSESSOR
Colleen A. Keehn

CITY OF Wyandotte MICHIGAN • 1854

11-A

CITY COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TO: Honorable Mayor and City Council **DATE:** March 22, 2012

FROM: Daniel J. Grant, Chief of Police

SUBJECT: REQUEST REGARDING DOG PARK, BACKYARD CHICKENS, AND ROOF-TOP HONEY BEES

CC: Todd Drysdale, City Administrator
Mark Kowalewski, City Engineer
Chuck Gillenwater, Animal Control Officer

I am forwarding this correspondence in accordance with the City Council resolution dated March 13, 2012 in regards to the above request from Rebecca Vogel-McGowen of 1880 18th Street.

Regarding a dog park, our ordinances do not prohibit the development of such a park and the parks opened in other communities have been well-received by their resident dog-owners. My only concern would be to assure that dog owners would be required to clean-up after their dogs and if unleashing animals is allowed this may result in fighting between dogs as a result of their territorial tendencies.

Our current ordinance as cited in the Council resolution in my opinion prohibits keeping chickens as requested by Ms. Vogel-McGowen. I am aware of the growing popularity of "Urban Agriculture", however, the keeping of chickens "within 500 feet of a dwelling, street, alley, or public place" was instituted in our ordinance for a reason. The Police Department currently gets calls from irate residents when their neighbor next-door runs the clothes dryer late at night or feeds wild birds/pigeons, I would suspect that the noise and smell issues relating to the neighbors chickens would become even more of an issue. Unless an ordinance is drafted which regulates the size/location of a proposed property, number of chickens, prohibition of roosters, and maintenance of the proposed pens, I think our residents are best served if we adhere to our current ordinance.

In regards to the keeping of roof-top honey bees, we currently have no ordinance prohibiting such an activity.

Respectfully,

Daniel J. Grant

WYANDOTTE POLICE DEPARTMENT • DANIEL J. GRANT, CHIEF OF POLICE • 2015 BIDDLE AVENUE • WYANDOTTE, MI 48192
Telephone Number (734) 324-4405 • Fax Telephone Number (734) 324-4442 • E-mail: dgrant@wyan.org

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

11-B

MAYOR
Joseph R. Peterson

COUNCIL
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Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 21, 2012

The Honorable Mayor Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: Chicken Coops, Honey Bees and Dog Park Ordinances

Dear Mayor Peterson and Council Members:

At the City Council Meeting of March 13, 2012 the communication from Rebecca Vogel-McGowan chicken coops, honey bees and Dog Park were referred to the undersigned.

Those communities that do allow chickens have set backs from property lines and adjacent structures. For instance Ferndale's is 150 feet and Marshall's is 100 feet from any public street, alleys or dwelling.

Wyandotte's ordinance, Section 4-1 General Prohibition against Keeping, states:

> It shall be unlawful for any person to keep, within five hundred (500) feet of any dwelling, street, alley or public place, any animal, bird or fowl except pigeons and such animals or birds as are commonly kept or housed as household pets.

The attached ordinance from Allen Park regarding the restrictions on domestic honey beekeeping only allows bees on property zoned regional shopping or industrial districts. Wyandotte's ordinances are silent on bee keeping.

A dog park has been discussed before and an appropriate site has not been determined.

Therefore, the undersigned recommends:

1. That the ordinance not be changed for chickens
2. The Planning Commission consider changing the zoning ordinance to permit bee keeping in industrial zoned areas with appropriate restrictions as needed.
3. The City continue to look for an appropriate location to consider for a dog park

Very truly yours,

Mark A. Kowalewski
City Engineer

gjm/MK
Enclosures

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.net

PROPOSED RESOLUTION

RESOLVED BY MAYOR AND COUNCIL that the communication from the City Engineer and Police Chief regarding the chickens, honeybees and a dog park is hereby received and placed on file; AND

BE IT FUTHER RESOLVED that the information regarding honey bee keeping is referred to the Planning Commission for recommendations on changes to the zoning ordinances to allow domestic honey beekeeping in industrial zoned district: AND

BE IT FURTHER RESOLVED that there is not action needed on chickens or a dog park.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

12-A

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. Desana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A.
DIRECTOR OF FINANCE AND ADMINISTRATION

March 27, 2012

The Honorable Joseph R. Peterson, Mayor
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and adoption is a Fund Deficit Elimination Plan related to the Brownfield Redevelopment Authority Fund. This plan is required by the Michigan Department of Treasury.

The undersigned recommends that the City Council adopt the Fund Deficit Elimination Plan as outlined in the March 27, 2012 letter to the Local Audit and Finance Division of the Michigan Department of Treasury. If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

RJS:cjm

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

OFFICIALS

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TODD A. DRYSDALE, C.P.A.
DIRECTOR OF FINANCE AND ADMINISTRATION

March 27, 2012

Local Audit and Finance Division
Michigan Department of Treasury
430 West Allegan
First Floor
Lansing, Michigan 48922

Re: City of Wyandotte Brownfield Redevelopment Authority Fund Deficit Elimination Plan

Dear Sirs,

The City of Wyandotte's Brownfield Redevelopment Authority Fund reported a deficit related to net assets of $49,792 at September 30, 2011. This deficit is a result of several clean up projects which were funded through loan proceeds from various sources.

The main contributor to the deficit is the Labadie Park neighborhood project. A vacant automobile parts factory was demolished and the environmental contamination was remediated. The project was funded through loans received from the United States Environmental Protection Agency and the Wayne County Brownfield Redevelopment Authority. The loans will be paid off by 2021.

The Brownfield Redevelopment Authority Fund will continue to utilize future tax captures to repay the loans therefore eliminating said deficit.

The City of Wyandotte respectfully requests your acceptance of this plan. Please contact the undersigned if you require any further information at 734-324-4542 or bszczechowski@wyan.org.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

RJS:cjm

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

City of Wyandotte
Analysis of Brownfield Redevelopment Authority Fund
Unrestricted Net Asset Calculation
2011 Deficit Elimination Plan
March 27, 2012

	Audited FYE 2011	Budget FYE 2012	Projected FYE 2013	Projected FYE 2014	Projected FYE 2015	Projected FYE 2016
Beginning Unrestricted Net Assets (Deficit)	(1,494,929)	(1,624,127)	(1,540,229)	(1,411,555)	(1,257,365)	(1,102,617)
Change in Net Assets	(129,198)	83,898	128,674	154,190	154,749	153,102
Ending Unrestricted Net Assets (Deficit)	(1,624,127)	(1,540,229)	(1,411,555)	(1,257,365)	(1,102,617)	(949,514)
Non-current Liabilities	1,574,335	1,484,021	1,399,312	1,288,803	1,177,454	1,065,218
Net Assets (Deficit)	(49,792)	(56,208)	(12,243)	31,438	74,837	115,704

City of Wyandotte
Analysis of Brownfield Redevelopment Authority Fund
March 27, 2012

		Budget 2012	Projected Budget 2013	Projected Budget 2014	Projected Budget 2015	Projected Budget 2016
231-000-411-003	School Taxes #3					
231-000-411-014	School Taxes #14	5,906.00				
231-000-421-004	Non-School Taxes #4	61,701.00	61,701.00	61,701.00	61,701.00	61,701.00
231-000-421-007	Non-School Taxes #7	15,085.00	15,085.00	15,065.00	15,085.00	15,085.00
231-000-421-008	Non-School Taxes #8	26,519.00	26,519.00	26,519.00	26,519.00	26,519.00
231-000-421-009	Non-School Taxes #9	13,870.00	6,847.18	6,847.16	6,647.16	6,847.16
231-000-421-010	Non-School Taxes #10	2,077.00	2,077.00	2,077.00	2,077.00	2,077.00
231-000-421-011	Non-School Taxes #11	8,125 00	8,125.00	8,125.00	8,125.00	8,125.00
231-000-655-010	Interest Earnings					
231-000-655-040	Miscellaneous Revenue	77,657.00	75,969.00	99,281.00	97,031.00	94,781.00
231-000-655-060	Loan Proceeds #7					
231-000-655-061	Loan Proceeds-Equipment & Supplies					
231-000-655-065	Wayne County Loan Funds					
Total Revenue		210,940.00	196,323.16	219,635.16	217,385.16	215,135.16
231-103-926-110	Principal Reimbursement #3					
231-103-926-120	Interest Reimbursement #3					
231-104-925-790	City-wide Remediation Fund-104	2,500.00				
231-104-926-110	Principal Reimbursement #4					
231-104-926-120	Interest Reimbursement #4	12,735.00	12,381.78	12,004.51	11,601.82	11,172.54
231-107-825-030	Due Care Activities #7					
231-107-825-040	Additional Response Activities #7					
231-107-925-010	Demolition #7					
231-107-926-110	Principal Reimbursement #7					
231-107-926-120	Interest Reimbursement #7	17,741.00	16,054.00	14,366.00	12,116.00	12,116.00
231-108-825-040	Due Care Activities #8					
231-108-925-790	City-wide Remediation Fund-108					
231-108-926-110	Principal Reimbursement #8					
231-108-926-120	Interest Reimbursement #8	11,100.00	9,213.53	9,074.76	8,918.67	8,744.16
231-110-926-110	Principal Reimbursement #10					
231-110-926-120	Interest Reimbursement #10					
231-200-750-210	AO-Equipment and Supplies	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
231-200-750-220	AO-Training, Membarships, Travel,	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
231-200-750-225	AO-US EPA RLF-Training & Travel					
231-200-625-320	AO-Obligated Envir. Prep Activities					
231-200-925-335	AO-Project Development Services	57,966.00	5,000.00	5,000.00	5,000.00	5,000.00
231-200-926-110	AO-Salary	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00
Total Expenditures		127,042.00	67,649.31	65,445.27	62,836.49	62,032.70
Excess Revenue/(Expenditures)		83,898.00	128,673.85	154,189.89	154,748.67	153,102.46
Fund Balance - Beginning of Year		(1,406,258.62)	(1,322,360.62)	(1,193,686.77)	(1,039,496.88)	(884,748.21)
Fund Balance - End of Year		(1,322,360.62)	(1,193,686.77)	(1,039,496.88)	(884,748.21)	(731,845.75)

OFFICIALS

William R. Griggs
CITY CLERK

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TODD A. DRYSDALE, C.P.A.
DIRECTOR OF FINANCE AND ADMINISTRATION

RESOLUTION

ADOPTING A DEFICIT ELIMINATION PLAN FOR THE BROWNFIELD REDEVELOPMENT AUTHORITY FUND

WHEREAS, The financial statements of the City of Wyandotte show a deficit in the Brownfield Redevelopment Authority Fund net assets; and

WHEREAS, The City of Wyandotte is required to adopt a Deficit Elimination Plan that addresses said deficit in the Brownfield Redevelopment Authority Fund's net assets; and

WHEREAS, Staff has prepared the attached proposed Deficit Elimination Plan to address the requirement; now therefore

BE IT RESOLVED BY CITY COUNCIL, That Council adopts the attached Deficit Elimination Plan; and

BE IT FURTHER RESOLVED BY CITY COUNCIL, That the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Deficit Elimination Plan to ensure compliance with accounting requirements.

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

OFFICIALS

William R. Griggs
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Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

12-B

MAYOR
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TODD A. DRYSDALE, C.P.A.
DIRECTOR OF FINANCE AND ADMINISTRATION

March 27, 2012

The Honorable Joseph R. Peterson, Mayor
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and adoption is a Fund Deficit Elimination Plan related to the Grants Fund. This plan is required by the Michigan Department of Treasury.

The undersigned recommends that the City Council adopt the Fund Deficit Elimination Plan as outlined in the March 27, 2012 letter to the Local Audit and Finance Division of the Michigan Department of Treasury. If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

RJS:cjm

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

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TODD A. DRYSDALE, C.P.A.
DIRECTOR OF FINANCE AND ADMINISTRATION

March 27, 2012

Local Audit and Finance Division
Michigan Department of Treasury
430 West Allegan
First Floor
Lansing, Michigan 48922

Re: City of Wyandotte Grants Fund Deficit Elimination Plan

Dear Sirs,

The City of Wyandotte's Grants Fund reported a fund balance deficit of $35,093 at September 30, 2011. This deficit is a result of grant reimbursement revenue that was not received within the sixty (60) day availability period. Upon receipt of the reimbursement, the deficit will be eliminated.

The City of Wyandotte respectfully requests your acceptance of this plan. Please contact the undersigned if you require any further information at 734-324-4542 or bszczechowski@wyan.org.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

RJS:cjm

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

OFFICIALS

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TODD A. DRYSDALE, C.P.A.
DIRECTOR OF FINANCE AND ADMINISTRATION

RESOLUTION

ADOPTING A DEFICIT ELIMINATION PLAN FOR THE GRANTS FUND

WHEREAS, The financial statements of the City of Wyandotte show a deficit in the Grants Fund fund balance; and

WHEREAS, The City of Wyandotte is required to adopt a Deficit Elimination Plan that addresses said deficit in the Grants Fund's fund balance; and

WHEREAS, Staff has prepared the attached proposed Deficit Elimination Plan to address the requirement; now therefore

BE IT RESOLVED BY CITY COUNCIL, That Council adopts the attached Deficit Elimination Plan; and

BE IT FURTHER RESOLVED BY CITY COUNCIL, That the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Deficit Elimination Plan to ensure compliance with accounting requirements.

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

OFFICIALS

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12-C

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TODD A. DRYSDALE, C.P.A.
DIRECTOR OF FINANCE AND ADMINISTRATION

March 27, 2012

The Honorable Joseph R. Peterson, Mayor
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and adoption is a Fund Deficit Elimination Plan related to the Golf Course Fund. This plan is required by the Michigan Department of Treasury.

The undersigned recommends that the City Council adopt the Fund Deficit Elimination Plan as outlined in the March 27, 2012 letter to the Local Audit and Finance Division of the Michigan Department of Treasury. If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

RJS:cjm

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OFFICIALS

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TODD A. DRYSDALE, C.P.A.
DIRECTOR OF FINANCE AND ADMINISTRATION

March 27, 2012

Local Audit and Finance Division
Michigan Department of Treasury
430 West Allegan
First Floor
Lansing, Michigan 48922

Re: City of Wyandotte Golf Course Fund Deficit Elimination Plan

Dear Sirs,

The City of Wyandotte's Golf Course Fund reported a deficit in net assets of $35,527 at September 30, 2011. Attached is the necessary documentation outlining the elimination of said deficit.

The City of Wyandotte respectfully requests your acceptance of this plan. Please contact the undersigned if you require any further information at 734-324-4542 or bszczechowski@wyan.org.

Sincerely,

Robert J. Szczechowski
Deputy Treasurer/Assistant Finance Director

RJS:cjm

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

City of Wyandotte
Wyandotte Shores Golf Course
Budget Projections
2011 Deficit Elimination Plan
March 27, 2012

		Budget 2012	Projected Budget 2013	Projected Budget 2014	Projected Budget 2015	Projected Budget 2016
525-000-610-090	Receipts - Green Fees	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00
525-000-610-091	Receipts - Cart Fees	86,000.00	86,000.00	86,000.00	86,000.00	86,000.00
525-000-610-092	Receipts - Advertising	-	-	-	-	-
525-000-610-094	Receipts - Merchandise Sales	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
525-000-610-095	Receipts - Concessions	-	-	-	-	-
525-000-610-096	Receipts - Club Rental	500.00	500.00	500.00	500.00	500.00
525-000-610-097	Misc Receipts	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
525-000-610-098	Receipts - Beverages	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00
525-000-655-010	Interest Earnings	-	-	-	-	-
525-000-655-030	Adjustment to Cash	-	-	-	-	-
525-000-655-040	Miscellaneous Revenue	-	-	-	-	-
525-000-691-020	Transfers In - TIFA Fund	-	-	-	-	-
	Total Revenue	330,000.00	330,000.00	330,000.00	330,000.00	330,000.00
525-750-725-110	Salary	-	-	-	-	-
525-750-725-115	Salary - Seasonal (PT)	50,500.00	50,500.00	50,500.00	50,500.00	50,500.00
525-750-725-116	Salary-Cashiers,Rangers,Starter	49,500.00	49,500.00	49,500.00	49,500.00	49,500.00
525-750-725-117	Salary-Beverage Seller	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
525-750-725-130	Longevity	-	-	-	-	-
525-750-725-140	Retirement Contribution	-	-	-	-	-
525-750-725-150	FICA	7,880.00	7,880.00	7,880.00	7,880.00	7,880.00
525-750-725-160	Medical Insurance	-	-	-	-	-
525-750-725-170	Life Insurance	-	-	-	-	-
525-750-725-175	LTD	-	-	-	-	-
525-750-725-190	Uniforms	-	-	-	-	-
525-750-750-220	Operating Expenses	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
525-750-750-225	Concession Supplies	-	-	-	-	-
525-750-750-230	Beer & Wine License Fees	250.00	250.00	250 00	250.00	250.00
525-750-750-235	Beverage Expense	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
525-750-750-240	Cleaning Supplies	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
525-750-750-245	Merchandise Expense	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
525-750-750-250	Course Maintenance	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00
525-750-825-320	Medical Fees	800.00	800.00	800.00	800.00	800.00
525-750-825-350	Printing	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
525-750-825-375	Computer Services-DMS	250.00	250.00	250.00	250.00	250.00
525-750-825-450	Insurance	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
525-750-825-455	Liquor Liability Insurance	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
525-750-825-550	Cart Rental	23,500.00	23,500.00	23,500.00	23,500.00	23,500.00
525-750-825-910	Electric	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00
525-750-825-920	Water	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
525-750-825-930	Heat (Gas)	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
525-750-825-940	Telephone	-	-	-	-	-
525-750-850-540	Other Equipment	-	-	-	-	-
525-750-925-710	Travel	-	-	-	-	-
525-750-925-720	Education	-	-	-	-	-
525-750-925-770	Taxes	300.00	300.00	300.00	300.00	300.00
525-750-925-791	Depreciation	102,590.00	102,286.00	101,886.00	101,886.00	101,886.00
525-750-925-840	Advertising	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
	Total Expenses	404,970.00	404,666.00	404,266.00	404,266.00	404,266.00
	Excess Revenues/(Expenses) -	**(74,970.00)**	**(74,666.00)**	**(74,266.00)**	**(74,266.00)**	**(74,266.00)**
	Operating Income/(Loss) -	**(74,970.00)**	**(74,666.00)**	**(74,266.00)**	**(74,266.00)**	**(74,266.00)**
	Cash Flow	**27,620.00**	**27,620.00**	**27,620.00**	**27,620.00**	**27,620.00**
	Retained Earnings *	2,876,592.95	2,801,926.95	2,727,660.95	2,653,394.95	2,579,128.95

* Retained Earnings includes cumulative operating transfers from TIFA Consolidated totaling $2,492,000
** Does not include operating transfers in of $600,000 (1998) and $1,892,000 (1999) from TIFA Consolidated Fund

City of Wyandotte
Wyandotte Shores Golf Course
Unrestricted Net Asset Calculation
2011 Deficit Elimination Plan
March 27, 2012

	Actual FYE 2011	Projected FYE 2012	Projected FYE 2013	Projected FYE 2014	Projected FYE 2015	Projected FYE 2016
Beginning Unrestricted Net Assets	(39,057)	(35,527)	(7,907)	19,713	47,333	74,953
Net Income/(Loss)	(75,790)	(74,970)	(74,666)	(74,266)	(74,266)	(74,266)
Change in Capital Assets	107,408	102,590	102,286	101,886	101,886	101,886
Purchase of Capital Assets	(28,088)	-	-	-	-	-
Ending Unrestricted Net Assets	(35,527)	(7,907)	19,713	47,333	74,953	102,573
Beginning Invested Net Capital Assets	2,886,390	2,807,070	2,704,480	2,602,194	2,500,308	2,398,422
Depreciation	(107,408)	(102,590)	(102,286)	(101,886)	(101,886)	(101,886)
Purchase of Capital Assets	28,088	-	-	-	-	-
Ending Invested Net Capital Assets	2,807,070	2,704,480	2,602,194	2,500,308	2,398,422	2,296,536

City of Wyandotte
Wyandotte Shores Golf Course
Cash Flow Calculation
2011 Deficit Elimination Plan
March 27, 2012

	Actual FYE 2011	Projected FYE 2012	Projected FYE 2013	Projected FYE 2014	Projected FYE 2015	Projected FYE 2016
Receipts	301,825	330,000	330,000	330,000	330,000	330,000
Suppliers expense	(154,136)	(191,500)	(191,500)	(191,500)	(191,500)	(191,500)
Employee expense	(114,618)	(110,880)	(110,880)	(110,880)	(110,880)	(110,880)
Net operating cash	33,071	27,620	27,620	27,620	27,620	27,620
Purchase of capital assets	(28,087)	-	-	-	-	-
Net cash used in capital/financing	(28,087)	-	-	-	-	-
Investments-Interest	-	-	-	-	-	-
Net Increase/(Decrease) in cash	4,984	27,620	27,620	27,620	27,620	27,620
Cash-beginning of year	207	5,191	32,811	60,431	88,051	115,671
Cash-end of year	5,191	32,811	60,431	88,051	115,671	143,291
Operating Income/(Loss)	(75,790)	(74,970)	(74,666)	(74,266)	(74,266)	(74,266)
Depreciation	107,408	102,590	102,286	101,886	101,886	101,886
Receivables	4,159	0	0	0	0	0
Due from others	(2,090)	0	0	0	0	0
Accounts payable	(615)	0	0	0	0	0
Net cash	33,072	27,620	27,620	27,620	27,620	27,620

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. Desana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A.
DIRECTOR OF FINANCE AND ADMINISTRATION

RESOLUTION

ADOPTING A DEFICIT ELIMINATION PLAN FOR THE GOLF COURSE FUND

WHEREAS, The financial statements of the City of Wyandotte show a deficit in the Golf Course Fund net assets; and

WHEREAS, The City of Wyandotte is required to adopt a Deficit Elimination Plan that addresses said deficit in the Golf Course Fund's net assets; and

WHEREAS, Staff has prepared the attached proposed Deficit Elimination Plan to address the requirement; now therefore

BE IT RESOLVED BY CITY COUNCIL, That Council adopts the attached Deficit Elimination Plan; and

BE IT FURTHER RESOLVED BY CITY COUNCIL, That the Deputy Treasurer/Assistant Finance Director be and hereby is directed to make any necessary filings of the Deficit Elimination Plan to ensure compliance with accounting requirements.

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4545 • Fax 734-324-4519 • email: tdrysdale@wyan.org • www.wyandotte.net

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Kechn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

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MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 29, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

RE: 2746 9th Street
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

With respect to the repairing of the roof and the front porch at the referenced address, the Council Resolution dated November 15, 2011, set the time for completion of repairs to be April 2, 2012. As of this date, no permits have been obtained, nor work performed, on the roof and front porch.

Very truly yours,

Gregory J. Mayhew

Gregory J. Mayhew
Assistant City Engineer

Cc: Ms. Shirey
Address File

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering.org • www.wyandotte.net

PROPOSED RESOLUTION

RESOLVED BY MAYOR AND COUNCIL that the communication from the Assistant City Engineer is hereby received and placed on file regarding 2746 – 9th Street.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

November 15, 2011

JOSEPH R. PETERSON
MAYOR

RESOLUTION

Mark A. Kowalewski
City Engineer
3131 Biddle Avenue
Wyandotte, Michigan 48192

By Councilwoman Sheri M. Fricke
Supported by Councilman James R. DeSana

RESOLVED by the City Council that the communications from the Department of Legal Affairs and City Engineer relative to the show cause hearing for 2747-9th and request for assistance from the owner is hereby received and placed on file. AND BE IT FURTHER RESOLVED that due to the mortgage liability issue (should the City place a lien on the property for the cost of said repairs) and the fact that the homeowner does not meet the 80% of area median income criteria for the City Rehabilitation Program; the City has made the following provisions; that the City will extend the time for roof and porch repairs until April 2, 2012; at which time if the work is not completed the homeowner will report back to Mayor and City Council on or before April 2, 2012.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on November 14, 2011.

William R. Griggs

William R. Griggs
City Clerk

CC: Department of Legal Affairs, Lisa Shirey, 2747-9th

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

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MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

March 27, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering and Building Department has solicited quotes for the possible removal of four (4) Underground Storage Tanks (UST) at 3061-3063 Biddle Avenue. Attached are quotes received.

Actual cost is not currently available, but once the Contractor starts excavation the City will be able to determine if tanks do exist and proceed accordingly. This will permit the City to remove tanks in a timely matter if necessary. If tanks do not exist or were filled properly with concrete/sand, the situation will be documented and the hole filled in.

The undersigned recommends the acceptance of the proposal from Pro Excavation, Wyandotte, Michigan in an amount not to exceed $36,000.00 as being the best proposal received.

Very truly yours,

Mark A. Kowalewski
City Engineer

Natalie Rankine, Director
Downtown Development Authority

MAK/NR:Kr

cc: To All Bidders

Reviewed by Todd A. Drysdale, City Administrator

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering 1@wyan.net

Cost Proposal For UST Removal @ 3061-3063 Biddle Avenue

	Sealed Bids Due Friday March 16, 2012 @ Noon	Cost to Conduct Exploratory Excavation	Cost to Remove Four (4) UST Less Than 1,000 Gallons	Cost To Remove and Dispose of Petroleum Liquid Per Gallon	Approximate tank size is 300 to 550 gallon each (NOTE: used 550 gallon to figure cost.)	Notes	TOTAL
Pro-Excavation	Yes	$6,000	$19,000	$5.00	$11,000.00		$ 36,000.00
Homrich, Inc	Yes	$15,800	$22,300	$3.00	$6,600.00	Minimum $1,500 for Liquid Disposal	$ 44,700.00
21st Century	NO Monday, March 19, 2012 @ 12:30	$7,100	$15,900	$6.50	$14,300.00		$ 37,300.00

Notes Regarding All Proposals:

Removal of hazardous and/or contaminated soils is not included
All excavated material is to be re-used as backfill, last two feet to be 21AA
Analytical &Reporting Cost by Others

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the recommendation of the City Engineer and the Director of Downtown Development Authority to accept proposals of Pro Excavation, Wyandotte for the removal of the four (4) underground storage tanks at 3061-3063 Biddle in an amount not to exceed $36,000.00.

The City may participate in the cost with the DDA through the UDAG Fund depending on the total cost.

OFFICIALS

William R. Griggs
CITY CLERK

CITY TREASURER
Andrew A. Swiecki

Colleen A. Keehn
CITY ASSESSOR

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MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 20, 2012

The Honorable Mayor Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan

Dear Mayor and Council Members:

Attached please find Purchase Agreement for the City to acquire the following property:

2441 Fort Street $85,000.00 UDAG Funds –Commercial Building

If this meets with your approval, I recommend that the Department of Legal Affairs be directed to prepare the necessary sale documents and the Mayor and Clerk be authorized to execute same.

I further recommend that the undersigned be authorized to demolish same.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

Attachment

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.org • www.wyandotte.net

Century 21 RIVERPOINTE
8173 Macomb, Grosse Ile, MI 48138, (734) 671-3020

CONTRACT TO PURCHASE

Listing Office: CENTURY 21 RIVERPOINTE
Selling Office: CENTURY 21 RIVERPOINTE

SELLING AGENT is acting as ☑ SELLER AGENT ☐ BUYER AGENT ☐ DUAL AGENT ☐ TRANSACTION COORDINATOR

1. PROPERTY DESCRIPTION Buyer agrees to buy from Seller the property located at 2441 FORT ST, _____ of WYANDOTTE, WAYNE County, Michigan and legally described as 11763 11764 11765 LOTS 38, 39 AND S 15 FT OF S WESTGATE MANOR SUB T3S R11E L58 P94 WCR, **Liber** 58, **Page** 94

The property includes all buildings, gas, oil and mineral rights owned by the Seller, plumbing, heating and electrical fixtures; built-in appliances; water softener and alarm system (unless rented); water pumps and pressure tanks; stationary laundry tubs; radio and television antenna, satellite dishes and any mechanical controls, shades, shutters, window blinds, window treatments and rods; attached floor coverings, attached fireplace doors and screens; garage door openers and controls; screens, storm windows and doors; landscaping, fences and mailboxes, and NOT APPLICABLE _____ if any, now on the premises, but does not include NOT APPLICABLE. The property is being purchased subject to zoning ordinances and to building and use controls and easements of record.

2. SALES PRICE: The Sales price is (spell out) Eighty-Five Thousand **Dollars** ($ 85,000.00)

3. METHOD OF PAYMENT: All monies must be paid by cash, certified check, cashiers check or money order. The sale will be completed by the following method:

A ☑ CASH: Buyer will pay the sales price in cash upon Seller's delivery of a Warranty Deed conveying marketable title.

B ☐ NEW MORTGAGE: This contract is contingent upon Buyer's ability to obtain a _____ mortgage loan in the amount of $_____ and pay $_____ down plus mortgage costs, prepaid items and adjustments in cash. Buyer agrees to apply for mortgage within _____ days after ☐ Seller's acceptance OR ☐ removal of contingencies OR ☐ other: _____. If the Buyer fails to deliver to Seller written firm and unconditional mortgage commitment within _____ days of application, at Seller's written option, Seller may cancel this contract and the deposit shall be returned to Buyer forthwith. Further the Buyer shall not be obligated to complete the purchase of this property or to incur any penalty or forfeiture of Earnest Money Deposit unless property appraises at purchase price.

C ☐ SALE TO EXISTING MORTGAGE: (SIMPLE ASSUMPTION OR REQUALIFICATION REQUIRED).

D ☐ SALE TO EXISTING LAND CONTRACT: See Attached Addendum.

E ☐ SALE ON LAND CONTRACT: See Attached Addendum.

DISCLAIMER: **THIS FORM IS PROVIDED AS A SERVICE OF** MICHIGAN TITLE INSURANCE AGENCY, INC. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. MICHIGAN TITLE INSURANCE AGENCY, INC. is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.

THE PARTIES HAVE READ AND ACCEPT THIS PAGE OF THE CONTRACT TO PURCHASE AND AFFIX THEIR INITIALS HERETO:

Purchasers _____ \ _____ Sellers _____ \ _____

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4. CLOSING DATE: ☐ The closing of this sale shall take place according to Paragraph 6, but no later than _____
☑ The closing of this sale shall take place on or before MAY 15TH, 2012

5. OCCUPANCY: Seller will give occupancy as follows:

☑ Immediately at closing.
☐ _____ days after closing. From the date after closing to the date of vacating the Seller will pay Buyer $_____ per day as an occupancy charge. Listing Broker will retain $_____ from the Seller's proceeds at closing for occupancy, paying Buyer the amount due Buyer and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered. Broker has no obligation, implied or otherwise, for seeing that the premises are vacated on the date specified or for the condition of the premises, etc. Broker is only acting as escrow agent for occupancy funds.

6. If this offer is accepted by the Sellers and if title can be conveyed in the condition required hereunder, all Parties agree to complete the sale within 10 days after delivery of the commitment of title insurance, however if sale is to be consummated in accordance with paragraph B, C or D, then closing will be as soon as the mortgage application is approved, a closing date obtained from the lender, and, if applicable, final inspection of the property approved by the Veterans Administration or F.H.A..

7. DEPOSIT: The Broker is hereby authorized to present this Contract to the Seller, and to accept as a licensed agent, an earnest money deposit of $ 0.00 paid in the form of cashiers check or money order which shall be held by Broker under State of Michigan licensing statutes and applied on the purchase price if sale is consummated.

8. CLOSING COSTS: Unless otherwise provided in this contract, it is agreed that Seller shall pay all State transfer taxes and costs required to convey clear title. Unless otherwise provided in this contract, Buyer shall pay the cost of recording the deed and/or security instruments and all application fees and closing costs required by mortgage except where prohibited by law.

9. TITLE INSURANCE:

As evidence of title, Seller agrees to furnish Buyer prior to closing a Commitment for a Policy of Title Insurance, issued by MICHIGAN TITLE INSURANCE AGENCY, INC. in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for the performance of this contract. Said Commitment of Title Insurance shall be converted to a Policy of Title Insurance subsequent to closing and forwarded to Buyer as soon as all necessary documents have been processed and recorded to cause the issuance of a Policy of Title Insurance. If written objection to the title is made, that the title is not in the condition required for performance, the Seller shall have 30 days from the date he is notified to: 1) remedy the title, or 2) to refund Deposit in full termination of this contract.

If Buyer is purchasing with a new mortgage, mortgage title shall be provided by MICHIGAN TITLE INSURANCE AGENCY, INC.

10. APPRAISAL: Buyer shall not be obligated to complete purchase of this property or forfeit earnest money deposit if property appraises for less than purchase price.

11. DEFAULT: The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties. Failure to perform by either party shall constitute a breach of this Contract to Purchase.

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THE PARTIES HAVE READ AND ACCEPT THIS PAGE OF THE CONTRACT TO PURCHASE AND AFFIX THEIR INITIALS HERETO:

Purchasers _____ \ _____ Sellers _____ \ _____

Century 21 RIVERPOINTE 8173 Macomb, Grosse Ile, MI 48138, (734) 671-3020

In the event of a default by the Seller hereunder, the Buyer may, at Buyer's option, elect to enforce the terms hereof or demand and be entitled to an immediate refund of Buyer's entire Deposit in full termination of this contract. In the event of a default by the Buyer hereunder, the Seller may, at Seller's option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages. Brokers shall not be parties to any action taken to enforce the contract; Broker shall hold deposit (in trust, but without interest) until the dispute is finally resolved, either through an interpleader action in court or through Arbitration, and a written release of the Contract to Purchase is signed by all parties.

12. AS IS: Buyer understands that Buyer is purchasing a used structure in "AS-IS" condition.
(A) Buyer has examined the premises and is satisfied with its condition.
(B) Broker and Broker's agents are not contractors and do not, and cannot, make any representations regarding the physical condition of the premises.
(C) Buyer has not relied on any representation of the Broker or Broker's Agents.
(D) Buyer hereby knowingly waives, releases and relinquishes any and all claims or causes of action against Broker and Broker's agents arising out of the condition of the property or arising out of the performance of this Contract to Purchase.

13. MERGER CLAUSE: This Contract to Purchase supersedes any and all understandings and agreements and constitutes the entire agreement between the parties hereto and Brokers (other than the Listing/Commission Agreement) and no oral representations or statements shall be considered a part thereof.

14. TIME: ALL PARTIES AGREE THAT TIME IS OF THE ESSENCE IN PERFORMANCE OF THIS CONTRACT TO PURCHASE. No extension of time or amendments to this Contract to Purchase will be binding unless specifically agreed to in writing and signed by the parties to the Contract to Purchase.

15. WALK THROUGH: Buyer shall have the right to a walk through of the premises within 48 hours of closing and/or vacating, by appointment.

16. MAINTAIN PREMISES: Seller agrees to maintain premises in the same condition as existed at acceptance of the contract until possession is delivered to Buyer. Upon vacating, Seller will clear home of all rubbish, debris and personal belongings.

17. MUNICIPALITY INSPECTION: If the municipality where the property is located requires inspection upon sale, Seller will order and pay for necessary inspections and pay for required repairs, if any, to obtain written approval of municipality. If Buyer assumes any of these responsibilities, see Additional Conditions.

18. SELLER'S DISCLOSURE: Buyer acknowledges receipt of the Sellers Disclosure Statement as of DATE N/A TIME _____. Seller hereby gives permission to disseminate the Sellers Disclosure Statement to lender, appraiser, municipality, etc.

19. HOME PROTECTION PLAN: Buyer and Seller have been informed of the availability and cost of having the mechanical components of the premises covered by a Home Protection Plan. (If Applicable) Home Protection Plan to be paid for by N/A, not to exceed $_____.

20. TAXES: All taxes and assessments currently due and payable shall be paid by Seller. Taxes and assessments which first became due and payable within one year prior to closing shall be prorated and adjusted as of the date of closing in accordance with due date (which is in an advance basis). All assessments that have become due and payable or have

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THE PARTIES HAVE READ AND ACCEPT THIS PAGE OF THE CONTRACT TO PURCHASE AND AFFIX THEIR INITIALS HERETO:

Purchasers _____ \ _____ Sellers _____ \ _____

8173 Macomb, Grosse Ile, MI 48138, (734) 671-3020

become a lien on the land, whether recorded or not recorded, as of the date of this closing of this agreement shall be paid by the Seller. Tax bills and assessments that shall be issued after closing and become due and payable after the date of closing shall be the responsibility of the buyer.

(a) Seller HAS _____/_____ HAS NOT _____/_____ filed the Principal Residence Exemption Form.

(b) Broker shall retain from the Seller at closing a minimum of $200.00 for water charges. Seller shall obtain a final water bill upon vacating premises, all water adjustments shall be made as of that date.

(c) Interest on Land Contract or mortgages, rents, condominium or association dues shall be prorated as of the date of closing.

(d) _____/_____ By initialing this paragraph Buyer acknowledges that the Realtor has advised Buyer that the state equalized value of the property, Principal Residence Exemption information and other real property tax information is available from the appropriate local assessor's office. Realtor has further advised Buyer NOT TO ASSUME THAT THEIR FUTURE TAX BILLS ON THE PROPERTY WILL BE EQUAL TO THE SELLERS PRESENT TAX BILLS. UNDER MICHIGAN LAW, REAL PROPERTY TAX OBLIGATIONS CAN CHANGE SIGNIFICANTLY WHEN PROPERTY IS TRANSFERRED.

21. LEAD-BASED PAINT DISCLOSURE/INSPECTION: (For residential housing built prior to 1978) Buyer acknowledges that prior to signing this Contract to Purchase, Buyer has received a copy of the Lead Based Paint Seller's Disclosure Form and pamphlet provided by the Seller, the terms of which shall be part of this Contract to Purchase.

☐ Buyer shall have _____ calendar days after the date of Seller's acceptance of this Contract to have an inspection of the property for the presence of lead-based paint and/or lead-based hazard (federal regulations require a 10 day period or other mutually agreed upon period of time.) If Buyer is not satisfied with the results of this inspection, upon notice from Buyer to Seller within this period, this agreement shall be terminated and any deposit shall be refunded to Buyer.
☐ Buyer hereby waives his/her opportunity to conduct a risk assessment or inspection for the presence of lead based paint and/or lead-based paint hazards.

22. PRIVATE HOME INSPECTION: Buyer acknowledges that buyer has the right and duty to inspect the premises or have them inspected by a licensed contractor or professional home inspector of Buyer's choice and at Buyer's expense to determine if any defects exist in the premises. **Buyer is aware that any reference to the square footage of the real property or improvements thereon is approximate. If square footage is a material matter to the Buyer, it must be verified during the inspection period.** (NOTE: Inspections required by FHA, VA lenders or municipalities are not made for, nor shall they be relied upon by Buyer.) Buyer DOES _____/_____ DOES NOT _____/_____(initial one) choose to have the premises inspected. If Buyer chooses to have premises inspected, Buyer shall order and have said inspection completed within five (5) calendar days of Seller's acceptance of this Contract to Purchase. If the inspector's findings are not satisfactory to Buyer, Buyer shall notify the Seller or Seller's Listing Agent in writing within two (2) days of completion of inspection. Delivery of this written notification by the Purchaser to Seller or Seller's listing agent shall render the Contract to Purchase void and the earnest money deposit shall be returned in full upon written release of Contract to Purchase signed by all parties. IN THE EVENT BUYER FAILS TO NOTIFY THE SELLER, THIS CONTINGENCY SHALL BE DEEMED REMOVED AND THE CONTRACT TO PURCHASE SHALL CONTINUE IN FULL FORCE AND EFFECT.

23. Purchaser and Seller hereby acknowledge notice of the fact that Broker may accept a fee or consideration with regard to the placement of a loan or mortgage, or life, fire, theft, flood, title or other casualty or hazard insurance or home warranty arising from this transaction and expressly consent thereto as required by Michigan Real Estate Law.

24. FEES: Purchaser(s) agree to pay selling Broker a $150.00 administration fee at closing.

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THE PARTIES HAVE READ AND ACCEPT THIS PAGE OF THE CONTRACT TO PURCHASE AND AFFIX THEIR INITIALS HERETO:

Purchasers _____ \ _____ Sellers _____ \ _____

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25. ARBITRATION: Any dispute between the undersigned parties, or any of them, about or relating to the condition of the property covered by the Contract to Purchase including claims of fraud, misrepresentation, warranty and negligence, shall be settled by binding arbitration. Construction Arbitration Services, Inc. (CAS) shall be the arbitration service provider. The rules, in effect at the time the Demand for Arbitration is filed, adopted by CAS, and the Michigan Association of Realtors®, shall govern the proceeding(s). This Agreement shall survive the delivery of the deed or contract for deed in the Contract to Purchase. The parties to this Contract to Purchase acknowledge that they have been advised of the arbitration provisions and voluntarily agree to the arbitration process.

Seller's Signature_____ Seller's Signature_____

Buyer's Signature_____ Buyer's Signature_____

Listing Broker_____ Selling Broker_____

26. Upon Seller's written acceptance of the terms of any Contract to Purchase, Broker shall not present any offers received after the time of acceptance, unless otherwise provided in writing in this contract.

27. BUYERS and SELLERS, collectively and individually, agree that information concerning seller's concessions, if any, related to the sale and purchase of the property can be disseminated through the Multiple Listing Service.

NOTE: General Conditions of sale, and any addenda are incorporated and made a part hereof. Buyer and Seller shall initial where applicable upon this Contract to Purchase and Addenda thereto.

ADDITIONAL CONDITIONS:

SEE ATTACHED ADDENDUM FOR ADDITIONAL CONDITIONS REGARDING ENVIRONMENTAL LIABILITY, CITY APPROVAL, AND OCCUPANCY, WHICH BECOME PART OF THIS CONTRACT TO PURCHASE.

FACSIMILE TRANSMISSION OF AN EXECUTED COPY OF ALL DOCUMENTS TO AND INCLUDING THIS PURCHASE AGREEMENT SHALL CONSTITUTE ACCEPTANCE.

THIS IS A LEGAL AND BINDING DOCUMENT AND BUYER AND SELLER ACKNOWLEDGE THAT THEY HAVE BEEN ADVISED TO SEEK LEGAL COUNSEL.

28. EXPIRATION: It is understood that this Contract to Purchase shall remain valid until DATE _____ TIME _____ (unless earlier withdrawn) and if not accepted by the Seller, deposit returned forthwith to Buyer and the Contract to Purchase shall be null and void.
By the execution of this instrument, Buyer acknowledges receipt of a copy of the Contract.

IN THE PRESENCE OF:_____ Agent ID# 267806
Print Agent's Name JOSEPH M. MAHER, JR.

_____ CITY OF WYANDOTTE, MI
Buyer's Signature Print Buyer's Name

_____ _____
Buyer's Signature Print Buyer's Name
DATED _____ TIME _____ Address: 3131 BIDDLE AVENUE, WYANDOTTE, MI 48192

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BROKER'S ACKNOWLEDGMENT OF DEPOSIT: Received from the above named Purchaser the earnest money deposit mentioned in paragraph 7 which will be applied as indicated or will be returned forthwith after tender, if foregoing offer and deposit is declined.

CENTURY 21 RIVERPOINTE, BROKER by _____

29. COUNTER: In the event the Seller makes any written change in any of the terms and/or conditions to the offer presented by Buyer, such changed terms and/or conditions, shall constitute a Counter-Offer by Seller to Buyer which shall remain valid until DATE _____TIME _____ (unless earlier withdrawn), and shall require acceptance by the Buyer by initialing each change before such date and time.

ACCEPTANCE: By affixing Seller's Signature hereto, the Seller accepts this offer and acknowledges receipt of a copy hereto. Seller further agrees that Broker has procured said offer and has brought about this sale and agrees to pay Broker for services rendered a commission as set forth in the Listing Contract for the sale of the property. If the sale is unconsummated for any reason and deposit is forfeited, Broker may retain one-half thereof (not to exceed full commission) in full payment for services rendered.

This is a cooperative sale on a _____ % basis with _____

IN THE PRESENCE OF:_____ Agent ID# 267806
Print Agent's Name JOSEPH M MAHER, JR.

_____ _____
Seller's Signature Print Seller's Name

_____ _____
Seller's Signature Print Seller's Name

DATED _____ TIME _____ Address: _____

The undersigned Buyer hereby acknowledges receipt of the Seller's signed acceptance of the foregoing Contract to Purchase.

DATED _____TIME _____ _____/_____

DISCLAIMER: **THIS FORM IS PROVIDED AS A SERVICE OF** MICHIGAN TITLE INSURANCE AGENCY, INC. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. MICHIGAN TITLE INSURANCE AGENCY, INC. is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.

THE PARTIES HAVE READ AND ACCEPT THIS PAGE OF THE CONTRACT TO PURCHASE AND AFFIX THEIR INITIALS HERETO:

Purchasers _____ \ _____ Sellers _____ \ _____

This contract is for use by Realcomp Subscribers. Use by any other party is illegal and voids the contract.

Disclosure Regarding Real Estate Agency Relationships

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. A real estate transaction is a transaction involving the sale or lease of any legal or equitable interest in real estate consisting of not less than 1 or not more than 4 residential dwelling units or consisting of a building site for a residential unit on either a lot as defined in section 102 of the land division act, 1967 PA 288, MCL 560.102, or a condominium unit as defined in section 4 of the condominium act, 1978 PA 59, MCL 559.104.

(1) An agent providing services under any service provision agreement owes, at a minimum, the following *duties* to the client:

(a) The exercise of reasonable care and skill in representing the client and carrying out the responsibilities of the agency relationship.

(b) The performance of the terms of the service provision agreement.

(c) Loyalty to the interest of the client.

(d) Compliance with the laws, rules, and regulations of this state and any applicable federal statutes or regulations.

(e) Referral of the client to other licensed professionals for expert advice related to material matters that are not within the expertise of the licensed agent. **A real estate licensee does not act as an attorney, tax advisor, surveyor, appraiser, environmental expert, or structural or mechanical engineer and you should contact professionals on these matters.**

(f) An accounting in a timely manner of all money and property received by the agent in which the client has or may have an interest.

(g) Confidentiality of all information obtained within the course of the agency relationship, unless disclosed with the client's permission or as provided by law, including the duty not to disclose confidential information to any licensee who is not an agent of the client.

(2) A real estate broker or real estate salesperson acting pursuant to a service provision agreement shall provide the following *services* to his or her client:

(a) When the real estate broker or real estate salesperson is representing a seller or lessor, the marketing of the client's property in the manner agreed upon in the service provision agreement.

(b) Acceptance of delivery and presentation of offers and counteroffers to buy, sell, or lease the client's property or the property the client seeks to purchase or lease.

(c) Assistance in developing, communicating, negotiating, and presenting offers, counteroffers, and related documents or notices until a purchase or lease agreement is executed by all parties and all contingencies are satisfied or waived.

(d) After execution of a purchase agreement by all parties, assistance as necessary to complete the transaction under the terms specified in the purchase agreement.

(e) For a broker or associate broker who is involved at the closing of a real estate or business opportunity transaction, furnishing, or causing to be furnished, to the buyer and seller, a complete and detailed closing statement signed by the broker or associate broker showing each party all receipts and disbursements affecting that party.

Michigan law requires real estate licensees who are acting as agents of sellers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent, and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

This contract is for use by Realcomp Subscribers. Use by any other party is illegal and voids the contract.

Individual services may be waived by the seller through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent with who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

Individual services may be waived by the buyer through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

DUAL AGENTS

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent, in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction. The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party.

DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

LICENSEE DISCLOSURE (Check one)

I hereby disclose that the agency status of the licensee named below is:

__X__ Seller's agent

____ Seller's agent – limited service agreement

____ Buyer's agent

____ Buyer's agent – limited service agreement

____ Dual agent

____ Transaction coordinator (A licensee who is not acting as an agent of either the seller or the buyer.)

____ None of the above

AFFILIATED LICENSEE DISCLOSURE (Check one)

__X__ Check here if acting as a designated agent. Only the licensee's broker and a named supervisor broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.

____ Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the licensee named below.

This contract is for use by Realcomp Subscribers. Use by any other party is illegal and voids the contract.

Instant Forms

Further, this form was provided to the buyer or seller before disclosure of any confidential information.

Licensee JOSEPH M. MAHER, JR. Date

Licensee Date

ACKNOWLEDGMENT

By signing below, the parties acknowledge that they have received and read the information in this agency disclosure statement and acknowledge that this form was provided to them before the disclosure of any confidential information. **THIS IS NOT A CONTRACT.**

The undersigned _____ DOES X DOES NOT have an agency relationship with any other real estate licensee. If an agency relationship exists, the undersigned is represented as _____ SELLER _____ BUYER.

Potential ☒ Buyer/ ☐ Seller (circle one) CITY OF WYANDOTTE Date

Potential ☐ Buyer/ ☐ Seller (circle one) Date

Disclaimer This form is provided as a service of the Michigan Association of REALTORS®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. The Michigan Association of REALTORS® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.

Form K ©1995 Michigan Association of REALTORS®, revised 06/2011. P.O. Box 40725, Lansing, MI 48901-7925 Ph. 800.454.7842 Fax 517.334.5568

This contract is for use by Realcomp Subscribers. Use by any other party is illegal and voids the contract.

Instant Forms

ADDENDUM/AMENDMENT

DATE _____ 2012

This is an Addendum/Amendment to and becomes a part of Purchase Agreement dated _____ 2012 regarding property located at:

2441 FORT ST WYANDOTTE MI 48192

ENVIRONMENTAL LIABILITY:

To comply with the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 US 9601 et seq, the Seller grants reasonable access to the premises and the Purchaser shall contract with a qualified Environmental and Ecological System Testing Firm to conduct a Level 1 Environmental Audit of subject property which shall include an Asbestos Survey. In the event such audit and survey discloses site contamination as defined in CERCLA, then Seller shall remove said contaminates, at Seller's cost, which costs may, as required include the costs for a Level II audit and re-certification of contaminate removal after the removal.

If an environmental audit indicates the possible presence of contaminates, and Seller elects not to remove the same as required, then anything herein to the contrary notwithstanding Purchaser or Seller may declare the Agreement null and void.

If Seller agrees to the removal of the contaminants from the property, the time incurred from Seller's notification of contaminates to the date of re-certification shall extend the time Purchaser has been granted to complete the closing of this transaction.

This Agreement requires the approval of the Wyandotte City Council.

This property is being sold in as "AS IS" condition. The closing will not take place until the property is vacant.

_____ (L.S.)
Seller

_____ (L.S.)
Seller

Witness Joseph M. Maher, Jr.

_____ (L.S.)
Purchaser City of Wyandotte, MI

Witness

_____ (L.S.)
Purchaser

Form No. 2149
Rev. 3/91

REALTOR® WWOCAR EQUAL HOUSING OPPORTUNITY

Instant forms

This contract is for use by Realcomp Subscribers. Use by any other party is illegal and voids the contract.

PROPOSED RESOLUTION

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer to acquire the property at 2441 Fort Street in the amount of $85,000.00 to be appropriated from UDAG Area Funds; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement; AND

BE IT FURTHER RESOLVED that the City Engineer is directed to demolish same

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

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MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 19, 2012

The Honorable Mayor Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: Demolition of 302 Goddard Street

Dear Mayor Peterson and Council Members:

At the City Council Meeting of March 6, 2012 (see attached), the Engineering Department was directed to begin demolition of 302 Goddard Street.

The Engineering Department solicited the following bids:

BIDDER	BID
Pro Excavation, Wyandotte, MI	$4,750.00
21st Century Salvage, Ypsilanti, MI	$5,200.00
Homrich Inc., Carelton, MI	$8,400.00

The undersigned recommends the acceptance of the proposal from Pro Excavation, Wyandotte, Michigan in the amount of $4,750.00. This amount along with any cost previously incurred by the City would be applied to a lien on the property, allowing the City to recoup our cost for the work completed.

Very truly yours,

Mark A. Kowalewski
City Engineer
gjm/MK

Approved by Todd Drysdale
Director of Administrative/Financial Services:

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering 1@wyan.net

PROPOSED RESOLUTION

RESOLVED BY MAYOR AND COUNCIL that the communication from the City Engineer regarding the demolition of the structures at 302 Goddard Street is hereby received and placed on file; AND

BE IT FUTHER RESOLVED that Council accepts the proposal from Pro Excavation, Wyandotte , Michigan in the amount of $4,750.00 from account number 492-200-850-519; AND

BE IT FURTHER RESOLVED that the City Attorney is directed to file a lien against the property at 302 Goddard Street, Wyandotte, MI sidewell number 57-004-10-0036-000 in the amount of $4,750.00 for the demolition of said property.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

March 6, 2012

JOSEPH R. PETERSON
MAYOR

RESOLUTION

Mark A. Kowalewski
City Engineer
3131 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman James R. DeSana
Supported by Councilman Lawrence S. Stec

RESOLVED by the City Council that a hearing was held on the 5th day of March 2012, where all parties were given an opportunity to show cause, if any they had, why the building at 302 Goddard, Wyandotte should not be demolished, removed or otherwise made safe, and BE IT FURTHER RESOLVED that the Council considered all reports and recommendations of the Hearing Officer and the City Engineer's Office and all other facts and considerations were brought to their attention at said hearing and made part of the hearing file; AND BE IT RESOLVED that the City Council hereby directs that said buildings located at 302 Goddard, Wyandotte should be DEMOLISHED and that the cost be assessed against the property in question as a lien. BE IT FURTHER RESOLVED that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty-one (21) days of the date of this resolution if they so desire.
YEAS: Councilmembers DeSana Fricke Galeski Sabuda Stec
NAYS: None
RESOLUTION DECLARED ADOPTED
I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on March 5, 2012.

William R. Griggs
William R. Griggs
City Clerk

cc: City Assessor, Clerk's File, All interested parties

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

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MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 21, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

Enclosed please find a notice from Department of the Army regarding a forum/workshop entitled, "Waterways, Wetlands and You!" being held on April 16, April 17, April 19 and May 15, 2012. This forum/workshop will include a brief presentation providing an overview of the Corps' Regulatory Program and offer an opportunity to interact with Corps Regulatory Staff about any projects being considered. They encourage anyone interested to attend.

This notice will be posted on the Community Bulletin Board outside of City Hall.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

Enclosure

cc: Natalie Rankine
Bacon Memorial Library

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.net

DEPARTMENT OF THE ARMY
DETROIT DISTRICT, CORPS OF ENGINEERS
477 MICHIGAN AVENUE ROOM 603
DETROIT MI 48226-2550

REPLY TO
ATTENTION OF:

March 7, 2012

Engineering & Technical Services
Regulatory Office

The U.S. Army Corps of Engineers (Corps) Detroit District Regulatory Office invites you to attend a forum/workshop entitled, *"Waterways, Wetlands, and You!"* The forums will include a brief presentation providing an overview of the Corps' Regulatory Program and offer an opportunity to interact with Corps Regulatory staff about any projects that you may be considering on your property. Topics being covered include working in regulated waterways, wetlands, and along shorelines; when a permit is required from the Corps; information on applying for permits; and services that the Corps' Regulatory Office provides to the public.

Following the presentation, we will be conducting an application workshop. The workshop will guide you through the steps of filling out an application and provide you with the opportunity to sit down with a Regulatory Project Manager to discuss proposed or completed projects. The forums will be held at the following locations on the specified dates and times:

April 16, 2012-MacDonald Public Library
36480 Main Street
New Baltimore, MI 48047
1-3 p.m.

April 17, 2012-Bacon Memorial Library
45 Vinewood Street
Wyandotte, MI 48192
1-3 p.m.

April 19, 2012-Mishawaka-Penn-Harris Public Library
209 Lincoln Way East
Mishawaka, IN 46544
1-3 p.m.

May 15, 2012-Grand Valley State University, MAREC Seminar Room 204
200 Veridian Drive
Muskegon, MI 49440
10 a.m.-12 p.m.

May 16, 2012-Indian River Library
3546 South Straits Highway
Indian River, MI 49749
10 a.m.-12 p.m.

I encourage you to share this information with others who may be interested in attending any one of these forums. If you have any specific questions or concerns regarding these events, please contact us by e-mail at *LRE_Reg_Outreach@usace.army.mil* or by phone at (313) 226-3396. If you want to learn more about the Corps' Detroit District Regulatory Program, please visit our website at http://www.lre.usace.army.mil/regulatory.

Sincerely,

John Konik
Chief, Regulatory Office
Detroit District

Enclosure: Flyer

US Army Corps of Engineers®

Waterways, Wetlands, and You!

- Please join the Corps' Regulatory Staff for a forum that will provide an overview of their Regulatory program.
- Everyone is welcome to attend! This is a free event, pre-registration is not required. Seating may be limited depending on the venue, so you may want to arrive early.
- These forums will also provide an opportunity to interact with Regulatory Project Managers to discuss working in regulated waterways, wetlands, and along shorelines; when a permit is required from the Corps; and the information needed to apply for permits.
- The forums will be held at the following locations on the specified dates and times. There will be a one hour general presentation followed by an application workshop.

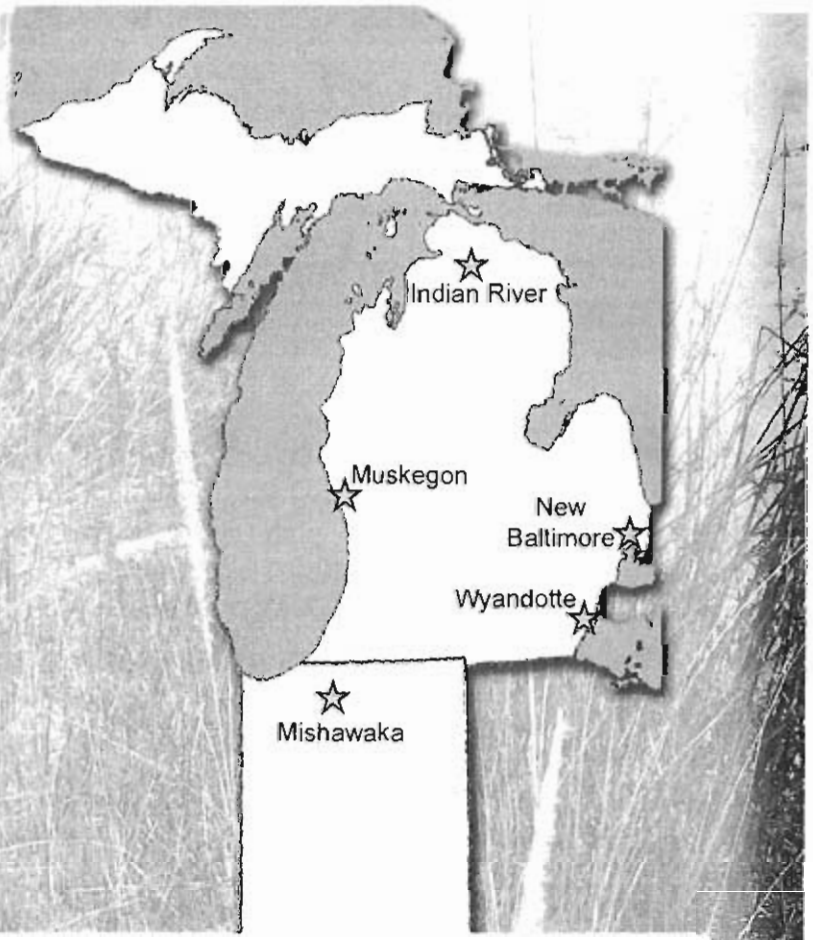
New Baltimore, Michigan
Monday, April 16, 2012 • 1 - 3 pm
MacDonald Public Library
36480 Main Street

Wyandotte, Michigan
Tuesday, April 17, 2012 • 1 - 3 pm
Bacon Memorial Library
45 Vinewood

Mishawaka, Indiana
Thursday, April 19, 2012 • 1 - 3 pm
Mishawaka-Penn-Harris Public Library
209 Lincoln Way East

Muskegon, Michigan
Tuesday, May 15, 2012 • 10 am - 12 pm
Grand Valley State University
Michigan Alternative & Renewable Energy Center (MAREC), Seminar Room 204
200 Veridian Drive

Indian River, Michigan
Wednesday, May 16, 2012 • 10 am - 12 pm
Indian River Library
3546 South Straits Highway



Please inform others who may be interested in attending one of these forums. If you have any specific questions or concerns regarding these events, please contact us by e-mail at LRE_Reg_Outreach@usace.army.mil or by phone at (313) 226-3396.

If you would like to learn more about the Corps' Detroit District Regulatory Program, please visit our website listed below.

DETROIT DISTRICT **BUILDING STRONG ®**

http://www.lre.usace.army.mil/regulatory

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the U.S. Army Corps of Engineers forum/workshop on Waterways, Wetlands and You is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Bacon Memorial Library will be hosting a forum/workshop on April 17, 2012, from 1 to 3 p.m.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

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MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 21, 2012

The Honorable Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: 247 Walnut
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On February 27, 2012, the City held the Lottery Drawing for the sale of the Neighborhood Stabilization 2 (NSP2) home at 247 Walnut. The City did not receive any proposals. On March 19, 2012, Council approved a 2nd Lottery Drawing for this property, with the three (3) offers received after the Lottery Drawing held on February 27, 2012. (See enclosed communication dated March 13, 2012) All three (3) prospective purchasers were present for this drawing and Travis L. Brown was selected.

Therefore, attached please find an Offer to Purchase the property at 247 Walnut from Travis L. Brown in the amount of $120,000.00. Mr. Brown is 50% or below of area median income, completed eight (8) hours of housing counseling, and has applied and was approved for additional homebuyer subsidy from MSHDA.

Therefore, the undersigned recommends acceptance of this Offer to Purchaser. If you concur with this recommendation, the attached resolution will authorize the Mayor, City Clerk and City Attorney, William Look, the authority to execute the necessary sales documents.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr
Enclosures

cc: Jerry Miller, Wyandotte Realty
Jauron K. Leefers, MSHDA
Lindsay Hager, Capital Access
Emanuel Odom, MSHDA
Travis L. Brown, 225 Poplar, Wyandotte
Nicole Mendoza, 333 Hudson, Wyandotte
Alicia Hurt, 22854 Nadyne, Brownstown, MI 48183

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.org • www.wyandotte.net

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

MAYOR
Joseph R. Peterson

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Todd M. Browning
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Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

WYANDOTTE CITY CLERK
2012 MAR 15 PM 3:11

March 13, 2012

The Honorable Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan

RE: 247 Walnut
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On February 27, 2012, the City held the Lottery Drawing for the Sale of the Neighborhood Stabilization 2 (NSP2) home at 247 Walnut. The City did not receive any proposals.

The Engineering Department received two (2) Offers on March 13, 2012, and one (1) Offer on March 15, 2012, for the purchase of this home in the amount of $120,000. All prospective purchasers are 50% or below of area median income, completed eight (8) hours of housing counseling, and have applied and were approved for additional homebuyer subsidy from MSHDA. Please see that attached chart.

Since the City received three (3) Offers and all have meet the requirements, it would be my recommendation that a lottery drawing be held for these three (3) on Wednesday, March 21, 2012, at 2:00 p.m., in the Council Chambers. At this time one (1) of the three (3) prospective purchasers would be selected randomly to purchase the home. Whoever is selected, that Offer would be forward to Your Honorable Body for approval.

If you concur with this recommendation, the attached resolution will authorize same.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr
Attachment

cc: Jerry Miller, Wyandotte Realty
Jauron K. Leefers, MSHDA
Lindsay Hager, Capital Access
Emanuel Odom, MSHDA
Nicole Mendoza, 333 Hudson, Wyandotte
Travis Brown, 225 Poplar, Wyandotte
Alicia Hur, 12234 Nadyne, Brownstown, MI 48183

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.org • www.wyandotte.net

	Request for additional subsidy greater than $30,000 sent to MSHDA	Subsidy APPROVAL by MSDHA received by City of Wyandotte	Purchase Agreement submitted to City
Nicole Mendoza	3/5/2012 at 4:02PM	3/12/12 at 1:06PM	3/13/2012 at 1:09PM
Travis Brown	3/12/2012 11:42AM	3/12/12 at 2:25PM	3/13/2012 at 1:09PM
Alecia Hurt	3/5/2012 at 4:02PM 3/6/12 at 11:01AM additional information sent to MSHDA	3/14/12 at 10:56AM	3/15/2012 at 9:59AM

LOTTERY FORM TO ACQUIRE NSP2 HOME

Date: 3/12/12

TO: The Honorable Mayor and City Council
City Hall
Wyandotte, Michigan

RE: File No. 4572 DUE DATE: Monday, February 27, 2012

✓ 247 Walnut __257 Walnut __641 Vinewood __643Vinewood ___645 Vinewood __647 Vinewood
(Please place an "X" next to the home you are submitting a Purchase Agreement on)

In order of preference: 1st 247 WALNUT 2nd _____ 3rd _____

THE UNDERSIGNED HEREBY CERTIFY AS FOLLOWS:

- [✓] NSP2 SINGLE – FAMILY SALES PROGRAM GUIDELINES: has read and understands policy.
- [✓] INSPECTION: Familiarity with the present condition of premises based on recent inspection.
- [✓] COMPREHENSION: Understanding that Purchase Agreement is subject to the Wyandotte City Council approval prior to closing
- [✓] PURCHASE PRICE : ONE HUNDRED TWENTY THOUSAND Dollars ($ 120,000.00)
- [✓] DEPOSIT: One Percent (1%) of above amount enclosed. Check No. 1009.
  Make check payable to the City of Wyandotte.
- [✓] Enclosed Purchase Agreement
- [✓] Enclosed Housing counseling Certificate
- [✓] Enclosed Pre-Qualified Mortgage Letter
- [✓] Written approval from MSHDA if Homebuyer Assistance exceeds $30,000.00
- [N/A] Purchaser understands that the properties at 641, 643, 645 and 647 Vinewood will not have geothermal heating and cooling units installed.

- [✓] 50% or Below of Area Median Income
- [ ] 120% or Below of Area Median Income

I/We hereby certify that income for the household has not changed since receiving the Certificate of completion of 8 hours of housing counseling.

SIGNATURE: Travis L. Brown

NAME: Travis L. Brown
Please print

ADDRESS: 225 Poplar St. Wyandotte, MI, 48192
Please print

_____
Please print

Phone: (313) 799-6915

CITY OF WYANDOTTE
3131 Biddle Avenue
Wyandotte, Michigan 48192
Telephone: (734) _324-4551_____
Fax: (734) _____

EQUAL HOUSING OPPORTUNITY

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the { **City of** **Wyandotte**, **Wayne** County, Michigan, described as follows: LOT3 PLAT OF PART OF WYANDOTTE, PART 3 BLK 80 L57P5WCR 57010230003000 and being known as 247 WALNUT Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit all appliances per listing if any, now on the premises, and to pay therefore the sum of ONE HUNDRED TWENTY THOUSAND ($120,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY:
(Fill out one of the four following paragraphs, and strike the remainder)

Cash Sale	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check._____
Cash Sale with New Mortgage	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a FHA mortgage in the amount of $ 67,000.- , and pay $ One percent down including mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A. Purchaser understands that this Offer to Purchase is being submitted contingent upon Purchaser meeting the following requirements in each category listed below as established by the City of Wyandotte Neighborhood Stabilization Program (NSP): (1) Minimum Percentage of Down Payment: 1% (2) ~~Minimum Credit Score: 640~~ WW (3) Employment Status: Employed or being able to show a reliable income source (4) Minimum Debt-Income Ratio: 40%
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser, at Purchaser's cost, as soon as possible Policy of Title Insurance in an amount not less than the purchase price as determined by Purchaser, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement and tax history certified to a date later than the acceptance thereof.
Time of Closing	3. If this offer is accepted by the Seller and Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage.
Purchaser's Default	4. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
Seller's Default	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.

TB

Title Objections	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Possession	7. The Seller shall deliver and the Purchaser shall accept possession of said property AT CLOSING.

Taxes and Prorated Items	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with **Due Date** basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. **Due dates are August 1 and December 1.**
Acceptance	9. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. The Seller is hereby authorized to accept this offer and the deposit of $1,200.00 Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. **APPLICABLE TO F. H. A. SALES ONLY:**

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than $ 120,000.00 which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of $ 1.00.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

12. By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer. **THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD, SEEK COMPETENT HELP.**

13. The closing of this sale shall take place at the office of the **City Engineer, 3131 Biddle Avenue, Wyandotte, MI.** However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

14. THE PURCHASER MUST CLOSE THIS TRANSACTION WITHIN 30 DAYS OF THE EXECUTION OF THIS PURCHASE AGREEMENT. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL RESULT IN THIS PURCHASE AGREEMENT BECOMING AUTOMATICALLY NULL AND VOID AND FORFEITURE OF DEPOSIT.

Additional conditions, if any: See Addendum attached hereto and incorporate herein for additional Paragraphs

Witness: SELLER: City of Wyandotte

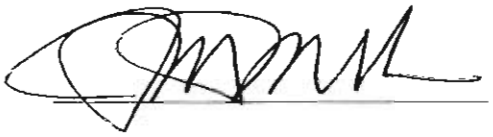
TB

_____

_____

Dated: _____, 2011

By: _____
Its: _____
By: _____
Its: _____



_____

_____

Dated: 3 · 12, 2012

PURCHASER:

_____

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S
Purchaser

ADDENDUM TO PURCHASE AGREEMENT
FOR PROPERTY KNOWN AS _247 WALNUT
Wyandotte, Michigan

TB 15. The Purchaser acknowledges that The City of Wyandotte (Seller) has provided the Purchaser a "Fair Housing and Equal Opportunity for All" pamphlet issued by the U.S. Department of Housing and Urban Development (HUD).

TB 16. The Purchaser does hereby grant permission to the City of Wyandotte to use his/her photo and name in any lawful publication for the promotion of the City's Neighborhood Stabilization Program or any other approved City programs by signing photo release labeled Attachment A."

TB 17. Household includes all persons residing at the current residence or persons living at the current residence during the past twelve (12) months. Purchaser acknowledges that the number of household members or income has not changed since his/her submission of NSP2 application.

TB 18. Any proposal submissions exceeding one (1) per household will be disqualified. Purchaser acknowledges that they will have not submitted any other proposals for the same NSP2 home.

TB 19. Purchaser will be responsible for title premium and recording fees, which will be deducted at time of closing.

TB 20. This Agreement is contingent upon the approval of the Wyandotte City Council.

TB 21. Purchaser will cooperate with the seller to provide seller access to Purchaser's monthly utility bills for the next five (5) years.

PURCHASER:

Dated: 3·12·2012

SELLER: The City of Wyandotte

By:

Its:

By:

Its:

Dated:

Attachment "A"

Photo Release Form

I hereby grant the City of Wyandotte, its successors and those acting under its authority permission to use the likeness and name of my family and myself in a photograph in any and all of its publications, including website entries, without payment or any other consideration.

I understand and agree that these materials will become the property of the City of Wyandotte and will not be returned.

I hereby irrevocably authorize City of Wyandotte to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing the City of Wyandotte's programs or for any other lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein likeness of my family or myself appears.

Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I hereby hold harmless and release and forever discharge the City of Wyandotte, its successors and those acting under its authority from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

I am 18 years of age and am competent to contract in my own name and in the names of my family members which are not competent. I have read this release before signing below and I fully understand the contents, meaning, and impact of this release.

Travis L. Brown 3-12-2012
(Applicant's Signature) (Date)

Travis L. Brown 3-12-2012
(Printed Name) (Date)

_____ _____
(Co-Applicant's Signature) (Date)

_____ _____
(Printed Name) (Date)

If the person signing is under age 18, there must be consent by a parent or guardian, as follows:
I hereby certify that I am the parent or guardian of _____, named above, and do hereby give my consent without reservation to the foregoing on behalf of this person.

_____ _____
(Parent/Guardian's Signature) (Date)

_____
(Parent/Guardian's Printed Name)

HOMEOWNERSHIP EDUCATION

Certificate of Achievement Certifying Completion of the Eight Hour Homebuyer Education for the MSHDA NSP Program

Travis Brown

Lighthouse
of Oakland County

Lighthouse Community Development
HUD Approved Housing Counseling Agency

David Everett
MSHDA Certified Housing Counselor

Date
March 6, 2012

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

** Certificate is good for one year from the date listed above. **

Subject: FW: Travis Brown - 247 Walnut

From: Santina Daly (sdaly@wyan.org)

To: jerry@downriverrealestategroup.com;

Date: Monday, March 12, 2012 4:54 PM

From: Leefers, Jauron (MSHDA) [mailto:leefersj@michigan.gov]
Sent: Monday, March 12, 2012 2:25 PM
To: 'Santina Daly' (sdaly@wyan.org)
Cc: mkowalewski@wyan.org; kroberts@wyan.org
Subject: Travis Brown - 247 Walnut

Santina,

I received the request to exceed the $30,000 homebuyer subsidy for Travis Brown for 247 Walnut. After reviewing the information, the applicant has been approved to receive homebuyer subsidy in excess of $30,000 for 247 Walnut. If Mr. Brown does not submit the approved purchase agreement for this property, please note that this approval does not extend to other properties that you may have available in the future.

Ms. Jauron K. Leefers

Community Outreach Specialist

Michigan State Housing Development Authority

517.241.0895 (phone) 517.241.6672 (fax)

www.michigan.gov/mshda

Application Number: 0025547456

Approval Credit Terms

Applicant Name(s): Travis L Brown

Property Address: **TO BE DETERMINED**
THIS PRE-APPROVAL IS NOT VALID FOR REFINANCE TRANSACTIONS

DATE: 3/13/12

Dear Travis L Brown:

Congratulations! CCO Mortgage, a division of RBS Citizens, N.A., is pleased to announce that you have been pre-approved for a mortgage loan in the amount of **$67,800.00** or a maximum monthly housing payment of **$675.08** (including taxes and insurance). With this letter, you can begin your home search with confidence and demonstrate your purchasing power. Here are the details of your Mortgage pre-approval:

Pre-Approval Date:	03/13/2012	**Loan Program:**	FHA 30 YR FIXED
Loan to Value (LTV):	56.000	**Property Use:**	Primary Residence
Property Type:	SFR Detached		

If you have been Pre-Approved with tandem second mortgage financing along with your Mortgage, below are the details of the second mortgage.**

2nd Mortgage Amount: 0.00 **Combined LTV:** 56.000

**(Second mortgage financing may not be necessary with a higher down payment, please ask your Home Loan Advisor for more details)

Please note this approval is for credit purposes only and is valid through **07/13/2012**. If you need to extend your approval beyond this date, updated information and or credit may be necessary.

If there is any change in your income, credit, or assets as you have provided it to us, CCO Mortgage reserves the right to review any change and base our decision on the new information. This is not a commitment for a loan or for a specific rate.

Mortgage Approval Next Steps

If you decide to make a formal mortgage loan application to our bank, we will provide to you a Good Faith Estimate (GFE) of Settlement Costs within 3 business days. After you have reviewed the GFE, If you decide to move forward with your application you will be requested by the bank to provide verification documentation for your income and debts among other things. This will include a completed sales contract for the property you are purchasing, a satisfactory appraisal of the property, and documentation supporting the income and asset information you provided for your pre-approval. The sooner we receive this documentation, the quicker we can move your loan through processing, approval and on to closing. If you are unable to provide any of this information by **07/13/2012**, please let me know.

Also, if you have any questions about any of the documentation requirements, please do not hesitate to contact me.

[redacted]

TRAVIS BROWN 10/2009
225 POPLAR ST
WYANDOTTE, MI 48192

[redacted]
74-8384/2724

March 12, 2012
Date

Pay to the Order of City of Wyandotte $ 1,200.00

One thousand two hundred dollars and zero cents 00/100 Dollars

Security Features Details on Back

WySouth
Connecting Our Communities
A part of Alliant Credit Union
269 Oak St
Wyandotte MI 48192

For

Travis L. Brown MP

[redacted]

Harland Clarke

MICHIGAN ASSOCIATION OF REALTORS

EQUAL HOUSING OPPORTUNITY

Disclosure Regarding Real Estate Agency Relationships

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. A real estate transaction is a transaction involving the sale or lease of any legal or equitable interest in real estate consisting of not less than 1 or not more than 4 residential dwelling units or consisting of a building site for a residential unit on either a lot as defined in section 102 of the land division act, 1967 PA 288, MCL 560.102, or a condominium unit as defined in section 4 of the condominium act, 1978 PA 59, MCL 559.104.

(1) An agent providing services under any service provision agreement owes, at a minimum, the following *duties* to the client:

(a) The exercise of reasonable care and skill in representing the client and carrying out the responsibilities of the agency relationship.

(b) The performance of the terms of the service provision agreement.

(c) Loyalty to the interest of the client.

(d) Compliance with the laws, rules, and regulations of this state and any applicable federal statutes or regulations.

(e) Referral of the client to other licensed professionals for expert advice related to material matters that are not within the expertise of the licensed agent. **A real estate licensee does not act as an attorney, tax advisor, surveyor, appraiser, environmental expert, or structural or mechanical engineer and you should contact professionals on these matters.**

(f) An accounting in a timely manner of all money and property received by the agent in which the client has or may have an interest.

(g) Confidentiality of all information obtained within the course of the agency relationship, unless disclosed with the client's permission or as provided by law, including the duty not to disclose confidential information to any licensee who is not an agent of the client.

(2) A real estate broker or real estate salesperson acting pursuant to a service provision agreement shall provide the following *services* to his or her client:

(a) When the real estate broker or real estate salesperson is representing a seller or lessor, the marketing of the client's property in the manner agreed upon in the service provision agreement.

(b) Acceptance of delivery and presentation of offers and counteroffers to buy, sell, or lease the client's property or the property the client seeks to purchase or lease.

(c) Assistance in developing, communicating, negotiating, and presenting offers, counteroffers, and related documents or notices until a purchase or lease agreement is executed by all parties and all contingencies are satisfied or waived.

(d) After execution of a purchase agreement by all parties, assistance as necessary to complete the transaction under the terms specified in the purchase agreement.

(e) For a broker or associate broker who is involved at the closing of a real estate or business opportunity transaction, furnishing, or causing to be furnished, to the buyer and seller, a complete and detailed closing statement signed by the broker or associate broker showing each party all receipts and disbursements affecting that party.

Michigan law requires real estate licensees who are acting as agents of sellers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent, and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

Individual services may be waived by the seller through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent with who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

Individual services may be waived by the buyer through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

DUAL AGENTS

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent, in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction. The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party.

DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

LICENSEE DISCLOSURE (Check one)

I hereby disclose that the agency status of the licensee named below is:

_____ Seller's agent

_____ Seller's agent - limited service agreement

_____ Buyer's agent

_____ Buyer's agent - limited service agreement

___X___ Dual agent

_____ Transaction coordinator (A licensee who is not acting as an agent of either the seller or the buyer.)

_____ None of the above

AFFILIATED LICENSEE DISCLOSURE (Check one)

_____ Check here if acting as a designated agent. Only the licensee's broker and a named supervisor broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.

___X___ Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the licensee named below.

Further, this form was provided to the buyer or seller before disclosure of any confidential information.

Licensee JERALD MILLER — Date March 12, 2012

Licensee — Date

ACKNOWLEDGMENT

By signing below, the parties acknowledge that they have received and read the information in this agency disclosure statement and acknowledge that this form was provided to them before the disclosure of any confidential information. **THIS IS NOT A CONTRACT.**

The undersigned _____ DOES _____ DOES NOT have an agency relationship with any other real estate licensee. If an agency relationship exists, the undersigned is represented as _____ SELLER _____ BUYER.

Potential ☒ Buyer ☐ Seller (check one) — Date March 12, 2012
TRAVIS BROWN

Potential ☐ Buyer ☒ Seller (check one) — Date
CITY OF WYANDOTTE

Disclaimer This form is provided as a service of the Michigan Association of REALTORS®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. The Michigan Association of REALTORS® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.

Form K ©1995 Michigan Association of REALTORS®, revised 06/2011

Produced with zipForm® by zipLogix 18070 Fifteen Mile Road, Fraser, Michigan 48026 www.zipLogix.com

DRAR
Down River Association of Realtors®
EQUAL HOUSING OPPORTUNITY

DUAL AGENCY DISCLOSURE AND AGREEMENT

The undersigned Seller and Buyer acknowledge that DOWNRIVER REAL ESTATE GROUP (office), through its Sales Agent(s) JERALD MILLER and _____ is undertaking a Dual representation for the sale of the property located at 247 WALNUT, WYANDOTTE, MI 48192. Seller and Buyer acknowledge they were informed of the necessity of this type of representation due to the unique circumstances of this transaction. Prior to signing this contract they are hereby requested to read the following:

This situation presents a potential conflict of interest for our firm, since both of you may rely upon the advice of our Agent(s). It is our policy not to undertake this representation unless we have the written consent of both Seller and Buyer.

Any Agreement between Seller and Buyer as to the final contract price and other terms is a result of negotiations between Seller and Buyer acting in their own best interest and on their own behalf. You acknowledge that DOWNRIVER REAL ESTATE GROUP (office) has explained the implications of common representations including the risk involved and understand that Seller and Buyer have been advised to seek independent advice from their advisors or attorneys before signing any documents in this transaction.

WHAT DOWNRIVER REAL ESTATE GROUP (OFFICE) AND ITS AGENT(S)
CAN DO FOR SELLER AND BUYER WHEN ACTING AS A DUAL AGENT

1. We will treat the Seller and Buyer fairly.
2. We will provide information about the property to the Buyer.
3. We must disclose all Material Facts about the property that are known to us.
4. We will disclose qualifications of the Buyer to the Seller.
5. We can explain real estate terms.
6. We can help the Buyer to arrange for property inspections.
7. We can explain closing costs and procedures.
8. We can provide information about comparable properties that have sold, so the Seller and Buyer may make educated decisions on what price to accept or offer.
9. We will prepare an offer that may include disclosures for the Seller and Buyer.

WHAT DOWNRIVER REAL ESTATE GROUP (OFFICE) AND ITS AGENT(S)
CANNOT DISCLOSE TO SELLERS AND BUYERS

1. We cannot disclose confidential information that we may know about the Seller and/or Buyer, without written permission of the Seller and/or Buyer.
2. We cannot disclose the price the Seller will take other than the listing price without written permission of the Seller.
3. We cannot disclose the price the Buyer is willing to pay without written permission of the Buyer.
4. We cannot recommend or suggest a price the Buyer should offer.
5. We cannot recommend or suggest a price the Seller should counter and offer.

If either Seller or Buyer feels uncomfortable with this disclosure agreement, please let us know. Otherwise, we ask for the Seller's and Buyer's permission to act as a Dual Agent in this transaction.

By acknowledging below, you do approve and agree that DOWNRIVER REAL ESTATE GROUP (office), and its Agent(s) may act as Dual Agents in this transaction.

SELLER JOSEPH R. PETERSON, MAYOR	DATE	BUYER TRAVIS BROWN	03/12/2012 DATE
SELLER WILLIAM R. GRIGGS. CITY CLERK	DATE	BUYER	DATE

Rev. 06/02

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND COUNCIL that Council concurs with the recommendation of the City Engineer dated March 21, 2012, regarding the sale of the home at 247 Walnut, Wyandotte, Michigan; AND

BE IT FURTHER RESOLVED that Council accepts the offer to purchase from Travis L. Brown, to acquire the property at 247 Walnut in the amount of $120,000; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor, City Clerk and the City Attorney are hereby authorized to sign said documents.

OFFICIALS

William R. Griggs
CITY CLERK

CITY TREASURER
Andrew A. Swiecki

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

19

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

PLANNING COMMISSION

March 22, 2012

The Honorable Mayor Joseph R. Peterson
and City Council
City Hall
Wyandotte, Michigan 48192

RE: PUBLIC HEARING PC#021412

Dear Mayor Peterson and Council Members:

Attached is a copy of the resolutions duly adopted by the Planning Commission held on Thursday, March 15, 2012.

In its resolutions, the Commission recommends that the request from Ghazwan Atto and Larry Thomas to rezone the property known as 98 Walnut, Wyandotte, be APPROVED for rezoning from Plan Development (PD) to Vehicular Parking (P-1).

Also attached is a copy of the transcript of the public hearing. Should you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

Elizabeth A. Krimmel

Elizabeth A. Krimmel, Chairperson
PLANNING COMMISSION

EAK/kr

Attachments

cc: Mark A. Kowalewski, City Engineer
Mark Yager, Desrosiers Architects

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.org • www.wyandotte.net

PLANNING COMMISSION RESOLUTION
FROM March 15, 2012

PUBLIC HEARING - #021412 Request of Ghazwan Atto and Larry Thomas (Appellant and Owner) to rezone the property known as 98 Walnut, Wyandotte, Michigan (Lots 9 and 10 except the north 78 feet thereof Block 51 Plat of Wyandotte). It is proposed that said land be rezoned from Plan Development District (PD) to Vehicular Parking District (P-1).

MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Hovis to recommend to the City Council that the property known as 98 Walnut, Wyandotte, Michigan (Lots 9 and 10 except the north 78 feet thereof Block 51 Plat of Wyandotte) is hereby approved to be rezoned from Plan Development District (PD) to Vehicular Parking District (P-1).

YES: Eberts, Duran, Hovis, Krimmel, Schultz, Tavernier
NO: None
ABSENT: Adamczyk, Lupo, Parker

MOTION PASSED

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the Planning Commission regarding the rezoning of the property known 98 Walnut is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council concurs with the recommendation of the Planning Commission and approves the rezoning of the property at 98 Walnut, Wyandotte and referrers same to the Department of Legal Affairs to prepare the proper change of zoning.

.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

20

MAYOR
Leonard T. Sabuda

COUNCIL
Todd M. Browning
James R. DeSana
Johnny A. Kolakowski
Mark A. Paryaski
Patrick J. Sutka
Tom Talluto

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 20, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

This letter is to inform you that the City will be utilizing Michigan Inter-Governmental Trade Network (MITN) for advertising our bid projects. MITN is a group of agencies that joined forces to create a regional bid notification system to reduce costs, share resources and to better manage and notify vendors of new bid opportunities. Please review MITN information at www.mitn.info. MITN will provide advertising, notify perspective bidders, and distribute specifications for projects wherein the City is soliciting proposals which are $2,500 or higher. Specifications will no longer be available to be picked up from the Engineering Department. Proposals will still be advertised in the newspapers two (2) times as is required.

MITN also has a surplus auction process wherein any item can be placed up for sale. Each Department in the City is encouraged to utilize this system.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

Enclosures

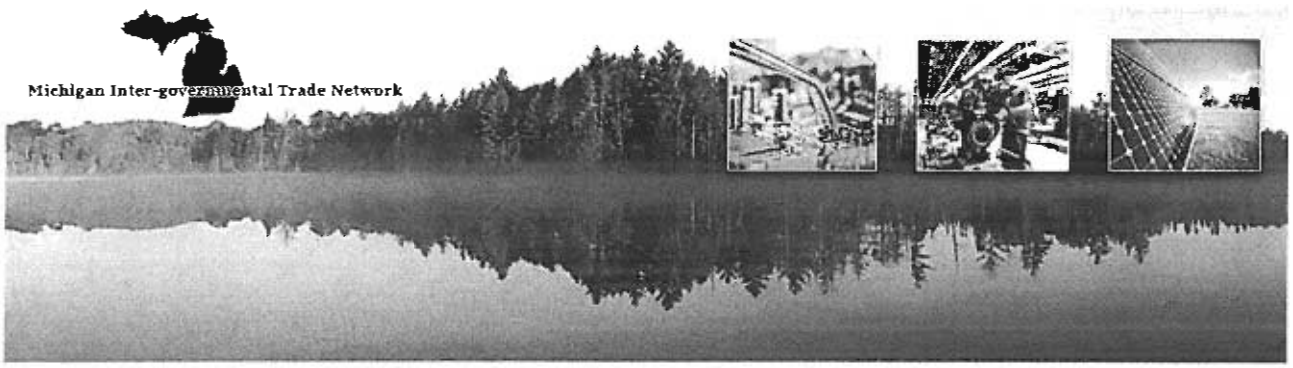
cc: City Clerk
Municipal Service, General Manager
City Treasurer
City Assessor
Fire Chief
Police Chief
Department of Public Service
Recreation, Leisure & Culture
Museum Director

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.org • www.wyandotte.net

REGISTER | LOGIN

MITN

OPEN BIDS CLOSED BIDS SURPLUS AUCTION PARTICIPATING AGENCIES



Get Automatic Notification and More

REGISTER

- Real-time notification of solicitations, addenda and awards
- Advance notice of term contract expirations
- Full customer service support
- Opportunities matched to your business
- Access opportunities from all member agencies in one location

Welcome to the Michigan Inter-governmental Trade Network (MITN) Purchasing System. MITN provides a way for local agencies across the state to more effectively notify vendors of bidding opportunities, while increasing efficiency and lowering costs for member agencies (and taxpayers) through shared resources. MITN delivers convenient, centralized online access to bid opportunities, reducing paperwork and making it easier for vendors to do business with local government.

Vendors are encouraged to register on MITN to receive direct access to the bids, RFP's, quotes, addenda and awards posted by agencies on the system.

For technical support or questions on using the system, please contact IPT by BidNet. BidNet manages and provides all vendor support for the MITN system.

Agencies interested in joining the system to post solicitations should visit BidNet's IPT website for more information.

System Information

Number of Agencies	94
Formal Bid Solicitations	15013
Quote Solicitations	6038
Award Notices Posted	9254

Terms and Conditions Privacy Statement Contact FAQ

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PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that Council concurs with the communication from the City Engineer regarding the use of Michigan Inter-Governmental Trade Network (MITN) for advertising our bid projects is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council encourages all Department to utilize MITN for advertising bid projects.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

21

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

March 21, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Re: Vacant Lot at 12th and Poplar
Former 2508 12th Street

Dear Mayor Peterson and Council Members:

Enclosed please find a Purchase Agreement to sell the above captioned property to Miguel and Theresa Lokuta for the amount of $10,000 on a Promissory/Mortgage Sale. The Lokuta's are proposing to construct a two (2) story single family dwelling with approximately 1,975 square feet, full basement, 3 bedrooms and 3 bathrooms.

The Lokuta's are proposing that the garage be located eight (8) feet past the covered front porch with the entrance off of Poplar. This is contradictory to the specifications which suggest that garage's placed in front of the living quarters, becoming the predominant feature (more than three (3) feet) in the front yard is undesirable. However, since the garage entrance is off Poplar Street and the side of the garage that will face 12th Street will have three (3) windows and two (2) gable roofs, (See Attachment A) we recommend this garage location be approved.

If you concur with this recommendation the attached Resolution will authorize the Mayor and City Clerk to execute the necessary sales documents.

Very truly yours,

Mark A. Kowalewski
City Engineer

Colleen A. Keehn
City Assessor

MAK/CAK:kr

Enclosures

cc: William R. Look, City Attorney
Mr. and Mrs. Lokuta
Melanie McCoy, Municipal Service

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734-324-4551 • Fax 734-324-4535 • email: engineering1@wyan.org • www.wyandotte.net

LOOK, MAKOWSKI and LOOK
ATTORNEYS AND COUNSELORS AT LAW
PROFESSIONAL CORPORATION
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192-5390
(734) 285-6500
FAX (734) 285-4160

William R. Look
Steven R. Makowski

Richard W. Look
(1912-1993)

PURCHASE AGREEMENT

1. **THE UNDERSIGNED** hereby offers and agrees to purchase the following land situated in the City of Wyandotte, Wayne County, Michigan, described as follows: Lot 1 to 3 Lawrence Subdivision as recorded in Liber 18 Page 20 of Plats WCR being known as the Former 2508 12th Street, and to pay therefore the sum of Ten Thousand Dollars & 00/100 ($10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY

PROMISSORY NOTE/MORTGAGE SALE

PROMISSORY/ MORTGAGE SALE	1. The Purchase Price of $10,000.00 plus closing costs to be determined at closing shall be paid by a Promissory Note to the Seller when the above described property is sold, refinanced, foreclosed, transferred in any manner, conveyed or otherwise disposed of by the Purchaser as evidence by a Promissory Note. A mortgage will be executed and recorded at the time of closing to secure repayment. The mortgage will include the above described property. Purchaser is responsible to pay for the recording costs of the mortgage and said amounts will be added to the purchase price at the time of closing. In the event the Purchaser fails to pay the purchase price when due, the Seller may foreclose by advertisement on the mortgaged premises and Purchaser agrees to pay Seller's reasonable attorney fees and all costs associated with said foreclosure. See Paragraph 13 for terms of mortgage.
Evidence of Title	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser is responsible to pay for the Title Insurance premium.
Time of Closing	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close.
Purchaser's Default	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
Seller's Default	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
Title Objections	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: _____
Possession	If the Seller occupies the property, it shall be vacated on or before _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY she sum of $___ per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of $___ as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.
Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with due date (Insert one: *"Fiscal Year" "Due Date."* If left blank, *Fiscal Year* applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. **Due dates are August 1 and December 1.**
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 9. The Broker is hereby authorized to make this offer and the deposit of N/A Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than $ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of $ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3131 Biddle Avenue, Wyandotte, MI _____. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

Additional conditions, if any: See Addendum for additional Paragraphs 12 through 20and Signatures

IN PRESENCE OF:

_____ L. S.
Purchaser

_____ _____ L. S
Purchaser

_____ *Address* _____

Dated _____ *Phone:* _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____ _____
Broker

Phone _____ By: _____

This is a co-operative sale on a _____ basis with _____

_____.

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one–half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANDOTTE:

IN PRESENCE OF:

_____ L.S.
Seller

_____ _____ L S.
Seller

_____ *Address* 3131 Biddle Avenue, Wyandotte

Dated: _____ *Phone* 734-324-4555

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ _____ L. S
Purchaser

ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

This Agreement is contingent upon the following:

12. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of a single family home, consisting the following features:

    - Approximately 1,975 square feet with 3 bedrooms, 3 baths as indicated on Attachment A
    - Full basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2006 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump. See Attachment B
    - Exterior to be brick on the entire first floor.
    - Attached ~~Detached~~ garage.
    - Home must meet all current zoning requirements.

13. The Purchasers will be purchasing this property for $10,000 which will be placed as a mortgage on the property payable if the property is sold or transferred in any manner within ten (10) years of the date of closing date. Should the property sell or is transferred in any manner before the ten (10) years have expired the entire purchase price plus all closing cost will be due immediately upon sale or transfer to the City of Wyandotte. The mortgage will be executed at time of closing.

14. If plans and unit installed with energy savings systems such as solar systems capable of supplying 1kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water then the City will reduce the balance of the promissory note by $2,000.

15. This Agreement is further contingent upon the Purchaser undertaking development within six (6) months from time of closing and complete construction within one (1) year. "Undertaking development" is defined as: the commencement of the building construction. Failure to undertake development or complete construction will results in Seller's right to repurchase property including any improvements. A Deed Restriction will be placed on the property which will include this contingency.

16. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.

17. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of $200.00 and Wayne County Mapping Fee. These charges will be including into the mortgage.

18. Dirt shall be removed from the site at the Purchaser's expense.

19. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.

20. This Agreement is subject to the approval of the Wyandotte City Council.

Miguel Lokuta — Purchaser

Theresa Lokuta — Purchaser

Theresa Lokuta
1075 18th Street
Wyandotte, MI 48192

Dated: 3/19/2012

CITY OF WYANDOTTE, Seller

Joseph R. Peterson, Mayor

William R. Griggs, City Clerk
3131 Biddle Avenue
Wyandotte, Michigan 48192

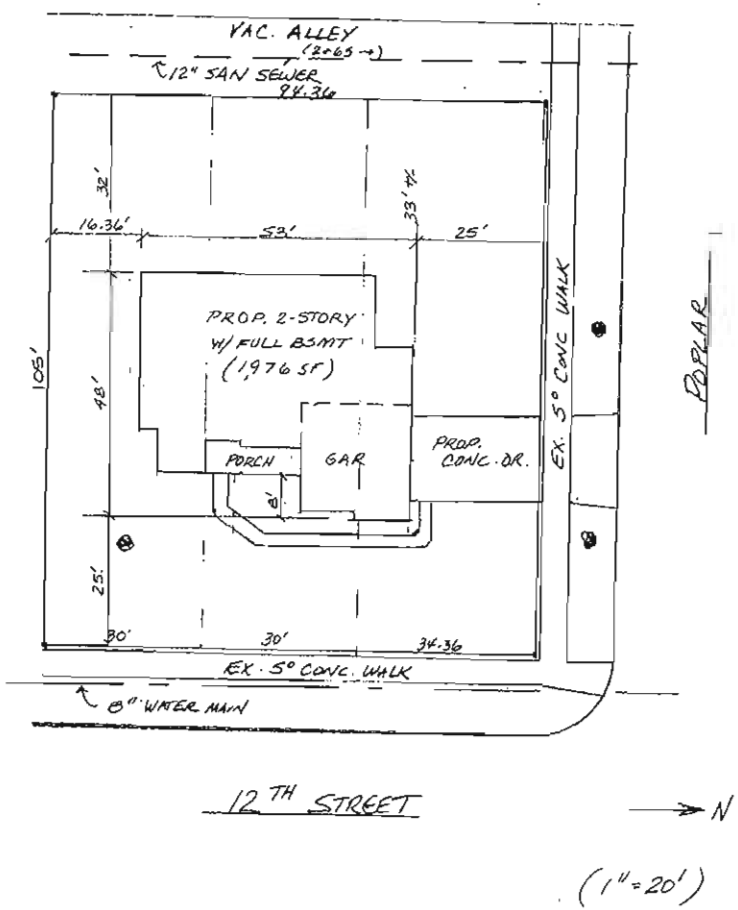
Dated:

Legal Department Approval

Attachment A

3-13-2012

250B 12th ST. — PRELIMINARY SITE PLAN
(FOR PLANNING PURPOSES ONLY)

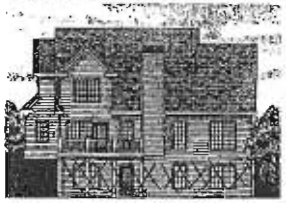


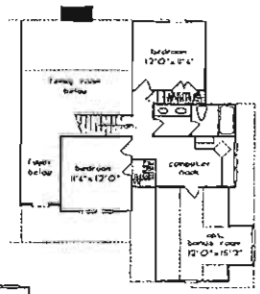
(1" = 20')

Southern Living
Design Collection

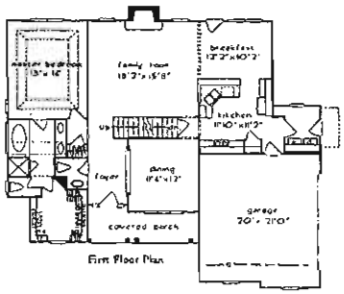
Willow Creek's inviting exterior combines an attractive combination of stone and siding, graced by a columned front porch. A fireplace and windows lay in the background of a generous family room. The kitchen is conveniently linked to a large laundry room which is a must for growing families. The left wing of the home is dedicated solely to the master suite with an elegant tray ceiling and large window for rear views. The master bath contains all the luxuries only a home can provide with a garden tub, separate shower and walk-in closet.

Upstairs, two spacious secondary bedrooms enjoy a full bath with separate vanities for added convenience. A computer nook is handily tucked between the bedrooms. An optional bonus room provides the potential for a fourth bedroom or recreational area.





Second Floor Plan



First Floor Plan

WILLOW CREEK

PRICE CODE E

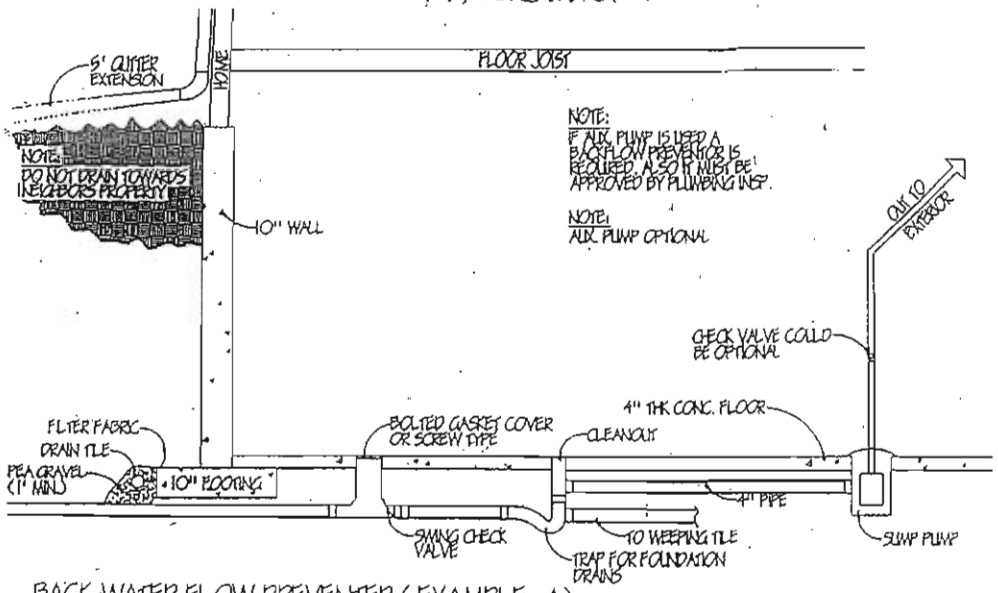
1st Floor	1399 sq. ft.
2nd Floor	576 sq. ft.
Total	1975 sq. ft.
Opt. Bonus Room	221 sq. ft.

Overall Dimensions
52'-4" x 46'-10"

1.888.717.3003

HOMEPLANS
Designed for Today's Markets

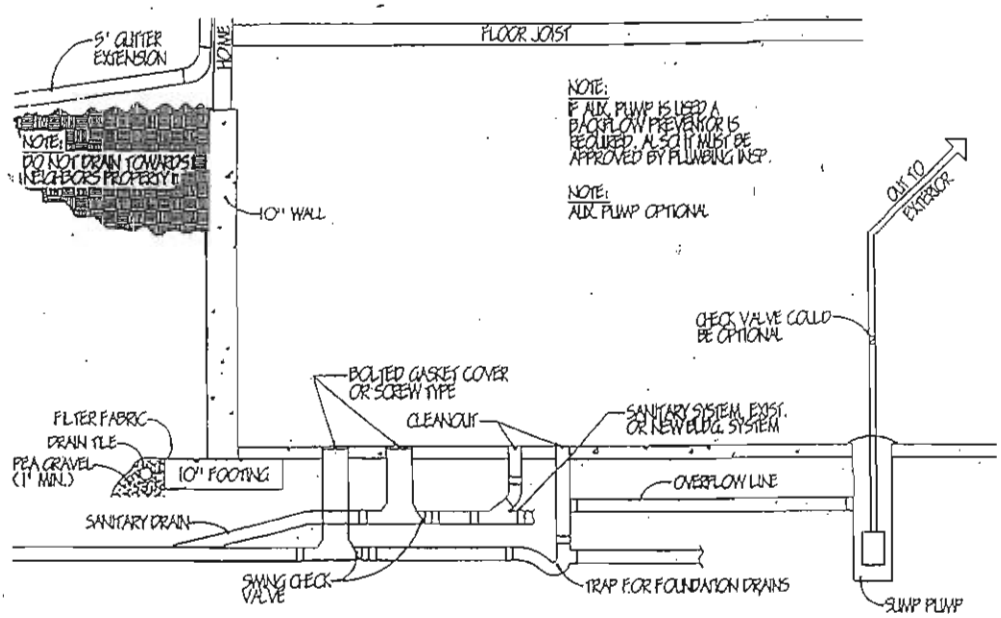
Attachment B



BACK WATER FLOW PREVENTER (EXAMPLE: A)

SCALE: N.T.S. FOR REFERENCE ONLY

DRAWN BY: CPL



BACK WATER FLOW PREVENTER (EXAMPLE: B)

SCALE: N.T.S. FOR REFERENCE ONLY

DRAWN BY: CPL

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND COUNCIL that Council concurs with the recommendation of the City Engineer and City Assessor dated March 21, 2012, regarding the sale of the vacant property known as 2508 12th Street, Wyandotte, Michigan; AND

BE IT FURTHER RESOLVED that Council concurs with the commendation of the City Engineer and City Assessor to approved the site plan for the proposed home at the former 2508 12th Street as submitted to Council on March 26, 2012; AND

BE IT FURTHER RESOLVED that Council accepts the offer of Miguel and Theresa Lokuta in the amount of $10,000 to purchase the vacant property known as the former 2508 12th Street, Wyandotte, Michigan dated March 19, 2012; AND

BE IT RESOLVED that the Mayor and Clerk are hereby authorized to execute the Offer to Purchase Real Estate and the City Attorney, William R. Look, is authorized to execute any necessary sales documents on behalf of the City.

Final Reading

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE
CITY OF WYANDOTTE CODE OF ORDINANCES
BY ADOPTING BY REFERENCE
MCL 257.625(1)(c) (PORTION OF PUBLIC ACT OF 1949)
CONCERNING OPERATING OF A MOTOR VEHICLE WHILE INTOICATED

THE CITY OF WYANDOTTE:

Section 1. Adoption by Reference of Section 625(1)(c) of the Michigan Vehicle Code.

The City of Wyandotte adopts by reference Section 625(1)(c) of the Michigan Vehicle Code, 1949 PA 300, as amended, MCL 257.625. Said law states as follows: "A person, whether licensed or not, shall not operate a vehicle upon a highway or other place open to the general public or generally accessible to motor vehicles, within this state if the person is operating while intoxicated. As used in this section, "operating while intoxicated" means any of the following:

(c) The person has an alcohol content of 0.17 grams or more per 100 milliliters of blood, per 210 liters of breath, or per 67 milliliters of urine."

Section 2. Applicability.

The provisions of the adopted ordinance apply to the operation of a vehicle within the City of Wyandotte. The reference to "within this state" under this ordinance shall mean "within the City of Wyandotte."

Section 3. Penalties.

A violation of this ordinance is a misdemeanor punishable by one or more of the following:

(i) Community service for not more than 360 hours.
(ii) Imprisonment for not more than 180 days.
(iii) A fine of not less than $200.00 or more than $700.00 along with court costs.
(iv) Driver's license sanctions as allowed by state law.

Section 4. Purpose.

The purpose of this ordinance is to regulate the operation of vehicles within the City of Wyandotte and to provide penalties for the violation of said ordinance.

Section 5. Repeal.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 6. Inspection of MCL 257.625(1)(c).

A person may inspect or obtain a copy of MCL 257.625(1)(c) at the City of Wyandotte Clerk's Office currently located at 3131 Biddle Avenue, Wyandotte, Michigan 48192 during regular business hours.

Section 7. Effective Date.

This ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council, and a copy of the Ordinance or a summary of said Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A Summary of the Ordinance shall designate the location in the city where a true copy of the Ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this ____ day of _____, 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the _____ day of _____, 2012.

Dated _____, 2012

_____
JOSEPH R. PETERSON, Mayor

_____
WILLIAM R. GRIGGS, City Clerk

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR

CITY OF Wyandotte MICHIGAN • 1854

JOSEPH R. PETERSON
MAYOR

COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

Reports
+
minutes

3131 Biddle Avenue • Wyandotte, Michigan 48192 • 734.324.4560 • Fax 734.324.4560

Wyandotte, Michigan Mareh 19, 2012

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

March 14, 2012

To The Honorable Mayor Joseph Peterson and Council
3131 Biddle, Wyandotte, Michigan 48192

Dear Mayor Peterson,

The Beautification has recently learned that the location of the current Community Garden on Eureka, between Third and Fourth Streets, will not be available for this years' garden. The owner of this lot has advised us that he will be redeveloping his property very soon. So, we need to find a place to move our twenty-six garden beds and begin the work of developing a public area for citizens of our city to garden in small plots.

We would like to relocate to an empty lot near the area where the Farmers Market is presently situated. There is a lot that we believe is city owned it is on Oak Street just west of the public parking lot at Oak and First next to Teezer's Salon. We request your prompt assistance with this so that we can begin rebuilding the Community Garden in a more central location.

Respectfully,
Karen Tavernier, Community Garden Co-Chair, Beautification Commission

March 14, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Beautification Commission has requested to utilize the Former 155 Oak Street as their Community Garden. This property is east of the property at 167 Oak. The lot size is 50' x 140'.

If you have no objeetion to this request, the undersigned recommends that the Beautification Commission be allowed to utilize the City owned property provided a Hold Harmless Agreement, prepare by the Department of Legal Affairs, is exeeuted.

Very truly yours,
Mark A. Kowalewski City Engineer

Dear Mayor and City Council,

We as Total Health Foods are proud members of the City of Wyandotte. We choose not to sit back but to get involved in everything we can. We give to the soup kitchen, we give to Wyandotte organizations and fundraisers, we are part of the WBA and participate in 3rd Fridays, and the Wyandotte Street Art Fair, we are part of the Women of Wyandotte, as well as we run many free educational classes every month at our store, we also offer free consultations certain days of the week for people who need a credentialed opinion. This is just some of what we do in the City of Wyandotte.

Our health food store has always been more than a typical health food store. Yes, we offer your typical vitamins, supplements, and food, but we also offer help in making educated decisions on your preventative care and/or ongoing health conditions. We get your questions and concerns answered by our staff, our Certified Naturopathic Doctor, Certified Holistic Health Counselor, Holistic Health Couch, and/or Alice our Doctor of Traditional Chinese Medicine. Beyond this we offer other healing services such as Acupuncturist, Acupressure, Reflexology, and Massage. Our Massage includes Medical Massage, Thai Massage, Deep Tissue, Relaxation Massage, and Hot Stone Massage. May first we are joining on an Esthetician for healthy skin care too. This is why some people say we are more of a Health Center or Health Institute then a health food store.

It is hard to believe we have only been open a year and a half here in Wyandotte. Just months before that we were making our decision to move down to Wyandotte. Lynn from the WBA found us a building, and we put together our team of architect, construction, electrical, plumbing and more. Then we set forth to meet ALL the cities requirements.

One of the cities requirements was a shower. If we did not put in this shower, we could not have massage therapy. We came to a city council meeting and watched someone fight to amend the law, but the counsel was a firm NO. With a great deal of thought, we decided to keep our massage and put in the shower following the City of Wyandotte's laws and requirements.

We looked at it as an investment. We had no idea at the beginning it would cost us a total of $10,000 but we knew it assured us our spot as Massage Specialists in Wyandotte. Not just anyone would spend $10,000 to do massage within their business unless they were completely Legitimate, Serious, and Professional about what they intended to do. This also would mean our clients and therapists would uphold the same values, and that there would be no salon/massage, tattoo/massage, anyone who's gone to any school who pays a massage parlor fee once a year would set up shop in our city.

So we continued to look upon this as an investment for now and our future. Our landlord made it clear in our contract we must put back the "shower room" exactly how it was if/or when we leave. He has no use for a handicap accessible shower, it would be wasted space. Again we discussed with great deal of thought and decided to continue with this investment for our future.

So, much to our dismay, we were Shocked and Stunned to hear this law had been overturned. We were forced only a year and a half ago to put in this shower. We met All requirements: handicap accessible, fan and vent system, moved the sprinkler head, put up walls and everything that comes with building a room and putting in the electrical work, for what? This was our investment for now and our future. All this hassle, time, and money were supposed to pay off. We followed without complaint all the City of Wyandotte rules. Rules have reason and purpose or would not be made. We respected the cities rules, we complied at all cost and put in the shower. Whatever made the overturning of this shower rule happen, we don't know. What we do hope is that the city council respects us, understands our point of view, and compensates us in full.

No one will know what future income is now lost for us, opening the availability for anyone to do massage, but we have the documentation on the $10,000 (attached) it cost us to put in the shower. If asked we can acquire the estimated total on how much it will cost us to put the room back together the way it was. We know our valuable time with hassle cannot be given back, but was given freely to comply with your city rule. We hope you take everything we have said into consideration and respectfully grant our request for full reimbursement of our money spent on the shower.

Sincerely,
The Total Health Foods Girls
Janette Crossman, 2938 Biddle, Wyandotte, MI 48192

March 19, 2012

The Honorable Mayor Joseph R. Peterson and Wyandotte City Council 3131 Biddle Avenue
Wyandotte, Michigan 48192

RE: REQUEST FOR GRANT INFORMATION

Dear Mayor and Council:

As per the request of Councilwoman Fricke, regarding the March 19th, 2012 Agenda Item Number 2: Total Health Foods, please find attached the information pertinent to the grant received by Total Health Foods for construction of a shower in the building located at 2938 Biddle Avenue.

Total Health was awarded a $5,000.00 grant from the Downtown Development Authority on July 20, 2010. The receipts total $4,830.00 and the amount reimbursed by the Downtown Development Authority was $5,000.00 on September 27, 2010.

Please let me know if you should need additional information regarding this request.

Sincerely,
Natalie Rankine, RA, Downtown Development Authority Director

PERSONS IN THE AUDIENCE

Richard Miller, 1202 – 2nd, regarding item #2, are you personally involved in grant applications?

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

March 14, 2012

The Honorable City Council City of Wyandotte
3131 Biddle Avenue, Wyandotte, Michigan 48192

Gentlemen and Madam:

I am writing to request an evaluation of the City Administrator's position.

Sincerely, Joseph R. Peterson Mayor

March 7, 2012

To: Wyandotte City Council
Re: 27th District Court Amnesty Program

Dear Council Members,

The 27th District Court for the State of Michigan will be holding an Amnesty program for one month during the month of April 2012. The Court believes an Amnesty program, which has been successful in other local courts, will greatly assist us in achieving collection for those wbo have failed to properly address unpaid traffic tickets and criminal misdemeanor warrants.

This program will allow this group of defendants an opportunity to pay their outstanding fines and costs minus the default fee of $25 and 20% late fee imposed by law. Payment in full of their outstanding court obligations will clear their license suspension and bring closure to their case. A person is eligible for this opportunity as long as the 20 % late fee has been assessed. Waiver of these fees will be a great incentive for many people to pay past due balances on their traffic matters.

The Amnesty program will also benefit persons with outstanding warrants on criminal misdemeanor cases by reducing the amount that must be posted in bond to clear their warrant and receive a court date; the bond will be reduced by 50% which is a great incentive to resolve their cases in court. To find out more information regarding the program an individual can simply call or appear at the court.

With over 3,500 open traffic tickets and over 2,000 cases in warrant status, the Court is hoping to see many people take advantage of this one time program which is a great opportunity for the Court and eligible individuals to close many outstanding tickets and cases.

Sincerely,
Randy L. Kalmbach, 27th Chief District Court Judge
Lora Eggemeyer, 27th District Court Administrator

March 15, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members
3131 Biddle Avenue, Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached you will find a resolution that allows for employee loans from their vested balances of the City of Wyandotte Defined Contribution Retirement System (401 a) administered by ICMA-RC.

The undersigned recommends concurrence in the change to this retirement plan outlined in the attached resolution.

Sincerely,
Todd A. Drysdale, City Administrator

March 7. 2012

Mayor and City Council City of Wyandotte
3131 Biddle Avenue Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

SUBJECT: TRAFFIC CONTROL ORDER 2012-01

After review, the Traffic Bureau recommends the installation of "Handicap Parking" signs at 3379 13th, Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission: therefore, in concurrence with Sergeant Pouliot, this letter serves as a recommendation for Council support of Traffic Control Order 2012-01 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,
Daniel J. Grant, Chief of Police

March 15, 2012

The Honorable Joseph R. Peterson, Mayor and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached for your review and approval are necessary 2012 Fiscal Year budget amendments required to meet General Fund and Special Revenue Fund obligations. The attached budget amendments also keep the City in compliance with Public Act 621 of 1978.

The amendments are also part of the commitment in the Mission Statement of the City of Wyandotte's Strategic Plan 2010-2015 that states we will comply with all the requirements of our laws and regulations.

The undersigned recommends that the City Council approve the budget amendments as outlined on Attachment A of this communication. If you should have any questions, comments or concerns, please do not hesitate to contact me.

Sincerely,
Robert J. Szczechowski, Deputy Treasurer/Assistant Finance Director

March 15, 2012

The Honorable Mayor Joseph R. Peterson
and Wyandotte City Council 3131 Biddle Avenue
Wyandotte, Miehigan 48192

RE: DIA INSIDE OUT KICKOFF ON MARCH 30TH

Dear Mayor and Council:

The Downtown Development Authority (DDA) is pleased to announce that the Detroit Institute of Arts Inside Out exhibit will officially open in Wyandotte on Friday, March 30th at the corner of Sycamore and Biddle Avenue. As you are aware, the DIA will be bringing seven reproductions of its most famous masterpieces from its collection to Downtown Wyandotte, delighting residents from April through June. The DDA is partnering with the Wyandotte Museums, the Downriver Council for the Arts, downtown art galleries and local businesses to bring visual and cultural programming and events downtown from in conjunction with the installation. In addition to the ribbon cutting ceremony, The Downriver Council for the Arts will present the Global Art Project for Peace from 6:00 pm to 8:00 pm and both of our art galleries: River's Edge & Biddle Gallery will be hosting art openings on March 30th.

Walking maps of artwork locations will be available at City Hall, select businesses throughout Downtown Wyandotte and for download at www.wyandotte.net/insideout beginning March 30th. During the installation, visitors will have a chance to pick up a Downtown Wyandotte Inside Out Passport at select businesses and have them stamped as they travel around, viewing all of the artwork. Stamped passports may be redeemed for discounts at select downtown businesses and a chance to win one of seven Inside Out Prize Packs, including gift cards to downtown businesses, DIA swag and passes to the DIA.

Activities planned from April to June include: Downtown Art Walk on April 21st and 22nd, musical performances, interactive artwork, geocaching and several other "surprise" events and programming that will be announeed via the Downtown Wyandotte DDA Facebook and Twitter pages. We encourage you to visit the city's website at www.wyandotte.net/insideout for further information and a complete listing of programs celebrating Downtown Wyandotte's participation in DIA Inside/Out.

Thank you for continued support of this important cultural exhibit.

Sincerely,
Natalie Rankine, RA, Downtown Development Authority Director

March 15, 2012

The Honorable Mayor Joseph R. Peterson and Wyandotte City Council 3131 Biddle Avenue
Wyandotte, Michigan 48192

RE: RESTAURANT WEEK IN DOWNTOWN WYANDOTTE

Dear Mayor and Council:

The Downtown Development Authority (DDA) would like to announce that it is sponsoring its inaugural Downtown Restaurant Week from March 23rd to 306. During Downtown Restaurant Week, participating restaurants will offer $1.00, $5.00, $10.00, $15.00 and two-for-one specials. The event is an effort to raise awareness about the vast array of dining choices available in Downtown Wyandotte. In addition to weekly specials, the DDA will be raffling off gift cards to downtown restaurants and Mayor Peterson and the DDA will be surprising diners by 'picking up the tab' at random locations throughout the week. Weeklong specials are listed on our website at www.wyandotte.net/restaurantweek or by following the Downtown Wyandotte DDA on Facebook or Twitter.

Thank you for continued support of this and other DDA events and programming.

Sincerely, Natalie Rankine, RA, Downtown Development Authority Director

March 14, 2012

The Honorable Mayor Joseph R. Peterson and City Council
City Hall, Wyandotte, Michigan

Re: Part of the Former 615 Chestnut Lot Size: 35.50' x 35'

Dear Mayor Peterson and Council Members:

Attached please find a Purchase Agreement to sell 35.50' x 35' of the above captioned property to Megan Anderson, the adjacent property owner, at 2812 6th Street, Wyandotte, in the amount of $1,260.00. The combination of the two (2) parcels will result in one (1) parcel measuring 35.50' x 100'.

If Council concurs with these sales, the attached Resolution will authorize Mayor and Clerk to execute the necessary documents.

Very truly yours,

Mark A. Kowalewski, City Engineer Colleen A. Keehn, City Assessor

March 13, 2012

The Honorable Joseph R. Peterson and City Council
City Hall
Wyandotte, Michigan

RE: 247 Walnut Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On February 27, 2012, the City held the Lottery Drawing for the Sale of the Neighborhood Stabilization 2 (NSP2) home at 247 Walnut. The City did not receive any proposals.

The Engineering Department received two (2) Offers on March 13, 2012, and one (1) Offer on March 15, 2012, for the purchase of this home in the amount of $120,000. All prospective purchasers are 50% or below of area median income, completed eight (8) hours of housing counseling, and have applied and were approved for additional homebuyer subsidy from MSHDA. Please see that attached chart.

Since the City received three (3) Offers and all have met the requirements, it would be my recommendation that a lottery drawing be held for these three (3) on Wednesday, March 21, 2012, at 2:00 p.m., in the Council Chambers. At this time one (1) of the three (3) prospective purchasers would be selected randomly to purchase the home. Whoever is selected, that Offer would be forward to Your Honorable Body for approval.

If you concur with this recommendation, the attached resolution will authorize same.

Very truly yours,
Mark A. Kowalewski City Engineer

March 13, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering Department is ready to market for sale the following Neighborhood Stabilization Program 2 (NSP2) Properties:

Address	Listing Price	
115 Poplar	$118,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
456 Vinewood	$118,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
2445 Cora	$128,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
2250 Cora	$118,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
234 Chestnut	$113,000.00	Must be sold to 50% or below Area Median Income (AMI) Family
2325 8th Street	$128,000.00	Must be sold to 50% or below Area Median Income (AMI) Family

These homes will be listed with Downriver Real Estate Group with open houses being held on Sunday, April 1, 2012 and Sunday, April 15, 2012, from 11:00 a.m. to 4:00 p.m. The Lottery Drawing will be held on Monday, April 23, 2012, at 2:00 p.m. in the City Council Chambers. The Vinewood Village Condominiums at 643 and 645Vinewood will not be in the lottery but will be a part of the open house, if the City does not receive purchase agreements before the scheduled open houses.

To date, the City has received 103 applications for NSP2 properties. Out of those applications, 37 were denied, seven (7) are currently going thru credit repair counseling, two (2) are still being processed, two (2) dropped out, and 55 applications have been forwarded to the Housing Counselor for their certification. Out of the 55:17 are below 50% AMI and 38 are below 120% AMI. 14 have completed the required 8 hours of housing counseling. Out of the 14 certified, eight (8) are below 50% AMI; two (2) have entered into purchase agreements and six (6) are below 120% AMI and one (1) has entered into a purchase agreement.

Your concurrence is required for the listing of these homes.

Very truly yours,
Mark A. Kowalewski, City Engineer

March 15, 2012

The Honorable Joseph R. Peterson and City Council
City Hall, Wyandotte, Michigan

RE: Vinewood Village Condominium, 647 Vinewood, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On February 27, 2012, the City held the Lottery Drawing for the Sale of the Neighborhood Stabilization 2 (NSP2) home at 647 Vinewood. The City did not receive any proposals.

The Engineering Department received an Offer to Purchase on March 15, 2012, from David Tarnoski in the amount of $74,000. Mr. Tarnoski is 50% or below of area median income, completed eight (8) hours of housing counseling, and has applied and was approved for additional homebuyer subsidy from MSHDA.

Therefore, the undersigned recommends acceptance of this Offer to Purchaser. If you concur with this recommendation, the attached resolution will authorize the Mayor, City Clerk and City Attorney, William Look, the authority to execute the necessary sales documents.

Very truly yours,
Mark A. Kowalewski City Engineer

March 14, 2012

The Honorable Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

The undersigned have negotiated a one (1) year term extension with Blue Water Explorations, Ltd, D.B.A. Diamond Jack's River Tours. The condition of the contract extension would be as set forth in the attached Renewal of License Agreement.

The undersigned recommend that this contract extension be approved.

Very truly yours,

Mark A. Kowalewski, City Engineer
Jim Knopp, Interim Superintendent, Department of Recreation, Leisure & Culture

March 13, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

In order for the City to continue to receive Act 51 Funds, Your Honorable Body will need to pass the attached Resolution designating Mark A. Kowalewski as the City of Wyandotte's Street Administrator.

Respectfully Submitted,
Mark A. Kowalewski City Engineer

March 14, 2012

The Honorable Mayor Peterson And Council Members
City Hall
Wyandotte, Michigan

Dear Mayor and Council Members:

On March 12, 2012, proposals were opened and read aloud in the City of Wyandotte Council Chambers for File #4575-2012 Bituminous Street Joint and Crack Sealing Program. A tabulation of the proposals is attached.

The bituminous street joint and crack sealing costs will be paid from the Local Street Fund Account 203-440-825.460 ($29,780.40) and TIFA Resurfacing Fund Account 492-200825.460 ($68,234.40).

The undersigned recommends acceptance of the proposal from Carr's Outdoor Services, Inc., of Canton, Michigan, in the amount of $93,014.80 as being the best bid received meeting specifications.

Very truly yours,
Mark A. Kowalewski
City Engineer

Todd Drysdale
City Administrator

March 15, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

As you know the Engineering Department along with the Wyandotte Community Alliance (WCA) has moved and completely rehabilitated the home at 303 Maple with funds from both the Tax Increment Finance Authority (TIFA) and the WCA.

The City agreed to sell this property to the WCA for $1.00 provided they rehabilitated the home. Your Honorable Body will need to authorize the Mayor and City Clerk to execute the necessary Deed, prepared by the City Attorney, to transfer this property to the WCA. The WCA is ready to accept an offer for the property and schedule a closing.

Very truly yours,
Mark A. Kowalewski City Engineer

March 14, 2012
The Honorable Mayor Joseph R. Peterson and City Council
City Hall
Wyandotte, Michigan

RE: Part of the Former 139 North Drive Lot Size: 40'x 99'

Dear Mayor Peterson and Council Members:

Attached please find a Purchase Agreement to sell 20' of the above captioned property to Daniel and Debbie Caren, the adjacent property owners at 147 North Drive, in the amount of $2,000.00. The combination of the two (2) lots would result in one (1) lot measuring 60' x 99'.

If Council concurs with this recommendation, the attached Resolution with authorize the Mayor and City Clerk to execute the necessary documents.

Very truly yours,
Mark A. Kowalewski, City Engineer
Colleen A. Keehn, City Assessor

To: Honorable Mayor and City Council
From: Department of Legal Affairs
Date: March 12, 2012
Re: Drunk Driving Ordinance

Dear Mayor and City Council:

Enclosed for your consideration is an ordinance which Mayor Peterson requested that establishes enhanced penalties for certain drunk driving offenses. The ordinance covers those individuals whose blood alcohol content exceeds double the legal limit (.17%). Up to this point, state law did not allow cities to adopt the enhaneed penalties but that was changed in February of this year.

Should you have any questions, please give me a call.

Respectfully submitted,
DEPARTMENT OF LEGAL AFFAIRS
LOOK, MAKOWSKI AND LOOK, Professional Corporation
William R. Look

LATE ITEM

March 19, 2012

The Honorable Mayor Joseph R. Peterson and City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The Engineering Department has completed a Phase II Environmental Assessment on the property at 3061-3063 Biddle Avenue. This indicated there are four (4) underground tanks that appear not to be leaking. Upon closing the City will have an obligation to determine if the tanks were 1) closed properly by filling with sand or concrete or 2) empty or contain product. If #1 is true there is no future action to be taken. If #2 is true, the tanks will need to be registered, and removed. Upon removal of the tanks, samples would need to be taken under the tanks to determine if there was a release. If samples are positive then a release report is required to be submitted to the State.

Attached please find the Amendment to Offer to Purchase Real Estate for 3061-3063 Biddle Avenue for your consideration. This Amendment will require the City to commit to the environmental items on this property as indicated above and address the current tenant in the building. Identified asbestos, lead paint and hazardous material ean be addressed with a prospective buyer via a proposed Brownfield Plan.

Very truly yours,
Mark A. Kowalewski, City Engineer
Natalie Rankine, RA, Director Downtown Development Authority

AUTOMATIC REFERRALS:

1. St. Patrick's Parents Club requesting permission to utilize the city parking lot located at First and Chestnut for their fundraising event during the Wyandotte Street Art Fair; Wednesday through Saturday, (July 11-14; 2012); with "No Parking" signs to be placed on the east side of First Street between Chestnut Street and Superior Street. (PERMISSION GRANTED) FORWARDED TO POLICE, FIRE AND DEPARTMENT OF PUBLIC SERVICE. HOLD HARMLESS AGREEMENT TO BE EXECUTED AS PREPARED BY THE DEPARTMENT OF LEGAL AFFAIRS.

2. Wyandotte Knights of Columbus Council 1802 requesting to participate in the annual "Mentally Impaired Drive also know as the "Tootsie Roll Drive" to take place March 30 through April 1, 2012 at various intersections in the City of Wyandotte (PERMISSION GRANTED) FORWARDED TO POLICE, FIRE, DEPARTMENT OF PUBLIC SERVICE; HOLD HARMLESS AGREEMENT TO BE EXECUTED AS PREPARED BY THE DEPARTMENT OF LEGAL AFFAIRS.

REPORTS AND MINUTES:

Police Commission Meeting	February 28, 2012
Cultural & Historical Commission	February 9, 2012
Building Code Board of Appeals	March 12, 2012
Design Review Board	March 8, 2012
Beautification Commission	February 8, 2012
Fire Commission	February 28, 2012
Fire Commission	March 13, 2012
Police Commission (Draft)	March 13, 2012

CITIZENS PARTICIPATION:

Richard Miller, 1202 – 2nd, I will provide copies of open meetings act for each of you next week. New City Hall – where will Council Chambers be?

RECESS

RECONVENING

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

FIRST READING OF ORDINANCE

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE
CITY OF WYANDOTTE CODE OF ORDINANCES
BY ADOPTING BY REFERENCE
MCL 257.625 (1) (PORTION OF PUBLIC ACT OF 1949)
CONCERNING OPERATING OF A MOTOR VEHICLE WHILE INTOXICATED

RESOLUTIONS

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as reeorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda`
ROLL ATTACHED

Wyandotte, Michigan Mareh 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the communications from the Beautification Commission and City Engineer relative to the Wyandotte Community Garden are hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council APPROVES the use of the city-owned property known as the former 155 Oak for the Community Garden by the Beautification Commission provided a Hold Harmless Agreement is executed as prepared by the Department of Legal Affairs.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the communications from Total Health Foods ; Janette Crossman , 2938 Biddle Avenue, Wyandotte, Michigan 48192 and Natalie Rankine, Downtown Development Authority, relative to the request to receive full reimbursement of the money spent on the shower requirements as it pertains to the prior massage ordinance is hereby referred to the Department of Legal Affairs for a review and other alternatives with a report back to Counell in two (2) weeks.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the communication from Mayor Peterson regarding the request for an evaluation of the City Administrator's position is herehy received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the communication from the 27th Chief District Court Judge, Randy L. Kalmbach and the 27th District Court Administrator, Lora Eggemeyer regarding the Amnesty Program from April 2 through April 30, 2012 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council supports said program and requests that information relative to this issue be placed on the City's web-site; and municipal cable for information.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that WHEREAS, the Employer has employees rendering valuable services; and WHEREAS, the Employer has established a retirement plan (the "Plan") for such employees which serves the interest of the Employer by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system , and by assisting in the attraction and retention of competent personnel; and WHEREAS, the Employer has determined that permitting participants in the retirement plan to take loans from the Plan will serve these objectives; NOW THEREFORE BE IT RESOLVED that the ICMA-RC Plan # 107256 and 107305 will permit loans as proposed by Todd A. Drysdale, City Administrator.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that Council CONCURS in the recommendation as set forth in Traffic Control Order 2012-01 as submitted by the Chief of Police and Police and Fire Commission for the placement of "Handicap Parking" signs at 3379-13th Wyandotte. AND BE IT FURTHER RESOLVED that the Department of Public Service be directed to install same.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that Council hereby CONCURS in the recommendations of the Deputy Treasurer/Assistant Finance Director and APPROVES the necessary 2012 Fiscal Year Budget amendments as outlined in his communication dated March 15, 2012.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the communication from the Downtown Development Authority Director regarding the Detroit Institute of Arts Inside Out exhibit kick-off on March 30, 2012 at 5:30 p.m.; on the corner of Sycamore and Biddle Avenue is hereby received and placed on file. AND BE IT FURTHER RESOLVED that all citizens are encouraged to take advantage of the opportunity to view these exhibits throughout the City's downtown area.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the communication from the Downtown Development Authority Director relative to the upcoming Downtown Restaurant Week from Marcb 23rd through March 30th, 2012 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the participating restaurants invite individuals to take advantage of the special offers and promotions during tbis week.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Miehigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that Council CONCURS with the communication from the City Engineer and City Assessor dated March 14, 2012, regarding the sale of part of the former 615 Chestnut, Wyandotte; AND BE IT FURTHER RESOLVED that Council accepts the offer from Megan Anderson to acquire 35.50' x 35' of the former 615 Chestnut in the amount of $1,260.00; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor and City Clerk are hereby authorized to sign said documents.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer dated March 13, 2012 regarding the sale of the home at 247 Walnut, Wyandotte, Michigan ; AND BE IT FURTHER RESOLVED that Council authorized a lottery drawing for Wednesday, March 21, 2012, at 2:00 p.m. in the City Council Chambers at which time either Nicole Mendoza, Travis Brown or Alicia Hurt will be randomly selected to purcbase the property at 247 Walnut, Wyandotte, Michigan.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that "NSP2 Single-Family Sales Program Guidelines" are hereby amended so that if no proposals are received during the initial lottery drawing the City will accept proposals on a first come basis. BE IT FURTHER PROVIDED that if more than one proposal is received on the same day, the City Engineer will hold a lottery drawing on these proposals only.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec
NAYS: Councilperson Galeski

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that Council CONCURS with the City Engineer to list for sale the following NSP2 properties: 115 Poplar; 456 Vinewood; 2445 Cora; 2250 Cora; 234 Chestnut; 2325-8th Street; AND BE IT FURTHER RESOLVED that 643 and 645 Vinewood along with the above properties listed with the Downriver Real Estate Group will be shown in Open Houses on Sunday, April 1, and Sunday, April 15, 2012 from 11:00 a.m. to 4:00 p.m.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer dated March 15, 2012, regarding the sale of the home at 647 Vinewood, Wyandotte, Michigan; AND BE IT FURTHER RESOLVED that Council accepts the offer to purchase from David Tarnoski, to acquire the property at 647 Vinewood in the amount of $74,000; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary documents and the Mayor, City Clerk and City Attorney are hereby authorized to sign said doeuments.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer and Interim Superintendent of Recreation, Leisure & Culture regarding the contract extension with Blue Water Explorations, Ltd., D.B.A. Diamond Jack's River Tours. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Renewal of License Agreement.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the communication from the City Engineer regarding designating a Street Administrator for the City of Wyandotte in relation to Act 51 Funds is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council designates Mark A. Kowalewski, the City Engineer as the Street Administrator for the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Miehigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Counell that Council hereby CONCURS in the recommendation of the City Administrator and the City Administrator and the City Engineer to accept the proposal from Carr's Outdoor Services Inc.; of Canton, Michigan, for File # 4575-2012 Bituminous Street Joint and Crack Sealing Program, in the amount of 98,014.80 as being the best bid received meeting specifications, AND FURTHER that the bituminous street joint and crack sealing costs will be paid from the Local Street Fund Account # 203-440-825.460 ($29,780.40) and TIFA Resurfacing Fund Account # 492-200-825.460 ($68,234.40); AND FURTHER that all bid bonds be returned to the unsuccessful bidders by the City Clerk.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Frieke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the communication from the City Engineer regarding the city-owned property located at 303 Maple is hereby received and placed on file; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the necessary deed to transfer the property at 303 Maple to the Wyandotte Community Alliance in the amount of one ($1.00) dollar.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that Council CONCURS with the recommendation of the City Engineer and City Assessor dated March 14, 2012, regarding the sale of part of the former 147 North Drive, Wyandotte; AND BE IT FURTHER RESOLVED that the Council accepts the offer of Mr. and Mrs. Caren in the amount of $2,000.00 to purchase 20 feet of the former 147 North Drive; AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the necessary documents subject to the approval of the Department of Legal Affairs.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that the communication from the Department of Legal Affairs relative to the First Reading of an Ordinance is hereby received and placed on file.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that Council CONCURS with the Amendment to Offer to Purchase Real Estate for 3061-3063 Biddle Avenue; AND BE IT FURTHER RESOLVED that Council authorizes the Mayor and City Clerk to execute the necessary Amendment to Offer of Purchase Real Estate for the property at 3061-3063 Biddle Avenue, Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Michigan March 19, 2011

RESOLUTION by Councilperson Daniel E. Galeski

RESOLVED by the City Council that tbe City Administrator has expressed a desire to meet in closed session to discuss his periodic employee evaluation of his work as the City Administrator. Now, therefore, be it resolved that this Body will meet in closed session immediately following the regularly scheduled Council meeting for the above stated purpose only.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Councilmembers Browning, DeSana, Frieke, Galeski, Sabuda, Stec
NAYS: None

Wyandotte, Miehigan March 19, 2011

RESOLUTION by Couneilperson Daniel E. Galeski

RESOLVED by the City Council that the total bills and accounts in the amount of $2,385,070.84 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
YEAS: Couneilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec
NAYS: None

ADJOURNMENT

MOTION by Councilperson Daniel E. Galeski
Supported by Councilperson Leonard Sabuda
That we adjourn.
Carried unanimously
Adjourned at 9:15 PM
March 19, 2012

William R. Griggs, City Clerk

WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
MINUTES OF THE MARCH 8, 2012 MEETING
BURNS HOME

PRESENT: Michelle Blankenship, Jody Chansuolme, Ken Munson, Stan Rutkowski, Sue Pilon, Eula Grooms, Nancy Chasca, Tom Woodruff, Dave Kostelnik

EXCUSED: Anne Ronco, Don Schultz, Becca Bearden

President Michelle Blankenship called the meeting to order at 6:35 p.m.

MOTION by Tom Woodruff, supported by Dave Kostelnik, to approve the minutes for the February 2012 meeting, MOTION CARRIED (8-0)

PRESIDENT'S REPORT:

Michelle announced that she and Anne met with Todd Drysdale this month to discuss a few concerns. She said they mostly just wanted to touch base with him and seek guidance, since his role as City Administrator is to oversee the different city departments. He said the Commission should be setting goals for Jody and evaluate the progress of said goals annually. He also said that Jody does a great job of setting goals for herself and that she sets a good example for the other department heads. In May or June, the Commission should do an evaluation that is to be included in Jody's personnel file.

Another item discussed at the meeting with Todd was the merger between the culture and recreation departments in the city. Michelle said this has caused a little confusion among some in the departments. Todd said that the two commissions should be working together, and that he had mentioned this to the Recreation Commission as well. She mentioned the possibility of a joint meeting of the two commissions at some point where Todd said he might try to set that up.

Michelle gave an update on the Design Review Committee, which had been the subject of some questions at past meetings. She said she has now attended two meetings with Jody attending the second of those. She said the committee is supposed to have one representative from the Historical Commission, one from Planning, one from the DDA, and the Wyandotte Business Association. She said that Jody was added as an alternate last year, and that Michelle is currently the rep from the Historical Commission, but that if anyone else is interested they should let her know. She said that the committee decides on things like new signs or facade changes so that there is some kind of process for approval.

Michelle then went over some of the responses she received from the other Commissioners since the last meeting. She had asked what they thought their purpose on the Commission was and if they had any goals or ideas to share. She said that most expressed an interest in history, while some others wanted to be a part of city government. She said she thinks the Commission should be more than just a group that meets once per month to approve whatever Jody has in mind, and that each of the commissioners should bring something to the table. She suggested that this exercise be part of a long-range plan so that the Commission can really outline what their jobs are and what goals they

want to accomplish. The Commission can even change its bylaws and submit them to City Council if they see fit. Michelle then read some of the individual ideas from the exercise.

Some suggested that volunteerism be required. Some mentioned a desire to collaborate more with other groups around the city like the Downriver Council for the Arts. Others suggested that each Commissioner adopt a project that interests them and organize and manage that project. Some suggested that the Commission take another look at the mission statement of the department so that everyone can be clear what they are working toward. Michelle mentioned that in some commissions, Westland for example, the Commissioners are required to work one day a month at the museum, which might be something to consider. In addition, there is an attendance policy for meetings which has never really been enforced, but beginning to enforce it might be a good idea. Others suggested possibly setting up some kind of training for new Commissioners – many on the current Commission did not receive any kind of training, and it might be useful. They could also find or create some kind of training book to give to Commissioners.

Eula suggested that the Commissioners put together their own book, so that new Commissioners have direction and current Commissioners have clarification for any questions they might have about roles and responsibilities. Michelle re-iterated that the Commission should consider looking at the bylaws over this year and possibly changing them. She thinks that everyone should bring something different to the table in terms of their interests and individual projects, but she doesn't want anyone to be overwhelmed. She said that Commissioners don't have to be experts on their individual projects, but can also take the opportunity to learn about new things.

Michelle read some of the ideas that Commissioners had for what the Commission should be doing as a whole. Many thought the Commission should be working on the acquisition of artifacts relevant to Wyandotte history, as well as the preservation of structures important to the city. They also want to get the word out about preservation efforts so that people understand the importance. Some people want to continue exploring the idea of historic districts. They also want to continue to support Shirley in setting up the children's hands-on room. Eula is also working on setting a resale shop that Commissioners can support. Many also think that Commissioners should be involved in working on the archives and possibly coordinating with Bacon Library to share information. In addition, there is the landscaping plan and the lighting plan to explore going forward. Many Commissioners also want to work on a new book about Wyandotte history, and to work on getting Wyandotte education back into schools. Michelle also said that she would like to see more collaboration between the Commission and the Historical Society, because the two groups share many of the same interests.

Regarding the education goals, Jody said that she is currently working on a grant for the Michigan Humanities Council, that might allow the Museum to hire someone to go to schools and give presentations about Wyandotte history. The details aren't worked out yet, so it might involve just integrating the information into the teachers' lesson plans, or possibly utilizing volunteers for the

project. But she said the museum staff is currently working with school officials and library worker on making this plan happen.

Jody also mentioned that she likes the idea of the Commissioners taking on individual projects, but doesn't want anyone to get overwhelmed. It's fine for some of the projects to be long-term and require just a bit of work every now and then, but just to keep the projects in mind so that there can be progress.

Michelle also said that there might be volunteers needed for the museum to give tours or work on the archives, and that Commissioners should keep this in mind and either volunteer or share opportunities with friends. Commissioners should also invite friends to the different events throughout the year and attend whenever possible. Eula suggested maybe making a video version of the museum events roundup, to share with City Council and others throughout the city who might not be likely to read about the events.

Michelle then went through the 2007 subcommittee list and asked whether the Commissioners feel these subcommittees are still relevant and whether they should still exist. She said she thinks some of them could be merged together or are already being handled by the museum staff. She will take notes on people's ideas and send out a revised subcommittee list before the next meeting so that people can review it.

- Long Range Planning – still needed
- Building and Grounds – still needed
- Inventory – Still needed
- Deaccession – still needed, but could be merged with acquisition. Jody said that they receive a lot of items though, so there should be a quick and easy process for this.
- Heritage Event Series – not needed. The museum staff is constantly working on these events, and the Commission can give input as needed.
- Design Review – still needed.
- Finance – still needed. Michelle suggested changing it to a grant/funding exploration committee, to find funding opportunities and to help work on the opportunities as well. She will work on some kind of name for it.
- Friends – still needed.
- Quilters – Nancy has been going to the meetings and will continue to do so.
- Beautification – not needed. When the group was created, it mostly focused on the log cabin, and isn't a major issue right now, but the Commission can re-explore in the future if needed.

Michelle said that there are many other specific projects that don't necessarily need subcommittees at the moment, but continue to make progress, including the salvage project and the weddings. Michelle said that she'll type up the revised list of subcommittees and email to everyone, and she'd like the Commissioners to read over it and pick which committees interest them, in terms of participation or possibly taking charge.

There were some questions as to who can participate in subcommittees. Michelle said she believes that as long as a Commissioner is the chair, other people can be involved in subcommittees. And she said that meetings with a quorum have to be posted, but Stan said he thinks all meetings, regardless of whether or not they have a quorum, have to be posted.

DIRECTOR'S REPORT:
Jody passed around copies of the finance report for February. She said they acquired some items from an antique sale that were artifacts from Wyandotte. She also said there is some work being done in the children's room, so there are some expenses related to that.

MOTION by Eula Grooms, Supported by Nancy Chasca, to approve the finance report for February, pending audit, MOTION CARRIED (8-0)

Ken Munson left.

Jody passed around the Commission's statement of disclosure forms, where Commissioners have to address any possible conflicts of interest. Commissioners were told to take them down to city hall to have them notarized and turn them in.

Jody also passed around one of the demo lists, which includes properties to be demolished. Jody said that the museum researches every address to see if any of them might be important.

Then Jody passed around magnets with the schedule of the Heritage Event Series. All of the marketing materials for the year-long schedule have already been passed out around town. Jody asked for any suggestions from the Commission for the event series report. Nancy suggested possibly charging a small fee for some of the free events with high attendance, but Jody said that those are open house events intended to bring more people into the museum. There is a place for people to donate, and they do get some donations sometimes. Jody said she is willing to make the change if the Commissioners want, but she thinks it is a good idea to have some free events so that people can get acquainted with the museum and know what's there.

Michelle said that the events report as a whole is amazing. Jody said that the whole staff worked very hard on it, and that if any Commissioners have comments they can email her so she can include them in the report when she turns it into City Council. She said she thinks it will be on the council agenda for the week after next, and she will send an email around to see if any Commissioners would like to be present when the report is presented.

MOTION by Sue Pilon, supported by Eula Grooms, for Jody to submit the Heritage Event Series Report to City Council, MOTION CARRIED (7-0)

Jody gave a follow up report on the BASF Park signs. She dug up some information from when the signs were first posted, and found basically all of the information needed except for who created them. Nancy suggested that Sewah, in Marietta, Ohio, might be the company, and that they make signs for the Michigan Historical Commission. Jody said she will look into the company. She said she definitely wants the sign replaced, and that the Commission was in the past responsible for the signs at the park. She said they could possibly seek sponsorships or donors to fund the project.

Jody announced that she received a communication from the Friends group about a $6,000 funding opportunity from an endowment fund that can be used to directly fund a project related to the museum. She said she'd like to propose using the money toward the basement local history gallery.

MOTION by Nancy Chasca, supported by Dave Kostelnik, to give Jody permission to submit this request to the Friends group, MOTION CARRIED (7-0)

Jody had some brick samples, for possible use in replacing the Marx Home chimney. Dave has met with some potential contractors and representatives from the engineering department. Jody said the chimney is not functioning, and she is not worried about slight variations in the bricks, but wants it to be close. The Commission ruled out two of the options, and said they would continue looking. Jody said she will probably just check with Michelle and Dave on the final decision in order to keep the project rolling, if no other Commissioners wanted to be involved. Everyone agreed that this would be the easiest way.

Jody announced that she has come up with a working name for the city history exhibit gallery. It is "Here is Everything" in the Wyandotte tongue. She said this is the last line of *Proudly We Record.*

Jody then announced that the Wyandotte Stars were hosting a fundraiser at LTB on Sunday from 1pm to 8pm, with 10% of all proceeds going toward the Stars. They would also have some baskets and raffles. She said it would mean a lot to them if some Commissioners stopped by.

FRIENDS: Stan said he would be willing to take Sue's spot in the group. Ken will continue in his role with the Friends group. Michelle said she would give Stan some information and paperwork after the meeting.

SOCIETY: Michelle also announced that she and Anne met with the President and Vice President of the Historical Society, to talk about possible collaboration efforts. She said they seemed amenable to working together more, including sharing minutes and possibly getting together for meetings once or twice a year. Tentatively, a meeting with the Society is set for May 17 at the Marx home at 6pm. This would be in addition to the regular Commission meeting for May. They just want to lay any issues out on the table and develop a plan for mutual interests.

OLD BUSINESS: Eula brought up the possibility of changing the meetings to 6PM instead of 6:30, which had been mentioned in previous meetings. Most Commissioners agreed that this would be easier.

MOTION by Eula Grooms, supported by Tom Woodruff, to change the start time of the monthly Commission meetings to 6PM, beginning next month, MOTION CARRIED (7-0)

Jody said she will send a note to the city about the change, and Michelle will email those who were not present.

NEW BUSINESS: Michelle met with Jan Nagel, who had an idea to create a magazine highlighting historic homes and preservation efforts in Wyandotte. Michelle passed around Monroe's magazine with historic homes, which has many advertisers from this area. Michelle said Jan has talked to the Mayor and some other city reps, and she has an idea of where she wants it to go. Jan wants to keep it as her project, but might ask the Commission to help find advertisers. She might want to come to a meeting in the future to talk about the project and ask for support.

A few Commissioners expressed interest in maybe having a potluck at one meeting or doing some ice breakers to get to know one another better. Michelle said they should keep it in mind, talk about it at the next meeting, and possibly plan to do this at the May meeting.

ANNOUNCEMENTS/COMMUNICATION: None.

ATTENTION TO AUDIENCE: None.

MOTION by Eula Grooms, supported by Sue Pilon, to adjourn the meeting at 8:21 p.m. MOTION CARRIED (7-0)

Next Meeting: April 12, 2012.
Respectfully Submitted,
Annie Pilon, Recording Secretary

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE 3-16-12

BEGINNING DATE 3-12-12 AND ENDING DATE 3-15-12

SALES RECEIPT # 226797 THRU 226800
227101 227104

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ACCTS. RECEIVABLE - RESCUE	101-000-041-020	XL	
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	
LIQUOR LICENSE	101-000-600-030	S2	27.50
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	80,785.25
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	19,487.18
WORK FORCE WYANDOTTE	101-000-650-011	M2	6,844.99
WORK FORCE RIVERVIEW	101-000-650-017	M6	1,030.89
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	5,565.00
COURT DRUG TESTING FEES	101-000-650-020	M9	2,260.00
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	3,470.00
CHEMICAL AWARENESS	101-000-650-024	AW	1,753.00
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
ANIMAL LICENSES	101-000-451-020	LB	35.00
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	2,718.09
DESANA TRUST	701-000-391-034	DT	90.72
HEALTH INS REIMB - WALKER	101-000-231-020	MZ	639.93
WAYNECTY DEL TAX SETTLEMENT	101-000-411-085	MZ	5,896.44
VEXTEL REIMB - BROWNING	101-100-750-221	MZ	121.81
TOTAL MONIES RECEIVED			130,231.80

TODD A. DRYSDALE
DIRECTOR OF FINANCIAL SERVICES

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE 3-21-12

BEGINNING DATE 3-21-12 AND ENDING DATE 3-21-12

SALES RECEIPT # 227105 THRU 227107

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
ACCTS. RECEIVABLE - RESCUE	101-000-041-020	XL	
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	142.66
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	
LIQUOR LICENSE	101-000-600-030	S2	
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	
WORK FORCE WYANDOTTE	101-000-650-011	M2	
WORK FORCE RIVERVIEW	101-000-650-017	M6	
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	
COURT DRUG TESTING FEES	101-000-650-020	M9	
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	
CHEMICAL AWARENESS	101-000-650-024	AW	
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	
PRISONER BILLING	101-000-650-015	M5	
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	
PARKING LOT LOANS	284-000-060-030	AR	
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	700,000.00
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	
DESANA TRUST	701-000-391-034	DT	
TRIFECTA ATM COMMISSION	101-000-650-022	AT	20.00
		MZ	
TOTAL MONIES RECEIVED			700,162.66

TODD A. DRYSDALE
DIRECTOR OF FINANCIAL SERVICES

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES - Approved
FEBRUARY 8, 2012

Members Present: John Darin, Chairperson of the Evening, Brandon Calvin, Alana Paluszewski, Bill Summerell, Alice Ugljesa, Linda Orta, Carol Resto

Members Excused: Maggie Molnar, Joanne Cuva, Karen Tavernier

Guests: None

1. Call To Order: The meeting was called to order by John Darin at 6:03 pm

2. Approval of Previous Minutes: The minutes of the January 11, 2012 regular meeting of the Beautification Commission were approved as written. Motion made by Alice, seconded by Alana. The report was approved unanimously.

3. Treasurer's Report: No Report as the Treasurer is not present. There were no additional expenses since the January report. The balance remains at $6,810.62

4. Communication Updates:
   a. Beehives: Alana informed the Commission of a Wyandotte resident that was asking about the possibility of having beehives in the community as well as chickens. After some discussion, John is going to follow up and report at the next regular Commission meeting.
   b. Beautification Council of Southeastern Michigan: Our application and check has been sent.

5. Spring 2012 Plant Order: After much discussion, which included the topic of the hanging baskets and the PHMG planting being funded separately from the spring plant order, the hanging baskets from a separate Commission account line item and the PHMG plantings from another City account, a motion was made by Alice and seconded by Carol for the allocation of $3,500 for this year's spring plant order, subject to final approval at the next regular Commission meeting. The motion was approved unanimously. Carol is waiting for the plant availability lists and pricing before making her final recommendations.
   a. John is going to follow up with Natalie Rankine to confirm that funding for the PHMG plantings and maintenance will come from budget sources other than the Beautification Commission budget.
   b. The Commission fully supports Carol's idea for a Wyandotte Beautification Library.

6. Sub-Committee on Relocation of the Community Garden: The Sub Committee members are: John, Carol, Bill, Karen, and Joanne. The committee's tentative meeting date will be Wednesday, February 29th, 2012 at a place and time TBD.

7. New Business:

a. 4th Annual "Growing Great Gardens" Conference: The conference will take place on Saturday, March 17th, 2012 from 8am-4pm in the Heinz C. Prechter Performing Arts Center at Wayne County Community College. Registration is $25 on or before Feb. 21st or $30 after. You can register online at www.taylorconservatory.org or www.taylorgardenclub.com. Main speakers to be Lindsay Pielack and George Papadelis.
b. Changes to the MSUE Master Gardener Program: There are some changes to the Master Gardener Program. One of the big changes is that they Winter 2011 course was cancelled because they are still re-writing the new manual. Money is a driving factor. The new volunteer categories are as follows: Food safety & security, environmental stewardship, youth gardening, city beautification & improving the community, and supporting MSU Extension. For more information, see their website at http://mg.msue.msu.edu/.
c. Women of the Year Nominees: The Women of Wyandotte have nominated both Alana and Maggie as Women of the Year. The Commission congratulates them on this tremendous honor.
d. Wyandotte Welcome Signs: Bill asked about fixing the welcome signs. As of right now that project is on hold.

8. Next Meeting: The next regular meeting of the Beautification Commission will be held at 6:00pm on Wednesday, March 14th, 2012 at City Hall.

9. Adjournment: The meeting was adjourned by John Darin at 7:18pm.

Respectfully submitted,

Brandon Calvin

Recording Secretary,
Wyandotte Beautification Commission

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES-DRAFT
MARCH 14, 2012

Members Present: John Darin, Chairperson, Brandon Calvin, Linda Orta, Carol Resto, Bill Summerell, Karen Tavernier, Alice Ugljesa

Members Excused: Joanne Cuva, Maggie Molnar, Alana Paluszewski

Guests: None

1. Call to order: The Meeting was called to order by John Darin at 6:12pm.

2. Approval of previous minutes: The minutes of the February 8, 2012 regular meeting of the Beautification Commission were approved as written. Motion was made by Alice, seconded by Linda. The minutes were approved unanimously.

3. Treasurer's report: There was no report. There were no additional expenses since the last report. The balance remains at $6,810.62
   a. Conflict of interest forms were passed out and need to be filled out by all commission members and filed with clerk's office. The timeline for completion of the Conflict of Interest forms is April 11.

4. Communications:
   a. We received a newsletter from Keeping Michigan Beautiful. We will add a report of that organization to our agenda as a regular item and ask Alana to keep us updated. She is our current liaison but we would also like to see her become one of the directors.
   b. We were invited to the Grosse Point Park Spring Quarterly meeting and luncheon of the Beautification Council of SE Michigan. It will be Thursday, March 15, 2012. A motion was made by John, seconded by Carol, to reimburse the cost of the event for any Commission member that can attend. The motion was approved unanimously.

5. Proposal to maintain beehives and chicken hens: A copy of the email on this subject was included in our packet. This issue was addressed at the March 12th City Council meeting. John spoke at the meeting. Our biggest concerns are the health and safety issues of keeping chickens and bees in the community. There is an ordinance against keeping chickens and the citizen would need an exception by the council in order to proceed. There are also allergy and cleanliness issues associated with this. We also discussed the possibility of persons vandalizing the bee hive and chicken coop. There is an active beehive at the high school greenhouse. There was a resolution by the City Council to have the Engineering Dept. follow up on this issue and report back. John asked that the Commission be kept in the loop on the process.

6. Spring 2012 plant order: Dig-In Date Saturday, May 19, 2012, Rain Date Sunday, May 20, 2012
   a. Purchase of plants for DDA: Carol reported that Ray Hunter will be used for the 5 round planters, 6 cubes, and the urn, prices should be comparable to last year. We will also be ordering soil from Ray Hunter. We will be ordering from Moose and Squirrel for the Biddle Boxes. That order comes to $1,086.60. Eckerts goes to special areas. That order comes to $1,026.20
   b. PHMG: Carol reported that this order will come from Four Star Greenhouses. This is the first time we are using them. We have an email from Natalie clarifying funding for PHMG, stating that funding for the flowers for the PHMG will come from a different account, not our general account. They have budgeted between $500-$600 for annuals. We will get soil for the PHMG from Proven Winners. We will plant the PHCG sometime after the dig-in.
   c. Motion to Approve Purchases: Motion by Karen, 2nd by bill to approve Spring order, the motion was approved unanimously.
   d. Other: There was a motion to have football players help plant. Motion by Carol, 2nd by Linda. The motion was approved unanimously. We would also like to extend an invitation to our community gardeners to help plant at the dig-in. We would like to see if Natalie can secure us a building to store the flowers in in the event of a rain day. The plants for the Dig-In will be delivered at 7am on May 19th. Carol will talk to Pete Rose about donating water again this year,

and we need to secure a tent, chairs, and seeds for the dig-in. As a reminder, don't throw out the plastic flower boxes, they can be recycled.

7. Sub-committee on relocation of community garden: The Commission received a communication from the Mayor's Office indicating that the Mayor will be forwarding a letter to the City Council requesting approval of transfer of the Community Garden to the vacant lot next to TeeZer's. There was much discussion as to whether we should go with scraping and backfilling or go with raised beds. We will consult with an expert on community gardens in the Detroit area. After, we need a formal plan and timetable on what needs to be done to get the new community garden ready for planting.

8. New Business:
   a. Carol received a letter from Councilman Sabuda requesting that the commission fix up the Welcome to Wyandotte sign in front of Walgreens and make sure it looks good. The Mayor also sent a letter; he stated that it is not in our DDA district. The Wyandotte DPS is going to work with us on sign. The Commission wants to wait until the construction is done before we get too much into it. Alana will send a letter to the Mayor about this and thank Councilman Sabuda.

9. Next Meeting: The next regular meeting of the Beautification Commission will be held at 6:00pm on Wednesday, April 11, 2012 at City Hall

10. Adjourn: The meeting was adjourned by John Darin at 8:03pm.

Respectfully submitted,

Brandon Calvin

Recording Secretary,
Wyandotte Beautification Commission

MINUTES AS RECORDED

MINUTES OF THE MEETING OF March 7, 2012
ZONING BOARD OF APPEALS AND ADJUSTMENT

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was **called to order** by Vice Chairperson Gillon **at 6:30 p.m.**, in the Council Chambers of the City Hall, 3131 Biddle Avenue, Wyandotte.

MEMBERS PRESENT: Alderman
DiSanto
Gillon
Nevin
Trupiano
*Green
*Roberts

*alternate members

MEMBERS ABSENT: Cusson, Duran, Flachsmann, Olsen

ALSO PRESENT: Peggy Green, Secretary

A motion was made by Member Nevin, supported by Member Trupiano to approve the minutes of the February 1, 2012, meeting.

Yes: Alderman, DiSanto, Gillon, Nevin, Trupiano, Green, Roberts
No: none
Abstain: none
Absent: Cusson, Duran, Flachsmann, Olsen
Motion passed

#3145 – GRANTED w/stipulation
William Steinke, 8817 Thorntree, Grosse Ile (owner & appellant)

for a variance **to obtain a Certificate of Occupancy to not pave existing off street parking at 209 Antoine** (E ½ of Lot 24 and all of Lot 25, George Clark Estate Sub.), in a RT zoning district, where the proposed conflicts with Section 2404 of the Wyandotte Zoning Ordinance.

SECTION 2404:
Requires off street parking be constructed with asphalt or concrete surface.

The request does not impair the intent of the ordinance.
Stipulation: Gravel must be maintained.

A motion was made by Member DiSanto, supported by Member Alderman to grant with stipulation this appeal.

Yes: Alderman, DiSanto, Gillon, Nevin, Green, Roberts

No: Trupiano
Abstain: none
Absent: Cusson, Duran, Flachsmann, Olsen
Motion passed

COMMUNICATIONS:
A motion was made by Member Nevin to place all communications on file. Motion carried.

OTHER BUSINESS:
There being no further business to discuss, the meeting adjourned at 7:00 p.m. **The next scheduled meeting of the board will be held on April 4, 2012.**

Peggy Green, Secretary

Appeal #3145
Vice Chairperson Gillon read the appeal and asked that it be explained.

William Steinke, owner, present.

Mr. Steinke presented pictures to the Board of the property (on file).

Mr. Steinke explained that he purchased the property in 1993 and has had 4 or 5 rental inspections done on the property. The 5th inspection is requiring of street parking to be paved and he sees no benefit to this and is pleading a hardship. The gravel parking pad joins a gravel alley, and there are pot holes in the alley, and dust is created by the alley. Mr. Steinke continued that he and his tenants have no problem with the way the parking is now.

Mr. Steinke continued that he feels that this is a hardship, it is going to cost $5,000 and there are no benefit, why should he be concerned about his dust and the City is not concerned about theirs. He sees no function or beautification for the paved parking pad. Mr. Steinke stated that the market has went down, and he has lost money, he is an appraiser, and it is not reasonable to ask him to spend $5,000 when it will not be benefitting anyone.

Member DiSanto asked if he purchased the property in 1993. Mr. Steinke replied yes.

There was discussion between Member DiSanto and Mr. Steinke regarding the previous inspections.

Member DiSanto asked if the previous inspection required the paved parking. Mr. Steinke replied yes, but the prior inspection had been lost in the process (about 3 or 4 years ago) and that is when the reinspection issue came up. Mr. Steinke added that he had completed all the violations from the previous inspection except for the pavement, and he was hoping the City would see that the ordinance did not benefit anyone.

There was discussion between Member DiSanto and Mr. Steinke regarding the value of the property and the inspection 4 years ago.

Member DiSanto asked where the tenants park now. Mr. Steinke replied that they park in the front and rear, and parking is not an issue.

Member DiSanto commented that there seemed to be some resentment from Mr. Steinke, and added that the pot holes could be caused from his tenants backing up, and the alley does provide a benefit to the tenants.

Mr. Steinke stated that the alley is in bad shape, and he has discussed his resentment with the inspectors, he is working hard and does not want to lose tenants, and is asking for a break.

Member Trupiano commented that the investment may not be a return, but it does add value to the property and cleans the yard up.

Mr. Steinke stated that the parking pad has a gravel base, and it does not get muddy.

Mr. Steinke asked how the City can ask him to pave his parking when the alley is not paved.

Member Nevin asked how he shoveled the parking pad when it snowed. Mr. Steinke replied that he uses his snow blower when the snow is over 2".

Member Trupiano commented that he did not know if the intent was to keep dust down, but it is intended to provide an adequate parking surface.

Member Alderman stated that the Board is enforcing rules for parking.

Mr. Steinke stated that it is creating a hardship.

Member Alderman asked if there was a dust problem in the summer. Mr. Steinke replied no. Member Alderman stated that the Ordinance requires pavement. Mr. Steinke stated that it does not make sense to pay $5,000 to pave that area.

Mr. Steinke presented a picture of one of his properties on 2nd Street (picture on file) showing that the parking pad has no benefit, and adds no more value to the property.

Mr. Steinke stated that the parking pad will be a hardship, and the Zoning Board is too look at hardships and do what is reasonable.

Member DiSanto asked Mr. Steinke to show a hardship rather than financial. Mr. Steinke stated that the hardship is money, the City is asking something of him, and that City is not providing, and there are unreasonable circumstances.

One communication was received from DTE regarding this appeal.

DTE Energy

DTE Energy - Michcon Gas Co.
Data Integrity and Technology
One Energy Plaza, WCB-1836
City of Detroit, MI 48226

Page 4 of 4
Zoning Board
3-7-12

February 29, 2012

Peggy Green, Zoning Board Secretary
Zoning Board of Appeals and Adjustment
3131 Biddle Avenue, City of Wyandotte
Michigan 48192

RE: Appeal #3145: for a variance to obtain a Certificate of Occupancy to not pave existing off street parking at #209 Antoine (E ½ of Lot 24 and all of Lot 25, George Clark Estate Sub.), in a RT Zoning District.

- [x] Not involved. See Remarks!
- [ ] Involved: but asking you to hold action on this petition until further notice.
- [ ] Involved but have no objection to the property change - - provided that an easement of the full width of the public right-of-way (street, alley or other public place) is reserved.
- [ ] Involved: the nature of our services, and the estimated costs of removing, rerouting or abandonment of such all gas mains and/or services

REMARKS:
DTE Energy–MichCon Gas Company has no involvement, nor objection to the Appeal No. 3145 as mentioned above. See enclosed strip print and attached notice of public hearing, for your use and information.

Please abide by Public Act 53, three (3) working days before you dig, dial toll free MISS DIG at: 1 – 800 – 482 – 7171.

Michcon Gas Leak Emergency Phone Number: 1- 800 – 947 – 5000.

Sincerely,

/S/ Eddie A. Reyes
Senior Drafter
Data Integrity and Technology

EAR/
Enclosure

City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, March 15, 2012, Meeting
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Duran, Eberts, Hovis, Krimmel, Schultz, Tavernier

COMMISSIONERS EXCUSED: Adamczyk, Lupo, Parker

ALSO PRESENT: Charles Leman
Mark A. Kowalewski, City Engineer
Kelly Roberts, Recording Secretary

COMMUNICATIONS:

- MOTION BY COMMISSIONER EBERTS, supported by Commissioner Tavernier, to receive and place on file all communications. MOTION PASSED.

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Hovis to approve the minutes of the Regular Meeting of February 16, 2012. MOTION PASSED.

NEW BUSINESS:

1. PUBLIC HEARING - #021412 Request of Ghazwan Atto and Larry Thomas (Appellant and Owner) to rezone the property known as 98 Walnut, Wyandotte, Michigan (Lots 9 and 10 except the north 78 feet thereof Block 51 Plat of Wyandotte). It is proposed that said land be rezoned from Plan Development District (PD) to Vehicular Parking District (P-1).

MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Hovis to recommend to the City Council that the property known as 98 Walnut, Wyandotte, Michigan (Lots 9 and 10 except the north 78 feet thereof Block 51 Plat of Wyandotte) is hereby approved to be rezoned from Plan Development District (PD) to Vehicular Parking District (P-1)

YES: Eberts, Duran, Hovis, Krimmel, Schultz, Tavernier
NO: None ABSENT: Adamczyk, Lupo, Parker MOTION PASSED

2. Review of the landscape plan and parking lot layout for the property at 98 Walnut, Wyandotte Michigan as submitted by DesRosiers Architects.

The Commission discussed the layout and landscaping of the parking lot. Mr. Leman stated that the planting materials were good.

The Commission discussed the wall with Mike Yeager, DesRosiers Architects, and the comments from the rezoning hearing and it was agreed that the wall would continue along 1st Street and a landscape area would be developed between the wall and the property line to 1st Street.

Therefore, the following motion was put forward. MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Hovis to approve the landscape plan and parking lot layout for the property at 98 Walnut as submitted provided the wall is continued across the front of the parking lot going north/south and a landscape plan is submitted for the front yard of the parking lot adjacent to 1st Street for review by the Commission.

YES: Duran, Eberts, Krimmel, Hovis, Schultz, Tavernier
NO: None ABSENT: Adamczyk, Lupo, Parker MOTION PASSED

3. Review of the landscape plan for the property at 3310 3rd Street, Wyandotte, Michigan as submitted by J. Finazzo.

The Commission reviewed the plan submitted. The parking lot was just reconstructed. Mr. Leman indicated that the plan does not indicate planting materials. Mr. Leman stated that Texas Warrdi would work very well in the landscape areas and the Commission agreed.

Therefore, the following motion was put forward. MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Duran to approve the landscape plan as submitted with new shrubs, Texas Warrdi, to be planted in the front planting areas.

YES: Duran, Eberts, Hovis, Krimmel, Schultz, Tavernier
NO: None ABSENT: Adamczyk, Lupo, Parker MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

SPECIAL ORDER:

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER TAVERNIER, supported by Commissioner Duran to:
Pay Beckett & Raeder for Planning Consultant fee for March 2012 in the amount of $700.00
Hours for Secretarial Services: 01/26/12 – 02/24/12 7 Total Hours

YES: Duran, Eberts, Hovis, Krimmel, Schultz, Tavernier
NO: None ABSENT: Adamczyk, Lupo, Parker MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Duran to adjourn the meeting at 7:25 p.m.

PUBLIC HEARING - #021412 Request of rezoning of the property known as 98 Walnut, Wyandotte, Michigan

Chairperson Krimmel opened the Public Hearing and asked if there was anyone present who wishes to speak about this public hearing.

Evelyn Hurell, 2340 1st Street, Wyandotte, Michigan.

Ms. Hurell stated that she has lived on the southeast corner of 1st and Walnut for 36 years and if a parking lot is expanded into this area their property values will go down. Ms. Hurell stated that she does not want to live across the street from a parking lot and look at cars. Ms. Hurell indicated that she would rather see a wall instead of landscaping. Ms. Hurell further indicated that she would like to see the plan. Ms. Hurell stated that she prefers that it does not get rezoned to parking.

A plan was provided to the audience to review.

Mr. Leman stated that there would be a wall instead of landscaping.

Ms. Hurell stated that her reason for wanting a wall is that if you don't plant and maintain the plants properly, they will die and it will look bad.

Mr. Leman explained the PD District Zoning and indicated that the P-1 Zoning is more restrictive. Mr. Leman explained that the P-1 Zoning only allows parking and the PD Zoning could allow a building to be built on the property.

Ms. Hurell asked if the house gets demolished will the zoning stay P-1.

Mr. Leman stated that the zoning stays with the property.

Mrs. Tarnowski, 2312 1st Street, Wyandotte.

Mrs. Tarnowski stated that she lives across the street in the newly built home and she questions that development on the remaining properties on 1st Street between Mulberry and Walnut. Mrs. Tarnowski questioned if she would be living across the street from a parking lot. Mrs. Tarnowski stated that she drove by Walgreens on Fort and Eureka and she was very happy with the wall and plants they did on 23rd Street and would like to see the same thing done here.

Chairperson Krimmel indicated that the developer decided to do the wall and landscaping that way Walgreens and the Commission approved it.

Ms. Hurell asked if the adjacent property owner to this proposed rezoning submitted a letter.

Chairperson Krimmel read the letter submitted.

Mr. Thomas, 98 Walnut, Wyandotte, Michigan present.

Mr. Thomas stated that the neighbor is concerned because there is an open area between the properties and he is afraid that people will be walking between the properties.

The Commission and the audience reviewed the plan submitted.

Mr. Leman indicated that there is a wall which will be between the properties.

Chairperson Krimmel indicated that they are just talking about the rezoning now and if approved, the next item would be the parking lot layout and landscaping.

Mr. Kowalewski indicated that rezoning the property to P-1 would be more restrictive and protect the neighbors.

Chairperson Krimmel asked if there was anyone else present who wish to speak at this public hearing.

There being none, the public hearing was closed.

One (1) communication was received regarding this public hearing.

MINUTES FOR THE RETIREMENT COMMISSION MEETING
WEDNESDAY, MARCH 21, 2012, 9 A.M.

ROLL CALL

Present: Commissioners Hanson, LaManes, Lyon, Sabuda

Absent: Commissioners Brohl, Harkleroad, Swiecki

Also Present: Sam Galanis, Oppenheimer
Greg B. Hunter, The Hunter Robinson Group, Oppenheimer
Michael K. Serchen, Anchor Capital Advisors LLC

RESOLUTION ON THE MINUTES

MOTION by Commissioner Hanson, supported by Commissioner Sabuda, that the reading of the minutes of the February 15, 2012 meeting be dispensed with and the same stand approved as recorded. UNANIMOUSLY CARRIED

COMMUNICATIONS – MISCELLANEOUS

MOTION by Commissioner Lyon, supported by Commissioner Hanson, that we receive and place on file the MAPERS 2012 Spring Conference Registration Form. UNANIMOUSLY CARRIED

MOTION by Commissioner Lyon, supported by Commissioner Hanson, that we receive and place on file the J.P. Morgan Summary Statement of Assets and Liabilities for the period 1/31/12 through 2/29/12. UNANIMOUSLY CARRIED

MOTION by Commissioner Lyon, supported by Commissioner Hanson, that we receive and place on file the Oppenheimer Statements of Account dated January 31, 2012. UNANIMOUSLY CARRIED

MOTION by Commissioner Lyon, supported by Commissioner Hanson, that we receive and place on file the Diamond Hill Annual Report and Summary Prospectus dated February 29, 2012. UNANIMOUSLY CARRIED

SPECIAL ORDER

Mr. Sam Galanis updated the Commission on the 2-29-12 Investment Portfolio. We are up by one half million for the month. Over fifty percent of our portfolio is in bonds. Large amount in cash. NWQ is on the watch list.

MOTION by Commissioner Lyon, supported by Commissioner Hanson, that we concur with the recommendations of Mr. Sam Galanis and transfer funds as set forth:

$1,000,000 be transferred from Madison to Brandywine Global Bond.
$1,000,000 be transferred from Invesco Fixed Income to Brandywine Global Bond.
$1,000,000 be transferred from Tradewinds International to Logan Large Growth.
$1,000,000 be transferred from Tradewinds International to NWQ Large Value.
$454,600 be added to Diamond Hill Long/Short.
$1,500,000 be invested in Invesco Balanced Risk Allocation mutual fund.

YEAS: Commissioners Hanson, LaManes, Lyon, Sabuda
NAYS: None
MOTION CARRIED

Anchor Capital Advisors; 1st Vice President, Michael Sechen, is present to discuss their investment procedures on behalf of the Retirement Portfolio; they concentrate on mid cap values.

Mr. Galanis presented Mr. Michael Sechen of Anchor Capital, a Defensive Manager; they shine in down markets. He discussed their booklet and their philosophy. Their goal is to get in and out of markets safely. They feel they are traders not investors. Mid cap managers. Preservation is a primary goal of said firm. Ten employees concentrate on stock value, dividends and growth within predetermined parameters. Small banks are looking worthy of investments. Energy is also looking good for investment value.

ADJOURNMENT

MOTION by Commissioner Lyon, supported by Commissioner Hanson, that we adjourn at 10:50 AM UNANIMOUSLY CARRIED

William R. Griggs, Secretary
Wyandotte Employees' Retirement Commission
March 21, 2012