

AGENDA FOR THE COMMITTEE OF THE WHOLE AND REGULAR SESSION
MONDAY, MARCH 5, 2012 7: 00 PM
PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON
CHAIRPERSON OF THE EVENING: THE HONORABLE TODD M. BROWNING

ROLL CALL: BROWNING, DESANA, FRICKE, GALESKI, SABUDA, STEC

PRESENTATION:

PRESENTATION BY PAMELA TIERNEY
MUNICIPAL SERVICE
RELATIVE TO A NEW COMMUNITY
CHALLENGE WITH THE HOME
ENERGY AUDIT PROGRAM

COMMUNICATIONS MISCELLANEOUS:

1. Communication from LTW Investments LLC regarding a placement of a sign.

PERSONS IN THE AUDIENCE

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS:

2. Communication from Mayor Peterson submitting the appointment of David S. Adamczyk to the Planning Commission who will fill the vacancy created by the untimely passing of a dedicated commissioner William Rockershausen.

3. Communication from the City Administrator relative to promotions in the Wyandotte Fire Department as a result of the retirement of Chief Michael MacDonald.

4. Communication from the General Manager of Municipal Service relative to the execution of a contract with L & M Royal Air, Inc. to supply the Horizontal connections internal HVAC ductwork and geothermal energy system for the NSP2 Bid Pack #5 homes.

5. Communication from the City Engineer submitting purchase agreements for the Sale of the Neighborhood 2 (NSP2) homes.

6. Communication from the City Engineer regarding the option to have the City provide yard waste collection rather than an outside firm.

7. Communication from the City Engineer regarding a free Electronics Collection Center at the Riverview Land Preserve located at 20862 Grange, Riverview, Michigan for all Wayne County residents, schools and small businesses (10 employees or less). The hours for delivery are Monday through Friday from 7:00 a.m. to 4:00 p.m., Saturday from 7:00 a.m. to 11:30 a.m. and closed Sundays and Holidays.

8. Communication from the City Engineer submitting a list of streets to be repaired this season; Electric from Oak to Pope John Paul II; Elm Street from 12th to 15th Street; 9th Street from Oak to Eureka.

9. Communication from the Planning Commission relative to Phase II Final Site Plan for the Proposed Development located at 2070 Biddle Avenue between Ford Avenue and Spruce.

10. Communication from the Department of Legal Affairs regarding the update of the City's Sewer Use Ordinance to be consistent with the newly amended Wayne County Ordinance.

CITIZENS PARTICIPATION:

HEARINGS:

SHOW CAUSE HEARING WHY THE BUILDING AT
302 GODDARD WYANDOTTE SHOULD NOT
BE DEMOLISHED, REMOVED OR OTHERWISE
MADE SAFE

FIRST READING OF ORDINANCES:

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CODE OF
ORDINANCES OF THE CITY OF WYANDOTTE
BY AMENDING SEC. 38-1-1 ENTITLED
"SEWER USE ORDINANCE ADOPTED"

AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE
CODE OF ORDINANCES BY AMENDING SEC. 22-14-(7)
OF THE MASSAGE ESTABLISHMENT ORDINANCE

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	February 9-February 12, 2012
Beautification Commission	February 8, 2012
Building Code Board of Appeals	February 13, 2012
Wyandotte Historical Commission	January 12, 2012
Fire Fighter's Civil Service Commission	January 3, 2012
Municipal Service Commission	February 7, 2012
Retirement Commission	February 15, 2012
Wyandotte Recreation Commission	February 13, 2012
Zoning Board of Appeals	February 1, 2012
Design Review Committee	February 27, 2012
Planning Commission	February 16, 2012
Municipal Service Commission	February 21, 2012
Fire Commission Meeting	February 28, 2012
Fire Commission Meeting	January 24, 2012
Police Commission Meeting	January 24, 2012
Police Commission Meeting	February 28, 2012

PRESENTATION

PRESENTATION
BY PAMELA TIERNEY
MUNICIPAL SERVICE
RELATIVE TO A NEW COMMUNITY
CHALLENGE WITH THE HOME
ENERGY AUDIT PROGRAM

1

LTW INVESTMENTS LLC
5000 E. GRAND RIVER
HOWELL, MI 48843
517-545-8800

March 1, 2012

City of Wyandotte
3131 Biddle Ave.
Wyandotte, MI 48192

Attn: City Council Members

Re: Real Estate Sign – 1 St. John St.

Dear Honorable Council Members:

As you are aware, we have had a vacant restaurant building at 1 St. John St. for over a year.

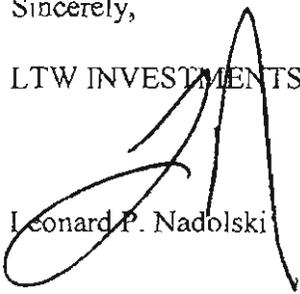
We are desperately trying to lease this building to a quality restaurateur who would be an asset to your community. We have listed the business for lease with a broker. Since we have no visible road frontage and are requesting that we be able to put up a 6 x 4 real estate sign on the property owned by you on Biddle in front of our restaurant (east of the Speedboat). Upon approval, we would apply for the necessary sign permit.

Thanking you in advance,

Sincerely,

LTW INVESTMENTS LLC

Leonard P. Nadolski



OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



COUNCIL
Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

JOSEPH R. PETERSON
MAYOR

March 1, 2012

The Honorable City Council
City of Wyandotte

Dear Colleagues:

I am writing to request your concurrence in the appointment of David S. Adamczyk, 3301 Biddle Avenue #7B, Wyandotte MI 48192, to the Planning and Rehabilitation Commission. Mr. Adamczyk will fill the vacancy created by the untimely passing of William Rockershausen. His term will expire April 2014.

Thanking you in advance for your support of this appointment, I remain

Sincerely,

Joseph R. Peterson
Mayor

cc: Elizabeth A. Krimmel, Chairperson
Planning & Rehabilitation Commission

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



3

MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. Desana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TODD A. DRYSDALE, C.P.A.
CITY ADMINISTRATOR

March 1, 2012

The Honorable Joseph R. Peterson, Mayor
and City Council Members
3131 Biddle Avenue
Wyandotte, Michigan 48192

Dear Mayor Peterson and City Council Members,

Attached you will find correspondence from the Police & Fire Commission and Fire Chief recommending the following promotions in the Fire Department as a result of the retirement of Michael MacDonald:

Fire Lieutenant Gregory Garrison to Fire Captain
Fire Sergeant David Bartnicki to Fire Lieutenant

The undersigned requests concurrence in this recommendation.

Sincerely,

Todd A. Drysdale
City Administrator

RESOLUTION

RESOLVED BY THE CITY COUNCIL to concur in the recommendation to promote Lieutenant Gregory Garrison to Fire Captain and Sergeant David Bartnicki to Fire Lieutenant are hereby approved effective March 6, 2012.

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

ANDREW A. SWIECKI
CITY TREASURER

COLLEEN A. KEEHN
CITY ASSESSOR



MAYOR
JOSEPH R. PETERSON

CITY COUNCIL
TODD M. BROWNING
JAMES R. DESANA
SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
LEONARD T. SABUDA
LAWRENCE S. STEC

February 29, 2012

Mr. Todd Drysdale
City Administrator
3131 Biddle Avenue
Wyandotte, MI 48192

RE: Fire Department Promotions

Dear Mr. Drysdale:

I am submitting this letter to you to request that the following names be placed on the March 5, 2012 City Council agenda for promotion to fill the vacancies in our supervisory ranks:

Lieutenant Gregory Garrison promoted to Captain

Sergeant David Bartnicki promoted to Lieutenant

I have attached signed letter from Fire Commission requesting you proceed with promotions.

If you have any questions or concerns regarding this matter, please feel free to contact me.

Sincerely,



Jeffery Carley
Fire Chief

Enclosures

cc: Fire Commission

JC/lm

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK

ANDREW A. SWIECKI
CITY TREASURER

COLLEEN A. KEEHN
CITY ASSESSOR



MAYOR
JOSEPH R. PETERSON

CITY COUNCIL
TODD M. BROWNING
JAMES R. DESANA
SHERI M. SUTHERBY-FRICKE
DANIEL E. GALESKI
LEONARD T. SABUDA
LAWRENCE S. STEC

February 28, 2012

Mr. Todd Drysdale
City Administrator
3131 Biddle Avenue
Wyandotte MI 48192

RE: Fire Department Promotions

Dear Mr. Drysdale:

The Commission concurs with Mayor Peterson to proceed with the promotions of Lt. Gregory Garrison to rank of Fire Captain and Sgt. David Bartnicki to the rank of Fire Lieutenant.

If you should have any questions or concerns regarding this matter, please contact me at your convenience.

Very truly yours,

A handwritten signature in black ink that reads "Douglas B. Melzer". The signature is written in a cursive, flowing style.

Douglas B. Melzer
President
Police & Fire Commission

DBM/lm

Municipal Service Commission
Gerald P. Cole
Frederick C. DeLisle
James S. Figurski
Leslie G. Lupo
Thomas M. Kaul



Melanie L. McCoy
General Manager and Secretary
3005 Biddle Avenue, P.O. Box 658
Wyandotte, MI. 48192-0658
Telephone: (734) 324-7100
Fax: (734) 324-7119

Electric, Steam, Water
Cable Television and High Speed Internet
Service since 1889

February 29, 2012

The Honorable Mayor & Council
City of Wyandotte
3131 Biddle Avenue
Wyandotte, MI 48192

Honorable Mayor and City Council,

Enclosed herewith is a copy of a resolution passed by the Municipal Service Commission at its regular meeting of February 21, 2012. Resolution as follows:

1. Authorization for the General Manager to execute a contract with L&M Royal Air, Inc. in the amount of \$84,900.00, to supply the horizontal connections, internal HVAC ductwork, and geothermal energy system for the NSP2 Bid Pack 5 homes.

Very truly yours,

City of Wyandotte
WYANDOTTE MUNICIPAL SERVICES

A handwritten signature in black ink, appearing to read "Melanie L. McCoy", is written over the typed name.

Melanie L. McCoy
General Manager

RESOLUTION

Wyandotte, Michigan

Date: March 1, 2012

RESOLUTION by Councilman _____

RESOLVED by the City Council that

Council Concurs with Wyandotte Municipal Service Commission in the following resolution.

Authorizing Wyandotte Municipal Services to accept the lowest bidder on contract award Bid #4573 for Geothermal Systems for NSP2 Bidpack 5 to L & M Royal Air, Inc. in the amount \$84,900.00.

I move the adoption of the foregoing resolution.

MOTION by Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL
Browning

NAYS

DeSana

Fricke

Galeski

Sabuda

Stec

WYANDOTTE MUNICIPAL SERVICES
RESOLUTION 02-2012-07

**A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO EXECUTE
A CONTRACT WITH L&M ROYAL AIR, INC. TO SUPPLY THE
HORIZONTAL CONNECTIONS, INTERNAL HVAC DUCTWORK AND
GEOTHERMAL ENERGY SYSTEM FOR THE NSP2 HOMES BIDPACK 5.**

WHEREAS, Wyandotte Municipal Services has solicited requests for supplying and installing the horizontal connections, internal HVAC ductwork and Geothermal Energy System for NSP2 homes under Bidpack 5; and

WHEREAS, three (3) qualified bids were received with L&M Royal Air, Inc. being the lowest qualified bid submitted; now therefore,

BE IT RESOLVED by the Wyandotte Municipal Service Commission, a majority of its members thereto concurring, that the General Manager is hereby authorized to sign the Contract to work with L&M Royal Air, Inc. for a contract amount of \$84,900.00.

ADOPTED, this the 21st day of February, 2012.

ATTEST:

WYANDOTTE MUNICIPAL SERVICE COMMISSION

By: _____

Fred DeLisle, President

By: _____

Melanie McCoy, Secretary

Municipal Service Commission
Gerald P. Cole
Frederick C. DeLisle
James S. Figurski
Leslie G. Lupo
Michael Sadowski



Electric, Steam, Water
Cable Television, Phone and High Speed Internet
Service since 1889

Melanie L. McCoy
General Manager and Secretary
3200 Biddle Avenue, Suite 200
P.O. Box 658
Wyandotte, MI. 48192-0658
Telephone: (734) 324-7100
Fax: (734) 324-7119

MEMO

Date: 24 February 2012

To: Melanie McCoy
Company: WMS

From: Pamela Tierney
Company: Wyandotte Municipal Services
Phone: 734.324.7113

Subject: Contract Award for Geothermal Systems for NSP2 Bidpack 5

As a result of our solicitation for competitive bids, Bid #4573, regarding the installation of the horizontal connections and the HVAC/Geothermal Systems for the homes listed under NSP2 Bidpack 5 (a total of 7 homes; 3 rehabs, 4 new), we received 3 qualified bids as listed:

Cappy Heating & Cooling	\$91,810.00
RHAC Heating & Cooling	\$89,880.00
L&M Royal Air, Inc.	\$84,900.00

As all are qualified contractors and the bids appear to be comprehensive and equal, it is recommended that we award the contract to L& M Royal Air, Inc. as the lowest bidder.

Approval has been granted by the Commission, so upon concurrence by the Council, the contract will be fully executed and work is scheduled to begin immediately.

Please let me know if I can answer any questions.

Kind regards,

A handwritten signature in black ink that reads "Pamela Tierney".

Pamela Tierney

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

February 28, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

On February 27, 2012, the City held the 2nd Lottery Drawing for the Sale of the Neighborhood Stabilization 2 (NSP2) Homes at 247 Walnut, 257 Walnut and Building #1 of the Vinewood Village Condominiums (641-647 Vinewood). The City received two (2) proposals see attached summary sheet.

Therefore, attached please find the following Purchase Agreement:

1. Agreement to sell 257 Walnut to Robert and Tiffini Toboy, 2404 12th Street, Wyandotte, in the amount of \$115,000.00. They will be receiving a homebuyer subsidy of approximately \$66,000.00. They have completed the required eight (8) hours of housing counseling.
2. Agreement to sell 641 Vinewood to Dayna Demyanovich, 15676 Golfview Ct., Riverview in the amount of \$74,000.00. She will be receiving a homebuyer subsidy of approximately \$14,000.00. Ms. Demyanovich has completed the required eight (8) hours of housing counseling.

If Council concurs with these sales, the attached Resolution will authorize the Mayor, City Clerk and Department of Legal Affairs to execute the necessary documents.

Also, since additional proposals were not received for 247 Walnut or 643 -647 Vinewood the City's Realtor, Jerry Miller, will advertise these properties in accordance with the City's Sales Policy with no required minimum credit score.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

Attachments

cc. Lindsay Hager, Capital Access
Jason Leefer, MSHDA
Emanuel Odom, MSHDA
Jerry Miller, Downriver Real Estate Group
Dean Williams, Kramer-Triad Management Group LLC
Robert Toboy
Dayna Demyanovich

FILE #4572
LOTTERY DRAWING – NSP2 HOMES
FEBRUARY 27, 2012 – 2PM

247 Walnut

Robert Toboy
2404 – 12th Street
Wyandotte, MI 48192 \$120,000.00 copy of check enc

257 Walnut

Robert Toboy
2404 – 12th Street
Wyandotte, MI 48192 \$115,000.00 copy of check enc

641 Vinewood

Dayna Demyanovich
15676 Golfview
Riverview, MI 48193 \$74,000.00 copy of check enc.

643 Vinewood

Dayna Demyanovich
15676 Golfview
Riverview, MI 48193 \$74,000.00 copy of check enc.

645 Vinewood

Dayna Demyanovich
15676 Golfview
Riverview, MI 48193 \$74,000.00 copy of check enc.

647 Vinewood

Dayna Demyanovich
15676 Golfview
Riverview, MI 48193 \$74,000.00 copy of check enc.

cc. Engineering Department

CITY OF WYANDOTTE
 3131 Biddle Avenue
 Wyandotte, Michigan 48192
 Telephone: (734) 324-4551
 Fax: (734) _____



OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the { City of
Wyandotte, Wayne County, Michigan, described as follows:
LOT 2 PLAT OF PART OF WYANDOTTE, PART 3, BLOCK 80 L57P5WCR 57010230002000 and being known as
257 WALNUT Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian
 blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and ALL APPLIANCES
 PER LISTING if any, now on the premises, and to pay therefore the sum of ONE HUNDRED FIFTEEN THOUSAND
(\$115,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the
 following conditions;

THE SALE TO BE CONSUMMATED BY:
 (Fill out one of the four following paragraphs, and strike the remainder)

<i>Cash Sale</i>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<i>Cash Sale with New Mortgage</i>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a <u>FHA</u> mortgage in the amount of \$ <u>49,000.00</u> , and pay \$ <u>ONE PERCENT</u> including mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A. Purchaser understands that this Offer to Purchase is being submitted contingent upon Purchaser meeting the following requirements in each category listed below as established by the City of Wyandotte Neighborhood Stabilization Program (NSP): (1) Minimum Percentage of Down Payment: 1% (2) Minimum Credit Score: 640 (3) Employment Status: Employed or being able to show a reliable income source (4) Minimum Debt-Income Ratio: 40%
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser, at Purchaser's cost, as soon as possible Policy of Title Insurance in an amount not less than the purchase price as determined by Purchaser, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement and tax history certified to a date later than the acceptance thereof.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage.
<i>Purchaser's Default</i>	4. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<i>Seller's Default</i>	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.

RT

<i>Title Objections</i>	6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	7. The Seller shall deliver and the Purchaser shall accept possession of said property AT CLOSING.

<i>Taxes and Prorated Items</i>	8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with Due Date basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
<i>Acceptance</i>	9. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. The Seller is hereby authorized to accept this offer and the deposit of <u>ONE THOUSAND ONE HUNDRED FIFTY (\$1,150.00)</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ 115,000.00 which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ 1.00.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

12. By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer. **THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD, SEEK COMPETENT HELP.**

13. The closing of this sale shall take place at the office of the City Engineer, 3131 Biddle Avenue, Wyandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

14. THE PURCHASER MUST CLOSE THIS TRANSACTION WITHIN 30 DAYS OF THE EXECUTION OF THIS PURCHASE AGREEMENT. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL RESULT IN THIS PURCHASE AGREEMENT BECOMING AUTOMATICALLY NULL AND VOID AND FORFEITURE OF DEPOSIT.

Additional conditions, if any: See Addendum attached hereto and incorporate herein for additional Paragraphs

RT

Witness:

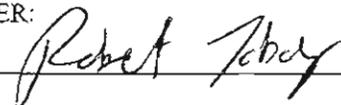
Dated: _____, 2011

SELLER: City of Wyandotte

By: _____
Its: _____
By: _____
Its: _____



Dated: 2-27, 2012

PURCHASER:
X 

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____

_____ L. S
Purchaser

ADDENDUM TO PURCHASE AGREEMENT
FOR PROPERTY KNOWN AS 257 WALNUT
Wyandotte, Michigan

RT

15. The Purchaser acknowledges that The City of Wyandotte (Seller) has provided the Purchaser a "Fair Housing and Equal Opportunity for All" pamphlet issued by the U.S. Department of Housing and Urban Development (HUD).

RT

16. The Purchaser does hereby grant permission to the City of Wyandotte to use his/her photo and name in any lawful publication for the promotion of the City's Neighborhood Stabilization Program or any other approved City programs by signing photo release labeled Attachment A."

RT

17. Household includes all persons residing at the current residence or persons living at the current residence during the past twelve (12) months. Purchaser acknowledges that the number of household members or income has not changed since his/her submission of NSP2 application.

RT

18. Any proposal submissions exceeding one (1) per household will be disqualified. Purchaser acknowledges that they will have not submitted any other proposals for the same NSP2 home.

RT

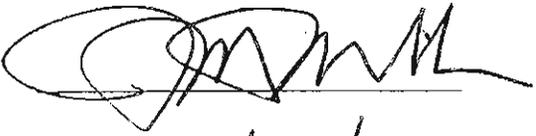
19. Purchaser will be responsible for title premium and recording fees, which will be deducted at time of closing.

RT

20. This Agreement is contingent upon the approval of the Wyandotte City Council.

RT

21. Purchaser will cooperate with the seller to provide seller access to Purchaser's monthly utility bills for the next five (5) years.



Dated: 2/27/12

PURCHASER:

Robert J. Jolley

SELLER: The City of Wyandotte

By: _____

Its: _____

By: _____

Its: _____

Dated: _____

Attachment "A"

Photo Release Form

I hereby grant the City of Wyandotte, its successors and those acting under its authority permission to use the likeness and name of my family and myself in a photograph in any and all of its publications, including website entries, without payment or any other consideration.

I understand and agree that these materials will become the property of the City of Wyandotte and will not be returned.

I hereby irrevocably authorize City of Wyandotte to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing the City of Wyandotte's programs or for any other lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein likeness of my family or myself appears.

Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I hereby hold harmless and release and forever discharge the City of Wyandotte, its successors and those acting under its authority from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

I am 18 years of age and am competent to contract in my own name and in the names of my family members which are not competent. I have read this release before signing below and I fully understand the contents, meaning, and impact of this release.

Robert Toboy 2-27-2012
(Applicant's Signature) (Date)

Robert Toboy 2-27-2012
(Printed Name) (Date)

[Signature]
(Co-Applicant's Signature) (Date)

Robert Toboy 02/27/12
(Printed Name) (Date)

If the person signing is under age 18, there must be consent by a parent or guardian, as follows:
I hereby certify that I am the parent or guardian of _____, named above,
and do hereby give my consent without reservation to the foregoing on behalf of this person.

(Parent/Guardian's Signature) (Date)

(Parent/Guardian's Printed Name)

ROBERT TOBOY
2404 12TH ST
WYANDOTTE, MI 48192

1017

74-8384/2724

2-27-2012
Date

Pay to the Order of City of Wyandotte \$ 1,150⁰⁰
one thousand one hundred and fifty Dollars  Security Features Details on Back



For 257 WAINUT Robert Toboy MC

Harvard Clark

HOMEOWNERSHIP EDUCATION

Certificate of Achievement Certifying Completion of the Eight Hour Homebuyer Education for the MSHDA NSP Program

Robert & Tiffini Toboy



Lighthouse Community Development
HUD Approved Housing Counseling Agency

A handwritten signature in black ink, appearing to read "David Everett", is written over a horizontal line.

David Everett

MSHDA Certified Housing Counselor

Date

February 23, 2012

** Certificate is good for one year from the date listed above. **





2301 Big Beaver Rd Ste 525
Troy Mi 48084

Date: 02-21-2012

Mr. Robert H. Toboy

Mortgage Pre-Qualification

This letter is to inform you that you are eligible for a mortgage transaction as listed below. Information you have provided regarding credit, assets, employment and income indicate you meet Talmer Bank & Trust's lending guidelines.

Mortgage Amount:	\$49,000
Loan Type:	FHA
Loan Term:	360

This is not a mortgage commitment, nor a guaranty of interest rate or fees.

A mortgage commitment can be issued only after you have made official application AND all required information has been fully verified and deemed acceptable in the sole discretion of Talmer Bank & Trust's underwriting.

This Mortgage Qualification expires sixty (60) days from the date of this letter. (See above)

Please call or email with any questions. (248-644-6872) office (248) 866-0157 cell, or kgee@Talmerbank.com

Respectfully,

Kristin M. Gee



Equal Housing
Lender
lopreapprv11 1/7/10

www.talmerbank.com • Toll Free: 1.800.922.5308

Subject: FW: Toboy- Request for Greater Subsidy

From: Santina Daly (sdaly@wyan.org)

To: mkowalewski@wyan.org; kroberts@wyan.org; jerry@downriverrealestategroup.com; DEverett@lighthouseoakland.org;

Date: Friday, February 24, 2012 3:05 PM

From: Leefers, Jauron (MSHDA) [mailto:leefersj@michigan.gov]

Sent: Friday, February 24, 2012 3:03 PM

To: 'Santina Daly'

Cc: mkowalewski@wyan.org; kroberts@wyan.org

Subject: RE: Toboy- Request for Greater Subsidy

Santina,

The documents for Robert Toboy have been received and reviewed. At this time, the City is approved to move forward for providing a homebuyer subsidy greater than \$30,000 for the lottery of 257 Walnut and 247 Walnut. If the applicant is not selected for either of the properties in this lottery and participation in the next lottery requires a homebuyer subsidy greater than \$30,000 please send those documents to me at that time.

Please let me know if you have any further questions.

Ms. Jauron K. Leefers

Community Outreach Specialist

Michigan State Housing Development Authority

517.241.0895 (phone) 517.241.6672 (fax)

www.michigan.gov/mshda

From: Santina Daly [mailto:sdaly@wyan.org]

Sent: Wednesday, February 22, 2012 1:47 PM

To: Leefers, Jauron (MSHDA)

Cc: Lindsay Hager; Lindsay Hager; mkowalewski@wyan.org; 'Jerry Miller'; David Everett

Subject: Toboy- Request for Greater Subsidy

LOTTERY FORM TO ACQUIRE NSP2 HOME

in line 641 Vinewood

Date: 2/23/12

TO: The Honorable Mayor and City Council
City Hall
Wyandotte, Michigan

RE: File No. 4572

DUE DATE: Monday, February 27, 2012

 247 Walnut 257 Walnut 641 Vinewood 643 Vinewood 645 Vinewood 647 Vinewood
(Please place an "X" next to the home you are submitting a Purchase Agreement on)

In order of preference: 1st 641 VINWOOD 2nd 643 VINWOOD 3rd 645 VINWOOD

THE UNDERSIGNED HEREBY CERTIFY AS FOLLOWS:

4th 647 VINWOOD

- NSP2 SINGLE – FAMILY SALES PROGRAM GUIDELINES: has read and understands policy.
- INSPECTION: Familiarity with the present condition of premises based on recent inspection.
- COMPREHENSION: Understanding that Purchase Agreement is subject to the Wyandotte City Council approval prior to closing
- PURCHASE PRICE: SEVENTY FOUR THOUSAND Dollars
(\$ 74,000)
- DEPOSIT: One Percent (1%) of above amount enclosed. Check No. 630
Make check payable to the City of Wyandotte.
- Enclosed Purchase Agreement
- Enclosed Housing counseling Certificate 50% or Below of Area Median Income
- Enclosed Pre-Qualified Mortgage Letter 120% or Below of Area Median Income
- Written approval from MSHDA if Homebuyer Assistance exceeds \$30,000.00
- Purchaser understands that the properties at 641, 643, 645 and 647 Vinewood will not have geothermal heating and cooling units installed.

I/We hereby certify that income for the household has not changed since receiving the Certificate of completion of 8 hours of housing counseling.

SIGNATURE: Dayna Demjanovich

NAME: Dayna Demjanovich
Please print

ADDRESS: 15676 Gelfried Ct.
Please print
Riverview MI 48193
Please print

Phone: (734) 775-2721

CITY OF WYANDOTTE
 3131 Biddle Avenue
 Wyandotte, Michigan 48192
 Telephone: (734) 324-4551
 Fax: (734) _____



OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the { City of Wyandotte, Wayne County, Michigan, described as follows: UNIT 1 WAYNE COUNTY CONDO SUB PLAN #877 AKA VINEWOOD VILLAGE 57015320001000 and being known as 641 VINEWOOD Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit ALL APPLIANCES PER LISTING if any, now on the premises, and to pay therefore the sum of SEVENTY FOUR THOUSAND (\$74,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY:

(Fill out one of the four following paragraphs, and strike the remainder)

<i>Cash Sale</i>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<i>Cash Sale with New Mortgage</i>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a <u>FHA</u> mortgage in the amount of \$ <u>60,000.00</u> , and pay \$ minimum one percent down including mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A. Purchaser understands that this Offer to Purchase is being submitted contingent upon Purchaser meeting the following requirements in each category listed below as established by the City of Wyandotte Neighborhood Stabilization Program (NSP): (1) Minimum Percentage of Down Payment: 1% (2) Minimum Credit Score: 640 (3) Employment Status: Employed or being able to show a reliable income source (4) Minimum Debt-Income Ratio: 40%
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser, at Purchaser's cost, as soon as possible Policy of Title Insurance in an amount not less than the purchase price as determined by Purchaser, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement and tax history certified to a date later than the acceptance thereof.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage.
<i>Purchaser's Default</i>	4. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<i>Seller's Default</i>	5. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.

JD

<i>Title Objections</i>	<p>6. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.</p>
<i>Possession</i>	<p>7. The Seller shall deliver and the Purchaser shall accept possession of said property AT CLOSING.</p>

<i>Taxes and Prorated Items</i>	<p>8. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>Due Date</u> basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.</p>
<i>Acceptance</i>	<p>9. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. The Seller is hereby authorized to accept this offer and the deposit of <u>SEVEN HUNDRED FORTY (\$740.00)</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.</p>

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ 74,000.00 which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ 1.00.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

12. By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer. **THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD, SEEK COMPETENT HELP.**

13. The closing of this sale shall take place at the office of the City Engineer, 3131 Biddle Avenue, Wvandoette, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained.

14. THE PURCHASER MUST CLOSE THIS TRANSACTION WITHIN 30 DAYS OF THE EXECUTION OF THIS PURCHASE AGREEMENT. FAILURE TO COMPLY WITH THIS REQUIREMENT WILL RESULT IN THIS PURCHASE AGREEMENT BECOMING AUTOMATICALLY NULL AND VOID AND FORFEITURE OF DEPOSIT.

Additional conditions, if any: See Addendum attached hereto and incorporate herein for additional Paragraphs

Witness:

Dated: _____, 2011



Dated: 2/23, 2012

SELLER: City of Wyandotte

By: _____
Its: _____
By: _____
Its: _____

PURCHASER:



PURCHASER'S RECEIPT OF ACCEPTED OFFER

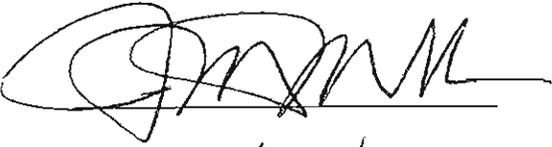
The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____

_____ L. S
Purchaser

ADDENDUM TO PURCHASE AGREEMENT
FOR PROPERTY KNOWN AS 641 VINEWOOD_
Wyandotte, Michigan

- DD 15. The Purchaser acknowledges that The City of Wyandotte (Seller) has provided the Purchaser a "Fair Housing and Equal Opportunity for All" pamphlet issued by the U.S. Department of Housing and Urban Development (HUD).
- DD 16. The Purchaser does hereby grant permission to the City of Wyandotte to use his/her photo and name in any lawful publication for the promotion of the City's Neighborhood Stabilization Program or any other approved City programs by signing photo release labeled Attachment A."
- DD 17. Household includes all persons residing at the current residence or persons living at the current residence during the past twelve (12) months. Purchaser acknowledges that the number of household members or income has not changed since his/her submission of NSP2 application.
- DD 18. Any proposal submissions exceeding one (1) per household will be disqualified. Purchaser acknowledges that they will have not submitted any other proposals for the same NSP2 home.
- DD 19. Purchaser will be responsible for title premium and recording fees, which will be deducted at time of closing.
- DD 20. This Agreement is contingent upon the approval of the Wyandotte City Council.
- DD 21. Purchaser will cooperate with the seller to provide seller access to Purchaser's monthly utility bills for the next five (5) years.



Dated: 2/23/12

PURCHASER:



SELLER: The City of Wyandotte

By: _____

Its: _____

By: _____

Its: _____

Dated: _____

Attachment "A"

Photo Release Form

I hereby grant the City of Wyandotte, its successors and those acting under its authority permission to use the likeness and name of my family and myself in a photograph in any and all of its publications, including website entries, without payment or any other consideration.

I understand and agree that these materials will become the property of the City of Wyandotte and will not be returned.

I hereby irrevocably authorize City of Wyandotte to edit, alter, copy, exhibit, publish or distribute this photo for purposes of publicizing the City of Wyandotte's programs or for any other lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein likeness of my family or myself appears.

Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph.

I hereby hold harmless and release and forever discharge the City of Wyandotte, its successors and those acting under its authority from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization.

I am 18 years of age and am competent to contract in my own name and in the names of my family members which are not competent. I have read this release before signing below and I fully understand the contents, meaning, and impact of this release.

Dayna Demyanovitch 2-23-12
(Applicant's Signature) (Date)
DAYNA DEMYANOVICH
(Printed Name) (Date)

(Co-Applicant's Signature) (Date)
(Printed Name) (Date)

If the person signing is under age 18, there must be consent by a parent or guardian, as follows:
I hereby certify that I am the parent or guardian of _____, named above,
and do hereby give my consent without reservation to the foregoing on behalf of this person.

(Parent/Guardian's Signature) (Date)
(Printed Name)



Fifth Third Bank

Working Hard To Be The Only Bank You'll Ever Need!

December 21, 2011

Dayna Demyanovich

Dear Ms. Demyanovich

Congratulations!! You have been Pre-Approved for an FHA fixed rate mortgage. This is based off of a sales price of 60,000. This conditional approval is subject to the following items:

1. Subject to a satisfactory appraisal (5/3 will order)
2. Subject to a satisfactory employment verification (5/3 will order)
3. Subject to satisfactory title insurance.
4. Please provide a fully executed purchase agreement
5. This Pre-Approval expires on 03/01/2012.

If you have any questions in reference to this approval, please feel free to call me at (734-782-0358).

Sincerely,

Jeri Richards

Mortgage Loan Officer

Fifth Third Mortgage

Tel. 734-782-0358

Fax 877-504-4459

28725 Telegraph
Flat Rock, Mi 48134
NMLS# 604004

Fifth Third and Fifth Third Bank are registered service marks of Fifth Third Bancorp. Member FDIC. Upon qualification. The information contained is intended for the sale and exclusive use of the business entities to which it was distributed and is subject to change without notice.



HOMEOWNERSHIP EDUCATION

*Certificate of Achievement Certifying Completion of the Eight Hour
Homebuyer Education for the MSHDA NSP Program*

Dayna Demyanovich



Lighthouse Community Development
HUD Approved Housing Counseling Agency

A handwritten signature in black ink, appearing to read "David Everett".

David Everett

MSHDA Certified Housing Counselor

Date

January 11, 2012

** Certificate is good for one year from the date listed above. **



PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding Lottery Drawing – NSP2 Homes File #4572 is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that Council accepts the offer from Robert Toby, 2404 12th Street, Wyandotte for the purchase of the City owned property at 257 Walnut in the amount of \$115,000.00 including a homebuyer subsidy of approximately \$66,000 for a final mortgage of \$49,000; AND

BE IF RESOLVED that Council accepts the offer from Dayna Demyanovich, 15676 Golfview Ct., Riverview, for the purchase of the City owned property at 641 Vinewood in the amount of \$74,000.00 including a homebuyer subsidy of approximately \$14,000 for a final mortgage of \$60,000; AND

BE IT RESOLVED that the Department of Legal Affairs, William R. Look, is hereby directed to prepare and sign the necessary sales documents and the Mayor and City Clerk be authorized to execute the Purchase Agreement and Deeds; AND

BE IT RESOLVED that Council approves the advertisement of 247 Walnut, 643 Vinewood, 645 Vinewood and 647 Vinewood with no required minimum credit score in accordance with the adopted Sales Policy for the NSP2 Homes.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

February 22, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The contract with Waste Management (WM) provides the City an option to provide subscription yard waste collection rather than having WM provide the service. This is an annual election of the City.

Attached is a summary of the proposal for the Department of Public Service (DPS) to perform the subscription service at \$54.25 per season rather than \$74.16 per season with WM. The fees to provide this service will be provided from the subscribers of the service.

I recommend the city provide this service. The service will be reevaluated next year.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

Reviewed by Todd A. Drysdale, City Administrator *T. Drysdale*

Attachment

cc: Gary Ellison, Superintendent, Department of Public Service
Dave Rothermal, Sanitation Supervisor, Department of Public Service
Mike Griffin, District Management, WM
Patrick Greve, Municipal Relations, WM

SUBSCRIPTION CURBSIDE YARD WASTE COLLECTION

Description of Service – Department of Public Service (DPS)

The City's DPS offered curbside yard waste to residents for a subscription fee of \$46.00/season in 2011. There were 598 Subscription Customers.

The City has the option to provide this service or have Waste Management (WM) provide the service.

Interested parties will pay the subscription fee directly to the successful Contractor. The Contractor shall invoice customers for each year of service. The Contractor shall provide two (2) stickers at Contractor's cost for the subscribers to place on their designated yard waste containers. The City also sells reusable mesh bags which may be used by subscribers to place yard waste. The Contractor shall offer an enrollment period from starting March 1st of each year. Also, new residents may apply upon moving into the City outside of the enrollment period.

For 2012, the Contractor shall provide weekly service for the period of April 16th through December 7th or 34 weeks.

Residents will be required to place grass and leaves in reusable mesh bags or approved containers at the curbside. Approved containers shall be clearly marked "Yard Waste Only".

Contractor will be responsible to collect and dispose of all compostables at DPS Drop-Off Recycling Center. The City will be responsible for payment of any Compost Disposal Fee.

On a monthly basis the Contractor will be required to provide, to the City, a documented and detailed account, of all materials collected.

WM Cost for seven (7) year Contract Period

2011 @ \$72.00/season

2012 @ \$74.16/season

2013 @ \$76.38/season

2014 @ \$78.68/season

2015 @ \$81.04/season

2016 @ \$83.47/season

2017 @ \$85.97/season

DPS Cost

2011 @ \$46.00/season

Proposed 2012 @ \$54.25/season

DPS 2011

COST

Equipment.....	\$19,183.35
Utilized standard equipment rates for hours equipment utilized. Equipment Rates includes depreciation, overhead, all maintenance, field repairs, fuel. (\$2,825.46) , lubricants, tires and other costs incidental to operate. DPS used regular trucks and dump trucks prior to having the dump trailer.	
Supplies.....	\$ 1,157.09
Two (2) stickers pcr customer, printing, envelopes, and mailing	
Wages.....	\$10,942.11
1,290.25 Seasonal hours worked and 15 full-time employee hours worked. Fringes (FICA, works comp, unemployment for seasonals).	
 Total Cost 2011 Yard Waste Season.....	 \$31,282.55

INCOME

\$25,035.44 with 598 Subscribers. The average seasonal subscriber was \$41.87 and our rate for the entire season was \$46.00. The average subscriber cost is understated as we did not have the maximum number of customers for the entire season. Due to the fact that we prorated the customer's fees based on number of weeks of service, we lost \$6,247.11. We anticipate making this amount up in future years with rate adjustments.

DPS 2012

COST

Estimate Cost (Equipment, Supplies, Wages)	\$31,500.00
1/6 (\$6,247.11) 2011 Shortfall	\$ 1,041.19
(Balance in years 2013-2017 for length of WM Contract)	
Total	\$32,541.19

INCOME

Estimate 600 Subscribers @ \$54.25/season	\$32,550.00
(\$1.60/week)	

SUMMARY

Plan on an annual fee of \$54.25/season (\$1.60/week)

- Advantages:
1. Lower the cost to subscribers from \$74.16/season via WM to \$54.25/season via DPS.
 2. Yard Waste Collection would be provided on same day as Trash Collection.

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer dated February 22, 2012, regarding the Subscription Curbside Yard Waste is hereby received and placed on file; AND

BE IT FURTHER RESOVLED that Council hereby approves the Department of Public Service to provide Subscription Yard Waste Collection for the 2012 Season at a cost of \$54.25; AND

BE IT RESOLVED that the Engineering Department will place a notice on cable of the open enrollment.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

February 22, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members

The Riverview Land Preserve has opened a free Electronics Collection Center at their location 20863 Grange, Riverview, Michigan for all Wayne County residents, schools and small businesses (10 employees or less). The hours for delivery are Monday thru Friday from 7:00 a.m. to 4:00 p.m., Saturday from 7:00 a.m. to 11:30 a.m. and closed Sundays and Holidays. For questions or further information you can call 734-281-4263 or visit www.riverviewlandpreserve.com. Please see the attached flyer.

Very truly yours,

A handwritten signature in blue ink that reads "Mark A. Kowalewski".

Mark A. Kowalewski
City Engineer

MAK:kr

Attachment

Riverview Electronics Collection Center

**Free of
Charge**

Location:

Riverview Land
Preserve

20863 Grange
Riverview, MI 48193

Delivery Hours:

Monday thru Friday
7:00 am - 4:00 pm

Saturday
7:00 am - 11:30 am

Closed
Sundays & Holidays

For any questions
or further
information, please
call:

734-281-4263

or visit

www.riverviewlandpreserve.com

**Open to all Wayne County residents, schools and
small businesses (10 employees or less)**

Acceptable Materials



Computer, Laptop, Monitor,
Computer and Laptop Accessories.



Networking Equipment, Copier, Printer,
Fax, Scanner, Cash Register, Typewriter



Television, DVD/VCR Player, Cable Box,
Cell phone/ Telephone



Stereo, MP3 Player, iPod,
Video Game Console

How to drop off electronics:

Take King Road to Grange Road north until it ends at the facility. Enter the facility gate and continue on the paved road to the east side of the blue building. There is a white semi-trailer with a collection basket placed at the rear door. Place acceptable materials into the basket or, if they don't fit or are too heavy, on the pavement next to the basket. Our staff will sort and package the material for shipment to the electronics recycler. Please take care not to break glass on monitors and televisions.

What happens to data that may be stored in the computer?

Don't worry, all data is removed prior to reuse or recycling. The computer recycler uses government approved data erasure software, which incorporates data wiping, destruction, erasing and shredding procedures.

What happens to collected electronics materials?

About 60% of electronics can be either reused as is or refurbished for reuse. The remaining 40% contain valuable parts and raw materials that are used or recycled into other manufactured items. No materials are shipped out of country for processing.

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer regarding the Riverview Land Preserve Electronics Collection Center is hereby received and placed on file; AND

BE IT FUTHER RESOVLED that a notice be placed on the City's Website.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

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Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

February 22, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

In response to the Public Hearing for CDBG 2012-2013, held on February 13, 2012, the undersigned recommend the projects be approved as presented. For clarification, Census Tract 5806 Block Group 2 has the boundaries of Eureka to Oak Street and 9th Street to 15th Street; also Oak Street to Poplar Street and 9th Street to 10th Street. The streets being repaired within this census tract are as follow:

- Electric from Oak to Pope John Paul II
- Elm Street from 12th to 15th Street
- 9th Street from Oak to Eureka

The streets mentioned during the public hearing, 4th Street – St. Johns to Emmons and 4th Street – Goddard to Bondie, are not located in an income qualified area. The application was due to Wayne County on February 28, 2012, and submitted by the undersigned.

Very truly yours,

Mark A. Kowalewski
City Engineer

MAK:kr

Reviewed by Todd A. Drysdale, City Administrator

PROPOSED RESOLUTION

RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the 2012-2013 CDBG program is hereby received and placed on file;

AND BE IT FURTHER RESOLVED that the City Engineer is authorized to sign CDBG Application.

OFFICIALS

William R. Griggs
CITY CLERK

CITY TREASURER
Andrew A. Swiecki

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

PLANNING COMMISSION

February 27, 2012

The Honorable Mayor Joseph R. Peterson
And City Council
City Hall
Wyandotte, Michigan

RE: Phase II Final Site Plan for the Proposed Development
Located at 2070 Biddle Avenue, between Ford Avenue and Spruce

Dear Mayor Peterson and City Council Members:

Attached is the Resolution duly adopted by the Planning Commission at a regular meeting held on February 16, 2012, with regards to the Phase II Final Site Plan Approval for project known at 2070 Biddle Avenue between Ford Avenue and Spruce. In the Resolution, the Commission approved the plan provided additional plants are added to the hedge along Biddle Avenue. The Developer has revised the landscape plan to include this and Mr. Leman has reviewed and approved same.

Should you have any questions, please do not hesitate to contact the undersigned.

Very truly yours,

Elizabeth A. Krimmel

Elizabeth A. Krimmel, Chairperson
PLANNING COMMISSION

EAK:kr

Attachments

cc: Mark A. Kowalewski, City Engineer

RESOLUTION
PLANNING COMMISSION
FEBRUARY 16, 2012

RE: Proposed Resolution for the "MJC Templin" Stage II site plan for the MJC Templin Project on Biddle Avenue between Ford Avenue and Spruce

WHEREAS, on February 16, 2012, the Planning Commission of the City of Wyandotte, after holding a Public Hearing on January 19, 2012, with proper notice, adopted a resolution recommending to the City Council that the Preliminary Plan for "MJC Templin," for medical/professional building at 2070 Biddle Avenue, be accepted and approved subject to the Plan being revised in accordance with certain findings specified in the resolution; and

WHEREAS, the Final Site Plan consists of following plans; Landscape Plan dated 06/07/10, Site Layout Plan dated 03/19/10; and

WHEREAS, the Planning Commission hereby determines that except as noted below, the Stage II Final Site Plan generally complies with the resolution adopted by the Commission on January 19, 2012, and the requirements set forth in the Zoning Ordinance, Section 1655, and that said Plan is subject to the applicable terms and conditions set forth therein;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, to recommend to the City Council that the Stage II Final Site Plan for "MJC Templin" medical/professional building at 2070 Biddle Avenue be accepted and approved subject to the following information being provided to and approved by the City Engineer prior to submittal to the City Council for Final Site Plan Approval.

1. Parking requirements per the Zoning Ordinance for professional offices of doctors, dentist, veterinaries or similar professions, out-patient clinics require one (1) parking space for each fifty (50) square feet of usable floor area in waiting rooms and one (1) parking spaces for each examining room, dentist chair or similar use area and one (1) parking space for each two (2) employees. (Approval by the City Engineer.)
2. Revised landscape plan to add additional plants to complete the hedge along Biddle Avenue.

The resolution was offered by COMMISSIONER SCHULTZ

Supported by COMMISSIONER DURAN

YES: DURAN, EBERTS, HOVIS, KRIMMEL, LUPO, PARKER, SCHULTZ

NO: NONE

ABSENT: TAVERNIER

CITY COUNCIL
RESOLUTION

RESOLUTION by Council member _____

RESOLVED by the City Council that:

WHEREAS, the Final Site Plan consists of 2 sheets as prepared by Land Development Consulting Services, Inc.;
AND

WHEREAS on February 16, 2012, at a Regular Meeting of Planning Commission, the Commission determined that the Final Site Plan reflects and adheres to those use patterns as approved in the Preliminary Plan and that the Final Site Plan complies with the requirements set forth in the City of Wyandotte's Zoning Ordinance, Section 2000 and that said Plan is subject to the terms and conditions set forth therein; AND

WHEREAS on February 16, 2012, at a Regular Meeting of Planning Commission the Commission resolved to recommend to the City Council that the Final Site Plan be accepted and approved subject to certain conditions and minor revision be made; AND

WHEREAS the following conditions still remain:

Parking requirements per the Zoning Ordinance for professional offices of doctors, dentist, veterinaries or similar professions, out-patient clinics require one (1) parking space for each fifty (50) square feet of usable floor area in waiting rooms and one (1) parking spaces for each examining room, dentist chair or similar use area and one (1) parking space for each two (2) employees. (Approval by the City Engineer.)

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYANDOTTE that the City Council has previously approved the Preliminary site plan and now concurs with the resolution of the Planning Commission determining that the Final Site Plan is in compliance with the requirements set forth in the Zoning Ordinance Section 2000 and that said Plan are subject to the terms and conditions set forth therein

BE IT FURTHER RESOLVED that the Final Site Plan is accepted and approved subject to the conditions therein.

I move the adoption of the foregoing preamble and resolution.

MOTION BY COUNCILPERSON _____

SUPPORTED BY COUNCILPERSON _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	BROWNING	_____
_____	DESANA	_____
_____	FRICKE	_____
_____	GALESKI	_____
_____	SABUDA	_____
_____	STEC	_____
	Members Absent _____	

LOOK, MAKOWSKI AND LOOK
PROFESSIONAL CORPORATION
ATTORNEYS AND COUNSELORS AT LAW
2241 OAK STREET
WYANDOTTE, MICHIGAN 48192



WILLIAM R. LOOK
STEVEN R. MAKOWSKI

(734) 285-6500
FAX (734) 285-4160

RICHARD W. LOOK
(1912 - 1993)

March 1, 2012

To: Honorable Mayor and City Council

From: Department of Legal Affairs

Re: Proposed Sewer Use Ordinance

Dear Mayor and City Council:

Enclosed is a proposed ordinance for first reading which updates the city's Sewer Use Ordinance to be consistent with the newly amended Wayne County Ordinance.

Respectfully submitted,
Department of Legal Affairs
LOOK, MAKOWSKI and LOOK, P.C.

William R. Look

WRL:mag

cc: Mark A. Kowalewski

PROPOSED RESOLUTION

RESOLVED BY THE CITY COUNCIL that a hearing was held on 5th day of March 2012, where all parties were given an opportunity to show cause, if any they had, why the building at 302 Goddard, Wyandotte should not be demolished, removed or otherwise made safe, and

BE IT FURTHER RESOLVED that the Council considered all reports and recommendation of the Hearing Officer and the City Engineer's Office and all other facts and considerations were brought to their attention at said hearing and made part of the hearing file; AND

BE IT RESOLVED that the City Council hereby directs that said buildings located at 302 Goddard, Wyandotte should be DEMOLISHED and that the cost be assessed against the property in question as a lien. Be it further resolved that the parties of interest shall be forwarded a copy of this resolution forthwith so that they may appeal this decision to the Circuit Court within twenty-one (21) days of the date of this resolution if they so desire.

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

December 20, 2010

CERTIFIED MAIL
FIRST CLASS MAIL

Stillman Law Office
Michael R. Stillman (P42765)
7091 Orchard Lake Road, Suite 270
West Bloomfield, MI 48322-3651

Wayne County Treasurer
Forfeiture Division
ATT: Felecia A. Tyler
400 Monroe, Suite 500
Detroit, MI 48226

William S. Wery
302 Goddard
Wyandotte, MI 48192

RE: 302 Goddard
Wyandotte, Michigan

To Whom It May Concern:

A complaint had been received by the City of Wyandotte Department of Engineering and Building regarding the condition of the referenced property. A site inspection was performed June 1, 2009, and re-inspected December 15, 2010, which revealed that there are violations of the City of Wyandotte Property Maintenance Code as noted on the attached Property Maintenance Checklist.

A check of the records at the Wyandotte Department of Municipal Services shows low electric and water utilities since July of 2008. The structure appears to have been vacant for over six (6) months.

Due to the lack of maintenance of the property at 302 Goddard Street as noted by the attached violations, and the lack of occupancy, the undersigned deems the structures to be unsafe and dangerous.

Please be advised of the following from the City of Wyandotte Property Maintenance Code:

Section PM-110 Demolition:

PM-110.1 General: The code official shall order the owner of any premises upon which is located any structure, which in the code official's judgment is so old, dilapidated or has become so out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human

habitation or occupancy, and such that it is unreasonable to repair the structure, to raze and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary or to raze and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, to raze and remove such structure.

Section PM-202.0 General Definitions:

Dangerous Buildings: A building or structure that has 1 or more of the following defects or is in 1 or more of the following conditions:

- A. The building or structure is damaged by fire, wind, or flood, or is dilapidated or deteriorated and becomes an attractive nuisance to children who might play in the building or structure to their danger, or becomes a harbor for vagrants, criminals, or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful or immoral act.
- B. A building or structure remains unoccupied for a period of 180 consecutive days or longer, and is not listed as being available for sale, lease, or rent with a real estate broker licensed under Article 25 of the occupational code, Act. No. 299 of the Public Acts of 1980, being sections 339.2501 to 339.2515 of the Michigan Compiled Laws. For purposes of this subdivision, "building or structure" includes, but is not limited to, a commercial building or structure. This subdivision does not apply to either of the following:
 - (i) A building or structure as to which the owner or agent does both of the following:
 - (a) Notifies a local law enforcement agency in whose jurisdiction the building or structure is located that the building or structure will remain unoccupied for a period of 180 consecutive days. The notice shall be given to the local law enforcement agency by the owner or agent not more than 30 days after the building or structure becomes unoccupied.
 - (b) Maintains the exterior of the building or structure and adjoining grounds in accordance with the BOCA National Property Maintenance Code 1990 and amendments adopted by the City of Wyandotte.
 - (ii) A secondary dwelling of the owner that is regularly unoccupied for a period of 180 days or longer each year, if the owner notifies a local law enforcement agency in whose jurisdiction the dwelling is located that the dwelling will remain unoccupied for a period of 180 consecutive days or more each year. An owner who has given the notice prescribed by this sub paragraph shall notify the law enforcement agency not more than 30 days after the dwelling no longer qualifies for this exception. As used in this sub paragraph "secondary dwelling" means a dwelling such as a vacation home, hunting cabin, or summer home, that is occupied by the owner or a member of the owner's family during part of a year.

302 Goddard
December 20, 2010

Page 3 of 3

You are hereby directed to correct the noted violations, maintain the exterior of the property, occupy and/or list the structure with a real estate broker in accordance with Section PM-202.0 referenced above. Should you elect to rent or sell this property, an Upon Sale or Rental Inspection is required according to the City of Wyandotte Code of Ordinances Sec. 19-5 and 31.1-11. The inspection and fee can be arranged and paid for at City Hall in the Department of Engineering and Building.

Failure to correct the cited violations, maintain and occupy the structure by March 15, 2011, will result in this Department proceeding with Section PM-107.3 Disregard of notice, of the Property Maintenance Code, at which time a hearing date will be set to determine whether or not the structures should be demolished, and tickets will be issued as per Section PM-106.0 Violations. You also have the right to seek modification or withdrawal of this notice by requesting a Show Cause Hearing.

Thank you for your cooperation in this matter and for the effort in correcting some of the violations. If you have any questions regarding this matter, please feel free to contact the undersigned at (734) 324-4569, or by email at cmarcoux@wyan.org.

Very truly yours,



Claude Marcoux
Building Inspector

ATTACHMENT

Cc: Officer Calhoun
Address File
Time File: March 15, 2011

WO# WF0458788

The City Of Wyandotte
 CODE REQUIREMENTS
 PROPERTY MAINTENANCE CHECK LIST

Address 302 GODDARD
 Inspected By [Signature]

Date 5/19/09
 Time 11 AM

Permit Required Work Order No. 402544 / 458788

The following code calls were taken from City of Wyandotte Property Maintenance Code (PM), Zoning Ordinance (ZO) and Code of Ordinances (CO)

Location	Approved	Code Calls
Exterior	1. <input type="checkbox"/> Foundation requires tuckpoint/paint	PM 304.5 PM 304.6
	2. <input type="checkbox"/> Siding requires replace/repair/paint/permit required	PM 304.2/304.6
	3. <input checked="" type="checkbox"/> Windows require repair/replace/paint/ <u>screens</u> /reglaze/replace glass/Storms/ permit required	PM 304.14/304.15
	4. <input checked="" type="checkbox"/> Doors require <u>repair</u> /replace/paint/ <u>screen</u> /jamb, <u>Front</u> /Side/Rear	PM 304.16
	5. <input checked="" type="checkbox"/> Fascia, soffit, overhang requires <u>repair</u> /replace/paint	PM 304.2/304.8/304.9
	6. <input checked="" type="checkbox"/> Gutters/conductors require <u>repair</u> /replace/paint	PM 304.2 PM 508.1
	7. <input type="checkbox"/> Roof requires repair/replace/ permit required	PM 304.7
	8. <input type="checkbox"/> Snow covered-inspection could not be made *	
	9. <input checked="" type="checkbox"/> Front porch requires repair/replace/paint/ <u>handrail</u> /guardrail/stairs/Tuckpoint/permit required	PM 304.10/PM 304.11
	10. <input type="checkbox"/> Rear porch requires repair/replace/paint/handrail/guardrail/stairs/Tuckpoint/permit required	PM 304.10/PM 304.11
	11. <input type="checkbox"/> Brick walls require tuckpoint	PM 304.1/304.4/304.6
	12. <input type="checkbox"/> Awnings shall be maintained/panted/repared	PM 304.9
	13. <input type="checkbox"/> Remove double keyed deadbolt on door. Front/Side/Rear	PM 702.11
	14. <input type="checkbox"/> Disconnect roof downspouts on house - extend minimum of 5 feet	CO-38.1
	15. <input type="checkbox"/> Address Required	PM 304.3
	16. <input type="checkbox"/> Pool; permit # _____, date approved _____, other _____	
Garage	17. <input type="checkbox"/> Siding requires repair/replace/paint/permit required	PM 304.2 PM 304.6
	18. <input type="checkbox"/> Roof requires repair/replace/permit required	PM 304.7
	19. <input type="checkbox"/> Snow covered-inspection could not be made *	
	20. <input type="checkbox"/> Window requires repair/replace/paint/reglaze/permit required	PM 304.14 PM 304.15
	21. <input type="checkbox"/> Service/overhead door requires repair/replace/paint	PM 304.16 PM 304.2
	22. <input type="checkbox"/> Garage/shed requires ratwall/proper location on lot/permit required	PM 303.5/303.7/ZO 1803
	23. <input type="checkbox"/> Floor requires repair	PM 303.3/303.7
	24. <input type="checkbox"/>	
Premises	25. <input type="checkbox"/> Required to be free from rubbish or garbage	PM 306.1
	26. <input type="checkbox"/> Requires approved rubbish containers	PM 306.2
	27. <input type="checkbox"/> Requires positive lot drainage	PM 303.2
	28. <input type="checkbox"/> Requires insect and rat control	PM 303.5 PM 307.1
	29. <input type="checkbox"/> Pave, repair, or replace concrete driveway/approach/snow covered*/permit required	PM 303.3
	30. <input type="checkbox"/> Replace City sidewalk _____ squares/snow covered*/permit required	PM 303.3
	31. <input type="checkbox"/> Off street parking required to be paved - Add _____ spaces/ permit required (to be provided in side or rear yard)	ZO 1804/CO 3546
	32. <input type="checkbox"/> Repair or replace rear walk/approach walk/side/snow covered*	PM 303.3
	33. <input type="checkbox"/> Requires prevention of weeds	PM 303.4
	34. <input type="checkbox"/> Wood storage - 18" off ground	CO 14.9
	35. <input type="checkbox"/> Fence requires removal/replace/repair	PM 303.7
	36. <input type="checkbox"/> FRONT YARD FENCES MUST BE REMOVED BEFORE A CERTIFICATE OF APPROVAL OR CERTIFICATE OF COMPLIANCE IS ISSUED	ZO 1900.7.6

OTHER Repair back of front HAY ARE MISSING

PRESENT: Lou Parker, Hearing Officer
Gregory J. Mayhew, Assistant City Engineer
Claude Marcoux, Building Inspector
Peggy Green, Secretary

The Hearing was called to order at 9:30 a.m. by Lou Parker, Hearing Officer.

Mr. Parker indicated that this hearing is regarding the condition of the property at 302 Goddard. Mr. Parker indicated that there was no one present regarding this hearing.

Mr. Marcoux indicated that the Law Office of Michael R. Stillman had left a message on his voice mail, about or around April 5th. Mr. Marcoux called them back twice and left messages, but no one ever contacted him.

Mr. Parker indicated that they must have received the notices that were sent. Mr. Parker further asked if there was any discussion on the condition of the home left on the message.

Mr. Marcoux indicated that he never spoke with anyone.

Mr. Mayhew asked if there was confirmation that the notices were received.

Mr. Marcoux indicated that the letter dated April 5, 2011, regarding the condition of the property was received by Stillman Law Office on April 6, 2011 and Wayne County Treasurer on April 6, 2011.

Mr. Marcoux further indicated that notice dated April 20, 2011, regarding the date for the Show Cause Hearing was received by Wayne County Treasurer on April 21, 2011, and Michael R. Stillman received the notice on April 21, 2011.

Mr. Parker indicated that there are property maintenance issues on the property and the property is vacant.

Mr. Mayhew indicated that the utilities have been off since July of 2008. Mr. Mayhew further indicated that the property is not being maintained.

Mr. Marcoux indicated that property maintenance letters have been sent out for over a year, but nothing has been done to correct the violations cited. Mr. Marcoux indicated that a title search was performed and made part of this hearing.

Mr. Parker indicated that the responsible owners of this property will have 60 days to get an upon sale inspection and secure the proper permits to correct the cited violations. Mr. Parker further indicated that if the inspection and cited repairs are not completed the Show Cause Hearing would be reconvened on July 20, 2011 at 8:30 a.m.

Contact Information:

Stillman Law Office
Michael R. Stillman
7091 Orchard Lake Road, Suite 270
West Bloomfield, MI 48322-3651

Wayne County Treasurer
Forfeiture Division
Attn: Felecia a. Tyler
400 Monroe, Suite 500
Detroit, MI 48226

PRESENT: Lou Parker, Hearing Officer
Gregory J. Mayhew, Assistant City Engineer
Claude Marcoux, Building Inspector
Peggy Green, Secretary

The Hearing was called to order at 9:15 a.m. by Greg Mayhew, Assistant City Engineer.

Mr. Mayhew stated that as of July 19, 2011, there has been no change or improvement to the property.

Mr. Parker asked if there had been any responses to the letters that were sent out. Mr. Mayhew replied that there is a signed receipt from Wayne County Treasurer but that is all.

Mr. Parker recommended that citations will be issued to all interested parties and failure to comply with the order will result in the property being order to be demolished. Mr. Mayhew agreed.

If the parties fail to respond by September 20, 2011, this Show Cause Hearing will be reconvened to determine if the dwelling should be demolished.

Contact Information:

Stillman Law Office
Michael R. Stillman
7091 Orchard Lake Road, Suite 270
West Bloomfield, MI 48322-3651

Wayne County Treasurer
Forfeiture Division
Attn: Felecia a. Tyler
400 Monroe, Suite 500400 Monroe, Suite 500
Detroit, MI 48226

William s. Wery
302 Goddard
Wyandotte, MI 48192

TIME FILE: 9-20-11

PRESENT: Lou Parker, Hearing Officer
Mark A. Kowalewski, City Engineer
Gregory J. Mayhew, Assistant City Engineer
Claude Marcoux, Building Inspector
Kelly Roberts, Secretary

The Hearing was called to order at 8:30 a.m. by Mark Kowalewski, City Engineer.

The file was reviewed to make sure all interested parties were notified.

Mr. Mayhew indicated that no notice was sent to Stillman Law Office. Mr. Mayhew reviewed the title work and the Stillman Law Office was not an owner of interest.

Mr. Marcoux indicated that he received a voice message from Stillman Law Office; he called them back and left a message, but he never talked to anyone.

Mr. Kowalewski asked Mr. Marcoux how he got the information about Stillman Law Office being involved.

Mr. Marcoux indicated that he thought there was a posting on the front door with Stillman Law Office information. Mr. Marcoux did not know who Stillman Law Office represented.

Mr. Parker reviewed the title work on the property.

Mr. Marcoux indicated that the property is in a state of disrepair and it looks like the owner has just walked away from the property.

Mr. Mayhew indicated that notices were sent to all interested parties. The notice to the last property owner of record, Mr. Wery, the Delaware Corporation, and the Homeowners Loan Corporation, were returned unclaimed.

Mr. Parker indicated that nothing has been done on the property. That the utilities have been off since 2008 and the inside must be in bad shape with no utilities for three (3) years. Mr. Parker is concerned about vagrants getting into the property and causing problems. Mr. Parker indicated that the property should be demolished and a letter should be sent to City Council for a public hearing.

Mr. Kowalewski reviewed the Property Maintenance Ordinance which indicated that Mr. Parker, as the Hearing Officer needs to give a 30 day notice to have the property demolished.

Mr. Parker indicated that the property owners were given until September 20, 2011, to correct the violations or demolish the property and nothing has been done. Mr. Parker does not see any reasons to prolong this issue.

Mr. Kowalewski reviewed all the notices sent with the Ordinance. Mr. Kowalewski indicated that the notices did not indicate that the property is ordered to be demolished.

Mr. Parker indicated that he is ordering the property demolished by February 6, 2012 and if the property is not demolished this matter will be referred to the City Council for the required public hearing.

Mr. Kowalewski indicated that all interested parties will be notified including Stillman Law Office that the Hearing Office has ordered demolition of the property at 302 Goddard, Wyandotte, by February 6, 2012.

The hearing was adjourned at 8:45 a.m.

Contact Information:

William S. Wery	William S. Wery
Bobbie S. Wery	302 Goddard
302 Goddard	Wyandotte, MI 48192
Wyandotte, MI 48192	
RE: 302 Goddard	

Homeowners Loan Corporation
4501 Circle 75 Parkway, Suite D4100
Atlanta, GA 30339
RE: 302 Goddard

Midland Funding LLC
Assignee of Bank of America
c/o Michael K. Stillman (P42765)
7091 Orchard Lake Road, Suite 270
West Bloomfield, MI 48322
RE: 302 Goddard

Deers Settlement Services
5555 Glenridge Connector, Ste. 200
Atlanta, GA 30342
RE: 302 Goddard

Delaware Corporation
4501 Circle 75 Parkway, Suite D4100
Atlanta, GA 30339
RE: 302 Goddard

MERS
P.O. Box 2026
Flint, MI 48501-2026
RE: 302 Goddard

Wayne County Treasurer
Forfeiture Division
400 Monroe, Suite 500
Detroit, MI 48226
RE: 302 Goddard

Stillman Law Office
Michael R. Stillman
7091 Orchard Lake Road, Suite 270
West Bloomfield, MI 48322-3651

TIME FILE: 02/06/12

William S. Wery
Bobbie S. Wery
302 Goddard
Wyandotte, MI 48192

William S. Wery
302 Goddard
Wyandotte, MI 48192

Homeowners Loan Corporation
4501 Circle 75 Parkway, Suite D4100
Atlanta, GA 30339

Midland Funding LLC
Assignee of Bank of America
c/o Michael K. Stillman (P42765)
7091 Orchard Lake Road, Suite 270
West Bloomfield, MI 48322

Dorr Settlement Services
5555 Glenridge Connector, Ste. 200
Atlanta, GA 30342

Delaware Corporation
4501 Circle 75 Parkway, Suite D4100
Atlanta, GA 30339

MERS
P.O. Box 2026
Flint, MI 48501-2026

Wayne County Treasurer
Forfeiture Division
400 Monroe, Suite 500
Detroit, MI 48226

Stillman Law Office
Michael R. Stillman
7091 Orchard Lake Road, Suite 270
West Bloomfield, MI 48322-3651

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swieckl
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

February 14, 2012

RESOLUTION

JOSEPH PETERSON
MAYOR
City of Wyandotte Engineering & Building Department
Hearing Officer
3131 Biddle Avenue
Wyandotte, Michigan 48192

By Councilman Lawrence S. Stec
Supported by Councilman James R. DeSana

RESOLVED by the City Council that WHEREAS hearings have been held in the Office of the Engineer in the Department of Engineering and Building; 3131 Biddle Avenue, Wyandotte, Michigan on May 9, 2011, July 20, 2011 and January 4, 2012, and WHEREAS the property owner, or other interested parties, have been given opportunity to show cause, if any they had, why the dilapidated, dangerous and unsafe dwelling at 302 Goddard has not been repaired or demolished in accordance with the City's Property Maintenance Ordinance as ordered by the Hearing Officer; and whereas the Hearing Officer has filed a report of his findings with this Council; NOW, THEREFORE BE IT RESOLVED, that this Council shall hold a public hearing in accordance with Section PM-107.7 in the Council Chambers of the Wyandotte City Hall, 3131 Biddle Avenue, Wyandotte, on March 5, 2012 at 7:00 p.m., at which time all interested parties shall show cause, if any they have, why the dilapidated, dangerous and unsafe dwelling has not been brought up to code or demolished or why the City should not have the dwelling demolished and removed at 302 Goddard. AND BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec

NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on February 13, 2012.

William R. Griggs
William R. Griggs
City Clerk

CC: All interested parties, City Assessor, City Clerk's file, City Administrator

First Reading

**AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE CODE OF
ORDINANCES OF THE CITY OF WYANDOTTE
BY AMENDING SEC. 38.1-1 ENTITLED
“SEWER USE ORDINANCE ADOPTED”**

THE CITY OF WYANDOTTE ORDAINS:

Sec. 1. Amendment of Sec. 38.1-1 “Sewer Use Ordinance Adopted”

Sec 38.1-1. Sewer Use Ordinance Adopted

The City of Wyandotte hereby adopts, incorporates herein and makes a part of this code, the following articles and sections of the Wayne County Sewer Use Ordinance as amended (Wayne County Enrolled Ordinance No. 2010-682) enacted and published herewith.

- Article I Definitions
- Article II Permit Requirements
- Article III Design and Construction Requirements for Wastewater Transmission Facilities
- Article IV Design and Construction Requirements for Stormwater Facilities
- Article V Discharge of Wastewater into Public Sewers
- Article VI Authority and Duties of Inspectors and Protection of Owners
- Article VII Appeal Procedures
- Article VIII Separability and Repealer Clause and Effective Date
- Appendix A Local Discharge Limitations – Wyandotte Wastewater Treatment Plant

Sec. 2. Savings Clause for Sec. 38.1-2 entitled “Amendments to Sewer Use Ordinance”

In the event there is any conflict in the terms between the amendment as set forth in Section 1 and the current provisions of Sec. 38.1-2, then the terms of Sec. 38.1-2 shall prevail and remain in full force and effect.

Sec. 3. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Sec. 4. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council, and the ordinance or a summary of said Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. A copy of said Adopted Wayne County Sewer Use Ordinance is maintained at the Clerk’s Office

for the City of Wyandotte at 3131 Biddle Avenue, Wyandotte, Michigan and is available to the Public for inspection.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this _____ day of March, 2012.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and WILLIAM R. GRIGGS, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the _____ day of March, 2012.

Dated: March _____, 2012

JOSEPH R. PETERSON, Mayor

WILLIAM R. GRIGGS, City Clerk

First Reading

**AN ORDINANCE ENTITLED
AN ORDINANCE TO AMEND THE
CODE OF ORDINANCES BY AMENDING SEC. 22-14(7)
OF THE MASSAGE ESTABLISHMENT ORDINANCE**

THE CITY OF WYANDOTTE ORDAINS:

Sec.1 Amendment of Sec. 22-14(7) of the Massage Establishment and Out-call Massage Service Ordinance.

Sec. 22-14. Facilities Necessary.

(7) Adequate dressing, locker, and toilet facilities shall be provided for patrons. One (1) dressing room and, if clothing and personal property is not kept with the patron, a separate locker for each patron to be served, which shall be capable of being locked as well as a minimum of one (1) toilet and one (1) wash basin shall be provided. However, if male and female patrons are to be served simultaneously at the establishment, separate massage rooms and separate dressing and toilet facilities shall be provided for male and female patrons.

Sec. 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Sec. 3. Effective Date.

This Ordinance shall take effect fifteen (15) days from the date of its passage by the Wyandotte City Council, and the ordinance or a summary of said Ordinance shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. The summary shall designate the location in the City where a true copy of the Ordinance can be inspected or obtained.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Browning	_____
_____	DeSana	_____
_____	Fricke	_____
_____	Galeski	_____
_____	Sabuda	_____
_____	Stec	_____

Absent: _____

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



JOSEPH R. PETERSON
MAYOR

COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

Reports
+
minutes

Wyandotte, Michigan February 13, 2012

Regular session of the City Council of the City of Wyandotte, the Honorable Mayor Joseph Peterson presiding.

ROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

COMMUNICATIONS MISCELLANEOUS

January 10, 2012

Mayor Peterson City of Wyandotte 3131 Biddle Ave. Wyandotte, Michigan 48192

Mayor Peterson,

Please be advised that I am resigning from the Building Board effective January 17, 2012 due to my retirement from the Wyandotte Fire Department.

Sincerely,
Michael MacDonald, Fire Chief

PERSONS IN THE AUDIENCE

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

February 7, 2012

The Honorable City Council City of Wyandotte
3131 Biddle Avenue
Wyandotte MI 48192

Gentlemen and Madam:

I am writing to request your concurrence in the appointment of Chief Jeffery Carley, 604 Emmons, Wyandotte, to the Building Code Board of Appeals. Chief Carley will fill the vacancy on the Board created by the resignation/retirement of Chief Michael MacDonald. His term will expire April 2013.

Thanking you in advance for your support of this appointment, I remain

Sincerely,

Joseph R. Peterson, Mayor

2012 FEB 14 P 3:33
WYANDOTTE CITY CLERK

To: Honorable Mayor and City Council
From: Department of Legal Affairs and City Engineer
Date: 2/7/2012
Re: Massage Establishment Ordinance

Dear Mayor and City Council:

You have requested the undersigned to review our current massage establishment ordinance. By way of background, the city had an ordinance in place for approximately 50 years and there was a request to update it in 2007. The Michigan Supreme Court has noted that an individual's right to engage in business is subject to the state's authority pursuant to its historic police powers to enact laws that protect the public health, safety, welfare, and morals. *Grocers Dairy Company vs. Department of Agriculture Director*, 377 Mich 71. When the new ordinance that the city currently has was prepared, it was based upon a similar ordinance that was upheld in the case of *Gora vs. City of Ferndale*, 456 Mich 704 (1998) by the Michigan Supreme Court. In addition, we also reviewed the *Publication of Municipal Ordinances* (Matthews). Both the City of Ferndale ordinance and the model ordinance had a provision requiring showers and baths for hygiene reasons.

Since the adoption of this ordinance, it is my understanding after consultation with the clerk's office that one new establishment, Total Health Care, on Biddle Avenue, has opened under the new ordinance with the required shower facilities. Subsequent to the passage of our ordinance, the state law was amended in 2009 regulating massage therapy. This change in the state law now requires licensing for massage therapists through the State of Michigan and not the local municipality. However the state law does not apply to massage establishments and therefore municipal regulation is still allowed in that area.

The current definition for a massage establishment under our ordinance is any establishment engaged in the practice of massage and which has a fixed place of business where the activities defined in the ordinance are conducted. The definition includes a health club, health spa, or any physical fitness club or business that offers massages on occasion or incidental to its principal operation. There may be some establishments that primarily focus upon providing massage services as the main portion of their business and others that may offer massages on occasion or incidental to its other primary operation. Our ordinance does not apply to physicians, surgeons, chiropractors, osteopaths, physical therapists or nurses who are registered under the laws of the State of Michigan while engaged in the personal performance of the duties of their profession. In addition, for barbers and cosmetologists who are licensed under the laws of the State of Michigan while engaged in the personal performance of the duties of their profession are not regulated by the ordinance provided they massage only the neck, face, scalp and hair of the customer for cosmetic or beautifying purposes. This provision is found in other local ordinances that we have reviewed and I would recommend maintaining it in its current form. Because the courts have ruled that a massage establishment is a pervasively regulated industry, it is subject to city inspection.

Apparently there are some entrepreneurs who are offering a massage as an occasional or incidental service to another primary operation. The following are suggestions for the City Council to consider in light of the recent request to eliminate the requirement of a shower and bath due to the cost involved:

1. Eliminate the need for a tub and shower for those massage establishments who only offer a massage as an occasional or incidental service (Example: 30% or less of gross revenues) to another primary operation; or
2. Eliminate the need for a tub and shower for all massage establishments.

I would recommend keeping the other requirements of Sec. 22-14(7) (toilet, dressing room, wash basins). New establishments must comply with the building code and therefore would need to comply with handicap accessibility.

Respectfully submitted,
Department of Legal Affairs, LOOK, MAKOWSKI and LOOK, Professional Corporation
William R. Look
Mark A. Kowalewski, City Engineer

February 8, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

The City has an opportunity to apply for Neighborhood Stabilization Program 3 (NSP3) Funds through Wayne County, EDGE. Wayne County was allotted \$7,839,293 in funding for NSP3. The area that Wayne County has designated in Wyandotte for NSP3 is Ford Avenue north to the City border and the Detroit River to Fort Street. The undersigned is recommending applying for the following three (3) projects:

Project #1: The rehabilitation of the home at 1749 2nd Street. This home was purchased by the City from non-payment of the taxes.

Project #2: Construction of four (4) handicap homes at the former 302 Riverbank, 496 Riverbank, 427 Riverbank and 1093-1099 8th Street. The lot sizes are 50' x 256' on Riverbank and 90' x 102' on 8th Street.

Project #3: Construction of three (3) new single family homes at former 1828 7th Street, 626 Clinton and 1522 10th Street. The City received NSP 1 Funds for the acquisition and demolition of these properties. The end use is required to be for low-to-moderate income.

The homes will be similar in design and amenities to the NSP2 homes currently being built. The homes will include geothermal. These homes will be available to buyers that are below 120% of Area Media Income (AMI).

This program is 100% funded by NSP3. However, the City is not eligible for reimbursement of administrative costs. The City is allowed Activity Delivery Cost reimbursement up to 15% of the cost of the project. Activity Delivery Cost includes soft cost to the project (i.e. architect, utility bills, energy audits and Engineering Department oversight).

These funds must be spent by March of 2014. The Engineering Department will be soliciting groups that support Veterans and Individuals with Disabilities to help market these homes.

This letter is to request your support in this in the NSP3 application to Wayne County.

Very truly yours,
Mark A. Kowalewski, City Engineer

February 8, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

In November, the City accepted an offer from Kelli Wood for the purchase of the NSP1 home at 848 Lincoln in the amount of \$65,000, which at the time, was the appraised value. Ms. Wood's mortgage company will not accept this appraised value. They valued the home at \$53,000. The City has two (2) options:

1. Reject the offer and solicit other offers. The Realtor has informed us that the appraisal from the mortgage company stays with the property for four (4) months. or
2. Amend the purchase price to the \$53,000 and proceed to closing.

National Faith Homebuyers has confirmed that the assistance of \$24,500 is adequate for this buyer to purchase the home. (See attached email.)

The undersigned recommends an Amendment to Contract to Purchase by amending the price to fifty three thousand (\$53,000.00) dollars due to the appraised value. If you concur with the recommendation the attached Resolution will authorize the Mayor and City Clerk to execute the necessary Amendment to the Purchase Agreement.

Very truly yours, Mark A. Kowalewski, City Engineer

February 7, 2012

The Honorable Joseph R. Peterson and City Council
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

The Engineering Department has solicited bids from Pro Excavation, Inc., 21st Century Salvage, Inc., and Homrich Incorporated which were due on January 30, 2012. We asked for bids in three (3) Sections. Please see the attached summary of bids received.

The undersigned recommends accepting the bid from Homrich Incorporated for Section 1, and Section 2 in the total amount of \$69,850.00 to be completed by April 2, 2012; and Section 3 to Pro Excavation in the amount of \$28,600.00 to be completed by March 26, 2012.

Very truly yours,
Mark A. Kowalewski, City Engineer

February 8, 2012

The Honorable Mayor Joseph R. Peterson And City Council
City Hall, Wyandotte, Michigan

RE: 302 Goddard Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

On January 4, 2012, a Show Cause Hearing was held in the Engineering and Building Department regarding the dilapidated, dangerous, and unsafe dwelling at 302 Goddard, Wyandotte, Michigan. Attached are the minutes of the Show Cause Hearings and Property Maintenance letter dated December 20, 2010.

At the hearings it was determined and ordered that the dwelling, due to the described conditions and property maintenance violations, should be demolished. As of today's date, the order has not been complied with.

Therefore in accordance with Section PM-107.6 Filings of findings, the undersigned requests that your Honorable Body set a hearing to show cause why the dwelling should not be demolished in accordance with Section PM-107.7 Council Action, of the Wyandotte Property Maintenance Code.

Very truly yours,

Lou Parker, Hearing Officer

February 8, 2012

The Honorable Mayor Joseph R. Peterson and City Council
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and Council Members:

On February 6, 2012, proposals for File #4568 — Roof Restoration at 81 Chestnut were opened and read out loud. A tabulation of the proposals is as follows:

BIDDER	AMOUNT
LaDuke Roofing 10111 Capital Avenuc Oak Park, MI 48237	\$14,750.00
Schena Roofing 28299 Kehrig Drive Chesterfield, MI 48047	\$18,900.00
Wm. Molnar Roofing 12455 Hale Riverview, MI 48193	\$26,200.00
JD Chandler 31111 Industrial Road Livonia, MI 48150	\$32,490.00

The undersigned recommends acceptance of the proposal from LaDuke Roofing of Oak Park, Michigan in the amount of \$14,750.00 as being the best bid received.

Very truly yours,

Mark A. Kowalewski, City Engineer

Application for rezoning as submitted by the Engineer on behalf of Ghazwan Atto for the property located at 98 Walnut between Biddle and First on the West side of the street.

LATE ITEM

February 13, 2012

The Honorable Mayor Joseph R. Peterson and City Council
City Hall, Wyandotte, Michigan

Dear Mayor Peterson and City Council Members:

It has been brought to my attention that the U. S. Senate is proposing a Surface Transportation Bill S 1813 which is proposing to significantly reduce transportation funds allocated to urban areas. The current law gives local urban communities 62.5% of Surface Transportation Program Funds and 37.5 % to the State of Michigan. This favorable percentage provides us with invaluable aid to undergo projects that better our transportation system and provide a high quality of life for our residents.

However, Bill S 1813 proposes a percentage change to 50% of the funds to go to urban communities and 50% to the State of Michigan. Our community will lose much needed funding, but we also stand to lose funds for our city roads.

I encourage you to support this attached Resolution opposing this bill.

Very truly yours,

Mark A. Kowalewski City Engineer

REPORTS AND MINUTES:

Financial Services Daily Cash Receipts	February 1- February 9, 2012
Municipal Service Commission	January 24, 2012
Beautification Commission Meeting	January 11, 2012
Fire Fighter's Civil Service Commission	December 15, 2011
Fire Fighter's Civil Service Commission	January 12, 2012
Fire Fighter's Civil Service Commission	February 2, 2012

CITIZENS PARTICIPATION

None

RECESSRECONVENINGROLL CALL

Present: Councilpersons Browning, DeSana, Fricke, Galeski, Sabuda, Stec

Absent: None

HEARING

HEARING RELATIVE TO
HEARING SUGGESTIONS OR COMMENTS FOR THE
2012-2013 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
IN THE CITY OF WYANDOTTE

RESOLUTIONS

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the reading of the minutes of the previous meeting be dispensed with and the same stand APPROVED as recorded without objection.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec
Supported by Councilperson James R. DeSana
ROLL ATTACHED

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from Michael MacDonald, Fire Chief dated January 10, 2012 submitting his resignation from the Building Board effective January 17, 2012 is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council accepts said resignation and once again thanks Michael MacDonald for his many years of dedicated service to the City of Wyandotte.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec
Supported by Councilperson James R. DeSana
ROLL ATTACHED

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS with the recommendation of Mayor Peterson as set forth in his communication dated February 7, 2012 to appoint Chief Jeffery Carley, 604 Emmons, Wyandotte to the Building Code Board of Appeals; due to the resignation/retirement of Chief Michael MacDonald, term to expire April 2013.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from the Department of Legal Affairs and City Engineer dated February 7, 2012 relative to the requested amendment to the massage establishment ordinance as set forth in the communication from 3152 Studio, 3152 Biddle Avenue, Wyandotte, Michigan is hereby received and placed on file. AND BE IT FURTHER RESOLVED that provided the Massage Establishment or any other business that offers massage maintain a licensed massage therapists from the State of Michigan and pays the \$500.00 per year license fee to the City Clerk's Office; and all other provisions of the ordinance including building codes are adhered to; the provision of tubs and showers shall be removed from the existing ordinance.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from the City Engineer regarding the Neighborhood Stabilization Program 3 (NSP3) Funds is hereby received and placed on file: AND BE IT FURTHER RESOLVED that Council supports the application for the Neighborhood Stabilization Program 3 (NSP3) for three (3) projects:

Project # 1 The rehabilitation of the home at 1749-2nd Street. This home was purchased by the City from non-payment of the taxes.

Project # 2 Construction of four (4) handicap accessible and adaptive homes at the former 302 Riverbank, 496 Riverbank, 427 Riverbank and 1093-1099-8th Street. The lot sizes are 50' x 256' on Riverbank and 90' x 102' on 8th Street.

Project # 3 Construction of three (3) new single family homes at former 1828-7th Street, 626 Clinton and 1522-10th Street.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: Councilman Galeski

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council CONCURS in the recommendation of the City Engineer regarding the sales price of the NSP1 home at 848 Lincoln; by amending the price to \$53,000 due to the appraised value. AND BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the amendment to Contract to Purchase for the property at 848 Lincoln as presented to the City Council on February 13, 2012.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Sabuda, Stec

NAYS: Councilman Galeski

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from the City Engineer regarding contracts for demolition of various structures within the City of Wyandotte is hereby received and placed on file. AND BE IT FURTHER RESOLVED that Council accepts the proposal of Homrich Incorporated, Carleton, Michigan in the amount of \$69,850 to demolish ten (10) structures as presented to City Council on February 13, 2012 from account # 492-200-850-519; AND BE IT FURTHER RESOLVED that Council accepts the proposals of Pro Excavation, Wyandotte, Michigan in the amount of \$28,600 to demolish four (4) structures as presented to City Council on February 13, 2012 from account # 492-200-850-519.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that WHEREAS hearings have been held in the Office of the Engineer in the Department of Engineering and Building; 3131 Biddle Avenue, Wyandotte, Michigan on May 9, 2011, July 20, 2011 and January 4, 2012, and WHEREAS the property owner, or other interested parties, have been given opportunity to show cause, if any they had, why the dilapidated, dangerous and unsafe dwelling at 302 Goddard has not been repaired or demolished in accordance with the City's Property Maintenance Ordinance as ordered by the Hearing Officer; and whereas the Hearing Officer has filed a report of his findings with this Council; NOW, THEREFORE BE IT RESOLVED, that this Council shall hold a public hearing in accordance with Section PM-107.7 in the Council Chambers of the Wyandotte City Hall, 3131 Biddle Avenue, Wyandotte, on March 5, 2012 at 7:00 p.m., at which time all interested parties shall show cause, if any they have, why the dilapidated, dangerous and unsafe dwelling has not been brought up to code or demolished or why the City should not have the dwelling demolished and removed at 302 Goddard. AND BE IT FURTHER RESOLVED that the City Clerk shall give notice of said hearing ten (10) days before the hearing by certified mail, return receipt requested and first class mail, in accordance with the provisions of Section PM-107.4 of the Property Maintenance Ordinance.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council hereby CONCURS in the recommendation of the City Engineer regarding File # 4568-Roof Restoration at 81 Chestnut and accepts the proposal from LaDuke Roofing of Oak Park, Michigan in the amount of \$14,750.00 from account # 499-200-850-543; AND BE IT FURTHER RESOLVE that all bid bonds be returned to the unsuccessful bidder by the City Clerk and all bid checks be returned to the unsuccessful bidder by the City Treasurer.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the application for rezoning as submitted by the City Engineer on behalf of Ghazwan Atto, for the property located at 98 Walnut Street, between Biddle Avenue and First Street on the West side of the street is hereby referred to the Planning Commission for the proper public hearing.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the communication from the City Engineer regarding Bill S 1813 is hereby received and placed on file; AND BE IT FURTHER RESOLVED that the City Council of the City of Wyandotte does not support Bill S 1813 changes to the Surface Transportation Funds and urges our U.S. Senators to vote against this change.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that Council hereby APPROVES the proposed projects for the 2012-2013 Community Development Block Grant Program as recommended by the City Engineer and Director of Administrative/Financial Services at the February 13, 2012, public hearing; AND BE IT FURTHER RESOLVED that the Final Statement be published in the News Herald.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the Council Meetings of February 20, 2012 and February 27, 2012 are hereby CANCELLED due to the President's Day Holiday and Presidential Primary Election.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

Wyandotte, Michigan February 13, 2012

RESOLUTION by Councilperson Lawrence S. Stec

RESOLVED by the City Council that the total bills and accounts in the amount of \$490,228.30 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

I move the adoption of the foregoing resolution.

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

YEAS: Councilmembers Browning, DeSana, Fricke, Galeski, Sabuda, Stec

NAYS: None

ADJOURNMENT

MOTION by Councilperson Lawrence S. Stec

Supported by Councilperson James R. DeSana

That we adjourn.

Carried unanimously

Adjourned at 8:20 PM

February 13, 2012



William R. Griggs, City Clerk

FINANCIAL SERVICES DAILY CASH RECEIPTS

DATE 2-22-12

BEGINNING DATE 2-9-12 AND ENDING DATE 2-22-12

SALES RECEIPT # 224775 THRU 226791

DESCRIPTION	ACCOUNT NUMBER	KEY CODE	AMOUNT
TRIFECTA ATM COMMISSION	101-000-650-022	AT	<u>16.50</u>
MIDWESTERN AUDIT A/R -RESCUE	101-000-041-021	XT	<u>120.59</u>
MISCELLANEOUS RECEIPTS	101-000-655-040	RE	<u>326.00</u>
WAYNE COUNTY DEL. TAX SETTLEMENT	101-000-411-085	MZ	<u>13,122.39</u>
FINES DIST COURT WYANDOTTE	101-000-650-010	M1	<u>46,386.67</u>
DIST COURT RIVERVIEW CASES	101-000-650-012	M3	<u>16,625.00</u>
WORK FORCE WYANDOTTE	101-000-650-011	M2	<u>6,160.00</u>
WORK FORCE RIVERVIEW	101-000-650-017	M6	<u>1,020.00</u>
COURT TECHNOLOGY WYANDOTTE	101-000-650-018	M7	<u>2,130.00</u>
COURT DRUG TESTING FEES	101-000-650-020	M9	<u>1,805.00</u>
COURT SCREENING ASSESSMENTS	101-000-650-021	AS	<u>2,950.00</u>
CHEMICAL AWARENESS	101-000-650-024	AW	<u>1,900.00</u>
STATE DRUNK DRIV/DRUG CASE MGT	101-000-650-013	M4	<u> </u>
WALKER- HEALTH INS REIMB	101-000-231-020	MZ	<u>639.93</u>
LAND CONTRACT REC. - UDAG	284-000-041-050	AR	<u> </u>
PARKING LOT LOANS	284-000-060-030	AR	<u> </u>
CINGULAR WIRELESS CELLSITE RENT	492-000-655-020	BB	<u> </u>
LAND CONTRACT/TIFA CONSOL.	492-000-041-050	AR	<u> </u>
LAND CONTRACT - TIFA DOWNTOWN	499-000-041-050	AR	<u> </u>
MUNICIPAL SERVICE SEWAGE	590-000-068-010	5A	<u>700,000.00</u>
SELF INSURANCE REIMBURSEMENT	677-000-670-010	7A	<u> </u>
HEALTH INS. REIMB. - RETIREE	731-000-231-020	3R	<u> </u>
QUARTERLY HEALTH M.S. RETIREE	731-000-670-010	7R	<u> </u>
PD EMPLOYEE PENSION CONTRIB	731-000-392-040	EP	<u>2,711.00</u>
DESANA TRUST	701-000-391-034	DT	<u>92.68</u>
MICH BELL CABLE FRANCHISE FEES	101-000-655-047	MZ	<u>15,668.45</u>
MICH BELL IN-KIND PEG FEES	101-000-068-011	MZ	<u>6,267.38</u>
ALLEN PARK - DOWNRIVER CENTRAL DISP.	101-000-068-013	DI	<u>9,778.14</u>
TOTAL MONIES RECEIVED			<u>848,319.73</u>

TODD A. DRYSDALE
DIRECTOR OF FINANCIAL SERVICES

CITY OF WYANDOTTE
BEAUTIFICATION COMMISSION MEETING MINUTES - DRAFT
FEBRUARY 8, 2012

Members Present: John Darin, Chairperson of the Evening, Brandon Calvin, Alana Paluszewski, Bill Summerell, Alice Ugljesa, Linda Orta, Carol Resto

Members Excused: Maggie Molnar, Joanne Cuva, Karen Tavernier

Guests: None

1. Call To Order: The meeting was called to order by John Darin at 6:03 pm
2. Approval of Previous Minutes: The minutes of the January 11, 2012 regular meeting of the Beautification Commission were approved as written. Motion made by Alice, seconded by Alana. All approved
3. Treasurer's Report: There is no change.
4. Communication Updates:
 - a. Beehives: Alana informed the Commission of a Wyandotte resident that was asking about the possibility of having beehives in the community as well as chickens. After some discussion, John is going to follow up and report at the next regular Commission meeting.
 - b. Beautification Council of Southeastern Michigan: Our application and check has been sent.
5. Spring 2012 Plant Order: After much discussion a motion was made by Alice and seconded by Carol for the allocation of \$3,500 for this year's spring plant order, subject to final approval at the next regular Commission meeting. All approved. John is going to follow up on our understanding of our role with the Purple Heart Memorial. The Commission fully supports Carol's idea for a Wyandotte Beautification Library.
6. Sub-Committee on Relocation of the Community Garden: The Sub Committee members are: John, Carol, Bill, Karen, and Joanne. The committee's tentative meeting date will be Wednesday, February 29th, 2012 at a place and time TBD.
7. New Business:
 - a. 4th Annual "Growing Great Gardens" Conference: The conference will take place on Saturday, March 17th, 2012 from 8am-4pm in the Heinz C. Prechter Performing Arts Center at Wayne County Community College. Registration is \$25 on or before Feb. 21st or \$30 after. You can register online at www.taylorconservatory.org or www.taylorgardenclub.com. Main speakers to be Lindsay Pielack and George Papadelis.
 - b. Changes to the MSUE Master Gardener Program: There are some changes to the Master Gardener Program. One of the big changes is there will no longer be a Winter program. Money is a driving factor. For more information, see their website at <http://mg.msue.msu.edu/>.

Beautification Commission Meeting Minutes

February 8, 2012 – Draft

Page 2

- c. Women of the Year Nominees: The Women of Wyandotte have nominated both Alana and Maggie as Women of the Year. The Commission congratulates them on this tremendous honor.
 - d. Wyandotte Welcome Signs: Bill asked about fixing the welcome signs. As of right now that project is on hold.
8. Next Meeting: The next regular meeting of the Beautification Commission will be held at 6:00pm on Wednesday, March 14th, 2012 at City Hall.
 9. Adjournment: The meeting was adjourned by John Darin at 7:18pm.

Respectfully submitted,

Brandon Calvin

Recording Secretary,
Wyandotte Beautification Commission

BUILDING CODE BOARD OF APPEALS

February 13, 2012

A meeting of the Building Code Board of Appeals, City of Wyandotte was called to order by Chairman Dziengelewski at 5:00 p.m., in the Engineering Department Meeting Room at City Hall, 3131 Biddle Avenue, Wyandotte, Michigan.

MEMBERS PRESENT: Badalamenti
Dziengelewski
Johnson
Meyring
Parker

MEMBERS ABSENT: Butch
Carley

ALSO PRESENT: Sheila Johnson, Secretary
Matthew J. Jones, Owner & Appellant

Appeal #596 – Granted w/Stipulation the basement to be used for recreation only and no sleeping areas or quarters allowed in the basement.

Matthew J. Jones (Appellant and Owner) has appealed to the Building Board of Appeals of the City of Wyandotte for permission to obtain a variance for a basement egress window at 1196-16th, Wyandotte MI (see file for legal description) in a RA zoning district, where the proposed conflicts with In accordance with Section 310.1.1 of the Michigan Residential Code 2009 as follows:

310.1.1 Minimum Opening Area

All emergency escape and rescue openings shall have a minimum net clear opening of 5.7 square feet with the exception of a grade floor opening area which allows a net clear opening of 5.0 square feet square feet.

Egress window provided in finished basement provides dimensions of 23" x 31" which equals 4.95 sf or 5.0 which is less than the 5.7 sf net clear opening required for a basement.

Note: Basement to be used as a recreation room only no sleeping area. In addition basement has a side door and stairs that leads directly into the basement for egress. Recent code interpretations from the ICC and State of Michigan Building Officials no longer accept a set of stairs that goes directly into the basement as a means of egress. This was an accepted practice in the last code cycle.

Granted based on the following reason:

The proposed would not substantially impair the intent and/or purpose of the Ordinance.

Motion was made by Member Parker and supported by Member Johnson to grant this appeal with stipulation the basement to be used for recreation only and no sleeping areas or quarters allowed in the basement.

Motion passed unanimously.

APPEAL #596

Chairman Dziengelewski read the appeal and asked that it be explained.

Mr. Jones explained that Building Inspector Mr. Marcoux upon inspection informed him that the egress window that was installed was a little less than the required code size. He stated that he could appeal for a variance to the Building Board of Appeals.

Member Meyring asked how long ago he got the permit.

Mr. Jones stated two (2) months ago.

Member Parker noted that he discussed this issue with Building Inspector Claude and stated that even he did not feel this variance should be a problem.

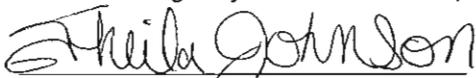
Motion was made by Member Parker to grant w/stipulation this appeal.

Motion was supported by Member Johnson.

Motion passed.

Zero (0) communications were received for this appeal.

The meeting adjourned at 5:10 p.m.


Sheila Johnson, Secretary

**WYANDOTTE CULTURAL AND HISTORICAL COMMISSION
MINUTES OF THE JANUARY 12, 2012 MEETING
MARX HOME**

PRESENT: Becca Bearden, Michelle Blankenship, Nancy Chascsa, Eula Grooms (6:50), Dave Kostelnik (6:45), Ken Munson, Sue Pilon, Anne Ronco, Stan Rutkowski, Don Schultz, Director Jody Egen, Director of Museums

EXCUSED: Tom Woodruff

The meeting was called to order at 6:37pm.

MOTION: By Anne Ronco, supported by Sue Pilon, that we approve the Finance Report pending audit. **Motion passed, 8-0**

President's Report:

President Don Schultz announced that Annie Pilon will be available to serve as recording secretary beginning next month.

Director's Report:

1. **Repairs for the four chimneys at the Marx House** are estimated to be about \$10,000. The Engineering Department suggested that we might want to do two chimneys this year and two next year.

MOTION: By Sue Pilon, supported by Ken Munson, that we research and put out to bid the chimney and roof repair of the Marx House. **Motion passed, 9-0**

2. There will be a **training program for docent volunteers** to replace Shirley Prygoski this coming year. This will take place in March, with a manual for each volunteer. It is estimated that we will need six to eight volunteers, and the training will take place over a two-day period. Emphasis will be placed on how the families lived in the MacNichol House. More information will be available at the February meeting.
3. Director Jody Egen is currently writing a grant application to the Michigan Humanities Council for a matching grant to develop the **MacNichol basement and third floor exhibits**. The basement will concentrate on the geography, geology, and history of Wyandotte, including artifacts not sensitive to the climate. It will be a hands-on type of exhibit. The third floor gallery will concentrate on the ethnicity, neighborhoods, schools, businesses, and churches of Wyandotte. In the center of the gallery will be a changing exhibit, but the others will be permanent. Dr. Kay McGowan, Wallace Hayden, and Nancy Bryk will be advisors for this project, and a student advisory group will be formed from the Roosevelt High School A.P. history class. The turret on the third floor will be dedicated to the architecture of the house, with exhibits about the architects, Malcomson and Higgenbotham. The theme of the entire project will be, "Why Wyandotte? What makes our subculture unique?"

MOTION: By Anne Ronco, supported by Eula Grooms, to approve submission of a matching grant for \$15,000 to the Michigan Humanities Council. **Motion passed, 10-0**

MOTION: By Eula Grooms, supported by Nancy Chascsa, to move forward with the project, pending receiving of the grant. **Motion passed, 10-0**

Friends of the Museum:

Ken Munson reported that he will be presenting the details of the MacNichol basement and third floor project at the next meeting of the Friends of the Museum, scheduled for some time next week. The Friends will also determine what amount of money will be granted to the Museums this year. As a side note, Ken Navarre will find out why the Commission is not receiving the Historical Society minutes.

Old Business:

Dave Kostelnik will look into the plaques at the BASF south park as to what is needed to restore them.

New Business:

Sue Pilon reported that the wedding committee has been meeting with the aim of marketing our MacNichol wedding ceremonies. She will have a more detailed report next month.

Election of Officers:

Anne Ronco withdrew her name from consideration for the presidency and nominated Michelle Blankenship. Seconded by Stan Rutkowski.

Michelle Blankenship nominated Anne Ronco for vice president. Seconded by Ken Munson.

Sue Pilon nominated Don Schultz for president. Seconded by Becca Bearden.

A vote was taken. Michelle Blankenship will be president.

There were no other nominations for vice president. Anne Ronco will be vice president.

MOTION: by Anne Ronco, supported by Stan Rutkowski, that a nominating committee be formed at the November meeting for next year's elections. The slate would be announced at the December meeting, with elections to take place at the January, 2013 meeting. **Motion passed, 10-0**

MOTION: by Eula Grooms, supported by Sue Pilon, that we adjourn. **Motion passed, 10-0**

Respectfully submitted,



Anne Ronco

MONEY DEPOSITED WITH THE CITY OF WYANDOTTE TREASURY – AS OF JANUARY 12, 2012

Log Cabin Rental	\$ 00 – Cash \$ 0 - Checks \$ 0 – Total	Reserve 101-000-257-250-071
Admissions/ Donations	\$ 150.00 – Cash admissions \$ 30.00 – Check \$ 180.00 – Total	Reserve 101-000-257-250-071
Weddings	\$ 0 – Check \$ 0 - Cash \$ 0 – Total	Reserve 101-000-257-250-071
Marx Rent <i>Rent minus property taxes of \$ 268.19</i>	\$ 356.81 – Check \$ 0 – Cash \$ 356.81 – Total	Marx Rental Account 101.000.655.655.021
Misc. <i>December 18 Small Tea</i>	\$ 200.00 – Cash \$ 0 - Checks \$ 200.00 – Total	Reserve 101-000-257-250-071

Total of all deposits: \$ 736.81

EXPENSES

HEAT/ GAS		
MacNichol	\$ 542.46	City
Marx	\$ 300.89	City
Log Cabin	\$ 29.15	City
Burns	\$ 228.49	City
<i>Subtotal</i>	\$ 1,100.99	
WATER		
MacNichol	\$ 37.56	City
Marx	\$ 15.47	City
Log Cabin	n/a	City
Burns	\$ 12.44	City
<i>Subtotal</i>	\$ 65.47	
ELECTRIC		
MacNichol	\$ 185.38	City
Marx - includes \$53.37 outside 400W	\$ 134.51	City
Burns	\$ 48.03	City
<i>Subtotal</i>	\$ 367.92	
PHONE		
MacNichol	\$ 21.24	City
Marx	\$ 21.24	City
Burns	\$ 130.22	City
<i>Subtotal</i>	\$ 172.70	

Subtotal All Utilities: \$ 1,707.08

MISCELLANEOUS		
Lowe's – hardware and Christmas Lights tester	\$ 26.66	City
Hood's – Extension cords and replacement light bulbs	\$ 27.83	City
Shirley Prygoski – Tour guide services for month of December	\$ 418.10	Reserve
B/D Vacuum – replacement belts	\$ 9.53	City – B&D
Family Dollar – two mouse traps	\$ 2.12	City – B&D
Wyandotte Alarm – Commercial alarmnet monitoring 2624 Biddle	\$ 186.00	City – B&D
Kostelnik, Inc. – Marx Home roof repair	\$ 200.00	City – B&D
Subtotal All Miscellaneous:	\$ 870.24	

CURRENT BUDGET BALANCES – AS OF JANUARY 12, 2012

SUPPLY LINE	BALANCE YEAR TO DATE	2011 BUDGET
Office Supplies	\$ 747.56	\$ 1,050.00
Postage	\$ 80.00	\$ 80.00
Building Maintenance & Supplies	\$ 2,047.42	\$ 8,279.00
Printing	\$ 654.65	\$ 800.00
Electric	\$ 5,887.66	\$ 6,700.00
Water	\$ 1,256.65	\$ 1,675.00
Heat	\$ 9,313.88	\$ 10,200.00
Education	\$ 240.00	\$ 240.00
Automobile	\$ 160.00	\$ 160.00
Reserve	\$ 68,354.42	n/a

MINUTES OF THE MEETING OF THE
FIRE FIGHTER'S CIVIL SERVICE COMMISSION

January 3, 2012

A Special Meeting of the Fire Fighter's Civil Service Commission of the City of Wyandotte was called to order by President Dallos at 4:35 p.m., in the Training Room, 2nd Floor, Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan.

PRESENT: Commissioner Michael G. Dallos, President
Commissioner George S. Mobley, Vice President
Commissioner Rodney G. Baker, Secretary

ALSO PRESENT: Debby Harris, Recording Secretary

Certification of Next Candidate for Fire Chief

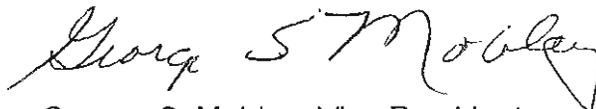
Comm. Dallos read aloud the letter from Mayor Peterson dated December 19, 2011 requesting certification of the next eligible candidate for the promotion to the rank of Fire Chief.

Motion by Comm. Baker, Supported by Comm. Mobley to certify the name of Jeffery Carley as the next eligible candidate for the promotion to the rank of Fire Chief. Motion unanimously carried.

Adjournment

There being no further business to discuss the meeting adjourned at 4:50 p.m.

FIRE FIGHTER'S CIVIL SERVICE COMMISSION
OF THE CITY OF WYANDOTTE



George S. Mobley, Vice President

GSM:dh

01 - 10
February 7, 2012

A regular meeting of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, February 7, 2012 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole
Frederick C. DeLisle
James S. Figurski
Leslie G. Lupo
Michael Sadowski

General Manager
& Secretary - Melanie McCoy

Also Present - Jim French
Steve Timcoe
David Fuller
William Weirich
Mayor Joseph Peterson
Pam Tierney

01 - 11
February 7, 2012

APPROVAL OF THE MINUTES

MOTION by Commissioner Cole and seconded by Commissioner Figurski to approve the Commission Meeting Minutes held on January 24, 2012 as recorded.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

PERSONS IN THE AUDIENCE

None

2012 COAL PROCUREMENT PLANS

Presentation from Jack Grinwis, Pickands Mathers on 2012 coal purchases.

MOTION By Commissioner Lupo and seconded by Commissioner Figurski to approve the second amendment to coal supply and purchase agreement with DTE Coal Services.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

AUDIT/WIRES GRANT UPDATE

Update from Pam Tierney on Energy Audits. Wyandotte Municipal Service has a marketing push coming up. On Level I audit we have completed 650 homes and 21 businesses. We have saved 2.8 million BTU's.

GOOGLE UPDATE

Update from Dave Fuller on Google Privacy Policy.

MOTION By Commissioner Sadowski to receive and place on file.

01 - 12
February 7, 2012

RESOLUTION 02-2012-01

MOTION BY Commissioner Sadowski and seconded by Commissioner Lupo to adopt the proposed Water Department Budget Amendment.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, Delisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2012-02

MOTION by Commissioner Sadowski and seconded by Commissioner Figurski to authorize the General Manager to execute an NCTC Member Participation agreement with NCTC for Fox Business Network Digital Programming.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2012-03

MOTION BY Commissioner Sadowski and seconded by Commissioner Figurski to authorize the General Manager to execute an NCTC Member Participation agreement with NCTC for Fox News Programming.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, Delisle, Figurski, Lupo, Sadowski

NAYS: None

COMMUNICATION FROM BISHOP CO-OP (2651 BIDDLE AVENUE)

Melanie McCoy, giving update on communication from Bishop Co-op regarding dust in the building. Wyandotte Municipal Service has taken samples and we are working with Bishop Co-op to solve the problem.

MOTION by Commissioner Sadowski and seconded by Commissioner Lupo

to receive and place on file.

01 - 13
February 7, 2012

REPORTS/COMMUNICATIONS

- A. Cash Report
- B. Monthly Financials
- C. Capital Asset Project Report
- D. Open Payable Report

Motion by Commissioner Cole and seconded by Commissioner Sadowski that the reports and communications are received and placed on file.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION BY Commissioner Cole and seconded by Commission Sadowski that the bills be paid as audited.

	\$	(30,938.14)
#5074	\$	795,614.79
#5075	\$	673,893.51
	\$	(850.00)
#5076	\$	12,383.45

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle Figurski, Lupo, and Sadowski

NAYS: None

LATE ITEMS:

None

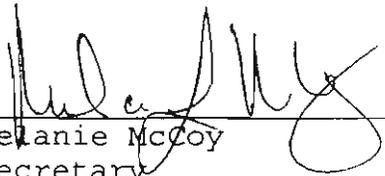
Request to go into closed session regarding General Manager Evaluation.

MOTION by Commissioner Cole and seconded by Commissioner Sadowski To now go into closed session 5:38 P.M.

01 - 14
February 7, 2012

MOTION BY Commissioner Lupo and seconded by Commissioner Sadowski
to now open meeting. 6:22 P.M.

MOTION BY Commissioner Sadowski and seconded by Commissioner Cole
to now adjourn. 6:23 P.M.



Melanie McCoy
Secretary

MINUTES FOR THE RETIREMENT COMMISSION MEETING
WEDNESDAY, FEBRUARY 15, 2012, 9 A.M.

ROLL CALL

Present: Commissioners French, Hanson, Harkleroad, Lyon, Sabuda, Swiecki

Absent: Commissioner Brohl

Also Present: Sam Galanis, Oppenheimer

RESOLUTION ON THE MINUTES

MOTION by Commissioner Swiecki, supported by Commissioner French, that the reading of the minutes of the January 18, 2012 meeting be dispensed with and the same stand approved as recorded. UNANIMOUSLY CARRIED

COMMUNICATIONS – MISCELLANEOUS

MOTION by Commissioner Hanson, supported by Commissioner Lyon, that we receive and place on file the resolutions accepting the resignation of Councilman Lawrence Stec and appointing Councilman Leonard Sabuda to the Retirement Commission. UNANIMOUSLY CARRIED

MOTION by Commissioner Hanson, supported by Commissioner Lyon, that we receive and place on file the Renaissance Investment Management billing for the period from 1/1/12 to 3/31/12. UNANIMOUSLY CARRIED

MOTION by Commissioner Hanson, supported by Commissioner Lyon, that we receive and place on file the JPMorgan Invoice for the billing period 10/1/11 to 12/31/11. UNANIMOUSLY CARRIED

MOTION by Commissioner Hanson, supported by Commissioner Lyon, that we receive and place on file the Oppenheimer Invoice dated January 12, 2012. UNANIMOUSLY CARRIED

MOTION by Commissioner Swiecki, supported by Commissioner French, that we welcome Councilman Sabuda to the Retirement Commission. UNANIMOUSLY CARRIED

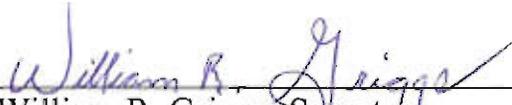
SPECIAL ORDER

Mr. Galanis discussed the January 31, 2012 Retiree Investment Report. January was a good month for the portfolio. Eagle Int. was terminated per your instructions. However, there is a small residual in the account. It will be forwarded to the Reserve Account. The market has been volatile. This will be temporary. The market will come back over time. Mr. Galanis discussed the Investment Manager Performance Report Fourth Quarter 2011. Discussion on individual managers reflected positive and negative aspects of each. No changes are necessary, or recommended, at this time for investment managers.

MOTION by Commissioner Hanson, supported by Commissioner Swiecki, that we receive and place on file all additional reports. UNANIMOUSLY CARRIED

ADJOURNMENT

MOTION by Commissioner Lyon, supported by Commissioner Hanson, that we adjourn at 9:40 AM UNANIMOUSLY CARRIED



William R. Griggs, Secretary
Wyandotte Employees' Retirement Commission

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Monday, February 13, 2012, at 5 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

President Lori Shiels
Secretary Dale Brennan
Commissioner Margaret Loya
Commissioner Ken Prygoski
Commissioner Wally Merritt

Also Present:

Interim Sup't of Recreation James R. Knopp
Recreation Technician Theresa Jamula

Persons in the Audience:

Jerry Beasley
Tiffany Vanderhey
Susan Walker

A motion was made by Commissioner Loya and supported by Commissioner Prygoski to approve the minutes of the previous meeting as submitted via e-mail.

Two bids were received for the 2012 lease operation of the Bishop Park Concession/Restroom:

Daniel O'Neill, 2891 Biddle, Wyandotte - \$2,500

Portofino Inc., 3455 Biddle, Wyandotte - \$2,000

At this time, Jerry Beasley, Portofino's Manager and Tiffany Vanderhey, Riverside Kayak Connection, discussed their bid for the 2012 lease operation of the Bishop Park

Concession/Restroom. After a brief presentation, Interim Sup't. Knopp proposed the following:

- Portofino's & Riverside Kayak have the financial resources to operate this facility, obtain the necessary equipment and make their monthly payments. The individuals who formulated this bid, discussed their plans for the facility and have also toured the concession.
- Portofino has a maintenance crew that will clean the bathroom facilities each morning before they start cleaning the restaurant and they have a professional background in food service, display and delivery of food products. They also have an unlimited staff available to work.
- Kayak rentals will be available for individuals as part of this bid, which would be just another amenity that can be provided for users of Bishop Park. This can only increase use of the Kayak Launch and the number of people using Bishop Park.

A motion was made by Commissioner Merritt and supported by Commissioner Prygoski, to recommend to the Mayor and Council that the bid from Jerry Beasley, Portofino's Inc., in the amount of \$2,000 be accepted.

CORRESPONDENCE

The Commission discussed the letter that was received from Joann Perna, Recreation and Parks Director for the City of Trenton regarding the WSGC and Trenton Outdoor Pool exchange agreement. The Commission decided to continue this agreement.

A thank you letter was received from the Salvation Army expressing their appreciation for the use of the Arena 8' tables for their Christmas toy shop

A letter was received from the DNR approving the 2009-2013 Recreation Master Plan. The Commission stated that they had not received a copy of the plan. (Copies will be made for each Commissioner.)

INTERDEPARTMENTAL

Interim Superintendent Knopp updated the Commission on the status of the Marina. Dredging will start taking place in late summer after the spawning season. Mr. Knopp submitted a memo to the Engineering Department regarding usage ideas that the City and Recreation Department could offer to boaters.

Commission reviewed the Recreation Superintendent job description. The Commission noted that all suggested revisions were incorporated into the job description. This job has been posted and advertised.

COUNCIL RESOLUTIONS

Council resolution dated January 31, 2012, approving the use of the BASF Waterfront Park for the Hebda Memorial Cup (April 28) and the Wy Hi Regatta (May 5). Commissioner Prygoski inquired if we were going to contact the Boat Club to request help in monitoring the restroom facility during their events.

REPORTS

Account Breakdowns: Pay Periods Ending January 11 and 25, 2012
Tele-Care & Senior Van Report – January 2011
Yack Arena Open Skating Report – January 2011
Yack Arena Comparison Report – January 2011
Senior Friendship Club Board Minutes– December 22, 2011
SFC Financial Report as of December 31, 2011 - \$3,580.84

SPECIAL ORDER

Interim Superintendent Knopp stated that he has met three times with the Cities of Riverview and Southgate to discuss the merging of programs. Southgate will be running the joint venture program for Soccer in the spring for boys and girls ages 15 & Under.

Theresa Jamula stated that we have instituted a policy on distributing information to the students of Wyandotte. Rather than printing up 2,000 information flyers, we e-mail the information to the Superintendent of Schools for approval, who then forwards the document to the Principals, who will e-blast it to each student's parent.

This summer, Wyandotte and Riverview will combine Tennis Programs. Wyandotte will once again be running a Beach Volleyball Program (Wyandotte, Southgate, & Riverview youth).

Interim Superintendent Knopp stated that he had been informed by the office staff that there were three different outstanding bills from 2011 that have not been paid (even after 4-5 past due notices). They were given until February 17, 2012, at 5 pm to pay their bill. If not paid by the 17th, we will start legal court action.

Basketball program are in full swing. Supervisor Bill Spindelman will no longer be running the youth program. The new supervisor will be a long time volunteer coach, Gregg Adkins. Bill is training Gregg and the transition is going very smoothly.

Interim Superintendent Knopp stated that the City of Southgate received a grant to build a new animal shelter. This would be a facility combining the cities of Wyandotte, Allen Park, Lincoln Park and Southgate. This facility could possibly be built in south of Eureka in Wyandotte. Mr. Knopp stated that this would be a good time to construct a Dog Park adjacent to the facility. This would allow for running of the pound dogs and for the general public. Two separate sections would have to be constructed to separate pound dogs from the licensed pets.

Interim Superintendent Knopp suggested to the Commission to stop by and see what an unbelievable, wonderful job the Wyandotte Braves did in their meeting room at the Memorial Recreation Center. They had over 200 children register the first day.

Interim Superintendent Knopp stated that Living Social has contacted him regarding advertising another golf special this summer. In 2011, the special was 9 holes of golf, cart, a bucket of range balls and \$10 in beverage coupons \$16 (Valued @ \$33). We received \$8 for every offer sold = \$1,896. 125 vouchers have not been redeemed... Even though there is an expiration date of December 15, 2011, on their certificate, Living Social stated that due to the Gift Card Law, these certificates will **never expire**. We have to honor it at a \$16 value. We do not have to give them the same package deal but we can give them \$16 credit to be applied towards a round of golf. Commissioner Prygoski, supported by Commissioner Brennan, accepted Mr. Knopp's suggestion to offer 9 holes of golf with cart & a bucket of range balls = \$12. Our Commission would be \$6 rather than the \$8 we received in 2011, but we would be farther ahead because we would not be supplying any beverages.

There being no further business to discuss, a motion was made by Commissioner Merritt, supported by Commissioner Brennan, to adjourn the meeting at 6:10 pm.

Minutes Prepared by

Theresa Jamula

Theresa Jamula
Recreation Technician

Authorized by

James Knopp

James R. Knopp
Interim Superintendent of Recreation

Wyandotte Recreation Commission Meetings

2nd Tuesday @ 5:00 pm @ Yack Arena

March 20, 2012**

April 10, 2012

May 8, 2012

June 19, 2012**

July 17, 2012**

August 14, 2012

September 11, 2012

November 13, 2012

December 11, 2012

** Meeting changed to the 3rd Tuesday!

MINUTES AS RECORDED

**MINUTES OF THE MEETING OF February 1, 2012
ZONING BOARD OF APPEALS AND ADJUSTMENT**

A meeting of the Zoning Board of Appeals and Adjustment of the City of Wyandotte was called to order by Chairperson Duran at 6:30 p.m., in the Council Chambers of the City Hall, 3131 Biddle Avenue, Wyandotte.

MEMBERS PRESENT: Cusson
Duran
Flachsmann
Gillon
Nevin
Trupiano
*Green
*Roberts

*alternate members

MEMBERS ABSENT: Alderman, DiSanto, Olsen

ALSO PRESENT: Peggy Green, Secretary

A motion was made by Member Gillon, supported by Member Nevin to approve the minutes of the December 7, 2011, meeting.

Yes: Cusson, Duran, Flachsmann, Gillon, Nevin, Trupiano, Green, Roberts
No: none
Abstain: none
Absent: Alderman, DiSanto, Olsen
Motion passed

#3144 – GRANTED (tabled from the December 7, 2011 Meeting)

AAA Sign Company, 27500 Telegraph, Flat Rock (appellant) and Jane and Bob Denning, 1200 Ford, Wyandotte (owner)

for a variance to obtain a sign permit for a changeable message sign at 1200 Ford (Lots 176 to 178, G.F. Bennett's Blvd. Park Sub.), in a B-1 zoning district, where the proposed conflicts with Section 2408.F.2(k)(1) of the Wyandotte Zoning Ordinance.

SECTION 2408.F.2(k)(1):

Changeable message signs are permitted only in a B-2 zoning district. Proposed sign would be located in a B-1 zoning district.

Proposed changeable message sign shall not be objectionable to nearby dwellings by reason of noise or flash of lights to a greater degree than what is reflected in the ordinance, with respect to the proximity of commercial to residential uses, and shall not impair the intent of the ordinance.

A motion was made by Member Cusson, supported by Member Gillon to grant this appeal.

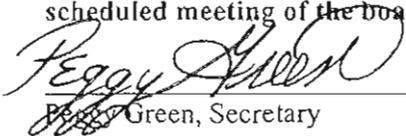
Yes: Cusson, Duran, Flachsmann, Gillon, Nevin, Trupiano, Green, Roberts
No: none
Abstain: none
Absent: Alderman, DiSanto, Olsen
Motion passed

COMMUNICATIONS:

A motion was made by Member Cusson to place all communications on file. Motion carried.

OTHER BUSINESS:

There being no further business to discuss, the meeting adjourned at 6:45 p.m. **The next scheduled meeting of the board will be held on March 7, 2012.**



Peggy Green, Secretary

Appeal #3143

Chairperson Duran read the appeal and asked that it be explained.

Bob and Jane Denning, owner, present, and representative (Mike Richardson) from AAA sign present.

Chairperson Duran explained that this appeal had been tabled from the December 7, 2011, meeting, for a response from the Police Department and Engineering Department, which was read and made a part of the minutes (attached).

Mr. Denning stated that the current chalk board is 4'x8', the next smaller sign they would be willing to go is 3'x'6. Mr. Denning also presented photos showing 48' from the building to the sidewalk (on file).

Mr. Richardson stated that the sign would be on auto dimming, and it won't stick out 12", it will be less than that.

Member Trupiano commented that some of the signs can be very bright.

Mr. Richardson stated that the sign will automatically dim as it gets darker, and it can be changed manually also.

Mr. Denning stated that the sign will not be bright.

Two communications were received regarding this appeal.

MAYOR
Joseph R. Peterson

CITY CLERK
William R. Griggs

TREASURER
Andrew A. Swiecki

CITY ASSESSOR
Colleen A. Keehn



CITY COUNCIL
Todd M. Browning
James R. DeSana
Sheri Sutherby Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

TO: Peggy, Zoning Board Secretary

DATE: January 9, 2012

FROM: Daniel J. Grant, Chief of Police

*Zoning Board
2-1-12
PAGE 3 OF 4*

SUBJECT: APPEAL #3144 – 1200 Ford Avenue

CC: Todd Drysdale, City Administrator
Jamie Pouliot, Sergeant, Traffic Safety Unit

I have reviewed the minutes of the December 7th meeting of the Zoning Board of Appeals and Adjustment and have noted the request as directed to the Police Department regarding the above noted appeal.

After visiting the location at 1200 Ford Avenue, I noted that there is a 3-foot building setback from the sidewalk and in my opinion the proposed sign mounted on the exterior wall will not impede the flow of pedestrian traffic on the sidewalk. In regards to the flashing LED sign, we have several located within the City of Wyandotte on Fort Street and on Eureka Road and they have not created any problems relating to motorist or pedestrian traffic in those areas.

On behalf of the Police Department, I have no objections if the sign as proposed is approved by the Zoning Board of Appeals and Adjustment.

Respectfully,

Daniel J. Grant

Zoning Board
2-1-12
PAGE 4 OF 4

INTERDEPARTMENTAL MEMO
CITY OF WYANDOTTE
DEPARTMENT OF ENGINEERING AND BUILDING

Date: February 1, 2012
To: Zoning Board of Appeals and Adjustment
From: Mark Kowalewski, City Engineer *MKW*
RE: APPEAL #3144 – 1200 Ford

In response to your inquiry regarding the above described sign, the following applies: After reviewing the plans from the addition that was built in 1992, there is a 3' setback from the property line to the building. Our building inspector also measured the setback and it is 3'. The application indicates that the sign protrudes approximately 12" from the building wall.

Therefore, in answer to your question, the sign will not encroach into the Wayne County right-of-way.

City of Wyandotte
DESIGN REVIEW COMMITTEE
Minutes of the Monday, February 27, 2012, Meeting

Member Kowalewski called the meeting to order at 8:30 a.m.

MEMBERS PRESENT: Mark Kowalewski, Don Schultz, Lynn Steffensky, Michelle Blankenship, and Norm Walker

MEMBERS ABSENT: Jody Egen and Larry Tavernier

ALSO PRESENT: Sheila Johnson, Acting Recording Secretary
Pamela Tierney, Municipal Service, Applicant & Owner
Joseph DiSanto, Applicant & Owner

APPROVAL OF NOVEMBER 23, 2011 MINUTES:

Member Schultz approved. Member Kowalewski seconded.

REVIEW OF PROPOSED SIGN AT 45 VINEWOOD:

The application as submitted by Pamela Tierney, Wyandotte Municipal Service (Applicant & Owner) for the property at 45 Vinewood, Wyandotte, Michigan has been reviewed and approved by the Design Review Committee on February 27, 2012.

REVIEW OF PROPOSED SIGN AT 2218 BIDDLE:

The application as submitted by Joseph & Elizabeth DiSanto, 2218 Biddle, Wyandotte (Applicants & Owners) for the property at 2218 Biddle, Wyandotte, Michigan has been reviewed and approved by the Design Review Committee on February 27, 2012.

OTHER BUSINESS:

None at this time.

MOTION TO ADJOURN:

MOTION BY MEMBER Walker to adjourn the meeting at 8:40 a.m.
Member Kowalewski seconded motion.

RESOLUTION

Wyandotte, Michigan

February 27, 2012

RESOLUTION BY MEMBER KOWALEWSKI

RESOLVED BY THE DESIGN REVIEW COMMITTEE OF THE CITY OF
WYANDOTTE,

The proposed sign as submitted by Pamela Tierney, Wyandotte Municipal Service (Applicant & Owner) for the property at 45 Vinewood, Wyandotte, Michigan has been reviewed and approved by the Design Review Committee on February 27, 2012.

I move the adoption of the foregoing resolution.

Member: Kowalewski

Supported by Member: Steffensky

Yeas	Members	Nays
X	Kowalewski	
X	Tavernier absent	
X	Schultz	
X	Steffensky	
X	Walker	
	Egen absent	
X	Blankenship	

RESOLUTION

Wyandotte, Michigan

February 27, 2012

RESOLUTION BY MEMBER WALKER

RESOLVED BY THE DESIGN REVIEW COMMITTEE OF THE CITY OF
WYANDOTTE,

The proposed sign as submitted by Joseph & Elizabeth DiSanto, 2218 Biddle,
Wyandotte (Applicants & Owners) for the property at 2218 Biddle, Wyandotte,
Michigan has been reviewed and approved by the Design Review Committee on
February 27, 2012.

I move the adoption of the foregoing resolution.

Member: Walker

Supported by Member: Schultz

Yeas	Members	Nays
X	Kowalewski	
	Tavernier absent	
X	Schultz	
X	Steffensky	
X	Walker	
	Egen absent	
X	Blankenship	

City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, February 16, 2012, Meeting
MINUTES AS RECORDED

The meeting was called to order by Chairperson Elizabeth A. Krimmel at 6:30 p.m.

COMMISSIONERS PRESENT: Eberts, Duran, Hovis, Krimmel, Lupo, Parker, Schultz

COMMISSIONERS EXCUSED: Tavernier

ALSO PRESENT: Charles Leman
Kelly Roberts, Recording Secretary 

COMMUNICATIONS:

- MOTION BY COMMISSIONER LUPO, supported by Commissioner Parker, to receive and place on file all communications.
MOTION PASSED.

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Parker to approve the minutes of the Regular Meeting of February 16, 2012. MOTION PASSED.

NEW BUSINESS:

1. **Stage II Final Site Plan** – MJC Templin LLC (Appellant and Owner) has applied to the Planning Commission for approval of Stage II Final Site Plan for the proposed development at 2070 Biddle Avenue (Vacant Property on Biddle between Spruce and Ford) Wyandotte, Michigan. MJC Templin LLC is proposing to revise the approved Stage II Site Plan for this property by relocating the building to the west of the property. The property is located in a PD Zoning District.

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Duran;

WHEREAS, on February 16, 2012, the Planning Commission of the City of Wyandotte, after holding a Public Hearing on January 19, 2012, with proper notice, adopted a resolution recommending to the City Council that the Preliminary Plan for "MJC Templin," for medical/professional building at 2070 Biddle Avenue, be accepted and approved subject to the Plan being revised in accordance with certain findings specified in the resolution; and

WHEREAS, the Final Site Plan consists of following plans; Landscape Plan dated 06/07/10, Site Layout Plan dated 03/19/10; and

WHEREAS, the Planning Commission hereby determines that except as noted below, the Stage II Final Site Plan generally complies with the resolution adopted by the Commission on January 19, 2012, and the requirements set forth in the Zoning Ordinance, Section 1655, and that said Plan is subject to the applicable terms and conditions set forth therein;

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF WYANDOTTE, to recommend to the City Council that the Stage II Final Site Plan for "MJC Templin" medical/professional building at 2070 Biddle Avenue be accepted and approved subject to the following information being provided to and approved by the City Engineer prior to submittal to the City Council for Final Site Plan Approval.

1. Parking requirements per the Zoning Ordinance for professional offices of doctors, dentist, veterinaries or similar professions, out-patient clinics require one (1) parking space for each fifty (50) square feet of usable floor area in waiting rooms and one (1) parking spaces for each examining room, dentist chair or similar use area and one (1) parking space for each two (2) employees. (Approval by the City Engineer.)
2. Revised landscape plan to add additional plants to complete the hedge along Biddle Avenue.

YES: Eberts, Duran, Hovis, Krimmel, Lupo, Parker Schultz

NO: None

ABSENT: Tavernier

MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

SPECIAL ORDER:

Chairperson Krimmel stated that with the passing of Commissioner Rockershousen the Vice-Chairperson position on the Commission is vacant and asked for nominations.

Motion by Commissioner Parker, supported by Commissioner Hovis to nominate Commissioner Schultz as the Vice Chairperson. MOTION PASSED.

Motion by Commissioner Lupo, supported by Commissioner Duran to approve Commissioner Schultz as the Vice-Chaiperson. MOTION PASSED

Chairperson Krimmel indicated further that there is also a vacancy on the Design Review Board. Commissioner Schultz indicated that he would be the representative to the Design Review Board.

All agreed.

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER SCHULTZ, supported by Commissioner Hovis to:
Pay Beckett & Raeder for Planning Consultant fee for February 2012 in the amount of \$700.00
Hours for Secretarial Services: 01/05/12-01/25/12 8 Total Hours

YES: Eberts, Duran, Hovis, Krimmel, Lupo, Parker, Schultz

NO: None

ABSENT: Tavernier

MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Duran to adjourn the meeting at 7:15 p.m.

MJC Templin LLC (Appellant and Owner) has applied to the Planning Commission for approval of Stage I Preliminary Site Plan for the proposed development at 2070 Biddle Avenue (Vacant Property on Biddle between Spruce and Ford) Wyandotte, Michigan. MJC Templin LLC is proposing to revise the approved Stage II Site Plan for this property by relocating the building to the west of the property. The property is located in a PD Zoning District.

Chairperson Krimmel indicated that the site plan has been approved but the landscape plan needed additional work and Mr. Leman was going to meet with the Owners to resolve the issues.

Mr. Leman indicated that he did meet with the landscaper and Mr. LoDuca and the plan had been changed and it looks good except for the hedge along Biddle Avenue it needs additional plants to make it a hedge. Mr. Leman further indicated that the plant type looks good.

Mr. LoDuca indicated that he had no problem with planting additional plants for the hedge and the plan would be changed and resubmitted for review by Mr. Leman

The Commissioners agreed.

There were no communications received.

01 - 15
February 21, 2012

A regular meeting of the Municipal Service Commission of the City of Wyandotte, Michigan, was held at the office of the Commission On Tuesday, February 21, 2012 at 5:00 P.M.

ROLL CALL: Present: Commissioner - Gerald P. Cole
Frederick C. DeLisle
James S. Figurski
Leslie G. Lupo
Michael Sadowski

General Manager
& Secretary - Melanie McCoy

Also Present - Jim French
Steve Timcoe
David Fuller
William Weirich
Kerry McLenon
Pam Tierney
John Stammersky
CATV Volunteer

01 - 16
February 21, 2012

APPROVAL OF THE MINUTES

MOTION by Commissioner Cole and seconded by Commissioner Figurski to approve the Commission Meeting Minutes held on February 7, 2012 as recorded.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

INTRODUCTION TO NEW ASSISTANT TO GENERAL MANAGER

General Manager, Melanie McCoy, introducing new Assistant to General Manager to Paul LaManes.

PERSONS IN THE AUDIENCE

None

RESOLUTION 02-2012-05

Steve Timcoe, Superintendent of CATV, giving overview on Rates for Al A Carte VOIP Digital Phone and Internet Services

MOTION By Commissioner Lupo and seconded by Commissioner Figurski To authorize the General Manager to establish retail Rates for Al A Carte VOIP Digital Phone and Internet Services.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2012-06

MOTION by Commissioner Cole and seconded by Commissioner Figurski To authorize the General Manager to establish rates for Premium Cable TV accessories to be sold via the Steren Premium Rack Program.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

RESOLUTION 02-2012-07

MOTION by Commissioner Cole and seconded by Commissioner Figurski
To authorize the General Manager to execute a contract with L & M
Royal Air, Inc. to supply the Horizontal Connections, Internal HVAC
Duck work and Geothermal Energy System for the NSP2 Homes BidPack 5.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

COMMUNICATION REGARDING CITY OF WYANDOTTE FLUORIDE

William Weirich, Superintendent of Water Department giving answer
to letter from Mr. Donathan regarding fluoride in WMS Water.
The City of Wyandotte has dropped the fluoride from 1.2 mg/l to .7
mg/l in April 2011. WMS has checked with MDEQ and the Health
Department and they have recommended we still add the fluoride to our
water treatment due to health benefits.

MOTION by Commissioner Sadowski and seconded by Commissioner
Figurski that we receive and place on file.

REPORTS/COMMUNICATIONS

- A. Cash Report
- B. Monthly Financials
- C. Capital Asset Project Report
- D. Open Payable Report

Motion by Commissioner Sadowski and seconded by Commissioner Lupo
that the reports and communications are received and placed on file.

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle, Figurski, Lupo, Sadowski

NAYS: None

APPROVAL OF VOUCHERS

MOTION BY Commissioner Sadowski and seconded by Commission Lupo that the bills be paid as audited.

	\$ (232,881.97)
#5077	\$ 289,819.40
#5078	\$ 273,001.85
#5079	\$ 1,882,706.05

Commissioner DeLisle asked that the roll be called.

YEAS: Commissioner Cole, DeLisle Figurski, Lupo, and Sadowski

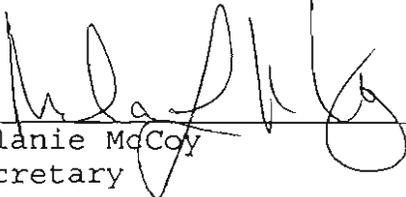
NAYS: None

LATE ITEMS:

Jim French, Assistant to the General Manager, Giving Presentation on Final Cogeneration Plant Study by Black & Veatch.

Commission Sadowski asking Melanie McCoy, General Manager question on Geothermal Revenue.

MOTION by Commissioner Sadowski and seconded by Commissioner Figurski to now adjourn. 5:41 P.M.



Melanie McCoy
Secretary

DRAFT

**CITY OF WYANDOTTE
FIRE COMMISSION MEETING**

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, February 28, 2012. Commissioner Melzer called the meeting to order at 6:49 p.m.

ROLL CALL:

Present: Commissioner Harris
Commissioner Melzer
Commissioner Noles
Chief Carley

Recording Secretary: Lynne Matt

Also: Sgt. Raymond Wagoner

READING OF JOURNAL

Motioned by Commissioner Harris, supported by Commissioner Noles to approve the minutes as recorded for the meeting held on January 24, 2012. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported that nobody is off.

COMMUNICATIONS

1. *“Rescue Run” excellent service/care of patient given by – Sergeant Bartnicki*
Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris. Motion carried.
2. *“Rescue Run” excellent service/care of patient given by – FF/D Rothe*
Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris. Motion carried.
3. *Letter regarding surrender of “City Property-Terrance Whitman”*
Letter was received and placed on file.

DEPARTMENTAL

1. *Recommended changes to the fire department rank structure*
Chief Carley discussed in length the benefits of taking the current Sergeant rank and current Driver's position and smashing them together to form Sergeant/Engineer position, which would we would see immediate savings not to mention it fits much better with the number of employees we have and it is flexible.
2. *Wyandotte Fire Department Monthly Report "January 2012"*
Commissioner Harris motioned to receive and place report on file, supported by Commissioner Noles. Motion carried.
3. *"SAFER Grant" update*
Chief Carley stated safer grant was submitted on February 23, 2012.
4. *Department Bills submitted January 31, 2012 in the amount of \$8,122.98*
Department Bills submitted February 14, 2012 in the amount of \$4,413.40
Commissioner Melzer requested roll call vote to formally approve bills and accounts submitted January 31st & February 14, 2012, supported unanimously. Motion carried.
5. *Daily Reports*
Commissioner Noles motioned to receive and place on file daily reports, supported by Commissioner Harris. Motion carried.

LATE ITEMS

Commissioner Melzer voiced his concerns regarding "Mutual Aid Agreement" as far as our obligations & the other cities obligations due to other's hiring private ambulances. Chief Carley stated we're obligated if we have available resources to give mutual aid.

At this time, Commission brings up Item #1 under departmental (Recommended change to the fire department structure). Commissioner Harris motioned to approve recommended changes letter, supported by Commissioner Noles. Motioned carried.

Commissioner Melzer motioned to move forward with promotions letter submitted, supported by Commissioner Harris. Motion carried.

Fire Commission Meeting
Page 3
February 28, 2012

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 7:48 p.m.

Respectfully submitted,

John C. Harris
Secretary

JCH/lm

CITY OF WYANDOTTE FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Training Room at Police Headquarters on Tuesday, January 24, 2012. Commissioner Melzer called the meeting to order at 6:02 p.m.

ROLL CALL:

Present: Commissioner Harris
Commissioner Melzer
Commissioner Noles
Chief Carley

Recording Secretary: Lynne Matt

At this time, Commissioner Melzer welcomed Chief Carley aboard.

READING OF JOURNAL

Motioned by Commissioner Noles, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on January 10, 2012. Motion carried unanimously.

UNFINISHED BUSINESS

1. *Injury Update.* Chief Carley reported that nobody is off.

COMMUNICATIONS

1. *Staffing for Adequate Fire and Emergency Response (SAFER) grant*
Chief Carley stated that SAFER grant, which becomes available at the end of January, is a grant he hopes to get to use to get a few firefighters back that we lost through retirements. Chief is working with Todd Drysdale and is in process of hiring Southgate's grant writer. Richard Miller, at this time inquired what type of grant is this, it's a federal grant. Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris. Motion carried.

DEPARTMENTAL

1. *Letter to Todd Drysdale regarding Fire Commission concurring with request for budget amendment for Fire Department's auto maintenance account*
Commissioner Melzer stated this was discussed at last fire meeting which commission concurred with budget request. Commissioner Melzer motioned to receive and place on file, supported by Commission Noles. Motion carried.

DEPARTMENTAL (continued)

2. *Letter to Todd Drysdale regarding Fire Commission denying request from Lieutenant Gregory Garrison to attend "2012 EMS Staff & Command School"*
Commissioner Melzer stated that this was discussed at last meeting due to cost of school and expense/duration this was denied. Commissioner Melzer motioned to receive and place on file, supported by Commissioner Noles. Motion carried.
3. *"2011 Bonus Days"*
Chief Carley stated these are "2011 Bonus Days" awarded to employees, at this time, he explained how a sick bonus is awarded, which is if employee uses 3 or less sick days a year. Seniority bonus is based on years of service. Commissioner Noles motioned to receive and place on file, supported by Commissioner Harris. Motion carried.
4. *Wyandotte Fire Department Monthly Report "December 2011"*
Commissioner Harris motioned to receive and place on file, supported by Commissioner Noles.
5. *Wyandotte Fire Department "Annual Report"*
It was noted that Fire Department billed out over a million dollars, estimated property losses extremely low and response time 4 minutes 6 seconds which is excellent. Commission Noles approve report and motioned to receive and place on file, supported by Commissioner Harris. Motion carried.
6. *Department Bills submitted January 17, 2012 in the amount of \$11,104.54*
Commissioner Melzer requested roll call vote to formally approve bills and accounts submitted January 17, 2012, supported unanimously. Motion carried.
7. *Daily Reports*
Chief Carley stated that retired Chief MacDonald was given ride home on pumper his last day. Commissioner Harris motioned to receive and place on file daily reports, supported by Commissioner Noles. Motion carried.

LATE ITEMS

Chief Carley submitted letter to Commission for their approval to move forward with promotions in fire department due to recent retirement/promotion. Commissioner Harris motioned to progress it along, supported by Commissioner Noles. At this time, Commissioner Melzer requested roll call. 3 Yeas, motion carried.

Fire Commission Meeting

Page 3

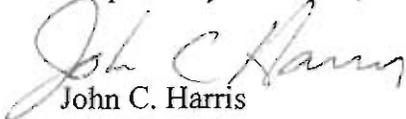
January 24, 2012

Chief Grant requested to entertain motion to have Fire Meeting be at 6 p.m. 1st Tuesday of month and Police Meeting be at 6 p.m. 2nd Tuesday of month. Commission sees no problem with, police secretary to post.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:31 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "John C. Harris".

John C. Harris

Secretary

JCH/lm

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
January 24, 2012

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner Amy Noles
Commissioner John Harris

Absent: NONE

Others Present: Richard Miller

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:36 p.m.

The Minutes from the regular Police Commission meeting on January 10, 2012 were presented.

Harris moved, Noles seconded,
CARRIED, to approve the minutes of January 10, 2012 as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

1. **Notification from the Liquor Control Commission** – January 17, 2012 Complaint Investigation regarding business at 2075 Fort St

Chief Grant noted this business had complaints registered against it for allegedly over serving its customers. Det. Yoscovits arranged for underage decoys to enter the establishment. The decoys tried to purchase liquor but were denied. At that particular time, the decoys did not observe any over serving of the patrons. However, the Department will continue to monitor the situation and respond to the Liquor Control Commission.

On the same evening, Det. Yoscovits had the decoys try to purchase alcohol from other establishments. Two establishments did serve the decoys, and two did not. Those that sold to the minors were issued a ticket and must answer to the Liquor Control Commission. Those that did not sell to the decoys will receive a letter acknowledging their efforts to comply with underage drinking laws.

These “stings” are operated using grant money and utilizing a group referred to as the Party Patrol. The Party Patrol tries to send decoys into each Wyandotte liquor establishment at least once a year to ensure they are in compliance regarding the selling of alcohol to minors.

Resident Richard Miller stated that newspapers such as the News Herald may note this type of information in their publications. This gives the general public and other businesses the opportunity to see that these types of stings are conducted.

Melzer moved, Noles seconded,
CARRIED, to receive the correspondence and place on file.

DEPARTMENTAL

1. **Police – Citizen Survey Form** – Chief Grant shared a proposed form with the Commissioners that he would like to send out at the end of each month. The computer would randomly select 10 different complaints that occurred during the month, and we would send the form to those citizens requesting feedback on our officers' performance. We are still in the process of developing the appropriate protocol for this program. Also, we would include a cover letter along with the form explaining what it is and why we are requesting their comments.

Commissioner Harris inquired whether we could institute such a program for our dispatchers too. Chief Grant assured him we could, and the PowerPhone Quality Assurance program we just purchased offers very good procedures and recommendations on how to evaluate dispatcher performance.

Chief Grant said we will fine tune the employee evaluation procedures and bring them back to the Commission for their approval.

The evaluations will become part of the employee's annual review process.

Resident Richard Miller asked if it could be clearly stated on the Citizen Survey Form that it was a strictly voluntary process and citizens could not be mandated to participate.

Harris moved, Noles seconded,
CARRIED, to receive the current documentation and place on file while acknowledging a more detailed plan will be brought to the Commission in the near future.

2. **Employee Performance Evaluations** – Chief Grant gave the Commissioners a draft policy. Department staff commented they have not seen employee evaluations in more than 15 years.

The forms show the areas we will document to evaluate the employee's performance. We want to show all the activities our officers are involved in, including public contacts and self initiated activities.

We are currently altering the computer software so the "drop down" categories will match the language in our policies. The officers' will be able to go back to their patrol vehicles, choose a category or categories and enter a few lines of what transpired.

The Chief would appreciate the Commissioners' feed back at the next meeting.

The Commissioners thought this was a great endeavor, but a very involved process. Chief Grant sees the evaluations as a coaching tool to help our officers improve their service. The unions are aware these evaluations are going to be adopted.

Melzer moved, Noles seconded,
CARRIED, to receive the correspondence and review for further discussion at the next meeting.

3. Bills and Accounts - \$11,835.79

Harris moved, Noles seconded,
CARRIED, to approve payment of \$11,835.79 for the January 24, 2012 bills.

NEW BUSINESS

- 1. Meeting Times for Fire and Police Commission** – Chief Grant asked during the Fire portion of the Commission meeting if the Fire and Police departments could alternate the times they meet with the Commissioners. Since the Fire Department went first this evening, the Police Department would present their agenda first at the next meeting. We would continue to use this practice throughout the meeting year.

Chief Carley was in agreement and the Commissioners had no issue with adopting these alternating time frames.

- 2. Dispatch Correspondence on City Council Agenda** – Commissioner Melzer noted the Dispatcher's Union President had submitted a letter to Council the previous evening asking them to look at the levels of full time staffing in the DCD. The letter was ultimately withdrawn by the dispatcher who sent it, agreeing that there would be a meeting with Chief Grant and Todd Drysdale to discuss the issue.

Chief Grant shared some bar graphs with the Commissioners that show the volume and timing of calls for service for each of the communities in the DCD. Management uses those types of graphs to decide staffing levels.

The Dispatchers did not follow the chain of command by submitting the correspondence to City Council prior to discussing the issues with their immediate supervisors first. The dispatcher's action put them in violation of the grievance chain also.

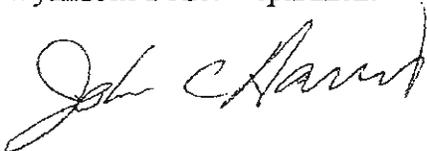
Chief Grant assured the Commissioners we would not jeopardize public safety by having inadequate staffing levels.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 7:16 p.m.

Harris moved, Noles seconded,
CARRIED, to adjourn meeting at 7:16 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department



Events by Nature Code by Agency

Agency: WYPD, Event Date/Time Range: 01/01/2012 00:00:01 - 01/31/2012 23:59:59

Agency: WYPD

	Rpt Only	Self Init	CFS	Total	% Agency Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Tot Call Time	Avg Call Time
911	0	0	8	8	1 %	0:01:40	0:03:06	0:18:05	2:46:05	0:20:46
ABANDONED AUTO	0	39	9	48	4 %	0:28:29	0:06:54	0:14:14	31:10:08	0:38:58
ACCIDENT/NON TRAFFIC AREA	0	0	1	1	0 %	0:00:30	:	:	0:01:17	0:01:17
ACCIDENT/PERSONAL INJURY	0	0	1	1	0 %	0:02:18	0:01:54	0:37:52	0:42:05	0:42:05
ACCIDENT/PROPERTY DAMAGE	0	2	39	41	3 %	0:02:31	0:04:32	0:38:53	31:02:41	0:45:26
ACCIDENTAL DAMAGE	0	1	5	6	0 %	0:03:50	0:10:16	0:45:40	4:27:24	0:44:34
ALARM	0	0	46	46	3 %	0:03:24	0:03:15	0:10:59	13:17:08	0:17:20
ANIMAL BITE	0	0	1	1	0 %	0:04:52	0:02:11	0:19:18	0:26:22	0:26:22
ANIMAL COMPLAINT	0	56	24	80	6 %	0:05:21	0:13:34	0:16:19	33:04:12	0:24:48
ASSAULT & BATTERY	0	0	8	8	1 %	0:07:23	0:22:17	0:21:30	6:05:52	0:45:44
ASSIST OTHER AGENCY	1	2	7	10	1 %	0:01:24	0:03:30	0:19:10	2:46:16	0:18:28
BREAKING & ENTERING	0	1	22	23	2 %	0:06:58	0:05:46	0:24:23	14:08:11	0:36:53
BREAKING & ENTERING IN PROGRES	0	0	1	1	0 %	0:05:21	:	:	0:43:51	0:43:51
BUILDING CHECK	0	3	1	4	0 %	0:07:09	:	0:32:06	1:51:26	0:27:52
BUSINESS STOP	0	14	0	14	1 %	0:00:03	:	0:11:18	2:38:34	0:11:20
CHECK WELL BEING	0	0	36	36	3 %	0:07:26	0:06:36	0:17:13	18:03:18	0:30:06
CHILD ABUSE/NEGLECT	0	0	1	1	0 %	0:04:28	0:24:35	0:40:17	1:09:21	1:09:21
CITIZEN ASSIST	0	4	28	32	2 %	0:03:54	0:05:24	0:12:40	11:06:21	0:20:49
CIVIL DISPUTES	0	1	11	12	1 %	0:10:13	0:05:12	0:29:10	8:06:21	0:40:32
CRIMINAL SEXUAL CONDUCT	1	0	0	1	0 %	:	:	:	:	:
DEATH INVESTIGATION	0	0	8	8	1 %	0:02:19	0:02:20	2:22:10	17:10:09	2:08:46
DETAIL	0	12	0	12	1 %	0:00:01	:	0:27:37	5:31:23	0:27:37
DISORDERLY	1	1	30	32	2 %	0:03:07	0:02:39	0:20:24	14:46:08	0:28:35
DOMESTIC	0	1	47	48	4 %	0:03:58	0:03:39	0:29:45	29:30:50	0:36:54
ESCORTS	0	1	19	20	1 %	0:05:55	0:12:21	0:20:32	12:31:00	0:37:33
FELONIOUS ASSAULT	0	0	1	1	0 %	0:21:32	0:00:28	1:14:06	1:36:06	1:36:06
FIELD CONTACTS	1	1	0	2	0 %	:	:	0:08:53	0:08:54	0:08:54
FIGHT	0	1	16	17	1 %	0:01:48	0:02:31	0:19:58	8:24:44	0:29:41
FIRE	0	0	5	5	0 %	0:00:31	0:02:51	0:32:38	2:36:37	0:31:19
FIREWORKS	0	0	1	1	0 %	0:07:13	0:07:01	0:09:41	0:23:56	0:23:56
FLEEING & ELUDING	0	1	1	2	0 %	0:00:24	0:01:42	0:15:07	0:34:26	0:17:13
FOLLOW-UP	0	57	0	57	4 %	0:00:01	0:11:58	0:11:33	11:11:41	0:11:47
FOUND PROPERTY	1	1	3	5	0 %	0:00:30	0:22:44	1:33:05	7:22:33	1:50:38
FRAUD	1	1	5	7	1 %	0:00:58	0:05:04	0:13:54	2:19:50	0:23:18
FUEL	0	7	0	7	1 %	0:00:01	:	0:06:18	0:44:14	0:06:19
HARASSMENT	0	3	4	7	1 %	0:01:26	0:06:17	0:39:53	4:35:25	0:39:21
HIT & RUN ACCIDENT	0	0	6	6	0 %	0:08:16	0:03:42	0:19:56	3:11:26	0:31:54
HOUSE STOP	0	2	0	2	0 %	:	:	0:11:57	0:23:54	0:11:57
IDENTITY THEFT	0	0	1	1	0 %	0:03:46	0:07:05	0:14:11	0:25:03	0:25:03
JUVENILE COMPLAINT	0	1	5	6	0 %	0:14:23	0:05:43	0:08:59	2:47:12	0:27:52

LARCENY	0	9	42	51	4 %	0:08:56	0:08:39	0:26:30	35:01:29	0:41:12
LIQUOR LAW VIOLATION	0	0	2	2	0 %	0:01:10	:	:	0:03:42	0:01:51
LOST PROPERTY	0	0	1	1	0 %	0:03:08	0:06:44	0:12:56	0:22:49	0:22:49
MALICIOUS DESTRUCTION	0	2	22	24	2 %	0:07:04	0:05:01	0:18:41	14:14:40	0:35:37
MENTAL	0	0	2	2	0 %	0:04:14	0:01:01	0:26:59	1:04:27	0:32:14
MISCELLANEOUS	1	23	15	39	3 %	0:04:08	0:03:15	0:13:42	10:24:38	0:16:26
MISSING PERSON	0	0	1	1	0 %	0:10:22	0:18:29	0:36:32	1:05:23	1:05:23
NARCOTICS INVESTIGATION	0	0	3	3	0 %	0:02:31	0:06:10	0:38:20	1:39:01	0:33:00
NEIGHBORHOOD DISPUTE	0	1	3	4	0 %	0:01:54	0:08:27	0:33:06	2:45:23	0:41:21
NOISE COMPLAINT	0	0	16	16	1 %	0:05:48	0:03:20	0:15:50	6:31:37	0:24:29
OPERATING UNDER THE INFLUENCE	0	4	0	4	0 %	0:00:01	:	1:46:33	7:06:14	1:46:34
ORDINANCE VIOLATION	1	10	1	12	1 %	0:00:05	0:15:59	0:14:00	2:59:01	0:16:16
OVERDOSE	0	0	2	2	0 %	0:04:28	0:05:08	0:33:56	1:27:04	0:43:32
PARKING COMPLAINTS	0	9	8	17	1 %	0:05:34	0:04:11	0:10:30	5:01:11	0:17:43
PATROL CHECK	0	20	0	20	1 %	0:00:01	:	0:17:14	5:45:01	0:17:15
PRISONER CHECK	0	1	0	1	0 %	0:00:01	:	0:20:12	0:20:14	0:20:14
PRISONER TRANSPORT	0	2	1	3	0 %	0:00:48	0:04:20	1:26:03	4:24:06	1:28:02
RADAR ENFORCEMENT	0	17	0	17	1 %	0:00:02	:	0:12:22	3:30:32	0:12:23
RECKLESS DRIVING	0	0	2	2	0 %	0:02:55	0:00:03	0:02:23	0:08:34	0:04:17
RESCUE EMERGENCY	0	0	24	24	2 %	0:01:00	0:03:37	0:26:18	12:01:49	0:30:05
RESIDENTIAL CHECK	0	1	0	1	0 %	0:00:01	:	0:30:40	0:30:41	0:30:41
RETAIL FRAUD	0	0	7	7	1 %	0:15:04	0:05:45	0:32:26	6:43:48	0:57:41
SHOTS FIRED	0	0	1	1	0 %	0:02:43	0:05:22	0:03:53	0:11:58	0:11:58
STALKING COMPLAINTS	0	0	1	1	0 %	0:00:24	:	:	0:00:43	0:00:43
STOLEN VEHICLE	0	1	7	8	1 %	0:07:38	0:06:40	0:49:32	7:25:35	0:55:42
SUICIDE	0	0	1	1	0 %	0:03:27	0:01:12	0:20:16	0:24:55	0:24:55
SURVEILLANCE	0	3	0	3	0 %	0:00:01	:	0:13:20	0:40:04	0:13:21
SUSPICIOUS INCIDENT	1	3	40	44	3 %	0:06:20	0:04:01	0:17:06	19:45:27	0:27:34
SUSPICIOUS PERSON	0	14	33	47	3 %	0:03:05	0:02:39	0:19:37	19:13:51	0:24:33
SUSPICIOUS VEHICLE	0	1	15	16	1 %	0:07:51	0:04:35	0:12:37	7:36:10	0:28:31
THREATS	0	3	8	11	1 %	0:03:05	0:07:21	0:29:40	5:55:53	0:32:21
TRAFFIC HAZARD	0	3	5	8	1 %	0:03:20	0:02:52	0:06:26	1:41:24	0:12:41
TRAFFIC STOP	0	288	6	294	22 %	0:00:02	0:02:50	0:13:54	68:18:52	0:13:57
TRESPASSING	0	1	0	1	0 %	0:00:01	:	0:14:59	0:15:00	0:15:00
VIOLATION ROAD LAWS	0	9	0	9	1 %	0:00:01	:	0:44:45	6:42:52	0:44:46
WARRANT	12	10	10	32	2 %	0:03:46	0:18:19	0:52:23	19:52:13	0:59:37
WEAPONS	0	0	2	2	0 %	0:03:22	0:01:48	0:27:45	1:05:51	0:32:56
WIRES DOWN	0	0	1	1	0 %	0:10:11	0:04:53	0:11:31	0:26:36	0:26:36
<i>Sub-Totals for No Summary Code</i>	21	648	683	1352	97 %	0:04:14	0:06:26	0:27:10	592:41:12	0:33:04
<i>Totals for WYPD</i>	21	648	683	1352	100 %	0:04:14	0:06:26	0:27:10	592:41:12	0:33:04

City of Wyandotte

Police Commission Meeting

Regular Commission Meeting
February 28, 2012

ROLL CALL

Present: Chief Daniel Grant
Commissioner Doug Melzer
Commissioner Amy Noles
Commissioner John Harris

Absent: NONE

Others Present: Sgt. Ray Wagoner - WYFD

The meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Melzer at 6:14 p.m.

The Minutes from the regular Police Commission meeting on January 24, 2012 were presented.

Harris moved, Noles seconded,
CARRIED, to approve the minutes of January 24, 2012 as presented.

UNFINISHED BUSINESS

1. Employee Performance Evaluations

The Chief made an adjustment on page 2. The names on the drop down menu were changed to reflect the categories in the OSSI system. There was an error in page numbering which the Chief will correct.

Commissioner Harris inquired as to how this evaluation will affect the union contract. Chief Grant assured him there were no conflicts, and the union representatives are aware of this potential policy. The contract stipulates that performance evaluations will be done. However, they were not completed for many years.

The Command Officer will do the evaluation, and the results will be used for "performance improvement" planning or complimentary reasons, but will not be used for promotional purposes at this time.

Also, these employee performance evaluations will not play a role in the collective bargaining agreement.

Harris moved, Noles seconded,
CARRIED, to adopt the Daily Performance Statistics policy after the numbers are corrected.

COMMUNICATIONS

1. **Thank You Letter** – January 23, 2012 thank you letter from Ms. Rose McGee to Chief Grant regarding an Officer's assistance when she locked her keys in her vehicle.

Ms. McGee, who is from Lake Orion, locked her keys in her car. Officer Sabo was able to assist her and retrieve the keys from the locked vehicle.

Melzer moved, Noles seconded,
CARRIED, to receive the correspondence and place on file.

DEPARTMENTAL

1. **Police Statistics** – January 2012

The Commissioners did not have any comments regarding these statistics.

2. **MICR Statistics** – 2010 vs. 2011

Chief Grant pointed out that the criminal statistics were exactly the same from 2010 vs. 2011. Larceny from autos has gone up a bit, but the officers have done a good job responding to these crimes. Most of the categories have actually stayed pretty level.

Noles moved, Harris seconded,
CARRIED, to accept the January 2012 Police Statistics and 2010 vs. 2011 MICR Statistics and place on file.

3. **Employment Status – Termination**

The Department had to terminate one of the part time Ordinance Officers. The Chief had met previously with this employee about their deficiencies, but there was no improvement.

Noles moved, Harris seconded,
CARRIED, to accept the termination of the Part Time Ordinance Officer due to poor job performance.

4. **Outside Employment Request**

This request is in accordance with the Department's Outside Employment Policy. The Chief made it clear to Lt. Reed that the outside employment could not interfere with their current employment. He is trying to supplement his pre Wyandotte Police Officer Social Security earnings upon retirement since our officers do not pay into Social Security.

Harris moved, Noles seconded,
CARRIED, to approve Lt. Reed's request for Outside Employment as submitted.

5. **Liquor Control Commission Violations**

Similar to the sting operations the Party Patrol conducts in the downriver communities, the Liquor Control Commission performed their own sting operation. Several businesses were cited. A first offense is usually a \$500 fine, but can go up to several thousand for subsequent violations.

Melzer moved, Noles seconded,
CARRIED, to receive the document and place on file.

6. **Bills and Accounts** - \$19,262.73 – Feb. 14, 2012 and \$2,668.80 - Feb. 28, 2012

Melzer moved, Noles seconded,

CARRIED, to approve payment of \$19,262.73 – Feb. 14, 2012 and \$2,668.80 - Feb. 28, 2012 bills.

NEW BUSINESS

1. **Sexual Misconduct Policy** – Chief Grant presented a policy that was reviewed by the Michigan Municipal League and recommended by the Law Enforcement Action Forum (LEAF) committee. Wyandotte has not had a problem with this type of incident, but LEAF recommended that every agency in Michigan adopt this policy.

Harris moved, Noles seconded,

CARRIED, to accept the Sexual Misconduct Policy as presented and implement within the Department.

2. **Downriver Central Dispatch** – Commissioner Melzer commented he was aware that Riverview decided to partner with Trenton instead of joining the Downriver Central Dispatch. Trenton will be able to use grant money to upgrade their facilities.
3. **DCC Mutual Aid** – Commissioner Harris wanted to know what has been going on with the Downriver Community Conference and mutual aid efforts. Chief Grant indicated there is a Downriver Police Chiefs meeting every first Wednesday of the month, and the DCC meets every first Thursday of the month. There are always ongoing discussions about consolidation. We try to utilize grant monies as much as we can to benefit other communities.

At this point, our dispatch consolidation is somewhat maxed out unless we make physical changes to the building.

Police are not really being laid off, but may not be replaced through attrition.

Thru mutual efforts, the downriver communities have a very good SWAT Team, Crisis Negotiating Team and Underwater Recovery Team, among others, they can utilize.

Mutual Aid works very quickly in sending out its team members; they can mobilize very fast.

ADJOURNMENT

Since there was no further business to come before the commission, there was a motion to adjourn the meeting at 6:48 p.m.

Melzer moved, Harris seconded,

CARRIED, to adjourn meeting at 6:48 p.m.

Laura Christensen
Administrative Assistant
Wyandotte Police Department



City of Wyandotte
Department Of Public Service
4201 13th Street
Wyandotte, MI 48192
734.324.4590

William R. Griggs, City Clerk:

The following report is made of monies received from the receipts issued for the date(s)
of 2-22 to 2-28-12 which have been turned over to the City Treasurer.

<u>Type</u>	<u>Total</u>	<u>Payment Type</u>	<u>Amount</u>
Dumping and Dumpster fees _____		: FE: \$	<u>185.00</u>
Refuse Stickers _____		: FD: \$	_____
Solid Waste Toter _____		: FG: \$	<u>48 -</u>
Miscellaneous _____		: MZ: \$	<u>167.50</u>
Yard Waste Subscription _____		: YW: \$	_____
		Total fees: \$	<u>400.50</u>

Gary Ellison
DPS Superintendent

FE \$ 185. -
FD \$ _____
FG \$ 48 -
MZ \$ 167.50
YW \$ _____

City of Wyandotte
Department Of Public Service
4201 13th Street
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Bank Deposit Sheet

Bank Deposit Date

2-29-12

101	GENERAL	_____
202	MOTOR MAJOR	_____
203	MOTOR LOCAL	_____
249	SIDEWALK-ALLEY PAVEMENTS	_____
265	DRUG LAW ENFORCEMENT	_____
281	HOUSING REHAB	_____
282	WYANDOTTE RENTAL/REHAB	_____
283	GRANTS - CDBG/LAND & WATER	_____
284	U.D.A.G. FUND	_____
285	SPECIAL EVENTS	_____
289	AUTO THEFT	_____
290	SOLID WASTE	<u>400.50</u>
301	DEBT FUND	_____
306	BLDG. AUTHORITY-YACK ARENA	_____
307	BLDG. AUTHORITY-PARKING	_____
401	PUBLIC IMPROVEMENT	_____
402	CAPITAL EQUIPMENT	_____
403	OPERATING MAIN DRAIN #5	_____

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492	TIFA CONSOLIDATED	_____
496	SOUTH WORKS SITE	_____
497	TIFA - 3 CENTRAL	_____
498	DOWNTOWN DEV. AUTHORITY	_____
499	TIFA - 4 DOWNTOWN	_____
525	MUNICIPAL GOLF COURSE	_____
590	SEWAGE DISPOSAL	_____
677	SELF INSURANCE	_____
678	COMPENSATION INSURANCE	_____
701	SCHOOL TAX/TRUST FUND	_____
702	HOSPITAL ENDOWMENT FUND	_____
73I	RETIREMENT	_____
TOTAL		\$ <u>400.30</u>

City of Wyandotte
 Department Of Public Service
 4201 13th Street
 Wyandotte, MI 48192
 734.324.4590

WYANDOTTE CITY CLERK
 2012 FEB 24 A 9:12

William R. Griggs, City Clerk:

The following report is made of monies received from the receipts issued for the date(s) of 2-9 to 2-16-12 which have been turned over to the City Treasurer.

<u>Type</u>	<u>Total</u>	<u>Payment Type</u>	<u>Amount</u>
Dumping and Dumpster fees _____		: FE: \$	<u>308.00</u>
Refuse Stickers _____		: FD: \$	<u>15.00</u>
Solid Waste Toter _____		: FG: \$	
Miscellaneous _____		: MZ: \$	
Yard Waste Subscription _____		: YW: \$	
Total fees: \$			<u>323.00</u>

Gary Ellison
 DPS Superintendent

FE	\$	<u>308.00</u>
FD	\$	<u>15.00</u>
FG	\$	_____
MZ	\$	_____
YW	\$	_____

City of Wyandotte
 Department Of Public Service
 4201 13th Street
 Wyandotte, MI 48192
 734.324.4590

William R. Griggs, City Clerk:

The following report is made of monies received from the receipts issued for the date(s) of 2-1 to 2-6-12 which have been turned over to the City Treasurer.

<u>Type</u>	<u>Total</u>	<u>Payment Type</u>	<u>Amount</u>
Dumping and Dumpster fees _____		: FE: \$	<u>660-</u>
Refuse Stickers _____		: FD: \$	_____
Solid Waste Toter _____		: FG: \$	_____
Miscellaneous _____		: MZ: \$	_____
Yard Waste Subscription _____		: YW: \$	_____
		Total fees: \$	<u>660-</u>

Gary Ellison
 DPS Superintendent

FE \$ 660-
 FD \$ _____
 FG \$ _____
 MZ \$ _____
 YW \$ _____